



**AGENDA  
HISTORIC DISTRICT COUNCIL  
REGULAR MEETING  
APRIL 16, 2026  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MEETING MINUTES**
  - 3.1 Approval of Minutes from the March 19, 2026 Regular Meeting.
- 4. OLD BUSINESS**
- 5. NEW BUSINESS**
  - 5.1 PRESENTATION - CITY PROJECTS UPDATE**  
Parks & Recreation and City Manager's Office
  - 5.2 HDC 2026-0006 - SHANE DONOVAN FATLAND, 322 S. 6TH STREET**  
FINAL Certificate of Approval (COA) for a comprehensive restoration of the structure including conversion from a duplex to a single family home, reintroduction of historic features, replacement of a shed, and addition of a garage.
  - 5.3 HDC 2026-0007 - MEMORIAL UNITED METHODIST CHURCH - 601 CENTRE STREET**  
FINAL Certificate of Approval (COA) to replace original windows at the Lamb Daycare building with new windows.
  - 5.4 HDC 2026-0009 - DONALD SKIPPER, AGENT FOR FOR JUDITH TORTORA, 811 WHITE STREET**  
CONCEPTUAL Certificate of Approval (COA) for the construction of a new 2-story single family residence and a 2-story detached accessory structure. (*Quasi-Judicial*)
- 6. BOARD BUSINESS**
  - 6.1 Historic Downtown Design Guidelines- Board Comments
- 7. STAFF REPORT**
  - 7.1 Staff Certificates of Approval (COA) - March 2026
- 8. PUBLIC COMMENT**
- 9. ADJOURNMENT**

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**NEXT HDC REGULAR MEETING IS SCHEDULED FOR MAY 21, 2026.**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Planning Department (904) 310-3135.