



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 18, 2017
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Stephen Mazingo of St. Peter's Episcopal Church.

4. PROCLAMATIONS / PRESENTATIONS

4.1. **PROCLAMATION - RETIREMENT OF MS. JANET HARRIS** - *Recognizes Ms. Janet Harris upon her retirement after nineteen years and six months of dedicated service to the City of Fernandina Beach. Ms. Harris retired on May 31, 2017.*

4.2. **PROCLAMATION - STORMWATER PROJECT FUNDING** - *Expresses appreciation to Florida State Senator Aaron Bean, Florida House of Representative Cord Byrd and Mr. Buddy Jacobs, Esquire, for successfully securing \$500,000 in state funding for stormwater repairs.*

4.3. **PROCLAMATION - GULLAH/GEECHEE NATION APPRECIATION WEEK** - *Proclaims July 29, 2017 - August 6, 2017, as "Gullah/Geechee Nation Appreciation Week". Queen Quet, Chieftess of the Gullah/Geechee Nation will be present to accept the Proclamation.*

4.4. **PRESENTATION - ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD)** - *Mr. Geoffrey Sample of SJRWMD will make a ceremonial check presentation to the City Commission for the recently awarded Area-1 cost-share stormwater project.*

4.5. **PRESENTATION - LIGNOTECH FLORIDA** - *Mr. Anders Sjode, Mr. Lance Richardson, Ms. Kristina Vickers, Mr. Scott Saettel, and Mr. Mark Holt of LignoTech Florida will provide a brief update on the LignoTech Florida project.*

4.6. **PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY** – *A representative of the Ocean Highway and Port Authority (OHPA) will present Payment In Lieu of Taxes (PILOT) payment to the City Commission for Fiscal Years 2016/2017.*

4.7. **BUDGET SUMMARY** - *Comptroller Patti Clifford will answer any questions regarding the budget summary for June 2017.*

4.8. **PRESENTATION – PROPOSED FY 17/18 BUDGET** – *City Manager Martin will provide a presentation regarding the proposed FY 17/18 budget.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

- 6.1. **LEASE AGREEMENT - CANON SOLUTIONS AMERICA (CSA) - RESOLUTION 2017-108** APPROVING A LEASE AGREEMENT WITH CANON SOLUTIONS AMERICA FOR COPY EQUIPMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a lease agreement with Canon Solutions America for forty-eight months for the estimated amount of \$3,625 per month.*
- 6.2. **VOLUNTARY ANNEXATION AGREEMENT - 1588 CLINCH DRIVE- RESOLUTION 2017-109** APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 1.51 ACRES LOCATED AT 1588 CLINCH DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property owners identified, whose property is located at 1588 Clinch Drive and noted as parcel 00-00-30-0800-0000-0050. Also approves the Voluntary Annexation Petition.*

7. RESOLUTIONS

- 7.1. **DEMONSTRATION OF ONGOING SUPPORT - NASSAU COUNTY SHORE PROTECTION PROJECT - RESOLUTION 2017-101** REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S (FDEP) DIVISION OF WATER RESTORATION ASSISTANCE, TO DEMONSTRATE ONGOING SUPPORT FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT BY AGREEING TO CONTINUE SERVING AS THE LOCAL SPONSOR, TO PROVIDE THE LOCAL COST SHARE, AND TO IDENTIFY THE SOURCE OF THE LOCAL COST SHARE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Agrees to provide continuing support for the Nassau County Shore Protection project, to continue serving as the local sponsor of the project, and to provide the local cost share.*
- 7.2. **AGREEMENT APPROVAL – DEPARTMENT OF THE ARMY - RESOLUTION 2017-102** APPROVING THE PROJECT COOPERATION AGREEMENT (PCA) FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT, PROVIDING AUTHORIZATION FOR SIGNATURE, AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Project Cooperation Agreement with the Department of the Army for the Nassau County Shore Protection Project.*
- 7.3. **BUDGET AMENDMENT - BEACH RENOURISHMENT - RESOLUTION 2017-103** APPROVING AN AMENDMENT TO THE CAPITAL IMPROVEMENT FUND BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds for beach renourishment costs.*
- 7.4. **NOTICE TO PROCEED - F&G CONSTRUCTION - RESOLUTION 2017-110** APPROVING THE NOTICE TO PROCEED FOR THE CONSTRUCTION OF THE GENERAL AVIATION TERMINAL BUILDING PROJECT AT FERNANDINA BEACH MUNICIPAL AIRPORT TO F&G CONSTRUCTION; PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Provides a Notice to Proceed to F&G Construction for the building and site work associated with the General Aviation Terminal Building project.*

- 7.5. **BUDGET AMENDMENT - HURRICANE MATTHEW EXPENSES - RESOLUTION 2017-111** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2016/2017 FOR ITEMS RELATED TO HURRICANE MATTHEW; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of funds relating to Hurricane Matthew expenses.*
- 7.6. **RIGHT-OF-WAY USE PERMIT - 3670 SOUTH FLETCHER AVENUE - RESOLUTION 2017-112** APPROVING A “RIGHT-OF-WAY USE PERMIT” FOR 3670 SOUTH FLETCHER AVENUE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the “Right-of-Way Use Permit” for 3670 South Fletcher Avenue.*
- 7.7. **GRANT APPLICATION APPROVAL - BOATING INFRASTRUCTURE GRANT PROGRAM (BIG-P) - RESOLUTION 2017-105** AUTHORIZING THE SUBMISSION OF A BOATING INFRASTRUCTURE GRANT PROGRAM (BIG-P) APPLICATION TO THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) TO EXPAND THE EXISTING FERNANDINA HARBOR MARINA TO THE NORTH AND IMPROVE THE OVERALL FACILITIES FOR TRANSIENT BOATERS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the submittal of a BIG-P application to the FWC in the amount of \$1,500,000 and agrees to provide a 51.4% match in the amount of \$1,585,695 for expansion northward of the Fernandina Harbor Marina.*
- 7.8. **GRANT APPLICATION - FLORIDA INLAND NAVIGATION DISTRICT (FIND) - RESOLUTION 2017-113** REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for re-purposing an existing grant in the amount \$89,306.00 for repairs to the Fuel Dock.*

8. ORDINANCE - FIRST READING

- 8.1. **RIGHT-OF-WAY VACATION - PORTION OF GUM STREET - ORDINANCE 2016-40** APPROVING A VACATION OF PUBLIC RIGHT-OF-WAY FOR A PORTION OF GUM STREET TOTALING APPROXIMATELY 600 LINEAR FEET EXTENDING BETWEEN CITRONA DRIVE AND THE EGANS CREEK GREENWAY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the vacation of a portion of Gum Street, an unopened public right-of-way totaling approximately 535 linear feet between Citrona Drive and the Egans Creek Greenway.*

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.

- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Proclamation
Retirement of Ms. Janet Harris

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: The intent of this Proclamation is to recognize Ms. Janet Harris upon her retirement after nineteen years and six months of dedicated service to the City of Fernandina Beach. Ms. Janet Harris retired on May 31, 2017.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Submitted By: _____ Date: June 27, 2017

Teresa Bryan, HR Generalist

COMMISSION ACTION:

Proclamation

WHEREAS, it is with great honor that the City of Fernandina Beach recognizes the retirement of Accounting Supervisor Janet Harris for her long and distinguished career with the Finance Department; and

WHEREAS, Ms. Harris began her career with the City of Fernandina Beach on December 1, 1997, as an Accounting Clerk in the Finance Department and was promoted to Accountant in April, 1998, and Accounting Supervisor in April, 2002. Ms. Harris also served as Interim Finance Controller and Interim Finance Manager during her tenure; and

WHEREAS, for nineteen years and six months, Ms. Janet Harris faithfully and thoroughly fulfilled her numerous roles and responsibilities, frequently going above and beyond to ensure the tasks at hand were completed with meticulous attention to detail; and

WHEREAS, throughout her tenure with the Finance Department, Janet Harris was continuously recognized as a highly capable, competent, and efficient employee; and

WHEREAS, Finance Accounting Supervisor Janet Harris retired on May 31, 2017. The sincere and conscientious efforts she demonstrated on the job during her nineteen years and six months of dedicated service have dramatically benefitted the residents and visitors of Fernandina Beach, but none more so than the members of the Finance Department.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Fernandina Beach, Florida, that genuine and sincere gratitude is hereby expressed for the professional, loyal and selfless efforts of Finance Accounting Supervisor Ms. Janet Harris during her tenure of service.

BE IT FURTHER RESOLVED that a copy of this Proclamation is presented as a permanent matter of record in the proceedings of the City Commission as a testimonial of our sincerest thanks to

MS. JANET HARRIS

IN WITNESS WHEREOF, I, Robin C. Lentz, as Mayor have hereunto set my hand and caused the Official Seal of the City of Fernandina Beach to be affixed this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

ROBIN C. LENTZ
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Proclamation
Stormwater Project Funding

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: This Proclamation expresses appreciation to Florida State Senator Aaron Bean, Florida House of Representative Cord Byrd and Mr. Buddy Jacobs, Esquire, for successfully securing \$500,000 in state funding for stormwater repairs.

This item is placed on the agenda at the request of Vice Mayor Kreger:

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Submitted By:  Date: June 27, 2017
Caroline Best, City Clerk

COMMISSION ACTION:

Proclamation

WHEREAS, the City of Fernandina Beach is surrounded by the Atlantic Ocean, the Amelia River, and the Fort Clinch Aquatic Preserve; all of which are designated as Outstanding Florida Waters by the Florida Department of Environmental Protection under authority of Section 403.061(27), Florida Statutes as "worthy of special protection because of their natural attributes"; and

WHEREAS, Florida State Senator Aaron Bean, Florida State Representative Cord Byrd, City of Fernandina Beach leadership, and concerned residents have long recognized the significant importance of Fernandina Beach's natural resources and the challenges of preserving its environmental treasures for future generations; and

WHEREAS, in 1998, the City of Fernandina Beach created the Stormwater Master Plan to identify, scope, and prioritize the stormwater capital improvement projects crucial to protecting Fernandina Beach's fragile ecosystem. The critical projects were developed to safeguard the Atlantic Ocean, Amelia River, and the Ft. Clinch Aquatic Preserve from pollution due to uncontrolled stormwater; and

WHEREAS, following years of hard work, Senator Bean and Representative Byrd successfully acquired an additional \$500,000 in State funding for the economically justifiable, environmentally acceptable, and technically sound Nassau County Stormwater projects.

NOW THEREFORE, I, Robin C. Lentz, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby express genuine and sincere gratitude to:

FLORIDA STATE SENATOR AARON BEAN

and

FLORIDA STATE REPRESENTATIVE CORD BYRD

for doggedly petitioning on behalf of the City of Fernandina Beach to secure State monies for critical stormwater improvements in Fernandina Beach and Nassau County.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Proclamation
Gullah/Geechee Nation Appreciation Week

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation proclaiming July 29, 2017 - August 6, 2017, as "Gullah/Geechee Nation Appreciation Week". Queen Quet, Chiefess of the Gullah/Geechee Nation will be present to accept the Proclamation.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017


Date: June 29, 2017

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Proclamation

WHEREAS, the Gullah/Geechee Nation is the geographical area of the Sea Islands and Low Country of North Carolina, South Carolina, Georgia, and Florida. This area is home to the only African-American population of the United States with a separate, long-standing name identifying them as a separate people and the lone speakers of the only true African American creole language of the continental United States; and

WHEREAS, Gullah/Geechee people were unique groups of African-Americans who were separated from the mainland by creeks, rivers, and marshes. Because of their geographic protection from outsiders and strong sense of family and community, Gullah/Geechee people maintained a separate creole language and developed distinct cultural patterns; and

WHEREAS, the isolation of these sea island communities was vital to the survival of the Gullah/Geechee culture. Although the Gullah/Geechee people traveled to and from the mainland and to nearby islands, few outsiders ever entered the Gullah/Geechee communities. This isolation, which began in colonial times in response to tropical fevers, later became an isolation of choice; and

WHEREAS, within these rural, isolated communities, the Gullah/Geechee people were able to maintain their cultural heritage, distinctive language, cooking styles, music, arts & crafts, and religious beliefs that connected them to their West African ancestry; and

WHEREAS, despite coastal development, changing job markets, and population shifts in recent decades, the Gullah/Geechee people remain a testament to the power of human adaptability and survival amid major stresses and assaults from many fronts in the rapidly changing economic environment of the modern world.

NOW THEREFORE, I, Robin C. Lentz, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby proclaim July 29, 2017 – August 6, 2017 as,

GULLAH/GEECHEE NATION APPRECIATION WEEK

in Fernandina Beach, Florida, and encourage the citizens of Fernandina Beach to join the City Commission in expressing appreciation and admiration for the Gullah/Geechee Nation and the cultural influences it's had on these Southern United States.

IN WITNESS WHEREOF, I, Robin C. Lentz, as Mayor hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
St. Johns River Water Management District (SJRWMD)

ITEM TYPE: Presentations

REQUESTED ACTION: N/A

SYNOPSIS: Mr. Geoffrey Sample of SJRWMD will make a ceremonial check presentation to the City Commission for the recently awarded Area-1 cost-share stormwater project.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Date: June 22, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
LignoTech Florida

ITEM TYPE: Presentations

REQUESTED ACTION:

SYNOPSIS: Mr. Anders Sjode, Mr. Lance Richardson, Ms. Kristina Vickers, Mr. Scott Saettel, and Mr. Mark Holt of LignoTech Florida will provide a brief update on the LignoTech Florida project.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Date: June 02, 2017

Submitted By: Tammi E. Bach, City Attorney

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
Ocean Highway and Port Authority

ITEM TYPE: Presentations

REQUESTED ACTION: Presentation

SYNOPSIS: A representative of the Ocean Highway and Port Authority (OHPA) will present the annual PILOT (payment in lieu of taxes) payment for FY 16/17 to the City Commission.

FISCAL IMPACT:

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Submitted By: _____ Date: July 11, 2017

Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
Budget Summary

ITEM TYPE: Presentations

REQUESTED ACTION:

SYNOPSIS: Comptroller Patti Clifford will answer any questions regarding the budget summary for June 2017.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/13/2017



Date: April 25, 2017

Submitted By: Patti Clifford, Comptroller

COMMISSION ACTION:

Monthly Budget Report

June 2017

Overall: Nine months, 75% into fiscal year 2016/2017, Sanitation Services expenses are accrued during the year, as are Electric Franchise Fee revenue and various grant revenues. We will prepare budget amendments through the year to ensure budgeted amounts are not exceeded on a line by line basis.

Hurricane Matthew: One of our PAs has been obligated by FEMA.

General Fund: (001)

Total General Fund Revenues are at 85.8% of the annual budget. The high percentage is due to the timing of receipt of Property Taxes - \$99,000 more than budgeted. \$100,000 has been accrued for June Franchise Fees. Specific lines we are tracking are detailed below.

	16/17 Budget	June 17 YTD \$	June 17 YTD %	June 16 YTD \$	June 16 YTD %	
Local Option Gas Tax	233,537	183,897	78.7%	164,817	74.1%	
Small County Surtax (one cent sales tax)	1,592,059	1,122,773	70.5%	1,068,731	74.0%	
Half Cent Sales Tax	797,676	584,227	73.2%	553,190	76.2%	
Franchise Fees	1,450,000	943,882	65.1%	961,738	72.6%	
Total FY 16/17 Bud	4,073,372					
Total FY 15/16 Actual	3,999,287					
Total FY 15/16 Bud	3,719,131					

Three General Fund departments are over the 75 % mark. Non Departmental is over due to the annual Shrimp Fest contribution, for sanitation; Fire Ocean Rescue has concentrated costs in the summer; and Downtown is over due to the purchase of 32 trash receptacles.

Special Revenue Funds: (100-190)

Revenues plus Cash Balance Forward exceed Expenditures for all Special Revenue Funds.

Debt Service Funds: (220 –230)

All debt service, Principal and Interest, has been paid in the GO Bond Debt Service Fund – Fund 220 in October. Semi-annual interest was paid for the Utility Bond in January. The Marina Debt Service Fund, Fund 240, is no longer required – all Marina debt service will run through the Marina Fund, Fund 480.

Capital Improvement Funds: (300-330)

Revenues exceed Expenditures for all Capital Improvement Funds.

Golf Course: (410)

Revenues exceeded Expenses year to date due to more rounds of golf played, annual memberships and transfers from the General Fund. Memberships are \$13,684 higher June to date this year compared to June 2016. June year to date margins on both Pro Shop Sales and F&B Sales exceeded the budgeted ratio.

Airport: (420)

Revenue exceeded Expenditures for the nine months to date.

Sanitation: (440)

Expenditures exceeded Revenues for the year to date. May expenditures included paying for the recycling event and June included a quarterly grinding of materials at the mulch site.

Wastewater: (450)

Revenues exceeded Expenditures for the month and year to date. Revenues from Sewer Fees were \$217,522, or 5.4% higher than last June year to date. The budgeted sewer cleaning truck was purchased in February.

Water: (460)

Revenues exceeded Expenditures for the year to date. Revenues from Water Fees were \$305,717, or 11.3% higher than last June year to date.

Storm Water Management: (470)

Expenditures exceeded Revenues for the year to date due in part to the purchase of budgeted equipment, debt service and professional services.

Marina: (480)

Limited Marina operations commenced in February. Due to the Hurricane Matthew damage sustained by the Marina, the net book value of the Marina (value at 9/30/2016) has been written off as an Impairment Loss, \$3,988,091. We will accrue FEMA grant revenue once the amount is certain and quantifiable.

Central Garage: (510)

Expenses exceeded Revenue year to date due primarily to lower revenue than anticipated revenues and a sick pay payout for a retiree in January. This Fund is meant to be self-supporting.

Utility Billing and Utility Administration: (520 – 530)

As was anticipated in the budget, Revenues plus Cash Balance Forward exceed Expenditures in Utility Billing and Utility Admin.

MUNIS Monthly Budget Report Primer

- Credits present as negative numbers – Revenues are credits
- Debits present as positive numbers – Expenses are debits
- The Account Description is abbreviated – not the long description so it is impossible to tell one type of building permit from another for example
- The APR 2016 and 2016YTD columns are all zeros because we did not bring history over on a monthly basis for the previous fiscal year.
- The reports subtotal UP with a Grand Total at the bottom.
- The reporting format does not give you information on Encumbrances.
- The numbers at times overflow to a second line – very annoying.
- Most of the time the Grand Total is the difference between Revenue and Expenses (not the case for the General Fund and Fleet). Remember a negative number here means Revenue exceeds Expenses.
- The General Fund and the Fleet Fund have their Revenue and Expenses reports run separately so I have manually calculated the difference between Revenue and Expenses.
- We are working with MUNIS to get the 2016 columns hidden.
- MUNIS expects City staff to be able to customize reports or pay MUNIS to write report specs. This is a very time consuming and detailed task. We don't currently have the resources (talent and time) to prepare custom reports in-house. Once we can design what we want the reports to look like, we will investigate the costs associated with the reports written by MUNIS staff.

City of Fernandina Beach
Accounts Receivable Analysis
7/11/2017

Utility Billing - Current Accounts

Number of Customers		Delinquency Days	\$	Avg Monthly Billing
8,360	Active Customers			\$ 980,500.00
271		30	22,789.85	
52		60	1,916.21	
5		90	165.67 *	
-		120	- *	
-		150	- *	
271		Total	\$ 24,871.73	* Payment plan in place

Utility Billings - Closed accounts (not yet turned over to Collection Agency)

117	Closed accts.	47 accts. w/delinquent balances	\$ 4,902.98
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Utility Billings in Collections

<u>Year based on final billing date</u>	<u># of Accounts Transferred</u>	<u>Amt of \$ Transferred</u>	<u>Amt of \$ Recovered by CCI</u>	<u>Amt of \$ Recovered by UB</u>	<u>Total \$ Recovered</u>	<u>% recovered</u>
2014 (thru Dec)	140	20,272.45	461.39	4,035.44		22.18%
2015 (thru Dec)	126	23,388.52	540.98	4,173.20		20.16%
2016 (thru Dec)	161	27,511.96	1,137.84	3,712.69		17.63%
2017 (thru Feb)	20	4,189.08	-	170.82		
		\$ 75,362.01	\$ 2,140.21	\$ 12,092.15	\$ 14,232.36	18.89%
Recovered to date		\$ (14,232.36)				

Balance currently at CCI \$ 61,129.65

Airport

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
87	ALL Customers			\$42,512.60
6		30	21,060.53	
4		60	2,144.16	
1		90	1,412.47	
1		120	1,435.93	
1		150+	4,660.66	
6		Sub Total	\$ 30,713.75	

Marina

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
43	ALL Customers			\$20,185
2		30	806.27	
0		60	-	
1		90	451.01	
0		120	-	
0		150+	-	
			1,257.28	
John Smith	451.01	Write off		90
Benny Hendrix	395.74	Made payment		30
William Supplee	410.53	Will pay		30
Total	1,257.28			

Peck Center & Other City Leases

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
9	ALL Customers			12,521.54
4		30	785.68	
0		60	-	
0		90	-	
0		120+	-	
4		Sub Total	\$ 785.68	

GENERAL FUND REVENUE



Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 31110	PROPERTY T	0.00	(235,194.87)	100.00%	0.00	0.00%	(10,937,700.00)	(11,037,134.39)	100.91%	0.00	0.00%
001 31240	LOCAL OPTI	0.00	(18,922.77)	100.00%	0.00	0.00%	(233,537.00)	(183,897.08)	78.74%	0.00	0.00%
001 31251	ST/FIR INS	(124,600.00)	0.00	0.00%	0.00	0.00%	(124,600.00)	0.00	0.00%	0.00	0.00%
001 31252	ST/POL INS	(99,700.00)	0.00	0.00%	0.00	0.00%	(99,700.00)	0.00	0.00%	0.00	0.00%
001 31260	SMALL COUN	0.00	(135,172.18)	100.00%	0.00	0.00%	(1,592,059.00)	(1,122,773.17)	70.52%	0.00	0.00%
001 31610	LOCAL BUSI	0.00	(2,613.87)	100.00%	0.00	0.00%	(180,000.00)	(144,453.68)	80.25%	0.00	0.00%
001 31620	LOCAL BUSI	0.00	(972.29)	100.00%	0.00	0.00%	(2,500.00)	(4,346.26)	173.84%	0.00	0.00%
001 31630	LOCAL BUSI	0.00	0.00	0.00%	0.00	0.00%	0.00	(38.75)	100.00%	0.00	0.00%
001 31640	LOCAL BUSI	0.00	0.00	0.00%	0.00	0.00%	(500.00)	(966.50)	193.20%	0.00	0.00%
001 32200	BUILDING P	0.00	(41,677.00)	100.00%	0.00	0.00%	(385,000.00)	(432,425.14)	112.32%	0.00	0.00%
001 32201	BUILDING P	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32202	BLDING PER	0.00	(17,979.50)	100.00%	0.00	0.00%	(165,000.00)	(192,255.00)	116.52%	0.00	0.00%
001 32203	BUILDING P	0.00	(1,299.00)	100.00%	0.00	0.00%	(3,500.00)	(6,114.00)	174.69%	0.00	0.00%
001 32204	BUILDING P	0.00	(525.00)	100.00%	0.00	0.00%	(3,000.00)	(4,235.00)	141.17%	0.00	0.00%
001 32205	BLDING PER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32206	BUILDING P	0.00	0.00	0.00%	0.00	0.00%	(5,000.00)	(2,168.50)	43.36%	0.00	0.00%
001 32207	BLDING PER	0.00	(525.00)	100.00%	0.00	0.00%	(4,000.00)	(2,240.00)	56.00%	0.00	0.00%
001 32208	BLDING PER	0.00	0.00	0.00%	0.00	0.00%	(100.00)	0.00	0.00%	0.00	0.00%
001 32209	BLDING PER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32210	BUILDING P	0.00	(7,910.00)	100.00%	0.00	0.00%	(15,000.00)	(19,862.50)	132.41%	0.00	0.00%
001 32211	BUILDING	0.00	(250.00)	100.00%	0.00	0.00%	(5,000.00)	(3,900.00)	78.00%	0.00	0.00%
001 32218	CLEARING/E	0.00	(9,169.00)	100.00%	0.00	0.00%	(14,000.00)	(20,335.00)	145.25%	0.00	0.00%
001 32219	TREE TRUST	0.00	(7,600.00)	100.00%	0.00	0.00%	(15,000.00)	(19,552.50)	130.35%	0.00	0.00%
001 32310	FRANCHISE	0.00	(113,073.60)	100.00%	0.00	0.00%	(1,450,000.00)	(943,881.81)	65.10%	0.00	0.00%
001 32340	FRANCHISE	0.00	0.00	0.00%	0.00	0.00%	(13,000.00)	(11,860.57)	91.24%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 32900	CODE ENFOR	0.00	(425.00)	100.00%	0.00	0.00%	(3,000.00)	(52,018.97)	1,733.97%	0.00	0.00%
001 32901	ZONING PLA	0.00	(2,100.00)	100.00%	0.00	0.00%	(12,000.00)	(14,025.00)	116.88%	0.00	0.00%
001 32903	SIGN PERMI	0.00	(386.00)	100.00%	0.00	0.00%	(4,500.00)	(3,263.00)	72.51%	0.00	0.00%
001 32904	PRIVATE DI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32905	ELECTRICAL	0.00	(4,357.00)	100.00%	0.00	0.00%	(40,500.00)	(42,481.00)	104.89%	0.00	0.00%
001 32906	ELECTRICAL	0.00	(375.00)	100.00%	0.00	0.00%	(5,000.00)	(5,850.00)	117.00%	0.00	0.00%
001 32907	ENGINEERIN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32908	GAS PERMI	0.00	(1,200.00)	100.00%	0.00	0.00%	(7,000.00)	(10,200.00)	145.71%	0.00	0.00%
001 32909	GAS PERMIT	0.00	(420.00)	100.00%	0.00	0.00%	(4,000.00)	(2,975.00)	74.38%	0.00	0.00%
001 32910	GAS PERMIT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32911	MECHANICAL	0.00	(9,357.00)	100.00%	0.00	0.00%	(59,000.00)	(55,888.00)	94.73%	0.00	0.00%
001 32912	PLUMBING P	0.00	(2,250.00)	100.00%	0.00	0.00%	(34,000.00)	(25,104.00)	73.84%	0.00	0.00%
001 32913	PLUMBING-F	0.00	(1,480.00)	100.00%	0.00	0.00%	(18,000.00)	(16,173.00)	89.85%	0.00	0.00%
001 32914	PERMIT/REV	0.00	0.00	0.00%	0.00	0.00%	0.00	(25.00)	100.00%	0.00	0.00%
001 32915	ANNEXATION	0.00	(300.00)	100.00%	0.00	0.00%	(2,250.00)	(1,500.00)	66.67%	0.00	0.00%
001 32916	BOA APP FE	0.00	0.00	0.00%	0.00	0.00%	0.00	(1,950.00)	100.00%	0.00	0.00%
001 32917	BOA APP FE	0.00	(650.00)	100.00%	0.00	0.00%	(9,100.00)	(6,500.00)	71.43%	0.00	0.00%
001 32918	ZONING CER	0.00	0.00	0.00%	0.00	0.00%	(6,500.00)	(1,775.00)	27.31%	0.00	0.00%
001 32919	CDD-CERTIF	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32920	CDD COPIES	0.00	(139.20)	100.00%	0.00	0.00%	(6,000.00)	(1,616.39)	26.93%	0.00	0.00%
001 32921	COMP PLAN	0.00	0.00	0.00%	0.00	0.00%	(850.00)	(1,700.00)	200.00%	0.00	0.00%
001 32922	CONCURRENC	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32923	CU APPLICA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32924	HDC APPLIC	0.00	(695.00)	100.00%	0.00	0.00%	(6,000.00)	(6,695.00)	111.58%	0.00	0.00%
001 32925	PLAT APPRO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32926	PLAT APPRO	0.00	0.00	0.00%	0.00	0.00%	(2,450.00)	(2,550.00)	104.08%	0.00	0.00%
001 32927	PRELIMINAR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32928	REZONING A	0.00	0.00	0.00%	0.00	0.00%	(8,500.00)	(4,250.00)	50.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 32929	SITE PLAN	0.00	(3,400.00)	100.00%	0.00	0.00%	(18,000.00)	(22,600.00)	125.56%	0.00	0.00%
001 32930	SPECIAL US	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32931	HDC VARIAN	0.00	0.00	0.00%	0.00	0.00%	(1,300.00)	(1,300.00)	100.00%	0.00	0.00%
001 32932	DUE DILIGE	0.00	(250.00)	100.00%	0.00	0.00%	(500.00)	(1,475.00)	295.00%	0.00	0.00%
001 32933	TELECOMMUN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32934	CHANGE OF	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32935	ADMINISTRA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32936	CODE TEXT	0.00	(850.00)	100.00%	0.00	0.00%	(850.00)	(850.00)	100.00%	0.00	0.00%
001 32937	LOT LINE A	0.00	0.00	0.00%	0.00	0.00%	(1,700.00)	(400.00)	23.53%	0.00	0.00%
001 32940	ADMIN COST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32950	ADIMIN COS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 32960	ADMINISTRA	0.00	0.00	0.00%	0.00	0.00%	(2,000.00)	(2,070.99)	103.55%	0.00	0.00%
001 32980	OTHER MISC	0.00	(70.00)	100.00%	0.00	0.00%	(2,000.00)	(515.00)	25.75%	0.00	0.00%
001 32981	SPECIAL EV	0.00	(165.00)	100.00%	0.00	0.00%	(3,000.00)	(2,795.00)	93.17%	0.00	0.00%
001 32982	SPECIAL BA	0.00	0.00	0.00%	0.00	0.00%	(1,500.00)	(1,145.00)	76.33%	0.00	0.00%
001 32992	FIRE MARSH	0.00	(949.40)	100.00%	0.00	0.00%	(23,500.00)	(23,197.50)	98.71%	0.00	0.00%
001 32995	ADDRESS A	0.00	(140.00)	100.00%	0.00	0.00%	(950.00)	(970.00)	102.11%	0.00	0.00%
001 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	(699,978.00)	0.00	0.00%	0.00	0.00%
001 33160	URBAN FORE	0.00	0.00	0.00%	0.00	0.00%	(30,000.00)	0.00	0.00%	0.00	0.00%
001 33170	DOS PRESER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 33350	HALF-CENT	0.00	(76,517.53)	100.00%	0.00	0.00%	(797,676.00)	(584,227.05)	73.24%	0.00	0.00%
001 33400	ST GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 33512	STATE REVE	0.00	(16,682.03)	100.00%	0.00	0.00%	(211,506.00)	(150,138.27)	70.99%	0.00	0.00%
001 33514	MOBILE HOM	0.00	(61.87)	100.00%	0.00	0.00%	(800.00)	(431.98)	54.00%	0.00	0.00%
001 33515	ALCOHOLIC	0.00	0.00	0.00%	0.00	0.00%	(20,000.00)	(19,462.24)	97.31%	0.00	0.00%
001 33522	FIREFIGHTE	0.00	0.00	0.00%	0.00	0.00%	(10,000.00)	(10,387.74)	103.88%	0.00	0.00%
001 33720	SCHOOL RES	0.00	(13,757.89)	100.00%	0.00	0.00%	(141,456.00)	(112,469.33)	79.51%	0.00	0.00%
001 33721	DEA REIMB	0.00	0.00	0.00%	0.00	0.00%	(17,982.00)	(12,243.74)	68.09%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 33722	NASSAU COU	0.00	(13,212.84)	100.00%	0.00	0.00%	(118,600.00)	(28,364.49)	23.92%	0.00	0.00%
001 33910	OCEAN,HIGH	0.00	(100,000.00)	100.00%	0.00	0.00%	0.00	(100,000.00)	100.00%	0.00	0.00%
001 34260	AMBULANCE	0.00	(28,027.24)	100.00%	0.00	0.00%	(430,000.00)	(321,071.46)	74.67%	0.00	0.00%
001 34290	SHRIMP FES	0.00	0.00	0.00%	0.00	0.00%	(15,000.00)	0.00	0.00%	0.00	0.00%
001 34700	TRUST ACTI	0.00	(9,696.12)	100.00%	0.00	0.00%	(157,000.00)	(108,820.88)	69.31%	0.00	0.00%
001 34701	TRUST ACTI	0.00	(2,035.47)	100.00%	0.00	0.00%	(17,500.00)	(18,545.16)	105.97%	0.00	0.00%
001 34702	PARKS TRUS	0.00	(4,286.00)	100.00%	0.00	0.00%	(11,000.00)	(15,538.00)	141.25%	0.00	0.00%
001 34703	PARKS TRUS	0.00	0.00	0.00%	0.00	0.00%	0.00	(1,500.00)	100.00%	0.00	0.00%
001 34704	RENTALS NO	0.00	(301.00)	100.00%	0.00	0.00%	(16,000.00)	(9,661.80)	60.39%	0.00	0.00%
001 34705	SOFTBALL	0.00	0.00	0.00%	0.00	0.00%	(1,500.00)	(589.77)	39.33%	0.00	0.00%
001 34706	PARKS LAWN	0.00	(4,001.42)	100.00%	0.00	0.00%	(9,000.00)	(8,950.33)	99.44%	0.00	0.00%
001 34720	RENTALS	0.00	(2,870.17)	100.00%	0.00	0.00%	(12,000.00)	(9,425.15)	78.54%	0.00	0.00%
001 34721	PECK RENTS	0.00	(1,560.75)	100.00%	0.00	0.00%	(10,000.00)	(9,257.51)	92.58%	0.00	0.00%
001 34722	PECK RENTS	0.00	(2,180.02)	100.00%	0.00	0.00%	(30,000.00)	(23,869.00)	79.56%	0.00	0.00%
001 34723	PECK TRUST	0.00	(563.52)	100.00%	0.00	0.00%	(7,000.00)	(3,729.57)	53.29%	0.00	0.00%
001 34724	PECK TRUST	0.00	(4,656.00)	100.00%	0.00	0.00%	(40,000.00)	(29,598.85)	74.00%	0.00	0.00%
001 34725	MLK RENTS	0.00	(1,250.00)	100.00%	0.00	0.00%	(3,500.00)	(3,206.00)	91.60%	0.00	0.00%
001 34726	MLK RENTS	0.00	(393.00)	100.00%	0.00	0.00%	0.00	(947.00)	100.00%	0.00	0.00%
001 34727	MLK TRUST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 34728	MLK TRUST	0.00	(3,000.00)	100.00%	0.00	0.00%	(5,500.00)	(11,544.00)	209.89%	0.00	0.00%
001 34730	YOUTH TRUS	0.00	16,786.70	100.00%	0.00	0.00%	(16,000.00)	16,836.70	-105.23%	0.00	0.00%
001 34731	YOUTH CAMP	0.00	(62,727.30)	100.00%	0.00	0.00%	(220,000.00)	(231,413.99)	105.19%	0.00	0.00%
001 34740	AQUATICS T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 34741	AQUATICS T	0.00	(16,321.00)	100.00%	0.00	0.00%	(115,000.00)	(82,416.25)	71.67%	0.00	0.00%
001 34742	SWIMMING P	0.00	(7,536.55)	100.00%	0.00	0.00%	(54,000.00)	(36,840.69)	68.22%	0.00	0.00%
001 34743	SWIMMING P	0.00	(358.00)	100.00%	0.00	0.00%	0.00	(676.00)	100.00%	0.00	0.00%
001 34745	GREENWAY	0.00	(406.05)	100.00%	0.00	0.00%	0.00	(466.05)	100.00%	0.00	0.00%
001 34746	GREENWAY T	0.00	(31.00)	100.00%	0.00	0.00%	0.00	(485.00)	100.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 34799	P & R COMB	0.00	442.07	100.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 35100	COURT CASE	0.00	(753.97)	100.00%	0.00	0.00%	(11,000.00)	(6,401.21)	58.19%	0.00	0.00%
001 35105	CODE ENFOR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 35115	PARKING TI	0.00	(1,260.00)	100.00%	0.00	0.00%	(9,500.00)	(8,383.00)	88.24%	0.00	0.00%
001 35120	POLICE EDU	0.00	(132.28)	100.00%	0.00	0.00%	(1,600.00)	(1,029.41)	64.31%	0.00	0.00%
001 35420	CODE ENF F	0.00	0.00	0.00%	0.00	0.00%	0.00	(75.00)	100.00%	0.00	0.00%
001 35911	FINGERPRIN	0.00	(127.35)	100.00%	0.00	0.00%	(1,600.00)	(1,284.13)	80.25%	0.00	0.00%
001 36110	INTEREST	0.00	(3,106.48)	100.00%	0.00	0.00%	(16,000.00)	(28,012.56)	175.08%	0.00	0.00%
001 36120	UNREALIZED	0.00	0.00	0.00%	0.00	0.00%	0.00	659.68	100.00%	0.00	0.00%
001 36210	RENTS	0.00	0.00	0.00%	0.00	0.00%	(4,150.00)	1,048.51	-25.28%	0.00	0.00%
001 36215	RENTS NON-	0.00	0.00	0.00%	0.00	0.00%	(24,800.00)	(16,180.39)	65.24%	0.00	0.00%
001 36221	POLICE BUI	0.00	(11,005.01)	100.00%	0.00	0.00%	(125,000.00)	(103,877.95)	83.10%	0.00	0.00%
001 36420	INSURANCE	0.00	(206.11)	100.00%	0.00	0.00%	0.00	(11,854.50)	100.00%	0.00	0.00%
001 36990	OTHER REVE	0.00	(2,542.52)	100.00%	0.00	0.00%	(21,000.00)	(17,912.51)	85.30%	0.00	0.00%
001 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 36993	DONA CONTR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 36996	REVENUE-GA	0.00	(8.00)	100.00%	0.00	0.00%	(100.00)	(63.00)	63.00%	0.00	0.00%
001 36997	TDC REV	0.00	0.00	0.00%	0.00	0.00%	(15,200.00)	0.00	0.00%	0.00	0.00%
001 36999	HDC TRUST	0.00	0.00	0.00%	0.00	0.00%	(750.00)	(100.00)	13.33%	0.00	0.00%
001 38212	FROM CDBG	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 38215	FROM UTILI	0.00	(148,750.00)	100.00%	0.00	0.00%	(1,785,000.00)	(1,338,750.00)	75.00%	0.00	0.00%
001 38242	FROM AIRPO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 38244	FROM SANIT	0.00	(5,000.00)	100.00%	0.00	0.00%	(60,000.00)	(45,000.00)	75.00%	0.00	0.00%
001 38245	FROM WASTE	0.00	(30,000.00)	100.00%	0.00	0.00%	(360,000.00)	(270,000.00)	75.00%	0.00	0.00%
001 38246	FROM WATER	0.00	(13,333.33)	100.00%	0.00	0.00%	(160,000.00)	(119,999.97)	75.00%	0.00	0.00%
001 38251	FROM FLEET	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%
001 38400	OTHER FINA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 38410	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
001 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(5,233,052.00)	0.00	0.00%	0.00	0.00%
001 38911	CASH BAL F	0.00	0.00	0.00%	0.00	0.00%	(1,043,400.00)	0.00	0.00%	0.00	0.00%
0012100 34211	USDOTGRNT	0.00	0.00	0.00%	0.00	0.00%	(50,600.00)	0.00	0.00%	0.00	0.00%
0012200 36993	DONATIONS/	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
0012400 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
0017200 36993	DONATIONS/	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		(224,300.00)	(1,194,271.73)	532.44%	0.00	0.00%	(27,672,896.00)	(18,362,953.74)	66.36%	0.00	0.00%

Less CBF $\frac{6,276,452}{21,396,444}$

85.82%

GENERAL FUND EXPENSES



Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0011100 COMMISSION		0.00	18,967.93	100.00%	0.00	0.00%	304,161.00	212,827.95	69.97%	0.00	0.00%
		0.00	18,967.93	100.00%	0.00	0.00%	304,161.00	212,827.95	69.97%	0.00	0.00%
		0.00	18,967.93	100.00%	0.00	0.00%	304,161.00	212,827.95	69.97%	0.00	0.00%
0011200 CLERK		0.00	28,768.33	100.00%	0.00	0.00%	455,658.00	298,430.43	65.49%	0.00	0.00%
		0.00	28,768.33	100.00%	0.00	0.00%	455,658.00	298,430.43	65.49%	0.00	0.00%
		0.00	28,768.33	100.00%	0.00	0.00%	455,658.00	298,430.43	65.49%	0.00	0.00%
0011210 CMO		0.00	34,237.12	100.00%	0.00	0.00%	647,556.00	319,316.50	49.31%	0.00	0.00%
		0.00	34,237.12	100.00%	0.00	0.00%	647,556.00	319,316.50	49.31%	0.00	0.00%
		0.00	34,237.12	100.00%	0.00	0.00%	647,556.00	319,316.50	49.31%	0.00	0.00%
0011300 FINANCE		0.00	43,289.81	100.00%	0.00	0.00%	676,904.00	489,694.57	72.34%	0.00	0.00%
		0.00	43,289.81	100.00%	0.00	0.00%	676,904.00	489,694.57	72.34%	0.00	0.00%
		0.00	43,289.81	100.00%	0.00	0.00%	676,904.00	489,694.57	72.34%	0.00	0.00%
0011310 IT		0.00	34,666.25	100.00%	0.00	0.00%	644,931.00	404,395.19	62.70%	0.00	0.00%
		0.00	34,666.25	100.00%	0.00	0.00%	644,931.00	404,395.19	62.70%	0.00	0.00%
		0.00	34,666.25	100.00%	0.00	0.00%	644,931.00	404,395.19	62.70%	0.00	0.00%
0011350 HR		0.00	22,730.03	100.00%	0.00	0.00%	298,687.00	218,017.08	72.99%	0.00	0.00%
		0.00	22,730.03	100.00%	0.00	0.00%	298,687.00	218,017.08	72.99%	0.00	0.00%
		0.00	22,730.03	100.00%	0.00	0.00%	298,687.00	218,017.08	72.99%	0.00	0.00%
0011400 LEGAL		0.00	16,541.08	100.00%	0.00	0.00%	317,444.00	188,335.55	59.33%	0.00	0.00%
		0.00	16,541.08	100.00%	0.00	0.00%	317,444.00	188,335.55	59.33%	0.00	0.00%
		0.00	16,541.08	100.00%	0.00	0.00%	317,444.00	188,335.55	59.33%	0.00	0.00%
0011500 PLANNING		0.00	29,987.02	100.00%	0.00	0.00%	482,680.00	287,110.93	59.48%	0.00	0.00%
		0.00	29,987.02	100.00%	0.00	0.00%	482,680.00	287,110.93	59.48%	0.00	0.00%
		0.00	29,987.02	100.00%	0.00	0.00%	482,680.00	287,110.93	59.48%	0.00	0.00%
0011910 NON DEPT		(4,300.00)	17,435.81	-405.49%	0.00	0.00%	260,245.00	198,999.40	76.47%	0.00	0.00%
		(4,300.00)	17,435.81	-405.49%	0.00	0.00%	260,245.00	198,999.40	76.47%	0.00	0.00%
		(4,300.00)	17,435.81	-405.49%	0.00	0.00%	260,245.00	198,999.40	76.47%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0011930 FACILITIES		0.00	40,168.58	100.00%	0.00	0.00%	616,934.00	431,197.07	69.89%	0.00	0.00%
		0.00	40,168.58	100.00%	0.00	0.00%	616,934.00	431,197.07	69.89%	0.00	0.00%
		0.00	40,168.58	100.00%	0.00	0.00%	616,934.00	431,197.07	69.89%	0.00	0.00%
0012100 POLICE		88,205.00	356,004.41	403.61%	0.00	0.00%	5,261,680.00	3,608,877.68	68.59%	0.00	0.00%
		88,205.00	356,004.41	403.61%	0.00	0.00%	5,261,680.00	3,608,877.68	68.59%	0.00	0.00%
		88,205.00	356,004.41	403.61%	0.00	0.00%	5,261,680.00	3,608,877.68	68.59%	0.00	0.00%
0012200 FIRE		116,517.00	345,123.12	296.20%	0.00	0.00%	4,577,322.00	2,877,091.57	62.86%	0.00	0.00%
		116,517.00	345,123.12	296.20%	0.00	0.00%	4,577,322.00	2,877,091.57	62.86%	0.00	0.00%
		116,517.00	345,123.12	296.20%	0.00	0.00%	4,577,322.00	2,877,091.57	62.86%	0.00	0.00%
0012201 FIRE OCEAN		0.00	3,329.48	100.00%	0.00	0.00%	27,000.00	20,707.57	76.70%	0.00	0.00%
		0.00	3,329.48	100.00%	0.00	0.00%	27,000.00	20,707.57	76.70%	0.00	0.00%
		0.00	3,329.48	100.00%	0.00	0.00%	27,000.00	20,707.57	76.70%	0.00	0.00%
0012400 BLDG PERM		0.00	62,591.18	100.00%	0.00	0.00%	902,772.00	558,739.52	61.89%	0.00	0.00%
		0.00	62,591.18	100.00%	0.00	0.00%	902,772.00	558,739.52	61.89%	0.00	0.00%
		0.00	62,591.18	100.00%	0.00	0.00%	902,772.00	558,739.52	61.89%	0.00	0.00%
0012420 CODE ENF		0.00	12,674.32	100.00%	0.00	0.00%	173,511.00	102,524.85	59.09%	0.00	0.00%
		0.00	12,674.32	100.00%	0.00	0.00%	173,511.00	102,524.85	59.09%	0.00	0.00%
		0.00	12,674.32	100.00%	0.00	0.00%	173,511.00	102,524.85	59.09%	0.00	0.00%
0014100 STREETS		0.00	203,218.02	100.00%	0.00	0.00%	2,686,837.00	1,980,799.18	73.72%	0.00	0.00%
		0.00	203,218.02	100.00%	0.00	0.00%	2,686,837.00	1,980,799.18	73.72%	0.00	0.00%
		0.00	203,218.02	100.00%	0.00	0.00%	2,686,837.00	1,980,799.18	73.72%	0.00	0.00%
0015200 DOWNTOWN		0.00	8,140.57	100.00%	0.00	0.00%	51,997.00	41,828.09	80.44%	0.00	0.00%
		0.00	8,140.57	100.00%	0.00	0.00%	51,997.00	41,828.09	80.44%	0.00	0.00%
		0.00	8,140.57	100.00%	0.00	0.00%	51,997.00	41,828.09	80.44%	0.00	0.00%
0015640 PUB ASSIST		4,300.00	5,553.22	129.14%	0.00	0.00%	54,300.00	17,743.85	32.68%	0.00	0.00%
		4,300.00	5,553.22	129.14%	0.00	0.00%	54,300.00	17,743.85	32.68%	0.00	0.00%
		4,300.00	5,553.22	129.14%	0.00	0.00%	54,300.00	17,743.85	32.68%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0017100 LIBRARY		0.00	623.17	100.00%	0.00	0.00%	10,629.00	5,529.99	52.03%	0.00	0.00%
		0.00	623.17	100.00%	0.00	0.00%	10,629.00	5,529.99	52.03%	0.00	0.00%
		0.00	623.17	100.00%	0.00	0.00%	10,629.00	5,529.99	52.03%	0.00	0.00%
0017200 RECREATION		0.00	72,081.54	100.00%	0.00	0.00%	979,930.00	656,008.65	66.94%	0.00	0.00%
		0.00	72,081.54	100.00%	0.00	0.00%	979,930.00	656,008.65	66.94%	0.00	0.00%
		0.00	72,081.54	100.00%	0.00	0.00%	979,930.00	656,008.65	66.94%	0.00	0.00%
0017210 PARKS		0.00	10,795.50	100.00%	0.00	0.00%	208,450.00	126,725.86	60.79%	0.00	0.00%
		0.00	10,795.50	100.00%	0.00	0.00%	208,450.00	126,725.86	60.79%	0.00	0.00%
		0.00	10,795.50	100.00%	0.00	0.00%	208,450.00	126,725.86	60.79%	0.00	0.00%
0017220 PECK		0.00	19,190.15	100.00%	0.00	0.00%	242,436.00	149,225.42	61.55%	0.00	0.00%
		0.00	19,190.15	100.00%	0.00	0.00%	242,436.00	149,225.42	61.55%	0.00	0.00%
		0.00	19,190.15	100.00%	0.00	0.00%	242,436.00	149,225.42	61.55%	0.00	0.00%
0017225 MLK		0.00	14,889.29	100.00%	0.00	0.00%	189,395.00	117,522.57	62.05%	0.00	0.00%
		0.00	14,889.29	100.00%	0.00	0.00%	189,395.00	117,522.57	62.05%	0.00	0.00%
		0.00	14,889.29	100.00%	0.00	0.00%	189,395.00	117,522.57	62.05%	0.00	0.00%
0017230 YOUTH		0.00	33,246.60	100.00%	0.00	0.00%	246,695.00	163,095.64	66.11%	0.00	0.00%
		0.00	33,246.60	100.00%	0.00	0.00%	246,695.00	163,095.64	66.11%	0.00	0.00%
		0.00	33,246.60	100.00%	0.00	0.00%	246,695.00	163,095.64	66.11%	0.00	0.00%
0017240 AQUATICS		0.00	42,783.25	100.00%	0.00	0.00%	356,491.00	215,732.34	60.52%	0.00	0.00%
		0.00	42,783.25	100.00%	0.00	0.00%	356,491.00	215,732.34	60.52%	0.00	0.00%
		0.00	42,783.25	100.00%	0.00	0.00%	356,491.00	215,732.34	60.52%	0.00	0.00%
0018100 TRANS OUT		0.00	181,751.26	100.00%	0.00	0.00%	2,181,015.00	1,635,761.34	75.00%	0.00	0.00%
		0.00	181,751.26	100.00%	0.00	0.00%	2,181,015.00	1,635,761.34	75.00%	0.00	0.00%
		0.00	181,751.26	100.00%	0.00	0.00%	2,181,015.00	1,635,761.34	75.00%	0.00	0.00%
0018200 CONTING		0.00	0.00	0.00%	0.00	0.00%	37,505.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	37,505.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	37,505.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0018300 RESERVES		0.00	0.00	0.00%	0.00	0.00%	3,736,021.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	3,736,021.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	3,736,021.00	0.00	0.00%	0.00	0.00%
0018301 REST'D RES		0.00	0.00	0.00%	0.00	0.00%	1,024,132.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	1,024,132.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	1,024,132.00	0.00	0.00%	0.00	0.00%
Grand Total:		204,722.00	1,658,787.04	810.26%	0.00	0.00%	27,653,318.00	15,326,238.79	55.42%	0.00	0.00%

REVENUE
 <REV> - EXPS

<13,362,954>
 <3,036,716>

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	0.00	0.00%	0.00	0.00%	(757.00)	(376.25)	49.67%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(757.00)	(376.25)	49.67%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(757.00)	(376.25)	49.67%	0.00	0.00%
100 35110	FINES/FORF	0.00	0.00	0.00%	0.00	0.00%	(500.00)	(376.25)	75.20%	0.00	0.00%
100 35120	SEIZED CON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 36990	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(257.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	757.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	757.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	757.00	0.00	0.00%	0.00	0.00%
100 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 55200	OPERATING	0.00	0.00	0.00%	0.00	0.00%	750.00	0.00	0.00%	0.00	0.00%
100 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
100 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	7.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	0.00	0.00%	0.00	0.00%	0.00	(376.25)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	0.00	0.00%	0.00	0.00%	(50,000.00)	(41,044.17)	82.09%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(50,000.00)	(41,044.17)	82.09%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(50,000.00)	(41,044.17)	82.09%	0.00	0.00%
110 33400	ST GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 35110	FINES/FORF	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 35120	SEIZED CON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 35121	SEIZ CONTR	0.00	0.00	0.00%	0.00	0.00%	(50,000.00)	(37,894.17)	75.79%	0.00	0.00%
110 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 36990	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	(3,150.00)	100.00%	0.00	0.00%
110 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	1,958.25	100.00%	0.00	0.00%	50,000.00	33,045.54	66.09%	0.00	0.00%
		0.00	1,958.25	100.00%	0.00	0.00%	50,000.00	33,045.54	66.09%	0.00	0.00%
		0.00	1,958.25	100.00%	0.00	0.00%	50,000.00	33,045.54	66.09%	0.00	0.00%
110 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 54900	MISC EXPEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 55200	OPERATING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 55210	UNIFORM	0.00	1,958.25	100.00%	0.00	0.00%	0.00	1,958.25	100.00%	0.00	0.00%
110 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	48,600.00	31,087.29	63.97%	0.00	0.00%
110 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
110 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	1,400.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	1,958.25	100.00%	0.00	0.00%	0.00	(7,998.63)	100.00%	0.00	0.00%

○ FUND 130 CDBG ECON DEV ○



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	0.00	0.00%	0.00	0.00%	(109,680.00)	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(109,680.00)	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(109,680.00)	0.00	0.00%	0.00	0.00%
<u>130 33110</u>	CDBG FEDER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>130 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>130 38101</u>	FROM GENER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>130 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(109,680.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	109,680.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	109,680.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	109,680.00	0.00	0.00%	0.00	0.00%
<u>130 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	109,680.00	0.00	0.00%	0.00	0.00%
<u>130 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(297,004.62)	100.00%	0.00	0.00%	(499,025.00)	(627,942.28)	125.83%	0.00	0.00%
		0.00	(297,004.62)	100.00%	0.00	0.00%	(499,025.00)	(627,942.28)	125.83%	0.00	0.00%
		0.00	(297,004.62)	100.00%	0.00	0.00%	(499,025.00)	(627,942.28)	125.83%	0.00	0.00%
<u>145 36110</u>	INTEREST	0.00	(5,793.76)	100.00%	0.00	0.00%	0.00	(9,892.03)	100.00%	0.00	0.00%
<u>145 36310</u>	IMPACT FEE	0.00	(277,730.86)	100.00%	0.00	0.00%	(232,100.00)	(538,302.58)	231.93%	0.00	0.00%
<u>145 36311</u>	IMPACT FEE	0.00	(11,605.00)	100.00%	0.00	0.00%	(58,025.00)	(76,196.08)	131.32%	0.00	0.00%
<u>145 36990</u>	OTHER REVE	0.00	(1,875.00)	100.00%	0.00	0.00%	0.00	(3,551.59)	100.00%	0.00	0.00%
<u>145 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(208,900.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	32,944.67	100.00%	0.00	0.00%	499,025.00	296,502.03	59.42%	0.00	0.00%
		0.00	32,944.67	100.00%	0.00	0.00%	499,025.00	296,502.03	59.42%	0.00	0.00%
		0.00	32,944.67	100.00%	0.00	0.00%	499,025.00	296,502.03	59.42%	0.00	0.00%
<u>145 59230</u>	TRANSFER T	0.00	32,944.67	100.00%	0.00	0.00%	395,336.00	296,502.03	75.00%	0.00	0.00%
<u>145 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	103,689.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(264,059.95)	100.00%	0.00	0.00%	0.00	(331,440.25)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(112,735.23)	100.00%	0.00	0.00%	(169,475.00)	(254,543.55)	150.20%	0.00	0.00%
		0.00	(112,735.23)	100.00%	0.00	0.00%	(169,475.00)	(254,543.55)	150.20%	0.00	0.00%
		0.00	(112,735.23)	100.00%	0.00	0.00%	(169,475.00)	(254,543.55)	150.20%	0.00	0.00%
146 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
146 36310	IMPACT FEE	0.00	(103,504.86)	100.00%	0.00	0.00%	(95,900.00)	(211,628.31)	220.68%	0.00	0.00%
146 36311	IMPACT FEE	0.00	(9,230.37)	100.00%	0.00	0.00%	(23,975.00)	(42,915.24)	179.00%	0.00	0.00%
146 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(49,600.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	13,750.00	100.00%	0.00	0.00%	169,475.00	123,750.00	73.02%	0.00	0.00%
		0.00	13,750.00	100.00%	0.00	0.00%	169,475.00	123,750.00	73.02%	0.00	0.00%
		0.00	13,750.00	100.00%	0.00	0.00%	169,475.00	123,750.00	73.02%	0.00	0.00%
146 59230	TRANSFER T	0.00	13,750.00	100.00%	0.00	0.00%	165,000.00	123,750.00	75.00%	0.00	0.00%
146 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	4,475.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(98,985.23)	100.00%	0.00	0.00%	0.00	(130,793.55)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(139,006.68)	100.00%	0.00	0.00%	(1,811,019.00)	(1,257,550.55)	69.44%	0.00	0.00%
		0.00	(139,006.68)	100.00%	0.00	0.00%	(1,811,019.00)	(1,257,550.55)	69.44%	0.00	0.00%
		0.00	(139,006.68)	100.00%	0.00	0.00%	(1,811,019.00)	(1,257,550.55)	69.44%	0.00	0.00%
		0.00	(139,006.68)	100.00%	0.00	0.00%	(1,811,019.00)	(1,257,550.55)	69.44%	0.00	0.00%
<u>150 31410</u>	ELECTRIC M	0.00	(54,116.48)	100.00%	0.00	0.00%	(700,000.00)	(502,058.50)	71.72%	0.00	0.00%
<u>150 31420</u>	TELEPHONE	0.00	(50,397.22)	100.00%	0.00	0.00%	(601,019.00)	(457,757.22)	76.16%	0.00	0.00%
<u>150 31430</u>	WATER MUNI	0.00	(26,562.46)	100.00%	0.00	0.00%	(275,000.00)	(226,248.34)	82.27%	0.00	0.00%
<u>150 31440</u>	GAS MUNICI	0.00	(7,930.29)	100.00%	0.00	0.00%	(102,000.00)	(71,484.76)	70.08%	0.00	0.00%
<u>150 36110</u>	INTEREST	0.00	(0.23)	100.00%	0.00	0.00%	0.00	(1.73)	100.00%	0.00	0.00%
<u>150 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(133,000.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	148,750.00	100.00%	0.00	0.00%	1,811,019.00	1,338,750.00	73.92%	0.00	0.00%
		0.00	148,750.00	100.00%	0.00	0.00%	1,811,019.00	1,338,750.00	73.92%	0.00	0.00%
		0.00	148,750.00	100.00%	0.00	0.00%	1,811,019.00	1,338,750.00	73.92%	0.00	0.00%
<u>150 59100</u>	TRANSFER T	0.00	148,750.00	100.00%	0.00	0.00%	1,785,000.00	1,338,750.00	75.00%	0.00	0.00%
<u>150 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	26,019.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	9,743.32	100.00%	0.00	0.00%	0.00	81,199.45	100.00%	0.00	0.00%

○ FUND 160 LLERG ○



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	0.00	0.00%	0.00	0.00%	(571.00)	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(571.00)	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	(571.00)	0.00	0.00%	0.00	0.00%
<u>160 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>160 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(571.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	571.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	571.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	571.00	0.00	0.00%	0.00	0.00%
<u>160 55200</u>	OPERATING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>160 56400</u>	EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>160 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>160 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	571.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(26,939.23)	100.00%	0.00	0.00%	(1,093,900.00)	(118,293.92)	10.81%	0.00	0.00%
		0.00	(26,939.23)	100.00%	0.00	0.00%	(1,093,900.00)	(118,293.92)	10.81%	0.00	0.00%
		0.00	(26,939.23)	100.00%	0.00	0.00%	(1,093,900.00)	(118,293.92)	10.81%	0.00	0.00%
		0.00	(26,939.23)	100.00%	0.00	0.00%	(1,093,900.00)	(118,293.92)	10.81%	0.00	0.00%
<u>170 32970</u>	BURIAL PER	0.00	(160.00)	100.00%	0.00	0.00%	(3,000.00)	(1,960.00)	65.33%	0.00	0.00%
<u>170 34560</u>	MARKER SET	0.00	(280.00)	100.00%	0.00	0.00%	(1,500.00)	(1,040.00)	69.33%	0.00	0.00%
<u>170 34570</u>	PERPETUAL	0.00	(9,555.00)	100.00%	0.00	0.00%	(35,000.00)	(41,124.69)	117.50%	0.00	0.00%
<u>170 34580</u>	SALE OF LO	0.00	(17,745.00)	100.00%	0.00	0.00%	(65,000.00)	(75,196.59)	115.69%	0.00	0.00%
<u>170 34585</u>	GRAVE OPEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	(6,294.57)	100.00%	0.00	0.00%
<u>170 36120</u>	UNREALIZED	0.00	800.77	100.00%	0.00	0.00%	0.00	7,321.93	100.00%	0.00	0.00%
<u>170 36990</u>	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	(12,000.00)	0.00	0.00%	0.00	0.00%
<u>170 36992</u>	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 38101</u>	FROM GENER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(66,000.00)	0.00	0.00%	0.00	0.00%
<u>170 38913</u>	CASH BAL F	0.00	0.00	0.00%	0.00	0.00%	(911,400.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	7,051.98	100.00%	0.00	0.00%	1,093,900.00	66,835.58	6.11%	0.00	0.00%
		0.00	7,051.98	100.00%	0.00	0.00%	1,093,900.00	66,835.58	6.11%	0.00	0.00%
		0.00	7,051.98	100.00%	0.00	0.00%	1,093,900.00	66,835.58	6.11%	0.00	0.00%
<u>170 51200</u>	SALARIES	0.00	2,798.40	100.00%	0.00	0.00%	36,655.00	26,564.41	72.47%	0.00	0.00%
<u>170 51300</u>	SEASONAL/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 51350</u>	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 51400</u>	OVERTIME	0.00	0.00	0.00%	0.00	0.00%	100.00	377.77	378.00%	0.00	0.00%
<u>170 52100</u>	FICA	0.00	174.32	100.00%	0.00	0.00%	2,812.00	1,705.72	60.67%	0.00	0.00%
<u>170 52200</u>	RETIREMENT	0.00	1,060.17	100.00%	0.00	0.00%	12,722.00	9,541.53	75.00%	0.00	0.00%
<u>170 52300</u>	HEALTH INS	0.00	1,312.73	100.00%	0.00	0.00%	15,728.00	11,725.45	74.55%	0.00	0.00%
<u>170 52301</u>	LIFE INSUR	0.00	15.91	100.00%	0.00	0.00%	189.00	143.19	75.66%	0.00	0.00%
<u>170 52400</u>	WORKERS' C	0.00	125.33	100.00%	0.00	0.00%	1,504.00	1,127.97	75.00%	0.00	0.00%
<u>170 52500</u>	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>170 53200</u>	AUDITING	0.00	188.75	100.00%	0.00	0.00%	2,265.00	1,698.75	75.01%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	7,051.98	100.00%	0.00	0.00%	1,093,900.00	66,835.58	6.11%	0.00	0.00%
		0.00	7,051.98	100.00%	0.00	0.00%	1,093,900.00	66,835.58	6.11%	0.00	0.00%
170 53400	CONTRACTUA	0.00	118.00	100.00%	0.00	0.00%	2,437.00	1,873.75	76.90%	0.00	0.00%
170 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
170 54101	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	25.00	0.00	0.00%	0.00	0.00%
170 54300	UTILITIES	0.00	67.91	100.00%	0.00	0.00%	2,500.00	1,542.16	61.68%	0.00	0.00%
170 54310	UTILITIES-	0.00	12.59	100.00%	0.00	0.00%	350.00	99.95	28.57%	0.00	0.00%
170 54500	INSURANCE	0.00	252.42	100.00%	0.00	0.00%	3,029.00	2,271.78	75.01%	0.00	0.00%
170 54610	R/M BLDG &	0.00	0.00	0.00%	0.00	0.00%	4,700.00	261.24	5.55%	0.00	0.00%
170 54620	R/M EQUIPM	0.00	48.07	100.00%	0.00	0.00%	1,750.00	1,551.86	88.69%	0.00	0.00%
170 54630	R/M VEHICL	0.00	220.00	100.00%	0.00	0.00%	1,500.00	1,501.75	100.13%	0.00	0.00%
170 54640	R/M VEHICL	0.00	471.81	100.00%	0.00	0.00%	3,300.00	3,179.91	96.36%	0.00	0.00%
170 55200	OPERATING	0.00	0.00	0.00%	0.00	0.00%	500.00	172.04	34.40%	0.00	0.00%
170 55210	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	325.00	0.00	0.00%	0.00	0.00%
170 55230	GAS/OIL	0.00	185.57	100.00%	0.00	0.00%	2,000.00	1,496.35	74.80%	0.00	0.00%
170 55240	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
170 56300	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
170 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
170 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
170 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	53,109.00	0.00	0.00%	0.00	0.00%
170 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	946,400.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(19,887.25)	100.00%	0.00	0.00%	0.00	(51,458.34)	100.00%	0.00	0.00%

○ FUND 180 CRA



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(1,000.00)	100.00%	0.00	0.00%	(2,000.00)	(1,000.00)	50.00%	0.00	0.00%
		0.00	(1,000.00)	100.00%	0.00	0.00%	(2,000.00)	(1,000.00)	50.00%	0.00	0.00%
		0.00	(1,000.00)	100.00%	0.00	0.00%	(2,000.00)	(1,000.00)	50.00%	0.00	0.00%
<u>180 31110</u>	PROPERTY T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 31117</u>	PROPERTY	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 36991</u>	PARKING RE	0.00	(1,000.00)	100.00%	0.00	0.00%	(1,000.00)	(1,000.00)	100.00%	0.00	0.00%
<u>180 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(1,000.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	2,000.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,000.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,000.00	0.00	0.00%	0.00	0.00%
<u>180 53100</u>	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 54000</u>	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 54700</u>	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>180 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	2,000.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(1,000.00)	100.00%	0.00	0.00%	0.00	(1,000.00)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(22,637.64)	100.00%	0.00	0.00%	(178,351.00)	(102,049.49)	57.22%	0.00	0.00%
		0.00	(22,637.64)	100.00%	0.00	0.00%	(178,351.00)	(102,049.49)	57.22%	0.00	0.00%
		0.00	(22,637.64)	100.00%	0.00	0.00%	(178,351.00)	(102,049.49)	57.22%	0.00	0.00%
<u>190 33400</u>	ST GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 34210</u>	FEDERAL LA	0.00	(22,537.64)	100.00%	0.00	0.00%	(151,021.00)	(101,693.58)	67.34%	0.00	0.00%
<u>190 35910</u>	UNCLAIMED/	0.00	(100.00)	100.00%	0.00	0.00%	0.00	(355.91)	100.00%	0.00	0.00%
<u>190 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 36992</u>	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 36993</u>	DONATIONS/	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(27,330.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	(1,958.25)	100.00%	0.00	0.00%	178,351.00	98,173.57	55.05%	0.00	0.00%
		0.00	(1,958.25)	100.00%	0.00	0.00%	178,351.00	98,173.57	55.05%	0.00	0.00%
		0.00	(1,958.25)	100.00%	0.00	0.00%	178,351.00	98,173.57	55.05%	0.00	0.00%
<u>190 53400</u>	CONTRACTUA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 54100</u>	COMM - PHO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 54101</u>	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 54104</u>	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 54620</u>	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>190 54921</u>	UNDERCOVER	0.00	0.00	0.00%	0.00	0.00%	4,000.00	0.00	0.00%	0.00	0.00%
<u>190 55200</u>	OPERATING	0.00	0.00	0.00%	0.00	0.00%	20,000.00	3,713.50	18.57%	0.00	0.00%
<u>190 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	109,100.00	86,460.07	79.25%	0.00	0.00%
<u>190 56401</u>	EQUIP-NON	0.00	(1,958.25)	100.00%	0.00	0.00%	8,000.00	8,000.00	100.00%	0.00	0.00%
<u>190 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	37,251.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(24,595.89)	100.00%	0.00	0.00%	0.00	(3,875.92)	100.00%	0.00	0.00%



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(35,575.00)	100.00%	0.00	0.00%	(431,200.00)	(320,175.00)	74.25%	0.00	0.00%
		0.00	(35,575.00)	100.00%	0.00	0.00%	(431,200.00)	(320,175.00)	74.25%	0.00	0.00%
		0.00	(35,575.00)	100.00%	0.00	0.00%	(431,200.00)	(320,175.00)	74.25%	0.00	0.00%
220 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
220 38101	FROM GENER	0.00	(35,575.00)	100.00%	0.00	0.00%	(426,900.00)	(320,175.00)	75.00%	0.00	0.00%
220 38410	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
220 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(4,300.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	431,200.00	426,775.20	98.97%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	431,200.00	426,775.20	98.97%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	431,200.00	426,775.20	98.97%	0.00	0.00%
220 57100	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	380,000.00	380,000.00	100.00%	0.00	0.00%
220 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	46,776.00	46,775.20	100.00%	0.00	0.00%
220 57300	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
220 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	4,424.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(35,575.00)	100.00%	0.00	0.00%	0.00	106,600.20	100.00%	0.00	0.00%

FUND 230 UTILITY DEBT SERVICE



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(229,501.68)	100.00%	0.00	0.00%	(2,995,005.00)	(2,065,515.12)	68.97%	0.00	0.00%
		0.00	(229,501.68)	100.00%	0.00	0.00%	(2,995,005.00)	(2,065,515.12)	68.97%	0.00	0.00%
		0.00	(229,501.68)	100.00%	0.00	0.00%	(2,995,005.00)	(2,065,515.12)	68.97%	0.00	0.00%
<u>230 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>230 38140</u>	FROM WW IM	0.00	(32,944.67)	100.00%	0.00	0.00%	(395,336.00)	(296,502.03)	75.00%	0.00	0.00%
<u>230 38141</u>	FROM WATER	0.00	(13,750.00)	100.00%	0.00	0.00%	(165,000.00)	(123,750.00)	75.00%	0.00	0.00%
<u>230 38145</u>	FROM WASTE	0.00	(40,291.17)	100.00%	0.00	0.00%	(483,494.00)	(362,620.53)	75.00%	0.00	0.00%
<u>230 38146</u>	FROM WATER	0.00	(142,515.84)	100.00%	0.00	0.00%	(1,710,190.00)	(1,282,642.56)	75.00%	0.00	0.00%
<u>230 38410</u>	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	(240,985.00)	0.00	0.00%	0.00	0.00%
<u>230 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	2,995,005.00	682,254.55	22.78%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,995,005.00	682,254.55	22.78%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,995,005.00	682,254.55	22.78%	0.00	0.00%
<u>230 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	1,390,000.00	0.00	0.00%	0.00	0.00%
<u>230 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	1,364,510.00	682,254.55	50.00%	0.00	0.00%
<u>230 57300</u>	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>230 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>230 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	240,495.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(229,501.68)	100.00%	0.00	0.00%	0.00	(1,383,260.57)	100.00%	0.00	0.00%



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(86,071.33)	100.00%	0.00	0.00%	(3,372,980.00)	(1,065,754.70)	31.60%	0.00	0.00%
		0.00	(86,071.33)	100.00%	0.00	0.00%	(3,372,980.00)	(1,065,754.70)	31.60%	0.00	0.00%
		0.00	(86,071.33)	100.00%	0.00	0.00%	(3,372,980.00)	(1,065,754.70)	31.60%	0.00	0.00%
		0.00	(86,071.33)	100.00%	0.00	0.00%	(3,372,980.00)	(1,065,754.70)	31.60%	0.00	0.00%
<u>300 31240</u>	LOCAL OPTI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 31260</u>	SMALL COUN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 33400</u>	STATE GRAN	0.00	0.00	0.00%	0.00	0.00%	(29,900.00)	(12,886.48)	43.10%	0.00	0.00%
<u>300 33410</u>	FIND	0.00	0.00	0.00%	0.00	0.00%	(150,000.00)	0.00	0.00%	0.00	0.00%
<u>300 33438</u>	FRDAP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 33544</u>	8TH CENT G	0.00	(8,593.76)	100.00%	0.00	0.00%	(108,300.00)	(77,343.84)	71.42%	0.00	0.00%
<u>300 33710</u>	COUNTY GRA	0.00	0.00	0.00%	0.00	0.00%	(32,550.00)	(69,984.89)	215.01%	0.00	0.00%
<u>300 36110</u>	INTEREST	0.00	(611.16)	100.00%	0.00	0.00%	0.00	(4,689.74)	100.00%	0.00	0.00%
<u>300 36600</u>	FOL CONTRI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 36990</u>	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 38101</u>	FROM GENER	0.00	(74,216.66)	100.00%	0.00	0.00%	(1,197,600.00)	(898,200.00)	75.00%	0.00	0.00%
<u>300 38131</u>	FROM CAPIT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 38152</u>	FROM UB	(10,599.00)	(2,649.75)	25.00%	0.00	0.00%	(10,599.00)	(2,649.75)	25.00%	0.00	0.00%
<u>300 38400</u>	OTHER FINA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 38410</u>	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>300 38910</u>	CASH BALAN	10,599.00	0.00	0.00%	0.00	0.00%	(1,844,031.00)	0.00	0.00%	0.00	0.00%
<u>300 38911</u>	CASH BAL F	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
<u>300 59600</u>	OTH FIN'G	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 56247</u>	ANIMAL RES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 56366</u>	RAILROAD D	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 56410</u>	SOFTWARE	0.00	2,152.50	100.00%	0.00	0.00%	281,000.00	147,367.04	52.44%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
<u>3001000 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	497,346.00	83,676.08	16.82%	0.00	0.00%
<u>3001000 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	59,320.00	24,605.38	41.48%	0.00	0.00%
<u>3001000 57300</u>	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 57310</u>	BOND EXPEN	0.00	0.00	0.00%	0.00	0.00%	800.00	0.00	0.00%	0.00	0.00%
<u>3001000 59520</u>	TRANSFER T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3001000 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	371,764.00	0.00	0.00%	0.00	0.00%
<u>3002200 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	250,000.00	225,880.00	90.35%	0.00	0.00%
<u>3004100 56300</u>	IMPROVMNTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3004100 56310</u>	SIDEWALKS-	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3004100 56311</u>	SIDEWALKS-	0.00	(3,950.23)	100.00%	0.00	0.00%	44,000.00	32,881.91	74.73%	0.00	0.00%
<u>3004100 56312</u>	STREET STR	0.00	5,993.90	100.00%	0.00	0.00%	34,750.00	27,971.80	80.49%	0.00	0.00%
<u>3004100 56320</u>	STREET PAV	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3004100 56321</u>	STREET RES	0.00	0.00	0.00%	0.00	0.00%	325,000.00	13,879.00	4.27%	0.00	0.00%
<u>3004100 56367</u>	ALACHUA PR	0.00	0.00	0.00%	0.00	0.00%	800,000.00	0.00	0.00%	0.00	0.00%
<u>3004100 56368</u>	MAIN STREE	0.00	0.00	0.00%	0.00	0.00%	42,000.00	0.00	0.00%	0.00	0.00%
<u>3004100 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3007200 53100</u>	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3007200 56300</u>	IMPROVEMEN	0.00	1,302.00	100.00%	0.00	0.00%	32,000.00	30,982.67	96.82%	0.00	0.00%
<u>3007200 56315</u>	DUNE WALKO	0.00	2,100.00	100.00%	0.00	0.00%	25,000.00	2,100.00	8.40%	0.00	0.00%
<u>3007200 56327</u>	BEACH MON	0.00	0.00	0.00%	0.00	0.00%	30,000.00	0.00	0.00%	0.00	0.00%
<u>3007200 56328</u>	DREDGING-M	0.00	0.00	0.00%	0.00	0.00%	300,000.00	0.00	0.00%	0.00	0.00%
<u>3007200 56331</u>	BEACH RENO	0.00	0.00	0.00%	0.00	0.00%	75,000.00	24,380.75	32.51%	0.00	0.00%
<u>3007200 56340</u>	ARTIFICIAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3007200 56360</u>	TENNIS COU	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3007200 56365</u>	DOWNTOWN W	0.00	0.00	0.00%	0.00	0.00%	111,000.00	0.00	0.00%	0.00	0.00%
<u>3007200 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3007220 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	69,000.00	10,514.14	15.24%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
		0.00	7,598.17	100.00%	0.00	0.00%	3,372,980.00	648,879.05	19.24%	0.00	0.00%
<u>3007400 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	25,000.00	24,640.28	98.56%	0.00	0.00%
Grand Total:		0.00	(78,473.16)	100.00%	0.00	0.00%	0.00	(416,875.65)	100.00%	0.00	0.00%



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(70,845.34)	100.00%	0.00	0.00%	(2,334,200.00)	(634,296.57)	27.17%	0.00	0.00%
		0.00	(70,845.34)	100.00%	0.00	0.00%	(2,334,200.00)	(634,296.57)	27.17%	0.00	0.00%
		0.00	(70,845.34)	100.00%	0.00	0.00%	(2,334,200.00)	(634,296.57)	27.17%	0.00	0.00%
<u>310 33440</u>	OTRGRNT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>310 36110</u>	INTEREST	0.00	(499.84)	100.00%	0.00	0.00%	(2,000.00)	(3,835.57)	191.80%	0.00	0.00%
<u>3101000 32410</u>	IMPACT FEE	0.00	(9,991.56)	100.00%	0.00	0.00%	(85,000.00)	(93,272.84)	109.73%	0.00	0.00%
<u>3101000 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(444,000.00)	0.00	0.00%	0.00	0.00%
<u>3102100 32421</u>	IMPACT FEE	0.00	(3,667.81)	100.00%	0.00	0.00%	(30,000.00)	(34,239.59)	114.13%	0.00	0.00%
<u>3102100 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(38,500.00)	0.00	0.00%	0.00	0.00%
<u>3102200 32422</u>	IMPACT FEE	0.00	(7,360.88)	100.00%	0.00	0.00%	(60,000.00)	(68,714.77)	114.53%	0.00	0.00%
<u>3102200 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(253,300.00)	0.00	0.00%	0.00	0.00%
<u>3104400 32440</u>	IMPACT FEE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3104400 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3107200 32470</u>	IMPACT FEE	0.00	(49,325.25)	100.00%	0.00	0.00%	(400,000.00)	(434,233.80)	108.56%	0.00	0.00%
<u>3107200 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(1,021,400.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	5,145.23	100.00%	0.00	0.00%	2,334,200.00	403,203.11	17.27%	0.00	0.00%
		0.00	5,145.23	100.00%	0.00	0.00%	2,334,200.00	403,203.11	17.27%	0.00	0.00%
		0.00	5,145.23	100.00%	0.00	0.00%	2,334,200.00	403,203.11	17.27%	0.00	0.00%
<u>3101000 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3101000 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3101000 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3101000 56500</u>	INFRASTRUC	0.00	3,950.23	100.00%	0.00	0.00%	100,000.00	3,950.23	3.95%	0.00	0.00%
<u>3101000 59100</u>	TR TO GEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3101000 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	429,250.00	0.00	0.00%	0.00	0.00%
<u>3102100 55200</u>	OPERATING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102100 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102100 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102100 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	68,600.00	0.00	0.00%	0.00	0.00%
<u>3102200 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report



		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	5,145.23	100.00%	0.00	0.00%	2,334,200.00	403,203.11	17.27%	0.00	0.00%
		0.00	5,145.23	100.00%	0.00	0.00%	2,334,200.00	403,203.11	17.27%	0.00	0.00%
<u>3102200 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102200 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102200 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3102200 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	313,700.00	0.00	0.00%	0.00	0.00%
<u>3104400 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3104400 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3107200 55200</u>	OPERATING	0.00	0.00	0.00%	0.00	0.00%	3,850.00	3,593.13	93.32%	0.00	0.00%
<u>3107200 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3107200 56300</u>	IMPROVMENT	0.00	1,195.00	100.00%	0.00	0.00%	786,150.00	381,311.75	48.50%	0.00	0.00%
<u>3107200 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	69,000.00	14,348.00	20.79%	0.00	0.00%
<u>3107200 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>3107200 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	563,650.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(65,700.11)	100.00%	0.00	0.00%	0.00	(231,093.46)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(41,666.67)	100.00%	0.00	0.00%	(2,987,555.00)	(376,447.66)	12.60%	0.00	0.00%
		0.00	(41,666.67)	100.00%	0.00	0.00%	(2,987,555.00)	(376,447.66)	12.60%	0.00	0.00%
		0.00	(41,666.67)	100.00%	0.00	0.00%	(2,987,555.00)	(376,447.66)	12.60%	0.00	0.00%
		0.00	(41,666.67)	100.00%	0.00	0.00%	(2,987,555.00)	(376,447.66)	12.60%	0.00	0.00%
<u>330 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	(1,662.75)	100.00%	0.00	0.00%
<u>330 36120</u>	UNREALIZED	0.00	0.00	0.00%	0.00	0.00%	0.00	215.12	100.00%	0.00	0.00%
<u>330 38145</u>	FROM WASTE	0.00	(41,666.67)	100.00%	0.00	0.00%	(500,000.00)	(375,000.03)	75.00%	0.00	0.00%
<u>330 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(2,487,555.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	0.00	0.00%	0.00	0.00%	2,987,555.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,987,555.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	2,987,555.00	0.00	0.00%	0.00	0.00%
<u>330 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>330 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>330 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>330 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>330 59990</u>	RESERVE	0.00	0.00	0.00%	0.00	0.00%	2,987,555.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(41,666.67)	100.00%	0.00	0.00%	0.00	(376,447.66)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(88,039.84)	100.00%	0.00	0.00%	(1,053,541.00)	(1,301,902.32)	123.57%	0.00	0.00%
		0.00	(88,039.84)	100.00%	0.00	0.00%	(1,053,541.00)	(1,301,902.32)	123.57%	0.00	0.00%
		0.00	(88,039.84)	100.00%	0.00	0.00%	(1,053,541.00)	(1,301,902.32)	123.57%	0.00	0.00%
		0.00	(88,039.84)	100.00%	0.00	0.00%	(1,053,541.00)	(1,301,902.32)	123.57%	0.00	0.00%
<u>410 33120</u>	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 34710</u>	GREEN FEES	0.00	(4,277.01)	100.00%	0.00	0.00%	(319,693.00)	(216,394.84)	67.69%	0.00	0.00%
<u>410 34711</u>	SURCHARGE	0.00	0.00	0.00%	0.00	0.00%	0.00	130.38	100.00%	0.00	0.00%
<u>410 34713</u>	GOLF CARTS	0.00	(35,076.36)	100.00%	0.00	0.00%	(500,377.00)	(348,326.48)	69.61%	0.00	0.00%
<u>410 34714</u>	RANGE FEES	0.00	(2,273.65)	100.00%	0.00	0.00%	(53,564.00)	(33,004.20)	61.62%	0.00	0.00%
<u>410 34715</u>	PRO SHOP	0.00	(7,369.02)	100.00%	0.00	0.00%	(111,273.00)	(58,801.78)	52.84%	0.00	0.00%
<u>410 34716</u>	SNACK BAR	0.00	(18,638.97)	100.00%	0.00	0.00%	(325,328.00)	(259,324.71)	79.71%	0.00	0.00%
<u>410 34718</u>	FACILITY R	0.00	0.00	0.00%	0.00	0.00%	(32,440.00)	0.00	0.00%	0.00	0.00%
<u>410 34719</u>	SCHOOL OF	0.00	(160.00)	100.00%	0.00	0.00%	(9,600.00)	(2,640.00)	27.50%	0.00	0.00%
<u>410 34733</u>	MEMBERSHIP	0.00	(507.00)	100.00%	0.00	0.00%	(129,256.00)	(118,619.75)	91.77%	0.00	0.00%
<u>410 34743</u>	RANGE FEES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 34745</u>	PRO SHOP S	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 34750</u>	SNACK BAR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 36120</u>	UNREALIZED	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 36200</u>	DISCOUNTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 36420</u>	INSUR PROC	0.00	989.27	100.00%	0.00	0.00%	0.00	(25,219.62)	100.00%	0.00	0.00%
<u>410 36990</u>	OTHER REVE	0.00	(1,727.10)	100.00%	0.00	0.00%	(50,410.00)	(68,701.32)	136.28%	0.00	0.00%
<u>410 36992</u>	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 38101</u>	FROM GENER	0.00	(19,000.00)	100.00%	0.00	0.00%	(228,000.00)	(171,000.00)	75.00%	0.00	0.00%
<u>410 38410</u>	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	706,400.00	0.00	0.00%	0.00	0.00%
<u>410 38411</u>	LOAN FORG	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>410 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
410 51200	SALARIES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 51350	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 51400	OVERTIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52100	FICA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52200	RETIREMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52300	HEALTH INS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52301	LIFE INSUR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52350	OPEB COSTS	0.00	65.42	100.00%	0.00	0.00%	785.00	588.78	75.03%	0.00	0.00%
410 52400	WORKERS' C	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 52500	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 53100	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	105.00	0.00	0.00%	0.00	0.00%
410 53200	AUDITING	0.00	826.61	100.00%	0.00	0.00%	6,795.00	4,276.06	62.93%	0.00	0.00%
410 53400	CONTRACTUA	0.00	53,601.85	100.00%	0.00	0.00%	670,215.00	500,146.95	74.62%	0.00	0.00%
410 54000	TRAINING/T	0.00	426.64	100.00%	0.00	0.00%	6,750.00	6,241.21	92.46%	0.00	0.00%
410 54100	COMM - PHO	0.00	51.69	100.00%	0.00	0.00%	1,200.00	306.35	25.50%	0.00	0.00%
410 54101	COMMUNICAT	0.00	14.93	100.00%	0.00	0.00%	2,100.00	361.62	17.24%	0.00	0.00%
410 54103	COMMUNICAT	0.00	263.38	100.00%	0.00	0.00%	3,648.00	4,293.63	117.71%	0.00	0.00%
410 54200	POSTAGE	0.00	63.02	100.00%	0.00	0.00%	564.00	428.90	76.06%	0.00	0.00%
410 54300	UTILITIES	0.00	6,778.09	100.00%	0.00	0.00%	65,200.00	51,319.61	78.71%	0.00	0.00%
410 54310	UTILITIES-	0.00	0.00	0.00%	0.00	0.00%	4,860.00	0.00	0.00%	0.00	0.00%
410 54320	UTILITIES-	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 54400	RENTALS/LE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 54500	INSURANCE	0.00	5,818.71	100.00%	0.00	0.00%	68,076.00	48,595.10	71.38%	0.00	0.00%
410 54610	R/M BLDG &	0.00	73.51	100.00%	0.00	0.00%	2,800.00	2,610.99	93.25%	0.00	0.00%
410 54620	R/M EQUIPM	0.00	1,640.49	100.00%	0.00	0.00%	25,000.00	28,709.41	114.84%	0.00	0.00%
410 54630	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 54640	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 54700	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
		0.00	116,825.32	100.00%	0.00	0.00%	1,053,541.00	1,085,506.67	103.03%	0.00	0.00%
410 54800	PROMOTIONS	0.00	797.14	100.00%	0.00	0.00%	30,500.00	20,746.20	68.02%	0.00	0.00%
410 55100	OFFICE SUP	0.00	33.68	100.00%	0.00	0.00%	2,590.00	1,538.19	59.38%	0.00	0.00%
410 55200	OPERATING	0.00	24,377.65	100.00%	0.00	0.00%	197,054.00	141,169.45	71.64%	0.00	0.00%
410 55210	UNIFORMS	0.00	346.04	100.00%	0.00	0.00%	5,300.00	4,240.70	80.02%	0.00	0.00%
410 55220	JANITORIAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 55230	GAS/OIL	0.00	1,655.80	100.00%	0.00	0.00%	33,620.00	18,439.33	54.85%	0.00	0.00%
410 55400	BOOKS/SUBS	0.00	0.00	0.00%	0.00	0.00%	2,210.00	174.00	7.87%	0.00	0.00%
410 55545	PRO SHOP C	0.00	3,925.32	100.00%	0.00	0.00%	72,327.00	37,536.45	51.90%	0.00	0.00%
410 55550	F&B COST O	0.00	10,421.20	100.00%	0.00	0.00%	154,114.00	128,300.16	83.25%	0.00	0.00%
410 55555	F&B PERSON	0.00	5,644.15	100.00%	0.00	0.00%	125,116.00	82,163.23	65.67%	0.00	0.00%
410 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 56300	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	145,000.00	0.00	0.00%	0.00	0.00%
410 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 57100	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	100,975.00	0.00	0.00%	0.00	0.00%
410 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	12,357.00	3,320.35	26.87%	0.00	0.00%
410 57300	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 59100	TRANSFER T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
410 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	(685,720.00)	0.00	0.00%	0.00	0.00%
410 59990	RESERVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	28,785.48	100.00%	0.00	0.00%	0.00	(216,395.65)	100.00%	0.00	0.00%

PRO SHOP SALES
C of GS
TT \$
% OF COST

F&B SALES
C of GS
TT \$
% OF COST

BUDGET
111,273
72,327
38,946
53.85%

325,328
279,230
46,098
16.51%

JUNE YTD
58,802
37,536
21,266
56.65%

259,325
210,463
48,862
23.22%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(61,720.28)	100.00%	0.00	0.00%	(2,891,920.00)	(983,587.14)	34.01%	0.00	0.00%
		0.00	(61,720.28)	100.00%	0.00	0.00%	(2,891,920.00)	(983,587.14)	34.01%	0.00	0.00%
		0.00	(61,720.28)	100.00%	0.00	0.00%	(2,891,920.00)	(983,587.14)	34.01%	0.00	0.00%
		0.00	(61,720.28)	100.00%	0.00	0.00%	(2,891,920.00)	(983,587.14)	34.01%	0.00	0.00%
<u>420 33120</u>	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 33220</u>	FAA GRANT	0.00	(8,168.74)	100.00%	0.00	0.00%	(90,000.00)	(135,857.49)	150.95%	0.00	0.00%
<u>420 33323</u>	FDOT GRANT	0.00	(1,377.81)	100.00%	0.00	0.00%	(1,005,000.00)	(249,125.88)	24.79%	0.00	0.00%
<u>420 34970</u>	FUEL SALES	0.00	(4,925.66)	100.00%	0.00	0.00%	(35,000.00)	(28,440.26)	81.26%	0.00	0.00%
<u>420 34971</u>	LEASE PAYM	0.00	(3,824.19)	100.00%	0.00	0.00%	(36,554.00)	(39,487.26)	108.02%	0.00	0.00%
<u>420 34972</u>	BUILD LEAS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 34973</u>	LAND LEASE	0.00	(17,224.74)	100.00%	0.00	0.00%	(199,500.00)	(164,830.68)	82.62%	0.00	0.00%
<u>420 34974</u>	LAND LEASE	0.00	(2,978.27)	100.00%	0.00	0.00%	(30,374.00)	(26,506.08)	87.27%	0.00	0.00%
<u>420 34975</u>	RENT/LEASE	0.00	(21,981.90)	100.00%	0.00	0.00%	(300,492.00)	(189,526.78)	63.07%	0.00	0.00%
<u>420 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 36420</u>	INSURANCE	0.00	887.12	100.00%	0.00	0.00%	0.00	(79,195.59)	100.00%	0.00	0.00%
<u>420 36990</u>	OTHER REVE	0.00	(1,950.00)	100.00%	0.00	0.00%	(50,000.00)	(69,629.77)	139.26%	0.00	0.00%
<u>420 36992</u>	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 36995</u>	LATE FEES	0.00	(176.09)	100.00%	0.00	0.00%	0.00	(987.35)	100.00%	0.00	0.00%
<u>420 38101</u>	FROM GENER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 38410</u>	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(1,145,000.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
<u>420 51200</u>	SALARIES	0.00	5,112.81	100.00%	0.00	0.00%	106,709.00	61,769.48	57.89%	0.00	0.00%
<u>420 51350</u>	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 51400</u>	OVERTIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 52100</u>	FICA	0.00	405.35	100.00%	0.00	0.00%	9,311.00	4,948.58	53.15%	0.00	0.00%
<u>420 52200</u>	RETIREMENT	0.00	3,099.92	100.00%	0.00	0.00%	37,199.00	27,899.28	75.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
<u>420 52300</u>	HEALTH INS	(3,032.00)	923.10	-30.44%	0.00	0.00%	13,350.00	7,489.52	56.10%	0.00	0.00%
<u>420 52301</u>	LIFE INSUR	0.00	28.43	100.00%	0.00	0.00%	616.00	331.35	53.73%	0.00	0.00%
<u>420 52350</u>	OPEB COSTS	0.00	65.42	100.00%	0.00	0.00%	785.00	588.78	75.03%	0.00	0.00%
<u>420 52400</u>	WORKERS' C	0.00	114.25	100.00%	0.00	0.00%	1,371.00	1,028.25	74.98%	0.00	0.00%
<u>420 52500</u>	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 53100</u>	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	10,000.00	5,749.90	57.50%	0.00	0.00%
<u>420 53200</u>	AUDITING	0.00	566.25	100.00%	0.00	0.00%	6,795.00	5,096.25	75.00%	0.00	0.00%
<u>420 53400</u>	CONTRACTUA	(5,281.00)	1,870.39	-35.41%	0.00	0.00%	44,522.00	14,879.70	33.42%	0.00	0.00%
<u>420 53910</u>	HOUSING AL	500.00	0.00	0.00%	0.00	0.00%	2,000.00	2,000.00	100.00%	0.00	0.00%
<u>420 54000</u>	TRAINING/T	1,000.00	2,140.06	214.00%	0.00	0.00%	4,000.00	3,059.21	76.48%	0.00	0.00%
<u>420 54100</u>	COMM - PHO	0.00	50.94	100.00%	0.00	0.00%	1,629.00	1,071.05	65.75%	0.00	0.00%
<u>420 54101</u>	COMMUNICAT	0.00	137.82	100.00%	0.00	0.00%	2,000.00	630.70	31.55%	0.00	0.00%
<u>420 54103</u>	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	2,226.00	1,298.50	58.31%	0.00	0.00%
<u>420 54200</u>	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	100.00	14.10	14.00%	0.00	0.00%
<u>420 54300</u>	UTILITIES	0.00	1,442.52	100.00%	0.00	0.00%	20,000.00	13,398.01	66.99%	0.00	0.00%
<u>420 54310</u>	UTILITIES-	0.00	830.30	100.00%	0.00	0.00%	10,300.00	5,905.88	57.34%	0.00	0.00%
<u>420 54400</u>	RENTALS/LE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 54500</u>	INSURANCE	0.00	3,882.50	100.00%	0.00	0.00%	46,590.00	34,942.50	75.00%	0.00	0.00%
<u>420 54610</u>	R/M BLDG &	0.00	6,568.69	100.00%	0.00	0.00%	74,000.00	40,803.59	55.14%	0.00	0.00%
<u>420 54620</u>	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	1,500.00	432.71	28.87%	0.00	0.00%
<u>420 54630</u>	R/M VEHICL	0.00	605.00	100.00%	0.00	0.00%	3,000.00	3,351.25	111.70%	0.00	0.00%
<u>420 54640</u>	R/M VEHICL	0.00	368.31	100.00%	0.00	0.00%	4,000.00	3,690.76	92.28%	0.00	0.00%
<u>420 54700</u>	PRINTING	0.00	243.85	100.00%	0.00	0.00%	1,800.00	1,678.50	93.22%	0.00	0.00%
<u>420 54800</u>	PROMOTIONA	1,532.00	2,500.00	163.19%	0.00	0.00%	2,532.00	2,532.00	100.00%	0.00	0.00%
<u>420 54902</u>	BADDEB EXP	5,281.00	5,280.97	100.00%	0.00	0.00%	5,281.00	5,280.97	100.00%	0.00	0.00%
<u>420 54910</u>	BILLING CO	0.00	583.34	100.00%	0.00	0.00%	7,000.00	5,250.06	75.00%	0.00	0.00%
<u>420 55100</u>	OFFICE SUP	0.00	0.00	0.00%	0.00	0.00%	250.00	53.24	21.20%	0.00	0.00%
<u>420 55200</u>	OPERATING	0.00	7.98	100.00%	0.00	0.00%	4,910.00	2,450.23	49.90%	0.00	0.00%
<u>420 55210</u>	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	400.00	78.00	19.50%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
		0.00	70,631.51	100.00%	0.00	0.00%	2,891,920.00	808,000.49	27.94%	0.00	0.00%
<u>420 55230</u>	GAS/OIL	0.00	303.35	100.00%	0.00	0.00%	6,000.00	5,410.76	90.18%	0.00	0.00%
<u>420 55240</u>	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 55300</u>	ROAD MATER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 55400</u>	BOOKS/SUBS	0.00	0.00	0.00%	0.00	0.00%	725.00	605.00	83.45%	0.00	0.00%
<u>420 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 56300</u>	IMPROVEMEN	0.00	19,201.06	100.00%	0.00	0.00%	1,473,550.00	517,323.48	35.11%	0.00	0.00%
<u>420 56301</u>	NON CAP IM	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 56400</u>	MACH/EQUIP	0.00	14,298.90	100.00%	0.00	0.00%	19,000.00	18,291.90	96.27%	0.00	0.00%
<u>420 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	1,000.00	0.00	0.00%	0.00	0.00%
<u>420 57000</u>	SETTLEMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	60,000.00	0.00	0.00%	0.00	0.00%
<u>420 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	17,334.00	8,667.00	50.00%	0.00	0.00%
<u>420 57300</u>	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 59100</u>	TRANSFER T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>420 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	890,135.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	8,911.23	100.00%	0.00	0.00%	0.00	(175,586.65)	100.00%	0.00	0.00%

Monthly Budget Report



		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(195,830.03)	100.00%	0.00	0.00%	(2,722,800.00)	(1,744,829.84)	64.08%	0.00	0.00%
		0.00	(195,830.03)	100.00%	0.00	0.00%	(2,722,800.00)	(1,744,829.84)	64.08%	0.00	0.00%
		0.00	(195,830.03)	100.00%	0.00	0.00%	(2,722,800.00)	(1,744,829.84)	64.08%	0.00	0.00%
440 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 34340	GARBAGE FE	0.00	(193,904.68)	100.00%	0.00	0.00%	(2,525,000.00)	(1,730,156.55)	68.52%	0.00	0.00%
440 36110	INTEREST	0.00	(92.22)	100.00%	0.00	0.00%	0.00	(707.64)	100.00%	0.00	0.00%
440 36990	OTHER REVE	0.00	(1,833.13)	100.00%	0.00	0.00%	0.00	(13,965.65)	100.00%	0.00	0.00%
440 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(197,800.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	211,714.42	100.00%	0.00	0.00%	2,722,800.00	1,763,191.14	64.76%	0.00	0.00%
		0.00	211,714.42	100.00%	0.00	0.00%	2,722,800.00	1,763,191.14	64.76%	0.00	0.00%
		0.00	211,714.42	100.00%	0.00	0.00%	2,722,800.00	1,763,191.14	64.76%	0.00	0.00%
440 51350	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 53200	AUDITING	0.00	566.25	100.00%	0.00	0.00%	6,795.00	5,096.25	75.00%	0.00	0.00%
440 53400	CONTRACTUA	0.00	14,322.88	100.00%	0.00	0.00%	95,000.00	63,406.06	66.74%	0.00	0.00%
440 53440	SANITATION	0.00	183,312.83	100.00%	0.00	0.00%	2,295,300.00	1,571,565.59	68.47%	0.00	0.00%
440 53444	RECYCLING	0.00	1,125.00	100.00%	0.00	0.00%	13,500.00	10,125.00	75.00%	0.00	0.00%
440 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54100	COMM - PHO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54103	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54200	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54300	UTILITIES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54500	INSURANCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54610	R/M BLDG &	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54620	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54700	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 54910	BILLING CO	0.00	7,333.34	100.00%	0.00	0.00%	88,000.00	66,000.06	75.00%	0.00	0.00%
440 55100	OFFICE SUP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 55200	OPERATING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
440 55210	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	211,714.42	100.00%	0.00	0.00%	2,722,800.00	1,763,191.14	64.76%	0.00	0.00%
		0.00	211,714.42	100.00%	0.00	0.00%	2,722,800.00	1,763,191.14	64.76%	0.00	0.00%
<u>440 55220</u>	JANITORIAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 55230</u>	GAS/OIL	0.00	54.12	100.00%	0.00	0.00%	5,000.00	1,998.18	39.96%	0.00	0.00%
<u>440 55240</u>	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 55300</u>	ROAD MATER	0.00	0.00	0.00%	0.00	0.00%	4,000.00	0.00	0.00%	0.00	0.00%
<u>440 55644</u>	NON PROFIT	0.00	0.00	0.00%	0.00	0.00%	1,000.00	0.00	0.00%	0.00	0.00%
<u>440 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>440 59100</u>	TRANSFER T	0.00	5,000.00	100.00%	0.00	0.00%	60,000.00	45,000.00	75.00%	0.00	0.00%
<u>440 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	154,205.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	15,884.39	100.00%	0.00	0.00%	0.00	18,361.30	100.00%	0.00	0.00%

Monthly Budget Report



		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(491,108.13)	100.00%	0.00	0.00%	(9,498,111.00)	(4,306,894.34)	45.34%	0.00	0.00%
		0.00	(491,108.13)	100.00%	0.00	0.00%	(9,498,111.00)	(4,306,894.34)	45.34%	0.00	0.00%
		0.00	(491,108.13)	100.00%	0.00	0.00%	(9,498,111.00)	(4,306,894.34)	45.34%	0.00	0.00%
		0.00	(491,108.13)	100.00%	0.00	0.00%	(9,498,111.00)	(4,306,894.34)	45.34%	0.00	0.00%
450 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	(7,711.00)	0.00	0.00%	0.00	0.00%
450 34345	WASTEWATER	0.00	(484,113.73)	100.00%	0.00	0.00%	(5,437,178.00)	(4,252,751.22)	78.22%	0.00	0.00%
450 34530	SEPTIC DUM	0.00	(4,622.40)	100.00%	0.00	0.00%	(30,000.00)	(24,710.40)	82.37%	0.00	0.00%
450 34535	WASTEWATER	0.00	(1,000.00)	100.00%	0.00	0.00%	(4,000.00)	(3,875.00)	96.88%	0.00	0.00%
450 34910	WASTEWATER	0.00	0.00	0.00%	0.00	0.00%	(15,000.00)	(12,975.00)	86.50%	0.00	0.00%
450 36110	INTEREST	0.00	(1,372.00)	100.00%	0.00	0.00%	(6,500.00)	(12,190.84)	187.55%	0.00	0.00%
450 36120	UNREALIZED	0.00	0.00	0.00%	0.00	0.00%	0.00	215.12	100.00%	0.00	0.00%
450 36420	INSURANCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 36800	CAPITAL CO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 36990	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	(607.00)	100.00%	0.00	0.00%
450 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(3,997,722.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
450 51200	SALARIES	0.00	38,904.72	100.00%	0.00	0.00%	579,636.00	423,392.55	73.04%	0.00	0.00%
450 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 51350	PART-TIME	0.00	1,401.12	100.00%	0.00	0.00%	17,069.00	12,735.89	74.61%	0.00	0.00%
450 51400	OVERTIME	0.00	6,819.01	100.00%	0.00	0.00%	94,922.00	59,353.87	62.53%	0.00	0.00%
450 52100	FICA	0.00	3,295.77	100.00%	0.00	0.00%	50,620.00	34,651.10	68.45%	0.00	0.00%
450 52200	RETIREMENT	0.00	15,777.16	100.00%	0.00	0.00%	189,326.00	141,994.48	75.00%	0.00	0.00%
450 52300	HEALTH INS	0.00	13,418.69	100.00%	0.00	0.00%	160,875.00	119,540.37	74.31%	0.00	0.00%
450 52301	LIFE INSUR	0.00	225.66	100.00%	0.00	0.00%	3,190.00	2,007.42	62.92%	0.00	0.00%
450 52350	OPEB COSTS	0.00	1,558.09	100.00%	0.00	0.00%	18,697.00	14,022.81	75.00%	0.00	0.00%
450 52400	WORKERS' C	0.00	1,019.42	100.00%	0.00	0.00%	12,233.00	9,174.78	75.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
<u>450 52500</u>	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>450 53100</u>	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>450 53200</u>	AUDITING	0.00	1,195.42	100.00%	0.00	0.00%	14,345.00	10,758.78	75.00%	0.00	0.00%
<u>450 53400</u>	CONTRACTUA	0.00	10,517.62	100.00%	0.00	0.00%	208,790.00	115,691.02	55.41%	0.00	0.00%
<u>450 54000</u>	TRAINING/T	0.00	595.00	100.00%	0.00	0.00%	13,875.00	2,345.44	16.90%	0.00	0.00%
<u>450 54100</u>	COMM - PHO	0.00	68.92	100.00%	0.00	0.00%	883.00	476.32	53.91%	0.00	0.00%
<u>450 54101</u>	COMMUNICAT	0.00	193.20	100.00%	0.00	0.00%	2,400.00	1,990.24	82.92%	0.00	0.00%
<u>450 54103</u>	COMMUNICAT	0.00	162.00	100.00%	0.00	0.00%	3,008.00	2,054.65	68.32%	0.00	0.00%
<u>450 54200</u>	POSTAGE	0.00	66.95	100.00%	0.00	0.00%	1,000.00	311.71	31.20%	0.00	0.00%
<u>450 54300</u>	UTILITIES	0.00	15,203.39	100.00%	0.00	0.00%	190,000.00	136,154.14	71.66%	0.00	0.00%
<u>450 54310</u>	UTILITIES-	0.00	1,289.63	100.00%	0.00	0.00%	21,287.00	18,186.89	85.44%	0.00	0.00%
<u>450 54320</u>	UTILITIES-	0.00	0.00	0.00%	0.00	0.00%	7,800.00	0.00	0.00%	0.00	0.00%
<u>450 54400</u>	RENT LEAS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>450 54500</u>	INSURANCE	0.00	6,447.58	100.00%	0.00	0.00%	77,371.00	58,028.22	75.00%	0.00	0.00%
<u>450 54610</u>	R/M BLDG &	0.00	668.44	100.00%	0.00	0.00%	40,000.00	36,752.92	91.88%	0.00	0.00%
<u>450 54620</u>	R/M EQUIPM	0.00	6,625.25	100.00%	0.00	0.00%	110,000.00	70,252.49	63.87%	0.00	0.00%
<u>450 54630</u>	R/M VEHICL	0.00	1,852.50	100.00%	0.00	0.00%	25,000.00	10,128.75	40.52%	0.00	0.00%
<u>450 54640</u>	R/M VEHICL	0.00	679.71	100.00%	0.00	0.00%	45,000.00	21,893.19	48.65%	0.00	0.00%
<u>450 54700</u>	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>450 54910</u>	BILLING CO	0.00	12,500.00	100.00%	0.00	0.00%	150,000.00	112,500.00	75.00%	0.00	0.00%
<u>450 54920</u>	UTILITY AD	0.00	13,041.67	100.00%	0.00	0.00%	156,500.00	117,375.03	75.00%	0.00	0.00%
<u>450 55100</u>	OFFICE SUP	0.00	119.43	100.00%	0.00	0.00%	1,200.00	436.17	36.33%	0.00	0.00%
<u>450 55200</u>	OPERATING	0.00	8,680.70	100.00%	0.00	0.00%	175,130.00	70,259.55	40.12%	0.00	0.00%
<u>450 55210</u>	UNIFORMS	0.00	69.99	100.00%	0.00	0.00%	5,575.00	2,730.37	48.97%	0.00	0.00%
<u>450 55220</u>	JANITORIAL	0.00	0.00	0.00%	0.00	0.00%	2,300.00	1,541.56	67.04%	0.00	0.00%
<u>450 55230</u>	GAS/OIL	0.00	3,084.25	100.00%	0.00	0.00%	33,000.00	16,273.07	49.31%	0.00	0.00%
<u>450 55240</u>	CHEMICALS	0.00	6,058.91	100.00%	0.00	0.00%	46,000.00	40,618.76	88.30%	0.00	0.00%
<u>450 55300</u>	ROAD MATER	0.00	0.00	0.00%	0.00	0.00%	8,000.00	0.00	0.00%	0.00	0.00%
<u>450 55400</u>	BOOKS/SUBS	0.00	39.00	100.00%	0.00	0.00%	1,900.00	673.25	35.42%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
		0.00	355,463.77	100.00%	0.00	0.00%	9,498,111.00	3,734,643.93	39.32%	0.00	0.00%
450 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 56300	IMPROVEMEN	0.00	21,926.73	100.00%	0.00	0.00%	1,050,000.00	199,703.28	19.02%	0.00	0.00%
450 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	400,000.00	396,212.00	99.05%	0.00	0.00%
450 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	21,000.00	16,802.30	80.01%	0.00	0.00%
450 57000	SETTLEMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 57100	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 57300	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
450 59100	TRANSFER T	0.00	30,000.00	100.00%	0.00	0.00%	360,000.00	270,000.00	75.00%	0.00	0.00%
450 59230	TRANSFER T	0.00	40,291.17	100.00%	0.00	0.00%	483,494.00	362,620.53	75.00%	0.00	0.00%
450 59330	TRANSFER T	0.00	41,666.67	100.00%	0.00	0.00%	500,000.00	375,000.03	75.00%	0.00	0.00%
450 59460	TRANSFER T	0.00	50,000.00	100.00%	0.00	0.00%	600,000.00	450,000.00	75.00%	0.00	0.00%
450 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	3,616,685.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(135,644.36)	100.00%	0.00	0.00%	0.00	(572,250.41)	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(414,794.08)	100.00%	0.00	0.00%	(7,381,443.00)	(3,644,701.20)	49.38%	0.00	0.00%
		0.00	(414,794.08)	100.00%	0.00	0.00%	(7,381,443.00)	(3,644,701.20)	49.38%	0.00	0.00%
		0.00	(414,794.08)	100.00%	0.00	0.00%	(7,381,443.00)	(3,644,701.20)	49.38%	0.00	0.00%
		0.00	(414,794.08)	100.00%	0.00	0.00%	(7,381,443.00)	(3,644,701.20)	49.38%	0.00	0.00%
<u>460 33120</u>	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	(5,343.00)	0.00	0.00%	0.00	0.00%
<u>460 34346</u>	WATER CHAR	0.00	(350,806.58)	100.00%	0.00	0.00%	(3,762,800.00)	(3,020,098.23)	80.26%	0.00	0.00%
<u>460 34610</u>	WATER TAP	0.00	(3,589.25)	100.00%	0.00	0.00%	(20,000.00)	(65,785.77)	328.93%	0.00	0.00%
<u>460 34620</u>	WATER METE	0.00	(4,187.33)	100.00%	0.00	0.00%	(12,500.00)	(18,993.77)	151.95%	0.00	0.00%
<u>460 34621</u>	WATER NONP	0.00	(4,680.00)	100.00%	0.00	0.00%	(54,000.00)	(43,876.61)	81.25%	0.00	0.00%
<u>460 34634</u>	WATER OVER	0.00	0.00	0.00%	0.00	0.00%	0.00	10.18	100.00%	0.00	0.00%
<u>460 34910</u>	MISCELLANE	0.00	(100.00)	100.00%	0.00	0.00%	(30,000.00)	(8,956.68)	29.86%	0.00	0.00%
<u>460 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	(3,400.00)	(1,713.12)	50.38%	0.00	0.00%
<u>460 36120</u>	UNREALIZED	0.00	0.00	0.00%	0.00	0.00%	0.00	221.66	100.00%	0.00	0.00%
<u>460 36310</u>	IMPACT FEE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 36323</u>	EXTENSION	0.00	(250.00)	100.00%	0.00	0.00%	(5,000.00)	(7,525.00)	150.50%	0.00	0.00%
<u>460 36420</u>	INSURANCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 36800</u>	CAPITAL CO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 36990</u>	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	(3,200.00)	100.00%	0.00	0.00%
<u>460 36992</u>	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	(13,305.00)	100.00%	0.00	0.00%
<u>460 36995</u>	LATE FEES	0.00	(1,180.92)	100.00%	0.00	0.00%	(16,000.00)	(11,478.86)	71.74%	0.00	0.00%
<u>460 38145</u>	FROM WASTE	0.00	(50,000.00)	100.00%	0.00	0.00%	(600,000.00)	(450,000.00)	75.00%	0.00	0.00%
<u>460 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(2,672,400.00)	0.00	0.00%	0.00	0.00%
<u>460 38912</u>	RESERVE -	0.00	0.00	0.00%	0.00	0.00%	(200,000.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
<u>460 51200</u>	SALARIES	0.00	36,282.37	100.00%	0.00	0.00%	544,915.00	353,619.45	64.89%	0.00	0.00%
<u>460 51210</u>	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 51300</u>	SEASONAL/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
<u>460 51350</u>	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 51400</u>	OVERTIME	0.00	5,347.07	100.00%	0.00	0.00%	117,900.00	63,624.59	53.97%	0.00	0.00%
<u>460 52100</u>	FICA	0.00	3,149.67	100.00%	0.00	0.00%	46,738.00	31,409.95	67.20%	0.00	0.00%
<u>460 52200</u>	RETIREMENT	0.00	17,501.50	100.00%	0.00	0.00%	210,018.00	157,513.54	75.00%	0.00	0.00%
<u>460 52300</u>	HEALTH INS	0.00	8,467.21	100.00%	0.00	0.00%	118,016.00	78,977.60	66.92%	0.00	0.00%
<u>460 52301</u>	LIFE INSUR	0.00	201.96	100.00%	0.00	0.00%	2,757.00	1,882.84	68.30%	0.00	0.00%
<u>460 52350</u>	OPEB COSTS	0.00	2,183.17	100.00%	0.00	0.00%	26,198.00	19,648.53	75.00%	0.00	0.00%
<u>460 52400</u>	WORKERS' C	0.00	1,005.67	100.00%	0.00	0.00%	12,068.00	9,051.03	75.00%	0.00	0.00%
<u>460 52500</u>	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 53100</u>	PROFESSION	0.00	3,180.00	100.00%	0.00	0.00%	15,000.00	5,300.00	35.33%	0.00	0.00%
<u>460 53200</u>	AUDITING	0.00	817.92	100.00%	0.00	0.00%	9,815.00	7,361.28	75.00%	0.00	0.00%
<u>460 53400</u>	CONTRACTUA	0.00	15,159.19	100.00%	0.00	0.00%	113,634.00	47,622.43	41.91%	0.00	0.00%
<u>460 54000</u>	TRAINING/T	0.00	940.00	100.00%	0.00	0.00%	11,919.00	2,446.25	20.52%	0.00	0.00%
<u>460 54100</u>	COMM - PHO	0.00	89.65	100.00%	0.00	0.00%	1,513.00	648.00	42.83%	0.00	0.00%
<u>460 54101</u>	COMMUNICAT	0.00	296.99	100.00%	0.00	0.00%	3,770.00	2,828.08	75.01%	0.00	0.00%
<u>460 54103</u>	COMMUNICAT	0.00	116.14	100.00%	0.00	0.00%	2,843.00	1,996.81	70.24%	0.00	0.00%
<u>460 54200</u>	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	1,825.00	221.41	12.11%	0.00	0.00%
<u>460 54300</u>	UTILITIES	0.00	24,088.61	100.00%	0.00	0.00%	200,000.00	171,674.63	85.84%	0.00	0.00%
<u>460 54310</u>	UTILITIES-	0.00	35.09	100.00%	0.00	0.00%	2,000.00	561.44	28.05%	0.00	0.00%
<u>460 54320</u>	UTILITIES-	0.00	0.00	0.00%	0.00	0.00%	4,000.00	0.00	0.00%	0.00	0.00%
<u>460 54440</u>	LAND RENT	0.00	1,026.62	100.00%	0.00	0.00%	12,320.00	9,239.58	75.00%	0.00	0.00%
<u>460 54500</u>	INSURANCE	0.00	2,739.67	100.00%	0.00	0.00%	32,876.00	24,657.03	75.00%	0.00	0.00%
<u>460 54610</u>	R/M BLDG &	0.00	(452.90)	100.00%	0.00	0.00%	3,000.00	1,757.48	58.57%	0.00	0.00%
<u>460 54620</u>	R/M EQUIPM	0.00	1,214.00	100.00%	0.00	0.00%	220,000.00	18,824.61	8.56%	0.00	0.00%
<u>460 54630</u>	R/M VEHICL	0.00	516.00	100.00%	0.00	0.00%	15,000.00	8,868.25	59.12%	0.00	0.00%
<u>460 54640</u>	R/M VEHICL	0.00	763.64	100.00%	0.00	0.00%	30,000.00	22,768.02	75.89%	0.00	0.00%
<u>460 54700</u>	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 54800</u>	PROMOTIONA	0.00	0.00	0.00%	0.00	0.00%	4,000.00	2,905.19	72.63%	0.00	0.00%
<u>460 54902</u>	BAD DEBT E	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
		0.00	417,347.99	100.00%	0.00	0.00%	7,381,443.00	3,094,947.25	41.93%	0.00	0.00%
<u>460 54910</u>	BILLING CO	0.00	12,500.00	100.00%	0.00	0.00%	150,000.00	112,500.00	75.00%	0.00	0.00%
<u>460 54920</u>	UTILITY AD	0.00	13,041.67	100.00%	0.00	0.00%	156,500.00	117,375.03	75.00%	0.00	0.00%
<u>460 55100</u>	OFFICE SUP	0.00	18.65	100.00%	0.00	0.00%	500.00	397.55	79.60%	0.00	0.00%
<u>460 55200</u>	OPERATING	0.00	1,096.45	100.00%	0.00	0.00%	211,420.00	104,865.32	49.60%	0.00	0.00%
<u>460 55210</u>	UNIFORMS	0.00	79.88	100.00%	0.00	0.00%	7,050.00	2,530.73	35.90%	0.00	0.00%
<u>460 55220</u>	JANITORIAL	0.00	66.50	100.00%	0.00	0.00%	250.00	66.50	26.40%	0.00	0.00%
<u>460 55230</u>	GAS/OIL	0.00	2,555.99	100.00%	0.00	0.00%	33,000.00	23,788.65	72.09%	0.00	0.00%
<u>460 55240</u>	CHEMICALS	0.00	2,746.66	100.00%	0.00	0.00%	25,000.00	10,594.26	42.38%	0.00	0.00%
<u>460 55300</u>	ROAD MATER	0.00	0.00	0.00%	0.00	0.00%	8,000.00	0.00	0.00%	0.00	0.00%
<u>460 55400</u>	BOOKS/SUBS	0.00	39.00	100.00%	0.00	0.00%	5,500.00	1,443.05	26.24%	0.00	0.00%
<u>460 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 56300</u>	IMPROVEMEN	0.00	104,684.78	100.00%	0.00	0.00%	210,000.00	112,284.78	53.47%	0.00	0.00%
<u>460 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	155,000.00	142,003.50	91.62%	0.00	0.00%
<u>460 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	21,000.00	19,047.33	90.70%	0.00	0.00%
<u>460 57000</u>	SETTLEMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 57300</u>	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>460 59100</u>	TRANSFER T	0.00	13,333.33	100.00%	0.00	0.00%	160,000.00	119,999.97	75.00%	0.00	0.00%
<u>460 59230</u>	TRANSFER T	0.00	142,515.84	100.00%	0.00	0.00%	1,710,190.00	1,282,642.56	75.00%	0.00	0.00%
<u>460 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	2,565,908.00	0.00	0.00%	0.00	0.00%
<u>460 59910</u>	CONT R&R	0.00	0.00	0.00%	0.00	0.00%	200,000.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	2,553.91	100.00%	0.00	0.00%	0.00	(549,753.95)	100.00%	0.00	0.00%

Monthly Budget Report



		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(81,849.65)	100.00%	0.00	0.00%	(2,050,700.00)	(1,268,379.13)	61.85%	0.00	0.00%
		0.00	(81,849.65)	100.00%	0.00	0.00%	(2,050,700.00)	(1,268,379.13)	61.85%	0.00	0.00%
		0.00	(81,849.65)	100.00%	0.00	0.00%	(2,050,700.00)	(1,268,379.13)	61.85%	0.00	0.00%
		0.00	(81,849.65)	100.00%	0.00	0.00%	(2,050,700.00)	(1,268,379.13)	61.85%	0.00	0.00%
<u>470 33400</u>	STATE GRAN	0.00	(26,528.39)	100.00%	0.00	0.00%	(900,000.00)	(856,291.18)	95.14%	0.00	0.00%
<u>470 33700</u>	SJRWMD GRA	0.00	(30,308.32)	100.00%	0.00	0.00%	(575,000.00)	(188,051.44)	32.70%	0.00	0.00%
<u>470 34347</u>	WATER DRAI	0.00	(23,220.02)	100.00%	0.00	0.00%	(347,500.00)	(207,900.23)	59.83%	0.00	0.00%
<u>470 34910</u>	MISCELLANE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 36110</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 36800</u>	CAPITAL CO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 38101</u>	FROM GENER	0.00	(1,792.92)	100.00%	0.00	0.00%	(21,515.00)	(16,136.28)	75.00%	0.00	0.00%
<u>470 38910</u>	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(206,685.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	61,799.77	100.00%	0.00	0.00%	2,050,700.00	1,339,093.49	65.30%	0.00	0.00%
		0.00	61,799.77	100.00%	0.00	0.00%	2,050,700.00	1,339,093.49	65.30%	0.00	0.00%
		0.00	61,799.77	100.00%	0.00	0.00%	2,050,700.00	1,339,093.49	65.30%	0.00	0.00%
<u>470 51200</u>	SALARIES	0.00	1,032.20	100.00%	0.00	0.00%	87,280.00	9,800.94	11.23%	0.00	0.00%
<u>470 51350</u>	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 51400</u>	OVERTIME	0.00	128.16	100.00%	0.00	0.00%	5,000.00	2,181.63	43.64%	0.00	0.00%
<u>470 52100</u>	FICA	0.00	711.63	100.00%	0.00	0.00%	8,972.00	4,554.29	50.76%	0.00	0.00%
<u>470 52200</u>	RETIREMENT	0.00	833.33	100.00%	0.00	0.00%	41,048.00	7,499.99	18.27%	0.00	0.00%
<u>470 52300</u>	HEALTH INS	0.00	2,266.34	100.00%	0.00	0.00%	22,356.00	11,276.76	50.44%	0.00	0.00%
<u>470 52301</u>	LIFE INSUR	0.00	47.95	100.00%	0.00	0.00%	880.00	232.86	26.48%	0.00	0.00%
<u>470 52350</u>	OPEB COSTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 52400</u>	WORKERS' C	0.00	173.25	100.00%	0.00	0.00%	2,079.00	1,559.25	74.99%	0.00	0.00%
<u>470 53100</u>	PROFESSION	0.00	82.00	100.00%	0.00	0.00%	124,800.00	114,067.00	91.40%	0.00	0.00%
<u>470 53200</u>	AUDITING	0.00	503.33	100.00%	0.00	0.00%	6,040.00	4,529.97	75.00%	0.00	0.00%
<u>470 53400</u>	CONTRACTUA	0.00	0.00	0.00%	0.00	0.00%	55,000.00	11,139.95	20.25%	0.00	0.00%
<u>470 54000</u>	TRAINING/T	0.00	303.89	100.00%	0.00	0.00%	1,000.00	647.89	64.80%	0.00	0.00%
<u>470 54100</u>	COMM - PHO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 54101</u>	COMMUNICAT	0.00	235.58	100.00%	0.00	0.00%	2,000.00	538.04	26.90%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	61,799.77	100.00%	0.00	0.00%	2,050,700.00	1,339,093.49	65.30%	0.00	0.00%
		0.00	61,799.77	100.00%	0.00	0.00%	2,050,700.00	1,339,093.49	65.30%	0.00	0.00%
<u>470 54200</u>	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 54300</u>	UTILITIES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 54620</u>	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	1,000.00	0.00	0.00%	0.00	0.00%
<u>470 54630</u>	R/M VEHICL	0.00	500.00	100.00%	0.00	0.00%	5,000.00	3,640.00	72.80%	0.00	0.00%
<u>470 54640</u>	R/M VEHICL	0.00	711.31	100.00%	0.00	0.00%	8,000.00	7,236.62	90.46%	0.00	0.00%
<u>470 54700</u>	PRINTING	0.00	0.00	0.00%	0.00	0.00%	200.00	102.75	51.50%	0.00	0.00%
<u>470 54800</u>	PROMOTIONA	0.00	0.00	0.00%	0.00	0.00%	1,500.00	0.00	0.00%	0.00	0.00%
<u>470 54910</u>	BILLING CO	0.00	2,383.34	100.00%	0.00	0.00%	28,600.00	21,450.06	75.00%	0.00	0.00%
<u>470 54920</u>	UTILITY AD	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 55100</u>	OFFICE SUP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 55200</u>	OPERATING	0.00	512.07	100.00%	0.00	0.00%	11,000.00	5,801.55	52.75%	0.00	0.00%
<u>470 55210</u>	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	650.00	493.85	76.00%	0.00	0.00%
<u>470 55230</u>	GAS/OIL	0.00	550.21	100.00%	0.00	0.00%	5,000.00	4,102.30	82.04%	0.00	0.00%
<u>470 55400</u>	BOOKS/SUBS	0.00	0.00	0.00%	0.00	0.00%	750.00	240.46	32.00%	0.00	0.00%
<u>470 56300</u>	IMPROVEMEN	0.00	50,825.18	100.00%	0.00	0.00%	1,560,000.00	1,060,603.15	67.99%	0.00	0.00%
<u>470 56399</u>	CNTR IMPR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 56400</u>	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	25,000.00	24,364.00	97.46%	0.00	0.00%
<u>470 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 56500</u>	INFASTR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>470 57100</u>	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	40,290.00	40,289.60	100.00%	0.00	0.00%
<u>470 57200</u>	INTEREST	0.00	0.00	0.00%	0.00	0.00%	2,741.00	2,740.58	100.00%	0.00	0.00%
<u>470 59900</u>	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	4,514.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(20,049.88)	100.00%	0.00	0.00%	0.00	70,714.36	100.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(80,172.20)	100.00%	0.00	0.00%	(2,794,491.00)	(499,506.67)	17.87%	0.00	0.00%
		0.00	(80,172.20)	100.00%	0.00	0.00%	(2,794,491.00)	(499,506.67)	17.87%	0.00	0.00%
		0.00	(80,172.20)	100.00%	0.00	0.00%	(2,794,491.00)	(499,506.67)	17.87%	0.00	0.00%
480 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	(2,810.00)	0.00	0.00%	0.00	0.00%
480 33148	FBIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 33210	FEDERAL GR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 33400	STATE GRAN	0.00	0.00	0.00%	0.00	0.00%	(223,656.00)	(3,507.25)	1.57%	0.00	0.00%
480 34750	SLIP RENTA	0.00	(17,172.50)	100.00%	0.00	0.00%	(240,000.00)	(141,410.99)	58.92%	0.00	0.00%
480 34755	SLIP RENTA	0.00	(5,238.55)	100.00%	0.00	0.00%	(490,000.00)	(32,925.28)	6.72%	0.00	0.00%
480 34757	SLIP RENTA	0.00	0.00	0.00%	0.00	0.00%	(7,500.00)	(45.00)	0.60%	0.00	0.00%
480 34759	DOCK STORE	0.00	0.00	0.00%	0.00	0.00%	(30,000.00)	(2,500.00)	8.33%	0.00	0.00%
480 34760	BUSINESS R	0.00	(2,020.48)	100.00%	0.00	0.00%	(26,000.00)	(17,957.17)	69.07%	0.00	0.00%
480 34762	MOORINGS-T	0.00	(2,080.00)	100.00%	0.00	0.00%	(32,000.00)	(10,862.00)	33.94%	0.00	0.00%
480 34765	MERCHANDIS	0.00	0.00	0.00%	0.00	0.00%	0.00	12.34	100.00%	0.00	0.00%
480 34766	SERVICES-N	0.00	0.00	0.00%	0.00	0.00%	(500.00)	(327.07)	65.40%	0.00	0.00%
480 34767	SERVICES-T	0.00	0.00	0.00%	0.00	0.00%	(4,000.00)	(73.36)	1.83%	0.00	0.00%
480 34770	FUEL-DIESE	0.00	0.00	0.00%	0.00	0.00%	(1,100,000.00)	(18,515.25)	1.68%	0.00	0.00%
480 34771	FUEL-GAS	0.00	0.00	0.00%	0.00	0.00%	(261,000.00)	(4,122.19)	1.58%	0.00	0.00%
480 34773	FUEL-DIESE	0.00	0.00	0.00%	0.00	0.00%	(15,000.00)	0.00	0.00%	0.00	0.00%
480 34775	FUEL-DISCO	0.00	0.00	0.00%	0.00	0.00%	25,250.00	562.99	2.23%	0.00	0.00%
480 34776	FUEL-DISCO	0.00	0.00	0.00%	0.00	0.00%	2,750.00	40.81	1.49%	0.00	0.00%
480 34777	FUEL-DISCN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 36215	NON-TAXABL	0.00	(782.47)	100.00%	0.00	0.00%	(11,400.00)	(7,602.71)	66.69%	0.00	0.00%
480 36420	INSUR PROC	0.00	(1,670.28)	100.00%	0.00	0.00%	0.00	(29,335.21)	100.00%	0.00	0.00%
480 36990	OTHER REVE	0.00	(41.24)	100.00%	0.00	0.00%	(225.00)	(689.27)	306.22%	0.00	0.00%
480 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 38101	FROM GENER	0.00	(51,166.68)	100.00%	0.00	0.00%	(307,000.00)	(230,250.06)	75.00%	0.00	0.00%
480 38240	FROM MARIN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(80,172.20)	100.00%	0.00	0.00%	(2,794,491.00)	(499,506.67)	17.87%	0.00	0.00%
		0.00	(80,172.20)	100.00%	0.00	0.00%	(2,794,491.00)	(499,506.67)	17.87%	0.00	0.00%
480 38410	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(71,400.00)	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	40,342.82	100.00%	0.00	0.00%	2,794,491.00	4,682,266.07	167.55%	0.00	0.00%
		0.00	40,342.82	100.00%	0.00	0.00%	2,794,491.00	4,682,266.07	167.55%	0.00	0.00%
		0.00	40,342.82	100.00%	0.00	0.00%	2,794,491.00	4,682,266.07	167.55%	0.00	0.00%
480 51200	SALARIES	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 51300	SEASONAL/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 51350	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 51400	OVERTIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52100	FICA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52200	RETIREMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52300	HEALTH INS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52301	LIFE INSUR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52350	OPEB COSTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52400	WORKERS' C	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 52500	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 53100	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 53200	AUDITING	0.00	566.25	100.00%	0.00	0.00%	6,795.00	5,096.25	75.00%	0.00	0.00%
480 53400	CONTRACTUA	0.00	28,218.92	100.00%	0.00	0.00%	517,708.00	229,636.59	44.36%	0.00	0.00%
480 54000	TRAINING/T	0.00	322.20	100.00%	0.00	0.00%	1,125.00	322.20	28.62%	0.00	0.00%
480 54100	COMM - PHO	0.00	86.15	100.00%	0.00	0.00%	1,464.00	661.45	45.15%	0.00	0.00%
480 54101	COMMUNICAT	0.00	235.29	100.00%	0.00	0.00%	900.00	799.28	88.78%	0.00	0.00%
480 54103	COMMUNICAT	0.00	284.51	100.00%	0.00	0.00%	5,808.00	3,577.41	61.59%	0.00	0.00%
480 54300	UTILITIES	0.00	1,790.46	100.00%	0.00	0.00%	37,500.00	10,106.12	26.95%	0.00	0.00%
480 54310	UTILITIES-	0.00	1,549.66	100.00%	0.00	0.00%	14,000.00	11,793.49	84.24%	0.00	0.00%
480 54400	RENTALS/LE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 54500	INSURANCE	0.00	5,825.75	100.00%	0.00	0.00%	69,909.00	52,431.75	75.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	40,342.82	100.00%	0.00	0.00%	2,794,491.00	4,682,266.07	167.55%	0.00	0.00%
		0.00	40,342.82	100.00%	0.00	0.00%	2,794,491.00	4,682,266.07	167.55%	0.00	0.00%
480 54610	R/M BLDG &	0.00	368.02	100.00%	0.00	0.00%	22,250.00	7,042.56	31.65%	0.00	0.00%
480 54620	R/M EQUIPM	4,425.00	0.00	0.00%	0.00	0.00%	13,875.00	11,704.01	84.35%	0.00	0.00%
480 54630	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 54640	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 54675	R/M MOORIN	0.00	0.00	0.00%	0.00	0.00%	7,800.00	7,353.16	94.27%	0.00	0.00%
480 54700	PRINTING	0.00	0.00	0.00%	0.00	0.00%	1,025.00	0.00	0.00%	0.00	0.00%
480 54800	PROMOTIONA	(4,425.00)	0.00	0.00%	0.00	0.00%	3,064.00	2,518.48	82.18%	0.00	0.00%
480 54902	BAD DEBT E	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 55100	OFFICE SUP	0.00	0.00	0.00%	0.00	0.00%	2,800.00	521.81	18.64%	0.00	0.00%
480 55200	OPERATING	0.00	560.48	100.00%	0.00	0.00%	53,500.00	12,591.07	23.53%	0.00	0.00%
480 55210	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	2,400.00	0.00	0.00%	0.00	0.00%
480 55220	JANITORIAL	0.00	260.13	100.00%	0.00	0.00%	4,500.00	1,132.17	25.16%	0.00	0.00%
480 55230	GAS/OIL	0.00	0.00	0.00%	0.00	0.00%	250.00	162.00	64.80%	0.00	0.00%
480 55400	BOOKS/SUBS	0.00	275.00	100.00%	0.00	0.00%	700.00	575.00	82.14%	0.00	0.00%
480 55500	MERCHANDIS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 55510	FUEL FOR R	0.00	0.00	0.00%	0.00	0.00%	1,006,948.00	14,658.95	1.46%	0.00	0.00%
480 56100	LAND	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 56199	CNTRA LAND	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 56300	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	450,000.00	193,590.33	43.02%	0.00	0.00%
480 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	98,208.00	98,207.50	100.00%	0.00	0.00%
480 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 57100	PRINCIPAL	0.00	0.00	0.00%	0.00	0.00%	300,000.00	0.00	0.00%	0.00	0.00%
480 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	63,312.00	29,693.19	46.90%	0.00	0.00%
480 57300	FINANCING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 59240	TRANSFER T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
480 59700	IMPAIRMENT	0.00	0.00	0.00%	0.00	0.00%	0.00	3,988,091.30	100.00%	0.00	0.00%
480 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	108,650.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(39,829.38)	100.00%	0.00	0.00%	0.00	4,182,759.40	100.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
510 FLEET		0.00	(26,332.25)	100.00%	0.00	0.00%	(444,384.00)	(260,639.57)	58.65%	0.00	0.00%
		0.00	(26,332.25)	100.00%	0.00	0.00%	(444,384.00)	(260,639.57)	58.65%	0.00	0.00%
510 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	(2,484.00)	0.00	0.00%	0.00	0.00%
510 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 36990	OTHER REVE	0.00	(907.10)	100.00%	0.00	0.00%	(15,000.00)	(10,833.42)	72.22%	0.00	0.00%
510 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	(75,000.00)	(37,656.80)	50.21%	0.00	0.00%
510 36994	LOANER VEH	0.00	(392.40)	100.00%	0.00	0.00%	(6,500.00)	(1,932.30)	29.72%	0.00	0.00%
510 38047	HUMANE SOC	0.00	(7.69)	100.00%	0.00	0.00%	(750.00)	(23.56)	3.20%	0.00	0.00%
510 38048	HUMANE SOC	0.00	(17.50)	100.00%	0.00	0.00%	(750.00)	(52.50)	6.93%	0.00	0.00%
510 38049	HUMANE SOC	0.00	(159.03)	100.00%	0.00	0.00%	(5,000.00)	(1,272.27)	25.44%	0.00	0.00%
510 38053	GAS/OIL	0.00	(23,723.53)	100.00%	0.00	0.00%	(309,000.00)	(198,743.72)	64.32%	0.00	0.00%
510 38101	FR GF	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 38144	FROM SANIT	0.00	(1,125.00)	100.00%	0.00	0.00%	(13,500.00)	(10,125.00)	75.00%	0.00	0.00%
510 38410	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(16,400.00)	0.00	0.00%	0.00	0.00%
5101000 G F		0.00	(26,036.46)	100.00%	0.00	0.00%	(410,500.00)	(284,505.43)	69.31%	0.00	0.00%
		0.00	(26,036.46)	100.00%	0.00	0.00%	(410,500.00)	(284,505.43)	69.31%	0.00	0.00%
5101000 38040	PARTS	0.00	(13,703.12)	100.00%	0.00	0.00%	(262,500.00)	(173,505.37)	66.10%	0.00	0.00%
5101000 38045	LABOR	0.00	(12,333.34)	100.00%	0.00	0.00%	(148,000.00)	(111,000.06)	75.00%	0.00	0.00%
5103900 CEMETERY		0.00	(691.81)	100.00%	0.00	0.00%	(3,500.00)	(4,681.66)	133.77%	0.00	0.00%
		0.00	(691.81)	100.00%	0.00	0.00%	(3,500.00)	(4,681.66)	133.77%	0.00	0.00%
5103900 38040	PARTS	0.00	(471.81)	100.00%	0.00	0.00%	(2,000.00)	(3,179.91)	159.00%	0.00	0.00%
5103900 38045	LABOR	0.00	(220.00)	100.00%	0.00	0.00%	(1,500.00)	(1,501.75)	100.13%	0.00	0.00%
5104100 GOLF		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104100 38040	PARTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
5104100 GOLF		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104100 38045	LABOR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104200 AIRPORT		0.00	(973.31)	100.00%	0.00	0.00%	(6,000.00)	(7,042.01)	117.37%	0.00	0.00%
		0.00	(973.31)	100.00%	0.00	0.00%	(6,000.00)	(7,042.01)	117.37%	0.00	0.00%
		0.00	(973.31)	100.00%	0.00	0.00%	(6,000.00)	(7,042.01)	117.37%	0.00	0.00%
5104200 38040	PARTS	0.00	(368.31)	100.00%	0.00	0.00%	(3,000.00)	(3,690.76)	123.03%	0.00	0.00%
5104200 38045	LABOR	0.00	(605.00)	100.00%	0.00	0.00%	(3,000.00)	(3,351.25)	111.70%	0.00	0.00%
5104400 SANITATION		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104400 38040	PARTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104400 38045	LABOR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104500 WW		0.00	(2,532.21)	100.00%	0.00	0.00%	(70,000.00)	(32,021.94)	45.75%	0.00	0.00%
		0.00	(2,532.21)	100.00%	0.00	0.00%	(70,000.00)	(32,021.94)	45.75%	0.00	0.00%
		0.00	(2,532.21)	100.00%	0.00	0.00%	(70,000.00)	(32,021.94)	45.75%	0.00	0.00%
5104500 38040	PARTS	0.00	(679.71)	100.00%	0.00	0.00%	(45,000.00)	(21,893.19)	48.65%	0.00	0.00%
5104500 38045	LABOR	0.00	(1,852.50)	100.00%	0.00	0.00%	(25,000.00)	(10,128.75)	40.52%	0.00	0.00%
5104600 WATER		0.00	(1,279.64)	100.00%	0.00	0.00%	(45,000.00)	(31,636.27)	70.30%	0.00	0.00%
		0.00	(1,279.64)	100.00%	0.00	0.00%	(45,000.00)	(31,636.27)	70.30%	0.00	0.00%
		0.00	(1,279.64)	100.00%	0.00	0.00%	(45,000.00)	(31,636.27)	70.30%	0.00	0.00%
5104600 38040	PARTS	0.00	(763.64)	100.00%	0.00	0.00%	(30,000.00)	(22,768.02)	75.89%	0.00	0.00%
5104600 38045	LABOR	0.00	(516.00)	100.00%	0.00	0.00%	(15,000.00)	(8,868.25)	59.12%	0.00	0.00%
5104700 STRM WTR		0.00	(1,211.31)	100.00%	0.00	0.00%	0.00	(10,876.62)	100.00%	0.00	0.00%
		0.00	(1,211.31)	100.00%	0.00	0.00%	0.00	(10,876.62)	100.00%	0.00	0.00%
		0.00	(1,211.31)	100.00%	0.00	0.00%	0.00	(10,876.62)	100.00%	0.00	0.00%
5104700 38040	PARTS	0.00	(711.31)	100.00%	0.00	0.00%	0.00	(7,236.62)	100.00%	0.00	0.00%
5104700 38045	LABOR	0.00	(500.00)	100.00%	0.00	0.00%	0.00	(3,640.00)	100.00%	0.00	0.00%

510 FLEET



Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
5104800 MARINA		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
		0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104800 38040	PARTS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5104800 38045	LABOR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	(59,056.99)	100.00%	0.00	0.00%	(979,384.00)	(631,403.50)	64.47%	0.00	0.00%

REVENUE

FUND 510 FLEET EXPENSES



Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		0.00	57,785.80	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%
		0.00	57,785.80	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%
510 51200	SALARIES	0.00	8,127.27	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%
510 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	150,086.00	114,485.39	76.28%	0.00	0.00%
510 51350	PT SALARY	0.00	1,808.40	100.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 51400	OVERTIME	1,000.00	364.85	36.50%	0.00	0.00%	15,000.00	10,550.10	70.33%	0.00	0.00%
510 52100	FICA	0.00	778.79	100.00%	0.00	0.00%	5,500.00	5,032.79	91.51%	0.00	0.00%
510 52200	RETIREMENT	0.00	1,958.58	100.00%	0.00	0.00%	12,949.00	10,971.84	84.73%	0.00	0.00%
510 52300	HEALTH INS	0.00	1,865.71	100.00%	0.00	0.00%	23,503.00	17,627.22	75.00%	0.00	0.00%
510 52301	LIFE INSUR	0.00	44.93	100.00%	0.00	0.00%	22,555.00	17,900.40	79.36%	0.00	0.00%
510 52400	WORKERS' C	0.00	236.50	100.00%	0.00	0.00%	634.00	496.59	78.39%	0.00	0.00%
510 52500	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	2,838.00	2,128.50	74.98%	0.00	0.00%
510 53100	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 53200	AUDITING	0.00	188.75	100.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 53400	CONTRACTUA	0.00	1,900.00	100.00%	0.00	0.00%	2,265.00	1,698.75	75.01%	0.00	0.00%
510 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	13,896.00	13,731.27	98.81%	0.00	0.00%
510 54100	COMM - PHO	0.00	0.00	0.00%	0.00	0.00%	2,000.00	1,320.00	66.00%	0.00	0.00%
510 54101	COMMUNICAT	0.00	108.20	100.00%	0.00	0.00%	288.00	86.10	29.86%	0.00	0.00%
510 54103	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	1,260.00	1,083.87	86.03%	0.00	0.00%
510 54200	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	1,345.00	784.56	58.36%	0.00	0.00%
510 54300	UTILITIES	0.00	394.68	100.00%	0.00	0.00%	100.00	43.79	44.00%	0.00	0.00%
510 54310	UTILITIES-	0.00	157.56	100.00%	0.00	0.00%	3,000.00	2,339.37	77.97%	0.00	0.00%
510 54500	INSURANCE	0.00	1,671.75	100.00%	0.00	0.00%	1,700.00	1,553.05	91.35%	0.00	0.00%
510 54610	R/M BLDG &	(500.00)	0.00	0.00%	0.00	0.00%	20,061.00	15,045.75	75.00%	0.00	0.00%
510 54620	R/M EQUIPM	(500.00)	0.00	0.00%	0.00	0.00%	1,250.00	854.59	68.40%	0.00	0.00%
510 54630	R/M VEHICL	0.00	82.50	100.00%	0.00	0.00%	3,000.00	1,657.66	55.27%	0.00	0.00%
510 54640	R/M VEHICL	0.00	139.80	100.00%	0.00	0.00%	2,000.00	1,489.00	74.45%	0.00	0.00%
510 54700	PRINTING	0.00	0.00	0.00%	0.00	0.00%	3,000.00	2,797.21	93.23%	0.00	0.00%
510 55100	OFFICE SUP	0.00	(601.69)	100.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 55200	OPERATING	0.00	724.25	100.00%	0.00	0.00%	500.00	273.22	54.60%	0.00	0.00%

FUND 510 FLEET



Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
0000 UNDEFINED		0.00	57,785.80	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%
		0.00	57,785.80	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%
510 55210	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	798.00	797.03	99.87%	0.00	0.00%
510 55220	JANITORIAL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 55230	GAS/OIL	0.00	184.80	100.00%	0.00	0.00%	5,000.00	2,847.21	56.94%	0.00	0.00%
510 55240	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	363.00	91.96	25.34%	0.00	0.00%
510 55400	BOOKS/SUBS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 56300	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 56400	MACH/EQUIP	0.00	461.25	100.00%	0.00	0.00%	88,600.00	37,623.77	42.47%	0.00	0.00%
510 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 58600	GAS/OIL CO	0.00	22,034.98	100.00%	0.00	0.00%	275,000.00	172,293.64	62.65%	0.00	0.00%
510 58700	VEHICLE P	0.00	15,153.94	100.00%	0.00	0.00%	302,616.00	210,807.85	69.66%	0.00	0.00%
510 59100	TRANSFER T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
510 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	11,328.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	57,785.80	100.00%	0.00	0.00%	979,384.00	653,115.55	66.69%	0.00	0.00%

REVENUE <631,403>
 <REV>-EXP 21,712

FUND 520 UTILITY BILLING



Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(38,285.44)	100.00%	0.00	0.00%	(610,400.00)	(342,133.80)	56.05%	0.00	0.00%
		0.00	(38,285.44)	100.00%	0.00	0.00%	(610,400.00)	(342,133.80)	56.05%	0.00	0.00%
		0.00	(38,285.44)	100.00%	0.00	0.00%	(610,400.00)	(342,133.80)	56.05%	0.00	0.00%
520 34300	UB ADMIN F	0.00	(2,985.42)	100.00%	0.00	0.00%	(32,000.00)	(24,433.62)	76.36%	0.00	0.00%
520 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 36990	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 36992	GAIN ON SA	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 38130	FROM CAPIT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 38146	FROM WATER	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 38410	LOAN PROCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(154,800.00)	0.00	0.00%	0.00	0.00%
5204200 38052	CHARGES FO	0.00	(583.34)	100.00%	0.00	0.00%	(7,000.00)	(5,250.06)	75.00%	0.00	0.00%
5204400 38052	CHARGES FO	0.00	(7,333.34)	100.00%	0.00	0.00%	(88,000.00)	(66,000.06)	75.00%	0.00	0.00%
5204500 38052	CHARGES FO	0.00	(12,500.00)	100.00%	0.00	0.00%	(150,000.00)	(112,500.00)	75.00%	0.00	0.00%
5204600 38052	CHARGES FO	0.00	(12,500.00)	100.00%	0.00	0.00%	(150,000.00)	(112,500.00)	75.00%	0.00	0.00%
5204700 38052	CHARGES FO	0.00	(2,383.34)	100.00%	0.00	0.00%	(28,600.00)	(21,450.06)	75.00%	0.00	0.00%
Expense Accounts		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
520 51200	SALARIES	0.00	15,621.01	100.00%	0.00	0.00%	209,581.00	141,601.57	67.56%	0.00	0.00%
520 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 51300	SEASONAL/T	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
520 51350	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	4,588.66	100.00%	0.00	0.00%
520 51400	OVERTIME	0.00	39.36	100.00%	0.00	0.00%	2,000.00	995.29	49.75%	0.00	0.00%
520 52100	FICA	0.00	1,177.90	100.00%	0.00	0.00%	16,186.00	11,083.70	68.48%	0.00	0.00%
520 52200	RETIREMENT	0.00	5,291.42	100.00%	0.00	0.00%	63,497.00	47,622.78	75.00%	0.00	0.00%
520 52300	HEALTH INS	0.00	2,990.24	100.00%	0.00	0.00%	35,901.00	24,660.36	68.69%	0.00	0.00%
520 52301	LIFE INSUR	0.00	88.58	100.00%	0.00	0.00%	937.00	728.89	77.80%	0.00	0.00%
520 52400	WORKERS' C	0.00	22.00	100.00%	0.00	0.00%	264.00	198.00	75.00%	0.00	0.00%
520 53100	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	-0.00	0.00%	0.00	0.00%
520 53200	AUDITING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report

Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
<u>520 53400</u>	CONTRACTUA	0.00	4,103.59	100.00%	0.00	0.00%	23,670.00	19,166.36	80.97%	0.00	0.00%
<u>520 54000</u>	TRAINING/T	0.00	56.09	100.00%	0.00	0.00%	3,290.00	1,479.25	44.95%	0.00	0.00%
<u>520 54100</u>	COMM - PHO	0.00	34.46	100.00%	0.00	0.00%	874.00	228.74	26.20%	0.00	0.00%
<u>520 54101</u>	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 54103</u>	COMMUNICAT	0.00	0.00	0.00%	0.00	0.00%	1,345.00	784.56	58.36%	0.00	0.00%
<u>520 54200</u>	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	45,000.00	28,293.00	62.87%	0.00	0.00%
<u>520 54300</u>	UTILITIES	0.00	249.85	100.00%	0.00	0.00%	3,000.00	1,814.45	60.47%	0.00	0.00%
<u>520 54310</u>	UTILITIES-	0.00	109.32	100.00%	0.00	0.00%	875.00	872.66	99.77%	0.00	0.00%
<u>520 54500</u>	INSURANCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 54610</u>	R/M BLDG &	0.00	117.27	100.00%	0.00	0.00%	5,200.00	891.48	17.13%	0.00	0.00%
<u>520 54620</u>	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	700.00	48.00	6.86%	0.00	0.00%
<u>520 54630</u>	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 54640</u>	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 54700</u>	PRINTING	0.00	0.00	0.00%	0.00	0.00%	5,500.00	2,977.10	54.13%	0.00	0.00%
<u>520 54902</u>	BAD DEBT E	0.00	0.00	0.00%	0.00	0.00%	5,000.00	0.00	0.00%	0.00	0.00%
<u>520 55100</u>	OFFICE SUP	0.00	912.60	100.00%	0.00	0.00%	2,900.00	2,793.19	96.31%	0.00	0.00%
<u>520 55200</u>	OPERATING	0.00	4,248.74	100.00%	0.00	0.00%	51,820.00	34,218.76	66.03%	0.00	0.00%
<u>520 55210</u>	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	700.00	0.00	0.00%	0.00	0.00%
<u>520 55220</u>	JANITORIAL	0.00	27.97	100.00%	0.00	0.00%	400.00	323.63	81.00%	0.00	0.00%
<u>520 55230</u>	GAS/OIL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 55240</u>	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 55400</u>	BOOKS/SUBS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 56200</u>	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 56300</u>	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 56400</u>	MACH/EQUIP	0.00	5,832.20	100.00%	0.00	0.00%	110,000.00	33,079.13	30.07%	0.00	0.00%
<u>520 56401</u>	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 56499</u>	CNTR EQUI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
<u>520 57100</u>	PRINCIPAL	(10,599.00)	0.00	0.00%	0.00	0.00%	3,188.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
		0.00	43,572.35	100.00%	0.00	0.00%	610,400.00	361,099.31	59.16%	0.00	0.00%
520 57200	INTEREST	0.00	0.00	0.00%	0.00	0.00%	1,602.00	0.00	0.00%	0.00	0.00%
520 59300	TRANSFER T	10,599.00	2,649.75	25.00%	0.00	0.00%	10,599.00	2,649.75	25.00%	0.00	0.00%
520 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	6,371.00	0.00	0.00%	0.00	0.00%
5209999 56399	CNTR IMPR	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5209999 56499	CNTR EQUI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5209999 56999	CIP OFFSET	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5209999 59000	DEPRECIATI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	5,286.91	100.00%	0.00	0.00%	0.00	18,965.51	100.00%	0.00	0.00%

Monthly Budget Report

		JUN 2017			JUN 2016		2017 YTD			2016 YTD	
Account Number	Account Desc	Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Revenue Accounts		0.00	(26,083.34)	100.00%	0.00	0.00%	(407,800.00)	(234,995.97)	57.63%	0.00	0.00%
		0.00	(26,083.34)	100.00%	0.00	0.00%	(407,800.00)	(234,995.97)	57.63%	0.00	0.00%
		0.00	(26,083.34)	100.00%	0.00	0.00%	(407,800.00)	(234,995.97)	57.63%	0.00	0.00%
530 33120	FEMA GRANT	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 36110	INTEREST	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 36990	OTHER REVE	0.00	0.00	0.00%	0.00	0.00%	0.00	(245.91)	100.00%	0.00	0.00%
530 38910	CASH BALAN	0.00	0.00	0.00%	0.00	0.00%	(94,800.00)	0.00	0.00%	0.00	0.00%
5304500 38054	CHARGES FO	0.00	(13,041.67)	100.00%	0.00	0.00%	(156,500.00)	(117,375.03)	75.00%	0.00	0.00%
5304600 38054	CHARGES FO	0.00	(13,041.67)	100.00%	0.00	0.00%	(156,500.00)	(117,375.03)	75.00%	0.00	0.00%
5304700 38054	CHARGES FO	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Expense Accounts		0.00	27,197.91	100.00%	0.00	0.00%	407,800.00	247,747.26	60.75%	0.00	0.00%
		0.00	27,197.91	100.00%	0.00	0.00%	407,800.00	247,747.26	60.75%	0.00	0.00%
		0.00	27,197.91	100.00%	0.00	0.00%	407,800.00	247,747.26	60.75%	0.00	0.00%
530 51200	SALARIES	0.00	15,075.59	100.00%	0.00	0.00%	202,767.00	134,827.12	66.49%	0.00	0.00%
530 51210	WC REIMB	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 51350	PART-TIME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 51400	OVERTIME	0.00	0.01	100.00%	0.00	0.00%	1,000.00	56.77	5.70%	0.00	0.00%
530 52100	FICA	0.00	1,081.51	100.00%	0.00	0.00%	15,588.00	10,654.57	68.35%	0.00	0.00%
530 52200	RETIREMENT	0.00	5,929.58	100.00%	0.00	0.00%	71,155.00	53,366.22	75.00%	0.00	0.00%
530 52300	HEALTH INS	0.00	2,901.53	100.00%	0.00	0.00%	39,318.00	27,914.75	71.00%	0.00	0.00%
530 52301	LIFE INSUR	0.00	80.21	100.00%	0.00	0.00%	1,051.00	755.70	71.93%	0.00	0.00%
530 52400	WORKERS' C	0.00	307.75	100.00%	0.00	0.00%	3,693.00	2,769.75	75.01%	0.00	0.00%
530 52500	UNEMPLOYME	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 53100	PROFESSION	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 53200	AUDITING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 53400	CONTRACTUA	0.00	616.73	100.00%	0.00	0.00%	5,260.00	3,248.11	61.75%	0.00	0.00%
530 54000	TRAINING/T	0.00	0.00	0.00%	0.00	0.00%	5,250.00	333.52	6.36%	0.00	0.00%
530 54100	COMM - PHO	0.00	17.23	100.00%	0.00	0.00%	920.00	184.95	20.11%	0.00	0.00%
530 54101	COMMUNICAT	0.00	169.72	100.00%	0.00	0.00%	1,640.00	1,054.01	64.27%	0.00	0.00%
530 54103	COMMUNICAT	0.00	2.19	100.00%	0.00	0.00%	1,345.00	804.27	59.78%	0.00	0.00%
530 54200	POSTAGE	0.00	0.00	0.00%	0.00	0.00%	1,000.00	0.00	0.00%	0.00	0.00%

Monthly Budget Report



Account Number	Account Desc	JUN 2017			JUN 2016		2017 YTD			2016 YTD	
		Budget	Actual	% Used	Actual	% Used	Budget	Actual	% Used	Actual	% Used
Expense Accounts		0.00	27,197.91	100.00%	0.00	0.00%	407,800.00	247,747.26	60.75%	0.00	0.00%
		0.00	27,197.91	100.00%	0.00	0.00%	407,800.00	247,747.26	60.75%	0.00	0.00%
530 54300	UTILITIES	0.00	249.86	100.00%	0.00	0.00%	3,000.00	1,810.76	60.37%	0.00	0.00%
530 54310	UTILITIES-	0.00	109.32	100.00%	0.00	0.00%	1,300.00	872.69	67.15%	0.00	0.00%
530 54500	INSURANCE	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 54610	R/M BLDG &	0.00	110.48	100.00%	0.00	0.00%	2,000.00	1,605.60	80.30%	0.00	0.00%
530 54620	R/M EQUIPM	0.00	0.00	0.00%	0.00	0.00%	2,500.00	0.00	0.00%	0.00	0.00%
530 54630	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 54640	R/M VEHICL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 54700	PRINTING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 55100	OFFICE SUP	0.00	90.92	100.00%	0.00	0.00%	4,000.00	1,144.24	28.60%	0.00	0.00%
530 55200	OPERATING	0.00	352.78	100.00%	0.00	0.00%	6,620.00	4,411.99	66.65%	0.00	0.00%
530 55210	UNIFORMS	0.00	0.00	0.00%	0.00	0.00%	800.00	350.31	43.75%	0.00	0.00%
530 55220	JANITORIAL	0.00	40.75	100.00%	0.00	0.00%	6,000.00	288.43	4.80%	0.00	0.00%
530 55230	GAS/OIL	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 55240	CHEMICALS	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 55400	BOOKS/SUBS	0.00	61.75	100.00%	0.00	0.00%	3,000.00	1,293.50	43.13%	0.00	0.00%
530 56200	BUILDING	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 56300	IMPROVEMEN	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 56400	MACH/EQUIP	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 56401	EQUIP-NON	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
530 59900	CONTINGENC	0.00	0.00	0.00%	0.00	0.00%	28,593.00	0.00	0.00%	0.00	0.00%
5309999 56499	CNTR EQUI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
5309999 59000	DEPRECIATI	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00%
Grand Total:		0.00	1,114.57	100.00%	0.00	0.00%	0.00	12,751.29	100.00%	0.00	0.00%

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
Proposed FY 17/18 Budget

ITEM TYPE: Presentations

REQUESTED ACTION: None

SYNOPSIS: City Manager Martin will provide a presentation regarding the proposed FY 17/18 Budget.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager Date: 07/11/2017

Date: June 23, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-108
Lease Approval - Canon Solutions America (CSA)

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-108

SYNOPSIS: Staff is seeking approval to enter into a lease agreement with Canon to replace copiers throughout the City based on Florida State contract pricing. The existing Xerox copiers are ten years old, often do not function, and require frequent maintenance calls.

FISCAL IMPACT: Costs for the copier leases are included in the FY 2017/2018 budget.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-108.

Tammi E. Bach, City Attorney	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-108

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AN AGREEMENT WITH CANON SOLUTIONS AMERICA FOR COPY EQUIPMENT; AUTHORIZING EXECUTION OF THE DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach's current inventory of XEROX copiers were placed in service in 2008 and the copier agreement expired in 2013; and

WHEREAS, the City of Fernandina Beach desires to enter into a lease plus cost per copy agreement plan to replace the old XEROX machines; and

WHEREAS, City staff compared Florida State contract pricing from two vendors (XEROX and Canon) on comparable machines; and

WHEREAS, staff recommends entering into an agreement with the lower cost supplier, Canon Solutions America, to supply City departments with new multitasking copy/scan/print/fax machines at an estimated cost of \$3,625 monthly for thirty (30) machines for a period of forty-eight (48) months; and

WHEREAS, Canon Solutions America is an authorized vendor under the negotiated Florida State Contract Number 600-000-11-1; and

WHEREAS, these items are included in the FY 2016/2017 and FY 2017/2018 budgets, in various departments/funds Contractual accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission approves the Agreement with Canon Solutions America for forty-eight (48) months for the estimated amount of \$3,625 per month.

SECTION 2. The City Manager is hereby authorized to execute all documentation pertaining to this purchase, upon the review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

City of Fernandina Beach

Copier Cost Comparison using FL State Contract Number 600-000-11-1

	Canon	Monthly Total Cost Estimate	Annual Cost Estimate
City Clerk's Office	iR6555i	158.11	1,897.32
Finance	C5560i	211.38	2,536.54
IT	iR1435iF	21.46	257.51
Human Resources	C5560i	218.24	2,618.93
City Attorney's Office	C5535i	145.45	1,745.39
Maintenance - Facilities	iR1435iF	19.77	237.21
Police - Booking	iR1435iF	20.36	244.28
Police - Investigations	C5535i	157.31	1,887.77
Police - IT	iR1435iF	20.12	241.38
Police - Patrol	iR1435iF	36.35	436.17
Fire - Administration	C5535i	129.74	1,556.86
Fire - Station 1	iR1435iF	36.00	432.00
Fire - Station 2	iR1435iF	31.17	374.02
Police - Administration	C5560i	221.04	2,652.49
CDD - Building & Planning	C7570i	466.39	5,596.72
CDD - Code Enforcement	iR1435iF	20.78	249.35
Maintenance - Streets	iR1435iF	32.30	387.61
Parks - Administration	C7570i	428.20	5,138.41
Parks - Peck	iR1435iF	20.37	244.46
Parks - MLK	iR1435iF	23.50	281.97
Golf	C5535i`	177.88	2,134.50
Airport	C5535i	130.64	1,567.68
Utilities - Wastewater	iR1435iF	38.63	463.53
Utilities - Water 1	iR1435iF	20.87	250.44
Utilities - Water 2	iR1435iF	20.87	250.44
Stormwater	C5535i	140.26	1,683.15
Marina	C350iF	130.24	1,562.93
Maintenance - Garage	C350iF	108.23	1,298.78
Utility Billing	iR6575i	223.91	2,686.92
Utilites - Administration	C5560i	213.94	2,567.27
		\$3,623.50	\$43,482.03

	Xerox	Monthly Total Cost Estimate	Annual Cost Estimate
	B8055H	193.67	2,324.04
	C8055H	323.53	3,882.37
	WC3655X	81.01	972.11
	C8055H	325.98	3,911.76
	C8035H	224.96	2,699.55
	WC3655X	79.12	949.40
	WC3655X	79.78	957.30
	C8035H	239.26	2,871.10
	WC3655X	79.51	954.06
	WC3655X	97.67	1,172.07
	C8035H	197.41	2,368.86
	WC3655X	97.28	1,167.41
	WC3655X	91.88	1,102.51
	C8055H	336.03	4,032.32
	C8070H	489.46	5,873.52
	WC3655X	80.25	962.98
	WC3655X	93.14	1,117.72
	C8070H	439.38	5,272.56
	WC3655X	79.79	957.51
	WC3655X	83.29	999.49
	C8035H	271.57	3,258.78
	C8035H	196.90	2,362.80
	WC3655X	100.22	1,202.69
	WC3655X	80.35	964.20
	WC3655X	80.35	964.20
	C8035H	212.80	2,553.57
	WC6655X	147.18	1,766.21
	WC6655X	138.34	1,660.07
	B8075H	324.30	3,891.60
	C8055H	316.10	3,793.21
		\$5,580.50	\$66,965.98

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Canon U.S.A., Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

Section 2.19, Public Records, is hereby replaced, with the following:

If, under this contract, the Contractor is providing services and is acting on behalf of the Department as provided under section 119.011(2), Florida Statutes, the Contractor, subject to the terms of section 287.058(1)(c), Florida Statutes, and any other applicable legal and equitable remedies, shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s.119.07(1), Florida Statutes.

4.0 RENEWAL SAVINGS/PRICE REDUCTIONS FORM

The Contractor is required to submit one accurately completed Renewal Savings/Price Reductions form, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, containing the discount savings offered to the

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

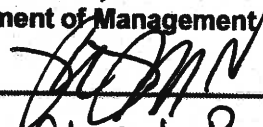
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

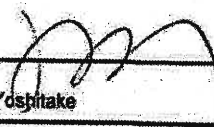
By: 

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Canon U.S.A., Inc.

By: 

Name: Junichi Yodanisake

Title: Senior Vice President & General Manager

Date: 3-12-15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Konica Minolta Business Solutions USA, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

Section 2.19, Public Records, is hereby replaced, with the following:

If, under this contract, the Contractor is providing services and is acting on behalf of the Department as provided under section 119.011(2), Florida Statutes, the Contractor, subject to the terms of section 287.058(1)(c), Florida Statutes, and any other applicable legal and equitable remedies, shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s. 119.07(1), Florida Statutes.

4.0 RENEWAL SAVINGS/PRICE REDUCTIONS FORM

The Contractor is required to submit one accurately completed Renewal Savings/Price Reductions form, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, containing the discount savings offered to the

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By: [Signature]
Name: Chad Poppell
Title: Secretary
Date: 5/22/15

Konica Minolta Business
Solutions USA, Inc.

By: [Signature]
Name: Kristen McKenna
Title: State Contract Manager
Date: 3/3/15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Kyocera Document Solutions America, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

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- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
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The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s. 119.07(1), Florida Statutes.

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**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

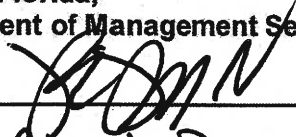
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By: 

Name: Chad Pappell

Title: Secretary

Date: 5/22/15

Kyocera Document Solutions
America, Inc.

By: 

Name: JOSEPH DOLCE

Title: Senior Director - Operations - Marketing

Date: 3/4/15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Lexmark International, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

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To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

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- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
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**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

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6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

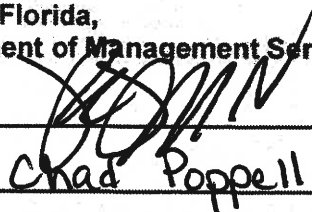
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

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State of Florida,
Department of Management Services

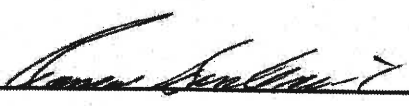
By: 

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Lexmark International, Inc.

By: 

Name: Ronald Binkauskas

Title: Vice President & GM, ISS North America

Date: March 23, 2015

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and PCMG, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

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- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
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The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s. 119.07(1), Florida Statutes.

4.0 RENEWAL SAVINGS/PRICE REDUCTIONS FORM

The Contractor is required to submit one accurately completed Renewal Savings/Price Reductions form, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, containing the discount savings offered to the

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

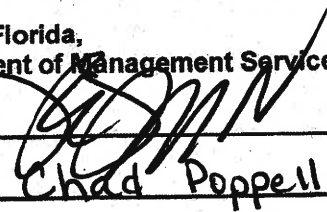
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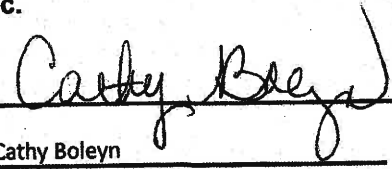
8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By: 
Name: Chad Poppell
Title: Secretary
Date: 5/22/15

PCMG, Inc.

By: 
Name: Cathy Boleyn
Title: VP Operations
Date: 3/12/15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Qualpath, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

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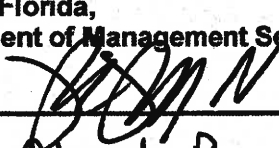
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State of Florida,
Department of Management Services

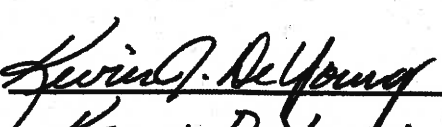
By: 

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Qualpath, Inc.

By: 

Name: Kevin DeYoung

Title: President

Date: 3/9/15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Sharp Electronics Corporation ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

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State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

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The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

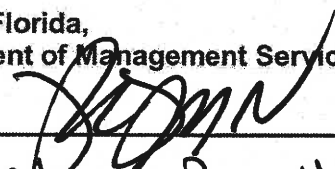
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

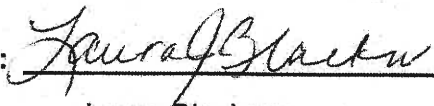
By: 

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Sharp Electronics Corporation

By: 

Name: Laura Blackmer

Title: Senior Vice President

Date: April 2, 2015

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Toshiba America Business Solutions, Inc. ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

Section 2.19, Public Records, is hereby replaced, with the following:

If, under this contract, the Contractor is providing services and is acting on behalf of the Department as provided under section 119.011(2), Florida Statutes, the Contractor, subject to the terms of section 287.058(1)(c), Florida Statutes, and any other applicable legal and equitable remedies, shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s. 119.07(1), Florida Statutes.

4.0 RENEWAL SAVINGS/PRICE REDUCTIONS FORM

The Contractor is required to submit one accurately completed Renewal Savings/Price Reductions form, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, containing the discount savings offered to the

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

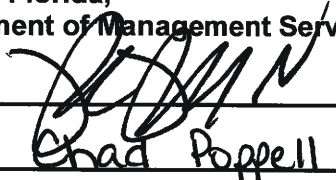
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Pursuant to subsection 287.135(3)(b), Florida Statutes, Department may immediately terminate any contract for cause if the Contractor is found to have submitted a false certification under subsection 287.135(5), Florida Statutes, or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List during the term of the Contract.

8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By:  _____

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Toshiba America Business Solutions, Inc.

By:  _____

Name: Scott Maccabe

Title: President & CEO

Date: 3/10/2015

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and United Solutions Company ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

Section 2.19, Public Records, is hereby replaced, with the following:

If, under this contract, the Contractor is providing services and is acting on behalf of the Department as provided under section 119.011(2), Florida Statutes, the Contractor, subject to the terms of section 287.058(1)(c), Florida Statutes, and any other applicable legal and equitable remedies, shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the service.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

The Department may unilaterally cancel this Contract for refusal by the Service Provider to comply with this section by not allowing public access to all documents, papers, letters, or other material made or received by the contractor in conjunction with the contract, unless the records are exempt from s. 24(a) of Art. I of the State Constitution and s.119.07(1), Florida Statutes.

4.0 RENEWAL SAVINGS/PRICE REDUCTIONS FORM

The Contractor is required to submit one accurately completed Renewal Savings/Price Reductions form, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, containing the discount savings offered to the

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

5.0 PREFERRED PRICE AFFIDAVIT REQUIREMENT

The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

6.0 EMPLOYMENT VERIFICATION (E-VERIFY)

Pursuant to State of Florida Executive Order Number 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify eligibility of all new employees hired by the Contractor to work in the U.S. during the Contract term. Also, Contractor shall include in related subcontracts a requirement that subcontractors performing work or providing services pursuant to the Contract utilize the E-Verify system to verify the eligibility of all new employees hired by the subcontractor to work in the U.S. during the Contract term.

7.0 SCRUTINIZED COMPANY LIST

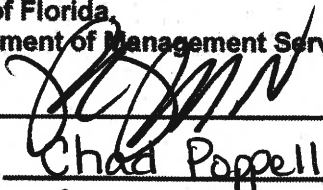
Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

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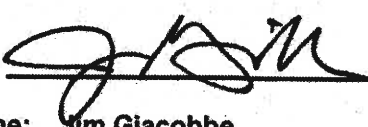
8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By: 
Name: Chad Pappell
Title: Secretary
Date: 5/22/15

United Solutions Company

By: 
Name: Jim Giacobbe
Title: President / CEO
Date: 3/11/15

**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

This Amendment ("Amendment"), effective August 4, 2015, to the Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services state term contract number 600-000-11-1 ("Contract") is effective between the State of Florida, Department of Management Services ("Department" or "Customer") and Xerox Corporation ("Contractor"). Department and Contractor are collectively referred to herein as the "Parties." All capitalized terms used herein shall have the meaning assigned to them in the Contract, unless otherwise defined herein.

1.0 CONTRACT RENEWAL

The Department hereby executes its renewal option for a two-year period pursuant to Section 287.057(13), Florida Statutes. The new contract expiration date is August 3, 2017.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 PUBLIC RECORDS

Section 2.19, Public Records, is hereby replaced, with the following:

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**Amendment 4 – Contract Renewal
State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment,
Scanners, Related Software, Supplies, and Services**

State of Florida. The Renewal Savings/Price Reductions form shall be submitted electronically to the Department's Contract Manager.

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The Department will provide the Preferred Pricing Affidavit, incorporated by reference, for completion by an authorized representative of the Contractor, after the Contract renewal is executed, attesting that the Contractor is in compliance with the best pricing provision in section 4(b) of the PUR 1000 form. The Contractor agrees to submit to the Department, at least annually, the completed Preferred Pricing Affidavit.

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Pursuant to subsection 287.135(5), Florida Statutes, at the time a vendor submits a bid or before entering into a contract where the value exceeds \$1 million, the Bidder or Contractor must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

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8.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

State of Florida,
Department of Management Services

By: 

Name: Chad Poppell

Title: Secretary

Date: 5/22/15

Xerox Corporation

By: Theresa M. Liuzzo

Name: Theresa M. Liuzzo

Title: Account General Manager

Date: 04-07-2015

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Xerox Corporation ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

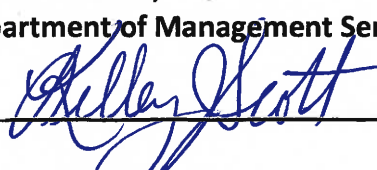
3.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

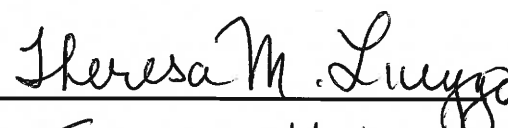
State of Florida,
Department of Management Services

By: 

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

Xerox Corporation

By: 

Name: THERESA M. LIUZZO
Title: ACCOUNT GEN. MGR

Date: 6-26-2014

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and United Solutions Company ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

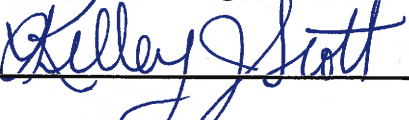
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4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

State of Florida,
Department of Management Services

By: 

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

United Solutions Company

By: 

Name: Jim Giacobbe
Title: President / CEO

Date: 6/19/14

**Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services**

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Toshiba America Business Solutions, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

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To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

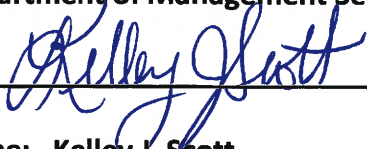
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4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

**State of Florida,
Department of Management Services**

By: 

Name: **Kelley J. Scott**
Director of State Purchasing and
Title: **Chief Procurement Officer**

Date: 7/18/14

Toshiba America Business Solutions, Inc.

By: 

Name: **Scott Maccabe**

Title: **President & CEO**

Date: **6/16/14**

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Sharp Electronics Corporation ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

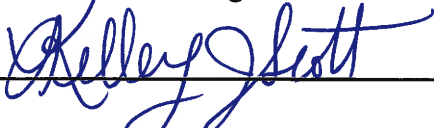
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State of Florida,
Department of Management Services

By: 

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

Sharp Electronics Corporation

By: 

Name: Michael Marusic
Title: Senior Vice President

Date: June 17, 2014

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Qualpath, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

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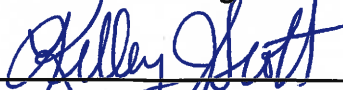
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A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

State of Florida,
Department of Management Services

By: 

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

Qualpath, Inc.

By: 

Name: Kevin V. DeYoung
Title: President

Date: 6/17/14

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and PCMG, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

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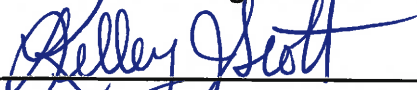
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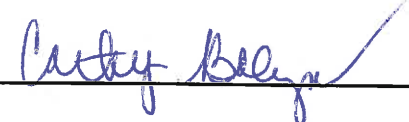
State of Florida,
Department of Management Services

By: 

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

PCMG, Inc.

By: 

Name: Cathy Boleyn
Title: VP Operations

Date: June 17, 2014

**Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services**

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Lexmark International, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

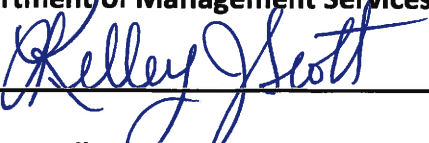
3.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

**State of Florida,
Department of Management Services**

By: 

**Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer**

Date: 7/18/14

Lexmark International, Inc.

By: 

**Name: Ronald Binkauskas
Title: Vice President & GM of North America**

Date: June 16, 2014

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Kyocera Document Solutions America, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

State of Florida,
Department of Management Services

By: _____

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

Kyocera Document Solutions America, Inc.

By: _____

Name: EDWARD BIALECKI

Title: Senior Vice President SALES

Date: 6/25/14

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Konica Minolta Business Solutions USA, Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

State of Florida,
Department of Management Services

By: _____

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: _____

7/18/14

Konica Minolta Business Solutions USA, Inc.

By: _____

Name: Kimberly B. Talbot

Title: Manager, Government Contracts

Date: June 16, 2014

Amendment 3
Contract Renewal 1
To State Term Contract 600-000-11-1
Multifunction Products, Printers, Facsimile Equipment, Scanners, Related
Software, Supplies, and Services

This Amendment ("Amendment") to Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services Contract, No. 600-000-11-1 ("Contract") is entered into and is effective as of the last date signed below by and between the State of Florida, Department of Management Services ("Department") and Canon U.S.A., Inc. ("Contractor").

1.0 CONTRACT RENEWAL

The Department and the Contractor hereby execute the contract renewal option for a one-year period pursuant to section 4.26 of the Contract and subsection 287.057(13), Florida Statutes (F.S.). The new Contract expiration date is August 3, 2015.

2.0 CONFLICT

To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control. All other terms of the Contract remain in full force.

3.0 WARRANTY OF AUTHORITY

Each person signing this Amendment warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 REPLACEMENT CONTRACT.

A replacement contract may be established for these services prior to the expiration of this Contract. The replacement contract shall supersede and cause early termination of this Contract.

State of Florida,
Department of Management Services

By: _____

Name: Kelley J. Scott
Director of State Purchasing and
Title: Chief Procurement Officer

Date: 7/18/14

Canon U.S.A., Inc.

By: _____

Name: Junichi Yoshitake
Senior Vice President and
Title: General Manager

Date: June 30, 2014

Renewal 1 (18 July 2014)

RENEWAL NO.: (600-000-11-1) 1

TO: User Agencies

FROM: Division of State Purchasing

SUBJECT: Contract No. 600-000-11-1

Title: Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services

The Department of Management Services, Division of State Purchasing, executed a Contract Renewal for a period of 1 year. The new contract expiration date is August 3, 2015.

Any questions regarding this contract should be directed to Brian Leger at (850) 410-0978 or by e-mail Brian.Leger@dms.myflorida.com.

AMENDMENT 2

**STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES
STATE TERM CONTRACT NUMBER: 600-000-11-1
MULTIFUNCTION PRODUCTS, PRINTERS, FACSIMILE EQUIPMENT, SCANNERS, RELATED
SOFTWARE, SUPPLIES, AND SERVICES**

NAME CHANGE AGREEMENT

This Agreement is entered into and is effective as of the last date signed below, by and between the State of Florida, Department of Management Services (hereinafter "DMS" or the "Department"), and PCMG, Inc. ("PCMG").

WITNESSETH

WHEREAS, on or about August 4, 2010, DMS and PC Mall Gov, Inc., entered into the above referenced State Term Contract (the "Contract"); and

WHEREAS, on January 1, 2013, PC Mall Gov, Inc. changed its name to PCMG, Inc., as documented by the December 28, 2012 letter attached hereto.

NOW THEREFORE, for the mutual covenants contained herein, the parties hereto agree as follows:

1. The above recitals and attachments are asserted by the Contractor as true and correct and are incorporated by reference as if fully stated herein.
2. Henceforth, references to the Contractor by name in correspondence, amendments or documentation shall be to PCMG, Inc.
3. To the extent any of the terms of this Agreement conflict with the terms of the Contract, the terms of this Agreement shall control. All other terms of the Contract remain in full force and effect.
4. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party.

DEPARTMENT

CONTRACTOR

By: _____

By: _____

Name: Kelley J. Scott

Name: _____

Director of State Purchasing

Title: and Chief Procurement Officer

Title: _____

Date: _____

Date: _____

AMENDMENT 1

STATE OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES STATE TERM CONTRACT NUMBER: 600-000-11-1 MULTIFUNCTION PRODUCTS, PRINTERS, FACSIMILE EQUIPMENT, SCANNERS, RELATED SOFTWARE, SUPPLIES, AND SERVICES

NAME CHANGE AGREEMENT

This Agreement is entered into and is effective as of the last date signed below, by and between the State of Florida, Department of Management Services (hereinafter "DMS" or the "Department"), and Canon Solutions America, Inc. ("CSA").

WITNESSETH

WHEREAS, on or about August 4, 2010, DMS and Océ North America, Inc. (Contractor, hereinafter "Océ"), entered into a contract whereby Océ would provide Multifunction products, printers, facsimile equipment, scanners, related software, supplies, and services as awarded in the above-mentioned State Term Contract (the "Contract");

WHEREAS, on January 1, 2013, Océ merged with Canon Business Solutions, Inc.;

WHEREAS, pursuant to the Certificate of Merger (attachment), Canon Business Solutions America, Inc. is the surviving corporation;

WHEREAS Canon Business Solutions, Inc., pursuant to the attached Certificate of Merger also changed its name to Canon Solutions America, Inc., and is assuming all contractual responsibilities;

WHEREAS, DMS has no objection to CSA providing the services previously awarded to Océ, under the Contract for the remainder of the contract term; and

NOW THEREFORE, for the mutual covenants contained herein, the parties hereto agree as follows:

1. The Department and CSA hereby agree that Canon Solutions America, Inc. shall provide the services as awarded to Océ in the Contract, and shall enjoy all of the rights and benefits granted under the Contract, which duties and functions and rights and benefits are specifically incorporated herein by reference.
2. The Department and CSA hereby agree that payments which would have gone to Océ under the Contract shall be paid to Canon Solutions America, Inc. in accordance with the terms and conditions of the Contract.

3. The parties hereto specifically acknowledge and agree that a new contractual relation is hereby entered into by and between the Department and Canon Solutions America, Inc. All future correspondence, amendments or documentation shall reflect the current name of the contractor as "Canon Solutions America, Inc."
4. To the extent any of the terms of this Agreement conflict with the terms of the Contract, the terms of this Agreement shall control. All other terms of the Contract remain in full force and effect.
5. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party.

**STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT
SERVICES**

By: _____

Name: Kelley J. Scott

Acting Director of State Purchasing
Title: and Chief Procurement Officer

Date: _____

**CANON SOLUTIONS AMERICA,
INCORPORATED**

By: _____

Name: _____

Title: _____

Date: _____

300 Commerce Square Boulevard
Burlington, NJ 08016
T: 800.815.4000
F: 800.220.4002



**MULTIFUNCTION PRODUCTS, PRINTERS, FACSIMILE EQUIPMENT,
SCANNERS, RELATED SOFTWARE, SUPPLIES, AND SERVICES
RFP 20-600-000-Q**

RFP ISSUE DATE: APRIL 8, 2010
RESPONSES DUE: APRIL 30, 2010 @ 2:00P.M. EDT

REFER ALL INQUIRIES TO:
MICHELLE MACVICAR,
PURCHASING SPECIALIST, FCCM, FCCN
STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT SERVICES,
DIVISION OF STATE PURCHASING
4050 ESPLANADE WAY, SUITE 360
TALLAHASSEE, FL 32399
EMAIL: MICHELLE.MACVICAR@DMS.MYFLORIDA.COM

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SECTION 1

INTRODUCTION

1.1. Introduction and Overview

The State of Florida Department of Management Services (the “Department” or “DMS”), Division of State Purchasing invites interested companies to submit proposals in accordance with this solicitation document. The purpose of this Request for Proposal (RFP) is to establish a forty-eight (48) month State Term Contract (STC) for Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies, and Services with the potential for renewal in accordance with [Section 287.057\(14\), Florida Statutes \(F.S.\)](#). The contract resulting from this Request for Proposal (RFP) is anticipated to begin on or about May 22, 2010.

The contract resulting from this solicitation will provide efficiency and economy for State Agencies and other eligible users (OEU, as defined in [Rule 60A-1.005, Florida Administrative Code \(F.A.C.\)](#) (Eligible Users)) in the acquisition of the products and services described herein as well as replace STC # 600-340-06-1 (Copying and Facsimile Equipment).

Florida Information Technology Resource Security Policies and Standards, as defined in [Rule 60DD-2, F.A.C.](#) and proposed Rule 71A-1, shall apply to this solicitation where necessary.

Qualified respondents offering highly competitive pricing within each segment/subcategory to the State will be considered for award. This shall be done in accordance with terms and conditions outlined in this solicitation and its required documents. The awarded vendor(s) and their authorized dealers shall work in partnership with the State to provide quality equipment, supplies, software, services, and solutions at the lowest price available. This shall be done in a timely and efficient manner in accordance with the terms and conditions outlined in the solicitation.

The State reserves the right to limit the scope of award or make no award if deemed by the Department to be in the best interest of the State.

The awarded vendor(s) will receive Direct Orders (DO), Purchase Orders (PO) and/or credit card (P-card) orders directly from the Customer for leases and purchases. Delivery and service locations will be statewide.

This solicitation will create a single State Term Contract for the:

- purchase of:
 - Multifunction Products (MFPs),
 - Printers
 - Facsimile machines
 - Sheet Fed Scanners
- lease of:
 - Multifunction Products (MFPs),

- Printers,
- supplies and maintenance for the aforementioned items
- related software
- associated value-added services/solutions

Respondents may submit responses for one or more segments within the following categories:

- Category 1: Copier-based MFPs (*as referenced by the Buyer's Laboratory Advisor Buying Guide*) (Monochrome, Hybrid; must include 11x17)
 - Segment 2: 21-30 cpm
 - Segment 3: 31-40 cpm
 - Segment 4: 41-69 cpm
 - Segment 5: 70-90 cpm
 - Segment 6: 91 cpm and higher

(Segments in Category 1 are as listed within the Buyers Laboratory Inc. (BLI) Copier Fact Sheet Glossary)

- Category 2: Printer-based MFPs (*as referenced by the Buyer's Laboratory Advisor Buying Guide*) (Monochrome, Hybrid; *desired to include* 11x17)
 - Small Workgroup
 - Medium Workgroup
 - Large Workgroup
 - Departmental
- Category 3: Printers (Monochrome, Color, Hybrid; *desired to include* 11x17)
 - Small Workgroup
 - Medium Workgroup
 - Large Workgroup
- Category 4: Workgroup and Network Sheet Fed Scanners (Monochrome, Color)
 - Desktop Workgroup: 16-30 ppm
 - Departmental: 31-50 ppm
 - Low-volume Production: 51-75 ppm
 - Mid-volume Production: 65-100 ppm
 - High-volume Production: 100 ppm and higher

(Segments in Category 4 are as listed within the BLI Buying Guide for Document Scanners)

- Category 5: Plain Paper Facsimile Machines
 - Low-volume
 - Mid-volume
 - High-volume

Methods used for print imaging include toner and non-toner based products.

1.2. Who May Respond

The Department will accept responses from responsible and responsive vendors that are in good standing with the State of Florida, meet the product specifications, and possess the financial capability, experience, and personnel resources to provide equipment and services of the scope and breadth described within this RFP.

Minimum qualifications for response eligibility are:

- (a). Respondent must be registered and listed as active with the [State of Florida's Department of State, Division of Corporations](#). If respondent is doing business using a fictitious name (d.b.a.), Respondent's fictitious name must also be registered with the Division of Corporations.
- (b). Respondent must be fully registered and active within the State of Florida's [MyFloridaMarketPlace Vendor Information Portal](#). To be considered fully active, all sections within the registration must be completed and the terms of use accepted.
 - Must current with fees due to the State of Florida via MyFloridaMarketPlace.
- (c). The Respondent must not be listed on the State of Florida's Department of Management Services, Division of State Purchasing [Convicted](#), [Suspended](#), or [Discriminatory](#) Vendor lists at the time of bid closing.
- (d). It is the Respondent's responsibility to ensure all resolved Complaints to Vendor are no longer listed on the [Vendor Complaint List](#) at the time of bid closing. Unresolved Complaints to Vendor may result in the Respondent being ineligible for award.
- (e). The Respondent must be a Private Label Distributor or a single authorized agent responding on behalf of a Private Label Distributor.
 - Agent authorization must be documented in the form of a letter from the private label distributor, on company letterhead, signed by a duly authorized executive and dated no more than 30 days before the RFP response date. The letter must be submitted with the RFP response via the MyFloridaMarketPlace e-sourcing tool.
- (e). The Respondent must be fully capable of Electronic Invoicing (for purchases) through MyFloridaMarketPlace. See the MyFloridaMarketPlace Electronic Invoicing Requirements document for details.

Respondents not meeting the minimum qualifications may be deemed non-responsive and may not be considered for further evaluation, or subsequent contract award.

1.3. Event Timeline

Respondents should review and become familiar with the Event Timeline. The dates and times of each activity within the Timeline may be subject to change. It is the responsibility of the Respondent to check for any changes. All changes to the Timeline will be made through an addendum to this solicitation and posted within the [Vendor Bid System \(VBS\)](#) and [MyFloridaMarketPlace sourcing tool](#).

1.3.1. Pre-bid Conference

A non-mandatory pre-bid conference will be held on the date and time listed in the timeline below. Any questions related to specifications or requirements of the solicitation shall be addressed through the question and answer process within the MyFloridaMarketPlace Sourcing Tool (per Section 2.5).

Event	Date
Solicitation posted in Vendor Bid System (VBS) and MyFloridaMarketPlace Sourcing Tool. Solicitation will be in “preview” status at this time. Documents can be viewed, downloaded, and questions posted. Responses cannot be submitted during the preview period.	8-April-2010 5:00 p.m. E.T.
Vendor Pre-bid Conference – Non mandatory 4050 Esplanade Way, Suite 101 Tallahassee, FL 32399	14-April-2010 1:30 p.m.- 3:30 p.m. E.T.
MyFloridaMarketPlace (MFMP) Sourcing Tool Training (Not Mandatory – see Section 3.5 for details)	16-April-2010 1:00 p.m.-2:00 p.m. E.T.
Deadline to submit questions via the MyFloridaMarketPlace Sourcing Tool Q&A Board	19-April-2010 2:00 p.m. E.T.
Answers to submitted questions posted in Vendor Bid System (VBS) and MyFloridaMarketPlace Sourcing Tool.	27-April-2010
Deadline to submit RFP response via the MFMP Sourcing Tool. Responses are due no later than 2:00 p.m. ET.	7-May-2010
Evaluators Scoring Session (2:00 p.m. E.T.)	24-May-2010
Notice of Intent to Award posted in Vendor Bid System (VBS) and MyFloridaMarketPlace Sourcing Tool.	24-May-2010
Contract Start Date (on or about)	1-Aug-2010

The MyFloridaMarketPlace (MFMP) Sourcing Tool’s time remaining clock is intended only to approximate the solicitation closing and may require periodic adjustments.

IT IS STRONGLY RECOMMENDED THAT RESPONDENTS SUBMIT BIDS AS EARLY AS POSSIBLE. TIME SHOULD BE ALLOWED TO RECEIVE ANY REQUESTED ASSISTANCE AND VERIFICATION OF YOUR SUBMITTAL. WAITING UNTIL THE LAST HOURS OF THE SOLICITATION COULD IMPACT THE BID SUBMITTAL.

1.4. Lobbying During the Procurement Process

The Service Provider or Respondent shall not lobby the legislative, judicial or executive branches or any State Agency on any aspect of this Solicitation during the procurement process (i.e. from time contract is advertised to execution of a contract) associated with the Contract. Violation of this restriction can be cause for disqualification from the procurement process.

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SECTION 2

STATE OF FLORIDA

PUR 1001

GENERAL INSTRUCTIONS TO RESPONDENTS

CONTENTS

- 2.1. DEFINITIONS.
- 2.2. GENERAL INSTRUCTIONS.
- 2.3. ELECTRONIC SUBMISSION OF RESPONSES.
- 2.4. TERMS AND CONDITIONS.
- 2.5. QUESTIONS.
- 2.6. CONFLICT OF INTEREST.
- 2.7. CONVICTED VENDORS.
- 2.8. DISCRIMINATORY VENDORS.
- 2.9. RESPONDENT'S REPRESENTATION AND AUTHORIZATION.
- 2.10. MANUFACTURER'S NAME AND APPROVED EQUIVALENTS.
- 2.11. PERFORMANCE QUALIFICATIONS.
- 2.12. PUBLIC OPENING.
- 2.13. ELECTRONIC POSTING OF NOTICE OF INTENDED AWARD.
- 2.14. FIRM RESPONSE.
- 2.15. CLARIFICATIONS/REVISIONS.
- 2.16. MINOR IRREGULARITIES/RIGHT TO REJECT.
- 2.17. CONTRACT FORMATION.
- 2.18. CONTRACT OVERLAP.
- 2.19. PUBLIC RECORDS.
- 2.20. PROTESTS.
- 2.21. LIMITATION ON VENDOR CONTACT WITH AGENCY DURING SOLICITATION PERIOD

2.1. Definitions. The definitions found in s. 60A-1.001, F.A.C. shall apply to this agreement. The following additional terms are also defined:

- (a) "Buyer" means the entity that has released the solicitation. The "Buyer" may also be the "Customer" as defined in the PUR 1000 if that entity meets the definition of both terms.
- (b) "Procurement Officer" means the Buyer's contracting personnel, as identified in the Introductory Materials.
- (c) "Respondent" means the entity that submits materials to the Buyer in accordance with these Instructions.
- (d) "Response" means the material submitted by the respondent in answering the solicitation.
- (e) "Timeline" means the list of critical dates and actions included in the Introductory Materials.

2.2. General Instructions. Potential respondents to the solicitation are encouraged to carefully review all the materials contained herein and prepare responses accordingly.

2.3. Electronic Submission of Responses. Respondents are required to submit responses electronically. For this purpose, all references herein to signatures, signing requirements, or other required acknowledgments hereby include electronic signature by means of clicking the “Submit Response” button (or other similar symbol or process) attached to or logically associated with the response created by the respondent within MyFloridaMarketPlace. The respondent agrees that the action of electronically submitting its response constitutes:

- an electronic signature on the response, generally,
- an electronic signature on any form or section specifically calling for a signature, and
- an affirmative agreement to any statement contained in the solicitation that requires a definite confirmation or acknowledgement.

2.4. Terms and Conditions. All responses are subject to the terms of the following sections of this solicitation, which, in case of conflict, shall have the order of precedence listed:

- Technical Specifications,
- Special Conditions and Instructions,
- Instructions to Respondents (PUR 1001),
- General Conditions (PUR 1000), and
- Introductory Materials.

The Buyer objects to and shall not consider any additional terms or conditions submitted by a respondent, including any appearing in documents attached as part of a respondent’s response. In submitting its response, a respondent agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a response.

2.5. Questions. Respondents shall address all questions regarding this solicitation to the Procurement Officer. Questions must be submitted via the Q&A Board within MyFloridaMarketPlace and must be RECEIVED NO LATER THAN the time and date reflected on the Timeline. Questions shall be answered in accordance with the Timeline. All questions submitted shall be published and answered in a manner that all respondents will be able to view. Respondents shall not contact any other employee of the Buyer or the State for information with respect to this solicitation. Each respondent is responsible for monitoring the MyFloridaMarketPlace site for new or changing information. The Buyer shall not be bound by any verbal information or by any written information that is not contained within the solicitation documents or formally noticed and issued by the Buyer's contracting personnel. Questions to the Procurement Officer or to any Buyer personnel shall not constitute formal protest of the specifications or of the solicitation, a process addressed in paragraph 19 of these Instructions.

2.6. Conflict of Interest. This solicitation is subject to chapter 112 of the Florida Statutes. Respondents shall disclose with their response the name of any officer, director, employee or other agent who is also an employee of the State. Respondents shall also disclose the name of any State employee who owns, directly or indirectly, an interest of five percent (5%) or more in the respondent or its affiliates.

2.7. Convicted Vendors. A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any of the following for a period of 36 months from the date of being placed on the convicted vendor list:

- submitting a bid on a contract to provide any goods or services to a public entity;
- submitting a bid on a contract with a public entity for the construction or repair of a public building or public work;
- submitting bids on leases of real property to a public entity;
- being awarded or performing work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and
- transacting business with any public entity in excess of the Category Two threshold amount (\$25,000) provided in section 287.017 of the Florida Statutes.

2.8. Discriminatory Vendors. An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134 of the Florida Statutes may not:

- submit a bid on a contract to provide any goods or services to a public entity;
- submit a bid on a contract with a public entity for the construction or repair of a public building or public work;
- submit bids on leases of real property to a public entity;
- be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with any public entity; or
- transact business with any public entity.

2.9. Respondent's Representation and Authorization. In submitting a response, each respondent understands, represents, and acknowledges the following (if the respondent cannot so certify to any of following, the respondent shall submit with its response a written explanation of why it cannot do so).

- The respondent is not currently under suspension or debarment by the State or any other governmental authority.
- To the best of the knowledge of the person signing the response, the respondent, its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
- Respondent currently has no delinquent obligations to the State, including a claim by the State for liquidated damages under any other contract.
- The submission is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive response.
- The prices and amounts have been arrived at independently and without consultation, communication, or agreement with any other respondent or potential respondent; neither the prices nor amounts, actual or approximate, have been disclosed to any respondent or potential respondent, and they will not be disclosed before the solicitation opening.
- The respondent has fully informed the Buyer in writing of all convictions of the firm, its affiliates (as defined in section 287.133(1)(a) of the Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal

antitrust laws with respect to a public contract for violation of any state or federal law involving fraud, bribery, collusion, conspiracy or material misrepresentation with respect to a public contract. This includes disclosure of the names of current employees who were convicted of contract crimes while in the employ of another company.

- Neither the respondent nor any person associated with it in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, or position involving the administration of federal funds:
 - Has within the preceding three years been convicted of or had a civil judgment rendered against them or is presently indicted for or otherwise criminally or civilly charged for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
 - Has within a three-year period preceding this certification had one or more federal, state, or local government contracts terminated for cause or default.
- The product offered by the respondent will conform to the specifications without exception.
- The respondent has read and understands the Contract terms and conditions, and the submission is made in conformance with those terms and conditions.
- If an award is made to the respondent, the respondent agrees that it intends to be legally bound to the Contract that is formed with the State.
- The respondent has made a diligent inquiry of its employees and agents responsible for preparing, approving, or submitting the response, and has been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in the response.
- The respondent shall indemnify, defend, and hold harmless the Buyer and its employees against any cost, damage, or expense which may be incurred or be caused by any error in the respondent's preparation of its bid.
- All information provided by, and representations made by, the respondent are material and important and will be relied upon by the Buyer in awarding the Contract. Any misstatement shall be treated as fraudulent concealment from the Buyer of the true facts relating to submission of the bid. A misrepresentation shall be punishable under law, including, but not limited to, Chapter 817 of the Florida Statutes.

2.10. Manufacturer's Name and Approved Equivalents. Unless otherwise specified, any manufacturers' names, trade names, brand names, information or catalog numbers listed in a specification are descriptive, not restrictive. With the Buyer's prior approval, the Contractor may provide any product that meets or exceeds the applicable specifications. The Contractor shall demonstrate comparability, including appropriate catalog materials, literature, specifications, test data, etc. The Buyer shall determine in its sole discretion whether a product is acceptable as an equivalent.

2.11. Performance Qualifications. The Buyer reserves the right to investigate or inspect at any time whether the product, qualifications, or facilities offered by Respondent meet the

Contract requirements. Respondent shall at all times during the Contract term remain responsive and responsible. In determining Respondent's responsibility as a vendor, the agency shall consider all information or evidence which is gathered or comes to the attention of the agency which demonstrates the Respondent's capability to fully satisfy the requirements of the solicitation and the contract.

Respondent must be prepared, if requested by the Buyer, to present evidence of experience, ability, and financial standing, as well as a statement as to plant, machinery, and capacity of the respondent for the production, distribution, and servicing of the product bid. If the Buyer determines that the conditions of the solicitation documents are not complied with, or that the product proposed to be furnished does not meet the specified requirements, or that the qualifications, financial standing, or facilities are not satisfactory, or that performance is untimely, the Buyer may reject the response or terminate the Contract. Respondent may be disqualified from receiving awards if respondent, or anyone in respondent's employment, has previously failed to perform satisfactorily in connection with public bidding or contracts. This paragraph shall not mean or imply that it is obligatory upon the Buyer to make an investigation either before or after award of the Contract, but should the Buyer elect to do so, respondent is not relieved from fulfilling all Contract requirements.

2.12. Public Opening. Responses shall be opened on the date and at the location indicated on the Timeline. Respondents may, but are not required to, attend. The Buyer may choose not to announce prices or release other materials pursuant to s. 119.071(1)(b), Florida Statutes. Any person requiring a special accommodation because of a disability should contact the Procurement Officer at least five (5) workdays prior to the solicitation opening. If you are hearing or speech impaired, please contact the Buyer by using the Florida Relay Service at (800) 955-8771 (TDD).

2.13. Electronic Posting of Notice of Intended Award. Based on the evaluation, on the date indicated on the Timeline the Buyer shall electronically post a notice of intended award at http://fcf.state.fl.us/owa_vbs/owa/vbs_main_menu. If the notice of award is delayed, in lieu of posting the notice of intended award the Buyer shall post a notice of the delay and a revised date for posting the notice of intended award. Any person who is adversely affected by the decision shall file with the Buyer a notice of protest within 72 hours after the electronic posting. The Buyer shall not provide tabulations or notices of award by telephone.

2.14. Firm Response. The Buyer may make an award within sixty (60) days after the date of the opening, during which period responses shall remain firm and shall not be withdrawn. If award is not made within sixty (60) days, the response shall remain firm until either the Buyer awards the Contract or the Buyer receives from the respondent written notice that the response is withdrawn. Any response that expresses a shorter duration may, in the Buyer's sole discretion, be accepted or rejected.

2.15. Clarifications/Revisions. Before award, the Buyer reserves the right to seek clarifications or request any information deemed necessary for proper evaluation of submissions from all respondents deemed eligible for Contract award. Failure to provide requested information may result in rejection of the response.

2.16. Minor Irregularities/Right to Reject. The Buyer reserves the right to accept or reject any and all bids, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if the Buyer determines that doing so will serve the State's best interests. The Buyer may reject any response not submitted in the manner specified by the solicitation documents.

2.17. Contract Formation. The Buyer shall issue a notice of award, if any, to successful respondent(s), however, no contract shall be formed between respondent and the Buyer until the Buyer signs the Contract. The Buyer shall not be liable for any costs incurred by a respondent in preparing or producing its response or for any work performed before the Contract is effective.

2.18. Contract Overlap. Respondents shall identify any products covered by this solicitation that they are currently authorized to furnish under any state term contract. By entering into the Contract, a Contractor authorizes the Buyer to eliminate duplication between agreements in the manner the Buyer deems to be in its best interest.

2.19. Public Records. Article 1, section 24, Florida Constitution, guarantees every person access to all public records, and Section 119.011, Florida Statutes, provides a broad definition of public record. As such, all responses to a competitive solicitation are public records unless exempt by law. Any respondent claiming that its response contains information that is exempt from the public records law shall clearly segregate and mark that information and provide the specific statutory citation for such exemption.

2.20. Protests. Any protest concerning this solicitation shall be made in accordance with sections 120.57(3) and 287.042(2) of the Florida Statutes and chapter 28-110 of the Florida Administrative Code. Questions to the Procurement Officer shall not constitute formal notice of a protest. It is the Buyer's intent to ensure that specifications are written to obtain the best value for the State and that specifications are written to ensure competitiveness, fairness, necessity and reasonableness in the solicitation process.

Section 120.57(3)(b), F.S. and Section 28-110.003, Fla. Admin. Code require that a notice of protest of the solicitation documents shall be made within seventy-two hours after the posting of the solicitation.

Section 120.57(3)(a), F.S. requires the following statement to be included in the solicitation: "Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Section 28-110.005, Fla. Admin. Code requires the following statement to be included in the solicitation: "Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

2.21. Limitation on Vendor Contact with Agency During Solicitation Period. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the

executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

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SECTION 3

SPECIAL INSTRUCTIONS TO RESPONDENTS

NOTE: SECTIONS 2 AND 3 ARE SPECIFIC TO THE SOLICITATION RESPONSE REQUIREMENTS. SECTION 3 (SPECIAL INSTRUCTIONS TO RESPONDENTS) SUPPLEMENTS GENERAL INSTRUCTIONS TO RESPONDENTS (PUR 1001) CONTAINED IN SECTION 2. IN CASES OF CONFLICT BETWEEN SECTION 2 AND SECTION 3, SECTION 3 WILL SUPERSEDE.

3.1. Contact Person

The Procurement Official at the State of Florida, Department of Management Services, Division of State Purchasing is listed below. All inquiries and questions must be directed to this person, unless otherwise identified in this RFP or changed by addendum to this RFP.

Direct oral communication with Department officers and employees, other than the designated contact below, concerning this RFP is prohibited. Respondents should only rely on written statements issued by the listed procurement official. All questions regarding this RFP MUST be submitted via the MyFloridaMarketPlace Sourcing Tool during the question and answer (Q&A) period as shown in the event timeline (Section 1.3)

The contact for this solicitation is:

Michelle MacVicar, Purchasing Specialist, FCCM, FCCN
Department of Management Services, Division of State Purchasing
4050 Esplanade Way, Suite 360
Tallahassee, FL 32399-0950
E-mail: Michelle.MacVicar@dms.myflorida.com

For assistance with issues related to MyFloridaMarketPlace (MFMP) Sourcing or the Vendor Information Portal (registration/commodity codes/email notification), please call the MFMP Customer Service Desk at 1-866-352-3776 or e-mail VendorHelp@myfloridamarketplace.com

3.2. Definitions

The definitions found in [Rule 60A-1.001, F.A.C.](#) shall apply to this solicitation and the subsequent contract. In addition, the following terms are also defined and are applicable for the entire document:

- (a). "Accessory" means any item that may be added to the base marking engine.
- (b). "Agency" means any of the various state officers, departments, boards, commissions, divisions, bureaus, and councils and any other unit of organization, however designated, of the executive branch of state government. "Agency" does not include the university and college boards of trustees or the state universities and colleges. ([Section 287.012\(1\), F.S.](#))
- (c). "Best value" means the highest overall value to the state based on objective factors that include, but are not limited to, price, quality, design, and workmanship. ([Section 287.012\(4\), F.S.](#))

- (d). "B&W" means Black & White.
- (e). "Customer" means any Agency or Eligible User placing an order through a contract resulting from this solicitation.
- (f). "Department" means the Department of Management Services. ([Section 287.012\(10\), F.S.](#))
- (g). "Eligible Users" is defined in [Rule 60A-1.005, F.A.C.](#) The following entities are eligible users:
- All governmental agencies, as defined in [Section 163.3164, F.S.](#), which have a physical presence within the State of Florida;
 - Any independent, non-profit college or university that is located within the State of Florida and is accredited by the Southern Association of Colleges and Schools.
- (h). "Hybrid MFP" – MFP device that combines high-speed four (4) color output with a traditional workgroup or departmental B&W copier/printer. In order for a device to be considered a Hybrid Device, it shall have a rated color production speed within 66% of the rated B&W production speed.
- (i). "May" indicates something that is not mandatory but permissive.
- (j). "MFMP" means MyFloridaMarketPlace.
- (k). "Multifunction Product (MFP)" means a device that can print, fax, copy and scan paper documents. MFPs may also be programmed by the user, technology provider, or a third party to integrate with office or enterprise-wide applications, perform custom functions, perform usage tracking, and other administrative functions to help the user manage their office printer/MFP fleet.
- (l). "Must/Shall/Will" indicates a mandatory requirement.
- *NOTE: It is highly recommended that respondents highlight all instances of must, shall, and will in order to ensure the proposal is responsive prior to submission.***
- (m). "New Equipment" ("equipment") refers to units which are currently manufactured, have not been previously used, and consist of all new parts. New equipment has not been leased or used as a test/trial unit.
- (n). "Pricing" means the pricing spreadsheets that shall be submitted by the Respondent in the MFMP Sourcing Tool (see definition below) along with the original proposal submission. These spreadsheets shall contain all of the Suggested Retail Price (SRP) prices for EACH ITEM WITHIN A CATEGORY proposed by the Respondent; along with a discount percent (%) that will apply to items (product or service) within that proposed configuration and show a final "State of Florida Price" per item.
- (o). "Private Label Distributor" means the vendor who may not be the equipment manufacturer but whose name appears on the equipment.
- (p). "Proprietary Information" Any trade secret or confidential business information that is contained in a bid or proposal or included in a particular contract.
- (q). "Respondent" Organization/individual submitting a proposal in response to this bid. May also be referred to as "Vendor" or "Contractor" throughout this document.

- (r). "Responsible vendor" means a vendor who has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance. ([Section 287.012\(24\), F.S.](#))
- (s). "Responsive bid," "responsive proposal," or "responsive reply" means a bid, or proposal, or reply submitted by a responsive and responsible vendor that conforms in all material respects to the solicitation. ([Section 287.012\(25\), F.S.](#))
- (t). "Responsive vendor" means a vendor that has submitted a bid, proposal, or reply that conforms in all material respects to the solicitation. ([Section 287.012\(26\), F.S.](#))
- (u). "Successful Vendor" means the company that is awarded and has an executed contract with the State of Florida for the goods and services identified in this solicitation document. May also be referred to as "Contractor", "Prime Vendor", or "Awarded Vendor" within this document.
- (v). "Suggested Retail Price" (SRP) means the most recently published undiscounted price.
- (w). "Vendor" Organization/individual submitting a proposal in response to this bid. May also be referred to as "Respondent" throughout this document

3.3. Order of Precedence

Potential Respondents to the solicitation are encouraged to carefully review all the materials contained herein and prepare responses accordingly. In the event any conflict exists between the Special and General Instructions, those instructions specified in the Special Instructions to Respondents shall prevail. After successful evaluations, Contractor(s) shall sign a Contract form incorporating the solicitation materials and any service agreements.

All responses are subject to the terms of the following sections of this solicitation, which, in case of conflict, shall have the order of precedence listed:

- Addenda to the RFP
- Section 1.0 Introduction
- Section 6.0, Technical Specifications
- Section 5.0, Special Contract Conditions,
- Section 4.0, General Contract Conditions (PUR 1000)
- Section 3.0, Special Instructions to Respondents
- Section 2.0, General Instructions to Respondents (PUR 1001)
- Respondent's Proposal
- Forms and Price Sheets

Note: The order of precedence above supersedes the order of precedence listed in Section 2.4.

The order of precedence above applies ONLY to responses submitted.

3.4. Response Submittal

Respondents shall submit their proposals and all required forms electronically via the Sourcing Tool. Respondents have the ability to upload several versions of their response in the Sourcing tool; however, the last submitted response will be the version accepted and evaluated.

Respondents may respond to multiple categories or sub-categories. The Department seeks each respondent's single-best response for EACH CATEGORY (and sub-category) proposed.

3.5. Sourcing Tool Training

This solicitation will be conducted using the MyFloridaMarketPlace Sourcing Tool ("Sourcing Tool"). An optional conference call training session on how to use the Sourcing Tool for this RFP is scheduled on the date indicated on the Event Timeline (Section 1.3). The Conference Call number is (888) 808-6959. The conference code for this session is 4881086.

Please go to the [MFMP Vendor Training Solicitation Help page](#) and Click on the **RFP Event User Guide** link. This link will open as a PowerPoint presentation. Please have this presentation open on your desktop while participating on the call.

To participate in the conference call, please call in to the number provided approximately 1 minute before the scheduled time.

For all technical questions about the Sourcing Tool, vendors should contact the MyFloridaMarketPlace Customer Service Desk at (866) 352-3776 or vendorhelp@myfloridamarketplace.com.

3.6. Sourcing Tool Tips

When working in the Sourcing Tool, there is a thirty (30) minute time-out function (with a two (2) minute warning in the tool. This means that you should save your work (click the SAVE button) at intervals of less than twenty minutes to ensure your entries (since last saved) are not lost.

Please note that clicking the SAVE button within the Sourcing Tool only saves your bid responses. The SAVE button does not transmit your bid response to the State. In order to transmit your bid response to the State, you must click the SUBMIT button on the SUMMARY page of the bid response.

After clicking the SUBMIT button, it is the respondents responsibility to check the submitted bid response within the Sourcing Tool to verify that the response is accurately and completely captured within the Sourcing Tool. This must be done while there is time remaining in the response period in case an error is discovered and a revised bid response needs to be resubmitted.

To validate the bid response, please do the following before the bidding period ends:

- (a). Go to the "My Bids / My Responses" tab within Sourcing Tool after submitting the bid response
- (b). Click on the Bid ID number of the last submitted bid response
- (c). Review all entries to ensure the response is complete, accurate and as intended to be submitted.

Minimum areas to check are:

- Text boxes – Is the entire answer viewable?
- Yes/No questions – Is the displayed answer correct?

- All uploaded document files / scanned documents – Can the attached document be opened and the entire content clearly viewed?
- Pricing Information – Is pricing submitted visible and accurately captured within the Sourcing Tool?

IT IS STRONGLY RECOMMENDED THAT BIDS BE SUBMITTED AS EARLY AS POSSIBLE. PLEASE ALLOW TIME TO RECEIVE ANY REQUESTED ASSISTANCE AND VERIFICATION OF SUBMITTAL; WAITING UNTIL THE LAST HOURS OF THE SOLICITATION IS NOT RECOMMENDED AND COULD IMPACT THE TIMELY SUBMITTAL OF THE BID.

DO NOT RELY ON THE “MYFLORIDAMARKETPLACE” SOURCING TOOL’S TIME REMAINING CLOCK. THE OFFICIAL SOLICITATION CLOSING TIME SHALL BE AS REFLECTED IN THE EVENT TIMELINE (SECTION 1.3) OF THIS RFP.

3.7. Addenda to the RFP

The Department may post addenda to this RFP. Any addenda posted will be within MyFloridaMarketPlace (MFMP) and the Vendor Bid System (VBS). Such notices will contain clarifications to details of the RFP and/or responses to questions submitted during the preview period. Each respondent is responsible for monitoring these sites for information concerning this solicitation.

3.8. Initial Determination of Responsiveness

The Department shall evaluate eligible (“responsible and responsive”) responses. Responses that do not meet the minimum requirements of this solicitation; or fail to provide all required information, documents, or materials may be rejected as non-responsive. Respondents whose responses, past performance, or current status with the State do not reflect the capability, integrity or reliability to fully, and in good faith, perform the requirements of the Contract, may be rejected as non-responsive.

Respondents who at the time of bid closing have an open and unresolved complaint to vendor posted on the Department’s [complaint to vendor web page](#) may be deemed non-responsive. The Department reserves the right to determine which responses meet the requirements of this solicitation, and which Respondents are responsive and responsible. **This paragraph is in addition to, and shall not be construed to limit or override, any right or remedy available to the Department in, Section 2, PUR 1001, or Section 4, PUR 1000.**

Failure to comply with and acknowledge each of the RFP requirements may result in the response being deemed non-responsive and therefore not receive further consideration in this RFP process.

3.9. Firm Response

The Department may make an award within one-hundred and eighty (180) days after the date of the opening, during which period responses shall remain firm and shall not be withdrawn. If

award is not made within one-hundred and eighty (180) days, the response shall remain firm until either the Department awards the contract or the Department receives from the Respondent written notice that the response is withdrawn. Any response that expresses a shorter duration may, in the Department's sole discretion, be accepted or rejected.

3.10. Electronic Posting of Award

Offers shall be accessed on the date and time indicated in the Event Timeline (Section 1.3) and thereafter evaluated. After evaluating the responses, the Department shall electronically post a Notice of Intent to Award on the [Vendor Bid System \(VBS\)](#).

Any person who is adversely affected by the decision shall file with the Department a notice of protest within 72 hours after the electronic posting (see Section 2.20 of the General Instructions (PUR 1001) for more information on protests). The Department shall not reply to, or provide rankings or notices of award by telephone, email, or fax.

3.11. Responses

- (a). Respondents must provide service and supply programs and pricing for each piece of equipment and accessory proposed. Pricing shall be provided within the price sheets corresponding to each equipment category.
- (b). Respondents must submit all required forms and answer all required questions.
- (c). Respondents must quote lease rates for base equipment and accessories for all products eligible for lease (per Section 1.1).
- (d). Respondents must submit their response in a timely manner. Late responses shall not be accepted.

3.11.1. Equipment Minimums

- All equipment proposed must be new and currently in production.
- Equipment submitted must have published specifications on the Buyers Laboratory Inc. (BLI) web site or Respondent must identify where specifications can be found.
 - Items that are unable to be verified may disqualify the Respondent's submission for the unverifiable segment
- Each Respondent may submit all available models per segment within this RFP.
- All submitted models shall have the same minimum discount percentage per segment. **Vendors may provide different discounts for the base machine and each accessory grouping.** Respondents are cautioned to select the best equipment within their product offering in terms of cost, technological capabilities and service that meets or exceeds the requirements within this RFP.

- If selected as a Contract awardee, the Successful Vendors will have the ability to add additional equipment within awarded groups, which also meet or exceed the requirements at the same or better discount from SRP for that particular segment.
- For Energy Star® compliant equipment proposed, proof of the proposed equipment's Energy Star® rating certification must be submitted. Responses containing Energy Star® equipment proposed will be awarded extra points.
- MFDs controls shall identify the ability to comply with all applicable policies, to ensure the protection of data, such as but not limited to:
 - Ability to password protect the device with a complex password
 - Connection filtering with access restrictions
 - Ability to have a separate connections for fax and network communication
 - Confidential print jobs, including incoming fax holding with authentication
 - Security logs
 - Hard disk encryption
 - Electronic shredding and or hard disk sanitation - manual, automatic or scheduled
 - Encrypt remote administration traffic
 - Ability to apply port access controls
 - Ability to disable USB ports
 - MFD that processes or stores data shall have the ability to comply with internal policies such as those related to computer operating systems, configuration management and patch management. For example, if an MFD has an underlying MS Windows™ based operating system, the MFD must comply with Windows™ policies and receive regular (hardware and software) maintenance.
 - Ability to secure email transmissions from an MFD to comply with existing email policies and practices, to include by not limited to:
 - Limit outbound MFD email transactions of sending a scanned document to a single email address, specifically prohibiting large group distribution.
 - Prohibit broadcast emails

3.11.2. Paper Specifications

- All proposed equipment shall be compatible with using recycled paper, up to and including 100% Post Consumer Waste (PCW) paper. Service personnel may not

fault the use of recycled paper for equipment failures, as long as the recycled paper in use meets the standard paper specifications (e.g., multi-purpose, copy, or laser paper). Additionally, all proposed equipment shall be guaranteed by the manufacturer to accomplish 100% duplexing with 30% PCW paper.

- Respondents shall guarantee all equipment proposed is capable of printing on 100% PCW recycled content paper and will provide 100% duplexing with 30% PWC, without maintenance problems.

3.11.3. Pricing

Pricing for this RFP and any subsequent contract must be expressed as a discount from Suggested Retail Price (SRP). SRP must be verifiable within the Buyers Laboratory Inc (BLI) website or better than the price published in BLI. Discount rates proposed will be considered the minimally available discount.

3.11.3.1. Pricing, Format

- Pricing for all equipment, accessories, software, and value-added services must be quoted as requested in the pricing spreadsheets, including all Excel tabs. Pricing Spreadsheet electronic submissions must be in Excel format.
- Lease factors shall be submitted rounded to five (5) decimal points.

3.11.3.2. Pricing, Service and Supplies

- Supplies pricing shall include all parts, supplies and consumables excluding paper and staples.
- Any supplies shown on the Service & Supplies spreadsheet whose costs are included in the Service plan should be labeled "INCLUDED" on the pricing spreadsheets. Included supplies shall be furnished at no additional cost to the State for the entire term of the contract. Supplies required on a regular basis may not be included in the purchase price.
- Service pricing must include technician installed parts excluding paper, staples and toner.
- There shall be no charge for service impressions.
- Optional support service options shall be clearly identified and pricing listed shall be on a per month rate.
- Respondents, or their designated authorized dealers, must perform all preventative maintenance services at the manufacturer's suggested intervals, if applicable.
- There shall be no charge for scans which do not produce a physical document.
- There may not be more than one cost per impression for color impressions, regardless of the number of colors (i.e. a higher charge for 4 colors than for 3 colors).

- Pricing must include setup, delivery of equipment, software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs, and removal cost (of the equipment placed under any subsequent agreement).
 - Network installation shall include: configuration of the equipment for the proper network protocols; and installation of the appropriate print drivers.

3.12. Evaluation

Respondents will be evaluated solely for those categories/segments for which a proposal has been submitted. Awards will be made to the top scoring respondents for each segment. Total

Pricing will be evaluated to determine comparable status to similarly situated States (CA, NY, and TX).

3.12.1 Pricing

The State of Florida is one of the four (4) largest State Governments. Florida's position compares to that of California, New York and Texas. As such, the State fully expects Respondent's pricing submitted be equal to, or better than, similarly situated clients and/or large enterprise customers.

- **MFP and Printer Pricing Evaluation**

Pricing evaluation shall be made based on lowest State of Florida purchase price, lowest cost per copy/print, and lowest lease rates proposed; however, discount percentage proposed must be the same or better throughout the life of the contract. Lowest price for Base, accessories, and CPC/overages (and lease factors if applicable) shall receive the maximum number of points available per segment.

Lease factors **may** also be submitted for the addition of accessories after initial equipment installation via Attachment 2.9: CoTerm Lease Rates. **CoTerm lease rate, if provided, will receive points. If CoTerm lease rates are not provided, no points will be given.**

Each machine segment will be evaluated to determine the **lowest purchase price**, lowest cost per copy/print (**maintenance overages included**), and lowest lease rates proposed.

- **Sheet Fed Scanner Pricing Evaluation**

Pricing will be evaluated on the basis of **lowest State of Florida purchase price** for the purchase of the base machine configuration and **percentage off** accessories.

- **Facsimile Pricing Evaluation**

Pricing will be evaluated on the basis of **lowest State of Florida purchase price** for the base machine configuration and accessories.

If, in the process of the State's evaluation and due diligence, it is determined that the pricing proposed by the Respondent is not comparable (or better) to these similarly situated clients, the Respondent's submission may be rejected.

3.12.2. Technical

Technical evaluators will independently evaluate proposed equipment for technical responsiveness. Non-responsive proposals shall not be considered for award.

3.12.3 Service Level Agreement (SLA)

The SLA (Attachment 4) must be signed and submitted via the Sourcing Tool as part of the Vendor's RFP response. Failure to agree to the SLA will result in the respondent being deemed non-responsive.

3.12.4 Financial Status

The Department will evaluate the Respondent's financial status using the Respondent's Dun & Bradstreet (D&B) Supplier Qualifier Report (SQR).

3.12.5 Value-added Services

Value-added services are not a required component of the bid response. The State welcomes the proposal of services which will provide increased opportunities for cost savings and within the scope of this RFP.

3.13. Financial Status

The Department will assign evaluation points on the Respondent's financial viability to perform the services outlined in this RFP.

The Department requires submission of the Respondent's SQR prepared by D&B. The Supplier Qualifier Report is a standard report detailing financial and operational capability. It is highly recommended that prospective Respondents be familiar with their SQR rating prior to responding to this RFP.

The prospective Contractor shall request the SQR report from D&B at:

<https://sor.dnb.com/sor/jsp/forms/SOF.jsp?SORTAG1=JQ37hS4r&SORTAG2=j58Gjk4x>

- Enter the RFP number in the text field entitled "Enter your RFP Number" and select submit.
- Enter your company's Duns Number. If you don't know your company's Duns number, you may use the search feature to find it.
- Confirm Registration
- Enter payment method and information and complete registration. The cost of the preparation of the D&B report shall be the responsibility of the Respondent.

The SQR report shall be a part of the Respondent's submitted response. It is the duty of the Respondent to ensure the timely submission of a D&B SQR report via the Sourcing Tool that accurately reflects the proposing entities SQR score. If the Department cannot determine on the

face of the documents that the SQR report is that of the proposing entity, the Department may award zero (0) points.

Respondents are advised to allow sufficient time before the proposal due date for the D&B processing. Respondents should allow a minimum of 10 business days for D&B to process. If the Respondent does not receive a SQR from D&B prior to the opening date of the solicitation, as stated in the Event Timeline (Section 1.3), the Respondent shall be required to provide proof the SQR was requested by the Respondent after the posting date of the solicitation and submit said proof to the procurement manager upon request for clarification.

SQR Risk Score		Points Assigned
1	Lowest Risk Rating	8
2		7
3		6
4		5
5		4
6		3
7		2
8		1
9	Highest Risk Rating	0

If the Respondent does not provide a D&B SQR report, or if one cannot be generated by D&B, the submission will receive a score of zero (0) (Highest Risk Rating) for financial status. The Department may request financial information from Respondents that are unable to provide a D&B SQR report. These may include (but not be limited to): P/L Statements, Balance Statements, and other corporate financial reports.

3.14. Service Level Agreement

Awarded Vendors must maintain a Service Level Agreement (SLA) with the Department. The SLA includes penalties for failure to perform. Awarded Vendors must provide quarterly Service Level compliance reports to the State Term Contract Administrator.

3.15. Ranking and Selection Process

The Department shall evaluate and rank responsive proposals against all evaluation criteria set forth in the solicitation. The Department reserves the right to reject any and all replies, if the Department determines such action is in the best interest of the State.

Vendors whose responses have been determined to be responsive shall be evaluated and awarded points using the following criteria:

Criteria	Maximum Points Available
Responses to Vendor Questions	18 points
Value Added	5 points
Energy Star Certified	5 points
Related Software	4 points
References	5 points
Financial Status	8 points
Total	40 points

Points listed above may be awarded to each vendor and any points awarded shall be added to the total points below. The maximum points available for responding to each segment are as follows:

Category 1: Copier-based MFPs	Points per Segment
Pricing	145 points
Technical	Pass/Fail
Category 2: Printer-based MFPs	Points per Segment
Pricing	145 points
Technical	Pass/Fail
Category 3: Printers	Points per Segment
Pricing	145 points
Technical	Pass/Fail
Category 4: Workgroup and Network Sheet Fed Scanners	Points per Segment
Pricing	40 points
Technical	Pass/Fail
Category 5: Plain Paper Facsimile Machines	Points per Segment
Pricing	40 points
Technical	Pass/Fail

Maximum Points for Categories 1, 2, and 3 are:

Lowest Base Pricing	20 points
% off SRP- Accessories	20 points
24 months lease factor	20 points
36 months lease factor	20 points
48 months lease factor	20 points
Co-Term	5 points
Lowest cost per copy Black and White	20 points
Lowest cost per copy Color	20 points

Maximum Points for Categories 4 and 5 are:

Lowest Base Price	20 points
% off SRP- Accessories	20 points

Points awarded will be averaged by number of segments ***within each category*** for which a response was submitted. Vendors will be awarded by segments per category. ***Categories will be evaluated independently of each other.***

Technical evaluation of all equipment proposed will be scored on a pass/fail basis. All equipment proposed must pass the technical requirements in order to be considered for award. Please see technical requirements listed in Section 6 of the RFP as well as responses to questions submitted to the Q&A board.

3.16. Quality

All products, equipment, merchandise, and miscellaneous material bid shall comply with applicable requirements and standards of the Occupational Safety and Health Act (OSHA) and applicable State of Florida codes.

Respondent shall warrant that all equipment, materials and workmanship furnished, whether by Contractor or its authorized dealers, complies with product specifications, drawings and other descriptions, supplied or adopted, and will be new, fit and suitable for the intended purpose, of good materials, design, workmanship, and free from defects or failure.

3.17. Technical Documentation

Technical documentation, including printed technical literature, may be requested from any Respondent, at any time, before or after contract award. Failure to supply this technical documentation when requested may result in rejection of your response or termination of contract.

3.18. Documentation Becomes the Property of the State

All documentation produced as part of this solicitation shall become the exclusive property of the State. Documentation may not be removed by the Respondent or its agents and will not be returned to the Respondent. Selection or rejection of a reply shall not affect this right.

3.19. Contact Information and Ordering Instructions

Ordering Instructions (Attachment 9) shall be submitted as part of the Vendor's RFP response. This form shall identify the designated employee responsible for administration of the resultant Contract, if awarded. Contact information for the direct supervisor of the designated employee shall also be required. The designated employee shall be responsible for answering questions about equipment, pricing, ordering procedures, as well as submitting product and pricing updates.

3.20. Sales, Service, Parts and Repair Facilities

The ability of the Contactor to meet the minimum service parts and repair requirements outlined herein is of paramount importance in obtaining the award of this contract.

Awarded vendors shall maintain sales and service dealer facilities throughout the entire State of Florida. Awarded vendors may also choose to sell products through an authorized dealer. Respondents are required to submit a complete list of authorized dealers and service locations, with their RFP response, as additional pages to the Contact and Ordering Instructions form. Failure to comply with this requirement may result in disqualification of the bid.

List of participating re-sellers and service facilities shall include the following information:

- Dealer Name
- Dealer Address
- City, State, Zip Code
- Office Phone/Fax
- Email Address
- Contact Person
- Contractor Tax ID Number
- Number of employees employed at location, broken down by sales, service and other
- Area of state location covers (counties)

The Department reserves the right to consider the availability of re-seller and service facilities in the award of this solicitation. Each service facility shall maintain a sufficient number of qualified technicians and a normal supply of parts to provide all required service, and ensure minimal equipment downtime. Failure to comply with this requirement will result in termination of contract.

Contractor's dealers/service representatives must be approved by the STC administrator prior to conducting business via the STC. Reseller/dealer information shall be submitted using the Authorized Dealer Form (Attachment 10) of the bid documents.

Minimum qualifications for dealers and service location inclusion are:

- Must be registered and listed as active with the [State of Florida's Department of State, Division of Corporations](#). If doing business using a fictitious name (d.b.a.), the fictitious name must also be registered with the Division of Corporations.
- Must be fully registered and active within the State of Florida's [MyFloridaMarketPlace Vendor Information Portal](#). To be considered fully active, all sections within the registration must be completed and the terms of use accepted.
 - Must not have outstanding fees due to the State of Florida within MyFloridaMarketPlace
- Must not be listed on the State of Florida's Department of Management Services, Division of State Purchasing [Convicted](#), [Suspended](#), or [Discriminatory](#) Vendor lists.

The State of Florida is not a party to the contractual relationship between the Contractor and their dealers/service representatives. Contractor is responsible for the performance of their designated authorized dealers/service representatives.

3.21. Special Accommodation

Any person requiring a special accommodation at State Purchasing because of a disability should call State Purchasing at (850) 488-8440 at least two (2) workdays prior to the bid opening. If you are hearing or speech impaired, please contact State Purchasing by using the Florida Relay Service at (800) 955-8771 (TDD).

3.22. State Objectives

Within thirty (30) calendar days following award of the Contract, the successful Respondent shall submit plans addressing each of the State's five (5) objectives listed below, to the extent applicable to the items / services covered by this solicitation.

3.22.1 Diversity.

The State of Florida is committed to supporting its diverse business industry and population through ensuring participation by minority- and women-owned business enterprises in the economic life of the state. The State of Florida Mentor Protégé Program connects minority- and women-owned businesses with private corporations for business development mentoring. We strongly encourage firms doing business with the State of Florida to consider this initiative. For more information on the Mentor Protégé Program, please contact the Office of Supplier Diversity at (850) 487-0915.

The State is dedicated to fostering the continued development and economic growth of small, minority, and women-owned businesses. Participation by a diverse group of Vendors doing business with the State is central to this effort. To this end, it is vital that small, minority, and women-owned business enterprises participate in the State's

procurement process as both Contractors and sub- contractors in this solicitation. Small, minority, and women-owned businesses are strongly encouraged to contribute to this solicitation.

The Contractor shall submit documentation addressing diversity and describing the efforts being made to encourage the participation of small, minority, and women-owned businesses.

Information on Certified Minority Business Enterprises (CMBE) is available from the Office of Supplier Diversity at: <http://dms.myflorida.com/osd>.

Quarterly Reports of revenue paid to W/MBE contractors (agents or subcontractors) as a result of any award shall be provided to DMS Purchasing by the Prime Contractor on an Agency by Agency or other Eligible User level (Section 5.4.).

3.22.2. Environmental Considerations.

Florida Governor Charlie Crist signed [Executive Order 07-126](#), titled “Establishing Climate Change Leadership by Example: Immediate Actions to Reduce Greenhouse Gas Emissions from Florida State Government”; [Executive Order 07-127](#), “Immediate Actions to Reduce Greenhouse Gas Emissions within Florida”; and [Executive Order 07-128](#), “Florida Governor’s Action Team on Energy and Climate Change.”

The State supports and encourages initiatives to protect and preserve our environment. The Prime Contractor shall submit as part of any response the Prime Contractor’s plan to support the procurement of products and materials with recycled content, and the intent of [Section 287.045, F.S.](#) The Prime Contractor shall also provide a plan for reducing and or handling of any hazardous waste generated by Prime Contractor’s company. Reference [Rule 62-730.160, Florida Administrative Code](#). It is a requirement of the Florida Department of Environmental Protection that a generator of hazardous waste materials that exceeds a certain threshold must have a valid and current Hazardous Waste Generator Identification Number. This identification number shall be submitted as part of Prime Contractor’s explanation of its company’s hazardous waste plan and shall explain in detail its handling and disposal of this waste.

Prime Contractor shall utilize equipment that is Energy Star or EPEAT Bronze (or higher) compliant wherever possible. Prime Contractor shall list all equipment that meets these criteria.

Describe what efforts your company (as Contractor) will take to encourage the participation and support of these and other environmental programs.

3.22.3. Certification of Drug-Free Workplace Program.

The State supports and encourages initiatives to keep the workplaces of Florida’s Suppliers and Prime Contractors drug free. [Section 287.087 of the Florida Statutes](#) provides that, where identical tie responses are received, preference shall be given to a response received from a Respondent that certifies it has implemented a drug-free

workforce program. If applicable, Respondent shall certify that the Respondent has a drug-free workplace program using the “Certification of Drug-Free Workplace” as provided in Sourcing Tool for this solicitation. The Prime Contractor shall describe how it will address the implementation of a drug free workplace in offering the items of the solicitation. Certification shall be submitted (in the Sourcing Tool) using Attachment 12.

3.22.4. Products Available from the Blind or Other Handicapped (RESPECT).

The State supports and encourages the gainful employment of citizens with disabilities. It is expressly understood and agreed that any articles that are the subject of, or required to carry out, this Contract shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to [Chapter 413, F.S.](#), in the same manner and under the same procedures set forth in Section 413.036(1) and (2), Florida Statutes; and for purposes of this Contract the person, firm, or other business entity carrying out the provisions of this Contract shall be deemed to be substituted for the state agency insofar as dealings with such qualified nonprofit agency are concerned. Additional information about the designated nonprofit agency and the products it offers is available at <http://www.respectofflorida.org>.

The Respondent shall describe how it will address the use of RESPECT in offering the items of the solicitation.

3.22.5. Prison Rehabilitative Industries and Diversified Enterprises, Inc. (PRIDE).

The State supports and encourages the use of Florida correctional work programs. It is expressly understood and agreed that any articles which are the subject of, or required to carry out, this Contract shall be purchased from the corporation identified under Chapter 946, F.S., in the same manner and under the same procedures set forth in Section 946.515(2), and (4), F.S.; and for purposes of this Contract the person, firm, or other business entity carrying out the provisions of this Contract shall be deemed to be substituted for this agency insofar as dealings with such corporation are concerned. Additional information about PRIDE and the products it offers is available at <http://www.pridefl.com>.

The Prime Contractor shall describe how it will address the use of PRIDE in offering the items of the solicitation.

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SECTION 4

STATE OF FLORIDA PUR 1000 GENERAL CONTRACT CONDITIONS

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4.1. Definitions. The definitions contained in s. 60A-1.001, F.A.C. shall apply to this agreement. The following additional terms are also defined:

(a) “Contract” means the legally enforceable agreement that results from a successful solicitation. The parties to the Contract will be the Customer and Contractor.

(b) “Customer” means the State agency or other entity identified in a contract as the party to receive commodities or contractual services pursuant to a contract or that orders commodities or contractual services via purchase order or other contractual instrument from the Contractor under the Contract. The “Customer” may also be the “Buyer” as defined in the PUR 1001 if it meets the definition of both terms.

(c) “Product” means any deliverable under the Contract, which may include commodities, services, technology or software.

(d) “Purchase order” means the form or format a Customer uses to make a purchase under the Contract (e.g., a formal written purchase order, electronic purchase order, procurement card, contract or other authorized means).

4.2. Purchase Orders. In contracts where commodities or services are ordered by the Customer via purchase order, Contractor shall not deliver or furnish products until a Customer transmits a purchase order. All purchase orders shall bear the Contract or solicitation number, shall be placed by the Customer directly with the Contractor, and shall be deemed to incorporate by reference the Contract and solicitation terms and conditions. Any discrepancy between the Contract terms and the terms stated on the Contractor’s order form, confirmation, or acknowledgement shall be resolved in favor of terms most favorable to the Customer. A purchase order for services within the ambit of section 287.058(1) of the Florida Statutes shall be deemed to incorporate by reference the requirements of subparagraphs (a) through (f) thereof. Customers shall designate a contract manager and a contract administrator as required by subsections 287.057(15) and (16) of the Florida Statutes.

4.3. Product Version. Purchase orders shall be deemed to reference a manufacturer’s most recently release model or version of the product at the time of the order, unless the Customer

specifically requests in writing an earlier model or version and the contractor is willing to provide such model or version.

4.4. Price Changes Applicable only to Term Contracts. If this is a term contract for commodities or services, the following provisions apply.

(a) Quantity Discounts. Contractors are urged to offer additional discounts for one time delivery of large single orders. Customers should seek to negotiate additional price concessions on quantity purchases of any products offered under the Contract. State Customers shall document their files accordingly.

(b) Best Pricing Offer. During the Contract term, if the Customer becomes aware of better pricing offered by the Contractor for substantially the same or a smaller quantity of a product outside the Contract, but upon the same or similar terms of the Contract, then at the discretion of the Customer the price under the Contract shall be immediately reduced to the lower price.

(c) Sales Promotions. In addition to decreasing prices for the balance of the Contract term due to a change in market conditions, a Contractor may conduct sales promotions involving price reductions for a specified lesser period. A Contractor shall submit to the Contract Specialist documentation identifying the proposed (1) starting and ending dates of the promotion, (2) products involved, and (3) promotional prices compared to then-authorized prices. Promotional prices shall be available to all Customers. Upon approval, the Contractor shall provide conspicuous notice of the promotion.

(d) Trade-In. Customers may trade-in equipment when making purchases from the Contract. A trade-in shall be negotiated between the Customer and the Contractor. Customers are obligated to actively seek current fair market value when trading equipment, and to keep accurate records of the process. For State agencies, it may be necessary to provide documentation to the Department of Financial Services and to the agency property custodian pursuant to Chapter 273, F.S.

(e) Equitable Adjustment. The Customer may, in its sole discretion, make an equitable adjustment in the Contract terms or pricing if pricing or availability of supply is affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all the following criteria: (1) the volatility is due to causes wholly beyond the Contractor's control, (2) the volatility affects the marketplace or industry, not just the particular Contract source of supply, (3) the effect on pricing or availability of supply is substantial, and (4) the volatility so affects the Contractor that continued performance of the Contract would result in a substantial loss.

4.5. Additional Quantities. For a period not exceeding ninety (90) days from the date of solicitation award, the Customer reserves the right to acquire additional quantities up to the amount shown on the solicitation but not to exceed the threshold for Category Two at the prices submitted in the response to the solicitation.

4.6. Packaging. Tangible product shall be securely and properly packed for shipment, storage, and stocking in appropriate, clearly labeled, shipping containers and according to accepted commercial practice, without extra charge for packing materials, cases, or other types of containers. All containers and packaging shall become and remain Customer's property.

4.7. Inspection at Contractor's Site. The Customer reserves the right to inspect, at any reasonable time with prior notice, the equipment or product or plant or other facilities of a Contractor to assess conformity with Contract requirements and to determine whether they are adequate and suitable for proper and effective Contract performance.

4.8. Safety Standards. All manufactured items and fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate State inspector. Acceptability customarily requires, at a minimum, identification marking of the appropriate safety standard organization, where such approvals of listings have been established for the type of device offered and furnished, for example: the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and/or National Electrical Manufacturers' Association for electrically operated assemblies; and the American Gas Association for gas-operated assemblies. In addition, all items furnished shall meet all applicable requirements of the Occupational Safety and Health Act and state and federal requirements relating to clean air and water pollution.

4.9. Americans with Disabilities Act. Contractors should identify any products that may be used or adapted for use by visually, hearing, or other physically impaired individuals.

4.10. Literature. Upon request, the Contractor shall furnish literature reasonably related to the product offered, for example, user manuals, price schedules, catalogs, descriptive brochures, etc.

4.11. Transportation and Delivery. Prices shall include all charges for packing, handling, freight, distribution, and inside delivery. Transportation of goods shall be FOB Destination to any point within thirty (30) days after the Customer places an Order. A Contractor, within five (5) days after receiving a purchase order, shall notify the Customer of any potential delivery delays. Evidence of inability or intentional delays shall be cause for Contract cancellation and Contractor suspension.

4.12. Installation. Where installation is required, Contractor shall be responsible for placing and installing the product in the required locations at no additional charge, unless otherwise designated on the Contract or purchase order. Contractor's authorized product and price list shall clearly and separately identify any additional installation charges. All materials used in the installation shall be of good quality and shall be free of defects that would diminish the appearance of the product or render it structurally or operationally unsound. Installation includes the furnishing of any equipment, rigging, and materials required to install or replace the product in the proper location. Contractor shall protect the site from damage and shall repair damages or injury caused during installation by Contractor or its employees or agents. If any alteration, dismantling, excavation, etc., is required to achieve installation, the Contractor shall promptly restore the structure or site to its original condition. Contractor shall perform installation work

so as to cause the least inconvenience and interference with Customers and with proper consideration of others on site. Upon completion of the installation, the location and surrounding area of work shall be left clean and in a neat and unobstructed condition, with everything in satisfactory repair and order.

4.13. Risk of Loss. Matters of inspection and acceptance are addressed in s. 215.422, F.S. Until acceptance, risk of loss or damage shall remain with the Contractor. The Contractor shall be responsible for filing, processing, and collecting all damage claims. To assist the Contractor with damage claims, the Customer shall: record any evidence of visible damage on all copies of the delivering carrier's Bill of Lading; report damages to the carrier and the Contractor; and provide the Contractor with a copy of the carrier's Bill of Lading and damage inspection report. When a Customer rejects a product, Contractor shall remove it from the premises within ten days after notification or rejection. Upon rejection notification, the risk of loss of rejected or non-conforming product shall remain with the Contractor. Rejected product not removed by the Contractor within ten days shall be deemed abandoned by the Contractor, and the Customer shall have the right to dispose of it as its own property. Contractor shall reimburse the Customer for costs and expenses incurred in storing or effecting removal or disposition of rejected product.

4.14. Transaction Fee. The State of Florida has instituted MyFloridaMarketPlace, a statewide eProcurement System ("System"). Pursuant to section 287.057(23), Florida Statutes (2002), all payments shall be assessed a Transaction Fee of one percent (1.0%), which the Contractor shall pay to the State, unless exempt pursuant to 60A-1.032, F.A.C.

For payments within the State accounting system (FLAIR or its successor), the Transaction Fee shall, when possible, be automatically deducted from payments to the Contractor. If automatic deduction is not possible, the Contractor shall pay the Transaction Fee pursuant to Rule 60A-1.031(2), F.A.C. By submission of these reports and corresponding payments, Contractor certifies their correctness. All such reports and payments shall be subject to audit by the State or its designee.

Contractor shall receive a credit for any Transaction Fee paid by the Contractor for the purchase of any item(s) if such item(s) are returned to the Contractor through no fault, act, or omission of the Contractor. Notwithstanding the foregoing, a Transaction Fee is non-refundable when an item is rejected or returned, or declined, due to the Contractor's failure to perform or comply with specifications or requirements of the agreement.

Failure to comply with these requirements shall constitute grounds for declaring the Contractor in default and recovering repurchase costs from the Contractor in addition to all outstanding fees. **CONTRACTORS DELINQUENT IN PAYING TRANSACTION FEES MAY BE SUBJECT TO BEING REMOVED FROM THE DEPARTMENT OF MANAGEMENT SERVICES' VENDOR LIST AS PROVIDED IN RULE 60A-1.006, F.A.C.**

4.15. Invoicing and Payment. Invoices shall contain the Contract number, purchase order number if applicable, and the appropriate vendor identification number. The State may require any other information from the Contractor that the State deems necessary to verify any purchase order placed under the Contract.

At the State's option, Contractors may be required to invoice electronically pursuant to guidelines of the Department of Management Services. Current guidelines require that

Contractor supply electronic invoices in lieu of paper-based invoices for those transactions processed through the system. Electronic invoices shall be submitted to the Customer through the Ariba Supplier Network (ASN) in one of the following mechanisms – EDI 810, cXML, or web-based invoice entry within the ASN.

Payment shall be made in accordance with sections 215.422 and 287.0585 of the Florida Statutes, which govern time limits for payment of invoices. Invoices that must be returned to a Contractor due to preparation errors will result in a delay in payment. Contractors may call (850) 413-7269 Monday through Friday to inquire about the status of payments by State Agencies. The Customer is responsible for all payments under the Contract. A Customer's failure to pay, or delay in payment, shall not constitute a breach of the Contract and shall not relieve the Contractor of its obligations to the Department or to other Customers.

4.16. Taxes. The State does not pay Federal excise or sales taxes on direct purchases of tangible personal property. The State will not pay for any personal property taxes levied on the Contractor or for any taxes levied on employees' wages. Any exceptions to this paragraph shall be explicitly noted by the Customer in the special contract conditions section of the solicitation or in the Contract or purchase order.

4.17. Governmental Restrictions. If the Contractor believes that any governmental restrictions have been imposed that require alteration of the material, quality, workmanship or performance of the products offered under the Contract, the Contractor shall immediately notify the Customer in writing, indicating the specific restriction. The Customer reserves the right and the complete discretion to accept any such alteration or to cancel the Contract at no further expense to the Customer.

4.18. Lobbying and Integrity. Customers shall ensure compliance with Section 11.062, FS and Section 216.347, FS. The Contractor shall not, in connection with this or any other agreement with the State, directly or indirectly (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any State officer or employee's decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty, or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any State officer or employee. For purposes of clause (2), "gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. Upon request of the Customer's Inspector General, or other authorized State official, the Contractor shall provide any type of information the Inspector General deems relevant to the Contractor's integrity or responsibility. Such information may include, but shall not be limited to, the Contractor's business or financial records, documents, or files of any type or form that refer to or relate to the Contract. The Contractor shall retain such records for the longer of (1) three years after the expiration of the Contract or (2) the period required by the General Records Schedules maintained by the Florida Department of State (available at: <http://dlis.dos.state.fl.us/barm/genschedules/gensched.htm>). The Contractor agrees to reimburse the State for the reasonable costs of investigation incurred by the Inspector General or other authorized State official for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the State which results in the suspension or debarment of the Contractor. Such costs shall include, but shall not be limited to: salaries of

investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for any costs of investigations that do not result in the Contractor's suspension or debarment.

4.19. Indemnification. The Contractor shall be fully liable for the actions of its agents, employees, partners, or subcontractors and shall fully indemnify, defend, and hold harmless the State and Customers, and their officers, agents, and employees, from suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by Contractor, its agents, employees, partners, or subcontractors, provided, however, that the Contractor shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the State or a Customer.

Further, the Contractor shall fully indemnify, defend, and hold harmless the State and Customers from any suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right, provided, however, that the foregoing obligation shall not apply to a Customer's misuse or modification of Contractor's products or a Customer's operation or use of Contractor's products in a manner not contemplated by the Contract or the purchase order. If any product is the subject of an infringement suit, or in the Contractor's opinion is likely to become the subject of such a suit, the Contractor may at its sole expense procure for the Customer the right to continue using the product or to modify it to become non-infringing. If the Contractor is not reasonably able to modify or otherwise secure the Customer the right to continue using the product, the Contractor shall remove the product and refund the Customer the amounts paid in excess of a reasonable rental for past use. The customer shall not be liable for any royalties.

The Contractor's obligations under the preceding two paragraphs with respect to any legal action are contingent upon the State or Customer giving the Contractor (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at Contractor's sole expense, and (3) assistance in defending the action at Contractor's sole expense. The Contractor shall not be liable for any cost, expense, or compromise incurred or made by the State or Customer in any legal action without the Contractor's prior written consent, which shall not be unreasonably withheld.

4.20. Limitation of Liability. For all claims against the Contractor under any contract or purchase order, and regardless of the basis on which the claim is made, the Contractor's liability under a contract or purchase order for direct damages shall be limited to the greater of \$100,000, the dollar amount of the contract or purchase order, or two times the charges rendered by the Contractor under the purchase order. This limitation shall not apply to claims arising under the Indemnity paragraph contain in this agreement.

Unless otherwise specifically enumerated in the Contract or in the purchase order, no party shall be liable to another for special, indirect, punitive, or consequential damages, including lost data or records (unless the contract or purchase order requires the Contractor to back-up data or records), even if the party has been advised that such damages are possible. No party shall be liable for lost profits, lost revenue, or lost institutional operating savings. The State and

Customer may, in addition to other remedies available to them at law or equity and upon notice to the Contractor, retain such monies from amounts due Contractor as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against them. The State may set off any liability or other obligation of the Contractor or its affiliates to the State against any payments due the Contractor under any contract with the State.

4.21. Suspension of Work. The Customer may in its sole discretion suspend any or all activities under the Contract or purchase order, at any time, when in the best interests of the State to do so. The Customer shall provide the Contractor written notice outlining the particulars of suspension. Examples of the reason for suspension include, but are not limited to, budgetary constraints, declaration of emergency, or other such circumstances. After receiving a suspension notice, the Contractor shall comply with the notice and shall not accept any purchase orders. Within ninety days, or any longer period agreed to by the Contractor, the Customer shall either (1) issue a notice authorizing resumption of work, at which time activity shall resume, or (2) terminate the Contract or purchase order. Suspension of work shall not entitle the Contractor to any additional compensation.

4.22. Termination for Convenience. The Customer, by written notice to the Contractor, may terminate the Contract in whole or in part when the Customer determines in its sole discretion that it is in the State's interest to do so. The Contractor shall not furnish any product after it receives the notice of termination, except as necessary to complete the continued portion of the Contract, if any. The Contractor shall not be entitled to recover any cancellation charges or lost profits.

4.23. Termination for Cause. The Customer may terminate the Contract if the Contractor fails to (1) deliver the product within the time specified in the Contract or any extension, (2) maintain adequate progress, thus endangering performance of the Contract, (3) honor any term of the Contract, or (4) abide by any statutory, regulatory, or licensing requirement. Rule 60A-1.006(3), F.A.C., governs the procedure and consequences of default. The Contractor shall continue work on any work not terminated. Except for defaults of subcontractors at any tier, the Contractor shall not be liable for any excess costs if the failure to perform the Contract arises from events completely beyond the control, and without the fault or negligence, of the Contractor. If the failure to perform is caused by the default of a subcontractor at any tier, and if the cause of the default is completely beyond the control of both the Contractor and the subcontractor, and without the fault or negligence of either, the Contractor shall not be liable for any excess costs for failure to perform, unless the subcontracted products were obtainable from other sources in sufficient time for the Contractor to meet the required delivery schedule. If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Customer. The rights and remedies of the Customer in this clause are in addition to any other rights and remedies provided by law or under the Contract.

4.24. Force Majeure, Notice of Delay, and No Damages for Delay. The Contractor shall not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of the Contractor or its employees or agents contributed to the delay and the delay is

due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond the Contractor's control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to the Contractor. In case of any delay the Contractor believes is excusable, the Contractor shall notify the Customer in writing of the delay or potential delay and describe the cause of the delay either (1) within ten (10) days after the cause that creates or will create the delay first arose, if the Contractor could reasonably foresee that a delay could occur as a result, or (2) if delay is not reasonably foreseeable, within five (5) days after the date the Contractor first had reason to believe that a delay could result. **THE FOREGOING SHALL CONSTITUTE THE CONTRACTOR'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY.** Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages, other than for an extension of time, shall be asserted against the Customer. The Contractor shall not be entitled to an increase in the Contract price or payment of any kind from the Customer for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist the Contractor shall perform at no increased cost, unless the Customer determines, in its sole discretion, that the delay will significantly impair the value of the Contract to the State or to Customers, in which case the Customer may (1) accept allocated performance or deliveries from the Contractor, provided that the Contractor grants preferential treatment to Customers with respect to products subjected to allocation, or (2) purchase from other sources (without recourse to and by the Contractor for the related costs and expenses) to replace all or part of the products that are the subject of the delay, which purchases may be deducted from the Contract quantity, or (3) terminate the Contract in whole or in part.

4.25. Changes. The Customer may unilaterally require, by written order, changes altering, adding to, or deducting from the Contract specifications, provided that such changes are within the general scope of the Contract. The Customer may make an equitable adjustment in the Contract price or delivery date if the change affects the cost or time of performance. Such equitable adjustments require the written consent of the Contractor, which shall not be unreasonably withheld. If unusual quantity requirements arise, the Customer may solicit separate bids to satisfy them.

4.26. Renewal. Upon mutual agreement, the Customer and the Contractor may renew the Contract, in whole or in part, for a period that may not exceed 3 years or the term of the contract, whichever period is longer. Any renewal shall specify the renewal price, as set forth in the solicitation response. The renewal must be in writing and signed by both parties, and is contingent upon satisfactory performance evaluations and subject to availability of funds.

4.27. Purchase Order Duration. Purchase orders issued pursuant to a state term or agency contract must be received by the Contractor no later than close of business on the last day of the contract's term to be considered timely. The Contractor is obliged to fill those orders in accordance with the contract's terms and conditions. Purchase orders received by the contractor after close of business on the last day of the state term or agency contract's term shall be considered void.

Purchase orders for a one-time delivery of commodities or performance of contractual services shall be valid through the performance by the Contractor, and all terms and conditions of the state term or agency contract shall apply to the single delivery/performance, and shall survive the termination of the Contract.

Contractors are required to accept purchase orders specifying delivery schedules exceeding the contracted schedule even when such extended delivery will occur after expiration of the state term or agency contract. For example, if a state term contract calls for delivery 30 days after receipt of order (ARO), and an order specifies delivery will occur both in excess of 30 days ARO and after expiration of the state term contract, the Contractor will accept the order. However, if the Contractor expressly and in writing notifies the ordering office within ten (10) calendar days of receipt of the purchase order that Contractor will not accept the extended delivery terms beyond the expiration of the state term contract, then the purchase order will either be amended in writing by the ordering entity within ten (10) calendar days of receipt of the contractor's notice to reflect the state term contract delivery schedule, or it shall be considered withdrawn.

The duration of purchase orders for recurring deliveries of commodities or performance of services shall not exceed the expiration of the state term or agency contract by more than twelve months. However, if an extended pricing plan offered in the state term or agency contract is selected by the ordering entity, the contract terms on pricing plans and renewals shall govern the maximum duration of purchase orders reflecting such pricing plans and renewals.

Timely purchase orders shall be valid through their specified term and performance by the Contractor, and all terms and conditions of the state term or agency contract shall apply to the recurring delivery/performance as provided herein, and shall survive the termination of the Contract.

Ordering offices shall not renew a purchase order issued pursuant to a state term or agency contract if the underlying contract expires prior to the effective date of the renewal.

4.28. Advertising. Subject to Chapter 119, Florida Statutes, the Contractor shall not publicly disseminate any information concerning the Contract without prior written approval from the Customer, including, but not limited to mentioning the Contract in a press release or other promotional material, identifying the Customer or the State as a reference, or otherwise linking the Contractor's name and either a description of the Contract or the name of the State or the Customer in any material published, either in print or electronically, to any entity that is not a party to Contract, except potential or actual authorized distributors, dealers, resellers, or service representative.

4.29. Assignment. The Contractor shall not sell, assign or transfer any of its rights, duties or obligations under the Contract, or under any purchase order issued pursuant to the Contract, without the prior written consent of the Customer. In the event of any assignment, the Contractor remains secondarily liable for performance of the contract, unless the Customer expressly waives such secondary liability. The Customer may assign the Contract with prior written notice to Contractor of its intent to do so.

4.30. Antitrust Assignment. The Contractor and the State of Florida recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the State of Florida. Therefore, the contractor hereby assigns to the State of Florida any and all claims for such overcharges as to goods, materials or services purchased in connection with the Contract.

4.31. Dispute Resolution. Any dispute concerning performance of the Contract shall be decided by the Customer's designated contract manager, who shall reduce the decision to writing and serve a copy on the Contractor. The decision shall be final and conclusive unless within twenty one (21) days from the date of receipt, the Contractor files with the Customer a petition for administrative hearing. The Customer's decision on the petition shall be final, subject to the Contractor's right to review pursuant to Chapter 120 of the Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to the Contractor's ability to pursue any other form of dispute resolution; provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

Without limiting the foregoing, the exclusive venue of any legal or equitable action that arises out of or relates to the Contract shall be the appropriate state court in Leon County, Florida; in any such action, Florida law shall apply and the parties waive any right to jury trial.

4.32. Employees, Subcontractors, and Agents. All Contractor employees, subcontractors, or agents performing work under the Contract shall be properly trained technicians who meet or exceed any specified training qualifications. Upon request, Contractor shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors, or agents performing work under the Contract must comply with all security and administrative requirements of the Customer and shall comply with all controlling laws and regulations relevant to the services they are providing under the Contract. The State may conduct, and the Contractor shall cooperate in, a security background check or otherwise assess any employee, subcontractor, or agent furnished by the Contractor. The State may refuse access to, or require replacement of, any personnel for cause, including, but not limited to, technical or training qualifications, quality of work, change in security status, or non-compliance with a Customer's security or other requirements. Such approval shall not relieve the Contractor of its obligation to perform all work in compliance with the Contract. The State may reject and bar from any facility for cause any of the Contractor's employees, subcontractors, or agents.

4.33. Security and Confidentiality. The Contractor shall comply fully with all security procedures of the United States, State of Florida and Customer in performance of the Contract. The Contractor shall not divulge to third parties any confidential information obtained by the Contractor or its agents, distributors, resellers, subcontractors, officers or employees in the course of performing Contract work, including, but not limited to, security procedures, business operations information, or commercial proprietary information in the possession of the State or Customer. The Contractor shall not be required to keep confidential information or material that is publicly available through no fault of the Contractor, material that the Contractor developed independently without relying on the State's or Customer's confidential information, or material that is otherwise obtainable under State law as a public record. To insure confidentiality, the

Contractor shall take appropriate steps as to its personnel, agents, and subcontractors. The warranties of this paragraph shall survive the Contract.

4.34. Contractor Employees, Subcontractors, and Other Agents. The Customer and the State shall take all actions necessary to ensure that Contractor's employees, subcontractors and other agents are not employees of the State of Florida. Such actions include, but are not limited to, ensuring that Contractor's employees, subcontractors, and other agents receive benefits and necessary insurance (health, workers' compensations, and unemployment) from an employer other than the State of Florida.

4.35. Insurance Requirements. During the Contract term, the Contractor at its sole expense shall provide commercial insurance of such a type and with such terms and limits as may be reasonably associated with the Contract. Providing and maintaining adequate insurance coverage is a material obligation of the Contractor. Upon request, the Contractor shall provide certificate of insurance. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability and obligations under the Contract. All insurance policies shall be through insurers authorized or eligible to write policies in Florida.

4.36. Warranty of Authority. Each person signing the Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

4.37. Warranty of Ability to Perform. The Contractor warrants that, to the best of its knowledge, there is no pending or threatened action, proceeding, or investigation, or any other legal or financial condition, that would in any way prohibit, restrain, or diminish the Contractor's ability to satisfy its Contract obligations. The Contractor warrants that neither it nor any affiliate is currently on the convicted vendor list maintained pursuant to section 287.133 of the Florida Statutes, or on any similar list maintained by any other state or the federal government. The Contractor shall immediately notify the Customer in writing if its ability to perform is compromised in any manner during the term of the Contract.

4.38. Notices. All notices required under the Contract shall be delivered by certified mail, return receipt requested, by reputable air courier service, or by personal delivery to the agency designee identified in the original solicitation, or as otherwise identified by the Customer. Notices to the Contractor shall be delivered to the person who signs the Contract. Either designated recipient may notify the other, in writing, if someone else is designated to receive notice.

4.39. Leases and Installment Purchases. Prior approval of the Chief Financial Officer (as defined in Section 17.001, F.S.) is required for State agencies to enter into or to extend any lease or installment-purchase agreement in excess of the Category Two amount established by section 287.017 of the Florida Statutes.

4.40. Prison Rehabilitative Industries and Diversified Enterprises, Inc. (PRIDE). Section 946.515(2), F.S. requires the following statement to be included in the solicitation: "It is expressly understood and agreed that any articles which are the subject of, or required to carry out, the Contract shall be purchased from the corporation identified under Chapter 946 of the Florida Statutes (PRIDE) in the same manner and under the same procedures set forth in section

946.515(2) and (4) of the Florida Statutes; and for purposes of the Contract the person, firm, or other business entity carrying out the provisions of the Contract shall be deemed to be substituted for the agency insofar as dealings with such corporation are concerned." Additional information about PRIDE and the products it offers is available at <http://www.pridefl.com>.

4.41. Products Available from the Blind or Other Handicapped. Section 413.036(3), F.S. requires the following statement to be included in the solicitation: "It is expressly understood and agreed that any articles that are the subject of, or required to carry out, this contract shall be purchased from a nonprofit agency for the Blind or for the Severely Handicapped that is qualified pursuant to Chapter 413, Florida Statutes, in the same manner and under the same procedures set forth in section 413.036(1) and (2), Florida Statutes; and for purposes of this contract the person, firm, or other business entity carrying out the provisions of this contract shall be deemed to be substituted for the State agency insofar as dealings with such qualified nonprofit agency are concerned." Additional information about the designated nonprofit agency and the products it offers is available at <http://www.respectofflorida.org>.

4.42. Modification of Terms. The Contract contains all the terms and conditions agreed upon by the parties, which terms and conditions shall govern all transactions between the Customer and the Contractor. The Contract may only be modified or amended upon mutual written agreement of the Customer and the Contractor. No oral agreements or representations shall be valid or binding upon the Customer or the Contractor. No alteration or modification of the Contract terms, including substitution of product, shall be valid or binding against the Customer. The Contractor may not unilaterally modify the terms of the Contract by affixing additional terms to product upon delivery (e.g., attachment or inclusion of standard preprinted forms, product literature, "shrink wrap" terms accompanying or affixed to a product, whether written or electronic) or by incorporating such terms onto the Contractor's order or fiscal forms or other documents forwarded by the Contractor for payment. The Customer's acceptance of product or processing of documentation on forms furnished by the Contractor for approval or payment shall not constitute acceptance of the proposed modification to terms and conditions.

4.43. Cooperative Purchasing. Pursuant to their own governing laws, and subject to the agreement of the Contractor, other entities may be permitted to make purchases at the terms and conditions contained herein. Non-Customer purchases are independent of the agreement between Customer and Contractor, and Customer shall not be a party to any transaction between the Contractor and any other purchaser.

State agencies wishing to make purchases from this agreement are required to follow the provisions of s. 287.042(16)(a), F.S. This statute requires the Department of Management Services to determine that the requestor's use of the contract is cost-effective and in the best interest of the State.

4.44. Waiver. The delay or failure by the Customer to exercise or enforce any of its rights under this Contract shall not constitute or be deemed a waiver of the Customer's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right.

4.45. Annual Appropriations. The State's performance and obligation to pay under this contract are contingent upon an annual appropriation by the Legislature.

4.46. Execution in Counterparts. The Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

4.47. Severability. If a court deems any provision of the Contract void or unenforceable, that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable and all other provisions shall remain in full force and effect.

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SECTION 5
SPECIAL CONTRACT CONDITIONS

NOTE: SPECIAL CONTRACT CONDITIONS CONTAINED IN SECTION 5.0 WILL SUPERSEDE AND SUPPLEMENT GENERAL CONTRACT CONDITIONS (PUR 1000) CONTAINED IN SECTION 4.0.

5.1. Definitions

The definitions found in [Rule 60A-1.001, F.A.C.](#) and other sections of this solicitation shall apply to any contract resulting from this solicitation. The following additional terms are also defined:

- (a). “Acceptance Date” means the date on which Lessee accepts installation of Equipment on a particular Equipment Schedule upon satisfactory completion of such acceptance tests as have been agreed to by Lessor and Lessee, which acceptance is evidenced by the execution and delivery by Lessee of a Certificate of Acceptance.
- (b). “Authorized Dealer” (“dealer”) means an agent/reseller/dealer/subcontractor authorized by the Manufacturer or Private Label Distributor, in writing, to provide equipment and/or services, to State Term Contract customers, under the direct supervision of the Manufacturer or Private Label Distributor.
- (c). “Business Day” shall mean a calendar day, excluding Saturdays, Sundays and all days in which banking institutions in the State of Florida are closed.
- (d). “CMBE” means a Certified Minority Business Enterprise as certified by the State of Florida Office of Supplier Diversity.
- (e). “First Time Fix” is the measurement of a successful service and technical support call. It is defined by the dealer’s or manufacturer’s ability to remedy the underlying issue on the first service call. This measurement shall be that no other service calls are placed for the same issue within a 90 day period of time.
- (f). “Lessee” is any State of Florida Agency or Other Eligible User as defined in Section 3, which has executed a purchase against the State Term Contract to which these terms and conditions are a part.
- (g). “Lessor” is an awarded Contractor of the State Term Contract to which these terms and conditions apply.
- (h). “Line Item Catalog” means the spreadsheet located within the ARAVO Content Management Tool used when a punch-out site (see below) is not available or feasible.
- (i). “MFMP” means MyFloridaMarketPlace, the State’s e-Procurement system.
- (j). “MFMP Service Provider” means the third party company operating the State’s e-Procurement system, MyFloridaMarketPlace.
- (k). “Ordering Instructions” means the detailed information listed in the ARAVO Content Management Tool and on the State Term Contract website when a Line Item Catalog is being used to place orders.

- (l). “Pricing Spreadsheet” shall set forth the quantity, model number, description, serial number and the price paid by Lessee of each leased item included therein. In addition, the spreadsheet shall state the lease term applicable to all Equipment included on the contract. Each pricing spreadsheet shall be deemed to incorporate the terms and conditions of this state term contract lease provisions.
- (m). “Prime Contractor” means the vendor awarded the contract. Throughout this document, the Prime Contractor may also be referred to as the Vendor and Contractor .
- (n). “Punch-out site” means the Contractor owned and maintained web-based electronic ordering system interfaced with the MFMP web-based electronic ordering system.
- (o). “Response Time” means the arrival of a trained service person at the customer’s site.
- (p). “Service Call” is an on-site technician visit due to machine error or breakdown requiring the on-site services of an authorized service technician to remedy the error.
- (q). “Service Response Time” is the time required to solve a service call beginning from the time the call is logged with the Successful Vendor until either an Authorized Service Technician arrives on site or the issue is resolved through the Successful Vendor’s phone support.
- (r). “State of Florida Contract Administrator” (“Contract Administrator”) means the contact person(s) listed on the State of Florida’s State Term Contract web page.

5.2. Notice to Contractor

The Contractor shall comply with all laws, rules, codes, ordinances, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and authority. By way of non-exhaustive example, [Chapter 287, F.S.](#), and [Chapter 60A, F.A.C.](#), govern the Contract. By way of further non-exhaustive example, the Contractor shall comply with section 274A of the Immigration and Nationality Act, the Americans with Disabilities Act, and all prohibitions against discrimination on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran’s status. Violation of such laws shall be grounds for Contract termination.

Florida Information Technology Resource Security Policies and Standards- as defined in [Rule 60DD-2, F.A.C](#) and proposed Rule 71A-1 shall apply to this solicitation where necessary.

5.3. Contract Management

Contractor(s) agrees to the following contract management requirements:

- (a). Contractor shall designate one of its employees as Contract Manager to act on its behalf with regard to management of this contract. Contractor shall provide designee’s resume and a brief description of the employee’s qualifications. The Contractor may not change its Contract Manager without providing the Department a replacement and shall submit written notification no less than ten (10) days prior to change to the State of Florida contract administrator. This individual will support multiple Customers and shall respond to calls and/or emails within twenty-four (24) hours. Customer support contact information shall be provided on the Vendor Information Form. Contractor shall also provide contact information for the designated employee’s supervisor.

- (b). Contractor shall provide toll-free customer service phone support from 8:00 AM to 5:00 PM (for the corresponding service time zone) Monday through Friday, except for State holidays. TDD (Telecommunication Device for the Deaf) or other suitable support access must be made available during the above customer service operating hours.
- (c). As part of contract management, the Contractor agrees to conduct Business Review Meetings, which may be held at a date, time and location to be mutually agreed upon, with the Department. These meetings are to be held one (1) to two (2) times per calendar year, not more than six months apart, unless additional meetings are necessary due to Vendor performance and/or compliance issues. The Department encourages Contractors to identify opportunities to generate lower costs. A continuous improvement effort, consisting of various ideas to enhance business efficiencies, may be discussed at the Business Review meetings or as identified. The agenda for the Business Review meetings will include:
- Contractor performance review
 - Contract improvement
 - Productivity improvement
 - Increasing contract usage among the Eligible Users
 - List and description of all service calls and timeframe for resolution
- (d). Contractor shall maintain at no additional cost to the State, and in a reasonably accessible location all records pertaining to its products and services provided to the Department under this Agreement for a period of five (5) years after expiration of contract. Product information shall consist of the following minimum activities:
- Contractor shall maintain all MFMP registration information up-to-date and current.
 - Contractor shall establish, maintain (through the ARAVO Content Management Tool), and update, as product offerings are updated, a list of specific products and services to be included in a line-item catalog available through the MFMP web-based procurement system.
 - Contractor shall maintain current data on machines Contractor has in place with State of Florida agencies and OEUs. The data provided shall be as outlined in the Equipment Summary Report. This report shall include the customer name, machine model numbers; volume of machines sold or leased, and total dollar value.

5.4. Contract Reporting Requirements

Required reports for this contract are:

- Monthly fee reporting (and fee payment) via MyFloridaMarketPlace
- Quarterly reports detailing contract usage submitted to the contract administrator via email as detailed below.
- Other reports (as specified in Section 3) upon contract administrator's request

5.4.1. Monthly Fee Reporting

Monthly fee reporting is required within the MyFloridaMarketPlace system and, shall include the total of all sales made to State of Florida agencies and OEUs referencing the contract number. Fee payments are due by the 15th of the month in which the Consolidated Billing Invoice (CBI) is generated (per Section 4.14.).

5.4.2. Quarterly Fee Reporting

The Contractor shall be responsible to submit contract spend reports to the Contract Manager using the (State Term Contract) STC Reporting Form provided by the contract administrator. The following data must be reported to the Department on a quarterly basis (January, April, July, and October) for the length of the contract. Report shall include:

- Contractor's Name
- Contractor's Contract Administrator contact information
- Contractor's contact information for the individual who compiled the report
- Reporting Period (State of Florida utilizes standard fiscal quarters; Q1 (July – Sept), Q2 (Oct – Dec), Q3 (Jan – Mar), Q4 (Apr - Jun)
- Total dollar value of purchases and leases per quarter separated by State Agency and Eligible User totals, and separated by purchase order and p-card order total dollar values.
- Total quarter dollar volumes purchase order, p-card order and cumulative total.
- Total spend with certified and non-certified woman/minority/service-disabled veteran owned business enterprises ("WMVBE") directly related to transactions under this contract. Reports shall include the :
 - period covered,
 - vendor name,
 - State of Florida minority vendor code,
 - Federal Employer Identification Number (FEIN) of each WMVBE utilized during the reporting period,
 - commodities and services provided by the WMVBE,
 - amount paid to each minority agent/dealer on behalf of each purchasing agency or Eligible User ordering under the terms of this contract

A sample report form shall be made available on the State Term Contract web site, and will be made available on the State of Florida State Term Contract web page.

Failure to provide quarterly reports within thirty (30) calendar days following the end of each quarter (October, January, April, and July) may result in the Contractor being found in default and cancellation of the contract by the Department.

Submission of the quarterly sales reports are the responsibility of the Contractor without prompting or notification by the Department. The Contractor shall submit the completed quarterly reports by email to the administrator of the resulting contract.

5.5. Method of Payment/Purchasing Card Program (P-Card)

The method of payment for this Contract is a Customer purchase order, check or government credit card.

The State of Florida has implemented a purchasing card (“P-Card”) program, which at the time of this contract solicitation, uses the Visa platform. Vendors may receive payment from State agencies by the State’s Purchasing Card in the same manner as any other credit card purchases. P-Card acceptance for purchases and leases is a mandatory requirement for this solicitation, but is not the exclusive method of payment.

If the State changes its P-Card platform during the term of Contract resulting from this RFP, the Contractor shall make any necessary changes to accommodate the State’s new P-Card platform within 30 days of notification of such change.

5.6. Product Availability and Restrictions

Equipment available to customers shall be new equipment only. It is anticipated that as equipment offered within the solicitation response is no longer produced and is considered to be end-of-life, the Contractor will provide replacements for said equipment at the discount level corresponding to the replacement’s category level.

5.7. Delivery and Installation Requirements

Unit prices shall include delivery to the ordering Customer, F.O.B. destination, freight prepaid, delivery, uncrating, assembly, installation, making ready for use, removal of debris and instruction of Customer personnel. No other fees or charges will be paid by the Customer. Product shall be delivered within thirty (30) days after receipt of order. Contractor shall notify the Customer at least forty-eight (48) hours in advance of delivery so that necessary arrangements can be made. Contractor shall be responsible for any damages to building or individuals as a result of delivery and installation. If equipment ordered cannot be delivered within the 30 days, the customer must be given and order status updated, either verbally or via email, on a weekly basis.

5.8. Instructions and Maintenance Manual

At the time of the delivery, the Contractor or Reseller shall be required to furnish the Customer at least one (1) instruction manual and one (1) maintenance manual for each system ordered. Bulletins, revisions, and corrections shall be provided for each system purchased, as they are issued by the manufacturer. Each instruction and maintenance manual shall contain definitions of terms, definition of equipment, equipment capabilities, technical descriptions of equipment operations, description of malfunction identifications, trouble shooting procedures and detailed schematic and use instructions.

5.9. Warranty

Contractor shall fully warrant all items furnished from this solicitation against defects in materials and workmanship for a minimum period of ninety (90) days from date the equipment is accepted by the Customer. Acceptance is defined as when the product is installed, in good working order, made operational in accordance with standard specifications, and on-site training is completed. A signed and dated certificate of acceptance may be provided to the vendor by the customer. The 90 day warranty shall be on-site, parts and labor, next business day support and included in the product purchase price. The warranty shall cover material, labor and transportation charges, if any. Warranty for software includes any upgrades thereto during the warranty period. Warranties of less than ninety (90) days will not be accepted or considered and may render a Respondent non-responsive.

All products must operate in accordance with the manufacturer's standard specifications and documentation. Should any defects in workmanship or materials, appear during the warranty period, the Contractor shall repair or replace such items immediately upon receipt of notice from the Customer at no additional expense.

5.10. Equipment Reliability / Non-Performance

Awarded contractor is required to provide satisfactory service levels at all times. Degraded performance and/or excessive equipment down time shall not be acceptable. Excessive equipment down time is defined as two (2) or more service calls over a one (1) month period for non-routine equipment wear and tear related issues or repeated repairs to the same piece of equipment. Should a piece of equipment (a) continue to malfunction during the warranty period after repeated service calls, (b) require excessive amount of remedial maintenance, or (c) in the opinion of the Customer is not providing satisfactory performance after five (5) service calls, the Contractor, after receiving notice in writing by the Customer that such a situation exists, agrees to remove and/or replace the defective unit (Customer's choice) within five (5) business days of such notice at no cost to the Customer. If the Customer requests removal of leased equipment, contractor will cancel the lease effective immediately with no additional payments due from Customer. Replaced units shall be new and as per the original specifications or better if original unit is no longer available.

Failure to comply with above requirements may result in the contract supplier being found in default and unilateral cancellation of the contract by the State.

5.11. Factory Service Requirements

The Respondent agrees to maintain at least one factory-authorized service station and/or servicing dealer within the State of Florida to perform warranty repairs and adjustments throughout the Contract Term. Respondent must update the ordering instructions form throughout the Contract Term as needed. The Contractor shall promptly notify the Department of any changes thereto, however the Parties expressly agree that changes to the Service Representative List are not Contract Amendments and do not require a formal written agreement. This arrangement shall not relieve the Contractor of its duty to maintain at least one (1) authorized service location within the State of Florida.

The Contractor may offer the State Agencies and Eligible Users "after warranty" service agreements for the maintenance and repair of goods after the initial warranty expires. The Contractor shall provide pricing for this additional service as a separate item on the pricing spreadsheets.

5.12. Security and Confidentiality

Contractors, providers, and partners employed by agencies or acting on behalf of agencies shall comply with the rule, guidelines, agency security policies, and employ adequate security measures to protect agency information, applications, data, resources, and services. Contractors/Vendors are required to notify the customer/agency within 24 hours of a suspected or confirmed data breach.

5.13. Purchase and Lease Provisions

Customers will be authorized to purchase or lease equipment by issuance of a purchase order referencing the contract number. The manufacturer's lease or service agreement form will not be used since the contract resulting from this RFP and the purchase order will constitute the complete agreement.

Note: Should the Contractor present and customer sign, a contract and/or service agreement, that document shall be void and non-binding.

All State Agencies are required to receive pre-approval from the Department of Financial Services PRIOR TO entering into a lease in excess of the annual Category Two threshold (currently \$25,000). No lease shall exceed 5 years. All State agencies are urged to review the Chief Financial Officer's latest memorandum addressing leases and deferred-payment purchases of equipment when considering the leasing or purchasing of equipment.

5.13.1. Leases

Lease prices shall remain firm throughout the lease period selected by the Lessee. Lease agreements shall be effective on the first day following the executed Certificate of Acceptance. No interim rent or interim term may be charged under any circumstances. The date of acceptance is that date listed on the Certificate of Acceptance Form after equipment has been installed, tested and Customer trained. Leases shall only be executed under this Contract if the Contractor is the Lessor. No third party lease agreements are acceptable. **Maintenance/Service and Supplies plan must be must be obtained for the duration of the original lease term.**

Available Lease Periods:

2-Year Lease: A consecutive twenty-four (24) month equipment plan (not a lease purchase plan) which shall expire at the end of twenty-four (24) month period. No termination notice shall be required by either party at end of lease.

3-Year Lease: A consecutive thirty-six (36) month equipment plan (not a lease purchase plan) which shall expire at the end of the thirty-six (36) month period. No termination notice shall be required by either party at end of lease.

4-Year Lease: A consecutive forty-eight (48) month equipment plan (not a lease purchase plan) which shall expire at the end of the forty-eight (48) month period. No termination notice shall be required by either party at end of lease.

Maintenance shall include full service including preventive maintenance, all service calls, travel, loaner equipment and no charge replacement of all defective or worn parts and machines. [Reminder: cost for maintenance agreement shall be included in the monthly lease price, but shown separately for informational purposes as maintenance agreement pricing is used when calculating a lease total cost analysis.]

5.13.2. Expiration of Lease

Lease agreements shall expire upon completion of the specified lease period and *shall not be automatically renewed* for a new lease period. The customer, within 30 days of lease

expiration, shall make arrangements with the lessor to either have the equipment picked up upon lease end or notify lessor of intent to renew. A Customer's failure to notify the lessor of the intent to terminate does not constitute intent to renew.

All leased equipment not renewed shall be removed from customer's location within ten (10) days after expiration of lease at contractor's expense. Leases may be renewed under a maintenance plan if the five (5) year combined lease term has not been reached. All equipment removal shall be coordinated with customer.

5.13.3. Renewal of Lease

Lease renewals are permitted under this contract for the same equipment used during the original lease term. The combined time frame of the original lease term and the lease renewal shall not exceed 5 years. Pricing for lease renewals shall be the option selected pricing provided in the Maintenance Service and Supplies spreadsheet for the appropriate leased machine segment.

5.13.4. State of Florida Consolidated Equipment Financing Program (CEFP)/Purchases

Unless specifically exempted by the Department of Financial Services, all state agencies' deferred-payment purchases shall be acquired through the consolidated equipment financing program. For further details, go to http://www.myfloridacfo.com/aadir/statewide_financial_reporting/index.htm.

*Note: this financing is also available to state universities and state community colleges.

5.13.5. Lease Approval Checklist

Prior to entering into a lease in excess of the annual Category Two threshold (currently \$25,000), State Agencies must submit a completed "Checklist for Requesting Department of Financial Services Approval to Lease Equipment (ref. [Section 287.063, F.S.](#))" to the Department of Financial Services for preapproval. This form is located at: http://www.myfloridacfo.com/aadir/statewide_financial_reporting/index.htm.

5.13.6. Lease Cancellation for Convenience

Lease agreements may be canceled at any time during the lease agreement period by the lessee. A thirty (30) day cancellation notice, in writing, will be required of the lessee. All money due the lessor (excluding maintenance and supplies costs) for the remainder of the lease agreement period will be due and payable upon completion of the equipment removal, *except in documented cases of non-performance by the contractor or non-appropriations*. Upon cancellation without cause of a lease agreement by the lessee, the equipment will be returned to the lessor with transportation at the lessee's expense (including removal charges, if applicable).

5.13.7 Lease Cancellation Due To Non-Performance

The initial lease agreement may be cancelled at any time during the lease period for contractor or equipment non-performance (as outlined in section 5, Special Conditions, and section 6, Technical Specifications). If the lessee requests removal of leased equipment, lessor will cancel the lease effective immediately with no additional payments

due from customer. Equipment will be removed from lessee site within ten (10) days of such written notice at no cost to the lessee.

5.14. Standard Support Levels

Contractors shall provide the following standard levels of support under the Contract:

- Inside delivery and Dealer set-up and installation at no cost to the customer;
- Minimum 90-day warranty for parts coverage and support;
- Maximum two (2) business days repair time, or replace with comparable equipment (replace with new equipment during the warranty period) (see **Service Level Agreement**);
- Toll-free telephone support and information;
- (Minimum: Business days 8:00 a.m. to 5:00 p.m., within corresponding time zone);
- **Service response time minimum of 24 hours after receipt of problem call**;
- Access to all software or firmware updates installed or bundled with the product for the term of the full warranty;
- 30-day money back guarantee, return to vendor, with no restocking fee or comparable charge;
- Standard End-User Training;

5.15. Optional Support Levels

Optional Support that may be offered includes, but is not limited to:

- Warranty upgrades may be purchased at time of purchase or any time afterwards during the product life cycle;
- Warranty service response upgrades; e.g., on site, 4 hour response, or next business day;
- Extended End-User Training

Optional support levels resulting in increased cost to Customers shall be clearly and separately identified on the Contractor's authorized product and price list submitted on the pricing spreadsheets. Integrated components shall carry the same support level and warranty provisions as the system. By way of non-exclusive example, paper feed units, data security kits, finishers, network/fax boards, hard drives, and large capacity trays. Customers shall not be required to purchase maintenance from Contractor and may enter into separate agreements for maintenance and support with entities other than Contractor.

5.16. Service and Response

Awarded contractor shall respond to all service calls within **twenty-four (24)** hours after notification. Standard business hours are defined as Monday through Friday, 8:00 AM – 5:00 PM, excluding Saturdays, Sundays and nationally and state observed holidays. For the purposes of the contract resulting from this bid, response time shall mean the arrival of a trained service person at the user's site. A telephone call, unless it results in solving the problem, shall not be deemed an acceptable service response. Repeated failure to provide service to all specified areas within the contracted time will result in the removal of the contractor from the contract.

An equivalent loaner piece of equipment with similar specifications must be provided, at no additional charge if the equipment cannot be repaired within two (2) work days of request for service. The invoice for lease or maintenance will be reduced by one-thirtieth (1/30) of the

monthly base charge for each day that the equipment is inoperable and there is no loaner available beginning after the expiration of the (2) work days.

Contractor shall utilize only genuine or factory authorized replacement parts for repair of equipment. Under no circumstances will the Customer deliver or mail equipment to the contractor for repair. In responding to the solicitation, the Respondent certifies replacement parts will be available for five (5) years and each of the designated dealers is aware of and agrees to conform to all terms and conditions of this solicitation and resulting contract. Repair parts must be stocked at all service locations. Downtime in excess of four (4) work days may be cause for default.

Customers shall have the option to upgrade service response times for the entire lease term or on a per call basis at a published rate provided with solicitation response.

Vendors may offer Service exchange (equipment replaced with new machine of equal or better performance) in lieu of on-site service at the customer's preference.

In the event a designated dealer is non-responsive under a resulting contract, State Purchasing reserves the right to remove such designated dealer. If this occurs, the contract supplier shall designate an authorized replacement dealer within thirty (30) days of written notification by State Purchasing. Such action shall in no way relieve the contract supplier from liability and the obligation to fulfill the terms and conditions of the contract. Failure to comply shall be considered a default of the contract.

5.17. Maintenance Plans

Maintenance Plans shall be available for current contract equipment and for pre-contract (legacy) purchased equipment. In addition to the requirements listed within the Standard Support Levels (Section 5.13) maintenance plans for each submitted unit shall include, at a minimum, the following:

- Imprint supplies (toner/non-toner);
- Replaceable parts subject to wear over time (drums, fusers, etc. as applicable);
- Staples (if used by machine and stapling accessory is installed);
- Preventative maintenance service calls as recommended by the manufacturer;

5.17.2. Maintenance and Service of Leased Equipment

Contractor certifies acceptance of the following guarantees on leased units:

- All broken or defective parts not caused by neglect, misuse, or abuse and all necessary machine adjustments occasioned by such defective or broken parts will be covered by the Contractor during the term of the lease.
- The Contractor agrees to promptly repair or replace on a one for one basis without additional cost to the ordering entity.
- Contractor will be responsible for pick up and/or delivery of units that require service. If the required service cannot be completed within two (2) business days, the Contractor will provide an equivalent loaner piece of equipment to entity, at no additional charge.

- While equipment is under a lease agreement, all rate changes and software updates shall be included.

5.18. Relocation and Moving of Leased Equipment

Customer shall notify Contractor any time leased equipment is relocated to another physical street address. Relocation of leased equipment within the same building shall be performed by the Contractor at no charge. Relocation within the same complex shall be done at no charge unless equipment must be trucked to another building and then the submitted relocation charge is allowed and payable under this contract if a truck is necessary. For more complex relocation needs, Contractors shall submit prices estimates to the customer prior to any movement of the equipment.

5.19. Contractor's State Contract Webpage

The Contract resulting from this solicitation will become a public document. DMS maintains a website used to display State Term Contracts and product information to eligible users and other interested entities.

The Awardee(s) shall, within thirty (30) days after the date of award listed on the Certification of Contract document, develop and maintain their own State of Florida web page to post approved and required Contract information, which shall include pricing, percentage discounts, terms, catalogs, ordering instructions, descriptive information, list of products that meet the State of Florida's approved green product labels / standards, and product pictures. The State Contract web page must maintain compatibility with the browser software being used by DMS, currently Internet Explorer 7.0. Contractor is responsible for any and all costs associated with providing this information to the State.

The web site must have the following required items:

- Accurate Contract pricing and equipment;
- Detailed item descriptions, model numbers, standard inclusions, optional accessories;
- Information to access product literature of awarded items, including photos of awarded products;
- Additional links to access technical product literature of awarded items;
- Authorized servicing dealers with current contact information;
- Maintenance options
- Contract authorized value-added services
- List of products that meet the State of Florida's approved green product labels / standards;
- The Universal Resource Locator (URL) for the Vendor's State Contract web page must be supplied to the Contract Administrator within 30 days of Contract award.

Continued disruption of service or inadequate access may be grounds for termination and removal from the Contract, subject to Section 4.23.

Contractors should note that the US Federal Trade Commission's Guides to the Use of Environmental Marketing Claims (Green Guides) regulate how companies label and advertise using environmental claims / terms (available at <http://www.ftc.gov/bcp/grnrule/guides980427.htm>) 16 C.F.R. Part 260 for details. It is the Prime Contractor's responsibility to accurately identify their products that meet the State of Florida's

approved green product labels / standards (e.g., Energy Star, Green Seal) in their electronic catalog, punch-out site and on State Contract web page. For Florida approved green product labels / standards please see the [State of Florida's Climate Friendly Preferred Products List](#) (excel spreadsheet link). Failure to accurately represent green products may be cause for termination upon notice by the Department.

5.20. Contract Revisions

Though Contractors are responsible for maintaining their own contract information through their State Contract Web Page, any product updates to the originally approved equipment must be approved by the contract Administrator prior to being offered to Contract Customers. Product detail, options, and pricing must be submitted on the appropriate segment price sheet with any request to products. Changes to ordering instructions and servicing/dealers list must be submitted to the contract administrator prior to implementation. Upon review of the Contractor's state contract web page, should unauthorized information be discovered within the site, the contract link may be immediately suspended until the information is appropriately revised or the contract canceled due to non-compliance.

5.21. Electronic Invoicing / Billing

Equipment purchased on this State Term Contract shall be DIRECT BILLED BY THE CONTRACTOR OR AUTHORIZED DEALER. The Contractor must provide in-house financing. Third party billing providers/finance companies shall not be authorized for use.

Contractors must offer at a Customer's request, various payment terms. The terms for the reconciliation may be monthly, bi-monthly or quarterly. Billing terms must be clearly specified on the Customer's purchase order.

State Agencies shall be electronically billed through the MyFloridaMarketPlace (MFMP) system wherever able (see MFMP Invoicing Requirements). All other Eligible Users should be electronically direct billed whenever possible.

At a minimum, each leasing invoice shall provide the following information:

- Customer name;
- Service order/P.O. numbers for equipment being billed;
- Serial numbers equipment billed
- Account numbers
- Bill date
- Billing term
- Bill remittance address
- Begin and End counts used for billing
- In cases of fleet aggregate billing, invoice shall include total count reported by customer
- Overage counts (if any)
- CPC overage charge
- Adjustments (detailed information on all adjustments within the bill must be provided)
- Sub-total of current charges
- Net amount due

At a minimum, invoices for equipment purchases and maintenance plans shall provide the following information:

- Customer name
- Service order/P.O. numbers for equipment being billed
- Serial numbers of equipment billed
- Account numbers
- Bill date
- Install date (purchase)/billing term (maintenance plan)
- Remittance address
- Net amount due

All invoices shall have a due date of no less than 30 days from the invoice creation date and, must be received by the customer within 7 days of the invoice creation date.

For electronic invoicing, before orders may be completed and invoicing from contractors or sub-contractors may begin, a test must be successfully conducted using the billing data transmitted from the contractor or sub-contractor to create an end-user invoice.

Over the life of the contract, changes to billing formats or data elements required by the State may occur. Contractors and sub-contractors will be required to adhere to these changes for all billing purposes.

5.22. Payments

Payment for equipment will be processed upon the satisfactory completion of delivery, installation, training, acceptance, and correct invoicing. Per Section 4.15 (PUR 1000), payment shall be made in accordance with sections [215.422](#) and [287.0585](#) of the Florida Statutes, which govern time limits for payment of invoices.

5.23. Taxes and Other Fees

Relocation charges shall be listed as a flat rate per machine.

Contractor and, all servicing dealers shall not charge any additional fees, including but not limited to, property taxes, delivery charges, pick-up charges, fuel surcharges, etc.

5.24. Requests for Quotes

Although not required for the State Term Contract resulting from this RFP, CUSTOMERS MAY COMPETITIVELY SET THE PRICE FOR ANY PURCHASE BY INITIATING A REQUEST FOR QUOTES (“RFQ”) among the awardees within a Category. An RFQ is an oral or written request for written pricing or service information from a Contractor, for products available under the Contract from the Contractor. When the RFQ process is used, Customers should create and maintain written records of oral and written requests, and written quotes received. Where the RFQ process is used, quotes should be in writing but otherwise informal, and need not be received or posted publicly or at a particular time or place.

The RFQ process is not mandatory under this Contract but may be used solely at the Customer’s discretion. Customers are encouraged to seek, and awarded vendors to provide, greater discounts for volume orders.

5.25. Leased Equipment Risk of Loss/Equipment Insurance

The (Lessee) shall be relieved from property risks including: loss or damage to all Leased Item(s) during the periods of transportation, installation, and the Lease Term except when loss or damage is due to the negligent acts of the Lessee.

It is the responsibility of the Contractor to insure all leased equipment.

- In cases of loss during the original lease term, the Lessee shall provide the Contractor with a copy of the filed police report, via certified mail, within 5 business days of receiving the police report.
- In cases of damage during the original lease term, the Lessee shall provide the Contractor with pictures of the damage and a certified letter detailing the damage to the equipment dated within 5 business days of the damage occurring or being discovered. The Contractor shall remove the damaged equipment from the Lessee's location within 10 business days of receiving the certified letter.
- In cases of damage due to negligent acts by the Lessee during the original lease term, the Lessee shall provide the Contractor with pictures of the damage a certified letter detailing the damage to the equipment dated within 5 business days of the damage occurring or being discovered, and shall pay the balance due on the lease, less service and supplies, to the Contractor within 30 days of receiving an accurate invoice for the balance. The Contractor shall remove the damaged equipment from the Lessee's location within 10 business days of receiving the certified letter.

5.26. Price Discount Levels

At no time during the contract period may the discount be reduced. The discount percentages shall not be decreased (e.g. 65% -> 60%) during the term of this contract; however, discounts from SRP may be increased (e.g. 60% to 65%) during the term of the contract by the Awarded Vendors. The Contract Administrator must be notified of any such increase in discount and updated price sheets submitted for posting. Vendors are encouraged to offer additional discounts for promotional offers and/or large/fleet orders. Promotional offers must be submitted to the contract administrator for approval prior to being offered to customers. Approved promotional offers shall be posted on the STC web site.

After a twelve (12) month period, justifiable requests for a price decreases may be requested by DMS. Minimum price decreases shall be based upon the Producer Price Index (PPI) (for that specific industry) as published by the U.S. Bureau of Labor Statistics

The last published non-preliminary Producer Price Index for the month prior to award/anniversary date of the contract will be the baseline for the beginning (old) PPI Index. The most recent published Producer Price Index prior to the contract year to be priced will establish the reference data for the new PPI Index.

The last published non-preliminary Producer Price Index for the month prior to award/anniversary date of the contract will be the reference date for the beginning (old) PPI Index. The most recent published Producer Price Index prior to the contract year to be priced will establish the reference data for the New PPI Index.

As an example: the price de-escalation formula would be tied to the change in the commodity for Office Machinery Manufacturing, PPI Series ID PCU333313333313. The formula is calculated

by dividing the New PPI Index by the Old PPI Index to identify the Price De-escalation Rate. The Old Discount is divided by the Price Escalation Rate to determine the New Discount. This formula may be applied after Year 1 of the contract and on each subsequent anniversary of the contract effective date.

Details on how this PPI has historically performed can be found at the Bureau of Labor Statistics web site and following the below steps:

- Go to BLS website: <http://www.bls.gov/ppi/>
- Click on the PPI Databases link
- Select Industry Data (One Screen)
- Box 1: Type “333313” in the “Select an Industry” box for the Office Machinery Mfg. category and hit the adjacent “Find” button.
- Box 2: Select “333313333313” for Office Machinery Mfg in the “Select One or More Products” box and hit the adjacent “Find” button
- Box 3: Click the “Add to Your Selection” button and then the “Get Data” button.
- A table similar to the one shown below will be created.

Series Id: PCU333313333313													
Industry: Office machinery manufacturing													
Product: Office machinery manufacturing													
Base Date: 198506													
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2000	120.5	120.5	120.5	120.6	120.6	120.4	120.7	120.7	120.7	120.7	120.7	120.1	120.6
2001	121.9	122.3	122.3	122.3	122.3	122.3	122.3	122.3	122.3	122.4	122.4	122.4	122.3
2002	122.5	122.5	122.5	122.5	123.3	123.3	123.3	123.3	123.3	123.2	123.2	123.1	123.0
2003	123.1	123.1	123.1	123.7	123.7	123.7	123.7	123.7	123.7	123.7	123.7	123.7	123.6
2004	123.7	123.6	123.8	125.5	125.6	125.6	125.6	125.6	125.6	125.6	125.4	125.4	125.1
2005	129.3	129.7	129.7	129.7	129.7	129.7	129.7	129.7	129.5	129.2	129.4	129.4	129.5
2006	129.4	129.4	127.8	127.7	127.7	127.7	127.8	127.8	127.8	127.7	125.2	125.1	127.6
2007	125.2	125.5	125.5	125.6	125.7	125.9	126.0	126.0	126.0	126.1	126.4	126.4	125.9
2008	126.8	126.9	127.2	127.6	128.5	128.5	129.1	129.6	129.6	130.1	130.1	130.1	128.7
2009	130.4	130.4	130.5	129.8	129.8	130.6	131.0	131.2	131.2	131.4	131.7 (P)	131.5 (P)	130.9 (P)
2010	132.2 (P)	132.0 (P)											

P: Preliminary. All indexes are subject to revision four months after original publication.

Calculation Example:

In this example, Feb 2006 is the first year anniversary of the contract. Therefore,

Old PPI: Jan 2006 PPI for Computer Printers = 129.4

New PPI: Jan 2007 PPI for Computer Printers = 125.5

Price De-escalation Formula:

New PPI / Old PPI = Price De-escalation Rate (rounded to four decimal points)

“Old Price Discount %” ÷ “Price De-escalation Rate” = New Price Discount % (rounded to two decimal points)

Calculation:

125.5 ÷ 129.4 = .9699 which equates to a Price De-escalation Rate of 96.99%

50% ÷ 96.99% = 51% (New Price Discount Percent)

Any decreases negotiated during the term of the contract shall become effective no later than thirty (30) days after approval of the request.

5.27. Benchmark Report / Competitive Price Assurance

Upon request, to ensure the State continues to receive competitive market pricing, Contractor(s) shall report to the Department the following benchmark data:

- The benchmark data will compare the State's rates against rates contractually provided to other states and enterprises by the contractor, with attention given to a similar mix of products and services associated with other such contracts.
- The benchmark will emphasize those rates negotiated within the most recent twelve (12) months.
- The benchmark will be made for those services that represent the State's most significant purchase volumes.
- The benchmark will compare the State's rates against the best rates found in the industry (i.e., the top 10%) within the United States.
- Should it be found that the State's pricing is higher than the market benchmark, the Contractor shall unilaterally reduce the State's pricing, charges and/or discounts, as appropriate, to make the State's rates comparable to the benchmarked best rates. Any adjustments shall be made available to the Customers within thirty (30) days of notification of findings.

5.28. Additional Hardware and Services

Contractors may offer and the State may purchase equipment, systems or services as detailed on the Pricing Spreadsheets. When additional equipment, systems or services are proposed, a State Term Contract Product Change Form must be submitted to the Department for approval.

THE STATE OF FLORIDA CONTRACT ADMINISTRATOR MUST APPROVE ANY REPLACEMENT OR ADDITION OF EQUIPMENT, ACCESSORIES, SOFTWARE, OR SERVICES PRIOR TO ADDITION TO THE CONTRACT.

Percentage discounts for equipment, accessories and software must be consistent for each machine proposed. For example, if a 50% discount (off SRP) is proposed within a category, then the same percentage should apply to all types and models of equipment (including replacement models and services) available within that category (or minimally within that sub-category).

The ability to add equipment and services at a pre-determined (discounted) price is for the convenience and benefit of the Customer. The intent of this option is to promote "one-stop shopping" for the customer and to facilitate normal growth within the industry.

The Department reserves the right to prohibit the sale of any and all additional products and services outside the scope of this RFP. Abuse of this additional hardware, software, and services option to complete transactions for unauthorized commodities or services may be prosecuted under s. 858.22 F.S. or other applicable laws.

5.29. Installation and Environmental Requirements

Prior to order acceptance, Successful Vendor must advise Customer of any and all specialized installation and environmental Customer site requirements for the delivery and installation of contract equipment. This information should include, but is not limited to the following:

- Air conditioning;
- Electrical requirements;
- Special grounding;
- Cabling requirements;
- Space requirements;
- Humidity and temperature limits, and;
- Any other considerations critical to the installation.

5.30. Insurance requirements

Within ten (10) calendar days after date of award on certification of contract document, contractor shall provide the Department with a certificate of insurance. During the contract term, the contractor at its sole expense shall provide commercial insurance of such a type and with such terms and limits as may be reasonably associated with the contract, which, as a minimum, shall be: workers' compensation and employer's liability insurance per Florida statutory limits (currently \$100,000 per accident, \$100,000 per person, and \$500,000 policy aggregate) covering all employees engaged in any contract work; commercial general liability coverage on an occurrence basis in the minimum amount of \$500,000 (defense cost shall be in excess of the limit of liability), naming the department as an additional insured; and automobile liability insurance covering all vehicles, owned or otherwise, used in the contract work, with minimum combined limits of \$500,000, including hired and non-owned liability, and \$5,000 medical payment. Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of the contract. The contract shall not limit the types of insurance contractor may desire to obtain or be required to obtain by law. The limits of coverage under each policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract. All insurance policies shall be through insurers authorized to write policies in Florida.

5.31. Return of Product

Any equipment delivered in poor condition, items delivered in excess of the amount authorized by the requisition form, or items not included on the requisition form or purchase order may, at the discretion of the Purchasers, will be returned to the Vendor at the Vendor's expense within 30 days. Credit for returned goods shall be made immediately after Vendor receives returned goods.

If any product is returned to a Vendor for Failure to Perform, the Vendor will, at the State's discretion, refund all amounts paid to the Vendor for such product or replace the product, and the following shall apply:

- Within twenty (20) days of written notification by the Purchaser, the Vendor will make arrangements for the return of the product.
- The Vendor will bear all shipping and insurance costs.
- Vendor will be liable for damages to the product, unless caused by fault or negligence of the Purchaser that occur during the return process.

5.32. Survivability

Product placements made using the authority provided by this Contract will survive the Contract itself. Those Customers purchasing, or leasing the equipment will continue to receive ongoing service from the Successful Vendor at the agreed upon Contract rate through the term of their placement contract agreement. The Contract terms and conditions will survive the authorizing contract through that final term and any subsequent renewals and extensions.

Those Customers purchasing equipment will receive ongoing service from the Successful Vendor at the agreed upon Contract rate until the expiration of the Lease/Service Contract.

5.33. End of Life

State Agencies and other eligible users are required to take active measures to securely sanitize or destroy the hard drive of the device prior to release to contractor.

Management of Equipment at end of life will be the responsibility of the Contractor. The end-of-life management program included in Respondent's Response must include the following:

- A historic commitment to end-of-life management of Equipment after consumer use
- Parts reuse and materials recycling systems
- A packaging return system
- An equipment take-back program
- Hard drive buy-out option

5.34. Electrical Connections, Surge Protectors and Telephone Lines

It is recommended that all purchased and leased machines are connected to an external surge protector to protect their telephone, network and electronic components; this is in addition to any internal surge protector. Customers are not required to obtain surge protectors from the equipment vendor as at the time of solicitation surge protectors are available via STC 250-000-09-1.

5.35. Special Discounts/Promotions

Respondents are requested to quote any special discounts or promotions offered for equipment whose end use is restricted (educational discounts etc.). Bidders should include full details on all required qualifications for the special discounts as well as the duration.

5.36. Quantity Discount

Respondent may enter quantity discounts in the space provided in the price sheet or if space is insufficient, bidder may insert an additional tab listing such prices.

5.37. Trade-Ins

The State reserves the right to offer used equipment in trade as part of the purchase price, in accordance with values in effect at the time the item is traded. Trade-in equipment is represented by the State "as is" and expresses no warranty as to its condition. In the event that no trade-in allowance is offered or the allowance has not been accepted, the State reserves the right to retain possession of the equipment at the option of the agency. Equipment for trade-in shall be picked up by the contractor at the point indicated in the agency's purchase order and shall be removed at contractor's expense.

5.38. Environmental Performance Commitments and Past Record

Vendors must demonstrate strong environmental performance records and operate responsibly socially and economically by providing a description of the following:

- Vendor's environmental performance plan and goals, including an existing pollution prevention plan and environmental justice policy; and
- ISO 14001 certification or other environmental management systems or processes currently adopted and in operation.

All machines are required to operate satisfactorily using Recycled Content Paper.

5.39. State Funds

In accordance with [Section 216.347, F.S.](#), and as provided herein, the service provider or contractor may not expend any state funds for the purpose of lobbying the legislature, the judicial branch, the executive branch, or any state agency.

SECTION 6

TECHNICAL SPECIFICATIONS

6.1. Definitions

The definitions found in [Rule 60A-1.001, F.A.C.](#), and other sections of this solicitation shall apply to any contract resulting from this solicitation.

- (a). "Copier": A walk-up unit whose sole function is to produce reproductions of documents placed on its glass plates; is not capable of performing faxing, print job or scanning to file functions.
- (b). "Copier-based MFP" means a machine whose base unit is a copier which has been enhanced to perform faxing, print job, scan to file functions, and can be networked.
- (c). "Printer" means a machine which is not capable of performing copying, faxing, or scanning functions; only produces printouts.
- (d). "Printer-based MFP" means a machine whose base unit is a printer which has been enhanced to perform scanning, faxing and copying functions.

6.2. Products

The State of Florida is providing vendors with the opportunity to propose all available business class products which fall into the Categories listed below.

- Category 1: Copier-based MFPs (Monochrome, Hybrid; 8 ½ x 11 - 11x17)
 - Segment 2: 21-30 cpm
 - Segment 3: 31-40 cpm
 - Segment 4: 41-69 cpm
 - Segment 4.1: 41-50 cpm
 - Segment 4.2: 51-60 cpm
 - Segment 4.3: 61-69 cpm
 - Segment 5: 70-90 cpm
 - Segment 5.1: 70-80 cpm
 - Segment 5.2: 81-90 cpm
 - Segment 6: 91 cpm and higher
 - Segment 6.1: 91-100 cpm
 - Segment 6.2: 101-110 cpm
 - Segment 6.3: 111+ cpm
- Category 2: Printer-based MFPs (Monochrome, Hybrid; 8 ½ x 11 - 11x17 *desired*) with duty cycle (ppm) ranges of :
 - Small Workgroup: 20,000 – 49,999
 - Medium Workgroup: 50,000 – 99,999
 - Large Workgroup: 100,000+
 - ~~Departmental~~
- Category 3: Printers (Monochrome, Color, Hybrid; 8 ½ x 11 - 11x17 *desired*) with duty cycle (ppm) ranges of:
 - Small Workgroup: 20,000 – 49,999

- Medium Workgroup: 50,000 – 99,999
- Large Workgroup: 100,000+
- Category 4: Workgroup and Network Sheet Fed Scanners (Monochrome, Color)
 - Desktop Workgroup: 16-30 ppm
 - Departmental: 31-50 ppm
 - Low-volume Production: 51-75 ppm
 - Mid-volume Production: 65-100 ppm
 - High-volume Production: 100 ppm and higher

(Segments above are as listed within the BLI Buying Guide for Document Scanners)

- Category 5: Plain Paper Facsimile Machines
 - Low Volume: .5MB of memory (often upgradeable and 200 sheets or less paper capacity (standard configuration))
 - Mid Volume: Memory ranging from .5MB to 1MB and 201-499 sheet paper capacity (standard configuration)
 - High Volume: Memory of 1MB+ and 500+ sheet paper capacity (standard configuration)

6.3. Acceptable Equipment

Primary bids for the PURCHASE of the following shall be for new equipment only.

- multifunction products (MFPs),
- Printers
- Facsimile machines
- Scanners

Primary bids for the LEASE of the following shall be for new equipment only.

- multifunction products (MFPs),
- printers,
- Workgroup and network sheet fed scanners,

New equipment is defined as newly assembled equipment that is factory produced and has been assembled for the first time which contains new components that have been fully inspected, tested and fully meets product performance and reliability specifications. Equipment must be newly serialized and the state or its eligible customers must be the first user of the product and must have new equipment set of warranties.

It is understood that the state will benefit from any equipment revisions, updates, additions, technical improvements, or necessary modifications in the units offered during the term of this contract at no additional cost.

6.4. Emissions Standards

All Equipment shall meet, at a minimum, the following emissions standards:

- Devices do not emit ozone in excess of 0.02 mg/m³
- Devices do not emit dust in excess of 0.25 mg/m³
- Devices do not emit styrene in excess of 0.11 mg/m³

6.5. Associated Products and Services Submittal

Bidders may offer associated products for each item. Associated products shall be listed as outlined in bid price pages.

Associated products shall be limited to attachments, options, additional features, supplies and software for each unit. The State reserves the right to accept or reject, at any time before or after award, any or all of the associated products at its discretion.

The associated product submittal shall be offered at the same or better discount than offered for the basic item.

The Respondent must submit with its bid the current suggested retail price list. As new price lists are issued introducing new accessories/attachments and price reductions, such price lists shall be submitted to the Contract administrator.

All new items requested to be added to the associated product line during the contract or any extension period must be offered in accordance with the solicitation discounting format. Acceptance of any or all associated products for inclusion in the resulting State Term Contract shall be at the sole discretion of the State.

6.6. Specifications

6.6.1. General Requirements

All parts (hardware and software) which are necessary for the unit to be complete and ready for operation, or which are normally furnished as standard equipment, shall be furnished by the successful bidder. Each unit shall be provided with all manufacturers' start-up supplies required to be fully operational. Supplies shall not include plain paper. Supplies bid as part of the maintenance plan **may** be Original Equipment Manufacturer (OEM) supplies. Authorized users who opt-out of using a vendor's submitted maintenance plan, and at their sole discretion in accordance with their purchasing guidelines, may purchase supplies from vendors other than State Term Contract vendors if in the best interest of the Customer.

6.6.2. Networking

For Respondents offering network multi-functionality, the following applies:

- Respondents shall provide software support staff that shall coordinate with authorized user personnel in charge of the computer network to ensure proper integration of products within the customer's office environment as well as answer questions and concerns of the equipment installed.
- Respondents are to provide a telephone number for service support for a minimum of 90 days after installation. Network installation and after installation network support is not part of this contract. Authorized users should plan network requirements and solicit additional costs for networking prior to selection of the machine.
- Equipment shall comply with all Customer network security requirements and shall provide network security kits as an available option or standard component.
- Equipment must comply with the security requirements specified in [Rule 60DD-2, F.A.C.](#) promulgated 2004, currently in transition to 71A-1 anticipated promulgation 2010.

6.6.3. Accessories

Respondents are encouraged to offer all available accessories for each piece of equipment offered on the bid response. All accessories shall be offered at the same discount level and shall carry the same warranty as the base equipment.

6.6.4. Security Specifications

Overwrite/Encryption: All proposed equipment containing a hard drive must have as available options, HDD Overwrite and/or HDD Encryption capabilities. Data overwrite standards must US Department of Defense (DoD) standards for data overwrite.

In addition, equipment must comply with the security requirements specified in [Rule 60DD-2, F.A.C.](#) promulgated 2004, currently in transition to 71A-1 anticipated promulgation 2010.

6.6.5. Value Added Products and Services

Added Value products and services offered by Respondents deemed to be in the best interest of the State by the Department shall become a part of any Contract resulting from this solicitation.

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SECTION 7
ATTACHMENTS

REQUIRED FORMS

ATTACHMENT 1	Certification Table
ATTACHMENT 2	Pricing Spreadsheets
2.1	Copier-Based MFP Pricing Spreadsheet
2.2	Copier-Based MFP Maintenance Pricing Spreadsheet
2.3	Printer-Based MFP Pricing Spreadsheet
2.4	Printer-Based MFP Maintenance Pricing Spreadsheet
2.5	Printer Pricing Spreadsheet
2.6	Printer Maintenance Pricing Spreadsheet
2.7	Sheet Fed Scanner Pricing Spreadsheet
2.8	Facsimile Specifications And Pricing Spreadsheet
2.9	CoTerm Lease Rates
ATTACHMENT 3	Response Authorization Form
ATTACHMENT 4	Service Level Agreements
ATTACHMENT 5	Savings / Price Reduction Form
ATTACHMENT 6	Vendor Responsibility Questionnaire
ATTACHMENT 7	References
ATTACHMENT 8	Contact Information
ATTACHMENT 9	Ordering Instructions
ATTACHMENT 10	Authorized Dealers
ATTACHMENT 11	Emergency Situations Contact
ATTACHMENT 12	Certification of Drug-Free Workplace Program
ATTACHMENT 13	Punch-out Capability Questionnaire
ATTACHMENT 14	Questions for Vendors

Note: Some of the Attachments require signatures. Please submit these as PDF files after being signed.

REFERENCE DOCUMENTS & SAMPLE FORMS

- **INSTRUCTIONS TO VENDORS**
- **VENDOR CHECKLIST**
- **STATE OF FLORIDA VENDOR CODES**

- **MYFLORIDAMARKETPLACE (MFMP) ELECTRONIC INVOICING REQUIREMENTS**
- **STATE TERM CONTRACT QUARTERLY REPORT FORM**
- **SAMPLE ARAVO TEMPLATE**

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Make: Canon		0.0462		0.0319		0.0268	
Item Number	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
Base Configuration							
9506B001AA	imageRUNNER 1435i <2>	\$ 1,560	64%	\$ 556	\$ 25.69	\$ 17.74	\$ 14.90
9507B001AA	imageRUNNER 1435iF <1>	\$ 1,870	64%	\$ 666	\$ 30.77	\$ 21.25	\$ 17.85
0188C001AA	imageRUNNER 1435P <3>	\$ 1,300	64%	\$ 468	\$ 21.62	\$ 14.93	\$ 12.54
Document Handling Options:							
	N/A						
Paper Supply Options:							
9508B001AA	Cassette Module-AC1	\$ 357	52%	\$ 171	\$ 7.92	\$ 5.47	\$ 4.59
9509B001AA	FL Cassette-AW1	\$ 84	52%	\$ 40	\$ 1.86	\$ 1.29	\$ 1.08
Output Options:							
	N/A						
Finisher Options:							
	N/A						
Print Controller Options:							
9510B003AA	PCL Printer Kit-BA1	\$ 380	48%	\$ 198	\$ 9.13	\$ 6.30	\$ 5.30
9511B003AA	PS Printer Kit-BA1	\$ 630	48%	\$ 328	\$ 15.14	\$ 10.45	\$ 8.78
9585B003AA	USB Direct Print Kit (for PDF)-K1	\$ 150	48%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
3999B004AA	Barcode Printing Kit-D1e	\$ 840	48%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
Fax / Scan Options:							
	N/A						
Security Options:							
	N/A						
Misc. Options:							
1095B001AA	ADF Access Handle-A1	\$ 146	33%	\$ 97	\$ 4.50	\$ 3.10	\$ 2.61
7518A004AA	Braille Label Kit-F1	\$ 35	30%	\$ 25	\$ 1.13	\$ 0.78	\$ 0.66
0989C001AA	Cabinet Type-K	\$ 125	30%	\$ 88	\$ 4.04	\$ 2.79	\$ 2.35
4781B001AA	Canon Card Set-A1 (1-30)	\$ 158	32%	\$ 107	\$ 4.94	\$ 3.41	\$ 2.87
4781B002AA	Canon Card Set-A2 (31-100)	\$ 347	32%	\$ 235	\$ 10.86	\$ 7.50	\$ 6.30
4781B003AA	Canon Card Set-A3 (101-200)	\$ 462	32%	\$ 314	\$ 14.51	\$ 10.02	\$ 8.42
4781B004AA	Canon Card Set-A4 (201-300)	\$ 462	33%	\$ 310	\$ 14.30	\$ 9.87	\$ 8.30
2212V478	Card Reader Assembly for Universal Keyboard Stand	\$ 60	33%	\$ 40	\$ 1.85	\$ 1.28	\$ 1.07
9659B001AA	Card Reader Attachment-E1	\$ 63	33%	\$ 42	\$ 1.95	\$ 1.35	\$ 1.13
1727V838	Convenience Stapler-B1	\$ 300	45%	\$ 165	\$ 7.62	\$ 5.26	\$ 4.42
4784B001AA	Copy Card Reader-F1	\$ 315	33%	\$ 211	\$ 9.75	\$ 6.73	\$ 5.66
5145B001AA	Copy Control Interface Kit-C1	\$ 53	33%	\$ 36	\$ 1.64	\$ 1.13	\$ 0.95
9594B002AA	Send PDF Security Feature Set-E1	\$ 940	48%	\$ 489	\$ 22.59	\$ 15.60	\$ 13.11
8034B005AA	Silex Wireless Bridge SX-4600WAN2	\$ 260	45%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
2212V477	Universal Keyboard Stand-A1	\$ 250	33%	\$ 168	\$ 7.76	\$ 5.36	\$ 4.50
1266V426	USB Keyboard (Cherry)	\$ 110	30%	\$ 77	\$ 3.56	\$ 2.46	\$ 2.06
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	\$ 221	36%	\$ 141	\$ 6.51	\$ 4.50	\$ 3.78

<1> Ships standard with Duplex Automatic Document Feeder (DADF), UFR II LT, PCL, Genuine Adobe PS3 printing, single-line fax, Color Send, one 500-sheet cassette, 100-sheet Stack Bypass, 512MB RAM, 1000Base-T/100Base-TX/10Base-T and USB 2.0 connectivity.

<2> Ships standard with Duplex Automatic Document Feeder (DADF), UFR II LT printing, Color Send, one 500-sheet cassette and one 100-sheet Stack Bypass, 512MB RAM, 1000Base-T/100Base-TX/10Base-T and USB 2.0 connectivity.

<3> Ships standard with UFR II LT, PCL, Genuine Adobe PS3 printing, one 500-sheet cassette, 100-sheet Stack Bypass, 512MB RAM, 1000Base-T/100Base-TX/10Base-T and USB 2.0 connectivity.

Make: **Canon** 0.0462 0.0319 0.0268

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
Base Configuration								
0605C003BB	IR ADV C5535i	imageRUNNER ADVANCE C5535i <1>	\$ 15,000	73%	\$ 4,024	\$ 185.91	\$ 128.37	\$ 107.84
<1>The IR Advance C5535i ships standard with 2 x 550-sheet Paper Cassettes, UFR/II/PL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T,USB 2.0/3.0 High Speed Connectivity, Wifi Connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
0604C003BB	IR ADV C5540i	imageRUNNER ADVANCE C5540i <2>	\$ 17,000	74%	\$ 4,406	\$ 203.56	\$ 140.55	\$ 118.08
<2> The IR Advance C5540i ships standard with 2 x 550-sheet Paper Cassettes, UFR/II/PL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T,USB 2.0/3.0 High Speed Connectivity, Wifi Connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
1404C001AA	IR-ADV 4535i	imageRUNNER ADVANCE 4535i <3>, <4>	\$ 10,000	66%	\$ 3,400	\$ 157.08	\$ 108.46	\$ 91.12
<3> Ships standard with 2 x 550-sheet Paper Cassettes, UFR/II/PL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T,USB 2.0/3.0 High Speed Connectivity, Wifi Connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Unit.								
<4> Choose one out of following three options, the Single Pass DADF-A1 or the DADF-AV1or the Platen Cover Type W.								
Document Handling Options:								
1430C003AA	IR ADV 4535i	Single Pass DADF-A1	\$ 2,000	54%	\$ 920	\$ 42.50	\$ 29.35	\$ 24.66
1428C003AA	IR ADV 4535i	DADF-AV1	\$ 800	54%	\$ 372	\$ 17.19	\$ 11.87	\$ 9.97
Paper Supply Options:								
0606C001AA	IR ADV 4535i	Platen Cover Type W	\$ 105	35%	\$ 68	\$ 3.14	\$ 2.17	\$ 1.82
1420C002AA	IR ADV 4535i	High Capacity Cassette Feeding Unit-B1	\$ 1,900	53%	\$ 893	\$ 41.26	\$ 28.49	\$ 23.93
1419C002AA	IR ADV 4535i	Cassette Feeding Unit-AN1	\$ 1,523	53%	\$ 709	\$ 32.76	\$ 22.62	\$ 19.00
2299C001AA	IR ADV 4535i	Cabinet Type-Q	\$ 243	28%	\$ 174	\$ 8.04	\$ 5.55	\$ 4.66
0607C002AA	IR ADV 4535i	Paper Deck Unit-F1	\$ 2,205	54%	\$ 1,019	\$ 47.08	\$ 32.51	\$ 27.31
1421C001AA	IR ADV 4535i	FL Cassette-BC1 (replacement for cassette 1)	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
1421C002AA	IR ADV 4535i	FL Cassette-BD1 (replacement for cassette 2, 3, 4)	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0610C002AA	IR ADV C5535i, IR ADV C5540i	High Capacity Cassette Feeding Unit-A1	\$ 1,900	53%	\$ 885	\$ 40.89	\$ 28.23	\$ 23.72
0609C002AA	IR ADV C5535i, IR ADV C5540i	Cassette Feeding Unit-AM1	\$ 1,523	54%	\$ 703	\$ 32.48	\$ 22.43	\$ 18.84
1770C001AA	IR ADV C5535i, IR ADV C5540i	Cabinet Type-N	\$ 300	32%	\$ 204	\$ 9.42	\$ 6.51	\$ 5.47
0611C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-AZ1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0612C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-BA1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0607C002AA	IR ADV C5535i, IR ADV C5540i	Paper Deck Unit-F1	\$ 2,205	54%	\$ 1,019	\$ 47.08	\$ 32.51	\$ 27.31
Output Options:								
3665B001AB	IR ADV 4535i	Envelope Feeder Attachment-D1	\$ 210	54%	\$ 97	\$ 4.48	\$ 3.09	\$ 2.60
1422C001AA	IR ADV 4535i	Inner 2Way Tray-L1	\$ 105	45%	\$ 58	\$ 2.68	\$ 1.85	\$ 1.55
0165C001AA	IR ADV 4535i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
8815A003AA	IR ADV C5535i, IR ADV C5540i	Copy Tray-J2	\$ 47	47%	\$ 25	\$ 1.16	\$ 0.80	\$ 0.67
9611B001AA	IR ADV C5535i, IR ADV C5540i	Inner 2-way Tray-J1	\$ 105	51%	\$ 51	\$ 2.36	\$ 1.63	\$ 1.37
Finisher Options:								
1423C002AA	IR ADV 4535i	Inner Finisher-J1	\$ 1,260	53%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
1424C002AA	IR ADV 4535i	Inner 2/3 Hole Puncher-C1	\$ 704	53%	\$ 328	\$ 15.15	\$ 10.46	\$ 8.79
0613C002AA	IR ADV 4535i	Staple Finisher-Y1	\$ 2,555	53%	\$ 1,190	\$ 54.98	\$ 37.96	\$ 31.89
0614C002AA	IR ADV 4535i	Booklet Finisher-Y1	\$ 3,920	53%	\$ 1,825	\$ 84.32	\$ 58.22	\$ 48.91
1426C001AA	IR ADV 4535i	Buffer Pass Unit-N1	\$ 280	53%	\$ 132	\$ 6.10	\$ 4.21	\$ 3.54
0126C001AA	IR ADV 4535i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0614C002AA	IR ADV C5535i, IR ADV C5540i	Booklet Finisher-Y1	\$ 3,920	53%	\$ 1,825	\$ 84.32	\$ 58.22	\$ 48.91
0126C001AA	IR ADV C5535i, IR ADV C5540i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0618C002AA	IR ADV C5535i, IR ADV C5540i	Inner 2/3 Hole Puncher-B1	\$ 710	53%	\$ 331	\$ 15.29	\$ 10.56	\$ 8.87
0615C002AA	IR ADV C5535i, IR ADV C5540i	Inner Finisher-H1	\$ 1,260	54%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0613C002AA	IR ADV C5535i, IR ADV C5540i	Staple Finisher-Y1	\$ 2,555	53%	\$ 1,190	\$ 54.98	\$ 37.96	\$ 31.89
0619C002AA	IR ADV C5535i, IR ADV C5540i	Buffer Pass Unit-L1	\$ 280	54%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
8930B001AA	IR ADV C5535i, IR ADV C5540i	TAB ATTACHMENT-F1	\$ 80	51%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
Print Controller Options:								
4821B003AA	IR ADV 4535i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
3999B004AA	IR ADV 4535i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
1337B011AA	IR ADV 4535i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
3999B004AA	IR ADV C5535i, IR ADV C5540i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
0631C001AA	IR ADV C5535i, IR ADV C5540i	ColorPASS-GX500	\$ 20,000	47%	\$ 10,670	\$ 492.95	\$ 340.37	\$ 285.96
1337B011AA	IR ADV C5535i, IR ADV C5540i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
7752A030AA	IR ADV C5535i, IR ADV C5540i	Graphic Arts Package Premium Web Activate	\$ 6,200	47%	\$ 3,308	\$ 152.83	\$ 105.53	\$ 88.65
7752A029AA	IR ADV C5535i, IR ADV C5540i	Productivity Package Web Activate	\$ 8,000	47%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0123B006AA	IR ADV C5535i, IR ADV C5540i	Hot Folders License	\$ 980	47%	\$ 523	\$ 24.16	\$ 16.68	\$ 14.02
0632C001AA	IR ADV C5535i, IR ADV C5540i	ImagePASS-P1	\$ 4,950	47%	\$ 2,641	\$ 122.01	\$ 84.25	\$ 70.78
1099V652	IR ADV C5535i, IR ADV C5540i	Integrated Interface & Stand-A1	\$ 3,150	47%	\$ 1,681	\$ 77.66	\$ 53.62	\$ 45.05
4821B003AA	IR ADV C5535i, IR ADV C5540i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
2351B006AA	IR ADV C5535i, IR ADV C5540i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	IR ADV C5535i, IR ADV C5540i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	IR ADV C5535i, IR ADV C5540i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
Fax / Scan Options:								
0166C007AA	IR ADV 4535i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
0167C007AA	IR ADV 4535i	Super G3 2nd Line Fax Board-AS2	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0168C004AA	IR ADV 4535i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	IR ADV 4535i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
3679B005AA	IR ADV 4535i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
4164BP81AD	IR ADV 4535i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	IR ADV 4535i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	IR ADV 4535i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
4164BP85AA	IR ADV 4535i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	IR ADV C5535i, IR ADV C5540i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	IR ADV C5535i, IR ADV C5540i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
0610C002AA	IR ADV C5535i, IR ADV C5540i	High Capacity Cassette Feeding Unit-A1	\$ 1,900	53%	\$ 885	\$ 40.89	\$ 28.23	\$ 23.72
0609C002AA	IR ADV C5535i, IR ADV C5540i	Cassette Feeding Unit-AM1	\$ 1,523	54%	\$ 703	\$ 32.48	\$ 22.43	\$ 18.84
1770C001AA	IR ADV C5535i, IR ADV C5540i	Cabinet Type-N	\$ 300	32%	\$ 204	\$ 9.42	\$ 6.51	\$ 5.47
0611C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-AZ1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0612C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-BA1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42

Make: **Canon**

0.0462 0.0319 0.0268

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
0168C004AA	IR ADV C5535i, IR ADV C5540i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
8581B002AA	IR ADV C5535i, IR ADV C5540i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
3406B006AA	IR ADV C5535i, IR ADV C5540i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	IR ADV C5535i, IR ADV C5540i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0170C004AA	IR ADV C5535i, IR ADV C5540i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
Security Options:								
0180C001AA	IR ADV 4535i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0179C001AA	IR ADV 4535i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164B444AB	IR ADV 4535i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
0177C001BA	IR ADV 4535i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
0178C001AA	IR ADV 4535i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
1082B010AA	IR ADV 4535i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0625C001AA	IR ADV 4535i	IC Card Reader Box-C1	\$ 160	51%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
3840B007AA	IR ADV 4535i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
3840B007AA	IR ADV C5535i, IR ADV C5540i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0180C001AA	IR ADV C5535i, IR ADV C5540i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
4164B444AB	IR ADV C5535i, IR ADV C5540i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
5007B004AA	IR ADV C5535i, IR ADV C5540i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0134B003AA	IR ADV C5535i, IR ADV C5540i	Removable Hard Disk Drive Kit-B1	\$ 1,950	42%	\$ 1,135	\$ 52.44	\$ 36.21	\$ 30.42
0179C001AA	IR ADV C5535i, IR ADV C5540i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
1082B010AA	IR ADV C5535i, IR ADV C5540i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
Misc. Options:								
1266V426	IR ADV 4535i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
4784B001AA	IR ADV 4535i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3684B005AA	IR ADV 4535i	Copy Card Reader Attachment-B5	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4781B001AA	IR ADV 4535i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	IR ADV 4535i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	IR ADV 4535i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	IR ADV 4535i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IR ADV 4535i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IR ADV 4535i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
7518A004AA	IR ADV 4535i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
1095B001AA	IR ADV 4535i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
3726B001AA	IR ADV 4535i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
1348V957	IR ADV 4535i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
2212V477	IR ADV 4535i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
2212V478	IR ADV 4535i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4848B065AD	IR ADV 4535i	MEAP Web Connection Kit V2.3.3 for Gen3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
8581B002AA	IR ADV 4535i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
3406B006AA	IR ADV 4535i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	IR ADV 4535i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0171C001AA	IR ADV 4535i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	IR ADV 4535i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
1303C001AA	IR ADV 4535i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1435C001AA	IR ADV 4535i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
4140B764AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B765AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4140B766AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4165B136AC	IR ADV 4535i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (1 to 4 licenses)	\$ 1,000	36%	\$ 640	\$ 29.57	\$ 20.42	\$ 17.15
4165B137AC	IR ADV 4535i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (5 to 19 licenses)	\$ 800	36%	\$ 512	\$ 23.65	\$ 16.33	\$ 13.72
4165B138AC	IR ADV 4535i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (20 or more licenses)	\$ 750	36%	\$ 480	\$ 22.18	\$ 15.31	\$ 12.86
4165B036AB	IR ADV 4535i	MEAP Connector for SharePoint Server v1.1 (1 Device)	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4143B039AB	IR ADV 4535i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4143B046AB	IR ADV 4535i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
4143B047AB	IR ADV 4535i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B048AB	IR ADV 4535i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4144B177AA	IR ADV 4535i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
4164B800AA	IR ADV 4535i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
4140B775AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B776AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B777AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B778AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IR ADV 4535i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4143B410AA	IR ADV 4535i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4144B182AA	IR ADV 4535i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IR ADV 4535i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
3575B504AA	IR ADV 4535i	MiCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
4164B759AA	IR ADV 4535i	AA-PRINT MFP V1.5 G3	\$ 800	45%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
0178C001AA	IR ADV C5535i, IR ADV C5540i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	IR ADV C5535i, IR ADV C5540i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
4164B759AA	IR ADV C5535i, IR ADV C5540i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	IR ADV C5535i, IR ADV C5540i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	IR ADV C5535i, IR ADV C5540i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IR ADV C5535i, IR ADV C5540i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	IR ADV C5535i, IR ADV C5540i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	IR ADV C5535i, IR ADV C5540i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	IR ADV C5535i, IR ADV C5540i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	IR ADV C5535i, IR ADV C5540i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
1303C001AA	IR ADV C5535i, IR ADV C5540i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	IR ADV C5535i, IR ADV C5540i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29

Make: Canon		0.0462 0.0319 0.0268						
Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
3694B005AA	IR ADV C5535i, IR ADV C5540i	Copy Card Reader Attachment-B5	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4794B001AA	IR ADV C5535i, IR ADV C5540i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IR ADV C5535i, IR ADV C5540i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IR ADV C5535i, IR ADV C5540i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
0625C001AA	IR ADV C5535i, IR ADV C5540i	IC Card Reader Box-C1	\$ 160	51%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
4140B777AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B778AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	IR ADV C5535i, IR ADV C5540i	ImageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	IR ADV C5535i, IR ADV C5540i	ImageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	IR ADV C5535i, IR ADV C5540i	ImageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	IR ADV C5535i, IR ADV C5540i	ImageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IR ADV C5535i, IR ADV C5540i	ImageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	IR ADV C5535i, IR ADV C5540i	ImageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
4165B036AB	IR ADV C5535i, IR ADV C5540i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
0610C002AA	IR ADV C5535i, IR ADV C5540i	High Capacity Cassette Feeding Unit-A1	\$ 1,900	53%	\$ 885	\$ 40.89	\$ 28.23	\$ 23.72
0609C002AA	IR ADV C5535i, IR ADV C5540i	Cassette Feeding Unit-AM1	\$ 1,523	54%	\$ 703	\$ 32.48	\$ 22.43	\$ 18.84
1770C001AA	IR ADV C5535i, IR ADV C5540i	Cabinet Type-N	\$ 300	32%	\$ 204	\$ 9.42	\$ 6.51	\$ 5.47
0611C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-AZ1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0612C001AA	IR ADV C5535i, IR ADV C5540i	FL Cassette-BA1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0607C002AA	IR ADV C5535i, IR ADV C5540i	Paper Deck Unit-F1	\$ 2,205	54%	\$ 1,019	\$ 47.08	\$ 32.51	\$ 27.31
Output Options:								
3665B001AB	IR ADV 4535i	Envelope Feeder Attachment-D1	\$ 210	54%	\$ 97	\$ 4.48	\$ 3.09	\$ 2.60
1422C001AA	IR ADV 4535i	Inner 2Way Tray-L1	\$ 105	45%	\$ 58	\$ 2.68	\$ 1.85	\$ 1.55
0165C001AA	IR ADV 4535i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
8815A003AA	IR ADV C5535i, IR ADV C5540i	Copy Tray-J2	\$ 47	47%	\$ 25	\$ 1.16	\$ 0.80	\$ 0.67
9611B001AA	IR ADV C5535i, IR ADV C5540i	Inner 2-way Tray-J1	\$ 105	51%	\$ 51	\$ 2.36	\$ 1.63	\$ 1.37
Finisher Options:								
1423C002AA	IR ADV 4535i	Inner Finisher-J1	\$ 1,260	53%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
1424C002AA	IR ADV 4535i	Inner 2/3 Hole Puncher-C1	\$ 704	53%	\$ 328	\$ 15.15	\$ 10.46	\$ 8.79
0613C002AA	IR ADV 4535i	Staple Finisher-Y1	\$ 2,555	53%	\$ 1,190	\$ 54.98	\$ 37.96	\$ 31.89
0614C002AA	IR ADV 4535i	Booklet Finisher-Y1	\$ 3,920	53%	\$ 1,825	\$ 84.32	\$ 58.22	\$ 48.91

Make: Canon

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
Base Configuration								
0602C003BB	IR ADV C5560i	imageRUNNER ADVANCE C5560i <1>	\$ 23,000	69%	\$ 7,106	\$ 328.30	\$ 226.68	\$ 190.44
<1>The IR Advance C5560i ships standard with 2 x 550-sheet Paper Cassettes, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 High Speed Connectivity, Wifi Connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
0295C002AA	IR ADV 6555i	imageRUNNER ADVANCE 6555i <2>, <3>	\$ 18,000	64%	\$ 6,530	\$ 301.69	\$ 208.31	\$ 175.00
<2> Ships standard with 2 x 1,500-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Tab Feeding Attachment Kit, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
<3> Requires Copy Tray-R1, Staple Finisher-V1 or Booklet Finisher-V1.								
Document Handling Options:								
0104C001AA	IR ADV 6555i	Document Insertion Unit-P1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
0105C002AA	IR ADV 6555i	Document Insertion / Folding Unit-J1	\$ 8,400	49%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
Paper Supply Options:								
0162C002AA	IR ADV 6555i	Paper Deck Unit-E1	\$ 2,520	45%	\$ 1,393	\$ 64.36	\$ 44.44	\$ 37.33
0163C002AA	IR ADV 6555i	POD Deck Lite-C1	\$ 4,100	45%	\$ 2,267	\$ 104.74	\$ 72.32	\$ 60.76
0610C002AA	IR ADV C5560i	High Capacity Cassette Feeding Unit-A1	\$ 1,900	53%	\$ 885	\$ 40.89	\$ 28.23	\$ 23.72
0609C002AA	IR ADV C5560i	Cassette Feeding Unit-AM1	\$ 1,523	54%	\$ 703	\$ 32.48	\$ 22.43	\$ 18.84
1770C001AA	IR ADV C5560i	Cabinet Type-N	\$ 300	32%	\$ 204	\$ 9.42	\$ 6.51	\$ 5.47
0611C001AA	IR ADV C5560i	FL Cassette-AZ1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0612C001AA	IR ADV C5560i	FL Cassette-BA1	\$ 116	54%	\$ 53	\$ 2.45	\$ 1.69	\$ 1.42
0607C002AA	IR ADV C5560i	Paper Deck Unit-F1	\$ 2,205	54%	\$ 1,019	\$ 47.08	\$ 32.51	\$ 27.31
Output Options:								
0164C002AA	IR ADV 6555i	Copy Tray-R2	\$ 210	45%	\$ 116	\$ 5.36	\$ 3.70	\$ 3.11
0165C001AA	IR ADV 6555i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
8815A003AA	IR ADV C5560i	Copy Tray-J2	\$ 47	47%	\$ 25	\$ 1.16	\$ 0.80	\$ 0.67
9611B001AA	IR ADV C5560i	Inner 2-way Tray-J1	\$ 105	51%	\$ 51	\$ 2.36	\$ 1.63	\$ 1.37
Finisher Options:								
0125C001AA	IR ADV 6555i	Booklet Finisher-V1	\$ 5,565	54%	\$ 2,571	\$ 118.78	\$ 82.01	\$ 68.90
0126C001AA	IR ADV 6555i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0124C003AA	IR ADV 6555i	Staple Finisher-V2	\$ 3,150	54%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
6793A004AA	IR ADV 6555i	Tab Feeding Attachment Kit-B1	\$ 168	54%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
0614C002AA	IR ADV C5560i	Booklet Finisher-Y1	\$ 3,920	53%	\$ 1,825	\$ 84.32	\$ 58.22	\$ 48.91
0126C001AA	IR ADV C5560i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0618C002AA	IR ADV C5560i	Inner 2/3 Hole Puncher-B1	\$ 710	53%	\$ 331	\$ 15.29	\$ 10.56	\$ 8.87
0615C002AA	IR ADV C5560i	Inner Finisher-H1	\$ 1,260	54%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0613C002AA	IR ADV C5560i	Staple Finisher-Y1	\$ 2,555	53%	\$ 1,190	\$ 54.98	\$ 37.96	\$ 31.89
0619C002AA	IR ADV C5560i	Buffer Pass Unit-L1	\$ 280	54%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
8930B001AA	IR ADV C5560i	TAB ATTACHMENT-F1	\$ 80	51%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
Print Controller Options:								
0169C001AA	IR ADV 6555i	Upright Control Panel Set-E1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
0097C001AA	IR ADV 6555i	Printer Cover-H1	\$ 200	45%	\$ 111	\$ 5.13	\$ 3.54	\$ 2.97
3999B004AA	IR ADV 6555i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
1337B011AA	IR ADV 6555i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
0184C001AA	IR ADV 6555i	imagePASS-Y1	\$ 9,500	47%	\$ 5,068	\$ 234.14	\$ 161.67	\$ 135.82
1694V354	IR ADV 6555i	Integrated Interface & Stand-B1	\$ 2,200	32%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
4821B003AA	IR ADV 6555i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
2351B006AA	IR ADV 6555i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	IR ADV 6555i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	IR ADV 6555i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
7752A035AA	IR ADV 6555i	Fiery imageViewer	\$ 4,000	47%	\$ 2,134	\$ 98.59	\$ 68.07	\$ 57.19
3999B004AA	IR ADV C5560i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
0631C001AA	IR ADV C5560i	ColorPASS-GX500	\$ 20,000	47%	\$ 10,670	\$ 492.95	\$ 340.37	\$ 285.96
1337B011AA	IR ADV C5560i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
7752A030AA	IR ADV C5560i	Graphic Arts Package Premium Web Activate	\$ 6,200	47%	\$ 3,308	\$ 152.83	\$ 105.53	\$ 88.65
7752A029AA	IR ADV C5560i	Productivity Package Web Activate	\$ 8,000	47%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0123B006AA	IR ADV C5560i	Hot Folders License	\$ 980	47%	\$ 523	\$ 24.16	\$ 16.68	\$ 14.02
0632C001AA	IR ADV C5560i	imagePASS-P1	\$ 4,950	47%	\$ 2,641	\$ 122.01	\$ 84.25	\$ 70.78
1099V652	IR ADV C5560i	Integrated Interface & Stand-A1	\$ 3,150	47%	\$ 1,681	\$ 77.66	\$ 53.62	\$ 45.05
4821B003AA	IR ADV C5560i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
2351B006AA	IR ADV C5560i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	IR ADV C5560i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	IR ADV C5560i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
Fax / Scan Options:								
3679B005AA	IR ADV 6555i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0166C007AA	IR ADV 6555i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
0167C002AA	IR ADV 6555i	Super G3 2nd Line Fax Board-AS1	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0168C004AA	IR ADV 6555i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	IR ADV 6555i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
8581B002AA	IR ADV 6555i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
3406B006AA	IR ADV 6555i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	IR ADV 6555i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BP85AA	IR ADV 6555i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	IR ADV 6555i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	IR ADV 6555i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	IR ADV 6555i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
4164BP81AD	IR ADV C5560i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	IR ADV C5560i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	IR ADV C5560i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
4164BP85AA	IR ADV C5560i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
3679B005AA	IR ADV C5560i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0166C007AA	IR ADV C5560i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
0167C002AA	IR ADV C5560i	Super G3 2nd Line Fax Board-AS1	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0168C004AA	IR ADV C5560i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
8581B002AA	IR ADV C5560i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
3406B006AA	IR ADV C5560i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	IR ADV C5560i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0170C004AA	IR ADV C5560i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
Security Options:								
3840B007AA	IR ADV 6555i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0180C001AA	IR ADV 6555i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0178C001AA	IR ADV 6555i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	IR ADV 6555i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
5007B004AA	IR ADV 6555i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0134B006AA	IR ADV 6555i	Removable HDD Kit-B4	\$ 4,700	42%	\$ 2,735	\$ 126.36	\$ 87.25	\$ 73.30
0179C001AA	IR ADV 6555i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BV44AB	IR ADV 6555i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
1082B010AA	IR ADV 6555i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
3840B007AA	IR ADV C5560i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0180C001AA	IR ADV C5560i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
4164BV44AB	IR ADV C5560i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
5007B004AA	IR ADV C5560i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0134B003AA	IR ADV C5560i	Removable Hard Disk Drive Kit-B1	\$ 1,950	42%	\$ 1,135	\$ 52.44	\$ 36.21	\$ 30.42
0179C001AA	IR ADV C5560i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
1082B010AA	IR ADV C5560i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
Misc. Options:								
4164BT59AA	IR ADV 6555i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	IR ADV 6555i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	IR ADV 6555i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	IR ADV 6555i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	IR ADV 6555i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	IR ADV 6555i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	IR ADV 6555i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IR ADV 6555i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IR ADV 6555i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	IR ADV 6555i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	IR ADV 6555i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	IR ADV 6555i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	IR ADV 6555i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
1303C001AA	IR ADV 6555i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	IR ADV 6555i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
3730B004AA	IR ADV 6555i	Copy Card Reader Attachment-A4	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4784B001AA	IR ADV 6555i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IR ADV 6555i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IR ADV 6555i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
4140B777AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B778AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	IR ADV 6555i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	IR ADV 6555i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	IR ADV 6555i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	IR ADV 6555i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IR ADV 6555i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	IR ADV 6555i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
4165B036AB	IR ADV 6555i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4848B065AD	IR ADV 6555i	MEAP Web Connection Kit V2.3.3 for G3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
3575B504AA	IR ADV 6555i	miCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
0687C001AA	IR ADV 6555i	NFC Kit-A1 (for Upright Control Panel)	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1435C001AA	IR ADV 6555i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
2212V477	IR ADV 6555i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
1266V426	IR ADV 6555i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
0171C001AA	IR ADV 6555i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	IR ADV 6555i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75

Canon

0.0319

0.0268

[illegible]

Make: **Canon**

0.0462

0.0319

0.0268

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
Base Configuration								
0294C002AA	iR ADV 6565i	imageRUNNER ADVANCE 6565i <1>, <2>	\$ 24,000	68%	\$ 7,639	\$ 352.92	\$ 243.68	\$ 204.73
<1> Ships standard with 2 x 1,500-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Tab Feeding Attachment Kit, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color, Network ScanGear and Drum Units.								
<2> Requires Copy Tray-R1, Staple Finisher-V1 or Booklet Finisher-V1.								
1191C002AA	iRADV C7565i	imageRUNNER ADVANCE C7565i <3>, <4>	\$ 32,000	66%	\$ 10,755	\$ 496.88	\$ 343.08	\$ 288.23
<3> Ships standard with 2 x 1,100-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Buffer Pass Unit, Tab Feeding Attachment Kit, Envelope Feeder Attachment-F1, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF, High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
<4> Requires Copy Tray-R2, Staple Finisher-V2, Booklet Finisher-V2, Staple Finisher X1 or Booklet Finisher X1								
Document Handling Options:								
0104C001AA	iR ADV 6565i	Document Insertion Unit-P1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
0105C002AA	iR ADV 6565i	Document Insertion / Folding Unit-J1	\$ 8,400	49%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
1197C002AA	iRADV C7565i	Document Insertion / Folding Unit-K1	\$ 8,400	49%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0102C002AA	iRADV C7565i	Document Insertion Unit-N1 (for Staple Finisher-X1 or Booklet Finisher-X1)	\$ 5,600	59%	\$ 2,313	\$ 106.86	\$ 73.78	\$ 61.99
1196C001AA	iRADV C7565i	Document Insertion Unit-Q1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
Paper Supply Options:								
0162C002AA	iR ADV 6565i	Paper Deck Unit-E1	\$ 2,520	45%	\$ 1,393	\$ 64.36	\$ 44.44	\$ 37.33
0163C002AA	iR ADV 6565i	POD Deck Lite-C1	\$ 4,100	45%	\$ 2,267	\$ 104.74	\$ 72.32	\$ 60.76
1136C002AA	iRADV C7565i	Multi-drawer Paper Deck-C1	\$ 9,900	45%	\$ 5,474	\$ 252.90	\$ 174.62	\$ 146.70
0162C002AA	iRADV C7565i	Paper Deck Unit-E1	\$ 2,520	45%	\$ 1,393	\$ 64.36	\$ 44.44	\$ 37.33
0163C002AA	iRADV C7565i	POD Deck Lite-C1	\$ 4,100	45%	\$ 2,267	\$ 104.74	\$ 72.32	\$ 60.76
Output Options:								
0164C002AA	iR ADV 6565i	Copy Tray-R2	\$ 210	45%	\$ 116	\$ 5.36	\$ 3.70	\$ 3.11
0165C001AA	iR ADV 6565i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
0164C002AA	iRADV C7565i	Copy Tray-R2	\$ 210	45%	\$ 116	\$ 5.36	\$ 3.70	\$ 3.11
Finisher Options:								
0125C001AA	iR ADV 6565i	Booklet Finisher-V1	\$ 5,565	54%	\$ 2,571	\$ 118.78	\$ 82.01	\$ 68.90
0126C001AA	iR ADV 6565i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0124C003AA	iR ADV 6565i	Staple Finisher-V2	\$ 3,150	54%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
6793A004AA	iR ADV 6565i	Tab Feeding Attachment Kit-B1	\$ 168	54%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
0126C001AA	iRADV C7565i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0125C003AA	iRADV C7565i	Booklet Finisher-V2	\$ 5,565	54%	\$ 2,571	\$ 118.78	\$ 82.01	\$ 68.90
0100C002AA	iRADV C7565i	Booklet Finisher-X1	\$ 9,450	58%	\$ 3,929	\$ 181.52	\$ 125.34	\$ 105.30
1196C001AA	iRADV C7565i	Document Insertion Unit-Q1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
3111B001AA	iRADV C7565i	Double Feed Detection Kit -A1(For Side Paper Deck)	\$ 420	49%	\$ 213	\$ 9.84	\$ 6.79	\$ 5.71
8928B001AA	iRADV C7565i	Envelope Feeder Attachment-F1 (additional for main unit cassettes)	\$ 100	51%	\$ 49	\$ 2.26	\$ 1.56	\$ 1.31
8929B001AA	iRADV C7565i	Envelope Feeder Attachment-G1 (for POD Deck Lite-C1)	\$ 850	52%	\$ 412	\$ 19.03	\$ 13.14	\$ 11.04
2988B001AA	iRADV C7565i	Inner Booklet Trimmer-A1 (for Booklet Finisher-X1)	\$ 6,300	51%	\$ 3,056	\$ 141.19	\$ 97.49	\$ 81.90
0103C001AA	iRADV C7565i	Paper Folding Unit-J1 (for Staple Finisher-X1 or Booklet Finisher-X1)	\$ 14,000	63%	\$ 5,238	\$ 242.00	\$ 167.09	\$ 140.38
2895B002AA	iRADV C7565i	Puncher Unit-BF1	\$ 840	58%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
0124C003AA	iRADV C7565i	Staple Finisher-V2	\$ 3,150	54%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0099C002AA	iRADV C7565i	Staple Finisher-X1	\$ 6,300	58%	\$ 2,619	\$ 121.00	\$ 83.55	\$ 70.19
8930B001AA	iRADV C7565i	TAB ATTACHMENT-F1	\$ 80	51%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
Print Controller Options:								
0169C001AA	iR ADV 6565i	Upright Control Panel Set-E1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
0097C001AA	iR ADV 6565i	Printer Cover-H1	\$ 200	45%	\$ 111	\$ 5.13	\$ 3.54	\$ 2.97
3999B004AA	iR ADV 6565i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
1337B011AA	iR ADV 6565i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
0184C001AA	iR ADV 6565i	imagePASS-Y1	\$ 9,500	47%	\$ 5,068	\$ 234.14	\$ 161.67	\$ 135.82
1694V354	iR ADV 6565i	Integrated Interface & Stand-B1	\$ 2,200	32%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
4821B003AA	iR ADV 6565i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
2351B006AA	iR ADV 6565i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	iR ADV 6565i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	iR ADV 6565i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
7752A035AA	iR ADV 6565i	Fiery imageViewer	\$ 4,000	47%	\$ 2,134	\$ 98.59	\$ 68.07	\$ 57.19
3999B004AA	iRADV C7565i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44

Make: **Canon**

0.0462

0.0319

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
0631C005AA	iRADV C7565i	ColorPASS-GX500 V1.1	\$ 20,000	47%	\$ 10,670	\$ 492.95	\$ 340.37	\$ 285.96
1337B011AA	iRADV C7565i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
2351B006AA	iRADV C7565i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	iRADV C7565i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	iRADV C7565i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
7752A030AA	iRADV C7565i	Graphic Arts Package Premium Web Activate	\$ 6,200	47%	\$ 3,308	\$ 152.83	\$ 105.53	\$ 88.65
1145C001AA	iRADV C7565i	imagePASS-N1	\$ 7,000	47%	\$ 3,735	\$ 172.56	\$ 119.15	\$ 100.10
1099V652	iRADV C7565i	Integrated Interface & Stand-A1	\$ 3,150	47%	\$ 1,681	\$ 77.66	\$ 53.62	\$ 45.05
4821B003AA	iRADV C7565i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
8002A004AB	iRADV C7565i	X-Rite Eye-One Color Spectrophotometer (for imagePASS-P1 & ColorPASS-GX500)	\$ 1,300	47%	\$ 694	\$ 32.06	\$ 22.14	\$ 18.60
3438B020AA	iRADV C7565i	X-Rite i1 Process Control Software	\$ 900	32%	\$ 611	\$ 28.23	\$ 19.49	\$ 16.37
Fax / Scan Options:								
3679B005AA	iR ADV 6565i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0166C007AA	iR ADV 6565i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
0167C002AA	iR ADV 6565i	Super G3 2nd Line Fax Board-AS1	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0168C004AA	iR ADV 6565i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	iR ADV 6565i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
8581B002AA	iR ADV 6565i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
3406B006AA	iR ADV 6565i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	iR ADV 6565i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BP85AA	iR ADV 6565i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	iR ADV 6565i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	iR ADV 6565i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	iR ADV 6565i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
4164BP85AA	iRADV C7565i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	iRADV C7565i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	iRADV C7565i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	iRADV C7565i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
0168C004AA	iRADV C7565i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	iRADV C7565i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
3679B005AA	iRADV C7565i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0167C007AA	iRADV C7565i	Super G3 2nd Line Fax Board-AS2	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0166C007AA	iRADV C7565i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
1326B013AA	iRADV C7565i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
3406B006AA	iRADV C7565i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
8581B002AA	iRADV C7565i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
Security Options:								
3840B007AA	iR ADV 6565i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0180C001AA	iR ADV 6565i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0178C001AA	iR ADV 6565i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	iR ADV 6565i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
5007B004AA	iR ADV 6565i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0134B006AA	iR ADV 6565i	Removable HDD Kit-B4	\$ 4,700	42%	\$ 2,735	\$ 126.36	\$ 87.25	\$ 73.30
0179C001AA	iR ADV 6565i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BV44AB	iR ADV 6565i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
1082B010AA	iR ADV 6565i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0178C001AA	iRADV C7565i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	iRADV C7565i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
3840B007AA	iRADV C7565i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
5007B004AA	iRADV C7565i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0180C001AA	iRADV C7565i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0134B003AA	iRADV C7565i	Removable Hard Disk Drive Kit-B1	\$ 1,950	42%	\$ 1,135	\$ 52.44	\$ 36.21	\$ 30.42
0179C001AA	iRADV C7565i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
1082B010AA	iRADV C7565i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
Misc. Options:								
4164BT59AA	iR ADV 6565i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	iR ADV 6565i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	iR ADV 6565i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	iR ADV 6565i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	iR ADV 6565i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	iR ADV 6565i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17

Make: **Canon**

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
4781B004AA	IR ADV 6565i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IR ADV 6565i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IR ADV 6565i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	IR ADV 6565i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	IR ADV 6565i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	IR ADV 6565i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	IR ADV 6565i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
1303C001AA	IR ADV 6565i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	IR ADV 6565i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
3730B004AA	IR ADV 6565i	Copy Card Reader Attachment-A4	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4784B001AA	IR ADV 6565i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IR ADV 6565i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IR ADV 6565i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
4140B777AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B778AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	IR ADV 6565i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	IR ADV 6565i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	IR ADV 6565i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	IR ADV 6565i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IR ADV 6565i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	IR ADV 6565i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
4165B036AB	IR ADV 6565i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4848B065AD	IR ADV 6565i	MEAP Web Connection Kit V2.3.3 for G3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
3575B504AA	IR ADV 6565i	MiCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
0687C001AA	IR ADV 6565i	NFC Kit-A1 (for Upright Control Panel)	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1435C001AA	IR ADV 6565i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
2212V477	IR ADV 6565i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
1266V426	IR ADV 6565i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
0171C001AA	IR ADV 6565i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	IR ADV 6565i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
4165B136AC	IR ADV 6565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (1 to 4 licenses)	\$ 1,000	36%	\$ 640	\$ 29.57	\$ 20.42	\$ 17.15
4165B137AC	IR ADV 6565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (5 to 19 licenses)	\$ 800	36%	\$ 512	\$ 23.65	\$ 16.33	\$ 13.72
4165B138AC	IR ADV 6565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (20 or more licenses)	\$ 750	36%	\$ 480	\$ 22.18	\$ 15.31	\$ 12.86
1972V073	IR ADV 6565i	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	\$ 228	37%	\$ 144	\$ 6.65	\$ 4.59	\$ 3.86
4164B759AA	IRADV C7565i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	IRADV C7565i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	IRADV C7565i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	IRADV C7565i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	IRADV C7565i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	IRADV C7565i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	IRADV C7565i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IRADV C7565i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IRADV C7565i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	IRADV C7565i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	IRADV C7565i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	IRADV C7565i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	IRADV C7565i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
0259C007AA	IRADV C7565i	Color Coil 44-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
1303C001AA	IRADV C7565i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	IRADV C7565i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
3730B004AA	IRADV C7565i	Copy Card Reader Attachment-A4	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4784B001AA	IRADV C7565i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IRADV C7565i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IRADV C7565i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
1972V064	IRADV C7565i	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	\$ 221	36%	\$ 141	\$ 6.51	\$ 4.50	\$ 3.78
1972V073	IRADV C7565i	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	\$ 228	37%	\$ 144	\$ 6.65	\$ 4.59	\$ 3.86
0259C016AA	IRADV C7565i	High Durability Color Coil 44-Hole Punch LTR	\$ 2,800	56%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
0259C017AA	IRADV C7565i	High Durability Loose Leaf 3-Hole Punch LTR	\$ 2,500	56%	\$ 1,091	\$ 50.40	\$ 34.80	\$ 29.24
0259C018AA	IRADV C7565i	High Durability Plastic Comb 19-Hole Punch LTR	\$ 3,000	56%	\$ 1,310	\$ 60.52	\$ 41.79	\$ 35.11
4140B777AA	IRADV C7565i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IRADV C7565i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13

Make: **Canon**

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
4140B778AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	iRADV C7565i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	iRADV C7565i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	iRADV C7565i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	iRADV C7565i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	iRADV C7565i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	iRADV C7565i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
0259C001AA	iRADV C7565i	Loose Leaf 3-Hole Punch A4/LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0259C002AA	iRADV C7565i	Loose Leaf 5-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
4165B036AB	iRADV C7565i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4848B065AD	iRADV C7565i	MEAP Web Connection Kit V2.3.3 for G3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
3575B504AA	iRADV C7565i	MiCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
0258C011AA	iRADV C7565i	Multi Function Professional Puncher A1	\$ 15,000	58%	\$ 6,300	\$ 291.06	\$ 200.97	\$ 168.84
0687C001AA	iRADV C7565i	NFC Kit-A1 (for Upright Control Panel)	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1435C001AA	iRADV C7565i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
0259C004AA	iRADV C7565i	Plastic Comb 19-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0097C001AA	iRADV C7565i	Printer Cover-H1	\$ 200	45%	\$ 111	\$ 5.13	\$ 3.54	\$ 2.97
7752A029AA	iRADV C7565i	Productivity Package Web Activate	\$ 8,000	47%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0259C005AA	iRADV C7565i	Twin Loop 21-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0259C006AA	iRADV C7565i	Twin Loop 32-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
2212V477	iRADV C7565i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
0169C002AA	iRADV C7565i	Upright Control Panel-E2	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
1266V426	iRADV C7565i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
0165C001AA	iRADV C7565i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
0259C003AA	iRADV C7565i	Velo Bind 11-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0171C001AA	iRADV C7565i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	iRADV C7565i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
4165B136AC	iRADV C7565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (1 to 4 licenses)	\$ 1,000	36%	\$ 640	\$ 29.57	\$ 20.42	\$ 17.15
4165B137AC	iRADV C7565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (5 to 19 licenses)	\$ 800	36%	\$ 480	\$ 22.18	\$ 15.31	\$ 12.86
4165B138AC	iRADV C7565i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (20 or more licenses)	\$ 750	36%	\$ 512	\$ 23.65	\$ 16.33	\$ 13.72

Make: **Canon**

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
Base Configuration								
0293C002AA	iR ADV 6575i	imageRUNNER ADVANCE 6575i <1>, <2>	\$ 30,000	66%	\$ 10,218	\$ 472.07	\$ 325.95	\$ 273.84
<1> Ships standard with 2 x 1,500-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Tab Feeding Attachment Kit, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF, High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color, Network ScanGear and Drum Units.								
<2> Requires Copy Tray-R1, Staple Finisher-V1 or Booklet Finisher-V1.								
1190C002AA	iR ADV C7570i	imageRUNNER ADVANCE C7570i <3>, <4>	\$ 39,000	68%	\$ 12,436	\$ 574.54	\$ 396.71	\$ 333.28
<3> Ships standard with 2 x 1,100-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Buffer Pass Unit, Tab Feeding Attachment Kit, Envelope Feeder Attachment-F1, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF, High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
<4> Requires Copy Tray-R2, Staple Finisher-V2, Booklet Finisher-V2, Staple Finisher X1 or Booklet Finisher X1								
1189C002AA	iR ADV C7580i	imageRUNNER ADVANCE C7580i <3>, <4>	\$ 50,000	72%	\$ 14,212	\$ 656.59	\$ 453.36	\$ 380.88
<3> Ships standard with 2 x 1,100-Sheet Paper Drawers, 2 x 550-sheet Paper Cassettes, Buffer Pass Unit, Tab Feeding Attachment Kit, Envelope Feeder Attachment-F1, UFR/II/PCL/PS Printing, Direct PDF/XPS Printing, Color Universal Send with PDF, High Compression, Searchable PDF/XPS, OOXML (Scan to PPT and Word), Universal Login Manager, Access Management System, HDD Data Erase, Data Encryption (FIPS-140-2), IP Sec, Single Pass Duplexing Automatic Document Feeder, Color Image Reader, Ethernet 1000Base-T/100Base-TX/10Base-T, USB 2.0/3.0 high speed connectivity, Wifi connectivity, Remote Operator's Software Kit, Color Network ScanGear and Drum Units.								
<4> Requires Copy Tray-R2, Staple Finisher-V2, Booklet Finisher-V2, Staple Finisher X1 or Booklet Finisher X1								
Document Handling Options:								
0104C001AA	iR ADV 6575i	Document Insertion Unit-P1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
0105C002AA	iR ADV 6575i	Document Insertion / Folding Unit-J1	\$ 8,400	49%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
1197C002AA	iRADV C7570i, iRADV C7580i	Document Insertion / Folding Unit-K1	\$ 8,400	49%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0102C002AA	iRADV C7570i, iRADV C7580i	Document Insertion Unit-N1 (for Staple Finisher-X1 or Booklet Finisher-X1)	\$ 5,600	59%	\$ 2,313	\$ 106.86	\$ 73.78	\$ 61.99
1196C001AA	iRADV C7570i, iRADV C7580i	Document Insertion Unit-Q1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
Paper Supply Options:								
0162C002AA	iR ADV 6575i	Paper Deck Unit-E1	\$ 2,520	45%	\$ 1,393	\$ 64.36	\$ 44.44	\$ 37.33
0163C002AA	iR ADV 6575i	POD Deck Lite-C1	\$ 4,100	45%	\$ 2,267	\$ 104.74	\$ 72.32	\$ 60.76
1136C002AA	iRADV C7570i, iRADV C7580i	Multi-drawer Paper Deck-C1	\$ 9,900	45%	\$ 5,474	\$ 252.90	\$ 174.62	\$ 146.70
0162C002AA	iRADV C7570i, iRADV C7580i	Paper Deck Unit-E1	\$ 2,520	45%	\$ 1,393	\$ 64.36	\$ 44.44	\$ 37.33
0163C002AA	iRADV C7570i, iRADV C7580i	POD Deck Lite-C1	\$ 4,100	45%	\$ 2,267	\$ 104.74	\$ 72.32	\$ 60.76
Output Options:								
0164C002AA	iR ADV 6575i	Copy Tray-R2	\$ 210	45%	\$ 116	\$ 5.36	\$ 3.70	\$ 3.11
0165C001AA	iR ADV 6575i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
0164C002AA	iRADV C7570i, iRADV C7580i	Copy Tray-R2	\$ 210	45%	\$ 116	\$ 5.36	\$ 3.70	\$ 3.11
Finisher Options:								
0125C001AA	iR ADV 6575i	Booklet Finisher-V1	\$ 5,565	54%	\$ 2,571	\$ 118.78	\$ 82.01	\$ 68.90
0126C001AA	iR ADV 6575i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0124C003AA	iR ADV 6575i	Staple Finisher-V2	\$ 3,150	54%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
6793A004AA	iR ADV 6575i	Tab Feeding Attachment Kit-B1	\$ 168	54%	\$ 78	\$ 3.60	\$ 2.49	\$ 2.09
0126C001AA	iRADV C7570i, iRADV C7580i	2/3 Hole Puncher Unit-A1	\$ 893	45%	\$ 494	\$ 22.82	\$ 15.76	\$ 13.24
0125C003AA	iRADV C7570i, iRADV C7580i	Booklet Finisher-V2	\$ 5,565	54%	\$ 2,571	\$ 118.78	\$ 82.01	\$ 68.90
0100C002AA	iRADV C7570i, iRADV C7580i	Booklet Finisher-X1	\$ 9,450	58%	\$ 3,929	\$ 181.52	\$ 125.34	\$ 105.30
1196C001AA	iRADV C7570i, iRADV C7580i	Document Insertion Unit-Q1	\$ 2,940	49%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
3111B001AA	iRADV C7570i, iRADV C7580i	Double Feed Detection Kit -A1(For Side Paper Deck)	\$ 420	49%	\$ 213	\$ 9.84	\$ 6.79	\$ 5.71
8928B001AA	iRADV C7570i, iRADV C7580i	Envelope Feeder Attachment-F1 (additional for main unit cassettes)	\$ 100	51%	\$ 49	\$ 2.26	\$ 1.56	\$ 1.31
8929B001AA	iRADV C7570i, iRADV C7580i	Envelope Feeder Attachment-G1 (for POD Deck Lite-C1)	\$ 850	52%	\$ 412	\$ 19.03	\$ 13.14	\$ 11.04
2988B001AA	iRADV C7570i, iRADV C7580i	Inner Booklet Trimmer-A1 (for Booklet Finisher-X1)	\$ 6,300	51%	\$ 3,056	\$ 141.19	\$ 97.49	\$ 81.90
0103C001AA	iRADV C7570i, iRADV C7580i	Paper Folding Unit-J1 (for Staple Finisher-X1 or Booklet Finisher-X1)	\$ 14,000	63%	\$ 5,238	\$ 242.00	\$ 167.09	\$ 140.38
2895B002AA	iRADV C7570i, iRADV C7580i	Puncher Unit-BF1	\$ 840	58%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
0124C003AA	iRADV C7570i, iRADV C7580i	Staple Finisher-V2	\$ 3,150	54%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0099C002AA	iRADV C7570i, iRADV C7580i	Staple Finisher-X1	\$ 6,300	58%	\$ 2,619	\$ 121.00	\$ 83.55	\$ 70.19
8930B001AA	iRADV C7570i, iRADV C7580i	TAB ATTACHMENT-F1	\$ 80	51%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
Print Controller Options:								
0169C001AA	iR ADV 6575i	Upright Control Panel Set-E1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
0097C001AA	iR ADV 6575i	Printer Cover-H1	\$ 200	45%	\$ 111	\$ 5.13	\$ 3.54	\$ 2.97
3999B004AA	iR ADV 6575i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
1337B011AA	iR ADV 6575i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43
0184C001AA	iR ADV 6575i	imagePASS-Y1	\$ 9,500	47%	\$ 5,068	\$ 234.14	\$ 161.67	\$ 135.82
1694V354	iR ADV 6575i	Integrated Interface & Stand-B1	\$ 2,200	32%	\$ 1,494	\$ 69.02	\$ 47.66	\$ 40.04
4821B003AA	iR ADV 6575i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
2351B006AA	iR ADV 6575i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	iR ADV 6575i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	iR ADV 6575i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
7752A035AA	iR ADV 6575i	Fiery imageViewer	\$ 4,000	47%	\$ 2,134	\$ 98.59	\$ 68.07	\$ 57.19
3999B004AA	iRADV C7570i, iRADV C7580i	Barcode Printing Kit-D1e	\$ 840	49%	\$ 427	\$ 19.73	\$ 13.62	\$ 11.44
0631C005AA	iRADV C7570i, iRADV C7580i	ColorPASS-GX500 V1.1	\$ 20,000	47%	\$ 10,670	\$ 492.95	\$ 340.37	\$ 285.96
1337B011AA	iRADV C7570i, iRADV C7580i	Encrypted Secure Print-D1e	\$ 473	49%	\$ 240	\$ 11.09	\$ 7.66	\$ 6.43

Make: **Canon**

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Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
2351B006AA	iRADV C7570i, iRADV C7580i	Fiery Compose	\$ 1,100	47%	\$ 587	\$ 27.12	\$ 18.73	\$ 15.73
6596A042AA	iRADV C7570i, iRADV C7580i	Fiery Impose	\$ 2,450	47%	\$ 1,307	\$ 60.38	\$ 41.69	\$ 35.03
6596A043AA	iRADV C7570i, iRADV C7580i	Fiery Impose and Compose	\$ 3,000	47%	\$ 1,601	\$ 73.97	\$ 51.07	\$ 42.91
7752A030AA	iRADV C7570i, iRADV C7580i	Graphic Arts Package Premium Web Activate	\$ 6,200	47%	\$ 3,308	\$ 152.83	\$ 105.53	\$ 88.65
1145C001AA	iRADV C7570i, iRADV C7580i	imagePASS-N1	\$ 7,000	47%	\$ 3,735	\$ 172.56	\$ 119.15	\$ 100.10
1099V652	iRADV C7570i, iRADV C7580i	Integrated Interface & Stand-A1	\$ 3,150	47%	\$ 1,681	\$ 77.66	\$ 53.62	\$ 45.05
4821B003AA	iRADV C7570i, iRADV C7580i	PCL International Font Set-A1	\$ 473	50%	\$ 238	\$ 11.00	\$ 7.59	\$ 6.38
8002A004AB	iRADV C7570i, iRADV C7580i	X-Rite Eye-One Color Spectrophotometer (for imagePASS-P1 & ColorPASS-GX500)	\$ 1,300	47%	\$ 694	\$ 32.06	\$ 22.14	\$ 18.60
3438B020AA	iRADV C7570i, iRADV C7580i	X-Rite i1 Process Control Software	\$ 900	32%	\$ 611	\$ 28.23	\$ 19.49	\$ 16.37
Fax / Scan Options:								
3679B005AA	iR ADV 6575i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0166C007AA	iR ADV 6575i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
0167C002AA	iR ADV 6575i	Super G3 2nd Line Fax Board-AS1	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0168C004AA	iR ADV 6575i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	iR ADV 6575i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
8581B002AA	iR ADV 6575i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
3406B006AA	iR ADV 6575i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
1326B013AA	iR ADV 6575i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BP85AA	iR ADV 6575i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	iR ADV 6575i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	iR ADV 6575i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	iR ADV 6575i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
4164BP85AA	iRADV C7570i, iRADV C7580i	Authorized Send Barcode Recognition Option V1.0 e-LAN (1 License) e-LAN	\$ 220	35%	\$ 143	\$ 6.61	\$ 4.56	\$ 3.83
4164BP81AD	iRADV C7570i, iRADV C7580i	Authorized Send V6.2.2 (1 License)	\$ 1,100	35%	\$ 715	\$ 33.03	\$ 22.81	\$ 19.16
4164BP82AD	iRADV C7570i, iRADV C7580i	Authorized Send V6.2.2 (10 Licenses)	\$ 10,500	35%	\$ 6,825	\$ 315.32	\$ 217.72	\$ 182.91
4164BP83AD	iRADV C7570i, iRADV C7580i	Authorized Send V6.2.2 (100 Licenses)	\$ 105,000	35%	\$ 68,250	\$ 3,153.15	\$ 2,177.18	\$ 1,829.10
0168C004AA	iRADV C7570i, iRADV C7580i	Super G3 3rd/4th Line Fax Board-AS2	\$ 1,050	40%	\$ 631	\$ 29.15	\$ 20.13	\$ 16.91
0170C004AA	iRADV C7570i, iRADV C7580i	IP FAX Expansion Kit-B1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
3679B005AA	iRADV C7570i, iRADV C7580i	Remote Fax Kit-A1e	\$ 420	40%	\$ 252	\$ 11.64	\$ 8.04	\$ 6.75
0167C007AA	iRADV C7570i, iRADV C7580i	Super G3 2nd Line Fax Board-AS2	\$ 525	40%	\$ 315	\$ 14.55	\$ 10.05	\$ 8.44
0166C007AA	iRADV C7570i, iRADV C7580i	Super G3 FAX Board-AS2	\$ 840	40%	\$ 504	\$ 23.28	\$ 16.08	\$ 13.51
1326B013AA	iRADV C7570i, iRADV C7580i	Universal Send Digital User Signature Kit-C1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
3406B006AA	iRADV C7570i, iRADV C7580i	Universal Send Security Feature Set-D1e	\$ 945	40%	\$ 567	\$ 26.20	\$ 18.09	\$ 15.20
8581B002AA	iRADV C7570i, iRADV C7580i	Universal Send Trace & Smooth PDF Kit-A1	\$ 462	40%	\$ 278	\$ 12.84	\$ 8.87	\$ 7.45
Security Options:								
3840B007AA	iR ADV 6575i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
0180C001AA	iR ADV 6575i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0178C001AA	iR ADV 6575i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	iR ADV 6575i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
5007B004AA	iR ADV 6575i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0134B006AA	iR ADV 6575i	Removable HDD Kit-B4	\$ 4,700	42%	\$ 2,735	\$ 126.36	\$ 87.25	\$ 73.30
0179C001AA	iR ADV 6575i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
4164BV44AB	iR ADV 6575i	HDD Data Erase Scheduler V3.1.1	\$ 350	45%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
1082B010AA	iR ADV 6575i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
0178C001AA	iRADV C7570i, iRADV C7580i	2.5inch/1TB HDD-P1	\$ 1,365	35%	\$ 888	\$ 41.03	\$ 28.33	\$ 23.80
0177C001BA	iRADV C7570i, iRADV C7580i	2.5inch/250GB HDD-N1	\$ 368	47%	\$ 194	\$ 8.96	\$ 6.19	\$ 5.20
3840B007AA	iRADV C7570i, iRADV C7580i	Document Scan Lock Kit-B1	\$ 2,625	45%	\$ 1,455	\$ 67.22	\$ 46.41	\$ 38.99
5007B004AA	iRADV C7570i, iRADV C7580i	Hard Disk Drive Replacement Service	\$ 538	35%	\$ 350	N/A	N/A	N/A
0180C001AA	iRADV C7570i, iRADV C7580i	HDD Mirroring Kit-J1	\$ 525	45%	\$ 291	\$ 13.44	\$ 9.28	\$ 7.80
0134B003AA	iRADV C7570i, iRADV C7580i	Removable Hard Disk Drive Kit-B1	\$ 1,950	42%	\$ 1,135	\$ 52.44	\$ 36.21	\$ 30.42
0179C001AA	iRADV C7570i, iRADV C7580i	Removable HDD Kit-AL1	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
1082B010AA	iRADV C7570i, iRADV C7580i	Secure Watermark-B1e	\$ 1,050	45%	\$ 582	\$ 26.89	\$ 18.57	\$ 15.60
Misc. Options:								
4164BT59AA	iR ADV 6575i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	iR ADV 6575i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	iR ADV 6575i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	iR ADV 6575i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	iR ADV 6575i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	iR ADV 6575i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	iR ADV 6575i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	iR ADV 6575i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	iR ADV 6575i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	iR ADV 6575i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	iR ADV 6575i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	iR ADV 6575i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	iR ADV 6575i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
1303C001AA	iR ADV 6575i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	iR ADV 6575i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
3730B004AA	iR ADV 6575i	Copy Card Reader Attachment-A4	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45

Make: **Canon**

0.0462 0.0319 0.0268

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
4784B001AA	IR ADV 6575i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IR ADV 6575i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IR ADV 6575i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
4140B777AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B778AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	IR ADV 6575i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	IR ADV 6575i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	IR ADV 6575i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	IR ADV 6575i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IR ADV 6575i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	IR ADV 6575i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
4165B036AB	IR ADV 6575i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4848B065AD	IR ADV 6575i	MEAP Web Connection Kit V2.3.3 for G3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
3575B504AA	IR ADV 6575i	MiCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
0687C001AA	IR ADV 6575i	NFC Kit-A1 (for Upright Control Panel)	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1435C001AA	IR ADV 6575i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
2212V477	IR ADV 6575i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
1266V426	IR ADV 6575i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
0171C001AA	IR ADV 6575i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	IR ADV 6575i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
4165B136AC	IR ADV 6575i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (1 to 4 licenses)	\$ 1,000	36%	\$ 640	\$ 29.57	\$ 20.42	\$ 17.15
4165B137AC	IR ADV 6575i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (5 to 19 licenses)	\$ 800	36%	\$ 512	\$ 23.65	\$ 16.33	\$ 13.72
4165B138AC	IR ADV 6575i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (20 or more licenses)	\$ 750	36%	\$ 480	\$ 22.18	\$ 15.31	\$ 12.86
1972V073	IR ADV 6575i	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	\$ 228	37%	\$ 144	\$ 6.65	\$ 4.59	\$ 3.86
4164BT59AA	IRADV C7570i, IRADV C7580i	AA-PRINT MFP V1.5 G3	\$ 720	39%	\$ 440	\$ 20.33	\$ 14.04	\$ 11.79
1095B001AA	IRADV C7570i, IRADV C7580i	ADF Access Handle-A1	\$ 146	36%	\$ 94	\$ 4.34	\$ 3.00	\$ 2.52
7518A004AA	IRADV C7570i, IRADV C7580i	Braille Label Kit-F1	\$ 35	31%	\$ 24	\$ 1.11	\$ 0.77	\$ 0.64
4781B001AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A1 (1-30)	\$ 158	34%	\$ 104	\$ 4.80	\$ 3.32	\$ 2.79
4781B002AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A2 (31-100)	\$ 347	34%	\$ 228	\$ 10.53	\$ 7.27	\$ 6.11
4781B003AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A3 (101-200)	\$ 462	34%	\$ 305	\$ 14.09	\$ 9.73	\$ 8.17
4781B004AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A4 (201-300)	\$ 462	35%	\$ 300	\$ 13.86	\$ 9.57	\$ 8.04
4781B005AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A5 (301-500)	\$ 935	35%	\$ 608	\$ 28.09	\$ 19.40	\$ 16.29
4781B006AA	IRADV C7570i, IRADV C7580i	Canon Card Set-A6 (501-1000)	\$ 2,352	35%	\$ 1,529	\$ 70.64	\$ 48.78	\$ 40.98
2212V478	IRADV C7570i, IRADV C7580i	Card Reader Assembly for Universal Keyboard Stand	\$ 60	35%	\$ 39	\$ 1.80	\$ 1.24	\$ 1.05
4143B048AB	IRADV C7570i, IRADV C7580i	Client Access License for imageWARE Document Server v2.0 100CAL	\$ 5,000	30%	\$ 3,500	N/A	N/A	N/A
4143B047AB	IRADV C7570i, IRADV C7580i	Client Access License for imageWARE Document Server v2.0 20CAL	\$ 1,800	30%	\$ 1,260	N/A	N/A	N/A
4143B046AB	IRADV C7570i, IRADV C7580i	Client Access License for imageWARE Document Server v2.0 5CAL	\$ 550	30%	\$ 385	N/A	N/A	N/A
0259C007AA	IRADV C7570i, IRADV C7580i	Color Coil 44-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
1303C001AA	IRADV C7570i, IRADV C7580i	Connection Kit-A1 for Bluetooth LE	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
1348V957	IRADV C7570i, IRADV C7580i	Convenience Stapler-A1	\$ 300	47%	\$ 160	\$ 7.39	\$ 5.10	\$ 4.29
3730B004AA	IRADV C7570i, IRADV C7580i	Copy Card Reader Attachment-A4	\$ 84	36%	\$ 54	\$ 2.49	\$ 1.72	\$ 1.45
4784B001AA	IRADV C7570i, IRADV C7580i	Copy Card Reader-F1	\$ 315	35%	\$ 205	\$ 9.47	\$ 6.54	\$ 5.49
3726B001AA	IRADV C7570i, IRADV C7580i	Copy Control Interface Kit-A1	\$ 53	36%	\$ 34	\$ 1.57	\$ 1.08	\$ 0.91
4164BM80AB	IRADV C7570i, IRADV C7580i	Direct Print and Scan for Mobile V2.3.1 1L	\$ 100	45%	\$ 55	\$ 2.54	\$ 1.75	\$ 1.47
1972V064	IRADV C7570i, IRADV C7580i	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	\$ 221	36%	\$ 141	\$ 6.51	\$ 4.50	\$ 3.78
1972V073	IRADV C7570i, IRADV C7580i	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	\$ 228	37%	\$ 144	\$ 6.65	\$ 4.59	\$ 3.86
0259C016AA	IRADV C7570i, IRADV C7580i	High Durability Color Coil 44-Hole Punch LTR	\$ 2,800	56%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
0259C017AA	IRADV C7570i, IRADV C7580i	High Durability Loose Leaf 3-Hole Punch LTR	\$ 2,500	56%	\$ 1,091	\$ 50.40	\$ 34.80	\$ 29.24
0259C018AA	IRADV C7570i, IRADV C7580i	High Durability Plastic Comb 19-Hole Punch LTR	\$ 3,000	56%	\$ 1,310	\$ 60.52	\$ 41.79	\$ 35.11
4140B777AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4 10L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	\$ 11.32	\$ 7.82	\$ 6.57
4140B775AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4 1L 1 year Software Maintenance Extension	\$ 60	30%	\$ 42	\$ 1.94	\$ 1.34	\$ 1.13
4140B778AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4 20L 1 year Software Maintenance Extension	\$ 500	30%	\$ 350	\$ 16.17	\$ 11.17	\$ 9.38
4140B779AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4 50L 1 year Software Maintenance Extension	\$ 1,200	30%	\$ 840	\$ 38.81	\$ 26.80	\$ 22.51
4140B776AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4 5L 1 year Software Maintenance Extension	\$ 200	30%	\$ 140	\$ 6.47	\$ 4.47	\$ 3.75
4140B764AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4.0 1L with 3 yrs Software Maintenance	\$ 340	23%	\$ 262	\$ 12.10	\$ 8.35	\$ 7.02
4140B766AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4.0 20L with 3 yrs Software Maintenance	\$ 4,000	23%	\$ 3,080	\$ 142.30	\$ 98.25	\$ 82.54
4140B765AA	IRADV C7570i, IRADV C7580i	imageRUNNER ADVANCE Desktop V4.0 5L with 3 yrs Software Maintenance	\$ 1,400	23%	\$ 1,078	\$ 49.80	\$ 34.39	\$ 28.89
4143B410AA	IRADV C7570i, IRADV C7580i	imageWARE Document Server 1L 1 year Software Maintenance Extension	\$ 400	30%	\$ 280	N/A	N/A	N/A
4143B039AB	IRADV C7570i, IRADV C7580i	imageWARE Document Server V2.0E 1L with 3 yrs Software Maintenance	\$ 2,800	30%	\$ 1,960	N/A	N/A	N/A
4144B182AA	IRADV C7570i, IRADV C7580i	imageWARE Scan Manager DS V1.0/1.1 EFS 1L 1 year Software Maintenance Extension	\$ 350	30%	\$ 245	N/A	N/A	N/A
4144B183AA	IRADV C7570i, IRADV C7580i	imageWARE Scan Manager DS V1.0/1.1 EFS 5L 1 year Software Maintenance Extension	\$ 1,600	30%	\$ 1,120	N/A	N/A	N/A
4144B177AA	IRADV C7570i, IRADV C7580i	imageWARE Scan Manager DS V1.1E 1L with 3 yrs Software Maintenance	\$ 2,400	30%	\$ 1,680	N/A	N/A	N/A
0259C001AA	IRADV C7570i, IRADV C7580i	Loose Leaf 3-Hole Punch A4/LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0259C002AA	IRADV C7570i, IRADV C7580i	Loose Leaf 5-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
4165B036AB	IRADV C7570i, IRADV C7580i	MEAP Connector for SharePoint Server v1.1 (1 Device)e	\$ 900	30%	\$ 630	\$ 29.11	\$ 20.10	\$ 16.88
4848B065AD	IRADV C7570i, IRADV C7580i	MEAP Web Connection Kit V2.3.3 for G3	\$ 240	32%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
3575B504AA	IRADV C7570i, IRADV C7580i	MiCard PLUS SC	\$ 250	25%	\$ 188	N/A	N/A	N/A
0258C011AA	IRADV C7570i, IRADV C7580i	Multi Function Professional Puncher A1	\$ 15,000	58%	\$ 6,300	\$ 291.06	\$ 200.97	\$ 168.84
0687C001AA	IRADV C7570i, IRADV C7580i	NFC Kit-A1 (for Upright Control Panel)	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48

Make: **Canon**

0.0462 0.0319 0.0268

Item Number	Model Applies to:	Item Description	MSRP	% disc. off MSRP	State of FL Purchase Price	24 Month Term Costs	36 Month Term Costs	48 Month Term Costs
1435C001AA	iRADV C7570i, iRADV C7580i	NFC KIT-C1	\$ 200	35%	\$ 130	\$ 6.01	\$ 4.15	\$ 3.48
0259C004AA	iRADV C7570i, iRADV C7580i	Plastic Comb 19-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0097C001AA	iRADV C7570i, iRADV C7580i	Printer Cover-H1	\$ 200	45%	\$ 111	\$ 5.13	\$ 3.54	\$ 2.97
7752A029AA	iRADV C7570i, iRADV C7580i	Productivity Package Web Activate	\$ 8,000	47%	\$ 4,268	\$ 197.18	\$ 136.15	\$ 114.38
0259C005AA	iRADV C7570i, iRADV C7580i	Twin Loop 21-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0259C006AA	iRADV C7570i, iRADV C7580i	Twin Loop 32-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
2212V477	iRADV C7570i, iRADV C7580i	Universal Keyboard Stand-A1	\$ 250	35%	\$ 163	\$ 7.53	\$ 5.20	\$ 4.37
0169C002AA	iRADV C7570i, iRADV C7580i	Upright Control Panel-E2	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
1266V426	iRADV C7570i, iRADV C7580i	USB Keyboard (Cherry)	\$ 110	32%	\$ 75	\$ 3.47	\$ 2.39	\$ 2.01
0165C001AA	iRADV C7570i, iRADV C7580i	Utility Tray-B1	\$ 63	51%	\$ 31	\$ 1.43	\$ 0.99	\$ 0.83
0259C003AA	iRADV C7570i, iRADV C7580i	Velo Bind 11-Hole Punch LTR	\$ 1,100	56%	\$ 485	\$ 22.41	\$ 15.47	\$ 13.00
0171C001AA	iRADV C7570i, iRADV C7580i	Voice Guidance Kit-G1	\$ 840	35%	\$ 543	\$ 25.09	\$ 17.32	\$ 14.55
0172C002AA	iRADV C7570i, iRADV C7580i	Voice Operation Kit-D1	\$ 1,890	35%	\$ 1,222	\$ 56.46	\$ 38.98	\$ 32.75
4165B136AC	iRADV C7570i, iRADV C7580i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (1 to 4 licenses)	\$ 1,000	36%	\$ 640	\$ 29.57	\$ 20.42	\$ 17.15
4165B137AC	iRADV C7570i, iRADV C7580i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (5 to 19 licenses)	\$ 800	36%	\$ 480	\$ 22.18	\$ 15.31	\$ 12.86
4165B138AC	iRADV C7570i, iRADV C7580i	Workflow Composer w/ MEAP Connectors V2.4.2 1L (20 or more licenses)	\$ 750	36%	\$ 512	\$ 23.65	\$ 16.33	\$ 13.72
1972V073	iRADV C7570i, iRADV C7580i	ESP NEXT GEN PCS POWER FILTER (120V/20A) XG-PCS-20D	\$ 228	37%	\$ 144	\$ 6.65	\$ 4.59	\$ 3.86

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-109
Voluntary Annexation Agreement -1588 Clinch Drive

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-109

SYNOPSIS:

James S. Dahlke Trust, the property owner of 1588 Clinch Drive, has submitted an application for water services outside the municipal limits. In accordance with Municipal Code Sections 82-44 and 82-403, this application is also accompanied by a petition for voluntary annexation. The application applies to a 1.51 acre parcel located at 1588 Clinch Drive (Parcel ID# 00-00-30-0800-0000-0050). This is a residential property and is not currently contiguous to the municipal limits.

Action on this application will not immediately annex the subject property, but will authorize the extension of water utilities to serve the property. Because this approval includes acceptance of a voluntary annexation petition, the property may be annexed as soon as it becomes contiguous to municipal limits.

FISCAL IMPACT: 25% surcharge on utilities services based on monthly usage to be paid to the City Utilities Department until such time that the property is annexed into the municipal limits.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-109.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-109

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 1.51 ACRES OF LAND LOCATED AT 1588 CLINCH DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, property owner James S. Dahlke Trust, has completed the City of Fernandina Beach Voluntary Annexation Petition/ Water/Sewer Annexation Agreement Application pursuant to Chapter 171.044, Florida Statutes, for one parcel containing approximately 1.51 acres located 1588 Clinch Drive (Parcel ID Number: 00-00-30-0800-0000-0050); and

WHEREAS, staff has determined the request is consistent with the City's Municipal Code Sections 82-44 and 82-403, its Comprehensive Plan, and Land Development Code; and

WHEREAS, the City Commission has determined that it is in the best interest of the City to provide water services to the subject property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission here hereby authorizes the extension of water services to the property owners identified, whose property is located outside the corporate limits of the City at 1588 Clinch Drive and noted as parcel 00-00-30-0800-0000-0050, and approves the Voluntary Annexation Petition, attached hereto as "Exhibit 1".

SECTION 2. The City Commission authorized the City Manager and the City Clerk to execute said petition on behalf of the City of Fernandina Beach.

SECTION 3. The City Clerk is hereby directed to record the petition in the public records of Nassau County, Florida, as required by Ordinance No. 2001-01

SECTION 4. This Resolution shall be effective immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

ROBIN C. LENTZ
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

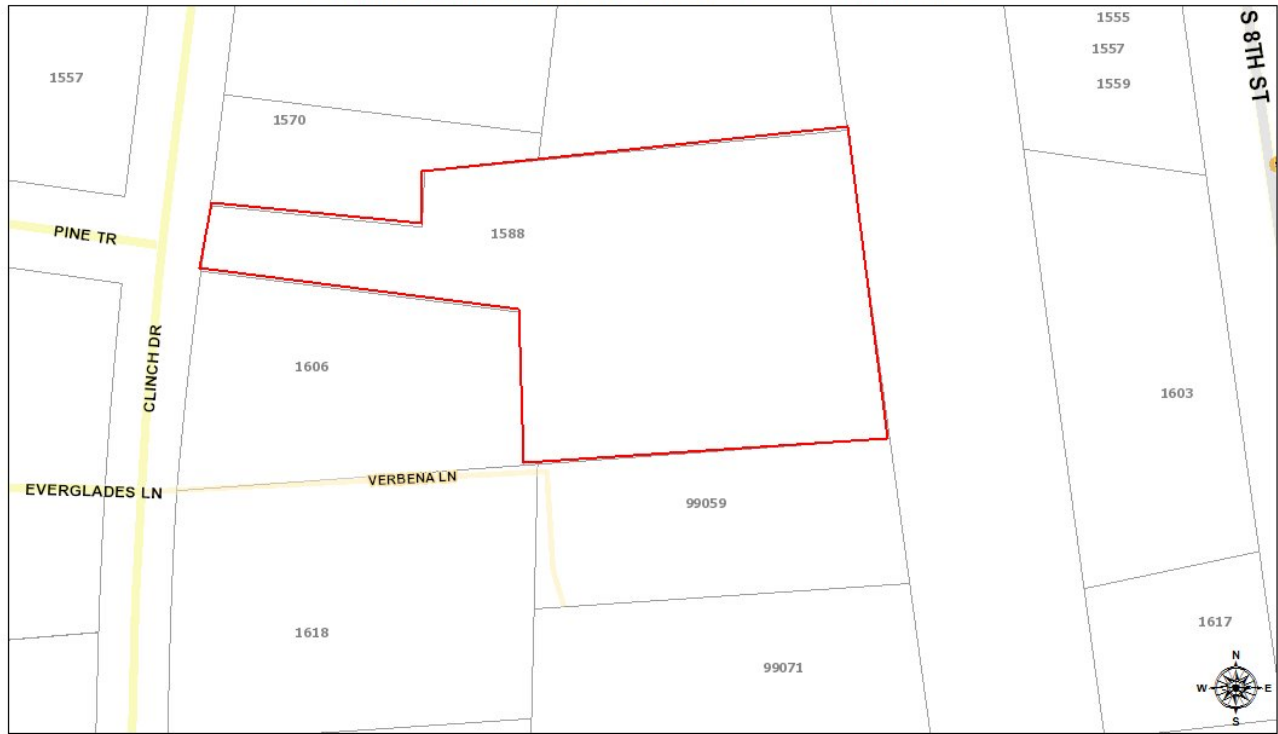


CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

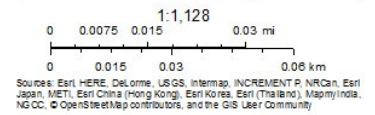
**RESOLUTION 2017-109
EXHIBIT A**

Voluntary Annexation Agreement - 1588 Clinch Drive



June 30, 2017

911 Address Labels



CITY OF FERNANDINA BEACH
VOLUNTARY ANNEXATION AGREEMENT / PETITION FOR ANNEXATION

THIS VOLUNTARY ANNEXATION AGREEMENT / PETITION FOR ANNEXATION dated this 6 day of June, 2017 by and between the CITY OF FERNANDINA BEACH, a municipal corporation, (hereinafter referred to as "City"); and James Dahlke (hereinafter collectively referred to as the "Applicants").
CornerStone Homes

WHEREAS, this Annexation Agreement/ Petition for Annexation (hereinafter referred to as "Agreement") shall be considered entered into upon execution, where the actual annexation of land shall occur once the subject property becomes contiguous to any boundary demarking the incorporated area of the City of Fernandina Beach and upon the execution of an Ordinance by the City Commission of the City authorizing and approving the execution of such annexation, consistent with the mutual promises, covenants and acknowledgments agreed to by the City Commission and the Applicants, as contained in this Agreement; and

WHEREAS, the Applicants collectively, are the owners of record of the parcel of land known and described as follows, comprising the property which is the subject of this Agreement (the "Property"):

PARCEL ID#: 000030 0800 0000 0050

GENERALLY DESCRIBED AS: _____

ADDRESSED AS: 1588 Clinch Dr

See Attached Exhibit "A"

WHEREAS, the covenants and acknowledgments contained herein have been made in consideration of annexation into the City of Fernandina Beach of the above described Property; and

WHEREAS, it is the desire of the City to provide for appropriate use of the Property; and

WHEREAS, the Applicants are willing to have the Property annexed to the City and the City desires and believes that it would be in the best interest of the City to annex the Property, which is located outside the corporate limits of the City in Nassau County, Florida, at such time as the Property become contiguous; and

NOW, THEREFORE, in consideration of the mutual promises, covenants and acknowledgments stated herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Effective Date:** This Agreement shall become effective upon execution.
2. **Execution:** The parties hereto agree to execute any and all such documents as are reasonably necessary to carry out the terms and provisions of this Agreement.
3. **Binding Effect:** The parties hereto do covenant and agree that this Agreement and its Exhibits, shall be binding on their successors and assigns, including the political subdivisions as the City of Fernandina Beach.
4. **Water and/or Sanitary Sewer:** The Applicants shall be permitted to tap into the City's water and/or sanitary sewer system at a point determined by the City. The Applicants shall also be responsible for payment to the City of any and all applicable fees that are assessable under City Ordinance and State Law.

5. Land Use and Zoning: Upon Annexation of the Property, and until the adoption by the City Commission of the City's Comprehensive Plan and zoning district for the Property, the Comprehensive Plan (including future land use) and zoning ordinances and regulations shall remain in full force and effect for the Property, and shall be enforced by the City. The City shall adopt the future land use designation and zoning district for the Property that most closely approximate to the current Nassau County future land use designation and zoning district for the Property regarding allowable uses and development standards.

6. Governing Law: The laws of the State of Florida shall govern the interpretation, validity and construction of the terms and provisions of this Agreement. If any term or provision of this Agreement is declared illegal or invalid for any reason by a court of competent jurisdiction, the remaining terms and provisions of this Agreement shall, nevertheless, remain in full force and effect.

7. Entire Agreement: The parties hereto acknowledge that this Agreement constitutes the sole agreement between the parties; that all prior proposals and agreements, whether oral or written, are hereby superseded; and that this Agreement may not be changed, altered or modified except in writing and signed by the parties hereto. The parties hereto further acknowledge that, in entering into this Agreement, each party has not been induced by, has not relied upon, and has not included as part of the basis of the bargain herein, any representation or statement, whether expressed or implied, made by any agent, representative or employee, which representation or statement is not approved by the other at any public hearing or work session of the City Commission or otherwise made as part of the official public record in the proceedings related to this Agreement. This Agreement binds the Applicants' Property to being annexed into the City once the Property becomes contiguous to any boundary demarking the incorporated area of the City of Fernandina Beach and upon the execution of an Ordinance by the City Commission of the City authorizing and approving the execution of such agreement, consistent with the mutual promises, covenants and acknowledgments agreed to by the City Commission.

8. Default: In the event either of the parties default in the performance of the obligations set forth in this Agreement, then the other may, upon notice to defaulting party, allow the defaulting party sixty (60) days to cure the default or provide evidence to the non-defaulting party that such default will be cured in a timely manner if it cannot be cured during said period. If the defaulting party fails to cure such default or provide such evidence as provided above, then, with notice to defaulting party, the other party may begin proceedings to require specific performance of this Agreement or bring suit for damages for breach of the Agreement. The prevailing party shall be entitled to a reasonable attorney's fee for having brought such action.

8. Recording: This Agreement shall run with the land and a copy of this Agreement for Annexation shall be filed and recorded by the City Clerk's Office with the Nassau County Clerk of Circuit Court.

IN WITNESS WHEREOF, the City and Applicant(s) have caused this instrument to be executed by their respective proper parties duly authorized to execute the same on the day and the year first above written.

CITY OF FERNANDINA BEACH

ATTEST:

DALE L. MARTIN
City Manager

CAROLINE BEST
City Clerk

APPROVED AS TO FORM AND LEGALITY:

TAMMI E. BACH
City Attorney

APPLICANT(S)

By: [Signature]
Applicant

By: _____
Applicant

STATE OF FLORIDA
COUNTY OF NASSAU

Sworn and subscribed before me this 9 day of June, 2017.

[Signature]

Signature of Notary

My Commission Expires: 2-12-19

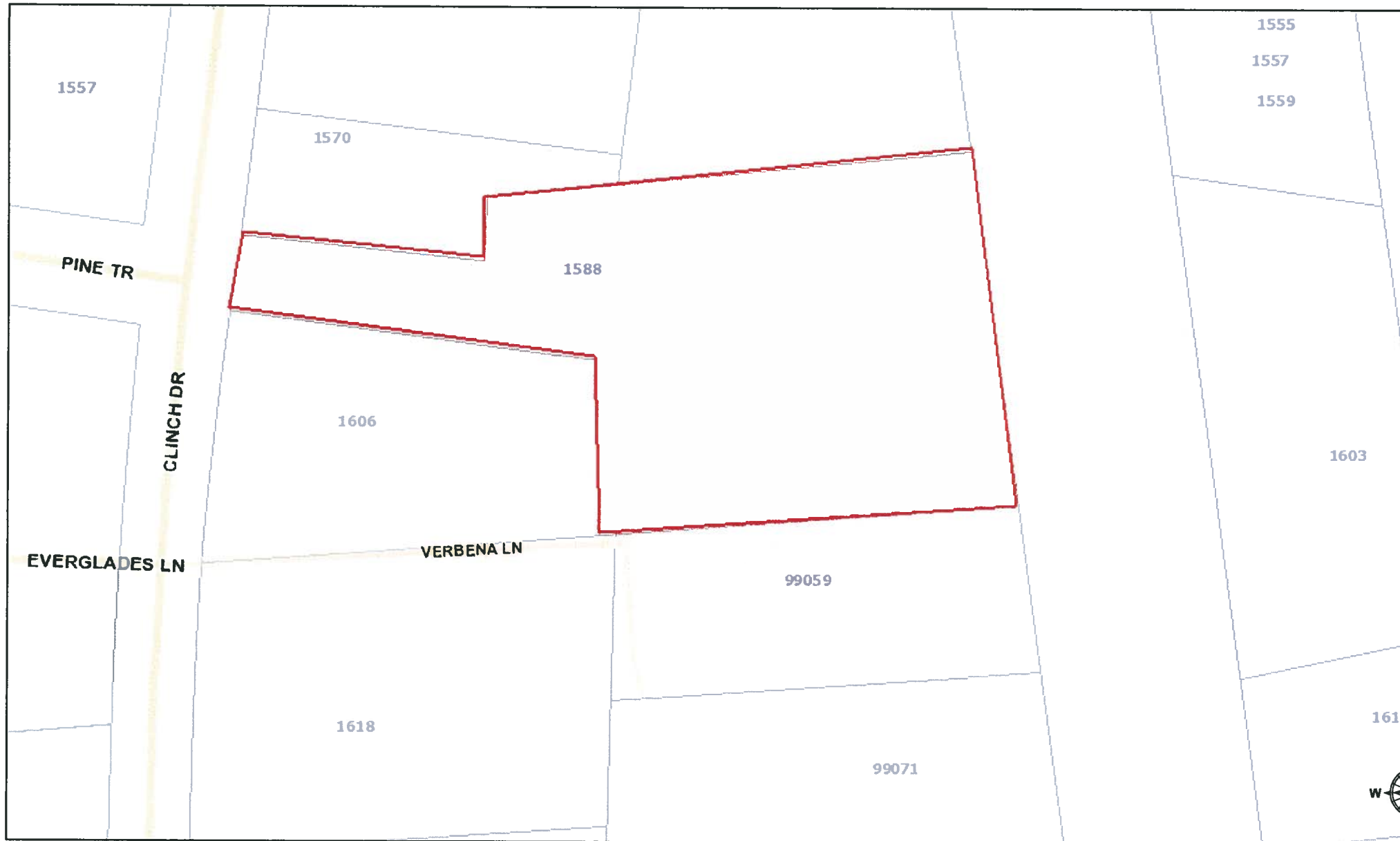
Type of Identification Produced personally known



EXHIBIT A

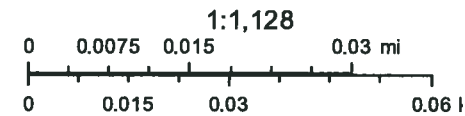
**NASSAU COUNTY PROPERTY APPRAISER
PARCEL REPORT**

Voluntary Annexation Agreement - 1588 Clinch Drive



June 30, 2017

911 Address Labels



Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, N Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), N NGCC, © OpenStreetMap contributors, and the GIS User Community

OFFICE USE ONLY

REC'D: 6/20/17 BY: [Signature]
PAYMENT: \$ 300 - TYPE: CR 3060
APPLICATION #: 2017-0000905
CASE #: ---
CC MEETING DATE: 7/18/17 CC date mtg.



WATER/SEWER & VOLUNTARY ANNEXATION APPLICATION

APPLICANT INFORMATION

Owner Name: James Dahlke
Mailing Address: 9491 Whispering Sands Dr
Telephone: 847 477 6348 Fax: _____
Email: jsdahlke5@gmail.com
Agent Name: CornerStone Homes of Jacksonville LLC
Mailing Address: 701 Market St 103B, St Augustine FL 32095
Telephone: 904 342 3323 Fax: _____
Email: melissa.laroche@cornerstonehomesjax.com

PROPERTY INFORMATION

Street Address: 1588 Clinch Dr Fernandina Beach, FL 32034
Parcel Identification Number(s): 00 00 30 0800 0000 0050

PROJECT INFORMATION

Total Number of Lots/Parcels: 1
Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: ✓
Existing Zoning Classification: _____
Existing Future Land Use Classification: _____

Description of Request:

request for water service

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

Date

6-7-17

Signature of Applicant

STATE OF FLORIDA

COUNTY OF NASSAU

ss }

Subscribed and sworn to before me this 7 day of June, 2017.

Melissa LaRoche

Notary Public: Signature

Melissa LaRoche

Printed Name

2-12-19

My Commission Expires

Personally Known ☒ OR Produced Identification ☐ ID Produced: ☐





OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE James Dahlke
(print name of property owner(s))
 hereby authorize: CornerStone Homes of Jacksonville LLC
(print name of agent)
 to represent me/us in processing an application for: Water Service
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

James S. Dahlke
(Signature of owner)

James S. Dahlke
(Print name of owner)

(Signature of owner)

(Print name of owner)

STATE OF FLORIDA }
 COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 7 day of June, 2017.

Melissa LaRoche
 Notary Public: Signature

Melissa LaRoche
 Printed Name

2-12-19
 My Commission Expires

Personally Known ☒ OR Produced Identification _____ ID Produced: _____



CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-101
Demonstrating Ongoing Support for the Nassau County Shore Protection Project

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-101

SYNOPSIS: In 1997, the City of Fernandina Beach agreed to act as the local sponsor for the Nassau County Shore Protection Project (Resolution 97-28). Since 1999, the City has been in a continuing contractual relationship with the Florida Department of Environmental Protection (FDEP) including contracts 99NA1, 07NA1, and 13NA1. The City has shown its commitment to the project by acting as the local sponsor and providing the local cost share.

At the present time, the Florida Department of Environmental Protection's Division of Water Restoration Assistance is developing a prioritized list of beach management projects in preparation for submittal of the Department's FY 2017/2018 Fixed Capital Outlay, Local Government Funding Request (LGFR) and the FY 2017/2018 Florida Beach Management Program Long-Range Budget Plan (LRBP) to the Governor and the Legislature.

The local funding cost will be shared equally between the City and Nassau County. The source of the City's matching funds will be property tax revenue, which includes a dedicated millage to support beach renourishment.

FISCAL IMPACT: Local funding costs will be shared equally with Nassau County. TDC and MSTU available funding will reduce the amount of the City/County share.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-101.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-101

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S (FDEP) DIVISION OF WATER RESTORATION ASSISTANCE, TO DEMONSTRATE ONGOING SUPPORT FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT BY AGREEING TO CONTINUE SERVING AS THE LOCAL SPONSOR, TO PROVIDE THE LOCAL COST SHARE, AND TO IDENTIFY THE SOURCE OF THE LOCAL COST SHARE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the shoreline of Fernandina Beach is an important part of the quality of life of the community as it provides recreational opportunities, storm protection, and environmental benefits; and

WHEREAS, the beaches are a primary tourist attraction and vital to the economic well-being of the community; and

WHEREAS, the City of Fernandina Beach recognizes that severe beach erosion continues to be a problem and therefore threatens tourism, economic activity, and public and private property; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida committed to be the local sponsor for the Nassau County Shore Protection project via Resolution 97-28 adopted on February 18, 1997; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida and the Florida Department of Environmental Protection entered into Project Agreement 99NA1 in 1999 for the Nassau County Beach Restoration project; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida and the Florida Department of Environmental Protection entered into Project Agreement 07NA1 in 2007 for the Nassau County Beach Restoration project; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida and the Florida Department of Environmental Protection recently entered into Project Agreement 13NA1 in 2013, for the upcoming Nassau County Beach Restoration project; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida, and the Florida Department of Environmental Protection recently entered into Project Agreement 13NA2 in 2017, for the upcoming Nassau County Beach Restoration/Renourishment project; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida wishes to demonstrate its continued support of the Nassau County Shore Protection project; and

WHEREAS, the City Commission of the City of Fernandina Beach, Florida, commits to provide the local cost share of the project with revenue from the property tax and contributions from the Nassau County Board of County Commissioners that will include proceeds from the tourism development tax.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission of the City of Fernandina Beach, Florida hereby agrees to provide continuing support for the Nassau County Shore Protection project, to continue serving as the local sponsor of the project, and to provide the local cost share.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-102
Agreement Approval - Department of the Army

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-102

SYNOPSIS: Attached is the Project Cooperation Agreement (PCA) between the City and the Department of the Army for the Beach Re-nourishment Project, also known as the Nassau County Shore Protection Project. The agreement specifies the duties and responsibilities of the parties in relation to the long-standing project.

FISCAL IMPACT: The City is committed to funding its share of this agreement, approximately 27% after Federal dollars have been applied. "Beach Reserves", Transfers from the General Fund and MSTU taxes collected to date comprise the sources that will be used to fund the project.

CITY ATTORNEY COMMENTS: The City Attorney has not reviewed with Olsen & Associates the need for this PCA with the Corps of Engineers. In the abundance of caution, the City Attorney is waiting to hear back from Olsen & Associates as to the need for this new PCA when the prior PCA approved by the City in 2007 was a 50-year agreement for beach nourishment.

The City Attorney will have information for the July 5, 2017 City Commission meeting assuming that she hears back from Olsen & Associates.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-102.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-102

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, APPROVING THE PROJECT COOPERATION AGREEMENT (PCA) FOR THE NASSAU COUNTY SHORE PROTECTION PROJECT, PROVIDING AUTHORIZATION FOR SIGNATURE, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has been working with the Department of the Army since the mid-1980's on beach renourishment; and

WHEREAS, it appears that funds are available for the Nassau County Shore Protection Project (also known as the Federal beach renourishment project); and

WHEREAS, this agreement between the City and the Department of the Army sets out the duties and responsibilities of the parties in regards to the Project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, AS FOLLOWS:

SECTION 1. The City Commission hereby approves the Project Cooperation Agreement (PCA) between the city and the Department of the Army, attached hereto as Exhibit "A".

SECTION 2. The City Manager, City Attorney and City Clerk are thereby authorized to execute this agreement.

SECTION 3. This Resolution shall be effective immediately upon passage.

ADOPTED this 18th day of July, 2017.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

Robin C. Lentz
Mayor – Commissioner

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

**COOPERATION AGREEMENT
BETWEEN
THE UNITED STATES OF AMERICA
and
CITY OF FERNANDINA BEACH, FLORIDA
for
REHABILITATION OF THE NASSAU COUNTY, FLORIDA SHORE PROTECTION PROJECT**

THIS AGREEMENT, entered into this day of _____, 20____, by and between THE DEPARTMENT OF THE ARMY (hereinafter referred to as the "Government") represented by the District Engineer, Jacksonville District, U.S. Army Corps of Engineers, and City of Fernandina Beach, Florida, (hereinafter referred to as the "Public Sponsor"), represented by its Mayor.

WITNESSETH THAT:

WHEREAS, the Government constructed a Hurricane/Shore Protection Project (hereinafter referred to as the HSPP), authorized by Section 3(a)(3) of the Water Resources Development Act of 1988, Public Law 100-676, as modified by Section 314 of the Water Resources Act of 1999, Public Law 106-53, and governed by the Project Cooperation Agreement dated September 28, 2007 and entitled Project Cooperation Agreement Between the Department of the Army and the City of Fernandina Beach for Construction of the Nassau County, Florida Shore Protection Project which remains in full effect;

WHEREAS, pursuant to 33 U.S.C. 701 n, the Government is authorized to assist in the repair and restoration of any federally authorized hurricane or shore protective structure damaged or destroyed by wind, wave, or water action of other than an ordinary nature;

WHEREAS, via written correspondence, the Public Sponsor has requested the Government to repair or restore the HSPP which was damaged by wind, wave, or water action of an other than an ordinary nature, in accordance with 33 U.S.C. 701 n, and established policies of the U.S. Army Corps of Engineers; and,

WHEREAS, the Public Sponsor hereby represents that it has the authority and legal capability to furnish the non-Federal cooperation hereinafter set forth and is willing to participate in the HSPP Rehabilitation Effort in accordance with the terms of this Agreement;

NOW, THEREFORE, the Government and the Public Sponsor agree as follows:

ARTICLE I - DEFINITIONS AND GENERAL PROVISIONS

For purposes of this agreement:

A. The term "Rehabilitation Effort" shall mean restoration of the a single uniform beach fill placement of approximately 152,828 cubic yards of material extending from from Florida Department of Environmental Protection monument R-12 to R-34, as generally described in a report entitled Project Information Report for the Rehabilitation Effort for the Nassau County, Florida Shore Protection Project and with an Addendum Report for Economic Justification associated with the Project Information Report for the Rehabilitation Effort for the Nassau County, Florida Shore Protection Project prepared by the District Engineer, U.S. Army Engineer District Jacksonville, dated and approved by the Acting Director of Contingency Operations, Homeland Security and Northwestern Division/Pacific Ocean Division RIT Leader on June 8, 2017;

B. The term "Rehabilitation Effort costs" shall mean all costs incurred by the Public Sponsor and the Government directly related to construction of the Rehabilitation Effort. Such term shall include, but is not necessarily be limited to: actual construction costs, including supervision and inspection costs; costs of contract dispute settlements or awards; and the cost of investigations to identify the existence of hazardous substances as identified in Article XIA. The term shall not include any costs for operation and maintenance; any costs that correct deferred or deficient maintenance; any increased costs for betterments or Public Sponsor-preferred alternatives; periodic nourishment under the project authorization; or the costs of lands, easements, rights-of-way, borrow, or relocations.

C. The term "betterment" shall mean the design and construction of a Rehabilitation Effort feature accomplished on behalf of, or at the request of, the Public Sponsor, in accordance with standards that exceed the standards that the Government would otherwise apply for accomplishing the Rehabilitation Effort.

ARTICLE II - OBLIGATIONS OF THE GOVERNMENT AND PUBLIC SPONSOR

A. The Government, subject to receiving funds appropriated by the Congress of the United States and using funds provided by the Public Sponsor, shall expeditiously construct the Rehabilitation Effort, applying those procedures usually followed or applied in Federal projects, pursuant to Federal laws, regulations, and policies. The Public Sponsor shall be afforded the opportunity to review and comment on all solicitations for all contracts, including relevant plans and specifications, prior to the issuance of such solicitations. The Contracting Officer will, in good faith, consider the comments of the Public Sponsor, but award of contracts, modifications or change orders, and performance of all work on the Rehabilitation Effort (whether the work is performed under contract or by Government personnel), shall be exclusively within the control of the Contracting Officer.

B. As further specified in Article III, the Public Sponsor shall provide all lands, easements, and rights-of-way, including suitable borrow and dredged or excavated material disposal areas, and perform all relocations determined by the Government to be necessary for construction, operation, and maintenance of the Rehabilitation Effort and the HSPP.

C. As further specified in Article IV, the Public Sponsor shall contribute, in cash, in-kind services, or a combination thereof, a contribution toward construction of the Rehabilitation Effort in an amount equal to 0 percent of Rehabilitation Effort costs.

D. The Public Sponsor shall not use Federal funds to meet its share of Rehabilitation Effort costs under this Agreement unless the expenditure of such funds is expressly authorized by statute as verified in writing by the Federal granting agency.

E. The Public Sponsor shall hold and save the Government free from all damages arising from the construction, operation, and maintenance of the Rehabilitation Effort, the HSPP, and any related betterments, except for damages due to the fault or negligence of the Government or the Government's contractors.

F. The Public Sponsor agrees to continue participate in and comply with the policies and procedures of the U.S. Army Corps of Engineers Rehabilitation and Inspection Program and the (Project Cooperation Agreement) cited above.

G. The Public Sponsor may request the Government to accomplish betterments. The Public Sponsor shall be solely responsible for any increase in costs resulting from the betterments and all such increased costs will be paid in advance by the Public Sponsor in accordance with Article IV.

ARTICLE III - LANDS, RELOCATIONS, AND PUBLIC LAW 91-646

A. The Government shall provide the Public Sponsor with a description of the anticipated real estate requirements and relocations for the Rehabilitation Effort. Thereafter, the Public Sponsor shall furnish all lands, easements, and rights-of-way, including suitable borrow and dredged or excavated material disposal areas, and perform any relocations, as may be determined by the Government in that description, or in any subsequent description, to be necessary for the construction, operation, and maintenance of the Project and the Rehabilitation Effort. The necessary lands, easements, and rights-of-way may be provided incrementally for each construction contract. All lands, easements, and rights-of-way determined by the Government to be necessary for work to be performed under a construction contract must be furnished prior to the advertisement of that construction contract.

B. The Public Sponsor shall comply with the applicable provisions of the Uniform Relocation Assistance and Real Property Acquisitions Policy Act of 1970, Public Law 91-646, as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987 (Public Law 100-17), and the Uniform Regulations contained in 49 CFR Part 24, in acquiring lands, easements, and rights of way, required for construction, operation, and maintenance of the Project and the Rehabilitation Effort, including those necessary for relocations, borrow materials, and dredged or excavated material disposal, and shall inform all affected persons of applicable benefits, policies, and procedures in connection with said Act.

ARTICLE IV - METHOD OF PAYMENT

A. The Public Sponsor shall provide, during the period of construction, cash payments, in-kind services, or a combination thereof, required to meet the Public Sponsor's obligations under Article II of the Agreement. Rehabilitation Effort costs are currently estimated to be \$7,514,000.00 and the Public Sponsor's share (cash and services in kind) of Rehabilitation Effort costs is currently estimated to be \$0. In order to meet the Public Sponsor's cash payment requirements, the Public Sponsor must provide a cash contribution estimated to be \$0. The dollar amounts set forth in this paragraph are based upon the Government's best estimates that reflect projections of costs, price level changes, and anticipated inflation. Such cost estimates are subject to adjustments based upon costs actually incurred and are not to be construed as the total financial responsibilities of the Government and the Public Sponsor.

B. The required cash contribution shall be provided as follows: At least ten calendar days prior to the award of the first construction contract, the Government shall notify the Public Sponsor of the Public Sponsor's estimated share of the Rehabilitation Effort costs including the Public Sponsor's estimated share of the costs attributable to the Rehabilitation Effort incurred prior to the initiation of construction. Within five calendar days thereafter, the Public Sponsor shall provide the Government the full amount of the required

contribution by delivering a check payable to "FAO, USAED Jacksonville" to the Contracting Officer representing the Government. The Government shall draw on the funds provided by the Public Sponsor such sums as the Government deems necessary to cover contractual and in-house fiscal obligations attributable to the Rehabilitation Effort as they are incurred, as well as Rehabilitation Effort costs incurred by the Government. In the event that total Rehabilitation Effort costs are expected to exceed the estimate given at the outset of construction, the Government shall immediately notify the Public Sponsor of the additional contribution the Public Sponsor will be required to make to meet the Public Sponsor's share of the revised estimate. Within ten calendar days thereafter, the Public Sponsor shall provide the Government the full amount of the additional required contribution.

C. During the period of construction, the Government will provide periodic financial reports on the status of the total Rehabilitation Effort costs and status of contributions made by the Public Sponsor. Upon completion of the Rehabilitation Effort and resolution of all relevant contract claims and appeals, the Government shall compute the total Rehabilitation Effort costs and tender to the Public Sponsor a final accounting of the Public Sponsor's share of total Rehabilitation Effort costs.

1. In the event the total contribution by the Public Sponsor is less than the Public Sponsor's required share of total Rehabilitation Effort costs, the Public Sponsor shall, no later than 90 calendar days after receipt of written notice, make a cash payment to the Government of whatever sum is required to meet the Public Sponsor's required share of the total project costs.

2. In the event total contribution by the Public Sponsor is more than the Public Sponsor's required share of total Rehabilitation Effort costs, the Government shall, no later than 90 calendar days after the final accounting is complete, subject to the availability of funds, return the excess to the Public Sponsor; however, the Public Sponsor shall not be entitled to any refund for in-kind services. In the event the existing funds are not available to repay the Public Sponsor for excess contributions provided, the Government shall seek such appropriations as are necessary to repay the Public Sponsor for excess contributions provided.

ARTICLE V - CREDITING OF IN-KIND SERVICES

The Government has approved a credit for In-Kind Services, compatible with the Rehabilitation Effort, in the estimated amount of \$0 for implementation of such services by the Public Sponsor. The affording of such credit shall be subject to an onsite inspection by the Government to verify that the work was accomplished in a satisfactory manner and is suitable for inclusion in the Rehabilitation Effort. The actual amount of such credit shall be subject to an audit conducted to determine reasonableness, allocability, and allowability of costs. The Government shall apply the credit amount toward any additional cash contribution required under this Agreement. The Public Sponsor shall not receive credit for any amount in excess of such additional cash contribution, nor shall the Public Sponsor be entitled to any reimbursement for any excess credit amount.

ARTICLE VI- OPERATION AND MAINTENANCE

A. The Public Sponsor maintains responsibility for operating and maintaining the HSPP at all times. After the Contracting Officer has determined that construction of the Rehabilitation Effort is complete and provided the

Public Sponsor with written notice of such determination, the Public Sponsor shall operate and maintain the HSPP, to include those areas restored by the Rehabilitation Effort, at no cost to the Government, in accordance with specific directions prescribed by the Government in Engineer Regulation 500-1-1 and any subsequent amendments thereto and other applicable authorities.

B. The Public Sponsor hereby gives the Government a right to enter, at reasonable times and in a reasonable manner, upon land that the Public Sponsor owns or controls for access to the HSPP for the purposes of inspection, and, if necessary, for the purpose of completing, operating, and maintaining the HSPP. If an inspection shows the Public Sponsor for any reason is failing to fulfill the Public Sponsor's obligations under this Agreement without receiving prior written approval from the Government, the Government will send a written notice to the Public Sponsor. If, after 30 calendar days from receipt of such notice, the Public Sponsor continues to fail to perform, then the Government shall have the right to enter, at reasonable times and in a reasonable manner, upon lands the Public Sponsor owns or controls for access to the Project for the purposes of completing, operating, and maintaining the project, or to deny further assistance under Public Law 84-99. No action by the Government shall operate to relieve the Public Sponsor of responsibility to meet the Public Sponsor obligations as set forth in this Agreement, or to preclude the Government from pursuing any other remedy at law or equity to assure faithful performance pursuant to this Agreement.

ARTICLE VII -FEDERAL AND STATE LAWS

In the exercise of the Public Sponsor's rights and obligations hereunder, the Public Sponsor agrees to comply with all applicable Federal and state laws and regulations.

ARTICLE VIII- RELATIONSHIP OF PARTIES

The Government and the Public Sponsor act in an independent capacity in the performance of their respective functions under this Agreement, and neither party is to be considered the officer, agent, nor employee of the other.

ARTICLE IX -OFFICIALS NOT TO BENEFIT

No member of or delegate to the Congress, or resident commissioner, shall be admitted to any share or part of this Agreement, or to any benefit that may arise therefrom.

ARTICLE X -COVENANT AGAINST CONTINGENT FEES

The Public Sponsor warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Public Sponsor for the purpose of securing business. For breach or violation of this warranty, the Government shall have the right to annul this Agreement without liability, or, in the Government's discretion, to add to the Agreement or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

ARTICLE XI- TERMINATION OR SUSPENSION

If at any time the Public Sponsor fails to carry out its obligations under this Agreement, the District Engineer shall terminate or suspend work on the Rehabilitation Effort, unless the District Engineer determines that continuation of work on the Rehabilitation Effort is in the interest of the United States or is necessary in order to satisfy agreements with any other non-Federal interests in connection with this Rehabilitation Effort and the HSPP. However, deferral of future performance under this agreement shall not affect existing obligations or relieve the parties of liability for any obligation previously incurred. In the event that either party elects to terminate this Agreement pursuant to this Article, both parties shall conclude their activities relating to the rehabilitation Effort and proceed to a final accounting in accordance with Article IV of this Agreement. In the event that either party elects to defer future performance under this Agreement pursuant to this Article, such deferral shall remain in effect until such time as either the Government or Public Sponsor elects to proceed with further construction or terminates this Agreement.

ARTICLE XII -HAZARDOUS SUBSTANCES

A. After execution of this Agreement and upon direction by the Contracting Officer, the Public Sponsor shall perform, or cause to be performed, such investigations for hazardous substances as are determined necessary by the Government of the Public Sponsor to identify the existence and extent of any hazardous substances regulated under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) 42 U.S.C. Sections, 9601-9675, on lands necessary to Rehabilitation Effort construction, operation, and maintenance. All actual costs incurred by the Public Sponsor that are properly allowable and allocable to performance of any such investigations for hazardous substances shall be included in total Rehabilitation Effort costs and cost shared as a construction cost.

B. In the event it is discovered through an investigation for hazardous substances or other means that any lands, easements, rights-of-way, or disposal areas to be acquired or provided for the HSPP or the Rehabilitation Effort contain any hazardous substances regulated under CERCLA, the Public Sponsor and the Government shall provide prompt notice to each other, and the Public Sponsor shall not proceed with the acquisition of lands, easements, rights-of-way, or disposal areas until mutually agreed.

C. The Government and the Public Sponsor shall determine whether to initiate construction of the Rehabilitation Effort, or, if already in construction, to continue with construction of the Rehabilitation Effort, or to terminate construction of the Rehabilitation Effort for the convenience of the Government in any case where hazardous substances regulated under CERCLA are found to exist on any lands necessary for the Rehabilitation Effort. Should the Government and the Public Sponsor determine to proceed or continue with the construction after considering any liability that may arise under CERCLA, the Public Sponsor shall be responsible, as between the Government and the Public Sponsor, for any and all necessary clean up and response costs, to include the costs of any studies and investigations necessary to determine an appropriate response to the contamination. Such costs shall not be considered a part of the total Rehabilitation Effort costs as defined in this Agreement. In the event the Public Sponsor fails to provide any funds necessary to pay for clean up and response costs or to otherwise discharge the Public Sponsor's responsibilities under this paragraph upon direction by the

Government, the Government may either terminate or suspend work on the Rehabilitation Effort or proceed with further work as provided in Article X of this Agreement.

D. The Public Sponsor and Government shall consult with each other to assure that responsible parties bear any necessary clean up and response costs as defined in CERCLA. Any decision made pursuant to paragraph C of this Article shall not relieve any party from any liability that may arise under CERCLA.

E. As between the Government and the Public Sponsor, the Public Sponsor shall be considered the operator of the HSPP (which the Rehabilitation Effort is repairing and restoring) for purposes of CERCLA liability. To the maximum extent practicable, the Public Sponsor shall operate and maintain the HSPP in a manner that will not cause liability to arise under CERCLA.

ARTICLE XIII -NOTICES

A. All notices, requests, demands, and other communications required or permitted to be given under this Agreement shall be deemed to have been duly given if in writing and delivered personally, given by prepaid telegram, or mailed by first-class (postage prepaid), registered, or certified mail, as follows:

If to the Public Sponsor:

City Manager
City of Fernandina Beach
204 Ash Street
Fernandina Beach, Florida 32034-4230

If to the Government:

District Engineer
Jacksonville District
701 San Marco Blvd.
Jacksonville, Florida 32207

B. A party may change the address to which such communications are to be directed by giving written notice to the other party in the manner provided in this Article.

C. Any notice, request, demand, or other communication made pursuant to this Article shall be deemed to have been received by the addressee at such time as it is either personally delivered, or, seven calendar days after it is mailed, as the case may be.

IN WITNESS HEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the District Engineer.

THE DEPARTMENT OF THE ARMY

BY: _____

Jason A. Kirk, P.E.
Colonel, U.S. Army
District Engineer
Jacksonville District

THE CITY OF FERNANDINA BEACH, FLORIDA

BY: _____

~~Johnny Miller~~Robin C. Lentz
Mayor
City of Fernandina Beach,
Florida

DATE: _____

DATE: _____

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

~~Johnny Miller~~Robin C. Lentz
Mayor
City of Fernandina Beach, Florida

DATE: _____

CERTIFICATE OF AUTHORITY

I, _____, do hereby certify that I am the principal legal officer of the City of Fernandina Beach, Florida, that the City of Fernandina Beach, Florida is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the City of Fernandina Beach, Florida in connection with the [Rehabilitation of the Nassau County, Florida Shore Protection Project, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement, as required by Section 221 of Public Law 91-611, as amended (42 U.S.C. Section 1962d-5b), and that the persons who have executed this Agreement on behalf of the City of Fernandina Beach, Florida have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this _____ day of _____ 20____.

~~[INSERT TYPED NAME]~~ Tammi E. Bach
~~[Insert Full Title]~~ City Attorney

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2017-103
Budget Amendment - Beach Renourishment

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-103

SYNOPSIS: The attached correspondence from the U.S. Army Corps of Engineers requests \$1.6 million for beach renourishment. The planned beach renourishment project is in response to documented damaged resulting from Hurricane Matthew. The project, which will place sand from the northern city limits (exclusive of Ft. Clinch) to south of Sadler Road (Seaside Park) is expected to commence in December and be completed near the end of March.

As further indicated in the correspondence, the funds are requested to be provided to the Corps of Engineers no later than August 1. The anticipated \$1.6 million cost is expected to be proportionally allocated through State funds (46%), Nassau County funds (27%) and City funds (27%, or approximately \$385,000). The City, for the first time this year, levied a Municipal Service Taxing Unit for the purpose of funding beach renourishment projects. Approximately \$300,000 of the MSTU funds collected this year will be used to support this project. It is anticipated that the TDC will provide the balance of the funding.

FISCAL IMPACT: U.S. Army Corps of Engineers is requesting payment of \$1,600,000 for the Periodic Nourishment of the Nassau County Shore Protection Project. This item was not included in the FY 2016/2017 budget and staff recommends amending the budget to allow for the payment and anticipated related grant revenue.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-103.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-103

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA APPROVING AN AMENDMENT TO THE CAPITAL IMPROVEMENT FUND BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, the U.S. Army Corps of Engineers is requesting payment of \$1,600,000 for the Periodic Nourishment of the Nassau County Shore Protection Project by August 1, 2017; and

WHEREAS, funding for project payment was not anticipated in the fiscal year 2016/2017 budget, requiring an amendment to the budget; and

WHEREAS, staff recommends an amendment to the FY 2016/2017 budget by increasing the State Grant Revenue account, 300 33400, by \$736,000 and increasing the new TDC Revenue account 300 36997, by \$864,000 for the balance of the City/County share; and increasing the Beach Renourishment account, 3007200 56332 by \$1,600,000. **This amendment increases the Total City budget from \$116,277,982 to \$117,877,982.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The 2016/2017 City budget is hereby amended by increasing the State Grant Revenue account, 300 33400, by \$736,000 and increasing the new TDC Revenue account 300 36997, by \$864,000 for the balance of the City/County share; and increasing the Beach Renourishment account, 3007200 56332 by \$1,600,000. This amendment increases the Total City budget from \$116,277,982 to \$117,877,982.

SECTION 2. This Resolution shall take effect immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney



DEPARTMENT OF THE ARMY
JACKSONVILLE DISTRICT CORPS OF ENGINEERS
701 San Marco Blvd
JACKSONVILLE, FLORIDA 32207-8175

July 7, 2017

Mr. Dale L. Martin
City Manager
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

Dear Mr. Martin:

During our meeting on June 22, 2017, we discussed the U.S. Army Corps of Engineers (Corps) request for non-Federal sponsor funding dated June 12, 2017 in the amount of \$1,419,355.00. This amount was calculated based on the Nassau County Shore Protection Project cost share and the total amount of Federal funding to be allocated in FY17. However, the total amount was not sufficient for the current Independent Government Estimate (IGE). Per your request, we reviewed the finances for the Nassau County Shore Protection Project and determined that the non-Federal share is \$1,600,000.00

Pursuant to Article VI – Method of Payment (B.2.) of the Project Cooperation Agreement executed on September 28, 2007, the Corps is hereby requesting \$1,600,000.00 in non-Federal funds by August 1, 2017 for advertisement, award and estimated Corps oversight and management of the 2017 Periodic Nourishment of the Nassau County Shore Protection Project.

The non-Federal funds are required prior to advertisement of the construction contract which is scheduled to start on August 8, 2017. We request these funds be deposited via electronic funds or wire transfer. Wire transfer information is enclosed.

If you have any further questions regarding this or need additional information, please contact the Project Manager, Mr. Beau Corbett at 904-232-1463 or by e-mail at beau.j.corbett@usace.army.mil.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Renacker", is positioned above the typed name.

Mike Renacker, RPA
Chief, Water Resources Branch



City of Fernandina Beach

Dale L. Martin

Office of the City Manager

dmartin@fbfl.org

July 11, 2017

Ms. Shanea Jones
County Manager
Nassau County Board of County Commissioners
96135 Nassau Place, Suite 1
Yulee, FL 32097

Dear Ms. Jones:

Please see the attached correspondence (July 7, 2017) from the U.S. Army Corps of Engineers related to a proposed beach renourishment project. The local funding request to support the \$30 million is \$1.6 million. Local funding to support previous beach renourishment efforts have been provided by (at appropriate ratios) the State (46%), the City of Fernandina Beach (27%) and Nassau County (27%). Using those figures, the request for the \$1.6 million local share would be \$736,000 (State; 46%) and \$432,000 each from Fernandina Beach and Nassau County (27%).

I expect that the funds collected due to the recently implemented Municipal Services Taxing Unit (MSTU) related to Amelia Island beach renourishment will be utilized to equally defray the City and County costs (approximate reduction of \$150,000 each). The remaining balance for each government would be approximately \$280,000.

I request that the Nassau County Board of Commissioners continue its financial support and participation at the previously demonstrated proportion of 27% of the local funding requirement.

I further encourage both agencies to pursue other funding opportunities to support this critical project and look forward to working with you in such pursuit.

If you have any questions, please contact me.

Sincerely,

Dale L. Martin
City Manager

Attachment:

Correspondence, M. Renacker to D. Martin (July 7, 2017)

Dale Martin

From: Shanea Jones <sjones@nassaucountyfl.com>
Sent: Thursday, July 13, 2017 10:08 AM
To: Gil Langley
Cc: Justin Stankiewicz; Michael Mullin; Joyce Bradley; Sabrina Robertson; Dale Martin; Patti Clifford
Subject: Beach Renourishment Funding

Hi Gil,

The City has informed us that the request for the local match for beach renourishment is \$864,000. Based on discussions with you and the City, we request that the TDC fund the \$864,000. Can the TDC board meet to consider this request and make a recommendation so I can add this to the July 24th BOCC agenda? The payment is needed by August 1st.

Let me know. Thanks!

Shanea

Sent from my iPhone

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2017-110
Notice to Proceed - F&G Construction

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-110

SYNOPSIS: The City Commission authorized a Notice of Award to F&G Construction following an Invitation to Bid (ITB) for the proposed General Aviation Terminal Building (Resolution 2017-90). F&G Construction's bid for the base site work and building was \$4,396,806. Resolution 2017-90 required that prior to issuing a Notice to Proceed, funding for the terminal building would be presented, reviewed, and approved by the City Commission.

The funding described in proposed Resolution 2017-110 was presented to the Airport Advisory Commission on July 13, 2017.

FISCAL IMPACT: See attached proposed Resolution.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-110.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-110

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE NOTICE TO PROCEED FOR THE CONSTRUCTION OF THE GENERAL AVIATION TERMINAL BUILDING PROJECT AT FERNANDINA BEACH MUNICIPAL AIRPORT TO F&G CONSTRUCTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission approved Resolution 2017-90 (Notice of Award for the building and site work associated with the General Aviation Terminal Building project, published as Invitation to Bid 17-06, to F&G Construction; Jacksonville, FL) on June 20, 2017; and,

WHEREAS, City staff and representatives from Passero Associates have prepared a summary of funding in the amount of \$4,396,806 for the base building and base site work associated with the General Aviation Terminal Building;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby provides a Notice to Proceed to F&G Construction for the building and site work associated with the General Aviation Terminal Building project.

SECTION 2. The funding for the General Aviation Terminal Building shall include the following funds:

<u>Source</u>	<u>Amount</u>
Federal Aviation Administration	\$356,000
Florida Dept of Transportation	\$1,644,778
Florida Dept of Economic Opportunity	\$820,000
Airport (internal)	\$751,028
Financing (external)	<u>\$825,000</u>
	\$4,396,806

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-111
Budget Amendment - Hurricane Matthew Expenses

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-111

SYNOPSIS: A Budget Amendment is required for additional Hurricane Matthew related invoices for debris removal. This amendment increases the Total City Budget from \$117,877,982 to \$117,971,392. Uses \$7,932 from the General Fund Contingency account.

FISCAL IMPACT: This Budget Amendment recognizes the anticipated Federal Emergency Management Agency (FEMA) grant revenue associated with additional debris removal work related to Hurricane Matthew and to allow for payment of the two Ceres invoices.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-111.

Tammi E. Bach, City Attorney	Date: 07/14/2017
Patti Clifford, Comptroller	Date: 07/14/2017
Dale L. Martin, City Manager	Date: 07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2016/2017 FOR ITEMS RELATED TO HURRICANE MATTHEW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, Hurricane Matthew caused significant debris and damage throughout the City in October 2016. The City's debris removal contractor, Ceres has submitted two more invoices. The City's Debris Monitoring contractor, O'Brien's Response Management, LLC, has reviewed the two additional invoices and has given the City the go-ahead to pay them. The City's Public Assistance preparer contractor, Witt O'Brien's, LLC will include them in revised Public Assistance Project Worksheets; and

WHEREAS, at this time, staff is able to estimate the FEMA grant revenue and required transfer from General Fund Reserves for the two amended Public Assistance Project Worksheets; and

WHEREAS, staff recommends the following budget amendments associated with the anticipated FEMA grant revenue and increased expenses; an increase of \$93,410 to the General Fund FEMA Revenue account, 001 33120 and to the Streets Contractual account, 0014100 53400; and

WHEREAS, staff recommends transferring the remaining \$7,932 from the General Fund Contingency account, 0018200 59900 to the Streets Contractual account 0014100 53400 for the "City share" of the two Ceres invoices.

The above budget amendment increases the Total City Budget from \$117,877,982 to \$117,971,392.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby approves the above referenced budget amendments and approves increasing the Total City Budget from \$117,877,982 to \$117,971,392.

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 18th day of July, 2017.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

Robin C. Lentz
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2017-112
Right-of-Way Use Permit - 3670 South Fletcher Avenue

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-112

SYNOPSIS: Due to issues related to beach access encroachments, the City Commission enacted Ordinance 2015-27, amending Sec. 70-2 of the City Code. The amendment requires that all applications for encroachments into public beach accesses including encroachments into any of the public property or right-of-way adjacent to a public beach access, be reviewed by the City Commission and approved on a case-by-case basis. Any such encroachments requires a permit to be issued prior to any installation.

Mr. William Agricola, owner of 3670 S. Fletcher Avenue, wishes to install irrigation and landscaping in the public right-of-way associated with Beach Access 36. Mr. Agricola has been informed of the code requirement for City Commission review and offers the attached correspondence.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-112.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-112

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A "RIGHT-OF-WAY USE PERMIT" FOR 3670 SOUTH FLETCHER AVENUE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 70-2 of the City Code of Ordinance states, "All applications for encroachments into public beach accesses including encroachments into any of the public property or right-of-way adjacent to a public beach access, shall be reviewed by the City Commission and approved on a case-by-case basis"; and

WHEREAS, Mr. William Agricola has submitted a letter requesting a "Right-of-Way Use Permit" for the placement of irrigation and landscape along the north edge of the property located at 3670 S. Fletcher Avenue (Parcel # 00-00-31-1680-0005-0010) in Beach Access #36 right-of-way; and

WHEREAS, staff has reviewed the applicants' request and found this instance to be consistent with the City Code.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves a "Right-of-Way Use Permit" for 3670 South Fletcher Avenue and authorizes the City Manager and City Clerk, upon review of the City Attorney, to execute any documentation pertaining to this permit. In accordance with the property owner's letter attached hereto as Exhibit "A", the property owner is responsible for all maintenance and improvements in the right-of-way.

SECTION 2. This Resolution shall take effect immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

ROBIN C. LENTZ
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

William Agricola
3670 South Fletcher Avenue
Fernandina Beach, Florida 32034
June 5, 2017

Via E-Mail

Fernandina Beach City Commission
204 Ash Street
Fernandina Beach, Florida 32034

RE: Application for Landscaping at Beach Access 36

Dear Commissioners,

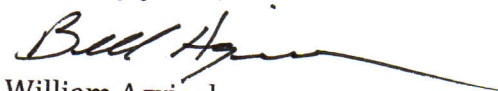
My wife and I are homeowners at 3670 South Fletcher, which is adjacent to Beach Access 36. We would like to ask your permission to landscape the area between our fence and the parking area at the public access. Attached is a diagram of the proposed landscaping which includes irrigation.

We moved into our home in November of 2016 and have had our lawn maintenance crew "weedeating" the area to keep the weeds down. Also, we recently asked our irrigation contractor to irrigate the area for shrubs. He completed most of the ditch work when, coincidentally, we received a letter from Mr. Martin letting making us aware of City Ordinance 2015-17. We have since stopped the work pending your deliberations and sincerely apologize for starting improvements without your permission.

I have included pictures of the area, which show our fence and the adjacent property belonging to the city. Indicated in the pictures are Oleander plants that we planted approximately 30 years ago between a previous fence and the parking area when it was constructed. Also shown is the irrigation ditch, which will be filled either immediately, or after improvements are completed, depending on your wishes.

Please consider granting us permission to move forward with improvements and again accept our apologies for starting work without them.

Sincerely yours,

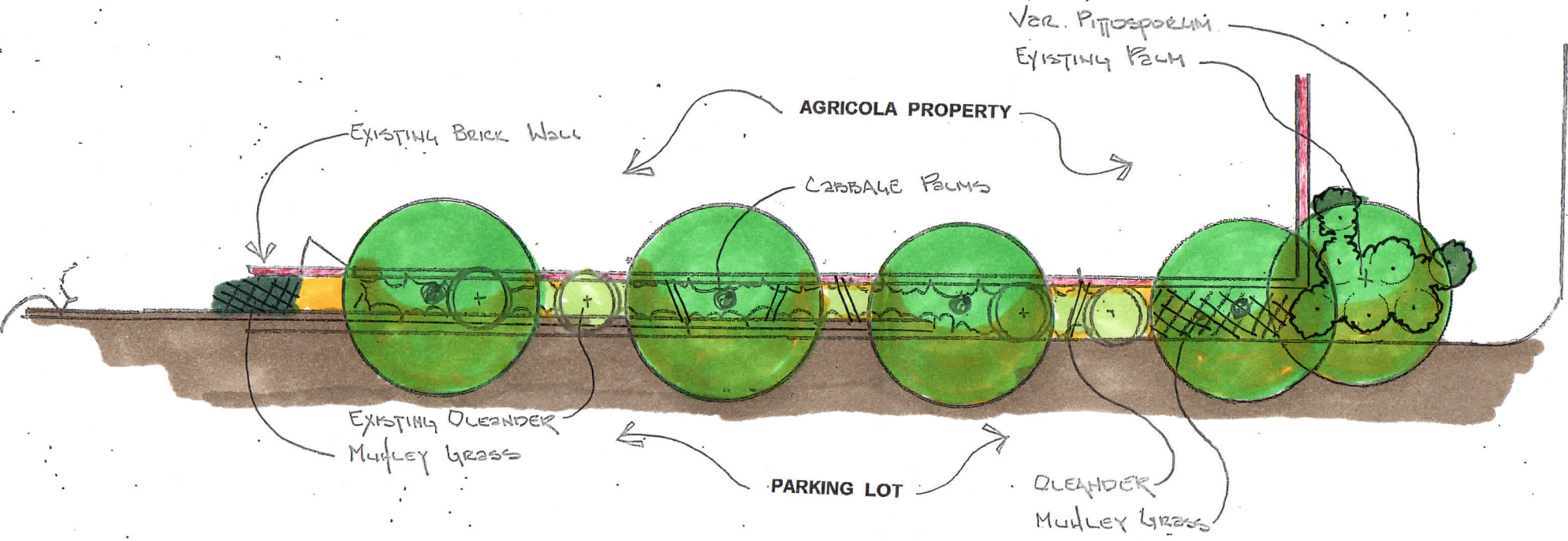

William Agricola





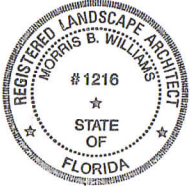






PLANT LIST

<u>QTY.</u>	<u>COMMON NAME</u>	<u>SIZE</u>
4	CARBACE Palms	10-14 FT.
3	VAR. PITIOSPOREUM	7 GAL
24	OLEANDER	3 GAL
12	MULLEY GRASS	3 GAL



**BEACH ACCESS # 36
LANDSCAPE PLAN**

COASTAL LANDSCAPES, INC. RESERVES COPYRIGHT AND OTHER RIGHTS
RESTRICTING THESE DOCUMENTS TO THE ORIGINAL SITE. REPRODUCTIONS
AND/OR ASSIGNMENTS ARE PROHIBITED.

Coastal Landscapes, Inc.
Florida Registered Landscape Architects
P.O. BOX 1315 FERNANDINA BEACH, FL 32035 (904) 261-9748

ORDINANCE 2015-27

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 70, ARTICLE 1, TITLED IN GENERAL, SECTION 70-2 REGARDING ENCROACHMENTS IN THE PUBLIC RIGHT-OF-WAY BY PROVIDING FOR COMMISSION REVIEW AND APPROVAL PRIOR TO PRIVATE ENCROACHMENTS BEING PLACED IN PUBLIC BEACH ACCESSES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 2, 2015, the City Commission held a public workshop regarding private encroachments in public beach accesses; and

WHEREAS, the City Commission directed City staff to prepare an amendment to the City Code of Ordinances to provide that the City Commission shall review all applications for private encroachments into public beach accesses.

NOW, THEREFORE, THE CITY OF FERNANDINA BEACH HEREBY ORDAINS:

SECTION 1. It is hereby proposed that Section 70-2 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 70-2. - Encroachments in the public right-of-way.

(a) *Encroachments in the public right-of-way prohibited without permit.*

(1) No person or corporation shall place, affix, or cause to be placed or affixed any encroachment in the right-of-way without first obtaining permit therefore. Any encroachment not specifically authorized by the city commission or placed without a permit shall be subject to immediate removal by the city in the interests of the public health, safety and welfare.

(2) No sales or display of goods for sale shall be permitted in the public right-of-way.

(b) *Definitions.*

(1) *Encroachment* means any object which intrudes into the public right-of-way on either a temporary or permanent basis, but does not include newsracks.

(2) *Public right-of-way* means any public street, highway, sidewalk, parkway or alley.

(c) *Permits for use of right-of-way—Duration; renewal.*

(1) A permit allowing the encroachment on public right-of-way shall be required prior to any installation. Permits may be granted on any annual basis, and may be renewed if the encroachment does not unreasonably restrict the public use of the right-of-way and the encroachment is necessary to accomplish the objective for which it is requested in a reasonable manner. The permit fee shall be set by resolution of the city commission.

(d) *Application requirements.*

(1) All applications for encroachment into public right-of-way must describe the space to be used and the length of time desired. A map or diagram of the space shall be required, which shall also show the width of the sidewalk, location of other encroachments, such as trees, fire hydrants, and the location of handicapped ramps. The requested encroachment shall also be adequately described, and adequate information provided as to size, characteristics, installation and safety of the encroachment to the public.

(2) Prior to the issuance of a permit, an insurance certificate shall be required, with the city named as an additional insured. The applicant shall also indemnify the city from any and all accidents, or other harm which may be caused in any manner by the encroachment in the public right-of-way. The certificate of insurance shall be for general liability coverage in the amount of \$500,000.00 minimum.

(3) The amount of space to be used, the location thereof within the right-of-way and the controls thereof shall be within the discretion of the city, based upon time, place and manner. Once all required application materials have been received, a permit may be issued within five business days.

(4) The application may be subject to the review and approval of the historic district council.

(5) All applications for encroachments into public beach accesses including encroachments into any of the public property or right-of-way adjacent to a public beach access, shall be reviewed by the City Commission and approved on a case-by-case basis.

(e) *Revocation; removal of encroachment.* The city shall have the right and privilege of revoking any permit for encroachment into the right-of-way. The person to whom such permit was issued shall remove the encroachment from such right-of-way and restore the same to its former condition within a reasonable time after having been notified in writing by the city.

(f) *Public protection.* Whenever any of the public right-of-way are used as provided by the terms of this section, the person so using them shall place and keep the encroachment thereon in the permitted location, and shall assure that the installation and or placement of the encroachment is safe for all members of the public.

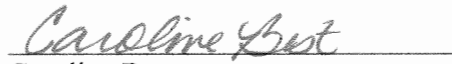
(g) *Public safety and ~~shrimp festival~~ special events.* Nothing contained in this section shall be construed to prevent the erection of temporary barriers in the interest of public safety or the placement of temporary items or structures on closed streets or sidewalks during the special events. ~~annual shrimp festival.~~

SECTION 2. If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses, or phrases under this Ordinance shall not be affected thereby.

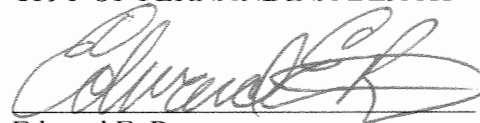
SECTION 3. That this Ordinance shall become effective immediately upon its final adoption.

PASSED AND ADOPTED, this 1st day of December, 2015.

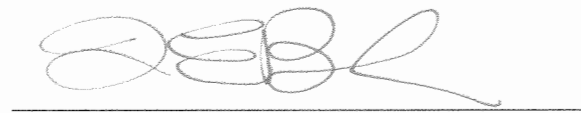
ATTEST:


Caroline Best
City Clerk

CITY OF FERNANDINA BEACH


Edward E. Boner
Commissioner – Mayor

APPROVED AS TO FORM & LEGALITY:


Tammi E. Bach
City Attorney

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, December 1, 2015, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2015-27

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 70, ARTICLE I, TITLED IN GENERAL, SECTION 70-2 REGARDING ENCROACHMENTS IN THE PUBLIC RIGHT-OF-WAY BY PROVIDING FOR COMMISSION REVIEW AND APPROVAL PRIOR TO PRIVATE ENCROACHMENTS BEING PLACED IN PUBLIC BEACH ACCESSES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the November 18, 2015 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*

November 18, 2015
News Reader Edition

SCANNED
KB 0



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CITY COMMISSION
CITY OF FERNANDINA BEACH**

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Good: Caw

CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Ordinance 2015-27
Code Amendment – Private Encroachments into Public Beach Accesses

DEPARTMENT: City Attorney

ATTACHMENTS: ☒ Ordinance ☐ Resolution
☐ Support Documents ☐ Other

RECOMMENDED ACTION: Approve Ordinance 2015-27 at 2nd reading.

SUMMARY: On September 2, 2015, the City Commission held a public workshop regarding private encroachments into public beach accesses. The City Commission directed City staff to prepare an amendment to the City Code of Ordinances to provide that the City Commission shall review all applications for private encroachments into public beach accesses.

This Ordinance was approved at 1st reading by the City Commission on November 4, 2015.

FISCAL IMPACT: None

CITY ATTORNEY COMMENTS: See above.

DEPARTMENT HEAD	Submitted: Tammi E. Bach City Attorney	Date: 11/13/15
	Requested Agenda	Date: 12/1/15
FINANCE DEPARTMENT	Approved as to Budget Requirements	Date:
CITY ATTORNEY	Approved as to Form & Legality <i>TEB</i>	Date: 11/16/15
CITY MANAGER	Approved Agenda Item for 12/1/15 <i>MM</i>	Date: 11/13/15

COMMISSION ACTION: ☒ Approved as Recommended ☐ Disapproved
☐ Approved With Modification ☐ Postponed To Time Certain
☐ Other ☐ Tabled

Approved at the City Commission
Regular Meeting
Held on *12/1/15*
Voted: *50* Initial: *KB*

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2017-105
Grant Application Approval - Boating Infrastructure Grant Program (Big-P)

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-105

SYNOPSIS: Last year, the City submitted an application to the State of Florida Boating Infrastructure Grant Program (2016 application attached). The application sought funding for the conceived northern expansion of the marina (for which the City previously purchased a waterfront parcel). The grant to the City was not awarded, so staff seeks City Commission support for a 2017 re-application. The proposed 2017 application will replicate the 2016 application.

The proposed expansion will extend the each of three northern docks approximately 350 feet to close to the northern edge of the waterfront property previously purchased by the City. As previously discussed, these extensions likely require review and approval by the U.S. Army Corps of Engineers due to the proximity of the federal navigational channel in the Amelia River. Mr. Robert Semmes (ATM) has been requested to discuss marina development at an August City Commission meeting.

FISCAL IMPACT: If the City authorizes the submittal of a BIG-P application to the FWC in the amount of \$1,500,000 and if granted by the FWC, the City agrees to provide a 51.4% match in the amount of \$1,585,695 for expansion northward of the Fernandina Harbor Marina (funding source to be specifically determined following such an award).

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-105.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-105

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AUTHORIZING THE SUBMISSION OF A BOATING INFRASTRUCTURE GRANT PROGRAM (BIG-P) APPLICATION TO THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) TO EXPAND THE EXISTING FERNANDINA HARBOR MARINA TO THE NORTH AND IMPROVE THE OVERALL FACILITIES FOR TRANSIENT BOATERS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach seeks to apply for funding from the FWC's BIG-P to expand the Fernandina Harbor Marina northward and improve the overall facilities; and

WHEREAS, the City is requesting the maximum funding of \$1,500,000 (48.6%) and the City is agreeing to provide \$1,585,695 (51.4%) of the total grant project cost of \$3,085,695; and

WHEREAS, this project has been budgeted in the Five Year Capital Plan for the following fiscal years: 2017/2018, 2018/2019, 2019/2020, 2020/2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City hereby authorizes the submittal of a BIG-P application to the FWC in the amount of \$1,500,000 and agrees to provide a 51.4% match in the amount of \$1,585,695 for expansion northward of the Fernandina Harbor Marina.

SECTION 2. The City is willing to enter into a 20 year agreement for the maintenance operation of the project.

SECTION 3. The City Manager and the City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the Grant Agreement, if awarded, after review and approval as to form by the City Attorney.

SECTION 4. This Resolution shall take effect immediately upon passage.

ADOPTED this 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammie E. Bach
City Attorney

DUE DILIGENCE SERVICES FOR MARINA EXPANSION

FERNANDINA HARBOR MARINA



CITY OF FERNANDINA BEACH, FLORIDA

MARCH 2016



APPLIED TECHNOLOGY AND MANAGEMENT, INC.
2201 NW 40TH TERRACE
GAINESVILLE, FLORIDA 32605
386-256-1477
WWW.APPLIEDTM.COM

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1.0 INTRODUCTION

1.1 PURPOSE OF THE STUDY

The City of Fernandina Beach has the opportunity to acquire riverfront lands adjacent to and north of the current City marina facility. As part of the due diligence effort for the acquisition, the City sought professional services to assess the feasibility of expanding the current marina operation by adding dockage north of the marina in front of these riparian lands and the parcel between the subject parcel and the current City property (Water Lot #1). While ATM previously assessed the engineering feasibility of this change to the marina in the mid-1990s, the City is specifically interested in assessing (to the maximum extent possible without acquiring environmental permits) the regulatory and financial feasibility of implementing a plan similar to the one developed in 1996.

1.2 APPROACH AND METHODOLOGY

ATM reviewed and adapted the 1996 plan and made a preliminary assessment of the permissibility of such a plan under the regulatory environment and rules in place in 2016. This assessment was based on available information and some discussions/meetings with the agencies. The scope did not include the various additional studies (such as bathymetric, environmental resource and soil investigation surveys) that will need to be conducted in the future to obtain permits and complete design work. ATM utilized readily available information and our best professional judgment at this stage to complete this diligence task.

To assess potential financial viability, ATM developed a concept-level cost estimate for the plan, gathered available financial projection information from the City's marina manager and developed a synoptic financial model.

2.0 CONCEPT DEVELOPMENT

ATM developed a base map for concept development utilizing drawing files from previous marina studies, the most recent Corps of Engineers Examination Survey for the Harbor (August 2015), recent rectified aerial photography, and a boundary and features survey completed by Manzie & Drake 15 December 2015. Figure 1 depicts the existing conditions before marina expansion.

ATM developed two concepts for comparison in the financial modeling exercise. The first concept assumes that the current north basin can be expanded northward across the neighboring parcel in a similar configuration to what is there now. The second option provides a scaled down concept that assumes that the water in front of the neighboring parcel can't be crossed with marina docks except within the confines of the privately held submerged lands of Water Lot #2.

Both concepts align the docks and moored vessels as much as possible with the prevailing tidal currents to allow the natural currents to maintain a navigable condition. Features such as dense piling, cross-current docks, etc. all impact the tidal flows and result in increased deposition sediments that much later be removed by maintenance dredging.

As part of this larger exercise, ATM will be reviewing arrangements for the South Basin to promote circulation and reduce maintenance dredging. Realigning the docks on the south side of the marina should also improve circulation on the north side in the area of the proposed expansion. Side-tie dockage is also far more efficient than dedicated wet slip arrangements in a highly transient marina. Currently, there are 7 docks with main piers that are perpendicular to the tidal flow, which is increasing siltation in the South Basin.

2.1 CONCEPT 1

Concept 1 (Figures 2 & 3) utilizes the naturally deep water north of the marina and expands the three docks in the North Basin to the northern property line (with a 10ft offset) of the subject property. The inner two most docks are angled shoreward to take advantage of the water and broaden the fairways. The outer dock will be an expansion of the existing wave attenuator along the alignment of the federal deep-draft shipping channel. The concept provides for approximately 2,316 LF of additional side-tie dockage or 46 slips (depending on the vessels actually utilizing the space). This is the base concept in the financial model.

2.2 CONCEPT 2

ATM developed Concept 2 (Figure 4) because of uncertainties associated with the ability to cross the water in front of the parcel contiguous to the City property. This concept provides for a smaller marina that fronts only the waters adjacent to the riparian lands of the subject property. Both the northern most shore perpendicular dock and the outer most dock would be constructed of wave attenuator material.

Because the deed for the subject property includes a perpetually easement for dockage across the intervening (“Simmons”) parcel, Concept 2b (Figure 2b) was developed to provide additional small boat or dingy dockage and better access to the existing marina facility. Concept 2b extends the inner most dock from the marina to and across the Simmons and subject parcels. Because this dock would be constructed on privately owned submerged lands, a lease would not be required from the state of Florida to build this dock. This concept provides approximately 903 LF of dockage or 19 slips (depending on configuration). This concept was included in the financial model as a comparison to the base case (Option 1).

3.0 REGULATORY DUE DILIGENCE

In conjunction with concept development, ATM evaluated the concept proposals against current rules and procedures for obtaining environmental permits and discussed the proposals with relevant agency staff. The review included need for dredging and dredged material management, impact on threatened or endangered species, impact to sensitive aquatic resources, water quality impacts and flushing, impact to navigation, and need for the use of sovereignty submerged lands. Of these only two issues were identified that could adversely impact the ability to obtain permits from the US Army Corps of Engineers – Jacksonville District (CESAJ) and the NE District of the Florida Department of Environmental Protection (FDEP).

3.1 SHIPPING CHANNEL

Because the development of the proposed concepts will not require the “discharge of dredged or fill material into waters of the United States”, ATM believes that a Section 404 Clean Water Act (CWA) permit would not be required from CESAJ. However, the construction of the docks in navigable waters will require a Section 10 Rivers and Harbors Act (RHA) permit from the Corps. This application will trigger a public notice with comment period, public interest review, and review of the potential impacts to ecological resources from National Marine Fisheries Service (NMFS) and the US Fish and Wildlife Service (USFWS). The only red flag uncovered in this review is the location of an authorized federal deep-draft shipping channel (see any of Figures 1 – 5) adjacent to the proposed attenuator extension. To ensure for safe navigation, CESAJ typically requires that an offset of at least 100 ft be maintained from the authorized bottom channel edge for any structures.

While the deep-draft shipping channel is currently not being used for active shipping to the Rayonier plant and is not being maintained (dredged), it is still authorized and any proposal to construct docks within 100 ft of the channel edge will trigger opposition from navigation interests. The location of the federal channel was one of the larger issues that required resolution in the late 1990s when the permit to construct the current North Basin docks was issued. The permit that was issued in 1999 reflects the resolution among the navigation interests that the federal channel would be relocated 100 ft westward and the marker (Lighted Buoy 10) marking the western edge of the current channel would be relocated 100 ft to the west. The history of the channel realignment proposal is included in an Appendix to this report.

However, the marker buoy was never relocated and it appears that the Corps and the US Coast Guard never realigned the channel on the available navigation charts. Because the channel has not been used for shipping since the 1980s and there are no hazards to navigation for the Atlantic Intracoastal Waterway (AIW) in this reach, no issue with the present dock configuration has arisen.

ATM met with representatives from CESAJ to discuss the potential shipping channel issue and to solicit a cursory review of the proposal for any other potential regulatory issues. The Corps has asked for comment on the proposal internally but has not given ATM any indication of whether the 1999 resolution would still be acceptable if the marina was expanded as shown in Concept 1 or Concept 2b. As late as 2014, the local sponsor, The Ocean Highway Port Authority (OHPA) still supported the westward channel shift. The 2014 strategic plan is also included in the Appendix. That document states:

In 2010, the USACE agreed to a western realignment of both the Fernandina Harbor Channel and the Intracoastal Water Way to the west to allow a sufficient setback to these channels from marina improvements to the Fernandina Beach Marina. With the realignment, the IWW and main channel would have a minimum of 150 ft setback from the marina to the easterly most portions of the IWW and 100 ft from the Harbor channel.

Deep-draft shipping below Mile 3 of the Fernandina Harbor project is unlikely to begin again any time soon and there are no known plans for CESAJ to reestablish maintenance dredging in this reach. Because both the local sponsor and the harbor pilots still support the channel realignment, it seems that the 1999 proposal could still be undertaken to remove any potential navigation concern if shipping is ever reinstituted. However, CESAJ has not confirmed this and has maintained that they do not have to consider the 1999 agreements when the City applies for permits to construct the expansion.

3.2 SUBMERGED LANDS

The City will require an Environmental Resources Permit (ERP) and a lease for the river bottoms held in public trust by the state of Florida preempted by the construction of the proposed marina in Concept 1. All of the docks shown in Concept 1 would be over sovereign submerged lands.

According to FAC 18-21.008 (Applications for Lease), the Applicant must have "satisfactory evidence of sufficient upland interest to the extent required by paragraph 18-21.004(3)(b), FAC" (FAC 18-21.008(1)(a)3.) FAC 18-21.004(1) covers the general proprietary interest issues. Relevant portions are quoted here:

(1) General Proprietary.

(a) For approval, all activities on sovereignty lands must be not contrary to the public interest, except for sales which must be in the public interest.

(c) When satisfactory evidence of sufficient upland interest is not fee simple title, the term of the sovereignty submerged lands authorization will be determined by Rule 18-21.008, 18-21.009 or 18-21.010, F.A.C., if applicable. However, in no case shall the term exceed the remaining term of the sufficient upland interest unless the fee simple title holder agrees to become a co-holder of the sovereignty submerged lands authorization.

(d) For construction of docks and piers when satisfactory evidence of sufficient upland interest is not fee simple title, the applicant's interest must cover the entire shoreline of the adjacent upland fee simple parcel or 65 feet, whichever is less. However, this provision shall not apply to existing docks or piers constructed in conformance with previously applicable rules of the Board where the proposed activity is repair that is consistent with the applicable provisions of the rules of the Board; minor modifications that do not change the boundaries of the preempted area previously authorized; or where such activities result in reduced preemption within the confines of the preempted area previously authorized.

FAC 18-21.004(3) states:

(3) Riparian Rights.

(a) None of the provisions of this rule shall be implemented in a manner that would unreasonably infringe upon the traditional, common law riparian rights, as defined in Section 253.141, F.S., of upland property owners adjacent to sovereignty submerged lands.

(b) Satisfactory evidence of sufficient upland interest is required for activities on sovereignty submerged lands riparian to uplands, unless otherwise specified in this chapter. Public utilities and state and other governmental agencies proposing activities such as utility lines, roads or bridges must obtain satisfactory evidence of sufficient upland interest prior to beginning construction, but need not provide such evidence as part of any required application. Satisfactory evidence of sufficient upland interest is not required for activities on sovereignty submerged lands that are not riparian to uplands, or when a governmental entity conducts restoration and enhancement activities, provided that such activities do not unreasonably infringe on riparian rights.

(c) All structures and other activities must be designed and conducted in a manner that will not unreasonably restrict or infringe upon the riparian rights of adjacent upland riparian owners.

(d) Except as provided herein, all structures, including mooring pilings, breakwaters, jetties and groins, and activities must be set back a minimum of 25 feet inside the applicant's riparian rights lines. Marginal docks, however, must be set back a minimum of 10 feet. Exceptions to the setbacks are: private residential single-family docks or piers associated with a parcel that has a shoreline frontage of less than 65 feet, where portions of such structures are located between riparian lines less than 65 feet apart, or where such structure is shared by two adjacent single-family parcels; utility lines; bulkheads, seawalls, riprap or similar shoreline protection structures located along the shoreline; structures and activities previously authorized by the Board; structures and activities built or occurring prior to any requirement for Board authorization; when a letter of concurrence is obtained from the affected adjacent upland riparian owner; or when the Board determines that locating any portion of the structure or activity within the setback area is necessary to avoid or minimize adverse impacts to natural resources.

It is not clear that the "easement" provided in the 1984 Warranty Deed for the subject property grants the holder of the subject property "sufficient upland interest" in the Simmons parcel for the State to grant the necessary submerged lands lease. The deed states:

Party of the First Part (herein "Grantor") reserves for itself and its successors and assigns an easement over and upon the walkways and docks located on the water side of said lands for the purpose of docking, loading, unloading and maintaining fishing boats and other watercraft. The easements over said walkways shall be nonexclusive, but the easement over and upon the right to use said docks for mooring boats and other watercraft shall be exclusively Grantor's. Grantees shall not intentionally interfere with Grantor's aforesaid use of said docks. Grantor also reserves such riparian rights as are necessary for the use and maintenance of said docks and walkways. In connection with its use of the docks, Grantor may alter or reconfigure the docks, add clocks and connect them to the walkway, provided such alterations, reconfigurations and/or additions do not unreasonably interfere with Grantees' use of the aforesaid lands and the walkway.

Grantor agrees to maintain in good condition the present docks and walkways any alterations, reconfigurations or additions thereto created by Grantor. Parties of the Second Part (herein "Grantees") may add additional walkways to the existing walkway at their expense, but Grantees shall maintain in good condition any such additional walkways. Any additions constructed by Grantees shall not interfere with Grantor's use of the walkway and docks. Grantees shall maintain all driveways and loading ramps in good condition and shall not alter or relocate them without the consent of Grantor.

The City has been in discussion with Mr Simmons, the owner of the intervening parcel, and it appears that some accommodation can be reached to give the City the interest required to obtain the lease from the State, but there is still some uncertainty until agreements are reached and legal documents finalized that will be acceptable to the state. Concept 2b was therefore developed as an alternative to the base concept and included in the financial model in case the lease for state submerged lands cannot be obtained.

4.0 FINANCIAL FEASIBILITY

ATM used its synoptic (“snapshot”) pro forma projection model to evaluate the proposed base concept (Concept 1) and an alternative (Concept 2b) for the marina expansion. The probable cost estimates and the projected stabilized occupancy, slip rates and user categories were used to provide input into the model. Operational and financing information are included only in a simplified way, from analysis of industry benchmarks.

4.1 Introduction

The synoptic pro forma model is a first tier, simplified evaluation that excludes cash flow, slip absorption, detailed expense budgeting, and equity and debt financing assumptions. This model has proven extremely useful in the feasibility stage project for evaluating marina concepts, slip mix, and alternatives. ATM will typically begin development of our more detailed ten-year pro forma projection model during design development when the uncertainties associated with cost estimates, phasing, landside development, etc. diminish.

The snapshot model is intentionally designed to be somewhat conservative. Ancillary profit centers are not included and expenses are likely overestimated. Other revenue sources may be 20% and up to 50% of marina revenues according to the IMI benchmark study, but the driver of revenue in top performing and large facilities is always the dockage.

4.2 Schedule of Assumptions

The Schedule of Assumptions gives the basic inputs for the financial model. The following is a brief description of each assumption or input.

Marina Dockage – This shows the available slips for each concept and the linear footage of dockage provided by the two concepts.

Rates – Shows the year-round rates for different type of berthing in US Dollars per Foot per Day (\$/LF/day). It was assumed as a simplification that large numbers of slips will have either long term lease or daily transient rates.

Occupancy – Shows the annual average occupancy for the various type and size of slips. They are all assumed to be stabilized at different occupancy percentages, based on the type of dock and usage (long term lease or transient). Some of the occupancy rates may be conservatively low, but may be studied in more detail in the future.

Fuel – Fuel revenue is based on a \$0.21 mark-up per gallon for gasoline and \$0.23 per gallon for diesel based on current marina practice.

Utilities – Water & Electric – Utilities are generally charged in one of two ways at a marina facility: 1) Based on metered usage or 2) A standard “plug” fee charged on a daily or monthly basis. For this analysis, we have assumed a plug fee for power connection for transient vessels only as is current marina practice. Utilities are included in the slip fees for annual lease boaters.

Store Revenue – Trailing sales for 2015 were used to project sales increases that would be expected at the store from marina expansion. Current cost of goods sold (COGS) averages 55% on store items. To project the sales increase expected from marina expansion, store sales were converted to dollars of sales per boat night leased at the facility and the projected increase in boat nights was multiplied by this value.

Expenses – Operating expenses for the facility are presented as a percentage of total revenue. The percentage for Region II (SE United State) from the International Marina Institute’s (IMI) 2000 Financial and Operational Benchmark Study for Marina Operators was 47.7%. Because the marina operation is already existing and covers significant fixed operating expenses, the additions will only incur variable costs. We therefore chose a value slightly below the regional benchmark average (40%) to estimate marina expenses expected from the expansion.

Schedule of Assumptions					Preliminary Comparison Model				
Fernandina Harbor Marina Expansion					26-Feb-16				
Capacity	Slips		Linear Footage		Wetslip Utilities	Occupancy Scenario			(%)
	Option 1	Option 2b	Option 1	Option 2b					
Residential Slips	22	12	1,006	525	Residential Slips	\$/day			
Transient Dockage	13	5	702	257	Transient Dockage	\$0.00	Stabilization		
Megayachts	1	1	136	51	Megayachts	\$10			
Commercial Dockage	2	1	79	70	Commercial Dockage	\$20		standard	90%
Day Use Dockage ⁽¹⁾	0	0	0	0	Day Use Dockage (1)	\$0		transients	75%
			1,923	903				megayachts	75%
								commercial	100%
								day use	50%
						% Takers			
					Residential Slips	90%			
					Transient Dockage	90%			
					Megayachts	90%			
					Commercial Dockage	100%			
Total	38	19	3,846	903	Day Use Dockage (1)	0%			
Slip Revenue	Rates		Seasonality		Fuel Sales	Expenses			
	\$/ft/month	\$/ft/day	season (months)	annual factor					
Residential Slips	\$ 19.00	\$0.62	12	0.900	Fuel Markup				
Transient Dockage		\$2.00	6	0.435	Unleaded (Premium)	\$0.21	Operating Expenses (% gross)		
Megayachts		\$2.00	4	0.100	Diesel	\$0.23			
Commercial Dockage	\$ 20.90	\$0.69	12	1.000	Diesel (megayachts)	\$0.23	40.0%		
Day Use Dockage (1)		\$0.00	12	0.500	include? (Y/N)	Y			
					Quantities Sold (gal/occ.slip/year)				
Store Revenue			Boat Nights		Unleaded	1,100			
Trailing Revenue	\$ 81,669	fiscal 2015	Existing	22,639	Diesel				
COGS	\$ 44,918	55%	Option 1	9,989	megayachts	100,000			
Profit	\$ 36,751		Option 2b	5,124	residential	5,500			
					commercial	10,000			
					transients	9,500			

4.3 Projected Revenue Streams

Revenue streams for berth leases, utilities, fuel, and store sales are shown on this schedule. Revenue stream tables typically project revenue by four user categories: residential (long-term leases), transient (short-term leases), megayachts (rates for short-term dockage only), and commercial dockage (long-term leases). A fifth category for day use dockage (restaurant, shopping, etc.) is included for future model flexibility but is not used. In fact, the current operation does not have separate rates for the two categories of annual lease boaters (residential and commercial) or the two categories of transient boaters (transients and megayachts). However, these were included for flexibility as commercial boats and megayachts are typically charged more than residential boaters and smaller transient boats respectively.

Slip Revenue – Shows the expected linear feet of dockage available and occupied for each of the berth categories (slip sizes), along with the totals. The total available footage was reduced by the seasonal factor calculations shown in the Assumptions. The occupied footage is multiplied by the expected lease rates and the potential revenue shown.

Fuel Revenue – Shows the annual projected fuel income based on the markups shown in the Assumptions. Gallons per occupied slip assumptions were based on past marina fuel sales with category adjustments based on past projects and knowledge.

Utility Revenue – Shows the annual utility revenue for power based on the plug fees and assumed percent takers of power for occupied slips.

Store Revenue – Shows the calculated store sales per boat night based on current annual boat nights and trailing sales for fiscal 2015. This value was then multiplied by projected boat nights for the two concepts to estimate future increases to store sales. Net profit from these sales was obtained by removing the COGS.

In benchmark studies conducted in the US, dockage revenue for resort marinas was on average under 40%. However, dockage revenue for larger marinas and top performing marinas exceeds 60% of total revenue. In the past, banks and lenders consider dockage revenue a much more stable revenue stream than concessions, repairs and other ancillary revenue streams (which can change significantly with management).

Projected Revenue Streams					
Fernandina Harbor Marina Expansion					
Slip Revenue					
	CONCEPT 1 LF (w/ seasonal factor)	CONCEPT 2b LF (w/ seasonal factor)	Rate (foot/day)	CONCEPT 1	CONCEPT 2b
Residential Slips	906	473	\$0.62	\$206,513	\$107,730
Transient Dockage	305	112	\$2.00	\$222,933	\$81,692
Megayachts	13.6	5.1	\$2.00	\$9,967	\$3,734
Commercial Dockage	79	70	\$0.69	\$19,713	\$17,506
Day Use Dockage (1)	0	0	\$0.00	\$0	\$0
Annual Sales				\$459,126	\$210,662
Fuel Revenue					
Fuel Type		Gallons/slip annual (w/ seasonal factor)	Markup	CONCEPT 1	CONCEPT 2b
Unleaded		990	\$0.21	\$4,650	\$2,426
Diesel (megayachts)		10,000	\$0.23	\$2,300	\$2,300
Diesel (residential)		4,950	\$0.23	\$25,462	\$13,283
Diesel (commercial)		10,000	\$0.23	\$3,616	\$3,211
Diesel (transient)		4,133	\$0.23	\$12,124	\$4,443
Total Annual Net Profit				\$32,411	\$18,008
Utility Revenue					
	Daily Rate	Takers (slips) annual (w/ seasonal factor)		CONCEPT 1	CONCEPT 2b
		CONCEPT 1	CONCEPT 2b		
Residential Slips	incl. in lease	18	9	\$0	\$0
Transient Dockage	\$10	5	2	\$18,240	\$6,684
Megayachts	\$20	0	0	\$657	\$657
Commercial Dockage	incl. in lease	2	1	\$0	\$0
Day Use Dockage (1)	no utilities	0	0	\$0	\$0
Annual Sales				\$18,897	\$7,341
Store Revenue					
		CONCEPT 1	CONCEPT 2b		
Store Sales (\$/boat night)	\$3.61	\$36,035	\$18,485		
Cost of Goods Sold	55%	\$19,819	\$10,167		
Total Annual Net Profit		\$16,216	\$8,318		

4.4 Concept Level Cost Estimate

Concept level quantity estimates for the primary marina elements are provided in the schedule. Costs are based on ATM's previous experience and estimates provided by Bellingham Marine (the manufacturer of the existing marina docks). These cost estimates and quantities will necessarily require revision during future planning refinement and the design development stage of the project.

Fernandina Harbor Marina Expansion								
Cost Estimate: February 2016 Comparative Analysis Options 1 & 2					Estimate of Probable Costs			
2/23/2016								
Concept A					Concept B			
ITEM	QUANTITY	UNIT	UNIT COST	ITEM COST	QUANTITY	UNIT	UNIT COST	ITEM COST
Dredging	0	CY		\$0	0	CY	\$0	\$0
Std Floating Docks & Piling - Mains	7,790	SF	\$90	\$701,100	4,840	SF	\$90	\$435,600
Std Floating Docks - Fingers	0	SF	\$120	\$0	0	SF	\$120	\$0
Heavy Duty Floating Dock	5,306	SF	\$175	\$928,550	5,376	SF	\$175	\$940,800
Gangways - standard	0	EA	\$15,000	\$0	1	EA	\$15,000	\$15,000
Gangways - ADA	0	EA	\$40,000	\$0	0	EA	\$40,000	\$0
Utilities - power, std. slip	37	EA	\$7,500	\$275,191	16	EA	\$7,500	\$122,556
Utilities - power, mega peds	3	EA	\$50,000	\$150,000	2	EA	\$50,000	\$100,000
Demolition	1	EA	\$250,000	\$250,000	1	EA	\$250,000	\$250,000
Utilities - fire cabinets	9	EA	\$1,550	\$13,950	0	EA	\$1,550	\$0
Utilities - sewage pumpout (in-slip)	0	EA	\$150,000	\$0	0	EA	\$150,000	\$0
Subtotal Direct Construction Cost				\$2,318,791				\$1,863,956
Mobilization/Demobilization			8%	\$185,503			8%	\$149,117
Total Estimated Construction Cost				\$2,504,294				\$2,013,073
Soft Costs (Permitting, Engineering, Design)			5%	\$115,940			5%	\$100,654
Total Estimated Project Costs								
		TOTAL		\$2,620,233		TOTAL		\$2,113,727

4.5 Projected Income Statement

The basic income statement shows a comparison of projected broad-level economic performance for each of the two modeled concepts. The four main revenues streams considered (slips leases, utilities, fuel and store) are presented. Operating expenses are subtracted from dockage revenue to arrive at the anticipated Net Operating Income.

This analysis shows a potential stabilized annual gross revenue for Concept 1 in excess of \$525,000 and a net operating income stream in excess of \$320,000. For Concept 2b, which has much less available dockage for lease, the total gross revenue is estimated to be \$244,000 with a NOI of nearly \$150,000. The total operating return on assets (OROA) calculated is in the order of 12.3% for Concept 1 and 7.1% for Concept 2b.

Operating Return On Assets for Marinas is a key indicator of the financial performance of an investment, in this case a marina facility, is return on assets (ROA). ROA measures the amount of net operating income earned on one dollar of assets (investment) and gives an indication of how effectively assets are being used to generate profit. ROA is calculated by dividing NOI by total assets (investment). For purposes of this analysis, we will assume no depreciation on assets and do not include finance charges for the marina facility since we do not know how the project will be financed at this time. Thus we are actually analyzing Operating Return on Assets (OROA). To calculate OROA we divide an NOI (before taxes) by estimated construction costs.

Marina Industry average OROA based on IMI benchmark study in the US shows relatively low values on average. Average OROA of 10.4% for Region II marinas and 9.9% for "All Marinas" is reported. However, the average OROA for "Top 25% Marinas" is 17.2%. The benchmark information comes from the only industry-wide report of marina financials, which only includes US facilities.

While the returns calculated by this analysis indicate that the marina concepts developed should be financially viable, the figures should not be taken as predictive of actual dollar returns or costs.

Projected Income Statement				
Fernandina Harbor Marina Expansion				
		CONCEPT 1		CONCEPT 2b
Revenues				
Slip Revenue			\$459,126	\$210,662
Fuel Revenue (Profit)			\$32,411	\$18,008
Utility Revenue			\$18,897	\$7,341
Store Revenue (Profit)			\$16,216	\$8,318
Total Gross Revenue			\$526,651	\$244,330
Expenses				
Operating Expenses			(\$204,174)	(\$94,404)
Net Operating Income			\$322,477	\$149,925
Other Financial Indicators & Ratios				
Marina Capital Costs		Operating Return on Assets (1)		
Option 1	\$2,620,233		Option 1	12.3%
Option 2b	\$2,113,727		Option 2b	7.1%

4.6 Conclusion of Marina Economic Analysis

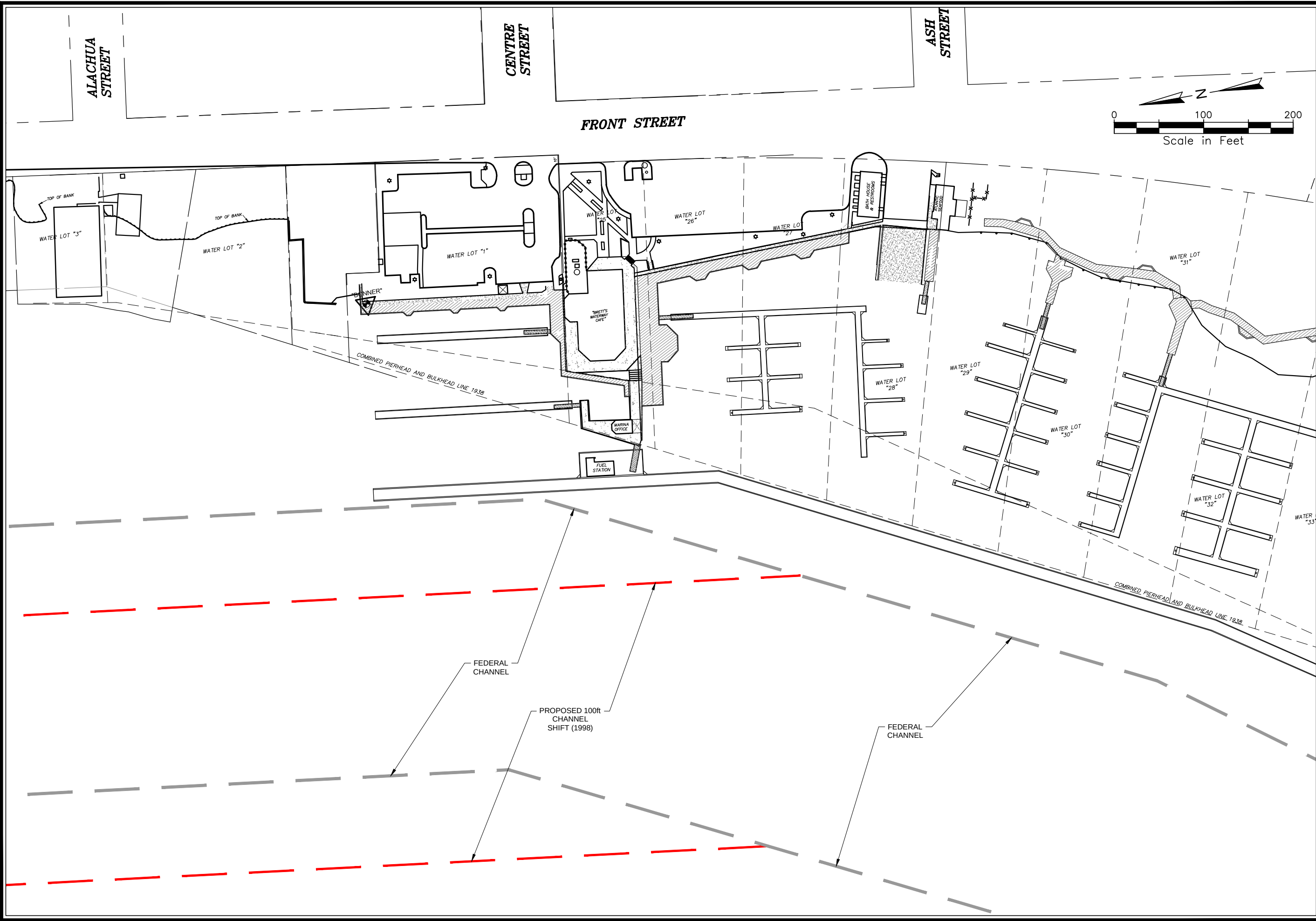
The potential return on the marina investment is higher than industry averages for Region II and “All Marinas” but less than what the Top 25% were achieving in 1999 for Concept 1. Concept 2 is not expected to perform as well because it requires more expensive attenuator docks and must carry the demolition costs at the subject property against less leasable dockage.

When dockage plans progress to near preliminary design level, ATM recommends the development of a more rigorous ten-year model that studies and details specific expense categories and does not rely so heavily on industry average and non-time dependent variables. It also must be noted that the information contained in this pro forma only covers typical and normal operations for a single year of operation (after stabilization) and does not account for unusual circumstances or fluctuations in prices and costs over time.

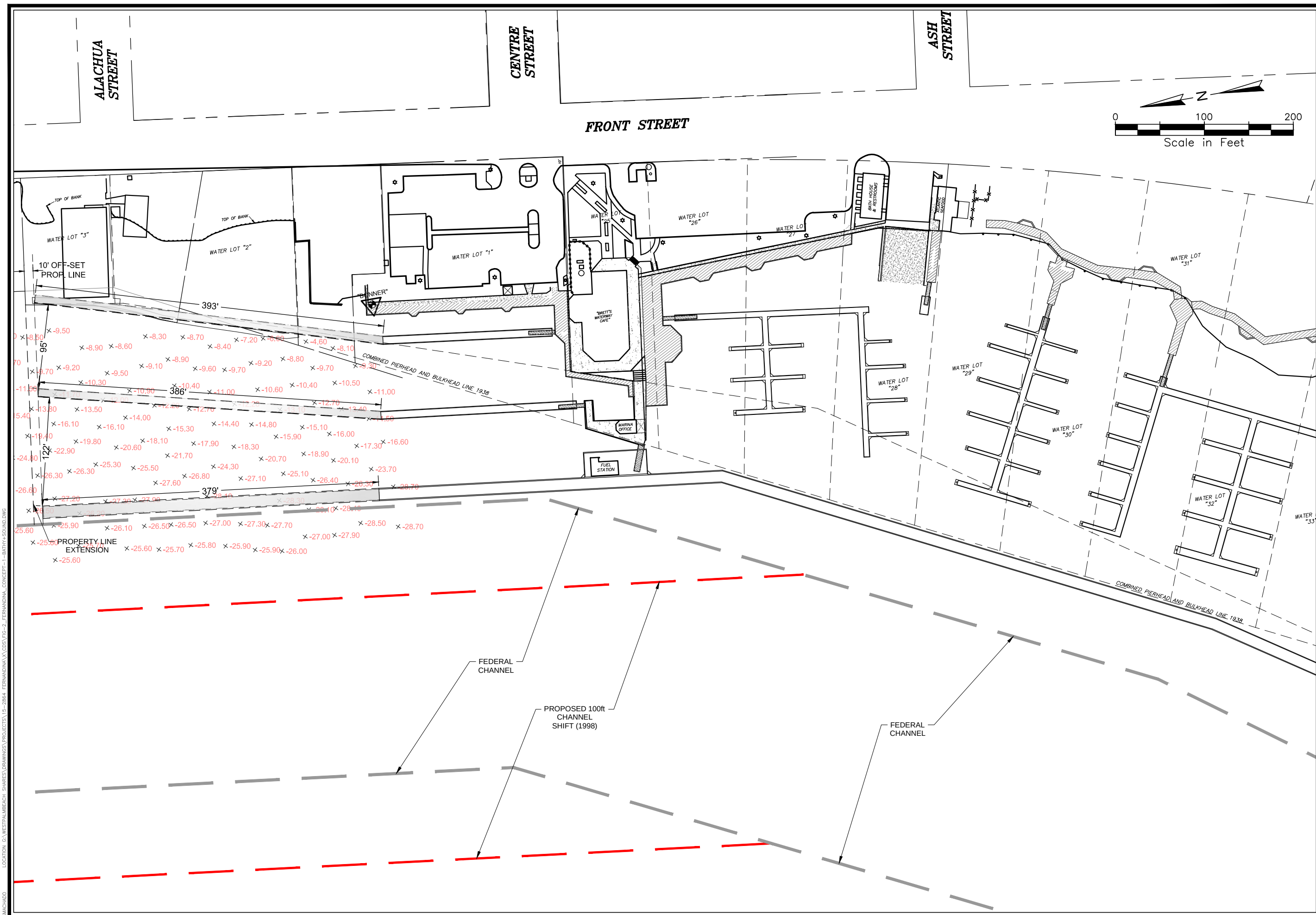
A detailed financial analysis, with cash flow projections, capital structure assumptions and internal rate of return (IRR) calculations should be completed when more specific data becomes available. Many variables must be considered when projecting anticipated construction costs, revenue streams and operating expenses, all of which can be fine-tuned over the course of development in order to suit the City's needs, increase efficiency, and maximize profitability.

5.0 FIGURES – MARINA CONCEPTS

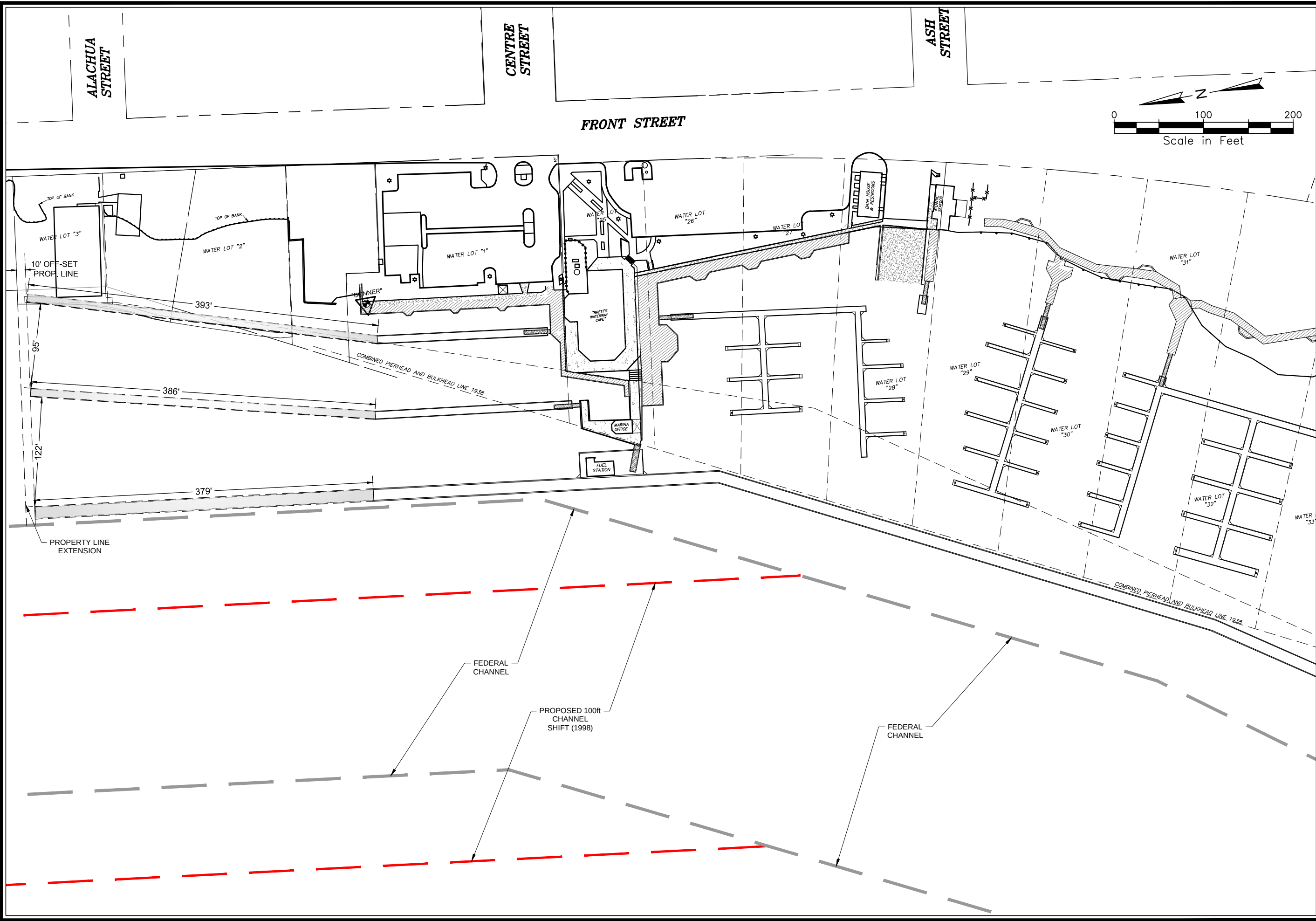
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Fernandina Harbor Marina Expansion
Figure 1 - Existing Conditions

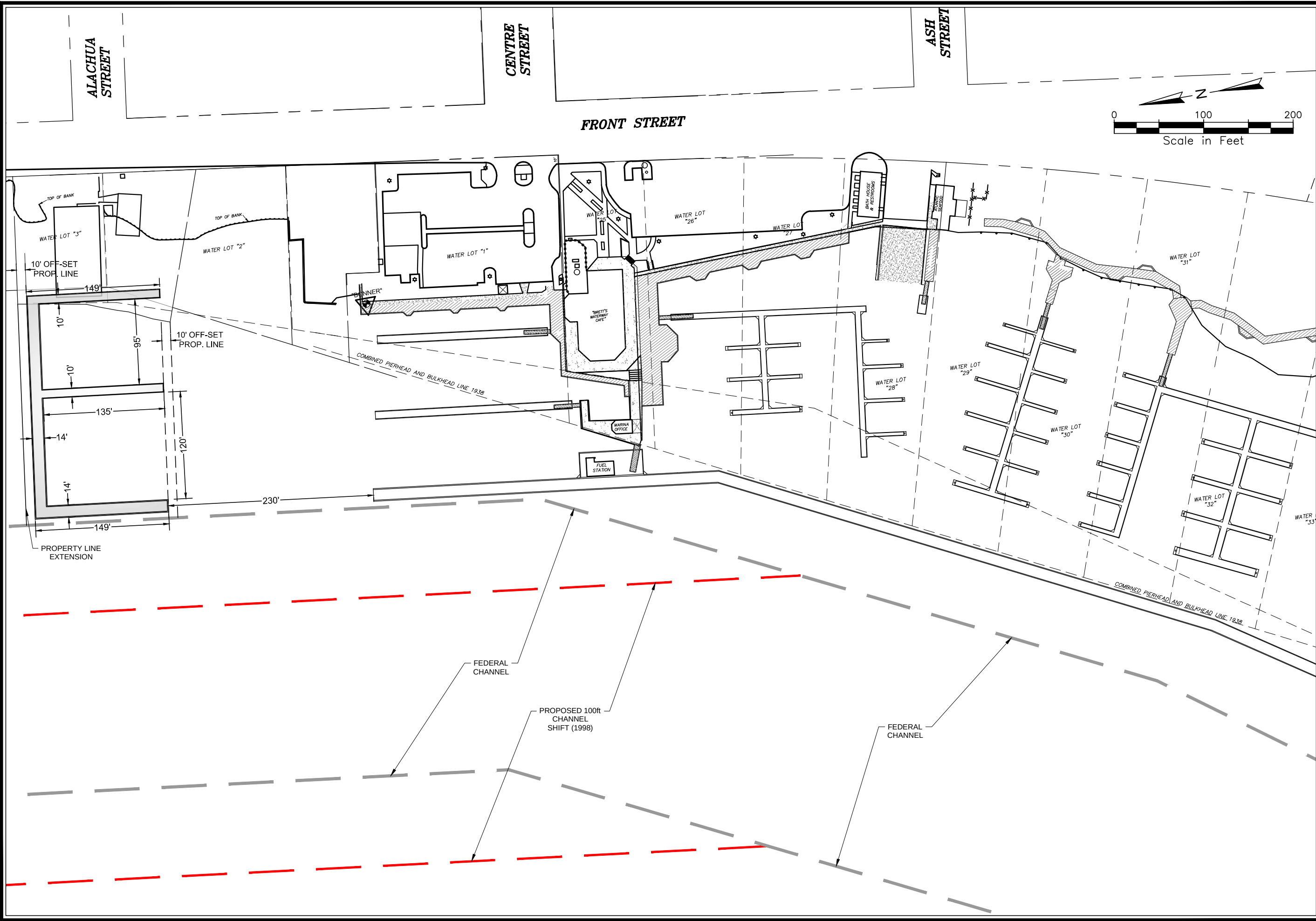


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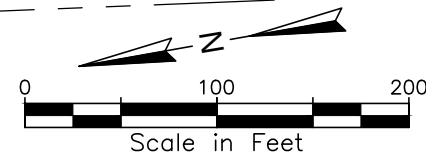
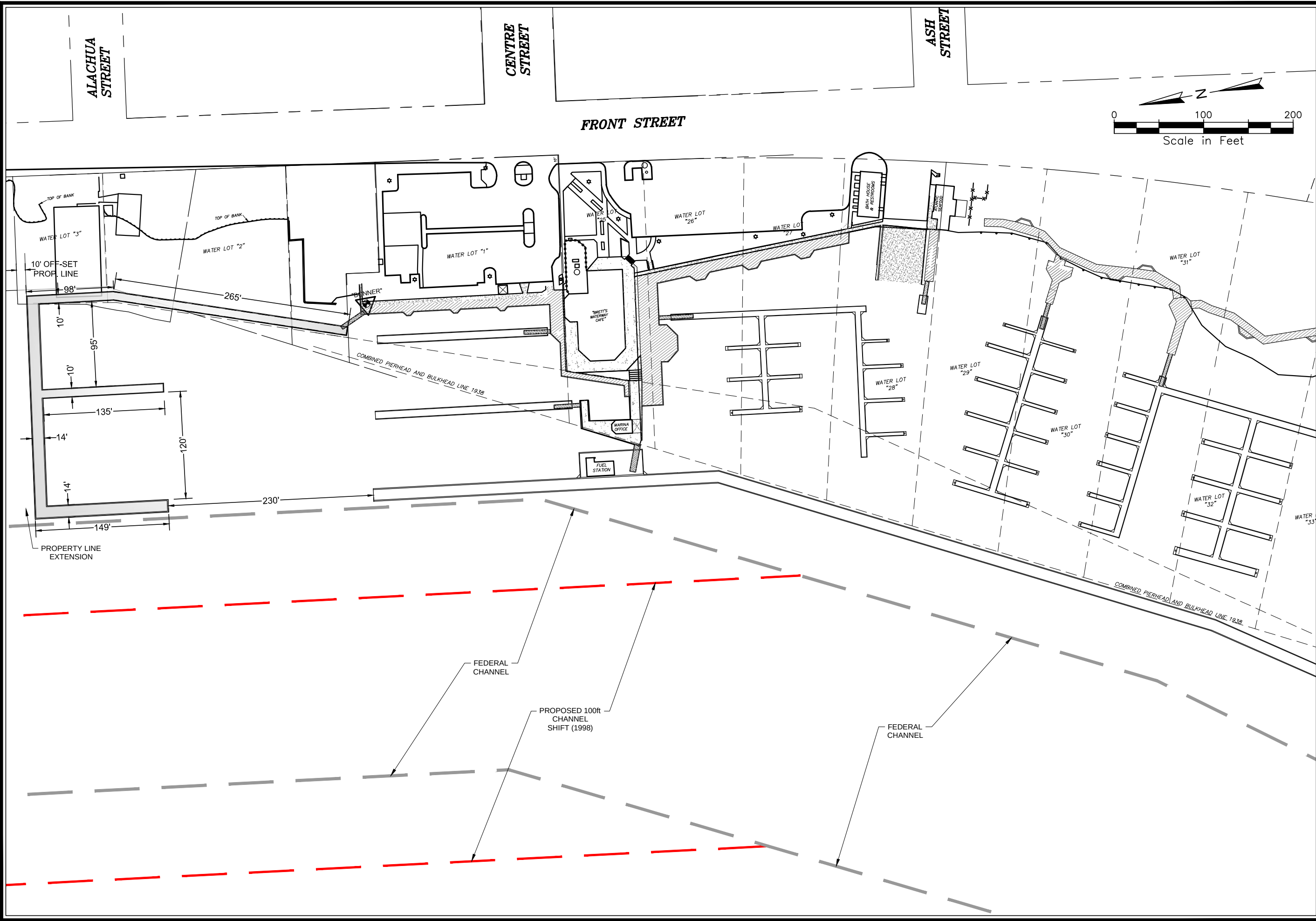
Fernandina Harbor Marina Expansion
Figure 3 - Concept 1

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Fernandina Harbor Marina Expansion
Figure 4 - Concept 2

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Fernandina Harbor Marina Expansion
Figure 5 - Concept 2b

**6.0 APPENDIX - FERNANDINA HARBOR DEEP DRAFT SHIPPING CHANNEL –
RELOCATION HISTORY**



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MEMORANDUM

To: Mark R Evans, Senior Project Manager
From: Robert Semmes
CC: Dale Martin, City Manager, City of Fernandina Beach
Date: 8 February 2016
Re: Fernandina Harbor Deep Draft Shipping Channel – Inactive Reach (History)

Mr Evans,

As we discussed in our meeting in your offices on 28 January 2016, I have compiled some various historical information related to the deep draft federal channel reach fronting the Fernandina Harbor Marina. The Statement of Findings (SOF) for the 12 July 1999 marina redevelopment permit (199702063 IP-BL) provides perhaps the best available historical documentation for the issue related to relocation of the federal channel to meet offset requirements for safe navigation in the event that the channel is ever reactivated and used for deep-draft shipping. This memo will utilize the SOF to organize the history and provide additional documentation that are presented as Annexes to this memorandum. Annex A provides a copy of the SOF.

Since its initial development, the Fernandina Beach municipal marina facility has suffered severe sedimentation problems due to poor siting. Marina expansions to the south into intertidal mudflat only exacerbated the problem. Additionally, dredged material management alternatives became fewer and less financially sustainable for facility operation as time went on. The City retained ATM in the mid-1990s to study the problems with the marina and suggest long-term solutions that would improve use, safe navigation, and a financially sustainable operation.

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The main proposal was to work with the river courses naturally deep water areas and expand the docks into available deeper waters of the Amelia River and realign dockage with the dominant tidal currents so that the estuary's column sediments would be expected to remain in suspension or resuspend naturally during each tidal cycle thereby reducing the maintenance dredging burden. The proposal included utilizing naturally deep water north of Brett's restaurant, realigning the attenuator to the south of Brett's Restaurant with a constant offset to the federal channel, and replacing the various dock trees in the south basin with a long side-tie dock aligned with the current that would be placed along a low-elevation wall that would further utilize the natural river currents to maintain depths. Dredged material would be placed behind the wall and marsh grasses planted to restore this area to intertidal marsh and mudflat. The cap elevation of the wall would allow tidal waters to crest and flow into this marsh area. For financial reasons, the City did not construct the wall or the marsh, remove the south basin dock trees, or construct the proposed current-aligned side-tie dock. The City did however realign the attenuator in the south basin and construct the three proposed current-aligned docks north of the marina.

With this background summarized, the rest of this memorandum will focus on the issues the redevelopment faced with respect to the inactive deep-draft shipping channel. This issue has reemerged because ATM had proposed that the City of Fernandina Beach attempt to acquire properties north of the marina basin and extend the marina northward making use of the naturally deep waters. At the time (mid to late 1990s) the properties were either unavailable or priced too high for the marina use. However, in late 2015, a property north of the marina became available to the City for an acceptable price and the City entered into a contract for the property. As part of the due diligence procedure, the City retained ATM to explore the regulatory issues related to expanding north if they were able to close on the property. The only federal permit issue identified was the location of the deep draft federal shipping channel as it is still marked on NOAA charts in the location where it was prior to the issuance of the 199 redevelopment permit.

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Federal Shipping Channel Issue – 1999 Permit

While only about 230 ft in length, the proposed outer dock in the redevelopment permit (a floating attenuator) would have placed it nearly on the edge of the inactive shipping channel, which did not meet Corps guidance and was found unacceptable to the navigation interests commenting on the permit application. As Section 3(a) of the SOF states:

The basic purpose is to realign the existing public docking facilities to provide a functional docking facility. In order to accomplish this, the Federal channel would be moved 100-feet west."

Section 5 of the SOF (Other Federal, State, and Local Authorizations Obtained or Required and Pending) indicates under 5(c) (Other authorizations: Federal Channel:):

The Corps has determined that they would move the federal port channel 100-feet to the west for this reach of the river due to the proposal. Initially it was believed that moving the channel would require congressional authorization. However, due to the way the channel was authorized, no x/y's, the Corps would be able to move the channel without Congressional approval. The Corps would be responsible for moving the channel and the applicant would be responsible for any additional dredging costs. The Corps would also ensure that NOAA would receive a copy of the permit for charting purposes.

Section 6 of the SOF details "Previous Correspondence and Date of Public Notice and Summary of Comments". Section 6(a) states:

In a letter dated 5 August 1996, the applicant requested guidance from the corps on the placement of the proposed marina. They were looking for an option that met the objectives of the redevelopment. One of the proposals utilizes the deep water adjacent to the existing facility to the north of the marina while maximizing the available usable portion of the river outside the existing inactive shipping channel. They prefer an option that would require minimized dredging to maintain the 28-foot project. The plan was discussed with Captain Kavanaugh of the Cumberland Sound Pilots Association and is the preferred alternative from his understanding of the port and the channel issues. In completing the Feasibility Study for presentation, the applicant felt that the Corps input on the channel issues is vital for the report and a successful proposal to the Commissioners. They want to enter the permit process with the best plan to meet the project objectives and overcome the various constraints of the projects. They would like the Corps input on this request.

Section 6(b) of the SOF summarizes the comments received after issuance of the Public Notice. All of the relevant navigation stakeholders objected to placing any

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additional marina structures within 100ft of the inactive channel because these structures could present a hazard to navigation if the channel is ever reactivated. Objectors included the US Army Corps of Engineers, Construction Operations Division (Con Ops) (Section 6(b)(5)), the US Coast Guard (USCG) (Section 6(b)(6)), the Florida Inland Navigation District (FIND) (Section 6(b)(7)(a)), the Florida Marine Patrol (FMP) (Section 6(b)(7)(b)), Cumberland Sound Pilots Association (CSPA) (Section 6(b)(8)(a)), and Rayonier (Section 6(b)(8)(b)).

The harbor pilots (CSPA) (lead by Captain Kavanaugh) however, indicated that realigning two channel markers westward should be considered as a solution to the problem potentially removing any perceived navigation hazard. Rayonier, a pulp, paper and forest products company and the only known potential user of the channel for deep-draft shipping (if reactivated) also felt that realigning the channel would solve any navigation hazard. Both Rayonier and the harbor pilots expressed support of the City project and hoped a solution could be reached that served all stakeholders.

In the “Applicants response to comments” (Section 6(b)(2))¹, various stakeholders concerned with navigation and deep-draft shipping in Fernandina Harbor met to discuss the issue and to attempt to find a solution amenable to all parties that would permit the City to rectify the dredging issues at the City marina. The section states:

On 22 October 1997, a meeting was held to discuss the marina project. In attendance were Coleman Langshaw, City of Fernandina, Bill Kaughnagh, President, Cumberland Sound Pilots Association, Val Schwec, Vice President, Nassau Port and Terminals, and personnel from the Corps, George Strain, Planning Division, John Adams, Construction Operations Division, John Pax, Office of Council and Bev Lawrence and Bert Heimer, Regulatory Division. The meeting began with a tour of the marina expansion area by boat. It appeared that there was plenty of room without a navigation concern in the ICW if Pier C extended within a foot of the bottom edge of the channel. After the boat tour, the group convened at City Hall. They discussed the realignment of the channel. It was believed that Nassau Port and Terminals would request the realignment to Congress and the Pilot and Rayonier would support the proposal.

¹ This section nomenclature is slightly confusing. The “Applicants response to comments” section should probably have been labeled Section 6(c).

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To: Mark Evans, CESAJ
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Applicant response to concerns raised in the Public Notice period are summarized in Section 6(b)(3). The applicant's response to the federal navigation channel concerns was summarized as follows:

The applicant stated that they conducted an extensive marina feasibility study that explored several alternatives for the redevelopment of the existing facility. The study considered up-front capital costs, operations, and continuing maintenance cost. The cost of periodic cyclical dredging events and the lack of nearby upland disposal sites made the "no action" alternative the least desirable in the analysis even though the up-front capital costs were lowest. The primary task was to provide a "solution" to the siltation problem that has occurred at the marina since its siting at the current location since 1961. Constraints were placed upon a redevelopment plan that provided for reduced ongoing maintenance dredging including the existing Corps deep draft channel and upland riparian ownership issues for adjacent properties. The alternative chosen included abandoning the bulk of the existing mooring area and improving it for uses that best combine the feasibility needs criteria, utilizing deep water areas and providing side-tie dockage to maintain vessel mooring and fairways parallel to the currents. The plan, like the other two finalists included a relocation of the Corps channel to the west to permit the use of the deep water and maintain other harbor interests. During marina feasibility planning several channel options were considered including 1) moving the present widener in front of the marina west, 2) de-authorizing the channel; and 3) moving the reach north of the marina to the turning basin (Cut 6) west. The last plan, which was recommended by the Corps, Harbor Pilots and Rayonier appears to be the best option and expected that the plan would be acceptable to all parties because: 1) it preserves the federal channel for future use, if reactivated; 2) incremental increases in dredging would be minimal if active maintenance is restored; 3) provides a larger and safer harbor on the east side of the channel from the marina to the Port; 4) no unacceptable adverse impacts are expected to resources or interests on the west side of the river; and 5) preserves the continued use of the shipping channel as an ICW connector at depths, widths and offsets above and beyond the stated open water area minimums.

Section 6(b)(4) summarizes the Corps' request for additional information (RAI) dated 6 January 1998. Concerning the channel realignment, the Corps requested volumetric estimates for dredging the 28 ft federal project if reactivated with channel shifts of 70ft and 100ft westward and two core borings in the proposed "shift area" to provide the CE with information related to the new work material that would be encountered in this area if dredging was ever authorized. Additionally, the CE requested a letter from the City stating that they would be responsible for any additional dredging costs (if needed) and that the local sponsor write Congresswoman Fowler seeking channel realignment.

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Date: 8 February 2016

Section 6(b)(5) summarizes the applicant's response and their findings report (included here as Annex B):

In a report dated 28 January 1998, the applicant provided information on Fernandina's Harbor Deep-Draft Channel. The report included information on the channel realignment and related core borings. The applicant cited a Section 107 report that was completed for the deep-draft federal project in 1991 (USACE, 1991) that identified several problems with the existing project and recommended changes which have been implemented. At the time, the Rayonier Turning Basin (TB) was the only authorized turning basin in the project. This TB had several problems that were identified in the Section 107 report: The basin is about 1.2 miles south of the new port facility. The basin is in a high shoaling area and has required extensive maintenance dredging, which has averaged over 100,000 cubic yards a year in the past ten years. Even with maintenance, the basin width is not adequate for the larger vessels calling at neither the port nor the channel with a width of 300 feet and depth of 28 feet. Even if depths in the turning basin were adequate, navigating the additional 2.4-mile, round trip distance to turn ships before leaving port would be costly and inefficient (USACE, 1991, p.24).

The applicant also stated that the local sponsor, the Ocean Highway and Port Authority of Nassau County, requested that the Corps evaluate the feasibility of deepening the existing project channel and providing a new TB adjacent to the new port facilities. The harbor pilots were already utilizing this location (at the confluence of the Bells River and Amelia River) to turn vessels because of the sailing distances to the Rayonier TB and the inadequacies of that basin detailed above. A new TB was authorized and is maintained 1000 ft wide with stepped depths of 35 and 35 feet. Deep draft shipping traffic has ceased south of Mile 3 since the early 1980s, and the channel and Rayonier TB have not been actively maintained since that time. The project south of Mile 3 is authorized to -32 ft MLW, but is classified as inactive from -28 ft MLW to -32 ft MLW (USACE, 1991, p. D 3-4).

Cut 6 is the portion of the City Front Reach that extends from below the port (approximately Mile 3) to the Fernandina Harbor Marina (approximately 1,500 ft). This portion of the project is active to -28 ft MLW and authorized to -32 ft MLW, but has not been dredged since the mid-1980s. The portion of the project south of Mile 3 has historically been more difficult to maintain to project depth than the channel from Mile 3 to the ocean. But as the bathymetry indicates, Cut 6 shoals less than the channel south of the marina. The river appears to be self-maintaining at greater than -26 ft MLW in Cut 6, but not over the entire authorized channel width. To create a buffer between the eastern channel bottom edge and the redevelopment marina and to provide a larger, safer downtown harbor area in this reach, the applicant and the local sponsor propose to shift this channel segment westward away from the developed east river bank. Most commercial use of the harbor is concentrated in this reach. The report also contained the incremental dredging quantity estimates and geotechnical information. The applicant proposed the realignment of Cut 6 westward 100 ft from its existing location and

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*deauthorization of the Rayonier TB at mile 4. Also, attached to the report was a letter dated 6 February 1998, from Rayonier to the Nassau County's Ocean Highway and Port Authority (OHPA) and a letter dated 13 February 1998, from OHPA to Representative Fowler. In Rayonier's letter they stated that they approve the movement of Cut 6 of the channel 100 feet westerly from its present location and the elimination of the turning basin adjacent to their mill. Moving Cut 6 westerly by 100 feet would eliminate the bend in the channel immediately adjacent to the proposed City Marina Pier C and their objection to the proposed construction of "Pier C" will be resolved. Their objection to the City's marina application can be withdrawn if this proposal is approved and implemented. The letter from OHPA stated that they were requested by the applicant, as the local sponsor, to petition the Corps for improvements to the Deep Draft Federal Project that includes a realignment of a portion of the Federal channel adjacent to the marina. **Bottom Line: The report recommended that the local sponsor and the Corps approve the Federal project which would include 1) realign Cut 6 westward 100 ft from its existing location, and 2) deauthorize the Rayonier TB at Mile 4. The local sponsor, the Ocean Highway and Port Authority of Nassau County, and Rayonier, the primary user of the Federal channel provided letters approving the realignment.***

Section 6(b)(6) indicates that the ATM report (Annex B here) was circulated to CESAJ Con-Ops and Planning divisions. In an email dated 15 September 1998, Con-Ops indicated that they concurred with realigning the channel 100ft westward but not with deauthorizing the Rayonier Turning Basin. "It was also stated that any relocation costs of moving the channel must be borne by the permittee and done before the construction of the encroachment. The new TB would need to be agreed to by PD and constructed by the applicant."

Section 6(b)(7) indicates that a letter was circulated by CESAJ to clarify aspects of the federal channel in this reach of the river. The letter was circulated to FMP, USCG, FIND, and CSPA. "The public notice stated that Pier C would be one foot from the bottom edge of the federal channel, however, that referred to the Fernandina Port channel, not the IWW. This reach of the river has two federal projects. The Fernandina Port project, which is 300 feet wide, and the IWW, which is authorized at 150 feet wide taking advantage of, *best water*."

Apparently, the USCG and FMP continued to have concerns and some of those concerns may have related to confusion between the deep-draft channel (not currently

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being used) and ICW (for which no navigation concerns exist). The Corps and local navigation interests decided to conduct on-site meetings with USCG and FMP together with CSPA (Captain Bill Kavanaugh), CESAJ, and City representatives. Captain Kavanaugh toured representatives through the subject area by boat and a sit-down meeting was held afterward to discuss the project, history, and issues. FMP and the USCG remained concerned and requested a risk assessment.

Section 6(b)(9) & (10) summarize other concerns but they are confusing and do not have direct relevance on the present discussion. FIND was concerned about future maintenance dredging costs if the channel is realigned but do not seem to understand that the ICW project is unaffected by the proposal and costs to maintain the ICW would not change as the project is self-maintaining to -12ft MLLW for more than 150ft in width in this reach. The USCG expressed concern that the proposed seawall may pose a risk to mariners transiting the federal channel, but the SOF (and likely the USCG letter) do not explain how.

Section 6(b)(11) reflects progress on the channel relocation:

In a letter dated 21 March 1999, the CSPA stated that they would work with the Corps to realign the 300 foot wide Federal Channel 100 feet to the west between Buoy 10 and Marker 12. It is the pilots' belief that this reconfiguration of the ship channel would allow the safe passage of ocean going vessels to the Florida Terminal port site located on Rayonier's property south of the marina. It is also the pilots understanding that the 150 foot wide Intracoastal project can be located in the "best water" available. Therefore, the reconfiguration would not cause an induce hazard to navigation on the Amelia River.

Section 6(c)(12) & (13) summarizes the risk assessment conducted:

On 23 March 1999, a risk assessment was conducted. In attendance were representatives from the CG, FMP, Corps, NOAA and the local user, such as the bar pilot and tug captains. At the meeting it was determined that the proposal would not be a hazard to navigation. It was determined that the Corps would work with the City to define the new limits of the channel in a cost effective manner for the City. The City would also commit to an educational campaign so that recreational boats would not anchor in the channel. Before

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the meeting. Captain Kavanaugh the bar pilot, gave the Corps his above mentioned letter stating that this proposal would not be a hazard to navigation.

In a letter dated 23 March 1999, the CG stated that the qualitative risk assessment was conducted and all participants agreed that the proposed marina and channel alterations do not significantly increase the risk level of the waterway. It was further agreed that there is no need to conduct a more formal risk assessment. In addition, it was agreed that the Corps and the applicant would realign the channel. Buoy 10 and Light 12 would be relocated to the west to best mark the new channel. The change would not require additional dredging. CG Group Mayport would coordinate the changes to the aids to navigation. The Corps would coordinate the changes to the Federal Channel and to charts in the area. In addition, the City of Fernandina would undertake a public relations effort to ensure that recreational boaters are aware of shifts in the channel.

An important development was summarized in Section 6(b)(14).

In conversations with John Pax, Office of Council, and Don Fore, Project Management, the Corps was advised that a Congressional realignment was not needed for this portion of the project. This is because the project authorization is not defined by x/y's. Consequently, the Corps would work with the applicant on realigning the channel 100 feet to the west. Also, if additional costs are needed for the dredging, special conditions would be added to the permit to ensure that they are responsible.

ATM completed some preliminary research to try and further understand the issues related to the need for congressional authorization and found a couple of documents that may be helpful, but we are not privy to the internal CESAJ documentation that prompted Mssrs Pax and Fore to come to their conclusions. Annex C provides the proceedings for the 106th Congress for 18 October 2000 and it indicates that Congresswoman Fowler did indeed bring the channel realignment before congress. See Section 312. Fernandina Harbor, Florida on Page H10264. The text states:
SEC. 312. FERNANDINA HARBOR, FLORIDA.

The project for navigation, Fernandina Harbor, Florida, authorized by the first section of the Act entitled "An Act making appropriations for the construction, repair, completion, and preservation of certain works on rivers and harbors, and for other purposes", approved June 14, 1880 (21 Stat. 186), is modified to authorize the Secretary to realign the access channel in the vicinity of the Fernandina Beach Municipal Marina 100 feet to the west. The cost of the realignment, including acquisition of lands, easements, rights-of-way, and

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dredged material disposal areas and relocations, shall be a non-Federal expense.

The cited act (21 Stat. 186) from 14 June 1880 appears then to be the original deep-draft channel authorization and was not authorized by Congress with either lines, grades or coordinates. The 1880s legislation appears to be prior to the more commonly cited "Rivers and Harbors Acts", but Chapter 211 from 14 June 1880 (see Annex D for full text) appears to be the enabling legislation. Page 186 (see highlighted original text in Annex D) states:

Passage between Fernandina and Saint John's – Improving the inside passage between Fernandina and Saint John's Florida: Continuing Improvement, at such a point as may be selected by the chief engineer, and approved by the Secretary of War, seven thousand dollars.

In Section 8(a) of the SOF (Public Interest Review), CESAJ states:

The primary concerns were a potential hazard to navigation and the impact to the mudflat. However, after much discussion both of these issues were resolved. On the navigational issue, the local sponsor and users have all agreed to the proposed marina and channel realignment. The Corps has agreed to work with the City to move the Federal Channel. It is also important to note that the Federal Channel issue was not readily understood. A letter and a few meetings were needed to clarify the issue. In this reach of the river there are two federal projects: first, the IWW which is 150' across with 12' of depth and takes advantage of best water; and second, the Federal Port project which is 300' across with a 28' depth. Currently, only the IWW project is used and at this reach, there is over 400' across for navigation with 12' of water. Also, a risk assessment was conducted and it was determined that the proposal does not significantly increase the risk level of the waterway. There was a concern from FIND on dredging costs and the City has agreed to pay for additional dredging, if needed.

Section 8(b) summarizes the public interest review factors considered relevant. Section 8(b)(8) summarizes the navigation issue:

Navigation: The proposed project would not constitute a hazard to navigation. In this reach, there are two federal projects, the IWW and port project. For the IWW project, there is over 400' across of water with 12' depth at this section of the river for a 300' wide project that takes advantage of best water. The IWW project is clearly not a hazard to navigation because there is plenty of water and room to navigate through this section. For the port project, the proposed structure is 1' from the bottom edge of the project, however, this project is inactive. The primary user, Rayonier has stated that they do not have a problem with the project as long as the channel is realigned. The Corps based on discussions with the applicant and local users, decided to realign the

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project as long as the applicant would pay for additional dredging costs. The local bar pilot, Capt. Kavanaugh, also believes that with the 100' channel realignment and the proposal would allow the safe passage of ocean going vessels. He also recommends that Buoy #10 and Marker #12 is realigned to the west to mark the realignment. Also, based on an informal risk assessment conducted by the US Coast Guard, which involved the primary stakeholders and experts, it was determined that the proposed marina and channel alterations do not significantly increase the risk level of the waterway. It was further agreed that there is no need to conduct a more formal risk assessment. Consequently, it was determined that the proposal does not constitute a hazard to navigation as long as the channel is realigned. The Corps has agreed to work with the City to move the Channel.

Federal Shipping Channel Issue – Items Since Permit Issuance

The above information summarizes the relevant issues as presented in the redevelopment SOF with additional supporting documentation. In addition to the October 2000 Congressional action (Annex C), ATM also found reference to the channel shift in the June 2014 OHPA Strategic Master Plan. Section 2 (Existing Facilities and Operations) is reproduced here as Annex E. In the text highlighted in the Annex, Section 2.3.6 – Navigation (Page 2-43), the Port states:

In 2010, the USACE agreed to a western realignment of both the Fernandina Harbor Channel and the Intracoastal Water Way to the west to allow a sufficient setback to these channels from marina improvements to the Fernandina Beach Marina. With the realignment, the IWW and the main channel would have a minimum 150 ft setback from the marina to the easterly most portions of the IWW and 100 ft from the Harbor channel.

APPLICATION FOR FUNDING

*Boating Infrastructure Grant (BIG) Program
Fernandina Harbor Marina*

Prepared on Behalf of:

City of Fernandina Beach

Prepared By:



July 2017

PROJECT SUMMARY

The Fernandina Harbor Marina is a municipal facility located on the Atlantic Intracoastal Waterway (AIW) in Nassau County, Florida. The facility is the first stop in Florida and the location of Florida's official Marine Welcome Center for transient boaters traveling south along the waterway and it provides access to the City's popular downtown district and its many shops, restaurants and tourist opportunities. The City of Fernandina Beach is located on Amelia Island, the southern most of the major Sea Islands off the coasts of South Carolina, Georgia and Florida.

The Sea Islands are a chain of barrier islands in the southeastern United States extending from Amelia Island in Florida to Murphy Island in South Carolina and include many famous destinations like Hilton Head, SC; Isle of Palms, SC; Tybee Island, GA; Jekyll Island, GA; and St Simons Island, GA. They were settled by native inhabitants over thousands of years and were later settled by European immigrants that set up plantations to grow indigo, cotton, and rice. These labor-intensive crops relied on enslaved Africans to perform the labor.

The AIW passes directly by Amelia Island and the Fernandina Harbor Marina. The marina is located at statute mile 716.5. According to the most recent estimate, approximately 13,000 recreational boaters transit the AIW annually. Most of these transits are seasonal. In the fall, boaters typically travel south along the waterway to Florida to avoid colder weather in the Northeast US in the winter. These boats return north in the spring as the oppressive summer heat descends upon the Deep South. Seasonal migrations are also typical for megayachts (especially charter vessels). American-owned megayachts head south in the fall to the service yards in Georgia and Florida before heading to their cruising grounds in the Caribbean by Christmas. In the spring, these vessels head to the northeast United States for summer cruising grounds in Maine.

This seasonal travel pattern affords Fernandina an opportunity to capture a large amount of transient recreational boating traffic. Amelia Island's riverfront access, historical and cultural attractions, beaches, golf and other tourism opportunities make it an important stopover point for transient boaters. However, Amelia Island currently lacks sufficient transient boating infrastructure to accommodate all of the visitors arriving by water.

The City of Fernandina recently acquired an adjacent waterfront parcel north of the existing marina facility and plans to expand the marina's dockage northward (see Figure 3) permitting the City to accommodate additional transient boaters. The City is requesting BIG funds to assist them with adding these docks. The expansion area offers many improvements to the less flexible dedicated slips that dominate the southern portion of the marina. These slips are not as flexible because they are designed for specific vessels sizes. Side-tie dockage is much better suited to transient mooring because it can take any size vessel that calls and doesn't depend on a specific slip size to be available. Additionally, the docks in the southern portion of the marina were poorly sited in shallower water and because the main piers are perpendicular to the current flow, the docks increase the rate of siltation in the area making them less usable or attractive to transient boaters.

PROJECT STATEMENT

Project Need

Existing Area Facilities Insufficient

Amelia Island is currently home to only three significant commercial marina facilities: Fernandina Harbor Marina, Tiger Point Marina and the Amelia Island Yacht Basin. Of these, Tiger Point Marina and Amelia Island Yacht Basin primarily cater to local boaters with long-term leases. While these facilities accept transient boaters, space, amenities, and their locations are not ideal to attract transient boaters in significant numbers. On the other hand, the municipal facility is the state's official marine welcome center and is located at the foot of Center Street, the gateway to the popular downtown tourist district with its myriad shops, restaurants, entertainment and lodging opportunities.

Transient Traffic

During the fiscal year October 2015 to September 2016, the Fernandina Harbor Marina accommodated 7,246 transient boat nights. These boaters hailed from North America, as well as international locations, such as South America, Europe, Africa, Australia and New Zealand. While the average transient boat length for this period was 44 feet, the marina accommodates vessels ranging from 26+ feet to 200+ feet in length. In addition to dockage, the marina offers competitively priced fuel, dual pump out stations, handicapped-accessible restrooms and showers, laundry facilities and a Captain's Lounge with internet access, cable TV and a computer work station for our transient boaters.

During the fall transient season, the marina is completely full about 25% of the time and must turn away vessels. Because these vessels want to visit Amelia Island, they will often go into the anchorage for a night or two and wait for an available slip, but often vessels will stay a night on anchor and continue north the next day. The marina is also losing berths to an ongoing siltation problem in the southern part of the marina, so the expansion not only provides more dockage in the marina overall but also will provide replacement dockage in deeper self-maintaining as the slips to the south become unusable. The marina had over 7,200 transient boat nights in the last fiscal year and based on the numbers turned away and those that did not plan to stop ahead of time because they could not be sure a slip would be available, we conservatively estimate that the expansion will permit the marina to host at least an additional 1,600 boat nights.

Project Purpose

The purpose of the project is to expand the existing municipal marina and improve the overall facilities for transient boaters calling on Fernandina Beach and Amelia Island. Currently, area facilities besides the Fernandina Harbor Marina are not well suited for or well-placed for large numbers of transients and the municipal facility lacks sufficient space to accommodate all of them. Additionally, much of the marina was developed with dedicated slips in shallow water areas. While these slips are used to accommodate transients, many can't be used for this purpose and the experience is less than ideal. The expansion will provide quality, stable concrete floating docks with state-of-the-art utilities in a flexible configuration in deep water. The project will also improve marina access for disabled persons and improve transient facilities by adding additional restrooms and showers in a central location near the transient slips.

Project Objectives

The proposed expansion to the Fernandina Harbor Marina is intended to serve the following boater types:

- transient vessels (26 to 79ft) visiting historic Amelia Island for one or more nights and
- transient megayachts (>79ft) visiting the island for one or more nights

Specific discrete objectives for serving the transient boaters include:

1. Provide modern and safe dockage for visiting vessels over 26 ft in length to over 200 ft in length during the project period
2. Provide appropriate marina utilities to supply these transient vessels throughout the project period
3. Provide accessibility for these new dockage areas for disabled persons during the project period
4. Provide bathroom and showering facilities for the marina's transient boaters

Project Results and Benefits

Properly executed, the proposed project is expected to yield great benefits to transient boaters and the economy of the City of Fernandina Beach and greater Amelia Island. The improvements proposed are illustrated in the attached figures. These include:

Results and Benefits from Objective #1 – There is a high demand for transient boater visitation to Amelia Island and the greater island attractions but currently, dockage, marina infrastructure, and amenities for these boaters are severely limited. The City of Fernandina Beach proposes to add 368 linear feet of heavy duty floating attenuator that will itself provide 736 linear feet of dockage for megayachts and other large vessels. Additionally, 757 linear feet of floating dock will be added behind the attenuator that will provide an additional 1,136 linear feet of side-tie dockage for transient boaters for a total of 1,872 linear feet of additional transient dockage between the attenuator and the floating docks.

Results and Benefits from Objective #2 – Providing state-of-the-art utilities for transient boaters will attract more and larger vessels to the Island that currently do not visit because of lack of modern facilities. To serve the expected transient vessels, all slips will provide potable water and shore power. Shore power will include 30A-120V single-phase service, 50A-120/240V single phase service, 100A-240V single phase service, and limited 250A-400V three phase service for larger megayachts. Utilities will also include required fire protection and wireless internet service.

Results and Benefits from Objective #3 – The existing marina facilities currently don't meet the United States Access Board's accessibility guidelines. The proposed project will include the addition of an 80ft long by 6ft wide ADA compliant gangway that will make 2,852 linear feet of predominantly transient dockage accessible (736 linear feet of new dockage and 2,116 linear feet of existing dockage).

Results and Benefits from Objective #4 – The existing bathroom and showering facilities are both inadequate for the current marina tenants and visiting boaters and extremely inconvenient due to their

location (see marina plan for their location). The marina expansion would make this problem even worse (i.e., would put additional pressure on inadequate facilities and add to the walk to reach them). A transient boater moored at the end of the proposed new attenuator would have to walk over 1,150 feet to reach the facilities and would likely have to wait on line once there. New floating facilities (9 suites each providing a shower, sink and toilet) would be provided centrally to the marina (see marina plan) and serve the new transient docks and existing side-tie dockage that is primarily for transient boaters.

Project Approach

The City of Fernandina Beach will employ a proven and industry-standard approach to planning, permitting, design and construction of the proposed improvements. The project will be overseen by a marine engineering firm that is familiar with both the site itself, goals and objectives of the BIG proposal, engineering and environmental issues, marina design, and regulatory authorizations. The project will require permits from the Florida Department of Environmental Protection (FDEP) and the US Army Corps of Engineers Jacksonville District (CESAJ). The project will also be constructed over Florida Sovereignty Submerged Lands and will therefore require a lease from the state's Board of Trustees of the Internal Improvement Trust Fund. The state and federal permit process will ensure that the project is compliant with state and federal laws including the Coastal Zone Management Act, the Clean Water Act, Rivers and Harbors Act of 1899, National Environmental Policy Act, the Endangered Species Act and the National Historic Preservation Act as well as others.

Project Officer

The Fernandina Harbor Marina is a municipal marina facility and is expected remain so throughout the useful life of the grant funded components. The City Manager oversees all grant funded activity and maintains compliance on the City's behalf. If for any reason the City transfers the marina to another government or private entity during the useful life of the grant funded components, the City will notify the new owner of the requirements to maintain the grant funded components throughout the useful life period and for the uses allowed by the grant.

Timeline

Specific development tasks included in this application for BIG funding include:

- Regulatory Permitting (July 2017 – April 2018)
- Anticipated notification of BIG funding (March 2018)
- Final planning, design, and engineering (May 2018 – August 2018)
- Project Bidding/Negotiation with local/regional marine contractors (September 2018 – November 2018)
- Construction of marine improvements (December 2018 – March 2019)
- Open marina in time for spring transient boating season

Relationship with other Grants



There are no plans anticipated or underway to fund any portion of the proposed project and related work from other Federal grant sources.

Project Location

The project is located in the City of Fernandina Beach on the west side of Amelia Island in Nassau County, Florida (30° 40.29'N, 81° 27.96'W). Please refer to the attached location map, Figure 1 for details.

Contacts

Contact information for the key project team members is provided below:

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Budget Form & Explanation

The total BIG-eligible costs for the proposed improvements at the Fernandina Harbor Marina are **\$3,071,576** (please refer to the attached Exhibit A). These costs include some infrastructure (such as the bathrooms) that will serve both transient and longer term lease vessels. The costs for these elements were pro-rated based upon anticipated usage. Description of estimated costs and pro rating is presented below.

- Contractor mobilization, bonding, and insurance – This amount was estimated based on ATM’s experience in the marina construction industry and the specific nature of the project. This line item cost was pro-rated at 75% to account for the fact that while the majority of the improvements are for eligible transient vessels, some long-term vessels will likely utilize the bathroom facilities. (However, the existing bathrooms are closer to the vast majority of long-term lease slips than the proposed new facilities. See drawings) BIG-funded docks will be restricted to eligible vessels. Contractor mobilization, bonding and insurance costs requested through the BIG program were reduced by the percentage of linear feet of dockage in the existing marina that are long-term lease slip holders that may utilize the new floating restrooms.
- Transient Dockage – The development docks that will be designed for and dedicated to hosting transient boaters are highlighted in blue in the attached Figure 3. Dock and piling costs were prorated at 90% of the total to be conservative and account for the occasional transient boater that stays for more than a month during the season.
- Transient Dockage Utilities – The transient dockage will include electrical service and potable water dockside. Because this dockage is designed to be extremely flexible and accommodate transient boats year round, utilities will be supplied to serve smaller vessels equipped for single-phase electrical service and larger yachts requiring 3-phase power. Utilities were also prorated to 90% of the total cost.
- ADA Gangway – The proposed 80ft long by 6ft ADA gangway will make the entire gangway accessible. The new gangway will also provide access to the existing attenuator (existing docks are yellow on Figure 3) so the cost of this gangway was prorated. While the attenuator is used almost exclusively for transient vessels, the proration was made to cover any disabled boaters that will have a long-term lease and be moved to the attenuator and the occasional transient boaters that stay for more than a month in the season.
- Floating Restrooms – The proposed new floating restrooms (9 suites containing a sink, toilet and shower) will also primarily serve transient boaters 26ft and longer but it is anticipated that as much as 700 linear feet of long-term boater slippage in the existing marina will also prefer these facilities as they will be closer than the existing facilities. The restrooms were therefore prorated by the percentage of the total linear feet of slippage that will serve transient boaters.



- Soft costs such as design, permitting, engineering, and construction administration were estimated as 6% of eligible BIG Program costs based upon ATM's experience with similar project and industry standards.

The local matching funds for the eligible costs will be provided by **The City of Fernandina Beach (Mr Dale Martin, City Manager)**.

The total proposed local match is **\$1,585,695** and equates to **51.4%** of the overall BIG-eligible project cost estimate. The requested Federal cost share is **\$1,500,000** or **48.6%** of the overall BIG-eligible project cost.

BUDGET NARRATIVE

The following is a description of the proposed budget/cost estimate line items for the expansion of the Fernandina Harbor Marina as presented in the application for funding in Exhibit A. These costs represent the portion of this project that will be available to qualifying transient boaters and prorates the costs for facilities shared with long-term lease slip-holder or longer term transient boaters (e.g., the floating restrooms).

Cost Estimate

1. Contractor Mobilization, Bonding, and Insurance – This line item and cost is presented to address likely project costs associated with mobilization of a marine contractor to the subject site, associated bonding (i.e. performance and payment bond costs), and contractor insurance (i.e. general liability, worker’s compensation, vehicular insurance, Jones Act/USL&H, etc.). The amount shown is consistent with ATM’s substantial experience with recreational marina construction in the Southeast US and with projects of this scale. \$500,000 is budgeted for this cost.

The amount shown for this line item has been prorated at 75%. Eligible for this grant is \$375,000.

2. Floating Attenuator, heavy-duty – The Amelia River fetch to the NW is extensive and the marina is exposed to fairly large wind waves during storms and requires a floating attenuator to protect the slips inside. The proposed attenuator is an extension of the marina’s existing structure. This item is expected to cost approximately \$1.15M. This estimate is based on recent ATM project cost experience and a preliminary estimate provided by the dock manufacturer requested for the purposes of this grant.

The line item was prorated 90% to account for the occasional transient vessels that stay for an extended period during the season. Eligible for this grant is \$1,031,625.

3. Floating Docks, internal – As previously stated, 90% of the available dockage in the proposed expansion will be dedicated for use only by eligible vessels. The docks consist of an extension of existing side-tie floating concrete docks with concrete anchor piling. As these docks are an extension, new gangways and gangway landing platforms are not needed.

The cost for these docks is listed at \$120 per square foot which is consistent with ATM’s experience on similar floating dock projects and an estimate provided by the manufacturer for this project. The areas highlighted in blue on Figure 3 represent grant-eligible floating stock. Most manufacturers of floating docks design their products for a 25-year useful life. The line item was prorated 90% to account for the occasional transient vessels that stay for an extended period during the season. Eligible for this grant is \$884,088.

4. Gangways, ADA Compliant – The marina will be accessed via a single ADA-compliant gangway. The estimated cost of this gangway (from recent ATM experience with similar projects) (\$40,000) was prorated at 75% because the gangway will also serve to make the entire existing and proposed extension of the floating attenuator accessible. While the attenuator is used almost exclusively for eligible transient vessels, it is not restricted to these vessels. Additionally, any disabled long-term lease boaters will likely be relocated to the attenuator because it is accessible. Eligible for this grant is therefore \$30,000. Gangways are typically very durable pre-manufactured components constructed of marine grade aluminum and should last for at least the design life of the docks (25 years) or longer with normal maintenance.
5. Utilities – Shore Power and Potable Water for Standard Slips – Utility service will be provided to transient vessels throughout the proposed transient dockage areas. ATM has assumed that 32 standard pedestals will be required to berth transient vessels under 80 ft in length. The cost for each powered slip includes associated wiring, piping, conduit, power pedestal, receptacles, breakers, etc. This is consistent with ATM’s experience in the recreational marina construction industry and a contractor’s estimate for this project. The utilities cost for standard-sized vessels (<80 ft) that is grant-eligible is \$216,000. The utilities components are estimated to have a useful life of 25 years under normal maintenance and repair.
6. Utilities – Shore Power and Potable Water for Megayacht Slips – Megayachts have special and substantial needs with regard to provision of adequate shore power and potable water. ATM has been at the forefront of megayacht marina facility design worldwide since 2003. We have assumed service for 5 megayachts on the floating attenuator to accommodate transient vessels 80 ft and longer. Costs for these utilities, including 480V power feeders, on-dock substations, piping, and pedestals (with receptacles) is shown and consistent with ATM’s experience in this specialized field and an estimate provided by the contractor. The total cost shown for this grant-eligible line item is \$250,000.
7. Floating Restrooms – The proposed expansion includes floating restroom facilities with up to 9 “suite” style unisex facilities each having a sink, toilet and shower. It is expected that a small portion of the marina’s longer term tenants will find this facility location more convenient than the existing on-shore facilities so this item was prorated to 84% eligible. The grant eligible cost is therefore estimated to be \$124,320.
8. Project Soft Costs – These are costs such as permitting, engineering, testing, design, and construction phase services which will apply to the marina development project. We show these at 6% of the eligible BIG project costs which is consistent with our experience in the industry and level of familiarity with this project. This prorated cost is budgeted at \$174,662.

The total funds required for the BIG-eligible portion of the project are shown at \$3.09M. We respectfully request a federal cost share of 48.6% or \$1.5M. The non-federal match provided by the project partners will be \$1.59M or 51.4% of the total estimated project costs.

Program Income

It is estimated that the proposed grant funded improvements will have a useful life of at least 25 years with regular maintenance. We have estimated that the expansion will allow the marina to capture an additional 1,600 boat nights with an average of 44 ft per boat or 70,400 LF of leased space. At the current rate (\$2.00/LF/night), revenue potential will be approximately \$140,800 per year. The most recent industry study of financial benchmarks conducted (The 2000 Financial & Operational Benchmark Study for Marina Operators, IMI) indicates that marinas in the SE United States have an operating expense ratio of 47.7% indicating that operating expenses for the proposed new transient docks will be approximately \$67,162 annually for an estimated net annual operating income of \$73,638 per year or **\$1,840,960** over the project useful life. In reality, this number would likely be somewhat higher over the 25-yr horizon as occupancy and boater demand for facilities could rise over the project period.

RANKING CRITERIA DISCUSSION

Criteria A – Meet a Documented Need, Improve Eligible Boater Access, and Demonstrate Cost Efficiency

(1) Will the proposed boating infrastructure meet a need for more or improved facilities?

The construction of expanded transient boating facilities at Fernandina Harbor Marina will provide an additional 1,872 LF of transient vessel dockage for vessels 26 ft and larger and include state-of-the-art dockside utilities, and ADA gangway, and floating restroom facilities to serve these vessels. The vast majority of transient vessels transiting the Atlantic Intracoastal Waterway pass the Fernandina Harbor Marina on their twice annual cruise. This is the first (or last) full-service marina stop in the state of Florida and is the site of Florida's Marine Welcome Center. Fernandina Beach and Amelia Island are popular tourist destinations with boaters and non-boaters alike. The City's marina is well placed at the foot of the redeveloped downtown area and is the marina of choice for transient boaters. The other two facilities on the island are primarily for local residents and have very limited transient accommodation. It is estimated that the Fernandina Harbor Marina turns away approximately 1,600 boat nights per year. Capturing these additional boats would provide benefits to the City of Fernandina Beach and the various local businesses that serve them. This would also accrue benefits to the boaters themselves as they would enjoy improved docking facilities, utilities, new convenient restrooms and showers, and improved access to the nearby shops and dining opportunities. The City believes that if the facilities were state-of-the-art and available, that nearly all of the boaters making the annual trek south in the fall from the NE to Florida and then travel back in the spring will make a stop at Amelia Island for at least one night and more often more than one night.

(2) Will eligible users receive benefits from the proposed boating infrastructure that justify the cost of the project?

The proposed BIG improvements described will substantially improve the available transient dockage for Amelia Island. Specifically, the improvement will develop nearly 2,000 linear feet of side-tie berthing or accommodation for up to 43 transient vessels (40ft average). In actuality, the side-tie dockage is extremely flexible for transient vessels as it will accommodate vessels of various sizes over 26 ft to 200 ft or more. Because the proposal is for the expansion of an existing facility in self-maintaining deep water, the vast majority of the cost is associated with dockage and utilities serving the dockage. This means that majority of the costs is for providing mooring space for transient vessels.

The facility will be constructed in a meso-tidal region with a tide range that often exceeds 2m, has high currents, and frequent tropical cyclone activity. Additionally, the outer most dock will serve as attenuator to protect the inner docks from wind waves from frequent storms from the NW making it a harbor of safe refuge during these events. Floating attenuators are more expensive than typical protected interior docks but in this case the attenuator is necessary to provide for a safe harbor during typical conditions and refuge during a major storm event. These factors together with the need to design for storm surge and sea level rise also add to the cost for providing suitable safe and attractive transient dockage for Fernandina.

(3) Will the proposed boating infrastructure accommodate boater access to significant destinations and services that support transient boater travel?

The Fernandina Harbor Marina is located on the Atlantic Intracoastal Waterway (AIW). According to the most recent estimate, approximately 13,000 recreational boaters transit the AIW annually. Most of these transits are seasonal. In the fall, boaters typically travel south along the waterway toward Florida to avoid colder weather in the Northeast US in the winter. These boats return north in the spring as the oppressive summer heat descends upon the Deep South. Seasonal migrations are also typical for megayachts (especially charter vessels). American-owned megayachts head south in the fall to the service yards in Georgia and Florida before heading to their cruising grounds in the Caribbean by Christmas. In the spring, these vessels head to the NE United States for summer cruising grounds in Massachusetts and Maine.

As mentioned previously, the Fernandina Beach / Amelia Island, Florida area is an exceptionally popular tourist destination attracting over 500,000 tourists annually. This is the result of the region's rich history, entertainment opportunities, and variety of outstanding tourism opportunities including 13 miles of white sand beaches. Visiting boaters can also enjoy golf, upscale island resorts and spas, and an array of bed & breakfast opportunities in historic homes. Amelia Island is also home to two important historic districts on the National Register of Historic Places. The National Trust for Historic Preservation named Fernandina Beach on the "12 top vacation destinations in the United States for historic preservation".

Fernandina Beach is also popular for its numerous events and other activities that occur almost every weekend of the year. Extremely popular with island guests and transient boaters is the annual Isle of Eight Flags Shrimp Festival, which occurs in April/May at the marina property. The festival is known for its food, boat parade, Miss Shrimp Festival contest, and Pirate Parade.

The development of the marina will provide access to a number of significant resources and historic sites. Figure 4 provides the locations for a selection of these attractions and resources. The marina is well situated at the foot of Centre Street for transient boater access to the Downtown Historic District sites. The historic downtown area was also redeveloped in the 1980s and is extremely popular with visitors for its numerous shops and food and beverage opportunities. These opportunities include, but are not limited to:

- **Old Town Historic District** – This district is the site of the original Town of Fernandina, which was the last town platted by Spain in North America. It was established in 1811 and named for King Ferdinand VII of Spain. The area maintains the 1811 plat and recently (2011) celebrated its 200th anniversary.
- **Downtown Historic District** – David Yulee constructed a railroad that connected Cedar Key (on Florida's Gulf coast) with Amelia Island. In order to accommodate the railroad, the location of the town was shifted from the Old Town location further south to its present location. The structures in this district include many important buildings from this period of Fernandina's history in the late 19th and early 20th centuries. The Fernandina Beach Historic District was included on the National

Register of Historic Places in July 1973 and it was expanded in 1987. The District is approximately 2,470 acres and contains 450 ornate structures built before 1927.

- **Amelia Island Lighthouse (1838)** – This lighthouse is the oldest existing lighthouse in the state of Florida. The structure is located near the north end of Amelia Island and marks the St Marys Inlet where the St Mary's River drains into the Atlantic Ocean. Boaters can access the Amelia River (Atlantic Intracoastal Waterway) and the marina through this deep water entrance.
- **Bailey House (1895)** – The Bailey House is a Victorian Queen Ann style structure designed by architect George Barber and built in approximately 1895. It is a 2 and a half story frame building with clapboarding, shingle gables, polygonal corner towers, and a wraparound porch. It is considered to be one of finest Victorian homes in the city and is located about seven blocks from the marina. It is one of a dozen homes designed by George Barber listed on the National Register of Historic Places (placed in June 1973).
- **Fairbanks House (1885)** – The Fairbanks House was placed on the National Register of Historic Places in June 1973. It was built for George Rainsford Fairbanks by architect RS Schuyler. The 8,000 square foot Italianate villa is currently operated as a bed and breakfast.
- **Fort Clinch** – Fort Clinch is located near the northern most point of Amelia Island in the 1,100 acre Fort Clinch State Park. The park is popular with tourists not only for the 19th century fort but also for its beaches, sand dunes, maritime forest and tidal marshlands. The fort was built in 1847 after the Second Seminole War and named to honor Duncan Lamont Clinch, an important figure in both Seminole Wars. The fort also served as a base of Union operations throughout the American Civil War after its capture in 1962. Visitors to the park also enjoy pier fishing, sunbathing, hiking, surf fishing, camping, birding, picnicking, swimming, bicycling, wildlife viewing (including alligators, deer, manatee and dolphin) and shelling. Park personnel reenact military life at the fort. The park also includes a visitor information center, ½ mile pier, showers and restrooms, a six-mile (10 km) hiking trail, and two campgrounds. The park also offers primitive camping and youth camping. The park is also a gateway site for the Great Florida Birding Trail.
- **Merrick-Simmons House (ca. 1860)** – After to Union army occupation of Fernandina in 1862, this house was used as a hospital for Union troops. Chloe Merrick purchased the property in June 1863 in a tax sale of abandoned Confederate properties. Merrick moved to Fernandina from Syracuse, New York and served as the agent for the National Freedman's Relief Association of New York. She helped establish a Freedman's School in Fernandina's Episcopal Church where she taught freed slaves. After the war, Merrick married Harrison Reed, who was Governor of Florida from 1869 to 1873. The house was placed on the National Register of Historic Places in 1983.
- **Nassau County Jail (1938)** – The Nassau County Jail is a Moderne structure that was placed on the Register (2009) for its architecture and engineering and currently houses the Amelia Island Museum of History.
- **John Denham Palmer House (1891)** – This historic home is a Colonial Revival structure by architects Henry and John Mann and now houses the Oxley-Heard Funeral Home. It is located at 1305 Atlantic Avenue and was added to the National Register in 1986.
- **Tabby House (1885)** – The Tabby House is located at 27 South 7th Street in Fernandina Beach and is also a design of architect RS Schuyler. This Late Victorian structure is 2 and a half stories with a 2-story veranda with carved posts and brackets. It is unusual in that it was built from bricks made of concrete and local shells. It was placed on the Register in June 1973.

- **Palace Saloon (1878/1903)** – Less than a block from the marina on Centre Street is the Palace Saloon, “Florida’s oldest continuously operated drinking establishment”. The Prescott Building dates from 1878 and was originally constructed as a haberdashery. It was purchased in 1903 by Louis G Hirth and converted to a bar. Hirth’s friend Adolphus Bush, founder of Anheuser-Bush assisted with the design of the elegant bar. The bar still features inlaid mosaic floors, embossed tin ceilings, hand-carved mahogany caryatids (undraped female fixtures), a 40-foot bar lit with gas lamps, and walls painted with six commissioned murals.
- **Florida House Inn (1857)** – The Florida House Inn’s original structure dates to 1857 and was built by David Yulee’s Florida Railroad. It is believed to be Florida’s oldest surviving hotel. It was occupied by Union soldiers during the Civil War and has lodged numerous famous guests including Ulysses S Grant, Laurel & Hardy, Rockefellers and Carnegies. The inn also houses a popular restaurant (Leddy’s Porch) that serves Southern style cuisine and The Mermaid Bar that specialized in Prohibition-era cocktails.

Criteria B – Meet Match Requirements and Demonstrate Partnerships

(1) Will the proposed project include private, local, or State funds greater than the required minimum match?

The City of Fernandina Beach will contribute **51.4%** of the development funds for the BIG-eligible infrastructure, which is greater than the required 25% match. The Florida Inland Navigation District has also contributed \$27,150 to the project already in the feasibility stage and we expect them to provide further grant assistance for design, permitting and construction. The total level of their commitment is unknown at this time as the City must await upcoming grant cycles. The City will therefore be responsible for the whole of the match, which may later be assisted by FIND.

(2) Will the proposed project include contributions by private or public partners that contribute to the project objectives?

In addition to the lead state agency, the project includes the City of Fernandina Beach as its partner:

- **The City of Fernandina Beach (Mr Dale Martin, City Manager)** is 100% of the match contributor to the development interest. The City recognizes the importance of the marina, its continued maintenance and need for expansion to provide facilities for more visitors arriving by boat.
- **The Florida Inland Navigation District (FIND)** has already contributed \$27,150 in grant funds to the transient marina expansion project for surveys and feasibility studies, etc. It is expected that FIND will contribute additional funds for project engineering and construction, but the grant cycle for this request is not open yet.

Criteria C – Demonstrate Innovation and Environmental Stewardship

(1) Will the proposed project include physical components, technology, or techniques that improve eligible user access?

The development including the work to allow transient boaters improved access to historic Amelia Island will provide visiting boaters safe mooring areas on the river and is the only true transient marina facility for Amelia Island. State-of-the-art floating concrete docking systems, premium marina utilities and

boater amenities, deep water access and a prime location on the AIW will lure many transient boaters with immediate access to nearby shopping, entertainment, events, outdoor activities and historic sites as well as the larger island-wide attractions: golf, beaches, more historic sites, and cultural opportunities. No other docking facilities in the historic area can boast the comprehensive level and/or quality of these offerings.

BIG funding is critical to help achieve the development team's vision to capture transient traffic and expand this marina destination. This funding will enable Fernandina Beach to provide an Americans with Disabilities Act access gangway to the floating attenuator (the marina's widest and stoutest floating dock platform). Once expanded, the attenuator will provide deep-water side-tie mooring for a range of transient boater vessels sizes from 26 ft to 200 ft and larger. The funding will also permit the use of state-of-the-art concrete docks that have high freeboard and are stable and safe during frequent storm events. Of technological significance will also be the addition of the floating restrooms and showers centrally located for transient boater use. These facilities will have plumbing and power integrated into the dock system and will be designed to ensure that no discharges occur to the river and all waste is pumped to the municipal system. The addition of these facilities is expected to provide more convenient facilities for boaters, which discourages use of the vessel heads and increases compliance with no discharge policies nationwide.

(2) Will the proposed project include innovative physical components, technology, or techniques that improve the BIG-funded project?

The marina layout is designed to work with the tidal river environment. Vessels will be side-tied to long stable floating concrete main piers bow and stern to the currents. These state-of-the-art docks have extremely long service lives in the harsh subtropical marine environment. The arrangement also makes use of the naturally deep and self-maintaining water on the river bend precluding the need for frequent maintenance dredging. Aligning the docks and vessels with the current also improves navigation and reduces vessel and current loading on the docks reducing maintenance and extending the service life.

The marina components included in this BIG application represent an exceptional, forward-thinking approach to facility offerings and improvement. Concrete floating docks are often more expensive up-front but have the benefit of reduced maintenance costs and longer service lives than timber or aluminum framed systems. As stated earlier, the addition of the floating restrooms, long ADA gangway and state-of-the-art utilities will all serve to improve the transient boater experience. Clean, well-designed and conveniently placed restrooms encourage boaters to use the marina facilities over the heads on their boats, which often have an environmental benefit. While most boaters pump out their holding tanks, pumpout systems are not available everywhere and many boaters still discharge their tanks to the ocean when offshore. Concrete floating dock marinas are also resilient as they are designed to not only survive extreme storm events and high water levels but to do so with minimal or no damage to the system.

(3) Has the facility where the project is located demonstrated a commitment to environmental compliance, sustainability, and stewardship and has an agency or organization officially recognized the facility for its commitment?

Fernandina Harbor Marina is designated as a Clean Marina under Florida's Clean Marina Program. The state's website states that "The Florida Clean Marina Program is a voluntary designation program with

a proactive approach to environmental stewardship. Participants receive assistance in implementing Best Management Practices through on-site and distance technical assistance, mentoring by other Clean Marinas and continuing education. To become designated as a Clean Marina, facilities must implement a set of environmental measures designed to protect Florida’s waterways. These measures address critical environmental issues such as sensitive habitat, waste management, stormwater control, spill prevention and emergency preparedness. Designated facilities and those facilities seeking designation receive ongoing technical support from the Florida Clean Marina Program and the Clean Boating Partnership.”

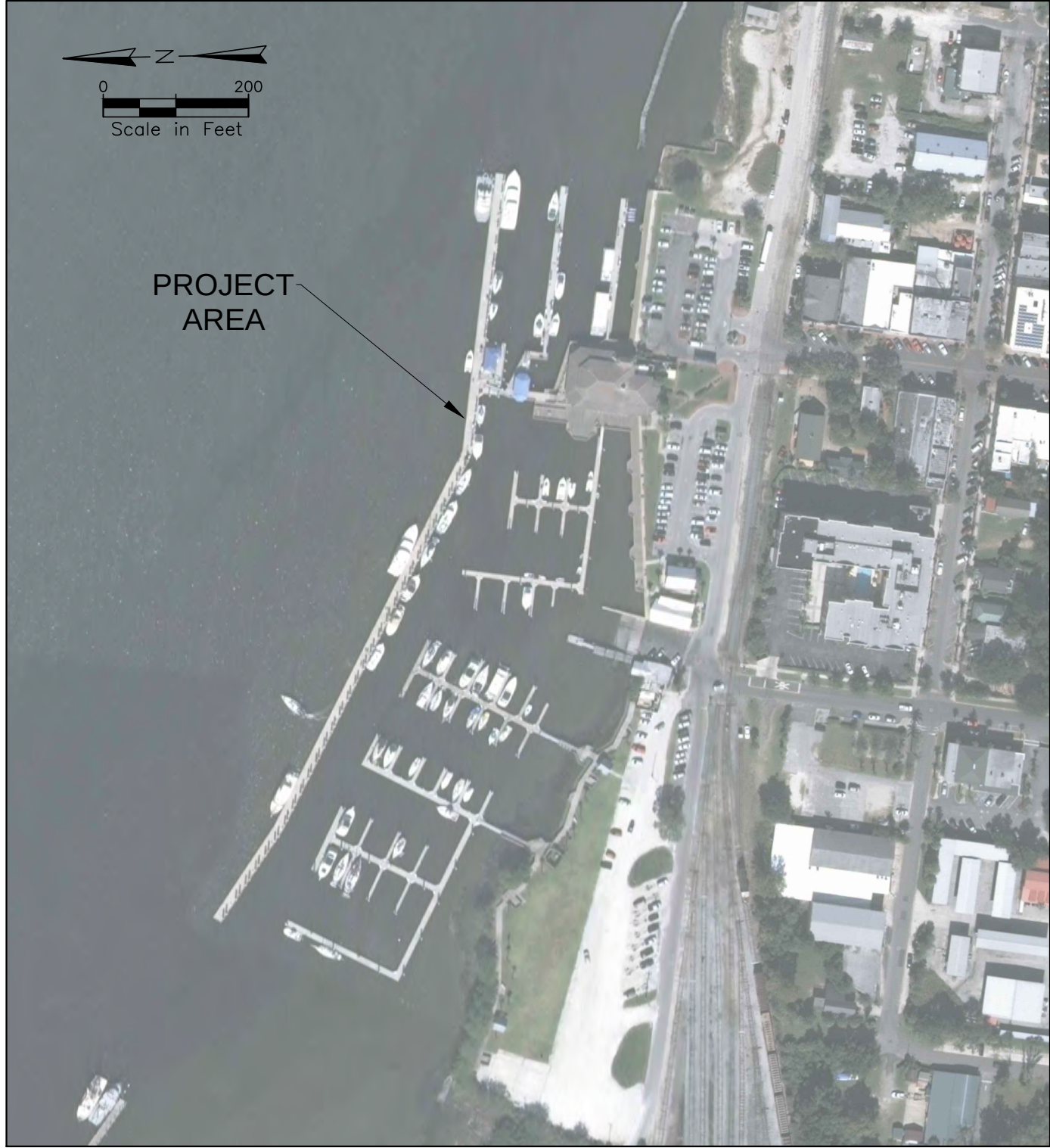
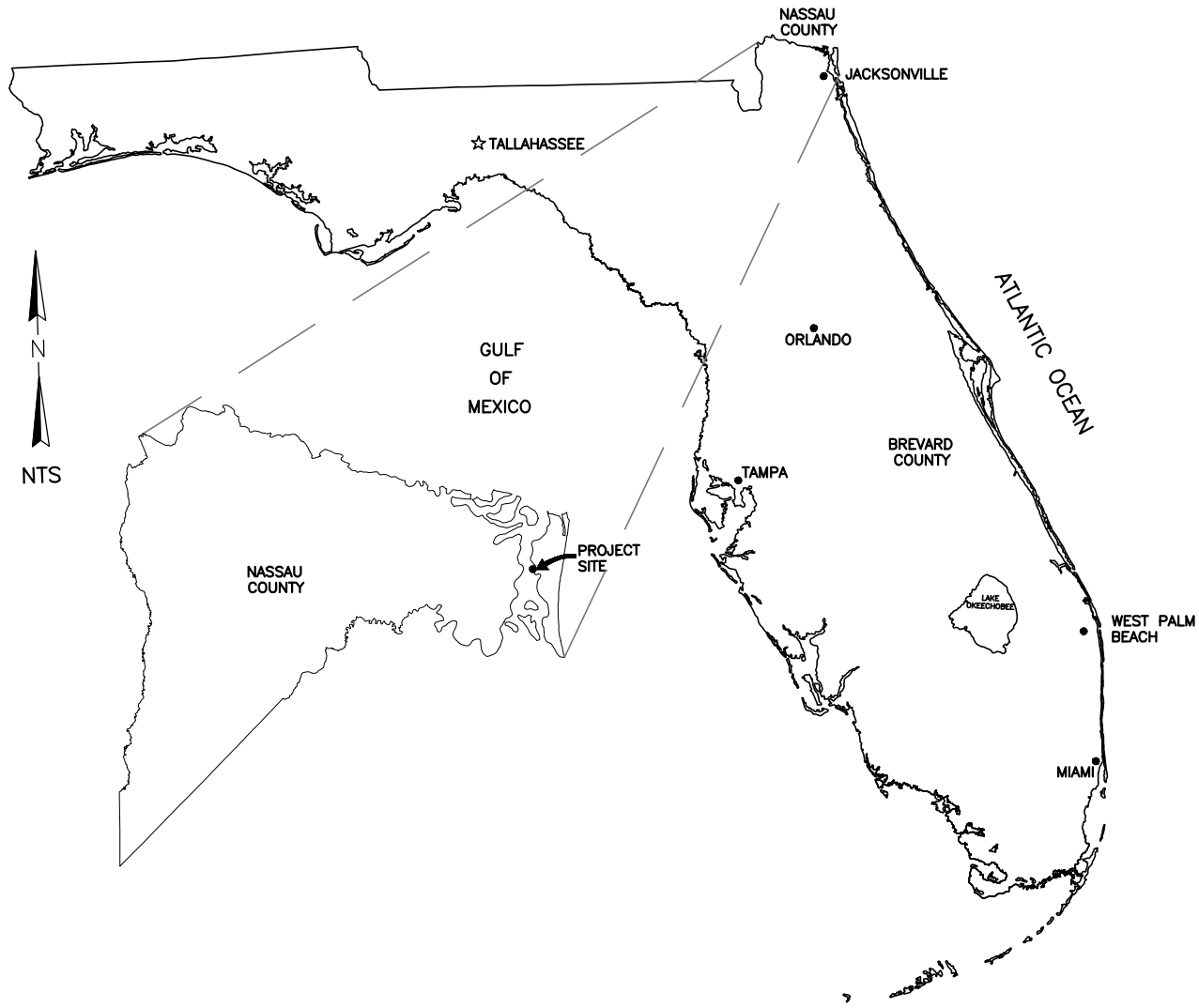
The facility is also designated under the state’s Clean Boater Program. “The Florida Clean Boater Program seeks to educate boaters on the importance of protecting the state’s waterways by adopting environmentally friendly practices, including proper trash management, using bilge socks and fueling collars, and practicing good recycling habits. Boaters are encouraged to take the Clean Boater Pledge and educate other boaters on the importance of protecting the environment they enjoy. By adopting pollution prevention measures, Florida Clean Boaters can take satisfaction in knowing they are doing their part in keeping Florida waterways clean and preserving our waterways for the future.”

DRAWINGS/MAPS/PHOTOGRAPHS

- Figure 1 – Project Location Map
- Figure 2 – Existing Conditions
- Figure 3 – Proposed Improvements Plan
- Figure 4 – Attraction Location Map
- Figure 5 – NOAA Chart 11489 with Project Location
- Appendix A – Amelia Island Area Photographs
- Appendix B – Existing Marina Photographs

FIGURE 1 – PROJECT LOCATION MAP

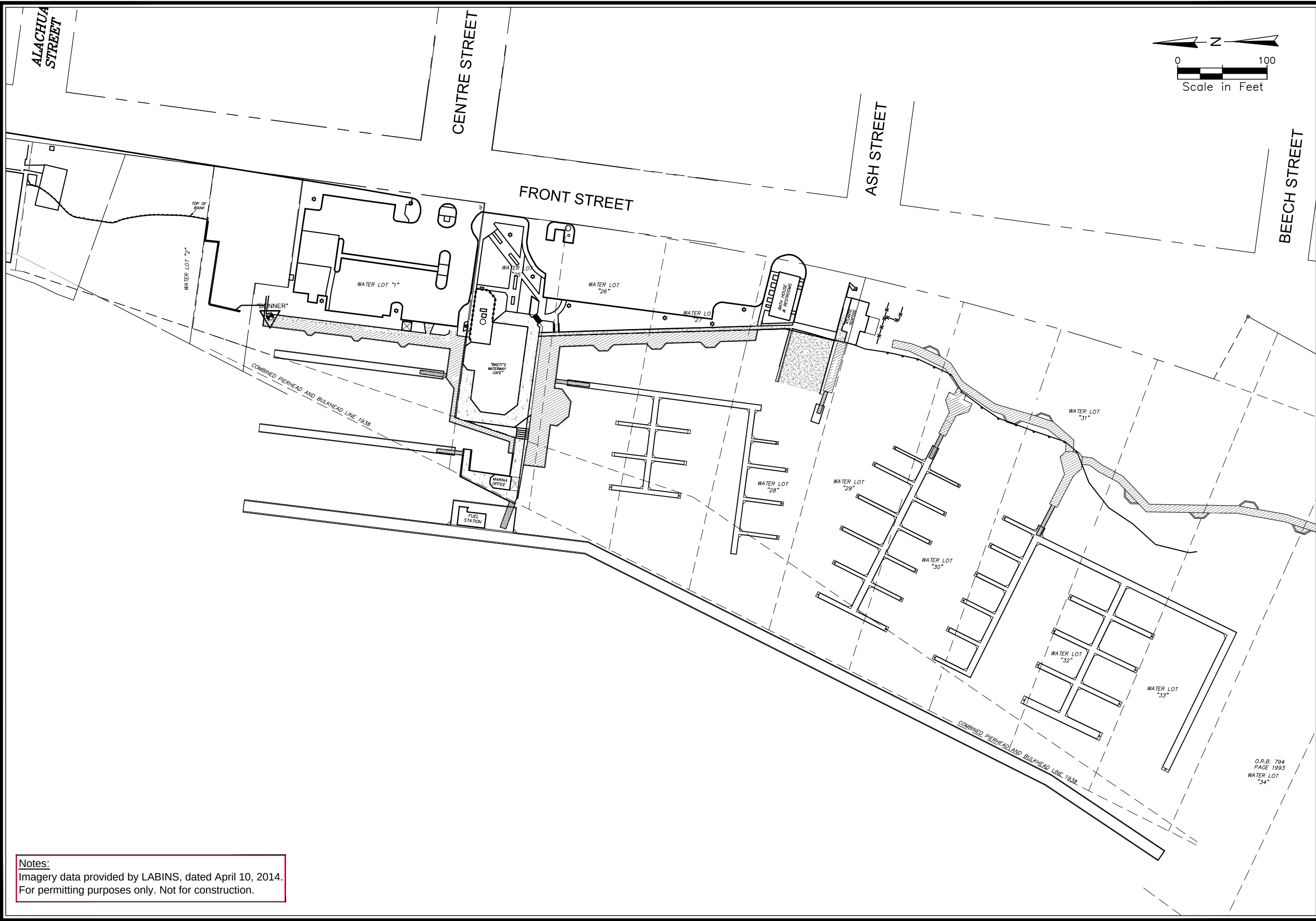
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City of Fernandina Beach - Fenandina Harbor Marina
Figure 1 - Location Map

FIGURE 2 – EXISTING CONDITIONS

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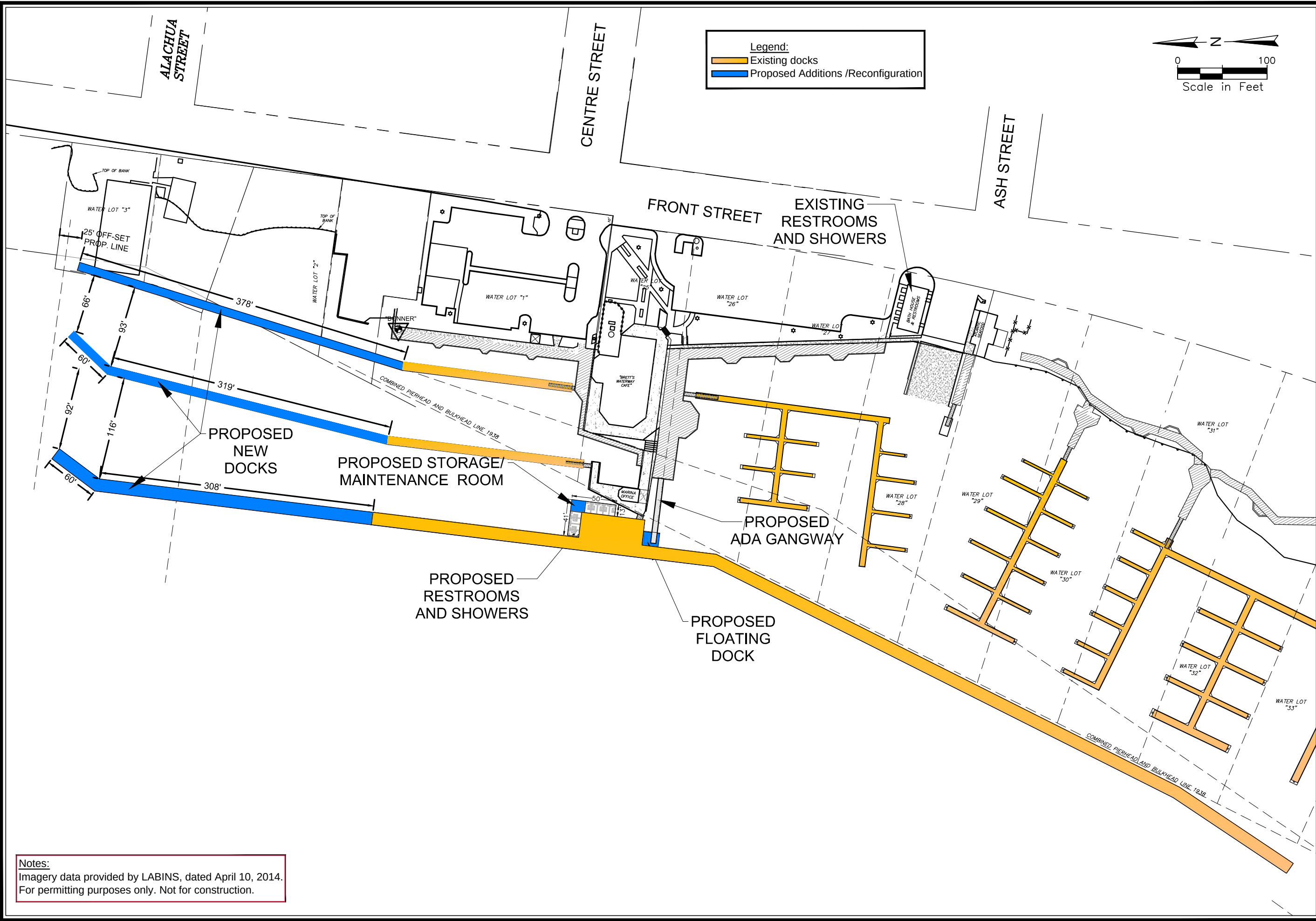


Notes:
Imagery data provided by LABINS, dated April 10, 2014.
For permitting purposes only. Not for construction.

City of Fenandina Beach - Fenandina Harbor Marina
Figure 2 - Existing Conditions

FIGURE 3 – PROPOSED IMPROVEMENTS PLAN

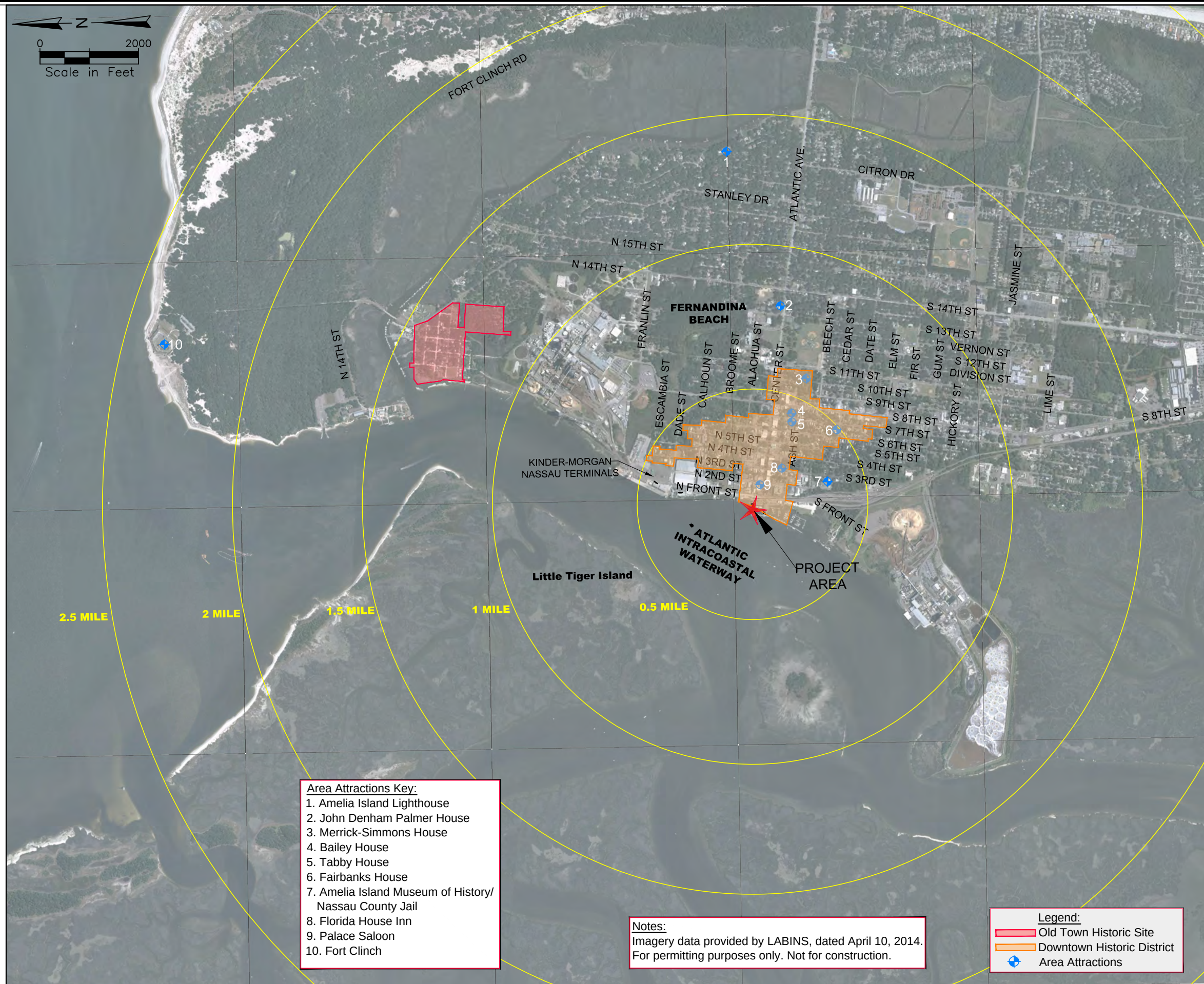
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Notes:
Imagery data provided by LABINS, dated April 10, 2014.
For permitting purposes only. Not for construction.

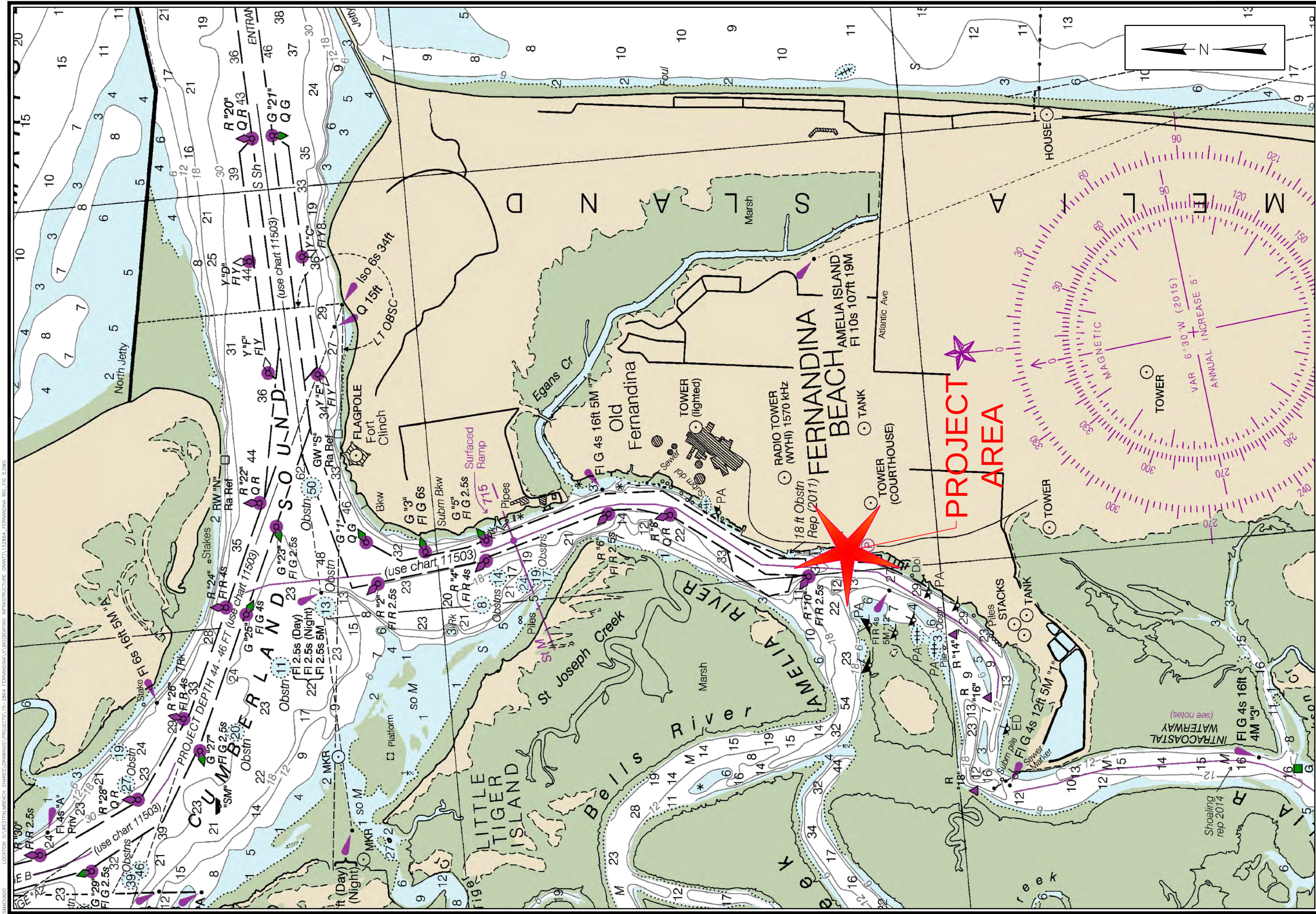
City of Fernandina Beach - Fenandina Harbor Marina
Figure 3 - Proposed North Basin Reconfiguration

FIGURE 4 – ATTRACTION LOCATION MAP



City of Fernandina Beach - Fenandina Harbor Marina
Figure 4 - Area Attractions

FIGURE 5 – PROJECT LOCATION ON NAVIGATION CHART



City of Fernandina Beach - Fenandina Harbor Marina
Figure 1 - Location Map

APPENDIX A – AMELIA ISLAND PHOTOGRAPHS



Captain's House at Plaza San Carlos (Old Town)



Amelia Island Lighthouse

by Judson McCranie



Bailey House (ca. 1895)

by Judson McCranie



Fairbanks House (1885)

by Ebyabe



Fort Clinch State Park
By Ebyabe



Merrick-Simmons House (ca. 1860)
By Ebyabe



Nassau County Jail (1938) / Amelia Island Museum of History
by Ebyabe



John Denham Palmer House (1891)
By Ebyabe



Tabby House (1885)
by Judson McCranie



Public Beach Access



Palace Saloon (operating since 1903)

APPENDIX B – EXISTING MARINA PICTURES



Transient Boater Activity on Floating Attenuator



Floating Attenuator Transient Dockage (Offseason)



Fueling Station



Marina Dedicated (Long-term) Slips



Young Disabled Boater that will Benefit from Improved Access



Northern Portion of Marina (Existing/Before Proposed Expansion)



Marina at Capacity in Transient Season (Vessels & Cruise Ship Waiting on Anchor)



Marina Sedimentation Problem (Proposed Expansion Area Requires No Dredging)

SUPPORTING DOCUMENTS

- Exhibit A – Project Cost Estimate and Funding Summary

EXHIBIT A – PROJECT COSTS AND FUNDING SUMMARY

Fernandina Harbor Marina Expansion

Project Cost Estimate and Funding Summary

Estimate of Probable Costs

Transient Marina Components

Build-out Plan

ITEM	QUANTITY	UNIT	UNIT COST	BASE COST	% for Transient Use	ELIGIBLE COST
Contractor Mobilization, Bonding & Insurance	1	LS	\$500,000	\$500,000	75%	\$375,000
Floating Attenuator, heavy-duty	4,585	SF	\$250	\$1,146,250	90%	\$1,031,625
Floating Docks, internal	8,186	SF	\$120	\$982,320	90%	\$884,088
Gangways - ADA Compliant	1	EA	\$40,000	\$40,000	75%	\$30,000
Utilities - power & water, standard slip	32	EA	\$7,500	\$240,000	90%	\$216,000
Utilities - power & water, megayacht pedestals	5	EA	\$50,000	\$250,000	100%	\$250,000
Floating Restrooms	925	SF	\$160	\$148,000	84%	\$124,320
Subtotal				\$3,306,570		\$2,911,033
Soft Costs (Permitting, Engineering, Design, Construction Admin)			6%	\$198,394		\$174,662
Construction Total				\$3,504,964		\$3,085,695

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2017-113
Grant Application - Florida Inland Navigation District (FIND) Waterways Assistance Program Grant

ITEM TYPE: Resolution

REQUESTED ACTION: Adopt Resolution 2017-113

SYNOPSIS: This item is a request to make application to the Florida Inland Navigation District (FIND) Waterways Assistance Program to re-purpose the existing grant (NA-FB-15-17) in the amount \$89,306.00 for repairs to the Fuel Dock.

FISCAL IMPACT: The grant amount and City match for these projects were included in the FY 2017/2018 budget.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-113.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Adopt

RESOLUTION 2017-113

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach is interest in carrying out the following described projects for the enjoyment of the citizenry of the City of Fernandina Beach, Nassau County and State of Florida:

Project Title: Hurricane Matthew Fuel Dock Emergency Funding

Total Estimated Cost: Not to exceed \$195,000 includes \$89,306 FIND and \$100,000 other sources

Brief Description of Project: Hurricane Matthew rendered the fuel dock out of service. It is the City's intent to use these funds to make the fuel dock safe and usable, re-establish fueling, water, pump out and limited docking for the vessels traveling the waterways in and around Fernandina Beach, FL.

AND, Florida Inland Navigation District financial assistance is required for the program mentioned above,

NOW THEREFORE, be it resolved by the City of Fernandina Beach that the projects described above be authorized,

AND, be it further resolved that said City of Fernandina Beach make application to the Florida Inland Navigation District in the amount of 45% (\$89,306.00) of the actual cost of the project in the behalf of said City of Fernandina Beach,

AND, be it further resolved by the City of Fernandina Beach that it certifies the following:

1. That it will accept the terms and condition set forth in FIND Rule 66B-2 F.A.C., and which will be a part of the Project Agreement for any assistance awarded under the attached proposal.

2. That it is in complete accord with the attached proposal and that it will carry out the Program the manner described in the proposal and any plans and specification attached thereto unless prior approval for any change has been received from the District.

3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said City of Fernandina Beach for public use.

4. That it will not discriminate against any person on the basis of race, color, or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P.L. 88-352 (1964) and design and construct all facilities to comply fully with the statutes relating to accessibility by handicapped persons as well as other federal, state and local laws, rules and requirements.

5. That it will maintain adequate financial record on the proposed project to substantiate claims of for reimbursement,

6. That it will make available to FIND if required, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Commissioners of the City of Fernandina Beach at a legal meeting held on the 18th day of July, 2017.

CITY OF FERNANDINA BEACH

Robin C. Lentz
Commissioner – Mayor

ATTEST

APPROVED AS TO FORM & LEGALITY



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

FY 2017

WATERWAYS ASSISTANCE

PROGRAM

APPLICATION PACKAGE

Part 2. Attachment E

THE FOLLOWING ATTACHMENT E-1 THROUGH E-8 FORMS, IN ADDITION TO THE REQUIREMENTS OF ITEMS 10 THROUGH 13 OF THE APPLICATION CHECKLIST, CONSTITUTE YOUR FORMAL APPLICATION.

SUBMIT THE APPLICATION INFORMATION IN THE ORDER LISTED ON THE CHECKLIST.

A completed hardcopy of the application may be delivered to:
FIND, 1314 Marcinski Rd., Jupiter, FL 33477
or an electronic copy (pdf) may be emailed to JZimmerman@aicw.org.
Application must be received by the deadline, no exceptions.

ATTACHMENT E-1.
APPLICATION CHECKLIST 2017
(To be completed by the Applicant)

Project Title:	Re-purpose Funds for the Fuel Dock Safety Enhancements
Applicant:	City of Fernandina Beach

This checklist and the other items listed below in items 1 through 13 constitute your application. The required information shall be submitted in the order listed.

Any additional information submitted by the applicant is subject to being removed from the package by District staff prior to presentation to the District Board because of reproduction and space considerations.

A completed hardcopy of the application may be mailed to: FIND, 1314 Marcinski Rd., Jupiter, FL 33477 or an electronic copy may be emailed to JZimmerman@aicw.org. Application must be received by the deadline, no exceptions.

All information is required to be on 8 1/2" x 11" paper so they may be included in agenda books bound by staff.

	<u>YES</u>	<u>NO</u>
1. District Commissioner Review (prior to March 3rd) (NOTE: <u>For District Commissioner initials ONLY!</u> (District Commissioner must initial the yes line on this checklist for the application to be deemed complete)	_____	_____
2. Application Checklist – E-1 (Form No. 90-26, 2 pages) (Form must be signed and dated)	_____/_____ ✓	_____
3. Applicant Info/Project Summary – E-2 (Form No. 90-22, 1 page) (Form must be completed and signed)	_____/_____ ✓	_____
4. Project Information – E-3 (Form No. 90-22a, 1 page)	_____/_____ ✓	_____
5. Application and Evaluation Worksheet – E-4(+) (Form No.91-25) (One proper sub-attachment included, 7 pages) Must answer questions 1-10. No signatures required	_____/_____ ✓	_____
6. Project Cost Estimate – E-5 (Form No. 90-25, 1 page) (Must be on District form)	_____/_____ ✓	_____
7. Project Timeline – E-6 (Form No. 96-10, 1 page)	_____/_____ ✓	_____
8. Official Resolution Form – E-7 (Form No. 90-21, 2 pages) (Resolution must be in District format and include items 1-6)	_____	_____

ATTACHMENT E-1 (Continued)

APPLICATION CHECKLIST (To be completed by the Applicant)

	<u>YES</u>	<u>NO</u>
9. Attorney's Certification (Land Ownership) – E-8 (Must be on or follow format of Form No. 94-26, (Legal descriptions NOT accepted in lieu of form)	_____	_____
10. County/City Location Map	<u>✓</u>	_____
11. Project Boundary Map	<u>✓</u>	_____
12. Clear & Detailed Site Development Plan Map	<u>✓</u>	_____
13. Copies of all Required Permits (Required of development projects only)	_____	_____

The undersigned, as applicant, acknowledges that Items 1 through 12 above constitutes a complete application and that this information is due in the District office no later than 4:30 PM, March 31, 2017. By May 26, 2017 my application must be deemed complete (except for permits) or it will be removed from any further consideration by the District. I also acknowledge that the information in Item 13 is due to the District no later than September 20, 2017. If the information in Item 13 is not submitted to the District office by September 20, 2017, I am aware that my application will be removed from any further funding consideration by the District.

LIAISON: Dale Martin TITLE: City Manager

** SIGNATURE - PROJECT LIAISON **

DATE

FIND OFFICE USE ONLY

Date Received: _____

Local FIND Commissioner Review: _____

All Required Supporting Documents: _____

Applicant Eligibility: _____

Project Eligibility: _____ Available Score: _____

Compliance with Rule 66B-2 F.A.C.: _____

Eligibility of Project Cost: _____

ATTACHMENT E-2

WATERWAYS ASSISTANCE PROGRAM FY 2017 PROJECT APPLICATION APPLICANT INFORMATION – PROJECT SUMMARY

APPLICANT INFORMATION			
Applicant: City of Fernandina Beach			
Department: Marina			
Project Title: Re-purpose Funds for Fuel Dock Safety Enhancements			
Project Director: Joe Springer		Title:	Marina Manager
Project Liaison: <i>(if different from Project)</i>	Dale Martin	Title:	City Manager
Mailing Address:	204 Ash Street		
City: Fernandina Beach	Zip Code:	32034	
Email Address: dmartin@fbfl.org	Phone #:	904-310-3100	
Project Address:	3 S. Front Street ~ Fernandina Beach ~ FL ~ 32034		

***** I hereby certify that the information provided in this application is true and accurate. *****

SIGNATURE: _____ DATE: July 17th, 2017

PROJECT NARRATIVE (Please summarize the project in space provided below in 2 paragraphs or less.) Fernandina's breakwater dock was built 25 years ago. Since that time, the size and weight of boats traveling on the AICW and visiting our marina have increased every year. This dock was deemed unsafe after Hurricane Matthew in October 2016 passed through. The City of Fernandina Beach is working with Local, State and Federal agencies to effect the needed repairs to the entire marina including this fuel dock. It is our intent to make the Fuel Dock area of this dock safe and usable to allow the dispensing of fuel, water, pump outs and overnight dockage.

**ATTACHMENT E-3
PROJECT INFORMATION 2017**

Applicant: City of Fernandina Beach		Project Title: Re-purpose Funds for the Fuel Dock Safety Enhancements	
Total Project Cost: \$190,000	FIND Funding Requested: \$ 89,306	% of Total Cost: 47%	
Amount and Source of Applicant's Matching Funds: 100,000 – FWC \$694 City of Fernandina Beach			

1. Ownership of Project Site (check one): Own: ☒ Leased: ☐ Other: ☐

2. If leased or other, please describe lease or terms and conditions:

3. Has the District previously provided assistance funding to this project or site? Yes: ☒ No: ☐

4. If yes, please list: 2012/Dredging Project Phase II, 2013/Breakwater Dock Enhancements, 2014/Welcome Center Observation Deck, 2014&2015/ Mooring Field Increase Phase I and Phase Ia, 2014/Dredge Project Phase II, 2015/Dock 6 Safety Enhancements, 2016/Southern Basin Realignment Phase I, 2016 Marina Basin Maintenance Dredging

5. What is the current level of public access in terms of the number of boat ramps, boat slips and trailer parking spaces, linear feet of boardwalk (etc.)? (as applicable): The marina is configured for 120 slips, parking for up to 30 vehicle and trailers and a 24 hr. boat ramp.

6. How many additional ramps, slips, parking spaces or other access features will be added by this project? None

7. Are fees charged for the use of this project? No ☐ Yes ☒ **

****If yes, please attach additional documentation of fees and how they compare with fees from similar public & private facilities in the area.**

Please list all Environmental Resource Permits required for this project:

AGENCY	Yes / No / N/A	Date Applied For	Date Received
WMD			
DEP			
ACOE			
COUNTY / CITY	YES	Before Construction starts	

ATTACHMENT E-4

WATERWAYS ASSISTANCE PROGRAM APPLICATION AND EVALUATION WORKSHEET

DIRECTIONS: All applicants will complete questions 1 through 6, and then based on the type of project, complete one and only one subsection (E-4A, B, C, D or E) for questions 7-10.

****Please keep your answers brief and do not change the pagination of Attachment E-4****

All other sub-attachments that are not applicable to an applicant's project should not be included in the submitted application.

Project Title:	Re-purpose Funds for the Fuel Dock Safety Enhancements
Applicant:	City of Fernandina Beach

1) PRIORITY LIST:

- a) **Denote the priority list category of this project from Attachment C in the application.** (The application may only be of **one** type based upon the predominant cost of the project elements.)

#8 Acquisition, dredging, shoreline stabilization and development of public boat docking and mooring facilities

- b) **Explain how the project fits this priority category.**

This project is for the benefit of the local and the transient boaters to provide for a safe and appropriate infrastructure to operate a fueling/docking area.

(For reviewer only)

Max. Available Score for application _____

Question 1. Range of Score (1 to _____ points)

2) WATERWAY RELATIONSHIP:

- a) Explain how the project relates to the ICW and the mission of the Navigation District.**

The project fits with the mission of the Navigational District as it is a waterway improvement program that enables boats traveling the ICW a safe and steadfast fueling/docking location.

- b) What public access or navigational benefit to the ICW or adjoining waterway will result from this project?**

With vessel owners knowing they have a safe and sufficient fueling/docking destination on the ICW in this marina, the vessel will come into the ICW from the ocean.

(For reviewer only)
(1-6 points)

3) PUBLIC USAGE & BENEFITS:

- a) How is the public usage of this project clearly identified and quantified? Estimate the amount of total public use.**

Quantification will be achieved by tracking the numbers of vessels that visit the dock for fuel, water, pump out and/or dockage.

- b) Discuss the regional and local public benefits that will be provided by the project. Can residents from other counties of the District reasonably access and use the project? Explain.**

As the first and last marina in Florida that is available to boaters traveling north and south, Fernandina Harbor Marina must maintain a reputation as a reliable stop for both local and transient boaters to stop for Fuel, water, pump outs, and dockage. Being able to accommodate these boats will benefit the local economy that relies heavily on tourism for revenue and jobs.

- c) Are there any restrictions placed on commercial access or use of this site?**

Access is limited only by the size of the vessel

(For reviewer only)
(1-8 points)

4) TIMELINESS

- a) **Describe current status of the project and present a reasonable and effective timeline for the completion of the project consistent with Attachment E-6.**

Bid documents are being prepared in July 2017. The bidding process will be in July/August 2017, and vendor(s) will be selected in August 2017. Contract(s) will be executed in September 2017. Work will begin October/November 2017 and the project will be complete in March 2018.

- b) **Briefly explain any unique aspects of this project that could influence the project timeline.**

Weather conditions might create temporary and short delays in the project but there appears to be no other aspects that could influence this timeline.

(For reviewer only)
(1-3 points)

5) COSTS & EFFICIENCY:

- a) **List funding sources and the status and amount of the corresponding funding that will be utilized to complete this project.**

\$100,000 granted to the city of Fernandina Beach by FWC for the Safety and Enhancement project has started the process of being re-purposed.

- b) **Identify and describe any project costs that may be increased because of the materials utilized or specific site conditions.**

N/A

- c) **Describe any methods to be utilized to increase the cost efficiency of this project.**

The bidding process will be completed in a manner that will allow one vendor to be successful for all phases of the project but will not limit the project to just one successful bidder.

- d) **If there are any fees associated with the use of this facility, please detail. In addition, please provide a listing of the fees charged by similar facilities, public and private, in the project area.**

Yes – Rate Sheet included

(For reviewer only)
(1-6 points)

6) PROJECT VIABILITY:

- a) What specific need in the community does this project fill? Is this project referenced or incorporated in an existing maritime management, public assess or comp plan?**

By not having the use of the fueling dock, the City has suffered in the amount of tourist traffic the Marina guests provide. In addition, local boaters are having to travel to other locations for those services they were obtaining form the marina.

- b) Clearly demonstrate how the project will continue to be maintained and funded after District funding is completed.**

When this project is complete, the City of Fernandina Beach will utilize local property taxes to maintain this project.

- c) Will the program result in significant and lasting benefits? Explain.**

As previously stated, the existing docks are between 25 – 30 years old. Any process that can add life to these existing docks will not be affected by future improvements to the marina. In each scenario that is being considered, this is the one portion that will remain in the same location to complete the process of fueling/water/pump out / dockage for future boaters.

- d) Please describe any environmental benefits associated with this project.**

By re-establishing the component of fuel/water/pump out and dockage in our marina, vessels will not be required to travel out of the city for these services. In addition, vessel will be able to dock at he marina instead of having to drop anchors in the anchorage nearby.

(For reviewer only)
(1-7 points)

SUB-TOTAL _____

**ATTACHMENT E-4A
DEVELOPMENT & CONSTRUCTION PROJECTS**

**WATERWAYS ASSISTANCE PROGRAM
APPLICATION AND EVALUATION WORKSHEET**

THIS ATTACHMENT IS TO BE COMPLETED IF YOUR PROJECT IS A
DEVELOPMENT OR CONSTRUCTION PROJECT BUT IS NOT AN INLET
MANAGEMENT OR BEACH RENOURISHMENT PROJECT.

7) PERMITTING:

- a) Have all required environmental permits been applied for? (USACE, DEP and WMD)
If permits are NOT required, explain why not.**

Yes

- b) If the project is a Phase I project, list the tasks scheduled to obtain the necessary permits and engineering work and provide a general cost estimate for the future Phase II work.**

- c) Detail any significant impediments that may have been identified that would potentially delay the timely issuance of the required permits.**

No significant impediments have been identified.

*(For reviewer only)
(1-4 points)*

8) PROJECT DESIGN:

- a) **Has the design work been completed? If this is a Phase I project, has a preliminary design been developed?**

This project will repeat the existing structures and features currently designed for the marina.

- b) **Are there unique beneficial aspects to the proposed design that enhance public usage or access, minimize environmental impacts, improve water quality or reduce costs?**

Yes – at this time there is no fuel, water, pump out or dockage available to most boaters visiting Fernandina Beach. With this project's completion, we will see local boaters not having to travel to obtain our services, we will see vessels leave the anchorage and come to the docks and even provide for the locals and visitors to have a place to watch the beautiful Florida's sunsets.

(For reviewer only)
(1-2 points)

9) CONSTRUCTION TECHNIQUES:

- a) **Briefly explain the construction techniques to be utilized for this project. If a Phase 1, elaborate on potential techniques.**

"Thru Rods" and "Waler Boards" will be installed to provide for safe and functional use of the fuel dock, electricity will be made available in the second step, fueling components will be certified and reactivated and potable water and pump out will be plumbed for boater's use.

- b) **How are the utilized construction techniques appropriate for the project site?**

This is a standard construction project that will not require any unique considerations.

- c) **Identify any unusual construction techniques that may increase or decrease the costs of the project.**

None identified

(For reviewer only)
(1-3 points)

10) CONSTRUCTION MATERIALS:

- a) **List the materials to be utilized for this project. What is the design life of the proposed materials compared to other available materials?**

Standard anodized aluminum and stainless steel thru rods, standard timber style waler boards, electrical wire and plumbing components will be used.

- b) **Identify any unique construction materials that may significantly alter the project costs.**

None identified

(For reviewer only)
(1-3 points)

**RATING POINT
TOTAL** _____

(Note: The total maximum score possible is dependent upon the project priority category but cannot exceed 50 points unless the project qualifies as an emergency-related project. The minimum score possible is 10 points. A score of 35 points or more is required to be considered for funding.)

**ATTACHMENT E-4F
EMERGENCY RE-CONSTRUCTION**

**WATERWAYS ASSISTANCE PROGRAM
APPLICATION AND EVALUATION WORKSHEET**

THIS ATTACHMENT IS TO BE COMPLETED ONLY IF YOUR PROJECT IS A
WATERWAY PROJECT THAT WAS DAMAGED BY A NATURAL DISASTER AS
DECLARED BY A STATE OF EMERGENCY UNDER CHAPTER 252, FLORIDA
STATUTES.

11 (Extra) STORM DAMAGE EVALUATION:

- a) List the State emergency declaration order or proclamation.**

Hurricane Matthew – October 2016

- b) Is this project a previously funded FIND grant project?**

Yes – Breakwater Dock Safety Enhancement NA-FB-15-17

- c) Detail the other funding mechanisms and financial assistance that will be applied to defray the reconstruction costs or damage repair.**

FWC had granted \$100,000 dollars for the original process and is currently being asked to allow us to re-purpose their funds also.

*(For reviewer only)
(0-3 points)*

ATTACHMENT E-5

FLORIDA INLAND NAVIGATION DISTRICT ASSISTANCE PROGRAM 2017

PROJECT COST ESTIMATE

(See Rule Section 66B-2.005 & 2.008 for eligibility and funding ratios)

Project Title:	Hurricane Matthew Fuel Dock Emergency Funding
Applicant:	City of Fernandina Beach

Project Elements <i>(Please list the MAJOR project elements and provide general costs for each one. For Phase I Projects, please list the major elements and products expected)</i>	Quantity or Total Estimated Cost (Number and/or Footage etc.)	Applicant's Cost	FIND Cost
Return north section of the dock to a safe and functional fuel dock	\$ 142,000	\$ 39,700	\$ 102,300
Provide for temporary construction style office for fuel dock central locations for all power, water, telephone, data and fuel reporting systems	\$ 38,500	\$ 11,145	\$ 27,335
Re-establish power, water and fire protection to the fuel dock	\$ 95,000	\$ 27,550	\$ 67,450
Re-establish pump out and plumbing lines to for pump out devices	\$ 26,500	\$ 7,685	\$ 18,815
Re-establish communications, telephone, data and fuel reporting systems	\$ 11,500	\$ 3,335	\$ 8,165
Re-establish gas and diesel systems including Precision, Pressure, Dispenser and Tanks	\$ 27,000	\$ 7,830	\$ 19,170
Recertification of all required components	\$ 8,000	\$ 2,320	\$ 5,680
Testing and Turnover.	\$ 1,500	\$ 435	\$ 1,065

**TOTALS =	\$ 350,000	\$ 100,000	\$ 250,000
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ATTACHMENT E-6
WATERWAYS ASSISTANCE PROGRAM 2017

PROJECT TIMELINE

Project Title:	Hurricane Matthew Fuel Dock Emergency Funding
Applicant:	City of Fernandina Beach

The applicant is to present a detailed timeline on the accomplishment of the components of the proposed project including, as applicable, completion dates for: permitting, design, bidding, applicant approvals, initiation of construction and completion of construction.

NOTE: All funded activities must begin AFTER October 1st
(or be consistent with Rule 66B-2.005(3) - Pre-agreement expenses)

Bid documents will be prepared in July 2017. The bidding process will begin in August 2017. Vendor(s) will be selected in September 2017. Contract(s) will be executed in October 2017 and the project will be completed in March 2018.

Prepare Bid Documents

JULY 2017

Solicit bids and open bids

AUGUST 2017

Bid analysis and contractor(s) selection

SEPTEMBER 2017

Contract execution

OCOTOBER 2017

Submit costs documentation to FIND for reimbursement

MARCH 2018

ATTACHMENT E-7

**RESOLUTION FOR ASSISTANCE 2017
UNDER THE FLORIDA INLAND NAVIGATION DISTRICT
WATERWAYS ASSISTANCE PROGRAM**

WHEREAS, THE City of Fernandina Beach is interested in carrying out the
(Name of Agency)
following described project for the enjoyment of the citizenry of Nassau County and the
State of Florida:

Project Title Hurricane Matthew Fuel Dock Emergency Funding

Total Estimated Cost \$ 350,000.00

Brief Description of Project:

AND, Florida Inland Navigation District financial assistance is required for the program
mentioned above,

NOW THEREFORE, be it resolved by the CITY OF FERNANDINA BEACH
(Name of Agency)
that the project described above be authorized,

AND, be it further resolved that said CITY OF FERNANDINA BEACH
(Name of Agency)
make application to the Florida Inland Navigation District in the amount of 71 % of the
actual cost of the project in behalf of said CITY OF FERNANDINA BEACH
(Name of Agency)

AND, be it further resolved by the CITY OF FERNANDINA BEACH
(Name of Agency)
that it certifies to the following:

1. That it will accept the terms and conditions set forth in FIND Rule 66B-2
F.A.C. and which will be a part of the Project Agreement for any assistance awarded under
the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out
the Program in the manner described in the proposal and any plans and specifications attached
thereto unless prior approval for any change has been received from the District.

3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said _____

City of Fernandina Beach for public use.
(Name of Agency)

4. That it will not discriminate against any person on the basis of race, color or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P. L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by persons with disabilities as well as other federal, state and local laws, rules and requirements.

5. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

6. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the COMMISSIONERS OF THE CITY OF ERNANDINA BEACH at a legal meeting held on this 18th day of JULY 2017.

Attest

Signature

Title

Title

ATTACHMENT E-8

ATTORNEYS CERTIFICATION OF TITLE 2017

(See Rule 66B-2.006(4) & 2.008(2) FAC)

OFFICE OF THE (City or County) ATTORNEY
(Address)

_____, 20____

TO WHOM IT MAY CONCERN:

I, _____, am the Attorney for the (City or County), Florida. I hereby state that I have examined a copy of a (deed, lease, management agreement, etc.) from _____ to the (City or County) dated _____ conveying _____ (type of interest, ie. Fee simple, easement, 25 year lease, etc.) in the following described property:

(Brief Legal Description of Property)

I have also examined a document showing that this property is listed on the tax rolls as belonging to the (City or County). Finally, I have also examined such documents and records as necessary for this certification.

This property is what is now called "(Name of Property as Referenced in the WAP application)".

I certify that the (City or County) does in fact (own, lease, etc.) this property for _____ years.

Very truly yours,

(Name)
(City or County) Attorney

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Ordinance 2016-40
Right-of-Way Vacation - Portion of Gum Street

ITEM TYPE: Ordinances

REQUESTED ACTION: Approve Ordinance 2016-40 at First Reading.

SYNOPSIS: The Nassau County School Board seeks to vacate a portion of the public right-of-way described as a portion of Gum Street located between Citrona Drive and the Egans Creek Greenway.

The Planning Advisory Board reviewed the application numbered PAB 2016-24 at its November 9, 2016, meeting and issued a recommendation of denial and a provisional request to consider a land swap or conservation easement in exchange for the vacation of right-of-way. Notice of public hearing on such application was published in the News-Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on October 26, 2016.

The City Commission tabled this Ordinance at first reading on December 6, 2016. The Commission voted to remove this Ordinance from the table on July 5, 2017, for consideration at its July 18, 2017 meeting. The developer that has a purchase and sale contract with the Nassau County School Board has agreed to include conditions to the vacation of right-of-way that include FDOT transferring 2 parcels on the Greenway to the City or developer granting access through the plat to the FDOT parcels, donating \$115,000 to the City for land conservation and transferring all wetlands on the affected property to the City for conservation purposes.

FISCAL IMPACT: To be determined based upon proposed design concept.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2016-40 at First Reading.

Tammi E. Bach, City Attorney	Date:07/14/2017
Patti Clifford, Comptroller	Date:07/14/2017
Dale L. Martin, City Manager	Date:07/14/2017

COMMISSION ACTION: Approve

OFFICE USE ONLY

REC'D: 9/27/16 BY: B
 PAYMENT: \$ 850 TYPE: CK 236892
 APPLICATION #: 2016-0001444
 CASE #: PAB
 BOARD MEETING DATE: Nov. 14/2016



PLANNING ADVISORY BOARD APPLICATION

- | | |
|--|--|
| ☐ ZONING MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☐ SUBDIVISION PLAT – PRELIM (\$750) |
| ☐ LAND USE MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☐ SUBDIVISION PLAT – FINAL (\$850) |
| ☐ LDC TEXT AMENDMENT (\$850) | ☒ VACATION OF R.O.W. (\$850) |
| ☐ COMP PLAN AMENDMENT (\$850) | ☐ VOLUNTARY ANNEXATION (\$1050) |

APPLICANT INFORMATION

Owner Name: Nassau County School Board, c/o Dr. John Ruis, Superintendent

Mailing Address: 1201 Atlantic Avenue, Fernandina Beach, Florida 320

Telephone: (904) 491-9901 Fax: _____

Email: john.ruis@nassau.k12.fl.us

Agent Name: Ezell Law Firm, P.A., c/o Brenda B. Ezell

Mailing Address: 3560 Cardinal Point Drive, Suite 101, Jacksonville, Florida 32257

Telephone: 904-432-3200 Fax: 904-432-3201

Email: brenda@ezellfirm.com

PROPERTY INFORMATION

Street Address: Citrona & Hickory Drive

Parcel Identification Number(s): 00-00-31-1180-0017-0000

Lot Number: 17, 18, 19 Block Number: _____ Subdivision: Citrona

Section: 27, 15, 26, 28 Township: 3N Range: 28E

PROJECT INFORMATION

Total Number of Lots/Parcels: One (1)

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: 15.55

Existing Zoning Classification: R-1

Existing Future Land Use Classification: Conservation

Previous Planning/Zoning Approvals: N/A

Description of Request:

We request vacation of the 60-foot right-of-way commonly known as Gum Street, which right-of-way
is not currently in use, and apparently has never been constructed for use by the public. This
property is currently for sale and the abandonment requested will allow for future development.

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.
Ezell Law Firm, P.A.

September 22, 2016
Date

By: [Signature]
Signature of Applicant

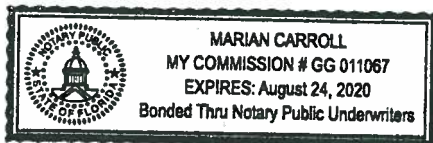
STATE OF FLORIDA }
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 22 day of September, 2016.

Marian Carroll Marian Carroll
Notary Public: Signature Printed Name

8-24-20
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____





OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE Nassau County School Board

(print name of property owner(s))

hereby authorize: Ezell Law Firm, P.A., c/o Brenda B. Ezell

(print name of agent)

to represent me/us in processing an application for: Vacation of Right-of-Way

(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

NASSAU COUNTY SCHOOL BOARD

By: John L. Ruis
(Signature of owner)

(Signature of owner)

(Print name of owner)

John L. Ruis
(Print name of owner)

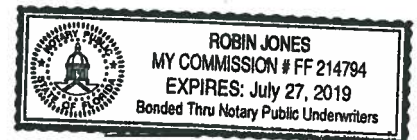
Title: Superintendent

STATE OF FLORIDA }
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 9 day of September, 2016.

Robin Jones
Notary Public: Signature

Robin Jones
Printed Name



My Commission Expires

Personally Known ☒ OR Produced Identification _____ ID Produced: _____



'16 SEP 27 PM 2:50

TEL 904.432.3200

3560 CARDINAL POINT DRIVE, SUITE 101
JACKSONVILLE, FLORIDA 32257

FAX 904.432.3201

September 22, 2016

City of Fernandina Beach
Community Development Department
204 Ash Street
Fernandina Beach, Florida 32034

Re: Application for Vacation of Right-of-Way – Unopened portion of Gum Street

Ladies and Gentlemen:

We are pleased to act as agent of the Nassau County School Board in its efforts to close an unopened, unused right-of-way in the City of Fernandina Beach currently known as Gum Street.

Enclosed please find the completed application for vacation of the subject right-of-way, along with a check in the amount of \$850.00 for the application fee. We are hopeful that this application is in line to be heard at the Planning Advisory Board Committee meeting to be held on November 9, 2016.

Please feel free to contact me if you have any questions. Additionally, please let me know if I need to come in to meet with a planner prior to the application deadline, which I am happy to do if need be.

Sincerely,

A handwritten signature in black ink, appearing to be "Brenda B. Ezell", written over a circular flourish.

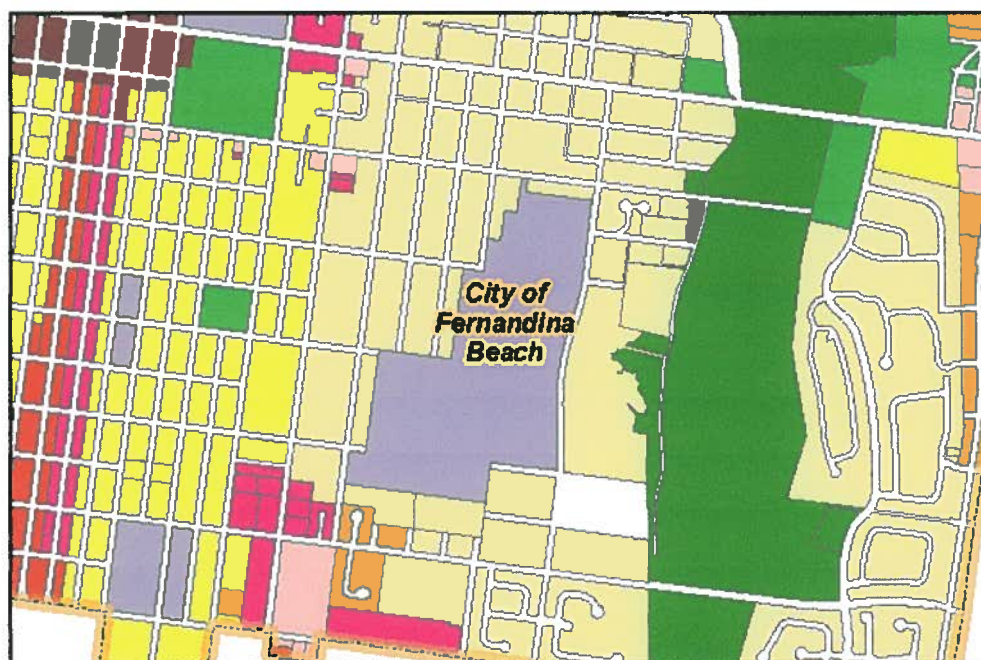
Brenda B. Ezell

904-491-7300

www.NassauFLPA.com



A. Michael Hickox
Nassau County Property Appraiser

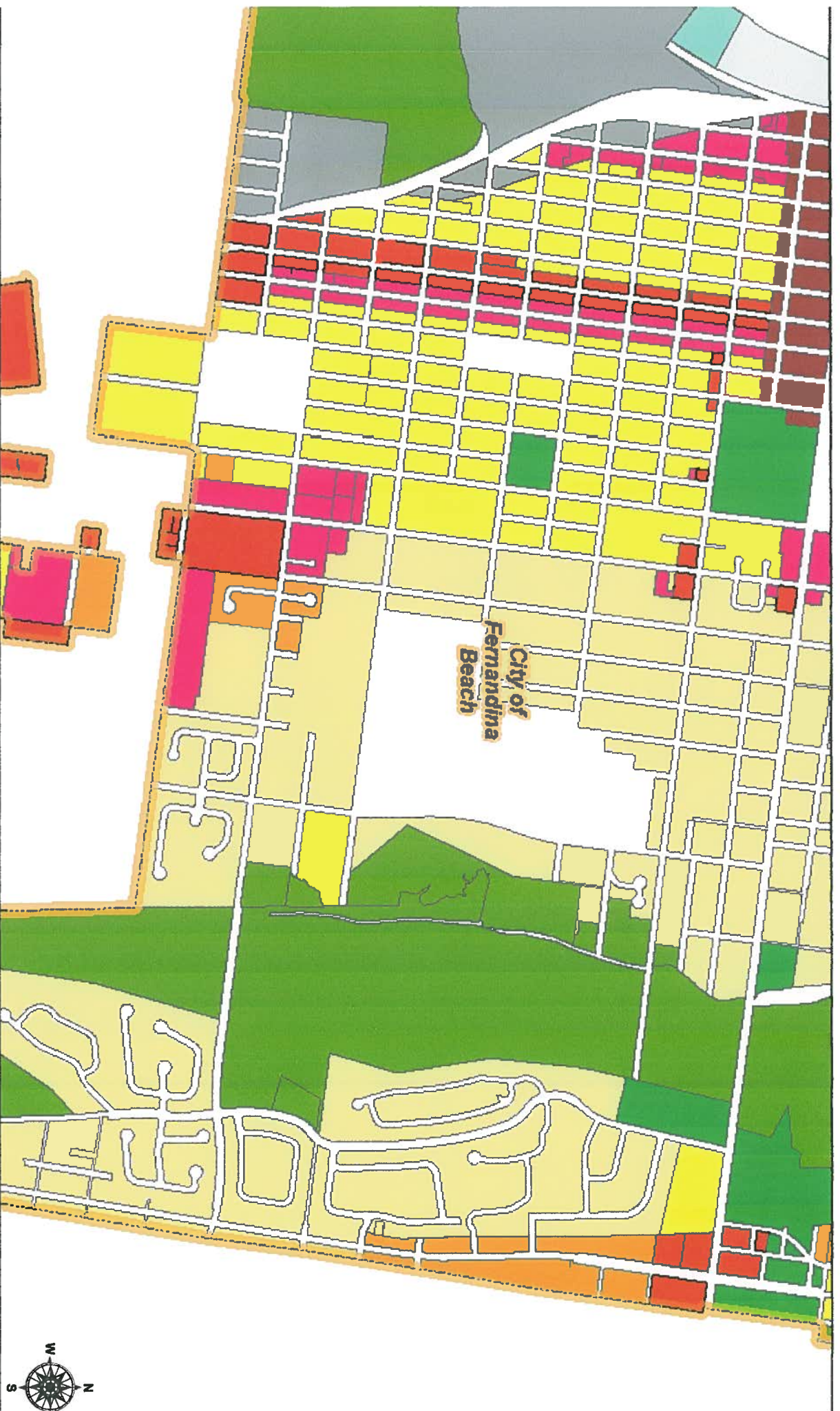


Land Use Report	Results	
Zoning	R-1	Note: (Must be verified with Municipality)
Future Land Use	CONSERVATION	Note: (Must be verified with Municipality)
Community Development District	No	
Community Redevelopment Area	No	Note: (Must be verified with City of Fernandina Beach)
Historic District	No	Note: (Must be verified with City of Fernandina Beach)
Municipal Service Benefit Unit (MSBU)	No	
Mobility Fee Zone	Zone 1	

The Nassau County interactive map displays GIS data that is subject to continual updating, change and the data accuracy representations adjustments over time. The information contained within this document is not intended to be used for the preparation of construction documents and under no circumstance shall this product or representations from this product be used for final design purposes.

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August 31, 2016

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRC, Esri, Japan, METI, Esri, China (Hong Kong), Esri (Thailand), MapmyIndia, OpenStreetMap contributors, and the GIS User Community

A PORTION OF CITRUS LOTS 17, 18, 19 AND GUM STREET, THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

[illegible]

LEGEND

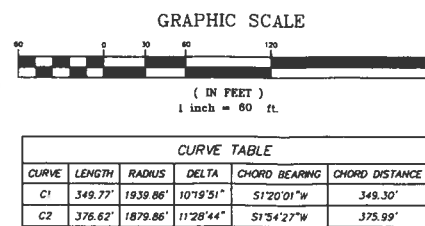
- AKA = ALSO KNOWN AS
- OHU = OVERHEAD UTILITY WIRES
-  = ELECTRICITY METER
- G.R.B. = OFFICIAL RECORDS BOOK
- P.I.N. = PARCEL IDENTIFICATION NUMBER
-  = WOOD POWER POLE
-  = 3/8" IRON ROD & CAP (LB 7039) SET
- WF = WETLAND FLAG
- D.E.P. = DEPARTMENT OF ENVIRONMENTAL PROTECTION

SURVEY NOTES:

- 1) The "Legal Description" herein is in accord with the description provided by the client.
- 2) Underground improvements were not located or shown.
- 3) Commitment for Title Insurance by Chicago Title Insurance Company (Order No. 5787742, dated May 05, 2016) was referenced during the preparation of this survey.
- 4) Bearings and distances shown herein are based on the Florida State Plane Coordinate System, East Zone, North American Datum 1983/1999.
- 5) Unless it bears the signature and the original raised seal of a Florida licensed surveyor and mapper, this map/report is for informational purposes only and is not valid.
- 6) The property shown herein lies within flood zone "X" & "AE" as per F.E.M.A. Flood Insurance Rate Map, Panel 12008C 0231.F, Dated 12/17/2010. Flood Zone information above and shown on this survey is provided as a courtesy and is approximate at best. The user should be advised that the user assumes all liability for any loss or damage to the user's property. Flood Zone information is not covered by the certification and is not required to be shown per Chapter 5J-17, Florida Administrative Code, pursuant to Section 472.02, Florida Statutes.
- 7) Site Benchmarks are as shown herein.
- 8) Elevation shown herein refer to North American Vertical Datum of 1988. (N.A.V.D. '88)
- 9) This survey is protected by copyright and is certified only to the entities listed and only for this particular transaction. Any use or reproduction of this survey without the express written permission of the surveyor is prohibited. Use of this survey in any subsequent transactions is prohibited. It is prohibited to use this survey in any subsequent transactions or to use it for any parties in future transactions. No entity other than those listed should rely upon this survey.

THE INFORMATION SHOWN HEREON MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN COMPLIANCE WITH ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES. ☐ MICHAEL A. MANZIE, P.L.S. 4069 ☐ WILLIAM D. PINKSTON, P.S.M. 6793		MANZIE & DRAKE LAND SURVEYING 117 South Ninth Street, Fernandina Beach, FL 32034 (904) 491-5700 FAX (904) 491-5777 Certificate of Authorization Number "LB 7039" "OUR SIGHTS ARE ON THE FUTURE. SET YOUR SITES ON US."
SCALE: 1"=60' JOB NO: <u>19580</u> DATE: <u>5/26/16</u> CADD: <u>WKO</u> E.P. NO: <u>X-285</u> PACE NO: <u>43</u> FIELD CREW: <u>GS</u> ELEV. NO: <u>C-215</u>		

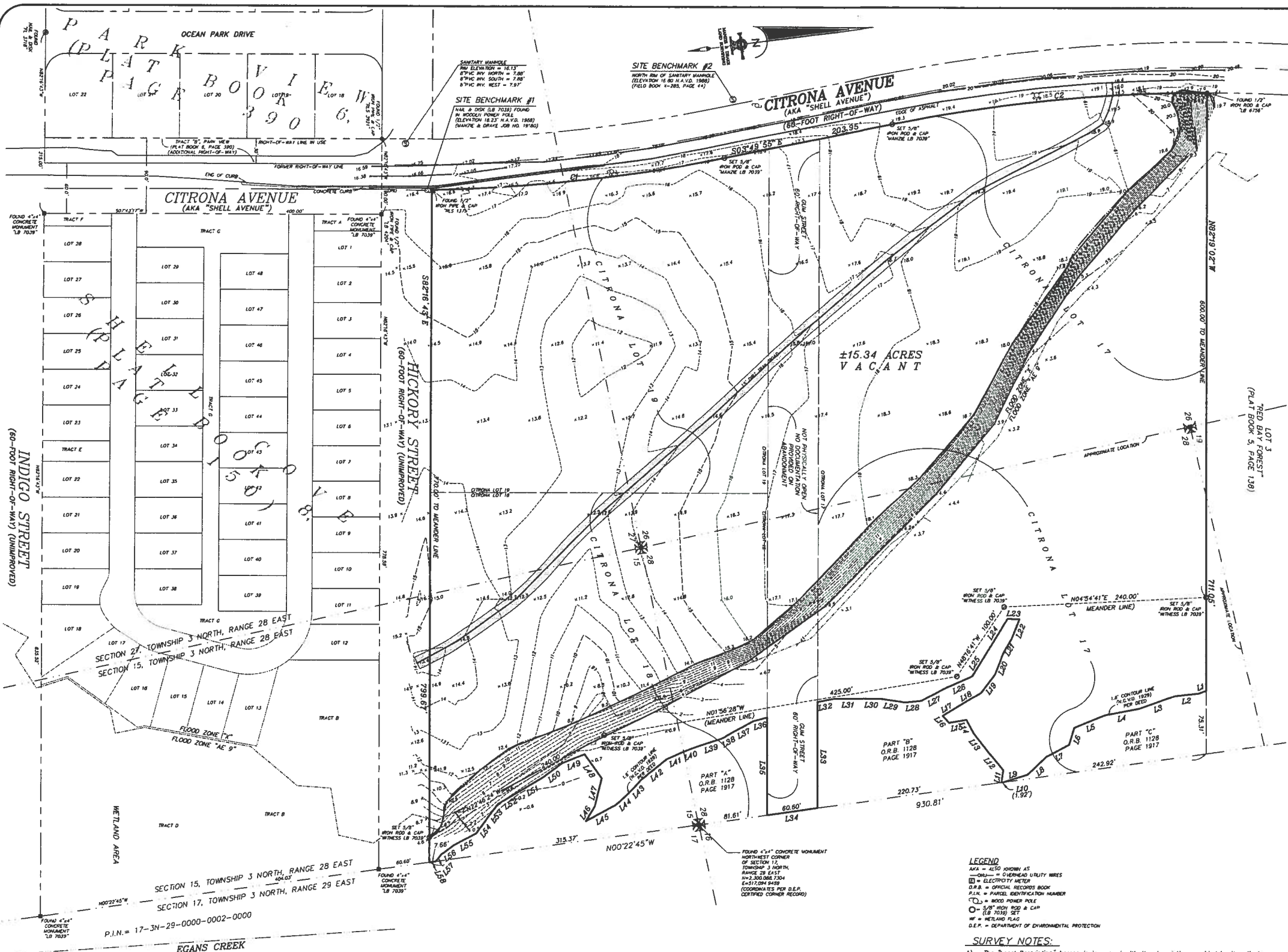
LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE			LINE TABLE		
LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH
L1	N13°17'42"W	9.39'	L11	S74°40'51"E	14.75'	L11	S74°40'51"E	14.75'	L21	SS1°51'35"E	19.13'	L31	N7°00'33"E	36.21'	L41	N16°30'11"W	19.23'
L2	N17°05'E	28.48'	L12	N57°42'29"E	28.89'	L12	N57°42'29"E	28.89'	L22	S61°17'22"E	24.86'	L32	N39°28"W	19.58'	L42	N30°49'27"W	36.63'
L3	N11°57'47"W	45.15'	L13	N59°43'18"E	26.78'	L13	N59°43'18"E	26.78'	L23	N09°39'3"	14.02'	L33	N82°17'15"W	126.16'	L43	N39°44'13"W	22.86'
L4	N31°39'30"	41.10'	L14	N70°00'14"E	18.60'	L14	N70°00'14"E	18.60'	L24	N50°51'35"W	49.25'	L34	N02°25'45"	60.60'	L44	N35°07'06"W	20.13'
L5	N14°54'27"W	39.62'	L15	N2°02'34"W	21.04'	L15	N2°02'34"W	21.04'	L25	N50°52'57"W	31.17'	L35	S82°17'13"E	116.05'	L45	N20°48'20"	40.14'
L6	N65°32'41"	20.55'	L16	N54°47'07"E	11.40'	L16	N54°47'07"E	11.40'	L26	N16°05'50"W	36.06'	L36	N6°34'18"W	17.30'	L46	S51°26'44"W	20.70'
L7	N28°16'20"	30.31'	L17	S23°27'38"E	23.60'	L17	S23°27'38"E	23.60'	L27	N01°05'17"W	30.49'	L37	N21°04'14"E	28.79'	L47	S68°51'50"E	33.95'
L8	N35°20'45"W	31.42'	L18	S23°07'52"E	29.63'	L18	S23°07'52"E	29.63'	L28	N17°30'E	20.13'	L38	N22°29'59"W	13.37'	L48	N62°19'29"E	34.96'
L9	N9°53'34"W	30.18'	L19	S45°21'52"E	27.37'	L19	S45°21'52"E	27.37'	L29	N16°34'43"E	27.18'	L39	N10°42'03"W	28.07'	L49	N41°26'03"W	28.71'
L10	N00°22'45"E	1.92'	L20	S60°55'19"E	28.29'	L20	S60°55'19"E	28.29'	L30	N6°58'10"E	21.34'	L40	N1°53'51"S	23.23'	L50	N29°02'32"W	26.42'



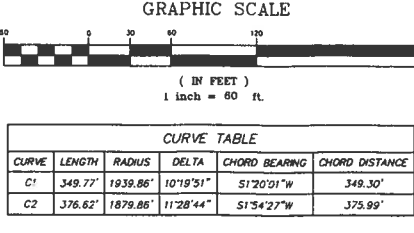
MAP OF BOUNDARY & TOPOGRAPHIC SURVEY

A PORTION OF CITRONA LOTS 17, 18, 19 AND GUM STREET, THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE BEGIN AT THE INTERSECTION OF THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, WITH THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH 00°22'45" WEST ALONG SAID RANGE LINE A DISTANCE OF 7.65 FEET TO ITS INTERSECTION WITH THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D. BRADLEY LAND SURVEYORS IN AUGUST OF 2001; THENCE DEPARTING SAID RANGE LINE AND ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING TWENTY-TWO (22) COURSES AND DISTANCES: (1) NORTH 42°45'29" WEST A DISTANCE OF 11.18 FEET; (2) NORTH 27°59'12" WEST A DISTANCE OF 18.73 FEET; (3) NORTH 20°27'28" WEST A DISTANCE OF 29.62 FEET; (4) NORTH 45°57'20" WEST A DISTANCE OF 21.70 FEET; (5) NORTH 44°33'53" WEST A DISTANCE OF 22.09 FEET; (6) NORTH 23°01'54" WEST A DISTANCE OF 28.69 FEET; (7) NORTH 23°08'33" WEST A DISTANCE OF 30.99 FEET; (8) NORTH 29°02'32" WEST A DISTANCE OF 29.42 FEET; (9) NORTH 14°26'03" WEST A DISTANCE OF 28.71 FEET; (10) NORTH 62°19'29" EAST A DISTANCE OF 34.94 FEET; (11) SOUTH 68°51'50" EAST A DISTANCE OF 33.95 FEET; (12) SOUTH 51°26'44" EAST A DISTANCE OF 20.70 FEET; (13) NORTH 20°48'20" WEST A DISTANCE OF 40.14 FEET; (14) NORTH 33°07'08" WEST A DISTANCE OF 20.13 FEET; (15) NORTH 39°44'13" WEST A DISTANCE OF 22.86 FEET; (16) NORTH 30°49'27" WEST A DISTANCE OF 38.63 FEET; (17) NORTH 16°31'12" WEST A DISTANCE OF 19.23 FEET; (18) NORTH 12°55'15" WEST A DISTANCE OF 21.23 FEET; (19) NORTH 10°42'03" WEST A DISTANCE OF 28.07 FEET; (20) NORTH 22°29'59" WEST A DISTANCE OF 13.37 FEET; (21) NORTH 21°04'41" WEST A DISTANCE OF 28.79 FEET; (22) NORTH 08°54'18" WEST A DISTANCE OF 17.30 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF GUM STREET, A DISTANCE OF 60.00 FEET RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE SOUTH 82°17'13" EAST, ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET, A DISTANCE OF 116.05 FEET TO INTERSECT THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA; THENCE NORTH 00°22'45" WEST, ALONG SAID RANGE LINE, A DISTANCE OF 60.60 FEET; THENCE NORTH 82°17'13" WEST, ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET, A DISTANCE OF 128.18 FEET TO INTERSECT SAID 1.6 FOOT CONTOUR; THENCE ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING TWENTY-TWO (22) COURSES AND DISTANCES: (1) NORTH 03°29'28" WEST A DISTANCE OF 19.58 FEET; (2) NORTH 07°00'33" EAST A DISTANCE OF 36.21 FEET; (3) NORTH 08°58'10" EAST A DISTANCE OF 21.34 FEET; (4) NORTH 16°34'43" EAST A DISTANCE OF 27.18 FEET; (5) NORTH 01°19'30" EAST, A DISTANCE OF 20.13 FEET; (6) NORTH 21°05'17" WEST A DISTANCE OF 30.49 FEET; (7) NORTH 16°05'50" WEST A DISTANCE OF 36.06 FEET; (8) NORTH 50°32'57" WEST A DISTANCE OF 31.17 FEET; (9) NORTH 50°51'35" WEST A DISTANCE OF 49.25 FEET; (10) NORTH 09°09'39" EAST A DISTANCE OF 14.02 FEET; (11) SOUTH 61°17'22" EAST A DISTANCE OF 24.86 FEET; (12) SOUTH 51°51'35" EAST A DISTANCE OF 18.13 FEET; (13) SOUTH 60°55'19" EAST A DISTANCE OF 28.29 FEET; (14) SOUTH 45°21'52" EAST A DISTANCE OF 27.37 FEET; (15) SOUTH 23°07'52" EAST A DISTANCE OF 28.63 FEET; (16) SOUTH 23°27'38" EAST A DISTANCE OF 23.60 FEET; (17) NORTH 34°47'02" EAST A DISTANCE OF 11.40 FEET; (18) NORTH 02°02'34" WEST A DISTANCE OF 21.04 FEET; (19) NORTH 70°00'14" EAST A DISTANCE OF 18.60 FEET; (20) NORTH 59°43'18" EAST A DISTANCE OF 26.78 FEET; (21) NORTH 57°42'28" EAST A DISTANCE OF 28.89 FEET; (22) SOUTH 74°40'31" EAST A DISTANCE OF 14.75 FEET TO INTERSECT THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA; THENCE NORTH 00°22'45" WEST, ALONG SAID RANGE LINE, A DISTANCE OF 1.92 FEET TO INTERSECT SAID 1.6 FOOT CONTOUR; THENCE ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING NINE (9) COURSES AND DISTANCES: (1) NORTH 09°53'34" WEST, A DISTANCE OF 30.18 FEET; (2) NORTH 35°20'45" WEST A DISTANCE OF 31.42 FEET; (3) NORTH 20°16'22" WEST A DISTANCE OF 30.31 FEET; (4) NORTH 65°32'41" WEST A DISTANCE OF 20.95 FEET; (5) NORTH 14°54'27" WEST A DISTANCE OF 39.02 FEET; (6) NORTH 03°19'30" WEST A DISTANCE OF 41.10 FEET; (7) NORTH 11°57'47" WEST A DISTANCE OF 45.15 FEET; (8) NORTH 01°17'05" EAST A DISTANCE OF 28.48 FEET; (9) NORTH 13°17'12" WEST A DISTANCE OF 9.39 FEET TO INTERSECT THE SOUTHERLY LINE OF LOT 3, "RED BAY FOREST", ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 5, PAGE 138, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; THENCE NORTH 82°17'02" WEST, DEPARTING SAID 1.6 FOOT CONTOUR AND ALONG THE SOUTHERLY LINE OF SAID LOT 3, A DISTANCE OF 711.05 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF CITRONA AVENUE, A 60.00 FOOT RIGHT-OF-WAY AS NOW ESTABLISHED AND A POINT ON A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 1,879.86 FEET; THENCE SOUTHERLY ALONG THE ARC OF SAID CURVE AND ALONG SAID EASTERLY RIGHT-OF-WAY LINE THROUGH A CENTRAL ANGLE OF 11°28'44", AN ARC DISTANCE OF 376.62 FEET AND BEING SUBTENDED BY A CHORD BEARING SOUTH 01°54'27" WEST A DISTANCE OF 375.99 FEET; THENCE SOUTH 03°09'55" EAST, CONTINUING ALONG SAID EASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 203.95 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE WEST HAVING A RADIUS OF 1,939.86 FEET; THENCE SOUTHERLY ALONG THE ARC OF CURVE AND ALONG SAID EASTERLY RIGHT-OF-WAY LINE THROUGH A CENTRAL ANGLE OF 107°19'51", AN ARC DISTANCE OF 349.77 FEET AND BEING SUBTENDED BY A CHORD BEARING SOUTH 01°20'01" WEST A DISTANCE OF 349.30 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE SOUTH 82°16'43" EAST, ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID HICKORY STREET, A DISTANCE OF 799.67 FEET TO THE POINT OF BEGINNING.



LINE TABLE				LINE TABLE				LINE TABLE				LINE TABLE			
LINE	BEARING	LENGTH		LINE	BEARING	LENGTH		LINE	BEARING	LENGTH		LINE	BEARING	LENGTH	
L1	N131°42'W	9.39'		L11	S74°40'51"E	14.75'		L21	S51°51'35"E	19.13'		L31	N70°00'14"E	18.60'	
L2	N177°05'E	28.48'		L12	N57°42'29"E	28.89'		L22	N32°28'W	19.58'		L32	N70°00'14"E	18.60'	
L3	N115°47'W	45.15'		L13	N55°43'18"E	26.78'		L23	N39°09'39"E	14.02'		L33	N67°17'13"E	126.16'	
L4	N31°30'W	41.10'		L14	N70°00'14"E	18.60'		L24	N30°51'35"W	49.25'		L34	N10°22'45"W	60.60'	
L5	N14°54'27"W	39.02'		L15	N20°02'34"W	21.04'		L25	N50°52'57"W	31.17'		L35	S82°17'13"E	116.05'	
L6	N65°32'41"W	20.55'		L16	N54°47'02"E	11.40'		L26	N16°05'50"W	36.06'		L36	N6°54'18"W	17.30'	
L7	N201°6'27"W	30.31'		L17	S23°27'38"E	23.60'		L27	N21°05'17"W	30.49'		L37	N21°04'41"W	28.79'	
L8	N35°20'45"W	31.42'		L18	S23°07'52"E	29.63'		L28	N11°19'30"E	20.13'		L38	N22°29'59"W	13.37'	
L9	N93°33'4"W	30.18'		L19	S45°21'52"E	27.37'		L29	N16°34'43"E	27.18'		L39	N10°42'03"W	28.07'	
L10	N00°22'45"E	1.92'		L20	S60°55'19"E	28.29'		L30	N8°58'10"E	21.34'		L40	N12°55'15"W	23.23'	



- LEGEND**
- AKA - ALSO KNOWN AS
 - - - - - DISCONTINUED UTILITY LINES
 - - - - - ELECTRICITY METER
 - O.R.B. - OFFICIAL RECORDS BOOK
 - P.L.N. - PLAT NUMBER IDENTIFICATION NUMBER
 - - - - - ROAD POWER POLE
 - - - - - 5/8" IRON ROD & CAP
 - - - - - 1/2" IRON ROD & CAP
 - - - - - WETLAND FLAG
 - D.E.P. - DEPARTMENT OF ENVIRONMENTAL PROTECTION
- SURVEY NOTES:**
- The "Legal Description" hereon is in accord with the description provided by the client.
 - Underground improvements were not located or shown.
 - Commitment for Title Insurance by Chicago Title Insurance Company (Order No. 5787742, dated May 05, 2016) was referenced during the preparation of this survey.
 - Bearings and coordinates shown hereon are based on the Florida State Plane Coordinate System, East Zone, North American Datum 1983/1990.
 - Unless it bears the signature and the original raised seal of a Florida licensed surveyor and mapper, this map/report is for informational purposes only and is not valid.
 - The property shown hereon lies within flood zone "X" & "AE-9" as per F.E.M.A. Flood Insurance Rate Map, Panel 12088C-0237-E, Dated 12/17/2010. Flood Zone information above and shown on this survey is provided as a courtesy and is approximate at best. All data should be verified by Nassau County Building Department for accuracy. We assume no liability for its accuracy. Flood Zone information is not covered by the certification hereon and is not required to be shown per Chapter 5J-17, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.
 - Site Benchmarks are as shown hereon.
 - Elevations shown hereon refer to North American Vertical Datum of 1988. (N.A.V.D. '88)
 - This survey is protected by copyright and is certified only to the entities listed and only for this particular transaction. Any use or reproduction of this survey without the express written permission of the surveyor is prohibited. Use of this survey in any subsequent transactions is expressly prohibited and is not authorized. The surveyor expressly disclaims any certification to any parties in future transactions. No entity other than those listed should rely upon this survey.

THE INFORMATION SHOWN HEREON MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 54-12, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

MANZIE & DRAKE LAND SURVEYING
117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 FAX (904) 491-5777
Certificate of Authorization Number "LB 7039"
"OUR SIGHTS ARE ON THE FUTURE."
"SURVEY YOUR SITES ON US."

☐ MICHAEL A. MANZIE, P.L.S. 4069
☐ WILLIAM D. PINKSTON, P.S.M. 6793

SCALE: 1"=60' JOB NO: 19580 DATE: 5/26/16 CAD: MKD
F.B. NO: X-285 PAGE NO: 43 FIELD CREW: GS FILE NO: C-735

LETTER OF INTENT

Applicant seeks to vacate the public-right-of way commonly known as Gum Street. While it is generally the policy of the City that such public rights-of-way be preserved for the public benefit, the subject right-of-way has existed since the Official Plat for the City of Fernandina was recorded in 1857 and has never been constructed, or open for public use. Further, said right-of-way is not shown on the City's GIS map within the boundaries of the property within which it lies ("Property"), which is currently under contract for sale.

The subject right-of-way is currently located wholly within the boundaries of the Property which is currently vacant. The Gum Street right-of-way has never been used for access to the Property nor will it be necessary for access to the property after it is redeveloped.

The applicant believes that all criteria set forth in City of Fernandina Beach Ordinance Code Section Sec. 70-40 (Vacation of public rights-of-way), have been met as follows:

1. The requested vacation is consistent with the Multimodal Transportation Element of the City's comprehensive plan, particularly, the following Policies:

Policy 2.04.04. The City shall not abandon any existing rights-of-way instead encourage dedication, preservation, and protection of existing and proposed rights-of-way during the development review process.

In this instance, the right-of-way has never been constructed, open for public use or necessary for the access to any other property than the property being developed.

Policy 2.04.05. When requesting abandonment of the existing rights-of-way is unavoidable, the applicant shall demonstrate the following for any proposed vacation of a City right of-way:

- a. The right-of-way is no longer required for public use and could not reasonably be utilized as a through street, sidewalk, bicycle lane or any other public function such as parking, stormwater management, utility location or open space;

This right-of-way has never been used by the public, and has never been constructed, and therefore cannot be used as a through street, sidewalk, bicycle lane or any other public function.

- b. The proposed vacation is in the public interest;

The proposed vacation will allow the development of property that is currently not being used for any purpose and therefore, vacation will allow the highest and best use of this land and provide a property tax revenue stream that does not currently exist.

- c. The proposed vacation would preserve or protect an environmental, historical or cultural feature of the City; and

There is no environmental, historical or cultural feature of the City being impacted by this vacation.

d. The proposed vacation will be offset by at least one public access through street connection.

The property within which this unopened right-of-way lies is served on its southerly and westerly boundaries by public streets. The Gum Street right-of-way being proposed for vacation runs lies wholly within the boundaries of the property, and therefore public access need not be offset in any way.

2. Adequate, legal access to all properties shall be maintained. The remaining access to any property shall not be by easement.

The subject right-of-way is located within the boundaries of the land to be sold and developed. There is adequate legal access to the subject property and all properties surrounding the subject property. No easements will be necessary for access to any parcel adjacent to this right-of-way.

3. The vacation would not jeopardize the current or future location of any utility.

No utilities are currently located in the requested vacation area, therefore no easements for utility purposes will be necessary.

4. The proposed vacation is not detrimental to the public interest and provides a positive benefit to the city.

The closure of this unopened, unconstructed right-of-way will not be detrimental to the public interest. Additionally, closure of the subject right-of-way will facilitate the sale of the property within which the right-of-way lies, providing for improvements to be constructed that will generate additional ad valorem revenue for the City.

5. All owners of property abutting the requested vacation shall approve of the vacation in writing, except in cases where the city is the applicant.

The applicant owns the property surrounding and within which the subject right-of-way lies. Therefore, no other approvals are needed.



STAFF REPORT
PAB 2016-24 Gum Street Vacation of ROW
Planning Advisory Board Hearing
November 9, 2016

APPLICATION FOR VACATION OF ROW

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	Nassau County School Board				
AGENT:	Brenda Ezell, P.A.				
REQUESTED ACTION:	Vacation of ROW				
LOCATION:	Gum Street and Citrona Drive (PIN# 00-00-31-1180-0017-0000)				
CURRENT ZONING:	R-1				
CURRENT LAND USE:	Low Density Residential				
EXISTING USES ON SITE:	Vacant Land				
PROPERTY SIZE:	ROW Abandonment request totals 1.04 Acres (a 60 foot platted right of way extending from Citrona Drive running east approximately 755 feet to the property line abutting Egans Creek Greenway)				
ADJACENT PROPERTIES:	<u>Direction</u>	<u>Existing Use(s)</u>	<u>Year Built</u>	<u>Zoning</u>	<u>FLUM</u>
	North	Vacant Land	N/A	R-1	Low Density Residential
	South	Shell Cove Subdivision	2016	R-2 with PUD	Medium Density Residential
	East	Egans Creek Greenway	N/A	CON	Conservation
	West	Fernandina Beach Middle and High Schools		PI-1	Public and Institutional

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website, the City Clerk's Office and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant is requesting abandonment of approximately 1.04 acres of the Gum Street Right-of-Way (ROW) (roughly 755 feet in length and 60 feet in width) which terminates within the eastern portion of the applicant's property at the Egan's Creek Greenway. The applicant anticipates the sale of the property to a developer with an intention of developing a new single family subdivision, as consistent with the underlying Future Land Use Map Category of Low Density Residential and R-1 zoning. The segment of Gum Street requested for abandonment was originally platted as part of the 1857 City of Fernandina Beach Plat. The ROW has never been used for access, has not been improved, and bisects the applicant's property roughly in half.

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

APPLICABLE POLICY REFERENCES: 2.04.04 AND 2.04.05

Due to the characteristics of the site with respect to existing floodplains and wetlands, the existing ROW bisects the developable uplands associated with property. The ROW, as originally platted, impacts the ability to develop the property as a single family residential neighborhood. Staff finds that the applicant has demonstrated consistency with the Comprehensive Plan policies as demonstrated through their application's amended description of the request dated on October 27, 2016.



STAFF REPORT
PAB 2016-24 Gum Street Vacation of ROW
Planning Advisory Board Hearing
November 9, 2016

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

APPLICABLE REFERENCE: 11.02.01 (NOTICE REQUIREMENTS)

The City has followed all required notice requirements for the applicant's request which included posted sign, posted agenda, mailed and published notice.

CONCLUSION:

Through the development of a single family subdivision, an appropriate location for ingress and egress will be established to provide required access as consistent with City Standards. Abandonment of the Gum Street ROW segment provides flexibility in design of the entire site and allows for the developer to better account for the environmental constraints contained on the property. The location in context of the property itself creates a hardship for the development of the property as it continues through the entire site. LDC Section 4.04.02 requires a minimum of 2 points of ingress and egress. Further an opportunity exists to connect to the unimproved Hickory Street ROW for access to the Egans Creek Greenway. As such Staff finds the applicant's request for a Vacation of ROW of a portion of Gum Street to be consistent with the City's Comprehensive Plan and the Land Development Code.

MOTION(S) TO CONSIDER:

I move to recommend **(approval or denial)** of PAB case number 2016-24 to the City Commission requesting a Vacation of ROW for a portion of Gum Street be approved and that PAB case 2016-24 as presented, **(is or is not)** sufficiently compliant with the Comprehensive Plan and Land Development Code to be approved at this time

Submitted by:

A handwritten signature in blue ink that reads "Kelly N. Gibson".

Kelly N. Gibson, AICP
Senior Planner

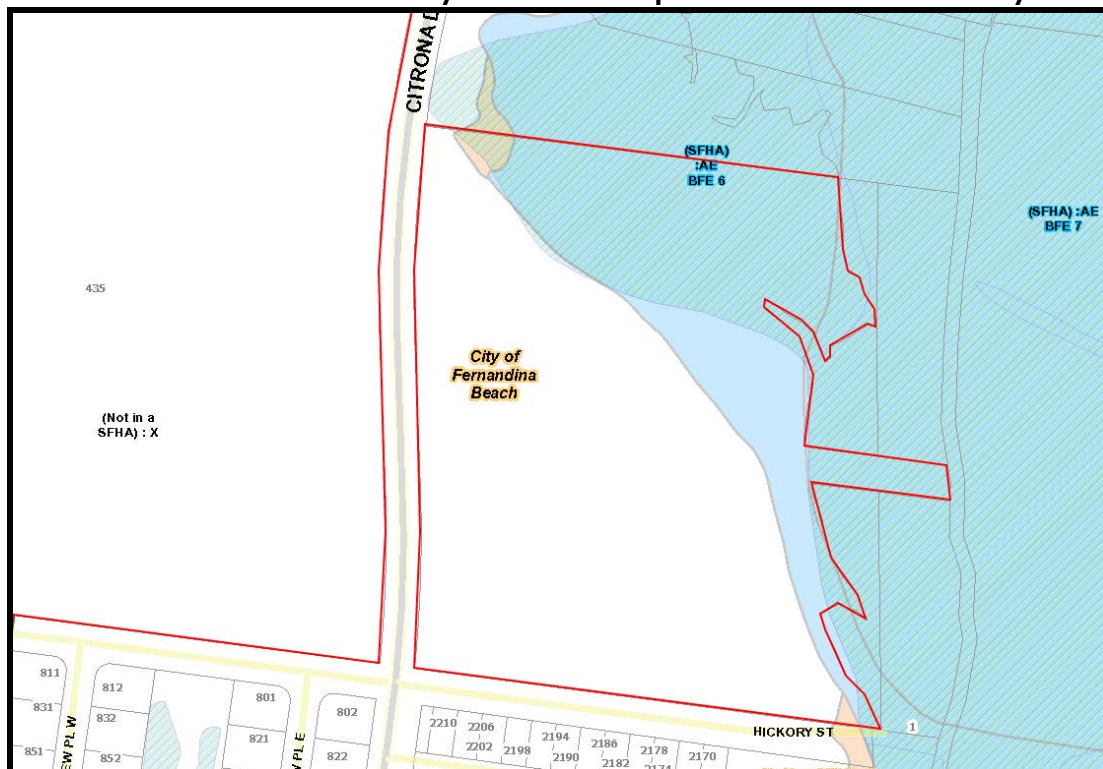


STAFF REPORT
PAB 2016-24 Gum Street Vacation of ROW
Planning Advisory Board Hearing
November 9, 2016

EXHIBIT A - Location Map



EXHIBIT B - 2016 Preliminary Floodzone Map and Potential Wetland Layer



1. **Call to Order** - The meeting was called to order at 5:04 pm.

Roll Call/Determination of Quorum

Board Members Present

Mark Bennett, Vice-Chair
Chris Occhuizzo
Eric Lawrence

David Beal
Chip Ross

Board Members Present

Jamie Morrill

Others Present

Kelly Gibson, City Planner
Tammi Bach, City Attorney
Sylvie McCann, Recording Secretary

2. **Review and Approve September 14, 2016 Regular Meeting Minutes – A motion was made by Member Occhuizzo, seconded by Member Beal to approve as presented.**

Chair Bennett noted that item 3.1. was withdrawn

3. **New Business**

- 3.1 **PAB 2016-23 - Future Land Use Map Amendment And Zoning Change For The Surf Properties At S. Fletcher Ave And Hutchins Ave – *This request was withdrawn from consideration.***

- 3.2 **PAB 2016-24: Nassau County School Board C/O Brenda Ezell, Pa, Gum Street + Citrona Drive** – Ms. Gibson explained that the applicant is requesting abandonment of approximately 1.04 acres of the Gum Street Right-of-Way (ROW) (roughly 755 feet in length and 60 feet in width) which terminates within the eastern portion of the applicant's property at the Egan's Creek Greenway. The applicant anticipates the sale of the property to a developer with an intention of developing a new single family subdivision, as consistent with the underlying Future Land Use Map Category of Low Density Residential and R-1 zoning. The segment of Gum Street requested for abandonment was originally platted as part of the 1857 City of Fernandina Beach Plat. The ROW has never been used for access, has not been improved, and bisects the applicant's property roughly in half. Ms. Gibson stated that the Land Development Code requires 2 points of ingress and egress whether this is for public or private roads to serve as access to the property as a subdivision. She also commented that this project would be presented to the Planning Advisory Board through a preliminary plat and to the Technical Review Committee for engineering and compliance with the City's Land Development code.

Brandie Ezell, representative for the Nassau County School Board explains that the School Board is attempting to sell the property and is requesting this ROW to be closed as it was never platted, opened or constructed. Ms. Ezell also comments that based on the review of all access points, all property owners would have alternate access and that requirements from the developer to provide necessary accesses

according to the Land Development Code would be met and that vacation of this ROW would not impair access since this segment of Gum Street was never used or required to provide access.

Member Ross asks why Nassau County did not offer the City of Fernandina Beach the possibility to make this segment an extension of the greenway. Ms. Ezell had no insight about this question. Member Ross also asks about section 70-40 Vacation of public Right of Way and the ordinance that controls this in Section 4, "... the proposed vacation is not detrimental to the public interest". Member Ross commented that this would be detrimental to the public since it is cutting off one more access to the greenway to the public and positive benefit to the City of Fernandina Beach. Ms. Ezell answered that it is the opinion that this right of way was never used to access greenway since it has other means of access. In addition, taxable revenue benefits to the City would also be created.

Member Ross asked to define "public interest". City Attorney Bach explained that this is a discretionary definition.

Public hearing was opened.

Philip Chapman, 2120 Florida Avenue, commented on the impact of this development and the already heavy traffic on Citrona Avenue and that the benefit would be to the Nassau County School Board not to the City of Fernandina.

Anna Occhuizzo, 1585 Canopy Drive, also agreed that this development would increase the traffic. She also added that chances that a change of density could be presented. She also commented that if the City of Fernandina Beach decides to go ahead with this approval maybe an exchange of property could also take place to expand on the greenway. City Attorney Bach explained that this would be an acceptable condition and that the City Commission could review this recommendation.

Christine Mazzucco, 2111 Oak Bluff Court, also agreed that we shouldn't just give the land away without anything in return.

Marlene Chapman, 2120 Florida Avenue, commented that there are people using the pathway located closer to Atlantic, south of the Beech Street access and that to just give the land up is ridiculous.

Motion by Member Occhuizzo to close the public hearing was presented; all voted in favor.

Board members discussed the impact of the flood plain within this property and the possibility to exchange some lower land area to expand the greenway and save trees. Member Beal asked City Attorney Bach to explain the ownership of right of ways. Ms. Bach explained that right of ways are platted and that this particular right of way was given to the City by the Spanish Land Grant and Rail Road Grant and that according to the Court benefiting from right of ways is not appropriate, but putting conditions is acceptable. Member Beal commented that it would behoove the developer to offer some kind of incentive to the vacation of this right of way. Board Members discussed possible increase in density and conditions. Ms. Gibson reiterated that the potential owner will have to present a preliminary and final plat to this Board and that at this point there are no changes of zoning planned at this time.

A motion was made by Member Ross, seconded by Member Occhuizzo, to deny PAB case number 2016-24 to the City Commission requesting a Vacation of ROW for a portion of Gum Street be approved and that PAB case 2016-24 as presented, is not sufficiently compliant with the Comprehensive Plan and Land Development Code and City Ordinance 70-40, Section 4 to be

approved at this time. With conditional comment offered that if the City Commission moves to approve case PAB 2016-24, the City Commission would consider a land swap of some kind to benefit the public. Vote upon passage of the motion was taken by ayes and nays being all ayes, carried.

6. Board Business – Member Ross asked Ms. Gibson about the status of the Port Recommendation regarding the Comprehensive Plan and if the recommendation had been mailed to their representatives. Ms. Gibson will verify if this document has been sent. Member Ross asked what is next regarding the process and proposed that the Planning Advisory Board Chairman write a letter asking for their comments within a set time frame. Further discussion ensued with input from City Attorney Bach. The Planning Advisory Board Chairman will work with Ms. Gibson to draft this letter.

Member Ross asked City Attorney Bach about the process of permitting that allows filling of wetlands by St. Johns Water Management, its jurisdiction and the City of Fernandina Beach ordinance regarding the same action. City Attorney Bach and Ms. Gibson addressed and explained the ordinance. Member Ross also had questions about the impact of the annexation and possible dual jurisdiction. City Attorney Bach explained the City's position and its permitting process.

Member Ross asked that Chairman Bennett attend the next Commission Meeting and asked the Commission on behalf of the other PAB board members why the current PAB Board is being replaced. Chair Bennett mentioned that it wasn't clear which member would be replaced. City Attorney Bach added that she was aware of the new summary report and recommendations for the new Board members except for one, the last one being recommended by Commissioner Miller who has just been re-elected to the Commission. The new recommended members are Mark Bennett (appointed by Commissioner Kreger), David Beal (appointed by Commissioner Smith), Judith Lane (appointed by Commissioner Poynter), and Benjamin Morrison (Commissioner Lentz). She also mentioned that the Board is being reconstituted from 7 to 5 members with alternates being encouraged to apply.

7. Staff Report

8. Comments by the public – There were no comments from the public at this time.

9. Adjournment - There being no further business to come before the Planning Advisory Board, the meeting was adjourned 6:22 pm.

Secretary

Mark Bennett, Chair

ORDINANCE 2016-40

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A VACATION OF PUBLIC RIGHT-OF-WAY WITH SPECIFIC TERMS AND CONDITIONS FOR A PORTION OF GUM STREET TOTALING APPROXIMATELY 600 LINEAR FEET EXTENDING BETWEEN CITRONA DRIVE AND JUST WEST OF THE EGANS CREEK GREENWAY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the applicant, identified as Nassau County School Board, seeks to vacate a portion of public right-of-way described as a portion of Gum Street located between Citrona Drive and just west of the Egans Creek Greenway; and

WHEREAS, the Planning Advisory Board reviewed the application numbered PAB 2016-24 at its November 9, 2016, meeting, and issued a recommendation of denial and a provisional request to consider a land swap or conservation easement in exchange for the vacation of right-of-way; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on October 26, 2016; and

WHEREAS, the City is willing to vacate said portion of the Gum Street right-of-way subject to specific terms and conditions contained in a memorandum of understanding to be approved by resolution of the City Commission.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The property identified for the vacation of a portion of the Gum Street right-of-way is an unopened public right-of-way totaling approximately 600 linear feet between Citrona Drive and just west of the Egans Creek Greenway, and is shown on the map attached hereto as Exhibit "A".

SECTION 2. LEGAL DESCRIPTION. The legal description of the vacated portion of right-of-way is attached hereto as Exhibit "B".

SECTION 3. Vacation of a portion of the above-described right-of-way is subject to specific terms and conditions contained in a separate memorandum of understanding to be approved by resolution of the City Commission including:

- a) Florida Department of Transportation (FDOT) surpluses and transfers clear title to the City to two (2) parcels on Egans Creek that are contiguous to the School Board property and Gum Street in order to satisfy the requirement of Section 70-40 of the City Code regarding access to other property, and if FDOT does not deed these parcels to the City by the time for approval of the preliminary plat for *Amelia Bluff subdivision* by the City, the property owner shall dedicate property sufficient for ingress/egress, satisfactory to the City, for access to/from the FDOT properties along the Egans Creek Greenway contiguous to the Gum Street right-of-way; and
- b) The School Board or its successor in interest shall transfer clear title to all jurisdiction wetlands on the property to the City in fee simple to be set aside as conservation land; and

- c) The School Board or its successor in interest shall donate \$115,000 to the City for use in the City's land conservation efforts.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 5. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of August, 2017.

CITY OF FERNANDINA BEACH

ROBIN C. LENTZ
Mayor - Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

ORDINANCE 2016-40

EXHIBIT “A”

EXHIBIT A - MAP



Legend

-  FDOT OWNED LAND
-  PARCELS

HICKORY ST

CITRONA DR

ORDINANCE 2016-40

EXHIBIT "B"

LEGAL DESCRIPTION:

A PORTION OF THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PORTION OF GUM STREET (A 60 FOOT RIGHT-OF-WAY) AS SHOWN ON SAID PLAT OF THE CITY OF FERNANDINA BEACH BEING BOUNDED AS FOLLOWS:

ON THE WEST:

BY THE EASTERLY RIGHT-OF-WAY LINE OF CITRONA AVENUE (A 60 FOOT RIGHT-OF-WAY) AS NOW LAID OUT AND IN USE.

ON THE EAST:

BY THE EAST LINE OF SECTION 28, TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA.

LESS AND EXCEPT THE FOLLOWING PORTION OF RIGHT-OF-WAY WHICH SHALL REMAIN PUBLIC RIGHT-OF-WAY:

A PORTION OF GUM STREET (A 60 FOOT-WIDE RIGHT-OF-WAY) IN THE CITY OF FERNANDINA BEACH (FORMERLY FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), LYING IN SECTION 28, TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE, COMMENCE AT THE SOUTHEAST CORNER OF SAID SECTION 28; THENCE NORTH 00°22'45" WEST, ALONG THE EAST BOUNDARY OF SAID SECTION 28, A DISTANCE OF 81.61 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET; THENCE NORTH 82°17'13" WEST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE A DISTANCE OF 116.05 FEET TO THE **POINT OF BEGINNING**; THENCE SOUTH 82°17'13" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 116.05 FEET TO SAID EAST BOUNDARY OF SECTION 28; THENCE NORTH 00°22'45" WEST ALONG SAID EAST BOUNDARY A DISTANCE OF 60.60 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET; THENCE NORTH 82°17'13" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE A DISTANCE OF 126.16 FEET; THENCE CONTINUE NORTH 82°17'13" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE A DISTANCE OF 95 FEET, MORE OR LESS,

TO THE BASE OF A SAND BLUFF; THENCE SOUTHEASTERLY ALONG AND WITH SAID BASE OF BLUFF A DISTANCE OF 87 FEET, MORE OR LESS TO THE AFORESAID SOUTHERLY RIGHT-OF-WAY LINE OF GUM STREET, BEARING NORTH 82°17'13" WEST FROM THE POINT OF BEGINNING; THENCE SOUTH 82°17'13" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE A DISTANCE OF 50 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.