



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 18, 2017
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Stephen Mazingo of St. Peter's Episcopal Church.

4. PROCLAMATIONS / PRESENTATIONS

4.1. **PROCLAMATION - RETIREMENT OF MS. JANET HARRIS** - *Recognizes Ms. Janet Harris upon her retirement after nineteen years and six months of dedicated service to the City of Fernandina Beach. Ms. Harris retired on May 31, 2017.*

4.2. **PROCLAMATION - STORMWATER PROJECT FUNDING** - *Expresses appreciation to Florida State Senator Aaron Bean, Florida House of Representative Cord Byrd and Mr. Buddy Jacobs, Esquire, for successfully securing \$500,000 in state funding for stormwater repairs.*

4.3. **PROCLAMATION - GULLAH/GEECHEE NATION APPRECIATION WEEK** - *Proclaims July 29, 2017 - August 6, 2017, as "Gullah/Geechee Nation Appreciation Week". Queen Quet, Chieftess of the Gullah/Geechee Nation will be present to accept the Proclamation.*

4.4. **PRESENTATION - ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD)** - *Mr. Geoffrey Sample of SJRWMD will make a ceremonial check presentation to the City Commission for the recently awarded Area-1 cost-share stormwater project.*

4.5. **PRESENTATION - LIGNOTECH FLORIDA** - *Mr. Anders Sjode, Mr. Lance Richardson, Ms. Kristina Vickers, Mr. Scott Saettel, and Mr. Mark Holt of LignoTech Florida will provide a brief update on the LignoTech Florida project.*

4.6. **PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY** – *A representative of the Ocean Highway and Port Authority (OHPA) will present Payment In Lieu of Taxes (PILOT) payment to the City Commission for Fiscal Years 2016/2017.*

4.7. **BUDGET SUMMARY** - *Comptroller Patti Clifford will answer any questions regarding the budget summary for June 2017.*

4.8. **PRESENTATION – PROPOSED FY 17/18 BUDGET** – *City Manager Martin will provide a presentation regarding the proposed FY 17/18 budget.*

5. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE
CONSENT AGENDA**

6. **CONSENT AGENDA**

- 6.1. **LEASE AGREEMENT - CANON SOLUTIONS AMERICA (CSA) - RESOLUTION 2017-108** APPROVING A LEASE AGREEMENT WITH CANON SOLUTIONS AMERICA FOR COPY EQUIPMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a lease agreement with Canon Solutions America for forty-eight months for the estimated amount of \$3,625 per month.*
- 6.2. **VOLUNTARY ANNEXATION AGREEMENT - 1588 CLINCH DRIVE- RESOLUTION 2017-109** APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 1.51 ACRES LOCATED AT 1588 CLINCH DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property owners identified, whose property is located at 1588 Clinch Drive and noted as parcel 00-00-30-0800-0000-0050. Also approves the Voluntary Annexation Petition.*

7. **RESOLUTIONS**

- 7.1. **DEMONSTRATION OF ONGOING SUPPORT - NASSAU COUNTY SHORE PROTECTION PROJECT - RESOLUTION 2017-101** REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S (FDEP) DIVISION OF WATER RESTORATION ASSISTANCE, TO DEMONSTRATE ONGOING SUPPORT FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT BY AGREEING TO CONTINUE SERVING AS THE LOCAL SPONSOR, TO PROVIDE THE LOCAL COST SHARE, AND TO IDENTIFY THE SOURCE OF THE LOCAL COST SHARE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Agrees to provide continuing support for the Nassau County Shore Protection project, to continue serving as the local sponsor of the project, and to provide the local cost share.*
- 7.2. **AGREEMENT APPROVAL – DEPARTMENT OF THE ARMY - RESOLUTION 2017-102** APPROVING THE PROJECT COOPERATION AGREEMENT (PCA) FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT, PROVIDING AUTHORIZATION FOR SIGNATURE, AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Project Cooperation Agreement with the Department of the Army for the Nassau County Shore Protection Project.*
- 7.3. **BUDGET AMENDMENT - BEACH RENOURISHMENT - RESOLUTION 2017-103** APPROVING AN AMENDMENT TO THE CAPITAL IMPROVEMENT FUND BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds for beach renourishment costs.*
- 7.4. **NOTICE TO PROCEED - F&G CONSTRUCTION - RESOLUTION 2017-110** APPROVING THE NOTICE TO PROCEED FOR THE CONSTRUCTION OF THE GENERAL AVIATION TERMINAL BUILDING PROJECT AT FERNANDINA BEACH MUNICIPAL AIRPORT TO F&G CONSTRUCTION; PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Provides a Notice to Proceed to F&G Construction for the building and site work associated with the General Aviation Terminal Building project.*

- 7.5. **BUDGET AMENDMENT - HURRICANE MATTHEW EXPENSES - RESOLUTION 2017-111** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2016/2017 FOR ITEMS RELATED TO HURRICANE MATTHEW; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds relating to Hurricane Matthew expenses.*
- 7.6. **RIGHT-OF-WAY USE PERMIT - 3670 SOUTH FLETCHER AVENUE - RESOLUTION 2017-112** APPROVING A “RIGHT-OF-WAY USE PERMIT” FOR 3670 SOUTH FLETCHER AVENUE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the “Right-of-Way Use Permit” for 3670 South Fletcher Avenue.*
- 7.7. **GRANT APPLICATION APPROVAL - BOATING INFRASTRUCTURE GRANT PROGRAM (BIG-P) - RESOLUTION 2017-105** AUTHORIZING THE SUBMISSION OF A BOATING INFRASTRUCTURE GRANT PROGRAM (BIG-P) APPLICATION TO THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) TO EXPAND THE EXISTING FERNANDINA HARBOR MARINA TO THE NORTH AND IMPROVE THE OVERALL FACILITIES FOR TRANSIENT BOATERS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the submittal of a BIG-P application to the FWC in the amount of \$1,500,000 and agrees to provide a 51.4% match in the amount of \$1,585,695 for expansion northward of the Fernandina Harbor Marina.*
- 7.8. **GRANT APPLICATION - FLORIDA INLAND NAVIGATION DISTRICT (FIND) - RESOLUTION 2017-113** REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for re-purposing an existing grant in the amount \$89,306.00 for repairs to the Fuel Dock.*

8. ORDINANCE - FIRST READING

- 8.1. **RIGHT-OF-WAY VACATION - PORTION OF GUM STREET - ORDINANCE 2016-40** APPROVING A VACATION OF PUBLIC RIGHT-OF-WAY FOR A PORTION OF GUM STREET TOTALING APPROXIMATELY 600 LINEAR FEET EXTENDING BETWEEN CITRONA DRIVE AND THE EGANS CREEK GREENWAY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the vacation of a portion of Gum Street, an unopened public right-of-way totaling approximately 535 linear feet between Citrona Drive and the Egans Creek Greenway.*

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

-
- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.

- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).