



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JUNE 16, 2026
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Associate Pastor Rachel Williams, of Memorial Methodist Church.

4. PRESENTATIONS

4.1 WATERFRONT ADVISORY BOARD — ANNUAL WORK PLAN — *Waterfront Advisory Board Chair Jenny Schaffer will present the Waterfront Advisory Board annual work plan in accordance with Resolution 2025-65.*

4.2 PROJECT/OPERATION UPDATES — *Deputy City Manager Jeremiah Glisson will provide an update on pending projects and operations.*

4.3 LEGISLATIVE UPDATE — *City Attorney Teresa Prince will discuss select issues which impact municipal operations that passed during Florida's 2026/2027 Legislative Session.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 APPROVAL OF MINUTES - *Community Redevelopment Agency - May 19, 2026 and the City Commission Regular Meeting - May 19, 2026.*

6.2 GRANT AGREEMENT - FLORIDA DEPARTMENT OF TRANSPORTATION - RESOLUTION 2026-75 AUTHORIZING THE FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION GRANT AGREEMENT #443809-3-94-01 FOR THE CONSTRUCTION OF AN EXTENSION OF TAXIWAY D AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes FDOT Public Transportation Grant Agreement #443809-3-94-01 in the total authorized project grant amount of \$437,500, with a local match of \$87,500, for Taxiway D construction/extension.*

6.3 BUDGET TRANSFERS - CITYVIEW — **RESOLUTION 2026-76 APPROVING A BUDGET TRANSFER TO ACCOUNT FOR THE DISTRIBUTION OF COST AMONG CITY DEPARTMENTAL BUDGETS FOR THE COMPLETION OF THE IMPLEMENTATION OF THE NEW PERMITTING LICENSING SOFTWARE SOLUTION AND CITYVIEW; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN**

EFFECTIVE DATE. *Synopsis: Approves various budget transfers for the completion of the CityView implementation, in an amount not to exceed \$150,160.00.*

- 6.4 **PROPOSAL APPROVAL - HASSELL CO INT LLC - RESOLUTION 2026-77 APPROVING HASSELL CO INT LLC AS A SINGLE/SOLE SOURCE VENDOR FOR THE RESURFACING OF PORTIONS OF ASH STREET; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the sole/single source proposal from Hassell Co Int LLC for the resurfacing of portions of Ash Street in coordination with the Area 6 drainage project, in an amount not to exceed \$90,753.*

7. RESOLUTIONS

- 7.1 **AWARD OF RFP 26-05 - INDEPENDENT AUDITING SERVICES AND FINANCIAL STATEMENT PREPARATION - RESOLUTION 2026-78 AWARDED RFP 26-05 FOR INDEPENDENT AUDITING SERVICES AND FINANCIAL STATEMENT PREPARATION TO PURVIS, GRAY AND COMPANY, LLP; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Awards RFP 26-05 to Purvis, Gray and Company, LLP for Fiscal Years ending September 30, 2026, 2027 and 2028 with two additional annual renewals.*

8. ORDINANCE - FIRST READING

- 8.1 **(Legislative) HISTORIC DOWNTOWN DESIGN GUIDELINES - 2026 AMENDMENTS — ORDINANCE 2026-09 AMENDING THE HISTORIC DOWNTOWN DESIGN GUIDELINES; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: The adoption of updated Historic Downtown Design Guidelines, which will be referred to as the 2026 Historic Downtown Design Guidelines.*

9. ORDINANCE - SECOND READING

- 9.1 **(Legislative) CODE AMENDMENT — PERSONAL MOBILITY DEVICES — ORDINANCE 2026-08 AMENDING THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH, FLORIDA BY AMENDING CHAPTER 78, TRAFFIC AND VEHICLES TO CREATE DEFINITIONS FOR ELECTRIC BICYCLES AND OTHER PERSONAL MOBILITY DEVICES; TO CREATE TRAFFIC LAWS AND ENFORCEMENT MEASURES FOR ELECTRIC BICYCLES AND OTHER PERSONAL MOBILITY DEVICES TO INCLUDE A SPEED LIMIT FOR ELECTRIC BICYCLES AND OTHER PERSONAL MOBILITY DEVICES; AUTHORIZING ADMINISTRATIVE CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Imposes a 10 mph speed limit for bicycles and electric bicycles on sidewalks, trails, and paths and 20 mph speed limit for roadways.*

10. BOARD APPOINTMENTS

- 10.1 **YOUTH ADVISORY COMMITTEE — One vacancy: three applicants (Mona Keister, Avery Robert Lentz, and Paola Garcia Ramos).**

11. CITY MANAGER REPORTS

12. CITY CLERK REPORTS

13. CITY ATTORNEY REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).