



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 5, 2026
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Tom Hawkes of Christ Presbyterian Church.

4. PRESENTATION

4.1 **NASSAU HUMANE SOCIETY** - *Nassau Humane Society Executive Director Chantel Scherer will present the "City Commission Dog of the Month."*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Workshop - April 7, 2026; City Commission Regular Meeting - April 7, 2026; and the City Commission Regular Meeting - April 21, 2026.*

6.2 **AGREEMENT RENEWAL — VOLUNTARY COOPERATION LAW ENFORCEMENT MUTUAL AID** - RESOLUTION 2026-62 AUTHORIZING THE FIRST AMENDMENT TO THE LAW ENFORCEMENT MUTUAL AID AGREEMENT WITH THE NASSAU COUNTY SCHOOL DISTRICT POLICE DEPARTMENT; PROVIDING FOR FILING OF THE FIRST AMENDMENT WITH THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: authorizing the City of Fernandina Beach Police Department and the Nassau County School District Police Department to extend the current term of the Mutual Aid Agreement from June 30, 2026, through July 1, 2030.*

6.3 **BUDGET AMENDMENTS — CASH BALANCE FORWARD AND RESERVES —** RESOLUTION 2026-63 APPROVING FISCAL YEAR 2025/2026 ANNUAL OPERATING BUDGET AMENDMENTS BASED ON ACTUAL CASH BALANCE FORWARD AND RESERVE CALCULATIONS; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: approves various Fiscal Year 2025/2026 budget amendments to reflect the actual cash balance forward and reserve calculations to ensure accounting records align with the Annual Comprehensive Financial Report.*

6.4 **VOLUNTARY ANNEXATION AGREEMENT - 2001 FRIENDLY ROAD** - RESOLUTION 2026-64 APPROVING THE EXTENSION OF WATER AND WASTEWATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE

PARCEL CONTAINING APPROXIMATELY 0.32 ACRES OF LAND LOCATED AT 2001 FRIENDLY ROAD; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: authorizes the extension of water and wastewater services to one property located at 2001 Friendly Road, Parcel No. 00-00-30-0860-0001-0000 and approves the Voluntary Annexation Petition.*

- 6.5 **GRANT AGREEMENT — FLORIDA DIGITAL SERVICE DEPARTMENT OF MANAGEMENT SERVICES** - RESOLUTION 2026-65 AUTHORIZING A CYBERSECURITY GRANT WITH THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES FOR CYBERSECURITY SERVICES, MONITORING, AND RESPONSE; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: authorizes approval and execution of a cybersecurity grant administered by the Florida Digital Service, Department of Management Services for the City's Information Technology Department.*
- 6.6 **GRANT APPLICATION - FLORIDA DEPARTMENT OF STATE DIVISION OF HISTORICAL RESOURCES** - RESOLUTION 2026-66 AUTHORIZING THE SUBMITTAL OF A FLORIDA DEPARTMENT OF STATE DIVISION OF HISTORICAL RESOURCES SMALL MATCHING GRANT APPLICATION TO FUND BOSQUE BELLO CEMETERY SIGNAGE IN SUPPORT OF A SELF-PACED WAYFINDING WALKING TOUR; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: authorizes the submittal of a Historic Preservation Small Matching Grant application, with no City match, to fund Bosque Bello Cemetery signage in support of a new self-directed walking tour, in the amount of \$50,000.*
- 6.7 **GRANT APPLICATIONS — FLORIDA DEPARTMENT OF STATE DIVISION OF HISTORICAL RESOURCES AND FLORIDA LIGHTHOUSE ASSOCIATION** — RESOLUTION 2026-67 AUTHORIZING THE SUBMITTAL OF A FLORIDA DEPARTMENT OF STATE DIVISION OF HISTORIC RESOURCES SPECIAL CATEGORY GRANT APPLICATION, IN THE AMOUNT OF \$325,000; AUTHORIZING THE SUBMITTAL OF A FLORIDA LIGHTHOUSE ASSOCIATION GRANT, IN THE AMOUNT OF \$81,250, FOR AMELIA ISLAND LIGHTHOUSE RESTORATION AND REPAIRS; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: authorizes the submission of a Division of Historical Resources Special Category Grant application, in the amount of \$325,000, and the submission of a Florida Lighthouse Association Grant application, in the amount of \$81,250, to fund Amelia Island Lighthouse restoration and repairs.*

7. ORDINANCE - SECOND READING

- 7.1 **(Legislative) LAND DEVELOPMENT CODE TEXT AMENDMENTS** — ORDINANCE 2026-07 AMENDING THE LAND DEVELOPMENT CODE SECTION 1.07.00 ACRONYMS AND DEFINITIONS; AMENDING TABLE 2.03.02 TABLE OF LAND USES; AMENDING SECTION 6.02.00, SUPPLEMENTAL STANDARDS FOR SPECIFIC USES, TO CREATE SUPPLEMENTAL STANDARDS FOR CERTIFIED RECOVERY RESIDENCES AND AMEND SUPPLEMENTAL STANDARDS FOR GROUP HOMES, AND AMENDING TABLE 7.01.04(A) PARKING SPACE REQUIREMENTS FOR CERTIFIED RECOVERY RESIDENCES; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: amends the Land Development Code ("LDC") chapter 1.07.00, Table 2.03.02, Table 7.01.04(A), and chapter 6.02.00 relating to new statutory requirement from FL SB 954 for Certified Recovery Residences and updates to Group Home Facility definitions and standards.*

8. CITY MANAGER REPORTS

9. CITY CLERK REPORTS
10. CITY ATTORNEY REPORTS
11. MAYOR/COMMISSIONER COMMENTS
12. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).