



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MARCH 20, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Anthony Daniel of Macedonia A.M.E. Church.

4. PROCLAMATION/PRESENTATIONS

4.1 **PROCLAMATION - "GIRL SCOUTS DAY" AND "GIRL SCOUTS WEEK"** - *Proclaims March 12, 2018, as, "Girl Scouts Day" and the week of March 11 - 17, 2018, as, "Girl Scouts Week" in recognition of 106 years of this great American organizations' commitment to connecting girls to a world of possibilities in a positive girl-led environment where they are inspired to discover their passions and empowered to reach their full potential. Representatives of the Girls Scouts of Gateway Council will be present to accept the Proclamation.*

4.2 **PRESENTATION - AMELIA ISLAND BEACH AND MARINE LIFE PROTECTION TASK FORCE** - *Representatives of the Amelia Island Beach and Marine Life Task Force will provide information about the organization including: its mission and goals, current concerns regarding the consequences litter is having on marine life and shorebirds, the likelihood tourism and residential population growth will increase detrimental impacts, and a proposal to address the problem.*

4.3 **BUDGET SUMMARY** - *Comptroller Patti Clifford will answer any questions regarding the budget summary for February 2018.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *Special Meeting - September 5, 2017; Regular Meeting - September 5, 2017; Special Meeting - September 19, 2017; Regular Meeting - September 19, 2017; and Special Meeting - January 24, 2018.*

7. RESOLUTIONS

7.1 **CITY COMMISSION FISCAL YEAR 2018/2019 GOALS - RESOLUTION 2018-30 ADOPTING THE CITY COMMISSION'S FISCAL YEAR 2018/2019 GOALS; PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Adopts the City Commission Goals (and related measurements), Opportunities, and Considerations.*

- 7.2 **GRANT APPLICATION - FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, LAND AND WATER CONSERVATION FUND (FDEP LWCF) / CAPITAL IMPROVEMENT PLAN AMENDMENT - RESOLUTION 2018-34 APPROVING THE SUBMITTAL OF ONE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, LAND AND WATER CONSERVATION FUND (FDEP LWCF) GRANT APPLICATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the submission of a grant application to the FDEP LWCF program seeking grant funds of approximately \$200,000 toward the actual cost of a Playground/Picnic project.*
- 7.3 **CHANGE ORDER APPROVAL - F&G CONSTRUCTION GENERAL CONTRACTORS, INC. - RESOLUTION 2018-36 APPROVING CHANGE ORDER #'S 2 AND 3 WITH F&G CONSTRUCTION GENERAL CONTRACTORS, INC. FOR THE GENERAL AVIATION TERMINAL; INCREASING THE CONTRACT AMOUNT FOR CONSTRUCTION TO FUND CHANGE ORDERS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Increases the contract amount to \$4,459,961.40 with F&G Construction General Contractors, Inc. for the construction of the General Aviation Terminal. Also authorizes execution of Change Order #'s 2 and 3 to be funded by the City of Fernandina Beach and Eight Flags Aviation, LLC.*
- 7.4 **BUDGET AMENDMENT / CAPITAL IMPROVEMENT PLAN AMENDMENT - AIRPORT - RESOLUTION 2018-37 APPROVING AN AMENDMENT TO THE AIRPORT BUDGET FOR FISCAL YEAR 2017/2018; APPROVING AN AMENDMENT TO THE FIVE YEAR CAPITAL IMPROVEMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a budget amendment to increase the Airport Building Account and amends the Airport Five Year Capital Improvement Plan in the amount of \$4,280,000 with funds transferred from the Airport Reserve Account.*
- 7.5 **BUDGET AMENDMENTS - HURRICANE IRMA RELATED ITEMS - RESOLUTION 2018-38 APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2017/2018 FOR ITEMS RELATED TO HURRICANE IRMA; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the transfer of funds for items relating to Hurricane Irma.*
- 7.6 **QUIT CLAIM DEED - AMELIA BLUFF, LLC - RESOLUTION 2018-39 ACCEPTING A QUIT CLAIM DEED FROM AMELIA BLUFF, LLC FOR APPROXIMATELY 3.63 ACRES OF LAND FOR CONSERVATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts a quit claim deed from Amelia Bluff LLC for conservation land.*
- 7.7 **DEED OF DEDICATION - AMELIA BLUFF, LLC - RESOLUTION 2018-40 ACCEPTING A DEED OF DEDICATION FOR RIGHT-OF-WAY FROM AMELIA BLUFF, LLC; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts deed of dedication for a right-of-way in Amelia Bluff.*
- 7.8 **PRELIMINARY PLAT APPROVAL - HICKORY RIDGE - RESOLUTION 2018-41 APPROVING PRELIMINARY PLAT, PAB CASE 2018-05 TITLED "HICKORY RIDGE"; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts and approves the plat titled "Hickory Ridge" as a preliminary plat.*
- 7.9 **FINAL PLAT APPROVAL - ISLANDS CLUB REPLAT - RESOLUTION 2018-42 APPROVING FINAL PLAT, PAB CASE 2018-02 TITLED "ISLANDS CLUB REPLAT"; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts and approves the plat titled "Islands Club" as a replat/final plat.*

- 7.10 **AGREEMENT AMENDMENT - ISLANDS CLUB AMELIA, LLC - RESOLUTION 2018-43** AMENDING RESOLUTION 2010-136 AND THE AMENITIES AGREEMENT WITH THE ISLANDS CLUB AMELIA, LLC RELATING TO THE ISLANDS CLUB PUD SUBDIVISION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approves the amendments to the Islands Club subdivision amenities agreement.*

8. ORDINANCES - SECOND READING

- 8.1 **CODE AMENDMENT - BEACH PARKING AND BEACH DRIVING PERMITS -** ORDINANCE 2018-02 AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; AMENDING SECTION 90-48 BY REDUCING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS TO 300 FEET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Reducing "on-beach" parking area at Sadler Road access to 300 feet.*
- 8.2 **CODE AMENDMENT - OVERNIGHT PARKING -** ORDINANCE 2018-03 AMENDING ORDINANCE 2011-15 AND AMENDING THE CITY CODE OF ORDINANCES CHAPTER 78, ARTICLE III, STOPPING, STANDING AND PARKING, DIVISION I GENERALLY, BY AMENDING SECTION 78-84 TO ALLOW OVERNIGHT PARKING OF RECREATIONAL VEHICLES, TRAILERS, AND TENTS WHEN APPROVED BY THE EVENTS COMMITTEE AND WITH A SPECIAL EVENTS PERMIT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 78 of the City Code pertaining to overnight parking.*
- 8.3 **FEE SCHEDULE AMENDMENT – CITY MANAGER'S OFFICE -** ORDINANCE 2018-04 ESTABLISHING AND AMENDING FEES FOR THE CITY MANAGER'S OFFICE FOR FY 2017/2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended City Manager's Office Fee Schedule for Fiscal Year 2017/2018.*

9. ORDINANCE - FOURTH READING

- 9.1 **CODE AMENDMENT - NEWSRACKS -** ORDINANCE 2017-23 AMENDING CHAPTER 70 OF THE CODE OF ORDINANCES OF THE CITY IN REGARDS TO STREETS, SIDEWALKS AND OTHER PUBLIC PLACES BY CREATING SECTION 70-7 REGARDING NEWSRACKS WITHIN THE HISTORIC DISTRICT; SPECIFYING PERMIT PROCEDURES AND PROHIBITIONS REGARDING NEWSRACKS IN THE PUBLIC RIGHT OF WAY; PROVIDING FOR SPECIFIC LOCATIONS FOR THE PLACEMENT OF CITY-APPROVED NEWSRACKS IN THE HISTORIC DISTRICT; PROVIDING FOR REMOVAL BY THE CITY OF ABANDONED AND IMPERMISSIBLE NEWSRACKS; PROVIDING FOR AN APPEALS PROCESS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Section 70 of the City Code pertaining to newsracks.*

10. CITY COMMISSION DISCUSSION (NO ACTION)

- 10.1 **REVEREND DR. MARTIN LUTHER KING JR. RECREATION CENTER AUDITORIUM NAMING -** *This item is placed on the agenda at the request of Mayor Miller.*
- 10.2 **DOWNTOWN SEAWALL -** *This item is placed on the agenda at the request of Commissioner Ross.*
- 10.3 **WATERFRONT DEVELOPMENT ISSUES -** *This item is placed on the agenda at the request of Commissioner Ross.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS
13. CITY CLERK REPORTS
14. MAYOR/COMMISSIONER COMMENTS
15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Proclamation
"Girl Scouts Day" and "Girl Scouts Week"

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation proclaiming March 12, 2018, as, "Girl Scouts Day" and the week of March 11 - 17, 2018, as, "Girl Scouts Week" in recognition of 106 years of this great American organizations' commitment to connecting girls to a world of possibilities in a positive girl-led environment where they are inspired to discover their passions and empowered to reach their full potential. Representatives of the Girls Scouts of Gateway Council will be present to accept the Proclamation.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk 03/12/2018

Dale Martin, City Manager 03/13/2018



Submitted By: Caroline Best, City Clerk

Date: March 12, 2018

COMMISSION ACTION:

Proclamation

WHEREAS, Girls Scouts, USA was founded 106 years ago in Savannah, Georgia, by Ms. Juliette Gordon-Low whose life mission was to build girls of courage, confidence, and character. Ms. Gordon-Low's legacy continues to have an extraordinary positive influence on the lives of millions of girls across our great nation; and

WHEREAS, in 1927, the Girl Scouts of Gateway Council, Inc. was established in Duval County and began serving girls in Nassau County and Fernandina Beach in the 1960's. The Girl Scouts Gateway Council is comprised of 4,000 adult volunteers who deliver Girl Scout Leadership Programs to nearly 10,000 girls. The Girl Scouts of Gateway Council, Inc. is the largest, girl-serving organization in Northeast Florida, and is nationally recognized as a premier leadership organization for girls; and

WHEREAS, throughout its long and distinguished history, Girl Scouting has inspired millions of girls and women with the highest ideals, character, conduct, and patriotism to gain the courage and confidence to make their communities and the world a better place; and

WHEREAS, Girl Scouting connects girls to a world of possibilities in a positive girl-led environment, where girls are inspired to discover their passions and are empowered to reach their full potential; and

WHEREAS, this March more than three and one half million current and former Girl Scout members nationwide will celebrate 106 years of this great American organization and its traditions. There are nearly 50 million American women who are former Girl Scouts and living proof of the impact of this amazing movement.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby applaud the commitment Girl Scouting has made to America's girls and proudly proclaim March 12, 2018:

“GIRL SCOUTS DAY”

and the week of March 11 - 17, 2018

“GIRL SCOUTS WEEK”

IN WITNESS WHEREOF, I, John A. Miller, hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
Amelia Island Beach and Marine Life Protection Task Force

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: Representatives of the Amelia Island Beach and Marine Life Task Force will provide information about the organization including: its mission and goals, current concerns regarding the consequences litter is having on marine life and shorebirds, the likelihood tourism and residential population growth will increase detrimental impacts, and a proposal to address the problem.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 03/08/2018

Date: February 13, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Presentation
Budget Summary

ITEM TYPE: Presentation

REQUESTED ACTION:

SYNOPSIS: Comptroller Patti Clifford will answer any questions regarding the budget summary for February 2018.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Nicole Bednar, Administrative Services Manager 03/13/2018

Dale Martin, City Manager 03/13/2018

Date: February 28, 2018

Submitted By: Patti Clifford, Comptroller

COMMISSION ACTION:

Monthly Budget Report

February 2018

Overall: Four months, 41.7% into fiscal year 2017/2018. Electric Franchise Fee revenue and various grant revenues have been accrued for the month of February. TDC Revenue for Beach Cleanup was reclassified to the correct Revenue account in January Sanitation Services expense includes an accrual for one month. We will prepare budget amendments through the year to ensure budgeted amounts are not exceeded on a line by line basis. Reports comparing current YTD to prior year YTD are also available. Please let the Comptroller know if you wish to see any of these comparative reports.

Hurricane Irma: We are currently accounting for Hurricane Irma related costs in the respective Funds/Departments. Budget Amendments related to Debris and Emergency Measures are on the March 20 agenda for Commission review and approval.

General Fund: (001)

Total General Fund Revenues are at 70.4% of the annual budget. This is due to the timing of property tax receipts, over \$11 million received to date compared to the \$12 budgeted and the accrual of almost \$1 million in Federal and State FEMA revenue related to Hurricane Irma. \$140,000 has been accrued for February Franchise Fees. Specific lines we are tracking are detailed below.

	17/18 Budget	Feb 18 YTD \$	Feb 18 YTD %	Feb 17 YTD \$	Feb 17 YTD %	
Local Option Gas Tax	243,101	110,838	45.6%	109,286	46.8%	
Small County Surtax (one cent sales tax)	1,770,051	635,083	35.9%	592,663	37.2%	
Half Cent Sales Tax	854,775	332,395	38.9%	309,885	38.9%	
Franchise Fees	1,400,000	637,829	45.6%	610,498	43.0%	
Total FY 17/18 Bud	4,267,927					
Total FY 16/17 Actual	4,026,580					
Total FY 16/17 Bud	4,073,372					

Two departmental budgets are over the 41.7% mark. The Clerk's office is over due to the budgeted annual payment to SWAGIT in December. The Streets department is over due to Hurricane Irma related items. Revenue exceeded expenditures for the year to date by almost \$7.2 million.

Special Revenue Funds: (100-190)

Revenues plus Cash Balance Forward exceed Expenditures for all Special Revenue Funds.

Debt Service Funds: (220 –230)

Semiannual interest was been paid in the GO Bond Debt Service Fund – Fund 220 in October.

Capital Improvement Funds: (300-330)

Expenses exceed Revenue in the Capital Improvement Fund due to debt service payments, the purchase of new Police vehicles, Fire rescue unit, and the grapple truck. Revenues exceed Expenditures for the Capital Expansion and Wastewater Capital Improvement Funds.

Golf Course: (410)

Revenues exceeded Expenses year to date due to annual memberships and transfers from the General Fund, recording Gain on the sale of the old golf carts and recognizing the \$200,000 interfund loan proceeds. Memberships were \$12,449 lower this February year to date compared to February 2017. February margins on Pro Shop Sales are lower than the budgeted ratio while F&B Sales are above the budgeted ratio.

Airport: (420)

Revenue exceeded Expenses for the year to date due to recording the \$1,000,000 loan proceeds in January.

Sanitation: (440)

Revenue exceeded Expenditures for the year to date.

Wastewater: (450)

Revenues exceeded Expenditures for the month and year to date. Revenues from Sewer Fees were \$21,101, or .9% higher than last February year to date.

Water: (460)

Revenues exceeded Expenditures for the year to date. Revenues from Water Fees were \$15,242, or .9% lower than last February year to date.

Stormwater: (470)

Revenues exceeded Expenditures for the month and year to date. The rate increase went into effect in October and fees were tripled. Water Drainage Fees were \$235,293 higher than February 2017 year to date

Marina: (480)

Limited Marina operations continue into the beginning of the new fiscal year. Revenue exceeded Expenditures year to date due to some FIND grant and FFWC revenue accruals.

Fleet: (510)

Expenses exceeded Revenue February in the month and year to date. This Fund is meant to be self-supporting.

Utility Billing and Utility Administration: (520 – 530)

As was anticipated in the budget, Revenues plus Cash Balance Forward exceed Expenditures in Utility Billing and Utility Admin.

City of Fernandina Beach
Accounts Receivable Analysis

3/12/2018

Utility Billing - Current Accounts

Number of Customers		Delinquency Days	\$	Avg Monthly Billing
8,360	Active Customers			\$ 980,500.00
265		30	31,841.69	
31		60	990.23	
6		90	79.69 *	
-		120	- *	
-		150	- *	
346	Total		\$ 32,911.61	* Payment plan in place

Utility Billings - Closed accounts (not yet turned over to Collection Agency)

143	Closed accts.	67 accts. w/delinquent balances	\$ 17,865.63
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Utility Billings in Collections

Year based on final billing date	# of Accounts Transferred	Amt of \$ Transferred	Amt of \$ Recovered by CCI	Amt of \$ Recovered by UB	Total \$ Recovered	% recovered
2014 Charged Off	Effective 9/30/17	-	-	-		0.00%
2015 (thru Dec)	126	23,388.52	784.88	4,465.01		22.45%
2016 (thru Dec)	161	27,511.96	1,420.02	3,954.09		19.53%
2017 (thru Sept)	110	17,338.30	655.83	2,012.11		
		\$ 68,238.78	\$ 2,860.73	\$ 10,431.21	\$ 13,291.94	19.48%
Recovered to date		\$ (13,291.94)				
Balance currently at CCI		\$ 54,946.84				

Airport

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
87	ALL Customers			\$42,512.60
6		30	6,453.29	
3		60	4,841.19	
1		90	261.66	
0		120	-	
0		150+	-	
6	Sub Total		\$ 11,556.14	

Marina

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
44	ALL Customers			\$18,733
7		30	2,165.65	
2		60	482.57	
2		90	503.30	
2		120	1,361.64	
0		150+	-	
			4,513.16	
Jed Duckro	297.63 Will pay	30		
Benny Hendrix	415.00 Making Payments	30		
Carol Beth Williams	1,270.94 Sent certified letters made payment	30+60+90+120		
William Supplee	288.96 Will pay	30		
Brandon Hooper	1,261.59 Have title will sell	120		
David Johnson	134.54 making payments	30		
George Lannon	7.21 Will pay	30		
Tony Peoples	325.83 making payments	30+60+90		
Micheal Foster	107.00 Will pay	30		
William Supplee	404.46 Will pay	30		
Total	4,513.16			

Peck Center & Other City Leases

Number of Customers		Delinquency Days	\$	Avg Mo'ly Billing
9	ALL Customers			12,521.54
2		30	186.36	
0		60	-	
0		90	-	
0		120+	-	
2	Sub Total		\$ 186.36	

FOR 2018 05

ORIGINAL APPROP		REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 GENERAL FUND							
PROPERTY TAXES							
001 31110	-12,045,190.00	-12,045,190.00	-11,002,986.70	-331,271.74	0.00	-1,042,203.30	91.3%
LOCAL OPTION GAS TAX							
001 31240	-243,101.00	-243,101.00	-110,837.50	-22,341.21	0.00	-132,263.50	45.6%
STATE/FIRE INSURANCE TAX							
001 31251	-125,000.00	-125,000.00	0.00	0.00	0.00	-125,000.00	.0%
STATE/POLICE INSURANCE TAX							
001 31252	-100,000.00	-100,000.00	0.00	0.00	0.00	-100,000.00	.0%
SMALL COUNTY SURTAX							
001 31260	-1,770,051.00	-1,770,051.00	-635,082.66	-184,072.31	0.00	-1,134,968.34	35.9%
LOCAL BUSINESS TAX							
001 31610	-160,000.00	-160,000.00	-107,531.04	-10,194.20	0.00	-52,468.96	67.2%
LOCAL BUSINESS TAX - PENALTIES							
001 31620	-2,500.00	-2,500.00	-2,068.70	-693.25	0.00	-431.30	82.7%
LOCAL BUSINESS TAX-OTHER FEES							
001 31630	0.00	0.00	-20.75	0.00	0.00	20.75	100.0%
LOCAL BUSINESS TAX-PAST DUE FE							
001 31640	-500.00	-500.00	-1,560.00	0.00	0.00	1,060.00	312.0%
BUILDING PERMITS							
001 32200	-600,000.00	-600,000.00	-494,059.34	-46,055.00	0.00	-105,940.66	82.3%
BUILDING PERMIT-ADDRESS							
001 32201	0.00	0.00	-97.50	0.00	0.00	97.50	100.0%
BLDING PERMIT-CONSTRUCTION PL							
001 32202	-300,000.00	-300,000.00	-224,405.47	-18,035.00	0.00	-75,594.53	74.8%
BUILDING PERMIT-DEMOLITION							
001 32203	-6,500.00	-6,500.00	-2,729.00	-573.00	0.00	-3,771.00	42.0%
BUILDING PERMIT-DRIVEWAY							
001 32204	-6,000.00	-6,000.00	-2,520.00	-455.00	0.00	-3,480.00	42.0%
BUILDING PERMIT-AFTER THE FACT							
001 32206	-4,500.00	-4,500.00	-12,272.00	0.00	0.00	7,772.00	272.7%
BLDNG PERMIT-REINSPECTION FEE							
001 32207	-4,000.00	-4,000.00	-2,030.00	-105.00	0.00	-1,970.00	50.8%
BLDNG PERMIT-2ND REINSPECTION							
001 32208	-100.00	-100.00	0.00	0.00	0.00	-100.00	.0%
BUILDING PERMIT-TREE REMOVAL							
001 32210	-15,000.00	-15,000.00	-10,432.50	-1,397.50	0.00	-4,567.50	69.6%
BUILDING PERMIT-FENCING							
001 32211	-5,000.00	-5,000.00	-1,715.00	-500.00	0.00	-3,285.00	34.3%
CLEARING/EXCAVATE-PERMITS							
001 32218	-16,000.00	-16,000.00	-7,379.00	-783.00	0.00	-8,621.00	46.1%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND REVENUE

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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 32219		TREE TRUST FUND RESERVE					
001 32310	-15,000.00	-15,000.00	-10,432.50	-1,397.50	0.00	-4,567.50	69.6%
001 32340	-1,400,000.00	-1,400,000.00	-637,829.41	-123,534.94	0.00	-762,170.59	45.6%
001 32900	-16,000.00	-16,000.00	-7,796.50	-2,688.76	0.00	-8,203.50	48.7%
001 32901	-3,500.00	-3,500.00	-16,520.51	-200.00	0.00	13,020.51	472.0%
001 32903	-18,000.00	-18,000.00	-8,490.00	-1,400.00	0.00	-9,510.00	47.2%
001 32905	-4,500.00	-4,500.00	-1,931.00	-481.00	0.00	-2,569.00	42.9%
001 32906	-55,000.00	-55,000.00	-27,728.00	-4,544.00	0.00	-27,272.00	50.4%
001 32908	-7,500.00	-7,500.00	-3,150.00	-375.00	0.00	-4,350.00	42.0%
001 32909	-14,000.00	-14,000.00	-7,170.00	-1,600.00	0.00	-6,830.00	51.2%
001 32911	-6,000.00	-6,000.00	-2,100.00	-300.00	0.00	-3,900.00	35.0%
001 32912	-65,000.00	-65,000.00	-58,221.00	-16,002.00	0.00	-6,779.00	89.6%
001 32913	-34,000.00	-34,000.00	-16,140.00	-2,290.00	0.00	-17,860.00	47.5%
001 32915	-20,000.00	-20,000.00	-15,178.00	-1,699.00	0.00	-4,822.00	75.9%
001 32917	-2,700.00	-2,700.00	-900.00	0.00	0.00	-1,800.00	33.3%
001 32918	-13,000.00	-13,000.00	-4,595.00	-1,950.00	0.00	-8,405.00	35.3%
001 32920	-3,500.00	-3,500.00	-1,405.00	-200.00	0.00	-2,095.00	40.1%
001 32921	-2,000.00	-2,000.00	-1,062.13	-548.95	0.00	-937.87	53.1%
001 32923	-3,300.00	-3,300.00	0.00	0.00	0.00	-3,300.00	.0%
001 32924	0.00	0.00	-20.00	-20.00	0.00	20.00	100.0%
001 32926	-10,000.00	-10,000.00	-3,550.00	-525.00	0.00	-6,450.00	35.5%
001 32927	-3,200.00	-3,200.00	-750.00	0.00	0.00	-2,450.00	23.4%
	0.00	0.00	-750.00	-750.00	0.00	750.00	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND REVENUE

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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 32928	REZONING APP FEE	-5,000.00	-5,100.00	-2,550.00	0.00	100.00	102.0%
001 32929	SITE PLAN REVIEW APP FEE	-36,000.00	-13,600.00	3,000.00	0.00	-22,400.00	37.8%
001 32931	HDC VARIANCE	-1,300.00	0.00	0.00	0.00	-1,300.00	.0%
001 32932	DUE DILIGENCE	-1,500.00	0.00	0.00	0.00	-1,500.00	.0%
001 32936	CODE TEXT AMENDMENT	-850.00	0.00	0.00	0.00	-850.00	.0%
001 32937	LOT LINE ADJUSTMENTS	-1,200.00	-1,200.00	0.00	0.00	0.00	100.0%
001 32960	ADMINISTRATION COST BLDING SU	-2,000.00	-1,646.03	0.00	0.00	-353.97	82.3%
001 32980	OTHER MISC PERMITS	-1,000.00	-265.00	-70.00	0.00	-735.00	26.5%
001 32981	SPECIAL EVENT PERMITS	-2,500.00	-1,826.00	0.00	0.00	-674.00	73.0%
001 32982	SPECIAL BANNER PERMITS	-1,000.00	-845.00	0.00	0.00	-155.00	84.5%
001 32992	FIRE MARSHALL'S FEES	-24,000.00	-124,325.75	-3,390.40	0.00	100,325.75	518.0%
001 32995	ADDRESS ASSIGNMENT	-1,000.00	-600.00	-80.00	0.00	-400.00	60.0%
001 33120	FEMA GRANT	0.00	-782,393.00	0.00	0.00	-107,226.00	87.9%
001 33170	DOS PRESERVATION	-50,000.00	0.00	0.00	0.00	-50,000.00	.0%
001 33350	HALF-CENT SALES TAX	-854,775.00	-332,395.23	-72,319.72	0.00	-522,379.77	38.9%
001 33420	FEMA STATE	0.00	-59,825.00	0.00	0.00	-8,965.00	85.0%
001 33512	STATE REVENUE SHARING PROCEED	-228,016.00	-88,985.30	-17,797.06	0.00	-139,030.70	39.0%
001 33514	MOBILE HOME TAX	-600.00	-390.85	-50.12	0.00	-209.15	65.1%
001 33515	ALCOHOLIC BEV LICENSE	-22,000.00	-21,847.90	-8,264.54	0.00	-152.10	99.3%
001 33522	FIREFIGHTERS SUPPLEMENT	-10,500.00	-2,430.00	0.00	0.00	-8,070.00	23.1%
001 33720	SCHOOL RESOURCE OFFICER	-127,850.00	-40,998.65	-11,339.38	0.00	-86,851.35	32.1%
001 33721	DEA REIMBURSEMENT	-4,000.00	-7,663.32	-2,826.90	0.00	3,663.32	191.6%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND REVENUE

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 33722	NASSAU COUNTY OCEAN RESCUE					
001 33910	-118,650.00 OCEAN, HIGHWAY AND PRT AUTHORIT	-10,000.00	0.00	0.00	-108,650.00	8.4%
001 34260	-50,000.00 AMBULANCE SERVICES	0.00	0.00	0.00	-50,000.00	.0%
001 34290	-423,771.00 SHRIMP FESTIVAL REIMBURSEMENT	-176,702.34	-17,123.85	0.00	-247,068.66	41.7%
001 34700	-12,000.00 TRUST ACTIVITIES NON-TAXABLE	0.00	0.00	0.00	-12,000.00	.0%
001 34701	-157,000.00 TRUST ACTIVITIES TAXABLE	-63,201.94	-14,448.72	0.00	-93,798.06	40.3%
001 34702	-20,000.00 PARKS TRUST NON-TAXABLE	-10,958.52	-2,274.92	0.00	-9,041.48	54.8%
001 34704	-7,000.00 RENTALS NON-TAXABLE	13,245.00	-1,420.00	0.00	-20,245.00	-189.2%
001 34705	-15,000.00 SOFTBALL COMPLEX	-3,775.00	-510.00	0.00	-11,225.00	25.2%
001 34706	-1,000.00 PARKS LAWN CHARGES	-152.01	-15.00	0.00	-847.99	15.2%
001 34720	-9,000.00 RENTALS	-3,111.50	0.00	0.00	-5,888.50	34.6%
001 34721	-12,000.00 PECK RENTS	-2,513.00	-466.00	0.00	-9,487.00	20.9%
001 34722	-10,000.00 PECK RENTS NON-TAXABLE	-6,171.64	-2,122.90	0.00	-3,828.36	61.7%
001 34723	-30,000.00 PECK TRUST TAXABLE	-33,921.07	-2,390.76	0.00	3,921.07	113.1%
001 34724	-6,000.00 PECK TRUST NON-TAXABLE	-2,876.07	-646.79	0.00	-3,123.93	47.9%
001 34725	-40,000.00 MLK RENTS	-17,155.00	-5,930.00	0.00	-22,845.00	42.9%
001 34726	-3,000.00 MLK RENTS NON-TAXABLE	-1,933.00	-420.00	0.00	-1,067.00	64.4%
001 34728	0.00 MLK TRUST NON-TAXABLE	-999.00	-131.00	0.00	999.00	100.0%
001 34731	-12,000.00 YOUTH CAMPS	-3,340.00	-930.00	0.00	-8,660.00	27.8%
001 34741	-240,000.00 AQUATICS TRUST NON-TAXABLE	-98,869.82	-24,900.92	0.00	-141,130.18	41.2%
001 34742	-115,000.00 SWIMMING POOLS	-27,454.56	-5,237.00	0.00	-87,545.44	23.9%
001 34746	-54,000.00 GREENWAY TAXABLE	-10,455.12	-1,828.96	0.00	-43,544.88	19.4%
	0.00	-255.00	-118.00	0.00	255.00	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND REVENUE

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 34799	P & R COMBO MEMBERSHIPS					
001 35100	0.00 COURT CASES GENERAL FUND	-2,706.60	-534.59	0.00	2,706.60	100.0%
001 35115	-8,000.00 PARKING TICKETS	-3,981.44	-942.63	0.00	-4,018.56	49.8%
001 35120	-8,500.00 POLICE EDUCATION	-5,521.55	-526.55	0.00	-2,978.45	65.0%
001 35420	-1,300.00 CODE ENFORCEMENT FUNDS	-516.08	-138.92	0.00	-783.92	39.7%
001 35911	0.00 FINGERPRINT-ACCI-INC REPORT	-25.00	0.00	0.00	25.00	100.0%
001 36110	-1,600.00 INTEREST	-619.20	-111.05	0.00	-980.80	38.7%
001 36210	-25,000.00 RENTS	-20,040.05	-4,430.33	0.00	-4,959.95	80.2%
001 36215	-4,000.00 RENTS NON-TAXABLE	0.00	0.00	0.00	-4,000.00	.0%
001 36221	-20,300.00 POLICE BUILDING RENT	-8,726.50	-2,267.00	0.00	-11,573.50	43.0%
001 36990	-125,000.00 OTHER REVENUE	-22,010.02	0.00	0.00	-102,989.98	17.6%
001 36993	-12,000.00 DONATIONS/CONTRIBUTIONS	-11,820.64	-4,469.58	0.00	-179.36	98.5%
001 36996	0.00 REVENUE-GARNISHMENT FEE	0.00	0.00	0.00	-15,529.00	.0%
001 36997	-100.00 TDC REVENUE	-59.00	-12.00	0.00	-41.00	59.0%
001 36999	-36,348.00 HDC TRUST FUND	-23,961.00	0.00	0.00	-12,387.00	65.9%
001 38215	0.00 FROM UTILITY TAX	-35.00	0.00	0.00	35.00	100.0%
001 38244	-1,704,000.00 FROM SANITATION	-710,000.00	-142,000.00	0.00	-994,000.00	41.7%
001 38245	-36,000.00 FROM WASTEWATER OPERATIONS	-15,000.00	-3,000.00	0.00	-21,000.00	41.7%
001 38246	-360,000.00 FROM WATER OPERATIONS	-150,000.00	-30,000.00	0.00	-210,000.00	41.7%
001 38251	-180,000.00 FROM FLEET	-75,000.00	-15,000.00	0.00	-105,000.00	41.7%
001 38910	-15,000.00 CASH BALANCE FORWARD	0.00	0.00	0.00	-15,000.00	.0%
001 38911	-5,260,874.00 CASH BAL FORWARD REST'D	0.00	0.00	0.00	-5,260,874.00	.0%
	-1,322,750.00	0.00	0.00	0.00	-1,322,750.00	.0%



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND REVENUE

FOR 2018 05

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ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL REVENUES	-29,895,899.00	-16,431,439.91	-1,177,017.95	0.00	-13,464,459.09	
0012100 POLICE						
0012100 34211						
USDOT GRANT	-49,700.00	0.00	0.00	0.00	-49,700.00	.0%
TOTAL REVENUES	-49,700.00	0.00	0.00	0.00	-49,700.00	
0012200 FIRE						
0012200 36993						
DONATIONS/CONTRIBUTIONS	0.00	-6,038.53	0.00	0.00	6,038.53	100.0%
TOTAL REVENUES	0.00	-6,038.53	0.00	0.00	6,038.53	
GRAND TOTAL	-29,945,599.00	-16,437,478.44	-1,177,017.95	0.00	-13,508,120.56	54.5%

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+6,583,624
23,361,975

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND EXPENSES SUMMARY

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0011100 CITY COMMISSION 328,214.00	333,214.00	120,200.01	24,435.71	0.00	213,013.99	36.1%
0011200 CITY CLERK 466,036.00	466,036.00	201,158.96	26,747.54	0.00	264,877.04	43.2%*
0011210 CITY MANAGER 498,307.00	498,307.00	188,558.84	37,461.81	0.00	309,748.16	37.8%
0011300 FINANCE 845,808.00	842,808.00	280,859.63	49,147.45	2,500.00	559,448.37	33.6%
0011310 INFORMATION TECHNOLOGY 656,026.00	656,026.00	226,931.01	34,227.21	4,885.00	424,209.99	35.3%
0011350 HUMAN RESOURCES 365,171.00	368,171.00	151,938.28	31,979.10	0.00	216,232.72	41.3%
0011400 CITY ATTORNEY 327,545.00	327,545.00	130,957.76	34,235.05	0.00	196,587.24	40.0%
0011500 PLANNING 534,710.00	534,710.00	186,503.72	26,850.08	0.00	348,206.28	34.9%
0011910 NON DEPARTMENTAL 277,769.00	277,769.00	99,974.56	16,490.65	0.00	177,794.44	36.0%
0011930 FACILITIES MAINTENANCE 601,507.00	601,507.00	213,006.05	40,775.51	32,648.00	355,852.95	40.8%
0012100 POLICE 5,526,768.00	5,542,297.00	1,991,757.11	366,062.31	114,012.32	3,436,527.57	38.0%
0012200 FIRE 4,621,740.00	4,621,740.00	1,515,364.08	306,362.29	320,563.63	2,785,812.29	39.7%
0012201 FIRE OCEAN RESCUE 233,200.00	233,200.00	5,674.64	1,279.86	0.00	227,525.36	2.4%
0012400 BUILDING, PERMITTING 1,479,328.00	1,479,328.00	316,425.38	56,197.36	24,598.80	1,138,303.82	23.1%
0012420 CODE ENFORCEMENT 167,039.00	167,039.00	57,046.88	10,189.08	0.00	109,992.12	34.2%
0014100 STREETS 2,048,212.00	3,057,481.00	1,908,082.77	419,317.57	52,930.00	1,096,468.23	64.1%*
0015200 DOWNTOWN 85,373.00	85,373.00	15,848.55	2,267.45	0.00	69,524.45	18.6%
0015640 PUBLIC ASSISTANCE 56,500.00	56,500.00	4,901.95	0.00	0.00	51,598.05	8.7%
0017100 LIBRARY 14,341.00	14,341.00	3,206.63	1,207.20	0.00	11,134.37	22.4%
0017200 RECREATION 1,040,999.00	1,040,999.00	371,664.66	64,297.16	4,512.30	664,822.04	36.1%
0017210 PARKS 220,293.00	220,293.00	50,583.92	9,354.54	4,633.00	165,076.08	25.1%
0017220 PECK 267,064.00	267,064.00	88,607.77	17,958.31	0.00	178,456.23	33.2%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
GENERAL FUND EXPENSES SUMMARY

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FOR 2018 05

0017225 MLK CENTER
ORIGINAL APPROP

	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0017225 MLK CENTER	188,136.00	55,506.28	11,399.03	0.00	132,629.72	29.5%
0017230 YOUTH	259,736.00	80,204.83	17,679.72	0.00	179,531.17	30.9%
0017240 AQUATICS	350,360.00	113,744.09	23,774.53	0.00	236,615.91	32.5%
0018100 INTERFUND TRANSFERS OUT	2,104,281.00	876,783.75	175,356.75	0.00	1,227,497.25	41.7%
0018200 CONTINGENCIES	55,175.00	0.00	0.00	0.00	55,175.00	.0%
0018300 RESERVES	4,396,993.00	0.00	0.00	0.00	4,396,993.00	.0%
0018301 REST'D RESERVES	899,170.00	0.00	0.00	0.00	899,170.00	.0%
GRAND TOTAL	29,945,599.00	9,255,492.11	1,805,053.27	561,283.05	20,128,823.84	32.8%

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TOTAL Revenue < 16,437,478 >

Net < Rev > Exps < 7,181,986 >



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
LAW ENFORCEMENT TRUST FUND

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100 LAW ENFORCEMENT TRUST						
100 35110	FINES/FORFEITURES					
100 38910	-376.00 CASH BALANCE FORWARD	-123.08	-123.08	0.00	-252.92	32.7%
100 55200	-2,038.00 OPERATING SUPPLIES	0.00	0.00	0.00	-2,038.00	.0%
100 59990	2,000.00 RESERVE	0.00	0.00	0.00	2,000.00	.0%
	414.00	0.00	0.00	0.00	414.00	.0%
TOTAL LAW ENFORCEMENT TRUST						
	0.00	-123.08	-123.08	0.00	123.08	100.0%
TOTAL REVENUES						
	-2,414.00	-123.08	-123.08	0.00	-2,290.92	
TOTAL EXPENSES						
	2,414.00	0.00	0.00	0.00	2,414.00	
GRAND TOTAL						
	0.00	-123.08	-123.08	0.00	123.08	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

FEDERAL FORFEITURE

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
110 FEDERAL FORFEITURE						
110 35110	FINES/FORFEITURES					
110 35121	0.00 SEIZED CONTRABAND	-9,934.40	0.00	0.00	9,934.40	100.0%
110 38910	-25,000.00 CASH BALANCE FORWARD	0.00	0.00	0.00	-25,000.00	.0%
110 54900	-34,200.00 MISC EXPENSE	0.00	0.00	0.00	-34,200.00	.0%
110 55200	10,000.00 OPERATING SUPPLIES	0.00	0.00	0.00	8,500.00	.0%
110 56400	15,000.00 MACH/EQUIP	6,392.01	3,559.01	0.00	4,607.99	58.1%
110 56401	30,000.00 EQUIP-NON CAPITAL	31,255.00	31,255.00	0.00	245.00	99.2%
110 59990	0.00 RESERVE	0.00	0.00	0.00	4,000.00	.0%
	4,200.00	0.00	0.00	0.00	4,200.00	.0%
TOTAL FEDERAL FORFEITURE		27,712.61	34,814.01	0.00	-27,712.61	100.0%
	0.00					
TOTAL REVENUES	-59,200.00	-9,934.40	0.00	0.00	-49,265.60	
TOTAL EXPENSES	59,200.00	37,647.01	34,814.01	0.00	21,552.99	
GRAND TOTAL		27,712.61	34,814.01	0.00	-27,712.61	100.0%
0.00	0.00					

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CDBG ECONOMIC DEVELOPMENT

FOR 2018 05

ORIGINAL APPROP REVISED BUDGET YTD ACTUAL MTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET % USED

130 CDBG ECON DEV

130 38910 CASH BALANCE FORWARD
-109,680.00 -109,680.00
130 53100 PROFESSIONAL SERVICES
0.00 14,285.00
130 56300 IMPROVEMENTS
109,680.00 95,395.00

TOTAL CDBG ECON DEV
0.00 0.00

TOTAL REVENUES -109,680.00
TOTAL EXPENSES 109,680.00

GRAND TOTAL
0.00 0.00

-109,680.00 0.00 0.00 0.00 0.00 -109,680.00 .0%
8,500.00 0.00 0.00 0.00 0.00 5,785.00 59.5%
95,395.00 0.00 0.00 0.00 0.00 95,395.00 .0%
-8,500.00 8,500.00 0.00 0.00 0.00 -8,500.00 100.0%
-109,680.00 0.00 0.00 0.00 0.00 -109,680.00
101,180.00 8,500.00 0.00 0.00 0.00 101,180.00
-8,500.00 8,500.00 0.00 0.00 0.00 -8,500.00 100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
WASTEWATER IMPACT

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
145 WASTEWATER IMPACT						
145 36110	INTEREST					
145 36310	-5,000.00 IMPACT FEES- INCORPORATED AREA	0.00	0.00	0.00	-5,000.00	.0%
145 36311	-232,100.00 IMPACT FEES- UNINCORPORATED	-201,720.92	-30,428.31	0.00	-30,379.08	86.9%
145 36990	-174,075.00 OTHER REVENUE	-193.44	-48.36	0.00	-173,881.56	.1%
145 38910	0.00 CASH BALANCE FORWARD	-1,854.54	0.00	0.00	1,854.54	100.0%
145 59230	-320,600.00 TRANSFER TO UTIL ACQ DS	0.00	0.00	0.00	-320,600.00	.0%
145 59990	406,175.00 RESERVE	169,239.60	33,847.92	0.00	236,935.40	41.7%
	325,600.00	0.00	0.00	0.00	325,600.00	.0%
TOTAL WASTEWATER IMPACT						
	0.00	-34,529.30	3,371.25	0.00	34,529.30	100.0%
TOTAL REVENUES						
	-731,775.00	-203,768.90	-30,476.67	0.00	-528,006.10	
TOTAL EXPENSES						
	731,775.00	169,239.60	33,847.92	0.00	562,535.40	
GRAND TOTAL						
	0.00	-34,529.30	3,371.25	0.00	34,529.30	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
WATER IMPACT

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
146 WATER IMPACT						
146 36310	IMPACT FEES- INCORPORATED AREA					
146 36311	-95,900.00 IMPACT FEES- UNINCORPORATED	-87,801.49	-13,986.05	0.00	-8,098.51	91.6%
146 38910	-71,925.00 CASH BALANCE FORWARD	0.00	0.00	0.00	-71,925.00	.0%
146 59230	-102,330.00 TRANSFER TO UTIL ACQ DS	0.00	0.00	0.00	-102,330.00	.0%
146 59990	167,825.00 RESERVE	69,927.10	13,985.42	0.00	97,897.90	41.7%
	102,330.00	0.00	0.00	0.00	102,330.00	.0%
TOTAL WATER IMPACT	0.00	-17,874.39	-0.63	0.00	17,874.39	100.0%
	TOTAL REVENUES	-87,801.49	-13,986.05	0.00	-182,353.51	
	TOTAL EXPENSES	69,927.10	13,985.42	0.00	200,227.90	
	GRAND TOTAL	0.00	-0.63	0.00	17,874.39	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

UTILITY TAX

FOR 2018 05

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ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
150 UTILITY TAX						
150 31410	ELECTRIC MUNICIPAL TAX	-247,351.52	-68,375.21	0.00	-452,648.48	35.3%
150 31420	TELEPHONE MUNICIPAL TAX	-271,990.06	-53,165.67	0.00	-369,988.94	42.4%
150 31430	WATER MUNICIPAL TAX	-123,874.20	-23,421.99	0.00	-176,125.80	41.3%
150 31440	GAS MUNICIPAL TAX	-44,433.29	-14,906.71	0.00	-45,566.71	49.4%
150 36110	INTEREST	-1.44	-0.32	0.00	1.44	100.0%
150 38910	CASH BALANCE FORWARD	0.00	0.00	0.00	-63,021.00	.0%
150 59100	TRANSFER TO GENERAL FUND	710,000.00	142,000.00	0.00	994,000.00	41.7%
150 59990	RESERVE	0.00	0.00	0.00	91,000.00	.0%
TOTAL UTILITY TAX						
0.00	0.00	22,349.49	-17,869.90	0.00	-22,349.49	100.0%
TOTAL REVENUES						
-1,795,000.00	-1,795,000.00	-687,650.51	-159,869.90	0.00	-1,107,349.49	
TOTAL EXPENSES						
1,795,000.00	1,795,000.00	710,000.00	142,000.00	0.00	1,085,000.00	
GRAND TOTAL						
0.00	0.00	22,349.49	-17,869.90	0.00	-22,349.49	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
LOCAL LAW ENFORCEMENT BLOCK GRANT

IP 1
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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
160 LOCAL LAW ENFORC BLOCK						
160 38910	CASH BALANCE FORWARD					
	-571.00	0.00	0.00	0.00	-571.00	.0%
160 59990	RESERVE					
	571.00	0.00	0.00	0.00	571.00	.0%
TOTAL LOCAL LAW ENFORC BLOCK	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES	-571.00	0.00	0.00	0.00	-571.00	
TOTAL EXPENSES	571.00	0.00	0.00	0.00	571.00	
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

CEMETERY

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
170 CEMETERY						
170 32970	BURIAL PERMITS					
170 34560	-3,500.00	-1,440.00	-200.00	0.00	-2,060.00	41.1%
170 34560	MARKER SETTING FEES					
170 34570	-2,200.00	-1,400.00	-440.00	0.00	-800.00	63.6%
170 34570	PERPETUAL CARE					
170 34580	-38,430.00	-27,479.86	-12,116.25	0.00	-10,950.14	71.5%
170 34580	SALE OF LOTS					
170 36110	-71,370.00	-47,338.14	-21,953.75	0.00	-24,031.86	66.3%
170 36110	INTEREST					
170 36120	-13,000.00	-6,696.47	-410.73	0.00	-6,303.53	51.5%
170 36120	UNREALIZED GAIN					
170 38910	0.00	5,341.12	1,258.33	0.00	-5,341.12	100.0%
170 38910	CASH BALANCE FORWARD					
170 38913	-84,600.00	0.00	0.00	0.00	-84,600.00	.0%
170 38913	CASH BAL FOR RESTD CEMET					
170 51200	-966,750.00	0.00	0.00	0.00	-966,750.00	.0%
170 51200	SALARIES					
170 51400	70,431.00	24,706.43	5,456.00	0.00	45,724.57	35.1%
170 51400	OVERTIME					
170 52100	0.00	672.71	0.00	0.00	-672.71	100.0%
170 52100	FICA					
170 52200	5,388.00	1,743.87	376.57	0.00	3,644.13	32.4%
170 52200	RETIREMENT					
170 52300	1,750.00	729.15	145.83	0.00	1,020.85	41.7%
170 52300	HEALTH INSUR					
170 52301	23,712.00	9,835.32	2,120.80	0.00	13,876.68	41.5%
170 52301	LIFE INSUR					
170 52400	387.00	141.04	30.96	0.00	245.96	36.4%
170 52400	WORKERS' COMP					
170 53200	4,010.00	1,670.85	334.17	0.00	2,339.15	41.7%
170 53200	AUDITING					
170 53400	2,265.00	943.75	188.75	0.00	1,321.25	41.7%
170 53400	CONTRACTUAL					
170 54101	3,848.00	1,401.39	203.30	0.00	2,446.61	36.4%
170 54101	COMMUNICATIONS-CELLULAR					
170 54300	50.00	0.00	0.00	0.00	50.00	.0%
170 54300	UTILITIES ELECTRIC					
170 54310	3,300.00	274.41	69.07	0.00	3,025.59	8.3%
170 54310	UTILITIES-WATER & WASTEWATER					
170 54310	750.00	31.99	13.22	0.00	718.01	4.3%



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

CEMETERY

IP 2
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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
170 54500		INSURANCE					
170 54610	3,207.00	3,207.00	1,336.25	267.25	0.00	1,870.75	41.7%
170 54620	20,000.00	R/M BLDG & GROUNDS 20,000.00	7,854.47	5,269.60	4,530.40	7,615.13	61.9%
170 54630	1,800.00	R/M EQUIPMENT 1,800.00	397.79	0.00	0.00	1,402.21	22.1%
170 54640	1,500.00	R/M VEHICLES-LABOR 1,500.00	1,721.25	1,182.50	0.00	-221.25	114.8%
170 55200	2,000.00	R/M VEHICLES-PARTS 2,000.00	2,203.74	1,561.00	0.00	-203.74	110.2%
170 55210	600.00	OPERATING SUPPLIES 600.00	7.25	0.00	0.00	592.75	1.2%
170 55230	650.00	UNIFORMS 650.00	574.50	0.00	0.00	75.50	88.4%
170 56400	2,250.00	GAS/OIL 2,250.00	697.43	0.00	0.00	1,552.57	31.0%
170 59900	20,500.00	MACH/EQUIP 20,500.00	0.00	0.00	0.00	20,500.00	.0%
170 59990	2,902.00	CONTINGENCY 2,902.00	0.00	0.00	0.00	0.00	.0%
170 59997	1,008,550.00	RESERVE 1,008,550.00	0.00	0.00	0.00	2,902.00	.0%
	0.00	RESERVE REST'D FOR CEMETERY 1,008,550.00	0.00	0.00	0.00	1,008,550.00	.0%
TOTAL CEMETERY	0.00		-22,069.76	-16,643.38	4,530.40	17,539.36	100.0%
		TOTAL REVENUES					
	-1,179,850.00	-1,179,850.00	-79,013.35	-33,862.40	0.00	-1,100,836.65	
	1,179,850.00	TOTAL EXPENSES 1,179,850.00	56,943.59	17,219.02	4,530.40	1,118,376.01	
	GRAND TOTAL						
	0.00	0.00	-22,069.76	-16,643.38	4,530.40	17,539.36	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
180 COMM DEVELOP AREA						
180 31110	PROPERTY TAXES					
	-4,000.00	-4,000.00	0.00	0.00	-4,000.00	.0%
180 31117	PROPERTY TAXES-COUNTY					
	-4,000.00	-4,000.00	0.00	0.00	-4,000.00	.0%
180 36991	PARKING REVENUE					
	-1,000.00	-1,000.00	0.00	0.00	-1,000.00	.0%
180 38910	CASH BALANCE FORWARD					
	-2,000.00	-2,000.00	0.00	0.00	-2,000.00	.0%
180 59990	RESERVE					
	11,000.00	11,000.00	0.00	0.00	11,000.00	.0%
TOTAL COMM DEVELOP AREA	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES						
	-11,000.00	-11,000.00	0.00	0.00	-11,000.00	
TOTAL EXPENSES						
	11,000.00	11,000.00	0.00	0.00	11,000.00	
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
LAW ENFORCEMENT RECOVERY

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
190 LAW ENFORCE RECOVERY						
190 34210	FEDERAL LAW ENFORCEMENT SUPP					
190 35910	-135,216.00 UNCLAIMED/ABANDONED CASH	-56,469.64	-14,099.91	0.00	-78,746.36	41.8%
190 38910	0.00	-480.24	0.00	0.00	480.24	100.0%
190 53400	-41,884.00 CASH BALANCE FORWARD	0.00	0.00	0.00	-41,884.00	.0%
190 54000	0.00 CONTRACTUAL	0.00	0.00	1,047.83	2.17	99.8%
190 54921	11,500.00 TRAINING/TRAVEL	0.00	0.00	0.00	11,500.00	.0%
190 55200	10,000.00 UNDERCOVER	0.00	0.00	0.00	4,950.00	.0%
190 56400	27,000.00 OPERATING SUPPLIES	12,159.87	2,656.41	0.00	14,840.13	45.0%
190 56401	68,000.00 MACH/EQUIP	0.00	0.00	59,970.18	8,029.82	88.2%
190 59990	18,500.00 EQUIP-NON CAPITAL	0.00	0.00	3,957.59	18,542.41	17.6%
	42,100.00 RESERVE	0.00	0.00	0.00	42,100.00	.0%
TOTAL LAW ENFORCE RECOVERY						
	0.00	-44,790.01	-11,443.50	64,975.60	-20,185.59	100.0%
TOTAL REVENUES						
	-177,100.00	-56,949.88	-14,099.91	0.00	-120,150.12	
TOTAL EXPENSES						
	177,100.00	12,159.87	2,656.41	64,975.60	99,964.53	
GRAND TOTAL						
	0.00	-44,790.01	-11,443.50	64,975.60	-20,185.59	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
BOND DEBT SERVICE

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
220 BOND DEBT SERVICE						
220 38101	FROM GENERAL FUND					
220 38910	-423,807.00	-176,586.25	-35,317.25	0.00	-247,220.75	41.7%
220 57100	CASH BALANCE FORWARD					
220 57200	-4,440.00	0.00	0.00	0.00	-4,440.00	.0%
220 59990	PRINCIPAL					
	386,000.00	0.00	0.00	0.00	386,000.00	.0%
	INTEREST					
	37,807.00	18,903.60	0.00	0.00	18,903.40	50.0%
	RESERVE					
	4,440.00	0.00	0.00	0.00	4,440.00	.0%
TOTAL BOND DEBT SERVICE						
	0.00	-157,682.65	-35,317.25	0.00	157,682.65	100.0%
TOTAL REVENUES						
	-428,247.00	-176,586.25	-35,317.25	0.00	-251,660.75	
TOTAL EXPENSES						
	428,247.00	18,903.60	0.00	0.00	409,343.40	
GRAND TOTAL						
	0.00	-157,682.65	-35,317.25	0.00	157,682.65	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

UTILITY DEBT SERVICE

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
230 UTILITY DEBT SERVICE						
230 38140	FROM WW IMPACT FEES					
230 38141	-406,175.00	-169,239.60	-33,847.92	0.00	-236,935.40	41.7%
230 38145	FROM WATER IMPACT FEES					
230 38146	-167,825.00	-69,927.10	-13,985.42	0.00	-97,897.90	41.7%
230 38910	FROM WASTEWATER					
230 57100	-510,965.00	-212,902.10	-42,580.42	0.00	-298,062.90	41.7%
230 57200	FROM WATER					
230 59990	-1,669,465.00	-695,610.40	-139,122.08	0.00	-973,854.60	41.7%
	CASH BALANCE FORWARD					
	-249,000.00	0.00	0.00	0.00	-249,000.00	.0%
	PRINCIPAL					
	1,440,000.00	0.00	0.00	0.00	1,440,000.00	.0%
	INTEREST					
	1,314,430.00	0.00	0.00	0.00	1,314,430.00	.0%
	RESERVE					
	249,000.00	0.00	0.00	0.00	249,000.00	.0%
TOTAL UTILITY DEBT SERVICE						
0.00	0.00	-1,147,679.20	-229,535.84	0.00	1,147,679.20	100.0%
TOTAL REVENUES						
-3,003,430.00	-3,003,430.00	-1,147,679.20	-229,535.84	0.00	-1,855,750.80	
TOTAL EXPENSES						
3,003,430.00	3,003,430.00	0.00	0.00	0.00	3,003,430.00	
GRAND TOTAL						
0.00	0.00	-1,147,679.20	-229,535.84	0.00	1,147,679.20	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL IMPROVEMENTS REVENUE

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENT						
300 33140	FEDERAL HOMELAND SECURITY					
300 33323	-475,000.00	0.00	0.00	0.00	-475,000.00	.0%
300 33400	0.00					
300 33544	FDOT GRANT					
300 33710	-841,667.00	0.00	0.00	0.00	-841,667.00	.0%
300 36110	STATE GRANT					
300 36800	-29,900.00	0.00	0.00	0.00	-29,900.00	.0%
300 38101	8TH CENT GAS TAX					
300 38152	-107,250.00	-45,840.83	-9,168.16	0.00	-61,409.17	42.7%
300 38410	COUNTY GRANT					
300 38910	-35,050.00	-4,345.00	0.00	0.00	-30,705.00	12.4%
300 38911	INTEREST					
TOTAL	-2,426.00	-3,942.63	-871.61	0.00	1,516.63	162.5%
	CAPITAL CONTRIBUTION					
	0.00	0.00	0.00	0.00	-2,296,333.00	.0%
	FROM GENERAL FUND					
	-1,138,959.00	-471,566.25	-94,313.25	0.00	-667,392.75	41.4%
	FROM UB					
	-10,700.00	0.00	0.00	0.00	-10,700.00	.0%
	LOAN PROCEEDS					
	-427,200.00	-427,154.28	0.00	0.00	-45.72	100.0%
	CASH BALANCE FORWARD					
	-1,030,500.00	0.00	0.00	0.00	-1,030,500.00	.0%
	CASH BAL FORWARD REST'D					
	-1,165,300.00	0.00	0.00	0.00	-1,165,300.00	.0%
TOTAL	CAPITAL IMPROVEMENT					
	-4,422,285.00	-952,848.99	-104,353.02	0.00	-6,607,436.01	12.6%
	TOTAL REVENUES					
	-4,422,285.00	-952,848.99	-104,353.02	0.00	-6,607,436.01	
	GRAND TOTAL					
	-4,422,285.00	-952,848.99	-104,353.02	0.00	-6,607,436.01	12.6%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL IMPROVEMENTS EXPENSES

IP 1
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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3001000 GENERAL GOVERNMENT						
3001000 56410 SOFTWARE	105,900.00	36,124.98	9,804.49	0.00	69,775.02	34.1%
3001000 57100 PRINCIPAL	668,687.00	185,134.96	0.00	0.00	483,552.04	27.7%
3001000 57200 INTEREST	33,940.00	4,532.53	0.00	0.00	29,407.47	13.4%
3001000 57310 BOND EXPENSE	800.00	642.50	0.00	0.00	157.50	80.3%
3001000 59990 RESERVE	224,708.00	0.00	0.00	0.00	110,813.00	.0%
TOTAL GENERAL GOVERNMENT	1,034,035.00	226,434.97	9,804.49	0.00	693,705.03	24.6%
TOTAL EXPENSES	920,140.00	226,434.97	9,804.49	0.00	693,705.03	
3002100 CAP IMP POLICE						
3002100 56300 IMPROVEMENTS	150,000.00	92,950.00	62,276.00	0.00	57,050.00	62.0%
3002100 56400 EQUIPMENT	225,300.00	225,260.34	0.00	0.00	39.66	100.0%
TOTAL CAP IMP POLICE	375,300.00	318,210.34	62,276.00	0.00	57,089.66	84.8%
TOTAL EXPENSES	375,300.00	318,210.34	62,276.00	0.00	57,089.66	
3002200 CAP IMP FIRE						
3002200 56400 MACH/EQUIP	932,200.00	434,417.94	0.00	0.00	497,782.06	46.6%
TOTAL CAP IMP FIRE	932,200.00	434,417.94	0.00	0.00	497,782.06	46.6%
TOTAL EXPENSES	932,200.00	434,417.94	0.00	0.00	497,782.06	

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

CAPITAL IMPROVEMENTS EXPENSES

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FOR 2018 05

3004100 CAP IMP STREETS
ORIGINAL APPROP

	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
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3004100 CAP IMP STREETS

3004100 56311	SIDEWALKS-GENL/MISC					
	79,000.00	40,643.30	4,781.72	14,999.00	23,357.70	70.4%
3004100 56312	STREET STRIPING					
	34,750.00	10,968.00	0.00	0.00	23,782.00	31.6%
3004100 56321	STREET RESURFACING/GENERAL					
	325,000.00	24,214.00	24,214.00	0.00	300,786.00	7.5%
3004100 56367	ALACHUA PROJECT					
	800,000.00	0.00	0.00	0.00	800,000.00	.0%
3004100 56368	MAIN STREET IMPROVEMENTS					
	42,000.00	9,498.28	6,489.64	0.00	32,501.72	22.6%
3004100 56400	MACH/EQUIP					
	150,000.00	113,895.00	0.00	75,504.71	74,495.29	71.8%
3004100 56500	INFRASTRUCTURE					
	0.00	0.00	0.00	0.00	3,138,000.00	.0%
TOTAL CAP IMP STREETS						
	1,430,750.00	199,218.58	35,485.36	90,503.71	4,392,922.71	6.2%
TOTAL EXPENSES						
	1,430,750.00	199,218.58	35,485.36	90,503.71	4,392,922.71	

3007200 CAP IMP REC

3007200 56315	DUNE WALKOVERS					
	200,000.00	0.00	0.00	0.00	200,000.00	.0%
3007200 56327	BEACH MONITORING/REPORTING					
	30,000.00	0.00	0.00	0.00	30,000.00	.0%
3007200 56331	BEACH RENOUR / ENGINEERING					
	35,000.00	8,690.00	0.00	21,310.00	5,000.00	85.7%
3007200 56332	BEACH RENOURISHMENT					
	35,000.00	5,738.00	0.00	15,437.25	13,824.75	60.5%
3007200 56365	DOWNTOWN WATERFRONT PARKS					
	125,000.00	0.00	0.00	0.00	125,000.00	.0%
TOTAL CAP IMP REC						
	425,000.00	14,428.00	0.00	36,747.25	373,824.75	12.0%
TOTAL EXPENSES						
	425,000.00	14,428.00	0.00	36,747.25	373,824.75	

3007210 PARKS IMPROVEMENTS

3007210 56300 IMPROVEMENTS

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL IMPROVEMENTS EXPENSES

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FOR 2018 05

3007210 PARKS IMPROVEMENTS
ORIGINAL APPROP

REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
60,000.00	0.00	0.00	0.00	60,000.00	.0%
TOTAL PARKS IMPROVEMENTS					
60,000.00	0.00	0.00	0.00	60,000.00	.0%
TOTAL EXPENSES					
60,000.00	0.00	0.00	0.00	60,000.00	
3007220 CAP IMP PECK					

3007220 56300	IMPROVEMENTS
55,000.00	55,000.00
TOTAL CAP IMP PECK	
55,000.00	55,000.00
TOTAL EXPENSES	
55,000.00	55,000.00
3007225 MLK CENTER	

55,000.00	0.00	0.00	50,624.02	4,375.98	92.0%
TOTAL CAP IMP PECK					
55,000.00	0.00	0.00	50,624.02	4,375.98	92.0%
TOTAL EXPENSES					
55,000.00	0.00	0.00	50,624.02	4,375.98	
3007225 MLK CENTER					

3007225 56300	IMPROVEMENTS
25,000.00	25,000.00
TOTAL MLK CENTER	
25,000.00	25,000.00
TOTAL EXPENSES	
25,000.00	25,000.00
3007400 CAP IMP AQUATICS	

25,000.00	0.00	0.00	0.00	25,000.00	.0%
TOTAL MLK CENTER					
25,000.00	0.00	0.00	0.00	25,000.00	.0%
TOTAL EXPENSES					
25,000.00	0.00	0.00	0.00	25,000.00	
3007400 CAP IMP AQUATICS					

3007400 56300	IMPROVEMENTS
85,000.00	85,000.00
TOTAL CAP IMP AQUATICS	
85,000.00	85,000.00
TOTAL EXPENSES	
85,000.00	85,000.00
GRAND TOTAL	

85,000.00	10.40	0.00	0.00	84,989.60	.0%
TOTAL CAP IMP AQUATICS					
85,000.00	10.40	0.00	0.00	84,989.60	.0%
TOTAL EXPENSES					
85,000.00	10.40	0.00	0.00	84,989.60	
GRAND TOTAL					

4,422,285.00

7,560,285.00

1,192,720.23

107,565.85

177,874.98

6,189,689.79

18.1%

** END OF REPORT - Generated by Susan Carless **

REVENUE
NET<REV>EXPS
952,849
239,871

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL EXPANSION REVENUE

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
310 CAPITAL EXPANSION						
310 36110 INTEREST	-4,000.00	-3,224.51	-712.86	0.00	-775.49	80.6%
TOTAL CAPITAL EXPANSION	-4,000.00	-3,224.51	-712.86	0.00	-775.49	80.6%
TOTAL REVENUES	-4,000.00	-3,224.51	-712.86	0.00	-775.49	
3101000 CAP EXP ADMIN						
3101000 32410 IMPACT FEES ADMIN	-126,000.00	-136,306.77	-8,007.08	0.00	10,306.77	108.2%
3101000 38910 CASH BALANCE FORWARD	-571,035.00	0.00	0.00	0.00	-571,035.00	.0%
TOTAL CAP EXP ADMIN	-697,035.00	-136,306.77	-8,007.08	0.00	-560,728.23	19.6%
TOTAL REVENUES	-697,035.00	-136,306.77	-8,007.08	0.00	-560,728.23	
3102100 CAP EXP POLICE						
3102100 32421 IMPACT FEES POLICE	-47,250.00	-50,420.01	-2,939.33	0.00	3,170.01	106.7%
3102100 38910 CASH BALANCE FORWARD	-98,177.00	0.00	0.00	0.00	-98,177.00	.0%
TOTAL CAP EXP POLICE	-145,427.00	-50,420.01	-2,939.33	0.00	-95,006.99	34.7%
TOTAL REVENUES	-145,427.00	-50,420.01	-2,939.33	0.00	-95,006.99	
3102200 CAP EXP FIRE						
3102200 32422 IMPACT FEES FIRE	-94,500.00	-101,187.44	-5,898.88	0.00	6,687.44	107.1%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL EXPANSION REVENUE

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FOR 2018 05

3102200 CAP EXP FIRE ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3102200 38910	CASH BALANCE FORWARD -361,863.00	0.00	0.00	0.00	-361,863.00	.0%
TOTAL CAP EXP FIRE	-456,363.00	-101,187.44	-5,898.88	0.00	-355,175.56	22.2%
TOTAL REVENUES	-456,363.00	-101,187.44	-5,898.88	0.00	-355,175.56	
3104400 CAP EXP SANITATION						
3104400 32440	IMPACT FEES SANITATION 0.00	0.00	10,627.50	0.00	0.00	.0%
TOTAL CAP EXP SANITATION	0.00	0.00	10,627.50	0.00	0.00	.0%
TOTAL REVENUES	0.00	0.00	10,627.50	0.00	0.00	
3107200 CAP EXP RECREATION						
3107200 32470	IMPACT FEES RECREATION -630,000.00	-256,176.14	-50,155.95	0.00	-373,823.86	40.7%
3107200 38910	CASH BALANCE FORWARD -1,279,325.00	0.00	0.00	0.00	-1,279,325.00	.0%
TOTAL CAP EXP RECREATION	-1,909,325.00	-256,176.14	-50,155.95	0.00	-1,653,148.86	13.4%
TOTAL REVENUES	-1,909,325.00	-256,176.14	-50,155.95	0.00	-1,653,148.86	
GRAND TOTAL	-3,212,150.00	-547,314.87	-57,086.60	0.00	-2,664,835.13	17.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL EXPANSION EXPENSES

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3101000 CAP EXP ADMIN						
3101000 56400 MACH/EQUIP	75,000.00	46,205.52	0.00	0.00	28,794.48	61.6%
3101000 56500 INFRASTRUCTURE	100,000.00	0.00	0.00	0.00	100,000.00	.0%
3101000 59990 RESERVE	523,024.00	0.00	0.00	0.00	523,024.00	.0%
TOTAL CAP EXP ADMIN	698,024.00	46,205.52	0.00	0.00	651,818.48	6.6%
3102100 CAP EXP POLICE						
3102100 59990 RESERVE	145,597.00	0.00	0.00	0.00	145,597.00	.0%
TOTAL CAP EXP POLICE	145,597.00	0.00	0.00	0.00	145,597.00	.0%
3102200 CAP EXP FIRE						
3102200 59990 RESERVE	456,989.00	0.00	0.00	0.00	456,989.00	.0%
TOTAL CAP EXP FIRE	456,989.00	0.00	0.00	0.00	456,989.00	.0%
3107200 CAP EXP RECREATION						
3107200 56200 BUILDING	170,000.00	0.00	0.00	0.00	170,000.00	.0%



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
CAPITAL EXPANSION EXPENSES

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FOR 2018 05

3107200 CAP EXP RECREATION
ORIGINAL APPROP

	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3107200 56300 IMPROVEMENTS						
355,000.00	355,000.00	4,163.75	0.00	125,399.82	225,436.43	36.5%
3107200 56400 MACH/EQUIP						
50,000.00	50,000.00	48,790.00	0.00	0.00	1,210.00	97.6%
3107200 59990 RESERVE						
1,336,540.00	1,336,540.00	0.00	0.00	0.00	1,336,540.00	.0%
TOTAL CAP EXP RECREATION	1,911,540.00	52,953.75	0.00	125,399.82	1,733,186.43	9.3%
1,911,540.00						
TOTAL EXPENSES	1,911,540.00	52,953.75	0.00	125,399.82	1,733,186.43	
1,911,540.00						
GRAND TOTAL	3,212,150.00	99,159.27	0.00	125,399.82	2,987,590.91	7.0%
3,212,150.00						

** END OF REPORT - Generated by Susan Carless **

Revenue

< 547,315 >

Net < Rev > Exps < 448,156 >



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
WASTEWATER IMPROVEMENT

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
330 WASTEWATER IMPROVEMENT						
330 38145	FROM WASTEWATER					
330 38910	-500,000.00 CASH BALANCE FORWARD	-208,333.35	-41,666.67	0.00	-291,666.65	41.7%
330 59990	-2,988,400.00 RESERVE	0.00	0.00	0.00	-2,988,400.00	.0%
	3,488,400.00	0.00	0.00	0.00	3,488,400.00	.0%
TOTAL WASTEWATER IMPROVEMENT						
	0.00	-208,333.35	-41,666.67	0.00	208,333.35	100.0%
TOTAL REVENUES						
	-3,488,400.00	-208,333.35	-41,666.67	0.00	-3,280,066.65	
TOTAL EXPENSES						
	3,488,400.00	0.00	0.00	0.00	3,488,400.00	
GRAND TOTAL						
	0.00	-208,333.35	-41,666.67	0.00	208,333.35	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

GOLF

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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 GOLF							
410 34710	GREEN FEES						
410 34713	-315,135.00	-315,135.00	-102,470.31	-35,590.20	0.00	-212,664.69	32.5%
410 34714	GOLF CARTS						
410 34715	-485,177.00	-485,177.00	-166,514.39	-47,333.47	0.00	-318,662.61	34.3%
410 34716	RANGE FEES						
410 34717	-53,951.00	-53,951.00	-12,865.48	-4,510.15	0.00	-41,085.52	23.8%
410 34718	PRO SHOP SALES						
410 34719	-113,355.00	-113,355.00	-24,086.29	-5,771.57	0.00	-89,268.71	21.2%
410 34720	SNACK BAR SALES						
410 34721	-357,743.00	-357,743.00	-137,656.52	-24,540.12	0.00	-220,086.48	38.5%
410 34722	FACILITY RENTAL						
410 34723	-32,920.00	-32,920.00	0.00	0.00	0.00	-32,920.00	.0%
410 34724	SCHOOL OF GOLF						
410 34725	-6,580.00	-6,580.00	-1,280.00	-160.00	0.00	-5,300.00	19.5%
410 34726	MEMBERSHIPS						
410 34727	-148,941.00	-148,941.00	-102,834.25	-1,901.00	0.00	-46,106.75	69.0%
410 34728	OTHER REVENUE						
410 34729	-7,000.00	-7,000.00	-30,129.44	-4,607.07	0.00	23,129.44	430.4%
410 34730	GAIN ON SALE OF ASSET						
410 34731	-150,000.00	-150,000.00	-141,600.00	0.00	0.00	-8,400.00	94.4%
410 34732	FROM GENERAL FUND						
410 34733	-220,000.00	-220,000.00	-91,666.65	-18,333.33	0.00	-128,333.35	41.7%
410 34734	LOAN PROCEEDS						
410 34735	-200,000.00	-200,000.00	-200,000.00	0.00	0.00	0.00	100.0%
410 34736	CASH BALANCE FORWARD						
410 34737	625,520.00	625,520.00	0.00	0.00	0.00	625,520.00	.0%
410 34738	OPEB COSTS						
410 34739	785.00	785.00	327.10	65.42	0.00	457.90	41.7%
410 34740	AUDITING						
410 34741	6,975.00	6,975.00	2,265.00	566.25	0.00	4,710.00	32.5%
410 34742	CONTRACTUAL						
410 34743	681,647.00	681,647.00	254,248.96	51,716.25	0.00	427,398.04	37.3%
410 34744	TRAINING/TRAVEL						
410 34745	7,492.00	7,492.00	1.88	8.80	0.00	7,490.12	.0%
410 34746	COMM - PHONE/FAX/ALARM						
410 34747	1,440.00	1,440.00	207.15	51.81	0.00	1,232.85	14.4%
410 34748	COMMUNICATIONS-CELLULAR						
410 34749	2,580.00	2,580.00	230.48	15.16	0.00	2,349.52	8.9%
410 34750	COMMUNICATIONS-INTERNET						
410 34751	7,840.00	7,840.00	2,459.30	525.52	0.00	5,380.70	31.4%

FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 54200	POSTAGE	1,170.00	138.64	42.69	0.00	1,031.36	11.8%
410 54300	UTILITIES ELECTRIC	62,550.00	31,509.94	4,881.19	0.00	31,040.06	50.4%
410 54310	UTILITIES-WATER & WASTEWATER	6,000.00	0.00	0.00	0.00	6,000.00	.0%
410 54400	RENTALS/LEASES	0.00	952.39	0.00	0.00	-952.39	100.0%
410 54500	INSURANCE	79,622.00	41,388.50	8,210.69	0.00	38,233.50	52.0%
410 54610	R/M BLDG & GROUNDS	5,000.00	37,725.76	626.73	0.00	2,874.24	92.9%
410 54620	R/M EQUIPMENT	28,350.00	17,757.16	6,527.00	0.00	10,592.84	62.6%
410 54640	R/M VEHICLES-PARTS	0.00	1,331.82	1,331.82	0.00	-1,331.82	100.0%
410 54800	PROMOTIONAL	38,660.00	12,890.82	2,580.00	0.00	25,769.18	33.3%
410 55100	OFFICE SUPPLIES	3,120.00	624.73	155.40	0.00	2,495.27	20.0%
410 55200	OPERATING SUPPLIES	221,187.00	72,140.57	11,461.35	0.00	149,046.43	32.6%
410 55210	UNIFORMS	5,850.00	2,595.97	670.68	0.00	3,254.03	44.4%
410 55230	GAS/OIL	30,000.00	11,615.17	2,517.00	0.00	18,384.83	38.7%
410 55400	BOOKS/SUBS/DUES	5,291.00	1,660.24	-1,525.73	0.00	3,630.76	31.4%
410 55545	PRO SHOP COST OF SALES	57,957.00	12,812.94	3,307.00	0.00	45,144.06	22.1%
410 55550	F&B COST OF SALES	162,028.00	65,085.62	14,165.78	0.00	96,942.38	40.2%
410 55555	F&B PERSONNEL COSTS	125,817.00	42,546.02	8,061.84	0.00	83,270.98	33.8%
410 56300	IMPROVEMENTS	25,000.00	0.00	0.00	0.00	75,000.00	.0%
410 56400	MACH/EQUIP	450,000.00	337,786.80	0.00	0.00	62,213.20	84.4%
410 57100	PRINCIPAL	106,522.00	5,257.58	0.00	0.00	101,264.42	4.9%
410 57200	INTEREST	6,170.00	1,825.66	592.09	0.00	4,344.34	29.6%
410 59900	CONTINGENCY	-663,771.00	0.00	0.00	0.00	0.00	.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

GOLF

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 59990	RESERVE					
0.00	-699,371.00	0.00	0.00	0.00	-699,371.00	.0%
TOTAL GOLF	0.00	-53,717.13	-26,192.17	0.00	53,717.13	100.0%
TOTAL REVENUES						
-1,465,282.00	-1,465,282.00	-1,011,103.33	-142,746.91	0.00	-454,178.67	
TOTAL EXPENSES						
1,465,282.00	1,465,282.00	957,386.20	116,554.74	0.00	507,895.80	
GRAND TOTAL						
0.00	0.00	-53,717.13	-26,192.17	0.00	53,717.13	100.0%

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BUDGET

PRO SHOP SALES 113,355
COST OF GOODS SOLD 57,957
TR \$ 55,398
% OF COST 95.6%

FEB YTD

24,086
12,813
11,273
88.0%

F+B SALES 357,743
COST OF GOODS SOLD 287,845
TR \$ 69,898
% OF COST 24.3%

137,657
77,899
59,758
76,790

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

AIRPORT

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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 AIRPORT							
420 33220	FAA GRANT						
420 33323	-350,000.00	-350,000.00	-274,885.58	-148,704.64	0.00	-75,114.42	78.5%
420 33440	FDOT GRANT						
420 34970	-1,625,000.00	-1,625,000.00	-729,456.33	32,546.81	0.00	-895,543.67	44.9%
420 34971	OTHER GRANT						
420 34973	-470,000.00	-470,000.00	-294,931.93	-4,580.39	0.00	-175,068.07	62.8%
420 34974	FUEL SALES						
420 34975	-35,000.00	-35,000.00	-8,799.56	-3,228.92	0.00	-26,200.44	25.1%
420 36420	LEASE PAYMENTS-LAND LEASE						
420 36920	-37,240.00	-37,240.00	-22,025.83	-4,654.34	0.00	-15,214.17	59.1%
420 36995	LAND LEASE- AMELIA RIVER						
420 38410	-199,500.00	-199,500.00	-79,354.73	-16,690.39	0.00	-120,145.27	39.8%
420 38910	LAND LEASE PAYMENTS-NON TAXABL						
420 51200	-33,295.00	-33,295.00	-13,912.06	-2,781.51	0.00	-19,382.94	41.8%
420 52100	RENT/LEASE PAYMENTS						
420 52200	-306,503.00	-306,503.00	-115,081.33	-22,233.34	0.00	-191,421.67	37.5%
420 52300	INSURANCE PROCEEDS						
420 52301	0.00	0.00	-104,055.47	-58,180.24	0.00	104,055.47	100.0%
420 52350	OTHER REVENUE						
420 52400	-90,000.00	-90,000.00	-16,125.16	-12,035.27	0.00	-73,874.84	17.9%
	LATE FEES						
	0.00	0.00	-901.92	-182.86	0.00	901.92	100.0%
	LOAN PROCEEDS						
	-1,000,000.00	-1,000,000.00	-1,000,000.00	0.00	0.00	0.00	100.0%
	CASH BALANCE FORWARD						
	-1,020,700.00	-1,020,700.00	0.00	0.00	0.00	-1,020,700.00	.0%
	SALARIES						
	119,340.00	119,340.00	44,115.40	8,830.00	0.00	75,224.60	37.0%
	FICA						
	9,130.00	9,130.00	3,187.82	607.50	0.00	5,942.18	34.9%
	RETIREMENT						
	40,600.00	40,600.00	16,916.65	3,383.33	0.00	23,683.35	41.7%
	HEALTH INSUR						
	18,448.00	18,448.00	11,781.12	2,357.24	0.00	6,666.88	63.9%
	LIFE INSUR						
	743.00	743.00	247.25	49.45	0.00	495.75	33.3%
	OPEB COSTS						
	785.00	785.00	327.10	65.42	0.00	457.90	41.7%
	WORKERS' COMP						
	2,067.00	2,067.00	861.25	172.25	0.00	1,205.75	41.7%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

AIRPORT

FOR 2018 05



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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 53100	PROFESSIONAL SERVICES						
420 53200	40,000.00 AUDITING	45,000.00	1,955.57	1,955.57	17,294.43	25,750.00	42.8%
420 53400	6,795.00 CONTRACTUAL	6,795.00	2,831.25	566.25	0.00	3,963.75	41.7%
420 53910	53,535.00 HOUSING ALLOWANCE	48,035.00	6,626.92	795.68	23,903.85	17,504.23	63.6%
420 54000	2,000.00 TRAINING/TRAVEL	2,000.00	2,000.00	0.00	0.00	0.00	100.0%
420 54100	3,000.00 COMM - PHONE/FAX/ALARM	3,000.00	0.00	0.00	0.00	3,000.00	.0%
420 54101	1,922.00 COMMUNICATIONS-CELLULAR	1,922.00	276.21	69.09	0.00	1,645.79	14.4%
420 54103	2,000.00 COMMUNICATIONS-INTERNET	2,000.00	467.40	0.00	0.00	1,532.60	23.4%
420 54200	5,750.00 POSTAGE	5,750.00	742.00	185.50	0.00	5,008.00	12.9%
420 54300	100.00 UTILITIES ELECTRIC	100.00	43.90	6.70	0.00	56.10	43.9%
420 54310	20,000.00 UTILITIES-WATER & WASTEWATER	20,000.00	6,829.41	1,738.63	0.00	13,170.59	34.1%
420 54500	11,000.00 INSURANCE	11,000.00	3,468.73	968.28	0.00	7,531.27	31.5%
420 54610	47,928.00 R/M BLDG & GROUNDS	47,928.00	19,970.00	3,994.00	0.00	27,958.00	41.7%
420 54620	78,000.00 R/M EQUIPMENT	280,850.00	224,082.73	8,606.68	12,736.90	44,030.37	84.3%
420 54630	1,500.00 R/M VEHICLES-LABOR	1,500.00	650.00	0.00	0.00	850.00	43.3%
420 54640	3,500.00 R/M VEHICLES-PARTS	3,500.00	1,626.25	226.25	0.00	1,873.75	46.5%
420 54700	3,500.00 PRINTING	3,500.00	906.63	72.94	0.00	2,593.37	25.9%
420 54800	2,500.00 PROMOTIONAL	2,500.00	0.00	0.00	0.00	2,500.00	.0%
420 54910	1,500.00 BILLING COSTS	1,500.00	0.00	0.00	0.00	1,500.00	.0%
420 55100	7,000.00 OFFICE SUPPLIES	7,000.00	2,916.70	583.34	0.00	4,083.30	41.7%
420 55200	300.00 OPERATING SUPPLIES	300.00	0.00	0.00	0.00	300.00	.0%
420 55210	4,810.00 UNIFORMS	4,810.00	1,015.71	100.00	0.00	3,794.29	21.1%
420 55210	300.00	300.00	22.00	0.00	0.00	278.00	7.3%

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City of Ferdinandina Beach
YEAR-TO-DATE BUDGET REPORT

AIRPORT

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 55230	GAS/OIL					
420 55400	8,500.00	2,091.73	12.59	0.00	6,408.27	24.6%
420 56200	725.00	330.00	0.00	0.00	395.00	45.5%
420 56300	3,845,000.00	1,470,912.12	276,499.88	2,351,993.99	22,093.89	99.4%
420 56401	225,000.00	0.00	0.00	0.00	225,000.00	.0%
420 57100	5,500.00	0.00	0.00	4,828.50	1,171.50	80.5%
420 57200	198,000.00	0.00	0.00	0.00	198,000.00	.0%
420 57300	52,266.00	7,383.00	0.00	0.00	39,483.00	15.8%
420 59900	36,000.00	39,571.33	0.00	0.00	1,828.67	95.6%
420 59990	308,194.00	0.00	0.00	0.00	0.00	.0%
	0.00	0.00	0.00	0.00	105,344.00	.0%
TOTAL AIRPORT	0.00	-785,373.72	71,121.48	2,410,757.67	-1,625,383.95	100.0%
	TOTAL REVENUES					
	-5,167,238.00	-2,659,529.90	-240,725.09	0.00	-2,507,708.10	
	TOTAL EXPENSES	1,874,156.18	311,846.57	2,410,757.67	882,324.15	
	GRAND TOTAL					
	0.00	-785,373.72	71,121.48	2,410,757.67	-1,625,383.95	100.0%

** END OF REPORT - Generated by Susan Carless **

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

SANITATION

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
440 SANITATION						
440 34340	GARBAGE FEES					
440 36110	-2,370,000.00	-998,653.88	-198,436.38	0.00	-1,371,346.12	42.1%
440 36990	INTEREST					
440 38910	0.00	-594.91	-131.52	0.00	594.91	100.0%
440 53200	OTHER REVENUE					
440 53400	-10,000.00	-7,265.36	-1,735.40	0.00	-2,734.64	72.7%
440 54910	CASH BALANCE FORWARD					
440 55200	-83,500.00	0.00	0.00	0.00	-83,500.00	.0%
440 55644	AUDITING					
440 59100	6,795.00	2,831.25	566.25	0.00	3,963.75	41.7%
440 59900	CONTRACTUAL					
440 59990	90,000.00	16,408.65	848.18	0.00	73,591.35	18.2%
TOTAL SANITATION						
	SANITATION SERVICES EXPENSE					
	2,154,330.00	918,925.38	187,695.97	0.00	1,235,404.62	42.7%
	RECYCLING SERVICES					
	13,500.00	5,625.00	1,125.00	0.00	7,875.00	41.7%
	BILLING COSTS					
	88,000.00	36,666.70	7,333.34	0.00	51,333.30	41.7%
	OPERATING SUPPLIES					
	500.00	0.00	0.00	0.00	500.00	.0%
	GAS/OIL					
	5,000.00	469.13	0.00	0.00	4,530.87	9.4%
	NON PROFIT KNB					
	1,000.00	0.00	0.00	0.00	1,000.00	.0%
	TRANSFER TO GENERAL FUND					
	36,000.00	15,000.00	3,000.00	0.00	21,000.00	41.7%
	CONTINGENCY					
	68,375.00	0.00	0.00	0.00	0.00	.0%
	RESERVE					
	0.00	0.00	0.00	0.00	68,375.00	.0%
	TOTAL SANITATION					
	0.00	-10,588.04	265.44	0.00	10,588.04	100.0%
	TOTAL REVENUES					
	-2,463,500.00	-1,006,514.15	-200,303.30	0.00	-1,456,985.85	
	TOTAL EXPENSES					
	2,463,500.00	995,926.11	200,568.74	0.00	1,467,573.89	
	GRAND TOTAL					
	0.00	-10,588.04	265.44	0.00	10,588.04	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
WASTE WATER

FOR 2018 05



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ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 WASTEWATER						
450 34345	WASTEWATER CHARGES					
450 34530	-5,821,017.00	-2,361,852.26	-461,375.39	0.00	-3,459,164.74	40.6%
450 34535	SEPTIC DUMPING					
450 34535	-30,000.00	-13,923.20	-4,318.40	0.00	-16,076.80	46.4%
450 34910	WASTEWATER TAP FEES					
450 36110	-4,000.00	-3,250.00	0.00	0.00	-750.00	81.3%
450 36992	WASTEWATER MISCELLANEOUS FEES					
450 38910	-15,000.00	-4,325.00	0.00	0.00	-10,675.00	28.8%
450 51200	INTEREST					
450 51350	-15,427.00	-9,475.85	-2,581.69	0.00	-5,951.15	61.4%
450 51400	GAIN ON SALE OF ASSET					
450 52100	0.00	-14,900.00	0.00	0.00	14,900.00	100.0%
450 52200	CASH BALANCE FORWARD					
450 52300	-4,933,779.00	0.00	0.00	0.00	-4,933,779.00	.0%
450 52301	SALARIES					
450 52350	566,520.00	211,842.36	42,075.27	0.00	354,677.64	37.4%
450 52400	PART-TIME					
450 52400	30,617.00	7,140.53	1,412.61	0.00	23,476.47	23.3%
450 52400	OVERTIME					
450 52400	90,000.00	32,150.32	6,921.86	0.00	57,849.68	35.7%
450 52400	FICA					
450 52400	52,566.00	17,606.97	3,525.22	0.00	34,959.03	33.5%
450 52400	RETIREMENT					
450 52400	193,060.00	80,441.65	16,088.33	0.00	112,618.35	41.7%
450 52400	HEALTH INSUR					
450 52400	168,176.00	66,463.86	13,635.10	0.00	101,712.14	39.5%
450 52400	LIFE INSUR					
450 52400	2,967.00	1,143.55	235.23	0.00	1,823.45	38.5%
450 52400	OPEB COSTS					
450 52400	18,861.00	7,858.75	1,571.75	0.00	11,002.25	41.7%
450 52400	WORKERS' COMP					
450 52400	15,932.00	6,638.35	1,327.67	0.00	9,293.65	41.7%
450 52400	AUDITING					
450 52400	14,345.00	5,977.10	1,195.42	0.00	8,367.90	41.7%
450 52400	CONTRACTUAL					
450 52400	250,128.00	78,253.95	14,113.07	9,900.00	161,974.05	35.2%
450 52400	TRAINING/TRAVEL					
450 52400	13,875.00	5,425.40	872.90	0.00	8,449.60	39.1%
450 52400	COMM - PHONE/FAX/ALARM					
450 52400	2,700.00	280.32	69.59	0.00	2,419.68	10.4%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT WASTE WATER

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 54101	COMMUNICATIONS-CELLULAR					
450 54103	2,400.00 COMMUNICATIONS-INTERNET	991.25	128.74	0.00	1,408.75	41.3%
450 54200	3,335.00 POSTAGE	1,427.80	277.60	0.00	1,907.20	42.8%
450 54300	500.00 UTILITIES ELECTRIC	267.58	52.68	0.00	232.42	53.5%
450 54310	170,000.00 UTILITIES-WATER & WASTEWATER	78,069.45	15,827.99	0.00	91,930.55	45.9%
450 54320	31,287.00 UTILITIES-PROPANE/OTHER	9,305.83	3,485.22	0.00	21,981.17	29.7%
450 54500	7,800.00 INSURANCE	69.75	0.00	0.00	7,730.25	.9%
450 54610	80,793.00 R/M BLDG & GROUNDS	33,663.75	6,732.75	0.00	47,129.25	41.7%
450 54620	40,000.00 R/M EQUIPMENT	4,046.64	687.90	0.00	35,953.36	10.1%
450 54630	110,000.00 R/M VEHICLES-LABOR	43,982.82	3,262.74	0.00	66,017.18	40.0%
450 54640	20,000.00 R/M VEHICLES-PARTS	8,893.75	1,780.00	0.00	11,106.25	44.5%
450 54910	40,000.00 BILLING COSTS	17,925.00	3,272.93	0.00	22,075.00	44.8%
450 54920	167,500.00 UTILITY ADMIN COSTS	69,791.70	13,958.34	0.00	97,708.30	41.7%
450 55100	130,000.00 OFFICE SUPPLIES	54,166.65	10,833.33	0.00	75,833.35	41.7%
450 55200	2,250.00 OPERATING SUPPLIES	11.64	0.00	0.00	2,238.36	.5%
450 55210	175,470.00 UNIFORMS	52,061.85	5,806.48	2.03	123,406.12	29.7%
450 55220	5,575.00 JANITORIAL SUPPLIES	2,388.13	0.00	0.00	3,186.87	42.8%
450 55230	1,500.00 GAS/OIL	523.77	99.52	0.00	976.23	34.9%
450 55240	35,000.00 CHEMICALS	11,243.47	114.19	0.00	23,756.53	32.1%
450 55300	46,000.00 ROAD MATERIALS	20,633.00	2,380.00	0.00	25,367.00	44.9%
450 55400	8,000.00 BOOKS/SUBS/DUES	4,341.68	0.00	233.32	3,425.00	57.2%
450 56300	1,900.00 IMPROVEMENTS	201.75	0.00	0.00	1,698.25	10.6%
	590,000.00	211,008.60	23,756.26	44,513.60	334,477.80	43.3%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
WASTE WATER

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FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 56400	MACH/EQUIP					
450 56401	387,500.00	100,459.70	2,347.50	184,425.00	102,615.30	73.5%
450 59100	EQUIP-NON CAPITAL					
450 59230	24,000.00	4,360.00	0.00	0.00	19,640.00	18.2%
450 59330	TRANSFER TO GENERAL FUND					
450 59460	360,000.00	150,000.00	30,000.00	0.00	210,000.00	41.7%
450 59900	TRANSFER TO UTIL ACQ DS					
450 59990	510,965.00	212,902.10	42,580.42	0.00	298,062.90	41.7%
	TRANSFER TO WW CAPITAL					
	500,000.00	208,333.35	41,666.67	0.00	291,666.65	41.7%
	TRANSFER TO WATER FUND					
	600,000.00	250,000.00	50,000.00	0.00	350,000.00	41.7%
	CONTINGENCY					
	5,347,701.00	0.00	0.00	0.00	0.00	.0%
	RESERVE					
	0.00	0.00	0.00	0.00	5,347,701.00	.0%
TOTAL WASTEWATER	5,347,701.00					
	0.00	-335,432.19	-106,180.20	239,073.95	96,358.24	100.0%
TOTAL REVENUES						
-10,819,223.00	-10,819,223.00	-2,407,726.31	-468,275.48	0.00	-8,411,496.69	
TOTAL EXPENSES						
10,819,223.00	10,819,223.00	2,072,294.12	362,095.28	239,073.95	8,507,854.93	
GRAND TOTAL						
0.00	0.00	-335,432.19	-106,180.20	239,073.95	96,358.24	100.0%

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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 WATER							
460 34346		WATER CHARGES					
460 34610	-3,990,521.00	-3,990,521.00	-1,612,879.15	-293,415.27	0.00	-2,377,641.85	40.4%
460 34620	-87,500.00	WATER TAP CHARGES					
460 34621	-18,750.00	-87,500.00	-47,159.45	-11,270.84	0.00	-40,340.55	53.9%
460 34634	-60,000.00	WATER METER INSTALLATION FEES					
460 34910	0.00	-18,750.00	-11,186.83	-1,465.00	0.00	-7,563.17	59.7%
460 36110	-15,000.00	WATER NONPAY RECONNECT FEE					
460 36323	-2,800.00	-60,000.00	-25,025.00	-4,940.00	0.00	-34,975.00	41.7%
460 36995	-8,400.00	WATER OVERPAYMENT					
460 38145	-16,000.00	0.00	19.14	0.00	0.00	-19.14	100.0%
460 38910	-600,000.00	MISCELLANEOUS FEES					
460 38912	-3,242,441.00	-15,000.00	-4,770.00	-500.00	0.00	-10,230.00	31.8%
460 51200	-200,000.00	INTEREST					
460 51400	544,069.00	-2,800.00	0.00	0.00	0.00	-2,800.00	0%
460 52100	95,000.00	EXTENSION CHARGES					
460 52200	48,889.00	-8,400.00	-1,650.00	0.00	0.00	-6,750.00	19.6%
460 52300	205,788.00	LATE FEES					
460 52301	125,150.00	-16,000.00	-7,612.76	-1,575.67	0.00	-8,387.24	47.6%
460 52350	26,198.00	FROM WASTEWATER					
460 52400	18,304.00	-600,000.00	-250,000.00	-50,000.00	0.00	-350,000.00	41.7%
		CASH BALANCE FORWARD					
		-3,242,441.00	0.00	0.00	0.00	-3,242,441.00	0%
		RESERVE - R & R FUND					
		-200,000.00	0.00	0.00	0.00	-200,000.00	0%
		SALARIES					
		544,069.00	188,783.05	36,910.77	0.00	355,285.95	34.7%
		OVERTIME					
		95,000.00	35,200.51	6,307.37	0.00	59,799.49	37.1%
		FICA					
		48,889.00	16,766.91	3,219.49	0.00	32,122.09	34.3%
		RETIREMENT					
		205,788.00	85,745.00	17,149.00	0.00	120,043.00	41.7%
		HEALTH INSUR					
		125,150.00	43,530.22	8,566.22	0.00	81,619.78	34.8%
		LIFE INSUR					
		2,926.00	1,046.28	208.76	0.00	1,879.72	35.8%
		OPEB COSTS					
		26,198.00	10,915.85	2,183.17	0.00	15,282.15	41.7%
		WORKERS' COMP					
		18,304.00	7,626.65	1,525.33	0.00	10,677.35	41.7%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

WATER

FOR 2018 05



IP 2
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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 53200		AUDITING					
460 53400	9,815.00	9,815.00	4,089.60	817.92	0.00	5,725.40	41.7%
460 54000	175,046.00	CONTRACTUAL 175,046.00 TRAINING/TRAVEL	26,080.66	3,359.43	6,952.00	142,013.34	18.9%
460 54100	11,920.00	11,920.00 COMM - PHONE/FAX/ALARM	1,213.63	70.00	0.00	10,706.37	10.2%
460 54101	1,700.00	1,700.00 COMMUNICATIONS-CELLULAR	359.25	89.85	0.00	1,340.75	21.1%
460 54103	3,500.00	3,500.00 COMMUNICATIONS-INTERNET	1,751.67	348.95	0.00	1,748.33	50.0%
460 54200	5,250.00	5,250.00 POSTAGE	1,265.98	136.92	0.00	3,984.02	24.1%
460 54300	1,825.00	1,825.00 UTILITIES ELECTRIC	416.06	390.89	0.00	1,408.94	22.8%
460 54310	200,000.00	200,000.00 UTILITIES-WATER & WASTEWATER	82,071.79	22,671.46	0.00	117,928.21	41.0%
460 54320	2,060.00	2,060.00 UTILITIES-PROPANE/OTHER	315.81	70.18	0.00	1,744.19	15.3%
460 54440	4,000.00	4,000.00 LAND RENT	0.00	0.00	0.00	4,000.00	.0%
460 54500	12,436.00	12,436.00 INSURANCE	5,228.75	1,045.75	0.00	7,207.25	42.0%
460 54610	34,234.00	34,234.00 R/M BLDG & GROUNDS	14,264.15	2,852.83	0.00	19,969.85	41.7%
460 54620	3,000.00	3,000.00 R/M EQUIPMENT	2,971.27	0.00	0.00	28.73	99.0%
460 54630	280,000.00	280,000.00 R/M VEHICLES-LABOR	3,611.18	1,130.45	0.00	276,388.82	1.3%
460 54640	15,000.00	15,000.00 R/M VEHICLES-PARTS	3,813.75	930.00	0.00	11,186.25	25.4%
460 54800	30,000.00	30,000.00 PROMOTIONAL	3,955.51	844.65	0.00	26,044.49	13.2%
460 54910	4,000.00	4,000.00 BILLING COSTS	2,458.37	737.48	0.00	1,541.63	61.5%
460 54920	167,500.00	167,500.00 UTILITY ADMIN COSTS	69,791.70	13,958.34	0.00	97,708.30	41.7%
460 55100	130,000.00	130,000.00 OFFICE SUPPLIES	54,166.65	10,833.33	0.00	75,833.35	41.7%
460 55200	500.00	500.00 OPERATING SUPPLIES	6.94	0.00	0.00	493.06	1.4%
460 55210	212,770.00	212,770.00 UNIFORMS	80,150.47	20,652.69	1,903.23	130,716.30	38.6%
	4,875.00	4,875.00	2,008.10	134.88	0.00	2,866.90	41.2%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

WATER

FOR 2018 05



IP 3
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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 55220		JANITORIAL SUPPLIES					
460 55230	250.00	GAS/OIL 250.00	201.35	0.00	0.00	48.65	80.5%
460 55240	35,000.00	CHEMICALS 35,000.00	9,538.91	78.59	0.00	25,461.09	27.3%
460 55300	25,000.00	ROAD MATERIALS 25,000.00	5,250.00	2,450.00	0.00	19,750.00	21.0%
460 55400	8,000.00	BOOKS/SUBS/DUES 8,000.00	0.00	0.00	0.00	8,000.00	.0%
460 56300	5,190.00	IMPROVEMENTS 5,190.00	991.75	0.00	0.00	4,198.25	19.1%
460 56400	416,000.00	MACH/EQUIP 416,000.00	81,500.00	81,700.00	7,695.00	326,805.00	21.4%
460 56401	140,000.00	EQUIP-NON CAPITAL 140,000.00	76,573.00	76,573.00	36,894.00	26,533.00	81.0%
460 59100	18,500.00	TRANSFER TO GENERAL FUND 18,500.00	4,360.00	0.00	0.00	14,140.00	23.6%
460 59230	180,000.00	TRANSFER TO UTIL ACQ DS 180,000.00	75,000.00	15,000.00	0.00	105,000.00	41.7%
460 59900	1,669,465.00	CONTINGENCY 1,669,465.00	695,610.40	139,122.08	0.00	973,854.60	41.7%
460 59910	3,168,252.00	CONTINGENCY R & R 0.00	0.00	0.00	0.00	0.00	.0%
460 59990	200,000.00	RESERVE 200,000.00	0.00	0.00	0.00	200,000.00	.0%
	0.00	3,168,252.00	0.00	0.00	0.00	3,168,252.00	.0%
TOTAL WATER	0.00	0.00	-261,632.88	108,903.00	53,444.23	208,188.65	100.0%
		TOTAL REVENUES					
	-8,241,412.00	-8,241,412.00	-1,960,264.05	-363,166.78	0.00	-6,281,147.95	
		TOTAL EXPENSES					
	8,241,412.00	8,241,412.00	1,698,631.17	472,069.78	53,444.23	6,489,336.60	
		GRAND TOTAL					
	0.00	0.00	-261,632.88	108,903.00	53,444.23	208,188.65	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
STORM WATER MANAGEMENT

FOR 2018 05



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ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
470 STORMWATER						
470 33400	STATE GRANT					
470 33700	-500,000.00	0.00	0.00	0.00	-500,000.00	.0%
470 34347	SJRWMD GRANT					
470 38101	-251,283.00	-26,817.39	-250.00	0.00	-224,465.61	10.7%
470 38910	WATER DRAINAGE FEES					
470 51200	-779,328.00	-350,500.62	-70,007.52	0.00	-428,827.38	45.0%
470 51400	FROM GENERAL FUND					
470 52100	-21,515.00	-8,964.60	-1,792.92	0.00	-12,550.40	41.7%
470 52200	CASH BALANCE FORWARD					
470 52300	-191,500.00	0.00	0.00	0.00	-191,500.00	.0%
470 52301	SALARIES					
470 52400	207,809.00	58,303.77	13,986.15	0.00	149,505.23	28.1%
470 53100	OVERTIME					
470 53200	5,000.00	1,436.87	398.14	0.00	3,563.13	28.7%
470 53400	FICA					
470 54000	16,280.00	4,574.76	1,014.07	0.00	11,705.24	28.1%
470 54100	RETIREMENT					
470 54101	69,642.00	29,017.50	5,803.50	0.00	40,624.50	41.7%
470 54103	HEALTH INSUR					
470 54300	55,690.00	15,715.33	3,703.58	0.00	39,974.67	28.2%
470 54301	LIFE INSUR					
470 54302	1,192.00	341.50	75.34	0.00	850.50	28.6%
470 54303	WORKERS' COMP					
470 54304	6,221.00	2,592.10	518.42	0.00	3,628.90	41.7%
470 54305	PROFESSIONAL SERVICES					
470 54306	5,000.00	1,000.00	0.00	0.00	4,000.00	20.0%
470 54307	AUDITING					
470 54308	6,040.00	2,516.65	503.33	0.00	3,523.35	41.7%
470 54309	CONTRACTUAL					
470 54310	33,475.00	12,736.42	4,768.76	0.00	39,238.58	24.5%
470 54311	TRAINING/TRAVEL					
470 54312	1,772.00	802.20	0.00	0.00	969.80	45.3%
470 54313	COMM - PHONE/FAX/ALARM					
470 54314	216.00	0.00	0.00	0.00	216.00	.0%
470 54315	COMMUNICATIONS-CELLULAR					
470 54316	2,000.00	989.64	759.77	0.00	1,010.36	49.5%
470 54317	COMMUNICATIONS-INTERNET					
470 54318	1,635.00	0.00	0.00	0.00	1,635.00	.0%
470 54319	UTILITIES ELECTRIC					
470 54320	3,900.00	428.39	96.82	0.00	1,471.61	22.5%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
STORM WATER MANAGEMENT

IP 2
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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
470 54500	INSURANCE						
470 54610	959.00 R/M BLDG & GROUNDS	959.00	0.00	0.00	0.00	959.00	.0%
470 54620	2,500.00 R/M EQUIPMENT	2,500.00	255.00	0.00	0.00	2,245.00	10.2%
470 54630	5,000.00 R/M VEHICLES-LABOR	5,000.00	0.00	0.00	0.00	5,000.00	.0%
470 54640	12,000.00 R/M VEHICLES-PARTS	12,000.00	1,562.75	580.00	0.00	10,437.25	13.0%
470 54700	15,000.00 PRINTING	15,000.00	4,296.34	126.84	0.00	10,703.66	28.6%
470 54800	500.00 PROMOTIONAL	500.00	7.90	0.00	0.00	492.10	1.6%
470 54910	1,500.00 BILLING COSTS	1,500.00	0.00	0.00	0.00	1,500.00	.0%
470 55100	33,500.00 OFFICE SUPPLIES	33,500.00	13,958.35	2,791.67	0.00	19,541.65	41.7%
470 55200	2,245.00 OPERATING SUPPLIES	2,245.00	0.00	0.00	0.00	2,245.00	.0%
470 55210	17,560.00 UNIFORMS	19,560.00	15,056.99	4,283.14	2,434.98	2,068.03	89.4%
470 55230	2,375.00 GAS/OIL	2,375.00	725.55	0.00	0.00	1,649.45	30.5%
470 55400	15,000.00 BOOKS/SUBS/DUES	15,000.00	2,000.65	32.98	0.00	12,999.35	13.3%
470 56200	750.00 BUILDING IMPROVEMENTS	750.00	732.00	0.00	0.00	18.00	97.6%
470 56300	100,000.00 MACH/EQUIP	100,000.00	24,185.45	4,190.45	0.00	75,814.55	24.2%
470 56400	816,283.00 PRINCIPAL	833,902.00	29,127.60	250.00	5,074.48	799,699.92	4.1%
470 57100	110,000.00 INTEREST	111,881.00	5,133.50	0.00	106,747.00	0.50	100.0%
470 57200	41,637.00 CONTINGENCY	41,637.00	41,637.34	0.00	0.00	-0.34	100.0%
470 59900	1,393.00 RESERVE	1,393.00	1,331.24	0.00	0.00	61.76	95.6%
470 59990	149,552.00	0.00	0.00	0.00	0.00	0.00	.0%
	0.00	111,552.00	0.00	0.00	0.00	111,552.00	.0%
TOTAL STORMWATER	0.00	0.00	-115,816.82	-28,167.48	114,256.46	1,560.36	100.0%
	TOTAL REVENUES		-386,282.61	-72,050.44	0.00	-1,357,343.39	
	TOTAL EXPENSES		270,465.79	43,882.96	114,256.46	1,358,903.75	
	GRAND TOTAL	0.00	-115,816.82	-28,167.48	114,256.46	1,560.36	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

MARINA

IP 1
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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 MARINA							
480 33120	FEMA GRANT						
480 33400	-4,068,750.00	-4,068,750.00	0.00	0.00	0.00	-4,068,750.00	.0%
480 34750	STATE GRANT						
480 34750	-264,000.00	-264,000.00	-95,583.82	-432.50	0.00	-168,416.18	36.2%
480 34755	SLIP RENTALS - PERMANENT						
480 34755	-240,000.00	-240,000.00	-79,574.42	-15,056.00	0.00	-160,425.58	33.2%
480 34757	SLIP RENTALS - TRANSIENT						
480 34757	-125,000.00	-125,000.00	-21,230.63	-3,335.70	0.00	-103,769.37	17.0%
480 34760	SLIP RENTALS - NON-TAXABLE						
480 34760	-1,500.00	-1,500.00	0.00	0.00	0.00	-1,500.00	.0%
480 34762	BUSINESS RENTALS						
480 34762	-26,250.00	-26,250.00	-10,884.87	-2,020.48	0.00	-15,365.13	41.5%
480 34766	MOORINGS-TAXABLE						
480 34766	-18,000.00	-18,000.00	-11,814.00	-1,320.00	0.00	-6,186.00	65.6%
480 34767	SERVICES-NON TAXABLE						
480 34767	-250.00	-250.00	-148.00	-60.00	0.00	-102.00	59.2%
480 34770	SERVICES-TAXABLE						
480 34770	-1,200.00	-1,200.00	-738.30	-65.42	0.00	-461.70	61.5%
480 34771	FUEL-DIESEL						
480 34771	-750,000.00	-750,000.00	0.00	0.00	0.00	-750,000.00	.0%
480 34773	FUEL-GAS						
480 34773	-150,000.00	-150,000.00	0.00	0.00	0.00	-150,000.00	.0%
480 34775	FUEL-DIESEL NON-TAXABLE						
480 34775	-2,500.00	-2,500.00	0.00	0.00	0.00	-2,500.00	.0%
480 34776	FUEL-DISCOUNTS DIESEL						
480 34776	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	.0%
480 36215	FUEL-DISCOUNTS GAS						
480 36215	700.00	700.00	0.00	0.00	0.00	700.00	.0%
480 36990	NON-TAXABLE RENT						
480 36990	-11,450.00	-11,450.00	-3,129.88	-782.47	0.00	-8,320.12	27.3%
480 36992	OTHER REVENUE						
480 36992	-500.00	-500.00	-273.13	-95.71	0.00	-226.87	54.6%
480 38101	GAIN ON SALE OF ASSET						
480 38101	-1,200,000.00	-1,200,000.00	0.00	0.00	0.00	-1,200,000.00	.0%
480 38410	FROM GENERAL FUND						
480 38410	-300,000.00	-300,000.00	-125,000.00	-25,000.00	0.00	-175,000.00	41.7%
480 38910	LOAN PROCEEDS						
480 38910	-2,400,000.00	-2,400,000.00	0.00	0.00	0.00	-2,400,000.00	.0%
480 38910	CASH BALANCE FORWARD						
480 38910	150,450.00	150,450.00	0.00	0.00	0.00	150,450.00	.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

MARINA

FOR 2018 05



IP 2
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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 53200		AUDITING					
480 53400	6,795.00	CONTRACTUAL 6,795.00	2,831.25	566.25	0.00	3,963.75	41.7%
480 54000	403,172.00	403,172.00	129,896.09	27,218.69	0.00	273,275.91	32.2%
480 54100	1,650.00	TRAINING/TRAVEL 1,650.00	0.00	0.00	0.00	1,650.00	.0%
480 54101	1,135.00	COMM - PHONE/FAX/ALARM 1,135.00	1,483.25	370.85	0.00	-348.25	130.7%
480 54103	2,510.00	COMMUNICATIONS-CELLULAR 2,510.00	222.80	0.00	0.00	2,287.20	8.9%
480 54300	12,220.00	COMMUNICATIONS-INTERNET 12,220.00	697.68	174.42	0.00	11,522.32	5.7%
480 54310	24,000.00	UTILITIES ELECTRIC 24,000.00	5,956.01	1,495.52	0.00	18,043.99	24.8%
480 54500	19,000.00	UTILITIES-WATER & WASTEWATER 19,000.00	8,504.69	1,940.54	0.00	10,495.31	44.8%
480 54610	73,946.00	INSURANCE 73,946.00	31,210.45	6,242.09	0.00	42,735.55	42.2%
480 54620	36,000.00	R/M BLDG & GROUNDS 36,000.00	867.68	564.38	19,899.00	15,233.32	57.7%
480 54675	15,750.00	R/M EQUIPMENT 15,750.00	1.29	0.00	0.00	15,748.71	.0%
480 54700	13,400.00	R/M MOORING FIELD 13,400.00	579.95	411.52	0.00	12,820.05	4.3%
480 54800	1,175.00	PRINTING 1,175.00	731.16	282.00	0.00	443.84	62.2%
480 55100	8,464.00	PROMOTIONAL 8,464.00	-51.43	0.00	0.00	8,515.43	-.6%
480 55200	3,800.00	OFFICE SUPPLIES 3,800.00	481.03	119.63	0.00	3,318.97	12.7%
480 55210	35,170.00	OPERATING SUPPLIES 35,170.00	4,954.97	354.47	0.00	30,215.03	14.1%
480 55220	1,200.00	UNIFORMS 1,200.00	0.00	0.00	0.00	1,200.00	.0%
480 55230	3,300.00	JANITORIAL SUPPLIES 3,300.00	449.38	31.08	0.00	2,850.62	13.6%
480 55400	250.00	GAS/OIL 250.00	0.00	0.00	0.00	250.00	.0%
480 55510	775.00	BOOKS/SUBS/DUES 775.00	0.00	0.00	0.00	775.00	.0%
480 56200	626,522.00	FUEL FOR RESALE 626,522.00	0.00	0.00	0.00	626,522.00	.0%
	4,650,000.00	BUILDING 4,650,000.00	0.00	0.00	0.00	4,650,000.00	.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

MARINA

IP 3
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FOR 2018 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 56300		IMPROVEMENTS					
480 57100	545,000.00	545,000.00	146,896.72	1,135.48	131,290.00	266,813.28	51.0%
480 57200	332,000.00	332,000.00	0.00	0.00	0.00	332,000.00	.0%
480 57300	131,863.00	131,863.00	0.00	0.00	0.00	131,863.00	.0%
480 59900	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
480 59990	2,402,653.00	0.00	0.00	0.00	0.00	0.00	.0%
	0.00	2,402,653.00	0.00	0.00	0.00	2,402,653.00	.0%
TOTAL MARINA	0.00	0.00	-12,664.08	-7,261.36	151,189.00	-138,524.92	100.0%
	TOTAL REVENUES						
	-9,401,750.00	-9,401,750.00	-348,377.05	-48,168.28	0.00	-9,053,372.95	
	TOTAL EXPENSES						
	9,401,750.00	9,401,750.00	335,712.97	40,906.92	151,189.00	8,914,848.03	
	GRAND TOTAL						
	0.00	0.00	-12,664.08	-7,261.36	151,189.00	-138,524.92	100.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

FLEET REVENUE

FOR 2018 05

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IP 1
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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 FLEET							
510 36990		OTHER REVENUE					
510 36992	-8,000.00	-8,000.00	13,920.87	0.00	0.00	-21,920.87	-174.0%
510 36994	-75,000.00	GAIN ON SALE OF ASSET -75,000.00	-20,951.23	0.00	0.00	-54,048.77	27.9%
510 38040	-1,500.00	LOANER VEHICLE REVENUE -1,500.00	-1,277.10	-397.20	0.00	-222.90	85.1%
510 38047	0.00	PARTS 0.00	-3,163.64	-263.78	0.00	3,163.64	100.0%
510 38048	-500.00	HUMANE SOCIETY-PARTS -500.00	-397.98	-382.99	0.00	-102.02	79.6%
510 38049	-500.00	HUMANE SOCIETY-LABOR -500.00	-251.25	-192.50	0.00	-248.75	50.3%
510 38053	-3,000.00	HUMANE SOCIETY-FUEL -3,000.00	-1,078.63	-233.35	0.00	-1,921.37	36.0%
510 38144	-333,750.00	GAS/OIL -333,750.00	-104,455.34	-5,622.78	0.00	-229,294.66	31.3%
510 38910	-13,500.00	FROM SANITATION -13,500.00	-5,625.00	-1,125.00	0.00	-7,875.00	41.7%
	-7,800.00	CASH BALANCE FORWARD -7,800.00	0.00	0.00	0.00	-7,800.00	.0%
TOTAL FLEET	-443,550.00	-443,550.00	-123,279.30	-8,217.60	0.00	-320,270.70	27.8%
		TOTAL REVENUES	-123,279.30	-8,217.60	0.00	-320,270.70	
5101000 GENERAL FUND							
5101000 38040		PARTS					
5101000 38045	-261,750.00	-261,750.00	-96,987.65	-30,271.58	0.00	-164,762.35	37.1%
	-143,250.00	LABOR -143,250.00	-60,000.05	-12,000.01	0.00	-83,249.95	41.9%
TOTAL GENERAL FUND	-405,000.00	-405,000.00	-156,987.70	-42,271.59	0.00	-248,012.30	38.8%
		TOTAL REVENUES	-156,987.70	-42,271.59	0.00	-248,012.30	
5103900 CEMETERY							
5103900 38040		PARTS					

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

FL 331 REVENUE

FOR 2018 05

5103900 CEMETERY

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
-2,000.00 LABOR	-2,000.00	-2,203.74	-1,561.00	0.00	203.74	110.2%
-1,500.00	-1,500.00	-1,721.25	-1,182.50	0.00	221.25	114.8%
TOTAL CEMETERY	-3,500.00	-3,924.99	-2,743.50	0.00	424.99	112.1%
TOTAL REVENUES	-3,500.00	-3,924.99	-2,743.50	0.00	424.99	
5104100 GOLF COURSE						
5104100 38040	0.00 PARTS	-1,331.82	-1,331.82	0.00	1,331.82	100.0%
TOTAL GOLF COURSE	0.00	-1,331.82	-1,331.82	0.00	1,331.82	100.0%
TOTAL REVENUES	0.00	-1,331.82	-1,331.82	0.00	1,331.82	
5104200 AIRPORT						
5104200 38040	-3,500.00 PARTS	-906.63	-72.94	0.00	-2,593.37	25.9%
5104200 38045	-3,500.00 LABOR	-1,626.25	-226.25	0.00	-1,873.75	46.5%
TOTAL AIRPORT	-7,000.00	-2,532.88	-299.19	0.00	-4,467.12	36.2%
TOTAL REVENUES	-7,000.00	-2,532.88	-299.19	0.00	-4,467.12	
5104500 WASTEWATER						
5104500 38040	-40,000.00 PARTS	-17,925.00	-3,272.93	0.00	-22,075.00	44.8%
5104500 38045	-20,000.00 LABOR	-8,893.75	-1,780.00	0.00	-11,106.25	44.5%
TOTAL WASTEWATER	-60,000.00	-26,818.75	-5,052.93	0.00	-33,181.25	44.7%
TOTAL REVENUES	-60,000.00	-26,818.75	-5,052.93	0.00	-33,181.25	



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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

FLEET REVENUE

FOR 2018 05

5104600 WATER

ORIGINAL APPROP

REVISED BUDGET

YTD ACTUAL

MTD ACTUAL

ENCUMBRANCES

AVAILABLE BUDGET

% USED

5104600 WATER

5104600 38040

PARTS

5104600 38045

LABOR

TOTAL WATER

TOTAL REVENUES

5104700 STORMWATER

5104700 38040

PARTS

5104700 38045

LABOR

TOTAL STORMWATER

TOTAL REVENUES

GRAND TOTAL

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 05

FLEET EXPENSES

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 FLEET							
510 51200	SALARIES						
510 51350	111,482.00	111,482.00	43,172.51	8,611.35	0.00	68,309.49	38.7%
510 51400	PART TIME SALARIES						
510 51400	25,877.00	25,877.00	12,126.23	2,188.48	0.00	13,750.77	46.9%
510 52100	OVERTIME						
510 52100	6,000.00	6,000.00	1,423.72	437.63	0.00	4,576.28	23.7%
510 52200	FICA						
510 52200	10,967.00	10,967.00	4,246.89	850.00	0.00	6,720.11	38.7%
510 52300	RETIREMENT						
510 52300	36,622.00	36,622.00	15,259.15	3,051.83	0.00	21,362.85	41.7%
510 52301	HEALTH INSUR						
510 52301	23,060.00	23,060.00	9,608.44	1,921.69	0.00	13,451.56	41.7%
510 52400	LIFE INSUR						
510 52400	550.00	550.00	246.15	49.23	0.00	303.85	44.8%
510 53200	WORKERS' COMP						
510 53200	3,428.00	3,428.00	1,428.35	285.67	0.00	1,999.65	41.7%
510 53400	AUDITING						
510 53400	2,265.00	2,265.00	943.75	188.75	0.00	1,321.25	41.7%
510 54000	CONTRACTUAL						
510 54000	22,275.00	22,275.00	18,828.62	389.95	0.00	3,446.38	84.5%
510 54100	TRAINING/TRAVEL						
510 54100	2,250.00	2,250.00	205.00	155.00	0.00	2,045.00	9.1%
510 54101	COMM - PHONE/FAX/ALARM						
510 54101	288.00	288.00	0.00	0.00	0.00	288.00	.0%
510 54103	COMMUNICATIONS-CELLULAR						
510 54103	1,730.00	1,730.00	495.93	172.45	0.00	1,234.07	28.7%
510 54200	COMMUNICATIONS-INTERNET						
510 54200	1,635.00	1,635.00	448.32	112.08	0.00	1,186.68	27.4%
510 54300	POSTAGE						
510 54300	100.00	100.00	0.00	0.00	0.00	100.00	.0%
510 54310	UTILITIES ELECTRIC						
510 54310	3,000.00	3,000.00	1,566.84	632.26	0.00	1,433.16	52.2%
510 54500	UTILITIES-WATER & WASTEWATER						
510 54500	1,900.00	1,900.00	815.75	166.54	0.00	1,084.25	42.9%
510 54610	INSURANCE						
510 54610	20,541.00	20,541.00	8,558.75	1,711.75	0.00	11,982.25	41.7%
510 54620	R/M BLDG & GROUNDS						
510 54620	4,500.00	4,500.00	589.15	357.56	0.00	3,910.85	13.1%
510 54620	R/M EQUIPMENT						
510 54620	7,750.00	7,750.00	2,491.47	1,169.91	0.00	5,258.53	32.1%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

FLEET EXPENSES

FOR 2018 05

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 54630	R/M VEHICLES-LABOR					
510 54640	2,000.00 R/M VEHICLES-PARTS	162.50	0.00	0.00	1,837.50	8.1%
510 55100	3,000.00 OFFICE SUPPLIES	914.36	502.97	0.00	2,085.64	30.5%
510 55200	1,000.00 OPERATING SUPPLIES	0.00	0.00	0.00	1,000.00	.0%
510 55210	10,370.00 UNIFORMS	4,266.02	1,301.51	0.00	3,967.98	51.8%
510 55230	575.00 GAS/OIL	623.93	0.00	0.00	51.07	92.4%
510 55240	4,500.00 CHEMICALS	1,276.79	10.00	0.00	3,223.21	28.4%
510 56400	500.00 MACH/EQUIP	0.00	0.00	0.00	500.00	.0%
510 56401	60,000.00 EQUIP-NON CAPITAL	20,780.56	0.00	5,180.79	34,038.65	43.3%
510 58600	5,700.00 GAS/OIL COSTS	2,036.00	0.00	0.00	5,700.00	26.3%
510 58700	290,000.00 VEHICLE PARTS/SRVS COSTS	112,626.07	26,616.92	0.00	177,373.93	38.8%
510 59100	305,000.00 TRANSFER TO GENERAL FUND	101,223.67	23,790.77	14,648.42	189,127.91	38.0%
510 59900	15,000.00 CONTINGENCY	0.00	0.00	0.00	15,000.00	.0%
510 59990	7,185.00 RESERVE	0.00	0.00	0.00	0.00	.0%
	0.00	0.00	0.00	0.00	7,185.00	.0%
TOTAL FLEET	991,050.00	366,364.92	74,674.30	19,829.21	604,855.87	39.0%
TOTAL EXPENSES	991,050.00	366,364.92	74,674.30	19,829.21	604,855.87	

5109999 FLEET

5109999 56499	CONTRA EQUIPMENT	0.00	0.00	0.00	5,335.46	100.0%
TOTAL FLEET	0.00	-5,335.46	0.00	0.00	5,335.46	100.0%
TOTAL EXPENSES	0.00	-5,335.46	0.00	0.00	5,335.46	
GRAND TOTAL	991,050.00	361,029.46	74,674.30	19,829.21	610,191.33	38.4%

Revenue
Net < Rev > Exp
328,504
32,525

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

UTILITY BILLING REVENUE

FOR 2018 05



IP 1
lglytdbud

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 UTILITY BILLING						
520 34300	UB ADMIN FEES					
520 36990	-32,000.00	-12,433.31	-1,920.00	0.00	-19,566.69	38.9%
520 38910	OTHER REVENUE	-487.52	0.00	0.00	487.52	100.0%
	CASH BALANCE FORWARD	0.00	0.00	0.00	-50,250.00	.0%
	TOTAL UTILITY BILLING	-12,920.83	-1,920.00	0.00	-69,329.17	15.7%
	TOTAL REVENUES	-12,920.83	-1,920.00	0.00	-69,329.17	
5204200 AIRPORT						
5204200 38052	CHARGES FOR UB SERVICES					
	-7,000.00	-2,916.70	-583.34	0.00	-4,083.30	41.7%
	TOTAL AIRPORT	-2,916.70	-583.34	0.00	-4,083.30	41.7%
	TOTAL REVENUES	-2,916.70	-583.34	0.00	-4,083.30	
5204400 SANITATION						
5204400 38052	CHARGES FOR UB SERVICES					
	-88,000.00	-36,666.70	-7,333.34	0.00	-51,333.30	41.7%
	TOTAL SANITATION	-36,666.70	-7,333.34	0.00	-51,333.30	41.7%
	TOTAL REVENUES	-36,666.70	-7,333.34	0.00	-51,333.30	
5204500 WASTE WATER						
5204500 38052	CHARGES FOR UB SERVICES					
	-167,500.00	-69,791.70	-13,958.34	0.00	-97,708.30	41.7%

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City of Ferdinandina Beach
YEAR-TO-DATE BUDGET REPORT

UTILITY BILLING REVENUE

IP 2
glytdbud

FOR 2018 05

5204500 WASTE WATER

ORIGINAL APPROP

REVISED BUDGET

YTD EXPENDED

MTD EXPENDED

ENCUMBRANCES

AVAILABLE BUDGET

% USED

TOTAL WASTE WATER

-167,500.00

-69,791.70

-13,958.34

0.00

-97,708.30

41.7%

TOTAL REVENUES

-167,500.00

-69,791.70

-13,958.34

0.00

-97,708.30

5204600 WATER

CHARGES FOR UB SERVICES

-167,500.00

-69,791.70

-13,958.34

0.00

-97,708.30

41.7%

TOTAL WATER

-167,500.00

-69,791.70

-13,958.34

0.00

-97,708.30

41.7%

TOTAL REVENUES

-167,500.00

-69,791.70

-13,958.34

0.00

-97,708.30

5204700 STORMWATER

CHARGES FOR UB SERVICES

-33,500.00

-13,958.35

-2,791.67

0.00

-19,541.65

41.7%

TOTAL STORMWATER

-33,500.00

-13,958.35

-2,791.67

0.00

-19,541.65

41.7%

TOTAL REVENUES

-33,500.00

-13,958.35

-2,791.67

0.00

-19,541.65

GRAND TOTAL

-545,750.00

-206,045.98

-40,545.03

0.00

-339,704.02

37.8%

** END OF REPORT - Generated by Susan Carless **

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
UTILITY BILLING EXPENSES

FOR 2018 05



1P
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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 UTILITY BILLING							
520 51200		SALARIES					
520 51350	208,090.00	208,090.00	81,656.92	15,076.70	0.00	126,433.08	39.2%
520 51400	0.00	PART-TIME	775.57	0.00	0.00	-775.57	100.0%
520 52100	3,000.00	OVERTIME	578.39	153.52	0.00	2,421.61	19.3%
520 52200	16,148.00	FICA	6,273.20	1,143.58	0.00	9,874.80	38.8%
520 52300	68,710.00	RETIREMENT	28,629.15	5,725.83	0.00	40,080.85	41.7%
520 52301	36,960.00	HEALTH INSUR	14,630.32	3,079.80	0.00	22,329.68	39.6%
520 52400	1,084.00	LIFE INSUR	423.12	85.14	0.00	660.88	39.0%
520 53400	356.00	WORKERS' COMP	148.35	29.67	0.00	207.65	41.7%
520 54000	25,709.00	CONTRACTUAL	19,369.38	418.00	0.00	6,339.62	75.3%
520 54100	3,290.00	TRAINING/TRAVEL	1,279.09	79.79	0.00	2,010.91	38.9%
520 54103	882.00	COMM - PHONE/FAX/ALARM	138.10	34.54	0.00	743.90	15.7%
520 54200	1,635.00	COMMUNICATIONS-INTERNET	448.32	112.08	0.00	1,186.68	27.4%
520 54300	45,000.00	POSTAGE	15,996.00	3,999.00	0.00	29,004.00	35.5%
520 54310	3,500.00	UTILITIES ELECTRIC	1,063.20	174.87	0.00	2,436.80	30.4%
520 54610	1,000.00	UTILITIES-WATER & WASTEWATER	313.75	62.79	0.00	686.25	31.4%
520 54620	1,000.00	R/M BLDG & GROUNDS	664.42	0.00	0.00	335.58	66.4%
520 54700	700.00	R/M EQUIPMENT	0.00	0.00	0.00	700.00	.0%
520 54902	5,800.00	PRINTING	2,058.50	733.75	0.00	3,741.50	35.5%
520 55100	1,500.00	BAD DEBT EXPENSE	0.00	0.00	0.00	1,500.00	.0%
	3,200.00	OFFICE SUPPLIES	768.95	0.00	0.00	2,431.05	24.0%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT

UTILITY BILLING EXPENSES

FOR 2018 05



IP 2
lglytdbud

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 55200	OPERATING SUPPLIES					
520 55210	49,410.00	25,972.32	5,649.52	0.00	23,437.68	52.6%
520 55220	UNIFORMS					
520 56400	700.00	0.00	0.00	0.00	700.00	.0%
520 59300	JANITORIAL SUPPLIES					
520 59900	400.00	234.62	14.73	0.00	165.38	58.7%
520 59990	MACH/EQUIP					
	75,000.00	19,244.99	7,575.00	8,700.00	47,055.01	37.3%
	TRANSFER TO CAP IMP					
	10,700.00	0.00	0.00	0.00	10,700.00	.0%
	CONTINGENCY					
	-18,024.00	0.00	0.00	0.00	0.00	.0%
	RESERVE					
	0.00	0.00	0.00	0.00	-18,024.00	.0%
	TOTAL UTILITY BILLING					
	545,750.00	220,666.66	44,148.31	8,700.00	316,383.34	42.0%
	TOTAL EXPENSES					
	545,750.00	220,666.66	44,148.31	8,700.00	316,383.34	
5209999	UTILITY BILLING					
5209999	CONTRA EQUIP					
	0.00	-12,135.45	0.00	0.00	12,135.45	100.0%
	TOTAL UTILITY BILLING					
	0.00	-12,135.45	0.00	0.00	12,135.45	100.0%
	TOTAL EXPENSES					
	0.00	-12,135.45	0.00	0.00	12,135.45	
	GRAND TOTAL					
	545,750.00	208,531.21	44,148.31	8,700.00	328,518.79	39.8%

** END OF REPORT - Generated by Susan Carless **

REVENUE 206,046.7

Net < Rev > Exps 2,485



City of Fernandina Beach
 Year-to-Date Budget Report
 Utilities Administration Revenue

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FOR 2018 05

ORIGINAL APPROP REVISED BUDGET YTD EXPENDED MTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

530 UTILITY ADMIN

530 36920	OTHER REVENUE	0.00	-100.70	0.00	0.00	100.70	100.0%
530 38910	CASH BALANCE FORWARD	0.00	0.00	0.00	0.00	-65,800.00	.0%
	-65,800.00	-65,800.00					
TOTAL UTILITY ADMIN		-65,800.00	-100.70	0.00	0.00	-65,699.30	.2%
	TOTAL REVENUES						
	-65,800.00	-65,800.00	-100.70	0.00	0.00	-65,699.30	

5304500 WASTE WATER

5304500 38054	CHARGES FOR UTIL ADM	-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	32.6%
	-165,993.00	-165,993.00					
TOTAL WASTE WATER		-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	32.6%
	TOTAL REVENUES						
	-165,993.00	-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	

5304600 WATER

5304600 38054	CHARGES FOR UTIL ADM	-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	32.6%
	-165,993.00	-165,993.00					
TOTAL WATER		-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	32.6%
	TOTAL REVENUES						
	-165,993.00	-165,993.00	-54,166.65	-10,833.33	0.00	-111,826.35	
GRAND TOTAL		-397,786.00	-108,434.00	-21,666.66	0.00	-289,352.00	27.3%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
UTILITIES ADMINISTRATION EXPENSES

FOR 2018 05



IP 1
glytdbud

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
530 UTILITY ADMIN							
530 51200		SALARIES					
530 51400	205,134.00	205,134.00	78,826.73	16,234.58	0.00	126,307.27	38.4%
530 52100	1,000.00	1,000.00	380.21	100.50	0.00	619.79	38.0%
530 52200	15,769.00	15,769.00	5,669.43	1,160.50	0.00	10,099.57	36.0%
530 52300	65,921.00	65,921.00	27,467.10	5,493.42	0.00	38,453.90	41.7%
530 52301	38,553.00	38,553.00	15,429.09	3,212.50	0.00	23,123.91	40.0%
530 52400	1,041.00	1,041.00	415.77	84.71	0.00	625.23	39.9%
530 53400	5,085.00	5,085.00	2,118.75	423.75	0.00	2,966.25	41.7%
530 54000	9,205.00	9,205.00	4,375.59	449.46	0.00	4,829.41	47.5%
530 54100	5,250.00	5,250.00	1,253.01	0.00	0.00	3,996.99	23.9%
530 54101	564.00	564.00	69.05	17.27	0.00	494.95	12.2%
530 54103	1,640.00	1,640.00	532.21	105.83	0.00	1,107.79	32.5%
530 54200	1,662.00	1,662.00	459.27	114.27	0.00	1,202.73	27.6%
530 54300	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
530 54310	3,000.00	3,000.00	1,063.20	174.87	0.00	1,936.80	35.4%
530 54610	800.00	800.00	313.76	62.79	0.00	486.24	39.2%
530 54620	2,500.00	2,500.00	508.22	37.50	0.00	1,991.78	20.3%
530 55100	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	.0%
530 55200	4,000.00	4,000.00	285.49	1.75	0.00	3,714.51	7.1%
530 55210	7,430.00	7,430.00	647.97	482.50	0.00	6,782.03	8.7%
530 55210	800.00	800.00	199.49	0.00	0.00	600.51	24.9%

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City of Fernandina Beach
YEAR-TO-DATE BUDGET REPORT
UTILITIES ADMINISTRATION EXPENSES

FOR 2018 05



IP 2
lglytdbud

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
530 55220	JANITORIAL SUPPLIES					
530 55400	6,000.00	231.63	11.75	0.00	5,768.37	3.9%
530 56300	BOOKS/SUBS/DUES					
530 56401	3,000.00	50.45	0.00	0.00	2,949.55	1.7%
530 59900	IMPROVEMENTS					
530 59990	10,000.00	3,900.00	0.00	0.00	6,100.00	39.0%
	EQUIP-NON CAPITAL					
	1,500.00	0.00	0.00	0.00	1,500.00	.0%
	CONTINGENCY					
	3,932.00	0.00	0.00	0.00	0.00	.0%
	RESERVE					
	0.00	0.00	0.00	0.00	3,932.00	.0%
TOTAL UTILITY ADMIN						
397,786.00	397,786.00	144,196.42	28,167.95	0.00	253,589.58	36.2%
TOTAL EXPENSES						
397,786.00	397,786.00	144,196.42	28,167.95	0.00	253,589.58	
GRAND TOTAL						
397,786.00	397,786.00	144,196.42	28,167.95	0.00	253,589.58	36.2%

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REVENUE < 108,434
NET < R&V > EPS 35,762

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Approval of Minutes

ITEM TYPE: Approval of Minutes

REQUESTED ACTION: Approve Minutes

SYNOPSIS:

The following minutes are attached for the City Commission's review and consideration for approval:

Special Meeting September 5, 2017
Regular Meeting September 5, 2017
Special Meeting September 19, 2017
Regular Meeting September 19, 2017
Special Meeting January 24, 2018

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S):

Caroline Best, City Clerk	03/01/2018
Nicole Bednar, Administrative Services Manager	03/02/2018
Dale Martin, City Manager	03/08/2018

Date: February 28, 2018

Submitted By: Kim Briley, Deputy City Clerk

COMMISSION ACTION: Approve

The City Commission of the City of Fernandina Beach, Florida convened in a Special Meeting, on Tuesday September 5, 2017 at 5:05 pm in the City Commission Chambers. Present were Mayor Robin C. Lentz presiding, Vice Mayor Len Kreger, Commissioners John A. Miller, Roy G. Smith, and Tim Poynter, City Clerk Caroline Best, City Manager Dale L. Martin and City Attorney Tammi Bach.

Mayor Lentz called the meeting to order and led the Pledge of Allegiance to the Flag.

4.1 Statement regarding the percentage increase in Millage over the rolled back rate necessary to fund the budget and the specific purpose for which ad valorem tax revenues are being increased.

- I. Millage rate for operation expenditures
- II. Millage rate for voter approved debt

Mayor Lentz read the truth and millage statement into the record as follows: “Prior to adoption of Resolution 2017-126, which sets the property tax millage rate for operating expenditures, and sets the millage rate for voter approved debt, Chapter 200.065 (4)(d), Florida Statutes, requires that the following statement be publicly announced. The taxing authority levying this property tax is the City Commission of the City of Fernandina Beach. The rolled back rate is 5.4951 mills per \$1,000 of assessed value. The percentage increase is 9.19% over the rollback millage rate. The operating millage rate to be levied is 6.0000 mills per \$1,000 of assessed value. The voter debt millage rate is .2097.” Mayor Lentz opened the public hearing at this time.

4.2 FY 2017/2018 BUDGET:

Finance Comptroller Patti Clifford commented this past year saw an accounting system conversion; the current budget has the old account numbers however it is in process to change the cosmetics to reflect the new MUNIS software. Vice Mayor Kreger mentioned his concerns with the Capital Improvement Plan (CIP) including the marina. Per state law real numbers should be identified for a more accurate budget including unfunded items.

Mr. Medardo Monzon, 2826 S. Fletcher, was not able to participate in the budget workshop however having reviewed the budget over the past sixty days and after asking Comptroller Clifford questions, was pleased to learn that long term debt is AAA rated reflecting city finances have been handled very well, however funds need a little more attention. As far as diversifying the tax base, the Commission is urged to show the revenues from the increased tax base and how it is benefitting the public as well as scrutinizing the increase by 10% of general fund expenses which is four times the national average. Mayor Lentz responded one of the increases is personnel related due to the economic downturn when there was a skeleton staff.

Comptroller Clifford shared one of the biggest increases is building and permitting which restricted revenue with larger expenditures in next year’s budget for adding staff. Noting her own impending retirement there will be a “duplicate” Comptroller to learn the position which also adds to the increase.

Mr. Leslie Rohde, 645 King George Lane, as a thirty year business owner has a clear understanding of accounting. Using the airport as an example, Mr. Rohde stated it is a leasing company not necessarily an airport that makes money and noted the budget does not clearly represent to the public the operational and non-operational.

Vice Mayor Kreger reiterated that when the economy went down everything went down and the City has finally returned to the level it once was as far as staffing. Next year will certainly bring a “crunch”.

Ms. Margaret Kirkland, 1377 Plantation Point Drive, on behalf of Amelia Tree Conservancy was encouraged to see a conservancy position considered but then removed and hopes the Commission will reconsider. The environment and tree canopy are important financially to tourism and retirees. A suggestion would be to hire someone with an undergrad degree in parks and recreation with a master’s degree in conservation.

Mayor Lentz closed the public hearing.

ADJOURNMENT: There being no further business to come before the City Commission, the Special Meeting was adjourned at 5:22 pm.

ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

The City Commission of the City of Fernandina Beach, Florida, met in a Regular Meeting on Tuesday, September 5, 2017 at 6:00 pm in the City Commission Chambers. Present were Mayor Robin C. Lentz presiding, Vice-Mayor Len Kreger, Commissioners John A. Miller, Tim Poynter, and Roy G. Smith. Also present were City Clerk Caroline Best, City Manager Dale L. Martin and City Attorney Tammi Bach.

Mayor Lentz called the meeting to order and led the Pledge of Allegiance to the Flag. The invocation was then given by City of Fernandina Beach Utilities Director Mr. John Mandrick.

AGENDA CHANGES:

DECLARATION OF STATE OF EMERGENCY: City Manager Martin stated Florida Governor Mr. Rick Scott declared a State of Emergency for all sixty-seven Florida counties pending Hurricane Irma impact. The City of Fernandina Beach must in turn declare a State of Emergency for the purpose of being eligible to seek reimbursement for any costs should Hurricane Irma effect the City of Fernandina Beach. The State of Emergency will take effect at 12:01am, Wednesday, September 6, 2017 until further notice. **A motion was made by Commissioner Poynter, seconded by Commissioner Miller to approve the State of Emergency. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

4.1 PROCLAMATION - SAM AND JUDITH LANE: Mayor Lentz read the Proclamation in full recognizing Mr. and Mrs. Sam and Judith Lane for their long and commendable civic service beginning in 1987, to the City of Fernandina Beach. Mr. Lane was in attendance to accept the Proclamation and thanked the City and elected officials for the recognition.

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA:

PARKING: Mrs. Joan Bean, 141 N. 15th Street, remarked pieces to the parking puzzle could be solved by driving downtown post Labor Day to witness all the available spots. Thank you to the parking committee for refraining from putting in kiosks which could deter people from coming downtown.

6. CONSENT AGENDA: The following five items were on the Consent Agenda and were approved by one motion with the exception of Item 6.1 which was removed at the request of Vice Mayor Kreger for discussion.

6.1 RESOLUTION 2017-128 APPROVING A LOBBYING SERVICES AGREEMENT BETWEEN THE CITY AND JACOBS SCHOLZ & ASSOCIATES, LLC FOR STATE AND FEDERAL LOBBYING SERVICES FOR FY 2017/2018: According to the agenda support documents Resolution 2017-128 approves the lobbying services agreement with Jacobs Scholz & Associates, LLC for FY 2017/2018.

Mr. Lynn Williams, 1899 S. Fletcher, for the past five years he has served as Commissioner for the Florida Inland Navigation District (FIND). Lobbyists are the backbone in getting things done in government and having someone who is well respected, revered, polished and who has been at it a long time is Buddy Jacobs, lobbyist for Fernandina Beach. It is quite remarkable all that Buddy Jacobs and his partner have brought to our city without taking any credit and it is very important to continue. Vice Mayor Kreger made a to edit items 2 through 5 replacing "City Attorney" with "City

Manager” as City Manager Martin is the one doing the work and overseeing the lobbyist. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-128 with the following changes: items 2 through 5 will be changed from “City Attorney” to “City Manager”. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.2 RESOLUTION 2017-129 APPROVING A FACILITIES USE AGREEMENT WITH BUCCANEER REGION SCCA TO USE AIRPORT PROPERTY FOR SCCA AUTOCROSS SOLO DRIVING EVENTS ON OCTOBER 7, 2017 AND DECEMBER 3, 2017: According to the agenda support documents Resolution 2017-129 approves a Facilities Use Agreement for SCCA Autocross Solo Driving Events on October 7, 2017 and December 3, 2017. **A motion was made by Commissioner Miller, Seconded by Vice Mayor Kreger to approve Resolution 2017-129. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.3 APPROVAL OF MINUTES: According to the agenda support documents, the minutes of the Regular Meeting of May 2, 2017, the Regular Meeting of May 16, 2017 and the Regular Meeting of June 6, 2017 were presented for approval. Staff recommended approval as presented. **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.4 RESOLUTION 2017-130 APPROVING THE USE OF THE CITY SEAL IN ACCORDANCE WITH ORDINANCE #'S 2011-06 AND 2016-10 FOR THE POLICE AUXILIARY CORPS (PAC) TO USE THE CITY SEAL: According to the agenda support documents Resolution 2017-130 approves the use of the City seal for use on the PAC application form and apparel. **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve Resolution 2017-130. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.5 RESOLUTION 2017-131 AUTHORIZING A COMBINED VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH JACKSONVILLE BEACH, ATLANTIC BEACH, NEPTUNE BEACH, GREEN COVE SPRINGS, ST. AUGUSTINE AND ST. AUGUSTINE BEACH POLICE DEPARTMENTS; AUTHORIZING EXECUTION; PROVIDING FOR FILING OF THE AGREEMENT WITH THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT: According to the agenda support documents Resolution 2017-131 approves the Mutual Aid Agreement between the City of Fernandina --Beach Police Department and Jacksonville Beach, Atlantic Beach, Neptune Beach, Green Cove Springs, St. Augustine and St. Augustine Beach Police Departments for a period of five years beginning upon execution of said Agreement. **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve Resolution 2017-131. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.1 RESOLUTION 2017-132 APPROVING A GRANT AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY: According to the agenda support documents Resolution 2017-132 approves the Grant Agreement with the State of Florida Department of Economic Opportunity (Agreement #D0110) providing \$352,590 toward the construction of the terminal facility. **A motion was made by Vice Mayor Kreger, seconded by**

Commissioner Smith to approve Resolution 2017-132. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

7.2 RESOLUTION 2017-133 AUTHORIZING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANT AGREEMENT #3-12-0022-026-2017 WITH THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE TERMINAL PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT: According to the agenda support documents Resolution 2017-133 authorizes FAA grant agreement # 3-12-0022-026-2017 for the terminal project. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-133. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.3 RESOLUTION 2017-134 AUTHORIZING JOINT PARTICIPATION AGREEMENT (JPA)#43996919418 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE DESIGN AND CONSTRUCTION OF THE TERMINAL ACCESS ROAD PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT: According to the agenda support documents Resolution 2017-134 authorizes FDOT Joint Participation Agreement #43996919418, in the amount of \$19,798 for the Construction of the terminal access road project. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-134. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.4 RESOLUTION 2017-135 APPROVING WORK ORDER 17-70A WITH PASSERO ASSOCIATES, LLC TO PROVIDE CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES AT THE FERNANDINA BEACH MUNICIPAL AIRPORT: According to the agenda support documents Resolution 2017-135 approves Work Order 17-75R1 with Passero Associates, LLC, in the amount of \$218,825, to provide construction administration and inspection services associated with the General Aviation Terminal Building project. Vice Mayor Kreger remarked the cost is a reasonable amount for the scope of the project and assured all that the new Airport Manager, Mr. Nathan Coyle, has professional oversight. Commissioner Smith asked how the figure was arrived upon and if the amount could possibly go lower. City Manager Martin explained the total cost was not to exceed the \$218,825 and could in fact go lower. **A motion was made by Commissioner Poynter, seconded by Commissioner Miller to approve Resolution 2017-135. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.5 RESOLUTION 2017-136 APPROVING WORK ORDER 17-70A WITH PASSERO ASSOCIATES, LLC TO PROVIDE GRANT ADMINISTRATION SUPPORT IN RELATION TO FEDERAL AVIATION ADMINISTRATION, FLORIDA DEPARTMENT OF TRANSPORTATION, AND FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FUNDING AT THE FERNANDINA BEACH MUNICIPAL AIRPORT: According to the agenda support documents Resolution 2017-136 approves Work Order 17-75R3 with Passero Associates, LLC, in the amount of \$20,000, to provide grant administration associated with the General Aviation Terminal Building project. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-136. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.6 RESOLUTION 2017-137 APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) AND AMENDMENTS TO ARTICLE 17 OF THE COASTAL FLORIDA POLICE BENEVOLENT ASSOCIATION AGREEMENT EFFECTIVE OCTOBER 1, 2016, THROUGH SEPTEMBER 30, 2019: According to the agenda support documents Resolution 2017-137 approves

the amendments included in the Memorandum of Understanding (MOU) dated August 1, 2017. **A motion was made by Commissioner Poynter, seconded by Commissioner Miller to approve Resolution 2017-137. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.7 RESOLUTION 2017-138 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2016/2017 FOR ITEMS RELATED TO ELECTRICAL AND CHEMICAL EXPENSES: According to the agenda support documents Resolution 2017-138 approves a budget transfer of available funds from respective operating supplies expense accounts to water electrical expense and wastewater chemical expense. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-138. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.8 RESOLUTION 2017-139 RECOGNIZING MR. WILLIAM FLYNN'S EFFORTS IN OBTAINING FUNDING FOR THE REHABILITATION OF THE BUILDING LOCATED AT 25 NORTH 4TH STREET BY NAMING THE BUILDING, THE "WILLIAM F. FLYNN BUILDING". According to the agenda support documents Resolution 2017-139 names the building at 25 North 4th Street, the "William F. Flynn Building". **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve Resolution 2017-139. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.9 RESOLUTION 2017-140 AWARDING ITB #17-08 FOR GOLF COURSE DRIVING RANGE NETTING REPLACEMENT; AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT FOR SAME: According to the agenda support documents Resolution 2017-140 awards ITB #17-08 contract agreement for the replacement of the Golf Course Driving Range Netting, to Burbank Sport Nets, in the amount of \$35,562.00. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-140. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

8.1. FIRST READING OF ORDINANCE 2017-22 ESTABLISHING AN AMENDED CLASSIFICATION PLAN FOR FISCAL YEAR 2017/2018, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY: City Attorney Bach read Ordinance 2017-22 by title only, which was as follows: "AN ORDINANCE OF THE CITY OF FERNANDINA BEACH, FLORIDA, ESTABLISHING AN AMENDED CLASSIFICATION PLAN FOR FISCAL YEAR 2017/2018, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE." According to the agenda support documents Ordinance 2017-22 establishes the Pay and Classification Plan for FY 2017/2018. City Manager Martin explained that essential personnel including police officers, firefighters, paramedics and lifeguards wages start at \$11.49 per hour, the low end of the pay scale around the country that contributes to high turnover. Paramedics can receive an annual \$5,000 incentive for training. Commissioner Miller is embarrassed by the pay scale when firefighters are risking their lives and backs this ordinance 100%. Commissioner Smith expressed concerns that increasing pay over other counties could create an issue and a thorough study should be done. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Ordinance 2017-22. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

CITY MANAGER REPORTS:

THANK YOU: City Manager Martin thanked Senator Bill Nelson for his continued support and enthusiasm with the award winning restoration of the historic US Post Office building on Centre Street.

REMINDER: City Manager Martin issued a reminder for the next public budget meeting on Tuesday September 19th at 5:05 pm.

HURRICANE IRMA: City Manager Martin reported the City and County has begun preparations due to the impending threat of Hurricane Irma and suggested citizens begin personal emergency preparedness. There will be a conference call with Governor Scott at 7:30 pm.

HURRICANE HARVEY: City Manager Martin has been invited to support long term recovery efforts from Hurricane Harvey's impact on Houston, Texas and plans to be out of the office September 24-27 pending any local hurricane impact.

CITY ATTORNEY REPORTS: City Attorney Tammi Bach had no reports at this time.

CITY CLERK REPORTS:

GOLF: City Clerk Best reported the City recently sunset the Greens and Oversight Committee and formed the Golf Course Advisory Board which needs five members to serve. Advisory Board applications are available online or in the City Clerk's office.

MAYOR/COMMISSIONER COMMENTS:

MEETING: Vice Mayor Kreger and City Manager Martin will be meeting with the Army Corps of Engineers this Thursday September 7th to discuss a variety of topics relevant to the City of Fernandina Beach

REMINDER: Commissioner Poynter reminded all of his meeting, Cookies with the Commissioner, this Thursday September 7th 6p at Café Karibo.

CEREMONY: Commissioner Miller attended the ribbon cutting ceremony this past Saturday September 2nd at Buy Go, a new highly anticipated grocery store in town.

MEETING: Commissioner Miller recently met with St. Augustine Mayor Shaver who is a strong proponent of sea level rise.

PREPAREDNESS: Mayor Lentz requested that citizens stay alert and be prepared for the impending Hurricane Irma and stay tuned to City Facebook pages for the most accurate updates and information.

BEACH CLEANUP: Mayor Lentz gave a reminder that Lifeguard Ocean Rescue is hosting a beach cleanup in conjunction with International Coastal Cleanup on Saturday September 16th @8am at Main Beach.

ADJOURNMENT: There being no further business to come before the City Commission, the meeting was adjourned at 6:44 pm.

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City Commission Regular Meeting
September 5, 2017
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ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

The City Commission of the City of Fernandina Beach, Florida, met in a Regular Meeting on Tuesday, September 19, 2017 at 6:00 pm in the City Commission Chambers. Present were Mayor Robin C. Lentz presiding, Vice-Mayor Len Kreger, Commissioners Johnny Miller, Tim Poynter, and Roy G. Smith. Also present were City Clerk Caroline Best, City Manager Dale L. Martin, and City Attorney Tammi Bach.

Mayor Lentz called the meeting to order and led the Pledge of Allegiance to the Flag. The invocation was then given by Fernandina Beach Utilities Director Mr. John Mandrick.

4.1 PROCLAMATION - "CONSTITUTION WEEK": Mayor Lentz read the Proclamation in full proclaiming the week of September 17–23, 2017, as “Constitution Week” in commemoration of America’s most important document. Daughters of the Amelia Island Chapter of the Daughters of the American Revolution Regent Ms. Lynn Leisy was in attendance to accept the Proclamation and thanked the Commission for the Proclamation honoring the US constitution.

4.2 PROCLAMATION - "LES DEMERLE AMELIA ISLAND JAZZ FESTIVAL WEEK": Mayor Lentz read the Proclamation in full proclaiming October 8-15, 2017, as “Les DeMerle Amelia Island Jazz Festival Week”. Mr. Les DeMerle and Ms. Bonnie Eisele along with volunteer Board Members were in attendance to accept the Proclamation. Mr. DeMerle thanked the Commission for the incredible honor recognizing the jazz festival in its 14th year with award winning Grammy nominated performers, jazz for seniors at Savannah Grand and an entire weekend of music. Mr. DeMerle also thanked all the volunteers and his incredible wife, Ms. Bonnie Eisele.

4.3 PROCLAMATION - RECOGNITION OF MR. WILLIAM F. FLYNN JR.: Mayor Lentz read the Proclamation in full recognizing Mr. William F. Flynn Jr. for his significant civic contributions to the Nassau County Public Library Fernandina Beach Branch renovation and named the building located at 25 North 4th Street the "William F. Flynn, Jr." building. Mr. Flynn thanked the Nassau County Commissioners for finding funds in their capital improvement, the City Commission and the thirty-eight members of the Friends of the Library, especially Dr. Dee Torres Kaufmann whom he considers a partner. Mr. Flynn also thanked the community for this much deserved modern library.

4.4 PRESENTATION - FERNANDINA BEACH HOUSING AUTHORITY: Fernandina Beach Housing Authority Chairman Mr. Thomas Morris and Vice Chair Ms. Colleen Espersen were present along with other staff to thank the City Commission for the City's support of the Free Little Library Project and the scout groups who built the libraries. Ms. Espersen explained the history of free little libraries; to build community, spark creativity, inspire readers and fight against illiteracy. There are now 50,000 around the world. Mr. Morris also thanked City staff and the City Commission for supporting the project.

4.5 PRESENTATION - REVIEW OF WATERFRONT PROJECTS: City Manager Dale L. Martin, Community Development Director D. Marshall McCrary, and Senior Planner Kelly Gibson provided a presentation regarding the previously approved waterfront projects. The proposed waterfront park area is property fronting Front Street along the Amelia River waterfront between Beech and Alachua Streets designated by Lots A - E and a recently acquired property at the end of Alachua Street. Through charrettes dating back to 2006 - 2008 the public expressed their desire for a waterfront park. Between 2006 - 2012 the concept plan phase was created identifying and recognizing, refining and meeting all the regulatory requirements while focusing on infrastructure. This item was placed on the agenda as a discussion for the Commission to contemplate next steps.

Vice Mayor Kreger believes the 2012 parking lot B plan was approved and there is significant opportunity to proceed with the plan.

4.6 BUDGET SUMMARY: Comptroller Patti Clifford was available to answer any questions regarding the budget summary for August 2017.

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA:

MARINA: Mr. Mark Silva, N. Front Street, is a certified marine fire fighter and coast guard certified safety coordinator who has concerns about safety and fire at the marina. Pedestrian traffic poses a risk for ignition with cell phones, cigarettes, etc. and vehicles are not grounded. Mr. Silva talked with the Fire Chief who knows about firefighting but not necessarily marine firefighting and is offering to train personnel to the peculiarities of marina fueling hazards which is far more dangerous than fueling in a gas station.

GOLF COURSE: Mr. Steve Murphy, 2341 Sussex Lane, acknowledged the dedicated seven member maintenance crew and eighteen volunteers who showed up with gloves and rakes and worked tirelessly for days to get the south golf course reopened, followed by the west golf course and the north golf course will be open as soon as the final Hurricane Irma debris is removed.

WATERFRONT: Mr. Medardo Monzon, 2826 S. Fletcher Avenue, commented the waterfront still has questions before moving forward. Concerning riparian rights, Front Street property owner Mr. Simmons is amenable to moving the marina north but wants it done ahead of time and would like the City to approach him. Noting the City has faced too many lawsuits and the community does not want anymore, it is his recommendation that a conversation with Mr. Simmons is needed regarding riparian rights before moving forward. City Attorney Bach stated she has consulted with riparian rights attorney, Mr. Richard Brightman in Tallahassee, and a written opinion was not provided. The City's plans do not affect Mr. Simmons riparian rights at all nor does the City plan to impede, alter or misuse Mr. Simmons riparian rights defined as access to navigable waters which he will be granted. Mr. Monzon conveyed it was important to clarify before moving forward. Commissioner Poynter interjected the property was purchased by the City to obtain riparian rights in order to move forward with the marina relocation.

6. CONSENT AGENDA: The following three items were on the Consent Agenda and were approved by one motion.

6.1 APPROVAL OF MINUTES: According to the agenda support documents, the Minutes of the Special Meeting of June 20, 2017 and the Regular Meeting of June 20, 2017 were presented for approval. Staff recommended approval as presented. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6.2 RESOLUTION 2017-141 AUTHORIZING PAYMENT FOR THE APPROVED SEWER, REFUSE, AND STORMWATER FEE EXEMPTION LIST FOR FISCAL YEAR 2016/2017: According to the agenda support documents Resolution 2017-141 authorizes

payment for twenty five accounts in the total amount of \$19,690.41. City Attorney Bach noted the authorized amount was revised to \$17,865.76. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-141. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried**

6.3 RESOLUTION 2017-142 APPROVING NINE APPLICATIONS FOR CITY SEWER, REFUSE, AND STORMWATER EXEMPTION FOR FISCAL YEAR 2017/2018: According to the agenda support documents Resolution 2017-142 approves nine applications for exemption of payment for City Sewer, Refuse, and Stormwater costs for the months of October 1, 2017, through September 30, 2018. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-142. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried**

7.1 RESOLUTION 2017-143 APPROVING A TWELVE MONTH RENEWAL PROGRAM WITH PREFERRED GOVERNMENTAL INSURANCE TRUST (PGIT) COVERING CITY PROPERTY, GENERAL LIABILITY, WORKERS' COMP, LAW ENFORCEMENT LIABILITY, PUBLIC OFFICIALS' LIABILITY, AND AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE; APPROVING OTHER INSURANCE POLICIES COVERING MARINA, FLOOD, AIRPORT, AD&D, YOUTH ACCIDENT, ENVIRONMENTAL AND LIQUOR LIABILITY; AND APPROVING THE EXERCISING OF THE TWO YEAR RATE GUARANTEE OPTION: According to the agenda support documents Resolution 2017-143 accepts the one year renewal offer by PGIT with a two year rate guarantee for insurance coverage including but not limited to, City property (buildings and contents), general liability, workers' comp, law enforcement liability, public officials' liability, automobile liability, and property damage. **A motion was made by Commissioner Poynter, seconded by Commissioner Miller to approve Resolution 2017-143.** Harden and Associates, Inc. Mr. Shaun Woleshin was in attendance and answered various questions related to the City's insurance rates. **Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.2 RESOLUTION 2017-144 AWARDING BID # 17-22 FOR POLICE BUILDING ROOF REPAIRS AND RESURFACING TO CITRUS CONTRACTING LLC IN THE AMOUNT OF \$92,950.00; AUTHORIZING EXECUTION OF SERVICES CONTRACT: According to the agenda support documents Resolution 2017-144 awards Bid # 17-22 Police building roof repairs and resurfacing in a not-to-exceed amount of \$92,950.00. **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve Resolution 2017-144. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.3 RESOLUTION 2017-145 AWARDING RFP # 17-05 FOR EMERGENCY DEBRIS REMOVAL SERVICES TO CROWDERGULF AS SECONDARY CONTRACTOR; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT: According to the agenda support documents Resolution 2017-145 awards RFP #17-05 for the City's disaster recovery and debris removal services to CrowderGulf as the secondary contractor. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-145. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.4 RESOLUTION 2017-146 AWARDING SEVEN ANNUAL BIDS; AUTHORIZING EXECUTION OF ALL DOCUMENTATION PERTAINING TO THE AWARD OF BIDS: According to the agenda support documents Resolution 2017-146 approves seven annual bid awards. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-146. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.5 RESOLUTION 2017-147 AUTHORIZING THE CITY ATTORNEY TO ENGAGE QUALIFIED OUTSIDE LEGAL COUNSEL IN AN AMOUNT NOT TO EXCEED \$45,000 IN FISCAL YEAR 2017/2018 FOR CONFLICTS, CODE BOARD AND GENERAL ADVICE ON COMPLEX LEGAL MATTERS: According to the agenda support documents Resolution 2017-147 authorizes the City Attorney to engage qualified outside legal counsel in an amount not to exceed \$45,000 for outside legal services, as needed, for FY 2017/2018. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Resolution 2017-147. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.6 RESOLUTION 2017-148 SUNSETTING THE YOUTH ADVISORY COMMITTEE AND REPEALING RESOLUTION 2015-83: According to the agenda support documents Resolution 2017-148 sunsets the Youth Advisory Committee and repeals Resolution 2015-83. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-148. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

7.7 RESOLUTION 2017-149 APPROVING THE SETTLEMENT AGREEMENT IN THE CASE OF COLUMBIA CASCADE COMPANY V. CITY OF FERNANDINA BEACH ET AL.: According to the agenda support documents Resolution 2017-149 approves the Settlement Agreement in the case of Columbia Cascade Company v. City of Fernandina Beach, in the Oregon Circuit Court for Multnomah County, Case No. 12-1013287. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Resolution 2017-149. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

8.1 SECOND READING OF ORDINANCE 2017-19 ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, CEMETERY, CITY CLERK'S OFFICE, CITY MANAGER'S OFFICE, COMMUNITY DEVELOPMENT, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, POLICE, SANITATION, STORMWATER, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2017/2018: City Attorney Bach Ordinance 2017-19 by title only, which was as follows: "AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, CEMETERY, CITY CLERK'S OFFICE, CITY MANAGER'S OFFICE, COMMUNITY DEVELOPMENT, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, POLICE, SANITATION, STORMWATER, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2017/2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE." The public hearing was opened at this time and there being no comments from the floor, the public hearing was closed. According to the agenda support documents Ordinance 2017-19 approves the amended Master Fee Schedule consisting of the Airport, Cemetery, City Clerk's Office, City

Manager's Office, Community Development, Fire, Golf Course, Marina, Parks and Recreation, Police, Sanitation, Stormwater, Wastewater, Water, and Impact Fees, excluding Water and Wastewater Impact Fees for Fiscal Year 2017/2018. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Poynter to approve Ordinance 2017-19. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

8.2 SECOND READING OF ORDINANCE 2017-20 AMENDING THE LAND DEVELOPMENT CODE BY AMENDING SECTION 10.02.01 (C)(8) TO ALLOW PROPERTIES ON THE WEST SIDE OF NORTH OR SOUTH FLETCHER AVENUE THE ABILITY TO APPLY FOR A VARIANCE FROM LOT COMBINATION RESTRICTIONS: City Attorney Bach read Ordinance 2017-20 by title only, which was as follows: "AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE SECTION 10.02.01(C)(8) LIMITATIONS ON THE GRANTING OF A VARIANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE." The public hearing was opened at this time.

Mr. Harrison Poole, of Poole and Poole, P.A., 303 Centre Street Suite 200, explained he is the attorney representing the applicant and addressed concerns regarding the types of cases the Board of Adjustment (BOA) hears; if the BOA did not follow the law the City would have standing to challenge their decision and suggested the City Commission may want to consider reviewing the role of the BOA.

Commissioner Poynter asked whether the City Commission could hear commercial lot combination variance requests instead of the BOA. City Attorney Bach replied yes. Commissioner Smith agreed. After additional discussion among **the consensus of the City Commission was to direct staff to move as quickly as possible to get other changes in place to make sure these types of variances are heard only by the City Commission. A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve Ordinance 2017-20.** Mr. Lynn Williams, 1899 South Fletcher, explained he and other BOA members have served longer than any of the Commissioners and they provide a kind of steadiness short of the political pressure Commissioners find placed upon themselves. BOA members are given seven criteria with which to make judgements. BOA members make conscious and careful decisions. **Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

8.3 SECOND READING OF ORDINANCE 2017-21 AMENDING SECTION 82-36, DEFINITIONS, TO PROVIDE FOR A DEFINITION OF AVAILABLE WITH REGARD TO SEWER AVAILABILITY; AMENDING SECTIONS 82-40, 82-45, 82-67, 82-163 AND 82-206 TO CLARIFY THAT SEWER IS "AVAILABLE" AS THAT TERM IS DEFINED IN SECTION 82-36: City Attorney Bach Ordinance 2017-21 by title only, which was as follows: "AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING SECTION 82-36, DEFINITIONS, TO PROVIDE FOR A DEFINITION OF AVAILABLE WITH REGARD TO SEWER AVAILABILITY; AMENDING SECTIONS 82-40, 82-45, 82-67, 82-163 AND 82-206 TO CLARIFY THAT SEWER IS "AVAILABLE" AS THAT TERM IS DEFINED IN SECTION 82-36; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE." The public hearing was opened at this time and there being no comments from the floor, the public hearing was closed. According to the agenda support documents Ordinance 2017-21 amends various sections of the City Code pertaining to sewer availability. **A motion was made by Commissioner Miller, seconded by Vice Mayor Kreger to approve Ordinance 2017-21. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

9.1 LAND DEVELOPMENT CODE SECTION 10.02.01(C) RESTRICTIONS ON VARIANCE LIMITATIONS: City Attorney Bach explained Section 10.02.01(C) of the Land Development Code (Limitations on the grant of a variance) sets forth uses, restrictions and conditions for which a variance is not possible. At the August 15, 2017 City Commission Meeting, the Commission approved the proposed Ordinance 2017-20 at first reading to change Section 10.02.01(C) of the LDC to allow for a variance to be requested for lot combinations greater than 100 feet in width along Fletcher and Ocean Avenues. The City Commission asked to review Section 10.02.01(C) of the LDC to further discuss the LDC's limitations on variance requests. The City Manager and City Attorney seek direction on whether the Commission wants any further changes to these variance limitations. City Attorney Tammi Bach explained this was brought up for discussion due to numerous questions regarding variances. The restrictions are State Law and cannot be deviated from. **The consensus of the City Commission was to direct staff to review previous variance requests and discuss at a future meeting.** Commissioner Smith suggested discussing wetlands. Mayor Lentz proposed reviewing variance requests over the last eighteen months – two years to review what people are requesting most. Mayor Lentz commended the BOA noting they are appointed by the Commission.

10.1 CHARTER OFFICERS' PERFORMANCE EVALUATIONS: Mayor Lentz remarked she has personally met with all three charter officers who are aware of her feelings regarding their performance.

Vice Mayor Kreger stated he had prepared written performance evaluations and forwarded them to personnel and are available to the public for all three charter officers. The City Manager has a multi-faceted involved position overseeing the majority of city staff. The reports also included performance goals and overall performances are good but, in his opinion, never good enough.

Commissioner Smith meets weekly with City Manager Martin who rates 83 out of 100 due to the inability to complete simple requests and with issues related to the airport and transparency. Commissioner Smith meets regularly with City Clerk Best who rates at 93 out of 100 doing an excellent job however there is always room for improvement. City Attorney Bach also gets a 93 for her prompt answers to questions.

Commissioner Poynter interjected the charter officers are doing a good job that is not easy, working hard to do the best job that they can and the community is benefitting. Despite two hurricanes things are being accomplished. Commissioners are involved in policy not necessarily day to day operations and over all the charter officers have done a good job.

Commissioner Miller concurred that all three officers have done a fantastic job starting at the top and trickling down to city staff that do a great job. Often feedback is negative not positive and there has not been any negative correspondence regarding any of the charter officers.

Mayor Lentz agreed that having five bosses is not easy for the three charter officers. City Manager Martin has been true to his word being a man about town and writing his weekly columns for the newspaper. Mayor Lentz thanked and commended City Clerk Best for a phenomenal job and for continuing education for herself and the department. Mayor Lentz expressed appreciation to City Attorney Bach for ongoing support and weekly information. **The consensus amongst the City Commission was to approve a 3.5% increase for City Manager Dale Martin, City Clerk Caroline Best and City Attorney Tammi Bach.**

CITY MANAGER REPORTS:

THANK YOU: City Manager Martin thanked the Commission and constituents for the opportunity to serve and looks forward to serving as long as possible.

COMMEMORATION: City Manager Martin explained that due to Hurricane Irma recognition of 9/11 was unavoidably overlooked.

HURRICANE IRMA: City Manager Martin thanked the City staff for their commitment during emergency operations. Debris removal may be delayed due to concurrent national natural disasters and will be an ongoing task. Monthly departmental reports are also delayed until the next meeting.

SUPPORT: City Manager Martin noted his upcoming office absence September 24-27th travelling to Louisville, Kentucky to support long term recovery efforts for Florida and other areas.

CITY ATTORNEY REPORTS:

LAWSUIT: City Attorney Bach explained that the lawsuit against CPH Engineers due to faulty roadwork is active and in the discovery phase.

DEED: City Attorney Bach is currently working with Lignotech engineers and attorneys on a right of way deed for the new rail spur which will be deeded to the City and maintained by Lignotech.

ORDINANCE: City Attorney Bach noted the news rack ordinance first reading will be October 3.

EVENT: City Attorney Bach announced the Ben Byrns Runway Rally has been moved due to weather to January 20, 2018.

CITY CLERK REPORTS:

THANK YOU: City Clerk Best thanked the Commission and expressed her appreciation for the privilege of serving the citizens and the enjoyment in coming to work each day.

MAYOR/COMMISSIONER COMMENTS:

CONDOLENCES: Commissioner Miller extended condolences to local charismatic business owner, Pajama Dave, on the recent unexpected loss of his Mother.

HURRICANE IRMA: Commissioner Miller proposed having a “after action/debrief” for lessons learned in light of the subsequent potentially catastrophic hurricanes, Matthew and Irma. Commissioner Miller noted positive community involvement was stellar and in particular The Journey Church, and suggested awarding a proclamation for their efforts.

CLEANUP: Commissioner Poynter suggested the City pursue acquiring equipment with FEMA funding to assist in debris cleanup.

CONGRATULATIONS: Commissioner Poynter congratulated the Charter Officers on another prolific year and expressed pride in all that has been accomplished.

KUDOS: Commissioner Smith agreed with Commissioner Poynter recognition of the Charter Officers and applauded the swift call to action of cleanup efforts post hurricane.

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City Commission Regular Meeting
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HURRICANE IRMA: Vice Mayor Kreger noted significant weather related issues that should be identified and addressed prior to another event.

RECOGNITION: Mayor Lentz recognized City staff and team members for working in harmony with the County and emergency operations personnel during Hurricane Irma.

THANK YOU: Mayor Lentz extended a personal thank you to the Commission and Fernandina Beach Housing Authority for building little libraries.

ADJOURNMENT: There being no further business to come before the City Commission, the meeting was adjourned at 8:10 pm.

ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

The City Commission of the City of Fernandina Beach, Florida convened in a Special Meeting, on Tuesday, September 19, 2017 at 5:00 pm in the City Commission Chambers. Present were Mayor Robin C. Lentz presiding, Vice Mayor Len Kreger, Commissioners John A. Miller, Roy G. Smith, and Tim Poynter, City Clerk Caroline Best, City Manager Dale L. Martin and City Attorney Tammi Bach.

Mayor Lentz called the meeting to order and led the Pledge of Allegiance to the Flag.

4.1 Statement regarding the percentage increase in Millage over the rolled back rate necessary to fund the budget and the specific purpose for which ad valorem tax revenues are being increased.

- I. Millage rate for operation expenditures
- II. Millage rate for voter approved debt

Mayor Lents read the truth in millage statement for fiscal year 2017-2018 into the record as follows: "Prior to adoption of Resolution 2017-126, which sets the property tax millage rate for operating expenditures, and sets the millage rate for voter approved debt, Chapter 200.065 (4)(d), Florida Statutes, requires that the following statement be publicly announced. The taxing authority levying this property tax is the City Commission of the City of Fernandina Beach. The rolled back rate is 5.4951 mills per \$1,000 of assessed value. • The percentage increase is 9.19% over the rollback millage rate. The operating millage rate to be levied is 6.0000 mills per \$1,000 of assessed value. The voter debt millage rate is .2097."

5.1 RESOLUTION 2017-126 ADOPTING THE FINAL LEVY OF AD VALOREM TAXES FOR OPERATING EXPENSES AND THE FINAL LEVY OF AD VALOREM TAXES FOR VOTER APPROVED DEBT FOR THE CITY OF FERNANDINA BEACH, NASSAU COUNTY FOR FISCAL YEAR 2017/2018: According to the agenda support documents Resolution 2017-126 adopts the final operating millage of 6.0000 mills for the Fiscal Year 2017/2018 Budget and the final voter approved debt millage of .2097 mills for the Fiscal Year 2017/2018 Budget. The public hearing was opened at this time there being no comments from the floor, the public hearing was closed. **A motion was made by Commissioner Poynter, seconded by Vice Mayor Kreger to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried**

6.1 RESOLUTION 2017-127 ADOPTING THE FINAL BUDGET FOR THE 2017/2018 FISCAL YEAR, INCLUDING THE FIVE YEAR CAPITAL IMPROVEMENT PLAN: According to the agenda support documents Resolution 2017-127 adopts the final budget for Fiscal Year 2017/2018.

Mr. Leslie Rohde, 645 King George Lane, takes issue with the budget categories labeled as "businesses" they are the airport, golf course and marina and each of their total revenues. The airport brings in \$600,000 but half of that is leasing of city property that should be separated out which leaves \$300,000 that is considered a very insignificant amount in business. Without the leasing, the airport loses money. Golf revenue is \$1.5 million even though it's a declining sport. The marina is \$2.5 million in revenue. Building the airport terminal is not a good thing to do to a "microbusiness" making \$300,000 and as a business owner this is disturbing and nonsensical. Dredging costs approximately \$250,000 per year at a marina bringing in \$2.5 million, this is the best business investment. The decision making has serious problems when it invests in the airport and not in dredging at the marina. Bad decisions are being reached because of the way categorizing money is

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spent and the rhetoric is wrong and it is suggested that the commission reconsider these points. Vice Mayor Kreger noted this budget has brought the City out of the cuts that were forced during the decline and although lots of necessary money was spent on needed equipment it's important to be conscientious with spending in the future. **A motion was made by Commissioner Poynter, seconded by Commissioner Miller to approve Resolution 2017-127. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried**

ADJOURNMENT: There being no further business to come before the City Commission, the Special Meeting was adjourned at 5:14 pm.

ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

The City Commission of the City of Fernandina Beach, Florida, met in a Special Meeting on Wednesday, January 24, 2018 at 3:30 pm at the City of Fernandina Beach Municipal Golf Course Clubhouse. Present were Mayor John A. Miller presiding, Vice-Mayor Len Kreger, Commissioners Roy G. Smith, Philip A. Chapman and Chip Ross. Also present were City Clerk Caroline Best, City Manager Dale Martin, and City Attorney Tammi Bach.

3. PLEDGE OF ALLEGIANCE: Mayor Miller called the meeting to order and led the pledge of allegiance.

4.1 RESOLUTION 2018-07 ACCEPTING THE PROPOSAL SUBMITTED BY APPLIED TECHNOLOGY & MANAGEMENT, INC. (ATM) IN THE AMOUNT OF \$34,540: According to the agenda support documents Resolution 2018-07 accepts the proposal submitted by Applied Technology & Management, Inc. in the amount of \$34,540, for the purpose of preparing a design criteria package which will be utilized to solicit proposals for a design-build contract for Marina repairs. City Manager Martin explained the final design criteria package will include electrical and ADA gangway design which will be presented the City Commission for their approval at the February 20th City Commission Regular Meeting. **A motion was made by Vice Mayor Kreger, seconded by Commissioner Ross to approve the Resolution 2018-07.** Mr. Lynn Williams, Fernandina Beach Harbor Marina, agrees with ATM design criteria package and further recommended the City Commission approve ATM to oversee the construction of the bids and getting the bids to people who might be bidders in an attempt to get the widest possible range of bids. Mr. Williams suggested ATM also sort out the received bids as they will contain a lot of technical detail. The cost of these additional services provided by ATM is \$19,460. Commissioner Ross asked whether the additional expenditure (\$19,460) could be placed on an upcoming City Commission agenda. City Attorney Bach advised this could be approved today and explained the options; wait until the next City Commission meeting to have the additional services/expenditure placed on the agenda, keeping in mind the City is not in danger of implicating the State Statute for the Consultant Competitive Negotiating Act (CCNA) because this is for engineering and less than \$35,000 and secondly the City is not in danger of violating the City's Purchasing Policy because the additional services are less than \$20,000. City Attorney Bach noted the City Commission or the City Manager can waive Purchasing Policy requirements if they feel it is in the best interests of the City. **Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

5. ADJOURNMENT: There being no further business to come before the City Commission, the Special Meeting was adjourned at 3:38 pm.

ATTEST:

CAROLINE BEST
City Clerk

JOHN A. MILLER
Mayor-Commissioner

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-30
City Commission Fiscal Year 2018/2019 Goals

ITEM TYPE: Resolution (w/o fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-30

SYNOPSIS: The City Commission conducted its annual visioning session on January 24, 2018, at the Fernandina Beach Golf Course. The session, moderated by City Manager Dale L. Martin, discussed priority projects identified by City Commissioners.

The proposed goals have been refined to provide more specific direction and metrics. The City Commission should review and, if appropriate, revise the proposed goals. Once so considered, the City Commission should formally adopt the Fiscal Year 2018/2019 goals.

FISCAL IMPACT: The funding for the adopted goals will be incorporated into the Fiscal Year 2018/2019 budget. Funding for some projects associated with adopted goals may be available in the current Fiscal Year 2017/2018 budget.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-30.

Dale Martin, City Manager	03/08/2018
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Patti Clifford, Comptroller	03/08/2018
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Tammi E. Bach, City Attorney	03/08/2018
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Date: March 08, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-30

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
FERNANDINA BEACH, FLORIDA, ADOPTING THE CITY
COMMISSION'S FISCAL YEAR 2018/2019 GOALS; PROVIDING
FOR AN EFFECTIVE DATE

WHEREAS, the City Commission annually meets to discuss and develop goals for the coming year; and

WHEREAS, the City Commission, joined by staff and members of the public, met on January 24, 2018, to consider such goals; and

WHEREAS, after deliberation, the City Commission prioritized a series of goals for Fiscal Year 2018/2019, with a summary of those goals attached as Exhibit "A"; and

WHEREAS, the City Commission reviewed and reconfirmed those goals at a Regular Meeting of the City Commission on March 6, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby adopts the Goals (and related measurements), Opportunities, and Considerations described in Exhibit "A."

SECTION 2. The City Commission offers its direction and support to City staff to pursue and complete the Goals as indicated.

SECTION 3. The City Commission retains the ability, by subsequent Resolution, to amend or otherwise revise or add to the existing Goals in the interests of the health, safety, and welfare of the City of Fernandina Beach.

SECTION 4. This Resolution shall be effective immediately upon adoption.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Commissioner – Mayor

ATTEST:

CAROLINE BEST
City Clerk

APPROVED AS TO FORM AND LEGALITY:



TAMMI E. BACH
City Attorney

City Commission Goals (proposed: Jan 24, 2018; codified Mar 6, 2018, by Resolution 2018-30)

<u>Goal</u>	<u>Objective</u>	<u>Deadline</u>
1. Develop waterfront	a. Approve design-build package	Mar 20, 2018
	b. Post/publish design-build notice	Mar 28, 2018
	c. Obtain USACOE permit for repairs	Mar 29, 2018
	d. Receive/open design-build qualifications	Apr 27, 2018
	e. Award design-build contract	May 15, 2018
	f. Present Planning Advisory Board waterfront development recommendation to City Commission	Jul 17, 2018
	g. Complete Marina repairs (as determined by Construction Manager)	Sep 28, 2018
	h. Demolish structure located at 101 N. Front Street	Oct 31, 2018
2. Implement project management	a. Integrate Project Management worksheets with City Commission awards	Mar 2, 2018
	b. Present Purchasing Policy revisions to City Commission	May 15, 2018
3. Support conservation efforts	a. Present ordinance to City Commission to provide for conservation trust fund	May 1, 2018
4. Review residential density standards	a. Present Planning Advisory Board recommendations to City Commission	Oct 16, 2018
5. Review beach parking	a. Present beach parking opportunities to City Commission	Jun 19, 2018
6. Preserve beach quality of life	a. Develop and implement Beach Ranger program	May 25, 2018
7. Review Fire Department services	a. Present facilities recommendation to City Commission	Aug 7, 2018

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-34
Grant Application - Florida Department of Environmental Protection, Land and Water
Conservation Fund (FDEP LWCF)

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-34

SYNOPSIS: This item is a request for City Commission's approval to submit an application to the Florida Department of Environmental Protection, Land and Water Conservation Fund for approximately \$200,000 toward the project costs of a playground/picnic recreation project.

It is understood that the grant requires a 50/50 match and the project has a three-year implementation timeframe.

FISCAL IMPACT:

City Parks and Recreation impact fees (Capital Expansion Fund 310) are available to provide the matching funds required by the FDEP LWCF grant program.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): No additional comments.

Nan Voit, Parks & Recreation Director	03/09/2018
Nicole Bednar, Administrative Services Manager	03/09/2018
Patti Clifford, Comptroller	03/09/2018
Dale Martin, City Manager	03/09/2018
Tammi E. Bach, City Attorney	03/09/2018

Date: March 07, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-34

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE SUBMITTAL OF ONE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, LAND AND WATER CONSERVATION FUND (FDEP LWCF) GRANT APPLICATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the National Parks and Recreation Association finds that providing places for physical fitness can improve community health and increase the numbers of residents who engage in exercise, and that visits to parks have been shown to reduce stress, lower blood pressure, and contribute to an overall sense of well-being by park visitors; and

WHEREAS, more than 75% of residents who responded to the 2017 Fernandina Beach National Citizen Survey reported that strategic planning for recreation opportunities including parks was “essential” or “very important” to overall quality of life; and

WHEREAS, the City of Fernandina Beach Parks and Recreation Master Plan documents that, *“the southern portions of the City are where annexations and new subdivision growth is occurring...the central and southern areas (of the City) also have limited access to recreation facilities; specifically playgrounds, multi-purpose open spaces; and sports courts; and*

WHEREAS, there are approximately twelve parks on the north side of the City and only one on the south side (Exhibit “A”); and

WHEREAS, the southern-most playground in the City is located at the Martin Luther King Center, located in the north area of the City; and

WHEREAS the Florida Department of Environmental Project, Land and Water Conservation Fund (FDEP LWCF) program is now accepting grant applications with a deadline of March 26, 2018, for land and parks-related projects to be implemented over a three-year timeframe; and

WHEREAS, FDEP LWCF grant financial assistance may be competitively-sought for up to \$200,000 in grant funds toward parks-related projects for which applicants provide an equal amount or greater in local matching funds; and

WHEREAS, City Parks and Recreation impact fees (Capital Expansion Fund 310) are available to provide the matching funds required by the FDEP LWCF grant program; and

WHEREAS, the City of Fernandina Beach wishes to install an accessible park to include parking, picnic pavilion, nature trails, playground and restrooms at a south-island location off of Simmons Road for the enjoyment, health, and well-being of the citizens of the City of Fernandina Beach and the State of Florida (Exhibit “B”); and

WHEREAS, the proposed park is in an approximately six and ½ acres parcel located within thirty acres of City property through which future nature and bicycle trails are being considered by the Fernandina Beach Parks and Recreation Advisory Committee (Exhibit “C”); and

WHEREAS, the FDEP LWCF grant application scoring process awards extra points to applicants whose projects are included in local Five Year Capital Improvement Plans and Comprehensive Plans; and

WHEREAS, the installation of park components on the southern portion of Amelia Island is included in the City of Fernandina Beach Five Year Capital Improvement Plan adopted September 2017; and

WHEREAS, the City of Fernandina Beach Comprehensive Plan Goal 6.04.08 stipulates *“Neighborhood-serving parks shall be prioritized for placement in areas underserved by recreation facilities and shall be prioritized in capital improvement planning. Adding additional neighborhood-serving park components to existing facilities shall be secondary after underserved recreational areas are addressed.”*

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission authorizes the submission of a grant application to the FDEP LWCF program seeking grant funds of approximately \$200,000 toward the actual cost of a Park located off of Simmons Road on City property.

SECTION 2. Should the grant be successfully awarded, the City Commission authorizes the use of City Parks and Recreation impact fees (Capital Expansion Fund 310) for the matching funds required by the FDEP LWCF grant program.

SECTION 3. The City Commission hereby authorizes the City Manager to execute the grant application and all documentation pertaining to the Grant Agreement, if awarded, upon review and approval by the City Attorney.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Mayor

ATTEST:

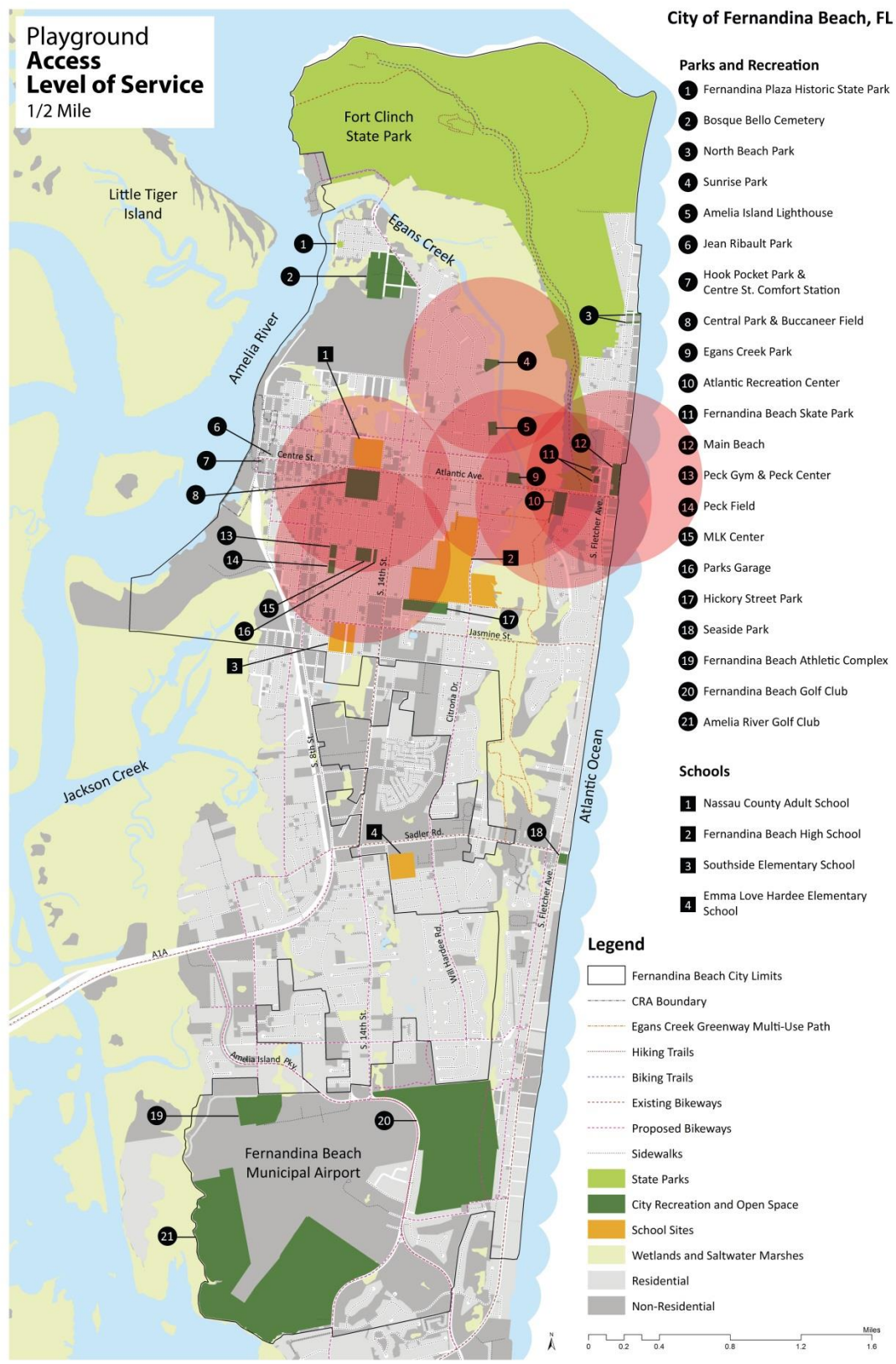
APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

Figure 3.3 Access LOS for Playgrounds using ½ mile radius



SIMMONS ROAD

Natural creek

PARKING



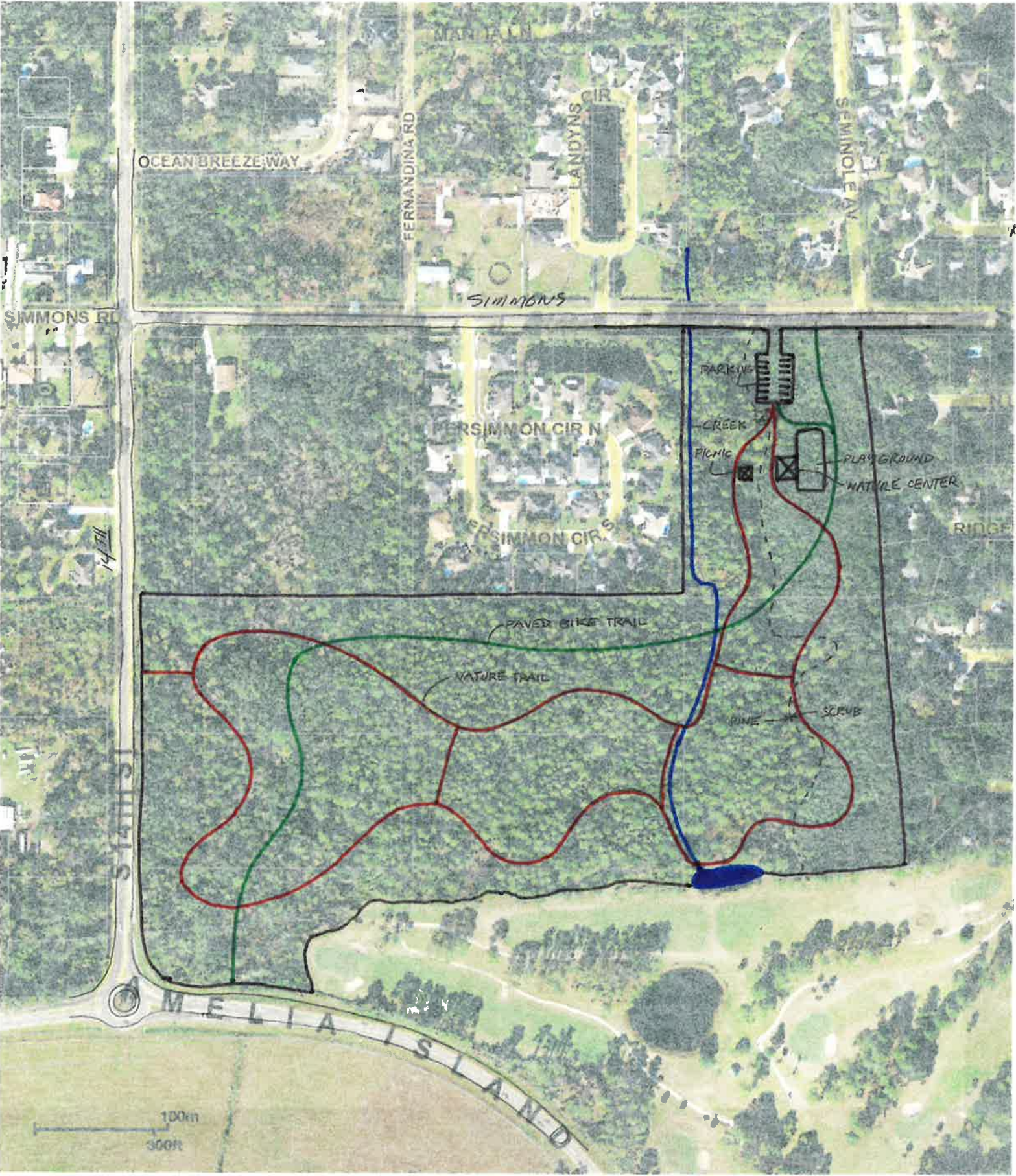
Picnic Pavilion



Playground

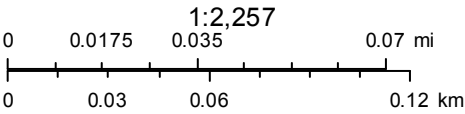
Nature/Walking Trail







March 9, 2018



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-36
Change Order Approval - F&G Construction General Contractors, Inc.

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-36

SYNOPSIS: Change Orders (inclusive of the items outlined and explained in Exhibit "A") are proposed for the Airport General Aviation Terminal. The memorandum included with this agenda item outlines the intent, purpose, and cost of each item within the Change Orders proposed under the contract for construction of the Airport Terminal by F&G Construction General Contractors, Inc. Change Orders proposed for funding by the City of Fernandina Beach total \$55,888, and Change Orders to be funded by the tenant, Eight Flags Aviation, LLC for improvements total \$10,101.

The Notice to Proceed for this project was originally authorized at \$4,395,000 for construction of the Airport Terminal. Value engineering reduced the cost of the building to \$4,099,882. One previous field modification and inclusion of the nose and tail, funded through a 0% loan from Eight Flags Aviation LLC, resulted in a current projected cost of \$4,393,972.40. The proposed Change Orders will increase the contract amount to \$4,459,961.40 to be funded by the City of Fernandina Beach and Eight Flags Aviation, LLC as mentioned above and outlined in the memorandum at Exhibit "A."

FISCAL IMPACT: Approval of this Resolution will increase the projected (Notice to Proceed amount) Airport expenditure for construction of the Airport Terminal by \$54,860.40, with expense from the Airport Building account, 420 56200.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-36.

Dale Martin, City Manager	03/08/2018
Patti Clifford, Comptroller	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018

Date: March 01, 2018

Submitted By: Nathan Coyle, Airport Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-36

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING CHANGE ORDER #'S 2 AND 3 WITH F&G CONSTRUCTION GENERAL CONTRACTORS, INC. FOR THE GENERAL AVIATION TERMINAL; INCREASING THE CONTRACT AMOUNT FOR CONSTRUCTION TO FUND CHANGE ORDERS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously issued a Notice to Proceed to F&G Construction General Contractors, Inc. for the construction of a General Aviation Terminal at the Fernandina Beach Municipal Airport in the amount of \$4,395,000; and

WHEREAS, value engineering of the terminal reduced the cost of constructing the General Aviation Terminal to \$4,099,882.40; and

WHEREAS, inclusion of a field modification, in the amount of \$7,590, and a Change Order for addition of a nose and tail, in the amount of \$286,500 as funded via a 0% loan from Eight Flags Aviation LLC, brought the total current cost of the facility to \$4,393,972.40; and

WHEREAS, proposed Change Order #'s 2 and 3 are shown and explained in Exhibit "A" for consideration of the City Commission.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission approves increasing the contract amount to \$4,459,961.40 with F&G Construction General Contractors, Inc. for the construction of the General Aviation Terminal.

SECTION 2. The City Commission authorizes execution of Change Order #'s 2 and 3, attached hereto as Exhibit "A," to be funded by the City of Fernandina Beach and Eight Flags Aviation, LLC.

SECTION 3. This Resolution shall take effect immediately upon passage.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney



City of Fernandina Beach

Nathan Coyle

Office of the Airport Manager

ncoyle@fbfl.org

March 20, 2018

Fernandina Beach City Commission
204 Ash Street
Fernandina Beach, FL 32034

RE: Exhibit A - Memorandum Outlining City and Tenant Change Orders to the General Aviation Terminal

Commissioners,

The intent of this letter is to provide explanation of the change orders proposed for completion of the General Aviation Terminal at the Fernandina Beach Municipal Airport. This memorandum also outlines change orders proposed by the tenant, Eight Flags Aviation, LLC, for improvements to be completed within the terminal at the expense of Eight Flags Aviation, LLC. This memo is divided into two sections covering the City Change Order (Terminal Change Order #2) and Tenant Funded Change Order (Terminal Change Order #3).

Change Order #2 – City Funded Change Order

The notice to proceed issued to F&G Construction for the general aviation terminal was issued at an original amount of \$4,395,000.00. Following a value engineering process, the cost of constructing the facility was reduced to \$4,099,882. Following a field modification and inclusion of the nose and tail to the building, funded via a 0% loan from Eight Flags Aviation, LLC, the current total facility construction cost is \$4,393,972.40

The following is an outline of this change order request within this agenda item and as shown at Attachment 1 to this memo:

Item 1 (\$2,193.00) – Adds two data conduits within concrete foundation to allow for cabling connection between the FBO and City portions of the facility without resulting in exposed wiring within the open foyer of the building.

Item 2 (\$3,212.00) – Changes a pan filled concrete stairway in the interior of the building in the breezeway to an open pre-cat tread to improve visibility and function in the fuselage area of the main building entrance.

Item 3 (\$13,581.00) – Observation deck change to an outdoor tile from a finished concrete to meet needed elevations. This cost is the result of unanticipated higher costs following a material change during the value engineering process.

Item 4 (\$673.00) – Additional steel added to increased size foundation footers to meet building department comments in the permitting process.

Item 5 (\$1,588.00) – Mitigates the tie-in of the building support steel structure to the roof steel structure at the landside entrance to the building.



Credit Item 6 (\$11,000.00) – A credit for removing non-functional roof ribbing which will provide a more appropriate aesthetic appearance following the recent addition of the nose and tail to the facility.

Credit Item 7 (\$1,120.00) – A credit for selection of a more cost effective hand rail to be utilized on the observation deck of the building. This rail will provide the same level of function with easier maintenance over the life of the product.

Item 8 (\$877.00) – Adds brick vent material in lieu of painted louvers to mitigate the sloping roof line and interior beam supporting structure.

Item 9 (\$32,423.00) – For the elevated pyramid skylight (as originally proposed). The skylight was amended during the value engineering process to reduce building cost, however further review of the value engineering option did identified numerous potentials for maintenance issues if utilized on the building.. A credit for the revised steel support structure (Change Order 19) offers value engineering savings, therefore still reducing the amount for expenditure to install the skylight originally proposed.

Credit Item 10 (6,195.00) – A credit for the revised steel supports of the skylight as mentioned above.

Item 11 (\$11,660.00) – Additional steel reinforcement of the foundation for nose and tail to meet needed uplift and wind loads of nose and tail structures.

Item No. 12 (\$2,496.00) – Change the exterior stairs from diamond plate steel to pre-cast concrete to reduce potential slip and fall risk during inclement weather.

Item No. 13 (\$5,500.00) – Revisions in generator/dumpster enclosure to increase stem walls and slab thickness to accommodate generator up to 200 kilowatts and improve stand-alone capabilities of stem walls

Total City Change Order #2 Request Amount (inclusive of credits) - **\$55,888.00**

Change Order Percentage of Total Cost: **1.27%**

Change Order #3 – Tenant Funded Change Order

The Fixed Base Operator Lease Agreement between the City of Fernandina Beach and Eight Flags Aviation LLC, dated October 15, 2015, allows for tenant-funded improvements to the general aviation terminal if approved by the City and appropriately permitted for construction. In accordance with this same lease agreement, any tenant-funded improvements to the facility shall transfer in ownership to the Lessor and therefore remain with the terminal building following expiration of the City's lease agreement with Eight Flags Aviation LLC.

Of note, any design/engineering or permitting expense, if appropriate, to allow for execution of these change orders will also be at the sole expense of Eight Flags Aviation, LLC. The following is an outline of change orders requested by the tenant:



Items 1 - 4 (\$7,425.00) – Adds two exterior windows to the FBO-side of the 2nd floor. These windows were removed, due to cost, in earlier building planning, but are desired by Eight Flags Aviation to allow for better visibility of the aircraft parking apron and operations.

Items 5 - 7 (\$2,080.00) – Replaces one 4'x4' window within the Pilot/Guest Conference Room and replaces it with two 3'x10' glazed frameless storefront windows.

Credit Item 8 (\$5,964.00) – Credit for removal of reception desk to be replaced at equal or higher value by Eight Flags Aviation, LLC. The new desk to be installed by Eight Flags Aviation, LLC will remain with the facility and become the ownership of the City following expiration of the lease with Eight Flags Aviation LLC. The cost of the new desk to be installed by Eight Flags is \$20,000 and delivery/installation will be completed by a third party (not F&G Construction).

Items 9 - 10 (\$2,145) – Replaces plastic laminate countertops with quartz solid surface countertops within the FBO restroom facility, and upgrades sinks.

Item 11 (\$4,104.00) – Upgrades tiles within the FBO restroom.

Item 12 (\$311) – Upgrades the faucets within the FBO-leased restrooms.

Total Tenant Funded Change Order #3 Request Amount (inclusive of credits) - **\$10,101.00**

If the Commission approves the City and Tenant change order requests, the total contract amount between F&G Construction and the City of Fernandina Beach will increase to **\$4,459,961.40**.

Respectfully,

Nathan Coyle
Airport Manager

2 Attachments:

1. Change Order List
2. Terminal Project Budget

Attachment 1 - Airport Terminal Change Orders List

Owner CO#	Item	Description	Subcontractor/Vendor	Subtotal	OH&P	Total	Status
Change Order #1	1	Nose and Tail	Digital Design	\$270,040.00	\$16,460.00	\$286,500.00	Owner Approved
FM#1	1	Reroute Beacon Electrical	Parker Electric	\$6,900.00	\$690.00	\$7,590.00	Owner Approved
Change Order #2	1	Additional Data Conduit	Parker Electric	\$1,994.00	\$199.00	\$2,193.00	Pending
	2	Precast Concrete Stairs in Lieu of Pan Fill Interior Stairs	ISI/Pittman	\$2,920.00	\$292.00	\$3,212.00	Pending
	3	Observation Deck Tile - Industrial Park	Mr. David's/Pittman	\$11,775.00	\$1,806.00	\$13,581.00	Pending
	4	Steel Changes - Structural Drawings 9/7/17	ISI	\$612.00	\$61.00	\$673.00	Pending
	5	RFI#23 - Embeds	ISI	\$1,444.00	\$144.00	\$1,588.00	Pending
	6	Credit for Removing Roffing Ribs	Old World Craftsmen	-\$11,000.00	\$0.00	-\$11,000.00	Pending
	7	Hand Rail Selection	Frattle Stairs	-\$1,120.00	\$0.00	-\$1,120.00	Pending
	8	Louvers - Material Change	Bill Williams HVAC	\$795.00	\$82.00	\$877.00	Pending
	9	Skylight	Crystal Structures	\$29,475.00	\$2,948.00	\$32,423.00	Pending
	10	Skylight Steel Credit	ISI	-\$6,195.00	\$0.00	-\$6,195.00	Pending
	11	Nose and Tail Foundations Reinforcing	Pittman	\$10,600.00	\$1,060.00	\$11,660.00	Pending
	12	Precast Concrete Stairs in Lieu of Steel Exterior Stairs	Frattle Stairs	\$2,496.00	\$0.00	\$2,496.00	Pending
	13	Revised Generator/Dumpster Enclosure	Pittman/Cordle	\$5,000.00	\$500.00	\$5,500.00	Pending
					Subtotal	\$55,888.00	
					Previously Approved	\$294,090.00	CO#1 and FM#1
					Revised Contract w/CO#2	\$4,449,860.40	
Change Order #3							
	1	Add Exterior Impact Windows	Lee & Cates	\$5,000.00	\$500.00	\$5,500.00	Pending
	2	Deluge Sprinkler Heads	Cox Fire	\$750.00	\$75.00	\$825.00	Pending
	3	Concrete Lintels	Cordle Masonry	\$500.00	\$50.00	\$550.00	Pending
	4	Window Sills	Hugos	\$500.00	\$50.00	\$550.00	Pending
	5	Credit for BL1 Window	Lee & Cates	-\$1,000.00	\$0.00	-\$1,000.00	Pending
	6	Public Waiting Storefront/Frameless	Lee & Cates	\$2,500.00	\$250.00	\$2,750.00	Pending
	7	Frames/Framing Relocate Door/Window	E Kelly	\$300.00	\$30.00	\$330.00	Pending
	8	Delete Reception Millwork	Hugos	-\$5,964.00	\$0.00	-\$5,964.00	Pending
	9	FBO Restroom Counters - Option 2 Wilsonart Mehndi	Hugos	\$1,500.00	\$150.00	\$1,650.00	Pending
	10	Under Mount Sinks (4) FBO Sinks	Rogers Plumbing/Hugos	\$450.00	\$45.00	\$495.00	Pending
	11	FBO Restroom Tile Upgrades	Mr. David's	\$3,731.00	\$373.00	\$4,104.00	Pending
	12	FBO Restroom Faucets	Rogers Plumbing	\$283.00	\$28.00	\$311.00	Pending
					Subtotal	\$10,101.00	
					Revised Contract w/CO# 2 & 3	\$4,459,961.40	

Attachment 2 - F&G Construction Contract Budget

Original Contract Award	\$4,395,000.00
Current Project Estimate w/Nose and Tail	\$4,393,972.40
Change Order Request -3/18	\$55,888.00
Eight Flags Funded Change Order - 3/18	\$10,101.00
Amended Contract	\$4,459,961.40
Grant and Funding from Eight Flags Av.	\$3,117,346.00
City Projected Funds Required	\$1,342,615.40

Source	Grant No.	Total Funds
FDOT	4274819416	\$550,000.00
FDOT	427248-1	\$800,000.00
FDOT	427248-1	\$275,000.00
FDOT	439969-1	\$19,797.50
DEO Phase 1	D0110	\$352,590.00
DEO Phase 2**	Not Yet Received	\$467,000.00
FAA	3-12-0022-026-2017	\$356,355.00
COFB - Planned Fund Balance Contribution	Airport Funds	\$751,028.00
COFB	Airport Revenue Note	\$1,000,000.00
Eight Flags Aviation	Nose/Tail 0% Loan	\$286,500.00
Total Projection of Funds Allocated to Project		\$4,858,270.50

** The original plan for funding from DEO Phase 2 anticipated \$467,000 in funding. Based on projections from DEO of funding which may be available, the City submitted its Phase 2 grant application requesting \$545,032.00. A reimbursement request for Phase 1 funds has been submitted to DEO, and the Phase 2 application will be considered following reimbursement of Phase 1 grant funds.

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-37
Budget Amendment / Capital Improvement Plan Amendment - Airport

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-37

SYNOPSIS: The City of Fernandina Beach has coordinated a funding plan for construction of the Airport Terminal utilizing grant funds from the Federal Aviation Administration, Florida Department of Transportation, Florida Department of Economic Opportunity, and the Airport Fund.

Within the FY 17/18 budget, the City budgeted \$3,845,000 in expenses in the Airport Capital Buildings Account for completion of the Airport Terminal to fund construction administration and inspection services. After booking of expenses incurred for these projects within FY 16/17, the addition of a Change Order for the execution of a nose and tail, and a pending Change Order to be presented prior to this agenda item, it was determined that the FY 17/18 expense line for completion of the building would need to be increased to \$4,280,000.

The funding plan for construction of this building remains unchanged as shown on the attached construction budget included with this agenda item. Approval of this Resolution will increase the Airport Capital Building line to \$4,280,000 and also amend the Airport's Five Year Capital Improvement Plan to increase the FY 17/18 expense for this line to \$4,280,000.

FISCAL IMPACT: Approval of this Resolution increases the Airport Capital Building Account, 420 56200, from \$3,845,000 to \$4,280,000 by transferring \$435,000 in funds from the Airport Reserve Account, 420 59990.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-37.

Dale Martin, City Manager 03/08/2018

Patti Clifford, Comptroller 03/08/2018

Tammi E. Bach, City Attorney 03/08/2018

Date: January 30, 2018

Submitted By: Nathan Coyle, Airport Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-37

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AN AMENDMENT TO THE AIRPORT BUDGET FOR FISCAL YEAR 2017/2018; APPROVING AN AMENDMENT TO THE FIVE YEAR CAPITAL IMPROVEMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, the City issued Resolution 2017-110 authorizing a contract for construction of an Airport Terminal at a cost of \$4,395,000, and issued Resolution 2017-135 authorizing Work Order 17-75R3 to Passero Associates for construction administration and inspection services in the amount of \$218,825; and

WHEREAS, the City coordinated funding for the Airport Terminal utilizing grant funds from the Federal Aviation Administration, Florida Department of Transportation, Florida Department of Economic Opportunity, the Airport Reserves, and a loan for \$1,000,000; and

WHEREAS, the City initially budgeted \$3,845,000 in Fiscal Year 2017/2018 in the Airport Building Account, 420 56300, to fund expenses related to completion of the Airport Terminal and to fund construction administration and inspection services. The estimated amount to fund these projects in FY 2017/2018, after booking of expenses incurred under these projects in Fiscal Year 2016/2017 and in consideration of Change Orders presented to the City Commission (funded by Eight Flags Aviation and the City of Fernandina Beach), is \$4,280,000; and

WHEREAS, staff recommends an amendment to the Fiscal Year 2017/2018 Budget to provide the needed budgeted funds to complete the project by transferring \$435,000 from the Airport Reserves account, 420 59990 to the Airport Building account, 420 56200; and

WHEREAS, staff recommends amending the Five Year Capital Improvement Plan – increasing the Terminal line to \$4,280,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission approves the budget amendment increasing the Airport Capital Building Account, 420 56200, to \$4,280,000 to be funded with a transfer of \$435,000 in funds from the Airport Reserve Account, 420 59990.

SECTION 2. The City Commission approves amending the Five Year Capital Improvement plan by increasing the Terminal line to \$4,280,000.

SECTION 3. This Resolution shall take effect immediately upon passage.

ADOPTED this 20th day of March 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

City of Fernandina Beach, Florida

City of Fernandina Beach
Five Year Capital Plan

Annual Budget 2017-2018

Priority A: 1. Capital Improvements needed to protect public health and safety. 2. Capital Improvements needed to fulfill a State or Federal mandate. 3. Capital Improvements needed to fulfill a legal or regulatory requirement. 4. Capital improvements needed to complete an ongoing project. 5. Capital improvements that are shovel ready (funding, permits, etc. are in place). 6. Capital improvements needed to correct existing deficiencies or maintenance issues.					Priority C: 1. Capital Improvements that will increase efficient use of existing public facilities where the economic benefit that results from the improvement exceeds the economic cost of making the improvement. 2. Capital Improvements that will promote redevelopment and/or infill development.					Priority D: 1. Capital Improvements needed to accommodate projected new development, that are consistent with the FLUM, and which represent a logical extension of public facilities. 2. Capital Improvements needed to serve developments that were approved prior to the adoption of the Fernandina Beach Comprehensive Plan.					Priority E: 1. Capital Improvements that will further the plans of the St. Johns River Water Management District and other State agencies that may provide public facilities within the City.				
Priority B: 1. Capital Improvements needed to meet or maintain adopted level of service standards. 2. Capital improvements needed to implement adopted plans or studies. 3. Capital improvements that are eligible for grant funding. 4. Capital improvements that will promote economic development. 5. Capital improvements that will reduce operating and/or maintenance costs.																			
Project Title/Justification	Funding Source			Cost	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	Priorities (Per Comp Plan Policy 8.01.02)					A	B	C	D	E
	Airport		*Other																

Priority A: 1. Capital Improvements needed to protect public health and safety. 2. Capital Improvements needed to fulfill a State or Federal mandate. 3. Capital Improvements needed to fulfill a legal or regulatory requirement. 4. Capital improvements needed to complete an ongoing project. 5. Capital improvements that are shovel ready (funding, permits, etc. are in place). 6. Capital improvements needed to correct existing deficiencies or maintenance issues.					Priority C: 1. Capital Improvements that will increase efficient use of existing public facilities where the economic benefit that results from the improvement exceeds the economic cost of making the improvement. 2. Capital Improvements that will promote redevelopment and/or infill development.					Priority D: 1. Capital Improvements needed to accommodate projected new development, that are consistent with the FLUM, and which represent a logical extension of public facilities. 2. Capital Improvements needed to serve developments that were approved prior to the adoption of the Fernandina Beach Comprehensive Plan.					Priority E: 1. Capital Improvements that will further the plans of the St. Johns River Water Management District and other State agencies that may provide public facilities within the City.				
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Project Title/Justification	Funding Source			Cost	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	Priorities (Per Comp Plan Policy 8.01.02)					A	B	C	D	E
	Airport		*Other																

Airport Fund (420) AMENDED																			
AIRPORT				Cost	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	A	B	C	D	E					
TERMINAL	36.4% ¹¹	12.2%Econ	42.3% ⁶ , 9.1% ⁷	4,280,000	4,280,000					4	3,4								
ACCESS DRIVEWAY	100% ¹¹			75,000	75,000						3								
HANGAR B RENOVATIONS	100% ¹¹			150,000	150,000					6									
WELCOME CENTER-PUBLIC AREA	100% ¹¹			300,000		300,000				6									
REHAB RUNWAY 4-22 PAVEMENT	5% ¹¹		5% ⁶ , 90% ⁷	2,200,000		200,000	2,000,000				3								
FUEL FARM NORTH AREA	20% ¹¹		80% ⁶	400,000			75,000	325,000		6	3								
NORTH TERMINAL APRON REHAB	20% ¹¹		80% ⁶	525,000				75,000	450,000	6	3								
T-HANGARS/BULK HANGARS NORTH AREA	20% ¹¹		80% ⁶	1,400,000				500,000	900,000	6	3								
CONSTRUCT COB-PHANGARS AND APRON	20% ¹¹		80% ⁶	1,875,000					1,875,000		3,4								
AIRPORT DRIVEWAY INTERSECTION IMPROVEMENTS	20% ¹¹		80% ⁶	500,000					500,000		4	1							

4. Federal 8. Loan 12 Utility Bond

Project Title/Justification	Funding Source		Cost	2015/2016	2016/2017
	Airport	*Other			
OPERATIONS AND WELCOME CENTER BUILDING	20% ¹¹	80% ⁶	2,100,000	200,000	900,000
EAST AREA ACCESS & SECURITY CONTROL		100% ⁶	150,000	150,000	
AIRPORT MASTER PLAN UPDATE		50% ⁶ , 50% ⁷	35,000	35,000	
WELCOME CENTER CONCEPT & FINANCIAL PLAN	100% ¹¹		25,000	25,000	
EAST AREA UTILITIES AND PARKING	20% ¹¹	80% ⁸	500,000		500,000
CONSTRUCT TRANSIENT A/C PARKING APRON	5% ¹¹	5% ⁶ , 90% ⁷	500,000		500,000
FORD F-150 4WD	100% ¹¹		25,000		25,000
CONSTRUCT CORP HANGAR AND APRON	50% ¹¹	50% ⁸	800,000		400,000
CONSTRUCT INTERNAL ACCESS ROAD PHASE 1	20% ¹¹	80% ⁸	300,000		
EAST AREA TAXILANE PHASE 2	5% ¹¹	5% ⁶ , 90% ⁷	500,000		
EAST AREA HANGARS	50% ¹¹	50% ⁸	1,000,000		
AIRPORT/JAMESTOWN RD INTERSECTION IMPROVEMENTS	20% ¹¹	80% ⁸	1,000,000		
REHAB TWY D EXT AND REMOTE PARKING AREA	5% ¹¹	5% ⁶ , 90% ⁷	950,000		
NORTH TERMINAL APRON REHAB	20% ¹¹	80% ⁸	500,000		
T-HANGARS/BULK HANGARS NORTH AREA	50% ¹¹	50% ⁸	500,000		
FUEL FARM EAST AREA	20% ¹¹	80% ⁸	300,000		
TOTAL			9,185,000	410,000	2,325,000

⁶ FDOT ⁷ FAA

2017/2018	2018/2019	2019/2020
900,000	100,000	
400,000		
300,000		
	500,000	
	500,000	500,000
	500,000	500,000
		950,000
		500,000
		500,000
		300,000
1,600,000	1,600,000	3,250,000

F&G Construction Contract Budget

Original Contract Award	\$4,395,000.00
Current Project Estimate w/Nose and Tail	\$4,393,972.40
Change Order Request -3/18	\$55,888.00
Eight Flags Funded Change Order - 3/18	\$10,101.00
Amended Contract	\$4,459,961.40
Grant and Funding from Eight Flags Av.	\$3,117,346.00
City Projected Funds Required	\$1,342,615.40

Source	Grant No.	Total Funds
FDOT	4274819416	\$550,000.00
FDOT	427248-1	\$800,000.00
FDOT	427248-1	\$275,000.00
FDOT	439969-1	\$19,797.50
DEO Phase 1	D0110	\$352,590.00
DEO Phase 2**	Not Yet Received	\$467,000.00
FAA	3-12-0022-026-2017	\$356,355.00
COFB - Planned Fund Balance Contribution	Airport Funds	\$751,028.00
COFB	Airport Revenue Note	\$1,000,000.00
Eight Flags Aviation	Nose/Tail Contribution	\$286,500.00
Total Projection of Funds Allocated to Project		\$4,858,270.50

** The original plan for funding from DEO Phase 2 anticipated \$467,000 in funding. Based on projections from DEO of funding which may be available, the City submitted its Phase 2 grant application requesting \$545,032.00. A reimbursement request for Phase 1 funds has been submitted to DEO, and the Phase 2 application will be considered following reimbursement of Phase 1 grant funds.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2018-38
Budget Amendments - Hurricane Irma Related Items

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-38

SYNOPSIS: Staff recommends approval of the budget amendments detailed in the Resolution to cover the expenses incurred due to Hurricane Irma for Debris (CAT A) and Emergency Measures (CAT B).

FISCAL IMPACT: These budget amendments anticipate over \$470,000 in grants from Federal Emergency Management Agency (FEMA) and the State of Florida. The amendments also reduce the General Fund Reserve by \$232,028.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-38.

Nicole Bednar, Administrative Services Manager	03/02/2018
Dale Martin, City Manager	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018
Katie Newton, Legal Assistant	03/08/2018

Date: February 28, 2018

Submitted By: Patti Clifford, Comptroller

COMMISSION ACTION: Adopt

RESOLUTION 2018-38

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2017/2018 FOR ITEMS RELATED TO HURRICANE IRMA; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, Hurricane Irma caused significant debris and damage throughout the City in September, 2017. The City's contractor, O'Brien's Response Management, LLC, has helped prepare several Public Assistance Project Worksheets; and

WHEREAS, at this time, staff is able to estimate the FEMA grant revenue and required transfer from General Fund Reserves for the Debris (CAT A) and Emergency Measures (CAT B) Public Assistance Project Worksheets; and

WHEREAS, staff recommends the following budget amendments associated with the anticipated FEMA grant revenue:

001	33120	General Fund Fed FEMA Revenue	\$427,192
001	33420	General Fund State FEMA Revenue	43,384
0014100	51200	Streets Salaries	42,981
0014100	51400	Streets Overtime	11,116
0014100	52100	Streets FICA	4,120
0014100	52200	Streets Pension Fed	18,771
0014100	53400	Streets Contractual	325,973
0014100	55200	Streets Operating Supplies	4,425
0017240	51200	Aquatics Salaries	2,925
0012100	51400	Police Overtime	33,665
0012100	52100	Police FICA	2,575
0012100	52200	Police Pension	11,002
0012200	51400	Fire Overtime	9,280
0012200	52100	Fire FICA	710
0012200	52200	Fire Pension	3,033
450	33120	Wastewater Fed FEMA Revenue	\$ 7,894
450	33420	Wastewater State FEMA Revenue	1,315
450	51400	Wastewater Overtime	7,113
450	52200	Wastewater Pension	2,096
460	33120	Water Fed FEMA Revenue	\$ 8,906
460	33420	Water State FEMA Revenue	1,484
460	51400	Water Overtime	7,637
460	51400	Water FICA	584
460	52200	Water Pension	2,169
470	33120	Stormwater Fed FEMA Revenue	\$ 639
470	33420	Stormwater State FEMA Revenue	106
470	53400	Stormwater Contractual	745
510	33120	Fleet Fed FEMA Revenue	\$ 687
510	33420	Fleet State FEMA Revenue	114
510	51200	Fleet Contractual	801

WHEREAS, the above budget amendments increase the Total City Budget from \$138,719,973 to 139,211,694; and

WHEREAS, staff recommends transferring \$232,028 from the General Fund Reserve account, 0018300 59990 to the following accounts for the “City share” of Hurricane Irma related expenses:

0012200	53100	Fire Professional Services	\$210,000*
0014100	53400	Streets Contractual	20,755
0014100	55200	Streets Operating Supplies	1,273

*May be partially reimbursed by FEMA in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the above referenced budget amendments and approves increasing the Total City Budget from \$138,719,973 to \$139,211,694.

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 20th day of March, 2018.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

City of Fernandina Beach
Hurricane Irma

			Debris Per 1	Debris Per 2	Debris Per 3	Debris Per 4	Cat B Emerg Measures	Witt O'Brien PA PO	Total BA Needed	Previously Approved BA Reso 2017-210	3/20/2018 Resolution	
General Fund												
FEMA FED Revenue	001	33120 Increase	27,963	978,582	180,635	76,321	53,310		1,316,811	889,619	427,192	427,192
FEMA State Revenue	001	33420 Increase	4,660	54,365	22,579	12,720	8,885		103,209	59,825	43,384	43,384
Streets Salaries	0014100	51200 Increase	10,758	28,173	4,050				42,981		42,981	
Streets Overtime	0014100	51400 Increase	4,488	6,323	52		253		11,116		11,116	
Streets FICA	0014100	52100 Increase	1,166	2,640	314				4,120		4,120	
Streets Pension	0014100	52200 Increase	5,328	12,009	1,434				18,771		18,771	
Streets Contractual	0014100	53400 Increase	3,090	972,156	211,130	89,041			1,275,417	1,009,269	325,973	
Streets Oper'g Supplies	0014100	55200 Increase	1,840	33	875		1,677		4,425		4,425	
Aquatics Salaries	0017240	51200 Increase	1,303	1,313	309				2,925		2,925	
Police Overtime	0012100	51400 Increase					33,665		33,665		33,665	
Police FICA	0012100	52100 Increase					2,575		2,575		2,575	
Police Pension	0012100	52200 Increase					11,002		11,002		11,002	
Fire Overtime	0012200	51400 Increase					9,280		9,280		9,280	
Fire FICA	0012200	52100 Increase					710		710		710	
Fire Pension	0012200	52200 Increase					3,033		3,033		3,033	
 Reserve	 0018300	 59990 Transfer FROM			6,533	12,722	2,773	210,000	232,028	59,825	232,028	
Fire Professional Services	0012200	53100 Transfer TO						210,000	210,000		210,000	
Streets Contractual	0014100	53400 Transfer TO			6,533	12,722	1,500		20,755		20,755	
Streets Oper'g Supplies	0014100	55200 Transfer TO					1,273		1,273		1,273	
			Debris Per 1	Debris Per 2	Debris Per 3	Debris Per 4	Cat B Emerg Measures		3/20/2018 Resolution			
Wastewater												
FEMA FED Revenue	450	33120 Increase					7,894		7,894			7,894
FEMA State Revenue	450	33420 Increase					1,315		1,315			1,315
Overtime	450	51400 Increase					7,113		7,113			
Pension	450	52200 Increase					2,096		2,096			
Water												
FEMA FED Revenue	460	33120 Increase					8,906		8,906			8,906
FEMA State Revenue	460	33420 Increase					1,484		1,484			1,484
Overtime	460	51400 Increase					7,637		7,637			
FICA	460	52100 Increase					584		584			
Pension	460	52200 Increase					2,169		2,169			
Stormwater												
FEMA FED Revenue	470	33120 Increase					639		639			639
FEMA State Revenue	470	33420 Increase					106		106			106
Contractual	470	53400 Increase					745		745			
Fleet												
FEMA FED Revenue	510	33120 Increase					687		687			687
FEMA State Revenue	510	33420 Increase					114		114			114
Contractual	510	53400 Increase					801		801			

City of Fernandina Beach
Hurricane Irma
FEMA PAs
Costs & Anticipated Grant Funding

City Wide Debris Removal - Period 1

<u>Costs</u>	Total PA	Streets	P&R
Force Labor		21,743.49	1,858.42
		Regular	10,758.20
		Overtime	4,487.54
FICA	7.65%	FICA	1,166.30
Pension	34.97%	Pension	5,331.44
			455.68
Force Equipment		8,690.54	62.87
Materials		1,839.61	
Rental Equipment			
Contract Costs		3,089.92	
TOTAL		35,363.56	1,921.29

Record FED Grant at 75%

General Fund	27,963.64
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Record State Grant at 12.5%

General Fund	4,660.61
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Potential Transfer from Reserves

4,660.60

Less portion not reimbursed to dept/fund

Transfer from Reserve

4,660.60

BUDGET AMENDMENTS

Increases the Total City Budget

General Fund

FEMA FED Revenue	001	33120 Increase	27,963.00
FEMA State Revenue	001	33420 Increase	4,660.00
Streets Salaries	0014100	51200 Increase	10,758.00
Streets Overtime	0014100	51400 Increase	4,488.00
Streets FICA	0014100	52100 Increase	1,166.00
Streets Pension	0014100	52200 Increase	5,328.00
Streets Contractual	0014100	53400 Increase	3,090.00
Streets Oper'g Supplies	0014100	55200 Increase	1,840.00
Aquatics Salaries	0017240	51200 Increase	1,303.00
 \$ Available for Other BAs			 4,650.00

City of Fernandina Beach
Hurricane Irma
FEMA PAs
Costs & Anticipated Grant Funding

City Wide Debris Removal - Period 2

<u>Costs</u>	<u>Total PA</u>		<u>Streets</u>	<u>P&R</u>
Force Labor			49,197.74	1,872.94
		Regular	28,172.68	1,313.24
		Overtime	6,323.00	
FICA 7.65%		FICA	2,638.92	100.46
Pension 34.97%		Pension	12,063.14	459.24
Force Equipment			41,042.55	94.13
Materials			32.97	
20% Depr for Grapple Truck			22,779.00	
Rental Equipment			139.80	
Contract Costs			972,155.48	
TOTAL	-		1,085,347.54	1,967.07
Record FED Grant at 90%		General Fund		978,583.15
Record State Grant at 5%		General Fund		54,365.73
Potential Transfer from Reserves				54,365.73
Less portion not reimbursed to dept/fund				
Transfer from Reserve				54,365.73

BUDGET AMENDMENTS

Increases the Total City Budget

General Fund

FEMA FED Revenue	001	33120 Increase	978,582.00
FEMA State Revenue	001	33420 Increase	54,365.00
Streets Salaries	0014100	51200 Increase	28,173.00
Streets Overtime	0014100	51400 Increase	6,323.00
Streets FICA	0014100	52100 Increase	2,640.00
Streets Pension	0014100	52200 Increase	12,009.00
Streets Contractual	0014100	53400 Increase	972,156.00
Streets Oper'g Supplies	0014100	55200 Increase	33.00
Aquatics Salaries	0017240	51200 Increase	1,313.00
 \$ Available for Other BAs			 10,300.00

**City of Fernandina Beach
Hurricane Irma
FEMA PAs
Costs & Anticipated Grant Funding**

City Wide Debris Removal - Period 3

Costs	Total PA	Streets	P&R
Force Labor		5,850.08	440.99
		Regular	4,050.40
		Overtime	51.47
FICA 7.65%		FICA	313.79
Pension 34.97%		Pension	1,434.42
Force Equipment		951.30	14.61
Materials		875.00	
Rental Equipment			
Contract Costs		217,662.79	
TOTAL		225,339.17	455.60
Record FED Grant at 80%		General Fund	180,635.82
Record State Grant at 10%		General Fund	22,579.48
Potential Transfer from Reserves			22,579.47
Less portion not reimbursed to dept/fund			
Transfer from Reserve			22,579.47

BUDGET AMENDMENTS

Increases the Total City Budget

General Fund

FEMA FED Revenue	001	33120 Increase	180,635.00
FEMA State Revenue	001	33420 Increase	22,579.00
Streets Salaries	0014100	51200 Increase	4,050.00
Streets Overtime	0014100	51400 Increase	52.00
Streets FICA	0014100	52100 Increase	314.00
Streets Pension	0014100	52200 Increase	1,434.00
Streets Contractual	0014100	53400 Increase	211,130.00
Streets Oper'g Supplies	0014100	55200 Increase	875.00
Aquatics Salaries	0017240	51200 Increase	309.00

\$ Needed from Other BAs or Reserve

(14,950.00)

Available

Per 1

Per 2

4,650.00

10,300.00

Reserve	0018300	59990 Transfer FROM	6,533.00
Streets Contractual	0014100	53400 Transfer TO	6,533.00

City of Fernandina Beach
Hurricane Irma
FEMA PAs
Costs & Anticipated Grant Funding

City Wide Debris Removal - Period 4

<u>Costs</u>	Total PA	Streets	P&R
Force Labor		-	-
		Regular	
		Overtime	
FICA	7.65%	FICA	
Pension	34.97%	Pension	
Force Equipment			
Materials			
Rental Equipment			
Contract Costs		101,762.76	
TOTAL	-	-	-
		101,762.76	

Record FED Grant at 75%	General Fund	76,322.07
Record State Grant at 12.5%	General Fund	12,720.35
Potential Transfer from Reserves		12,720.34
Less portion not reimbursed to dept/fund		
Transfer from Reserve		12,720.34

BUDGET AMENDMENTS

Increases the Total City Budget

General Fund

FEMA FED Revenue	001	33120 Increase	76,321.00
FEMA State Revenue	001	33420 Increase	12,720.00
Streets Contractual		Increase	89,041.00
Reserve	0018300	59990 ransfer FROM	12,722.00
Streets Contractual	0014100	53400 Transfer TO	12,722.00

**City of Fernandina Beach
Hurricane Irma
FEMA PAS
Costs & Anticipated Grant Funding**

Emergency Protective Measures

		0.7011639							
Costs		Total PA	Streets	Police	Fire	WW	Water	Stormwater	Fleet
Force Labor		81,789.90	361.25	47,241.54	13,022.57	10,145.19	10,892.05		127.29
			Regular						
			Overtime	253.29	33,664.61	9,279.96	7,113.44	7,637.11	89.25
FICA	7.65%		FICA	19.38	2,575.34	709.92	544.18	584.24	6.83
GE Pension	34.97%		Pension	88.58	11,001.59	3,032.69	2,487.57	2,670.70	31.21
P&F Pension	32.68%								
Force Equipment		9,011.02	1,793.44	2,570.35	1,641.90	381.27	983.17	852.13	788.75
Materials		2,949.77	2,949.77						
Contract Costs		1,500.00	1,500.00						
TOTAL		95,250.69	6,604.46	49,811.89	14,664.47	10,526.46	11,875.22	852.13	916.04
Record FED Grant at 75%					53,310.61	7,894.85	8,906.42	639.10	687.03
Record State Grant at 12.5%					8,885.10	1,315.81	1,484.40	106.52	114.51
Potential Transfer from Reserves					8,885.11	1,315.80	1,484.40	106.51	114.50
Less portion not reimbursed to dept/fund									
Transfer from Reserve					8,885.11	1,315.80	1,484.40	106.51	114.50

BUDGET AMENDMENTS

Increases the Total City Budget

Emergency Protective Measures

General Fund

FEMA FED Revenue	001	33120 Increase	53,310.00
FEMA State Revenue	001	33420 Increase	8,885.00
Streets Overtime	0014100	51400 Increase	253.00
Streets Oper'g Supplies	0014100	55200 Increase	1,677.00
Police Overtime	0012100	51400 Increase	33,665.00
Police FICA	0012100	52100 Increase	2,575.00
Police Pension	0012100	52200 Increase	11,002.00
Fire Overtime	0012200	51400 Increase	9,280.00
Fire FICA	0012200	52100 Increase	710.00
Fire Pension	0012200	52200 Increase	3,033.00
Reserve		Transfer FROM	2,773.00
Streets Contractual	0014100	53400 Transfer TO	1,500.00
Streets Oper'g Supplies	0014100	55200 Transfer TO	1,273.00

Wastewater

FEMA FED Revenue	450	33120 Increase	7,894.00
FEMA State Revenue	450	33420 Increase	1,315.00
Overtime	450	51400 Increase	7,113.00
Pension	450	52200 Increase	2,096.00

Water

FEMA FED Revenue	460	33120 Increase	8,906.00
FEMA State Revenue	460	33420 Increase	1,484.00
Overtime	460	51400 Increase	7,637.00
FICA	460	52100 Increase	584.00
Pension	460	52200 Increase	2,169.00

Stormwater

FEMA FED Revenue	470	33120 Increase	639.00
FEMA State Revenue	470	33420 Increase	106.00
Contractual	470	53400 Increase	745.00

Fleet

FEMA FED Revenue	510	33120 Increase	687.00
FEMA State Revenue	510	33420 Increase	114.00
Contractual	510	53400 Increase	801.00

City of Fernandina Beach
Hurricane Irma
FEMA PAs
Costs & Anticipated Grant Funding

Witt O'Brien PO 18000166

Fire Dept Professional Services Account

0012200 53100

PO Amount 210,000.00

Recommend Transfer \$ from Reserve Until FEMA Grant Funding can be specified

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution 2018-39
Quit Claim Deed - Amelia Bluff, LLC

ITEM TYPE: Resolution (w/o fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-39

SYNOPSIS: This is a Quit Claim Deed to the City from the Developer, W.R. Howell, for approximately 3.63 acres of land just west of the Egans Creek Greenway to be preserved as conservation land. This land does contain jurisdictional wetlands that cannot be developed.

FISCAL IMPACT: None

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-39.

Tammi E. Bach, City Attorney 03/05/2018

Dale Martin, City Manager 03/08/2018

Date: February 07, 2018

Submitted By: Katie Newton, Legal Assistant

COMMISSION ACTION: Adopt

RESOLUTION 2018-39

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ACCEPTING A QUIT CLAIM DEED FROM AMELIA BLUFF, LLC FOR APPROXIMATELY 3.63 ACRES OF LAND FOR CONSERVATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Amelia Bluff, LLC has executed and presented to the City Commission a Quit Claim Deed for land known as “Amelia Bluff South Wetland” and “Amelia Bluff North Wetland” that will be preserved by the City as conservation land in perpetuity; and

WHEREAS, the City Commission wishes to accept the Quit Claim Deed from Amelia Bluff, LLC in accordance with the Memorandum of Understanding approved as Resolution 2017-123.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby accepts the Quit Claim Deed, attached hereto as Exhibit “1”.

SECTION 2. The City Clerk shall record this Quit Claim Deed in the public records of Nassau County, Florida.

SECTION 3. This Resolution shall be effective immediately upon passage.

ADOPTED this 20th day of March, 2018.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

Prepared by:
Sidney S. Simmons, Esq.
562 Park Street Suite 300
Jacksonville, Florida 32204

Tax ID No: 00-00-31-1180-0017-0000
Consideration: \$0

QUITCLAIM DEED

THIS QUITCLAIM DEED made and executed this 9th day of March, 2018, by **Amelia Bluff, LLC**, a Florida limited liability company, whose mailing address is 4339 Roosevelt Blvd., Jacksonville, Florida 32210, (hereinafter called "GRANTOR"), to **City of Fernandina Beach**, a municipal corporation in Nassau County, State of Florida, whose mailing address is 204 Ash Street, Fernandina Beach, Florida 32034 (hereinafter called "GRANTEE").

(Wherever used herein the terms Grantor and Grantee shall include singular and plural, heirs, legal representatives and assigns of individuals and the successors and assigns of corporations and public bodies, wherever the context so admits or requires.)

WITNESSETH, That the said Grantor, for and in consideration of the sum of ONE DOLLAR (\$1.00) in hand paid by the Grantee, the receipt whereof is hereby acknowledged, does hereby remise, release and quitclaim unto the Grantee, its successors and assigns forever, for the limited purpose of conservation use, all the right, title and interest of the Grantor in and to the real property located in Nassau County, Florida, to wit:

**SEE EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE MADE
A PART HEREOF**

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging to in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said Grantee forever over the real property described herein.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal, the day and year first above written.

Signed, sealed and delivered
in the presence of:

GRANTOR

AMELIA BLUFF, LLC, a Florida limited
liability company

Witness

Printed Name of Witness

Witness

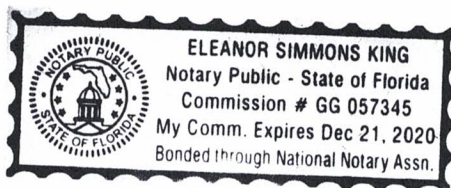
Printed Name of Witness

By:

William R. Howell, II
Its Manager

STATE OF FLORIDA
COUNTY OF Duval

The foregoing Quitclaim Deed was acknowledged before me this 9th day of March 2018, by William R. Howell II, as Manager of Amelia Bluff, LLC, a Florida limited liability company, who is personally known to me or has provided as identification.



Eleanor Simmons King
Notary Public, State of Florida

EXHIBIT A

AMELIA BLUFF SOUTH WETLAND

A PORTION OF CITRONA LOT 18, THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE COMMENCE AT THE INTERSECTION OF THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, WITH THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $00^{\circ}22'45''$ WEST, ALONG THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, A DISTANCE OF 404.64 FEET TO INTERSECT THE SOUTHERLY LINE OF GUM STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $82^{\circ}17'13''$ WEST, ALONG THE SOUTHERLY LINE OF SAID GUM STREET, A DISTANCE OF 147.04 FEET TO INTERSECT A LINE 30 FEET WESTERLY OF AND PARALLEL WITH THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D. BRADLEY LAND SURVEYORS IN AUGUST OF 2001 AND THE **POINT OF BEGINNING**; THENCE ALONG SAID 30 FOOT OFFSET 1.6 FOOT ELEVATION CONTOUR LINE THE FOLLOWING EIGHT (9) COURSES: (1) SOUTH $06^{\circ}54'18''$ EAST A DISTANCE OF 28.85 FEET; (2) SOUTH $21^{\circ}04'41''$ EAST A DISTANCE OF 32.89 FEET; (3) SOUTH $22^{\circ}29'59''$ EAST A DISTANCE OF 10.64 FEET; (4) SOUTH $10^{\circ}42'03''$ EAST A DISTANCE OF 25.55 FEET; (5) SOUTH $12^{\circ}55'15''$ EAST A DISTANCE OF 24.75 FEET; (6) SOUTH $16^{\circ}30'11''$ EAST A DISTANCE OF 23.94 FEET; (7) SOUTH $30^{\circ}49'27''$ EAST A DISTANCE OF 44.74 FEET; (8) SOUTH $39^{\circ}44'13''$ EAST A DISTANCE OF 3.78 FEET; (9) SOUTH $62^{\circ}19'29''$ WEST A DISTANCE OF 43.01 FEET TO INTERSECT THE ST. JOHNS RIVER WATER MANAGEMENT DISTRICT WETLAND LINE AS DELINEATED BY ENVIRONMENTALIST BRIAN L. SPAHR; THENCE ALONG SAID WETLAND LINE THE FOLLOWING FIVE (5) COURSES: (1) NORTH $23^{\circ}32'21''$ WEST A DISTANCE OF 36.64 FEET; (2) NORTH $08^{\circ}03'30''$ WEST A DISTANCE OF 41.34 FEET; (3) NORTH $13^{\circ}18'43''$ WEST A DISTANCE OF 67.78 FEET; (4) NORTH $07^{\circ}23'24''$ WEST A DISTANCE OF 60.05 FEET; (5) NORTH $33^{\circ}20'39''$ WEST A DISTANCE OF 7.00 FEET TO INTERSECT THE SOUTHERLY LINE OF SAID GUM STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE SOUTH $82^{\circ}17'13''$ EAST, ALONG SAID SOUTHERLY RIGHT-OF-WAY OF GUM STREET, A DISTANCE OF 24.13 FEET TO THE POINT OF BEGINNING.

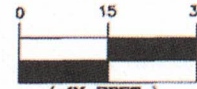
CONTAINING 0.13 ACRES, MORE OR LESS

MANZIE & DRAKE LAND SURVEYING

SKETCH OF LEGAL DESCRIPTION

(LEGAL DESCRIPTION ATTACHED)
(THIS IS NOT A BOUNDARY SURVEY)

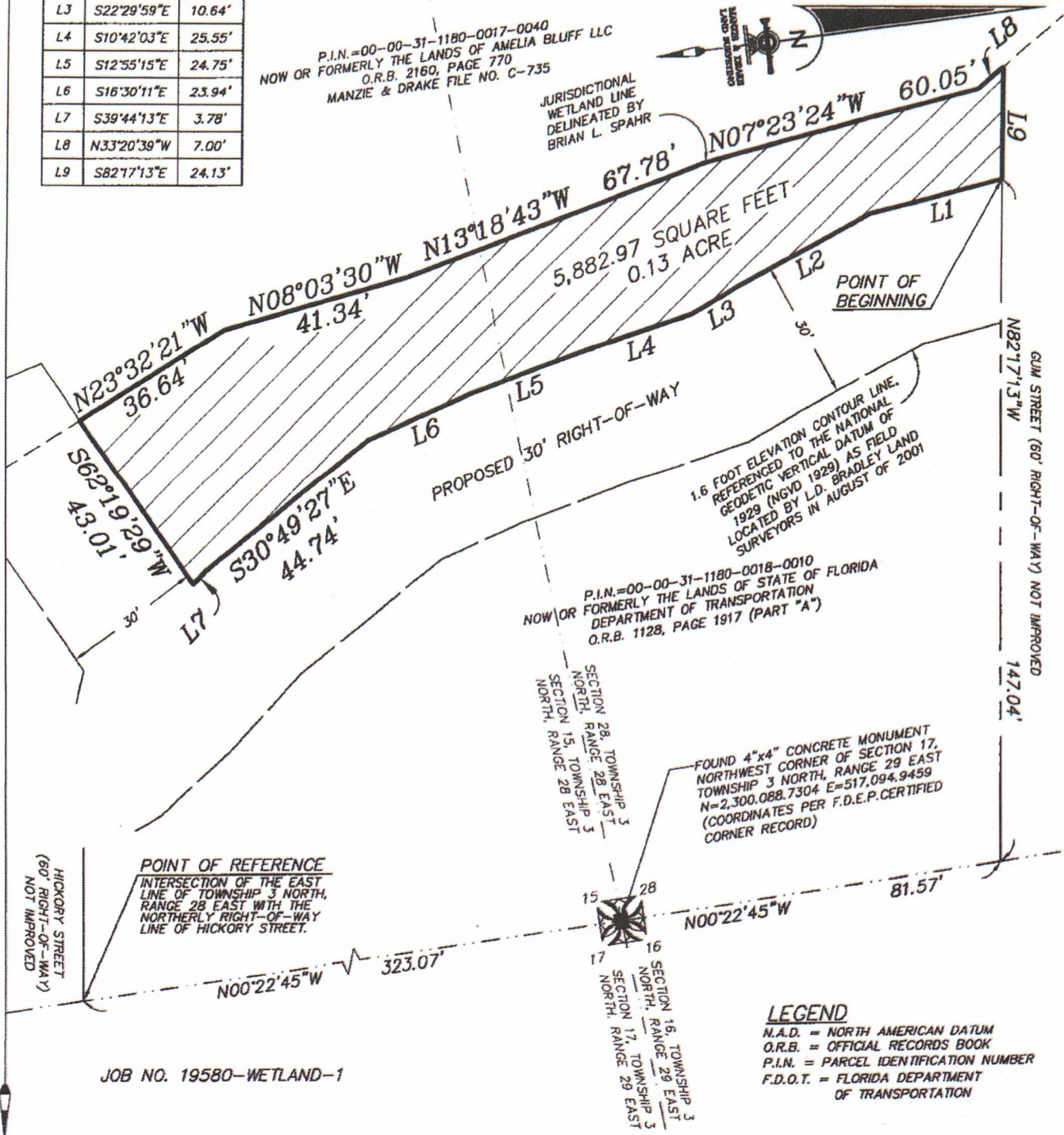
GRAPHIC SCALE



LINE TABLE		
LINE	BEARING	LENGTH
L1	S6°54'18"E	28.85'
L2	S21°04'41"E	32.89'
L3	S22°29'59"E	10.64'
L4	S10°42'03"E	25.55'
L5	S12°55'15"E	24.75'
L6	S16°30'11"E	23.94'
L7	S39°44'13"E	3.78'
L8	N33°20'39"W	7.00'
L9	S82°17'13"E	24.13'

P.I.N.=00-00-31-1180-0017-0040
NOW OR FORMERLY THE LANDS OF ANELIA BLUFF LLC
O.R.B. 2160, PAGE 770
MANZIE & DRAKE FILE NO. C-735

JURISDICTIONAL
WETLAND LINE
DELINEATED BY
BRIAN L. SPAHR



LEGEND

N.A.D. = NORTH AMERICAN DATUM
O.R.B. = OFFICIAL RECORDS BOOK
P.I.N. = PARCEL IDENTIFICATION NUMBER
F.D.O.T. = FLORIDA DEPARTMENT OF TRANSPORTATION

JOB NO. 19580-WETLAND-1

117 SOUTH 9TH STREET, FERNANDINA BEACH, FL 32034

OFFICE (904)491-5700 * FAX (904)491-5777

WWW.MANZIEANDDRAKE.COM

AMELIA BLUFF NORTH WETLAND

A PORTION OF CITRONA LOT 17, THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE COMMENCE AT THE INTERSECTION OF THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, WITH THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $00^{\circ}22'45''$ WEST, ALONG THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, A DISTANCE OF 465.24 FEET TO INTERSECT THE NORTHERLY LINE OF GUM STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $82^{\circ}17'13''$ WEST, ALONG THE NORTHERLY LINE OF SAID GUM STREET, A DISTANCE OF 126.16 FEET TO THE **POINT OF BEGINNING**; THENCE CONTINUE NORTH $82^{\circ}17'13''$ WEST, ALONG THE NORTHERLY LINE OF SAID GUM STREET, A DISTANCE OF 67.83 FEET TO INTERSECT THE ST. JOHNS RIVER WATER MANAGEMENT DISTRICT WETLAND LINE AS DELINEATED BY ENVIRONMENTALIST BRIAN L. SPAHR; THENCE ALONG SAID WETLAND LINE THE FOLLOWING SIXTEEN (16) COURSES: (1) NORTH $55^{\circ}09'32''$ WEST A DISTANCE OF 21.98 FEET; (2) NORTH $32^{\circ}00'36''$ WEST A DISTANCE OF 50.08 FEET; (3) NORTH $25^{\circ}22'15''$ WEST A DISTANCE OF 45.56 FEET; (4) NORTH $49^{\circ}10'18''$ WEST A DISTANCE OF 52.31 FEET; (5) NORTH $31^{\circ}13'40''$ WEST A DISTANCE OF 51.55 FEET; (6) NORTH $44^{\circ}39'30''$ WEST A DISTANCE OF 32.34 FEET; (7) NORTH $41^{\circ}03'50''$ WEST A DISTANCE OF 57.18 FEET; (8) NORTH $62^{\circ}21'11''$ WEST A DISTANCE OF 52.19 FEET; (9) NORTH $49^{\circ}54'25''$ WEST A DISTANCE OF 76.56 FEET; (10) NORTH $54^{\circ}23'32''$ WEST A DISTANCE OF 102.89 FEET; (11) NORTH $38^{\circ}20'27''$ WEST A DISTANCE OF 39.63 FEET; (12) NORTH $43^{\circ}55'01''$ WEST A DISTANCE OF 42.49 FEET; (13) NORTH $38^{\circ}37'53''$ WEST A DISTANCE OF 40.36 FEET; (14) NORTH $34^{\circ}56'00''$ WEST A DISTANCE OF 43.86 FEET; (15) NORTH $70^{\circ}37'36''$ WEST A DISTANCE OF 40.23 FEET; (16) SOUTH $76^{\circ}43'41''$ WEST A DISTANCE OF 43.73 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF CITRONA AVENUE, A 60.00 FOOT RIGHT-OF-WAY AS NOW ESTABLISHED AND A POINT ON A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 1,879.86 FEET; THENCE NORTHERLY ALONG THE ARC OF SAID CURVE AND ALONG SAID EASTERLY RIGHT-OF-WAY LINE THROUGH A CENTRAL ANGLE OF $01^{\circ}02'46''$, AN ARC DISTANCE OF 34.31 FEET AND BEING SUBTENDED BY A CHORD BEARING NORTH $07^{\circ}07'27''$ EAST A DISTANCE OF 34.31 FEET TO INTERSECT THE SOUTHERLY LINE OF LOT 3, "RED BAY FOREST", ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 5, PAGE 138, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; THENCE SOUTH $82^{\circ}19'02''$ EAST, ALONG THE SOUTH LINE OF SAID LOT 3, A DISTANCE

OF 678.92 FEET TO INTERSECT A LINE 30 FEET WESTERLY OF AND PARALLEL WITH THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D. BRADLEY LAND SURVEYORS IN AUGUST OF 2001; THENCE ALONG SAID 1.6 FOOT ELEVATION CONTOUR LINE, THE FOLLOWING TWENTY-SIX (26) COURSES AND DISTANCES: (1) SOUTH 13°17'42" EAST A DISTANCE OF 17.05 FEET; (2) SOUTH 01°17'05" WEST A DISTANCE OF 28.13 FEET; (3) SOUTH 11°57'47" EAST A DISTANCE OF 46.37 FEET; (4) SOUTH 03°19'30" EAST A DISTANCE OF 41.88 FEET; (5) SOUTH 14°54'27" EAST A DISTANCE OF 56.26 FEET; (6) SOUTH 65°32'41" EAST A DISTANCE OF 22.63 FEET; (7) SOUTH 20°16'27" EAST A DISTANCE OF 21.77 FEET; (8) SOUTH 35°20'45" EAST A DISTANCE OF 22.39 FEET; (9) SOUTH 57°42'29" WEST A DISTANCE OF 20.21 FEET; (10) SOUTH 59°43'18" WEST A DISTANCE OF 23.55 FEET; (11) SOUTH 70°00'14" WEST A DISTANCE OF 6.38 FEET; (12) NORTH 23°07'52" WEST A DISTANCE OF 7.67 FEET; (13) NORTH 45°21'52" WEST A DISTANCE OF 37.36 FEET; (14) NORTH 60°55'19" WEST A DISTANCE OF 30.01 FEET; (15) NORTH 51°51'35" WEST A DISTANCE OF 19.23 FEET; (16) NORTH 61°17'22" WEST A DISTANCE OF 69.82 FEET; (17) SOUTH 09°09'39" WEST A DISTANCE OF 73.84 FEET; (18) SOUTH 50°51'35" EAST A DISTANCE OF 66.58 FEET; (19) SOUTH 50°52'57" EAST A DISTANCE OF 21.78 FEET; (20) SOUTH 16°05'50" EAST A DISTANCE OF 27.97 FEET; (21) SOUTH 21°05'17" EAST A DISTANCE OF 25.85 FEET; (22) SOUTH 01°19'30" WEST A DISTANCE OF 10.17 FEET; (23) SOUTH 16°34'43" WEST A DISTANCE OF 25.16 FEET; (24) SOUTH 08°58'10" WEST A DISTANCE OF 23.85 FEET; (25) SOUTH 07°00'33" WEST A DISTANCE OF 39.48 FEET; (26) SOUTH 03°29'28" EAST A DISTANCE OF 16.39 FEET TO THE POINT OF BEGINNING.

CONTAINING 3.63 ACRES, MORE OR LESS.

MANZIE & DRAKE LAND SURVEYING

SKETCH OF LEGAL DESCRIPTION

(LEGAL DESCRIPTION ATTACHED)
(THIS IS NOT A BOUNDARY SURVEY)

CITRONA AVENUE (AKA "SHELL AVENUE")
(60-FOOT RIGHT-OF-WAY) C1

LINE TABLE					
L1	N82°17'13"W	67.83'	L23	S65°32'41"E	22.63'
L2	N55°09'32"W	21.98'	L24	S20°16'27"E	21.77'
L3	N32°00'36"W	50.08'	L25	S35°20'45"E	22.39'
L4	N25°22'15"W	45.56'	L26	S57°42'29"W	20.21'
L5	N49°10'18"W	52.31'	L27	S59°43'18"W	23.55'
L6	N31°13'40"W	51.55'	L28	S70°00'14"W	6.38'
L7	N44°39'30"W	32.34'	L29	N23°07'52"W	7.67'
L8	N41°03'50"W	57.18'	L30	N45°21'52"W	37.36'
L9	N62°21'11"W	52.19'	L31	N60°55'19"W	30.01'
L10	N49°54'25"W	76.56'	L32	N51°51'35"W	19.23'
L11	N54°23'32"W	102.89'	L33	N61°17'22"W	69.82'
L12	N38°20'27"W	39.63'	L34	S9°09'39"W	73.84'
L13	N43°55'01"W	42.49'	L35	S50°51'35"E	66.58'
L14	N38°37'53"W	40.36'	L36	S50°52'57"E	21.78'
L15	N34°56'00"W	43.86'	L37	S16°05'50"E	27.97'
L16	N70°37'36"W	40.23'	L38	S21°05'17"E	25.85'
L17	S76°43'41"W	43.73'	L39	S1°19'30"W	10.17'
L18	S13°17'42"E	17.05'	L40	S16°34'43"W	25.16'
L19	S17°05'W	28.13'	L41	S8°58'10"W	23.85'
L20	S11°57'47"E	46.37'	L42	S7°00'33"W	39.48'
L21	S3°19'30"E	41.88'	L43	S3°29'28"E	16.39'
L22	S14°54'27"E	56.26'			

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	34.31'	1879.37'	1°02'46"	N7°07'27"E	34.31'

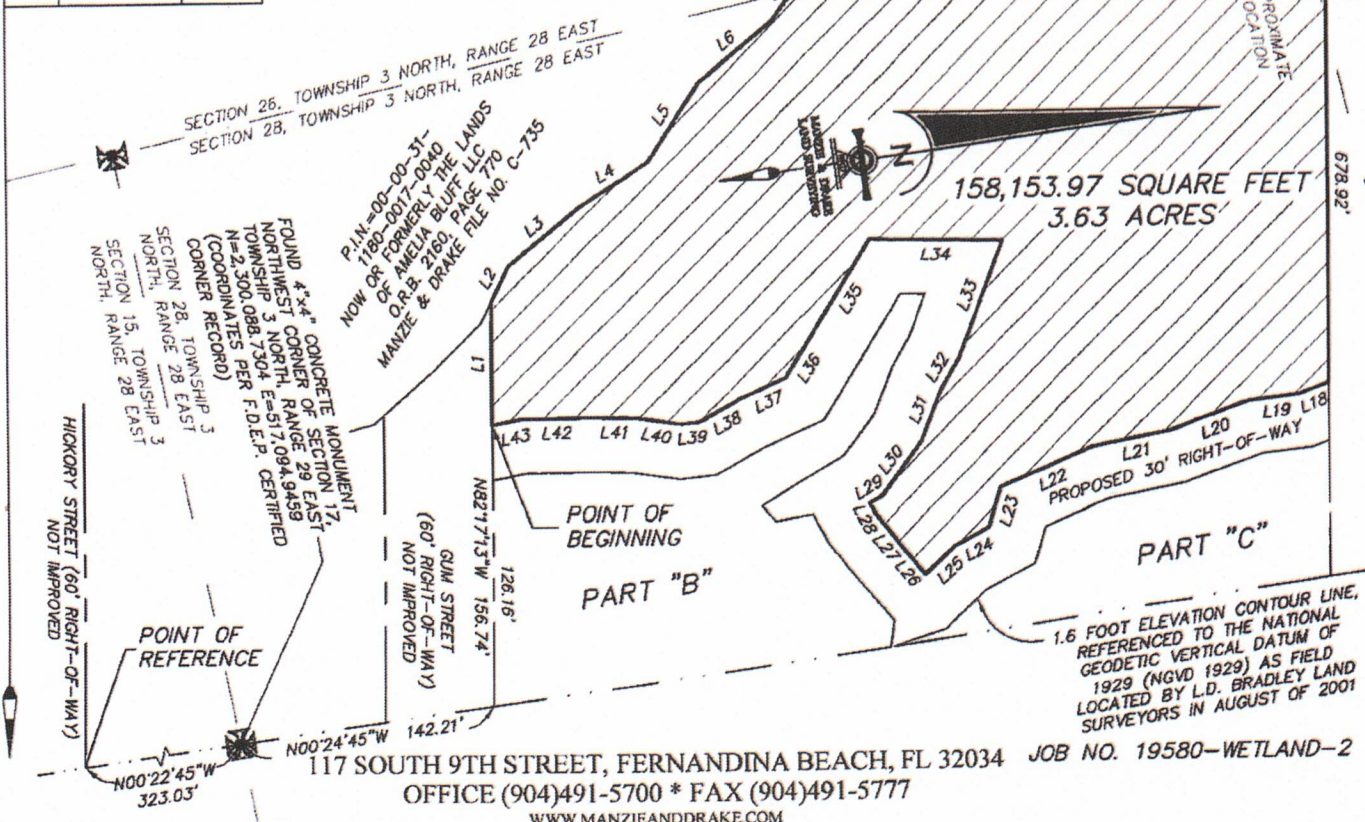
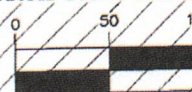
LEGEND

N.A.D. = NORTH AMERICAN DATUM
O.R.B. = OFFICIAL RECORDS BOOK
P.I.N. = PARCEL IDENTIFICATION NUMBER
F.D.O.T. = FLORIDA DEPARTMENT OF TRANSPORTATION

P.I.N. = 00-00-31-1180-0017-0010
O.R.B. 1128, PAGE 1917 (PART "B")
PART B: NOW OR FORMERLY THE LANDS OF STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

P.I.N. = 00-00-31-1180-0017-0020
O.R.B. 1128, PAGE 1917 (PART "C")
PART C: NOW OR FORMERLY THE LANDS OF STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

GRAPHIC SCALE



117 SOUTH 9TH STREET, FERNANDINA BEACH, FL 32034
OFFICE (904)491-5700 * FAX (904)491-5777
WWW.MANZIEANDDRAKE.COM

JOB NO. 19580-WETLAND-2

RESOLUTION 2017-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING WITH W.R. HOWELL COMPANY (DEVELOPER) AND NASSAU COUNTY SCHOOL DISTRICT REGARDING CONDITIONS TO VACATION OF A PORTION OF THE GUM STREET RIGHT-OF-WAY EAST OF CITRONA DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is in the best interest of the City of Fernandina Beach to attach specific conditions that are prerequisite to the City's vacation of a portion of the Gum Street right-of-way east of Citrona Drive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the Memorandum of Understanding, attached hereto as Exhibit "A", between the City of Fernandina Beach, the Nassau County School District and W.R. Howell Company.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the Memorandum of Understanding and all necessary documentation upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 15th day of August, 2017.

CITY OF FERNANDINA BEACH



Robin C. Lentz
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk



Tammi E. Bach
City Attorney

**MEMORANDUM OF UNDERSTANDING
FOR CONDITIONS ON THE VACATION OF THE
GUM STREET RIGHT-OF-WAY**

This MEMORANDUM OF UNDERSTANDING, "MOU" is entered into by and between City of Fernandina Beach, ("City"), 204 Ash Street, Fernandina Beach, FL 32034, W. R. Howell Company, Inc. ("Developer") whose address is 4545 Ortega Blvd., Jacksonville, FL 32210 and Nassau County School District whose address is 1201 Atlantic Avenue, Fernandina Beach, FL 32034.

WHEREAS, City owns a right-of-way known as Gum Street that bisects property owned and controlled by the Nassau County School District ("School Board") located east of Citrona and north of Hickory and that is planned for residential development ("Property"); and

WHEREAS, City, Developer and School Board wish to memorialize their understanding of the conditions on the City's agreement to vacate the portion of the Gum Street right-of-way that bisects the Property; and

WHEREAS, the Planning Advisory Board reviewed the application numbered PAB- 2016-24 at its November 9, 2016, meeting and issued a recommendation of denial and a request to consider a land swap or conservation easement in exchange for the vacation of right-of-way; and

WHEREAS, the City is willing to vacate said portion of the Gum Street right-of-way subject to specific terms and conditions listed below:

NOW THEREFORE, the parties agree to the following terms:

1. The Florida Department of Transportation (FDOT) surpluses and transfers clear title to the City to two (2) parcels on Egans Creek that are contiguous to Property and Gum Street in order to satisfy the requirement of the City Code regarding access to other property, and if FDOT does not deed these parcels to the City by the time for

approval of the preliminary plat for residential development on the Property, the property owner shall dedicate property sufficient for ingress/egress, satisfactory to the City, for access to/from the FDOT properties along Egans Creek Greenway and contiguous to the Gum Street right-of-way.

2. The School Board or its successor in interest shall transfer clear title to all jurisdictional wetlands on the property to the City in fee simple to be set aside as conservation land.
3. The School Board's successor in interest shall donate \$115,000 to the City for use in the City's land conservation efforts.
4. This Memorandum of Understanding contains all the terms and conditions agreed upon by the parties.

This Memorandum of Understanding has been executed by the parties this 10 day of August 2017,

City of Fernandina Beach:

Nassau County School District:

Dale L. Martin 8/22/17
Name Dale L. Martin Date
Title City Manager
Address 204 Ash St
Fernandina Beach FL 32034

Donna Martin
Name: Donna Martin Date
Title: Chairman
Address: 1201 Atlantic Ave.
Fernandina Bch., FL 32034

Developer:

W R HOWELL COMPANY
William R Howell, Jr 8/29/17
Name William R Howell, Jr Date
Title PRESIDENT
Address 4545 ORTEGA BLVD
JACKSONVILLE, Florida 32210

Kathy K. Burns
Name: Kathy K. Burns Date
Title: Superintendent of Schools
Address: 1201 Atlantic Ave.
Fernandina Bch., FL 32034

ATTEST:

By: Caroline Best

Printed Name: Caroline Best

Title: City Clerk

Date: Aug 23, 2017

APPROVED AS TO FORM AND LEGALITY:

[Signature]
CITY ATTORNEY

The names and contact information for City and County staff responsible for the administration of the Memorandum of Understanding are:

City of Fernandina Beach:

Dale Martin
City Manager
904-310-3100
e-mail dmartin@fbfl.org

Nassau County School District:

Ray Poole
Chief of Legal Services
904-491-9903
ray.poole@nassau.k12.fl.us

Developer:

Name W R HOWELL, COMPANY
William R Howell, A
Title PRESIDENT
PH# 904 - 631 - 3643
Address 4545 ORTEGA BLVD
JACKSONVILLE, FLORIDA
32210

**MEMORANDUM OF UNDERSTANDING
FOR CONDITIONS ON THE VACATION OF THE
GUM STREET RIGHT-OF-WAY**

This MEMORANDUM OF UNDERSTANDING, "MOU" is entered into by and between City of Fernandina Beach, ("City"), 204 Ash Street, Fernandina Beach, FL 32034, W.R. Howell Company, a Florida corporation ("Developer") whose address is 2955 Hartley Road, Suite 108, Jacksonville, FL 32257, and Nassau County School District whose address is 1201 Atlantic Avenue, Fernandina Beach, FL 32034.

WHEREAS, City owns a right-of-way known as Gum Street that bisects property owned and controlled by the Nassau County School District ("School Board") located east of Citrona Drive and north of Hickory Street and that is planned for residential development ("Property"); and

WHEREAS, City, Developer and School Board wish to memorialize their understanding of the conditions on the City's agreement to vacate the portion of the Gum Street right-of-way that bisects the Property; and

WHEREAS, the Planning Advisory Board reviewed the application numbered PAB- 2016-24 at its November 9, 2016, meeting and issued a recommendation of denial and a request to consider a land swap or conservation easement in exchange for the vacation of right-of-way; and

WHEREAS, the City is willing to vacate said portion of the Gum Street right-of-way subject to specific terms and conditions listed below:

NOW THEREFORE, the parties agree to the following terms:

1. The Florida Department of Transportation (FDOT) surpluses and transfers clear title to the City to two (2) parcels on Egans Creek that are contiguous to Property and Gum Street in order to satisfy the requirement of the City Code regarding access to other property, and if FDOT does not deed these parcels to the City by the time for approval of the preliminary plat for residential development on the

2. The School Board or its successor in interest shall transfer clear title to all jurisdictional wetlands on the property to the City in fee simple to be set aside as conservation land.
3. The School Board's successor in interest shall donate \$115,000 to the City for use in the City's land conservation efforts.
4. This Memorandum of Understanding contains all the terms and conditions agreed upon by the parties.

ATTEST:
By: Caroline Best
Printed Name: Caroline Best
Title: City Clerk

The names and contact information for City and County staff responsible for the administration of the Memorandum of Understanding are:

City of Fernandina Beach:

Dale Martin
City Manager
904-310-3100
dmartin@fbfl.org

Nassau County School District:

name
Title
phone
e-mail

Developer:

William R. Howell, II
President/Chair
2955 Hartley Rd, Ste 108, Jacksonville, FL 32257

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution
Memorandum of Understanding - School Board Property Vacation

2017-123

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Adopt Resolution 2017-123

SYNOPSIS: The Nassau County School District is under contract with W.R. Howell Company who will purchase vacant land east of Citrona and north of Hickory for residential development. After several meetings with the City Commission, the City Commission placed several conditions on the vacation of right-of-way which include donation of \$115,000 to the City for land conservation, FDOT surplus land on the Greenway to the City or alternatively, the Developer providing an access right-of-way to the FDOT parcels and the Developer deeding several acres of jurisdictional wetlands to the City for conservation purposes.

FISCAL IMPACT: If approved, the School Board's successor in interest (Developer) will pay \$115,000 to the City for placement in a land conservation fund to be created by the Comptroller.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-123.

Tammi E. Bach, City Attorney	08/08/2017
Nicole Bednar, Administrative Services Manager	08/09/2017
Dale Martin, City Manager	08/09/2017
Patti Clifford, Comptroller	08/09/2017
Katie Newton, Legal Assistant	08/10/2017

Date: July 07, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-40
Deed of Dedication - Amelia Bluff, LLC

ITEM TYPE: Resolution (w/o fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-40

SYNOPSIS: In accordance with the memorandum of understanding approved by Resolution 2017-123, Amelia Bluff, LLC presents the City with a deed of dedication for a right-of-way connecting Hickory Street north to the parcels owned by Florida Department of Transportation (FDOT) and satisfying the access requirement for the City's abandonment of Gum Street.

FISCAL IMPACT: None

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-40.

Tammi E. Bach, City Attorney 03/05/2018

Dale Martin, City Manager 03/08/2018

Date: February 07, 2018

Submitted By: Katie Newton, Legal Assistant

COMMISSION ACTION: Adopt

RESOLUTION 2018-40

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ACCEPTING A DEED OF DEDICATION FOR RIGHT-OF-WAY FROM AMELIA BLUFF, LLC; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Amelia Bluff, LLC has executed and presented to the City Commission a Deed of Dedication for land known as "Amelia Bluff F.D.O.T. Northerly Parcel" that will be used as a right-of-way for access from Hickory Street right-of-way to Florida Department of Transportation parcels located on the Greenway; and

WHEREAS, the City Commission wishes to accept the Deed of Dedication from Amelia Bluff, LLC in accordance with the Memorandum of Understanding approved as Resolution 2017-123.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby accepts the Deed of Dedication, attached hereto as Exhibit "1".

SECTION 2. The City Clerk shall record this Deed of Dedication in the public records of Nassau County, Florida.

SECTION 3. This Resolution shall be effective immediately upon passage.

ADOPTED this 20th day of March, 2018.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

Resolution 2018-40
Exhibit "1"

Prepared by:
Sidney S. Simmons, Esq.
562 Park Street Suite 300
Jacksonville, Florida 32204

Tax ID No: 00-00-31-1180-0017-0000
Consideration: \$0

DEED OF DEDICATION RIGHT-OF-WAY

THIS INDENTURE, made this 9th day of March, 2018, between **Amelia Bluff, LLC**, a Florida limited liability company, whose mailing address is 4339 Roosevelt Blvd., Jacksonville, Florida 32210, hereinafter called Grantor, and **City of Fernandina Beach**, a municipal corporation in Nassau County, State of Florida, whose mailing address is 204 Ash Street, Fernandina Beach, Florida 32034, hereinafter called Grantee.

WITNESSETH: that for and in consideration of the acceptance of this Dedication by the Grantee, said Grantor does hereby give, grant, dedicate, and convey to the Grantee, its successors and assigns forever, the following described land, situate in Nassau County, Florida, to wit:

PROPERTY AS DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

TO HAVE AND HOLD the same unto the Grantee, its successors and assigns forever, in fee simple for a public road, including therein the right to construct, maintain, and operate, either above or below the surface of the ground, electric light and power, water, sewer, and drainage lines and other public utilities.

AND the Grantor hereby covenants with said Grantee that the Grantor is lawfully seized of said land in fee simple; that the Grantor has good right and lawful authority to sell and convey said land, and hereby warrants the title to said land and will defend the same against the lawful claims of all persons by, through or under the Grantor, but against none other, and that said land is free of all encumbrances, except taxes accruing subsequent to December 31, 2017.

IN WITNESS WHEREOF, the said Grantor has hereunto set hand and seal the day and year first above written.

Signed, sealed and delivered
in the presence of:

GRANTOR

AMELIA BLUFF, LLC, a Florida limited
liability company

Wirt A. Beard, Jr.
Witness

Wirt A. Beard, Jr.
Printed Name of Witness

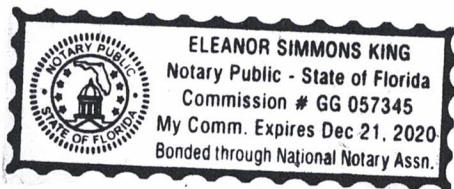
By: William R. Howell, II
William R. Howell, II
Its Manager

Eleanor Simmons King
Witness

Eleanor Simmons King
Printed Name of Witness

STATE OF FLORIDA
COUNTY OF Duval

The foregoing Deed was acknowledged before me this 9th day of March 2018, by William R. Howell II, as Manager of Amelia Bluff, LLC, a Florida limited liability company, who is personally known to me or has provided _____ as identification.



Eleanor Simmons King
Notary Public, State of Florida

EXHIBIT "A"

AMELIA BLUFF
F.D.O.T. SOUTHERLY PARCEL

A PORTION OF CITRONA LOT 18 THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FOR A POINT OF REFERENCE **BEGIN** AT THE INTERSECTION OF THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, WITH THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $00^{\circ}22'45''$ WEST, ALONG SAID RANGE LINE, A DISTANCE OF 7.66 FEET TO ITS INTERSECTION WITH THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D. BRADLEY LAND SURVEYORS IN AUGUST OF 2001; THENCE DEPARTING SAID RANGE LINE AND ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING TWENTY-TWO (22) COURSES AND DISTANCES: (1) NORTH $42^{\circ}45'29''$ WEST A DISTANCE OF 11.18 FEET; (2) NORTH $27^{\circ}59'12''$ WEST A DISTANCE OF 18.73 FEET; (3) NORTH $20^{\circ}27'26''$ WEST A DISTANCE OF 29.62 FEET; (4) NORTH $45^{\circ}57'20''$ WEST A DISTANCE OF 21.70 FEET; (5) NORTH $44^{\circ}53'52''$ WEST A DISTANCE OF 22.09 FEET; (6) NORTH $23^{\circ}01'54''$ WEST A DISTANCE OF 28.69 FEET; (7) NORTH $23^{\circ}08'33''$ WEST A DISTANCE OF 30.99 FEET; (8) NORTH $29^{\circ}02'32''$ WEST A DISTANCE OF 29.42 FEET; (9) NORTH $14^{\circ}26'03''$ WEST A DISTANCE OF 28.71 FEET; (10) NORTH $62^{\circ}19'29''$ EAST A DISTANCE OF 34.96 FEET; (11) SOUTH $68^{\circ}51'50''$ EAST; A DISTANCE OF 33.95 FEET; (12) SOUTH $51^{\circ}26'44''$ EAST A DISTANCE OF 20.70 FEET; (13) NORTH $20^{\circ}48'20''$ WEST A DISTANCE OF 40.14 FEET; (14) NORTH $35^{\circ}07'06''$ WEST A DISTANCE OF 20.13 FEET; (15) NORTH $39^{\circ}44'13''$ WEST, A DISTANCE OF 22.86 FEET; (16) NORTH $30^{\circ}49'27''$ WEST A DISTANCE OF 38.63 FEET; (17) NORTH $16^{\circ}30'11''$ WEST A DISTANCE OF 19.23 FEET; (18) NORTH $12^{\circ}55'15''$ WEST A DISTANCE OF 23.23 FEET; (19) NORTH $10^{\circ}42'03''$ WEST A DISTANCE OF 28.07 FEET; (20) NORTH $22^{\circ}29'59''$ WEST A DISTANCE OF 13.37 FEET; (21) NORTH $21^{\circ}04'41''$ WEST A DISTANCE OF 28.79 FEET; (22) NORTH $06^{\circ}54'18''$ WEST A DISTANCE OF 17.30 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF GUM STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $82^{\circ}17'13''$ WEST, ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET, A DISTANCE OF 31.00 FEET; THENCE ALONG A LINE 30 FEET WESTERLY OF AND PARALLEL WITH THE AFORESAID 1.6 FOOT ELEVATION CONTOUR LINE, THE FOLLOWING SEVENTEEN (17) COURSES AND DISTANCES: (1) SOUTH $06^{\circ}54'18''$ EAST A DISTANCE OF 28.85 FEET; (2) SOUTH $21^{\circ}04'41''$ EAST A DISTANCE OF 32.89 FEET; (3) SOUTH $22^{\circ}29'59''$ EAST A DISTANCE OF 10.64

FEET; (4) SOUTH $10^{\circ}42'03''$ EAST A DISTANCE OF 25.55 FEET; (5) SOUTH $12^{\circ}55'15''$ EAST A DISTANCE OF 24.75 FEET; (6) SOUTH $16^{\circ}30'11''$ EAST A DISTANCE OF 23.94 FEET; (7) SOUTH $30^{\circ}49'27''$ EAST A DISTANCE OF 44.74 FEET; (8) SOUTH $39^{\circ}44'13''$ EAST A DISTANCE OF 3.78 FEET; (9) SOUTH $62^{\circ}19'29''$ WEST A DISTANCE OF 57.80 FEET; (10) SOUTH $14^{\circ}26'03''$ EAST A DISTANCE OF 56.32 FEET; (11) SOUTH $29^{\circ}02'32''$ EAST A DISTANCE OF 31.72 FEET; (12) SOUTH $23^{\circ}08'33''$ EAST A DISTANCE OF 29.42 FEET; (13) SOUTH $23^{\circ}01'54''$ EAST A DISTANCE OF 34.46 FEET; (14) SOUTH $44^{\circ}53'52''$ EAST A DISTANCE OF 28.16 FEET; (15) SOUTH $45^{\circ}57'20''$ EAST A DISTANCE OF 15.19 FEET; (16) SOUTH $20^{\circ}27'26''$ EAST A DISTANCE OF 24.81 FEET; (17) SOUTH $27^{\circ}59'12''$ EAST A DISTANCE OF 17.24 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF SAID HICKORY STREET; THENCE SOUTH $82^{\circ}16'43''$ EAST, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET, A DISTANCE OF 36.08 FEET TO THE POINT OF BEGINNING.

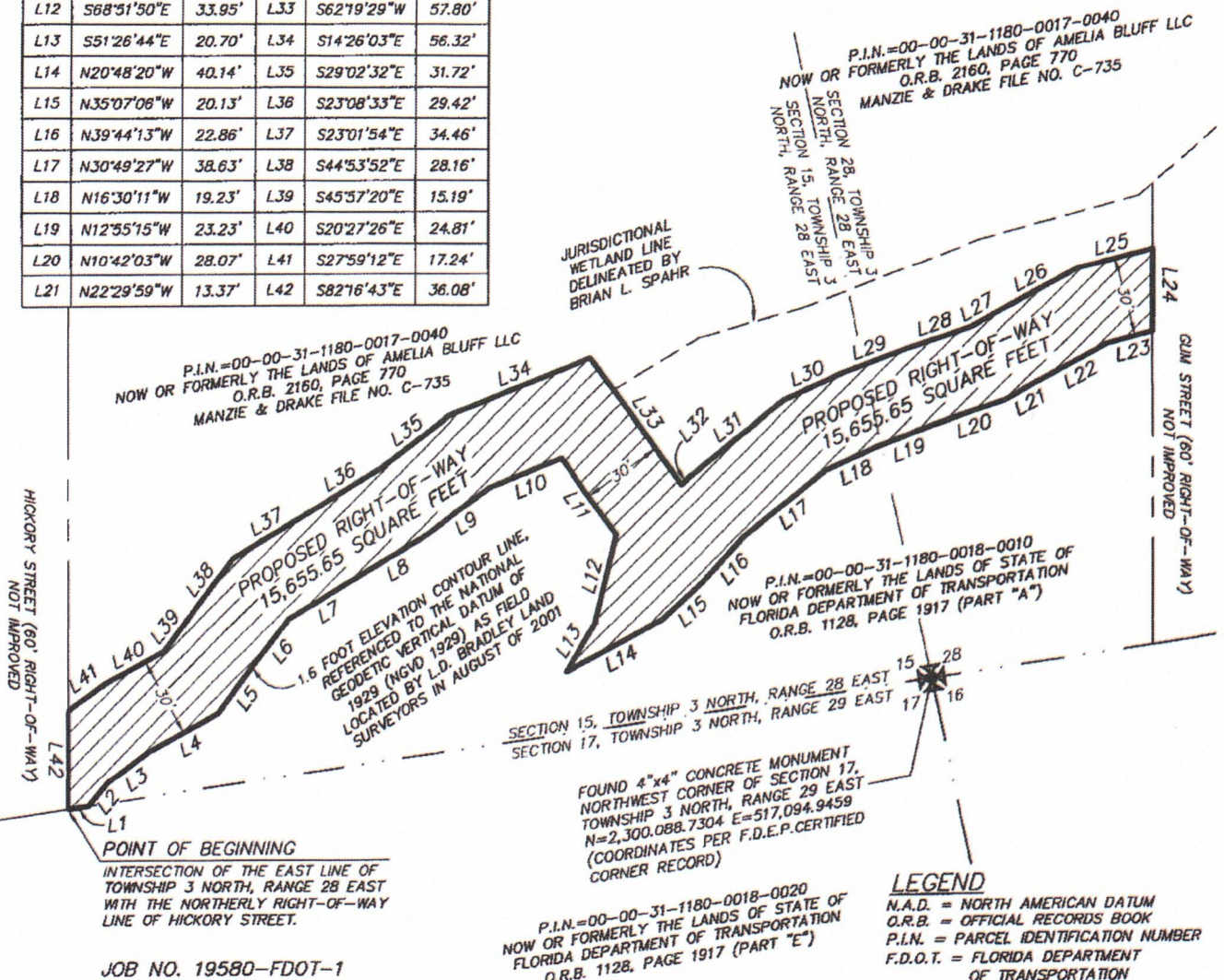
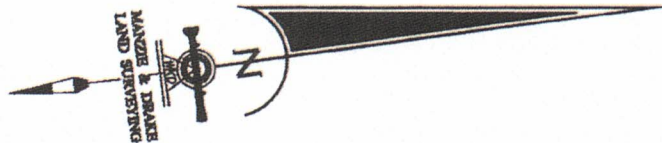
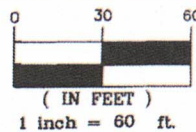
MANZIE & DRAKE LAND SURVEYING

SKETCH OF LEGAL DESCRIPTION

(LEGAL DESCRIPTION ATTACHED)
(THIS IS NOT A BOUNDARY SURVEY)

LINE TABLE					
LINE	BEARING	LENGTH	LINE	BEARING	LENGTH
L1	N0°22'45"W	7.66'	L22	N21°04'41"W	28.79'
L2	N42°45'29"W	11.18'	L23	N6°54'18"W	17.30'
L3	N27°59'12"W	18.73'	L24	N82°17'13"W	31.00'
L4	N20°27'26"W	29.62'	L25	S6°54'18"E	28.85'
L5	N45°57'20"W	21.70'	L26	S21°04'41"E	32.89'
L6	N44°53'52"W	22.09'	L27	S22°29'59"E	10.64'
L7	N23°01'54"W	28.69'	L28	S10°42'03"E	25.55'
L8	N23°08'33"W	30.99'	L29	S12°55'15"E	24.75'
L9	N29°02'32"W	29.42'	L30	S16°30'11"E	23.94'
L10	N14°26'03"W	28.71'	L31	S30°49'27"E	44.74'
L11	N62°19'29"E	34.96'	L32	S39°44'13"E	3.78'
L12	S68°51'50"E	33.95'	L33	S62°19'29"W	57.80'
L13	S51°26'44"E	20.70'	L34	S14°26'03"E	56.32'
L14	N20°48'20"W	40.14'	L35	S29°02'32"E	31.72'
L15	N35°07'06"W	20.13'	L36	S23°08'33"E	29.42'
L16	N39°44'13"W	22.86'	L37	S23°01'54"E	34.46'
L17	N30°49'27"W	38.63'	L38	S44°53'52"E	28.16'
L18	N16°30'11"W	19.23'	L39	S45°37'20"E	15.19'
L19	N12°55'15"W	23.23'	L40	S20°27'26"E	24.81'
L20	N10°42'03"W	28.07'	L41	S27°59'12"E	17.24'
L21	N22°29'59"W	13.37'	L42	S82°16'43"E	36.08'

GRAPHIC SCALE



117 SOUTH 9TH STREET, FERNANDINA BEACH, FL 32034
OFFICE (904)491-5700 * FAX (904)491-5777
WWW.MANZIEANDDRAKE.COM

AMELIA BLUFF
F.D.O.T. NORTHERLY PARCEL

A PORTION OF CITRONA LOT 17 THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

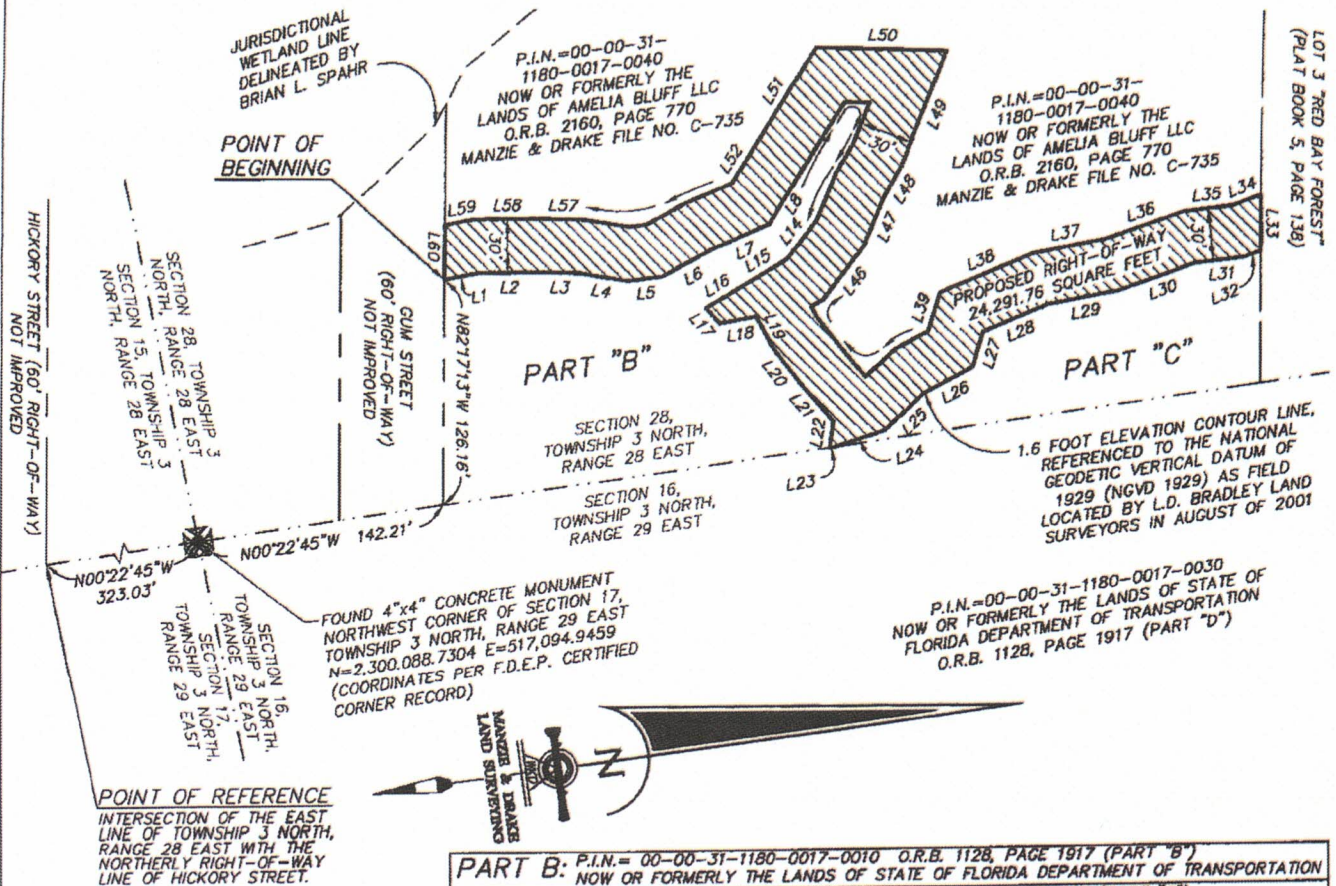
FOR A POINT OF REFERENCE COMMENCE AT THE INTERSECTION OF THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, WITH THE NORTHERLY RIGHT-OF-WAY LINE OF HICKORY STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $00^{\circ}22'45''$ WEST, ALONG SAID RANGE LINE, A DISTANCE OF 465.24 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF GUM STREET (A 60.00 FOOT RIGHT-OF-WAY AS SHOWN ON SAID PLAT OF FERNANDINA); THENCE NORTH $82^{\circ}17'13''$ WEST, ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET, A DISTANCE OF 126.16 FEET TO INTERSECT THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D. BRADLEY LAND SURVEYORS IN AUGUST OF 2001; THENCE DEPARTING SAID NORTHERLY RIGHT-OF-WAY LINE AND ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING TWENTY-TWO (22) COURSES AND DISTANCES: (1) NORTH $03^{\circ}29'28''$ WEST A DISTANCE OF 19.58 FEET; (2) NORTH $07^{\circ}00'33''$ EAST A DISTANCE OF 36.21 FEET; (3) NORTH $08^{\circ}58'10''$ EAST A DISTANCE OF 21.34 FEET; (4) NORTH $16^{\circ}34'43''$ EAST A DISTANCE OF 27.18 FEET; (5) NORTH $01^{\circ}19'30''$ EAST A DISTANCE OF 20.13 FEET; (6) NORTH $21^{\circ}05'17''$ WEST A DISTANCE OF 30.49 FEET; (7) NORTH $16^{\circ}05'50''$ WEST 36.06 FEET; (8) NORTH $50^{\circ}52'57''$ WEST A DISTANCE OF 31.17 FEET; (9) NORTH $50^{\circ}51'35''$ WEST A DISTANCE OF 49.25 FEET; (10) NORTH $09^{\circ}09'39''$ EAST A DISTANCE OF 14.02 FEET; (11) SOUTH $61^{\circ}17'22''$ EAST A DISTANCE OF 24.86 FEET; (12) SOUTH $51^{\circ}51'35''$ EAST A DISTANCE OF 19.13 FEET; (13) SOUTH $60^{\circ}55'19''$ EAST A DISTANCE OF 28.29 FEET; (14) SOUTH $45^{\circ}21'52''$ EAST A DISTANCE OF 27.37 FEET; (15) SOUTH $23^{\circ}07'52''$ EAST A DISTANCE OF 29.63 FEET; (16) SOUTH $23^{\circ}27'38''$ EAST A DISTANCE OF 23.60 FEET; (17) NORTH $54^{\circ}47'07''$ EAST A DISTANCE OF 11.40 FEET; (18) NORTH $02^{\circ}02'34''$ WEST A DISTANCE OF 21.04 FEET; (19) NORTH $70^{\circ}00'14''$ EAST A DISTANCE OF 18.60 FEET; (20) NORTH $59^{\circ}43'18''$ EAST A DISTANCE OF 26.78 FEET; (21) NORTH $57^{\circ}42'29''$ EAST A DISTANCE OF 28.89 FEET; (22) SOUTH $74^{\circ}40'51''$ EAST A DISTANCE OF 14.75 FEET TO INTERSECT THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA; THENCE NORTH $00^{\circ}22'45''$ WEST, ALONG THE EAST LINE OF TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, A DISTANCE OF 1.94 FEET TO INTERSECT THE 1.6 FOOT ELEVATION CONTOUR LINE, REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD 1929) AS FIELD LOCATED BY L.D.

BRADLEY LAND SURVEYORS IN AUGUST OF 2001; THENCE ALONG SAID 1.6 FOOT CONTOUR THE FOLLOWING NINE (9) COURSES AND DISTANCES: (1) NORTH $09^{\circ}53'34''$ WEST A DISTANCE OF 30.16 FEET; (2) NORTH $35^{\circ}20'45''$ WEST A DISTANCE OF 31.42 FEET; (3) NORTH $20^{\circ}16'27''$ WEST A DISTANCE OF 30.31 FEET; (4) NORTH $65^{\circ}32'41''$ WEST A DISTANCE OF 20.95 FEET; (5) NORTH $14^{\circ}54'27''$ WEST A DISTANCE OF 39.02 FEET; (6) NORTH $03^{\circ}19'30''$ WEST A DISTANCE OF 41.10 FEET; (7) NORTH $11^{\circ}57'47''$ WEST A DISTANCE OF 45.15 FEET; (8) NORTH $01^{\circ}17'05''$ EAST A DISTANCE OF 28.48 FEET; (9) NORTH $13^{\circ}17'42''$ WEST A DISTANCE OF 9.39 FEET TO INTERSECT THE SOUTHERLY LINE OF LOT 3, "RED BAY FOREST", ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 5, PAGE 138, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; THENCE NORTH $82^{\circ}19'02''$ WEST, ALONG THE SOUTH LINE OF SAID LOT 3, A DISTANCE OF 32.13 FEET; THENCE ALONG A LINE 30 FEET WESTERLY OF AND PARALLEL WITH THE AFORESAID 1.6 FOOT ELEVATION CONTOUR LINE, THE FOLLOWING TWENTY-SIX (26) COURSES AND DISTANCES: (1) SOUTH $13^{\circ}17'42''$ EAST A DISTANCE OF 17.05 FEET; (2) SOUTH $01^{\circ}17'05''$ WEST A DISTANCE OF 28.13 FEET; (3) SOUTH $11^{\circ}57'47''$ EAST A DISTANCE OF 46.37 FEET; (4) SOUTH $03^{\circ}19'30''$ EAST A DISTANCE OF 41.88 FEET; (5) SOUTH $14^{\circ}54'27''$ EAST A DISTANCE OF 56.26 FEET; (6) SOUTH $65^{\circ}32'41''$ EAST A DISTANCE OF 22.63 FEET; (7) SOUTH $20^{\circ}16'27''$ EAST A DISTANCE OF 21.77 FEET; (8) SOUTH $35^{\circ}20'45''$ EAST A DISTANCE OF 22.39 FEET; (9) SOUTH $57^{\circ}42'29''$ WEST A DISTANCE OF 20.21 FEET; (10) SOUTH $59^{\circ}43'18''$ WEST A DISTANCE OF 23.55 FEET; (11) SOUTH $70^{\circ}00'14''$ WEST A DISTANCE OF 6.38 FEET; (12) NORTH $23^{\circ}07'52''$ WEST A DISTANCE OF 7.67 FEET; (13) NORTH $45^{\circ}21'52''$ WEST A DISTANCE OF 37.36 FEET; (14) NORTH $60^{\circ}55'19''$ WEST A DISTANCE OF 30.01 FEET; (15) NORTH $51^{\circ}51'35''$ WEST A DISTANCE OF 19.23 FEET; (16) NORTH $61^{\circ}17'22''$ WEST A DISTANCE OF 69.82 FEET; (17) SOUTH $09^{\circ}09'39''$ WEST A DISTANCE OF 73.84 FEET; (18) SOUTH $50^{\circ}51'35''$ EAST A DISTANCE OF 66.58 FEET; (19) SOUTH $50^{\circ}52'57''$ EAST A DISTANCE OF 21.78 FEET; (20) SOUTH $16^{\circ}05'50''$ EAST A DISTANCE OF 27.97 FEET; (21) SOUTH $21^{\circ}05'17''$ EAST A DISTANCE OF 25.85 FEET; (22) SOUTH $01^{\circ}19'30''$ WEST A DISTANCE OF 10.17 FEET; (23) SOUTH $16^{\circ}34'43''$ WEST A DISTANCE OF 25.16 FEET; (24) SOUTH $08^{\circ}58'10''$ WEST A DISTANCE OF 23.85 FEET; (25) SOUTH $07^{\circ}00'33''$ WEST A DISTANCE OF 39.48 FEET; (26) SOUTH $03^{\circ}29'28''$ EAST A DISTANCE OF 16.39 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET; THENCE SOUTH $82^{\circ}17'13''$ EAST, ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID GUM STREET, A DISTANCE OF 30.58 FEET TO THE POINT OF BEGINNING.

MANZIE & DRAKE LAND SURVEYING

SKETCH OF LEGAL DESCRIPTION

(LEGAL DESCRIPTION ATTACHED)
(THIS IS NOT A BOUNDARY SURVEY)



POINT OF REFERENCE
INTERSECTION OF THE EAST
LINE OF TOWNSHIP 3 NORTH,
RANGE 28 EAST WITH THE
NORTHERLY RIGHT-OF-WAY
LINE OF HICKORY STREET.

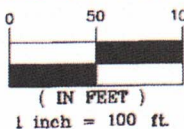
PART B: P.I.N.= 00-00-31-1180-0017-0010 O.R.B. 1128, PAGE 1917 (PART "B")
NOW OR FORMERLY THE LANDS OF STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

PART C: P.I.N.=00-00-31-1180-0017-0020 O.R.B. 1128, PAGE 1917 (PART "C")
NOW OR FORMERLY THE LANDS OF STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

LINE TABLE

LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH	LINE	BEARING	LENGTH
L1	N3°29'28"W	19.58'	L16	S23°27'38"E	23.60'	L31	N17°05'E	28.48'	L46	N45°21'52"W	37.36'
L2	N7°00'33"E	36.21'	L17	N54°47'07"E	11.40'	L32	N13°17'42"W	9.39'	L47	N60°55'19"W	30.01'
L3	N8°58'10"E	21.34'	L18	N2°02'34"W	21.04'	L33	N82°19'02"W	32.13'	L48	N51°51'35"W	19.23'
L4	N16°34'43"E	27.18'	L19	N70°00'14"E	18.60'	L34	S13°17'42"E	17.05'	L49	N61°17'22"W	69.82'
L5	N17°30'E	20.13'	L20	N59°43'18"E	26.78'	L35	S17°05"W	28.13'	L50	S9°09'39"W	73.84'
L6	N21°05'17"W	30.49'	L21	N57°42'29"E	28.89'	L36	S11°57'47"E	46.37'	L51	S50°51'35"E	66.58'
L7	N16°05'50"W	36.06'	L22	S74°40'51"E	14.75'	L37	S3°19'30"E	41.88'	L52	S50°52'57"E	21.78'
L8	N50°52'57"W	31.17'	L23	N0°22'45"W	1.94'	L38	S14°54'27"E	56.26'	L53	S16°05'50"E	27.97'
L9	N50°51'35"W	49.25'	L24	N9°53'34"W	30.16'	L39	S65°32'41"E	22.63'	L54	S21°05'17"E	25.85'
L10	N9°09'39"E	14.02'	L25	N35°20'45"W	31.42'	L40	S20°16'27"E	21.77'	L55	S17°30"W	10.17'
L11	S61°17'22"E	24.86'	L26	N20°16'27"W	30.31'	L41	S35°20'45"E	22.39'	L56	S16°34'43"W	25.16'
L12	S51°51'35"E	19.13'	L27	N65°32'41"W	20.95'	L42	S57°42'29"W	20.21'	L57	S8°56'10"W	23.85'
L13	S60°55'19"E	28.29'	L28	N14°54'27"W	39.02'	L43	S59°43'18"W	23.55'	L58	S7°00'33"W	39.48'
L14	S45°21'52"E	27.37'	L29	N3°19'30"W	41.10'	L44	S70°00'14"W	6.38'	L59	S3°29'28"E	16.39'
L15	S23°07'52"E	29.63'	L30	N11°57'47"W	45.15'	L45	N23°07'52"W	7.67'	L60	S82°17'13"E	30.58'

GRAPHIC SCALE



LEGEND

N.A.D. = NORTH AMERICAN DATUM
O.R.B. = OFFICIAL RECORDS BOOK
P.I.N. = PARCEL IDENTIFICATION NUMBER
F.D.O.T. = FLORIDA DEPARTMENT OF TRANSPORTATION

JOB NO. 19580-FDOT-2

117 SOUTH 9TH STREET, FERNANDINA BEACH, FL 32034
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RESOLUTION 2017-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING WITH W.R. HOWELL COMPANY (DEVELOPER) AND NASSAU COUNTY SCHOOL DISTRICT REGARDING CONDITIONS TO VACATION OF A PORTION OF THE GUM STREET RIGHT-OF-WAY EAST OF CITRONA DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is in the best interest of the City of Fernandina Beach to attach specific conditions that are prerequisite to the City's vacation of a portion of the Gum Street right-of-way east of Citrona Drive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the Memorandum of Understanding, attached hereto as Exhibit "A", between the City of Fernandina Beach, the Nassau County School District and W.R. Howell Company.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the Memorandum of Understanding and all necessary documentation upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 15th day of August, 2017.

CITY OF FERNANDINA BEACH



Robin C. Lentz
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk



Tammi E. Bach
City Attorney

**MEMORANDUM OF UNDERSTANDING
FOR CONDITIONS ON THE VACATION OF THE
GUM STREET RIGHT-OF-WAY**

This MEMORANDUM OF UNDERSTANDING, "MOU" is entered into by and between City of Fernandina Beach, ("City"), 204 Ash Street, Fernandina Beach, FL 32034, W. R. Howell Company, Inc. ("Developer") whose address is 4545 Ortega Blvd., Jacksonville, FL 32210 and Nassau County School District whose address is 1201 Atlantic Avenue, Fernandina Beach, FL 32034.

WHEREAS, City owns a right-of-way known as Gum Street that bisects property owned and controlled by the Nassau County School District ("School Board") located east of Citrona and north of Hickory and that is planned for residential development ("Property"); and

WHEREAS, City, Developer and School Board wish to memorialize their understanding of the conditions on the City's agreement to vacate the portion of the Gum Street right-of-way that bisects the Property; and

WHEREAS, the Planning Advisory Board reviewed the application numbered PAB- 2016-24 at its November 9, 2016, meeting and issued a recommendation of denial and a request to consider a land swap or conservation easement in exchange for the vacation of right-of-way; and

WHEREAS, the City is willing to vacate said portion of the Gum Street right-of-way subject to specific terms and conditions listed below:

NOW THEREFORE, the parties agree to the following terms:

1. The Florida Department of Transportation (FDOT) surpluses and transfers clear title to the City to two (2) parcels on Egans Creek that are contiguous to Property and Gum Street in order to satisfy the requirement of the City Code regarding access to other property, and if FDOT does not deed these parcels to the City by the time for

approval of the preliminary plat for residential development on the Property, the property owner shall dedicate property sufficient for ingress/egress, satisfactory to the City, for access to/from the FDOT properties along Egans Creek Greenway and contiguous to the Gum Street right-of-way.

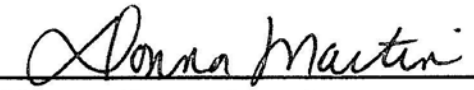
2. The School Board or its successor in interest shall transfer clear title to all jurisdictional wetlands on the property to the City in fee simple to be set aside as conservation land.
3. The School Board's successor in interest shall donate \$115,000 to the City for use in the City's land conservation efforts.
4. This Memorandum of Understanding contains all the terms and conditions agreed upon by the parties.

This Memorandum of Understanding has been executed by the parties this 10 day of August 2017,

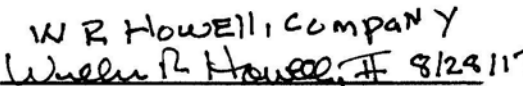
City of Fernandina Beach:

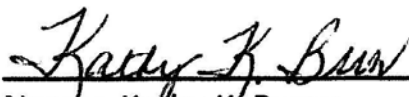
Nassau County School District:

 8/22/17
Name Dale L. Martin Date
Title City Manager
Address 204 Ash St
Fernandina Beach FL 32034

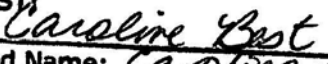

Name: Donna Martin Date
Title: Chairman
Address: 1201 Atlantic Ave.
Fernandina Bch., FL 32034

Developer:

W R HOWELL COMPANY
 8/29/17
Name William R. Howell Date
Title PRESIDENT
Address 4545 ORTEGA BLVD
JACKSONVILLE, Florida 32210


Name: Kathy K. Burns Date
Title: Superintendent of Schools
Address: 1201 Atlantic Ave.
Fernandina Bch., FL 32034

ATTEST:

By: 
Printed Name: Caroline Best
Title: City Clerk
Date: Aug 23, 2017

APPROVED AS TO FORM AND LEGALITY:


CITY ATTORNEY

The names and contact information for City and County staff responsible for the administration of the Memorandum of Understanding are:

City of Fernandina Beach:

Dale Martin
City Manager
904-310-3100
e-mail dmartin@fbfl.org

Nassau County School District:

Ray Poole
Chief of Legal Services
904-491-9903
ray.poole@nassau.k12.fl.us

Developer:

Name W R HOWELL, COMPANY
William R Howell, A
Title PRESIDENT
PH# 904 - 631 - 3643
Address 4545 ORTEGA BLVD
JACKSONVILLE, FLORIDA
32210

**MEMORANDUM OF UNDERSTANDING
FOR CONDITIONS ON THE VACATION OF THE
GUM STREET RIGHT-OF-WAY**

This MEMORANDUM OF UNDERSTANDING, "MOU" is entered into by and between City of Fernandina Beach, ("City"), 204 Ash Street, Fernandina Beach, FL 32034, W.R. Howell Company, a Florida corporation ("Developer") whose address is 2955 Hartley Road, Suite 108, Jacksonville, FL 32257, and Nassau County School District whose address is 1201 Atlantic Avenue, Fernandina Beach, FL 32034.

WHEREAS, City owns a right-of-way known as Gum Street that bisects property owned and controlled by the Nassau County School District ("School Board") located east of Citrona Drive and north of Hickory Street and that is planned for residential development ("Property"); and

WHEREAS, City, Developer and School Board wish to memorialize their understanding of the conditions on the City's agreement to vacate the portion of the Gum Street right-of-way that bisects the Property; and

WHEREAS, the Planning Advisory Board reviewed the application numbered PAB- 2016-24 at its November 9, 2016, meeting and issued a recommendation of denial and a request to consider a land swap or conservation easement in exchange for the vacation of right-of-way; and

WHEREAS, the City is willing to vacate said portion of the Gum Street right-of-way subject to specific terms and conditions listed below:

NOW THEREFORE, the parties agree to the following terms:

1. The Florida Department of Transportation (FDOT) surpluses and transfers clear title to the City to two (2) parcels on Egans Creek that are contiguous to Property and Gum Street in order to satisfy the requirement of the City Code regarding access to other property, and if FDOT does not deed these parcels to the City by the time for approval of the preliminary plat for residential development on the

2. The School Board or its successor in interest shall transfer clear title to all jurisdictional wetlands on the property to the City in fee simple to be set aside as conservation land.
3. The School Board's successor in interest shall donate \$115,000 to the City for use in the City's land conservation efforts.
4. This Memorandum of Understanding contains all the terms and conditions agreed upon by the parties.

ATTEST:
By: Caroline Best
Printed Name: Caroline Best
Title: City Clerk

The names and contact information for City and County staff responsible for the administration of the Memorandum of Understanding are:

City of Fernandina Beach:

Dale Martin
City Manager
904-310-3100
dmartin@fbfl.org

Nassau County School District:

name
Title
phone
e-mail

Developer:

William R. Howell, II
President/Chair
2955 Hartley Rd, Ste 108, Jacksonville, FL 32257

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Resolution
Memorandum of Understanding - School Board Property Vacation

2017-123

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Adopt Resolution 2017-123

SYNOPSIS: The Nassau County School District is under contract with W.R. Howell Company who will purchase vacant land east of Citrona and north of Hickory for residential development. After several meetings with the City Commission, the City Commission placed several conditions on the vacation of right-of-way which include donation of \$115,000 to the City for land conservation, FDOT surplus land on the Greenway to the City or alternatively, the Developer providing an access right-of-way to the FDOT parcels and the Developer deeding several acres of jurisdictional wetlands to the City for conservation purposes.

FISCAL IMPACT: If approved, the School Board's successor in interest (Developer) will pay \$115,000 to the City for placement in a land conservation fund to be created by the Comptroller.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-123.

Tammi E. Bach, City Attorney	08/08/2017
Nicole Bednar, Administrative Services Manager	08/09/2017
Dale Martin, City Manager	08/09/2017
Patti Clifford, Comptroller	08/09/2017
Katie Newton, Legal Assistant	08/10/2017

Date: July 07, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-41
Preliminary Plat Approval - Hickory Ridge

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-41

SYNOPSIS: Simmons 9, LLC, requests preliminary plat approval of a single family home and duplex PUD subdivision containing forty-three lots on 5.13 acres of land located on S. 13th Street. The applicant intends to build the subdivision consistent with the PUD approval granted under Ordinance 2017-25. The applicant's preliminary plat demonstrates a build-out R-2 zoning district density of 8 dwelling units per acre and sets aside 39% of the land area into open space. The requested Preliminary Plat is consistent with the City's Comprehensive Plan and the Land Development Code. The Planning Advisory Board issued a recommendation of approval on February 14, 2018. Staff recommends approval of the Preliminary Plat request subject to the requested amendments as identified within the staff report.

CITY ATTORNEY COMMENTS: No additional comments.

Kelly Gibson, Senior Planner	03/05/2018
Nicole Bednar, Administrative Services Manager	03/06/2018
Dale Martin, City Manager	03/08/2018
Patti Clifford, Comptroller	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018

Date: March 05, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

RESOLUTION 2018-41

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING PRELIMINARY PLAT, PAB CASE 2018-05 TITLED "HICKORY RIDGE"; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Simmons 9, LLC has applied to the City Commission of the City of Fernandina Beach, Florida, for approval of a preliminary plat titled "Hickory Ridge"; and

WHEREAS, the Hickory Ridge subdivision, includes the creation of thirty-five lots for single family home sites and three duplex buildings containing six total dwelling units; and

WHEREAS, the Technical Review Committee has reviewed the preliminary plat under SPR 2017-10 and is pending a local development order; and

WHEREAS, staff has reviewed the applicant's request for a preliminary plat and found the request to be compliant with the City's Comprehensive Plan and Land Development Code; and

WHEREAS, on February 14, 2018, the Planning Advisory Board reviewed the preliminary plat and issued a recommendation of approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The plat titled "Hickory Ridge," is hereby accepted and approved as a preliminary plat.

SECTION 2. This Resolution shall take effect immediately upon passage.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

OFFICE USE ONLY

REC'D: 1/16/18 BY: (P)
PAYMENT: \$ 750- TYPE: _____
APPLICATION #: 2018-000129
CASE #: PAB 2018-05
BOARD MEETING DATE: Feb. 2018

**PLANNING ADVISORY BOARD APPLICATION**

- | | |
|--|---|
| ☐ ZONING MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☒ SUBDIVISION PLAT – PRELIM (\$750) |
| ☐ LAND USE MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☐ SUBDIVISION PLAT – FINAL (\$850) |
| ☐ LDC TEXT AMENDMENT (\$850) | ☐ VACATION OF R.O.W. (\$850) |
| ☐ COMP PLAN AMENDMENT (\$850) | ☐ VOLUNTARY ANNEXATION (\$1050) |

APPLICANT INFORMATION

Owner Name: Simmons 9, LLC
Mailing Address: 20 South 4th St, Fernandina Bch, FL 32034
Telephone: 904-261-8819 Fax: N/A
Email: nicc@gilletteassociates.com
Agent Name: Gillette & Associates Inc
Mailing Address: 20 South 4th St, Fernandina Bch, FL 32034
Telephone: 904-261-8819 Fax: N/A
Email: _____

PROPERTY INFORMATION

Street Address: _____
Parcel Identification Number(s): _____
Lot Number: _____ Block Number: _____ Subdivision: _____
Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: 41

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: 5,13

Existing Zoning Classification: PUD

Existing Future Land Use Classification: Med. Density

Previous Planning/Zoning Approvals: PAB 2017-12

Description of Request:

35 single family & 3 Duplex

41 total lots

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

1/16/18
Date

[Signature]
Signature of Applicant

STATE OF FLORIDA }
COUNTY OF NASSAU }
ss }

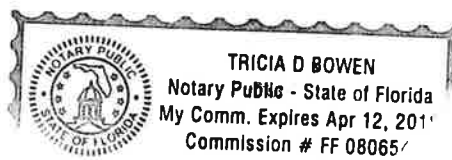
Subscribed and sworn to before me this 16 day of Jan, 2018.

[Signature]
Notary Public: Signature

Tricia D. Bowen
Printed Name

1/16/18
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____



City of Fernandina Beach Community Development Department • 204 Ash Street Fernandina Beach, FL 32034

P: 904.310.3135 F: 904.310.3460 www.fbfl.us/cdd

Revised February 1, 2017

Page 4 of 5



Civil & Environmental Engineering • Mechanical & Structural Engineering • Construction Management

AGENT AUTHORIZATION

I, EVETT L. SIMMONS, the owner of the following property(s) do hereby authorize, Gillette & Associates, Inc., to act as my Agent in conjunction with all site plan applications, concurrency applications, preliminary plat applications, and any other Local, State and/or Federal development permits necessary for development of the following property, without any further notice.

Location: South 13th Street

Parcel No.: 00-00-31-1800-0240-0010

Evett L. Simmons
Signature

02/01/2017
Date

772-342-778
Telephone Number

STATE OF FLORIDA
COUNTY OF Palm Beach

Subscribed and sworn to before me this 01 day of February, 2017.

Who is personally known to me _____ or has produced identification _____

Susan Sloan
Notary Public: Signature

Susan Sloan
Printed Name

My Commission Expires: _____



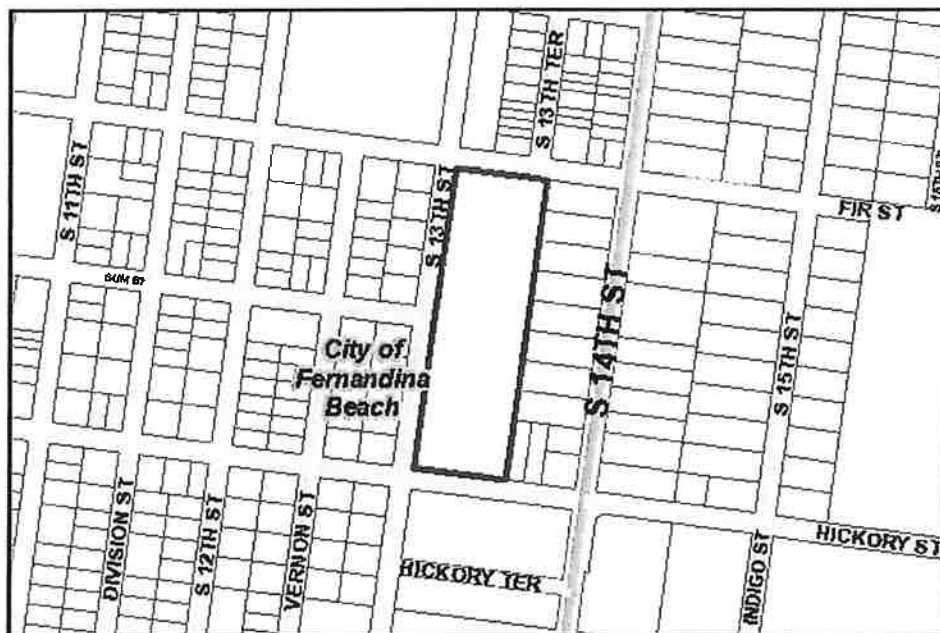
20 SOUTH 4TH STREET • AMELIA ISLAND, FLORIDA 32034 PHONE: (904) 261-8819

904-491-7300



www.NassauFLPA.com

A. Michael Hickox
Nassau County Property Appraiser

**Parcel Report****Parcel ID****Owner Information****Results**

00-00-31-1800-0240-0010

SIMMONS EVETT L

7843 SABAL LAKE DRIVE

Mailing Address

PORT ST LUCIE, FL 34986

Site Address**Previous Site Address (If
Changed by 911)****Deed Acre**

0.00

**Approximate Acres (GIS
Calculated)**

5.19

Property Use Code

000000

Municipality

City of Fernandina Beach

Census Tract**MLS Zone**

1 - Island

SubdivisionCITY OF FERNANDINA BEACH
S/D

The Nassau County interactive map displays GIS data that is subject to continual updating, change and the data accuracy representations adjustments over time. The information contained within this document is not intended to be used for the preparation of construction documents and under no circumstance shall this product or representations from this product be used for final design purposes.

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HICKORY RIDGE

PLAT BOOK PAGE
SHEET 1 OF 3 SHEETS

CAPTION:

ALL THAT CERTAIN LOT, PIECE OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), COUNTY OF NASSAU AND STATE OF FLORIDA AND BEING FURTHER DESCRIBED ACCORDING TO THE OFFICIAL MAP OR PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), AS: LOTS 1, 2, 3, 4, 5 AND THE WESTERLY 30.0 FEET OF LOTS 6, 7, 8, 9, AND 10 IN BLOCK 240.

ZONING CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED BY ME AND IS IN COMPLIANCE WITH THE ZONING RULES AND REGULATIONS OF THE CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, CURRENTLY IN EFFECT.

THIS _____ DAY OF _____, 2018.

DIRECTOR OF PLANNING

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED, PLATTED AND DESCRIBED IN THE CAPTION; THAT THE SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION; THAT THE SURVEY DATA COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES; THAT THE SURVEY AND LEGAL DESCRIPTION ARE ACCURATE; THAT PERMANENT REFERENCE MONUMENTS (P.R.M.'s) HAVE BEEN SET ACCORDING TO CHAPTER 177.091 (2); AND THAT PERMANENT CONTROL POINTS (P.C.P.'s) WILL BE SET ACCORDING TO THE CHAPTER 177.091 (8); ALL ACCORDING TO THE LAWS OF THE STATE OF FLORIDA AND NASSAU COUNTY.

SIGNED THIS _____ DAY OF _____, A.D. 2018.

MICHAEL A. MANZIE, P.L.S.
FLORIDA CERTIFICATE NO. 4069

MANZIE & DRAKE LAND SURVEYING
117 SOUTH 9TH STREET
FERNANDINA BEACH, FL 32034
CERTIFICATE OF AUTHORIZATION NUMBER "LB 7039"

CERTIFICATE OF REVIEW BY CITY EMPLOYED/CONTRACTED SURVEYOR/MAPPER

I HEREBY CERTIFY THAT I HAVE REVIEWED THIS PLAT FOR CONFORMITY TO CHAPTER 177, F.S., AND THAT I AM EMPLOYED BY OR UNDER CONTRACT TO THE APPROPRIATE LOCAL GOVERNING BODY AND ACTING HERETO AS AN AGENT THEREOF. THIS LIMITED CERTIFICATION AS TO FACIAL CONFORMITY WITH THE REQUIREMENTS OF CHAPTER 177, F.S., IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS A CERTIFICATION OF THE ACCURACY OR QUALITY OF THE SURVEYING / MAPPING EFFECTED ON THIS PLAT.

SURVEYOR / MAPPER DATE

CHARLES ROBERT LEE

FLORIDA REGISTRATION NO.: LS 5618

COUNTY TAX COLLECTOR CERTIFICATE

TAX IDENTIFICATION NUMBER: 00-00-31-1800-0240-0010

I, THE UNDERSIGNED, DO HEREBY AFFIRM THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THERE ARE NO UNPAID REAL PROPERTY TAXES APPLICABLE TO THE LANDS SUBJECT TO THIS PLAT:

SIGNED THIS _____ DAY OF _____, A.D. 2018.

TAX COLLECTOR
NASSAU COUNTY, FLORIDA

DIRECTOR OF EMERGENCY SERVICES CERTIFICATE

THIS IS TO CERTIFY THAT THE ABOVE PLAT HAS BEEN APPROVED BY THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF FERNANDINA BEACH, FLORIDA.

THIS _____ DAY OF _____, A.D. 2018.

DIRECTOR OF EMERGENCY SERVICES

APPROVED FOR THE RECORD:

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN APPROVED BY THE CITY MANAGER OF THE CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA. WITNESS BY SIGNATURE THIS _____ DAY OF _____, A.D. 2018.

CITY MANAGER

MAYOR CERTIFICATE:

THIS PLAT HAS BEEN EXAMINED AND IS HEREBY ACCEPTED AND APPROVED BY THE CITY COMMISSION OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, PURSUANT TO A RESOLUTION OF SAID COMMISSION ADOPTED THIS _____ DAY OF _____, A.D. 2018.

B.Y. MAYOR

ATTEST: CITY CLERK

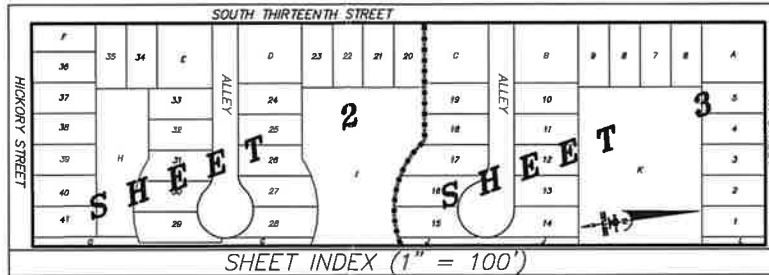
CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND THAT IT COMPLIES IN FORM WITH CHAPTER 177.061, FLORIDA STATUTES, AND IS FILED FOR RECORD IN PLAT BOOK _____ PAGE _____ OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA, THIS _____ DAY OF _____, A.D. 2018.

CLERK OF THE CIRCUIT COURT

COPYRIGHT © 2018 BY MANZIE AND DRAKE LAND SURVEYING

ALL THAT CERTAIN LOT, PIECE OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), COUNTY OF NASSAU AND STATE OF FLORIDA AND BEING FURTHER DESCRIBED ACCORDING TO THE OFFICIAL MAP OR PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), AS: LOTS 1, 2, 3, 4, 5 AND THE WESTERLY 30.0 FEET OF LOTS 6, 7, 8, 9, AND 10 IN BLOCK 240.



SIMMONS 9, LLC - A FLORIDA LIMITED LIABILITY COMPANY

WITNESS _____ JAY MOCK

PRINT OR TYPE NAME

WITNESS _____

PRINT OR TYPE NAME

STATE OF: _____

COUNTY OF: _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, _____ TO ME WELL KNOWN AND KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING ADOPTION AND DEDICATION AND WHO ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF _____ THIS _____ DAY OF _____, A.D. 2018.

NOTARY PUBLIC MY COMMISSION EXPIRES : _____ STATE OF _____

STATE OF FLORIDA

MORTGAGEE'S CONSENT

I, _____, ON BEHALF OF _____ DO HEREBY JOIN IN AND CONSENT TO THE ADOPTION AND DEDICATION OF SAID LANDS BY THE OWNERS THEREOF, AS SHOWN HEREON, AND AGREE THAT ITS MORTGAGE WHICH IS DESCRIBED IN OFFICIAL RECORD BOOK _____ PAGES _____ OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA SHALL BE SUBORDINATED TO SAID ADOPTION AND DEDICATION.

WITNESS _____

PRINT OR TYPE NAME

NAME: _____ TITLE: _____

WITNESS _____

PRINT OR TYPE NAME

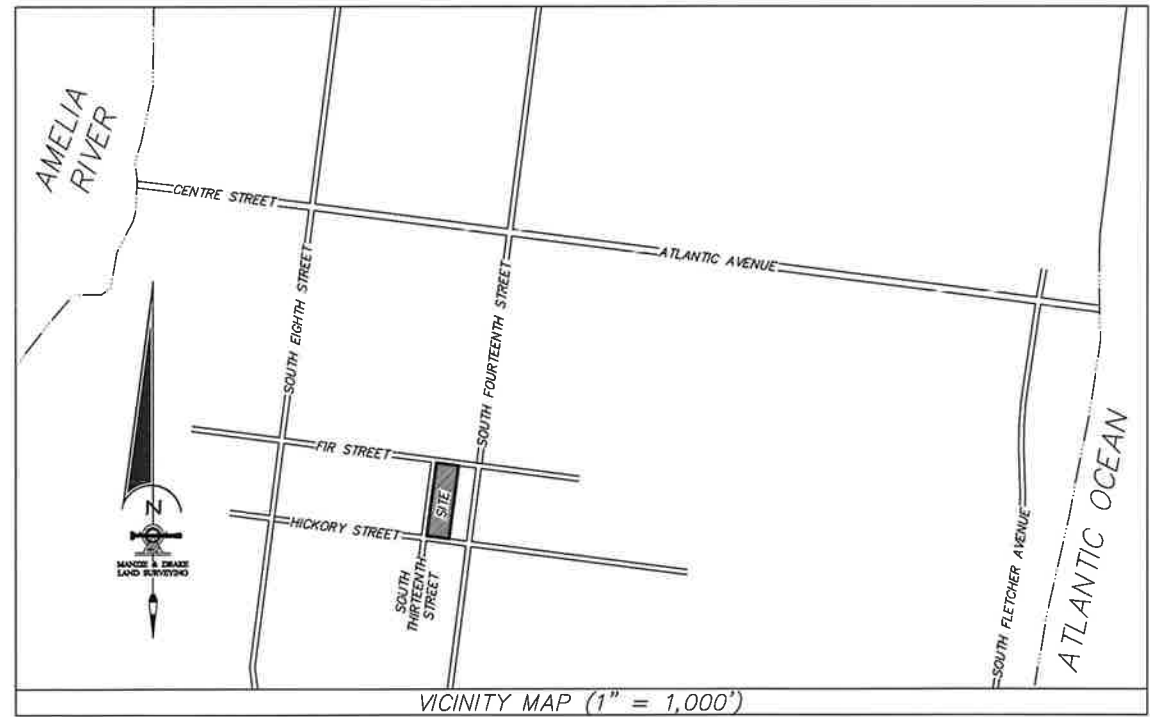
STATE OF: _____

COUNTY OF: _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, _____ TO ME WELL KNOWN AND KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING MORTGAGEE'S CONSENT AND WHO ACKNOWLEDGED BEFORE ME THAT SHE EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF _____ THIS _____ DAY OF _____, A.D. 2018.

NOTARY PUBLIC MY COMMISSION EXPIRES : _____ STATE OF _____



SURVEYOR'S NOTES

- 1.) ☐ DENOTES PERMANENT REFERENCE MONUMENT (P.R.M.) (4"x4" CONCRETE MONUMENT) SET WITH IDENTIFICATION "MANZIE LB 7039".
☒ DENOTES PERMANENT CONTROL POINT (P.C.P.) SET WITH IDENTIFICATION "LB 7039".
- 2.) BEARINGS SHOWN HEREON ARE BASED ON AN ASSUMED BEARING OF N07°33'47"E FOR THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH THIRTEENTH STREET. THE BEARING REFERENCE LINE IS INDICATED AS THUS (BR).
- 3.) THE PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE "X" AS PER F.E.M.A. FLOOD INSURANCE RATE MAP, PANEL 12089C 0237 G, DATED 08/02/2017.
- 4.) "NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.
- 5.) ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES, PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY.
- 6.) NO FURTHER SUBDIVISION OF LOTS IS ALLOWED UNLESS SUCH SUBDIVISION CONFORMS TO CITY OF FERNANDINA BEACH SUBDIVISION REGULATIONS AND BE APPROVED BY THE CITY OF FERNANDINA BEACH.
- 7.) THE CURRENT ZONING FOR THE LANDS SHOWN ON THIS PLAT AS OF THE DATE OF RECORDING IS "R-2".
- 8.) BUILDING SETBACK REQUIREMENTS FOR THIS SUBDIVISION ZONED "R-2", ARE AS FOLLOWS:
FRONT SETBACK = 25 FEET SIDE SETBACK = 10% OF LOT WIDTH REAR SETBACK = 20 FEET
CORNER LOT SETBACK (SIDE ABUTTING STREET) = 15'
- 9.) THE LANDS SHOWN HEREON IS NOT LOCATED WITHIN A STORM SURGE CATEGORY, AS SCALED FROM STORM SURGE ATLAS VOLUME 1, PLATE 3, NASSAU COUNTY, FLORIDA, AS PER S.L.Q.S.H. (SEA, LAKE, AND OVERLAND SURGES FROM HURRICANES).
- 10.) ALL LOT LINES INTERSECTING CURVES ARE NON-RADIAL UNLESS OTHERWISE NOTED
- 12.) LOTS SHOWN HEREON ARE INTENDED FOR RESIDENTIAL PURPOSES.

LEGEND

S.F. = SQUARE FEET
AC. = ACRE
F.P.U. = FLORIDA PUBLIC UTILITIES
D.E. = DRAINAGE EASEMENT
SQ. FT. = SQUARE FEET
D = DELTA
R = RADIUS
L = LENGTH
CB = CHORD BEARING
CD = CHORD DISTANCE
P.I. = POINT OF INTERSECTION
R.P. = RADIUS POINT

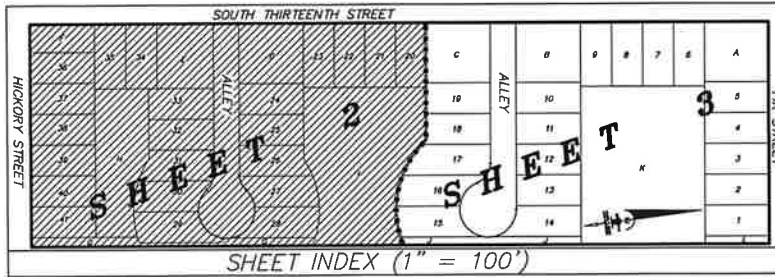
Manzie & Drake Land Surveying

117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 FAX (904) 491-5777
Certificate of Authorization Number "LD 7039"

"OUR SIGHTS ARE ON THE FUTURE,
SET YOUR SITES ON US."

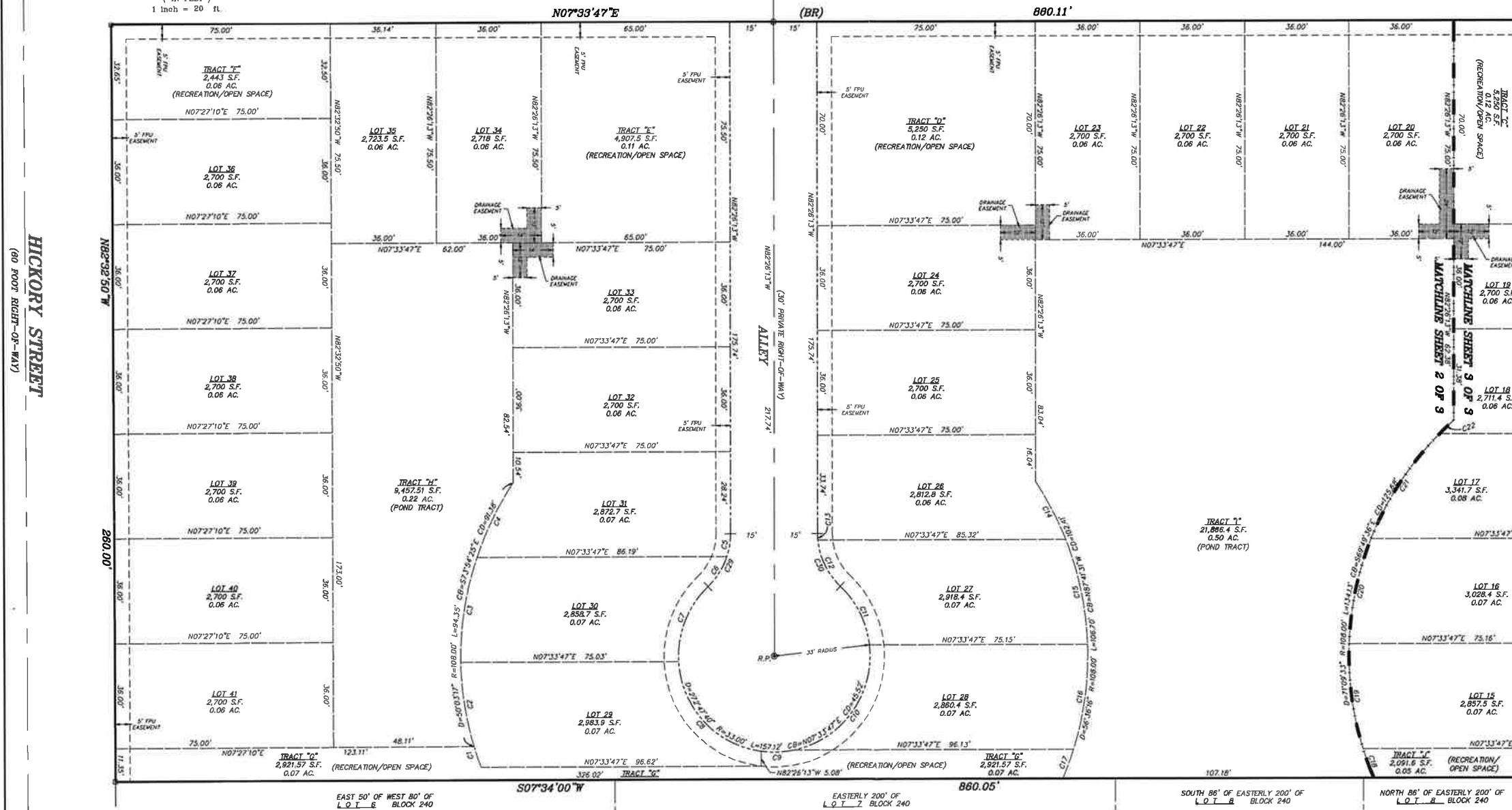
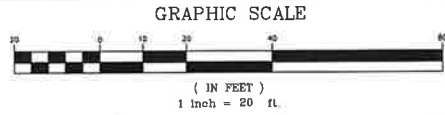
HICKORY RIDGE

ALL THAT CERTAIN LOT, PIECE OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), COUNTY OF NASSAU AND STATE OF FLORIDA AND BEING FURTHER DESCRIBED ACCORDING TO THE OFFICIAL MAP OR PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), AS: LOTS 1, 2, 3, 4, 5 AND THE WESTERLY 30.0 FEET OF LOTS 6, 7, 8, 9 AND 10 IN BLOCK 240.



SOUTH THIRTEENTH STREET

(60 FOOT RIGHT-OF-WAY,



LEGEND

LEGEND
S.F. = SQUARE FEET
AC. = ACRE
F.P.U. = FLORIDA PUBLIC UTILITIES
D.E. = DRAINAGE EASEMENT
SQ. FT. = SQUARE FEET
D = DELTA
R = RADIUS
L = LENGTH
CB = CHORD BEARING
CD = CHORD DISTANCE
P.I. = POINT OF INTERSECTION
R.P. = RADIUS POINT

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CURVE BEARING	CHORD DISTANCE
C1	7.48'	108.00'	3°58'05"	N79°04'54"E	7.48'
C2	36.61'	108.00'	19°31'51"	N86°51'48"E	36.64'
C3	36.60'	108.00'	19°25'03"	S73°39'45"E	36.43'
C4	26.41'	108.00'	15°04'27"	S56°25'00"E	26.33'
C5	8.86'	25.00'	18°05'10"	N73°23'38"W	7.86'
C6	12.35'	25.00'	28°16'40"	N50°11'43"W	12.23'
C7	28.48'	33.00'	49°27'23"	S60°46'04"E	27.61'
C8	45.50'	33.00'	78°59'30"	N55°00'29"E	41.98'
C9	11.57'	33.00'	20°05'45"	N52°57'51"E	11.52'
C10	48.59'	33.00'	84°21'31"	N46°45'47"W	44.32'
C11	22.98'	33.00'	39°53'10"	S71°06'43"W	22.51'
C12	17.98'	25.00'	41°72'28"	N71°46'12"E	17.60'
C13	2.26'	25.00'	51°12'2"	S85°01'53"E	2.26'
C14	22.56'	108.00'	11°58'05"	S69°59'23"W	22.52'

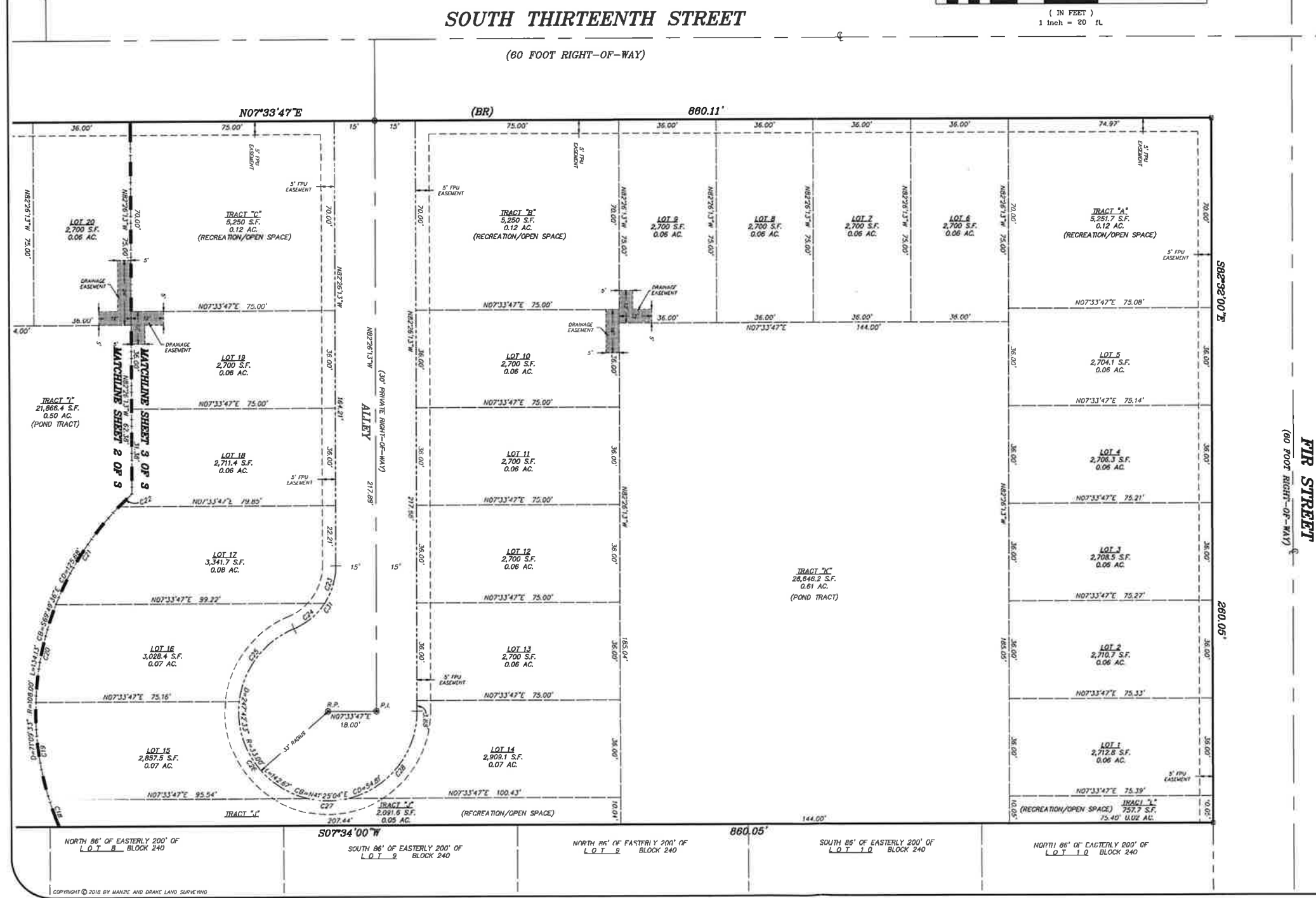
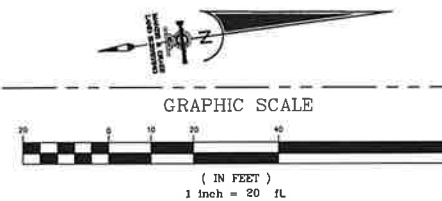
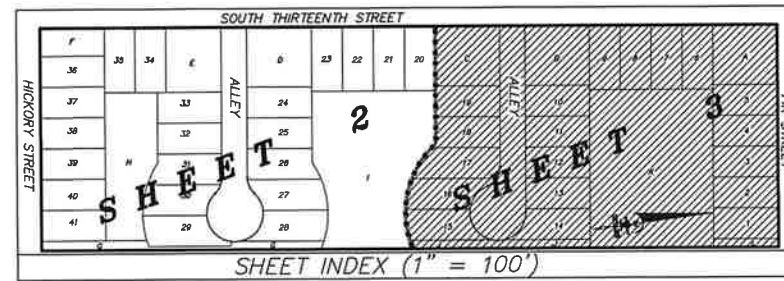
MANZIE & DRAKE LAND SURVEYING

117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 FAX (904) 491-5777
Certificate of Authorization Number "LB 7039"

"OUR *SIGHTS* ARE ON THE FUTURE,
SET YOUR *SITES* ON US."

HICKORY RIDGE

ALL THAT CERTAIN LOT, PIECE OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), COUNTY OF NASSAU AND STATE OF FLORIDA AND BEING FURTHER DESCRIBED ACCORDING TO THE OFFICIAL MAP OR PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901), AS: LOTS 1, 2, 3, 4, 5 AND THE WESTERLY 30.0 FEET OF LOTS 6, 7, 8, 9, AND 10 IN BLOCK 240.



LEGEND
S.F. = SQUARE FEET
AC. = ACRE
F.P.U. = FLORIDA PUBLIC UTILITIES
D.E. = DRAINAGE EASEMENT
S.O. = SQUARE FEET
D = DELTA
R = RADIUS
L = LENGTH
CB = CHORD BEARING
CD = CHORD DISTANCE
P.I. = POINT OF INTERSECTION
R.P. = RADIUS POINT

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C15	36.96'	108.00'	19°36'20"	S85°46'35"W	36.78'
C16	36.50'	108.00'	19°21'52"	N74°44'19"W	36.33'
C17	10.68'	108.00'	5°40'00"	N62°33'23"W	10.68'
C18	10.68'	108.00'	5°40'03"	N77°25'39"E	10.68'
C19	36.48'	108.00'	19°21'39"	N89°56'30"E	36.32'
C20	36.97'	108.00'	19°36'40"	S70°34'21"E	36.79'
C21	43.28'	108.00'	22°57'56"	S49°17'03"E	43.00'
C22	6.70'	108.00'	3°33'16"	S36°01'28"E	6.70'
C23	14.60'	25.00'	33°27'54"	N65°42'16"W	14.40'
C24	14.94'	25.00'	34°14'39"	N31°50'59"W	14.72'
C25	35.11'	33.00'	60°57'25"	S45°12'23"E	33.48'
C26	48.09'	33.00'	83°29'28"	N62°34'11"E	43.94'
C27	15.28'	33.00'	26°31'20"	N7°33'47"E	15.14'
C28	44.20'	33.00'	76°44'20"	N44°04'03"W	40.97'
C29	20.24'	25.00'	46°23'50"	N59°14'18"W	19.70'
C30	20.24'	25.00'	46°23'50"	N74°21'52"E	19.70'
C31	29.54'	25.00'	67°42'33"	N48°34'56"W	27.85'

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STAFF REPORT
PAB 2018- 05 (Preliminary Plat)
Planning Advisory Board Hearing
February 14, 2018

APPLICATION FOR PRELIMINARY PLAT
HICORY RIDGE PUD SUBDIVISION

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	Simmons 9, LLC				
AGENT:	Gillette and Associates				
REQUESTED ACTION:	41 Homesites (35 detached single-family and 3 duplex units with common area totaling approximately 39% of the total acreage)				
LOCATION:	S. 13 th Street between Fir Street and Hickory Street				
CURRENT ZONING:	R-2 with PUD Overlay (PAB Case 2017-12 and Ordinance 2017-25)				
CURRENT LAND USE:	Medium Density Residential				
EXISTING USES ON SITE:	vacant				
PROPERTY SIZE:	5.13 Acres				
ADJACENT PROPERTIES:	<u>Direction</u>	<u>Existing Use(s)</u>	<u>Year Built</u>	<u>Zoning</u>	<u>FLUM</u>
	North	Recreation- Elm Street Park Ball Fields	Recreation- Elm Street Park Ball Fields	REC	Recreation
	South	Affordable Housing- Attached duplex units	Affordable Housing- Attached duplex units	MU-1	Mixed Use
	East	Single Family Detached Homes	Single Family Detached Homes	R-2	Medium Density Residential
	West	Vacant and Single Family Detached Homes	Vacant and Single Family Detached Homes	R-2	Medium Density Residential

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website, the City Clerk's Office and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant is requesting approval of a Preliminary Plat for property identified as Hickory Ridge subdivision. The property is located on the east side of S. 13th Street between Hickory Street and Fir Street. The property is surrounded by developed medium density residential uses (single-family homes) to its south, east, and west. Across from Hickory Street to the north of the subject property is the MLK Jr. Recreation Center and Elm Street athletic fields with a pool and on-site after school care.

The Medium Density Residential land use allows for up to 8 dwelling units per acre. The site acreage could accommodate up to 43 dwelling units. This application is requesting preliminary plat approval, consistent with the approved PUD, to develop 41 homesites. This proposed subdivision contains 3 duplex units fronting Fir Street and 35 single family detached houses fronting S. 13th and Hickory Street. The configuration of the subdivision is cottage style with 10 homesite fronting on an alley cul-de-sac. All lots will be sited to take advantage of the open space acreage contained in Tracts A-G, J, and L. The open space tracts have been created to accommodate stormwater needs through dry detention areas and set in a way to retain the largest healthy trees on the property. In total, the open space tracts equal roughly 39% of the land area.



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CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.02.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.

The City has five public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, and Solid Waste. While the City's ability to maintain adopted levels of services for these items was confirmed at the time of the original approval of development rights for this property, the City's TRC review also confirms service capabilities. The City can serve this property as proposed and meet or exceed all required levels of service.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

- a. Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
- b. Areas of urban development or uses which fail to maximize the use of existing public facilities;**
- c. Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
- d. Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The proposed development is consistent with the Comprehensive Plan's direction for compact urban development and serves to maximize the use of existing public facilities. The subject property lies in an area of existing urban development. No leapfrog development is occurring. The subdivision will be accessed from existing and improved rights-of-way under maintenance obligation by the City.

Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	300 gallons per day per ERU (Equivalent Residential Unit)
Solid Waste Facilities	Average Solid Waste Generation Rate: 5.9 pounds per capita per day
Stormwater Management Facilities	See Policy 4.02.01
Potable Water Facilities	Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)
Fire-Rescue Services	240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)



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**Police and Law
Enforcement Services**

Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls

Policy 4.01.02. All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for “zero discharge,” storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.

The City has five public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, and Solid Waste. The City’s ability to maintain adopted levels of service for these utilities was confirmed at the time the City annexed the property and assigned the Medium Density Residential land use and RLM Zoning. Given the established Medium Density Residential (MDR) land use and R-2 (Medium Density Residential) zoning which allows for up to eight (8) dwelling units per acre on the subject property, the development potential of the site could have resulted in a maximum of 43 dwelling units.

A concurrency determination for impacts to Nassau County roadways must be assessed under the City’s current requirements contained in LDC Section 7.04.05. All proposed developments generating more than 400 Average Daily Trips (ADT) require a traffic concurrency determination from the Northeast Regional Council. Under the proposed development scenario containing 41 dwelling units, Staff estimates that approximately 392 Average Daily Trips (ADT) could be generated by this development; resulting in 41 p.m. peak hour trips. Traffic impacts are likely on only State and Nassau County maintained roadways. Nassau County collects mobility fees for roadway impacts based on their adopted a mobility plan. It is expected that the City will, through its adopted Interlocal agreement with Nassau County, collect mobility fees on their behalf for projects within the City. This would be similar to the past collection of transportation impact fees which ceased in 2006.

The City owns and operates three potable water treatment facilities which combined can provide 18.2 million gallons per day. Potable water customers on the average consume approximately 5 million gallons per day. The City owns and operates one sanitary sewer treatment facility which has an operation/design capacity to treat 3.5 million gallons of wastewater per day. At the adopted level of service and the proposed development density, the residential units will consume 14,350 gallons of water per day (41 units x 350 gallons per ERC per day).

The City owns and operates one sanitary sewer treatment facility which has an operation/design capacity to treat 3.5 million gallons of wastewater per day. The facility’s customers currently generate, on average, 1.9 million gallons per day. At the adopted level of service and the proposed development density, the site will generate 33,005 gallons of wastewater per day (41 units x 2.3 x 350 gallons per ERC per day). The Commercial facilities are calculated by an Equivalent Residential Connection (ERC) standard, which is calculated by the utilities director. The utilities director indicates that plant capacity is available for the site; however, other facilities, such as pipe and lift station capacity, will have to be evaluated, and the developer will have to pay for what improvements are necessary to accommodate any proposed development. These determinations are made as apart of site plan review and necessary improvements will be required to be demonstrated on engineering plan sets.



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As for solid waste and drainage, the City currently has contracted services with Advanced Disposal to dispose of solid waste city-wide, therefore the impact is not necessary as part of the preliminary plat review. Drainage impacts from any new development or redevelopment will be reviewed by the City's Technical Review Committee (TRC). The City requires storm water drainage to be retained on-site and permitting through the St. John's River Water Management District (SJRWMD). Permitting from SJRWMD is a requirement for final approval and receipt of a local development order from the TRC.

All public facilities and services are currently available to the development and each service is able to maintain or exceed its level of service standards as required by Policies 1.01.02, 1.02.03, and 4.01.01.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

11.01.02 Requirements for Subdivision Plats (Preliminary and Final)

- A. A preliminary subdivision plat shall be required when new streets, water lines, and sewer lines are required; when three or more residential lots are created; and where one nonresidential lot is created or proposed for development. Where new streets, water lines, and sewer lines are not required, the preliminary and final plat may be combined into a single submittal. A preliminary plat provides for a complete review of technical data and preliminary engineering drawings prior to completion of the final plat for recording.**
- B. In addition to the information required in Section 11.01.03, all applications for preliminary subdivision plat approval shall contain the following information:**
 - 1. The name, addresses, telephone number, facsimile number, and email address of the person preparing the plat.**
 - 2. The date of preparation and date(s) of any modifications, a north arrow, and a written and graphic scale.**
 - 3. The proposed name of the subdivision.**
 - 4. Development specifications for the tract: area, proposed number and layout of lots and blocks, location, names, and widths of proposed roadways, consistent with this LDC and the Future Transportation Circulation Map of the Comprehensive Plan.**
 - 5. All contiguous properties shall be identified by subdivision title, plat book and page, or, if un-platted, the land shall be so designated, and otherwise identified.**
 - 6. Location of land to be dedicated or reserved for public use for rights-of-way, streets, sidewalks, bike trails, pedestrian trails, easements, schools, parks, open spaces, or other public uses. Proposed street names shall be included.**
 - 7. Locations of utilities, utility service, connections to existing utility facilities, and easements necessary to provide access to the utility facilities for maintenance or other activity.**
 - 8. Location of the nearest available public water supply and wastewater disposal system.**
 - 9. A topographic survey, soils report, grading plan, and an erosion control plan.**
 - 10. Existing surface water bodies, wetlands, streams, and canals, including the location of the mean high water line for each feature.**
 - 11. A preliminary surface drainage plan showing direction of flow and methods of stormwater retention.**
 - 12. A floodplain map indicating areas subject to inundation and high groundwater levels up to a 100-year flood classification, and establishing a base flood elevation for all proposed lots within the subdivision.**
 - 13. A tree survey showing protected trees, proposed replacement trees, if required, and landscaping and buffering.**



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The applicant has complied with the subdivision requirements of the Land Development Code as contained in LDC Section 4.04.00. The Final Plat has been reviewed for technical completeness by the Technical Review Committee and a local development order is pending final review at this time. Requirements for infrastructure improvements and landscape compliance are addressed in the applicant's modified site plan and engineering documents.

CONCLUSION:

The requested Preliminary Plat for the Hickory Ridge subdivision is consistent with the City's Comprehensive Plan and the Land Development Code. The preliminary plat document reflects the approval of the PUD overlay conditions as granted under Ordinance 2017-25. Staff recommends approval of the Preliminary Plat request subject to the following additions of notes to be contained on the Final Plat document and substituted for Note 8 as follows:

1. Minimum Lot Requirements:
 - a) Minimum lot width: Thirty-six (36) feet (Single Family & Duplex)
 - b) Maximum height: Thirty (30) feet (Single Family & Duplex)
 - c) Maximum impervious area: Eighty-five percent (85%) (Single Family & Duplex)
2. Minimum Required Yard Setbacks:
 - a. Front (Road side): Five (5) feet;
 - b. Side yard: Five (5) feet; (Single Family)
Five (5) feet -1 side; (Duplex) Zero (0) feet other side; (Duplex)
 - c. Rear yard (Parkside): Five (5) feet
 - d. Accessory Use (unenclosed) 3 feet for all yards

Further that Note 7, should be updated to reflect the PUD zoning overlay with specific reference to Ordinance 2017-25. Finally, an additional note should be included to reflect the maximum square footage of building footprints for the primary structure as limited to 1,100 square feet and the accessory structure as limited to a footprint of 280 square feet in keeping with the PUD letter of request.

Following the recommendation of the Planning Advisory Board (PAB), the Preliminary Plat will move forward to the City Commission in the form of a Resolution at a public hearing anticipated for March 20, 2018. Following installation of infrastructure improvements, the applicant will return for final plat approval. Final plat approval is required in order to subdivide the property into the individual homesites.

MOTION TO CONSIDER:

I move to recommend **(approval or denial)** of PAB case number 2018-05 to the City Commission requesting that a Preliminary Plat for the Hickory Ridge subdivision be **(approved or denied)** and that PAB case 2018-05, as presented, **(is or is not)** sufficiently compliant with the Comprehensive Plan and Land Development Code to be approved at this time.

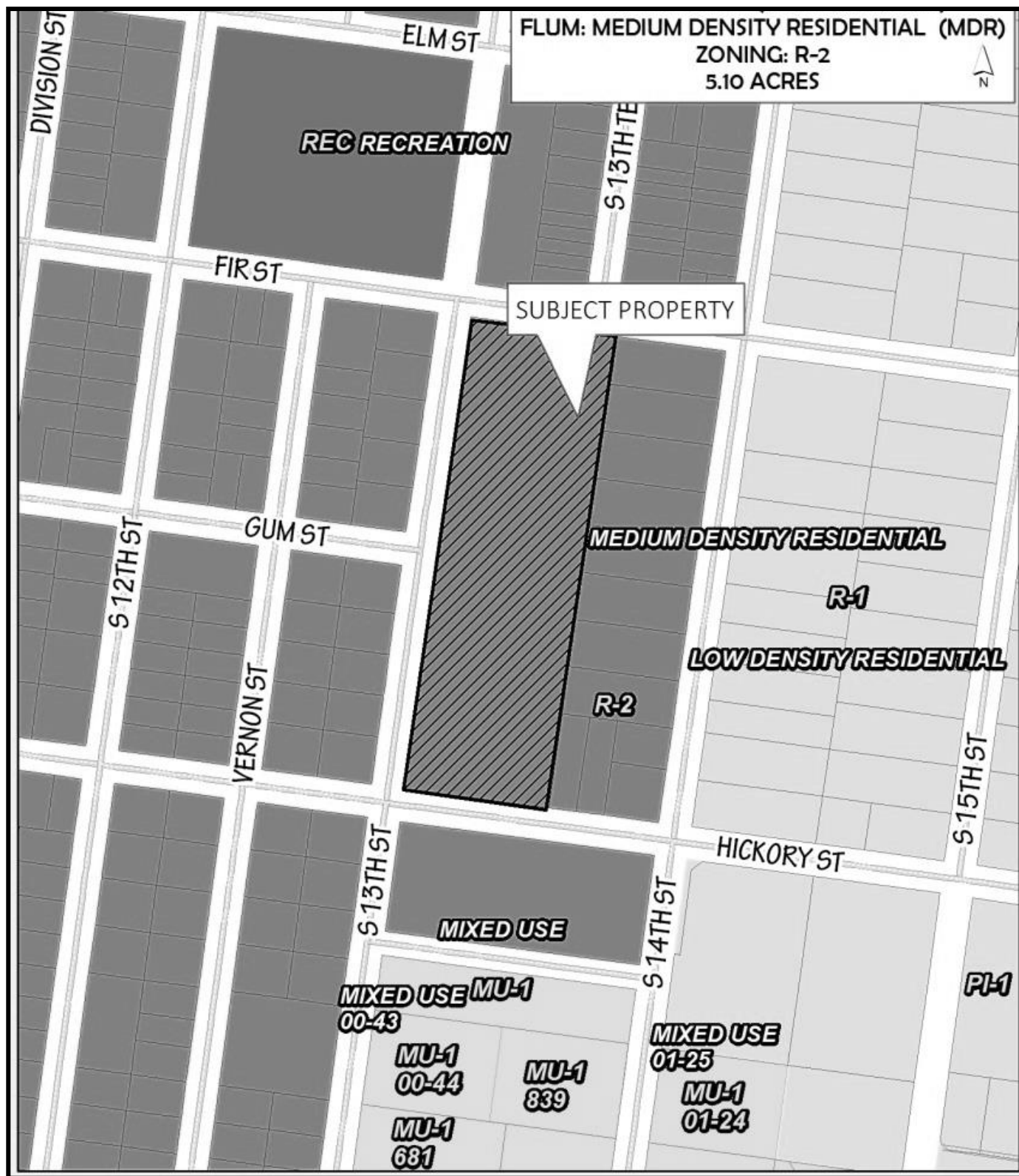
Submitted by:

A handwritten signature in blue ink that reads "Kelly N. Gibson".

Kelly N. Gibson, AICP
Planning Manager



STAFF REPORT
PAB 2018- 05 (Preliminary Plat)
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ORDINANCE 2017-25

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, CHANGING THE CITY'S ZONING MAP TO ASSIGN A PLANNED UNIT DEVELOPMENT OVERLAY FOR A PARCEL TOTALING 5.10 ACRES OF LAND LOCATED ON S. 13TH STREET BETWEEN HICKORY STREET AND FIR STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the Zoning Map Amendment application numbered PAB 2017-12 at its October 11, 2017 meeting and unanimously recommended approval of the change to apply a Planned Unit Development (PUD) Overlay on the subject property; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on September 27, 2017.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The property identified for this change of the Zoning Map is located on S. 13th Street between Hickory Street and Fir Street and identified as Parcel ID 00-00-31-1800-0240-0010, totaling approximately 5.10 acres, and is shown on the map attached hereto as Exhibit "A".

SECTION 2. ZONING MAP CHANGE. For the property in question, the City's Zoning Map is hereby changed Planned Unit Development Overlay and retains the existing Medium Density Residential/ R-2 zoning district.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 5th day of December, 2017.

CITY OF FERNANDINA BEACH

ROBIN C. LENTZ
Mayor - Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

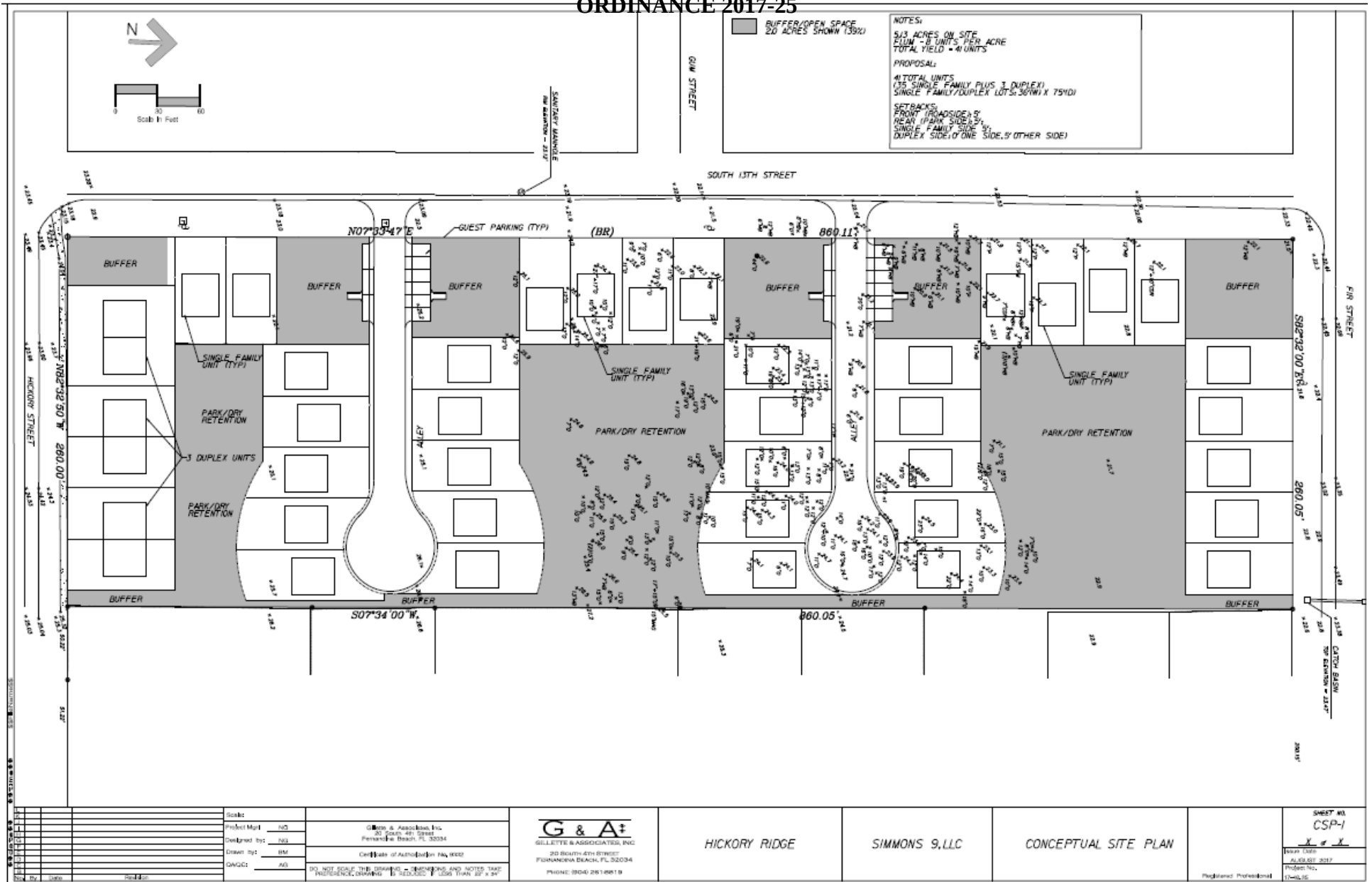
ORDINANCE 2017-25

EXHIBIT "A"

ZONING MAP CHANGE WITH PLANNED UNIT DEVELOPMENT OVERLAY FOR AN APPROXIMATE 5.10 ACRE PARCEL IDENTIFIED AS 00-00-31-1800-0240-0010 AND LOCATED ON S. 13TH STREET BETWEEN HICKORY AND FIR STREETS.

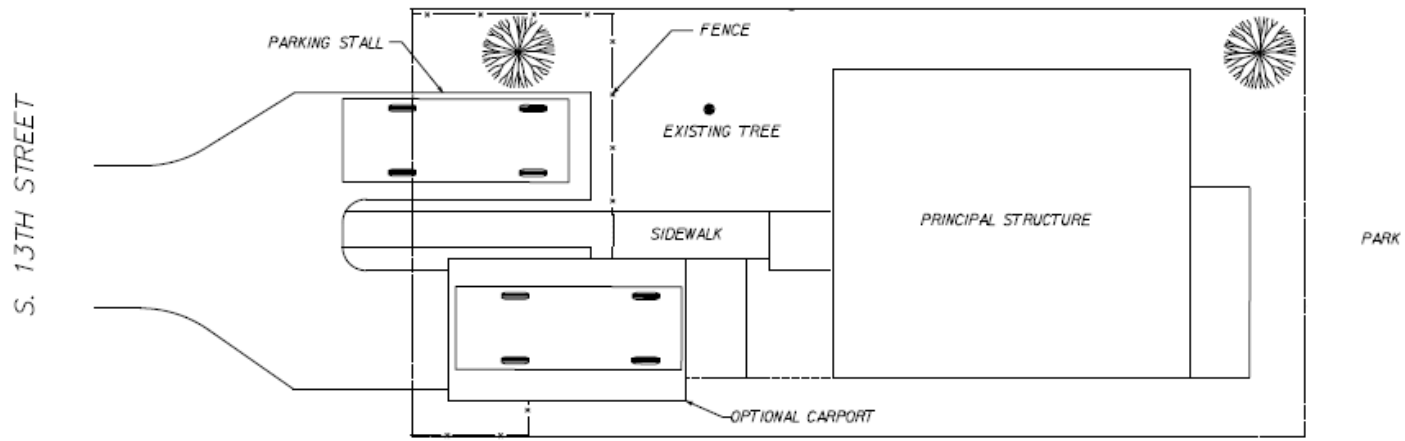


ORDINANCE 2017-25
EXHIBIT B
CONCEPTUAL DEVELOPMENT PLAN
ORDINANCE 2017-25

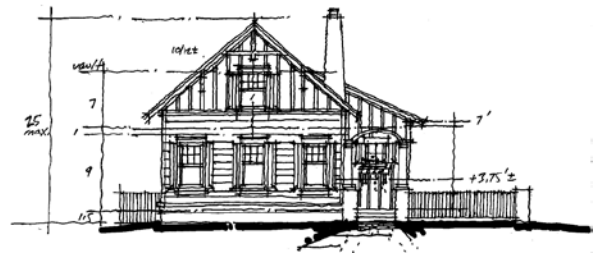


SHEET NO. CSP-1 DATE 12/15/2017 PROJECT NO. 17-0015	Scale: Project Map: NS Designed by: NS Drawn by: BM CHECKED: NS DATE: 12/15/2017 DO NOT SCALE THIS DRAWING - DIMENSIONS AND NOTES TAKE PRECEDENCE. DRAWING IS REDUCED TO LESS THAN 24" x 36"	G & A GILLETTE & ASSOCIATES, INC. 20 SOUTH 4TH STREET FERNANDINA BEACH, FL 32034 PHONE: 904-261-8618	HICKORY RIDGE	SIMMONS 9, LLC	CONCEPTUAL SITE PLAN	Registered Professional
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EXHIBIT C
CONCEPTUAL LOT SITE PLAN AND ARTISTIC RENDERING



ARTISTIC RENDERING ONLY



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ORDINANCE 2017-25
EXHIBIT D
DEVELOPMENT NARRATIVE

("HICKORY RIDGE")

I. General Conditions:

The HICKORY RIDGE PUD consists of approximately 5.13 acres of land that is located between South 13th Street, Hickory Street and Fir Street in Fernandina Beach, Florida. The Hickory Ridge PUD will consist of forty one (41) total residential units. These units will be a mix of single family and duplex housing products to provide two different housing types. Open space will also be provided as part of the PUD.

- A. The Hickory Ridge PUD will be developed as delineated on the Preliminary Development Plan (attached hereto as Exhibit "B"). The Hickory Ridge PUD Preliminary Development Plan incorporates by reference the terms of these PUD Conditions and the Developer's statements made in the related rezoning application, which collectively set forth the Developer's written plan of development for the Hickory Ridge PUD, and which are intended to clearly demonstrate that approval of the Hickory Ridge PUD will benefit the community as a whole and fulfill the applicable policies of the Fernandina Beach Comprehensive Plan, and Ordinance 2006-14, as amended, the Fernandina Beach Zoning Code (the "Zoning Code").
- B. The Developer may, at their discretion, develop the Hickory Ridge PUD in phases.
- C. All commons areas in the Hickory Ridge Subdivision will be constructed to serve the entire Hickory Ridge Subdivision and will be owned and controlled by one Homeowner's Association (HOA).
- D. Within one (1) year after approval by the Fernandina Beach City Commission of the Hickory Ridge PUD Preliminary Development Plan, the Developer shall submit a final development plan for the Project to the Technical Review Committee for review. Upon expiration of the Hickory Ridge PUD, the zoning shall revert to R-2 zoning.
- E. The Developer may, at their discretion, simultaneously submit engineering plans for the Project as a whole for approval by the Technical Review Committee. The City Commission, upon request from the Developer and for good cause shown, may extend the one (1) year time period for submitting the final development plan. Such extension shall not exceed one (1) year.
- F. The location and size of all lots, roads, project entrances, recreation/open space and other areas shown on the Hickory Ridge PUD Preliminary Development Plan is conceptual such that the final location of any roads, project entrances, recreation/open space and other areas will be depicted on the final development plan and the final engineering plans so long as the changes do not constitute a Major Amendment to the PUD. However, a significant change to the location/size of the proposed open space or significant change to the location of roadways or transportation improvements will be considered a substantial deviation and will require approval from the Planning Advisory Board.

II. Specific Conditions:

A. Open Space and Common Areas.

1. Open space areas shall be provided for the project. The location of these areas is indicated on the Hickory Ridge Preliminary Development Plan. All common area open space for the applicable phase of the project shall be included in the final development plan of the Project.
2. Any active recreational facilities and accessory structures in the Project shall be subject to site plan approval by the Technical Review Committee and shall be constructed within the upland portion of the open space provided in the Preliminary Development Plan.
3. As shown on the Site Data Table in the Hickory Ridge Preliminary Development Plan, the Developer has committed approximately 2.0 acres of the Hickory Ridge PUD for use as active recreation and/or open space, and such calculation has been made in accordance with the requirements of the Zoning Code. Retention facilities may also be placed within this open space area. It is anticipated that dry retention facilities will be used throughout the entire development which will enhance tree preservation.
4. The open space areas and related maintenance and use restrictions shall be evidenced by recorded deed restrictions or recorded Declaration(s) of Covenants and Restrictions (collectively, the "Covenants and Restrictions"). All privately owned open space shall continue to conform to its intended use as shown in the final development plan and final engineering plans for the project.
5. The Hickory Ridge PUD shall be subject to the Recreation Impact Fees for Regional Parks unless cash and land or a combination thereof contributions are given to Fernandina Beach to satisfy concurrency requirements. The construction of onsite amenities and active recreation areas within the Hickory Ridge Subdivision will qualify for local park impact fee credits due to the provision local parks for the use by the residents.

B. Administration of Community Space and Facilities:

1. The Developer will administer common open space through the Hickory Ridge HOA and shall conform to the following requirements:
 - a. The Developer shall establish the applicable association or nonprofit corporation prior to the sale of any lots or units by the Developer to any third party within the Hickory Ridge PUD.
 - b. Membership in the association or nonprofit corporation shall be mandatory for all property owners within the Hickory Ridge PUD and the Hickory Ridge Subdivision governed by such entity.

- c. The Developer may elect to form separate and/or multiple property owners and/or homeowners association within the Hickory Ridge PUD and Subdivision. If so, the Developer shall establish a master property owners and/or homeowners association for the Hickory Ridge Subdivision that shall be responsible for the maintenance of master drainage and open space areas, subject to the conditions set forth herein. All improvements including roads, master drainage facilities, storm sewers, etc. shall be completed and approved by Fernandina Beach before being transferred to any homeowners' organization or dedicated to the City of Fernandina Beach, as applicable.
- d. The applicable association or nonprofit corporation shall manage all common areas, recreational and open space and recreational facilities that are not otherwise dedicated to the public and that are within the lands that are subject to the jurisdiction of such association or nonprofit corporation; shall provide for the maintenance, administration and operation of such portions of the Hickory Ridge PUD and any other lands located within the Hickory Ridge PUD that is not publicly or privately owned; and shall secure adequate liability insurance governing such areas owned or operated by such association or nonprofit corporation.

C. Stormwater Facilities:

- 1. The Hickory Ridge PUD shall be served by a stormwater system, which shall adhere to the applicable standards of the St. Johns River Water Management District and City of Fernandina Beach for residential stormwater systems. If the Developer is able to treat and attenuate existing offsite stormwater flow through the onsite stormwater system, the project will get credited any applicable stormwater impact fees based on the offsite stormwater flow that is accommodated by the development.
- 2. All St. Johns River Water Management and Fernandina Beach permits for stormwater facilities shall be obtained by the Developer. The developer shall obtain an operating permit for these facilities.

D. Residential Development Standards:

- 1. The Hickory Ridge PUD shall include not more than forty one (41) dwelling units. This includes a mix of single family and duplex units as depicted on the Preliminary Development Plan (Exhibit "B"). Each duplex unit is considered to be two (2) lots of record for individual conveyance. Below are the site development standards:
 - (1) Minimum Lot Requirements:
 - (a) Minimum lot width: Thirty Six (36) feet
(Single Family & Duplex)
 - (b) Maximum height: Thirty (30) feet (Single Family & Duplex)

(c) Maximum impervious area: Eighty-five percent (85%) (Single Family & Duplex)

(2) Minimum Required Yard Setbacks:

- | | | |
|-----|----------------------------|--------------------------------------|
| (a) | Front (Road side): | Five (5) feet; (Single Family) |
| | Front (Road side): | Five (5) feet; (Duplex) |
| (b) | Side yard: | Five (5) feet; (Single Family) |
| | | Five (5) feet -1 side; (Duplex) |
| | | Zero (0) feet other side; (Duplex) |
| (c) | Rear yard (Parkside): | Five (5) feet; (Single Family) |
| | | Five (5) feet; (Duplex) |
| (d) | Accessory Use (unenclosed) | 3 feet for all yards (Single Family) |

2. All screened pool enclosures, whether attached, semi-attached or detached from the principal building, shall adhere to a minimum yard setback requirement of three (3) feet and shall not be located in the front yard.

3. Accessory uses shall be permitted and shall not exceed 625 square feet of enclosed ground floor area. Permitted accessory uses include those identified in Table 2.02.03 of the Land Development Code, as amended, for the R-2 zoning classification, with the exception of Home Occupation. The building setbacks for all accessory uses, except as described above in Section II (D)(1)(2)(d), shall match the principal structure setbacks described in Section II(D)(1) of this document. Maximum building height for accessory structures shall be 25 feet.

E. Home Occupations: Home occupations shall be permitted with special exception (subject to supplemental standards), as granted individually by the City of Fernandina Beach.

F. Off-Street Parking & Loading: Residential development within the Hickory Ridge PUD shall be subject to the applicable off-street parking and loading required for such use, pursuant to Section 7.01.04 of the Land Development Code. This includes 2 off-street parking spaces per unit.

G. Signage:

1. The Hickory Ridge PUD may have project identification signage at all external entrances to the Hickory Ridge PUD. External entrance project identification signs shall not exceed fifty (50) square feet on each face. All project signs will be designed as ground-mounted signs or integrated into or mounted on landscape features such as walls and fences. All lighting of signs will be sign mounted or ground mounted units projecting onto the sign. The signs at each external project entrance or recreational area will be single faced or double faced and the external entrance signage may include one (1) separate sign, one (1) on each side of the entrance,

not to exceed a total number of two (2) signs for the entire development.

2. Each open area within the Hickory Ridge PUD shall also be entitled to identification signage. Open space area identification signage shall not exceed ten (10) square feet on each sign face.
3. The location of signage shall be delineated on the site plan submitted to the Development Review Committee for approval.
4. Traffic and street name signage may include aesthetic framing. However, any applicable FDOT/Fernandina Beach standards for sign face, elevations, etc. shall be maintained by the Developer and/or homeowners' association as appropriate.
5. There is no other specific reserved signage approvals requested for the Hickory Ridge PUD. Home occupations, which are approved as a supplemental use as detailed herein, shall not be allowed any signage rights.

H. Sidewalks and Street Lights:

1. If acceptable to City Staff and the City Commission, the Developer will install a 5-foot wide sidewalk along the property frontage for Hickory Street, South 13th Street, and Fir Street.
2. Street lights shall be provided along all alleys, as determined to be necessary. The Developer shall submit a lighting plan, demonstrating the location of streetlights, with final engineering plans for approval by the Technical Review Committee.

I. Amenities:

1. Developer will dedicate and/or construct the following amenities within the Hickory Ridge Subdivision:
 - a. Buffers shown on the Preliminary Development Plan

Developer may, at its option, construct additional amenities. All amenities constructed within the Hickory Ridge Subdivision, when operational, are intended to serve all homeowners within the Hickory Ridge subdivision.

J. Visual Screen/Buffer:

A visual screen/buffer shall be provided along all property boundaries, except where driveways or utility connections are shown, as depicted on the Preliminary Development Plan (Exhibit "B"). The buffer/screen may include a wood, wood composite, masonry wall, or vinyl fence, existing or planted landscaping, earth mounds or combination thereof so long as such measures shall provide at the time of installation a minimum of 85 percent opacity for that area between the finished grade level at the common boundary line and eight (8) feet above such level and horizontally along the length of all common boundaries.

K. Construction Standards:

1. Except as specifically provided herein, all development in the Hickory Ridge PUD shall be in accordance with Fernandina Beach's land development standards, and any applicable State standards, in effect at the time of submittal of the Final Development Plans and/or Plat of record and any applicable utility providers standards with respect to any water, sewer, or electrical utilities for the Hickory Ridge PUD served by the City of Fernandina Beach or any other utility provider.
2. All utilities shall be located underground.

L. Temporary Uses:

1. One temporary rental office shall be allowed on the premises during construction.
2. The Developer, or its designated successor, assign or designee, will be required to maintain a copy of the approved Planned Unit Development Ordinance, including the Final Development Plan and PUD Conditions in any sales office located upon the Hickory Ridge PUD, which is available for inspection by project residents, including the posting for public viewing of the Final Development Plan in any sales office.
3. The siting of temporary construction trailers shall be allowed on the Hickory Ridge PUD during construction. The temporary construction trailers must be removed within thirty (30) days of completion of the improvements, for which the temporary construction trailers are being utilized, provided the right to temporary construction trailers shall continue until build- out of the project.

M. Alterations:

Changes in the location of the road(s), project entrances, stormwater system improvements, and to the boundaries, size and configuration of lots and Recreation/Open Space areas, as depicted on the Hickory Ridge PUD Preliminary Development Plan to accommodate environmental, permitting and design factors, conditions and requirements of the Developer is allowed, so long as the change does not constitute a Major Amendment to the PUD, provided the integrity of the original application is maintained and provided the same shall be finalized by the Developer during final engineering plan approval for the applicable phase of development. The Fernandina Beach Land Development Code will govern all applicable procedures for changes to the PUD.

N. Ownership and Maintenance:

1. The Hickory Ridge PUD and related uses/facilities associated therewith (other than individual lots), will be owned, maintained and or operated as follows:
 - a. Any areas associated with the development (i.e., recreation/open space areas, signage, landscape, stormwater systems, etc.) will be managed through a homeowners association(s) and/or a property owners association(s).
 - b. To ensure that all of the recreation and open space

areas described in these PUD Conditions and depicted in the approved Hickory Ridge Preliminary Development Plan for any phase of the project will be used as intended, the Covenants and Restrictions described above will contain provisions consistent with terms of these PUD Conditions and any deed from the Developer to third party purchasers in the project will incorporate such Covenants and Restrictions by reference to the Covenants and Restrictions in each deed.

- c. Such deed restrictions created by the Covenants and Restrictions shall run with the land in order to protect both present and future property owners within the Hickory Ridge PUD. The deed restrictions created by the Covenants and Restrictions shall prohibit the partition of any open space areas. The water/sanitary sewer improvements will be the responsibility of the private utility company, which provides service for this area, which is currently the City of Fernandina Beach.

O. Access:

1. Access to and from the Hickory Ridge PUD will be provided from Hickory Street, South 13th Street, and First Street as shown on the Preliminary Development Plan.
2. The location of all external and internal project entrances, accesses and roadways may change based on environmental, permitting and design factors, conditions and requirements of the Developer, so long as the changes do not constitute a Major Amendment to the PUD. The Developer will finalize the location of all external project entrances, accesses and roadways during the final engineering approval for the applicable phase of development. The Fernandina Beach Land Development Code will govern all applicable procedures for changes to the PUD.
3. Model home building permits will be issued upon installation of all necessary water mains and fire hydrants, and stabilization of all roadways internal to the development, and plat recording. Up to 10% of the total lots for each phase of the development may be issued as model lots; however, Certificates of Occupancy will not be issued for these models until all improvements for that phase are complete.
4. Each dwelling unit or other permitted use shall be provided access, either directly or indirectly, by a public right-of-way, private vehicular or pedestrian way or commonly owned easement.
5. City owned vehicles shall be permitted access on privately owned roads, easements and common open spaces in order to perform basic City services such as fire and police protection, emergency service needs of PUD residents, and site inspection by Fire-Rescue, Community Development, Engineering and Code Enforcement departments to monitor adherence to City regulations and the conditions contained herein.

6. The proposed rights of ways are to be a minimum of 30 feet in width and shall be dedicated to the City of Fernandina Beach for use and maintenance upon completion and acceptance by the City. The right of way reduction beyond typical City standards is proposed to accomplish the following:
 - a. Alley design resulting in less impervious area;
 - b. Introduction of more open space into the development; and
 - c. Greater tree retention due to less impacted area

All roads will be constructed to City standards and will be subject to traditional testing and inspections methods commonly performed by the City and described within the City Land Development Code.

- P. Notification: The Applicant shall incorporate into the covenants and restrictions notification to all property owners that they are living in a Planned Unit Development (PUD).

III. Justification for Planned Unit Development Classification for this Project and Approval of the Preliminary Development Plan:

The proposed project allows for development of the Hickory Ridge PUD for mixed residential uses in a manner that warrants flexibility in the application of land use controls for Fernandina Beach, Florida consistent with the intent of Section 2.02.02 of the Fernandina Beach Land Development Code. The project design is also in harmony with the general purpose and intent of the Fernandina Beach Comprehensive Plan. The design and layout of the Hickory Ridge Planned Unit Development (PUD) requirements:

1. Does not increase the density provided within the existing Future Land Use Map designation of Medium Density Residential;
2. Provides workforce housing within the City of Fernandina Beach in keeping with surrounding land uses;
3. Provides additional buffering beyond what is required between the proposed development and existing development;
4. Cluster development allows greater tree retention than existing R-2 single family development would provide;
5. Garden style type development allows for units to abut open space areas;
6. Is located within walking distance to three (3) existing schools;
7. Is located within an area with adequate infrastructure and similar residential uses;
8. Enhances the appearance of the area through preservation of natural features, the provision of underground utilities, where possible, and the provision of open space areas in excess of existing Zoning Code and subdivision requirements;
9. Provides an environment of stable character compatible with the surrounding areas; and
10. The Hickory Ridge PUD Preliminary Development Plan which incorporates by reference the terms of these PUD Conditions and the statements made by the Developer in the related rezoning application includes the criteria required for the Fernandina Beach Planning Advisory Board and the Fernandina Beach City Commission to review and approve the Hickory

Ridge PUD Preliminary Development Plan.

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-42
Final Plat Approval -Islands Club Replat

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-42

SYNOPSIS: The Islands Club PUD subdivision includes a total of forty-five single family home sites as approved in 1981 (Ordinance 639). The applicant requests to reconfigure the remaining undeveloped twenty-seven home sites to address current land development standards, modify the location of the required amenities, and remove a substandard cul-de-sac to improve emergency services access.

In keeping with staff notes and the Planning Advisory Board (PAB) direction, the applicant has agreed to establish notes on the final plat to identify setback requirements and include a conservation easement on the 20 feet of land abutting Ft. Clinch State Park. The PAB issued a recommendation of approval at its Regular Meeting on February 14, 2018. Staff recommends approval as subject to the notes and conditions offered within the staff report and consistent with the direction of the PAB.

FISCAL IMPACT: Fees and increased property values associated with the construction of twenty-seven single family homes on vacant land.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-42.

Kelly Gibson, Senior Planner	03/05/2018
Nicole Bednar, Administrative Services Manager	03/06/2018
Dale Martin, City Manager	03/08/2018
Patti Clifford, Comptroller	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018

Date: March 05, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-42

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING FINAL PLAT, PAB CASE 2018-04 TITLED "ISLANDS CLUB REPLAT"; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Islands Club Amelia, LLC and Nautical View, LLC c/o John Proctor have applied to the City Commission of the City of Fernandina Beach, Florida, for approval of a final plat titled "Islands Club Replat"; and

WHEREAS, the "Islands Club Replat", includes the re-configuration of twenty-seven remaining lots for single family home sites as consistent with the 1981 PUD approvals granted under Resolution 639 (1981- Final Plat Approval) and Ordinance number 606 (1992 Vacation of Right-of-Ways); and

WHEREAS, the Technical Review Committee has reviewed the final plat and a Local Development Order under SPR 2017-11 is pending final approval; and

WHEREAS, staff has reviewed the applicant's request for final plat and found the request to be compliant with the City's Comprehensive Plan and Land Development Code; and

WHEREAS, on February 14, 2018, the Planning Advisory Board reviewed the final plat and issued a recommendation of approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The plat titled "Islands Club Replat," is hereby accepted and approved as a final plat.

SECTION 2. This Resolution shall take effect immediately upon passage.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

JOHN A. MILLER
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney



STAFF REPORT
PAB 2018- 04 (Final Plat/Replat)
Planning Advisory Board Hearing
February 14, 2018

APPLICATION FOR FINAL PLAT/ REPLAT
ISLANDS CLUB SUBDIVISION PUD (1981)

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	John Proctor/Islands Club Amelia, LLC and Nautical View, LLC				
AGENT:	McCranie and Associates (Dan McCranie and Brett Manzie),				
REQUESTED ACTION:	Final Plat/ Replat of Islands Club (27 detached single-family home sites with common area amenities)				
LOCATION:	Tarpon Avenue between Second and Third Street				
CURRENT ZONING:	R-3				
CURRENT LAND USE:	High Density Residential				
EXISTING USES ON SITE:	vacant				
PROPERTY SIZE:	4.54 Acres (A portion of original 1981 PUD totaling approximately 6.40 acres)				
ADJACENT PROPERTIES:	<u>Direction</u>	<u>Existing Use(s)</u>	<u>Year Built</u>	<u>Zoning</u>	<u>FLUM</u>
	North	Islands Club PUD SF Homes	varies	R-3	High Density Residential
	South	Ocean Park Condominiums		R-3	High Density Residential
	East	Islands Club PUD SF Homes	1980's	R-3	High Density Residential
	West	Ft Clinch State Park	N/A	REC	Recreation

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website, the City Clerk's Office and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant is requesting approval of a Final Plat/ Replat for property identified as The Islands Club Subdivision. The property is located on the west side of Tarpon Avenue Second and Third Streets. The property is surrounded by developed high density residential uses (condos and single-family homes) to its north, south, and east. Following along the western boundary of the property is Ft. Clinch State Park which contains a recreation land use and zoning designation. In 1981, The Islands Club subdivision plat was approved for a total of 45 home sites on this approximately 6.40 acres of land. The applicant and current owner of the remaining 4.54 acres of land, is requesting a re-plat in order to reconfigure the lots to address proper emergency ingress and egress, provide site amenities as originally established within the PUD through the center of the subdivision, and to establish a buffer which reduces grade impacts adjoining Ft Clinch State Park.

Although the property contains a High Density Residential land use which would allow for up to 10 dwelling units per acre, the original and proposed PUD totaling 45 lots results in a developed density of 7.03 units per acre. In keeping with the previous approval, access to these home sites will be permitted from the Tarpon Avenue right-of-way and along an internal ingress/egress easement which will be privately maintained as a driveway on Second Street connecting to Sea Island Drive and access will be established along Third Street.

The applicant's request results in a consistent lot configuration with the original PUD for properties fronting Sea Island Drive. Although slightly narrower in width at 40 feet, the properties along Sea Island Trace will have longer depths varying between 114-145 feet, the majority are at 144.5 feet deep. Properties backing up to Ft Clinch State Park contain lot slightly larger lot widths of approximately 55 feet and about 100 feet deep. The applicant's summary letter contains restrictions for properties adjoining Ft Clinch State Park and requires a 30-foot rear yard setback for primary structures on the home site with 20 feet of undisturbed land. Staff suggests that an additional note be included in the Final Plat document as prepared by Manzie and Drake Land



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Surveying to place future property owners on notices of these requirements. Note 8 of the Plat document provides all other building setback requirements of the PUD as follows: Front = 20 feet, Side = 0 feet, Rear = 10 feet and a maximum building height of 45 feet with no increased side yard setbacks for heights above 35 feet.

Unless otherwise prohibited through covenants and restrictions, these properties could obtain resort rental dwelling permits which would allow for weekly rental of the homes under the existing zoning designation of R-3. The amenities including a pool, pool cabana, lush landscaping, and a small playground will be available to all lots in the original PUD, if those property owners elect to become members of the HOA to pay for on-going maintenance of the amenities provided.

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.02.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.

The City has five public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, and Solid Waste. While the City's ability to maintain adopted levels of services for these items was confirmed at the time of the original approval of development rights for this property, the City's TRC review also confirms service capabilities. The City can serve this property as proposed and meet or exceed all required levels of service.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

- a. Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
- b. Areas of urban development or uses which fail to maximize the use of existing public facilities;**
- c. Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
- d. Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The proposed development is consistent with the Comprehensive Plan's direction for compact urban development and serves to maximize the use of existing public facilities. The subject property lies in an area of existing urban development. No leapfrog development is occurring. The subdivision will be accessed from existing and improved rights-of-way under maintenance obligation by the City.

Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	300 gallons per day per ERU (Equivalent Residential Unit)
Solid Waste Facilities	Average Solid Waste Generation Rate: 5.9 pounds per capita per day



STAFF REPORT
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Stormwater Management Facilities	See Policy 4.02.01
Potable Water Facilities	Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)
Fire-Rescue Services	240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)
Police and Law Enforcement Services	Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls

Policy 4.01.02. All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for “zero discharge,” storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.

All public facilities and services are currently available to the development and each service is able to maintain or exceed its level of service standards as required by Policy 4.01.01 and Policy 4.02.01, specific to stormwater management.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

11.01.02 Requirements for Subdivision Plats (Preliminary and Final)

- A. A preliminary subdivision plat shall be required when new streets, water lines, and sewer lines are required; when three or more residential lots are created; and where one nonresidential lot is created or proposed for development. Where new streets, water lines, and sewer lines are not required, the preliminary and final plat may be combined into a single submittal. A preliminary plat provides for a complete review of technical data and preliminary engineering drawings prior to completion of the final plat for recording.**
- B. In addition to the information required in Section 11.01.03, all applications for preliminary subdivision plat approval shall contain the following information:**
 - 1. The name, addresses, telephone number, facsimile number, and email address of the person preparing the plat.**
 - 2. The date of preparation and date(s) of any modifications, a north arrow, and a written and graphic scale.**
 - 3. The proposed name of the subdivision.**
 - 4. Development specifications for the tract: area, proposed number and layout of lots and blocks, location, names, and widths of proposed roadways, consistent with this LDC and the Future Transportation Circulation Map of the Comprehensive Plan.**
 - 5. All contiguous properties shall be identified by subdivision title, plat book and page, or, if un-platted, the land shall be so designated, and otherwise identified.**



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6. **Location of land to be dedicated or reserved for public use for rights-of-way, streets, sidewalks, bike trails, pedestrian trails, easements, schools, parks, open spaces, or other public uses. Proposed street names shall be included.**
7. **Locations of utilities, utility service, connections to existing utility facilities, and easements necessary to provide access to the utility facilities for maintenance or other activity.**
8. **Location of the nearest available public water supply and wastewater disposal system.**
9. **A topographic survey, soils report, grading plan, and an erosion control plan.**
10. **Existing surface water bodies, wetlands, streams, and canals, including the location of the mean high water line for each feature.**
11. **A preliminary surface drainage plan showing direction of flow and methods of stormwater retention.**
12. **A floodplain map indicating areas subject to inundation and high groundwater levels up to a 100-year flood classification, and establishing a base flood elevation for all proposed lots within the subdivision.**
13. **A tree survey showing protected trees, proposed replacement trees, if required, and landscaping and buffering.**

The applicant has complied with the subdivision requirements of the Land Development Code as contained in LDC Section 4.04.00. The Final Plat has been reviewed for technical completeness by the Technical Review Committee and an amended local development order is pending at this time. Requirements for infrastructure improvements and landscape compliance are addressed in the applicant's modified site plan and engineering documents.

CONCLUSION:

The requested Final Plat for the Islands Club subdivision is consistent with the City's Comprehensive Plan and the Land Development Code. It contains the exact same number of lots as the original 1981 PUD, simply reconfigured to better address current land development standards for site circulation. The applicant's request also modifies the location of the required amenities for the home sites to a centralized area internal to the subdivision. It also removes a substandard cul-de-sac configuration to support emergency services vehicle turning movement requirements. As redesigned, the new lot layout serves to address staff concerns and code direction to reduce grade and fill activities within this sensitive area adjoining Ft Clinch State Park. Staff recommends approval of the Final Plat/ Replat request subject to a condition that a note be added to address rear yard setback requirements and an undisturbed buffer of 20 feet for properties abutting Ft Clinch State Park.

Following the recommendation of the Planning Advisory Board (PAB), the Final Plat will move forward to the City Commission in the form of a Resolution. The City Commission will also request an amended development agreement to address the new location of the site amenities as required in the original PUD. Both actions will be considered at the same public hearing anticipated for March 20, 2018.

MOTION TO CONSIDER:

I move to recommend (**approval or denial**) of PAB case number 2018-04 to the City Commission requesting that a Final Plat/ Replat for The Islands Club subdivision be (**approved or denied**) and that PAB case 2018-04, as presented, (**is or is not**) sufficiently compliant with the Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager



STAFF REPORT
PAB 2018- 04 (Final Plat/Replat)
Planning Advisory Board Hearing
February 14, 2018

EXHIBIT A



Kelly N. Gibson, AICP

Planning Manager

City of Fernandina Beach

Re: Islands Club Subdivision Re-Plat

Dear Ms. Gibson,

I am and owner and agent of Islands Club Amelia, LLC and Nautical View, LLC. In 1981 the City Commission approved the Islands Club Planned Unit Development (PUD) and the Islands Club Plat containing 45 homesites as well as two streets named Sea Island Drive and Sea Island Trace. The entire subdivision property was fully graded at that time, and thirteen homes were constructed. However, the subdivision was never completed and went dormant for many years. Twenty-nine homesites were never built on, and remain vacant. The rest of the property was left as bare ground and there is almost no vegetation on the site.

In 2005 we acquired 29 vacant lots as well as tracts "A", "B" & "C" and the two platted street rights-of-way. With your assistance, as well as the help of our engineers and surveyor, we have prepared a re-plat of the undeveloped portion of the PUD subdivision in order to bring the remaining development closer to modern development standards and to consolidate the amenity focal point to the center of the subdivision.

We intend to move quickly to construct the streets, landscaping and amenities. These will be completed within twenty-four months from the first issuance of building permits for the property. Once completed, the existing homeowners in the Islands Club PUD will be given the option, but not the obligation, to join the new Homeowners Association and to enjoy the on-site common elements and amenities.

The re-plat reshapes and rearranges twenty-seven (27) of the existing platted lots; and relocates and reshapes one of the existing platted rights-of-way. The re-plat eliminates a cul-de-sac street (platted in 1981, but never built) which is substandard by today's requirements. Specifically, the diameter of the cul-de-sac is too small for current emergency vehicles. This cul-de-sac street has been redesigned as a 100-foot wide right-of way with a 37-foot wide x 194-foot long center island. The center island will become the focal point of the development, with pools, cabanas, walking paths, a kid's play area, and extensive landscaping.

Elimination of this cul-de-sac also allows for the reshaping of six (6) existing pie-shaped lots which have exceptionally narrow street frontage, including four (4) pie-shaped lots with frontages of only 20 - 23 feet. The pie-shaped lots were reshaped and rearranged to provide more practical, rectangular lots. This arrangement allows for

better front facade architecture, driveway spacing, and front yard landscaping. More importantly, the new arrangement allows the fronts of homes on Lots 6 – 12 to be located farther away from the western boundary of the subdivision, adjacent to Fort Clinch. The creation of these larger, more rectangular lots on the western boundary, allowed us to specify a larger than normal rear-yard building setback requirement for Lots 6 -12 (e.g., 30 feet) and to specify the westernmost 20 feet of Lots 6 – 12 as an undisturbed natural buffer along the shared boundary with Fort Clinch State Park. The L-shaped design of Lots 6 and 7 is necessary in order to retain a reasonable buildable footprint and still provide the 20 foot undisturbed buffer adjoin Fort Clinch State Park

Reshaping the existing lots allows sixteen (16) of the twenty-seven (27) replatted lots to have lot depths ranging from 110 up to 145 feet, significantly greater than the 100 foot lot depth which is typical in the surrounding neighborhoods. This is intended to allow for substantial open space in rear yards.

A sidewalk will be provided along Sea Island Drive, and this sidewalk will be extended beyond the replat boundary, along both West 2nd Street and West 3rd Street, to Tarpon Avenue.

The proposed re-plat is entirely within the boundary of the existing plat. In the re-plat, the western 20 feet of the lots which adjoin Fort Clinch State Park will be protected as a natural undisturbed buffer. This will preserve the hilly topography and native vegetation in that area.

Since this is an existing PUD, the City has the discretion to allow the design to best fit the site. We have considered many design options for the site and we believe this design is the best fit. Thank you for your assistance in this process.

Sincerely,



John Proctor

OFFICE USE ONLY

REC'D: 12/13/17 BY: 8
 PAYMENT: \$ 850- TYPE: CK 1025
 APPLICATION #: 2017-0001824
 CASE #: PMB-2018-02
 BOARD MEETING DATE: _____



PLANNING ADVISORY BOARD APPLICATION

- | | |
|--|--|
| ☐ ZONING MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☐ SUBDIVISION PLAT – PRELIM (\$750) |
| ☐ LAND USE MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☒ SUBDIVISION PLAT – FINAL (\$850) |
| ☐ LDC TEXT AMENDMENT (\$850) | ☐ VACATION OF R.O.W. (\$850) |
| ☐ COMP PLAN AMENDMENT (\$850) | ☐ VOLUNTARY ANNEXATION (\$1050) |

APPLICANT INFORMATION

Owner Name: ISLANDS CLUB AMELIA, LLC, a Florida limited liability co.
and
Nautical View, LLC, a Florida limited liability co.

Mailing Address: _____

Telephone: (John Proctor) 404-822-7629 Fax: None

Email: proctorjohn@bellsouth.netAgent Name: McCRANIE & ASSOC.Mailing Address: 3 SOUTH 2ND ST., FERNANDINA BCH, FL 32034Telephone: (904) 335-8685 Fax: _____Email: DAN@MCCRANIE-ENGINEERS.COM / BETTE@MCCRANIE-ENGINEERS.COM

PROPERTY INFORMATION

Street Address: _____

Parcel Identification Number(s): _____

Lot Number: _____ Block Number: _____ Subdivision: _____

Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: _____

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: _____

Existing Zoning Classification: PUD

Existing Future Land Use Classification: _____

Previous Planning/Zoning Approvals: ① Original Plat, The Islands Club Subdivision, 4-21-1981
② City of F.B. TRC approval, 6-12-2007
(for a project which was not executed).

Description of Request:

RE-PLAT

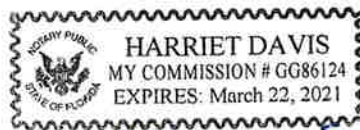
SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

9/15/17
Date

[Signature]
Signature of Applicant

STATE OF FLORIDA }
COUNTY OF NASSAU } ss



Subscribed and sworn to before me this 18 day of Sept, 2017.

Harriet Davis
Notary Public: Signature

Harriet Davis
Printed Name

3/22/21
My Commission Expires

Personally Known _____ OR Produced Identification ☒ ID Produced: FLDL



OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE John R. Proctor, AS MANAGER of ISLANDS CLUB Amelia, LLC
AND AS MANAGER OF NAUTICAL View, LLC
 (print name of property owner(s))

hereby authorize: Dan McCranie
 (print name of agent)

to represent me/us in processing an application for: SAFE ENGINEERING PLANS & RE-PLAN
 (type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

John R. Proctor
 (Signature of owner)

John R. Proctor
 (Signature of owner)

JOHN R. PROCTOR
 (Print name of owner) MANAGER,
ISLANDS CLUB Amelia, LLC

JOHN R. PROCTOR
 (Print name of owner) MANAGER,
NAUTICAL View, LLC

Georgia
 STATE OF FLORIDA }
 COUNTY OF NASSAU }
Gwinnett

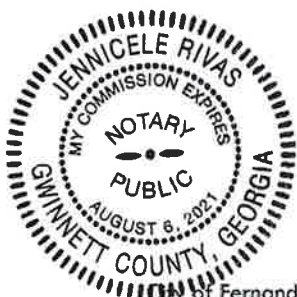
Subscribed and sworn to before me this 7th day of September, 2017.

Jennicele Rivas
 Notary Public: Signature

Jennicele Rivas
 Printed Name

08/6/2021
 My Commission Expires

Personally Known _____ OR Produced Identification FL DL ID Produced: 7623-476-54-126-0



FIRST REPLAT OF THE ISLANDS CLUB SUBDIVISION

PLAT BOOK _____ PAGE _____
SHEET 1 OF 2 SHEETS

CAPTION:

A PORTION OF "THE ISLANDS CLUB SUBDIVISION", ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 4, PAGE 106, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE SOUTHWEST CORNER OF SAID "THE ISLANDS CLUB SUBDIVISION"; THENCE NORTH 04°12'00" WEST, ALONG THE WEST LINE OF SAID "THE ISLANDS CLUB SUBDIVISION", A DISTANCE OF 397.41 FEET TO THE SOUTHWEST CORNER OF LOT 28, SAID "THE ISLANDS CLUB SUBDIVISION"; THENCE SOUTH 82°57'15" EAST A DISTANCE OF 361.93 TO THE SOUTHEAST CORNER OF LOT 21, SAID "THE ISLANDS CLUB SUBDIVISION"; THENCE ALONG THE PERIMETER OF SAID LOT 21 THE FOLLOWING TWO COURSES: (1) NORTH 07°14'45" EAST A DISTANCE OF 79.85 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHWEST HAVING A RADIUS OF 20.00 FEET; (2) THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 90°36'12", AN ARC DISTANCE OF 31.63 FEET AND BEING SUBTENDED BY A CHORD BEARING NORTH 37°34'14" WEST A DISTANCE OF 28.43 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF THIRD STREET (A 60 FOOT RIGHT-OF-WAY); THENCE SOUTH 82°57'15" EAST, ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE OF THIRD STREET, A DISTANCE OF 169.82 FEET TO THE NORTHWEST CORNER OF LOT 10, SAID "THE ISLANDS CLUB SUBDIVISION"; THENCE SOUTH 07°14'45" WEST A DISTANCE OF 430.00 FEET TO THE SOUTHWEST CORNER OF LOT 1, SAID "THE ISLANDS CLUB SUBDIVISION"; THENCE SOUTH 82°57'15" EAST, ALONG THE SOUTH LINE OF SAID LOT 1, A DISTANCE OF 100.00 FEET TO THE SOUTHEAST CORNER THEREOF AND THE WESTERLY RIGHT-OF-WAY LINE OF TARPON AVENUE (A 60 FOOT RIGHT-OF-WAY); THENCE SOUTH 07°14'45" WEST, ALONG THE WESTERLY RIGHT-OF-WAY LINE OF SAID TARPON AVENUE, A DISTANCE OF 30.00 FEET; THENCE NORTH 82°57'15" WEST, ALONG THE CENTERLINE OF SECOND STREET (A 60 FOOT RIGHT-OF-WAY AS SHOWN ON SAID "THE ISLANDS CLUB SUBDIVISION") NOW ABANDONED PER CITY OF FERNANDINA BEACH ORDINANCE #606 A DISTANCE OF 250.18 FEET; THENCE SOUTH 07°14'45" WEST A DISTANCE OF 30.00 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF SAID SECOND STREET; THENCE NORTH 82°58'24" WEST, ALONG THE SOUTHERLY LINE OF SAID "THE ISLANDS CLUB SUBDIVISION", A DISTANCE OF 283.80 FEET TO THE POINT OF BEGINNING.

CONTAINING 4.54 ACRES, MORE OR LESS.

ZONING CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED BY ME AND IS IN COMPLIANCE WITH THE ZONING RULES AND REGULATIONS OF NASSAU COUNTY, FLORIDA, CURRENTLY IN EFFECT.

THIS _____ DAY OF _____, A.D. 2018.

DIRECTOR OF PLANNING

DIRECTOR OF EMERGENCY SERVICES CERTIFICATE

THIS IS TO CERTIFY THAT THE ABOVE PLAT HAS BEEN APPROVED BY THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF FERNANDINA BEACH, FLORIDA

THIS _____ DAY OF _____, A.D. 2018.

DIRECTOR OF EMERGENCY SERVICES

APPROVED FOR THE RECORD:

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN APPROVED BY THE CITY MANAGER OF THE CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA. WITNESS BY SIGNATURE THIS _____ DAY OF _____, A.D. 2018

CITY MANAGER

MAYOR CERTIFICATE:

THIS PLAT HAS BEEN EXAMINED AND IS HEREBY ACCEPTED AND APPROVED BY THE CITY COMMISSION OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, PURSUANT TO A RESOLUTION OF SAID COMMISSION ADOPTED THIS _____ DAY OF _____, A.D. 2018.

BY: MAYOR

ATTEST: CITY CLERK

CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND THAT IT COMPLIES IN FORM WITH CHAPTER 177.061, FLORIDA STATUTES, AND IS FILED FOR RECORD IN PLAT BOOK _____ PAGE _____ OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA. THIS _____ DAY OF _____, A.D. 2018.

CLERK OF THE CIRCUIT COURT

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A REPLAT OF A PORTION OF "THE ISLANDS CLUB SUBDIVISION" AS RECORDED IN PLAT BOOK 4, PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA, TOGETHER WITH A PORTION OF SECOND STREET THAT LIES WESTERLY OF TARPON AVENUE.
(FERNANDINA BEACH, NASSAU COUNTY, FLORIDA)

STATE OF FLORIDA

MORTGAGEE'S CONSENT

I, JOHN R. PROCTOR, ON BEHALF OF OLD ORION, LLC, A FLORIDA LIMITED LIABILITY COMPANY, DO HEREBY JOIN IN AND CONSENT TO THE ADOPTION AND DEDICATION OF SAID LANDS BY THE OWNERS THEREOF, AS SHOWN HEREON, AND AGREE THAT ITS MORTGAGE WHICH IS DESCRIBED IN OFFICIAL RECORD BOOK 1842 PAGE 372 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA SHALL BE SUBORDINATED TO SAID ADOPTION AND DEDICATION.

WITNESS _____

JOHN R. PROCTOR

PRINT OR TYPE NAME

MANAGER

WITNESS _____

PRINT OR TYPE NAME

STATE OF: _____

COUNTY OF: _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, _____ TO ME WELL KNOWN AND KNOWN TO BE THE PERSON DESCRIBED IN _____ AND WHO EXECUTED THE FOREGOING MORTGAGEE'S CONSENT AND WHO ACKNOWLEDGED BEFORE ME THAT SHE EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF _____ THIS _____ DAY OF _____, A.D. 2018

NOTARY PUBLIC
STATE OF _____ MY COMMISSION EXPIRES: _____

COUNTY TAX COLLECTOR CERTIFICATE

TAX IDENTIFICATION NUMBERS:
00-00-31-142A-0011-0000, 00-00-31-142A-0012-0000, 00-00-31-142A-0013-0000
00-00-31-142A-0014-0000, 00-00-31-142A-0015-0000, 00-00-31-142A-0016-0000,
00-00-31-142A-0017-0000, 00-00-31-142A-0018-0000, 00-00-31-142A-0019-0000,
00-00-31-142A-0020-0000, 00-00-31-142A-0021-0000, 00-00-31-142A-0022-0000,
00-00-31-142A-0023-0000, 00-00-31-142A-0024-0000, 00-00-31-142A-0025-0000,
00-00-31-142A-0026-0000, 00-00-31-142A-0027-0000, 00-00-31-142A-0028-0000,
00-00-31-142A-0029-0000, 00-00-31-142A-0030-0000, 00-00-31-142A-0031-0000,
00-00-31-142A-0032-0000, 00-00-31-142A-0033-0000, 00-00-31-142A-0034-0000,
00-00-31-142A-0035-0000, 00-00-31-142A-0036-0000, 00-00-31-142A-0037-0000,
00-00-31-142A-0038-0000, 00-00-31-142A-0039-0000, 00-00-31-142A-0040-0000,
00-00-31-142A-0041-0000, 00-00-31-142A-0042-0000, 00-00-31-142A-0043-0000,
00-00-31-142A-0044-0000, 00-00-31-142A-0045-0000, 00-00-31-142A-0046-0000,
00-00-31-142A-0047-0000, 00-00-31-142A-0048-0000, 00-00-31-142A-0049-0000,
00-00-31-142A-0050-0000, 00-00-31-142A-0051-0000, 00-00-31-142A-0052-0000,
00-00-31-142A-0053-0000, 00-00-31-142A-0054-0000, 00-00-31-142A-0055-0000,
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00-00-31-142A-0083-0000, 00-00-31-142A-0084-0000, 00-00-31-142A-0085-0000,
00-00-31-142A-0086-0000, 00-00-31-142A-0087-0000, 00-00-31-142A-0088-0000,
00-00-31-142A-0089-0000, 00-00-31-142A-0090-0000, 00-00-31-142A-0091-0000,
00-00-31-142A-0092-0000, 00-00-31-142A-0093-0000, 00-00-31-142A-0094-0000,
00-00-31-142A-0095-0000, 00-00-31-142A-0096-0000, 00-00-31-142A-0097-0000,
00-00-31-142A-0098-0000, 00-00-31-142A-0099-0000, 00-00-31-142A-0100-0000

I, THE UNDERSIGNED, DO HEREBY AFFIRM THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THERE ARE NO UNPAID REAL PROPERTY TAXES APPLICABLE TO THE LANDS SUBJECT TO THIS PLAT:

SIGNED THIS _____ DAY OF _____, A.D. 2018.

TAX COLLECTOR
NASSAU COUNTY, FLORIDA

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS SURVEYED, PLATTED AND DESCRIBED IN THE CAPTION; THAT THE SURVEY WAS MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION; THAT THE SURVEY DATA COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, THAT THE SURVEY AND LEGAL DESCRIPTION ARE ACCURATE; THAT PERMANENT REFERENCE MONUMENTS (P.R.M.'S) HAVE BEEN SET ACCORDING TO CHAPTER 177.091 (7); AND THAT PERMANENT CONTROL POINTS (P.C.P.'S) WILL BE SET ACCORDING TO THE CHAPTER 177.091 (8); ALL ACCORDING TO THE LAWS OF THE STATE OF FLORIDA AND NASSAU COUNTY.

SIGNED THIS _____ DAY OF _____, A.D. 2018.

MICHAEL A. MANZIE, P.L.S.

FLORIDA CERTIFICATE NO. 4069

MANZIE & DRAKE LAND SURVEYING
117 SOUTH 9TH STREET
FERNANDINA BEACH, FL 32034
CERTIFICATE OF AUTHORIZATION NUMBER "LB 7039"

CERTIFICATE OF REVIEW BY CITY EMPLOYED/CONTRACTED SURVEYOR/MAPPER

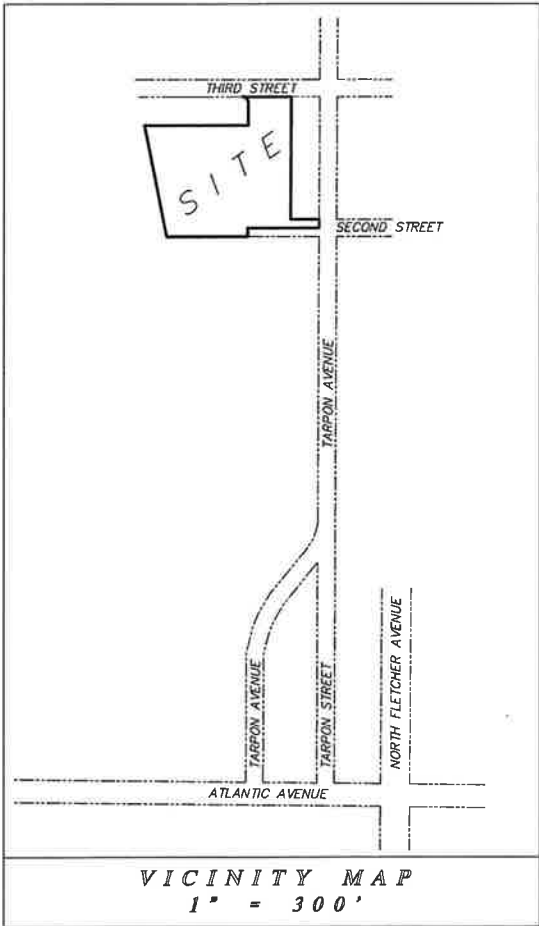
I HEREBY CERTIFY THAT I HAVE REVIEWED THIS PLAT FOR CONFORMITY TO CHAPTER 177, F.S., AND THAT I AM EMPLOYED BY OR UNDER CONTRACT TO THE APPROPRIATE LOCAL GOVERNING BODY AND ACTING HERETO AS AN AGENT THEREOF. THIS LIMITED CERTIFICATION AS TO FACIAL CONFORMITY WITH THE REQUIREMENTS OF CHAPTER 177, F.S., IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS A CERTIFICATION OF THE ACCURACY OR QUALITY OF THE SURVEYING / MAPPING REFLECTED ON THIS PLAT.

SURVEYOR / MAPPER

DATE

PRINT NAME:

FLORIDA REGISTRATION NO.: _____



LEGEND

O.R.B. = OFFICIAL RECORDS BOOK
P.N. = PARCEL IDENTIFICATION NUMBER
L.B. = LICENSED BUSINESS
S.F. = SQUARE FEET
AC = ACRE

SURVEYOR'S NOTES

- 1.) ☐ DENOTES PERMANENT REFERENCE MONUMENT (P.R.M.) SET WITH IDENTIFICATION "MANZIE LB 7039".
☒ DENOTES PERMANENT CONTROL POINT (P.C.P.) SET WITH IDENTIFICATION "LB 7039".
- 2.) BEARINGS SHOWN HEREON ARE BASED ON AN ASSUMED BEARING OF S82°57'15"E FOR THE SOUTHERLY RIGHT-OF-WAY LINE OF THIRD STREET AND IS INDICATED HEREON AS (BR).
- 3.) THE PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE "X" AS PER F.E.M.A. FLOOD INSURANCE RATE MAP, PANEL 12089C 0241 G, DATED 08/02/2017.
- 4.) NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.
- 5.) ALL PLATTED UTILITY EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES. PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS OR OTHER PUBLIC UTILITY.
- 6.) NO FURTHER SUBDIVISION OF LOTS IS ALLOWED UNLESS SUCH SUBDIVISION CONFORMS TO CITY OF FERNANDINA BEACH SUBDIVISION REGULATIONS AND BE APPROVED BY THE CITY OF FERNANDINA BEACH.
- 7.) THE CURRENT ZONING FOR THE LANDS SHOWN ON THIS PLAT AS OF THE DATE OF RECORDING IS "EU2".
- 8.) BUILDING SETBACK REQUIREMENTS FOR THIS SUBDIVISION ZONED "EU2", ARE AS FOLLOWS:
FRONT = 20' SIDE = 0' REAR = 10'
MAXIMUM BUILDING HEIGHT FOR THIS SUBDIVISION ZONED "EU2" IS 45 FEET, WITH NO INCREASE IN SIDEYARD SETBACK REQUIREMENT.
- 9.) THE LANDS SHOWN HEREON ARE LOCATED WITHIN STORM SURGE CATEGORY 3, 4 & 5, AS SCALED FROM STORM SURGE ATLAS VOLUME 1, PLATE 3, NASSAU COUNTY, FLORIDA, AS PER S.L.O.S.H. (SEA, LAKE, AND OVERLAND SURGES FROM HURRICANES).

ADOPTION AND DEDICATION

THIS IS TO CERTIFY THAT THE UNDERSIGNED, ISLANDS CLUB AMELIA, LLC, A FLORIDA LIMITED LIABILITY COMPANY, & NAUTICAL VIEW, LLC, A FLORIDA LIMITED LIABILITY COMPANY, ARE THE LAWFUL OWNERS OF THE LAND DESCRIBED IN THE CAPTION HEREON WHICH SHALL HEREAFTER BE KNOWN AS "FIRST REPLAT OF THE ISLANDS CLUB SUBDIVISION", AND THAT THEY HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AND THAT THIS PLAT, MADE IN ACCORDANCE WITH SAID SURVEY IS HEREBY ADOPTED AS THE TRUE AND CORRECT PLAT OF SAID LAND.

IN WITNESS WHEREOF, DEVELOPER HAS CAUSED THIS PLAT AND DEDICATION TO BE EXECUTED BY ITS DULY ELECTED OFFICERS ACTING BY AND WITH THE AUTHORITY OF THE BOARD OF DIRECTORS.

TRACT "A" THE ROAD RIGHTS OF-WAY, DESIGNATED IN THE PLAT AS "SECOND STREET, SEA ISLAND DRIVE & SEA ISLAND TRACE" ARE HEREBY RETAINED BY THE UNDERSIGNED OWNER FOR ITS PRIVATE USE AND FOR THE USE OF ITS LEGAL SUCCESSORS IN INTEREST, GRANTEES AND ASSIGNS, INCLUDING BUT NOT LIMITED TO THE CITY OF FERNANDINA BEACH OR A RESPONSIBLE PROPERTY OWNERS' ASSOCIATION AS SUCH INTERESTS MAY BE GRANTED, CONVEYED OR OTHERWISE ESTABLISHED AND SHOWN BY SEPARATE INSTRUMENT RECORDED IN THE PUBLIC RECORDS OF NASSAU COUNTY, FOR MAINTENANCE OF THE RIGHTS-OF-WAY, ACCESS AND DRAINAGE, WHICH ARE NOW OR HEREAFTER CONSTRUCTED THEREON.

TRACT "B" (COMMON AREA) IS HEREBY DEDICATED TO AND SHALL BE A PERPETUAL MAINTENANCE OBLIGATION OF THE _____ HOMEOWNERS ASSOCIATION

ISLANDS CLUB AMELIA, LLC, A FLORIDA LIMITED LIABILITY COMPANY

WITNESS _____

JOHN R. PROCTOR
MANAGER

PRINT OR TYPE NAME

WITNESS _____

PRINT OR TYPE NAME

STATE OF: _____

COUNTY OF: _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, _____ TO ME WELL KNOWN AND KNOWN TO BE _____

THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING ADOPTION AND DEDICATION AND WHO ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF _____ THIS _____ DAY OF _____, A.D. 2018

NOTARY PUBLIC
STATE OF _____ MY COMMISSION EXPIRES: _____

NAUTICAL VIEW, LLC, A FLORIDA LIMITED LIABILITY COMPANY

WITNESS _____

JOHN R. PROCTOR
MANAGER

PRINT OR TYPE NAME

WITNESS _____

PRINT OR TYPE NAME

STATE OF: _____

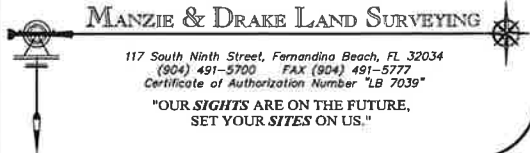
COUNTY OF: _____

THIS IS TO CERTIFY THAT ON THIS DAY PERSONALLY APPEARED BEFORE ME, AN OFFICER DULY AUTHORIZED TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, _____ TO ME WELL KNOWN AND KNOWN TO BE _____

THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING ADOPTION AND DEDICATION AND WHO ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME FREELY AND VOLUNTARILY FOR THE USE AND PURPOSES THEREIN EXPRESSED.

WITNESS MY SIGNATURE AND OFFICIAL SEAL AT THE CITY OF _____ IN THE COUNTY OF _____ AND THE STATE OF _____ THIS _____ DAY OF _____, A.D. 2018

NOTARY PUBLIC
STATE OF _____ MY COMMISSION EXPIRES: _____

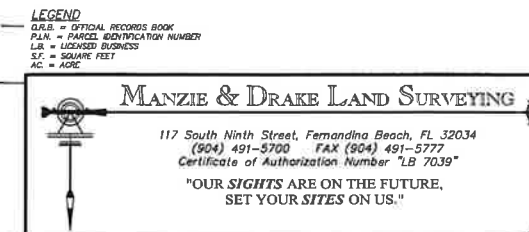


\\Computer\p1\p1\Draw 201 Projects\18429 ISLANDS CLUB SUB\18429-PLAT.dwg

PLAT BOOK _____ PAGE _____
SHEET 2 OF 2 SHEETS

GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.



A DETAILED INDEX APPEARS ON THE
KEY SHEET OF EACH COMPONENT

INDEX OF ROADWAY PLANS

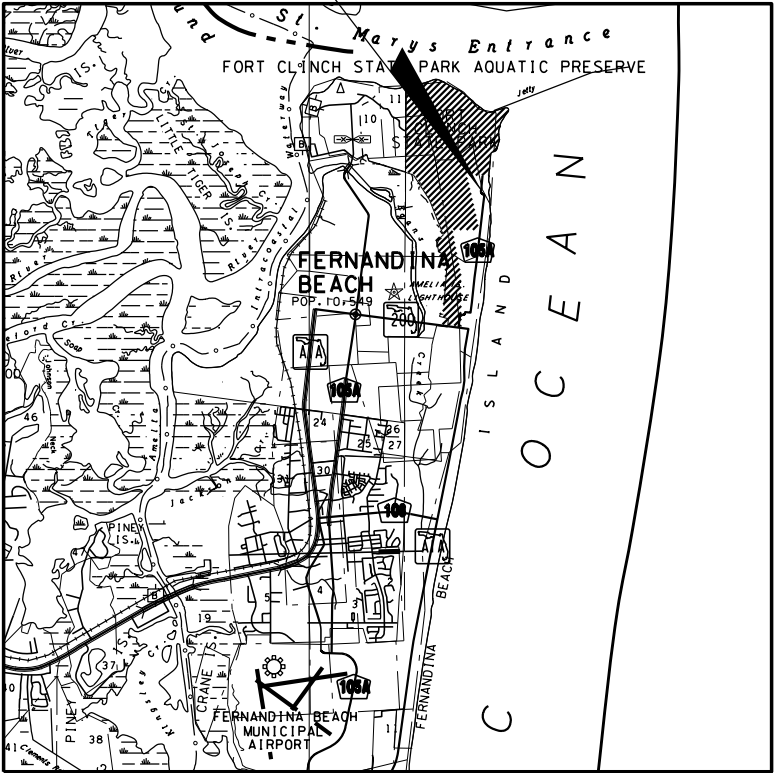
SHEET NO.	SHEET DESCRIPTION
1	KEY SHEET
2	PROJECT NOTES
3	LOT SURVEY - BY MANZIE & DRAKE
4	PRE-DEVELOPMENT DRAINAGE PLAN
5	POST-DEVELOPMENT DRAINAGE PLAN
6 - 7	PLAN & PROFILE SHEETS
8	GRADING PLAN
9	SIGNING AND MARKING / LIGHTING PLAN
10	TYPICAL SECTIONS
11 - 12	MISCELLANEOUS DETAILS
13	WATER / SEWER DETAILS
14	LANDSCAPING PLAN

CITY OF FERNANDINA BEACH

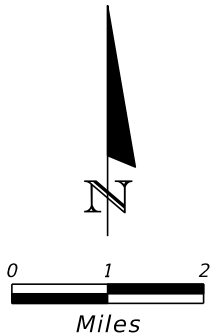
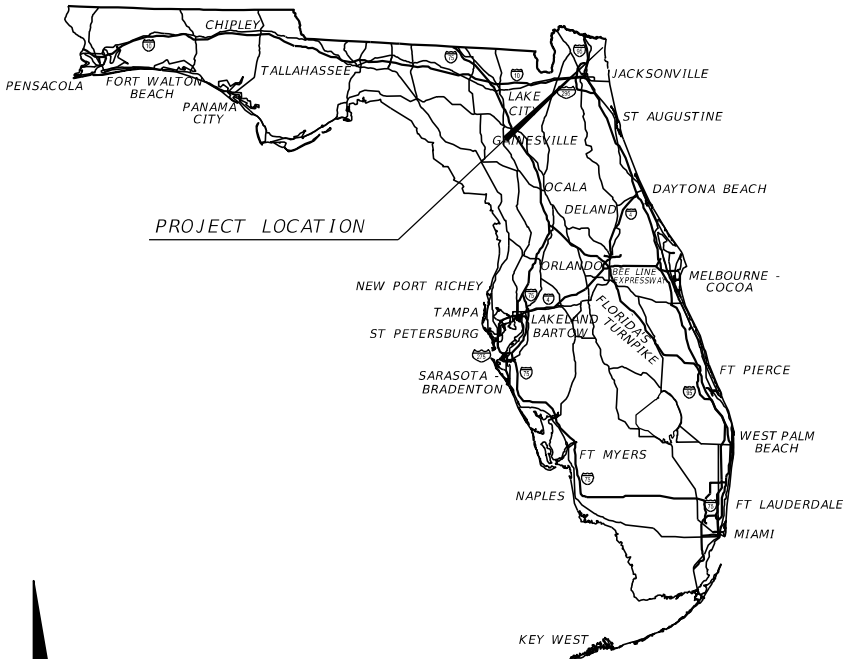
CONTRACT PLANS

ISLANDS CLUB

PROJECT
LOCATION



CONSTRUCTION CONTRACT NO.



SHOP DRAWINGS
TO BE SUBMITTED TO:

DANIEL I. MCCRANIE, P.E.
MCCRANIE & ASSOCIATES, INC.
3 SOUTH 2ND STREET
FERNANDINA BEACH, FL. 32034

PLANS PREPARED BY:



3 SOUTH 2ND STREET
FERNANDINA BEACH, FL. 32034
TEL. NO. (904) 335-8586
DAN@MCCRANIE-ENGINEERS.COM
CERTIFICATE OF AUTHORIZATION NO. 8269

NOTE: THE SCALE OF THESE PLANS MAY
HAVE CHANGED DUE TO REPRODUCTION.

FINAL PLANS
FEB 2018

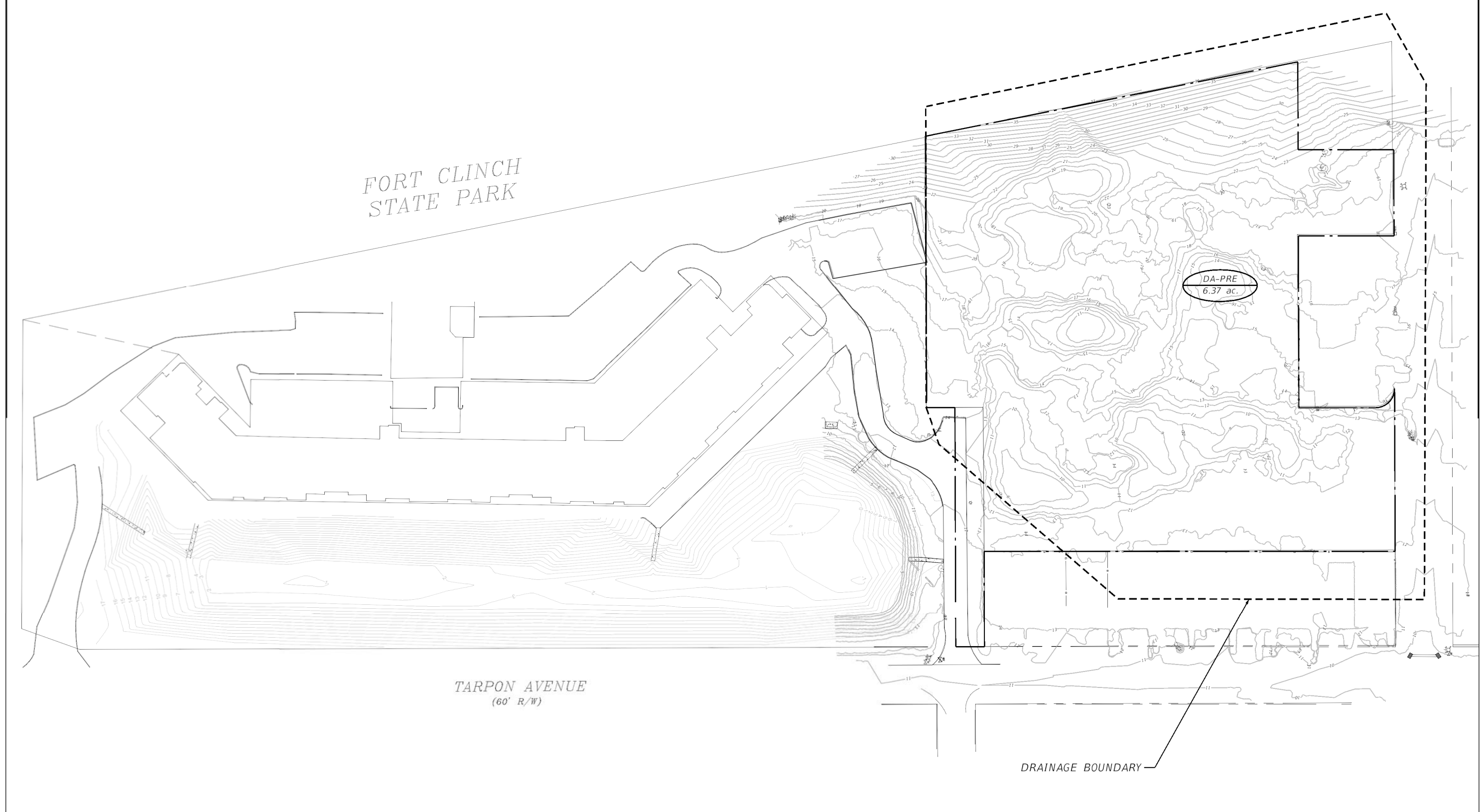
ROADWAY PLANS
ENGINEER OF RECORD: DANIEL I MCCRANIE, PE

P.E. NO.: 50627

SHEET
NO.

1

GENERAL NOTES							
SITE / GEOMETRY					WATER NOTES		
1. ALL WORK SHALL BE PERFORMED IN A SAFE MANNER. ALL SAFETY RULES AND GUIDELINES OF O.S.H.A. SHALL BE FOLLOWED. THE CONTRACTOR SHALL BE WHOLLY RESPONSIBLE FOR ANY INJURIES OF HIS EMPLOYEES, AND ANY DAMAGE TO PRIVATE PROPERTY OR PERSONS DURING THE COURSE OF THIS PROJECT. ALL COSTS ASSOCIATED WITH COMPLYING WITH O.S.H.A. REGULATIONS AND THE FLORIDA TRENCH SAFETY ACT MUST BE INCLUDED IN THE CONTRACTOR'S PRICE FOR PERFORMING THE WORK. 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VISITING THE JOB SITE PRIOR TO PREPARING THE BID FOR THE PURPOSE OF FAMILIARIZING HIMSELF WITH THE NATURE AND THE EXTENT OF THE WORK AND LOCAL CONDITIONS, EITHER SURFACE OR SUBSURFACE, WHICH MAY AFFECT THE WORK TO BE PERFORMED, AND THE EQUIPMENT, LABOR AND MATERIALS REQUIRED. FAILURE TO DO SO WILL NOT RELIEVE THE CONTRACTOR OF COMPLETE PERFORMANCE UNDER THIS CONTRACT. THE CONTRACTOR IS URGED TO TAKE COLOR PHOTOGRAPHS ALONG THE ROUTE OF THIS PROJECT TO RECORD EXISTING CONDITIONS PRIOR TO CONSTRUCTION, AND TO AID IN RESOLVING POSSIBLE FUTURE COMPLAINTS THAT MAY OCCUR DUE TO CONSTRUCTION OF THE PROJECT. ALL COSTS ASSOCIATED WITH PRELIMINARY INVESTIGATION SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. 3. ALL IMPROVEMENTS SHOWN ARE TO BE WARRANTED BY THE CONTRACTOR TO THE DEVELOPER. 4. ELEVATIONS ARE BASED ON U.S.C. & G. DATUM 1988 NAVD. 5. TOPOGRAPHIC AND BOUNDARY INFORMATION WAS PROVIDED BY: MANZIE & DRAKE LAND SURVEYORS (904)491-5700 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY BUILDING, RIGHT-OF-WAY PERMITS NOT PROVIDED, AND INSURANCE REQUIRED FOR THE PROJECT. 7. THE CONTRACTOR SHALL COORDINATE THE WORK WITHIN COUNTY OR STATE RIGHT-OF-WAY WITH THE PROPER AGENCIES FOR MAINTENANCE OF TRAFFIC AND METHOD OF CONSTRUCTION & REPAIR. 8. THE CONTRACTOR SHALL ADVISE THE OWNER'S AUTHORIZED REPRESENTATIVE OF PLANNED WORK SCHEDULE. THE CONTRACTOR SHALL COORDINATE THEIR CONSTRUCTION WITH ALL OTHER CONTRACTORS. IN THE EVENT OF ANY CONFLICT WHATSOEVER, THE CONTRACTOR SHALL NOTIFY THE ENGINEER OF RECORD, AND THE OWNER PRIOR TO PROCEEDING WITH CONSTRUCTION. 9. "AS-BUILT" DRAWINGS - AS-BUILTS ARE REQUIRED TO BE SIGNED AND SEALED BY A FLORIDA REGISTERED LAND SURVEYOR. THEREFORE, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CONTRACT WITH A LAND SURVEYOR REGISTERED IN THE STATE OF FLORIDA FOR THE PREPARATION, FIELD LOCATIONS, CERTIFICATION, AND SUBMITTAL OF AS-BUILT DRAWINGS. 10. "AS-BUILT" RECORD DATA AND INFORMATION SHALL BE MAINTAINED BY THE CONTRACTOR. RECORD DRAWINGS SHALL BE SUPPLIED TO THE ENGINEER OF RECORD AND CITY OF FERNANDINA BEACH. 11. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTION OF ALL SURVEY AND PROPERTY MONUMENTS. IF A MONUMENT IS DISTURBED, THE CONTRACTOR SHALL CONTRACT WITH THE SURVEYOR OF RECORD FOR REINSTALLATION OF THE MONUMENT. 12. ALL DEBRIS RESULTING FROM ALL ACTIVITIES SHALL BE DISPOSED OF OFF-SITE BY CONTRACTOR ON A DAILY BASIS. 13. ALL EXCESS SUITABLE AND UNSUITABLE MATERIALS SHALL BE REMOVED FROM THE SITE BY THE CONTRACTOR UNLESS DIRECTED OTHERWISE BY THE ENGINEER OR RECORD. 14. ALL EXISTING TREES LISTED TO REMAIN SHALL BE PRESERVED AND PROTECTED. 15. THE LOCATION OF ALL EXISTING UTILITIES, STRUCTURES, AND IMPROVEMENTS ON THE DRAWINGS ARE BASED ON LIMITED INFORMATION AND MAY NOT HAVE BEEN FIELD VERIFIED. THE LOCATIONS ARE APPROXIMATE. THE CONTRACTOR SHALL NOTIFY RESPECTIVE UTILITY OWNERS AND FIELD VERIFY LOCATIONS OF EXISTING UTILITIES AND OTHER IMPROVEMENTS PRIOR TO COMMENCING ANY CONSTRUCTION. IF THE LOCATIONS SHOWN ARE CONTRARY TO ACTUAL FIELD LOCATIONS, THE CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER OF THE DISCREPANCY. THE DISCREPANCY SHOULD BE RESOLVED PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION WHEN WORKING IN AREAS NEAR EXISTING UTILITY IMPROVEMENTS AND SHALL BE RESPONSIBLE FOR REPAIRS OR PAYMENTS FOR ALL DAMAGE MADE TO EXISTING UTILITIES OR OTHER IMPROVEMENTS. PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION, THE CONTRACTOR SHALL VERIFY ALL GRADES, INVERTS, AND TYPE OF MATERIAL OF EXISTING UTILITIES TO WHICH THEY SHALL CONNECT. 16. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS TO THE ENGINEER OF RECORD ON ALL MATERIALS, FOR REVIEW AND APPROVAL, PRIOR TO PURCHASE OR CONSTRUCTION OF ANY UTILITY OR STRUCTURE. 17. UNSUITABLE MATERIALS UNDER WATER, SEWER, OR STORM PIPE AND/OR STRUCTURES SHALL BE REMOVED AND REPLACED WITH SELECTED BACKFILL COMPACTED TO 98% OF IT'S MAXIMUM DENSITY AS DETERMINED BY THE MODIFIED PROCTOR TEST (ASTM D1557).					1. WATER MAINS SHALL HAVE A MINIMUM OF 36" COVER UNDER PAVEMENT OR 30" COVER FROM FINISHED GRADE UNLESS OTHERWISE SHOWN. ALL WATER MAINS SHALL BE FLUSHED IN ACCORDANCE WITH, AND UNDER THE DIRECTION OF THE UTILITY COMPANY. 2. THRUST RESTRAINTS ARE REQUIRED IN ACCORDANCE WITH THE UTILITY COMPANY STANDARDS WHERE WATER MAINS ARE TERMINATED AND AT ALL BENDS AND TEES. 3. TIE RODS SHALL BE INSTALLED ON ALL VALVES LOCATED AT FITTINGS. ALL 10" AND LARGER VALVES SHALL REQUIRE FOUR (4) TIE RODS. 4. UNLESS OTHERWISE NOTED, WATER MAINS ARE TO BE PVC DR18, C-900, CLASS 150. 5. ALL WATER MAINS SHALL BE PRESSURE AND LEAKAGE TESTED IN ACCORDANCE WITH AWWA C-600-87, AND OR CITY OF FB UTILITIES APPLICABLE STANDARDS AND SPECIFICATIONS. ALL WATER MAIN DISINFECTION SHALL BE IN ACCORDANCE WITH AWWA C651 AND OR CITY OF FB UTILITIES APPLICABLE STANDARDS AND SPECIFICATIONS. NO CONNECTION TO EXISTING POTABLE WATER SYSTEM SHALL BE ALLOWED UNTIL ALL PROPOSED WATER MAINS HAVE BEEN PRESSURE TESTED, DISINFECTED, AND CLEARED FOR SERVICE. THE UTILITY COMPANY'S AUTHORIZED REPRESENTATIVE MUST BE NOTIFIED 48 HOURS PRIOR TO PERFORMING THE PRESSURE TEST AND MUST BE PRESENT. 6. THE CONTRACTOR SHALL AVOID SERVICE INTERRUPTIONS AND MAINTAIN ANY EXISTING WATER SERVICE TO MEET THE SYSTEM DEMANDS AT ALL TIMES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFICATION OF AFFECTED CUSTOMERS OF THE UTILITY A MINIMUM OF 48 HOURS IN ADVANCE OF ANY INTERRUPTION OF SERVICE. BOIL WATER NOTICES SHALL BE DELIVERED IN ACCORDANCE WITH THE UTILITY COMPANY BOIL WATER NOTICE REQUIREMENTS. 7. ALL MAIN FLUSHING POINTS SHALL BE SAME SIZE AS MAIN UP TO 8 INCH WATER MAINS. FLUSHING POINTS FOR MAINS LARGER THAN 8 INCH SHALL BE REDUCED TO 8 INCH. 8. ALL WATER MAINS SHALL BE DISINFECTED USING LIQUID CHLORINE OR HYPOCHLORITES IN ACCORDANCE TO AWWA C651-86. WATER IN MAIN SHALL MAINTAIN A CHLORINE RESIDUAL OF 50 MG/L FOR A MINIMUM OF 24 HOURS. WATER MAIN SHALL NOT BE PLACED IN SERVICE UNTIL CLEARANCE HAS BEEN PROVIDED BY THE APPROPRIATE REGULATING AGENCY AND THE CITY OF FERNANDINA BEACH UTILITIES. 9. IF SOLVENT CONTAMINATION IS FOUND IN THE PIPE TRENCH, WORK SHALL BE STOPPED AND THE PROPER AUTHORITIES NOTIFIED. BASED ON APPROVAL OF THE PERMITTING AGENCY, DUCTILE IRON PIPE, FITTINGS, AND SOLVENT RESISTANT GASKET MATERIAL SUCH AS FLUOROCARBON SHALL BE USED IN THE CONTAMINATED AREA. THE DUCTILE IRON PIPE SHALL EXTEND AT LEAST 100 FEET BEYOND ANY SOLVENT NOTED. ANY CONTAMINATED SOIL THAT IS EXCAVATED SHALL BE PLACED ON AN IMPERMEABLE MAT AND COVERED WITH A WATER PROOF COVERING. THE PROPER AUTHORITIES WILL BE NOTIFIED AND THE CONTAMINATED SOIL HELD FOR PROPER DISPOSAL. 10. 2" FLUSHING HYDRANTS SHALL BE INSTALLED AT ALL DEAD END LINES AND MAIN LINE STUB-OUTS. 11. A SEPARATE WATER SERVICE SHALL BE REQUIRED FOR EACH UNIT SERVED AND SHALL BE INSTALLED 2 FEET EITHER SIDE OF PROPERTY LINE. ALL WATER SERVICES SHALL BE MARKED WITH A "W" ETCHED ON THE CURB. ALL VALVES SHALL BE MARKED WITH A "V" ETCHED ON THE CURB. 12. ALL BACKFLOW PREVENTION ASSEMBLIES SHALL BE INSTALLED IN ACCORDANCE WITH THE UTILITY COMPANY'S STANDARDS. 13. ALL BACKFLOW PREVENTION ASSEMBLIES SHALL BE INSTALLED AT THE CONSUMER'S METER OR AT THE PROPERTY LINE WHEN A METER IS NOT USED. 14. BACKFLOW PREVENTION ASSEMBLIES SHALL BE TESTED BY A STATE OF FLORIDA QUALIFIED BACKFLOW TECHNICIAN. SUBMIT BACKFLOW ASSEMBLY TEST REPORTS TO THE CITY OF FERNANDINA BEACH UTILITY DEPARTMENT. BACKFLOW PREVENTION ASSEMBLIES SHALL BE SELECTED AND INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF CITY OF FERNANDINA BEACH DESIGN STANDARDS. 15. CONTACT THE CITY OF FERNANDINA BEACH UTILITY DEPARTMENT TO SCHEDULE A PRE-CONSTRUCTION MEETING PRIOR TO BEGINNING CONSTRUCTION.		
LEGEND					SEWER NOTES		
EXISTING VALVE EXISTING WATER LINE EXISTING SANITARY SEWER EXISTING FIRE HYDRANT PROPOSED SANITARY SEWER PROPOSED WATER LINE PROPOSED FIRE HYDRANT EXISTING EDGE OF PAVEMENT EXISTING PROPERTY LINE					1. THE CONTRACTOR SHALL PROVIDE, TO THE ENGINEER OF RECORD, A SCHEDULE OF INVERT ELEVATIONS OF ALL SANITARY MANHOLES PRIOR TO THE PLACEMENT OF THE LINE ROCK BASE COURSE. THIS SCHEDULE TO BE PROVIDED BY THE REGISTERED LAND SURVEYOR SUBMITTING THE "AS-BUILT" DRAWINGS FOR THIS PROJECT. 2. SANITARY SEWER SERVICES SHALL BE 6" PVC WITH A MINIMUM SLOPE OF 0.006 FEET PER FOOT AND SHALL BE TERMINATED AT THE RIGHT-OF-WAY LINE WITH A DEPTH OF 24" TO 48" FROM THE FINAL FINISHED GRADE OF THE DEVELOPED LOTS. DEPTHS GREATER THAN 48" FROM FINAL FINISHED GRADE SHALL BE READJUSTED BY THE DEVELOPER AT HIS COST. 3. ALL MANHOLE FRAMES AND COVERS TO BE ADJUSTED TO FINAL FINISHED GRADE. 4. A SEPARATE SEWER SERVICE (6" MIN.) SHALL BE PROVIDED TO THE RIGHT-OF-WAY FOR EACH LOT BEING SERVED. AN "S" SHALL BE ETCHED INTO THE CURB DIRECTLY OVER EACH SERVICE LINE OR IN THE STREET SIDE OF A SIDEWALK IN LINE WITH THE CLEANOUT. 5. GRAVITY SEWER TO BE GREEN IN COLOR 6. NEW GRAVITY SEWER SYSTEM SHALL BE PLUGGED AT NEAREST EXISTING DOWNSTREAM MANHOLE AND SHALL NOT BE REMOVED WITHOUT AUTHORIZATION FROM THE CITY OF FB UTILITIES. EXISTING MANHOLES TO BE COREBORED AND ARRANGEMENTS MADE TO BE REFORBISHED WITH COMPATIBLE MATERIALS IF THE EXISTING MANHOLE IS ALLOWED TO BE USED. 7. FINISHED FLOOR ELEVATIONS SHALL BE GREATER (HIGHER) THAN THE ELEVATION OF THE MANHOLE NEAREST THE SERVICE LATERAL IN ORDER TO AVOID A POTENTIAL BACKUP OF SEWERAGE IN THE HOUSE OR BUILDING. 8. FORCE MAIN MUST PASS A PRESSURE TEST PRIOR TO ACCEPTANCE OF THE SYSTEM. THE PRESSURE TEST SHALL COMPLY WITH AWWA C-600 SECTION 4.1 STANDARD FOR HYDROSTATIC TESTING. PRESSURE TEST MUST BE WITNESSED AND APPROVED BY AN AUTHORIZED THE UTILITY COMPANY REPRESENTATIVE. 9. ALL GRAVITY SEWER PIPE (WITH LATERALS) TO A 12 FOOT DEPTH OF COVER SHALL BE ASTM D3034 SDR-26 PVC PIPE. GRAVITY SEWER PIPE WITH COVER OF 12 FEET (AND IN EASEMENT) AND GREATER SHALL BE C900-DR18 OR SDR-26. JOINT SHALL BE OF THE BELL AND SPIGOT TYPE AND MEET THE REQUIREMENTS OF THE PIPE REFERRED BEING USED. 10. WHEN A PROPERTY LINE CAN NOT BE DEFINED, THE SEWER CLEANOUT SHALL BE PLACED IN AN UNPAVED AREA AT A DISTANCE NO GREATER THAN 30 FEET FROM THE SEWER MAIN. 11. ALL GRAVITY SEWER MAINS SHALL BE DEFLECTION TESTED WITH A 5% MANDREL AS SUPPLIED BY THE CONTRACTOR AND CERTIFIED TO ACCURACY EACH YEAR. CERTIFICATION OF ACCURACY SHALL BE PROVIDED TO CITY OF FB UTILITIES. THE SEWER LINES TO BE TV INSPECTED AND THE ALIGNMENT BETWEEN MANHOLES CHECKED BY USING LIGHTS, LASER BEAMS OR OTHER SUITABLE MEANS. 12. FRAME AND COVER ADJUSTMENT RINGS SHALL BE MANUFACTURED OF THE SAME MATERIAL AS THE MANHOLES. 13. SEWER PLUGS USED DURING THE CONSTRUCTION OR CONNECTION TO A SYSTEM SHALL HAVE THE CONTRACTOR'S NAME PERMANENTLY STAMPED. 14. THE MANHOLE LINER SHALL BE DESIGNED AND FABRICATED TO BE INSTALLED VERTICALLY INSIDE AN EXISTING MANHOLE, AND SHALL NOT BE LOAD BEARING STRUCTURE. THE ANNULAR SPACE BETWEEN THE OUTSIDE DIAMETER OF THE LINER AND INSIDE DIAMETER OF THE EXISTING MANHOLE WALL SHALL BE FILLED WITH COAL TAR. 15. IN ACCORDANCE WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) REQUIREMENTS, LEAKAGE TESTING SHALL BE PERFORMED ON ALL SEGMENTS OF THE SEWER SYSTEM. TESTING MAY INCLUDE APPROPRIATE WATER OR LOW PRESSURE AIR TESTING. TEST METHODS SHALL TAKE INTO CONSIDERATION THE RANGE IN GROUNDWATER ELEVATIONS DURING THE TEST AND ANTICIPATED DURING THE DESIGNED LIFE OF THE SEWER. LEAKAGE TESTING BASED ON THE WATER (HYDROSTATIC) TEST SHALL NOT EXCEED 200 GALLONS PER INCH OF PIPE DIAMETER PER MILE PER DAY FOR ANY SECTION OF THE SYSTEM USING A MINIMUM POSITIVE HEAD OF 2 FEET. LEAKAGE TESTING BASED ON THE LOW PRESSURE AIR TEST SHALL, AS A MINIMUM, CONFORM TO THE TEST PROCEDURE DESCRIBED IN ASTM F-1417. 16. MINIMUM COVER FOR FORCE MAINS IS 30" IN UNPAVED AREAS AND 36" IN PAVED AREAS OR DUCTILE IRON PIPE CASING, CONCRETE ENCASEMENT AS SPECIFIED. 17. ALL LINED FORCE MAIN FITTINGS SHALL BE HOLIDAY TESTED FOR DEFECTS PRIOR TO INSTALLATION.		
UTILITY CONNECTION DETAIL							
PROPOSED SPOT ELEVATION PROPOSED CONTOUR PROPOSED EDGE OF PAVEMENT PROPOSED PROPERTY LINE PROPOSED R.O.W. LINE EXISTING TREE EXISTING CONTOUR SILT FENCE					Lot Lot R/W LINE 2' MIN (TYP) METER BOX SIDEWALK 1" WATER SERVICES WATER MAIN SHORT-SIDE METER BOX LOCATION DETAIL Lot Lot R/W LINE 2' MIN (TYP) METER BOX SIDEWALK 1" WATER SERVICES 1.5" WATER SERVICE LINE LONG-SIDE METER BOX LOCATION DETAIL		
REVISIONS							
DATE	DESCRIPTION	DATE	DESCRIPTION	Engineer of Record:	ISLANDS CLUB FERNANDINA BEACH, FLORIDA		
				M&A McCrane & Associates, Inc. Certificate of Authorization No. 8269	ROAD NO.	COUNTY	FINANCIAL PROJECT ID
				Daniel I. McCranie, P.E. P.E. # 50627 3 South 2nd Street Fernandina Beach, FL 32034 (904) 335-8685		NASSAU	
					PROJECT NOTES		
					2		

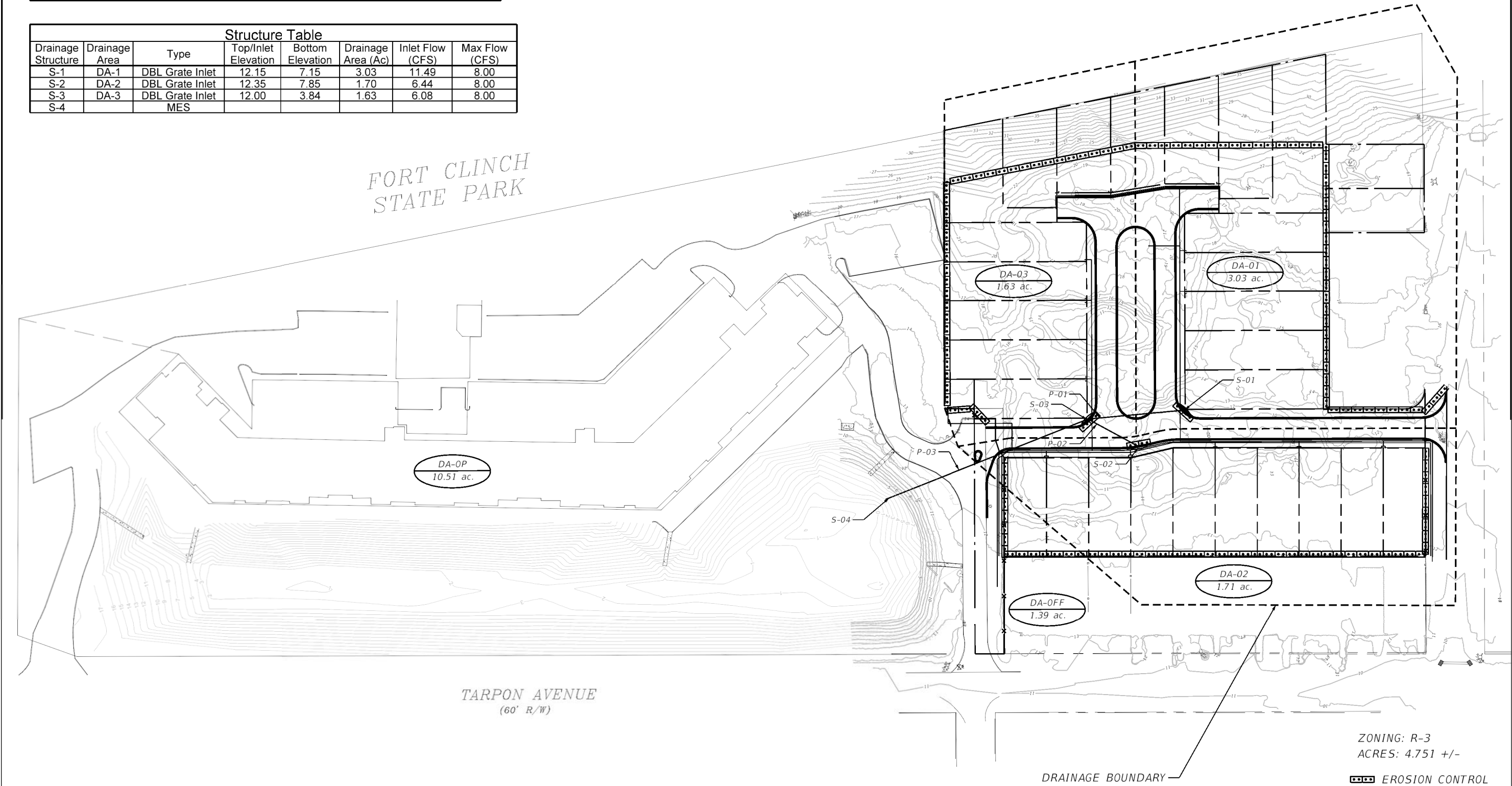


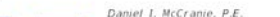
REVISIONS				Engineer of Record:  Certificate of Authorization No. 8269	ISLANDS CLUB FERNANDINA BEACH, FLORIDA			PRE-DEVELOPMENT DRAINAGE PLAN	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION						4

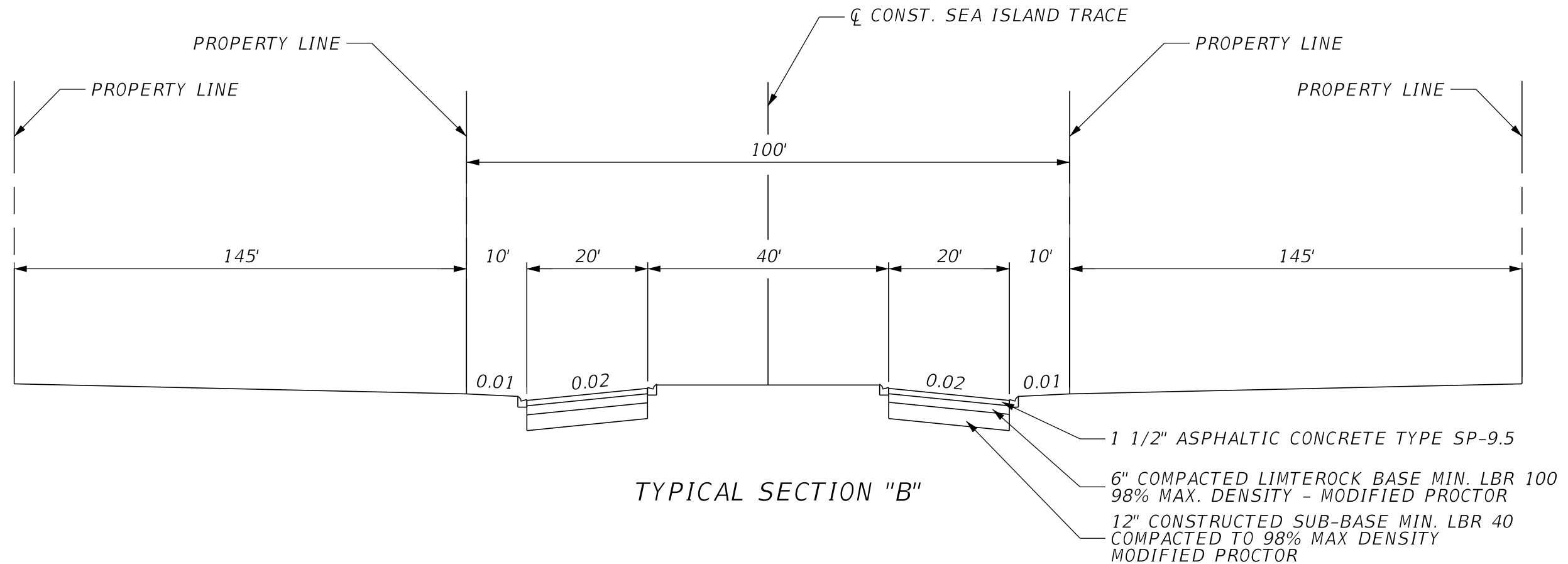
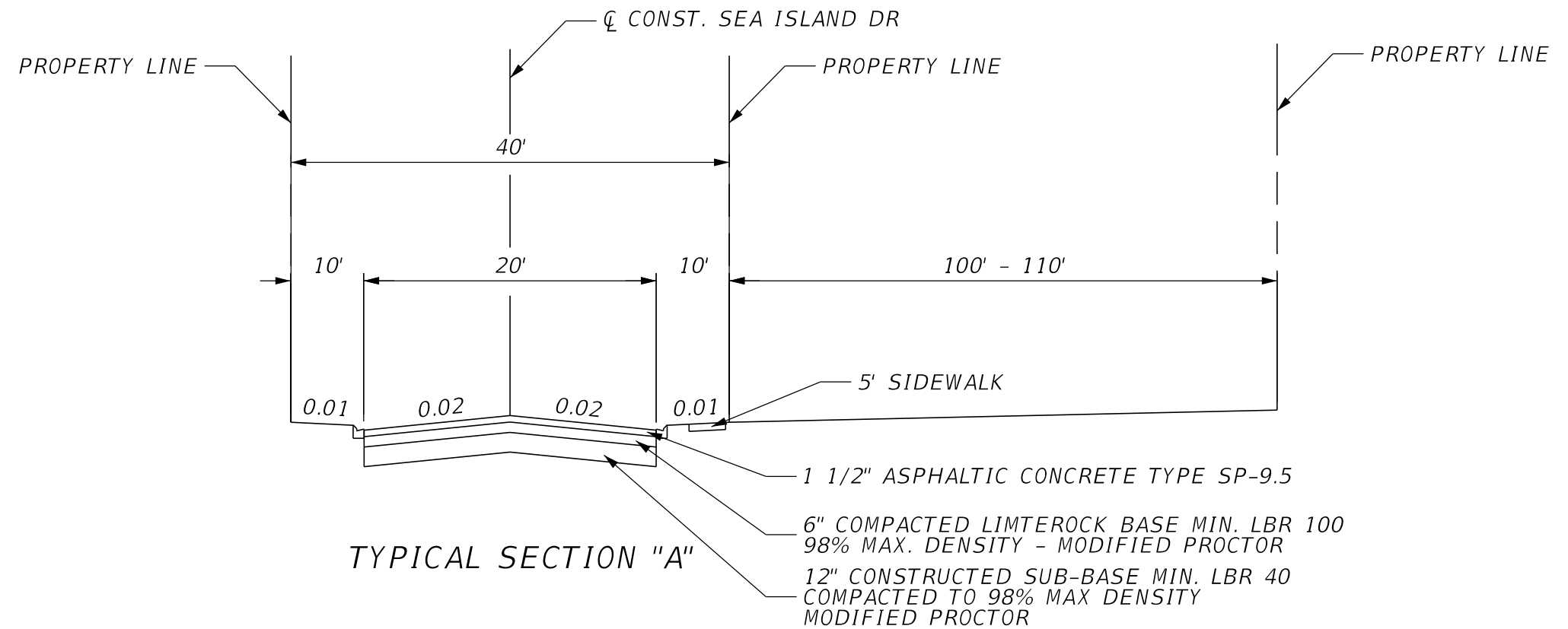
P-1	S-1	S-3	100	24	RCP	7.15	6.84	0.31
P-2	S-2	S-3	60	18	RCP	7.85	7.43	0.71
P-3	S-3	S-4	222	30	RCP	3.84	1.81	0.92

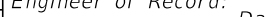


Structure Table							
Drainage Structure	Drainage Area	Type	Top/Inlet Elevation	Bottom Elevation	Drainage Area (Ac)	Inlet Flow (CFS)	Max Flow (CFS)
S-1	DA-1	DBL Grate Inlet	12.15	7.15	3.03	11.49	8.00
S-2	DA-2	DBL Grate Inlet	12.35	7.85	1.70	6.44	8.00
S-3	DA-3	DBL Grate Inlet	12.00	3.84	1.63	6.08	8.00
S-4		MES					

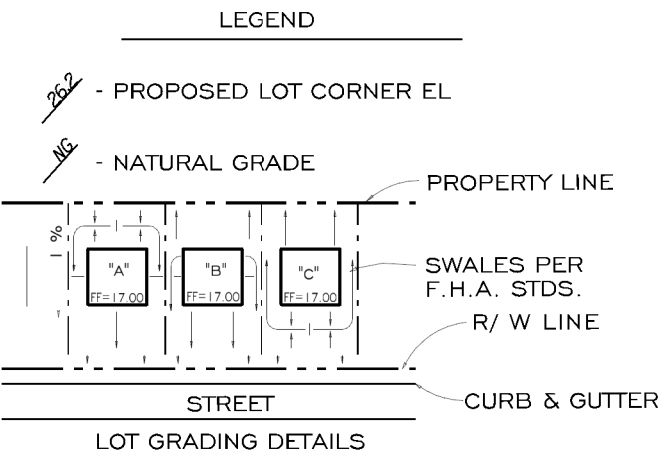
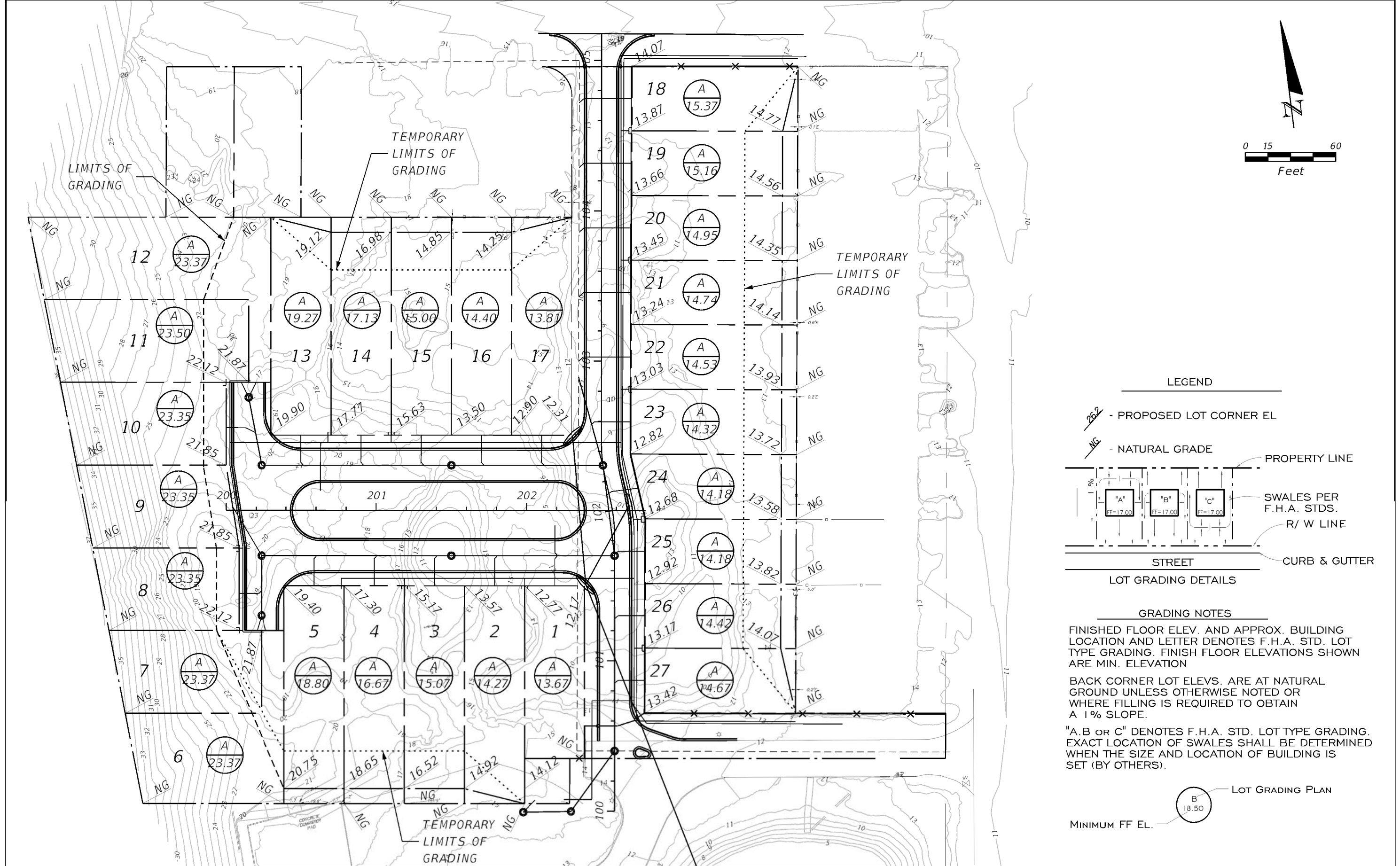


REVISIONS				Engineer of Record:  Certificate of Authorization No. 8269	ISLANDS CLUB FERNANDINA BEACH, FLORIDA			POST-DEVELOPMENT DRAINAGE PLAN	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION						5
					ROAD NO.	COUNTY	FINANCIAL PROJECT ID		
						NASSAU			



REVISIONS				Engineer of Record: Daniel I. McCranie, P.E. P.E. # 50627  3 South 2nd Street Fernandina Beach, FL 32034 (904) 335-8685 Certificate of Authorization No. 8269		ISLANDS CLUB FERNANDINA BEACH, FLORIDA			TYPICAL SECTIONS	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			ROAD NO.	COUNTY	FINANCIAL PROJECT ID		10
					NASSAU					

TYPICAL SECTIONS

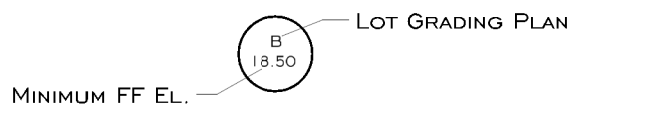


GRADING NOTES

FINISHED FLOOR ELEV. AND APPROX. BUILDING LOCATION AND LETTER DENOTES F.H.A. STD. LOT TYPE GRADING. FINISH FLOOR ELEVATIONS SHOWN ARE MIN. ELEVATION

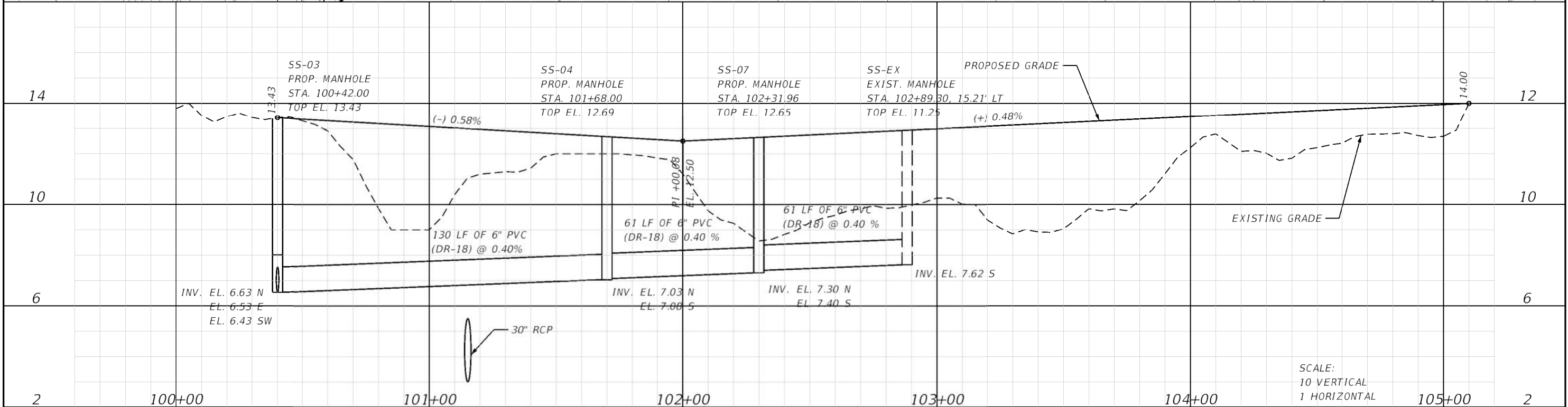
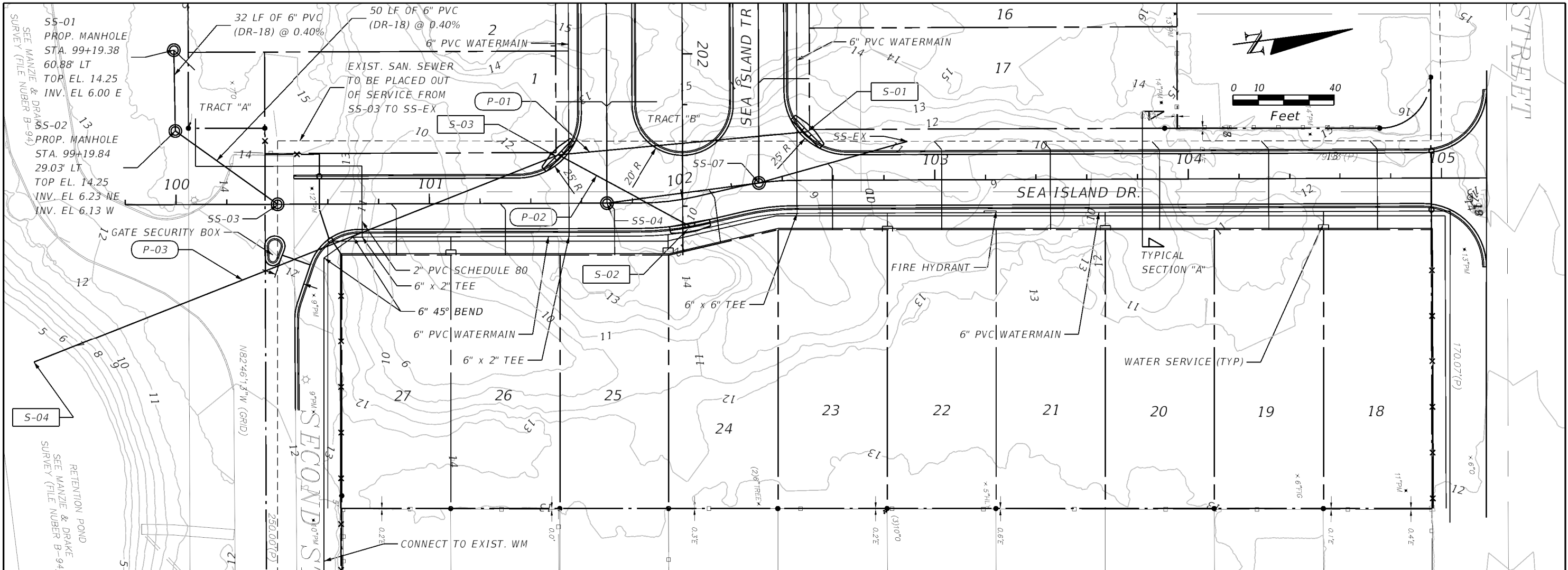
BACK CORNER LOT ELEV. ARE AT NATURAL GROUND UNLESS OTHERWISE NOTED OR WHERE FILLING IS REQUIRED TO OBTAIN A 1% SLOPE.

"A,B OR C" DENOTES F.H.A. STD. LOT TYPE GRADING. EXACT LOCATION OF SWALES SHALL BE DETERMINED WHEN THE SIZE AND LOCATION OF BUILDING IS SET (BY OTHERS).



REVISIONS				Engineer of Record:	ISLANDS CLUB FERNANDINA BEACH, FLORIDA			SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION					
				 Daniel I. McCranie, P.E. P.E. # 50627 3 South 2nd Street Fernandina Beach, FL 32034 (904) 335-8685 Certificate of Authorization No. 8269	ROAD NO.	COUNTY	FINANCIAL PROJECT ID	8
						NASSAU		

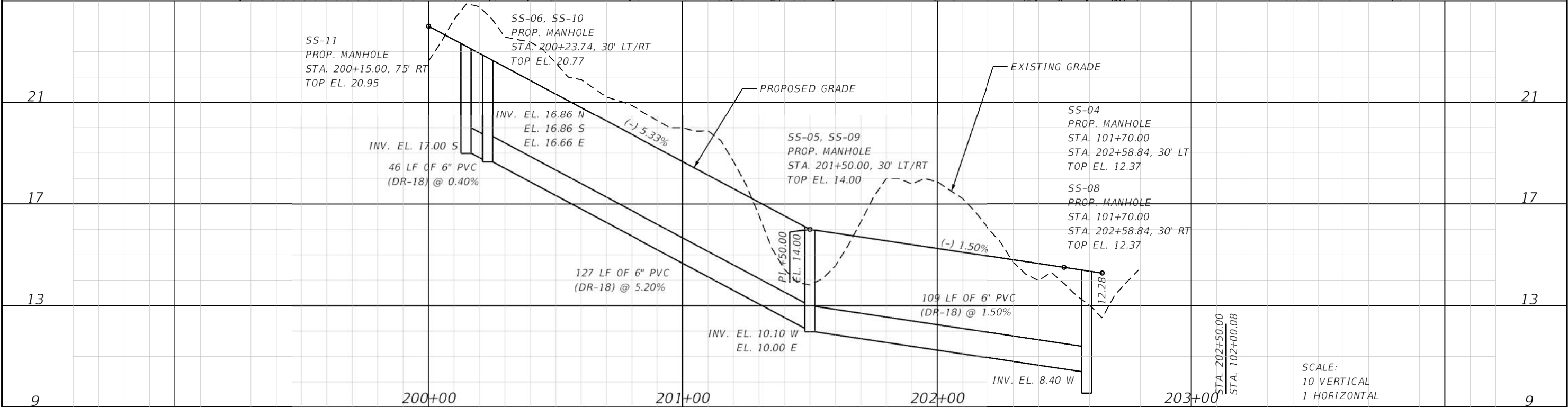
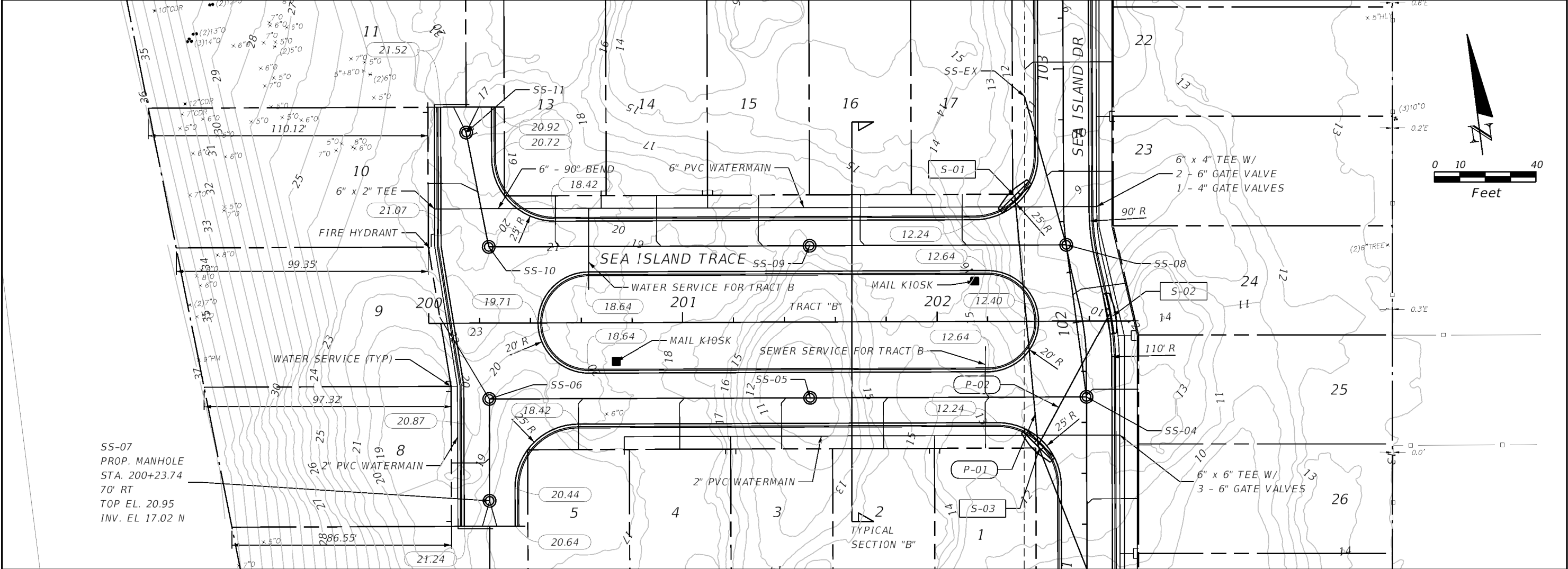
GRADING PLAN



REVISIONS				ISLANDS CLUB FERNANDINA BEACH, FLORIDA			PLAN & PROFILE	SHEET NO. 6
DATE	DESCRIPTION	DATE	DESCRIPTION	ROAD NO.	COUNTY	FINANCIAL PROJECT ID		
					NASSAU			

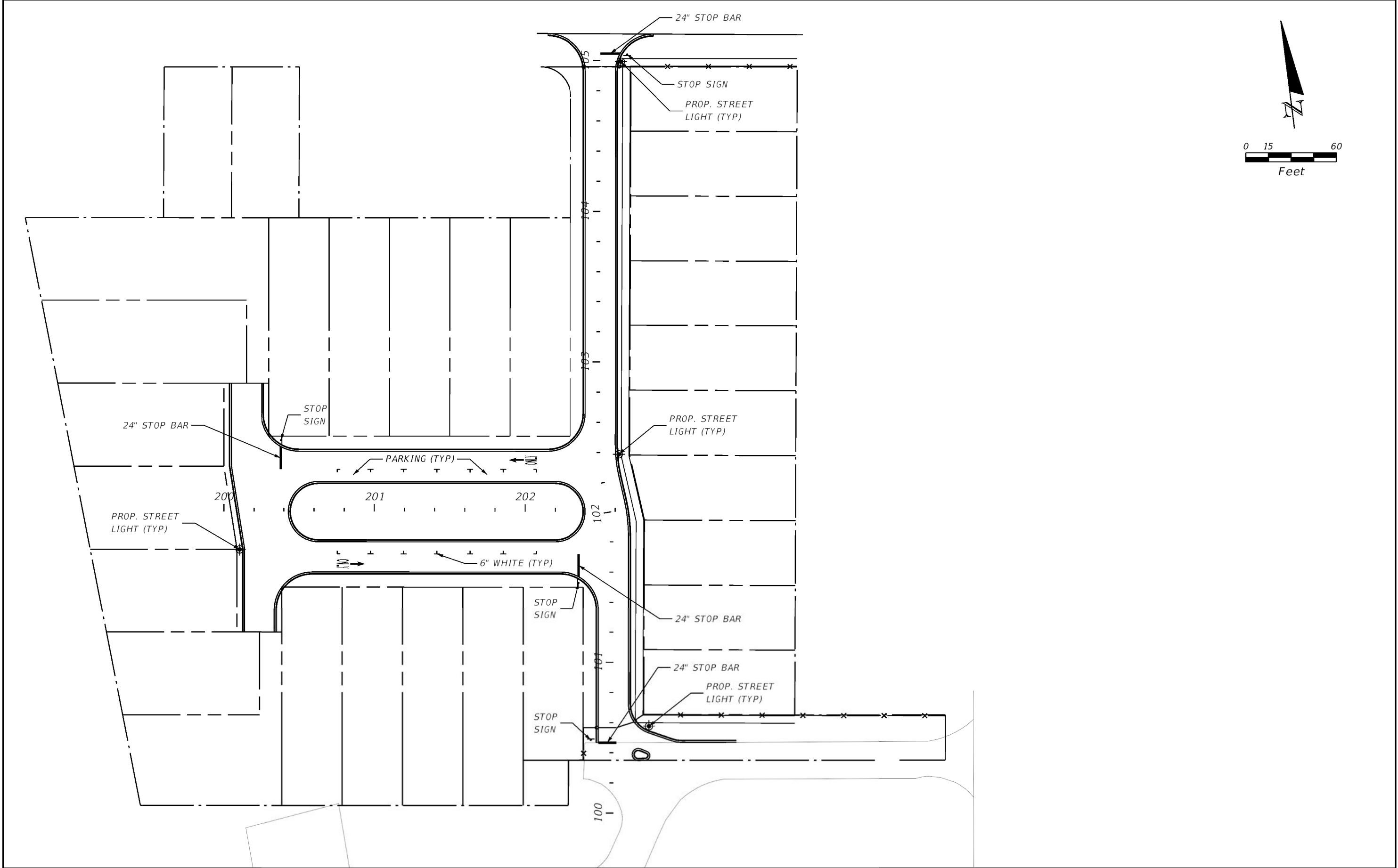
Engineer of Record:
M&A
McCrane & Associates, Inc.
Certificate of Authorization No. 8269

Daniel I. McCrane, P.E.
P.E. # 50627
3 South 2nd Street
Fernandina Beach, FL 32034
(904) 335-8685

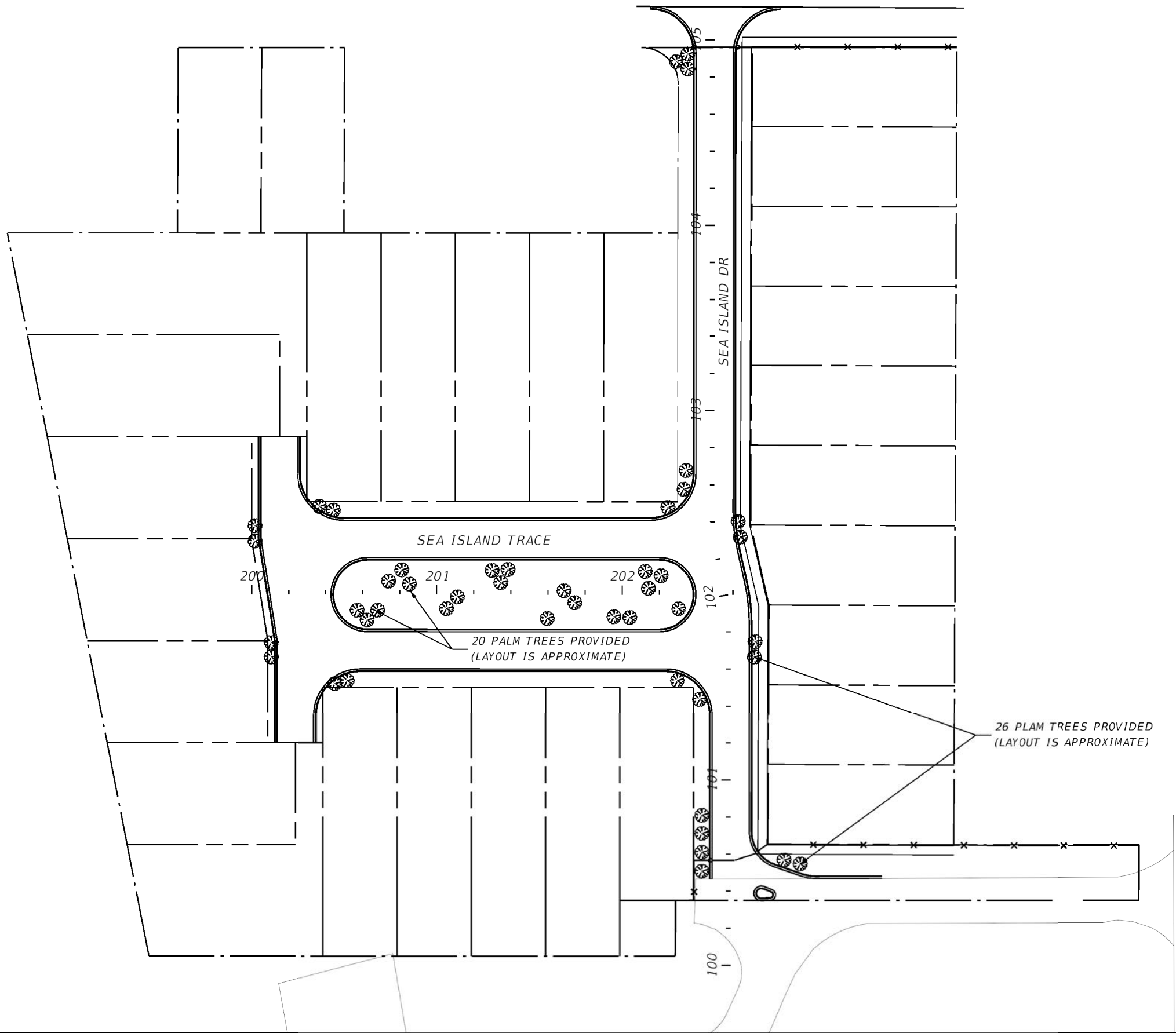


REVISIONS				Engineer of Record:			ISLANDS CLUB FERNANDINA BEACH, FLORIDA			SHEET NO. 7
DATE	DESCRIPTION	DATE	DESCRIPTION	Daniel I. McCranie, P.E. P.E. # 50627 3 South 2nd Street Fernandina Beach, FL 32034 (904) 335-8685 Certificate of Authorization No. 8269			ROAD NO.	COUNTY	FINANCIAL PROJECT ID	
								NASSAU		

PLAN & PROFILE



REVISIONS				Engineer of Record:  Daniel J. McCranie, P.E. P.E. # 50627 3 South 2nd Street Fernandina Beach, FL 32034 (904) 335-8685 Certificate of Authorization No. 8269	ISLANDS CLUB FERNANDINA BEACH, FLORIDA			SIGNING AND MARKING / LIGHTING PLAN	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION		ROAD NO.	COUNTY	FINANCIAL PROJECT ID		9
						NASSAU			



NORTH: PUD (R3) TO R3 = NCNE REQUIRED
SOUTH: PUD (R3) TO R3 = NCNE REQUIRED
WEST: PUD (R3) TO CONSERVATION = NONE REQUIRED
EAST: PUD (R3) TO PUD (R3) = NONE REQUIRED

SECOND STREET: NONE REQUIRED
THIRD STREET: NONE REQUIRED
SEA ISLAND DR: 430'/50' = 8.6 SHADE TREES
= 8.6 * 3 = 26 PALM TREES
SEA ISLAND TRACE: 194'/30' = 6.47 SHADE TREES
= 6.47 * 3 = 20 PALM TREES

Manzie	2/7/2018	2:58:44 PM	N:\Projects\IslandsClub\roadway\LANDSCAPE.DGN
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OFFICE USE ONLY

REC'D: 12/13/17 BY: 8
 PAYMENT: \$ 850- TYPE: CK 1025
 APPLICATION #: 2017-0001824
 CASE #: PMB-2018-02
 BOARD MEETING DATE: _____



PLANNING ADVISORY BOARD APPLICATION

- | | |
|--|--|
| ☐ ZONING MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☐ SUBDIVISION PLAT – PRELIM (\$750) |
| ☐ LAND USE MAP AMENDMENT
(≤ 10 acres \$850 / > 10 acres \$1,600) | ☒ SUBDIVISION PLAT – FINAL (\$850) |
| ☐ LDC TEXT AMENDMENT (\$850) | ☐ VACATION OF R.O.W. (\$850) |
| ☐ COMP PLAN AMENDMENT (\$850) | ☐ VOLUNTARY ANNEXATION (\$1050) |

APPLICANT INFORMATION

Owner Name: ISLANDS CLUB AMELIA, LLC, a Florida limited liability co.
and
Nautical View, LLC, a Florida limited liability co.

Mailing Address: _____

Telephone: (John Proctor) 404-822-7629 Fax: None

Email: proctorjohn@bellsouth.net

Agent Name: McCRANIE & ASSOC.

Mailing Address: 3 SOUTH 2ND ST., FERNANDINA BCH, FL 32034

Telephone: (904) 335-8685 Fax: _____

Email: DARC.MCCRANIE-ENGINEERS.COM / BRETT@MCCRANIE-ENGINEERS.COM

PROPERTY INFORMATION

Street Address: _____

Parcel Identification Number(s): _____

Lot Number: _____ Block Number: _____ Subdivision: _____

Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: _____

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: _____

Existing Zoning Classification: PUD

Existing Future Land Use Classification: _____

Previous Planning/Zoning Approvals: ① Original Plat, The Islands Club Subdivision, 4-21-1981
② City of F.B. TRC approval, 6-12-2007
(for a project which was not executed).

Description of Request:

RE-PLAT

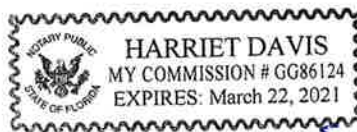
SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

9/15/17
Date

[Signature]
Signature of Applicant

STATE OF FLORIDA }
COUNTY OF NASSAU } ss



Subscribed and sworn to before me this 18 day of Sept, 2017.

Harriet Davis
Notary Public: Signature

Harriet Davis
Printed Name

3/22/21
My Commission Expires

Personally Known _____ OR Produced Identification ✓ ID Produced: FLDL



OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE John R. Proctor, AS MANAGER of Islands Club Amelia, LLC
AND AS MANAGER OF NAUTICAL View, LLC
 (print name of property owner(s))

hereby authorize: Dan McCranie
 (print name of agent)

to represent me/us in processing an application for: SAFE ENGINEERING PLANS & RE-PLAN
 (type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

John R. Proctor
 (Signature of owner)

John R. Proctor
 (Signature of owner)

JOHN R. PROCTOR
 (Print name of owner) MANAGER,
Islands Club Amelia, LLC

JOHN R. PROCTOR
 (Print name of owner) MANAGER,
NAUTICAL View, LLC

STATE OF Georgia
 COUNTY OF NASSAU

Subscribed and sworn to before me this 7th day of September, 2017.

Jennicole Rivas
 Notary Public: Signature

Jennicole Rivas
 Printed Name

08/6/2021
 My Commission Expires

Personally Known _____ OR Produced Identification FL DL ID Produced: 3623-476-57-126-0



October 27, 2017

Islands Club Amelia, LLC
Mr. John Proctor
PO Box 417
Fernandina Beach, FL 32035
via email at: proctorjohn@bellsouth.net

**RE: Listed Wildlife and Habitat Assessment
4.54 Acres Third St. & Tarpon Ave
Nassau County, Florida
LG² ES Project Number: 2017-283**

Dear Mr. Proctor:

Pursuant to your request, LG² Environmental Solutions, Inc. (LG²ES) conducted a listed species and habitat assessment of the above-referenced property. The purpose of the assessment was to determine the potential presence and extent of wildlife species listed as endangered, threatened or Species of Special Concern by the Florida Fish and Wildlife Conservation Commission (FWC) and U.S. Fish and Wildlife Service (USFWS). Additionally, on-site habitat types were examined and their extents mapped. Attached please find a report of our findings.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,
LG² Environmental Solutions, Inc.



Brian Spahr
Project Manager

Attachment 1 – Listed Wildlife and Habitat Assessment Report

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LISTED WILDLIFE & HABITAT ASSESSMENT REPORT

**4.54 Acres Third St. & Tarpon Ave
Nassau County, Florida**

**LG²ES Project Number
2017-283**

Prepared for:

**Islands Club Amelia, LLC
PO Box 417
Fernandina Beach, FL 32035**

Prepared by:



**LG² Environmental Solutions, Inc.
10475 Fortune Parkway, Suite 201
Jacksonville, Florida 32256
(904) 363-1686
www.lg2es.com**

October 27, 2017

1.0 INTRODUCTION

On October 17, 2017, LG²Environmental Solutions, Inc. (LG²ES) conducted a listed wildlife and habitat assessment on the 4.54-acre property at Third Street and Tarpon Avenue, Nassau County, Florida. The purpose of the assessment was to determine the potential presence and extent of wildlife species (considering on-site habitats) listed as endangered, threatened, or Species of Special Concern by the Florida Fish and Wildlife Conservation Commission (FWC) and U.S. Fish and Wildlife Service (USFWS).

Geographically, the site lies within the U.S. Geological Survey (USGS) 7.5-minute *Fernandina Beach* Quadrangle; Township 3 North, Range 29 East, Section 12 (Figure 1). The site is located west of Tarpon Avenue and south of Third Street. (Figure 2).

2.0 METHODOLOGY

Prior to the site assessment, aerial orthophoto satellite images, USGS topographic maps, and U.S. Department of Agriculture (USDA) soil survey maps were reviewed to help determine potential habitat and associated wildlife species on-site. The soil survey for Nassau County was reviewed to help evaluate suitable habitat for sensitive species depending on substrate requirements (USDA 2017). Databases from the Florida Fish and Wildlife Conservation Commission (FWC 2017), the Florida Natural Areas Inventory Biodiversity Matrix (FNAI 2017), the bald eagle (*Haliaeetus leucocephalus*) nest locator (FWC 2017), the USACE Jacksonville District, USFWS Effect Determination Key for the Wood Stork in Central and Northern Peninsular form (USFWS 2008), and the USFWS Threatened & Endangered Species System (TESS) (USFWS 2017) were also accessed to determine potential for sensitive wildlife species and their suitable habitats.

During the site assessment, pedestrian transects were conducted within each vegetative community. Within each transect, LG²ES collected data such as plant species, wildlife species, weather conditions, time assessment commenced and terminated, and anthropogenic activity. Vegetative communities were identified according to the *Florida Land Use, Cover and Forms Classification System* (FDOT 1999). These methods are consistent with recognized FWC survey guidelines for a general wildlife assessment.

3.0 DATABASE REVIEW OF SITE CONDITIONS

3.1 USDA Soil Survey

The *Soil Survey of Nassau County* (USDA Natural Resource Conservation Service, 2017) indicates three soil types are defined on the property (Figure 3).

Newhan-Corolla Fine Sand (12) – The Newhan-Corolla Fine Sand series consists of rarely flooded, excessively drained soils. This soil type is usually formed from sand deposited by wind. The depth of the water table is typically more than 80 inches. Slopes range from 5 to 20 percent.

Kureb-Resota Fine Sand (30) – The Kureb-Resota Fine Sand series consists of rarely flooded, excessively drained soils. This soil type is generally found on Coastal Plain uplands. The depth of the water table is typically more than 80 inches. Slopes range from 2 to 20 percent.

Corolla Fine Sand (40) – The Corolla Fine Sand series consists of moderately well and somewhat poorly drained soils. This soil type is formed from sandy sediments along the Atlantic Coast. The depth to the water table is typically between 18 and 36 inches. Slopes range from 0 to 6 percent.

4.0 SITE VISIT SUMMARY

On October 17, 2017, LG²ES biologists conducted a site visit to record the habitats and associated wildlife species onsite, with emphasis on the presence of listed wildlife species. The weather conditions during the site visit were cloudy with a northeast wind around 20 mph and a temperature of 76°F. These conditions, considering the time of day, the season, and the scope of the inspection, may have influenced the wildlife species observed. The presence of specific wildlife species was determined visually, audibly, or by evidence of tracks, scat, nests, burrows, and/or dens. General wildlife species observed were recorded and are detailed in Section 4.2.

4.1 Observed Vegetative Communities

During the site assessment, LG²ES biologists conducted a series of pedestrian transects throughout the subject property to categorize the on-site vegetative communities in accordance with FLUCFCS criteria. The location of natural resource issues of concern, and occurrences, were recorded using hand-held global positioning system (GPS) technology for later use in generating report graphics and recommendations. Figure 4 provides a FLUCFCS map for reference. Below is a brief description of the habitat communities observed.

Uplands

Coastal Scrub (FLUCFCS 322) – This community type is commonly found in dune and white sand areas and includes a wide variety of species found in the coastal zone.

Vegetation observed within this community included saw palmetto (*Serenoa repens*), Spanish bayonet (*Yucca aloifolia*), and sea purslane (*Sesuvium portulacastrum*). This habitat is found thorough most of the site.

Sand Live Oak (FLUCFCS 432) -- This community is typically found on old coastal dune and white sand areas. Vegetation in this area is dominated by sand live oak (*Quercus geminate*) and also includes cabbage palm (*Sabal palmetto*) and southern red cedar (*Juniperus virginiana*). This habitat is found on the western portion of the property.

Residential, High Density (FLUCFCS 130) – This area includes a portion of land previously developed. Vegetation in this area consists mainly of frequently mowed St. Augustine grass (*Stenotaphrum secundatum*).

4.2 Wildlife

Observations of wildlife were made visually, audibly, or by evidence of tracks, scat, nests, burrows, and/or dens. Observed wildlife and potentially-occurring listed species are detailed in the following sections. The wildlife species observed on-site during the assessment are listed in table 4-1 below.

Table 4-1
Observed Wildlife Species

Common Name	Taxonomic Name	Observation	Listing Status
Gopher tortoise	<i>Gopherus polyphemus</i>	Burrows	State Threatened
Turkey Vulture	<i>Cathartes aura</i>	Flying	None
Blue Jay	<i>Cyanocitta cristata</i>	Flying & Calls	None
Mourning Dove	<i>Zenaida macroura</i>	Flying & Calls	None
Green Anole	<i>Anolis carolinensis</i>	Foraging	None
White Tailed Deer	<i>Odocoileus virginianus</i>	Tracks	None

4.2.1 Sensitive Species and Supporting Habitats

Sensitive species are those species deemed Federally Endangered (FE), State of Florida and Federally Threatened (ST & FT), or Species of Special Concern (SSC) by the FWC and/or USFWS. LG²ES conducted a desktop review of the USFWS Threatened and Endangered Species System (TESS), USFWS Information for Planning and Consultation site (IPAC), and FNAI Biodiversity Matrix prior to performing the site assessment. The FNAI results for the property revealed three “documented”, four “likely”, and eight “potential” rare, threatened, or endangered (RTE) animal species expected to inhabit the surrounding area. The species are listed in Table 4-2 below.

Table 4-2
Listed Wildlife Species

FNAI result	Common Name	Taxonomic Name	Observed on-site	Listing Status
Documented	Leatherback Sea Turtle	<i>Dermochelys coriacea</i>	No	FE
Documented	Gopher Tortoise	<i>Gopherus polyphemus</i>	Yes	ST
Documented	Painted Bunting	<i>Passerina ciris</i>	No	None
Likely	Loggerhead Sea Turtle	<i>Caretta caretta</i>	No	ST & FT
Likely	Green Sea Turtle	<i>Chelonia mydas</i>	No	FE
Likely	Wood Stork	<i>Mycteria americana</i>	No	ST & FT
Likely	West Indian Manatee	<i>Trichechus manatus</i>	No	FE
Potential	Atlantic Sturgeon	<i>Acipenser oxyrinchus oxyrinchus</i>	No	FE
Potential	Macgillivray's Seaside Sparrow	<i>Ammodramus maritimus macgillivrayi</i>	No	None
Potential	Piping Plover	<i>Charadrius melodus</i>	No	ST & FT
Potential	Worthington's Marsh Wren	<i>Cistothorus palustris griseus</i>	No	SSC
Potential	Eastern Indigo Snake	<i>Drymarchon couperi</i>	No	ST & FT
Potential	Southern Hognose Snake	<i>Heterodon simus</i>	No	None
Potential	Atlantic Salt Marsh Mink	<i>Neovison vison lutensis</i>	No	None
Potential	Striped Newt	<i>Notophthalmus perstriatus</i>	No	Candidate

One of the “documented”, none of the “likely”, and none one of the “potential” species, were observed during the site visit. The property is approximately 700 feet from the beach making it unlikely that the three sea turtle species would be found on-site. The West Indian Manatee and the Atlantic Sturgeon are unlikely to be found on the property because of the lack of an on-site water body. Explanations on the likelihood of the other federally or state listed wildlife species are detailed below.

Piping Plover (*Charadrius melodus*): The Piping Plover is a Federally Threatened species and is listed by the State of Florida as Federally-designated Threatened. Piping Plovers are small grey-brown birds that live near beaches and along lake shores. There is a potential for Piping Plovers to occur on-site, however, their preferred habitat is typically closer to the beach. No Piping Plovers were observed during the site visit. Any development of the 4.54-acre property at Third Street and Tarpon Avenue is not likely to adversely affect this species, however, further consultation with USFWS may be

necessary if a U.S. Army Corps of Engineers or Florida Department of Environmental Protection Permit is required.

Wood Stork (*Mycteria americana*): For projects with on-site wetlands, additional consideration must be taken with regards to wood storks. Wood storks are a Federally Threatened species and are listed by the State of Florida as Federally-designated Threatened. They prefer to forage in both open and forested wetlands. Suitable foraging habitat (SFH) for wood storks includes freshwater marshes, cypress depressions, swamp sloughs and tidal creeks and pools. For counties in North Florida, USFWS designated buffers around active nesting wood stork colonies to protect SFH. The core foraging areas, or CFAs, consist of a 13-mile buffer around known wood stork nesting colonies.

The 4.54-acre property at Third Street and Tarpon Avenue is located within the USFWS designated CFA. Figure 6 shows the subject property's proximity to nearby wood stork nesting colonies. Although the property is located within the CFA, there are no wetlands within the property and no wood storks were observed during the site assessment. It is unlikely that wood storks would occur on-site. Any development of the 4.54-acre property at Third Street and Tarpon Avenue is not likely to adversely affect this species.

Worthington's Marsh Wren (*Cistothorus palustris griseus*): Worthington's Marsh Wren is listed as a Florida Species of Special Concern. There is no marsh habitat within the property and no Worthington's Marsh Wrens were observed during the site visit. Any development of the 4.54-acre property at Third Street and Tarpon Avenue is not likely to adversely affect this species.

Gopher tortoise (*Gopherus Polyphemus*): The gopher tortoise is listed by the State of Florida as Threatened and is also a candidate species for Federal listing. They are provided protection under Florida's Endangered and Threatened Species Rule. They prefer upland habitats with open canopy and well drained soils. During the listed wildlife species site assessment, meandering transects were conducted through approximately 75% of the 4.54-acre site and 50 gopher tortoise burrows were identified (Figure 5). Relocation permits from FWC are required prior to developing areas where gopher tortoises are present. Following successfully relocation efforts, any development of the 4.54-acre property at Third Street and Tarpon Avenue is not likely to adversely affect this species.

Eastern indigo snake (*Drymarchon corais couperi*): The eastern indigo snake is a Federally Threatened species and is listed by the State of Florida as Federally-designated Threatened. Eastern indigo snakes inhabit a mosaic of habitats including sand hills, pine flatwoods, hardwood forests, moist hammocks, and areas that surround cypress swamps. In high xeric habitats, eastern indigo snakes are associated with gopher tortoises whose burrows provide shelter from winter cold and summer heat. Their current range extends throughout the state of Florida and southern Georgia. In central and coastal Florida, eastern indigos are mainly found in high sandy ridges. No eastern indigo snakes were observed on the subject property during the site assessment. If any eastern indigo snakes are observed during a gopher tortoise relocation, eastern indigo snake protections should be followed. If an eastern indigo snake is observed onsite or if a U.S. Army Corps of Engineers or Florida Department of Environmental Protection Permit is required, further consultation with USFWS may be necessary.

Bald Eagle (*Haliaeetus leucocephalus*): Although the bald eagle is no longer protected under the ESA, it is still afforded protection under the Bald and Gold Eagle Protection Act (BGEPA 1940) and the Migratory Bird Treaty Act (MBTA). In addition to the federal law, the state of Florida protects eagles under the state's bald eagle rule (68A-16.002, F.A.C.). Development activities are federally regulated within 660 feet of any active or alternate bald eagle nest.

The FWC maintains a bald eagle nest database, which documents the known locations of nests throughout the state. Review of the database indicated that no known nests are located within 660 feet of the subject property. It identified the nearest eagle nest as approximately 4.64 miles southwest of the subject property. It was last reported active in 2013. Bald eagle individuals, nests, or potential nest trees were not observed in the project area during the site assessment. Any development of the 4.54-acre property at Third Street and Tarpon Avenue is not likely to adversely affect this species.

5.0 CONCLUSION & SUMMARY

During the wildlife survey, LG²ES biologists conducted meandering pedestrian transects and stationary observation posts throughout each on-site habitat type to observe the potential presence of listed wildlife species. The upland habitat communities found on-site are considered common in the landscape of Nassau County and Northeast Florida. LG²ES documented one listed wildlife species utilizing the property during the on-site assessment; 50 gopher tortoise burrows were identified within the subject property

during a survey of approximately 75% of the property area. A FWC relocation permit will be required for any project that proposes to impact gopher tortoises and/or their burrows.

The property does fall within a CFA for wood storks. The subject property lacks any wood stork SFH and no further consultation with the USFWS should be necessary. Once the gopher tortoises have been successfully relocated offsite, LG²ES expects no additional RTE species to be impacted by any future development of the 4.54-acre property at Third Street and Tarpon Avenue.

6.0 REFERENCES

Florida Department of Transportation. Florida Land Use Cover and Forms Classification System (FLUCFCS) Final Report: 1999

Florida Fish & Wildlife Conservation Commission (FWC) 2017. Wildlife Technology Services in the Division of Habitat and Species Conservation, Eagles Nest Locator by County, updated 2017.

Accessed online at: <https://publictemp.myfwc.com/FWRI/EagleNests/nestlocator.aspx>

Florida Fish & Wildlife Conservation Commission (FWC) 2017. Florida's Endangered Species, Threatened Species, or Species of Special Concern, updated May 2017 online at <http://www.myfwc.com/media/1515251/threatened-endangered-species.pdf>

Florida Natural Areas Inventory (FNAI). 2017. Biodiversity Matrix Search. Accessed online at: <http://fnai.org/biointro.cfm>

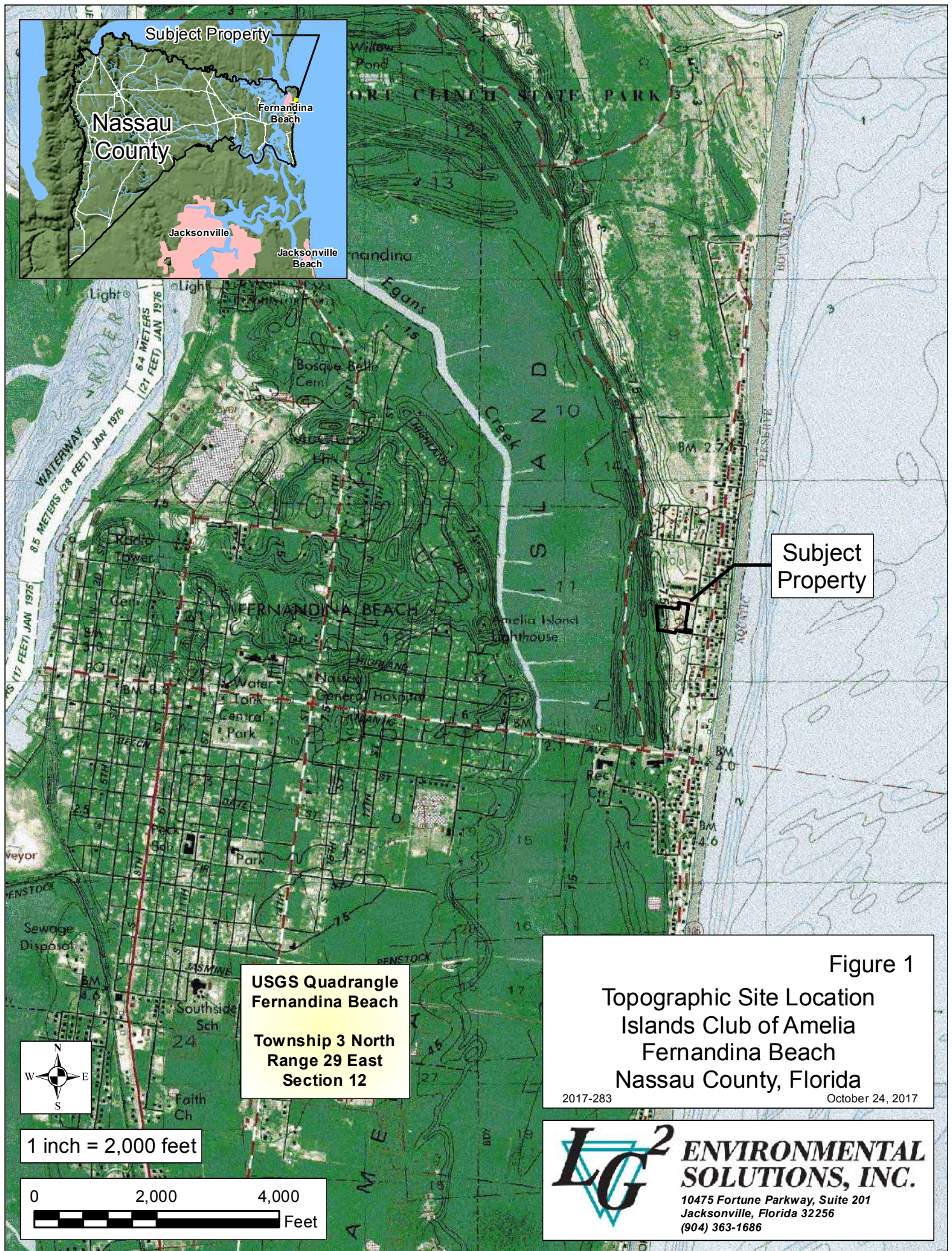
Nassau County, Florida 2007. March, 2007 GIS Data Library DVD, ESRI Shapefiles and Compatible Formats.

United States Department Of Agriculture (USDA), Natural Resources Conservation Service (NRCS) 2017. Web Soil Survey of Starratt Road Property. Accessed online at: <https://websoilsurvey.sc.egov.usda.gov/App/HomePage.htm>

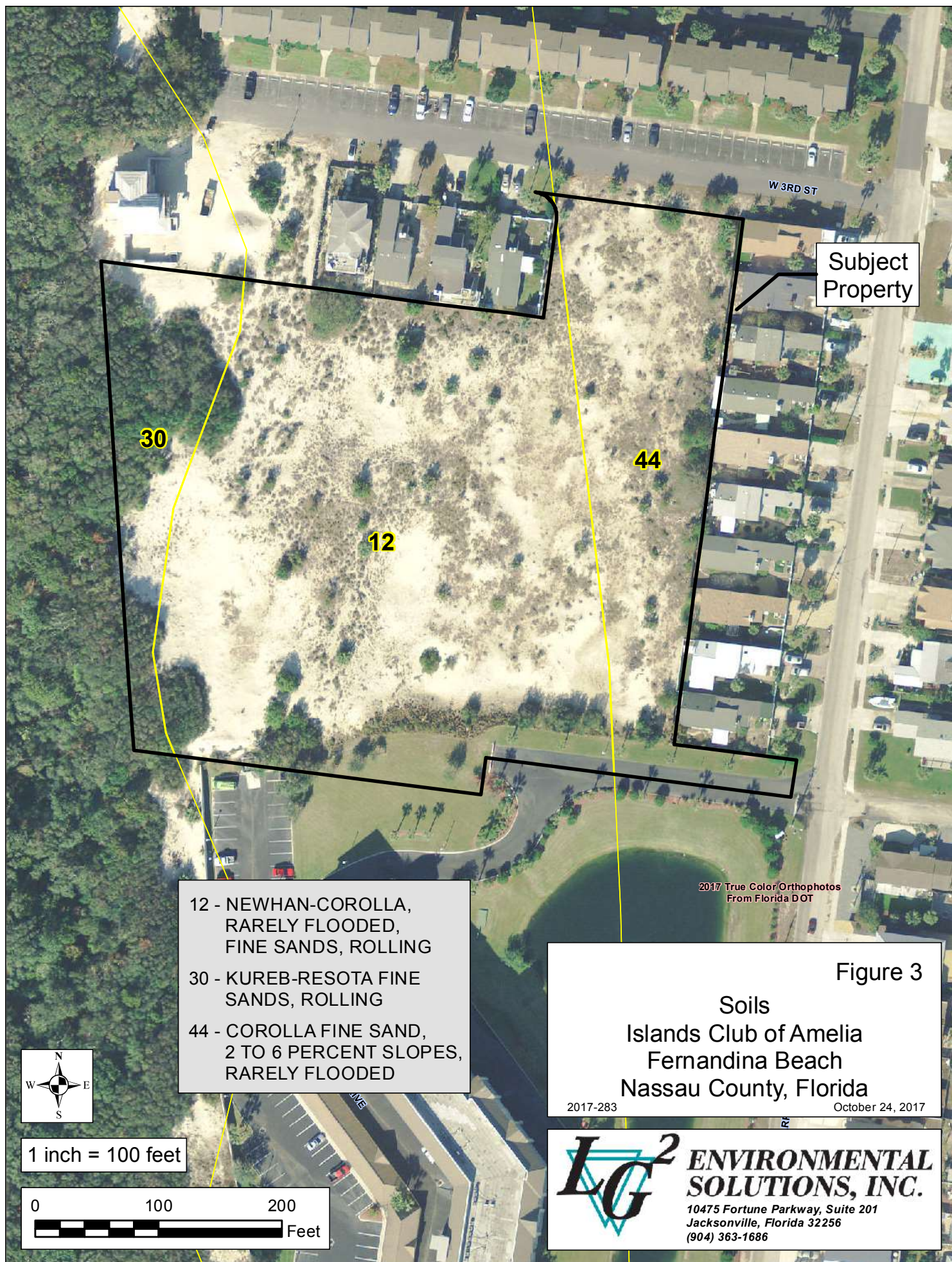
United States Fish & Wildlife Service (USFWS) 2017. Threatened & Endangered Species System (TESS); listings by state and territory as of October; online at <https://ecos.fws.gov/ecp0/reports/species-by-current-range-county?fips=12031>

Army Corps of Engineers, Jacksonville District (USACE) & U.S. Fish & Wildlife Service, Jacksonville Ecological Services Field Office (USFWS) September 2008. Wood Stork Key for Central and North Peninsular Florida. Accessed online at: https://www.fws.gov/northflorida/WoodStorks/Documents/20080900_JAXESO_WOST_Key.pdf

Cornell Lab of Ornithology. 2017. "All about Birds" website. Accessed online at https://www.allaboutbirds.org/guide/Bald_Eagle/lifehistory







Subject
Property

30

44

12

12 - NEWHAN-COROLLA,
RARELY FLOODED,
FINE SANDS, ROLLING

30 - KUREB-RESOTA FINE
SANDS, ROLLING

44 - COROLLA FINE SAND,
2 TO 6 PERCENT SLOPES,
RARELY FLOODED

2017 True Color Orthophotos
From Florida DOT

Figure 3

Soils
Islands Club of Amelia
Fernandina Beach
Nassau County, Florida

2017-283

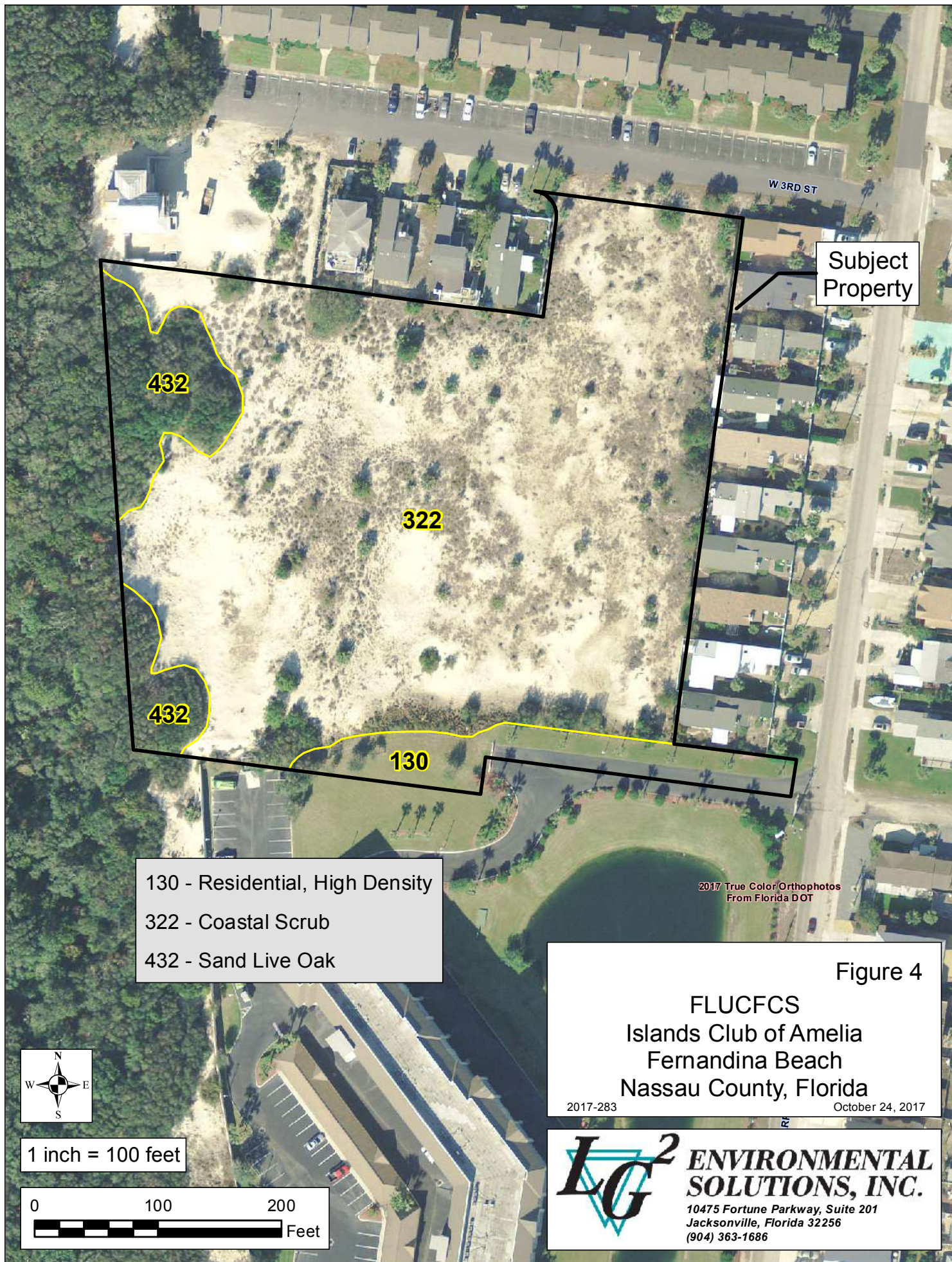
October 24, 2017



1 inch = 100 feet

0 100 200
Feet

**LG² ENVIRONMENTAL
SOLUTIONS, INC.**
10475 Fortune Parkway, Suite 201
Jacksonville, Florida 32256
(904) 363-1686



Subject
Property

432

322

432

130

130 - Residential, High Density
322 - Coastal Scrub
432 - Sand Live Oak

2017 True Color Orthophotos
From Florida DOT

Figure 4

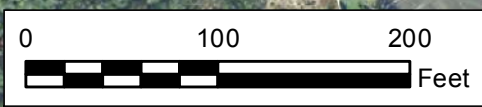
FLUCFCS
Islands Club of Amelia
Fernandina Beach
Nassau County, Florida

2017-283

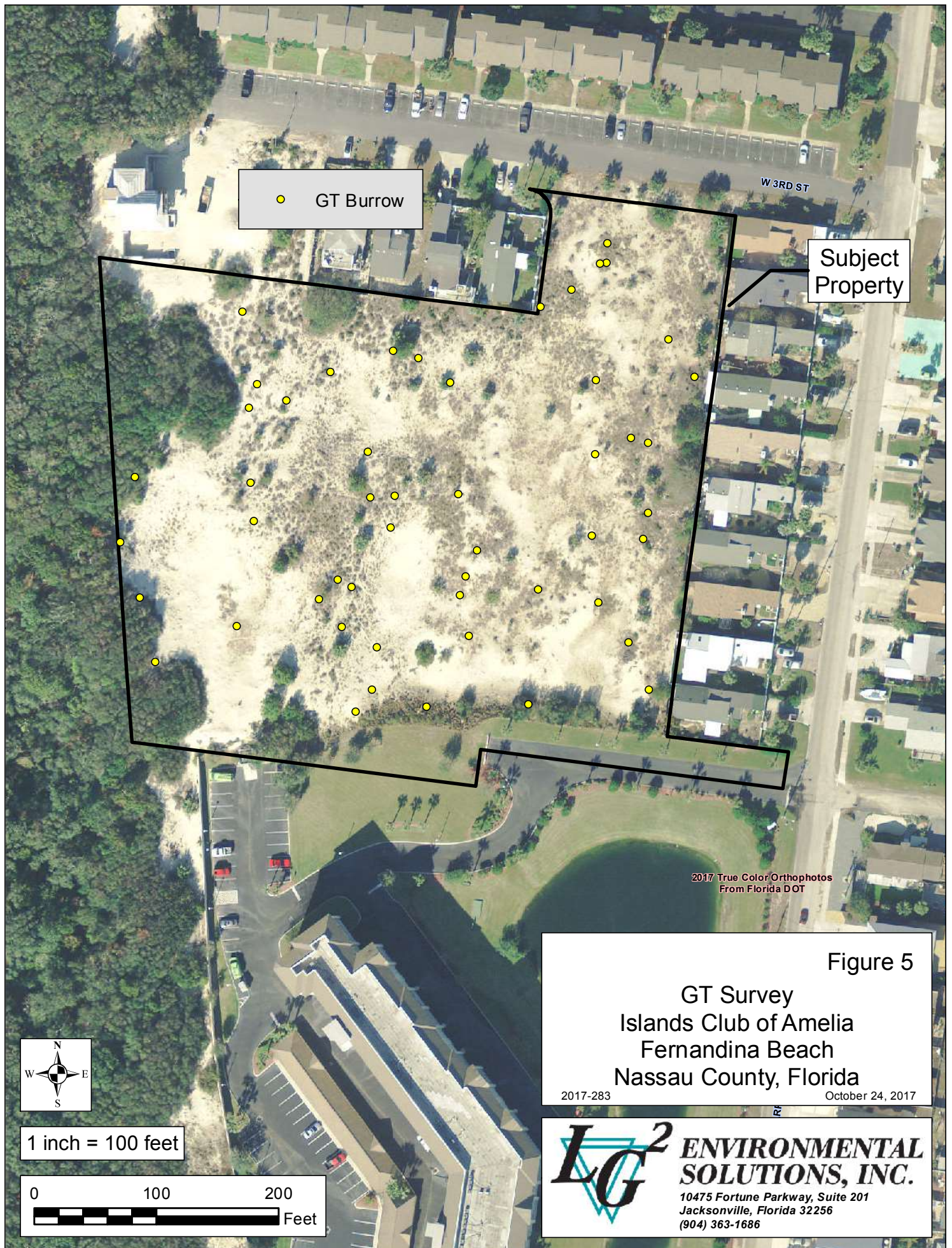
October 24, 2017

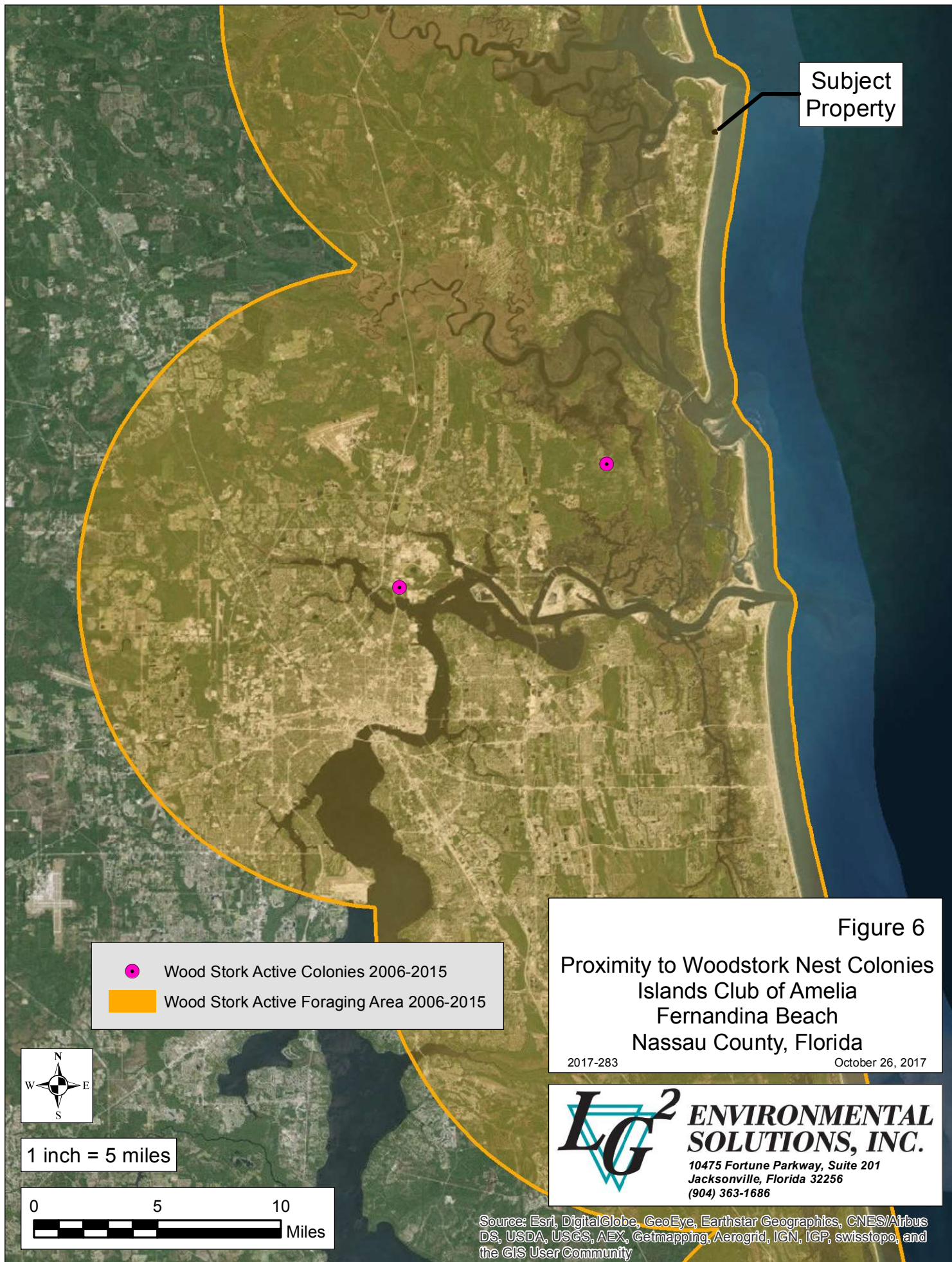


1 inch = 100 feet



LG² ENVIRONMENTAL SOLUTIONS, INC.
10475 Fortune Parkway, Suite 201
Jacksonville, Florida 32256
(904) 363-1686





OCT 26 1992

ORDINANCE NO. 606

BK0668 PG1768

AN ORDINANCE VACATING AND DISCONTINUING OFFICIAL RECORDS
A PORTION OF A CERTAIN STREET IN THE CITY
OF FERNANDINA BEACH, FLORIDA AND PROVIDING
FOR AN EFFECTIVE DATE.

WHEREAS, the portion of the street hereinafter described is
designated on the map on file in the City of Fernandina Beach, but said
portion is neither useful or used as a public street, and its designation
on said map merely hinders the development of said City,

WHEREAS, in the judgment of the City Commission of the City of
Fernandina Beach, Florida, it is for the best interests of the citizens
of said City to discontinue the portion of the street hereinafter described.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF
FERNANDINA BEACH, FLORIDA:

SECTION 1. That the portion of the street, as hereinafter set
forth, in the City of Fernandina Beach, Florida, as shown by the map or plat
on file in the City of Fernandina Beach, is hereby vacated and discontinued:

That portion of Second Street lying west
of the westerly right-of-way line of Tarpon
Avenue in Section 14, Township 5 North,
Range 29 East.

SECTION 2. That all other public rights of way in the form of
streets, alleys or footpaths, whether merely platted or existing in the
law in the area or territory in the City of Fernandina Beach hereinabove
described are hereby closed, vacated and discontinued.

SECTION 3. The street vacation affected by this Ordinance is done
as a part of a plan of public improvement calculated to facilitate the
development of the areas affected.

SECTION 4. This ordinance shall take effect as provided by law.

Ronnie Sapp
Ronnie Sapp
Mayor - Commissioner

ATTEST:

J. Clayton Sanders
J. Clayton Sanders
City Clerk

9216236

FILED & RECORDED IN PUBLIC
RECORDS OF NASSAU COUNTY, FL
RECORD VERIFIED

92 OCT 26 AM 11:02

J. H. H. H.
CLERK OF COURTS
NASSAU COUNTY, FLORIDA

FIRST READING: 4-21-81
PUBLICATION: 4-29-81
SECOND READING & FINAL PASSAGE: 5/5/81

RESOLUTION NO. 639

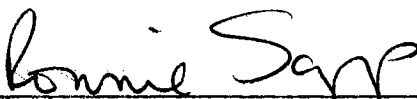
WHEREAS, BONDED INVESTMENTS AND REALTY COMPANY and ATLANTIC LAND AND DEVELOPMENT CORPORATION have presented to the City Commission, City of Fernandina Beach, for approval of a plat of THE ISLANDS CLUB SUBDIVISION, and

WHEREAS, Assurance has been given that all street paving, sanitary sewer and storm drains and other amenities will be completed to the satisfaction of the City Commission.

NOW THEREFORE, BE IT RESOLVED by the City Commission, City of Fernandina Beach, Florida:

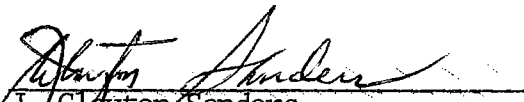
SECTION 1. That the plat of THE ISLANDS CLUB SUBDIVISION be and the same is hereby accepted and approved as a final plat of said subdivision.

SECTION 2. That this resolution shall become effective immediately upon its passage.



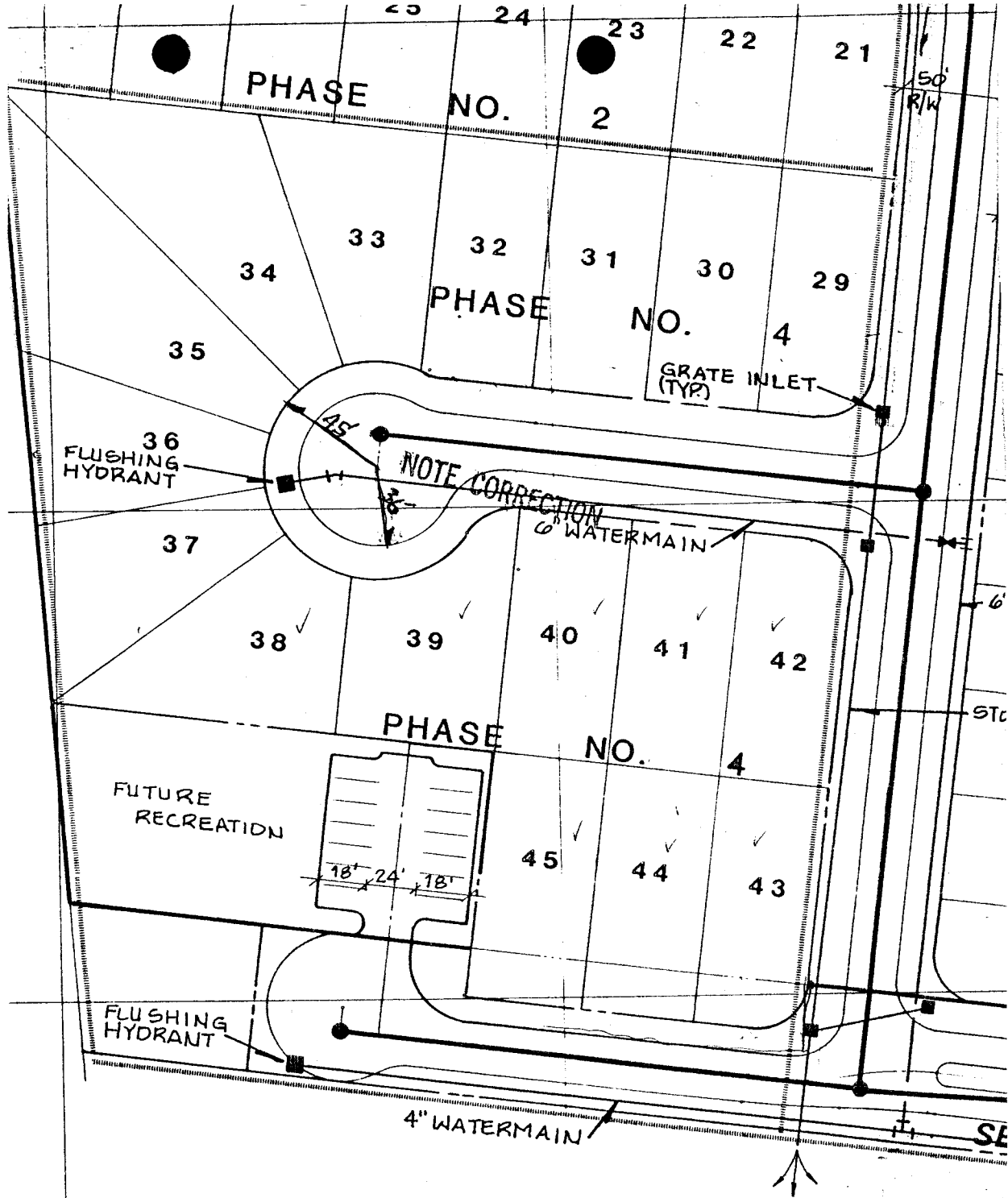
Ronnie Sapp
Mayor - Commissioner

ATTEST:



J. Clayton Sanders
City Clerk

Date of Passage; 4/21/81



APPROVED

CITY OF FERNANDINA BEACH

Date: Feb 27 - 1981

Henry T. Lannoy
Building Official

NOTE CORRECTION

APPROVED

[Signature]
Director of Public Works

entitled, "AN ORDINANCE AMENDING SECTION 34 OF CABLE TELEVISION FRANCHISE ORDINANCE NO. 498, TO PROVIDE FOR AN INCREASE IN RATES AND TO PROVIDE FOR AN EFFECTIVE DATE". Mayor Sapp read Ordinance No. 604 by title only. A motion was then made by Commissioner Mottayaw, seconded by Commissioner Sorensen, that Ordinance No. 604 be passed on first reading. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

The Commission then considered a recommendation of the Planning Advisory Board regarding the "Island Club" Planned Unit Development. The recommendation was as follows:

1. That the City accept Phase 4 of this project in escrow and that the recreational amenities be provided upon completion of Phase 2.
2. That the parking pads be a minimum of 16 feet instead of 18 feet as previously recommended.

There was discussion concerning 2nd Street which the City Manager stated was found to be a dedicated street. He went on to say that Mr. Joe McDonough has determined that his lot extends 20' into 2nd Street and wants that portion of the street closed.

After further discussion, Commissioner Mottayaw requested that the City Manager notify Mr. McDonough that the City needs a formal request from him to close the street

City Manager Courtney reminded the Commission that the Pre-trial conference in the case of the City vs. Hawkins Aviation is set for March 24th and the trial set for March 30th.

Commissioner Sorensen stated that the Commission needed to make some decision on the list of applicants for assistance with the sewer and refuse monthly bills.

After discussion, the Commission agreed to meet in official session on Monday, March 23, 1981 at 7:30 p.m. to go over the list of applicants.

Vice Mayor Albert reported that he had appeared before the Nassau County School Board on two occasions regarding their participation on the Youth Resource Officer Program and they had agreed to participate in this project in the amount of 25% of the program. He stated that they did ask to be able to provide input in the selection of the person to be employed for this position.

Vice Mayor Albert stated that he felt there needed to be more regularity in the trash pick-up schedule. City Manager Courtney stated that the trash trucks take section by section by weeks and that the trash day is Wednesday. He added that in the spring of the year the City cannot keep up with the amount of yard trash put out.

Vice Mayor Albert stated that the City is stressing the demolition of unoccupied dwellings in certain areas and not in others. He stated that so that the public will be aware of the City's plan to take a section of town at a time, they should be informed, possibly through the news media.

City Manager Courtney stated that Mr. Perry Turner who owns a condemned dwelling on S. 4th Street advises that he had contacted an architect to get plans so that he can get a building permit to restore his building.

After further discussion, a motion was made by Commissioner Sorensen, seconded by Commissioner Boatwright, that the City be agreeable and that the piling for this restaurant will be eastward of the west boundary of the existing dock. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

The City Commission then considered the recommendation of the Planning Advisory Board with regard to the "Islands Club" P.U.D. The recommendation was as follows:

"Planning Advisory Board

Date: 2/27/81

Time: 10.00 a.m.

Place: City Commission Chambers

Present: Don Roberts, Jim Moore, Jim Bartelt, Rev. Robert Flagler, Greg Haddock and Henry Lannon, Building Official.

Motion to approve the preliminary subdivision plan of "The Islands Club Subdivision" according to City ordinance 26-10-1 of the City Zoning Code, subject to:

- 1) The developer will assume the responsibility for operation and maintenance of all improvements including streets.
- 2) Parking pads shall be a minimum of 18 feet in width to provide off street parking for two cars.
- 3) The recreation parcel be put in escrow before plat approval.
- 4) Upon completion of Phase No. 1, and before construction of additional units, all recreational amenities shall be completed.
- 5) A landscape plan shall be made a part of the supporting documents of the plan.

Motion by Flagler, seconded by Bartelt, passed unanimously.

Adjourned: 11:00 a.m.

Respectfully submitted,

Greg Haddock, Secretary"

City Manager Courtney stated that he and the Fire Chief, Police Chief, Public Works Director and Building Official had reviewed the plans as well and he requested that the Commission require the drainage to be put in from the intersection of 3rd and Tarpon Street going westward as they had marked on the plans.

There was discussion regarding the encumbering of more property than just the recreation parcel.

Mr. Joe McDonough then came before the Commission and explained that the project was planned to be built in phases in order to give more flexibility. He stated that these units are single family residential homes and not condominiums. Commissioner Mottayaw stated that it appeared to him that by building a P.U.D. he was bypassing the present zoning and had substandard lots.

Mr. Steve Simmons then came before the Commission and stated that he felt this type of project would be better for Fernandina Beach than more condominiums would.

A motion was then made by Commissioner Sorensen, seconded by Commissioner Boatwright, that the City Commission accept the recommendation of the Planning Advisory Board which is the acceptance of this project.

Commissioner Mottayaw inquired of Mr. McDonough what would be his objection to encumbering one of the phases rather than just the recreation parcel and then release it as developed.



Atlantic Land & Development corp.

100 REDFERN VILLAGE
SAINT SIMONS ISLAND, GEORGIA 31522
TELEPHONE (912) 638-9941

February 3, 1981



Mayor and Commissioners
City of Fernandina Beach
Fernandina Beach, Florida

RE: The Islands Club, P.U.D., by Lifsey and
McDonough Co., Inc.

Dear Sirs:

It is my Company's intention to develop a P.U.D. known as The Islands Club in Fernandina Beach, Nassau County, Florida. This development will consist of 46 single-family residential buildings located on 46 individual lots. The homes have been customized to fit today's housing trend and are engineered to be energy efficient.

It is our intention to build out the 46 lot subdivision in four phases of approximately 11 units each with approval being required on each phase by your planning commission and City commission.

Phase construction allows us the opportunity to build out the P.U.D. with complimenting sales.

For example, Phase One, for which we seek approval tonight, consist of 10 units. First Federal Savings and Loan of Nassau County has approved financing for our first phase. The sale of the first 7 units shall necessitate the expansion into Phase II. With the sale of 70% of the units in Phase II we would expand to Phase III. Phasing of this sort allows us to complete a very complimentary street scape while allowing us the freedom to adjust our home to fit the marketplace.

At the completion of 50% of the units we would start construction on the Amenity Package to consist of Pool and Club House. In accordance with our agreement,



Mayor and Commissioners
February 3, 1981
Page Two

with the planning commission we will deed to the City of Fernandina Beach the common properties area after the completion of the second phase and you will deed back to us the said common properties area when we begin construction of the amenity package.

We intend to insure the highest quality subdivision by use of restrictive covenants on the property to guarantee its continued existence in accordance with our plans and to provide for the maintenance of the common properties by use of property owners association. All resident owners shall be required to become members of the Association.

File

City of Fernandina Beach

Florida

32034

P. O. Box P
Fernandina Beach, FL

August 25, 1987

Julian F. Lifsey, jr.
201 East Kennedy Boulevard,
Suite 805
Tampa, Florida 33602

Re: Islands Club Subdivision

Dear Mr. Lifsey:

I have your letter of August 14, 1987, and offer the following in response to your questions:

As you are probably aware, the "Islands Club" property was approved as a Planned Unit Development (conditional use) on March 3, 1981, and by Resolution No. 639, according to the application and plans submitted by Joe McDonough.

Section 26-10.3 of the Code of Ordinances of the City regulates "PUDs" and provides in subsection (D)(3) that deviations from the normally permitted principal and accessory uses for that zoning district may be granted upon approval of the PUD conditional use application by the City Commission. Once granted or approved, no building permit may be issued except in conformity with all provisions of the PUD (Reference § 26-10.3(E)(8)).

Thus, while I am not privy to any conversations between Henry Lannon's office and that of Vera Boner's, I am of the opinion that any further development at Island's Club must be in conformity with the PUD application and approval, unless or until such is amended or rescinded by the City Commission.

xc: Bob Cole
Sent 10/28/87
W

City of Fernandina Beach

Florida

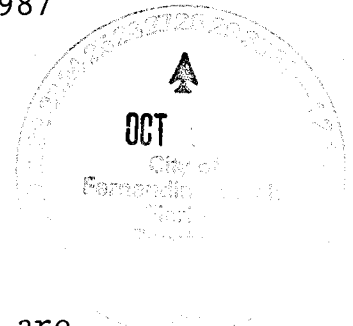
32034

October 26, 1987

TO: FERRIS B. JONES

FROM: WESLEY R. POOLE WRP

SUBJ: ISLAND CLUB



Regarding your memo of July 28, 1987, you are advised that the "deed" to the City from the developer of The Islands Club was a conditional deed, requiring a reconveyance of the property to the developer upon completion of the amenities.

Inasmuch as the amenities have not been completed, the reconveyance has not occurred. In any event, as I see it, the City has no "option" to sell the land and divide the proceeds among the property owners.

My further opinion is that this issue remains a civil matter between the class of purchasers and the developer, and should be resolved by them in court, as I had previously opined at various city commission meetings when the matter was discussed.

Therefore, I cannot recommend any course of action for the commission to take in that I do not see where the commission could take any.

WRP/sbd

OFFICIAL RECORDS

BOOK 341 PAGE 386

JUL 23 1981

This Indenture

Wherever used herein, the term "party" shall include the heirs, personal representatives, successors and / or assigns of the respective parties hereto; the use of the singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders; and, if used, the term "note" shall include all the notes herein described if more than one

Made this 30th day of April A. D. 1981,

Between, ATLANTIC LAND & DEVELOPMENT CORP., a corporation organized and existing under the laws of the State of Georgia, and having its principal place of business in St. Simons Island, Glynn County, Georgia, and BONDED INVESTMENT & REALTY COMPANY, a corporation organized and existing under the laws of the State of Florida, and having its principal place of business in Tampa, of the County of Hillsborough in the State of Florida, party of the first part, and CITY OF FERNANDINA BEACH, a municipal corporation having its principal place of business in the City of Fernandina Beach, Nassau County Florida, and whose address is P.O. Box 668, Fernandina Beach

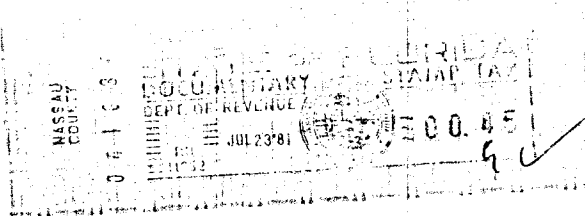
of the County of Nassau in the State of Florida
party of the second part,

Witnesseth, that the said party of the first part, for and in consideration of the sum of ONE DOLLAR (\$1.00) Dollars, to him in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said party of the second part forever, the following described land, situate, lying and being in the County of Nassau, State of Florida, to wit:

Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Forty-three (43), Forty-four (44) and Forty-five (45), and also Tract "A", Tract "B" and Tract "C", all of THE ISLANDS CLUB SUBDIVISION, according to plat recorded in Plat Book 4, Page 106, public records of Nassau County, Florida.

This deed will be returned to the Grantors herein upon completion of the amenities package in The Islands Club Subdivision and acceptance of by the City of Fernandina Beach.

HERBERT WM. FISHLER
13 1/2 N. 4TH STREET
FERNANDINA BEACH, FLORIDA 32034



And the said party of the first part does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever.

In Witness Whereof, the said party of the first part has hereunto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered in Our Presence: ATLANTIC LAND & DEVELOPMENT CORP

Deborah R. Case

BY: *Paul H. McConough*
President

BONDED INVESTMENT & REALTY COMPANY

BY: *James H. Taylor*
President



State of Florida

OFFICIAL RECORDS

County of NASSAU.

I Hereby Certify That on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Joseph N. McDonough, as President of Atlantic Land & Development Corp., and Julian H. Lifsey, Jr., as President of Bonded Investment & Realty Company,

to me well known and known to me to be the individuals described in and who executed the foregoing deed, and they acknowledged before me that they executed the same freely and voluntarily for the purposes therein expressed.

Witness my hand and official seal at the City of Fernandina Beach, County of Nassau, and State of Florida, this 30th day of April, A. D. 1981.

~~My Commission Expires~~

Deborah R. P. [Signature]
Notary Public, State of Florida at Large;
My Commission Expires: April 18, 1984.

85335

FILED AND RECORDED
IN OFFICE

1981 JUL 23 AM 8:24

NASSAU COUNTY, FLA.
CLERK CIRCUIT COURT
T.J. GREESON - CLERK

Mortgage Book

TO

Date

ABSTRACT OF DESCRIPTION

HERBERT WILLIAM FISHLER
ATTORNEY AT LAW
FERNANDINA BEACH, FLORIDA 32034

"FORT

THIRD STREET (60' R/W)

N. 82° 57' 15" W. 631.59

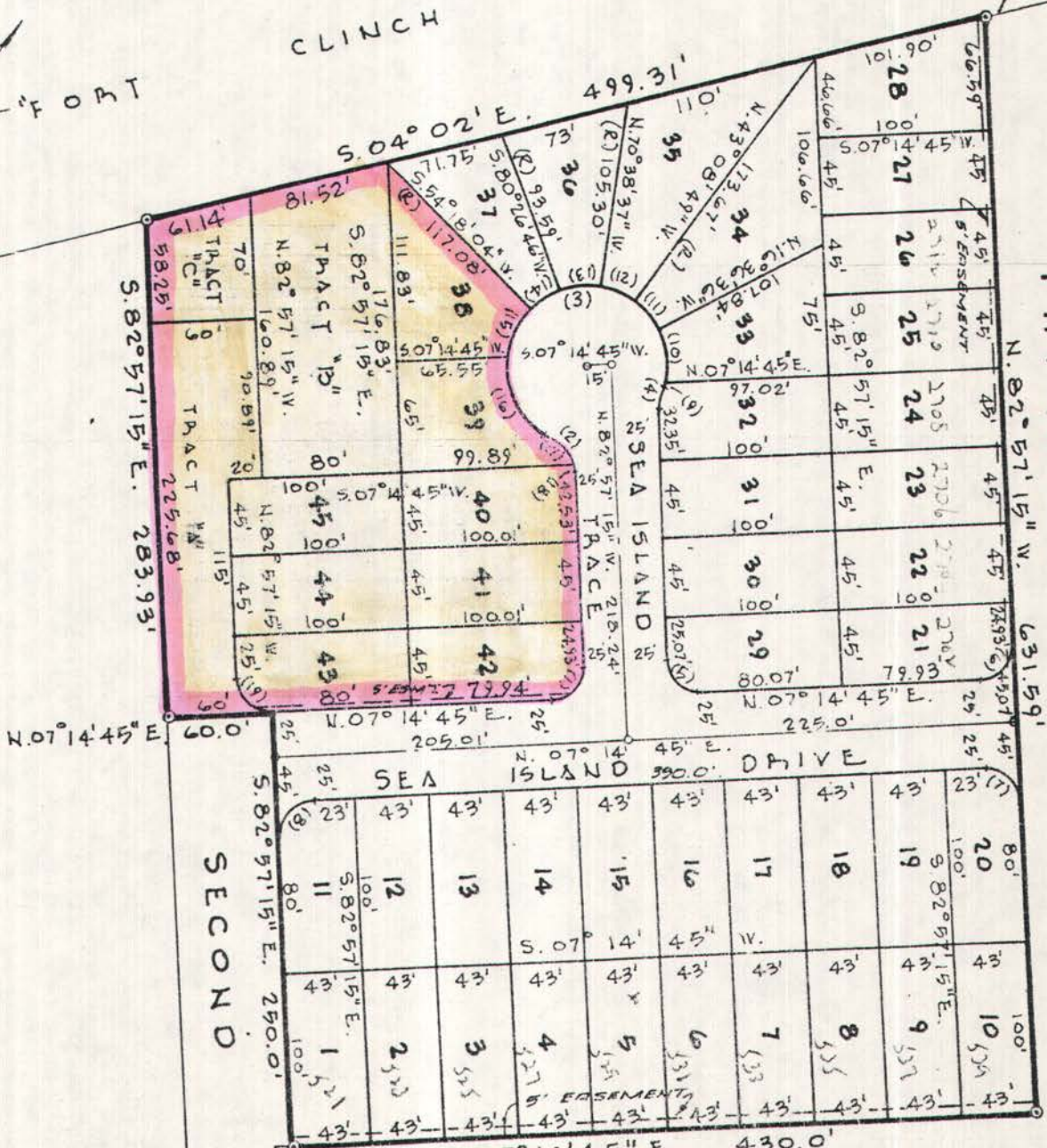
DRIVE

TARPON AVENUE
(60' H/W)

STREET

SECOND

BEGINNING
10.01



1027
11/19/96

MEMORANDUM

TO: ZACHARY ZOUL
CITY MANAGER

DATE: OCTOBER 8, 1996

FROM: MARY McKINNEY
COMMUNITY DEVELOPMENT DIRECTOR

RE: ISLANDS CLUB SUBDIVISION PLANNED UNIT
DEVELOPMENT - ADDRESSING THE LAND HELD IN
TRUST BY THE CITY OF FERNANDINA BEACH

Memo prepared for the November 19, 1996 City Commission Meeting

SITE DATA

File: Islands Club Subdivision

Date: October 8, 1996

Request: *To return that portion of the Islands Club Subdivision held in trust by the City of Fernandina Beach until the completion and acceptance of the amenities package for said Subdivision, specifically, lots 38-45 and tracts A, B, and C*

Location: Islands Club Subdivision, on the northern end of Amelia Island, on the west side of Tarpon Ave., between 2nd and 3rd streets

Acreage: approximately 1.56 acres

Lots: 8 lots, 3 tracts

Land Use: Future Land Use is High Density Residential, Current Land Use is vacant/undeveloped

Zoning: PUD/R-2, One- and Two-Family Residential Dwelling District

Surrounding Land Uses: High Density Residential to the north and south, Recreation to the west, and Medium Density to the east

Surrounding Zoning: R-3, Multiple-Family Dwelling District to the north and south; REC, Recreation to the west; and R-2, One- and Two-Family Dwelling District to the east

drf
11/19/96

BACKGROUND

The City of Fernandina Beach has held in trust lots 38-45 and tracts A, B, and C of The Islands Club Subdivision for the Atlantic Land and Development Corp. of St. Simons Island, Glynn County, Georgia until the completion of the amenities package for said Subdivision. The deed certifying the above was signed April 30, 1981. A general timeline of actions related to the Islands Club Subdivision from February 3, 1981 to March 13, 1996 is outlined.

Date	Action
February 3, 1981	At the City Commission meeting, a motion was made and passed by all ayes that "...the City approve the PUD concept of 'The Islands Club'".
March 3, 1981	At the City Commission meeting, the Commission unanimously accepted the Islands Club project, with the provided PAB conditions.
April 21, 1981	Resolution #639 was passed by all ayes of the City Commission to accept the plat for The Islands Club Subdivision.
April 30, 1981	Lots 38-45 and tracts A, B, and C of the Islands Club Subdivision were deeded to the City to be held in trust until completion of an amenities package by the developer.
Prior to May 5, 1987	The developers (Joseph McDonough D/B/A Atlantic Land & Development and Julian Lifsey D/B/A Bonded Investment & Realty Co.) abandoned the Subdivision without completing the Subdivision and without completing the amenities package.

draft
11/19/96

May 5, 1987	James R. and Karen A. Gildenston were awarded a judgement from the Circuit Court of the 4th Judicial Circuit, Nassau County of \$9,900 from the developers of the Islands Club, due to the non-completion of the amenities package and the consequent decrease in value of the aforementioned party's property.
October & November of 1987	FB Jones, City Manager, and Wesley Poole, City Attorney, felt that the City could take no action, that the City had no "option" to sell the land in question (i.e., the land held in trust) to divide the proceeds among the property owners involved in the Islands Club Subdivision.
Prior to September 29, 1995	The City Attorney, Anthony Leggio, stated that no justifiable basis existed for the City to provide any compensation to Dr. Gildenston in relation to the Islands Club Subdivision.
March 13, 1996	Through his attorney, Mr. Clyde Davis, Dr. Gildenston sought to enforce against the City the judgement he received from the Circuit Court in 1987 (i.e., against the land held in trust by the City based upon the completion of the amenities package.

At the March 3, 1981 City Commission meeting, the Commission unanimously accepted the Islands Club PUD project, based on the condition that the developers be required to install proper drainage down Tarpon Ave. and 200 feet west on 2nd Street plus the conditions provided by the PAB:

WJT
11/19/96

- 1) The developer will assume the responsibility for operation and maintenance of all improvements including the streets.
- 2) Parking pads shall be a minimum of 18 feet in width to provide off street parking for two cars.
- 3) The recreation parcel be put in escrow before plat approval.
- 4) Upon completion of Phase No. 1, and before construction of additional units, all recreational amenities shall be completed.
- 5) A landscape plan shall be made a part of the supporting documents of the plan.

Excerpt from the minutes of the February 27,
1981 Planning Advisory Board Meeting

Sometime before 1987, the developers of The Islands Club Subdivision abandoned the project, never completing the promised amenities package and never completing the Subdivision.

RECOMMENDATION

Mary McKinney, AICP
Community Development Director

MMcK/cme

cc: Vicki Cannon, City Clerk
Atlantic Land & Development Company (?)
Bonded Investment & Realty Company (?)
Clyde Davis, Attorney
Islands Club Subdivision file

Detail from the Coastal
Construction Control Line Map
1990

Tarpon Ave.

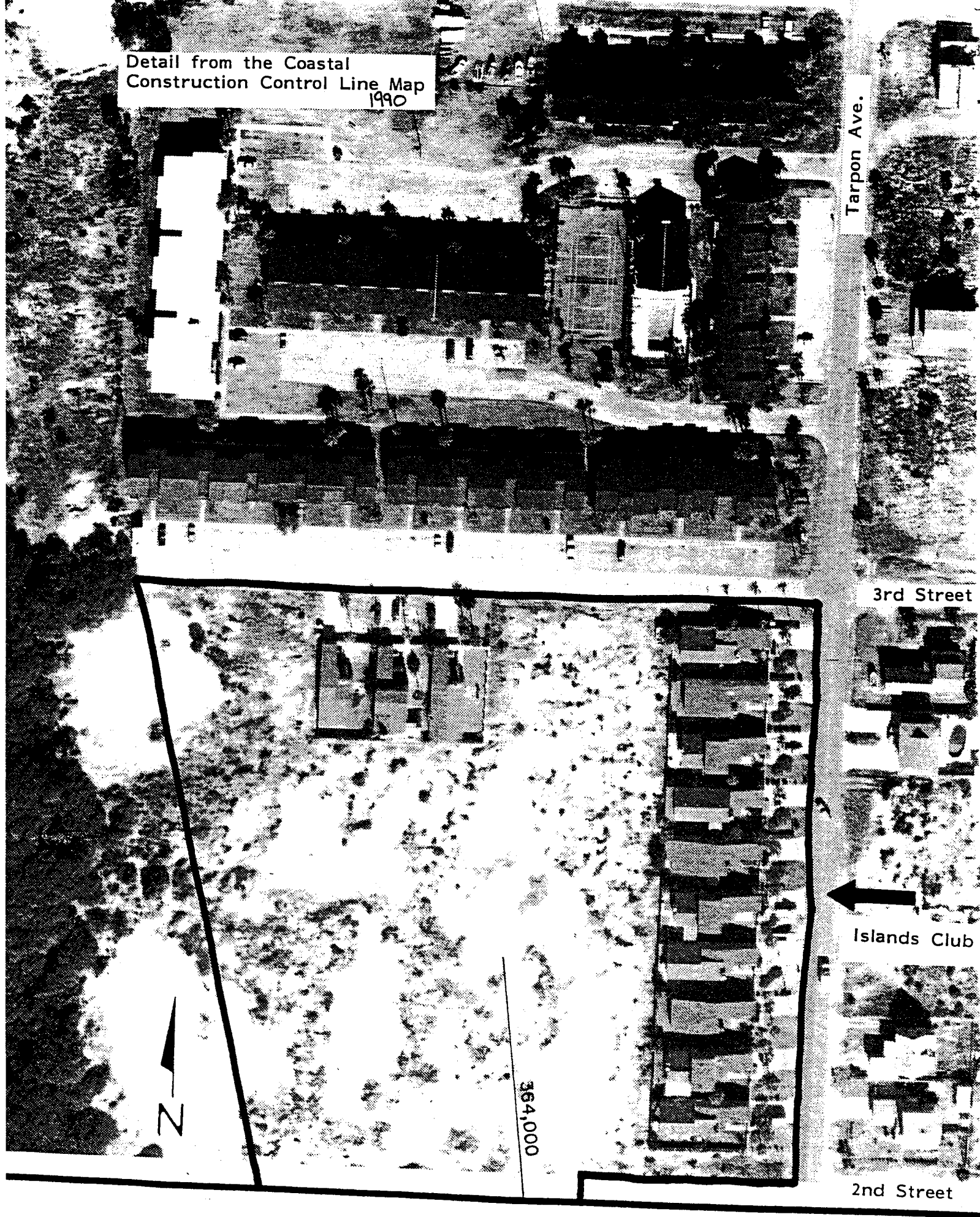
3rd Street

Islands Club

2nd Street

364,000

N



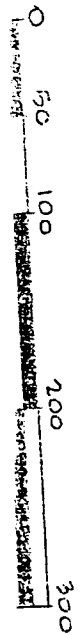
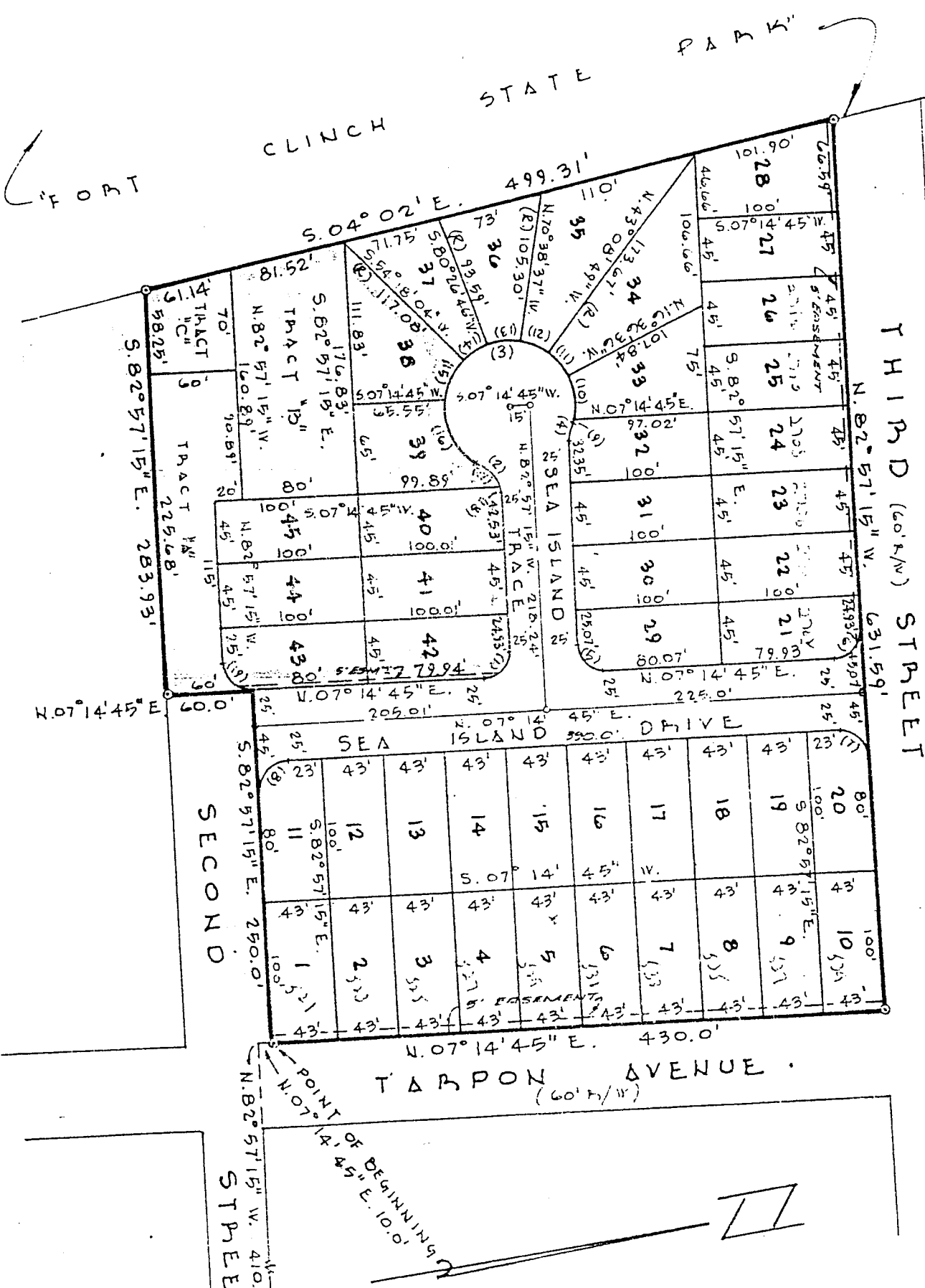
Detail from the City of
Fernandina Beach Future
Land Use Map

Islands Club

CITY
PARK



ATTENTION



THIRD (60' R/W) STREET

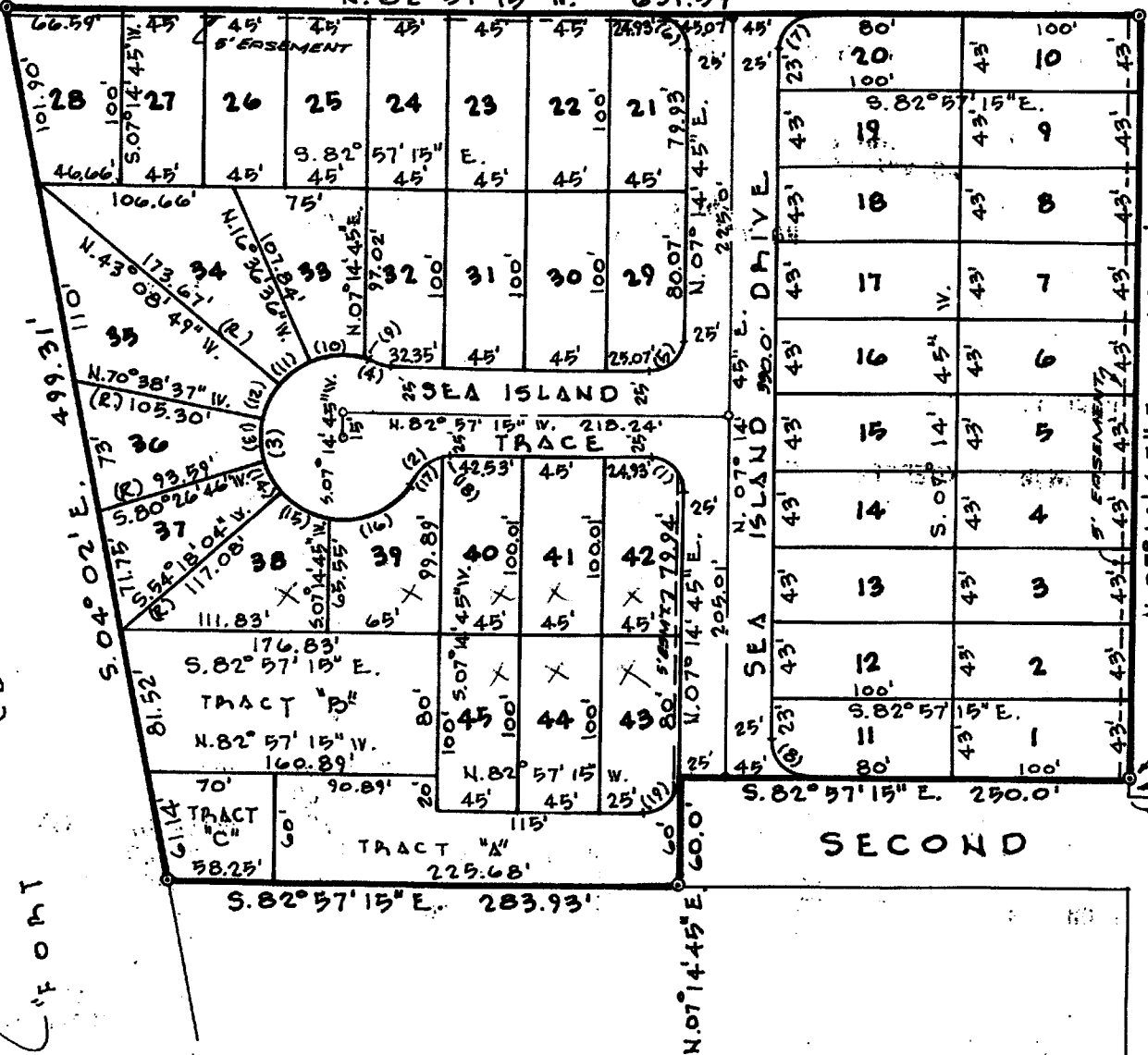
N. 82° 57' 15" W. 631.59'

P A R K

STATE

CLINCH

PORT



TARPON AVENUE

POINT
N. 07° 14' 45" E. 430.0'

SECOND



GRAPHIC SCALE
SCALE: 1" = 100'

FLORIDA PUBLIC UTILITIES COMPANY
FERNANDINA BEACH, FLORIDA
APPLICATION FOR WATER SERVICE

APPLICANT _____ PHONE _____
SERVICE ADDRESS _____ LOT# _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
DO YOU HAVE A TITLED INTEREST IN THE ABOVE PROPERTY? YES _____ NO _____
DATE SERVICE DESIRED _____
SIZE OF SERVICE REQUESTED: 3/4' ☒ 1 1/4' _____ 2' _____ 3' _____ 4' _____ OTHER _____
WILL SERVICE BE USED FOR - RESIDENTIAL ☒ COMMERCIAL _____

SIGNATURE OF APPLICANT _____

APPLICATIONS FOR REAL ESTATE DEVELOPEMENT, SUBDIVISIONS AND LARGE
INDUSTRY MAY RWEQUIRE FURTHER INFORMATION AND PLOT PLANS. FLORIDA
PUBLIC UTILITIES COMPANY WILL CONTACT THE APPLICANT IF THIS INFORMATION
IS DESIRED.

OTHER INFORMATION

FLORIDA PUBLIC UTILITIES COMPANY WILL RESPOND TO THIS
APPLICATION IN WRITING, WITHIN (30) DAYS OF THE DATE
THIS APPLICATION IS RECIEVED.

Florida Public Utilities Company
Fernandina Beach, Florida

Date: _____ Phone Number: (W) _____ (H) _____

Owner/Builder: _____

Service Address: _____

Subdivision Name _____ Lot# _____

Billing Address: _____ Phone # _____

City: _____ State: _____ Zip Code _____

Electrician: _____ Phone # _____

Service Requested: New _____ Rewire _____ Overhead _____ Underground ☒
 Commercial _____ Residential ☒ Single Meter ☒ Duplex _____

Service Size: 100 AMP _____ 200 AMP ☒ 400 AMP _____ Other _____

Voltage Required: 120/240 Volt 1 Phase ☒ 120/208 Volt 1 Phase _____
 120/240 Volt 3 Phase _____ 120/208 Volt 3 Phase _____
 277/480 Volt 3 Phase _____ Other _____

Temporary Power Required: _____ ~~Need Temporary Meter Can.~~ _____

Applications for Real Estate Developments, Subdivisions, Large Industry and Commercial Development require additional information and plans. The company will contact the applicant for this information as needed.

All work performed under this application must be in accordance with the National Electric Code, the Codes of the City of Fernandina Beach and/or the Nassau County Building Departments and Florida Public Utilities rules and regulations.

Since the service location is on Amelia Island, Florida it is understood that Florida Public Utilities will provide the electrical power for said service. I understand that my copy of this approved application serves as written notice, that the Florida Public Utilities Company, under its tariff as filed with the Florida Public Service Commission, will provide electric service to the above addressed service location.

Signature of Applicant _____

SERV. LOC.			TEMP. SER.				PRE-CON			PERM. SER.			
TYPE	DATE	BY	FEES	FINAL	TO YARD	COMPLETE	REMOVE	REQUEST	TO YARD	COMPLETE	FINAL	TO YARD	COMPLETE

REWIRE SER.				DISCONNECT	
METER CAN	TO YARD	FINAL	COMPLETE	DATE:	
				DAY:	
				TIME:	

The Islands Club Subdivision

We have put under contract lots 11-20 and 29-37 in the Islands Club Subdivision. It is our understanding that the original developer for this subdivision did not complete the open recreation portion of this project as originally intended. Because of this situation, the City of Fernandina Beach took ownership of lots 38-45. We request that following the completion of the open recreation space, the City of Fernandina Beach will deed these lots back to the current owner of the Islands Club Subdivision.

We propose to build a passive open recreation park on tracts A, B, and C within the Islands Club Subdivision. Concurrently, we plan to develop either single Family dwellings or attached family dwellings on the remaining lots within the subdivision along with all necessary road work. The Islands Club Subdivision appears to be zoned PUD but there are no records of the PUD documents along with any Covenants and Restrictions. This property is currently surrounded by R-3 zoning and its underlying comprehensive plan dictates high density residential. Because of these facts, we plan to follow the guidelines set forth by R-3 zoning.

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Seaside Assoc.

Jim Roberts

491-8890 - Home

874-0911 - Cell.

Letter from Rex Lester

Re: What needs to be
done @ Seaside Seale -

(Prior to release of bond.)

Notify

Tree Ordinance

Write
letter to
Engineer

Restrictions, Covenants, Conditions, Limitations,
Reservations, Easements, Rights and Privileges

Relating to
THE ISLANDS CLUB

Recorded in the office of the Clerk
of Superior Court of Nassau County,
Florida, on February ___, 1981, in
Deed Book ___, Page___.

and
By-Laws
of
THE ISLANDS CLUB
PROPERTY OWNERS' ASSOCIATION, INC.
As Established by
LIFSEY AND McDONOUGH CO., INC.
Fernandina Beach, Florida

GENERAL NOTICE

(Shown on and made a part of the plat of The Islands Club, Phase 1, as recorded in the office of the Clerk of the Superior Court of Nassau County, Florida, in Plat Drawer _____, as map number _____.)

Any purchaser of a lot or lots in said subdivision shall purchase said lot or lots with knowledge that membership in The Islands Club Property Owners Association, Inc., is a condition of the sale of any lot or lots herein.

Said lots shown hereon are further subject to the residence, conditions, and limitations now or herein-after imposed upon the use of said lots.

Owner and developer reserves the right and privilege to modify, amend, change or add to said Phase I of said subdivision any additional lands about The Islands Club which shall be subject to the same restrictions, conditions, and limitations as is this Phase I.

NOTES

(Shown on and made a part of the plat of The Islands Club, Phase I, as recorded in the office of the Clerk of the Superior Court of Nassau County, Florida, in Plat Drawer _____, as map number _____.)

1. Building setbacks to be 20' from the edge of all roads rights of ways, road easements.
2. All building to be zero lot line designed with minimum 15' side yard.
3. All corners within the subdivision are monumented with iron pins.
4. All easements are typical unless otherwise noted.

BY-LAWS
of
THE ISLANDS CLUB
PROPERTY OWNERS'
ASSOCIATION, INC.

Article 1

DEFINITIONS

SECTION 1. "Association" shall mean and refer to The Islands Club Property Owners Association, Inc., a non-profit corporation organized and existing under the laws of the State of Florida.

SECTION 2. "The Properties" shall mean and refer to The Islands Club Subdivision. Phase I, and such additions thereto as hereafter may be brought within the jurisdiction of the Association by annexation as provided herein.

SECTION 3. "Common Properties" shall mean and refer to parks, playgrounds, commons, and any other properties or facilities owned and maintained by the Associations for the common benefit and enjoyment of the residents within The Properties.

SECTION 4. "Subdivider" shall mean and refer to The Islands Club Property Owners Association, Inc., a Florida corporation, the subdivider of The Islands Club Subdivision, Phase I.

RESOLUTION 2005-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AUTHORIZING THE EXECUTION OF A DEED FOR LOTS 38 THROUGH 45 AND TRACTS A, B, AND C TO ISLANDS CLUB AMELIA, L.L.C. UPON THE POSTING OF A PERFORMANCE BOND FOR THE CONSTRUCTION OF THE AMENITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B, & C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the Property) to the City to be held in trust until the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer, and the City still holds the deed to the Property; and

WHEREAS, Islands Club Amelia, LLC executed a contract to purchase the Property from the successor in title to the original developer, Sea Island Investors, LLC, and will close said property on or before August 11, 2005; and

WHEREAS, Islands Club Amelia, LLC desires to complete the amenities package for Islands Club upon purchase of the property; and

WHEREAS, in order to complete the amenities package, Islands Club Amelia, LLC will need title to the property; and

WHEREAS, Island Club Amelia, LLC is willing to post a bond for the estimated amount required to complete the amenities package; and

WHEREAS, Islands Club Amelia, LLC requests that the City execute a deed for the Property upon the posting of a performance bond in the estimated amount of four hundred sixty eight thousand (\$468,000.00) for the construction of the amenities; and

WHEREAS, the form of the bond and the exact amount of the bond will be subject to the final review and approval of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA THAT:

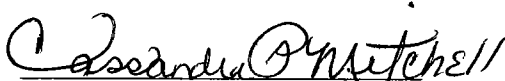
SECTION 1. The City Commission hereby authorizes City staff to execute any and all documents necessary to deed to Islands Club Amelia, LLC the Property, consisting of Lots 38 through 45 and Tracts A, B, and C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 upon the posting of a performance bond in the estimated amount of four hundred sixty eight thousand (\$468,000.00). The performance bond form and final amount for the bond are subject to the review and approval of the City.

SECTION 2. This resolution shall be effective immediately upon passage.

ADOPTED this 5th day of July, 2005 with a quorum present and voting.

ATTEST

CITY OF FERNANDINA BEACH


CASSANDRA P. MITCHELL
City Clerk


KEN WALKER
Commissioner-Mayor



CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2005-123
The Islands Club Subdivision—Release of Deed Restriction

DEPARTMENT: Legal

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☒ Support Documents ☐ Other

SUMMARY: In 1981, the City Commission allowed the original developer of the Sea Islands project to give the city a conditional deed as a guarantee for the completion of certain amenities for the subdivision. The amenities were never completed, and the city has held the conditional deed for over 20 years. A new owner has come forward to purchase the property, and desires to complete the amenities specified. In order to complete the amenities, the new owner needs to obtain a release from the original condition in the deed, and is proposing to issue a performance bond to the city in the estimated amount required to complete the amenities. The attached resolution authorizes the city to release the conditional deed in exchange for the bond, and to issue a deed to the developer to clear the title to the property. By accepting the bond, the city can still assure the completion of the amenities, which was the original goal of the commission in 1981. I have attached a copy of the letter from Mr. Tomassetti, attorney for the new buyers, as well as some back up information.

RECOMMENDED ACTION: Adopt Resolution 2005-123

DEPARTMENT HEAD Submitted: DBraga *[Signature]* Date: 6/22/05
Requested Agenda Date: 7/5/05

FINANCE DEPARTMENT Budgeted ☐ Yes ☐ No ☐ N/A Date:

CITY ATTORNEY Approved for Form and Correctness *[Signature]* Date: 6/24/05

CITY MANAGER Approved Agenda Item for *[Signature]* Date: 7/5/05

COMMISSION ACTION: ☐ Approved As Recommended ☐ Disapproved
☐ Approved With Modification ☐ Tabled To Time Certain
☐ Other

DISTRIBUTION: ☐ CA ☐ CC ☐ CM ☐ CD ☐ FI ☐ FD ☐ GC ☐ HR ☐ MD ☐ PD ☐ PR ☐ PW ☐ UD



A. JEFFREY TOMASSETTI

Attorney at Law

June 22, 2005

A. Jeffrey Tomassetti, Esq.
Valerie C. Faltemier, Esq.

Debra A. Braga, City Attorney
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

HAND DELIVERED

RE: Islands Club Planned Unit Development
Amenities Package

Dear Ms. Braga:

I represent Islands Club Amelia, LLC and will appear on their behalf under that certain Agent Authorization from Sea Island Investors, LLC., the current owner of property in Islands Club Planned Unit Development (PUD).

On April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38-45 and Tracts A, B, and C to the City of Fernandina Beach to be held in trust until the amenities for the PUD were built. Language on the deed states the property is to be returned, "upon completion of the amenities package in the The Islands Club Subdivision and acceptance by the City of Fernandina Beach."

Islands Club Amelia, LLC is under contract to purchase Lots 38-45, and Tracts A, B, and C from Sea Island Investors, LLC. The closing is scheduled for August 11, 2005. Mr. Proctor, Manager of Islands Club Amelia, LLC, requests a deed from the City for the properties held in trust upon the posting of a bond in the amount of four hundred sixty eight thousand (\$468,000.00) so that the amenities may be built. Mr. Proctor requests to be on the July 5, 2005 agenda in order to meet the closing deadline on the property.

Historical Timeline:

March 3, 1981 – City Commission:

Approved The Islands Club Subdivision Planned Unit Development
subject to conditions

April 21, 1981 – City Commission:

Approved Resolution No. 639: Plat of The Islands Club Subdivision
accepted and approved as final plat of subdivision including Lots 1-45 and
Tracts A, B & C.

April 30, 1981 – Deed to City of Fernandina Beach:

1. Lots 38-45, Tracts A, B, & C
2. To be returned "upon completion of the amenities package in The Islands Club Subdivision and acceptance by the City of Fernandina Beach.

August 25, 1987 - Letter from Wesley R. Poole, City Attorney to Julian Lifsey:

Wesley R. Poole stated, "I am of the opinion that any further development at Islands Club must be in conformity with the PUD application and approval, unless or until such is amended or rescinded by the City Commission."

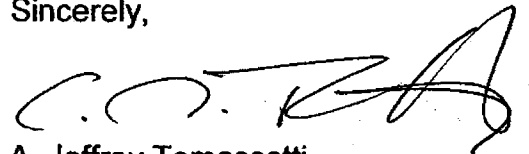
I have assembled a package for presentation to the City Commission on behalf of my client. Enclosed please find the following:

1. Agent Authorization Form
2. Draft Performance Bond (final to be approved by the City Attorney)
3. Exhibit "A" to the Bond detailing the scope of work for the amenities package
4. Architectural Renderings for Amenities Package (8 color copies of Exhibits "A-1" through "A-4")
5. Deed conveying property to the City of Fernandina Beach to be held in trust
6. City Commission Minutes from February 3, 1981
7. City Commission Minutes from March 3, 1981
8. City Commission Minutes from March 17, 1981
9. City Commission Minutes from April 21, 1981

Also enclosed for your information is the chain of title transferring the property from Atlantic Land & Development Corporation to Sea Island Investors, LLC.

Please do not hesitate to contact me if you have any questions about the information submitted or need any further information for this agenda item.

Sincerely,



A. Jeffrey Tomassetti

AJT/gc
Enclosures

cc: Islands Club Amelia, LLC
Sea Island Investors, LLC



A. JEFFREY TOMASSETTI

Attorney at Law

June 29, 2005

A. Jeffrey Tomassetti, Esq.
Valerie C. Faltemier, Esq.

Robert Mearns, City Manager
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

HAND DELIVERED

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Amenities Package

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Islands Club Amelia, LLC will record Covenants & Restrictions on the lots it is purchasing in the Islands Club Subdivision. These covenants will provide for the formation of a Homeowners Association that will be responsible for the maintenance of the pool, clubhouse, restrooms, and other common property. All owners of existing homes in the Islands Club subdivision will also be allowed to join the association and use the common facilities, but they will not be required to do so.

If you have any further questions, please call me.

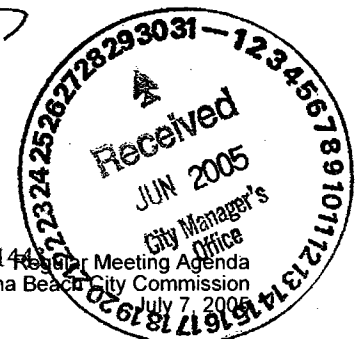
Sincerely,

A. Jeffrey Tomassetti

AJT/gc

cc: Debra A. Braga, City Attorney
Islands Club Amelia, LLC

406 Ash Street • Post Office Box 1443 • Fernandina Beach, Florida 32035-1443
Telephone: (904) 261-1833 • Fax: (904) 261-8023



OWNER'S AUTHORIZATION FOR AGENT FORM
CITY OF FERNANDINA BEACH

EACH AND EVERY OWNER SHOWN ON THE PROOF OF OWNERSHIP MUST
SIGN AN AUTHORIZATION FORM

I/WE Sea Island Investors, LLC hereby authorize:
(print name of property owner)
Islands Club Amelia, LLC to represent me/us in all matters before the City of
(print name of agent)
Fernandina Beach on our behalf. In authorizing the agent to represent me/us, I/we as
owner/owners, attest that the application is made in good faith and that any information
contained in the application is accurate and complete.

Michael A. Buckley
Its: Manager
(Signature of owner)

(Signature of owner)

Michael A. Buckley
(Print name of owner)

(Print name of owner)

State of Ohio

County of Licking

Sworn and subscribed before me on this 21st day of June, 2005, by
Michael A. Buckley
(name of person making statement)

Individual making statement is ☒ personally known or _____ produced identification.
Type of identification produced _____



April Perkins
Signature of Notary Public
State of Ohio

APRIL PERKINS
Notary Public, State of Ohio
My Commission Expires _____

Print, type or stamp commissioned name of
Notary Public

My Commission expires: July 25, 2006

Return to: (enclose self-addressed stamped envelope)
Name: Oida Towne Title Company

Address: 21 North 3rd Street
Fernandina Beach, Florida 32034

This instrument prepared by:

Address: Oida Towne Title Company
21 North 3rd Street
Fernandina Beach, Florida 32034

Property Appraiser's Parcel Identification (Patio) Number(s):
00-00-31-142A-0030-0000 &

Origin(s) S.S. R(s):

11/28/00 11:28:00 AM

INSTR # 200528440
OR BK 01339 PGS 1466-1467
RECORDED 08/03/2005 03:27:02 PM
JOHN A. CRAWFORD
CLERK OF CIRCUIT COURT
NASSAU COUNTY, FLORIDA
DOC TAX PD(F.S. 201.02) 0.70
RECORDING FEES 10.50

RECEIVED

Warranty Deed
(CORPORATION)

(Statutory - Sec. 689.02 F.S.)

DEC 06 2005

STATE OF FLORIDA
COUNTY OF Nassau

KNOW ALL MEN BY THESE PRESENTS: That the City of Fernandina Beach a Municipal corporation of the
FLORIDA BODY POLITICAL

PLANNING & ZONING
FERNANDINA BEACH, FLORIDA

whose post office address is: P. O. Box 708, Fernandina Beach, Florida 32034

Grantor*

for and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt of which is
heretby acknowledged, has bargained, sold, conveyed and granted unto Islands Club Amelia, LLC a Florida
Limited Liability Company

Grantee*

whose post office address is: 829 Mary Street, Fernandina Beach, Florida 32034

grantor's heirs, executors, administrators and assigns, forever, the following described property, situate, lying and
being in the County of Nassau, State of Florida, to-wit:
All of that certain place, parcel or tract of land lying and being in the County of Nassau and the
State of Florida known and described as follows:

LOTS 38, 39, 40, 41, 42, 43, 44, 45 AND TRACTS A, B AND C OF THE ISLANDS CLUB SUBDIVISION,
ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC
RECORDS OF NASSAU COUNTY, FLORIDA.

TOGETHER WITH ANY RIGHT, TITLE OR INTEREST TO SEA ISLAND DRIVE AND SEA ISLAND
TRACE, AS SHOWN ON THE PLAT OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT
THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 108 OF THE PUBLIC RECORDS OF NASSAU
COUNTY, FLORIDA.

and said grantor does fully warrant the title to said land and will defend the same against the lawful claims of all
persons whomsoever.

*Wherever used herein, the term "grantor/grantee" shall include the heirs, personal representatives,
successors and/or assigns of the respective parties hereto; the use of singular number shall include the
plural, and the plural the singular; the use of any gender shall include all genders.

ITEM 72821 (0511) FLORIDA

(Page 1 of 2 pages)

RECEIVED IN
To Order Call: 1-800-830-6463 or 904-701-1011

IN WITNESS WHEREOF, grantor has hereunto set grantor's hand and seal on

August 03, 2005

Attest: Cassandra P. Mitchell
Cassandra P. Mitchell Secretary

Signed, sealed and delivered
in the presence of: City Clerk

By: Ken Walker
Ken Walker, Mayor President

(Corporate Seal)

STATE OF FLORIDA
COUNTY OF Nassau

The foregoing instrument was acknowledged before me this 3rd day of August 2005 by

who is personally known to me or who has produced drivers licenses
as identification.

My Commission expires:

(Seal)



Debra A. Borge
My Commission 08060277
Expires November 12, 2006

Debra A. Borge
Notary Public

Approved as to form and legality
for use and reliance by the City
of Pensacola Beach, Florida
Debra A. Borge
City Attorney

OFFICIAL RECORDS

TUTBLANX REGISTERED U.S. PAT. OFFICE
Tuttle Law Print, Publishers, Rutland, Vt.

BOOK 341 PAGE 386

JUL 23 1981

This Indenture.

Wherever used herein, the term "party" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto; the use of the singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders; and, if used, the term "note" shall include all the notes herein described if more than one

Made this 30th day of April A. D. 1981,

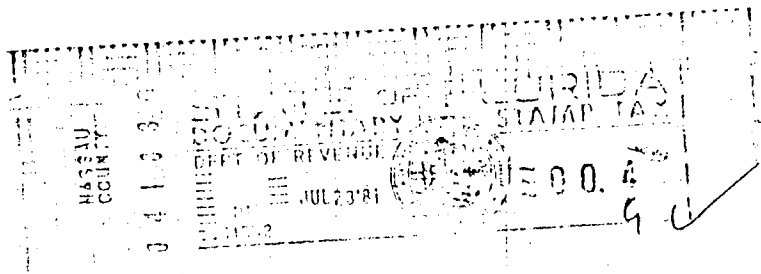
Between, ATLANTIC LAND & DEVELOPMENT CORP., a corporation organized and existing under the laws of the State of Georgia, and having its principal place of business in St. Simons Island, Glynn County, Georgia, and BONDED INVESTMENT & REALTY COMPANY, a corporation organized and existing under the laws of the State of Florida, and having its principal place of business in Tampa, of the County of Hillsborough in the State of Florida, party of the first part, and CITY OF FERNANDINA BEACH, a municipal corporation having its principal place of business in the City of Fernandina Beach, Nassau County Florida, and whose address is P.O. Box 668, Fernandina Beach

of the County of Nassau in the State of Florida
party of the second part,

Witnesseth, that the said party of the first part, for and in consideration of the sum of ONE DOLLAR (\$1.00) ~~Dollars~~ to him in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said party of the second part forever, the following described land, situate, lying and being in the County of Nassau, State of Florida, to wit:

Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Forty-three (43), Forty-four (44) and Forty-five (45), and also Tract "A", Tract "B" and Tract "C", all of THE ISLANDS CLUB SUBDIVISION, according to plat recorded in Plat Book 4, Page 106, public records of Nassau County, Florida.

This deed will be returned to the Grantors herein upon completion of the amenities package in The Islands Club Subdivision and acceptance of by the City of Fernandina Beach.



And the said party of the first part does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever.

In Witness Whereof, the said party of the first part has hereunto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered in Our Presence: ATLANTIC LAND & DEVELOPMENT CORP

Torothy B. Jones
Deborah R. Casen

BY: *Joseph H. McQuinn*
President

BONDED INVESTMENT & REALTY COMPANY

BY: *James A. Hays*
President



HERBERT WM. FISHLER

13 1/4 N. 4TH STREET

FERNANDINA BEACH, FLORIDA 32034

55-45

State of Florida OFFICIAL RECORDS

County of NASSAU.

I Hereby Certify That on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Joseph N. McDonough, as President of Atlantic Land & Development Corp., and Julian H. Lifsey, Jr., as President of Bonded Investment & Realty Company,

to me well known and known to me to be the individuals described in and who executed the foregoing deed, and they acknowledged before me that they executed the same freely and voluntarily for the purposes therein expressed.

Witness my hand and official seal at the City of Fernandina Beach,

County of Nassau, and State of Florida, this day of April, A. D. 1981.

~~My Commission Expires~~

Notary Public, State of Florida at Large;
My Commission Expires: April 18, 1984.

85335

FILED AND RECORDED
IN OFFICE

1981 JUL 23 AM 8:24

NASSAU COUNTY, FLA.
CLERK CIRCUIT COURT
T.J. GREESE - CLERK

HERBERT WILLIAM FISHER
ATTORNEY AT LAW
FERNANDINA BEACH, FLORIDA 32034

Date
ABSTRACT OF DESCRIPTION

TO

Deed

November

DATE STAMP:

RECEIVED

OCT 03 2005

PLANNING & ZONING
FERNANDINA BEACH, FLORIDA

APPLICATION

NUMBER:

APPLICATION

FEE:

RECEIVED BY:

SPR 2005 124

\$2000.00

Still due 10/5 @

K.S.

CK# 7020 \$2,000
CK# 1303 \$470⁵⁰

**APPLICATION FOR TECHNICAL REVIEW
TECHNICAL REVIEW COMMITTEE
CITY OF FERNANDINA BEACH, FLORIDA**

1. APPLICANT'S INFORMATION:

Applicant(s): _____ Telephone: _____
Address: _____ Fax: _____
Address 2: _____ E-mail: _____

2. OWNER'S INFORMATION:

Owner(s): Islands Club Amelia, LLC Telephone: 904.261-8862
Address: Nautical View, LLC Fax: 904.261-8862
Address 2: 829 Mary Street, FB, FL 32034 E-mail: proctorjohn@bellsouth.net

3. APPLICANT'S DESIGN PROFESSIONAL:

Name: Daniel R. McCrane - McCrane & Assoc. Telephone: 904.225-8885
Address: 96002 Christian Way, Yulee, FL 32097 Fax: 904.225-8815
E-mail: dan@mccrane-engineers.com

4. APPLICANT'S DEVELOPER:

Name: _____ Telephone: _____
Address: _____ Fax: _____

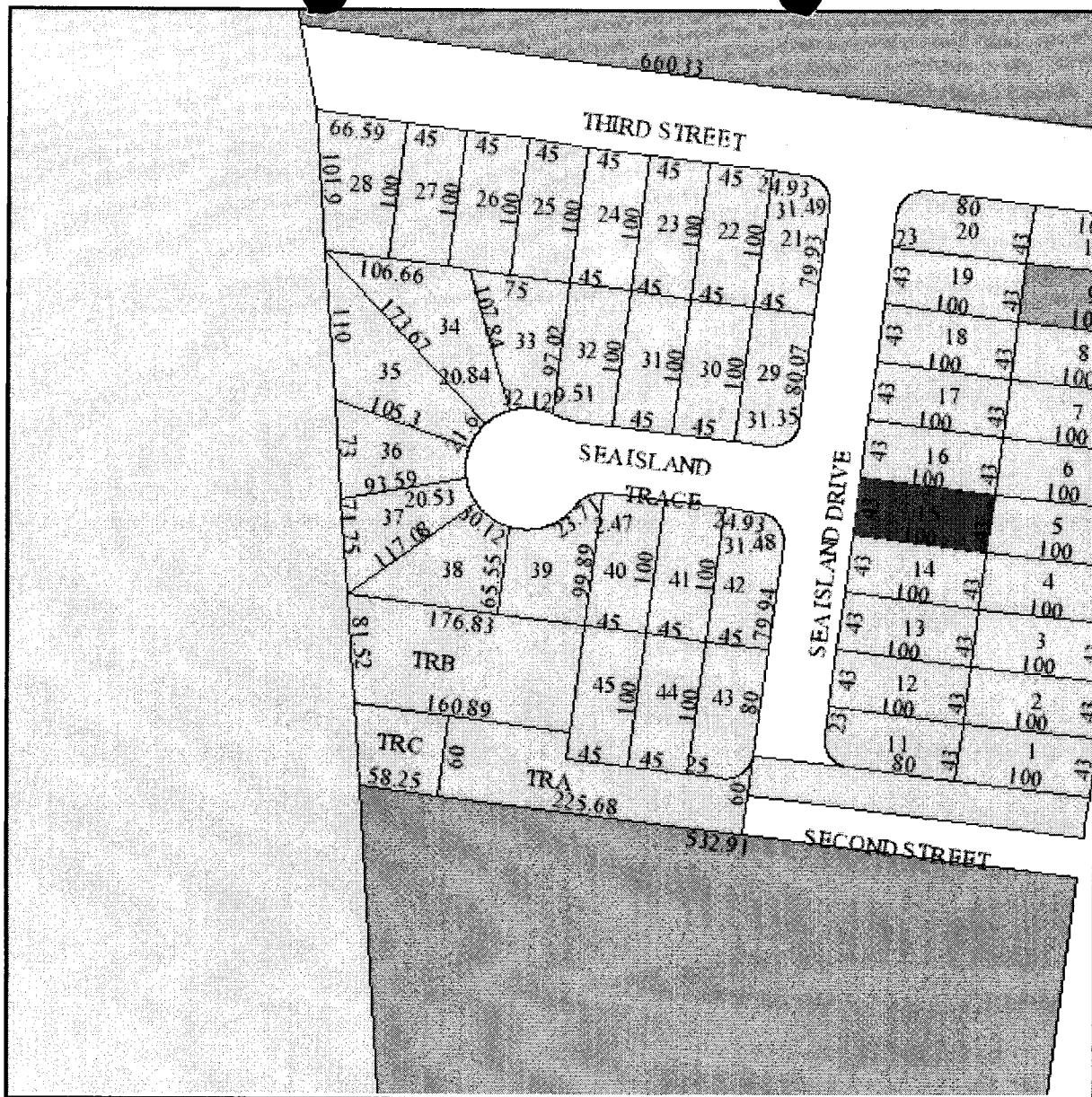
5. PROPERTY INFORMATION:

Project/Development Name: The Islands Club
Street Address/Location: Sea Island Drive

Lot Number: Attacker Block Number: _____ Subdivision: _____
Section: 12 Township: 3N Range: 29E
Nearest Street Intersection: Tarpon Ave. & Second Street
Parcel Identification Number(s): see attached sheet

6. AREA INFORMATION:

G:\Cdd\Applications 2005\2005 Technical Review\TRC App 04-01-05.doc
Updated on 03-01-2005



The Nassau County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, it's use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Printed Wednesday Jun 1 2005 at 10:07:24.

Parcel	00-00-31-142A-0015-0000	Land Value	1,500	☒ Roads ☒ Dimensions ☒ Yearly Sales ☐ Blocks ☒ Lot Lines	
Property Use	VACANT	Agricultural Value	0		
Acres	0.10	Building Value	0		
Land Use	SFR RESORT	Misc Value	0		
Owner Name	SEA ISLAND INVESTORS LLC	Just Value	1,500		
	315 BRYN DU DR	Assessed Value	1,500		
Mailing Address	GRANVILLE, OH 430231512	Exempt	0		
Situs Address	SEA ISLAND DR	Taxable Value	1,500		
		Homesteaded	N		
Sale Date		Sale Price		Vacant	Qual
07-1998		115,500		Y	U
07-1998		115,500		Y	U



RECEIVED
6/21/05

City of Fernandina Beach

UTILITIES DEPARTMENT

June 14, 2005

Ms. Melissa Sutton
McCranie & Associates, Inc.
86002 Christian Way Ste 101
Yulee, FL 32097

Subject: Water & Wastewater Availability for Islands Club off Tarpon Ave.

Dear Ms. Sutton,

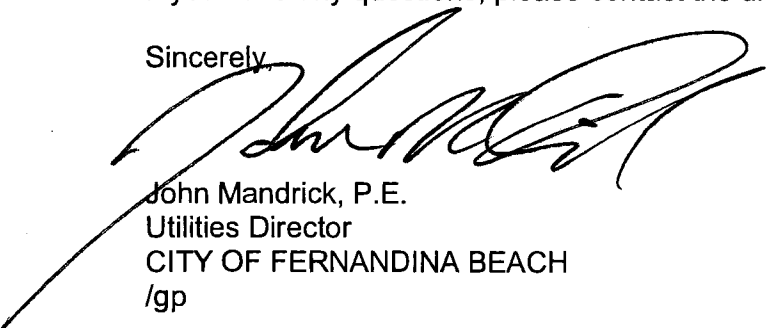
The City of Fernandina Beach Water Division has sufficient capacity to serve the above-mentioned location provided all applicable permit fees, zoning fees, impact fees or any other requirements of the City are met.

The City of Fernandina Beach Wastewater Division has sufficient capacity to serve the above-mentioned location provided all applicable permit fees, zoning fees, impact fees or any other requirements of the City are met.

Off-site impact estimate at \$26,000 to increase pump capacity and electrical at lift station #9 to handle increase flow and \$30,000 at Lift Station #17 to upgrade pumps and electrical. In addition gravity sewer would have to be extended from Seascape Development to your project area. The invert at Kingfisher Way 70 feet north of center line of 4th Street is 15.56. The invert at White Ibis Way 70 feet north of center line of 4th Street is 9.32. Rough costs for gravity sewer is \$29.00/ft and each manhole is \$2,500. A developer's agreement will need to be signed which would include the actual costs for the off site impact which are currently estimated at \$56,000.00.

If you have any questions, please contact the undersigned at 277-7380 extension 224.

Sincerely,



John Mandrick, P.E.
Utilities Director
CITY OF FERNANDINA BEACH
/gp

cc: Juan Brown, Water Division Superintendent
Walter Gray, Wastewater Superintendent



McCranie & Associates, Inc.

Land Development • Roadway Design • Permitting

TRANSMITTAL

DATE: September 14, 2005

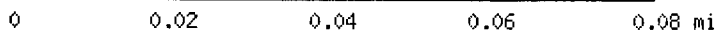
TO: City of Fernandina Beach

FROM: Daniel I. McCranie, P.E.

SUBJECT: Islands Club Property ID Numbers

M&A Project

00-00-31-142A-0011-0000
00-00-31-142A-0012-0000
00-00-31-142A-0013-0000
00-00-31-142A-0014-0000
00-00-31-142A-0015-0000
00-00-31-142A-0016-0000
00-00-31-142A-0017-0000
00-00-31-142A-0018-0000
00-00-31-142A-0019-0000
00-00-31-142A-0020-0000
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00-00-31-142A-0029-0000
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00-00-31-142A-0038-0000
00-00-31-142A-0039-0000
00-00-31-142A-0040-0000
00-00-31-142A-0041-0000
00-00-31-142A-0042-0000
00-00-31-142A-0043-0000
00-00-31-142A-0044-0000
00-00-31-142A-0045-0000
00-00-31-142A-000A-0000
00-00-31-142A-000B-0000
00-00-31-142A-000C-0000



The Nassau County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, it's use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Printed Wednesday Jun 1 2005 at 10:07:24.

Parcel	00-00-31-142A-0015-0000	Land Value	1,500	☒ Roads ☒ Dimensions ☒ Yearly Sales ☒ Blocks ☒ Lot Lines	
Property Use	VACANT	Agricultural Value	0		
Acres	0.10	Building Value	0		
Land Use	SFR RESORT	Misc Value	0		
Owner Name	SEA ISLAND INVESTORS LLC	Just Value	1,500		
	315 BRYN DU DR	Assessed Value	1,500		
Mailing Address	GRANVILLE, OH 430231512	Exempt	0		
Situs Address	SEA ISLAND DR	Taxable Value	1,500		
		Homesteaded	N		
Sale Date		Sale Price		Vacant	Qual
07-1998		115,500		Y	U
07-1998		115,500		Y	U

**OWNER'S AUTHORIZATION FOR AGENT
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF FERNANDINA BEACH**

**EACH AND EVERY OWNER SHOWN ON THE PROOF OF OWNERSHIP
MUST SIGN AN AUTHORIZATION FORM**

I/We NAUTICAL VIEW, LLC
(Print name of property owner)

Herby authorize: DANIEL I. McCRAVIE, P.E.
(Print name of agent)

to represent me/us in processing an application for SITE PLAN REVIEW
(Type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner)

John R Proctor
(Signature of owner)

(Print name of owner)

John R Proctor
Nautical View, LLC
Its Manager
(Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU

Sworn and subscribed before me this 14 day of Sept., 2005.



Lanita Gail Cope
My Commission DD094890
Expires April 26, 2008

Lanita Gail Cope
Signature of Notary

Print, Type, or Stamp Commissioned

Personally Known ☒ Or Produced Identification _____

Type of Identification Produced _____

Type of Identification Produced

Return to (enclose self-addressed stamped envelope)

Name: **Olde Towne Title Company**

Address: **21 North 3rd Street
Fernandina Beach, Florida 32034**

This Instrument Prepared by:

Address: **Olde Towne Title Company
21 North 3rd Street
Fernandina Beach, Florida 32034**

Property Appraisers Parcel Identification (Folio) Number(s):
00-00-31-142A-0038-0000 &

Grantee(s) S.S. #(s):

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

Warranty Deed (CORPORATION)

STATE OF FLORIDA
COUNTY OF **Nassau**

(Statutory - Sec. 689.02 F.S.)

KNOW ALL MEN BY THESE PRESENTS: That the **City of Fernandina Beach a Municipal corporation, a FLORIDA BODY POLITICAL**

Grantor*,

whose post office address is: **P. O. Box 708, Fernandina Beach, Florida 32034**

for and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt of which is hereby acknowledged, has bargained, sold, conveyed and granted unto **Islands Club Amelia, LLC a Florida Limited Liability Company**

Grantee*,

whose post office address is: **829 Mary Street, Fernandina Beach, Florida 32034**

grantee's heirs, executors, administrators and assigns, forever, the following described property, situate, lying and being in the County of **Nassau**, State of Florida, to-wit:

All of that certain piece, parcel or tract of land lying and being in the County of Nassau and the State of Florida known and described as follows:

LOTS 38, 39, 40, 41, 42, 43, 44, 45 AND TRACTS A, B AND C OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

TOGETHER WITH ANY RIGHT, TITLE OR INTEREST TO SEA ISLAND DRIVE AND SEA ISLAND TRACE, AS SHOWN ON THE PLAT OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

and said grantor does fully warrant the title to said land and will defend the same against the lawful claims of all persons whomsoever.

**Wherever used herein, the term "grantee/grantor" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto; the use of singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders.*

IN WITNESS WHEREOF, grantor has hereunto set grantor's hand and seal on

August 03, 2005

Attest: Cassandra P. Mitchell
Cassandra P. Mitchell Secretary

Signed, sealed and delivered City Clerk
in the presence of:

By: Ken Walker
Ken Walker, Mayor President

Debra A. Braga

(Corporate Seal)

Cassandra P. Mitchell

STATE OF FLORIDA
COUNTY OF Nassau

The foregoing instrument was acknowledged before me this 3rd day of August 2005 by

who is personally known to me or who has produced drivers licenses
as identification.

Debra A. Braga
Notary Public

My Commission expires:

(Seal)



Debra A. Braga
My Commission DD160277
Expires November 12, 2006

Approved as to form and legality
for use and reliance by the City
of Fernandina Beach, Florida

Debra A. Braga
City Attorney

WARRANTY DEED

Parcel ID #: 00-00-31-142A-011-0000, etc.

THIS INDENTURE, made this 1 day of August, 2005,
between Sea Island Investors, LLC, a Kentucky limited liability
company, 315 Bryn Du Drive, Granville, Ohio 43023, party
of the first part, and Nautical View, LLC, a Florida limited liability
company, 829 Mary Street, Fernandina Beach, Florida 32034, party
of the second part,

WITNESSETH: That the said party of the first part, for and in consideration of the sum
of TEN AND NO/100 Dollars (\$10.00) and other valuable considerations, in hand paid by the said party
of the second part, the receipt and sufficiency whereof is hereby acknowledged, has granted, bargained,
and sold to the said party of the second part, its successors and assigns forever, the following described
land, situate, lying, and being in the County of Nassau, State of Florida, to-wit:

All of that certain piece, parcel, or tract of land lying and being in the County of Nassau and the State
of Florida known and described as follows:

LOTS 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 25, 26, 29, 30, 31, 32, 33, 34, 35, 36, AND 37 OF THE
ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT
BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA

Subject to easements and restrictions of record and taxes levied subsequent to December 31, 2004.

And the said party of the first part does hereby fully warrant the title to said land and will defend the same
against the lawful claims of all persons whomsoever.

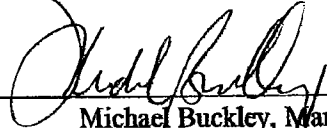
IN WITNESS WHEREOF, this instrument has been executed by the party of the first part the day
and year first above written.

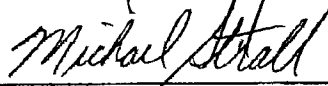
Signed, Sealed, and Delivered
in the Presence of:


Jan Lanning

Michele R. Souder

SEA ISLAND INVESTORS, LLC,
a Kentucky limited liability company,
licensed to do business in the State of Florida


Michael Buckley, Managing Member


Michael Strall, Managing Member

STATE OF OHIO
COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 1st day of August, 2005, by Michael Buckley and Michael Strall, managing members of Sea Island Investors, LLC, a Kentucky limited liability company, licensed to do business in Florida, on behalf of the corporation, and who did/did not take an oath.

Joyce C. Alley
NOTARY PUBLIC

☒ Personally known
☐ Identification produced



JOYCE C. ALLEY
Notary Public, State of Ohio
My Commission Expires 3/21/2010

QUIT-CLAIM DEED

Parcel ID # 00-00-31-142A-0038-0000, etc.

Made this 1 day of August, 2005, between Sea Island Investors, LLC, a Kentucky limited liability company, whose address is 315 Bryn Du Drive, Granville, Ohio 43023, party of the first part, and Islands Club Amelia, LLC, a Florida limited liability company, whose address is 829 Mary Street, Fernandina Beach, Florida 32034, party of the second part

WITNESSETH: that the said party of the first part, for and in consideration of the sum of \$10.00 and other valuable consideration, in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has remised, released and quit-claimed, and by these presents does remise, release, and quit-claim, unto said party of the second part and its successors and assigns forever, the following described land, situate, lying, and being in the County of Nassau, State of Florida, to-wit:

All of that certain piece, parcel, or tract of land lying and being in the City of Fernandina, in the County of Nassau and in the State of Florida, and described as follows:

Lots 38, 39, 40, 41, 42, 43, 44, and 45, Together with Tracts "A", "B", and "C" and

Together with any right title or interest to Sea Island Drive and Sea Island Trace,

Together with all of the grantors rights and agreements regarding ISLANDS CLUB SUBDIVISION,

Together with all of the grantors interest in and to that certain right of way as Closed and Vacated by Ordinance dated April 21, 1981, known as Ordinance Number 606, in the City of Fernandina Beach, as the same concerns the: North One-Half (½) of SECOND STREET, lying Westerly of the Westerly right of way line of Tarpon Avenue, as now established,

all as shown on the Plat of ISLANDS CLUB SUBDIVISION, according to the Plat thereof recorded in Plat Book 4, page 106, of the public records of Nassau County, Florida.

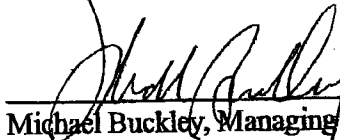
TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity, and claim whatsoever of the said party of the first part, either in law or in equity, to the proper use, benefit, and behoof of the said party of the second part, its successors and assigns forever.

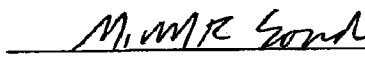
IN WITNESS WHEREOF, the said party of the first part have hereunto set its hand and seal the day and year first above written.

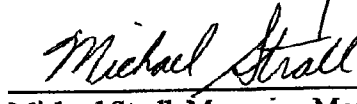
Signed and Sealed
in our Presence:

SEA ISLAND INVESTORS, LLC,
a Kentucky limited liability company,
licensed to do business in the State of Florida


Jan Lanning

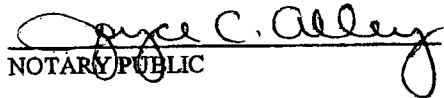

Michael Buckley, Managing Member


Michele R. Souder
(Print or type name of witnesses)


Michael Strall, Managing Member

STATE OF OHIO
COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 1st day of August, 2005, by Michael Buckley and Michael Strall, Managing Members of Sea Island Investors, LLC, a Kentucky limited liability company, and who did/did not take an oath.


NOTARY PUBLIC

☒ Personally known
☐ Identification produced



JOYCE C. ALLEY
Notary Public, State of Ohio
My Commission Expires 3/21/2010



City of Fernandina Beach

OFFICE OF THE CITY ATTORNEY

Catherine

RECEIVED

APR 04 2006

PLANNING & ZONING
FERNANDINA BEACH, FLORIDA

MEMORANDUM

To: Jeff Salter, Community Development Director
✓ Catherine Hartley, Interim Planning Supervisor

From: Debra A. Braga, City Attorney *DB*

Date: April 4, 2006

Re: Sea Island's Club

As a follow up to our meeting last week with Mr. Tomassetti and Mr. Proctor regarding Sea Island Club, I am in agreement that based on the historic information in the file, the PUD has expired, and that the developer can proceed under the underlying zoning of R-3.

The original documentation and "PUD" were from the early 1980's; on October 8, 1996, Mary McKinney essentially concluded that the PUD had expired.

Last year, the City did agree in Resolution 2005-123, to accept a bond for the amenities, and return portions of the property that the City had taken title to as security for the amenities. Any development on the property must include the amenities as specified in Resolution 2005-123.

Please let me know if you need any additional information.

cc: Jeff Tomassetti, Esquire



City of Fernandina Beach

DEVELOPMENT SERVICES DEPARTMENT

MEMORANDUM

TO: FRED HAYS, CITY MANAGER

FROM: DOUG JONES, DEVELOPMENT SERVICES DIRECTOR

DATE: AUGUST 20, 1999

RE: ISLANDS CLUB SUBDIVISION

Per Commissioner Rogers' request, staff has reviewed the amenities for the Islands Club Development (PUD) on North Tarpon Avenue.

Under the current PUD agreement, the developer deeded Lots 38 – 45 and tracts A,B,C to the City to hold until the amenity package is completed. You will find a copy of the deed attached.

Development Services has spoken with the developer, Joe Winston, and he stated that activity is anticipated in the near future.

We will update you on any information this office receives on this matter. Should you have any questions, please do not hesitate to ask.

Attachment

EXHIBIT A

Amenities Package at Islands Club Subdivision, Fernandina Beach, Nassau County, Florida

Islands Club Amelia, LLC, will construct the following items which shall constitute the amenities package at Islands Club Subdivision:

Item #	Site Plan Designator	Name	Description	Location	Estimated Cost
1	A	POOL	Minimum size 1200 square feet, including fencing that meets or exceeds minimum fence requirements for pool safety.	Tract B	\$165,000.00
2	B	CLUBHOUSE / CABANA	Minimum size 600 square feet, Open cabana style construction.	Tract B	62,000.00
3	C	RESTROOMS	Including toilets, changing areas, and outdoor showers. May be constructed as either one or two structures.	Tract B	57,500.00
4	D	OPERATIONS / MAINTENANCE FACILITY	Approximate size: 500 -1500 square feet conditioned space and 200 - 500 square feet of covered porches.	Tract C	127,500.00
5	G, F	PARKING/ GREEN SPACE/ LANDSCAPING	Green Space and landscaping generally as shown on the artist rendering of the site plan Four (4) Standard Parking Spaces, and One (1) Handicapped Parking Space in accordance with applicable codes.	Tracts A, B, and C	56,000.00
TOTAL ESTIMATED COST COVERED BY THE PERFORMANCE BOND:					\$468,000.00

Exhibit A-1 provides a site plan indicating the relative sizes and locations of the planned improvements.

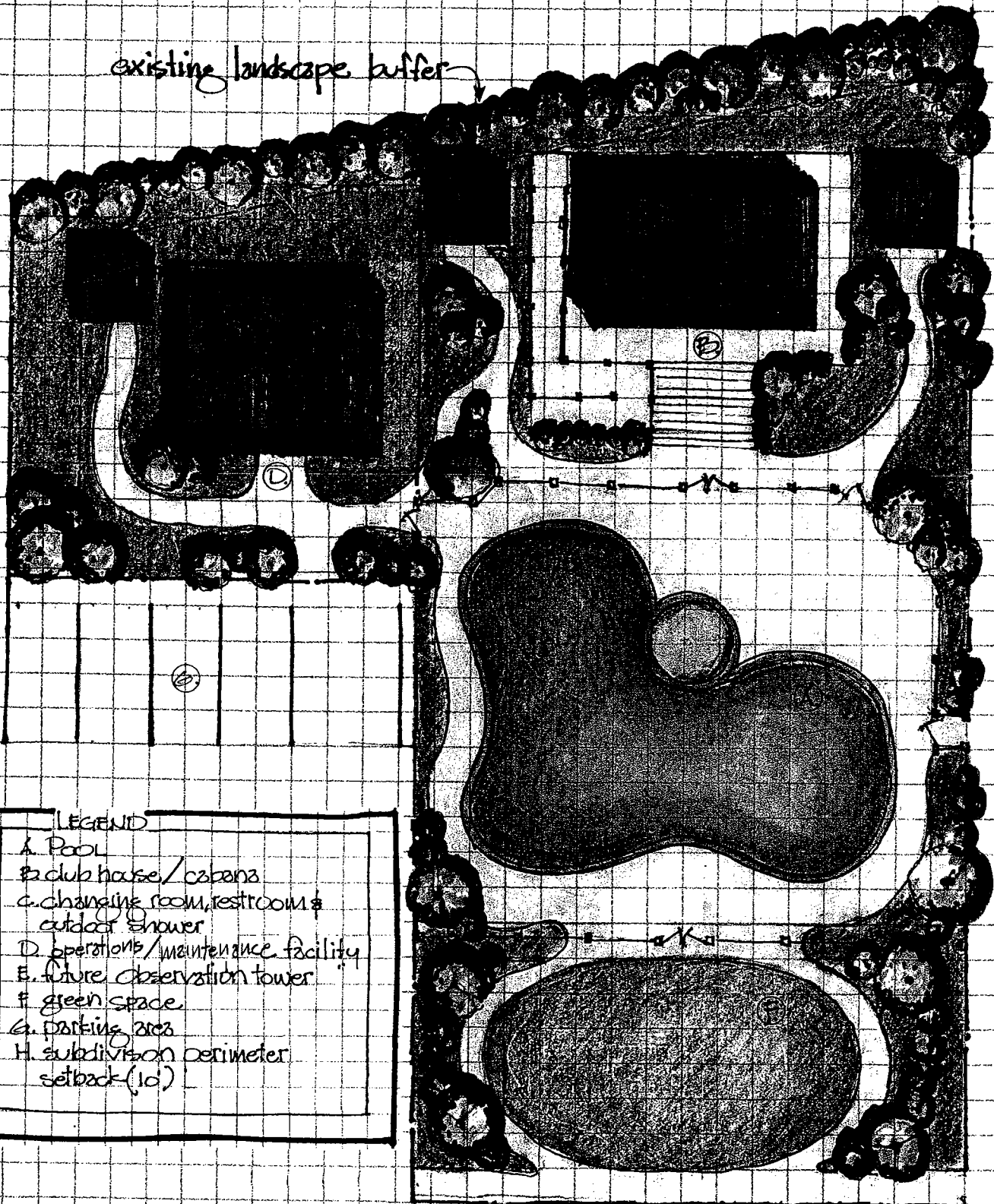
Exhibit A-2 illustrates front and side elevation views of the planned clubhouse/cabana.

Exhibit A-3 shows a perspective view of the planned clubhouse/cabana.

Exhibit A-4 illustrates the front elevation view of the planned operations/maintenance facility.

The exhibits are artist renderings and are intended to illustrate the overall size, scale, style and layout of the planned improvements. Some details may vary in the final construction.

existing landscape buffer



LEGEND

- A. Pool
- B. club house/cabana
- C. changing room, restroom & outdoor shower
- D. operations/maintenance facility
- E. future observation tower
- F. green space
- G. parking area
- H. subdivision perimeter setback (10')

■ schematic site plan

Blumberg No. 6119

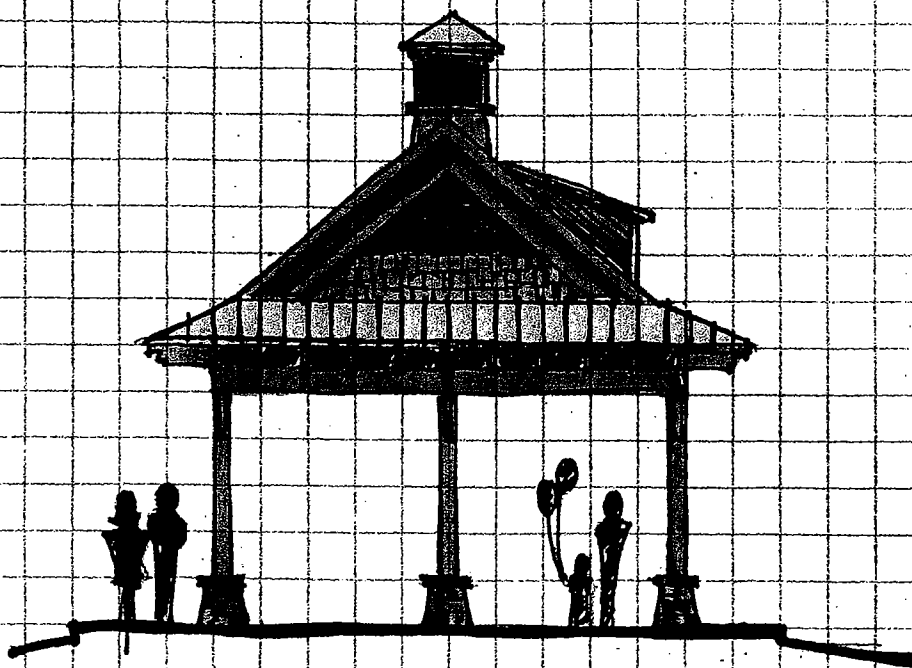
EXHIBIT

"A-1"

The
Islands Club



■ schematic club house / Cabana front elevation



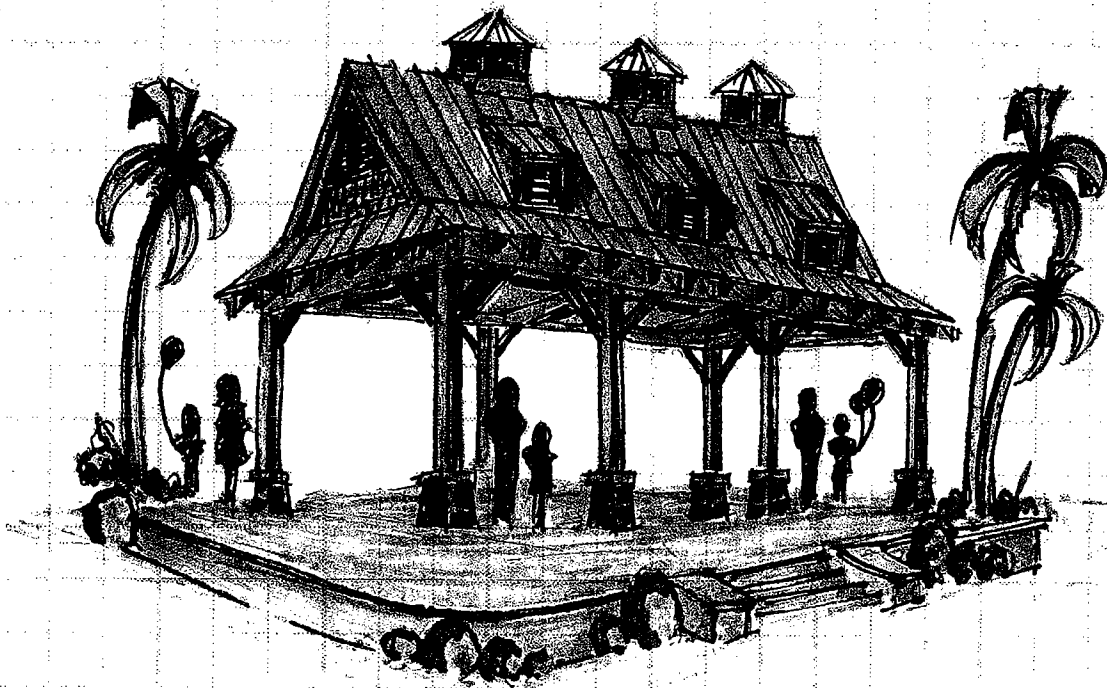
■ schematic club house / Cabana side elevation

Blumberg No. 5119

EXHIBIT

"A-2"

The
Islands Club



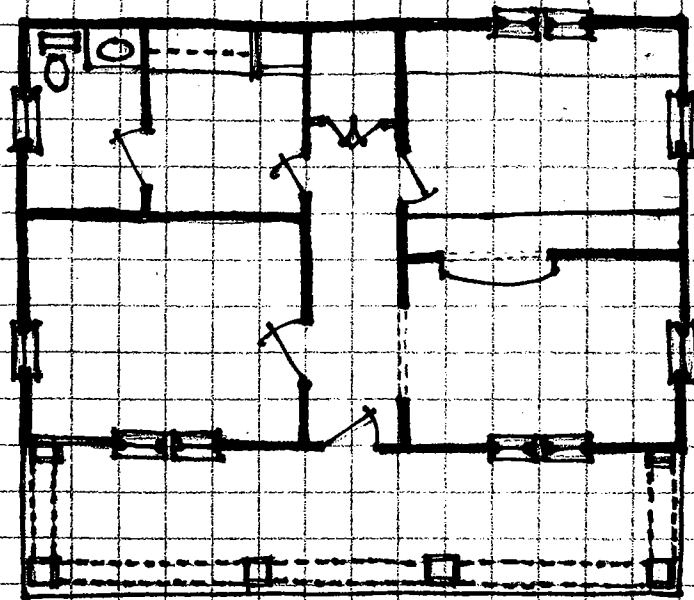
■ Club house / cabana perspective

Blumberg No. 6119

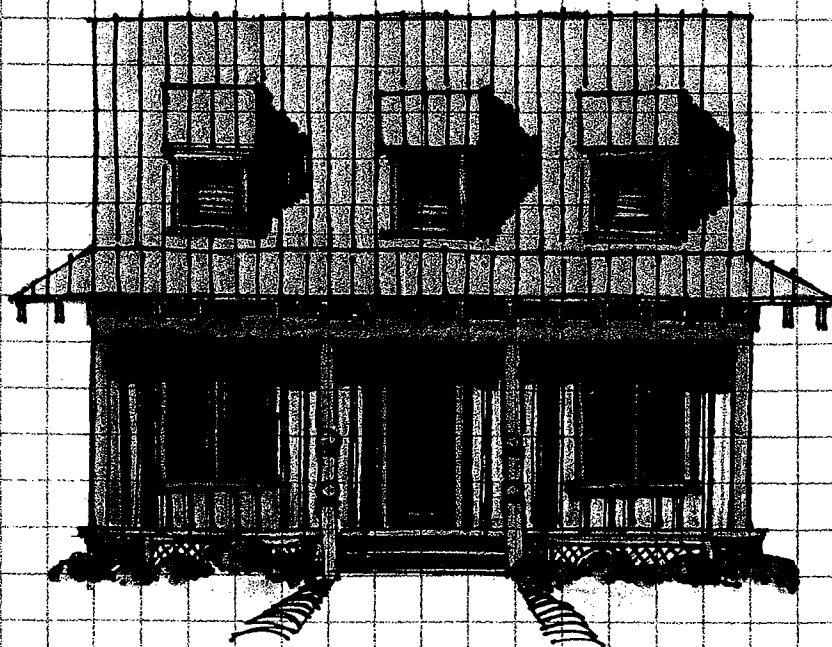
EXHIBIT

"A-3"

The
Islands Club



■ Schematic operations/maintenance facility plan



■ Schematic operations/maintenance facility elevation

Blumberg No. 5119

EXHIBIT

"A-4"

The
Islands Club



A. JEFFREY TOMASSETTI, PLC

Attorney at Law

A. Jeffrey Tomassetti, Esq.

May 30, 2007

MAY 30 2007

Kevin Sullivan
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

RE: Islands Club Amelia TRC Application SPR 2005-124
Summary of May 24, 2007 TRC Meeting

Dear Mr. Sullivan:

I represent Island Club Amelia, LLC, the developer of the 50 unit condominium project known as Islands Club Amelia Condominium. I am pleased that we are in the last stages of completing the TRC site review for this project. At the May 24, 2007 TRC Meeting, approximately 27 outstanding items were reviewed and discussed. Most of these were satisfied and closed out. In order to expedite our completion of the TRC process, I have summarized the points raised in the meeting and our efforts to satisfy each and every item as follows:

Note: Items in bold require additional actions. Items not in bold are accepted/closed.

1. Drainage Easement – review by City Attorney.

The easement was accepted by M. Lamoureux as documented.

2. **Roof Downspouts – connection to storm sewers**

The civil engineer will add the following to the site engineering plan:

- **Size and type of material of the rainwater pipe sections which extend from the buildings to the related storm sewer structures.**
- **Invert elevations where those pipe sections enter into storm sewer structures**

3. Flume - clarify details

Flume details on Sheet D-2 (Sheet 10 of 13) were accepted by M. Lamoureux.

4. Case 2 wall details – 13.5 feet bury

Wall installation details for Case 2 on Sheet D-2 (Sheet 10 of 13) were accepted by M. Lamoureux.

5. Handrail Detail Clarification

Handrail Detail A and Handrail Detail B on Sheet D-1B (Sheet 9B of 13) were accepted by M. Lamoureux.

6. Stacked Block retaining wall details – Clarification

Details provided on Sheet 10B of 13 were accepted by M. Lamoureux.

7. Proposed 5 foot fence – Clarify

Details provided on Sheet GOE-1 (Sheet 6 of 13) were accepted by M. Lamoureux.

8. Method of Dune Stabilization –

Stacked block retaining walls on the west side will be replaced with sheet pile walls. Sheet piles will be driven into place prior to exaction on the east side.

An excavation limit line for Building 3 will be shown.

Double silt fences will be shown west of the Building 3 excavation limit line.

9. Native Vegetation - Note

The following note will be added to the site engineering plan:

“All native vegetation which is not located in areas requiring their removal as part of the development plan shall be retained in an undisturbed state.”

10. Retaining Wall locations and Limits of Excavation

See Item 8 above.

11. Handicapped parking spots in garages

Mr. Jerry Sinclair will provide documentation of the current ADA requirements.

Note: On May 25th, Mr. Sinclair indicated via email that handicapped parking spaces were not required in the parking garages.

Accepted by J. Sinclair and K. Sullivan

12. Total number of parking spaces – request to reduce

Please see the attached letter from Andre to Marshall McCreary. Please see correspondence from Andre at McCranie & Associates, Inc.

13. Condo Docs/Amenity Access

The Islands Club Condominium Recorded Declaration shall allow the current owners of Lots 1-10, 21-24, and 27 and 28 of the Islands Club Subdivision to obtain a special membership to allow amenity access to the Pool and Cabana.

The Declaration will be recorded prior to the issuance of the Certificate of Occupancy.

14. SJRWMD Permit

This comment has been satisfied per K. Sullivan.

15. Irrigation Plan

Landscaping plan indicates

- "Irrigation to be supplied by a proposed irrigation well", and
- "All proposed planting areas denoted in the landscape plan are to be irrigated"

This comment has been satisfied per K. Sullivan.

16. Continuous Landscaping around all buildings at least 24" high.

The plant list in the Landscaping plan has been updated to include minimum heights of relevant plants.

This comment has been satisfied per K. Sullivan.

17. Landscape calculations consistent with landscape hardship waiver.

A note will be added to the Landscape Plan to link the landscape hardship waiver letter to the landscape plan, with specific reference to the number of new Washingtonian and Cabbage Palms to be supplied.

18. DBH in planting table and height of shrubs

The DBH of trees and the height of shrubs have been added to the Plant List in the Landscaping plan.

This comment has been satisfied per K. Sullivan.

19. Xeriscape - Sod area percentage.

The landscape architect will supply information about the proposed Beach mix species (with respect to their drought tolerance).

20. Monument Sign to be permitted per COFB requirements

Note has been added to Sheet GEO-1

This comment has been satisfied per K. Sullivan.

21. Building 3 Rear

The landscape architect will meet with K. Sullivan concerning landscaping on the western side of Building 3.

22. **Building 3 Front - Landscaping**

Landscaping has been added along the eastern edge of Building 3.

This comment has been satisfied per K. Sullivan.

23. **Trees on East Side of Building 1**

Total number of trees around the perimeter of Building 1 satisfies the requirement of Sec 115-11(b) (1) a. The correct number of trees, as required by consideration of the length of the eastern side of Building 1, has been provided on the plan. They are grouped at the northern end of the building and at the southwest corner of the parking lot which is adjacent to Building 1.

This comment has been satisfied per K. Sullivan.

24. **Landscaping on the southern boundary denoted as A**

This was an error. The "A" designation has been changed to "PT". However, this creates a conflict, as there are now two species in the plant table designated with a PT. The landscape architect will correct this.

25. **Place number of plants next to each symbol**

The landscape architect will make this change.

26. **Southern end of pond – Symbols Y and CP**

These symbols have been connected to the relevant planting areas.

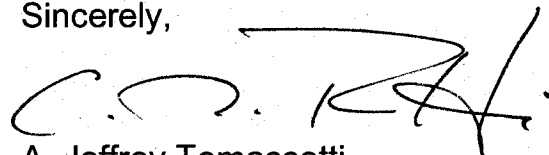
This comment has been satisfied per K. Sullivan.

27. **Exact Configuration of Hand railing**

Mr. Jerry Sinclair will provide related ADA requirements to the civil engineer to incorporate onto the site detail sheet.

Thank you for the opportunity to review these items. We look forward to our meeting on Thursday, May 31, 2007.

Sincerely,



A. Jeffrey Tomassetti

AJT/gc

Encs.

cc: Island Club Amelia, LLC

RESOLUTION 2010- 136

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING RESOLUTION 2005-123 BY AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR THE CONSTRUCTION OF AMENITIES FOR A SUBDIVISION KNOWN AS ISLANDS CLUB IN EXCHANGE FOR AN AMENITIES AGREEMENT TO BE RECORDED IN THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B, & C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City to be held in trust until the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer, and the City held the deed to the Property until 2005; and

WHEREAS, Islands Club Amelia, LLC acquired the Property from the City in 2005 and had planned to construct the amenities package; and

WHEREAS, in exchange for the City executing a deed for the Property to Islands Club Amelia, LLC, Islands Club Amelia, LLC posted a performance bond for the estimated amount (\$468,000.00) required to complete the amenities package; and

WHEREAS, Islands Club Amelia, LLC does not have current plans to construct the amenities package due to the depressed economy, and the bond amount may be inaccurate at this time, more than 5 years after it was originally posted, to insure construction of the amenities; and

WHEREAS, Islands Club Amelia, LLC is requesting that the City release the bond requirement in exchange for a recordable amenities agreement which would encumber the Property and compel any current or future developer to construct the amenities on the Property as originally planned.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA THAT:

SECTION 1. The City Commission hereby accepts the Islands Club Subdivision Amenities Agreement, attached hereto as Exhibit "A", and authorizes the City Manager, City Attorney, and City Clerk to execute any and all documents necessary to release the performance bond with Insko Insurance Services, Inc., performance bond #590514S, upon receipt of proof of the recording of the attached Agreement in the public records of Nassau County, Florida.

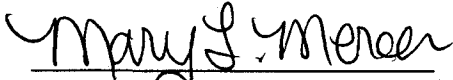
SECTION 2. Islands Club Amelia, LLC shall pay any and all costs of recording the attached Agreement in the public records of Nassau County, Florida and providing the City Clerk of proof of such recording prior to the City releasing the bond.

SECTION 3. This resolution shall be effective immediately upon passage.

ADOPTED this 2nd day of November, 2010 with a quorum present and voting.

ATTEST

CITY OF FERNANDINA BEACH


MARY L. MERCER
City Clerk


SUSAN HARDEE STEGER
Commissioner-Mayor

APPROVED AS TO FORM:

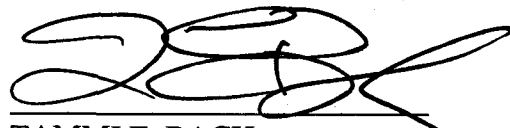

TAMMI E. BACH
City Attorney

EXHIBIT "A"Resolution 2010-136**ISLANDS CLUB SUBDIVISION
AMENITIES AGREEMENT**

Islands Club Amelia, LLC, herein called "Developer" on behalf of itself and its successors, grantees and assigns, hereby agrees to the following recitals and covenants:

RECITALS

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B & C of the Islands Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City of Fernandina Beach ("City") to be held in trust to ensure the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer; and

WHEREAS, Islands Club Amelia, LLC purchased the Property from the successor in title to the original developer, Sea Island Investors, LLC; and

WHEREAS, Islands Club Amelia, LLC agreed to complete the amenities for Island Club Subdivision within twenty-four months of issuance of building permits for construction of the improvements on the Property; and

WHEREAS, Islands Club Amelia, LLC posted a bond for the estimated amount required to complete the amenities; and

WHEREAS, the City executed a Quit Claim Deed for the Property upon the posting of the performance bond for the construction of the amenities; and

WHEREAS, the City has agreed to release the Insko Insurance Services, Inc. performance bond #590514S requirement upon recording of this agreement.

AGREEMENT

NOW THEREFORE, Developer, its successors, grantees and assigns agree to construct an amenities package consisting of items listed in Exhibit "A" on lands known as Lots 38, 39, 40, 41, 42, 43, 44, 45 and Tracts A, B and C of the Islands Club Subdivision, according to plat thereof recorded in Plat Book 4 at page 106 of the public records of Nassau County, Florida within twenty-four months of the

THIS INSTRUMENT PREPARED BY & RETURN TO:
A. J. TOMMASSETTI, ATTORNEY-AT-LAW,
P. O. BOX 1443
FERNANDINA BEACH, FLORIDA 32034

issuance of building permits for improvements on the property. This covenant shall run with the land.

This Subdivision Amenities Agreement and Exhibits hereto is made and entered into this 22nd day of October, 2010.

WITNESSES:

ISLANDS CLUB AMELIA, LLC

Jeff D. Anderson
(#1 Witness Signs Here)

By: *John R. Proctor*
its Manager

JEFF D. ANDERSON
(#1 Witness Name Printed Here)

Marc R. Griswold
(#2 Witness Signs Here)

Marc R. Griswold
(#2 Witness Name Printed Here)

STATE OF FLORIDA)
COUNTY OF NASSAU)

The foregoing instrument was acknowledged before me this 22 day of OCTOBER, 2010, by John R. Proctor who is personally known to me or _____ has produced FLORIDA D.L. as identification and who did take an oath.

Jeff D. Anderson Notary Public, Commission No _____

Name Stamp



EXHIBIT A**Amenities Package at Islands Club Subdivision
Fernandina Beach, Nassau County, Florida**

Item #	Site Plan Designator	Name	Description
1	A	POOL	Minimum size 1200 square feet, including fencing that meets or exceeds minimum fencing requirements for pool safety.
2	B	CLUBHOUSE/ CABANA	Minimum size 600 square feet, Open cabana style construction.
3	C	RESTROOMS	Including toilets, changing areas, and outdoor showers. May be constructed as either one or two structures.
4	D	OPERATIONS/ MAINTENANCE FACILITY	Approximate size: 500 – 1500 square feet conditioned space and 200 – 500 square feet of covered porches.
5	E	PARKING/ LANDSCAPING	Landscaping generally as shown on the landscaping plan. Four (4) Standard Parking Spaces and One (1) Handicapped Parking Space in accordance with applicable codes.

Said amenities package shall be constructed within twenty-four months (24) of issuance of the building permits.

Exhibit A-1 provides a site plan indicating the relative sizes and locations of the planned improvements.

Exhibit A-2 illustrates the front and side elevation views of the planned clubhouse/cabana.

Exhibit A-3 shows a perspective view of the planned clubhouse/cabana.

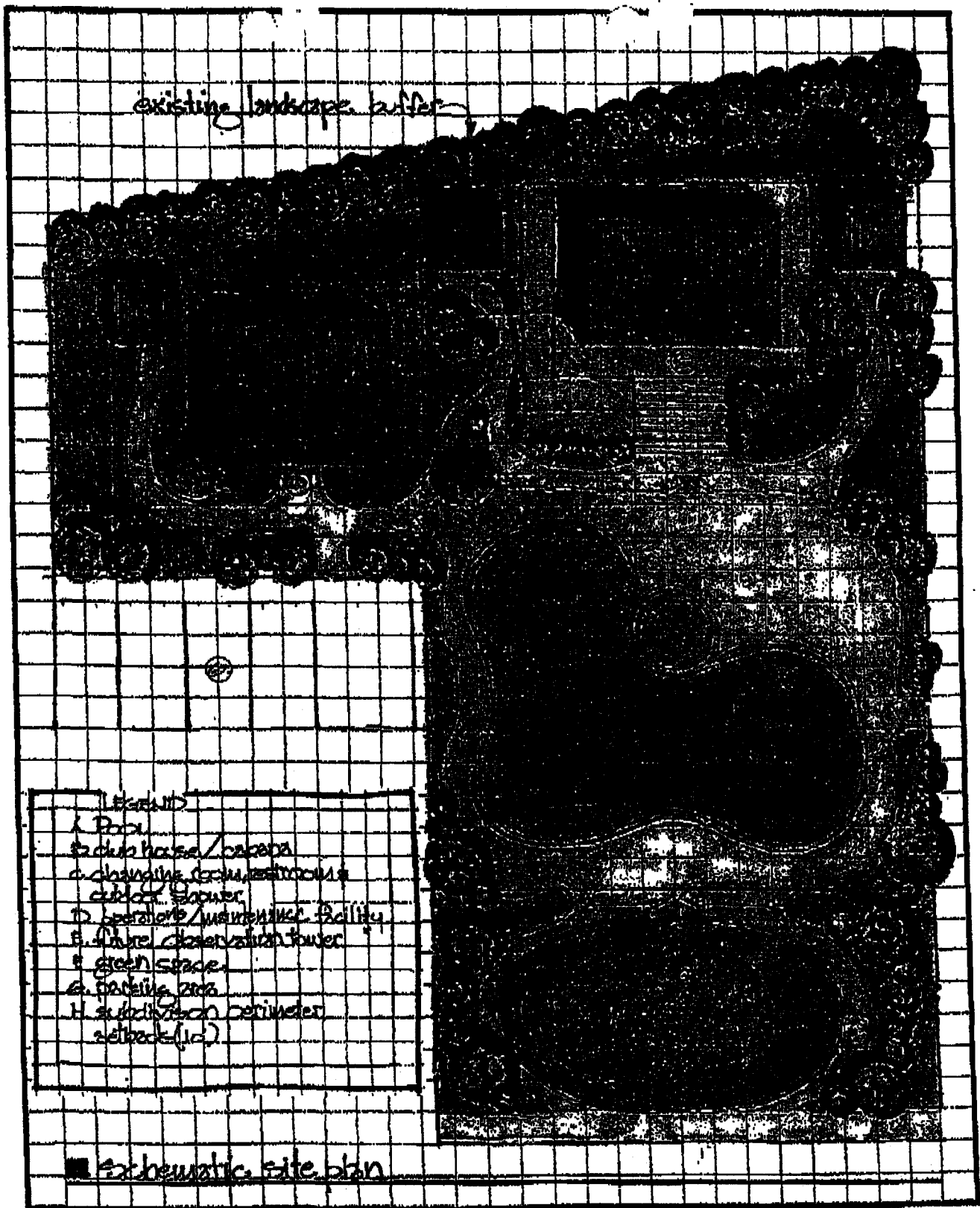
Exhibit A-4 illustrates the front elevation view of the planned operations/maintenance facility.

The exhibits are artist renderings and are intended to illustrate the overall size, scale, style and layout of the planned improvements. Some details may vary in the final construction.

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EXHIBIT

"A-1"

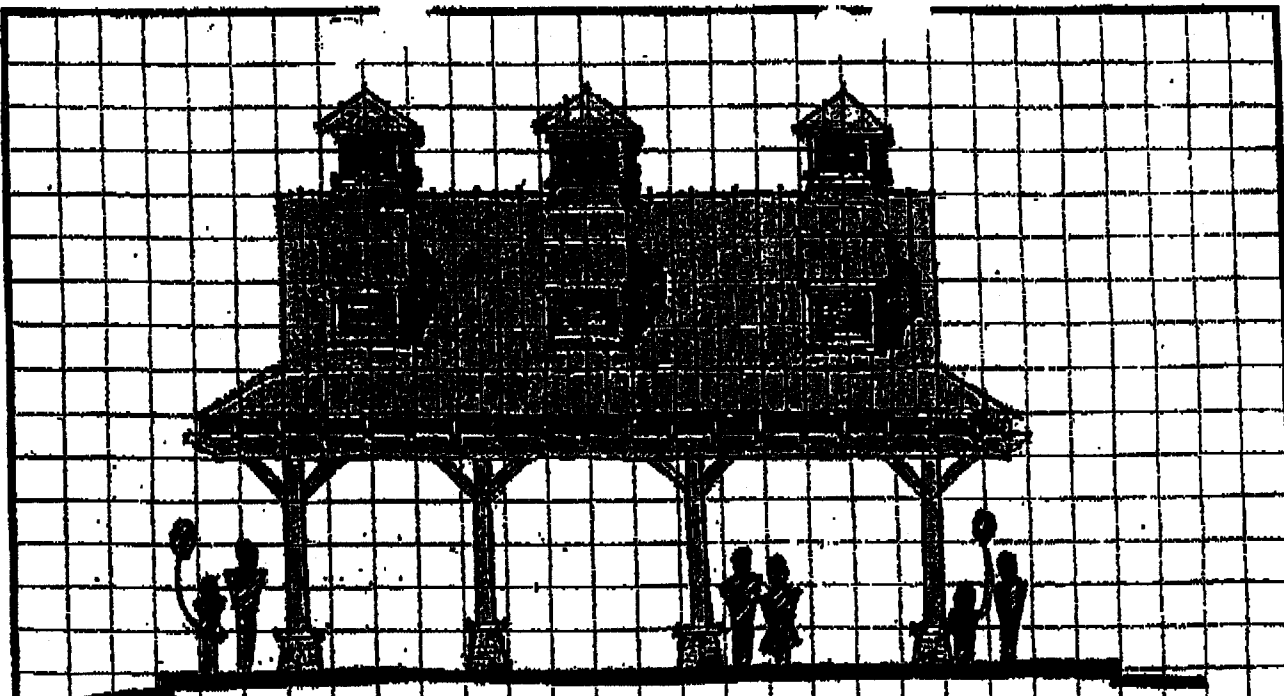
The

Islands Club

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Page: 6/8

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■ schematic clubhouse / Cabana front elevation



■ schematic clubhouse / Cabana side elevation

EXHIBIT

"A-2"

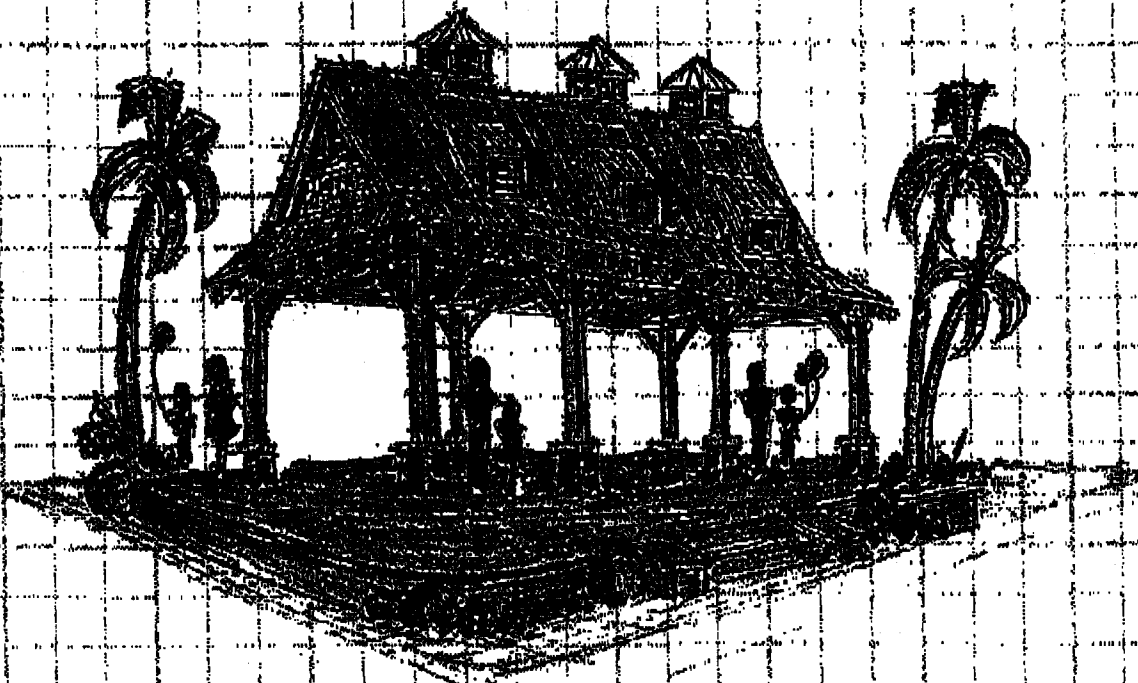
The
Islands Club

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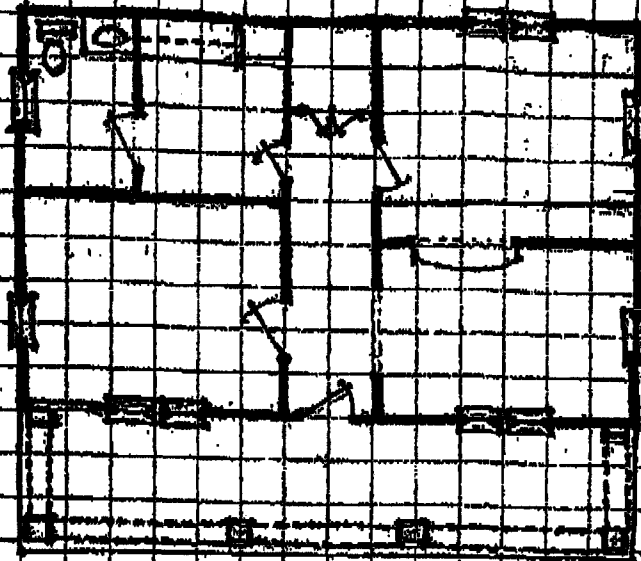


Club house / Cabana perspective

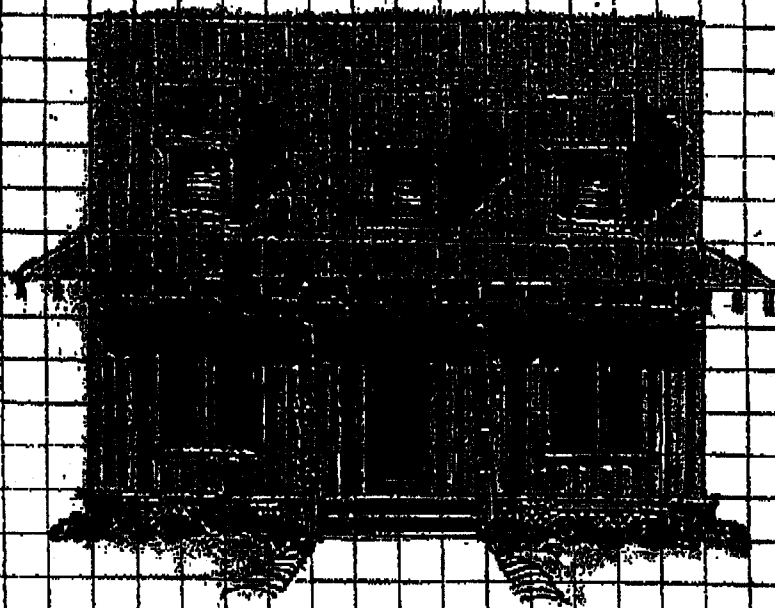
EXHIBIT

"A-3"

The
Islands Club



■ Schenck operations/maintenance facility plan



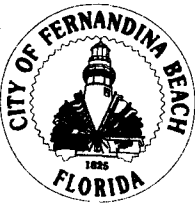
■ Schenck operations/maintenance facility elevation

EXHIBIT

"A-4"

The

Islands Club



CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2010-136
Release of Bond In Exchange for Agreement to Construct Islands Club
Subdivision Amenities

DEPARTMENT: City Attorney's Office

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☒ Support Documents ☐ Other

SUMMARY: Islands Club Amelia, LLC acquired title to property known as the Islands Club Subdivision from the City in 2005 and had planned to construct an amenities package. In exchange for the City executing a deed for the property to Islands Club Amelia, LLC, Islands Club Amelia, LLC posted a performance bond for the estimated amount (\$468,000.00) required to complete the amenities package. Islands Club Amelia, LLC does not have current plans to construct the amenities package due to the depressed economy. Islands Club Amelia, LLC is requesting that the City release the bond requirement in exchange for a recordable amenities agreement which would encumber the property and compel any current or future developer to construct the amenities on the property as originally planned.

RECOMMENDED ACTION: Approve Resolution 2010-136

DEPARTMENT HEAD Submitted: Tammi E. Bach, City Attorney Date: 10/26/10

Requested Agenda Date: 11/02/10

FINANCE DEPARTMENT Financial Impact ☐ Yes ☐ No
Budgeted ☐ Yes ☐ No ☐ N/A Date:

CITY ATTORNEY Approved for Form *TEB* Date: 10/27/10

CITY MANAGER Approved Agenda Item for *A* Date: 10/27/10

COMMISSION ACTION: ☐ Approved As Recommended ☐ Disapproved
☐ Approved With Modification ☐ Tabled To Time Certain
☐ Other

DISTRIBUTION: ☐ CA ☐ CC ☐ CM ☐ CD ☐ FI ☐ FD ☐ GC ☐ HR ☐ MD ☐ PD ☐ PR ☐ PW ☐ UD

*Emailed Bach 11.4.10
Tammi Bach
D. Clifford
M. McBray*

Approved at the City Commission Meeting
Held on *11.2.10*
Voted: *5-0* Initial: *al*

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2018-43
Agreement Amendment - The Islands Club

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-43

SYNOPSIS: The Islands Club PUD subdivision includes a total of forty-five single family home sites as approved in 1981 (Ordinance 639). The applicant requests to reconfigure the remaining undeveloped twenty-seven home sites to address current land development standards, modify the location of the required amenities, and remove a substandard cul-de-sac to improve emergency services access.

In keeping with staff notes and the Planning Advisory Board (PAB) direction, the applicant has agreed to establish notes on the final plat to identify setback requirements and include a conservation easement on the 20 feet of land abutting Ft. Clinch State Park. The PAB issued a recommendation of approval at its Regular Meeting on February 14, 2018. Staff recommends approval as subject to the notes and conditions offered within the staff report and consistent with the direction of the PAB.

FISCAL IMPACT: None.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-43.

Kelly Gibson, Senior Planner	03/08/2018
Nicole Bednar, Administrative Services Manager	03/08/2018
Dale Martin, City Manager	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018
Katie Newton, Legal Assistant	03/08/2018

Date: March 05, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-43

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING RESOLUTION 2010-136 AND THE AMENITIES AGREEMENT WITH THE ISLANDS CLUB AMELIA, LLC RELATING TO THE ISLANDS CLUB PUD SUBDIVISION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B, & C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City to be held in trust until the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer, and the City held the deed to the Property until 2005; and

WHEREAS, Islands Club Amelia, LLC acquired the property from the City in 2005 and had planned to construct the amenities package; and

WHEREAS, in exchange for the City executing a deed for the Property to Islands Club Amelia, LLC, Islands Club Amelia, LLC posted a performance bond for the estimated amount (\$468,000) required to complete the amenities package; and

WHEREAS, Islands Club Amelia, LLC obtained a release of the performance bond by the City under Resolution 2010-136 in exchange for a recordable amenities agreement which would encumber the property and compel any current or future developer to construct the amenities on the property as originally planned; and

WHEREAS, Islands Club Amelia, LLC/ Nautical View, LLC (current owners), request amendments to the 2010 Amenities Agreement as recorded in Official Records Book 1706, Page 1199 to reconfigure and centralize the location of the required amenities within the subdivision as consistent with the requested 2018 re-platted portion of Islands Club PUD and contained herein as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby accepts the amended Islands Club PUD subdivision Amenities Agreement, attached hereto as Exhibit "A."

SECTION 2. Islands Club Amelia, LLC/ Nautical View, LLC shall pay any and all costs of recording the attached amended Amenities Agreement in the public records of Nassau County, Florida.

SECTION 3. Islands Club Amelia, LLC/ Nautical View, LLC, its successors, grantees and assigns, agree to construct the subdivision amenities as located and shown on Exhibit "A" within twenty-four months of the issuance of building permits for improvements on the property. This covenant shall run with the land.

SECTION 4. This Resolution shall become effective immediately upon passage.

ADOPTED this 20th day of March, 2018.

ATTEST:

CITY OF FERNANDINA BEACH

CAROLINE BEST
City Clerk

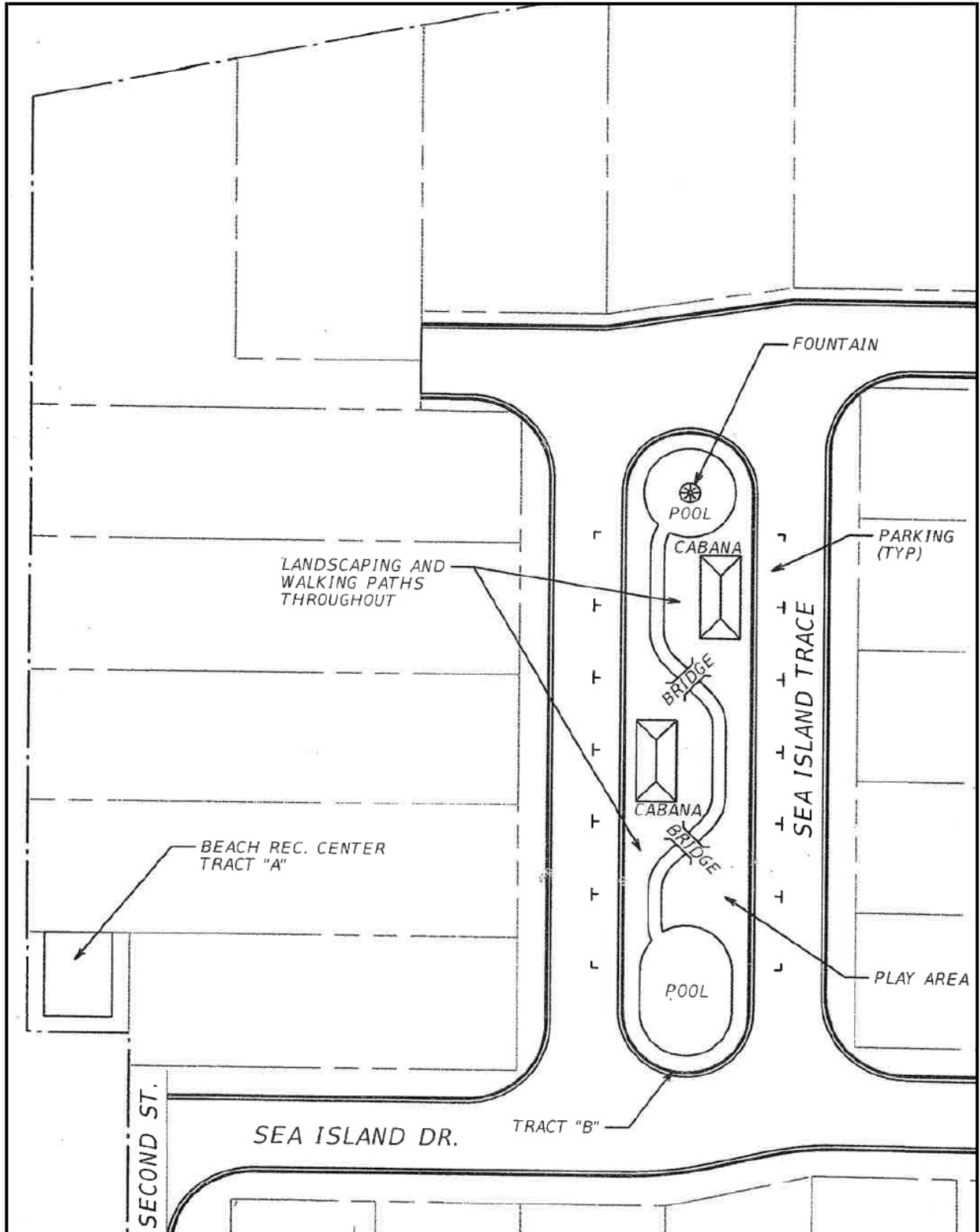
JOHN A. MILLER
Mayor – Commissioner

APPROVED AS TO FORM AND LEGALITY:



TAMMI E. BACH
City Attorney

RESOLUTION 2018-
EXHIBIT "A"



Kelly N. Gibson, AICP

Planning Manager

City of Fernandina Beach

Re: Islands Club Subdivision Re-Plat

Dear Ms. Gibson,

I am and owner and agent of Islands Club Amelia, LLC and Nautical View, LLC. In 1981 the City Commission approved the Islands Club Planned Unit Development (PUD) and the Islands Club Plat containing 45 homesites as well as two streets named Sea Island Drive and Sea Island Trace. The entire subdivision property was fully graded at that time, and thirteen homes were constructed. However, the subdivision was never completed and went dormant for many years. Twenty-nine homesites were never built on, and remain vacant. The rest of the property was left as bare ground and there is almost no vegetation on the site.

In 2005 we acquired 29 vacant lots as well as tracts "A", "B" & "C" and the two platted street rights-of-way. With your assistance, as well as the help of our engineers and surveyor, we have prepared a re-plat of the undeveloped portion of the PUD subdivision in order to bring the remaining development closer to modern development standards and to consolidate the amenity focal point to the center of the subdivision.

We intend to move quickly to construct the streets, landscaping and amenities. These will be completed within twenty-four months from the first issuance of building permits for the property. Once completed, the existing homeowners in the Islands Club PUD will be given the option, but not the obligation, to join the new Homeowners Association and to enjoy the on-site common elements and amenities.

The re-plat reshapes and rearranges twenty-seven (27) of the existing platted lots; and relocates and reshapes one of the existing platted rights-of-way. The re-plat eliminates a cul-de-sac street (platted in 1981, but never built) which is substandard by today's requirements. Specifically, the diameter of the cul-de-sac is too small for current emergency vehicles. This cul-de-sac street has been redesigned as a 100-foot wide right-of way with a 37-foot wide x 194-foot long center island. The center island will become the focal point of the development, with pools, cabanas, walking paths, a kid's play area, and extensive landscaping.

Elimination of this cul-de-sac also allows for the reshaping of six (6) existing pie-shaped lots which have exceptionally narrow street frontage, including four (4) pie-shaped lots with frontages of only 20 - 23 feet. The pie-shaped lots were reshaped and rearranged to provide more practical, rectangular lots. This arrangement allows for

better front facade architecture, driveway spacing, and front yard landscaping. More importantly, the new arrangement allows the fronts of homes on Lots 6 – 12 to be located farther away from the western boundary of the subdivision, adjacent to Fort Clinch. The creation of these larger, more rectangular lots on the western boundary, allowed us to specify a larger than normal rear-yard building setback requirement for Lots 6 -12 (e.g., 30 feet) and to specify the westernmost 20 feet of Lots 6 – 12 as an undisturbed natural buffer along the shared boundary with Fort Clinch State Park. The L-shaped design of Lots 6 and 7 is necessary in order to retain a reasonable buildable footprint and still provide the 20 foot undisturbed buffer adjoin Fort Clinch State Park

Reshaping the existing lots allows sixteen (16) of the twenty-seven (27) replatted lots to have lot depths ranging from 110 up to 145 feet, significantly greater than the 100 foot lot depth which is typical in the surrounding neighborhoods. This is intended to allow for substantial open space in rear yards.

A sidewalk will be provided along Sea Island Drive, and this sidewalk will be extended beyond the replat boundary, along both West 2nd Street and West 3rd Street, to Tarpon Avenue.

The proposed re-plat is entirely within the boundary of the existing plat. In the re-plat, the western 20 feet of the lots which adjoin Fort Clinch State Park will be protected as a natural undisturbed buffer. This will preserve the hilly topography and native vegetation in that area.

Since this is an existing PUD, the City has the discretion to allow the design to best fit the site. We have considered many design options for the site and we believe this design is the best fit. Thank you for your assistance in this process.

Sincerely,



John Proctor

RESOLUTION 2010- 136

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING RESOLUTION 2005-123 BY AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR THE CONSTRUCTION OF AMENITIES FOR A SUBDIVISION KNOWN AS ISLANDS CLUB IN EXCHANGE FOR AN AMENITIES AGREEMENT TO BE RECORDED IN THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B, & C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City to be held in trust until the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer, and the City held the deed to the Property until 2005; and

WHEREAS, Islands Club Amelia, LLC acquired the Property from the City in 2005 and had planned to construct the amenities package; and

WHEREAS, in exchange for the City executing a deed for the Property to Islands Club Amelia, LLC, Islands Club Amelia, LLC posted a performance bond for the estimated amount (\$468,000.00) required to complete the amenities package; and

WHEREAS, Islands Club Amelia, LLC does not have current plans to construct the amenities package due to the depressed economy, and the bond amount may be inaccurate at this time, more than 5 years after it was originally posted, to insure construction of the amenities; and

WHEREAS, Islands Club Amelia, LLC is requesting that the City release the bond requirement in exchange for a recordable amenities agreement which would encumber the Property and compel any current or future developer to construct the amenities on the Property as originally planned.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA THAT:

SECTION 1. The City Commission hereby accepts the Islands Club Subdivision Amenities Agreement, attached hereto as Exhibit "A", and authorizes the City Manager, City Attorney, and City Clerk to execute any and all documents necessary to release the performance bond with Insko Insurance Services, Inc., performance bond #590514S, upon receipt of proof of the recording of the attached Agreement in the public records of Nassau County, Florida.

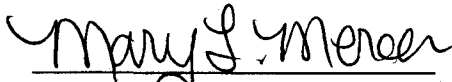
SECTION 2. Islands Club Amelia, LLC shall pay any and all costs of recording the attached Agreement in the public records of Nassau County, Florida and providing the City Clerk of proof of such recording prior to the City releasing the bond.

SECTION 3. This resolution shall be effective immediately upon passage.

ADOPTED this 2nd day of November, 2010 with a quorum present and voting.

ATTEST

CITY OF FERNANDINA BEACH


MARY L. MERCER
City Clerk


SUSAN HARDEE STEGER
Commissioner-Mayor

APPROVED AS TO FORM:

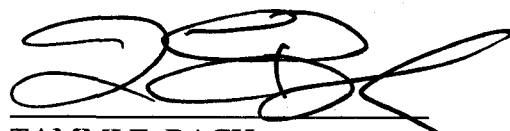

TAMMI E. BACH
City Attorney

EXHIBIT "A"Resolution 2010-136**ISLANDS CLUB SUBDIVISION
AMENITIES AGREEMENT**

Islands Club Amelia, LLC, herein called "Developer" on behalf of itself and its successors, grantees and assigns, hereby agrees to the following recitals and covenants:

RECITALS

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B & C of the Islands Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City of Fernandina Beach ("City") to be held in trust to ensure the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer; and

WHEREAS, Islands Club Amelia, LLC purchased the Property from the successor in title to the original developer, Sea Island Investors, LLC; and

WHEREAS, Islands Club Amelia, LLC agreed to complete the amenities for Island Club Subdivision within twenty-four months of issuance of building permits for construction of the improvements on the Property; and

WHEREAS, Islands Club Amelia, LLC posted a bond for the estimated amount required to complete the amenities; and

WHEREAS, the City executed a Quit Claim Deed for the Property upon the posting of the performance bond for the construction of the amenities; and

WHEREAS, the City has agreed to release the Insko Insurance Services, Inc. performance bond #590514S requirement upon recording of this agreement.

AGREEMENT

NOW THEREFORE, Developer, its successors, grantees and assigns agree to construct an amenities package consisting of items listed in Exhibit "A" on lands known as Lots 38, 39, 40, 41, 42, 43, 44, 45 and Tracts A, B and C of the Islands Club Subdivision, according to plat thereof recorded in Plat Book 4 at page 106 of the public records of Nassau County, Florida within twenty-four months of the

THIS INSTRUMENT PREPARED BY & RETURN TO:
A. J. TOMMASSETTI, ATTORNEY-AT-LAW,
P. O. BOX 1443
FERNANDINA BEACH, FLORIDA 32034

issuance of building permits for improvements on the property. This covenant shall run with the land.

This Subdivision Amenities Agreement and Exhibits hereto is made and entered into this 22nd day of October, 2010.

WITNESSES:

ISLANDS CLUB AMELIA, LLC

Jeff D. Anderson
(#1 Witness Signs Here)

By: *John R. Proctor*
its Manager

JEFF D. ANDERSON
(#1 Witness Name Printed Here)

Marc R. Griswold
(#2 Witness Signs Here)

Marc R. Griswold
(#2 Witness Name Printed Here)

STATE OF FLORIDA)
COUNTY OF NASSAU)

The foregoing instrument was acknowledged before me this 22 day of OCTOBER, 2010, by John R. Proctor who is personally known to me or _____ has produced FLORIDA D.L. as identification and who did take an oath.

Jeff D. Anderson Notary Public, Commission No _____

Name Stamp



EXHIBIT A**Amenities Package at Islands Club Subdivision
Fernandina Beach, Nassau County, Florida**

Item #	Site Plan Designator	Name	Description
1	A	POOL	Minimum size 1200 square feet, including fencing that meets or exceeds minimum fencing requirements for pool safety.
2	B	CLUBHOUSE/ CABANA	Minimum size 600 square feet, Open cabana style construction.
3	C	RESTROOMS	Including toilets, changing areas, and outdoor showers. May be constructed as either one or two structures.
4	D	OPERATIONS/ MAINTENANCE FACILITY	Approximate size: 500 – 1500 square feet conditioned space and 200 – 500 square feet of covered porches.
5	E	PARKING/ LANDSCAPING	Landscaping generally as shown on the landscaping plan. Four (4) Standard Parking Spaces and One (1) Handicapped Parking Space in accordance with applicable codes.

Said amenities package shall be constructed within twenty-four months (24) of issuance of the building permits.

Exhibit A-1 provides a site plan indicating the relative sizes and locations of the planned improvements.

Exhibit A-2 illustrates the front and side elevation views of the planned clubhouse/cabana.

Exhibit A-3 shows a perspective view of the planned clubhouse/cabana.

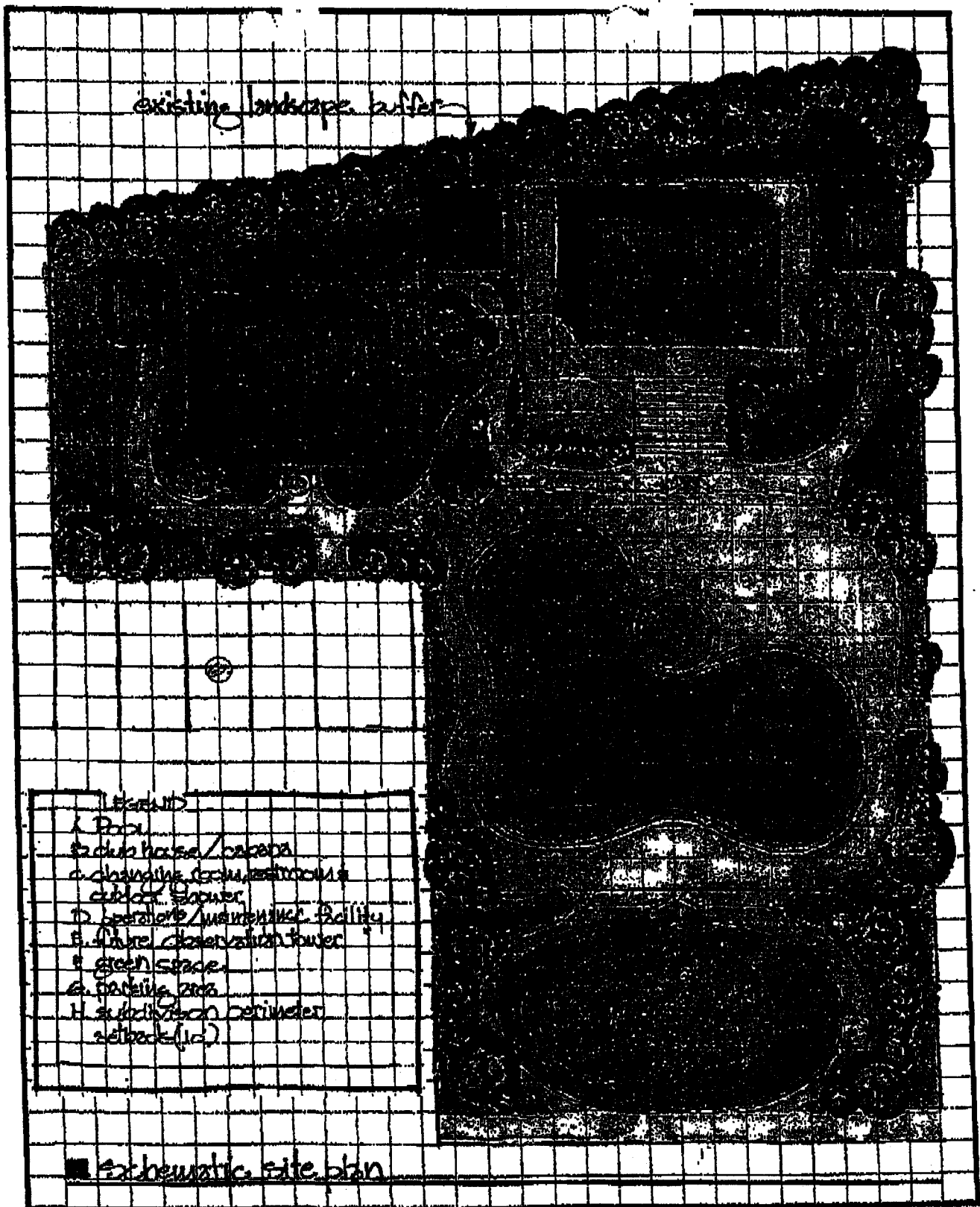
Exhibit A-4 illustrates the front elevation view of the planned operations/maintenance facility.

The exhibits are artist renderings and are intended to illustrate the overall size, scale, style and layout of the planned improvements. Some details may vary in the final construction.

From: 9042618023

Page: 5/8

Date: 10/21/2010 3:45:09 PM

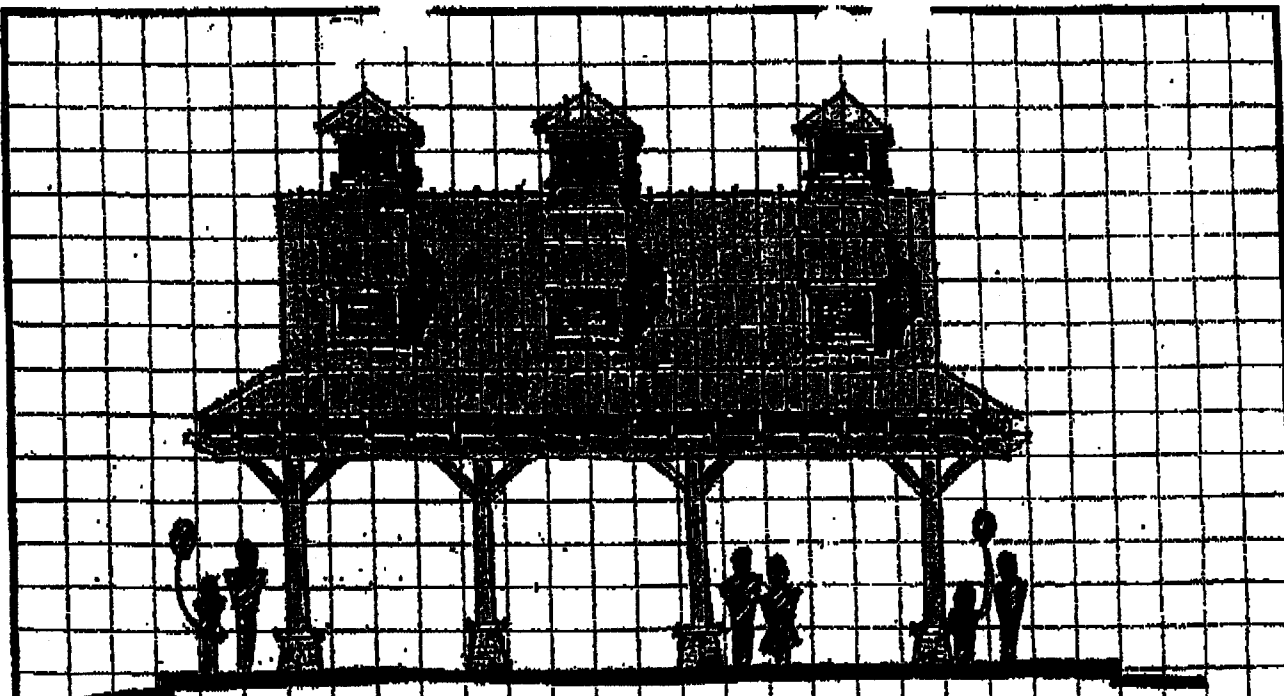


The
Islands Club

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Page: 6/8

Date: 10/21/2010 3:45:09 PM



■ schematic clubhouse / Cabana front elevation



■ schematic clubhouse / Cabana side elevation

EXHIBIT

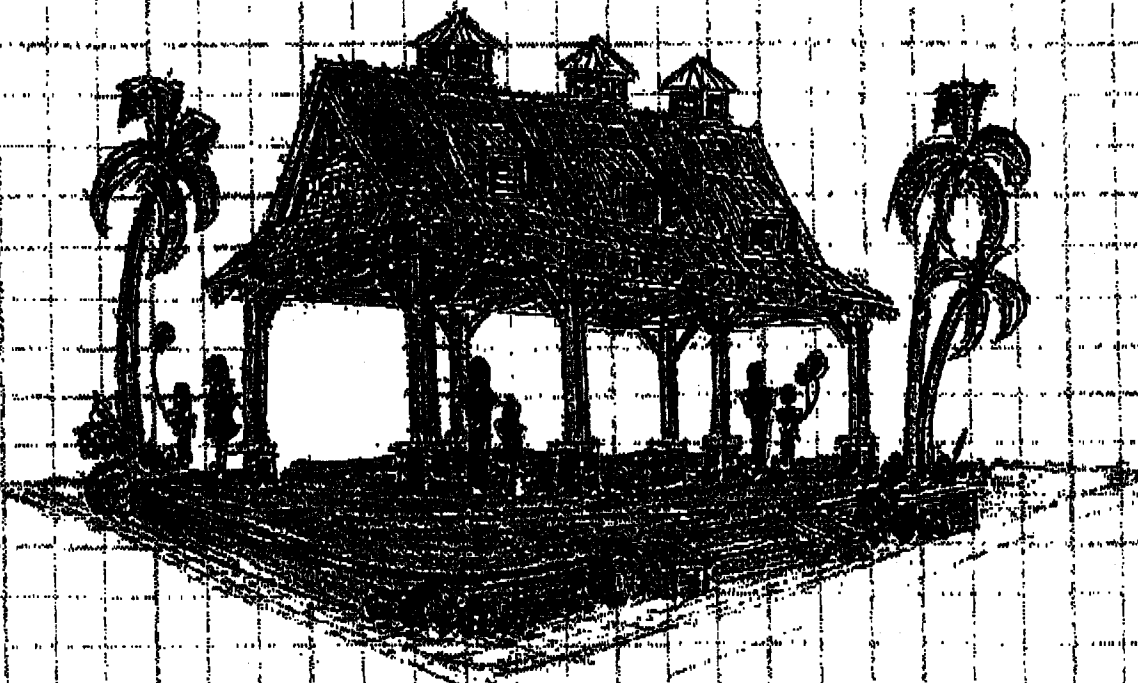
"A-2"

The
Islands Club

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Page: 7/8

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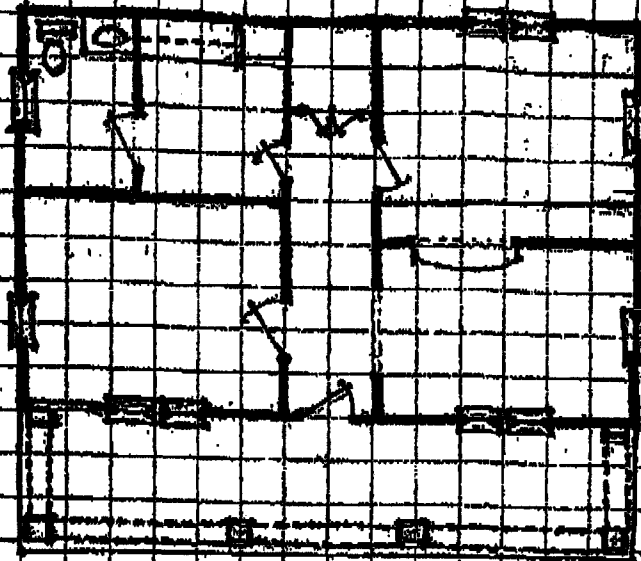
Club house / Cabana perspective

EXHIBIT

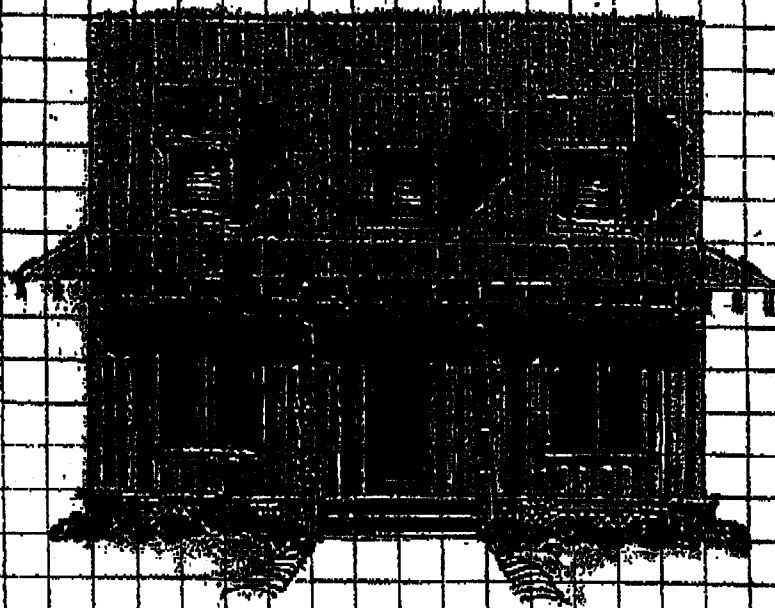
"A-3"

The
Islands Club

This fax was received by GFI FAXmaker fax server. For more information, visit: <http://www.gfi.com>



■ Schenck operations/maintenance facility plan

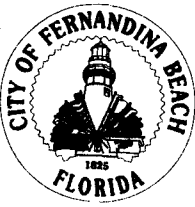


■ Schenck operations/maintenance facility elevation

EXHIBIT

"A-4"

The
Islands Club



CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2010-136
Release of Bond In Exchange for Agreement to Construct Islands Club
Subdivision Amenities

DEPARTMENT: City Attorney's Office

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☒ Support Documents ☐ Other

SUMMARY: Islands Club Amelia, LLC acquired title to property known as the Islands Club Subdivision from the City in 2005 and had planned to construct an amenities package. In exchange for the City executing a deed for the property to Islands Club Amelia, LLC, Islands Club Amelia, LLC posted a performance bond for the estimated amount (\$468,000.00) required to complete the amenities package. Islands Club Amelia, LLC does not have current plans to construct the amenities package due to the depressed economy. Islands Club Amelia, LLC is requesting that the City release the bond requirement in exchange for a recordable amenities agreement which would encumber the property and compel any current or future developer to construct the amenities on the property as originally planned.

RECOMMENDED ACTION: Approve Resolution 2010-136

DEPARTMENT HEAD Submitted: Tammi E. Bach, City Attorney Date: 10/26/10

Requested Agenda Date: 11/02/10

FINANCE DEPARTMENT Financial Impact ☐ Yes ☐ No
Budgeted ☐ Yes ☐ No ☐ N/A Date:

CITY ATTORNEY Approved for Form *TEB* Date: 10/27/10

CITY MANAGER Approved Agenda Item for *AM* Date: 10/27/10

COMMISSION ACTION: ☐ Approved As Recommended ☐ Disapproved
☐ Approved With Modification ☐ Tabled To Time Certain
☐ Other

DISTRIBUTION: ☐ CA ☐ CC ☐ CM ☐ CD ☐ FI ☐ FD ☐ GC ☐ HR ☐ MD ☐ PD ☐ PR ☐ PW ☐ UD

*Emailed Bach 11.4.10
Tammi Bach
D. Clifford
M. McBray*

Approved at the City Commission Meeting
Held on *11.2.10*
Voted: *5-0* Initial: *al*

ISLANDS CLUB SUBDIVISION AMENITIES AGREEMENT

Islands Club Amelia, LLC, herein called "Developer" on behalf of itself and its successors, grantees and assigns, hereby agrees to the following recitals and covenants:

RECITALS

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B & C of the Islands Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the "Property") to the City of Fernandina Beach ("City") to be held in trust to ensure the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer; and

WHEREAS, Islands Club Amelia, LLC purchased the Property from the successor in title to the original developer, Sea Island Investors, LLC; and

WHEREAS, Islands Club Amelia, LLC agreed to complete the amenities for Island Club Subdivision within twenty-four months of issuance of building permits for construction of the improvements on the Property; and

WHEREAS, Islands Club Amelia, LLC posted a bond for the estimated amount required to complete the amenities; and

WHEREAS, the City executed a Quit Claim Deed for the Property upon the posting of the performance bond for the construction of the amenities; and

WHEREAS, the City has agreed to release the Insco Insurance Services, Inc. performance bond #590514S requirement upon recording of this agreement.

AGREEMENT

NOW THEREFORE, Developer, its successors, grantees and assigns agree to construct an amenities package consisting of items listed in Exhibit "A" on lands known as Lots 38, 39, 40, 41, 42, 43, 44, 45 and Tracts A, B and C of the Islands Club Subdivision, according to plat thereof recorded in Plat Book 4 at page 106 of the public records of Nassau County, Florida within twenty-four months of the

issuance of building permits for improvements on the property. This covenant shall run with the land.

This Subdivision, Amenities Agreement and Exhibits hereto is made and entered into this 22nd day of October, 2010.

WITNESSES:

ISLANDS CLUB AMELIA, LLC

Jeff D. Anderson
(#1 Witness Signs Here)

By: *John R. Proctor*
its Manager

JEFF D. ANDERSON
(#1 Witness Name Printed Here)

Marc R. Griswold
(#2 Witness Signs Here)

Marc R. Griswold
(#2 Witness Name Printed Here)

STATE OF FLORIDA)
COUNTY OF NASSAU)

The foregoing instrument was acknowledged before me this 22 day of OCTOBER, 2010, by John R. Proctor who is personally known to me or _____ has produced FLORIDA D.L. as identification and who did take an oath.

Jeff D. Anderson Notary Public, Commission No. _____

Name Stamp



EXHIBIT A**Amenities Package at Islands Club Subdivision
Fernandina Beach, Nassau County, Florida**

Item #	Site Plan Designator	Name	Description
1	A	POOL	Minimum size 1200 square feet, including fencing that meets or exceeds minimum fencing requirements for pool safety.
2	B	CLUBHOUSE/ CABANA	Minimum size 600 square feet, Open cabana style construction.
3	C	RESTROOMS	Including toilets, changing areas, and outdoor showers. May be constructed as either one or two structures.
4	D	OPERATIONS/ MAINTENANCE FACILITY	Approximate size: 500 – 1500 square feet conditioned space and 200 – 500 square feet of covered porches.
5	E	PARKING/ LANDSCAPING	Landscaping generally as shown on the landscaping plan. Four (4) Standard Parking Spaces and One (1) Handicapped Parking Space in accordance with applicable codes.

Said amenities package shall be constructed within twenty-four months (24) of issuance of the building permits.

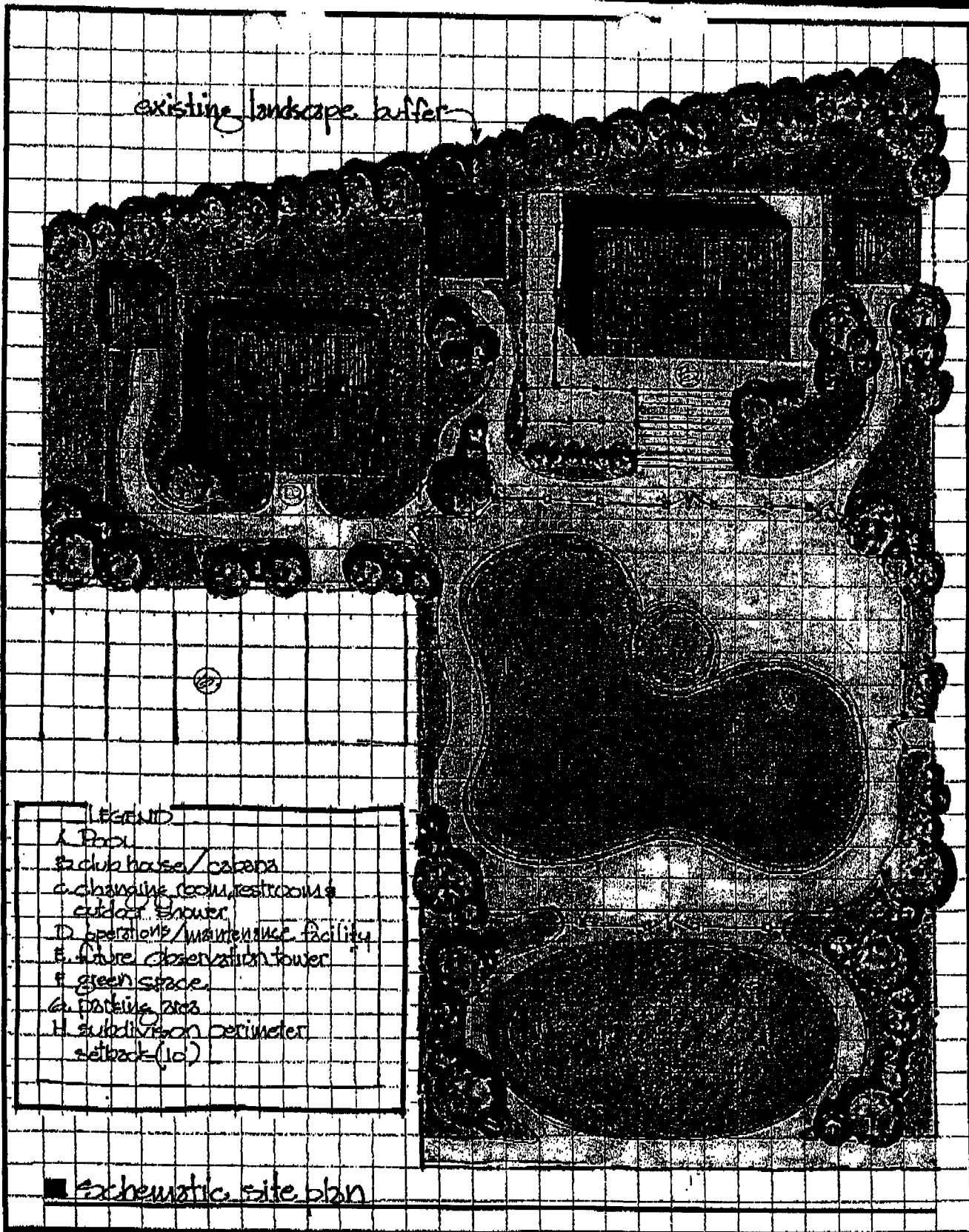
Exhibit A-1 provides a site plan indicating the relative sizes and locations of the planned improvements.

Exhibit A-2 illustrates the front and side elevation views of the planned clubhouse/cabana.

Exhibit A-3 shows a perspective view of the planned clubhouse/cabana.

Exhibit A-4 illustrates the front elevation view of the planned operations/maintenance facility.

The exhibits are artist renderings and are intended to illustrate the overall size, scale, style and layout of the planned improvements. Some details may vary in the final construction.



Shading No. 5119

EXHIBIT

"A-1"

The
Islands Club

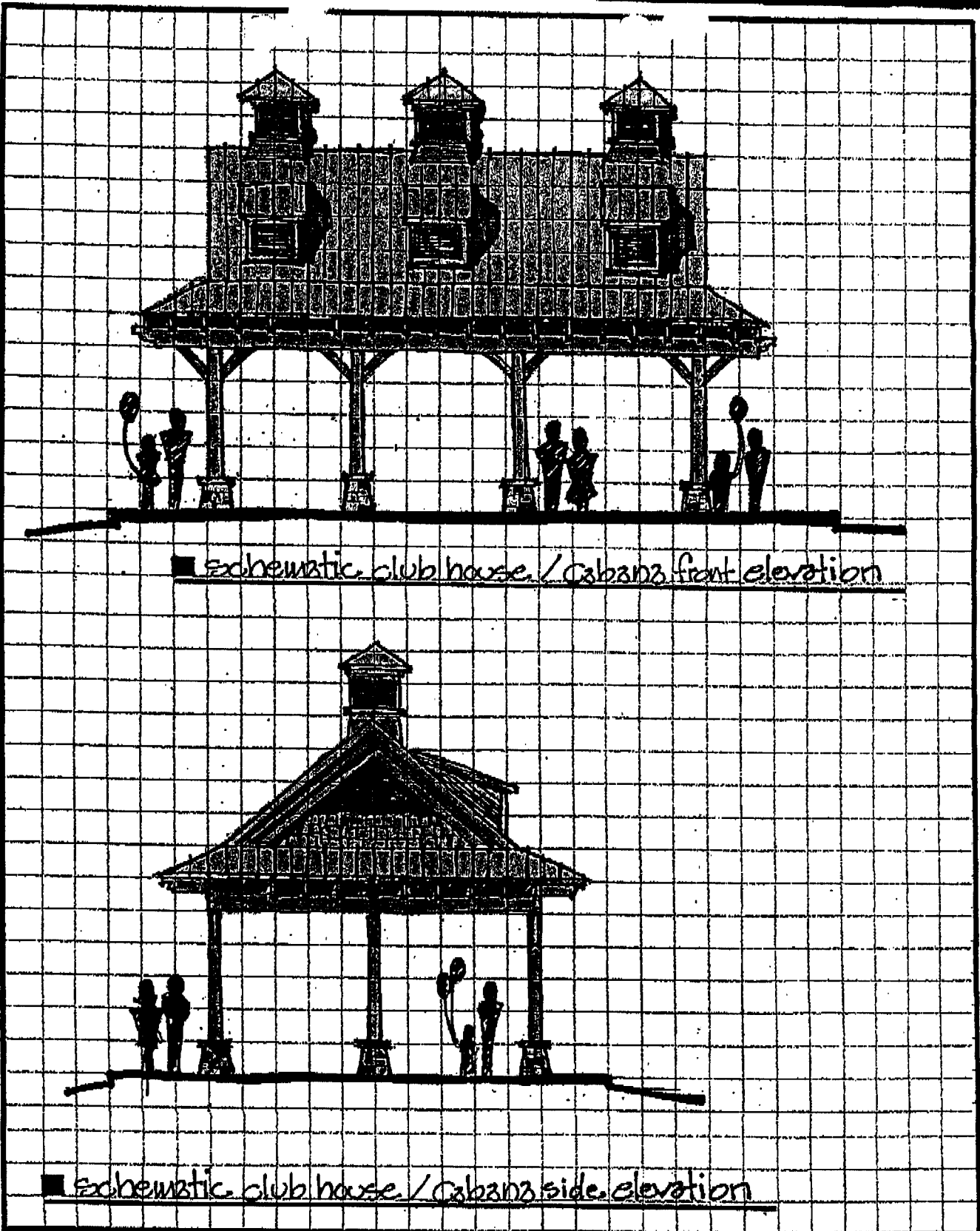
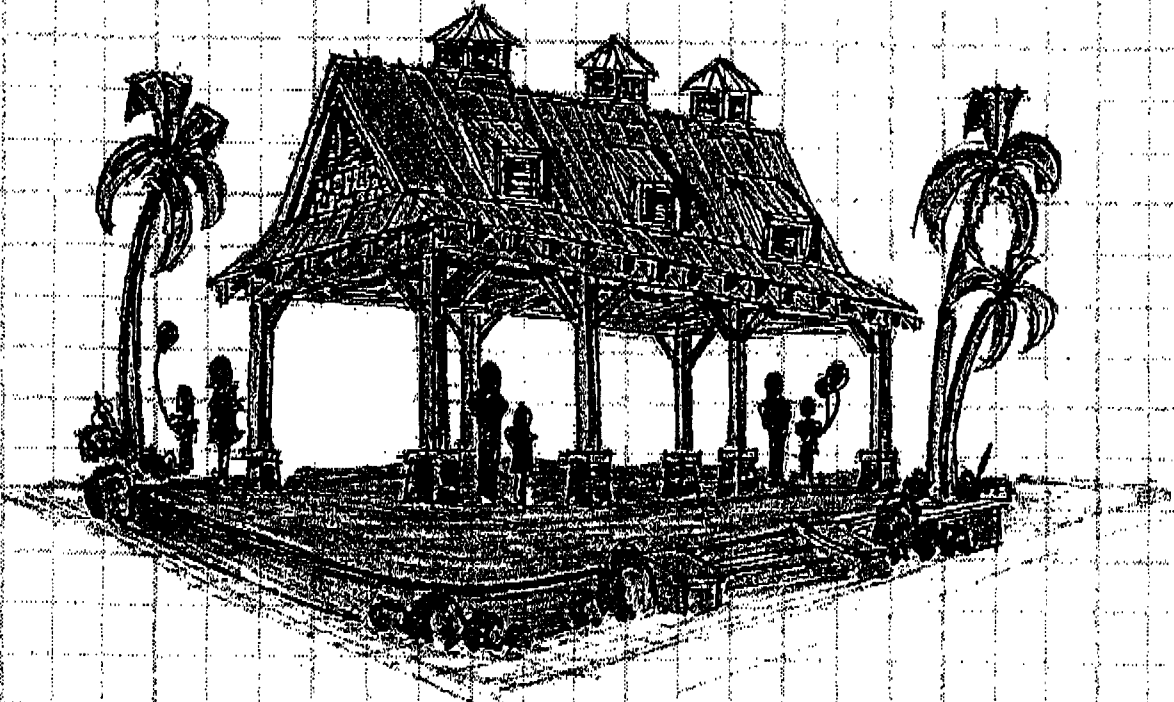


Exhibit No. 5110

EXHIBIT

"A-2"

The
Islands Club



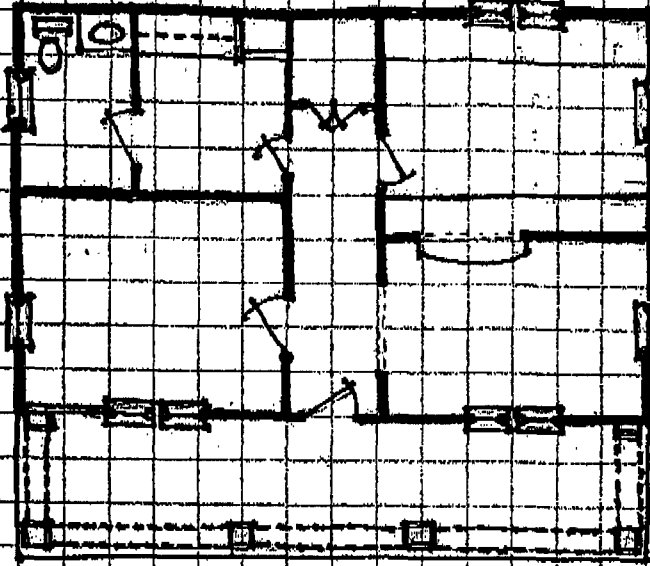
■ Club house / Cabana perspective

Exhibit No. 518

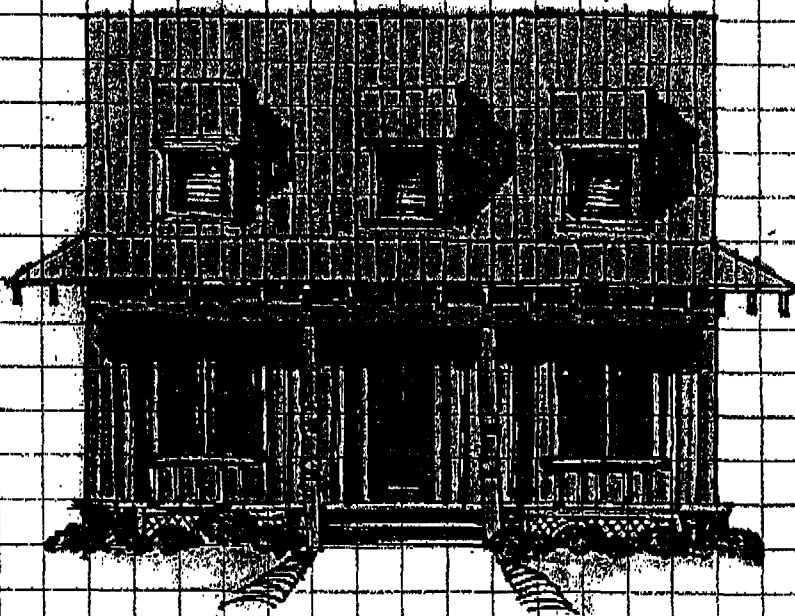
EXHIBIT

"A-3"

The
Islands Club



■ Schematic operations/maintenance facility plan



■ Schematic operations/maintenance facility elevation

Exhibit No. 5119

EXHIBIT

"A-4"

The
Islands Club

RESOLUTION 2005-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AUTHORIZING THE EXECUTION OF A DEED FOR LOTS 38 THROUGH 45 AND TRACTS A, B, AND C TO ISLANDS CLUB AMELIA, L.L.C. UPON THE POSTING OF A PERFORMANCE BOND FOR THE CONSTRUCTION OF THE AMENITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38 through 45 and Tracts A, B, & C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 (hereinafter the Property) to the City to be held in trust until the amenities for the Planned Unit Development (PUD) were built; and

WHEREAS, the amenities were never completed by the original developer, and the City still holds the deed to the Property; and

WHEREAS, Islands Club Amelia, LLC executed a contract to purchase the Property from the successor in title to the original developer, Sea Island Investors, LLC, and will close said property on or before August 11, 2005; and

WHEREAS, Islands Club Amelia, LLC desires to complete the amenities package for Islands Club upon purchase of the property; and

WHEREAS, in order to complete the amenities package, Islands Club Amelia, LLC will need title to the property; and

WHEREAS, Island Club Amelia, LLC is willing to post a bond for the estimated amount required to complete the amenities package; and

WHEREAS, Islands Club Amelia, LLC requests that the City execute a deed for the Property upon the posting of a performance bond in the estimated amount of four hundred sixty eight thousand (\$468,000.00) for the construction of the amenities; and

WHEREAS, the form of the bond and the exact amount of the bond will be subject to the final review and approval of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA THAT:

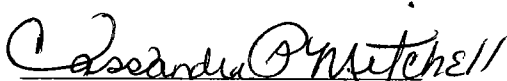
SECTION 1. The City Commission hereby authorizes City staff to execute any and all documents necessary to deed to Islands Club Amelia, LLC the Property, consisting of Lots 38 through 45 and Tracts A, B, and C of the Island Club Subdivision, as recorded in Plat Book 4, Page 106 upon the posting of a performance bond in the estimated amount of four hundred sixty eight thousand (\$468,000.00). The performance bond form and final amount for the bond are subject to the review and approval of the City.

SECTION 2. This resolution shall be effective immediately upon passage.

ADOPTED this 5th day of July, 2005 with a quorum present and voting.

ATTEST

CITY OF FERNANDINA BEACH


CASSANDRA P. MITCHELL
City Clerk


KEN WALKER
Commissioner-Mayor



CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2005-123
The Islands Club Subdivision—Release of Deed Restriction

DEPARTMENT: Legal

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☒ Support Documents ☐ Other

SUMMARY: In 1981, the City Commission allowed the original developer of the Sea Islands project to give the city a conditional deed as a guarantee for the completion of certain amenities for the subdivision. The amenities were never completed, and the city has held the conditional deed for over 20 years. A new owner has come forward to purchase the property, and desires to complete the amenities specified. In order to complete the amenities, the new owner needs to obtain a release from the original condition in the deed, and is proposing to issue a performance bond to the city in the estimated amount required to complete the amenities. The attached resolution authorizes the city to release the conditional deed in exchange for the bond, and to issue a deed to the developer to clear the title to the property. By accepting the bond, the city can still assure the completion of the amenities, which was the original goal of the commission in 1981. I have attached a copy of the letter from Mr. Tomassetti, attorney for the new buyers, as well as some back up information.

RECOMMENDED ACTION: Adopt Resolution 2005-123

DEPARTMENT HEAD Submitted: DBraga *[Signature]* Date: 6/22/05
Requested Agenda Date: 7/5/05

FINANCE DEPARTMENT Budgeted ☐ Yes ☐ No ☐ N/A Date:

CITY ATTORNEY Approved for Form and Correctness *[Signature]* Date: 6/24/05

CITY MANAGER Approved Agenda Item for *[Signature]* Date: 7/5/05

COMMISSION ACTION: ☐ Approved As Recommended ☐ Disapproved
☐ Approved With Modification ☐ Tabled To Time Certain
☐ Other

DISTRIBUTION: ☐ CA ☐ CC ☐ CM ☐ CD ☐ FI ☐ FD ☐ GC ☐ HR ☐ MD ☐ PD ☐ PR ☐ PW ☐ UD



A. JEFFREY TOMASSETTI

Attorney at Law

June 22, 2005

A. Jeffrey Tomassetti, Esq.
Valerie C. Faltemier, Esq.

Debra A. Braga, City Attorney
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

HAND DELIVERED

RE: Islands Club Planned Unit Development
Amenities Package

Dear Ms. Braga:

I represent Islands Club Amelia, LLC and will appear on their behalf under that certain Agent Authorization from Sea Island Investors, LLC., the current owner of property in Islands Club Planned Unit Development (PUD).

On April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38-45 and Tracts A, B, and C to the City of Fernandina Beach to be held in trust until the amenities for the PUD were built. Language on the deed states the property is to be returned, "upon completion of the amenities package in the The Islands Club Subdivision and acceptance by the City of Fernandina Beach."

Islands Club Amelia, LLC is under contract to purchase Lots 38-45, and Tracts A, B, and C from Sea Island Investors, LLC. The closing is scheduled for August 11, 2005. Mr. Proctor, Manager of Islands Club Amelia, LLC, requests a deed from the City for the properties held in trust upon the posting of a bond in the amount of four hundred sixty eight thousand (\$468,000.00) so that the amenities may be built. Mr. Proctor requests to be on the July 5, 2005 agenda in order to meet the closing deadline on the property.

Historical Timeline:

March 3, 1981 – City Commission:

Approved The Islands Club Subdivision Planned Unit Development
subject to conditions

April 21, 1981 – City Commission:

Approved Resolution No. 639: Plat of The Islands Club Subdivision
accepted and approved as final plat of subdivision including Lots 1-45 and
Tracts A, B & C.

April 30, 1981 – Deed to City of Fernandina Beach:

1. Lots 38-45, Tracts A, B, & C
2. To be returned "upon completion of the amenities package in The Islands Club Subdivision and acceptance by the City of Fernandina Beach.

August 25, 1987 - Letter from Wesley R. Poole, City Attorney to Julian Lifsey:

Wesley R. Poole stated, "I am of the opinion that any further development at Islands Club must be in conformity with the PUD application and approval, unless or until such is amended or rescinded by the City Commission."

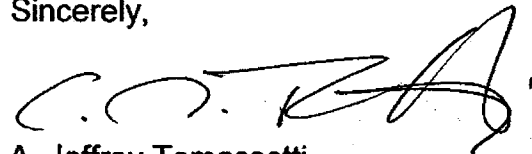
I have assembled a package for presentation to the City Commission on behalf of my client. Enclosed please find the following:

1. Agent Authorization Form
2. Draft Performance Bond (final to be approved by the City Attorney)
3. Exhibit "A" to the Bond detailing the scope of work for the amenities package
4. Architectural Renderings for Amenities Package (8 color copies of Exhibits "A-1" through "A-4")
5. Deed conveying property to the City of Fernandina Beach to be held in trust
6. City Commission Minutes from February 3, 1981
7. City Commission Minutes from March 3, 1981
8. City Commission Minutes from March 17, 1981
9. City Commission Minutes from April 21, 1981

Also enclosed for your information is the chain of title transferring the property from Atlantic Land & Development Corporation to Sea Island Investors, LLC.

Please do not hesitate to contact me if you have any questions about the information submitted or need any further information for this agenda item.

Sincerely,



A. Jeffrey Tomassetti

AJT/gc
Enclosures

cc: Islands Club Amelia, LLC
Sea Island Investors, LLC



A. JEFFREY TOMASSETTI

Attorney at Law

June 29, 2005

A. Jeffrey Tomassetti, Esq.
Valerie C. Faltemier, Esq.

Robert Mearns, City Manager
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

HAND DELIVERED

RE: Islands Club Planned Unit Development
Amenities Package

Dear Mr. Mearns:

I represent Islands Club Amelia, LLC and will appear on their behalf under that certain Agent Authorization from Sea Island Investors, LLC., the current owner of property in Islands Club Planned Unit Development (PUD).

On April 30, 1981, Atlantic Land & Development Corporation, the original developer of Islands Club, deeded Lots 38-45 and Tracts A, B, and C to the City of Fernandina Beach to be held in trust until the amenities for the PUD were built. Language on the deed states the property is to be returned, "upon completion of the amenities package in the The Islands Club Subdivision and acceptance by the City of Fernandina Beach."

Islands Club Amelia, LLC is under contract to purchase Lots 38-45, and Tracts A, B, and C from Sea Island Investors, LLC. The closing is scheduled for August 11, 2005. Mr. Proctor, Manager of Islands Club Amelia, LLC, requests a deed from the City for the properties held in trust upon the posting of a bond in the amount of four hundred sixty eight thousand (\$468,000.00) so that the amenities may be built. Mr. Proctor requests to be on the July 5, 2005 agenda in order to meet the closing deadline on the property.

Islands Club Amelia, LLC will record Covenants & Restrictions on the lots it is purchasing in the Islands Club Subdivision. These covenants will provide for the formation of a Homeowners Association that will be responsible for the maintenance of the pool, clubhouse, restrooms, and other common property. All owners of existing homes in the Islands Club subdivision will also be allowed to join the association and use the common facilities, but they will not be required to do so.

If you have any further questions, please call me.

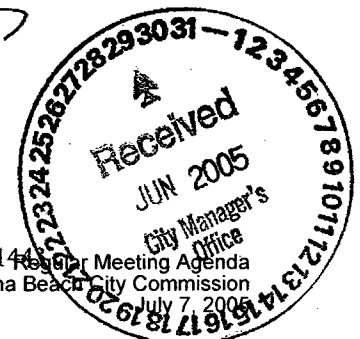
Sincerely,

A. Jeffrey Tomassetti

AJT/gc

cc: Debra A. Braga, City Attorney
Islands Club Amelia, LLC

406 Ash Street • Post Office Box 1443 • Fernandina Beach, Florida 32035-1443
Telephone: (904) 261-1833 • Fax: (904) 261-8023



OWNER'S AUTHORIZATION FOR AGENT FORM
CITY OF FERNANDINA BEACH

EACH AND EVERY OWNER SHOWN ON THE PROOF OF OWNERSHIP MUST
SIGN AN AUTHORIZATION FORM

I/WE Sea Island Investors, LLC hereby authorize:
(print name of property owner)
Islands Club Amelia, LLC to represent me/us in all matters before the City of
(print name of agent)
Fernandina Beach on our behalf. In authorizing the agent to represent me/us, I/we as
owner/owners, attest that the application is made in good faith and that any information
contained in the application is accurate and complete.

Michael A. Buckley
Its: Manager
(Signature of owner)

(Signature of owner)

Michael A. Buckley
(Print name of owner)

(Print name of owner)

State of Ohio

County of Licking

Sworn and subscribed before me on this 21st day of June, 2005, by
Michael A. Buckley
(name of person making statement)

Individual making statement is ☒ personally known or ☐ produced identification.
Type of identification produced _____



April Perkins
Signature of Notary Public
State of Ohio

APRIL PERKINS
Notary Public, State of Ohio
My Commission Expires _____

Print, type or stamp commissioned name of
Notary Public

My Commission expires: July 25, 2006

Return in: (enclose self-addressed stamped envelope)
Name: Oida Towne Title Company

Address: 21 North 3rd Street
Fernandina Beach, Florida 32034

This instrument Prepared by:

Address: Oida Towne Title Company
21 North 3rd Street
Fernandina Beach, Florida 32034

Property Appraiser's Parcel Identification (Patio) Number(s):
00-00-31-142A-0030-0000 &

Origin(s) S.S. # (s):

INSTR # 200528440

OR BK 01339 PGS 1466-1467
RECORDED 08/03/2005 03:27:02 PM
JOHN A. CRAWFORD
CLERK OF CIRCUIT COURT
NASSAU COUNTY, FLORIDA
DOC TAX PD (F.S. 201.02) 0.70
RECORDING FEES 10.50

RECEIVED

DEC 06 2005

Warranty Deed
(CORPORATION)

(Statutory - Sec. 689.02 F.S.)

STATE OF FLORIDA
COUNTY OF Nassau

KNOW ALL MEN BY THESE PRESENTS: That the City of Fernandina Beach a Municipal corporation of the State of Florida, to-wit: FLORIDA BODY POLITICAL

whose post office address is: P. O. Box 708, Fernandina Beach, Florida 32034

Grantor*,

for and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt of which is hereby acknowledged, has bargained, sold, conveyed and granted unto Islands Club Amelia, LLC a Florida Limited Liability Company

Grantee*,

whose post office address is: 829 Mary Street, Fernandina Beach, Florida 32034

grantor's heirs, executors, administrators and assigns, forever, the following described property, situate, lying and being in the County of Nassau, State of Florida, to-wit: All of that certain place, parcel or tract of land lying and being in the County of Nassau and the State of Florida known and described as follows:

LOTS 38, 39, 40, 41, 42, 43, 44, 45 AND TRACTS A, B AND C OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

TOGETHER WITH ANY RIGHT, TITLE OR INTEREST TO SEA ISLAND DRIVE AND SEA ISLAND TRACE, AS SHOWN ON THE PLAT OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 108 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

and said grantor does fully warrant the title to said land and will defend the same against the lawful claims of all persons whomsoever.

*Wherever used herein, the term "grantor/grantee" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto; the use of singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders.

ITEM 70861 (051) FLORIDA

(Page 1 of 2 pages)

RECEIVED IN
To Order Call: 1-800-830-6463 FAX: 904-701-1011

IN WITNESS WHEREOF, grantor has hereunto set grantor's hand and seal on

August 03, 2005

Attest: Cassandra P. Mitchell
Cassandra P. Mitchell Secretary

Signed, sealed and delivered
in the presence of: City Clerk

By: Ken Walker
Ken Walker, Mayor President

(Corporate Seal)

STATE OF FLORIDA
COUNTY OF Nassau

The foregoing instrument was acknowledged before me this 3rd day of August 2005 by

who is personally known to me or who has produced drivers licenses
as identification.

My Commission expires:

Debra A. Porge
Notary Public

(Seal)
Debra A. Porge
My Commission DB060277
Expires November 12, 2006

Approved as to form and legality
for use and reliance by the City
of Pensacola Beach, Florida
Debra A. Porge
City Attorney

OFFICIAL RECORDS

TUTBLANX REGISTERED U.S. PAT. OFFICE
Tuttle Law Print, Publishers, Rutland, Vt.

BOOK 341 PAGE 386

JUL 23 1981

This Indenture

Wherever used herein, the term "party" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto; the use of the singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders; and, if used, the term "note" shall include all the notes herein described if more than one

Made this 30th day of April A. D. 1981,

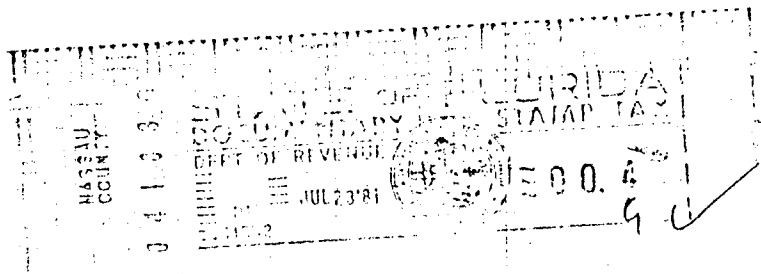
Between, ATLANTIC LAND & DEVELOPMENT CORP., a corporation organized and existing under the laws of the State of Georgia, and having its principal place of business in St. Simons Island, Glynn County, Georgia, and BONDED INVESTMENT & REALTY COMPANY, a corporation organized and existing under the laws of the State of Florida, and having its principal place of business in Tampa, of the County of Hillsborough in the State of Florida, party of the first part, and CITY OF FERNANDINA BEACH, a municipal corporation having its principal place of business in the City of Fernandina Beach, Nassau County Florida, and whose address is P.O. Box 668, Fernandina Beach

of the County of Nassau in the State of Florida
party of the second part,

Witnesseth, that the said party of the first part, for and in consideration of the sum of ONE DOLLAR (\$1.00) ~~Dollars~~ to him in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said party of the second part forever, the following described land, situate, lying and being in the County of Nassau, State of Florida, to wit:

Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Forty-three (43), Forty-four (44) and Forty-five (45), and also Tract "A", Tract "B" and Tract "C", all of THE ISLANDS CLUB SUBDIVISION, according to plat recorded in Plat Book 4, Page 106, public records of Nassau County, Florida.

This deed will be returned to the Grantors herein upon completion of the amenities package in The Islands Club Subdivision and acceptance of by the City of Fernandina Beach.



And the said party of the first part does hereby fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever.

In Witness Whereof, the said party of the first part has hereunto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered in Our Presence: ATLANTIC LAND & DEVELOPMENT CORP

Torothy B. Jones
Deborah R. Casen

BY: *Joseph H. McConough*
President

BONDED INVESTMENT & REALTY COMPANY

BY: *James A. Hays*
President



HERBERT WM. FISHLER

13 1/2 N. 4TH STREET

FERNANDINA BEACH, FLORIDA 32034

55-45

State of Florida OFFICIAL RECORDS

County of NASSAU.

I Hereby Certify That on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Joseph N. McDonough, as President of Atlantic Land & Development Corp., and Julian H. Lifsey, Jr., as President of Bonded Investment & Realty Company,

to me well known and known to me to be the individuals described in and who executed the foregoing deed, and they acknowledged before me that they executed the same freely and voluntarily for the purposes therein expressed.

Witness my hand and official seal at the City of Fernandina Beach, County of Nassau, and State of Florida, this day of April, A. D. 1981.

~~My Commission Expires~~

Deborah R. P. [Signature]
Notary Public, State of Florida at Large;
My Commission Expires: April 18, 1984.

85335

FILED AND RECORDED
IN OFFICE

1981 JUL 23 AM 8:24

NASSAU COUNTY, FLA.
CLERK CIRCUIT COURT
T.J. GREESON-CLERK

HERBERT WILLIAM FISHER
ATTORNEY AT LAW
FERNANDINA BEACH, FLORIDA 32034

Date
ABSTRACT OF DESCRIPTION

TO

Deborah R. P.

November

DATE STAMP:

RECEIVED

OCT 03 2005

PLANNING & ZONING
FERNANDINA BEACH, FLORIDA

APPLICATION

NUMBER:

APPLICATION

FEE:

RECEIVED BY:

SPR 2005 124

\$2000.00

Still
due 10/5
20

K.S.

CK# 7020 \$2,000
CK# 1303 \$470⁵⁰

**APPLICATION FOR TECHNICAL REVIEW
TECHNICAL REVIEW COMMITTEE
CITY OF FERNANDINA BEACH, FLORIDA**

1. APPLICANT'S INFORMATION:

Applicant(s): _____ Telephone: _____
Address: _____ Fax: _____
Address 2: _____ E-mail: _____

2. OWNER'S INFORMATION:

Owner(s): Islands Club Amelia, LLC Telephone: 904. 261-8862
Address: Nautical View, LLC Fax: 904. 261-8862
Address 2: 829 Mary Street, FB, FL 32034 E-mail: proctorjohn@bellsouth.net

3. APPLICANT'S DESIGN PROFESSIONAL:

Name: Daniel R. McCrane - McCrane & Assoc. Telephone: 904. 225-8885
Address: 96002 Christian Way, Yulee, FL 32097 Fax: 904. 225-8815
E-mail: dan@mccrane-engineers.com

4. APPLICANT'S DEVELOPER:

Name: _____ Telephone: _____
Address: _____ Fax: _____

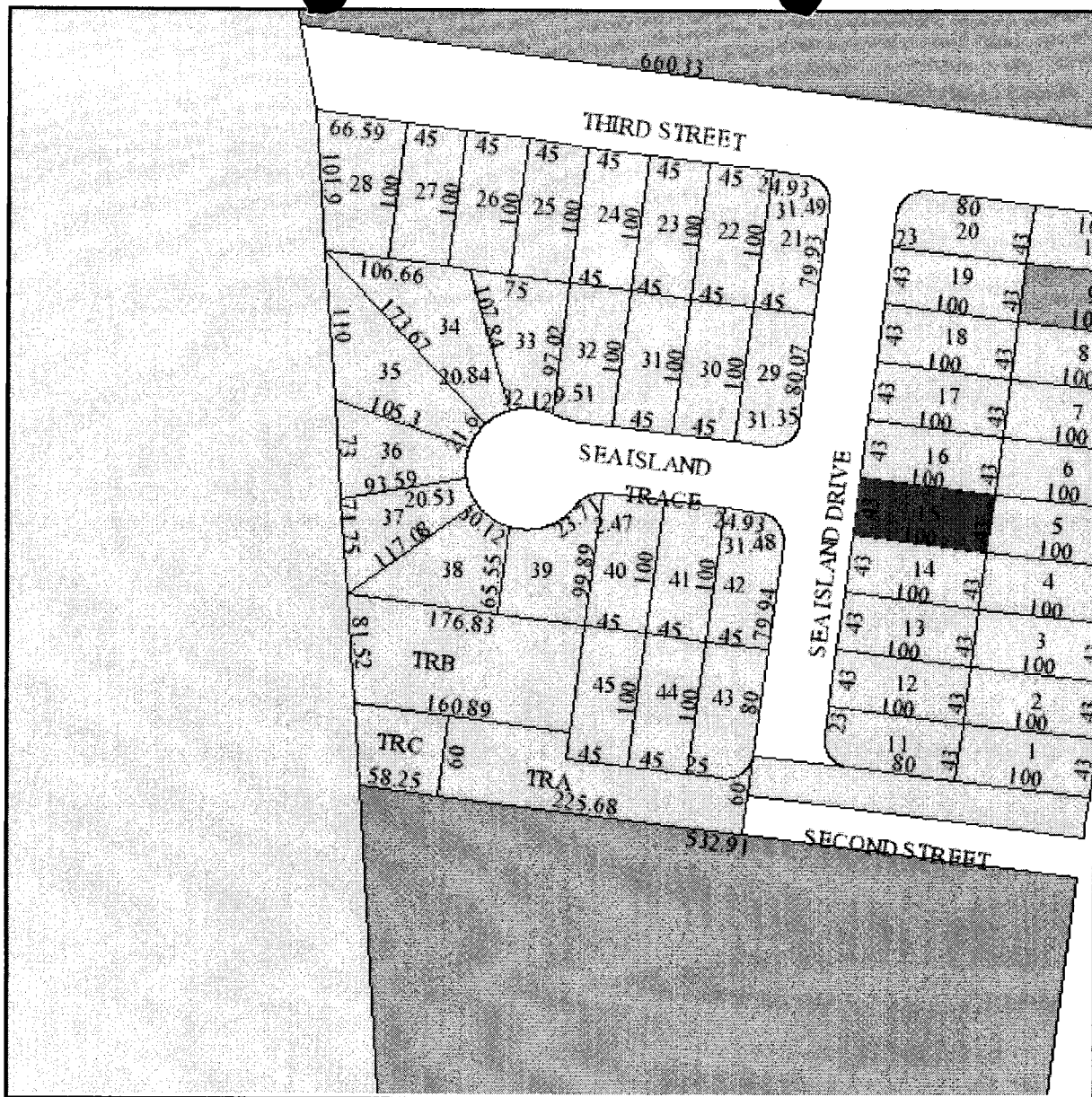
5. PROPERTY INFORMATION:

Project/Development Name: The Islands Club
Street Address/Location: Sea Island Drive

Lot Number: Attacker Block Number: _____ Subdivision: _____
Section: 12 Township: 3N Range: 29E
Nearest Street Intersection: Tarpon Ave. & Second Street
Parcel Identification Number(s): see attached sheet

6. AREA INFORMATION:

G:\Cdd\Applications 2005\2005 Technical Review\TRC App 04-01-05.doc
Updated on 03-01-2005



The Nassau County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, it's use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Printed Wednesday Jun 1 2005 at 10:07:24.

Parcel	00-00-31-142A-0015-0000	Land Value	1,500	☒ Roads ☒ Dimensions ☒ Yearly Sales ☐ Blocks ☒ Lot Lines	
Property Use	VACANT	Agricultural Value	0		
Acres	0.10	Building Value	0		
Land Use	SFR RESORT	Misc Value	0		
Owner Name	SEA ISLAND INVESTORS LLC	Just Value	1,500		
	315 BRYN DU DR	Assessed Value	1,500		
Mailing Address	GRANVILLE, OH 430231512	Exempt	0		
Situs Address	SEA ISLAND DR	Taxable Value	1,500		
		Homesteaded	N		
Sale Date		Sale Price		Vacant	Qual
07-1998		115,500		Y	U
07-1998		115,500		Y	U



RECEIVED
6/21/05

City of Fernandina Beach

UTILITIES DEPARTMENT

June 14, 2005

Ms. Melissa Sutton
McCranie & Associates, Inc.
86002 Christian Way Ste 101
Yulee, FL 32097

Subject: Water & Wastewater Availability for Islands Club off Tarpon Ave.

Dear Ms. Sutton,

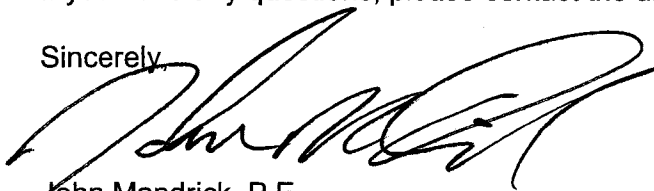
The City of Fernandina Beach Water Division has sufficient capacity to serve the above-mentioned location provided all applicable permit fees, zoning fees, impact fees or any other requirements of the City are met.

The City of Fernandina Beach Wastewater Division has sufficient capacity to serve the above-mentioned location provided all applicable permit fees, zoning fees, impact fees or any other requirements of the City are met.

Off-site impact estimate at \$26,000 to increase pump capacity and electrical at lift station #9 to handle increase flow and \$30,000 at Lift Station #17 to upgrade pumps and electrical. In addition gravity sewer would have to be extended from Seascape Development to your project area. The invert at Kingfisher Way 70 feet north of center line of 4th Street is 15.56. The invert at White Ibis Way 70 feet north of center line of 4th Street is 9.32. Rough costs for gravity sewer is \$29.00/ft and each manhole is \$2,500. A developer's agreement will need to be signed which would include the actual costs for the off site impact which are currently estimated at \$56,000.00.

If you have any questions, please contact the undersigned at 277-7380 extension 224.

Sincerely,



John Mandrick, P.E.
Utilities Director
CITY OF FERNANDINA BEACH
/gp

cc: Juan Brown, Water Division Superintendent
Walter Gray, Wastewater Superintendent



McCranie & Associates, Inc.

Land Development • Roadway Design • Permitting

TRANSMITTAL

DATE: September 14, 2005

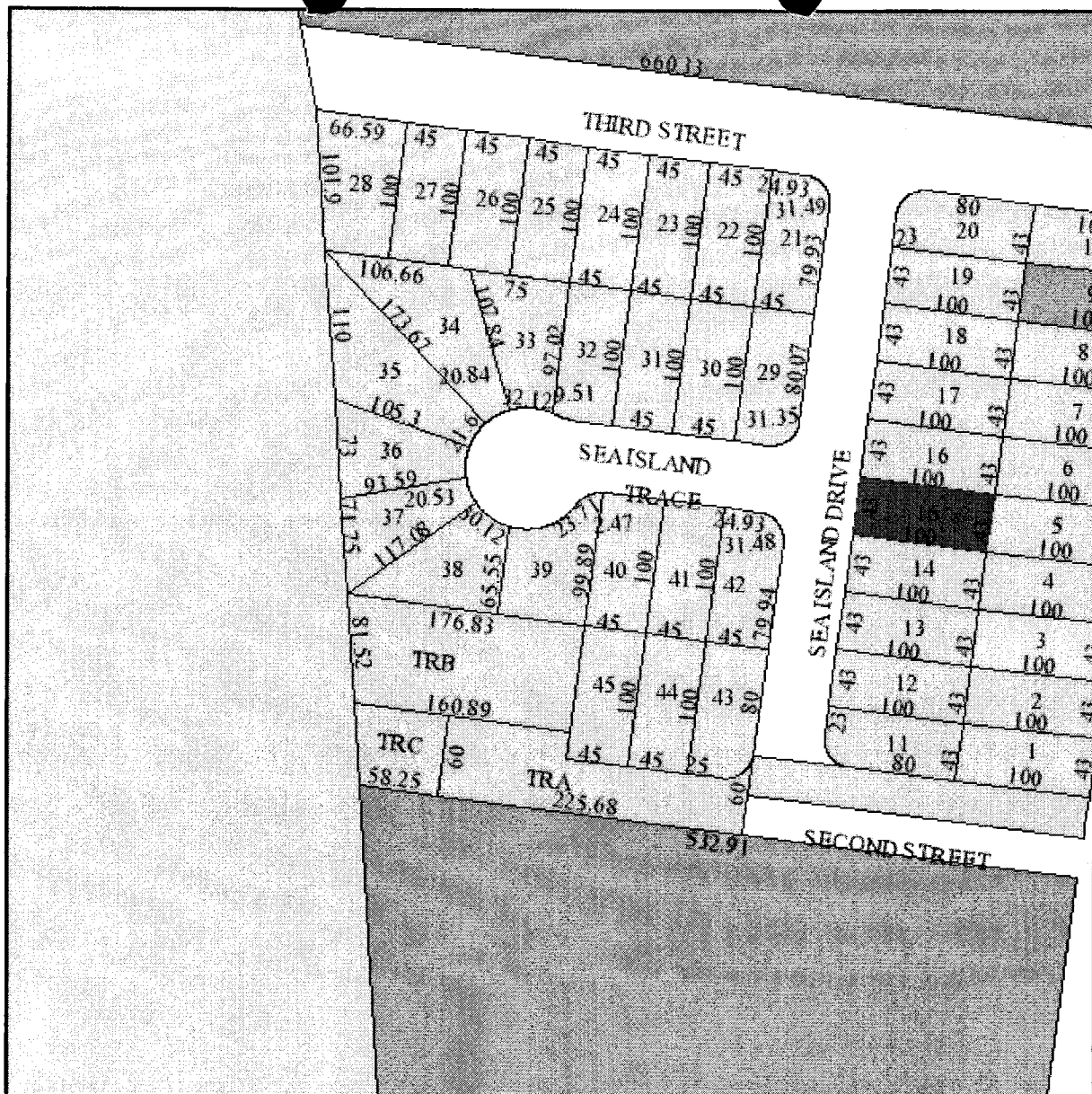
TO: City of Fernandina Beach

FROM: Daniel I. McCranie, P.E.

SUBJECT: Islands Club Property ID Numbers

M&A Project

00-00-31-142A-0011-0000
00-00-31-142A-0012-0000
00-00-31-142A-0013-0000
00-00-31-142A-0014-0000
00-00-31-142A-0015-0000
00-00-31-142A-0016-0000
00-00-31-142A-0017-0000
00-00-31-142A-0018-0000
00-00-31-142A-0019-0000
00-00-31-142A-0020-0000
00-00-31-142A-0021-0000
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00-00-31-142A-0024-0000
00-00-31-142A-0025-0000
00-00-31-142A-0026-0000
00-00-31-142A-0027-0000
00-00-31-142A-0028-0000
00-00-31-142A-0029-0000
00-00-31-142A-0030-0000
00-00-31-142A-0031-0000
00-00-31-142A-0032-0000
00-00-31-142A-0033-0000
00-00-31-142A-0034-0000
00-00-31-142A-0035-0000
00-00-31-142A-0036-0000
00-00-31-142A-0037-0000
00-00-31-142A-0038-0000
00-00-31-142A-0039-0000
00-00-31-142A-0040-0000
00-00-31-142A-0041-0000
00-00-31-142A-0042-0000
00-00-31-142A-0043-0000
00-00-31-142A-0044-0000
00-00-31-142A-0045-0000
00-00-31-142A-000A-0000
00-00-31-142A-000B-0000
00-00-31-142A-000C-0000



0 0.02 0.04 0.06 0.08 mi

The Nassau County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, it's use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. Printed Wednesday Jun 1 2005 at 10:07:24.

Parcel	00-00-31-142A-0015-0000	Land Value	1,500	☒ Roads ☒ Dimensions ☒ Yearly Sales ☐ Blocks ☒ Lot Lines	
Property Use	VACANT	Agricultural Value	0		
Acres	0.10	Building Value	0		
Land Use	SFR RESORT	Misc Value	0		
Owner Name	SEA ISLAND INVESTORS LLC	Just Value	1,500		
	315 BRYN DU DR	Assessed Value	1,500		
Mailing Address	GRANVILLE, OH 430231512	Exempt	0		
Situs Address	SEA ISLAND DR	Taxable Value	1,500		
		Homesteaded	N		
Sale Date		Sale Price		Vacant	Qual
07-1998		115,500		Y	U
07-1998		115,500		Y	U

**OWNER'S AUTHORIZATION FOR AGENT
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF FERNANDINA BEACH**

**EACH AND EVERY OWNER SHOWN ON THE PROOF OF OWNERSHIP
MUST SIGN AN AUTHORIZATION FORM**

I/We NAUTICAL VIEW, LLC
(Print name of property owner)

Herby authorize: DANIEL I. McCranie, P.E.
(Print name of agent)

to represent me/us in processing an application for SITE PLAN REVIEW
(Type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner) John R Proctor
(Signature of owner)

(Print name of owner) John R Proctor
Nautical View, LLC
Its Manager
(Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU

Sworn and subscribed before me this 14 day of Sept., 2005.



Lanita Gail Cope
My Commission DD094890
Expires April 26, 2006

Lanita Gail Cope
Signature of Notary

Print, Type, or Stamp Commissioned

Personally Known ☒ Or Produced Identification _____

Type of Identification Produced _____

**OWNER'S AUTHORIZATION FOR AGENT
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF FERNANDINA BEACH**

**EACH AND EVERY OWNER SHOWN ON THE PROOF OF OWNERSHIP
MUST SIGN AN AUTHORIZATION FORM**

I/We ISLANDS CLUB AMELIA, LLC
(Print name of property owner)

Herby authorize: DANIEL I McCRAVIE, P.E.
(Print name of agent)

to represent me/us in processing an application for Site Plan Review
(Type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner)

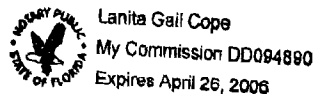
John R Proctor
(Signature of owner)

(Print name of owner)

John R Proctor
ISLANDS CLUB AMELIA, LLC
Its MANAGER
(Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU

Sworn and subscribed before me this 14 day of Sept., 2005.



Lanita Gail Cope
Signature of Notary

Print, Type, or Stamp Commissioned

Personally Known ✓ Or Produced Identification _____

Type of Identification Produced _____

Return to (enclose self-addressed stamped envelope)

Name: **Olde Towne Title Company**

Address: **21 North 3rd Street
Fernandina Beach, Florida 32034**

This Instrument Prepared by:

Address: **Olde Towne Title Company
21 North 3rd Street
Fernandina Beach, Florida 32034**

Property Appraisers Parcel Identification (Folio) Number(s):
00-00-31-142A-0038-0000 &

Grantee(s) S.S. #(s):

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

Warranty Deed (CORPORATION)

STATE OF FLORIDA
COUNTY OF **Nassau**

(Statutory - Sec. 689.02 F.S.)

KNOW ALL MEN BY THESE PRESENTS: That the **City of Fernandina Beach a Municipal corporation, a FLORIDA BODY POLITICAL**

Grantor*,

whose post office address is: **P. O. Box 708, Fernandina Beach, Florida 32034**

for and in consideration of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt of which is hereby acknowledged, has bargained, sold, conveyed and granted unto **Islands Club Amelia, LLC a Florida Limited Liability Company**

Grantee*,

whose post office address is: **829 Mary Street, Fernandina Beach, Florida 32034**

grantee's heirs, executors, administrators and assigns, forever, the following described property, situate, lying and being in the County of **Nassau**, State of Florida, to-wit:

All of that certain piece, parcel or tract of land lying and being in the County of Nassau and the State of Florida known and described as follows:

LOTS 38, 39, 40, 41, 42, 43, 44, 45 AND TRACTS A, B AND C OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

TOGETHER WITH ANY RIGHT, TITLE OR INTEREST TO SEA ISLAND DRIVE AND SEA ISLAND TRACE, AS SHOWN ON THE PLAT OF THE ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

and said grantor does fully warrant the title to said land and will defend the same against the lawful claims of all persons whomsoever.

**Wherever used herein, the term "grantee/grantor" shall include the heirs, personal representatives, successors and/or assigns of the respective parties hereto; the use of singular number shall include the plural, and the plural the singular; the use of any gender shall include all genders.*

IN WITNESS WHEREOF, grantor has hereunto set grantor's hand and seal on

August 03, 2005

Attest: Cassandra P. Mitchell
Cassandra P. Mitchell Secretary

Signed, sealed and delivered City Clerk
in the presence of:

By: Ken Walker
Ken Walker, Mayor President

(Corporate Seal)

Cassandra P. Mitchell

STATE OF FLORIDA
COUNTY OF Nassau

The foregoing instrument was acknowledged before me this 3rd day of August 2005 by

who is personally known to me or who has produced drivers licenses
as identification.

Debra A. Braga
Notary Public

My Commission expires:

(Seal)



Debra A. Braga
My Commission DD160277
Expires November 12, 2006

Approved as to form and legality
for use and reliance by the City
of Fernandina Beach, Florida

Debra A. Braga
City Attorney

WARRANTY DEED

Parcel ID #: 00-00-31-142A-011-0000, etc.

THIS INDENTURE, made this 1 day of August, 2005,
between Sea Island Investors, LLC, a Kentucky limited liability
company, 315 Bryn Du Drive, Granville, Ohio 43023, party
of the first part, and Nautical View, LLC, a Florida limited liability
company, 829 Mary Street, Fernandina Beach, Florida 32034, party
of the second part,

WITNESSETH: That the said party of the first part, for and in consideration of the sum
of TEN AND NO/100 Dollars (\$10.00) and other valuable considerations, in hand paid by the said party
of the second part, the receipt and sufficiency whereof is hereby acknowledged, has granted, bargained,
and sold to the said party of the second part, its successors and assigns forever, the following described
land, situate, lying, and being in the County of Nassau, State of Florida, to-wit:

All of that certain piece, parcel, or tract of land lying and being in the County of Nassau and the State
of Florida known and described as follows:

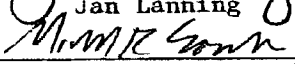
LOTS 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 25, 26, 29, 30, 31, 32, 33, 34, 35, 36, AND 37 OF THE
ISLANDS CLUB SUBDIVISION, ACCORDING TO PLAT THEREOF RECORDED IN PLAT
BOOK 4 AT PAGE 106 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA

Subject to easements and restrictions of record and taxes levied subsequent to December 31, 2004.

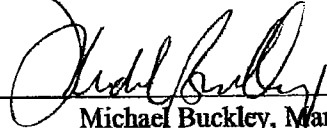
And the said party of the first part does hereby fully warrant the title to said land and will defend the same
against the lawful claims of all persons whomsoever.

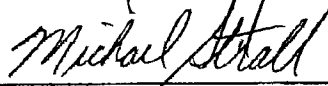
IN WITNESS WHEREOF, this instrument has been executed by the party of the first part the day
and year first above written.

Signed, Sealed, and Delivered
in the Presence of:


Jan Lanning

Michele R. Souder

SEA ISLAND INVESTORS, LLC,
a Kentucky limited liability company,
licensed to do business in the State of Florida


Michael Buckley, Managing Member


Michael Strall, Managing Member

STATE OF OHIO
COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 1st day of August, 2005, by Michael Buckley and Michael Strall, managing members of Sea Island Investors, LLC, a Kentucky limited liability company, licensed to do business in Florida, on behalf of the corporation, and who did/did not take an oath.

Joyce C. Alley
NOTARY PUBLIC

☒ Personally known
☐ Identification produced



JOYCE C. ALLEY
Notary Public, State of Ohio
My Commission Expires 3/21/2010

QUIT-CLAIM DEED

Parcel ID # 00-00-31-142A-0038-0000, etc.

Made this 1 day of August, 2005, between Sea Island Investors, LLC, a Kentucky limited liability company, whose address is 315 Bryn Du Drive, Granville, Ohio 43023, party of the first part, and Islands Club Amelia, LLC, a Florida limited liability company, whose address is 829 Mary Street, Fernandina Beach, Florida 32034, party of the second part

WITNESSETH: that the said party of the first part, for and in consideration of the sum of \$10.00 and other valuable consideration, in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has remised, released and quit-claimed, and by these presents does remise, release, and quit-claim, unto said party of the second part and its successors and assigns forever, the following described land, situate, lying, and being in the County of Nassau, State of Florida, to-wit:

All of that certain piece, parcel, or tract of land lying and being in the City of Fernandina, in the County of Nassau and in the State of Florida, and described as follows:

Lots 38, 39, 40, 41, 42, 43, 44, and 45, Together with Tracts "A", "B", and "C" and

Together with any right title or interest to Sea Island Drive and Sea Island Trace,

Together with all of the grantors rights and agreements regarding ISLANDS CLUB SUBDIVISION,

Together with all of the grantors interest in and to that certain right of way as Closed and Vacated by Ordinance dated April 21, 1981, known as Ordinance Number 606, in the City of Fernandina Beach, as the same concerns the: North One-Half (½) of SECOND STREET, lying Westerly of the Westerly right of way line of Tarpon Avenue, as now established,

all as shown on the Plat of ISLANDS CLUB SUBDIVISION, according to the Plat thereof recorded in Plat Book 4, page 106, of the public records of Nassau County, Florida.

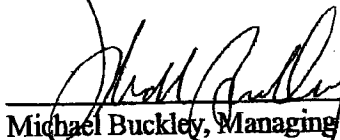
TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity, and claim whatsoever of the said party of the first part, either in law or in equity, to the proper use, benefit, and behoof of the said party of the second part, its successors and assigns forever.

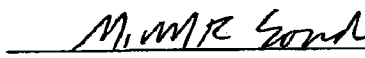
IN WITNESS WHEREOF, the said party of the first part have hereunto set its hand and seal the day and year first above written.

Signed and Sealed
in our Presence:

SEA ISLAND INVESTORS, LLC,
a Kentucky limited liability company,
licensed to do business in the State of Florida


Jan Lanning


Michael Buckley, Managing Member


Michele R. Souder
(Print or type name of witnesses)


Michael Strall, Managing Member

STATE OF OHIO
COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 1st day of August, 2005, by Michael Buckley and Michael Strall, Managing Members of Sea Island Investors, LLC, a Kentucky limited liability company, and who did/did not take an oath.


NOTARY PUBLIC

☒ Personally known
☐ Identification produced



JOYCE C. ALLEY
Notary Public, State of Ohio
My Commission Expires 3/21/2010



City of Fernandina Beach

OFFICE OF THE CITY ATTORNEY

Catherine

RECEIVED

APR 04 2006

PLANNING & ZONING
FERNANDINA BEACH, FLORIDA

MEMORANDUM

To: Jeff Salter, Community Development Director
✓ Catherine Hartley, Interim Planning Supervisor

From: Debra A. Braga, City Attorney *DB*

Date: April 4, 2006

Re: Sea Island's Club

As a follow up to our meeting last week with Mr. Tomassetti and Mr. Proctor regarding Sea Island Club, I am in agreement that based on the historic information in the file, the PUD has expired, and that the developer can proceed under the underlying zoning of R-3.

The original documentation and "PUD" were from the early 1980's; on October 8, 1996, Mary McKinney essentially concluded that the PUD had expired.

Last year, the City did agree in Resolution 2005-123, to accept a bond for the amenities, and return portions of the property that the City had taken title to as security for the amenities. Any development on the property must include the amenities as specified in Resolution 2005-123.

Please let me know if you need any additional information.

cc: Jeff Tomassetti, Esquire



City of Fernandina Beach

DEVELOPMENT SERVICES DEPARTMENT

MEMORANDUM

TO: FRED HAYS, CITY MANAGER

FROM: DOUG JONES, DEVELOPMENT SERVICES DIRECTOR

DATE: AUGUST 20, 1999

RE: ISLANDS CLUB SUBDIVISION

Per Commissioner Rogers' request, staff has reviewed the amenities for the Islands Club Development (PUD) on North Tarpon Avenue.

Under the current PUD agreement, the developer deeded Lots 38 – 45 and tracts A,B,C to the City to hold until the amenity package is completed. You will find a copy of the deed attached.

Development Services has spoken with the developer, Joe Winston, and he stated that activity is anticipated in the near future.

We will update you on any information this office receives on this matter. Should you have any questions, please do not hesitate to ask.

Attachment

EXHIBIT A

Amenities Package at Islands Club Subdivision, Fernandina Beach, Nassau County, Florida

Islands Club Amelia, LLC, will construct the following items which shall constitute the amenities package at Islands Club Subdivision:

Item #	Site Plan Designator	Name	Description	Location	Estimated Cost
1	A	POOL	Minimum size 1200 square feet, including fencing that meets or exceeds minimum fence requirements for pool safety.	Tract B	\$165,000.00
2	B	CLUBHOUSE / CABANA	Minimum size 600 square feet, Open cabana style construction.	Tract B	62,000.00
3	C	RESTROOMS	Including toilets, changing areas, and outdoor showers. May be constructed as either one or two structures.	Tract B	57,500.00
4	D	OPERATIONS / MAINTENANCE FACILITY	Approximate size: 500 -1500 square feet conditioned space and 200 - 500 square feet of covered porches.	Tract C	127,500.00
5	G, F	PARKING/ GREEN SPACE/ LANDSCAPING	Green Space and landscaping generally as shown on the artist rendering of the site plan Four (4) Standard Parking Spaces, and One (1) Handicapped Parking Space in accordance with applicable codes.	Tracts A, B, and C	56,000.00
TOTAL ESTIMATED COST COVERED BY THE PERFORMANCE BOND:					\$468,000.00

Exhibit A-1 provides a site plan indicating the relative sizes and locations of the planned improvements.

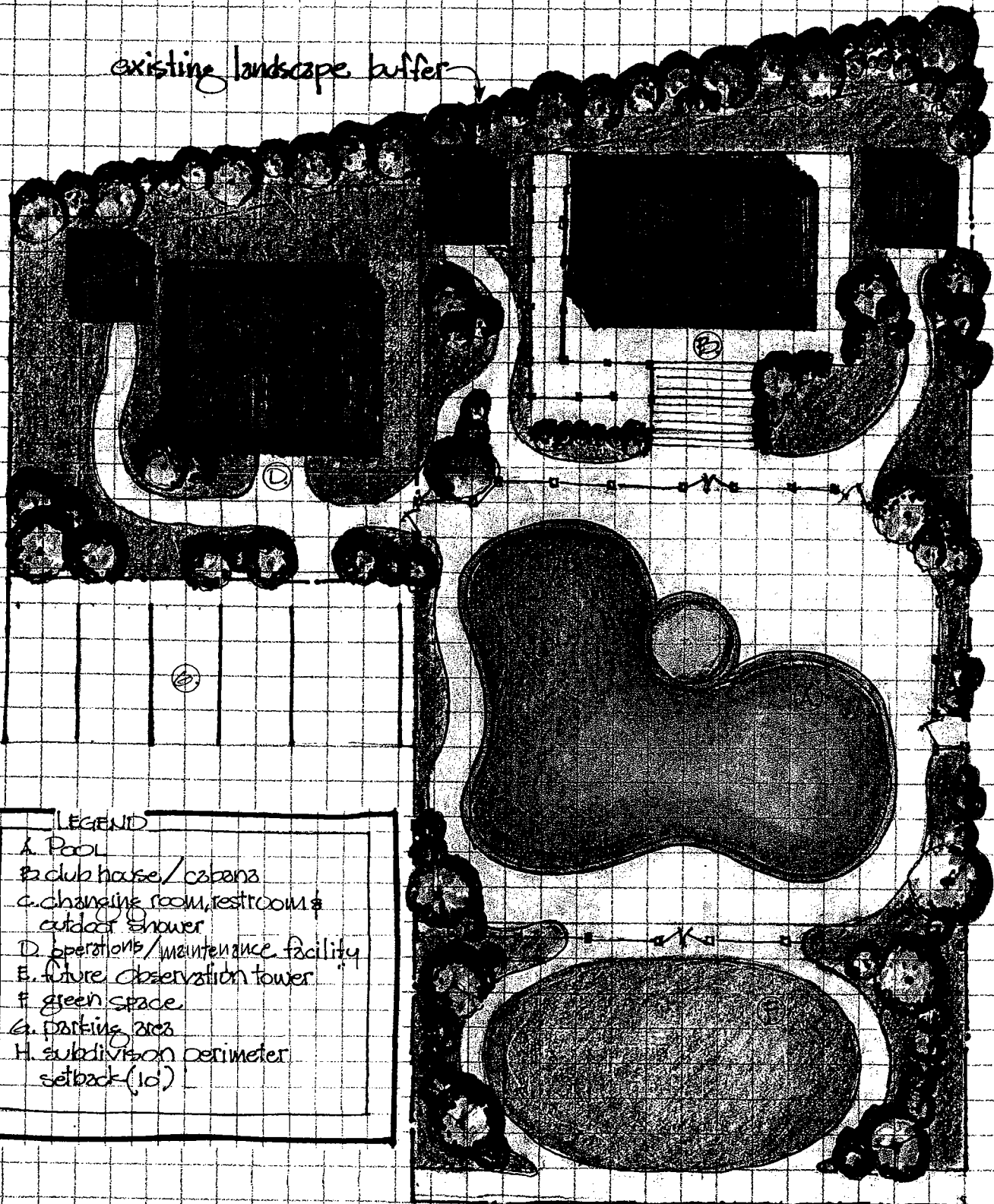
Exhibit A-2 illustrates front and side elevation views of the planned clubhouse/cabana.

Exhibit A-3 shows a perspective view of the planned clubhouse/cabana.

Exhibit A-4 illustrates the front elevation view of the planned operations/maintenance facility.

The exhibits are artist renderings and are intended to illustrate the overall size, scale, style and layout of the planned improvements. Some details may vary in the final construction.

existing landscape buffer



LEGEND

- A. Pool
- B. club house / cabana
- C. changing room, restroom & outdoor shower
- D. operations / maintenance facility
- E. future observation tower
- F. green space
- G. parking area
- H. subdivision perimeter setback (10')

■ schematic site plan

Blumberg No. 6119

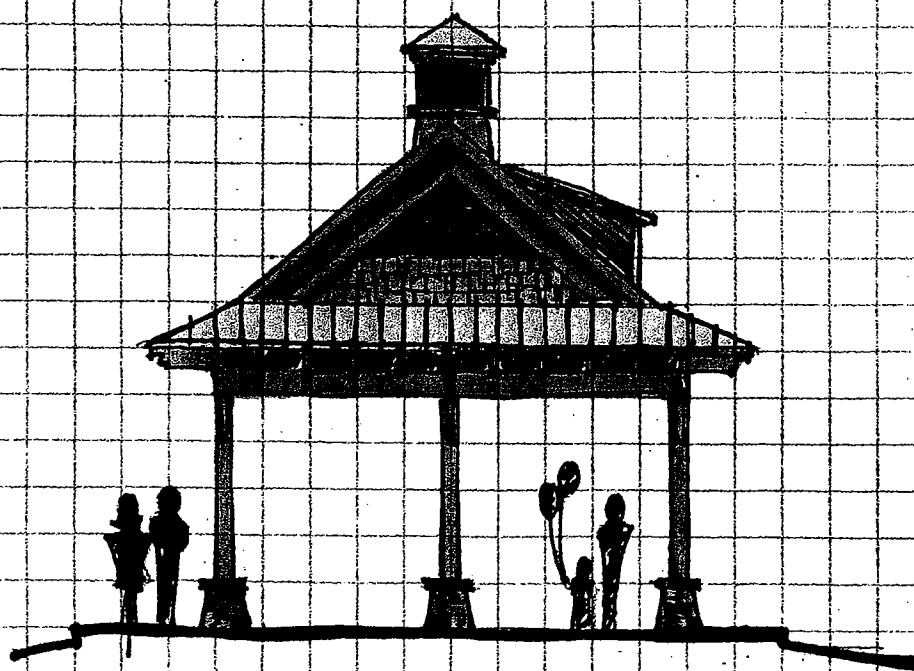
EXHIBIT

"A-1"

The
Islands Club



■ schematic club house / Cabana front elevation



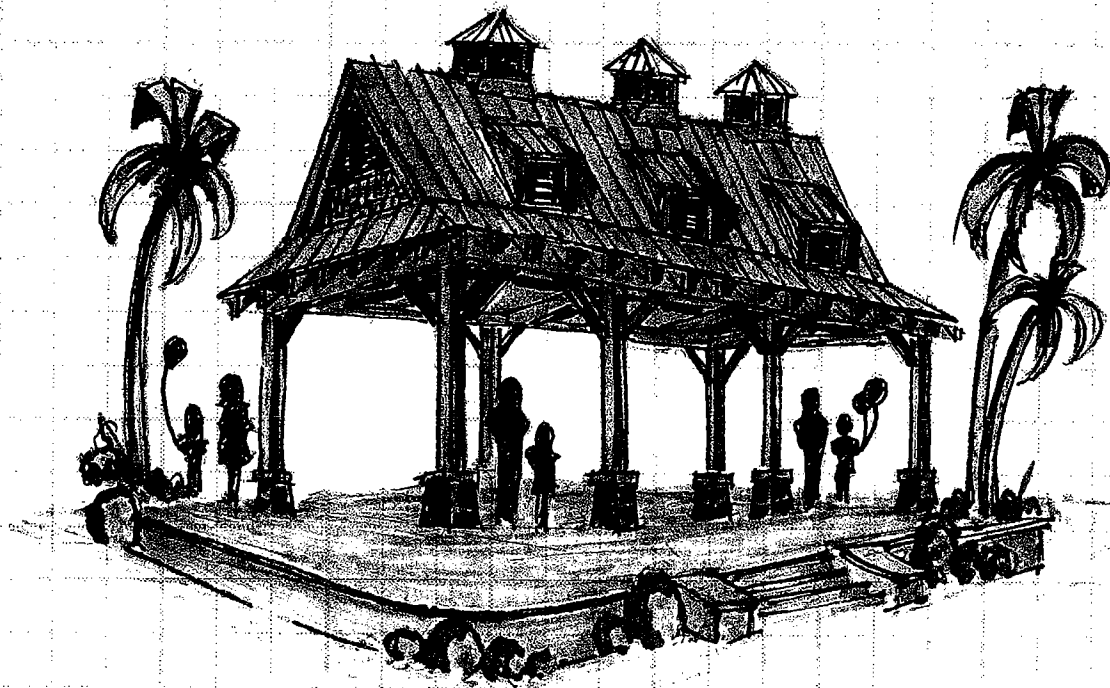
■ schematic club house / Cabana side elevation

Blumberg No. 5119

EXHIBIT

"A-2"

The
Islands Club



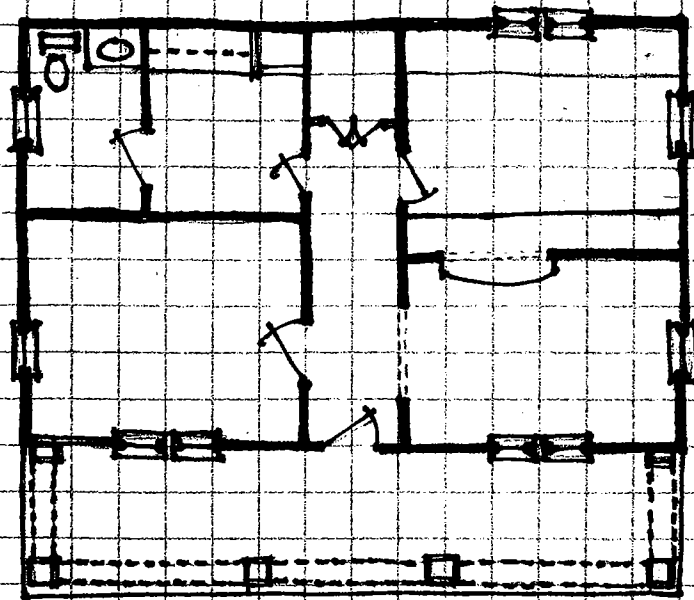
■ Club house / cabana perspective

Blumberg No. 6119

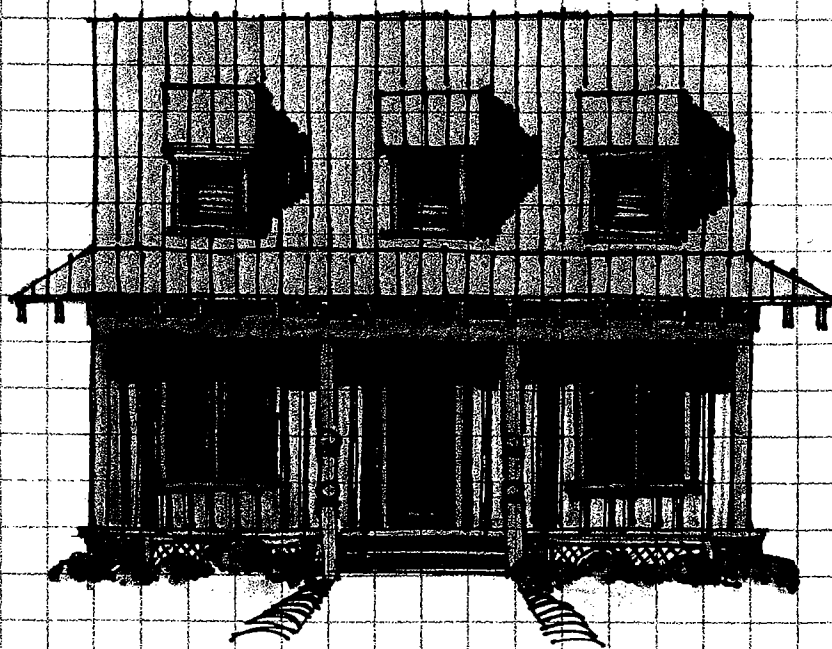
EXHIBIT

"A-3"

The
Islands Club



■ Schematic operations/maintenance facility plan



■ Schematic operations/maintenance facility elevation

Blumberg No. 5119

EXHIBIT

"A-4"

The
Islands Club



A. JEFFREY TOMASSETTI, PLC

Attorney at Law

A. Jeffrey Tomassetti, Esq.

May 30, 2007

MAY 30 2007

Kevin Sullivan
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

RE: Islands Club Amelia TRC Application SPR 2005-124
Summary of May 24, 2007 TRC Meeting

Dear Mr. Sullivan:

I represent Island Club Amelia, LLC, the developer of the 50 unit condominium project known as Islands Club Amelia Condominium. I am pleased that we are in the last stages of completing the TRC site review for this project. At the May 24, 2007 TRC Meeting, approximately 27 outstanding items were reviewed and discussed. Most of these were satisfied and closed out. In order to expedite our completion of the TRC process, I have summarized the points raised in the meeting and our efforts to satisfy each and every item as follows:

Note: Items in bold require additional actions. Items not in bold are accepted/closed.

1. Drainage Easement – review by City Attorney.

The easement was accepted by M. Lamoureux as documented.

2. **Roof Downspouts – connection to storm sewers**

The civil engineer will add the following to the site engineering plan:

- **Size and type of material of the rainwater pipe sections which extend from the buildings to the related storm sewer structures.**
- **Invert elevations where those pipe sections enter into storm sewer structures**

3. Flume - clarify details

Flume details on Sheet D-2 (Sheet 10 of 13) were accepted by M. Lamoureux.

4. Case 2 wall details – 13.5 feet bury

Wall installation details for Case 2 on Sheet D-2 (Sheet 10 of 13) were accepted by M. Lamoureux.

5. Handrail Detail Clarification

Handrail Detail A and Handrail Detail B on Sheet D-1B (Sheet 9B of 13) were accepted by M. Lamoureux.

6. Stacked Block retaining wall details – Clarification

Details provided on Sheet 10B of 13 were accepted by M. Lamoureux.

7. Proposed 5 foot fence – Clarify

Details provided on Sheet GOE-1 (Sheet 6 of 13) were accepted by M. Lamoureux.

8. Method of Dune Stabilization –

Stacked block retaining walls on the west side will be replaced with sheet pile walls. Sheet piles will be driven into place prior to exaction on the east side.

An excavation limit line for Building 3 will be shown.

Double silt fences will be shown west of the Building 3 excavation limit line.

9. Native Vegetation - Note

The following note will be added to the site engineering plan:

“All native vegetation which is not located in areas requiring their removal as part of the development plan shall be retained in an undisturbed state.”

10. Retaining Wall locations and Limits of Excavation

See Item 8 above.

11. Handicapped parking spots in garages

Mr. Jerry Sinclair will provide documentation of the current ADA requirements.

Note: On May 25th, Mr. Sinclair indicated via email that handicapped parking spaces were not required in the parking garages.

Accepted by J. Sinclair and K. Sullivan

12. Total number of parking spaces – request to reduce

Please see the attached letter from Andre to Marshall McCreary. Please see correspondence from Andre at McCranie & Associates, Inc.

13. Condo Docs/Amenity Access

The Islands Club Condominium Recorded Declaration shall allow the current owners of Lots 1-10, 21-24, and 27 and 28 of the Islands Club Subdivision to obtain a special membership to allow amenity access to the Pool and Cabana.

The Declaration will be recorded prior to the issuance of the Certificate of Occupancy.

14. SJRWMD Permit

This comment has been satisfied per K. Sullivan.

15. Irrigation Plan

Landscaping plan indicates

- "Irrigation to be supplied by a proposed irrigation well", and
- "All proposed planting areas denoted in the landscape plan are to be irrigated"

This comment has been satisfied per K. Sullivan.

16. Continuous Landscaping around all buildings at least 24" high.

The plant list in the Landscaping plan has been updated to include minimum heights of relevant plants.

This comment has been satisfied per K. Sullivan.

17. Landscape calculations consistent with landscape hardship waiver.

A note will be added to the Landscape Plan to link the landscape hardship waiver letter to the landscape plan, with specific reference to the number of new Washingtonian and Cabbage Palms to be supplied.

18. DBH in planting table and height of shrubs

The DBH of trees and the height of shrubs have been added to the Plant List in the Landscaping plan.

This comment has been satisfied per K. Sullivan.

19. Xeriscape - Sod area percentage.

The landscape architect will supply information about the proposed Beach mix species (with respect to their drought tolerance).

20. Monument Sign to be permitted per COFB requirements

Note has been added to Sheet GEO-1

This comment has been satisfied per K. Sullivan.

21. Building 3 Rear

The landscape architect will meet with K. Sullivan concerning landscaping on the western side of Building 3.

22. Building 3 Front - Landscaping

Landscaping has been added along the eastern edge of Building 3.

This comment has been satisfied per K. Sullivan.

23. Trees on East Side of Building 1

Total number of trees around the perimeter of Building 1 satisfies the requirement of Sec 115-11(b) (1) a. The correct number of trees, as required by consideration of the length of the eastern side of Building 1, has been provided on the plan. They are grouped at the northern end of the building and at the southwest corner of the parking lot which is adjacent to Building 1.

This comment has been satisfied per K. Sullivan.

24. Landscaping on the southern boundary denoted as A

This was an error. The "A" designation has been changed to "PT". However, this creates a conflict, as there are now two species in the plant table designated with a PT. The landscape architect will correct this.

25. Place number of plants next to each symbol

The landscape architect will make this change.

26. Southern end of pond – Symbols Y and CP

These symbols have been connected to the relevant planting areas.

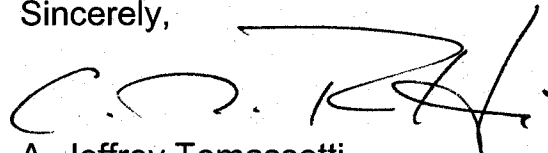
This comment has been satisfied per K. Sullivan.

27. Exact Configuration of Hand railing

Mr. Jerry Sinclair will provide related ADA requirements to the civil engineer to incorporate onto the site detail sheet. ✓

Thank you for the opportunity to review these items. We look forward to our meeting on Thursday, May 31, 2007.

Sincerely,



A. Jeffrey Tomassetti

AJT/gc

Encs.

cc: Island Club Amelia, LLC

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Ordinance 2018-02
Code Amendment – Beach Driving Permits

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Enact Ordinance 2018-02 at Second Reading.

SYNOPSIS: Parking on the beach has been permitted at the Sadler Road public access since the City Commission approved an "on-beach" parking area south of the north right-of-way line of Sadler Road to a point 600 feet south in the late 1980's.

The City Commission approved reducing the parking area on the beach at Sadler Road from 600 feet to 300 feet which would put the terminus of this parking area at the southern property boundary line of Seaside Park if the Ordinance passes at second reading.

This Ordinance was approved at First Reading by the City Commission on February 6, 2018.

FISCAL IMPACT: None

CITY ATTORNEY COMMENTS: See synopsis.

CITY MANAGER RECOMMENDATION(S): I recommend the City Commission review beach driving/parking/safety issues as presented in the proposed amendment.

Tammi E. Bach, City Attorney 03/05/2018

Dale Martin, City Manager 03/08/2018

Date: February 09, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Enact

ORDINANCE 2018-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; AMENDING SECTION 90-48 BY REDUCING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS TO 300 FEET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, AS FOLLOWS:

SECTION 1. It is hereby proposed that Article II, In General, Section 90-48 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 90-48. - Traffic regulations; speed limit.

(a) It shall be unlawful for traffic to proceed on the Atlantic Ocean beaches except as follows:

(1) There shall be no vehicular driving except in those areas designated by the city commission.

(2) No vehicular traffic shall be permitted except at the designated parking area at the Sadler Road access and except as permitted in subsection ~~(a)(4)~~ and (a)(5) of this section.

(3) There shall be a designated parking area for vehicular traffic that shall extend from the north line of the Sadler Road access to a point ~~600~~ 300 feet south of the south line of the Sadler Road access along the Atlantic Ocean beach. This area may be changed, based upon demand, by action of the city commission; provided, however, that such areas may not be enlarged without a prior study and determination of a demonstrated need for such expanded or enlarged area.

~~(4) The city commission may, by resolution, authorize an individual special permission to operate a vehicle on the Atlantic Ocean beach in areas not otherwise authorized to traffic. This permit shall be granted under consideration of hardship and shall be limited to the purpose stated in the resolution.~~

(5) Certain vehicles permitted; issuance of permits.

a. In addition to the above, there shall be permitted two-way driving south of the Sadler Beach parking area only for:

(1) On a first come, first serve basis, disabled persons with a valid disabled person parking permit issued pursuant to F.S. § 320.0848. Each disabled person eligible to receive a beach-driving permit hereunder shall be a city resident and is solely responsible for providing proof of successful completion of beach driving training. The city has information and options available for completing such beach driving training.

(2) Only automobiles and trucks, as defined by F.S. § 320.01, are permitted to be driven on city beaches with a valid permit issued by the City pursuant to subsection 5 a.(1) above.

b. It is the intent of this subsection (a)(5) to permit restricted beach vehicular driving to accommodate disabled persons and shall not be construed in any manner to authorize or permit unrestricted beach driving or cruising. The number of permits to be issued pursuant to this subsection shall be limited to no more than 15 such permits per year, and such permits shall each expire on September 30th each year. The city manager shall promptly advise the city commission whenever the number of such permits outstanding equals 15.

(6) Upon presentation of proper identification, annual permits authorized by subsection (a)(5) of this section shall be issued at city hall. The fee for disabled persons shall be waived.

(7) Any permit holder determined to have violated any of the provisions of this section shall be subject to having his/her permit revoked upon written notice and hearing before the city manager on the same.

(b) It is unlawful to exceed the vehicular speed limit of 15 miles per hour, or to operate a vehicle in a careless or reckless manner on the Atlantic Ocean beaches. By resolution, the speed limit may be reduced upon determination of the city police department or the proper authorities.

SECTION 2. Severability. In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence or paragraph hereof.

SECTION 3. Effective Date. This Ordinance shall take effect immediately upon its final passage and adoption.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

The 2017 Florida Statutes

[Title XI](#)
COUNTY ORGANIZATION AND
INTERGOVERNMENTAL RELATIONS

[Chapter 161](#)
BEACH AND SHORE
PRESERVATION

[View Entire
Chapter](#)

161.58▯ **Vehicular traffic on coastal beaches.—**

(1)▯ Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, and except for traffic upon authorized local or state dune crossovers, is prohibited on the dunes or native stabilizing vegetation of the dune system of coastal beaches. Except as otherwise provided in this section, any person driving any vehicle on, over, or across any dune or native stabilizing vegetation of the dune system shall be guilty of a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).

(2)▯ Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, or for the purpose of maintaining existing licensed and permitted traditional commercial fishing activities or existing authorized public accessways, is prohibited on coastal beaches except where a local government with jurisdiction over a coastal beach or portions of a coastal beach has:

(a)▯ Authorized such traffic, by at least a three-fifths vote of its governing body, on all or portions of the beaches under its jurisdiction prior to the effective date of this act; and

(b)▯ Determined, by October 1, 1989, in accordance with the rules of the department, that less than 50 percent of the peak user demand for off-beach parking is available. However, the requirements and department rulemaking authority provided in this paragraph shall not apply to counties that have adopted, prior to January 1, 1988, unified countywide beach regulations pursuant to a county home rule charter.

(3)▯ A local government authorizing such vehicular traffic on all or portions of its beaches pursuant to subsection (2) may later prohibit, by a vote of at least three-fifths of its governing body, such vehicular traffic on all or portions of the beaches under its jurisdiction. Any such local government shall be authorized by a three-fifths vote of its governing body to charge a reasonable fee for vehicular traffic access. The revenues from any such fees shall be used only for beach maintenance; beach-related traffic management and parking; beach-related law enforcement and liability insurance; or beach-related sanitation, lifeguard, or other staff purposes. Except where authorized by the

local government, any person driving any vehicle on, over, or across the beach shall be guilty of a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).

History.—s. 36, ch. 85-55; s. 5, ch. 86-191; s. 23, ch. 87-224; s. 2, ch. 88-106; s. 2, ch. 89-249.

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, March 20, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2018-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; AMENDING SECTION 90-48 BY REDUCING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS TO 300 FEET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the March 7, 2018 edition of the News Leader.

Please send proof of publication to:
City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Ordinance 2018-03
Code Amendment - Overnight Parking

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Consider Ordinance 2018-03 at Second Reading.

SYNOPSIS: The Events Committee and the City Manager's Office have asked that the City Commission amend Chapter 78 of the City Code to allow parking of recreational vehicles as approved by the Events Committee and with a Special Events Permit. This Ordinance would limit the locations to City owned properties, i.e. parking lots, Central Park, Main Beach Park.

The attached Ordinance approves an amendment to Ordinance 2011-15 to allow recreational vehicles overnight when approved by the Events Committee and with a Special Event Permit.

This Ordinance was approved at First Reading by the City Commission on February 20, 2018.

FISCAL IMPACT: The proposed fee for overnight parking is \$25 per vehicle and is included in the amended Fee Schedule.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): No additional comments.

Dale Martin, City Manager	03/08/2018
Patti Clifford, Comptroller	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018

Date: February 21, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Enact

ORDINANCE 2018-03

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING ORDINANCE 2011-15 AND AMENDING THE CITY CODE OF ORDINANCES CHAPTER 78, ARTICLE III, STOPPING, STANDING AND PARKING, DIVISION I GENERALLY, BY AMENDING SECTION 78-84 TO ALLOW OVERNIGHT PARKING OF RECREATIONAL VEHICLES, TRAILERS, AND TENTS WHEN APPROVED BY THE EVENTS COMMITTEE AND WITH A SPECIAL EVENTS PERMIT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, that:

SECTION 1. It is hereby proposed that Section 78-84, Code of Ordinances, City of Fernandina Beach, Florida, be amended to read as follows:

Sec. 78-84. Stopping, standing, or parking prohibited in specified places.

(a) Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person shall:

(1) Stop, stand or park a vehicle:

- a. On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
- b. On a sidewalk.
- c. Within an intersection.
- d. On a crosswalk.
- e. Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless the department of transportation or department of public works indicates a different length by signs or markings.
- f. Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic.
- g. Upon any bridge or other elevated structure upon a highway.
- h. On any railroad tracks.
- i. On a bicycle path.
- j. At any place where official traffic control devices prohibit stopping.

(2) Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

- a. In front of a public or private driveway.
- b. Within 15 feet of a fire hydrant.
- c. Within 20 feet of a crosswalk at an intersection.
- d. Within 30 feet upon the approach to any flashing signal, stop sign, or traffic control signal located at the side of a roadway.
- e. Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of such entrance (when property sign posted).
- f. On an exclusive bicycle lane.

g. At any place where official traffic control devices prohibit standing.

(3) Park a vehicle, whether occupied or not, except temporarily for the purpose of, and while actually engaged in, loading or unloading merchandise or passengers:

- a. Within 50 feet of the nearest rail of a railroad crossing unless the department of transportation or city manager establishes a different distance due to unusual circumstances.
- b. Alongside or adjacent to any curb painted yellow.
- c. Across pavement lines painted on the roadway designated for parallel or angular parking.
- d. At any place where official signs prohibit parking.

(4) Park overnight ~~without a valid permit~~ any recreational vehicle, travel trailer, travel camper, mobile home or similar vehicle, or park any boat trailer, utility trailer or similar vehicle whether occupied or not, overnight on public property, including but not limited to public streets and public parking lots, with the exception of Special Events that have been approved by the Events Committee and that have obtained a Special Events Permit, and then only in designated City owned parks and parking lots.

(5) All vehicles, including but not limited to recreational vehicles, boat trailers and utility trailers, parked for any time on public property, shall be currently and validly registered with the appropriate state title as evidenced by a valid tag displayed on the vehicle.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 3. This Ordinance shall become effective immediately upon its final passage and adoption.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, March 20, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2018-03

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING ORDINANCE 2011-15 AND AMENDING THE CITY CODE OF ORDINANCES CHAPTER 78, ARTICLE III, STOPPING, STANDING AND PARKING, DIVISION I GENERALLY, BY AMENDING SECTION 78-84 TO ALLOW OVERNIGHT PARKING OF RECREATIONAL VEHICLES, TRAILERS, AND TENTS WHEN APPROVED BY THE EVENTS COMMITTEE AND WITH A SPECIAL EVENTS PERMIT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the March 7, 2018 edition of the News Leader.

Please send proof of publication to:

City Clerk's Office

City Hall, 204 Ash Street

Fernandina Beach, FL 32034

904-310-3115

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Ordinance 2018-04
Fee Schedule Amendment - City Manager's Office

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Enact Ordinance 2018-04 at Second Reading.

SYNOPSIS: The Events Committee has evaluated the fees of Special Events and is proposing the amended Fee Schedule for the City Manager's Office.

This Ordinance was approved at First Reading by the City Commission on February 20, 2018.

FISCAL IMPACT: If approved, the amended Fee Schedule will recuperate City expenses related to Special Events.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission enact proposed Ordinance 2018-04 at Second Reading.

Dale Martin, City Manager	03/08/2018
Patti Clifford, Comptroller	03/08/2018
Tammi E. Bach, City Attorney	03/08/2018

Submitted By: _____ Date: February 21, 2018
Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Enact

ORDINANCE 2018-04

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ESTABLISHING AND AMENDING FEES FOR THE CITY MANAGER'S OFFICE FOR FY 2017/2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fernandina Beach must establish and amend user fees by Ordinance; and

WHEREAS, fees were reviewed by the Event Committee and revised to ensure that the cost of providing services is fully covered by an appropriate user fee.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the amended City Manager's Office Fee Schedule, attached hereto as Exhibit "A," for Fiscal Year 2017/2018.

SECTION 2. If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 3. This Ordinance shall take effect upon approval.

ADOPTED this 20th day of March, 2018.

CITY OF FERNANDINA BEACH

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



Caroline Best
City Clerk

Tammi E. Bach
City Attorney

Ordinance 2018-04

Exhibit "A"

CITY MANAGER'S OFFICE:

	<u>Current Fee:</u>	<u>Proposed Fee:</u>
Horseback Riding Permits	\$25.00	\$25.00
<u>SPECIAL EVENTS</u>		
Special Events Permit	\$100.00	\$100.00
Special Event Late Fee	\$500.00	\$500.00
Banner Permit Fees (Centre and 8th / Lime and 8th, and Pole Banners)	\$50.00 for up to 3 locations	\$50.00 for up to 3 locations
Banner Hanging Fee (Centre and 8th)	\$75.00	\$75.00
Banner Hanging Fee (Lime and 8th)	\$50.00	\$50.00
Pole Banner Hanging Fee	\$10.00/pole	\$10.00/pole
Tent Permit	\$40.00 for up to 4 Tents	\$40.00 for up to 4 Tents
Street Closures (downtown) Centre Street (Front-5th)	\$500.00	
Street Closures (downtown) Each Additional Block	\$100.00	
All Parking Lots	\$500.00 City \$625.00 Non-City	
Parking Lot Half Day Private Use		\$100.00 City \$125.00 Non-City
Parking Lot Full Day Private Use		\$150.00 City \$188.00 Non-City
Parking Lot Half Day Commercial Use		\$500.00
Parking Lot Full Day Commercial Use		\$750.00
Parking Lot Half Day Non-Profit (free public event)		\$150.00
Parking Lot Full Day Non-Profit (free public event)		\$225.00
Parking Lot Half Day City Non-Profit (free public event)		Free
Parking Lot Full Day City Non-Profit (free public event)		Free
Parking Lot Half Day Non-Profit Fundraiser		\$200.00
Parking Lot Full Day Non-Profit Fundraiser		\$300.00
Barricades	\$4.00/barricade	\$17.00/barricade
Event Fencing	\$150.00, \$1-per linear foot, minimum 150 feet	\$2 per linear foot, minimum 150 feet
Cones	\$2.00/cone	\$2.00/cone
Water Usage for Parks	\$75.00/day City \$94.00/day Non-City	\$75.00/day City \$94.00/day Non-City
Power Usage Fee	\$75.00/day City \$94.00/day Non-City	Usage Amount (\$75.00/day minimum) City Usage Amount (\$75.00/day minimum) Non-City
Commercial running/biking events	\$5.00/person	
Environmental Impact Fee	\$1,000.00	
Overnight Parking Fee		\$25.00/vehicle

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, March 20, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2018-04

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ESTABLISHING AND AMENDING FEES FOR THE CITY MANAGER'S OFFICE FOR FY 2017/2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the March 7, 2018 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Ordinance 2017-23
Code Amendment - Newsracks

ITEM TYPE: Ordinance (w/o fiscal impact)

REQUESTED ACTION: Consider Ordinance 2017-23 at Third Reading.

SYNOPSIS: City staff has been working on a newsrack ordinance for more than 10 years. In 2008, the City Attorney met with publications (i.e. News Leader, Florida Times Union) and Downtown Merchants' Association to discuss standardizing newsrack machines and locations permissible in the Historic District. The issue of newsracks was discussed at Planning Board meetings, City Commission meetings and Historic District Council meetings many times. Staff moved on to other matters when the City Commission asked for the newsrack issue to be tabled or postponed.

Last year, Jeff Kurtz with Fernandina Beach Main Street approached Sal Cumella, Historic District Preservation Planner and the City Attorney to finally establish a newsrack ordinance that could be considered by the City Commission again. Several months ago, Mr. Kurtz reviewed the proposed Ordinance and designs with the Historic District Council who has no objection to this proposed Ordinance.

At the October 3, 2017, Regular Commission Meeting, the City Commission approved this Ordinance at first reading but directed staff to research design options for the racks to review at second reading. At this time, research has yielded no new or innovative designs for coin-operated newsracks. The color of the design shown at first reading can change but not the style of the machine. The City Attorney contacted Mr. Foy Maloy with the Fernandina Beach NewsLeader to elicit thoughts on a reasonable time for distributors to comply with a new ordinance and on designs. Mr. Maloy expressed his concern that the proposed Ordinance is punitive if distributors have to comply immediately with new machines or even repainted machines. The design presented at first and second readings showed a black design with or without coin mechanism.

On December 5th at second reading, the Commission approved the design and approved the Ordinance with 18 months for materially -similar newsracks and 30 days for all other newsracks to be in compliance or removed. Third and final reading was scheduled for January 2, 2018.

At third reading, the Commission by consensus postponed the Ordinance until the second meeting in March.

Fourth and final reading is scheduled for March 20, 2018.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: See synopsis above.

CITY MANAGER RECOMMENDATION(S): No additional comments.

Tammi E. Bach, City Attorney 03/05/2018

Dale Martin, City Manager 03/08/2018

Date: January 03, 2018

Submitted By: Katie Newton, Legal Assistant

COMMISSION ACTION: Approve

ORDINANCE 2017-23

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING CHAPTER 70 OF THE CODE OF ORDINANCES OF THE CITY IN REGARDS TO STREETS, SIDEWALKS AND OTHER PUBLIC PLACES BY CREATING SECTION 70-7 REGARDING NEWSRACKS, PROVIDING FOR CITY-APPROVED NEWSRACKS WITHIN THE HISTORIC DISTRICT; SPECIFYING PERMIT PROCEDURES AND PROHIBITIONS REGARDING NEWSRACKS IN THE PUBLIC RIGHT OF WAY; PROVIDING FOR SPECIFIC LOCATIONS FOR THE PLACEMENT OF CITY-APPROVED NEWSRACKS IN THE HISTORIC DISTRICT; PROVIDING FOR REMOVAL BY THE CITY OF ABANDONED AND IMPERMISSIBLE NEWSRACKS; PROVIDING FOR AN APPEALS PROCESS; PROVIDING FOR TIME TO COMPLY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission is concerned about encroachments in the public right of way, especially those along the streets and sidewalks of the Historic District;

WHEREAS, the City Commission desires to accommodate certain encroachments into the right of way, based on the protections afforded by the First Amendment of the U.S. Constitution and public welfare.

WHEREAS, the City Commission has determined that the proliferation of newsracks within the Historic District are creating visual impairment for pedestrians and drivers;

WHEREAS, the City Commission is aware of the First Amendment rights of the publishers of newspapers and other periodicals which are distributed via newsracks in the Historic District and has consulted with representatives of the interested publishers to obtain their input;

WHEREAS, the City Commission is aware that the Historic District of Fernandina Beach, recognized as a national historic district, is one of the economic cornerstones of the City, and needs to be preserved, protected and enhanced;

WHEREAS, the City Commission has determined that certain locations are acceptable for the location of newsracks. This determination is based on the width of the streets and sidewalks to accommodate the newsracks without adversely affecting pedestrians or drivers, and also based upon the needs of the interested publishers of newspapers and other publications;

WHEREAS, the City Commission has determined the approximate number of newsracks necessary for the interested publications; and

WHEREAS, the City Commission has reviewed various designs for the newsracks, and has consulted with the Historic District Council of the City for input on appropriate designs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AS FOLLOWS:

SECTION 1. There is hereby created section 70-7 to Chapter 70 of the Code of Ordinances of the City regarding newsracks, which provides as follows:

Section 70-7 NEWSRACKS ON PUBLIC RIGHTS OF WAY

A. Purpose, intent and criteria. The purpose of this ordinance is to promote the public health, safety and welfare through the regulation of placement, type, and appearance of newsracks on public rights of way within the Centre Street area and the Historic District, so as to:

1. Provide for pedestrian and driving safety and convenience;
2. Restrict unreasonable interference with the flow of pedestrian or vehicular traffic, including ingress into or egress from any residence or place of business, or from any street to the sidewalk by persons exiting or entering parked or standing vehicles;
3. Provide reasonable access for the use and maintenance of poles, posts, traffic signs or signals, hydrants, mailboxes, and trees;
4. Maintain and preserve freedom of the press;
5. Cooperate to the maximum extent possible with newspaper and periodical distributors;
6. Maintain and protect the value of the Centre Street Area and its properties and continue to enhance the Historic District;
7. Reduce unnecessary exposure of the public to personal injury or property damage; and
8. Relocate and/or replace newsracks which result in visual blight and/or excessive space allocation on the public rights of way or which unreasonably detract from the aesthetics of the Centre Street Area and Historic District, including but not limited to the architecture of the area, landscaping and other improvements, as well as to have abandoned newsracks removed.

B. Definitions

1. *City-Approved Newsrack* means a newsrack in a design approved by the City, placed in the location as approved by the City, which will be available by permit for the placement of newspapers, news periodicals, and commercial publications. The City Commission hereby approves the design as depicted in Exhibit "A" attached hereto.
2. *Newsrack* means a type of self-service or money-operated device for the vending or free distribution of newspapers, news periodicals or commercial publications.

3. *Public Right of Way* means any public street, highway, sidewalk, parkway or alley.
4. *Centre Street Area and/or Historic District* means Centre Street from 8th to the City Marina, and including all of the City Marina and the City Marina parking lots, and from Ash Street to Alachua Street west of 8th Street.
5. *Abandoned or abandonment* means within any City Provided Newsrack a compartment that does not contain the current newspaper or publication specified and permitted for more than 15 consecutive days for a daily publication, 28 consecutive days for a weekly publication, 56 consecutive days for a biweekly publication, 60 days for a monthly publication, or 90 days for a bi-monthly publication.
6. *Distributor* means the person or entity responsible for placing and maintaining a newsrack in a public right-of-way.

C. City-Approved Newsrack, Prohibition Against Other Newsracks, and Permit Required.

1. The City shall specify pre-approved designs and pre-approved locations within the Centre Street Area and Historic District for newsracks which will be available by permit for a permit fee. The permit fee for placement of City-Approved Newsracks shall be set on an annual basis by ordinance of the City Commission. The permit fee for City-approved newsracks for 1 year following final adoption of this ordinance shall be waived.
2. No person or entity shall place, affix, erect, install, construct, use or maintain any newsrack which encroaches upon a public right-of-way in the Centre Street Area or Historic District without prior approval from the City.
3. The distributor or publisher of a newspaper, news periodical or commercial publication shall be required to obtain a permit from the City prior to the placement of a City-Approved Newsrack in the Centre Street Area or Historic District. The permit shall provide for administrative information, and shall require that the distributor or publisher be responsible for assuring that the publications are up to date, that the publications are properly placed and attended to so as not to become a nuisance or considered abandoned, and that the permit shall be revoked if any City-Approved Newsrack or compartment therein is abandoned.

D. Permit Procedure.

1. The permit procedure is designed to gather administrative information regarding the person responsible for the City-Approved Newsrack. It shall be the responsibility of the person granted the permit to assure that the contents of the City-Approved Newsrack are re-filled regularly, and that the contents do not overflow the box so as to be a nuisance.
2. Any person desiring to install a City-Approved Newsrack shall fill out an application form provided by the City. One permit may be issued to include any number of City-Approved Newsracks, and shall be signed by the applicant.

3. If an applicant desires to install a City-Approved Newsrack, and all permitted locations are occupied, that applicant will be placed on a waiting list until such time as a location becomes available.
4. Permits shall not be denied for any reason other than lack of location availability, and permits shall not be revoked on grounds other than abandonment or lack of maintenance of a City-Approved Newsrack. Any denial or revocation of any permit hereunder shall be appealable to the City Commission.
5. Existing permits shall be reviewed and renewed on an annual basis to assure that the City-Approved Newsrack is being adequately maintained, and that the publications in the City-Approved Newsracks are current. Failure to adequately maintain the materials in the City-Approved Newsrack shall subject the permit to termination or non-renewal.
6. It is the specific intent of the City Commission that permit applications must be submitted within thirty (30) days of final adoption of this section, for City-Approved Newsracks that comply with this section and by September 1st every year thereafter, no matter the date of the initial permit application.

E. Indemnification of City.

Every person or entity that receives a permit to install a City-Approved Newsrack in the Historic District or installs any permitted newsrack outside of the Historic District shall execute a hold harmless agreement with the City Manager in a form satisfactory to the City Attorney, whereby such person or entity agrees to indemnify and hold harmless the City, its commissioners, officers and employees, from any loss, liability, or damage sustained by any person as a result of such person's use of a City-Approved Newsrack or any other permitted newsrack. This subsection shall only be applicable to the same extent required by the City for other public right-of-way permittees.

F. City-Approved Newsrack Locations.

1. Based on the City's analysis of automobile, pedestrian and ADA access, as well as other criteria, the City has established locations and maximum number of installations at each location for newsracks as follows and in accordance with the drawing attached as Exhibit "B" hereto:
 - a. 4 installations maximum at the main east/west boardwalk to City Marina;
 - b. 2 installations maximum on the west side of 2nd Street between Ash and Centre Streets;
 - c. 4 installations maximum on the north side of Centre Street between 2nd and 3rd Streets;
 - d. 4 installations maximum on the south side of Centre Street between 3rd and 4th Streets;

- e. 6 installations maximum on the east side of 4th Street between Centre and Alachua Streets;
- f. 4 installations maximum on the north side of Centre Street between 5th and 6th Streets;
- g. 3 installations maximum on the north side of Ash Street between 5th and 6th Streets;
- h. 5 installations maximum on the south side of Centre Street between 6th and 7th Streets;
- i. 2 installations maximum on the north side of Centre Street between Front and 2nd Streets; and
- j. 1 installation maximum on the south side of Centre Street near the Comfort Station between Front and 2nd Streets.

G. Correction of violations; removal by City.

Upon determination by the City Manager or his/her designee that a City-Approved Newsrack or other newsracks in the City have been abandoned, installed, used or maintained in violation of the provisions of this Section or Section 70-2, an order to correct the offending condition shall be issued to the distributor. Such order shall be telephoned to the distributor and confirmed by mailing a copy of the order by certified mail, return receipt requested. The order shall specifically describe the offending condition, suggest actions necessary to correct the condition, and inform the distributor of the right to appeal. Failure to properly correct the offending condition within seven (7) days (excluding Saturdays, Sundays and legal holidays) after the mailing date of the order, or to appeal the order within ten (10) days after its receipt, shall result in the offending newsrack being summarily removed and processed as unclaimed property and/or revocation of the permit. An impound fee, which shall be measured by the City's cost and expense of impounding, shall be assessed against each newsrack summarily removed. The City Manager or his/her designee shall cause inspection to be made of the corrected condition or of a newsrack reinstalled after removal under this Section. The distributor shall be charged an inspection fee of \$10.00 for each newsrack so inspected. This charge shall be in addition to all other fees and charges required under this Section.

H. Appeals.

Any person or entity aggrieved by a finding, determination, notice, order or action taken under the provisions of this Section may appeal and shall be apprised of his/her/its right to appeal to the City Commission. An appeal must be filed with the City within ten (10) days after receipt of notice of any protested decision or action by filing with the City Manager or his/her designee a letter of appeal briefly stating therein the basis for such appeal.

I. Abandonment.

If a City-Approved Newsrack or any other newsrack in the City remains empty or abandoned as defined in subsection B(5) above, the newsrack shall be deemed abandoned and may be treated in the manner as provided in subsection (G) for violations of this Section and Section 70-2.

J. Adding or Changing Permitted Newsrack Locations.

City of Fernandina Beach reserves the right to add or delete permitted locations, as determined by City Commission approval.

SECTION 2. Time for Compliance. The provisions of this Ordinance shall apply to all newsracks in the Centre Street Area and Historic District whether installed and maintained prior to or after the effective date of this Ordinance which in whole or in part rests upon, in or over any public sidewalk, roadway or right-of-way. Those newsracks in the Centre Street Area or Historic District installed prior to the effective date of this Ordinance and being materially the same in shape, size and constructed materials as a City-Approved Newsrack as shown in Exhibit "A" (with or without coin operated mechanism), except for being black in color, shall be brought into compliance with all the provisions of this Ordinance, including being black in color as shown in Exhibit "A" within eighteen (18) months of the effective date of this Ordinance. All newsracks not materially the same in shape, size and constructed materials to the City-Approved Newsrack design shown in Exhibit "A" shall be removed from the Centre Street Area and Historic District within thirty (30) days of the effective date of this Ordinance.

SECTION 3. If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

SECTION 4. That this Ordinance shall become effective immediately upon its adoption.

PASSED AND ADOPTED, this ____ day of _____, 2018.

ATTEST:

CITY OF FERNANDINA BEACH

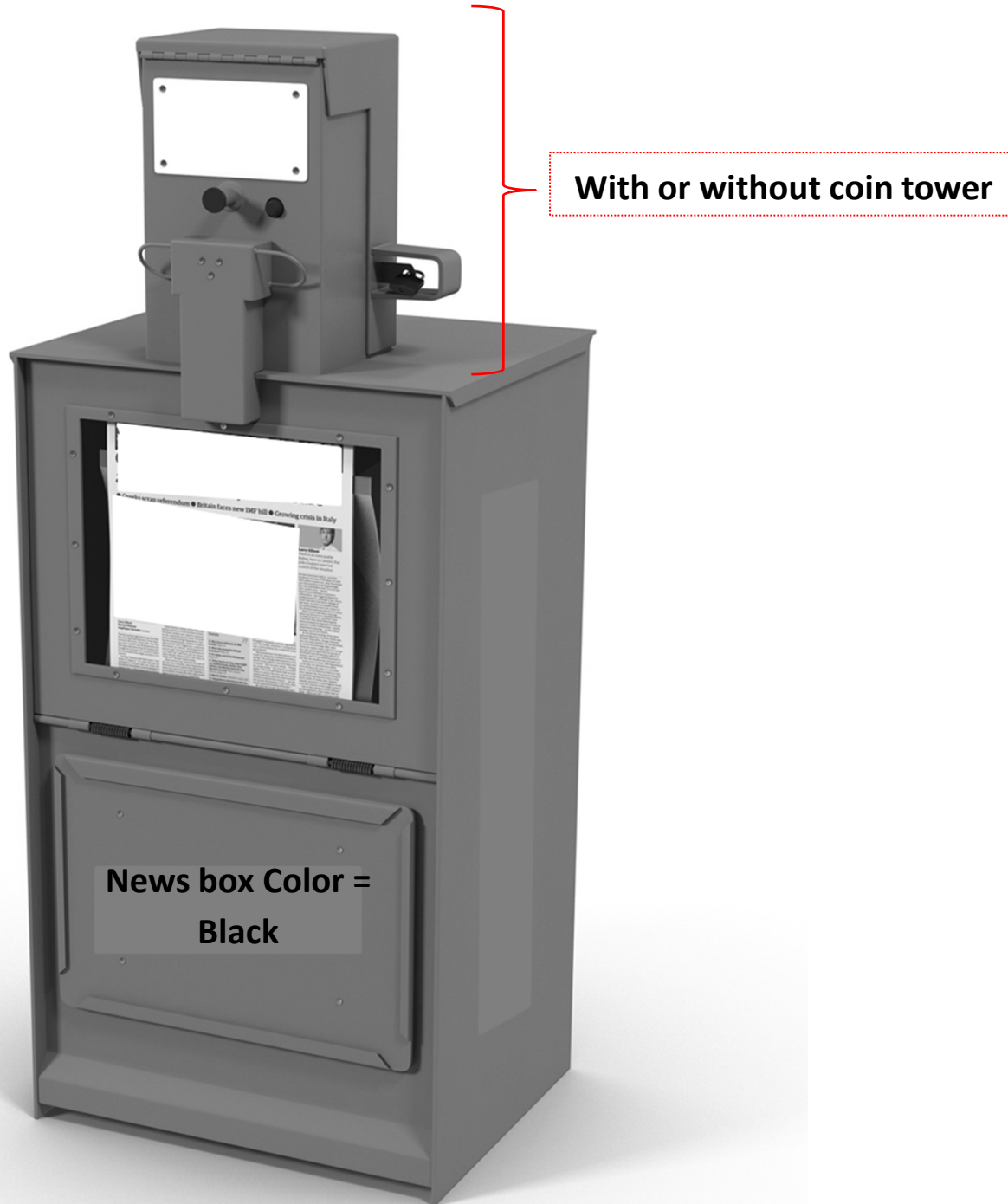
Caroline Best
City Clerk

John A. Miller
Commissioner – Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney

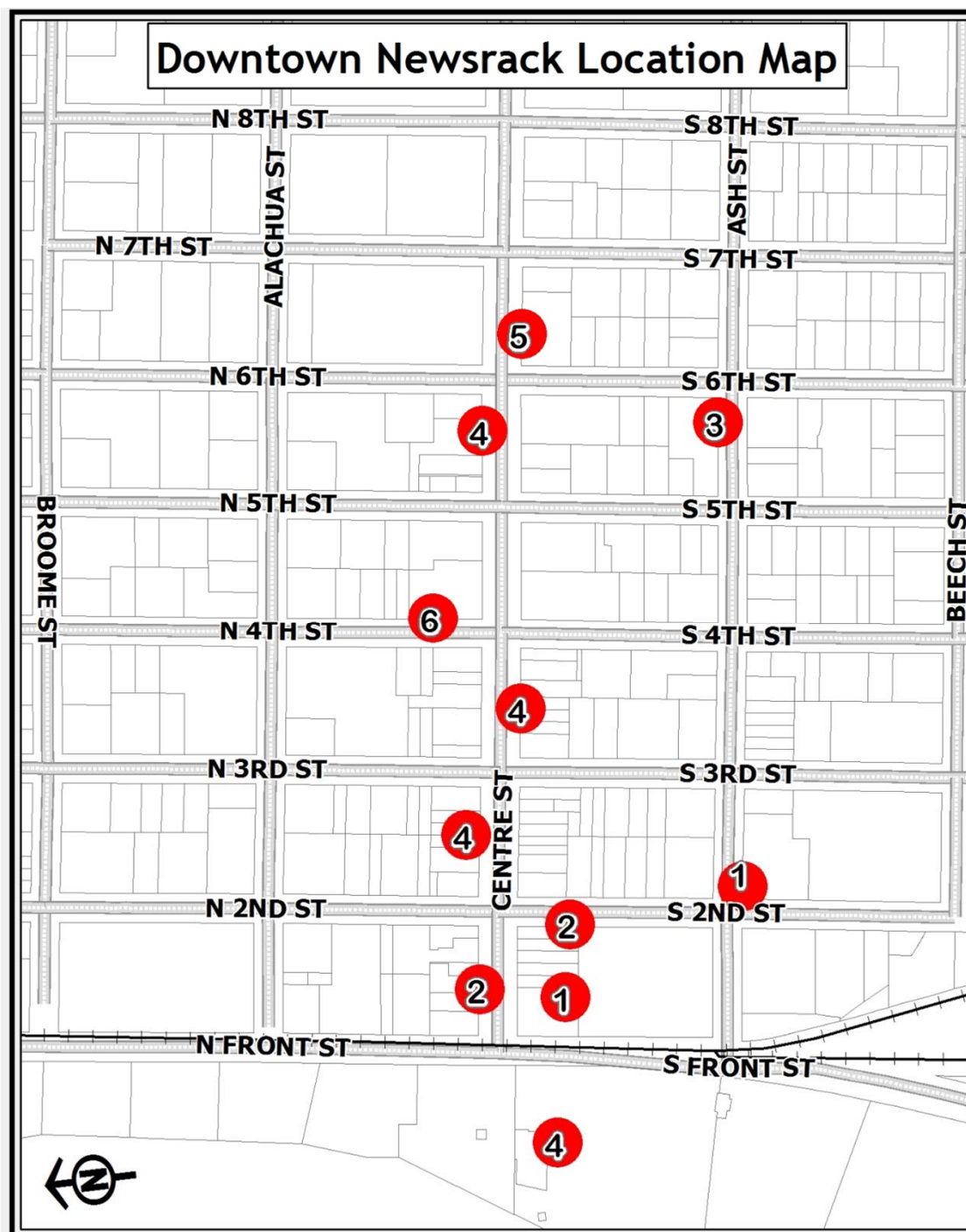


Ordinance 2017-23

“Exhibit A” Alternate

- With or without Coin Rack
- Dark Green





RELEASE AND INDEMNIFICATION
FOR PLACEMENT OF NEWRACKS ON PUBLIC PROPERTY

The Distributor understands acknowledges and agrees to assume all risks and hazards incidental to installing, maintaining and/or repairing newracks in the City right-of-way or on City property. The Distributor does hereby agree to waive, release, absolve, and covenants not to sue the City, its mayor, commissioners, officers, employees, contractors, consultants, volunteers, representatives, attorneys and agents, for any and all claims, including claims for equitable or injunctive relief, damages, loss or injury of any kind resulting from or in any way arising directly or indirectly out of this Agreement and/or the Distributor's installation, maintenance and/or repair of newracks in the City right-of-way or on City property. The Distributor further promises and agrees to indemnify, defend and hold harmless the City, its mayor, commissioners, officers, employees, contractors, consultants, representatives, volunteers, attorneys and agents from and against all liability, claims and expense, including reasonable attorneys' fees and costs, in connection with any and all claims whatsoever for personal or bodily injury or death, including loss of use, or property damage of any kind and character in connection with and arising directly or indirectly out of this Agreement and/or the Distributor's installation, maintenance and/or repair of newracks in the City right-of-way or on City property. This indemnity agreement encompasses all damages and claims, including claims for equitable or injunctive relief, arising out of the Distributor's installation, maintenance and/or repair of newracks in the City right-of-way or on City property. This indemnification obligation shall survive the termination or expiration of this Permit for Placement of Newsrack(s) for any reason whatsoever. Notwithstanding the foregoing, nothing herein shall constitute a waiver of immunity or limitation of liability the City may have under the doctrine of sovereign immunity or Section 768.28, Florida Statutes.

OFFICE USE ONLY

REC'D: _____ BY: _____

APPLICATION #: _____

PAID: \$ _____ BY: _____

PERMIT #: _____

_____**APPROVED** _____**DENIED**

PLANNER: _____ DATE: _____



PLANNING
Newsrack Permit

USE THIS FORM TO: Apply for a permit to place one of the City's approved newsracks in designated locations within the Centre Street/Downtown Historic District area. One permit may be issued to include multiple city-approved newsracks.

FEES: \$15 per box. Annual renewals are required.

IMPORTANT NOTES: All information needs to be submitted in order for the application to be processed. If an applicant desires to install a City-Approved Newsrack, and all permitted locations are occupied, that applicant will be placed on a waiting list until such time as a location becomes available.

KEY CONTACTS: The Community Development Department – (904) 310-3135

Name of Publication: _____

Is Publication: ☐ Daily ☐ Weekly ☐ Monthly ☐ Other _____

Business Name: _____

Business Mailing Address: _____

Business Phone: _____ **Website:** _____

Designated Contact's Name: _____ **Contact's Phone:** _____

Contact's Email: _____

Application Fee: \$15 X _____ **Box(s) = \$** _____ ☐ New Installation ☐ Renewal

Please provide copies of the following:

☐ A copy of your general liability insurance.

Please return signed & completed permit application, and fee to the: City of Fernandina Beach - Community Development Department, 204 Ash Street, Fernandina Beach, Florida, 32034.

If you need assistance in filling out this application, please contact the Community Development Department at (904) 310-3135.

Requested Newsrack Locations (see map)

X		Location	Max # per lcoation
	A	Main east/west boardwalk to City Marina	4
	B	W. side of Centre St. between Ash and Centre St.	2
	C	N. side of Centre St. between 2 nd and 3 rd St.	4
	D	S. side of Centre St. between 3 rd and 4 th St.	4
	E	E. side of 4 th St. between Centre and Alachua St.	6
	F	N. side of Centre St. between 5 th and 6 th St.	4
	G	N. side of Ash St. between 5 th and 6 th St.	3
	H	S. side of Centre St. between 6 th and 7 th St.	5
	I	Comfort Station	?
	J	Cinnamon Bear	?

NEWSRACK GUIDELINES

1. No person or entity shall place, affix, erect, install, construct, use or maintain any newsrack which encroaches upon a public right-of-way in the Centre Street Area or Historic District without prior approval from the City.
2. The distributor or publisher of a newspaper, news periodical or commercial publication shall be required to obtain a permit from the City prior to the placement of a City-Approved Newsrack in the Centre Street Area or Historic District. The permit shall provide for administrative information, and shall require that the distributor or publisher be responsible for assuring that the publications are up to date, that the publications are properly placed and attended to so as not to become a nuisance or considered abandoned, and that the permit shall be revoked if any City-Approved Newsrack or compartment therein is abandoned.
3. Permits shall not be denied for any reason other than lack of location availability, and permits shall not be revoked on grounds other than abandonment or lack of maintenance of a City-Approved Newsrack. Any denial or revocation of any permit hereunder shall be appealable to the City Commission. If there are no locations available at the time of application, the applicant shall be placed on a waiting list for up to 1 year at which time the applicant shall renew their waiting list status with the City. Applicants on a waiting list shall be placed on the waiting list based upon the date of application or reapplication.
4. Existing permits shall be reviewed and renewed on an annual basis to assure that the City-Approved Newsrack is being adequately maintained, and that the publications in the City-Approved Newsracks are current. Failure to adequately maintain the materials in the City-Approved Newsrack shall subject the permit to termination or non-renewal.
5. Every person or entity that receives a permit to install a City-Approved Newsrack in the Historic District or installs any permitted newsrack outside of the Historic District shall execute a hold harmless agreement with the City Manager in a form satisfactory to the City Attorney, whereby such person or entity agrees to indemnify and hold harmless the City, its commissioners, officers and employees, from any loss, liability, or damage sustained by any person as a result of such person's use of a City-Approved Newsrack or any other permitted newsrack. This subsection shall only be applicable to the same extent required by the City for other public right-of-way permittees.
6. Upon determination by the City Manager or his/her designee that a City-Approved Newsrack or other newsracks in the City have been abandoned, installed, used or maintained in violation of the provisions of the City of Fernandina Beach Code of Ordinances Section 70-7 or Section 70-2, an order to correct the offending condition shall be issued to the distributor. Such order shall be telephoned to the distributor and confirmed by mailing a copy of the order by certified mail, return receipt requested. The order shall specifically describe the offending condition, suggest actions necessary to correct the condition, and inform the distributor of the right to appeal. Failure to properly correct the offending condition within ten (10) days (excluding Saturdays, Sundays and legal holidays) after the mailing date of the order, or to appeal the order within ten days after its receipt, shall result in the offending newsrack being summarily removed and processed as unclaimed property and/or revocation of the permit. An impound fee, which shall be measured by the City's cost and expense of impounding, shall be assessed against each newsrack summarily removed. The City Manager or his/her designee shall cause inspection to be made of the corrected condition or of a newsrack reinstalled after removal. The distributor shall be charged an inspection fee of **\$10.00** for each newsrack so inspected. This charge shall be in addition to all other fees and charges required.

CERTIFICATION

The owner/distributor of the newspaper/periodical described within this permit application certifies, fully accepts and will comply with all the provisions under Chapter 70 section 70-7 of the City of Fernandina Beach Code of Ordinances.

Date Signature of Applicant

STATE OF FLORIDA }
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public: Signature Printed Name My Commission Expires

Personally Known _____ OR Produced Identification _____ ID Produced: _____

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, December 5, 2017, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2017-23

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING CHAPTER 70 OF THE CODE OF ORDINANCES OF THE CITY IN REGARDS TO STREETS, SIDEWALKS AND OTHER PUBLIC PLACES BY CREATING SECTION 70-7 REGARDING NEWSRACKS, PROVIDING FOR CITY-APPROVED NEWSRACKS WITHIN THE HISTORIC DISTRICT; SPECIFYING PERMIT PROCEDURES AND PROHIBITIONS REGARDING NEWSRACKS IN THE PUBLIC RIGHT OF WAY; PROVIDING FOR SPECIFIC LOCATIONS FOR THE PLACEMENT OF CITY-APPROVED NEWSRACKS IN THE HISTORIC DISTRICT; PROVIDING FOR REMOVAL BY THE CITY OF ABANDONED AND IMPERMISSIBLE NEWSRACKS; PROVIDING FOR AN APPEALS PROCESS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the November 22, 2017 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, January 2, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2017-23

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH AMENDING CHAPTER 70 OF THE CODE OF ORDINANCES OF THE CITY IN REGARDS TO STREETS, SIDEWALKS AND OTHER PUBLIC PLACES BY CREATING SECTION 70-7 REGARDING NEWSRACKS, PROVIDING FOR CITY-APPROVED NEWSRACKS WITHIN THE HISTORIC DISTRICT; SPECIFYING PERMIT PROCEDURES AND PROHIBITIONS REGARDING NEWSRACKS IN THE PUBLIC RIGHT OF WAY; PROVIDING FOR SPECIFIC LOCATIONS FOR THE PLACEMENT OF CITY-APPROVED NEWSRACKS IN THE HISTORIC DISTRICT; PROVIDING FOR REMOVAL BY THE CITY OF ABANDONED AND IMPERMISSIBLE NEWSRACKS; PROVIDING FOR AN APPEALS PROCESS; PROVIDING FOR TIME TO COMPLY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:

Please run as a DISPLAY in the December, 20, 2017 edition of the News Leader.

Please send proof of publication to:

*City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115*

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
Reverend Dr. Martin Luther King Jr. Recreation Center Auditorium Naming

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Honorable Mayor John A. Miller.

African-American community members have expressed a desire to name the Reverend Dr. Martin Luther King Jr. Recreation Center **Auditorium** after Ms. Patricia Thompson, a well respected and decades long African-American community leader, volunteer and role model. Ms Thompson served as the first African-American female City Commissioner (1999) and is currently serving in her twentieth year as President of the National Association for the Advancement of Colored People (NAACP). Ms. Thompson began volunteering at the Reverend Dr. Martin Luther King Jr. Recreation Center at the age of fourteen and through the decades has coached hundreds of area youth and continues to make a positive impact within the community and on the lives she touches. Other notable accomplishments include: Certified Behavior Health Technician, Licensed Ordained Minister and Notary Public.

FISCAL IMPACT: To be determined

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk 02/15/2018

Dale Martin, City Manager 03/08/2018

Date: February 06, 2018

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

PETITION

Patricia Thompson has served the Fernandina Beach Community since her teen years. Because of her dedication to the community, we, the undersigned, strongly support naming the auditorium at the Martin Luther King, Jr. Recreation Center - "The Patricia A. Thompson Auditorium".

- | | NAME | ADDRESS |
|-----|-------------------|-------------------|
| 1. | Patricia Johnson | 1213 Gum Street |
| 2. | Pouche Brecken | 725 Vernon St. |
| 3. | Tommy Heflin | 725 Vernon St. |
| 4. | Paula Heflin | 725 V. St. |
| 5. | Alice Crumpler | 928 5th St |
| 6. | Terrence Cobb | 719 Vernon Street |
| 7. | Charles Wilson | 729 S. Vernon |
| 8. | Gerald Gilbert | 712 510th |
| 9. | Vernita Edwards | 918 8th |
| 10. | Charles Roberts | 729 S. Vernon st. |
| 11. | Emma Brizee | 1212 Hickory |
| 12. | Linda Hooper | 1119 Hickory |
| 13. | Robie Potts | 1119 Hickory |
| 14. | Beatrice Robinson | 1147 Vernon St. |
| 15. | Willie Ramsey | 404 Vernon St. |
| 16. | Eartha Holzenfort | 334 Vernon |

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	NAME	ADDRESS
1.	Patricia Miles	206 Miller Traco Dr. Saint Marys
2.	Bosa Jackson	55058 Bear Run Rd Callahan FL
3.	Jason Jackson	55058 Bear Run Road Callahan FL
4.	Rory Miles	206 Miller Traco Dr
5.	Zach Barwell	888 2248 Pirates Bay Dr
6.	Adam Magagnos	9623/ high pointe dr
7.	Holly Grogan	2513 Pirates Bay Dr
8.	Zac Haas	2112 Florida Ave
9.	Vance Wynn	205 West Lilly St.
10.	Joan L. Wynn	524 Chateau Border St. King
11.	[Signature]	87638 Rose Bluff Rd
12.	Eity Bot	700 N. Washington Ave #304 Mkt
13.	Glynn Baller	1875 HUNTER LN
14.	[Signature]	MENAPOTA H685 Kent 5348
15.	Janet Hansen	
16.	Bill Hughes	

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- | | NAME | ADDRESS |
|-----|------------------|---------------------------------|
| 1. | Michael Gentry | |
| 2. | Nautica Barron | |
| 3. | Janice James | |
| 4. | Leah Blum | |
| 5. | Wynne Hogg | |
| 6. | Verna Ervin | |
| 7. | Deandrious, M | |
| 8. | Synhia Hagant | |
| 9. | Aminata Barrye | |
| 10. | Traci H. Skelton | |
| 11. | Taylor Sanders | 519 S. 13 th Terrace |
| 12. | Shamika Alberta | 519 S. 13 th Terrace |
| 13. | Genevieve Wall | 1321 Beech St. |
| 14. | Erica Miner | 1321 Beech St. |
| 15. | Joshua Walker | 1321 Beech St. |
| 16. | Michael Moore SR | |

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- | NAME | ADDRESS |
|---------------------------|--|
| 1. DONELL F. BATTERS | 1127 Jasmine St ^{Beach} Fernandina ^{Beach} 32036 |
| 2. Ilona Preilou | 1804 Regatta |
| 3. Antonio Devon Campbell | 902 st 9 th St 32034 |
| 4. Connie Brown | 902 S. 9 th St |
| 5. Veronica Campbell | 902 9 th St. |
| 6. Amanda Johns | 96046 Confederate DAKS Dr. Yulee FL 32497 |
| 7. Kenneth melvin | 96046 Confederate DAK Dr. Yulee FL 32097 |
| 8. Lori Wiggs | 7007 N. Pearl St |
| 9. Torrey Smith | 1321 Beech St. |
| 10. Harry Moore | 1321 Beech St. |
| 11. Tabatha Gilyard | 1321 Beech St. |
| 12. Yvonne Gilyard | 1321 Beech St. |
| 13. Mason Gilyard | 1321 Beech St. |
| 14. Emily Gilyard | 1321 Beech St. |
| 15. Bailey Wall | 1321 Beech St. |
| 16. Riky Wall | 1321 Beech St. |

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	NAME	ADDRESS
1.	Christ Br	1010 Division St.
2.	Jeremiah Williams	1010 Division St.
3.	Shelia Rainey	
4.	Lisa Rainey	
5.	John Stanton	
6.	Jason Beverly	
7.	Donnie Combs	1014 S. 10th St.
8.	Cody Roe	96045 Garden Trail.
9.	Hunter Lyle	96045 Garden Trail.
10.	Tuesday Nerring	St Mary's Ga
11.	Gina M. Pollard	1111 S. 11th Street
12.	Martha Dawson	1107 S. 11th St.
13.	Sarah Tickner	
14.	Shaun Rakhan	1107 S. Meadows Dr. Apt. 7
15.	Rathna Reddy	1107 S. Meadows Dr. Apt 7
16.	Brett Mantle	Golden Springwood Ln 32034

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	NAME	ADDRESS
1.	Alfred Johnson	724 12 th Street
2.	Lillie Lewis	
3.	Jaquavis Glover	
4.	Janaya Glover	
5.	Gustina Moore	1321 Beech Street
6.	Isaiah Walker	1321 Beech Street
7.	Kurt Walker JR.	1321 Beech Street
8.	Traci Lawyer	223 N. 8 th St.
9.	Bessie Lawyer	223 North Eight Street
10.	Ernestine Soutters	479 N 8 th St
11.	Barbara Taylor	479 N 8 th St.
12.	John Rayson	
13.	Diane Rayson	
14.	Rendelle C. Hardys	
15.	Cynthia S. Hardys	
16.	TERESA V. King	96144 Long BEACH Dr Fdn Beach, FL 32034

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	NAME	ADDRESS
1.	Fredrick Jackson	711 Vernon St
2.	Rodney J. BLUE	418 S. 9th St
3.	Charlene Jackson	711 Vernon St
4.	Willie EVANS	810 South 11th St
5.	Robert JONES	522 N. 11th Street
6.	Deborah Scott	803 South 11th Street
7.	Debra Webb	803 South 11th Street
8.	Tarisha Albertie	916 South 11th Street
9.	Troy Peterson	916 S. 11th St.
10.	Mary Roberts	729 Vernon St.
11.	Rodney Blue Jr.	418 S. 9th St.
12.	Mirian Blue	418 S. 9th St
13.	Larry Roberts	522 N. 11th St.
14.	Doreisha Davis	216 S. 13th St
15.	Janette Stone	216 S. 13th St.
16.	Proctor Smith	216 S. 13th St.

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	NAME	ADDRESS
1.	Gail Gann	2646 Forest Ridge
2.	Sabine John	119 Chippewa Ln. SC
3.	Elly Cooper	Cammie Gae
4.	Emily Manning	882 Park View PLACE EAST
5.	Dana Davis	73 Sea Marsh Rd.
6.	Brook Harty	
7.	Dock Hooks	200 7 th street
8.	Sham Blake	116 Shadams Pky Charlotte SC
9.	Andrew Tulip	100 Ne St. 3660678
10.	Tia Senecac	323 St 36097
11.	Mick	302-5 14 th ST
12.	Amy L. M. H.	905 S. 9 th St.
13.	Ladies Tyler	929 S 14 th St city
14.	Paula Smith	904-709-6292 113 West Hill
15.	Johnell Perilon 1804	Canterbury Lane
16.	Patricle Perilon 1804	Regatta

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	NAME	ADDRESS
1.	Renée Robinson	Some
2.	Xakita Prince	11
3.	Monique Grant	1315 Wickmorey Terrace
4.	Monisha Harvey	Fernandina Beach Fl 32034
5.	Julie Hollis	305 Curran Drive
6.	Jama Dunegeard Funcher	5635 Baptist Ln Jax 32208
7.	Wanda Edwards	5635 Baptist Ln
8.	Kenneth Swackard	402 South 11 St.
9.	Selma G. Jackson	425 So. 13 th St.
10.	Phyllis Jackson	425 So. 13 th Street
11.	Wayne Peterson	206 So. 12 St Fernandina Beach Fl.
12.	Ezra B. Taylor	1311 Beech St. Edna Beach Fl.
13.	Jermaine Williams	223 S 10 th St.
14.	JERMYIA Williams	223 S. 10 th St.
15.	Jahmire Williams	223 S. 10 th St.
16.	Josh Williams	223 S. 10 th St.

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- | | NAME | ADDRESS |
|-----|-----------------------------|--------------------------------|
| 1. | Cory Williams | 223 S. 9th Street |
| 2. | Jakhia Williams | 223 S. 10th St. |
| 3. | Talia Smith | 1127 Jasmine St. |
| 4. | John Faith Smith | 1127 Jasmine St. |
| 5. | Alex Croft | 2068 Ora Ct. |
| 6. | Sarah Croft | 2068 Ora Ct. |
| 7. | Practa Walker | 214 S 13th Street |
| 8. | Donisha Davis | 216 S 13th St. |
| 9. | Davis Erix 183 | 13th St. |
| 10. | Lorenzo Watson | 11447 Juliet Ct Jacksonville |
| 11. | Olivia Watson | 11447 Juliet Ct. Jacksonville. |
| 12. | Jessie Thomas | 5728 Begonia Rd |
| 13. | Linda Thomas | " |
| 14. | Benny Moore | " |
| 15. | Bedeia Moore | " |
| 16. | LARA Thomas | " |

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	NAME	ADDRESS
1.	Kyle Turner	226 Division St.
2.	Lexis Turner	226 Division St
3.	Janelle Porter	226 Division St
4.	Breon Porter	226 Division St
5.	Johnelle Porter	226 Division St
6.	Jerri Bedding	919 S 14th St
7.	Jim Wadsworth	4839 FAIRWAY DR
8.	Katie Glueck	771 Lindbergh Drive
9.	Rick GLEBER	890 OLD MILL RD
10.	Sue Wetz	Duca NC
11.	Ramona Jones	Callahan, FL
12.	Steve Panagoulis	Holclermiss N.H.
13.	Jane Panagoulis	"
14.	[Signature]	WINDSON Oak Canard &
15.	Rebecca Rittner	1321 Beech Street
16.	Win Kirtley	1321 BEECH ST.

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	NAME	ADDRESS
1.	Danielle Henderson	224 South 13th Street
2.	John Brown	315 South 13th
3.	Emanuel William	313 South 13th
4.	Shawn Allen	420 South 13
5.	Carlton	
6.	Carmen Taylor	
7.	Leah Williams	
8.	Courtney Pineda	
9.	Desha Webb	
10.	De'Layrah Wilson	
11.	Da'Nyiah Smith	
12.	Dorroni Webb	
13.	Pam Turner	
14.	Helen Harris	
15.	Kadasha Johnson	
16.	Kayla Turner	

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	NAME	ADDRESS
1.	James R. Bain	1342 Golf Fair Jacksonville
2.	JT Bower	2914 Breakers Dr, FB
3.	Maeda Tamm	1004 Stanley Dr. Waycross Ga 31502
4.	[Signature]	811 OAK LANE
5.	Steve Head	732 Kingfisher Way F.B.
6.	Fred Lewis	704 S. 12TH ST.
7.	Earl Coleman	915 S. 11th
8.	Bill Young	2608 Bay Pl.
9.	Colleen Newman	927 Harris Ave. Costa OH 45205
10.	Bill Bunker	// //
11.	Thomas S. Kellner	92038 Secret Cove Ct. FB.
12.	Lynne Marshall	" " " " "
13.	[Signature]	113 Sea Marsh Rd FB
14.	[Signature]	113 Sea Marsh Rd FB
15.	Dennis C. Allen	229 North 15th St. Fernandina Beach
16.	Jessica Baker	504 Stanley Dr. Fernandina

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	NAME	ADDRESS
1.	JEFF Reynolds	2011 Montego Bay
2.	Susan Bliss	68821 Worthington Dr
3.	Al Lof	1406 S. Snapper
4.	Paul Bonkovich	New Brighton MN
5.	James Southers	901 Andrus St
6.	George Dwyer	
7.	Larry Clark	1417 S. Oak Ave NE
8.	Mike Cross	813 Nathan Hawk
9.	Mike Cross	415 ELIZABETH RD FORT
10.	LINDA R SCHNEIDER	409 ELM 32034
11.	Joey Wolf	95481 Mobely Heights
12.	Shirley Robinson	732 Old Amelia
13.	Matt Levy	1467 Robin Hood Dr
14.	Mike Cross	17145 8th St
15.	Mike Carter	17145 8th St
16.	James Cook	96245 Mobely Beach

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NAME	ADDRESS
1. Maria Rosiles	408 S 11 st
2. Salud Rodriguez	408 S 11 st
3. Jocelyn Rodriguez	408 S 11 st
4. Dominick Rodriguez	408 S 11 st
5. Louise Guerra	407 So 17 th St
6. Chris Dunn	407 So 17 th St
7. Bailey Allright	9000 Sweetbriar Ln S
8. Chae Lee	910 S 10 th St
9. Benny Hendrix	610 N. Fern. Bch. Fl.
10. Patricia Lee	253 Nature Bend
11. Patricia Jackell	1902 Oak St.
12. Enker O.	419 S 4 th St
13. Susan F. Middlebrooks	625 N 15 th St.
14. George Kurbay	3240 S. Fletcher Ave #442
15. Art Shengjani	"
16. Jean Koberg	"

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	NAME	ADDRESS
1.	Avery Baker	504 Stanley Dr. Fern
2.	Kenneth Stamps	828 NOTTINGHAM DR
3.	Ray Odom	1401 Popays PL - City
4.	KIMBERLY TOUCHTON	1990 S FLETCHER AVE - FIBERH
5.	Edell Boatright	904 Stanley Dr. FB
6.	Nicob Patton	94654 Ducklake drive
7.	Michelle Fairman	94654 Ducklake drive
8.	Imper D. Jensen	94000 8th Ave. Fern
9.	ABietenholz	1605 Fld Highland St
10.	Judith Smith	241 Vista Lane
11.	Ryan Hersh	83040 Purple Martin Dr.
12.	W. J. Smith	85650 Owens Rd.
13.	W. J. Smith	712 36th St.
14.	Deborah Cavalcante	94136 Gull Point Pl.
15.	DAVID P. CHARTMAN	94136 Gull Point Pl.
16.	Karen Pellegrino	11 Jacoby Rd. Ft. M. B. Rd.

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	NAME	ADDRESS
1.	Carolyn Miller	
2.	Donrice Coleman	
3.	Lamoy Crawford	3130 N 19th St
4.	M. B. B. B.	95133 Forehand Way
5.	Frank C. Jeff	86620 Still Quaint
6.	Beverly Whiddon	95148 Woodbridge Fern Bch Fl
7.	Paulette Stephens	715 S. Vernon St
8.	Vicki Haggins	9536 Devonshire Blvd
9.	Clint Brown	9536 Devonshire Blvd
10.	Stephanie Grant	"
11.	Marcus Puffin	"
12.	Melvin Elliott	"
13.	Bue Hall	"
14.	Jessica Davis	"
15.	Pam Harrrell	"
16.	Samuel Puffin	"

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	NAME	ADDRESS
1.	Margaret R Bradham	521 N. 11 th St
2.	Earl Youman	425 - 10 St
3.	Roman Traye	425. South 10 th
4.	Lennie Liles	301 South 9 th St
5.	R. L. L.	508 STANLEY DR.
6.	Keith Moore	521 ^N 11 th St.
7.	Donnell Demps	110 ST DIVISION
8.	Elliott McBurnen	715 vernon st
9.	Patricia Traye	425 - 10 th St.
10.	Ernest D	927 11 th St.
11.	Charles Rich	927 11 th St.
12.	Doug Hylle	927 11 th St.
13.	Thomas A. Gal	519 S. 13 th Terrace Fernandina FL 32034
14.	Michael Harris	927 11 th St.
15.	Chad G. Rich	927 11 th St.
16.	William Holzendorf	927 11 th St.

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NAME	ADDRESS
1. Terry Williamson	364A. King Road Dr.
2. FORREST MORRIS III	206 WESTGATE CIR. ST MARY CA
3. Ke Edward MORRIS	920 So 12 th Indz. Bk Fd.
4. Ben Owens	2637 Midway Rd.
5. Julian Anthony White	12 North 10th Street Fernandina Bk Fd
6. Catherine McGowan	95290 Mobley Height Rd
7. Dana Sweets	95290 Mobley Height Rd
8. Rose A. Jamison	219. Vernon St Fernandina Bk Fd 3034
9. Maple Elclaudia Russell Pratt	
10. Sue Bartholomae	- 94 Marsh Creek Road
11. William Bartholomae	- 94 Marsh Creek Road
12. Margaret E. Earley	- 95 Marsh Creek Road
13. Caroline Earley	- " "
14. Valerie Bailey	84396 St Paul Blvd Yulee
15. Byron Bailey	84396 ST Paul Blvd Yulee
16. D. P. Butz	↓

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	NAME	ADDRESS
1.	<i>Ronald Chambers</i>	715 SO. VERNON ST
2.	<i>[Signature]</i>	302 S. 14th ST
3.	LANCE BME	419 South 12 st.
4.	Roberta Bennett	216 S. 13th St.
5.	Paula Thompson	216 S. 13th St.
6.	Anderson E. New 204	624 S 645 715 Vernon
7.	<i>[Signature]</i>	77854 lumbercreek Blvd
8.	Vincent Bell	725 Vernon St.
9.	JAMES H. Wilson	723 S. 9th Fea, Bch
10.	JAMIE L. MCGOWEN	1326 SO. 10TH ST.
11.	Tyechia Canady	216 South 13th Street
12.	SUS. YEH. SCOPPA	
13.	Jackie Davis	
14.	Alvin Davis	
15.	Lawanda Wright	
16.	Carolyn Williamson	

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NAME	ADDRESS
1. Janice Ford	210 S 14th Street APT. A
2. PAUL E. ALBERTA	715 VERNON ST.
3. Dollie M. Watkins	715 Vernon St. Fern. B. Fla.
4. Wesley L. Hart	715 Vernon St. Fern. Bch. Fla.
5. Marguesa Johnson	216 South 13 Street
6. Leroy Thompson Jr.	715 Vernon St.
7. EDDIE M. Brown	716 Vernon Street
8. Joya Glover	716 Vernon Street
9. Jamica Bacon	716 Vernon Street
10. Da' Niah William	716 Vernon Street
11. Tyrone Holmes	227 Division St.
12. Ethel Wilson	210 S. 14th St.
13. Leroy Richo	1119 Pine Street
14. Jay D. Turner	416 Division St
15. Delayne B. Del M.	524 Division St.
16. Andrew L. Taylor Jr.	301 SO 11-St

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	NAME	ADDRESS
1.		908 South 12 th St.
2.	Antionette Parker	227 S. Division St
3.	Mattie Reed	227 S. Division St
4.	Courtney Marshall	227 S. Division St
5.	Edward Sawson	227 S. Division St
6.	Travis Edmonds	210 S. 14 th St.
7.	Tavares Edmonds	210 S. 14 th St.
8.	Centarris Young	210 S. 14 th St.
9.	Nykeisha Nelums	210 S. 14 th St.
10.	Reggie Hunt	716 S. Vernon St.
11.	Essie Brown Toya Glover	716 S. Vernon St.
12.	Frank Roberts	717 S. Vernon St.
13.	Barlene Roberts	717 S. Vernon St.
14.	Tim Lee	821 S. 12 th St.
15.	Brad Lee	821 S. 12 th St.
16.	Sylvia Lee	821 S. 12 th St.

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	NAME	ADDRESS
1.	Trenetta Nelums	210 S. 14 th Street
2.	Ronald Richo	1002 S. 10 th Street
3.	Ernest Roberts	1300 S. 10 th St. Lot-12
4.	Wesley Hart Jr.	715 S. Vernon Street
5.	Amanda Hutchinson	216 S. 13 th St.
6.	Lavon Hutchinson	901 S. Vernon St.
7.	Herbert Johnson	715 S. Vernon St.
8.	Sheena Hutchinson	901 S. Vernon St.
9.	Lavonia Hutchinson	901 S. Vernon St.
10.	Darian Hutchinson	908 S. 10 th St.
11.	Jackie Smith	908 S. 10 th St.
12.	Jamya Jordan	901 S. Vernon St.
13.	Rhomed Roberts	910 S. 8 th St.
14.	Brian Nelums	704 S. 12 th St.
15.	Keira Nelums	210 S. 14 th St.
16.	Nivea Nelums	210 S. 14 th St.

PETITION

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	NAME	ADDRESS
1.	Andrea Mitchell	630 S. Vernon St
2.	Linda Massey	710 S. Division
3.	Shericka Mitchell	630 S. Vernon St.
4.	Herio Michelle	630 S. Vernon St.
5.	Geralina Michelle	630 S. Vernon St.
6.	Branden Samuels	627 Division St
7.	Gavin Samuels	627 Division St
8.	Michael Blue	630 11th St
9.	Lude Blue	630 11th St
10.	Perla B. Thompson	1311 Beech St.
11.	Treasure Thompson	1311 Beech
12.	Angel Thompson	1311 Beech St.
13.	Vernita Edwards	918 S. 7th St
14.	John Edwards	918 S. 7th St
15.	De'bron Thompson	831 S. 7th
16.	Passion Roberts	831 S. 7th

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NAME	ADDRESS
1. <u>STEVEN BROWN</u>	<u>927 11th St.</u>
2. <u>Javone D Pollard</u>	<u>1111 So. 11th St.</u>
3. <u>BARBARA BAKER</u>	<u>812 So. 11th St.</u>
4. <u>Dravone Pollard</u>	<u>812 So 11th St</u>
5. <u>LaTonia Turner</u>	<u>812 S. 11th Str.</u>
6. <u>Sonia Gray</u>	<u>1324 History Street</u>
7. <u>Terrina Gray</u>	<u>1100 South Line ST. #28</u>
8. <u>Leonard B. Ross Jr.</u>	<u>1100 South LINE ST.</u>
9. <u>Robert Strange</u>	<u>619 S. Vernon St #28</u>
10. <u>Kim Strange</u>	<u>619 S. Vernon St</u>
11. <u>Robert Strange Jr.</u>	<u>619 S. Vernon St</u>
12. <u>Chris Strange</u>	<u>619 S. Vernon St.</u>
13. <u>Corey Smith</u>	<u>621 S. Vernon St</u>
14. <u>Nekirsha Smith</u>	<u>621 S. Vernon St</u>
15. <u>Cameron Smith</u>	<u>621 S. Vernon St</u>
16. <u>Charlotte George</u>	<u>621 S. Vernon St</u>

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	NAME	ADDRESS
1.	Whitney Moore	1321 Beech St.
2.	Michael Moore	1321 Beech St.
3.	Stanice Sanders	
4.	Phyllis Ray	225 13th St.
5.	Ostean Demps	55 225-13th St.
6.	SEAN ANCRUM	8205 Division St
7.	India Roberts	831 S. 7th St
8.	SAVION Roberts	831 S. 7th St
9.	Jermari Johnson	831 S. 7th St
10.	Tristigan Simmons	831 S 7th
11.	Laci Roberts	831 S. 7th St
12.	Passan Roberts	831 S 7th St
13.	Laus Williams	831 S 7th St
14.	Vicki Roberts	831 S 7th St
15.	Irma Turner	831 S 7th St
16.	Kent Diamond	2261 Baptise Ln

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- | NAME | ADDRESS |
|----------------------------------|--|
| 1. Malcolm Drummond | 1011 Baptist Ave |
| 2. Gregory Lemmon | 95162 Woodbridge |
| 3. Jayonna Wright | 1319 Beech St, |
| 4. Jay Ln Wright | 1319 Beech St |
| 5. Willie Roberts | 1319 Beech St. |
| 6. Michelle Quatterman | 223 East 47th St |
| 7. Peggy Quatterman | 270 East 47th St |
| 8. Seidre Thompson | 331 S. 12th |
| 9. Debra D. Steele BN | Sonoma Drive FB |
| 10. Jimmie Jones | 96536 Chester Rd. |
| 11. Amber Smyth | 402 South 11th Street Apt A |
| 12. Raymond Latson | 96046 Confederate Daks Dr. |
| 13. Arthur C. Damp | 202 S. 9th Street, |
| 14. Lawrence Albert | 823 South 13th |
| 15. Dorlene Roberts | 725 Vernon Street |
| 16. Linda Castle | 96046 Confederate Daks Dr. Yulee
FLA. 32097 |

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- | | NAME | ADDRESS |
|-----|--------------------------------|----------------------------|
| 1. | Francis J. Galt | 1029 5th St |
| 2. | Miss Stephanie R. Johnson | 907 South 13th St |
| 3. | Kimberly Tyrese John J. Kyprie | 1324 Hickory Ter |
| 4. | Zoria Johnson | 508 Division St. |
| 5. | Zaziah L. Johnson | 508 Div. St. |
| 6. | Craig Alberta | 217 S. 13th |
| 7. | Paul Ahn | 217 13th |
| 8. | Greg Evans | 217 13th |
| 9. | Gary Evans | 217 13th |
| 10. | BEN SIMMONS | 224 13TH |
| 11. | Thelma Brown | 224 13th |
| 12. | Lawrence Roberts | 224 13th |
| 13. | Raul R. | 701-10 ST |
| 14. | Mark Nijm | |
| 15. | Barbara J. Hill | 96112 Somerset dr. Apt 903 |
| 16. | MARTIN A JAMES | Same |

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	NAME	ADDRESS
1.	Michele Manire	Springwood Ln. FB, FL
2.	Mallory Wilder	Theresa Rd Yulee, FL
3.	Tykeisha Wiggs	7007 N. Pearl St
4.	Selma Roberts	606 Post Rd E Westport, 06880 CT
5.	RYAN DEEMS	2709 OCEAN OAKS DR S
6.	Marie S. [Signature]	Daller, Pa 18612
7.	Carolyn Acker	Leadenin, VA 18325
8.	Mary Burett	
9.	Olivia Glaspy	
10.	Iesha Roberts	
11.	Elizabeth Roberts	
12.	James Jackson	425 13th St.
13.	Lynne Jackson	425 13th St.
14.	Stephanie Mc Gaven	
15.	Davin Hovette	
16.	Vanessa Thomas	

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	NAME	ADDRESS
1.	Cathy Manze	2810 Magnolia Woods Fern. Beach.
2.	Mike Manzie	2810 Magnolia Woods CT.
3.	Nether Brown	95082 Turtle Lane St.
4.	M Surin	25 Blue Heron Houson 06
5.	J Surin	" " " "
6.	[Signature]	606 Post Rd E. Norwalk, CT
7.	[Signature]	Dallas TX.
8.	Eulyn Johnson	1683 Philips Mann Rd. FB FL
9.	Selichor Salvatore	Vernon St.
10.	Craig Manning Jr.	Vernon Street
11.	Peggy Quatman	1020 S. 10 th
12.	Lebara Jones	1020 S. 10 th
13.	Larry Sessions	
14.	Vincent Jones	501 13 th St. Terrace
15.	Chester Barrett	
16.	Rose Burnett	

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	NAME	ADDRESS
1.	Clarence Williams	1020 S 9th Street
2.	Annette Williams	1020 S 9th St.
3.	Maggie Wilson	924 9th
4.	Mary Jenkins	1336 South 9th
5.	Cheree Perkins	229 S. 9th
6.	Christina Jones	806 S 9th
7.	Jane Simmons	
8.	Thomasina McGowan	
9.	Shianne Grosventre	
10.	Morgan Grosventre	
11.	Donnie Grosventre Sr.	
12.	Donnie Grosventre JR.	
13.	Lynn Roberts	808 S 2 nd Street
14.	Ray Bartley	
15.	Beverly Tyler Mitchell	
16.	Spencer Mitchell	

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	NAME	ADDRESS
1.	Jeremiah Kirtsey	513 South 9th
2.	Harlo McGowan	
3.	Wanda Keiser	
4.	Rose Jones	
5.	Ernan Jones	
6.	Paul Rayson	
7.	Gwen Rayson	
8.	Katherine Kirtsey	
9.	Deontay Alberta	715 Vernon Street
10.	Vinse Albert	
11.	Albert Stewart	
12.	Otis Jones	
13.	Keith Margaine	
14.	Quandrus Thomas	
15.	Carlos Newkome	
16.	Daniel Grosventre	

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	NAME	ADDRESS
1.	Bruce Rye	382 S Fletcher
2.	Jan H. High	" "
3.	Jan Supun	95095 Willet Way FB
4.	Debra Sullivan	" " 32034
5.	CPA	1340 Hwy 79 P
6.	Chuck Bedford	85161 Majestic Walk Blvd
7.	Deide Donaldson	624 5th St.
8.	Annika Lorenzen	92215 Secor Cove Ct
9.	Tracy Hendricks	95011 George Court
10.	MARCUS JOHNSON	210 B S 14th
11.	Walter Johnson	210 B South 14th
12.	A'NAYA EDMONDS	1115 S. 10th St
13.	LONDON JOHNSON	1115 South 10th Street
14.	Beverly Dukes	711 Vernon St.
15.	Baice Baker	715 Vernon Street
16.	Alvin Mitchell	913 VERNON STREET

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	NAME	ADDRESS
1.	Archie Sweet	Fernandina Beach
2.	Frederick K. Brown	625 S. 9th St. Fernandina Beach 32034
3.	Tammy Melton	806 South 9th
4.	Louise Jones	631 South 9th
5.	Lillie Kersey	605 South 9th
6.	Silvia Green	924 South 9th St
7.	Annett Green	929 South 9th St
8.	Ty Linda Sharper	862 South 10th
9.	Tina Albuglit	723 S 13th
10.	William Harris	
11.	Daniel Taylor	
12.	Bell, Pamular	
13.	Bell, Tori	
14.	Bauer, Devin	
15.	Betty Richo	808 S. 12th Street
16.	Jolyn Jones	808 S. 12th St.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
 Downtown Seawall

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Commissioner Ross.

How to accomplish determining the life expectancy and current condition of the seawall between the boat ramp and the building in which Brett's Restaurant is located and recommendations for replacement if necessary.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk 02/26/2018

Dale Martin, City Manager 03/08/2018



Date: February 26, 2018

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
Waterfront Development Issues

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This matter is placed on the agenda at the request of Commissioner Ross.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 03/09/2018

Submitted By:  Date: March 07, 2018
Caroline Best, City Clerk

COMMISSION ACTION:
