



**AGENDA  
TECHNICAL REVIEW COMMITTEE  
REGULAR MEETING  
JUNE 11, 2026  
10:00 AM  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
  - 4.1 Approval of Minutes for the Regular Meeting of May 14, 2026.
- 5. FIRST STEP REVIEW (PRE-APPLICATION ITEMS)**
  - 5.1 **GULFSTREAM DESIGN GROUP, LLC - ALACHUA STREET TOWNHOMES - 101 ALACHUA STREET.**  
Site plan review for the construction of 9 townhome units and ancillary infrastructure. (C-3)
  - 5.2 **ROMAN PM, LLC - 218 ASH STREET**  
Conversion of the 2nd floor to a living area. (C-3)
  - 5.3 **GILLETTE & ASSOCIATES, INC - CRANE ISLAND ACCESS GATE ENTRY REALIGNMENT**  
Site plan review for Access Gate Entry Realignment for Crane Island Subdivision
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. SIGN OFF**
  - 8.1 **TRC-2026-0003 - GILLETTE & ASSOCIATES INC., AGENT FOR CHIP MCCULLOUGH, 700 AIRPORT RD (2440 JAMESTOWN RD)**  
Formal Site Plan Review for the construction of an aircraft hangar at the Fernandina Beach Municipal Airport. (IA)
- 9. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA - DISCUSSION ONLY, NO ACTION TO BE TAKEN.**
- 10. COMMITTEE BUSINESS**
- 11. ADJOURNMENT**

**NEXT REGULAR TRC MEETING IS SCHEDULED FOR JUNE 25, 2026.**

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY 711, or through the Florida Relay Services at 1-800-955-8771 (TTY number for all City offices) at least 24 hours in advance to request such accommodations.