AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 6, 2017
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION
Invocation by American Legion Chaplain Bruce Malcolm.

4. PROCLAMATIONS/PRESENTATIONS

4.1. **PROCLAMATION - MENTAL HEALTH FIRST AID MONTH -** *Recognizes June, 2017, as "Mental Health First Aid Month." Community liaisons and Mental Health First Aid Instructors will be present to accept the Proclamation.*

4.2. **PROCLAMATION - NATIONAL FLAG DAY & NATIONAL FLAG WEEK -** *Proclaims June 14, 2017, as "National Flag Day," and the week of June 11-17, 2017, as "National Flag Week." Amelia Island Chapter of the National Society of the Daughters of the American Revolution First Vice Regent Carol Elefterion will be present to accept the Proclamation.*

4.3. **PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY** – *A representative of the Ocean Highway and Port Authority (OHPA) will present Payment In Lieu of Taxes (PILOT) payments to the City Commission for Fiscal Years 2014/2015 and 2015/2016.*

4.4. **PRESENTATION - UTILITIES DEPARTMENT** - *Utilities Director John Mandrick will discuss current and future Utilities operations and projects.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1. **APPROVAL OF MINUTES -** *Regular Meeting - March 7, 2017; Special Meeting - March 21, 2017; and Regular Meeting - March 21, 2017.*

6.2. **FACILITIES USE AGREEMENT - NASSAU ALCOHOL CRIME DRUG AND ABATEMENT COALITION (NACDAC)** - RESOLUTION 2017-78 APPROVING A FACILITIES USE AGREEMENT WITH THE NASSAU ALCOHOL CRIME DRUG AND ABATEMENT COALITION (NACDAC) TO USE AIRPORT PROPERTY TO CONDUCT THE SIXTH ANNUAL 5K BEN BYRNS RUNWAY RALLY ON OCTOBER 7, 2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with the Nassau Alcohol Crime Drug and Abatement Coalition for the Sixth Annual 5K Ben Byrns Rally on October 7, 2017.*

6.3. **SEWER, REFUSE AND STORM WATER FEE EXEMPTION FOR FY 2016/2017** - RESOLUTION 2017-79 APPROVING ONE ADDITIONAL APPLICATION FOR CITY SEWER, REFUSE AND STORM WATER FEE EXEMPTION FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves one additional applicant for exemption of payment for City Sewer, Refuse and Storm Water Services from May 1, 2017, through September 30, 2017.*

6.4. **PROPERTY LIEN RELEASE - 511 NORTH 11TH STREET -** RESOLUTION 2017-80 AUTHORIZING THE MAYOR TO EXECUTE A RELEASE OF LIEN FOR 511 NORTH 11TH STREET WHICH BENEFITED FROM A CDBG HOUSING REPLACEMENT GRANT; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the Mayor to execute a full Release of Lien for the property located at 511 North 11th Street.*

6.5. **AWARD OF BID #17-04 – ARBOR PRO, INC. -** RESOLUTION 2017-81 AWARDING BID # 17-04 TO ARBOR PRO, INC. FOR URBAN FORESTRY SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid # 17-04 to Arbor Pro, Inc. and authorizes the City Manager to execute a professional services agreement with Arbor Pro, Inc. in an amount not to exceed $29,900.*

7. RESOLUTIONS

7.1. **SUNSETTING THE GREENS AND OVERSIGHT COMMITTEE AND CREATING A GOLF COURSE ADVISORY BOARD** - RESOLUTION 2017-82 SUNSETTING THE GREENS AND OVERSIGHT COMMITTEE; CREATING A GOLF COURSE ADVISORY BOARD; DEFINING ITS POWERS, DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERSHIP, TERMS, QUORUM, ORGANIZATION, ROLE, POWERS AND DUTIES, AND MEETING FREQUENCY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the sunsetting of the Greens and Oversight Committee and the creation of a Golf Course Advisory Board.*

7.2. **AUTHORIZATION TO DEFEND - DEBORAH LICKLITER** - RESOLUTION 2017-83 AUTHORIZING THE CITY ATTORNEY TO DEFEND THE CITY IN CERTAIN LITIGATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to work with City claims administrator, Preferred Governmental Claim Solutions (PGCS), appear on behalf of if necessary, and defend the City of Fernandina Beach in the matter of Deborah Lickliter v. City of Fernandina Beach, Case No.:2017-CA-108 in the Fourth Judicial Circuit Court in and for Nassau County, Florida.*

7.3. **BUDGET AMENDMENT - YOUTH PROGRAM -** RESOLUTION 2017-84 APPROVING AN AMENDMENT TO THE YOUTH PROGRAM BUDGET FOR FISCAL YEAR 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. APPROVING THE YOUTH PROGRAM BUDGET AMENDMENT. S*ynopsis: Approves a budget transfer in the amount of $25,000 from the Youth Program Temporary Salaries account to the Youth Program Part-Time Salaries account.*

7.4. **BUDGET AMENDMENTS - MLK CENTER** - RESOLUTION 2017-85 APPROVING AMENDMENTS TO THE MLK CENTER BUDGET FOR FISCAL YEAR 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. S*ynopsis: Approves amendments totaling $14,280 for the installation of a fire alarm system at the MLK Center.*

7.5. **INTERLOCAL AGREEMENT - NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS -** RESOLUTION 2017-86 AMENDING RESOLUTION 2016-52 AND APPROVING AN INTERLOCAL AGREEMENT WITH THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING CITY COLLECTION OF TRANSPORTATION MOBILITY FEES APPLIED WITHIN CITY LIMITS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves an Interlocal Agreement with the Nassau County Board of County Commissioners for the collection of Mobility Fees within Mobility Zone 1.*

8. ORDINANCE - FIRST READING

8.1. **CODE AMENDMENT - BEACH DRIVING PERMITS -** ORDINANCE 2017-18 AMENDING ARTICLE II, BEACHES, SECTION 90-48 BY PROVIDING FOR SPECIAL BEACH DRIVING PERMITS FOR DISABLED PERSONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Section 90-48 of the City Code pertaining to special beach driving permits for disabled persons.*

9. ORDINANCES - SECOND READING

9.1. **CODE AMENDMENT – BOSQUE BELLO CEMETERY** - ORDINANCE 2017-10 AMENDING CHAPTER 30, CEMETERY, ARTICLES I-IV, OF THE CODE OF ORDINANCES; BY AMENDING SECTION 30-1 PROVIDING FOR DEFINITIONS; AMENDING SECTION 30-39 BULK PURCHASES; AMENDING SECTION 30-43 TRANSFER OF OWNERSHIP; AMENDING SECTION 30-57 PERPETUAL CARE SERVICES AND FEES; AMENDING SECTION 30-109 MEMORIAL AND VAULT INSTALLATIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends various sections of the City Code pertaining to the Bosque Bello Cemetery.*

9.2. **LAND DEVELOPMENT CODE AMENDMENT - DOWNTOWN DENSITY** - ORDINANCE 2017-12 AMENDING THE LAND DEVELOPMENT CODE BY STRIKING SECTION 4.01.02 AND TABLE 4.01.02 (A) COMMUNITY REDEVELOPMENT AREA DENSITY BONUS INCENTIVE PROGRAM AND AMENDING SECTION 4.01.01 TO INCREASE THE BASE DENSITY WITHIN THE CENTRAL BUSINESS DISTRICT AND MODIFY PERMISSIBLE HOUSING TYPES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to downtown density.*

9.3. **FUTURE LAND USE MAP AMENDMEN**T **- BROOME STREET** - ORDINANCE 2017-13 CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) TO ASSIGN A LAND USE DESIGNATION OF CENTRAL BUSINESS DISTRICT (CBD) FOR FOUR PARCELS TOTALING APPROXIMATELY 0.32 ACRES OF LAND LOCATED WITHIN THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA ON BROOME STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.*Synopsis: Assigns a Future Land Use Map designation of Central Business District (CBD) to 0.32 acres of land located on Broome Street.*

9.4. **ZONING MAP AMENDMENT - BROOME STREET** - ORDINANCE 2017-14 CHANGING THE CITY'S ZONING MAP FROM INDUSTRIAL (I-1) TO ASSIGN A ZONING MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (C-3) FOR FOUR PARCELS TOTALING APPROXIMATELY 0.32 ACRES OF LAND LOCATED WITHIN THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA ON BROOME STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Central Business District (C-3) to approximately 0.32 acres located on Broome Street.*

9.5. **FUTURE LAND USE MAP AMENDMENT - NORTH 2ND STREET** - ORDINANCE 2017-15 CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) TO ASSIGN A LAND USE DESIGNATION OF CENTRAL BUSINESS DISTRICT (CBD) FOR THREE PARCELS TOTALING APPROXIMATELY 0.59 ACRES OF LAND LOCATED WITHIN THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA ON NORTH 2ND STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map designation of Central Business District (CBD) to 0.59 acres of land located on North 2nd Street.*

9.6. **ZONING MAP AMENDMENT - NORTH 2ND STREET** - ORDINANCE 2017-16 CHANGING THE CITY'S ZONING MAP FROM INDUSTRIAL (I-1) TO ASSIGN A ZONING MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (C-3) FOR THREE PARCELS TOTALING APPROXIMATELY 0.59 ACRES OF LAND LOCATED WITHIN THE AMELIA RIVER WATERFRONT COMMUNITY REDEVELOPMENT AREA ON NORTH 2ND STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Central Business District (C-3) to approximately 0.59 acres located on North 2nd Street.*

10. CITY COMMISSION DISCUSSION ONLY (NO ACTION)

10.1. **DUNE AND BEACH MANAGEMENT PLAN -** *This item is placed on the agenda at the request of Vice Mayor Kreger.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.

- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.

- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.

- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).