



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MARCH 6, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PRESENTATION

4.1 **PRESENTATION - NASSAU COUNTY COUNCIL ON AGING** - *Nassau County Council on Aging President & CEO Janice Ancrum, and Marketing and Communications Director Liz Dunn will provide a summary of the organization's operations.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **AUTHORIZATION TO DEFEND - ALLEN V. COFB - RESOLUTION 2018-27 AUTHORIZING THE CITY ATTORNEY TO DEFEND THE CITY IN CERTAIN LITIGATION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the City Attorney to work with City claims administrator, Preferred Governmental Claims Solutions (PGCS), appear on behalf of if necessary, and defend the City of Fernandina Beach in the matter of Maria Allen and Mike Allen v. City of Fernandina Beach, Case No.:45-2018-CA-000022-AXYX in the Fourth Judicial Circuit Court in and for Nassau County, Florida.*

6.2 **APPROVING AND SETTING THE QUALIFYING DATES FOR THE 2018 GENERAL ELECTION - RESOLUTION 2018-28 APPROVING AND SETTING THE QUALIFYING DATES FOR THE NOVEMBER 6, 2018, CITY GENERAL ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Sets the Qualifying Dates for the November 6, 2018, City General Election to begin on July 9, 2018, through July 13, 2018.*

7. RESOLUTIONS

7.1 **AGREEMENT APPROVAL - FERNANDINA BEACH MAIN STREET, INC. - RESOLUTION 2018-29 AUTHORIZING THE CITY MANAGER TO EXECUTE A THREE-YEAR AGREEMENT WITH FERNANDINA BEACH MAIN STREET, INC.; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the execution of an agreement with Fernandina Beach Main Street, Inc.*

- 7.2 **CITY COMMISSION FISCAL YEAR 2018/2019 GOALS - RESOLUTION 2018-30 ADOPTING THE CITY COMMISSION'S FISCAL YEAR 2018/2019 GOALS; PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Adopts the City Commission Goals (and related measurements), Opportunities, and Considerations.*
- 7.3 **AGREEMENT AMENDMENT - FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) - RESOLUTION 2018-31 APPROVING AN AMENDMENT TO THE AGREEMENT WITH FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) TO AMEND THE \$900,000 AWARD FOR NORTH FLETCHER DRAINAGE IMPROVEMENTS – BASIN C-1 AND C-7 PROJECT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the amendment to Agreement No. LP45010 Amendment No. 1 with FDEP for the North Fletcher Drainage Basin Project.*
- 7.4 **AWARD OF BID #17-25 - BOUND TREE MEDICAL, LLC, QUADMED INC., HENRY SCHEIN MEDICAL, AND MOORE MEDICAL, LLC. RESOLUTION 2018-32 AWARDING BID #17-25 TO BOUND TREE MEDICAL, LLC, QUADMED INC., HENRY SCHEIN MEDICAL, AND MOORE MEDICAL, LLC, FOR THE PURCHASE OF EMERGENCY MEDICAL SUPPLIES AND EQUIPMENT, WITH THE EXCEPTION OF THREE ITEMS TO BE OBTAINED ROUTINELY FROM SOLE SOURCE VENDORS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Awards Bid # 17-25 to Bound Tree Medical, LLC, Quadmed Inc., Henry Schein Medical, and Moore Medical, LLC, for Fiscal Year 2017/2018 and approves the use of three sole source vendors.*
- 7.5 **GRANT APPLICATION - FLORIDA INLAND NAVIGATION DISTRICT (FIND) - RESOLUTION 2018-33 REQUESTING ASSISTANCE UNDER THE FLORIDA INLAND NAVIGATION DISTRICT (FIND) WATERWAYS ASSISTANCE PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Requests assistance under the Florida Inland Navigation District (FIND) Waterways Assistance Program for Marina's Dredging of the Marina Basin (Phase II).*
- 7.6 **GRANT APPLICATION - FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, LAND AND WATER CONSERVATION FUND (FDEP LWCF) / CAPITAL IMPROVEMENT PLAN AMENDMENT - RESOLUTION 2018-34 APPROVING THE SUBMITTAL OF ONE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, LAND AND WATER CONSERVATION FUND (FDEP LWCF) GRANT APPLICATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the submission of a grant application to the FDEP LWCF program seeking grant funds of approximately \$200,000 toward the actual cost of a Children's Playground at Airport. Also amends the Five Year Capital Improvement Plan to include the Children's Playground at Airport project for Fiscal Year 2018/2019 in the Capital Expansion Fund in the total amount of \$400,000.*
- 7.7 **AUDITOR SELECTION COMMITTEE - RESOLUTION 2018-35 REPEALING RESOLUTIONS 2008-79 AND 2012-98 REGARDING AN AUDITOR SELECTION COMMITTEE; ESTABLISHING A NEW AUDIT COMMITTEE; APPOINTING MEMBERS TO THE COMMITTEE; DEFINING THE RESPONSIBILITIES OF THE COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the establishment of an Auditor Selection Committee and its members.*

8. ORDINANCE - SECOND READING

- 8.1 **LAND DEVELOPMENT CODE (LDC) AMENDMENT - VARIANCES** - ORDINANCE 2018-01 AMENDING LAND DEVELOPMENT CODE (LDC) SECTION 10.02.01 TO PROVIDE THE CITY COMMISSION WITH REVIEW AUTHORITY OF CERTAIN VARIANCE REQUESTS; PROHIBITING THE GRANTING A VARIANCE FOR FILLING WETLANDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Transfers decision-making authority from the Board of Adjustment to the City Commission for variance consideration of applications which request filling of wetlands or combining of lots within the established Job Opportunity Areas. (Reference PAB Case 2018-02).*

9. BOARD APPOINTMENT

- 9.1 **PARKS AND RECREATION ADVISORY COMMITTEE** - *1 appointment.*

10. CITY COMMISSION DISCUSSION (NO ACTION)

- 10.1 **LOCAL MITIGATION STRATEGY** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).