AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
APRIL 17, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION
Invocation by Reverend James Tippins, Baptist Medical Center Senior Chaplain.

4. PROCLAMATIONS / PRESENTATIONS

4.1 **PRESENTATION - LEGISLATIVE PRIORITIES FUNDING** - *FL Senator Aaron Bean and State Representative Cord Byrd will present a check to the City in the amount of $450,000 for funding Legislative Priorities.*

4.2 **PROCLAMATION - UNITED STATES NAVY AND UNITED STATES ARMY CORPS OF ENGINEERS -** *Recognizes the United States Navy and United States Army Corps of Engineers for their continued and combined outstanding beach renourishment efforts to Nassau County's shoreline. Members of the United States Navy and the Army Corps of Engineers will be present to accept the Proclamation.This item is placed on the agenda at the request of Vice Mayor Kreger.*

4.3 **PROCLAMATION - NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS AND AMELIA ISLAND TOURIST DEVELOPMENT COUNCIL -** *Recognizes the Nassau County Board of County Commissioners and Amelia Island Tourist Development Council for their partnership and funding participation in the Nassau County Shore Protection Project. Members of the Nassau County Board of County Commissioners and the Amelia Island Tourist Development Council will be present to accept the Proclamation. This item is placed on the agenda at the request of Vice Mayor Kreger.*

4.4 **PROCLAMATION - "ARBOR DAY" -** *Recognizes April 27, 2018, as, "Arbor Day." Rotary Club of Amelia Island Sunrise members will be present to accept the Proclamation.*

4.5 **PROCLAMATION - "WATER CONSERVATION MONTH" -** R*ecognizes April as, "Water Conservation Month". Utilities Department Director Mr. John Mandrick and representatives from St. Johns River Water Management District will be in attendance to accept the Proclamation.*

4.6 **BUDGET SUMMARY** - *Comptroller Patti Clifford will answer any questions regarding the budget summary for March 2018.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **CITY SEAL USAGE APPROVAL – AIRPORT IMPROVEMENT MAGAZINE** – RESOLUTION 2018-52 APPROVING THE USE OF THE CITY SEAL IN ACCORDANCE WITH ORDINANCE 2011-06 WITHIN AN ARTICLE ABOUT THE NEW AIRPORT TERMINAL FACILITY IN THE JUNE/JULY ISSUE OF THE AIRPORT IMPROVEMENT MAGAZINE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the use of the City seal by Airport Improvement magazine within its upcoming article regarding the Airport's new terminal facility to be published in the June/July issue of the magazine.*

7. RESOLUTIONS

7.1 **SOLE SOURCE PURCHASE APPROVAL - SENSUS USA, INC.** - RESOLUTION 2018-53 APPROVING THE SOLE SOURCE PURCHASE OF WATER METERS WITH RELATED HOUSING AND COMPUTER SOFTWARE FROM SENSUS USA, INC. FOR THE UTILITIES DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the sole source purchase of water meters in the amount of $95,890 from Sensus USA, Inc.*

7.2 **WORK ORDER 18-83 - PASSERO ASSOCIATES, LLC** - RESOLUTION 2018-54 APPROVING WORK ORDER 18-83 WITH PASSERO ASSOCIATES, LLC TO PROVIDE DESIGN, BID, AND CONSTRUCTION ADMINISTRATION SERVICES AT THE FERNANDINA BEACH MUNICIPAL AIRPORT FOR REPLACEMENT OF THE AIRPORT'S AUTOMATED WEATHER SYSTEM (AWOS); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Work Order 18-83 with Passero Associates, LLC, in the not-to-exceed amount of $30,000, to provide design, bid, and construction administration assistance associated with replacement of the Airport's automated weather system (AWOS).*

7.3 **BUDGET AMENDMENT / CAPITAL IMPROVEMENT PLAN AMENDMENT - AIRPORT** - RESOLUTION 2018-55 APPROVING AN AMENDMENT TO THE AIRPORT BUDGET FOR FISCAL YEAR 2017/2018; APPROVING AN AMENDMENT TO THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer to increase FAA Grant revenue, in the amount of $135,000 and amends the Airport Five-Year Capital Improvement Plan to add the Airport's Automated Weather System (AWOS) project to the current fiscal year at an estimated total project cost of $165,000.*

7.4 **ANNUAL MAINTENANCE RENEWAL AUTHORIZATION - TYLER TECHNOLOGIES** - RESOLUTION 2018-56 AUTHORIZING MAINTENANCE RENEWALS FOR THE TYLER TECHNOLOGIES ENTERPRISE RESOURCE PLANNING SOLUTION (ERP) SOFTWARE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes annual expenditures in excess of $20,000 for maintenance of the Tyler Technologies modules as long as the Tyler software is utilized.*

8. ORDINANCES - FIRST READING

8.1 ***Legislative*** - **FUTURE LAND USE MAP AMENDMENT - S. 3RD STREET AND GUM STREET**- ORDINANCE 2018-05 CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF MIXED USE (MU) FOR PROPERTY TOTALING APPROXIMATELY 2.15 ACRES OF LAND LOCATED ON S. 3RD STREET AND GUM STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Category of Mixed Use (MU) to approximately 2.15 acres located on S. 3rd Street and Gum Street.*

8.2 ***Quasi-Judicial*** - **ZONING MAP AMENDMENT - S. 3RD STREET AND GUM STREET**- ORDINANCE 2018-06 CHANGING THE CITY'S ZONING MAP FROM INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO ASSIGN A ZONING MAP CATEGORY OF MIXED USE (MU-1) FOR PROPERTY TOTALING APPROXIMATELY 2.15 ACRES OF LAND LOCATED ON S. 3RD STREET AND GUM STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Map Category of Mixed Use (MU) to approximately 2.15 acres located on S. 3rd Street and Gum Street.*

8.3 ***Quasi-judicial*** **- ZONING MAP/ PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT - LAKE PARK DRIVE IN AMELIA PARK**- ORDINANCE 2018-07 AMENDING THE AMELIA PARK PLANNED UNIT DEVELOPMENT OVERLAY DESIGNATING A PARCEL OF LAND TOTALING 4.42 ACRES LOCATED ON LAKE PARK DRIVE UNDER THE T1, T3, T4, AND CONSERVATION TRANSECTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Planned Unit Development (PUD) amendment to assign transect types within the Amelia Park neighborhood for approximately 4.42 acres located on Lake Park Drive.*

8.4 ***Legislative*** - **FUTURE LAND USE MAP AMENDMENT - S. 5TH STREET**- ORDINANCE 2018-08 CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF MIXED USE (MU) FOR PROPERTY TOTALING APPROXIMATELY 0.23 ACRES OF LAND LOCATED ON S. 5TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Category of Mixed Use (MU) to approximately 0.23 acres located on S. 5th Street.*

8.5 ***Quasi-Judicial*** - **ZONING MAP AMENDMENT - S. 5TH STREET**- ORDINANCE 2018-09 CHANGING THE CITY'S ZONING MAP FROM LIGHT INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO ASSIGN A ZONING MAP CATEGORY OF MIXED USE (MU-1) FOR A PROPERTY TOTALING APPROXIMATELY 0.23 ACRES OF LAND LOCATED ON S. 5TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning Category of Mixed Use (MU-1) Zoning to approximately 0.23 acres located on S. 5th Street.*

9. ORDINANCE - THIRD READING

9.1 **CODE AMENDMENT - BEACH PARKING AND BEACH DRIVING PERMITS -** ORDINANCE 2018-02 AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; CREATING SECTION 90-33 PERSONAL WATERCRAFT REGULATIONS; CREATING SECTION 90-34 BEACH CLOSURES AND RESTRICTIONS; CREATING SECTION 90-35 SWIMMING REGULATIONS; CREATING SECTION 90-36 FLOTATION DEVICES; CREATING SECTION 90-37 SAFETY DEVICES; CREATING SECTION 90-38 SAILBOATS AND SAILBOARDS; CREATING SECTION 90-39 LAUNCHING PERSONAL WATERCRAFT AND BOATS FROM BEACHES; CREATING SECTION 90-40 PROHIBITING OPEN FIRES; AMENDING SECTION 90-45 REQUIRING DOGS BE UNDER CONTROL; AMENDING SECTION 90-46 RESTRICTING FISHING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-47 PROHIBITING PARKING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-48 BY MODIFYING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS BY ADJUSTING THE NORTH AND SOUTH BOUNDARIES TO INCLUDE 600 FEET OF PARKING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Reducing "on-beach" parking area at Sadler Road access to 300 feet.*

10. CITY COMMISSION DISCUSSION / DIRECTION

10.1 **CITY COMMISSIONER ACTIVITIES** - *This item is placed on the agenda at the request of Commissioner Ross.*

10.2 **UNITED STATES ARMY CORPS OF ENGINEERS SECTION 408 PERMIT OR ALTERNATE PLAN FOR MARINA ATTENUATOR** - *This item is placed on the agenda at the request of Vice Mayor Kreger and Commissioner Ross.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Presentation
Legislative Priorities Funding

ITEM TYPE: Presentation

REQUESTED ACTION:

SYNOPSIS: FL Senator Aaron Bean and State Representative Cord Byrd will present a check to the City in the amount of $450,000 for Legislative Priorities Funding.

FISCAL IMPACT: These monies will fund the Downtown Seawall Stabilization.

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 04/05/2018

Date: April 02, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Proclamation
United States Navy and United States Army Corps of Engineers

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation recognizing the United States Navy and United States Army Corps of Engineers for their continued and combined outstanding beach renourishment efforts to Nassau County's shoreline. Members of the United States Navy and the Army Corps of Engineers will be present to accept the Proclamation.

This item is placed on the agenda at the request of Vice Mayor Kreger.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 04/05/2018

Date: January 26, 2018

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

Proclamation

WHEREAS, the City of Fernandina Beach is the local sponsor for a federal shore protection project first studied in the 1940's, authorized in the 1970's, and constructed in 2008, by the United States Army Corps of Engineers, Jacksonville District; and

WHEREAS, this unique civil works project has a robust cost sharing mitigation component that receives periodic beach renourishment, funded by the United States Navy, for the maintenance of the Naval Submarine Base Kings Bay navigation channel required for passage of Trident Class submarines to their home port located in St. Mary's, Georgia; and

WHEREAS, the chain of events that led to today's combination of high tempo submarine operations, in conjunction with the multifaceted, multimillion dollar, and multiagency beach re-nourishment project is unlike any other in the entirety of the United States; and

WHEREAS, the project scope, established in 1988, calls for the delivery of thousands of tons of beach quality sand along the pristine coastline of Fernandina Beach and Amelia Island; and

WHEREAS, the dedicated support and steadfast participation of the United States Navy and the United States Army Corps of Engineers, working in partnership with the City of Fernandina Beach and Amelia Island to maintain and renourish its beautiful shoreline is mutually beneficial to all involved and aids in sustaining a healthy tourism economy and exceptional quality of life for residents and visitors to enjoy.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, along with my fellow Commissioners, do hereby sincerely thank the:

"UNITED STATES NAVY"
and
"UNITED STATES ARMY CORPS OF ENGINEERS, JACKSONVILLE DISTRICT"

for their continued and combined outstanding beach renourishment efforts to Nassau County's shoreline.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

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JOHN A. MILLER
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Proclamation
Nassau County Board of County Commissioners and Amelia Island Tourist Development Council

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation recognizing the Nassau County Board of County Commissioners and Amelia Island Tourist Development Council for their partnership and funding participation in the Nassau County Shore Protection Project. Members of the Nassau County Board of County Commissioners and the Amelia Island Tourist Development Council will be present to accept the Proclamation.

This item is placed on the agenda at the request of Vice Mayor Kreger.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 04/05/2018

Caroline Best Date: January 31, 2018

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Proclamation

WHEREAS, the City of Fernandina Beach is a picturesque island located in Northeast Florida on the Atlantic Ocean, whose unspoiled, pristine beaches are a critical component of the robust economic and environmental vitality residents and visitors have come to know, love and expect; and

WHEREAS, in 2008, the City of Fernandina Beach entered into an agreement with the United States Army Corps of Engineers and the Florida Department of Environmental Protection known as the Nassau County Shore Protection Project to provide for beach renourishment as authorized by the Congressional Water Resources Development Act of 1988; and

WHEREAS, the local funding match required of the City of Fernandina Beach and Nassau County was established to be eleven percent of the total beach renourishment project cost. In 2018, the City/County cost share necessary to facilitate the Nassau County Shore Protection Project was $864,000; and

WHEREAS, the Nassau County Board of County Commissioners dispersed the Nassau County portion of the beach renourishment project cost share via the Amelia Island Tourist Development Council beach preservation fund; and

WHEREAS, without the dedicated support and steadfast participation of the Nassau County Board of County Commissioners, Fernandina Beach and Amelia Island would not be the beautiful island residents and visitors have come love and cherish for its beautiful vistas and world-class coastline.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, along with my fellow Commissioners, do hereby express sincere gratitude to the:

"NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS"
AND
"AMELIA ISLAND TOURIST DEVELOPMENT COUNCIL"

for their continued and combined support of beach renourishment activities on behalf of City of Fernandina Beach and Nassau County's residents and visitors.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

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JOHN A. MILLER
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Proclamation
"Arbor Day"

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation recognizing April 27, 2018, as, "Arbor Day." The Arbor Day Ceremony will be held on Friday, April 27, 2018, at 10:00 am at Central Park.

Rotary Club of Amelia Island Sunrise members will be present to accept the Proclamation.

FISCAL IMPACT: Three live oak trees will be planted in Central Park using Tree Trust Fund dollars.

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 04/05/2018

Kelly N. Gibson, AICP

Date: March 22, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION:

Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life- giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, the City celebrates its sixteenth year as a designated Tree City USA community and the City wishes to recognize the contributions towards continuing to maintain and improve the City's tree canopy in Central Park; and

WHEREAS, Fernandina Beach observes Arbor Day each year in recognition of the importance of trees throughout our community, but would like to extend that Arbor Day is not a once a year event, tree planting activities and maintenance occur daily within the City in order to retain and foster a healthy canopy City-wide.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby proclaim Friday, April 27, 2018, as:

"ARBOR DAY"

in Fernandina Beach, Florida, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

IN WITNESS WHEREOF, I, John A. Miller, hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of day of April, 2018.

CITY OF FERNANDINA BEACH

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JOHN A. MILLER
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Proclamation
"Water Conservation Month"

ITEM TYPE: Proclamations

REQUESTED ACTION: Presentation

SYNOPSIS: Attached is a Proclamation recognizing April as, "Water Conservation Month". Utilities Department Director Mr. John Mandrick and representatives from St. Johns River Water Management District will be in attendance to accept the Proclamation.

This item is placed on the agenda at the request of Honorable Vice Mayor Kreger.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk 03/26/2018
Dale Martin, City Manager 04/05/2018

Caroline Best Date: March 26, 2018
Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Proclamation

WHEREAS, Florida's leading natural beauties are its unspoiled white sand beaches and the abundance of pristine, crystal blue waters. Together they attract over 113 million visitors from around the world every year; and

WHEREAS, Florida's quality of life and economy depend greatly upon a clean and healthy environment. Fresh, unpolluted and sustainable water resources are vital to Florida's present robust economy and its future economic success; and

WHEREAS, the State of Florida, the St. Johns River Water Management District, and the City of Fernandina Beach have designated April, typically a dry month, when water demands are most acute, as Florida's Water Conservation Month, to educate citizens and visitors about how they can help save Florida's precious water resources; and

WHEREAS, together with local partners the State of Florida and the St. Johns River Water Management District are investing billions of dollars to develop alternative water supplies, clean up storm-water pollution, restore rivers, lakes and springs, upgrade drinking water facilities and improve wastewater treatment; and

WHEREAS, all water users, including commercial industrial, agricultural, institutional, hospitality, private citizens and schools can help now by making positive contributions to reduce water use and protect Florida's water resources, thus promoting a healthy economy and community.

NOW, THEREFORE, I, John A. Miller, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby proclaim the month of April, 2018, as:

"WATER CONSERVATION MONTH"

and call upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

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JOHN A. MILLER
Mayor - Commissioner

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Presentation
Budget Summary

ITEM TYPE: Presentation

REQUESTED ACTION:

SYNOPSIS: Comptroller Patti Clifford will answer any questions regarding the budget summary for March 2018.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Nicole Bednar, Administrative Services Manager 04/10/2018
Dale Martin, City Manager 04/10/2018

PHClifford

Date: March 27, 2018

Submitted By: Patti Clifford, Comptroller

COMMISSION ACTION:

Monthly Budget Report

March 2018

Overall: Half way there - six months into fiscal year 2017/2018. Electric Franchise Fee revenue and various grant revenues have been accrued for the month of March. Sanitation Services expense includes an accrual for one month. We will prepare budget amendments through the year to ensure budgeted amounts are not exceeded on a line by line basis. Reports comparing current YTD to prior year YTD are also available. Please let the Comptroller know if you wish to see any of these comparative reports.

General Fund: (001)

Total General Fund Revenues are at 73.1% of the annual budget. This is due to the timing of property tax receipts, over $11 million received to date compared to the $12 budgeted and the accrual of almost $1 million in Federal and State FEMA revenue related to Hurricane Irma. $140,000 has been accrued for March Franchise Fees. Specific lines we are tracking are detailed below.

	17/18 Budget	Mar 18 YTD $	Mar 18 YTD %	Mar 17 YTD $	Mar 17 YTD %
Local Option Gas Tax	243,101	129,967	53.5%	125,618	59.8%
Small County Surtax (one cent sales tax)	1,770,051	742,576	42.0%	691,414	43.4%
Half Cent Sales Tax	854,775	395,238	46.2%	367,068	46.0%
Franchise Fees	1,400,000	742,019	53.0%	645,414	44.5%
Total FY 17/18 Bud	**4,267,927**				
Total FY 16/17 Actual	4,026,580				
Total FY 16/17 Bud	4,073,372				

Two departmental budgets are over the 50% mark. The Clerk's office is over due to the budgeted annual payment to SWAGIT in December. The Streets department is over due to Hurricane Irma related items. Revenue exceeded expenditures for the year to date by $6.0 million.

Special Revenue Funds: (100-190)

Revenues plus Cash Balance Forward exceed Expenditures for all Special Revenue Funds.

Debt Service Funds: (220 –230)

Semiannual interest was been paid in the GO Bond Debt Service Fund – Fund 220 in October. Semiannual interest was paid in March for the Utility Bond and Futures debt.

Capital Improvement Funds: (300-330)

Expenses exceed Revenue in the Capital Improvement Fund due to debt service payments, the purchase of new Police vehicles, Fire rescue unit, and the grapple truck. Revenues exceed Expenditures for the Capital Expansion and Wastewater Capital Improvement Funds.

Golf Course: (410)

Revenues exceeded Expenses year to date due to annual memberships and transfers from the General Fund, recording Gain on the sale of the old golf carts and recognizing the $200,000 interfund loan proceeds. Memberships were $12,286 lower this March year to date compared to March 2017. March margins on Pro Shop Sales are lower than the budgeted ration while F&B Sales are above the budgeted ratio.

Airport: (420)

Revenue exceeded Expenses for the year to date due to recording the $1,000,000 loan proceeds in January.

Sanitation: (440)

Revenue exceeded Expenditures for the month and year to date.

Wastewater: (450)

Revenues exceeded Expenditures for the month and year to date. Revenues from Sewer Fees were $26,119, or .9% higher than last March year to date.

Water: (460)

Revenues exceeded Expenditures for the month year to date. Revenues from Water Fees were $9,529, or .5% lower than last March year to date.

Stormwater: (470)

Revenues exceeded Expenditures for the month and year to date. The rate increase went into effect in October and fees were tripled. Water Drainage Fees were $282,588 higher than March 2017 year to date

Marina: (480)

Limited Marina operations continue into the beginning of the new fiscal year. Expenditures exceeded Revenue year to date due in part to the semiannual interest debt payment.

Fleet: (510)

Expenses exceeded Revenue in the month and year to date. This Fund is meant to be self-supporting.

Utility Billing and Utility Administration: (520 – 530)

As was anticipated in the budget, Revenues plus Cash Balance Forward exceed Expenditures in Utility Billing and Utility Admin.

City of Fernandina Beach
Accounts Recievable Analysis

4/10/2018

Utility Billing - Current Accounts

Number of Customers		Delinquency Days	Delinquency $	Avg Monthly Billing
8,360	**Active Customers**			**$ 980,500.00**
207		30	18,978.14	
44		60	1,696.07	
6		90	121.56 *	
-		120	- *	
-		150	- *	
207		**Total**	**$ 20,795.77**	* Payment plan in place

Utility Billings - Closed accounts (not yet turned over to Collection Agency)

156	**Closed accts.**	**80 accts. w/delinquent balances**	**$ 21,809.77**

Utility Billings in Collections

Year based on final billing date	# of Accounts Transferred	Amt of $ Transferred	Amt of $ Recovered by CCI	Amt of $ Recovered by UB	**Total $ Recovered**	**% recovered**
2014 Charged Off	Effective 9/30/17	-	-	-		**0.00%**
2015 (thru Dec)	126	23,388.52	784.88	4,705.91		**23.48%**
2016 (thru Dec)	161	27,511.96	1,557.88	3,954.09		**20.03%**
2017 (thru Sept)	110	17,338.30	655.83	2,012.11		
		$ 68,238.78	$ 2,998.59	$ 10,672.11	**$ 13,670.70**	**20.03%**
Recovered to date		$ (13,670.70)				
Balance currently at CCI		**$ 54,568.08**				

Airport

Number of Customers		Delinquency Days	Delinquency $	Avg Mo'ly Billing
87	**ALL Customers**			**$42,512.60**
9		30	7,493.78	
1		60	4,151.73	
0		90	-	
0		120	-	
0		150+	-	
9		**Sub Total**	**$ 11,645.51**	

Marina

Number of Customers		Delinquency Days	Delinquency $	Avg Mo'ly Billing
44	**ALL Customers**			**$18,744**
6		30	1,644.92	
3		60	1,090.05	
1		90	400.62	
3		120	1,840.12	
0		150+	-	
			4,975.71	

Brandon Hooper	1,261.59	Have title will sell boat	120
Jed Duckro	297.63	Registered letter returned	60
Benny Hendrix	415.00	Making Payments	30
Carol Beth Williams	1,476.07	Collections with federal Lein	30+60+90+120
William Supplee	586.66	Meeting with customer Tuesday 4/10	30+60
George Lannon	115.92	Will pay	30+60
Michael Foster	1.60	Will pay	30
William Supplee	821.24	Meeting with customer Tuesday 4/10	30+60
Total	4,975.71		

Peck Center & Other City Leases

Number of Customers		Delinquency Days	Delinquency $	Avg Mo'ly Billing
9	**ALL Customers**			**12,521.54**
0		30	-	
0		60	-	
0		90	-	
0		120+	-	
0		**Sub Total**	**$ -**	

GENERAL FUND REVENUE

FOR 2018 06

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50%

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 GENERAL FUND							
001 31110 PROPERTY TAXES	-12,045,190.00	-12,045,190.00	-11,187,517.79	-184,531.09	0.00	-857,672.21	92.9%
001 31240 LOCAL OPTION GAS TAX	-243,101.00	-243,101.00	-129,967.44	-19,129.94	0.00	-113,133.56	53.5%
001 31251 STATE/FIRE INSURANCE TAX	-125,000.00	-125,000.00	0.00	0.00	0.00	-125,000.00	.0%
001 31252 STATE/POLICE INSURANCE TAX	-100,000.00	-100,000.00	0.00	0.00	0.00	-100,000.00	.0%
001 31260 SMALL COUNTY SURTAX	-1,770,051.00	-1,770,051.00	-742,575.66	-107,493.00	0.00	-1,027,475.34	42.0%
001 31610 LOCAL BUSINESS TAX	-160,000.00	-160,000.00	-113,248.24	-5,717.20	0.00	-46,751.76	70.8%
001 31620 LOCAL BUSINESS TAX - PENALTIES	-2,500.00	-2,500.00	-2,164.28	-95.58	0.00	-335.72	86.6%
001 31630 LOCAL BUSINESS TAX-OTHER FEES	0.00	0.00	-20.75	0.00	0.00	20.75	100.0%
001 31640 LOCAL BUSINESS TAX-PAST DUE FE	-500.00	-500.00	-1,573.13	-13.13	0.00	1,073.13	314.6%
001 32200 BUILDING PERMITS	-600,000.00	-600,000.00	-554,374.34	-60,315.00	0.00	-45,625.66	92.4%
001 32201 BUILDING PERMIT-ADDRESS	0.00	0.00	-97.50	0.00	0.00	97.50	100.0%
001 32202 BLDING PERMIT-CONSTRUCTION PL	-300,000.00	-300,000.00	-249,179.29	-24,773.82	0.00	-50,820.71	83.1%
001 32203 BUILDING PERMIT-DEMOLITION	-6,500.00	-6,500.00	-3,320.00	-591.00	0.00	-3,180.00	51.1%
001 32204 BUILDING PERMIT-DRIVEWAY	-6,000.00	-6,000.00	-3,115.00	-595.00	0.00	-2,885.00	51.9%
001 32206 BUILDING PERMIT-AFTER THE FACT	-4,500.00	-4,500.00	-13,816.00	-1,544.00	0.00	9,316.00	307.0%
001 32207 BLDING PERMIT-REINSPECTION FEE	-4,000.00	-4,000.00	-2,240.00	-210.00	0.00	-1,760.00	56.0%
001 32208 BLDING PERMIT-2ND REINSPECTION	-100.00	-100.00	0.00	0.00	0.00	-100.00	.0%
001 32210 BUILDING PERMIT-TREE REMOVAL	-15,000.00	-15,000.00	-11,890.00	-1,457.50	0.00	-3,110.00	79.3%
001 32211 BUILDING PERMIT-FENCING	-5,000.00	-5,000.00	-2,365.00	-650.00	0.00	-2,635.00	47.3%
001 32218 CLEARING/EXCAVATE-PERMITS	-16,000.00	-16,000.00	-8,818.00	-1,439.00	0.00	-7,182.00	55.1%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 32219	TREE TRUST FUND RESERVE						
	-15,000.00	-15,000.00	-11,890.00	-1,457.50	0.00	-3,110.00	79.3%
001 32310	FRANCHISE FEES ELECTRIC						
	-1,400,000.00	-1,400,000.00	-742,019.25	-104,189.84	0.00	-657,980.75	53.0%
001 32340	FRANCHISE FEES GAS						
	-16,000.00	-16,000.00	-7,796.50	0.00	0.00	-8,203.50	48.7%
001 32900	CODE ENFORCEMENT FEES & FINES						
	-3,500.00	-3,500.00	-16,520.51	0.00	0.00	13,020.51	472.0%
001 32901	ZONING PLAN REVIEW						
	-18,000.00	-18,000.00	-9,890.00	-1,400.00	0.00	-8,110.00	54.9%
001 32903	SIGN PERMITS						
	-4,500.00	-4,500.00	-2,266.00	-335.00	0.00	-2,234.00	50.4%
001 32905	ELECTRICAL PERMITS-GENERAL						
	-55,000.00	-55,000.00	-34,909.00	-7,181.00	0.00	-20,091.00	63.5%
001 32906	ELECTRICAL PERMITS-TEMPORARY P						
	-7,500.00	-7,500.00	-3,975.00	-825.00	0.00	-3,525.00	53.0%
001 32908	GAS PERMITS-GENERAL						
	-14,000.00	-14,000.00	-7,890.00	-720.00	0.00	-6,110.00	56.4%
001 32909	GAS PERMITS-LP INSTALLATION						
	-6,000.00	-6,000.00	-2,325.00	-225.00	0.00	-3,675.00	38.8%
001 32911	MECHANICAL						
	-65,000.00	-65,000.00	-68,354.00	-10,133.00	0.00	3,354.00	105.2%
001 32912	PLUMBING PERMITS						
	-34,000.00	-34,000.00	-19,750.00	-3,610.00	0.00	-14,250.00	58.1%
001 32913	PLUMBING-FIXTURE FEES						
	-20,000.00	-20,000.00	-19,840.00	-4,662.00	0.00	-160.00	99.2%
001 32915	ANNEXATION APP FEE						
	-2,700.00	-2,700.00	-900.00	0.00	0.00	-1,800.00	33.3%
001 32917	BOA APP FEES-RESIDENTIAL						
	-13,000.00	-13,000.00	-6,050.00	-1,455.00	0.00	-6,950.00	46.5%
001 32918	ZONING CERTIFICATION FEE						
	-3,500.00	-3,500.00	-2,080.00	-675.00	0.00	-1,420.00	59.4%
001 32920	CDD COPIES MADE FEE						
	-2,000.00	-2,000.00	-1,062.13	0.00	0.00	-937.87	53.1%
001 32921	COMP PLAN AMEND APP FEE						
	-3,300.00	-3,300.00	0.00	0.00	0.00	-3,300.00	.0%
001 32923	CU APPLICATION FEE						
	0.00	0.00	-20.00	0.00	0.00	20.00	100.0%
001 32924	HDC APPLICATION FEE						
	-10,000.00	-10,000.00	-5,855.00	-2,305.00	0.00	-4,145.00	58.6%
001 32926	PLAT APPROVAL APP FEE						
	-3,200.00	-3,200.00	-750.00	0.00	0.00	-2,450.00	23.4%
001 32927	PRELIMINARY SITE PLAN VISIT						
	0.00	0.00	-1,600.00	-850.00	0.00	1,600.00	100.0%

GENERAL FUND REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 32928	REZONING APP FEE						
	-5,000.00	-5,000.00	-3,400.00	1,700.00	0.00	-1,600.00	68.0%
001 32929	SITE PLAN REVIEW APP FEE						
	-36,000.00	-36,000.00	-16,600.00	-3,000.00	0.00	-19,400.00	46.1%
001 32931	HDC VARIANCE						
	-1,300.00	-1,300.00	0.00	0.00	0.00	-1,300.00	.0%
001 32932	DUE DILIGENCE						
	-1,500.00	-1,500.00	0.00	0.00	0.00	-1,500.00	.0%
001 32936	CODE TEXT AMENDMENT						
	-850.00	-850.00	0.00	0.00	0.00	-850.00	.0%
001 32937	LOT LINE ADJUSTMENTS						
	-1,200.00	-1,200.00	-2,400.00	-1,200.00	0.00	1,200.00	200.0%
001 32960	ADMINISTRATION COST BLDING SU						
	-2,000.00	-2,000.00	-1,646.03	0.00	0.00	-353.97	82.3%
001 32980	OTHER MISC PERMITS						
	-1,000.00	-1,000.00	-425.00	-160.00	0.00	-575.00	42.5%
001 32981	SPECIAL EVENT PERMITS						
	-2,500.00	-2,500.00	-2,598.00	-772.00	0.00	98.00	103.9%
001 32982	SPECIAL BANNER PERMITS						
	-1,000.00	-1,000.00	-1,170.00	-325.00	0.00	170.00	117.0%
001 32992	FIRE MARSHALL'S FEES						
	-24,000.00	-24,000.00	-126,726.30	-2,400.55	0.00	102,726.30	528.0%
001 32995	ADDRESS ASSIGNMENT						
	-1,000.00	-1,000.00	-720.00	-120.00	0.00	-280.00	72.0%
001 33120	FEMA GRANT						
	0.00	-1,316,811.00	-782,393.00	0.00	0.00	-534,418.00	59.4%
001 33170	DOS PRESERVATION						
	-50,000.00	-50,000.00	0.00	0.00	0.00	-50,000.00	.0%
001 33350	HALF-CENT SALES TAX						
	-854,775.00	-854,775.00	-395,238.48	-62,843.25	0.00	-459,536.52	46.2%
001 33420	FEMA STATE						
	0.00	-103,209.00	-50,860.00	0.00	0.00	-52,349.00	49.3%
001 33512	STATE REVENUE SHARING PROCEED						
	-228,016.00	-228,016.00	-106,782.36	-17,797.06	0.00	-121,233.64	46.8%
001 33514	MOBILE HOME TAX						
	-600.00	-600.00	-426.10	-35.25	0.00	-173.90	71.0%
001 33515	ALCOHOLIC BEV LICENSE						
	-22,000.00	-22,000.00	-21,847.90	0.00	0.00	-152.10	99.3%
001 33522	FIREFIGHTERS SUPPLEMENT						
	-10,500.00	-10,500.00	-4,861.67	-2,431.67	0.00	-5,638.33	46.3%
001 33720	SCHOOL RESOURCE OFFICER						
	-127,850.00	-127,850.00	-54,247.96	-13,249.31	0.00	-73,602.04	42.4%
001 33721	DEA REIMBURSEMENT						
	-4,000.00	-4,000.00	-7,663.32	0.00	0.00	3,663.32	191.6%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 33722	NASSAU COUNTY OCEAN RESCUE						
	-118,650.00	-118,650.00	-14,568.09	-4,568.09	0.00	-104,081.91	12.3%
001 33910	OCEAN,HIGHWAY AND PRT AUTHORIT						
	-50,000.00	-50,000.00	0.00	0.00	0.00	-50,000.00	.0%
001 34260	AMBULANCE SERVICES						
	-423,771.00	-423,771.00	-209,206.04	-32,503.70	0.00	-214,564.96	49.4%
001 34290	SHRIMP FESTIVAL REIMBURSEMENT						
	-12,000.00	-12,000.00	0.00	0.00	0.00	-12,000.00	.0%
001 34700	TRUST ACTIVITIES NON-TAXABLE						
	-157,000.00	-157,000.00	-74,786.17	-11,584.23	0.00	-82,213.83	47.6%
001 34701	TRUST ACTIVITIES TAXABLE						
	-20,000.00	-20,000.00	-14,408.13	-3,449.61	0.00	-5,591.87	72.0%
001 34702	PARKS TRUST NON-TAXABLE						
	-7,000.00	-7,000.00	12,024.40	-1,220.60	0.00	-19,024.40	-171.8%
001 34704	RENTALS NON-TAXABLE						
	-15,000.00	-15,000.00	-6,978.00	-3,203.00	0.00	-8,022.00	46.5%
001 34705	SOFTBALL COMPLEX						
	-1,000.00	-1,000.00	-182.01	-30.00	0.00	-817.99	18.2%
001 34706	PARKS LAWN CHARGES						
	-9,000.00	-9,000.00	-7,149.21	-4,037.71	0.00	-1,850.79	79.4%
001 34720	RENTALS						
	-12,000.00	-12,000.00	-3,106.00	-593.00	0.00	-8,894.00	25.9%
001 34721	PECK RENTS						
	-10,000.00	-10,000.00	-6,901.98	-730.34	0.00	-3,098.02	69.0%
001 34722	PECK RENTS NON-TAXABLE						
	-30,000.00	-30,000.00	-36,869.63	-2,948.56	0.00	6,869.63	122.9%
001 34723	PECK TRUST TAXABLE						
	-6,000.00	-6,000.00	-3,561.24	-685.17	0.00	-2,438.76	59.4%
001 34724	PECK TRUST NON-TAXABLE						
	-40,000.00	-40,000.00	-21,513.00	-4,358.00	0.00	-18,487.00	53.8%
001 34725	MLK RENTS						
	-3,000.00	-3,000.00	-2,143.00	-210.00	0.00	-857.00	71.4%
001 34726	MLK RENTS NON-TAXABLE						
	0.00	0.00	-1,261.00	-262.00	0.00	1,261.00	100.0%
001 34728	MLK TRUST NON-TAXABLE						
	-12,000.00	-12,000.00	-4,093.00	-753.00	0.00	-7,907.00	34.1%
001 34730	YOUTH TRUST ACTIVITIES						
	0.00	0.00	-4,247.00	-4,247.00	0.00	4,247.00	100.0%
001 34731	YOUTH CAMPS						
	-240,000.00	-240,000.00	-115,929.58	-17,059.76	0.00	-124,070.42	48.3%
001 34741	AQUATICS TRUST NON-TAXABLE						
	-115,000.00	-115,000.00	-37,275.68	-9,821.12	0.00	-77,724.32	32.4%
001 34742	SWIMMING POOLS						
	-54,000.00	-54,000.00	-14,849.26	-4,394.14	0.00	-39,150.74	27.5%

GENERAL FUND REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 34743 SWIMMING POOLS NON-TAXABLE	0.00	0.00	-200.00	-200.00	0.00	200.00	100.0%
001 34746 GREENWAY TAXABLE	0.00	0.00	-336.00	-81.00	0.00	336.00	100.0%
001 34799 P & R COMBO MEMBERSHIPS	0.00	0.00	-1,671.04	1,035.56	0.00	1,671.04	100.0%
001 35100 COURT CASES GENERAL FUND	-8,000.00	-8,000.00	-5,107.12	-1,125.68	0.00	-2,892.88	63.8%
001 35115 PARKING TICKETS	-8,500.00	-8,500.00	-6,246.55	-725.00	0.00	-2,253.45	73.5%
001 35120 POLICE EDUCATION	-1,300.00	-1,300.00	-635.92	-119.84	0.00	-664.08	48.9%
001 35420 CODE ENFORCEMENT FINDS	0.00	0.00	-25.00	0.00	0.00	25.00	100.0%
001 35911 FINGERPRINT-ACCI-INC REPORT	-1,600.00	-1,600.00	-726.10	-106.90	0.00	-873.90	45.4%
001 36110 INTEREST	-25,000.00	-25,000.00	-24,945.38	-4,905.33	0.00	-54.62	99.8%
001 36210 RENTS	-4,000.00	-4,000.00	0.00	0.00	0.00	-4,000.00	.0%
001 36215 RENTS NON-TAXABLE	-20,300.00	-20,300.00	-10,710.25	-1,983.75	0.00	-9,589.75	52.8%
001 36221 POLICE BUILDING RENT	-125,000.00	-125,000.00	-22,010.02	0.00	0.00	-102,989.98	17.6%
001 36990 OTHER REVENUE	-12,000.00	-12,000.00	-22,176.02	-10,355.38	0.00	10,176.02	184.8%
001 36993 DONATIONS/CONTRIBUTIONS	0.00	-15,529.00	-15,528.89	-15,528.89	0.00	-0.11	100.0%
001 36996 REVENUE-GARNISHMENT FEE	-100.00	-100.00	-73.00	-14.00	0.00	-27.00	73.0%
001 36997 TDC REVENUE	-36,348.00	-36,348.00	-28,161.00	-4,200.00	0.00	-8,187.00	77.5%
001 36999 HDC TRUST FUND	0.00	0.00	-35.00	0.00	0.00	35.00	100.0%
001 38215 FROM UTILITY TAX	-1,704,000.00	-1,704,000.00	-852,000.00	-142,000.00	0.00	-852,000.00	50.0%
001 38244 FROM SANITATION	-36,000.00	-36,000.00	-18,000.00	-3,000.00	0.00	-18,000.00	50.0%
001 38245 FROM WASTEWATER OPERATIONS	-360,000.00	-360,000.00	-180,000.00	-30,000.00	0.00	-180,000.00	50.0%
001 38246 FROM WATER OPERATIONS	-180,000.00	-180,000.00	-90,000.00	-15,000.00	0.00	-90,000.00	50.0%
001 38251 FROM FLEET	-15,000.00	-15,000.00	0.00	0.00	0.00	-15,000.00	.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
001 38910 CASH BALANCE FORWARD	-5,260,874.00	-5,260,874.00	0.00	0.00	0.00	-5,260,874.00	.0%
001 38911 CASH BAL FORWARD REST'D	-1,322,750.00	-1,322,750.00	0.00	0.00	0.00	-1,322,750.00	.0%
TOTAL GENERAL FUND	-28,930,926.00	-30,366,475.00	-17,417,621.84	-986,181.93	0.00	-12,948,853.16	57.4%
TOTAL REVENUES	-28,930,926.00	-30,366,475.00	-17,417,621.84	-986,181.93	0.00	-12,948,853.16	
0012100 POLICE							
0012100 34211 USDOT GRANT	-49,700.00	-49,700.00	0.00	0.00	0.00	-49,700.00	.0%
TOTAL POLICE	-49,700.00	-49,700.00	0.00	0.00	0.00	-49,700.00	.0%
TOTAL REVENUES	-49,700.00	-49,700.00	0.00	0.00	0.00	-49,700.00	
0012200 FIRE							
0012200 36993 DONATIONS/CONTRIBUTIONS	0.00	0.00	-6,332.03	-293.50	0.00	6,332.03	100.0%
TOTAL FIRE	0.00	0.00	-6,332.03	-293.50	0.00	6,332.03	100.0%
TOTAL REVENUES	0.00	0.00	-6,332.03	-293.50	0.00	6,332.03	
GRAND TOTAL	-28,980,626.00	~~-30,416~~,175.00	-17,423,953.87	-986,475.43	0.00	-12,992,221.13	~~57.3%~~ 73.1%

** END OF REPORT - Generated by Susan Carless **

23,832,551

GENERAL FUND EXPENSES SUMMARY

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0011100 CITY COMMISSION	328,214.00	331,214.00	144,841.44	24,641.43	0.00	186,372.56	43.7%
0011200 CITY CLERK	466,036.00	468,036.00	251,588.21	50,429.25	0.00	216,447.79	53.8% *
0011210 CITY MANAGER	498,307.00	498,307.00	240,353.17	51,794.33	0.00	257,953.83	48.2%
0011300 FINANCE	845,808.00	842,808.00	348,757.70	67,898.07	2,500.00	491,550.30	41.7%
0011310 INFORMATION TECHNOLOGY	656,026.00	656,026.00	258,161.29	31,230.28	8,765.00	389,099.71	40.7%
0011350 HUMAN RESOURCES	365,171.00	368,171.00	185,480.00	33,541.72	0.00	182,691.00	50.4%
0011400 CITY ATTORNEY	327,545.00	327,545.00	162,349.06	31,391.30	0.00	165,195.94	49.6%
0011500 PLANNING	534,710.00	534,710.00	223,613.02	37,109.30	0.00	311,096.98	41.8%
0011910 NON DEPARTMENTAL	277,769.00	277,769.00	123,470.45	23,495.89	0.00	154,298.55	44.5%
0011930 FACILITIES MAINTENANCE	601,507.00	601,507.00	267,460.18	54,454.13	32,648.00	301,398.82	49.9%
0012100 POLICE	5,526,768.00	5,589,539.00	2,484,866.99	493,109.88	129,541.22	2,975,130.79	46.8%
0012200 FIRE	4,621,740.00	4,844,763.00	2,058,206.06	542,841.98	265,037.43	2,521,519.51	48.0%
0012201 FIRE OCEAN RESCUE	233,200.00	233,200.00	19,879.72	14,205.08	0.00	213,320.28	8.5%
0012400 BUILDING / PERMITTING	1,479,328.00	1,479,328.00	388,641.82	72,216.44	24,598.80	1,066,087.38	27.9%
0012420 CODE ENFORCEMENT	167,039.00	167,039.00	71,127.74	14,080.86	0.00	95,911.26	42.6%
0014100 STREETS	2,048,212.00	3,486,895.00	2,103,450.69	195,367.92	68,316.35	1,315,127.96	62.3% *
0015200 DOWNTOWN	85,373.00	85,373.00	20,605.53	4,756.98	0.00	64,767.47	24.1%
0015640 PUBLIC ASSISTANCE	56,500.00	56,500.00	9,818.95	4,917.00	0.00	46,681.05	17.4%
0017100 LIBRARY	14,341.00	14,341.00	4,071.94	865.31	0.00	10,269.06	28.4%
0017200 RECREATION	1,040,999.00	1,040,924.00	455,879.39	84,214.73	10,350.00	574,694.61	44.8%
0017210 PARKS	220,293.00	220,293.00	69,686.25	19,102.33	0.00	150,606.75	31.6%
0017220 PECK	267,064.00	267,139.00	110,232.63	21,624.86	0.00	156,906.37	41.3%

GENERAL FUND EXPENSES SUMMARY

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FOR 2018 06

0017225 MLK CENTER

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0017225 MLK CENTER	188,136.00	188,136.00	68,577.49	13,071.21	0.00	119,558.51	36.5%
0017230 YOUTH	259,736.00	259,736.00	105,009.30	24,804.47	0.00	154,726.70	40.4%
0017240 AQUATICS	350,360.00	353,285.00	147,183.60	33,439.51	0.00	206,101.40	41.7%
0018100 INTERFUND TRANSFERS OUT	2,104,281.00	2,104,281.00	1,052,140.50	175,356.75	0.00	1,052,140.50	50.0%
0018200 CONTINGENCIES	120,000.00	55,175.00	0.00	0.00	0.00	55,175.00	.0%
0018300 RESERVES	4,396,993.00	4,164,965.00	0.00	0.00	0.00	4,164,965.00	.0%
0018301 REST'D RESERVES	899,170.00	899,170.00	0.00	0.00	0.00	899,170.00	.0%
GRAND TOTAL	28,980,626.00	30,416,175.00	11,375,453.12	2,119,961.01	541,756.80	18,498,965.08	39.2%

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REVENUE <17,423,954>

NET <REV> - EXPS <6,048,501>

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100 LAW ENFORCEMENT TRUST							
100 35110 FINES/FORFEITURES	-376.00	-376.00	-123.08	0.00	0.00	-252.92	32.7%
100 38910 CASH BALANCE FORWARD	-2,038.00	-2,038.00	0.00	0.00	0.00	-2,038.00	.0%
100 55200 OPERATING SUPPLIES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	.0%
100 59990 RESERVE	414.00	414.00	0.00	0.00	0.00	414.00	.0%
TOTAL LAW ENFORCEMENT TRUST	0.00	0.00	-123.08	0.00	0.00	123.08	100.0%
TOTAL REVENUES	-2,414.00	-2,414.00	-123.08	0.00	0.00	-2,290.92	
TOTAL EXPENSES	2,414.00	2,414.00	0.00	0.00	0.00	2,414.00	
GRAND TOTAL	0.00	0.00	-123.08	0.00	0.00	123.08	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
110 FEDERAL FORFEITURE							
110 35110 FINES/FORFEITURES	0.00	0.00	-9,934.40	0.00	0.00	9,934.40	100.0%
110 35121 SEIZED CONTRABAND	-25,000.00	-25,000.00	-11,693.96	-11,693.96	0.00	-13,306.04	46.8%
110 38910 CASH BALANCE FORWARD	-34,200.00	-34,200.00	0.00	0.00	0.00	-34,200.00	.0%
110 54000 TRAINING/TRAVEL	0.00	4,000.00	0.00	0.00	0.00	4,000.00	.0%
110 54900 MISC EXPENSE	10,000.00	8,500.00	0.00	0.00	0.00	8,500.00	.0%
110 55200 OPERATING SUPPLIES	15,000.00	11,000.00	6,719.15	327.14	0.00	4,280.85	61.1%
110 56400 MACH/EQUIP	30,000.00	31,500.00	31,255.00	0.00	0.00	245.00	99.2%
110 59990 RESERVE	4,200.00	4,200.00	0.00	0.00	0.00	4,200.00	.0%
TOTAL FEDERAL FORFEITURE	0.00	0.00	16,345.79	-11,366.82	0.00	-16,345.79	100.0%
TOTAL REVENUES	-59,200.00	-59,200.00	-21,628.36	-11,693.96	0.00	-37,571.64	
TOTAL EXPENSES	59,200.00	59,200.00	37,974.15	327.14	0.00	21,225.85	
GRAND TOTAL	0.00	0.00	16,345.79	-11,366.82	0.00	-16,345.79	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
130 CDBG ECON DEV							
130 38910 CASH BALANCE FORWARD	-109,680.00	-109,680.00	0.00	0.00	0.00	-109,680.00	.0%
130 53100 PROFESSIONAL SERVICES	0.00	14,285.00	0.00	0.00	8,500.00	5,785.00	59.5%
130 56300 IMPROVEMENTS	109,680.00	95,395.00	0.00	0.00	0.00	95,395.00	.0%
TOTAL CDBG ECON DEV	0.00	0.00	0.00	0.00	8,500.00	-8,500.00	100.0%
TOTAL REVENUES	-109,680.00	-109,680.00	0.00	0.00	0.00	-109,680.00	
TOTAL EXPENSES	109,680.00	109,680.00	0.00	0.00	8,500.00	101,180.00	
GRAND TOTAL	0.00	0.00	0.00	0.00	8,500.00	-8,500.00	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
145 WASTEWATER IMPACT							
145 36110 INTEREST	-5,000.00	-5,000.00	0.00	0.00	0.00	-5,000.00	.0%
145 36310 IMPACT FEES- INCORPORATED AREA	-232,100.00	-232,100.00	-236,535.92	-34,815.00	0.00	4,435.92	101.9%
145 36311 IMPACT FEES- UNINCORPORATED	-174,075.00	-174,075.00	-3,448.49	-3,255.05	0.00	-170,626.51	2.0%
145 36990 OTHER REVENUE	0.00	0.00	-1,854.54	0.00	0.00	1,854.54	100.0%
145 38910 CASH BALANCE FORWARD	-320,600.00	-320,600.00	0.00	0.00	0.00	-320,600.00	.0%
145 59230 TRANSFER TO UTIL ACQ DS	406,175.00	406,175.00	203,087.52	33,847.92	0.00	203,087.48	50.0%
145 59990 RESERVE	325,600.00	325,600.00	0.00	0.00	0.00	325,600.00	.0%
TOTAL WASTEWATER IMPACT	0.00	0.00	-38,751.43	-4,222.13	0.00	38,751.43	100.0%
TOTAL REVENUES	-731,775.00	-731,775.00	-241,838.95	-38,070.05	0.00	-489,936.05	
TOTAL EXPENSES	731,775.00	731,775.00	203,087.52	33,847.92	0.00	528,687.48	
GRAND TOTAL	0.00	0.00	-38,751.43	-4,222.13	0.00	38,751.43	100.0%

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WATER IMPACT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
146 WATER IMPACT							
146 36310 IMPACT FEES- INCORPORATED AREA	-95,900.00	-95,900.00	-102,867.38	-15,065.89	0.00	6,967.38	107.3%
146 36311 IMPACT FEES- UNINCORPORATED	-71,925.00	-71,925.00	-2,505.68	-2,505.68	0.00	-69,419.32	3.5%
146 38910 CASH BALANCE FORWARD	-102,330.00	-102,330.00	0.00	0.00	0.00	-102,330.00	.0%
146 59230 TRANSFER TO UTIL ACQ DS	167,825.00	167,825.00	83,912.52	13,985.42	0.00	83,912.48	50.0%
146 59990 RESERVE	102,330.00	102,330.00	0.00	0.00	0.00	102,330.00	.0%
TOTAL WATER IMPACT	0.00	0.00	-21,460.54	-3,586.15	0.00	21,460.54	100.0%
TOTAL REVENUES	-270,155.00	-270,155.00	-105,373.06	-17,571.57	0.00	-164,781.94	
TOTAL EXPENSES	270,155.00	270,155.00	83,912.52	13,985.42	0.00	186,242.48	
GRAND TOTAL	0.00	0.00	-21,460.54	-3,586.15	0.00	21,460.54	100.0%

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UTILITY TAX

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
150 UTILITY TAX							
150 31410 ELECTRIC MUNICIPAL TAX	-700,000.00	-700,000.00	-307,372.11	-60,020.59	0.00	-392,627.89	43.9%
150 31420 TELEPHONE MUNICIPAL TAX	-641,979.00	-641,979.00	-329,772.54	-57,782.48	0.00	-312,206.46	51.4%
150 31430 WATER MUNICIPAL TAX	-300,000.00	-300,000.00	-147,581.47	-23,707.27	0.00	-152,418.53	49.2%
150 31440 GAS MUNICIPAL TAX	-90,000.00	-90,000.00	-54,653.59	-10,220.30	0.00	-35,346.41	60.7%
150 36110 INTEREST	0.00	0.00	-1.79	-0.35	0.00	1.79	100.0%
150 38910 CASH BALANCE FORWARD	-63,021.00	-63,021.00	0.00	0.00	0.00	-63,021.00	.0%
150 59100 TRANSFER TO GENERAL FUND	1,704,000.00	1,704,000.00	852,000.00	142,000.00	0.00	852,000.00	50.0%
150 59990 RESERVE	91,000.00	91,000.00	0.00	0.00	0.00	91,000.00	.0%
TOTAL UTILITY TAX	0.00	0.00	12,618.50	-9,730.99	0.00	-12,618.50	100.0%
TOTAL REVENUES	-1,795,000.00	-1,795,000.00	-839,381.50	-151,730.99	0.00	-955,618.50	
TOTAL EXPENSES	1,795,000.00	1,795,000.00	852,000.00	142,000.00	0.00	943,000.00	
GRAND TOTAL	0.00	0.00	12,618.50	-9,730.99	0.00	-12,618.50	100.0%

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LOCAL LAW ENFORCEMENT BLOCK GRANT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
160 LOCAL LAW ENFORC BLOCK							
160 38910 CASH BALANCE FORWARD	-571.00	-571.00	0.00	0.00	0.00	-571.00	.0%
160 59990 RESERVE	571.00	571.00	0.00	0.00	0.00	571.00	.0%
TOTAL LOCAL LAW ENFORC BLOCK	0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES	-571.00	-571.00	0.00	0.00	0.00	-571.00	
TOTAL EXPENSES	571.00	571.00	0.00	0.00	0.00	571.00	
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.0%

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CEMETERY

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
170 CEMETERY							
170 32970 BURIAL PERMITS	-3,500.00	-3,500.00	-1,880.00	-440.00	0.00	-1,620.00	53.7%
170 34560 MARKER SETTING FEES	-2,200.00	-2,200.00	-1,560.00	-160.00	0.00	-640.00	70.9%
170 34570 PERPETUAL CARE	-38,430.00	-38,430.00	-40,711.16	-13,231.30	0.00	2,281.16	105.9%
170 34580 SALE OF LOTS	-71,370.00	-71,370.00	-70,814.84	-23,476.70	0.00	-555.16	99.2%
170 36110 INTEREST	-13,000.00	-13,000.00	-7,067.45	-370.98	0.00	-5,932.55	54.4%
170 36120 UNREALIZED GAIN	0.00	0.00	6,490.43	1,149.31	0.00	-6,490.43	100.0%
170 38910 CASH BALANCE FORWARD	-84,600.00	-84,600.00	0.00	0.00	0.00	-84,600.00	.0%
170 38913 CASH BAL FOR RESTD CEMET	-966,750.00	-966,750.00	0.00	0.00	0.00	-966,750.00	.0%
170 51200 SALARIES	70,431.00	70,431.00	32,890.43	8,184.00	0.00	37,540.57	46.7%
170 51400 OVERTIME	0.00	0.00	672.71	0.00	0.00	-672.71	100.0%
170 52100 FICA	5,388.00	5,388.00	2,329.15	585.28	0.00	3,058.85	43.2%
170 52200 RETIREMENT	1,750.00	1,750.00	874.98	145.83	0.00	875.02	50.0%
170 52300 HEALTH INSUR	23,712.00	23,712.00	11,956.12	2,120.80	0.00	11,755.88	50.4%
170 52301 LIFE INSUR	387.00	387.00	172.00	30.96	0.00	215.00	44.4%
170 52400 WORKERS' COMP	4,010.00	4,010.00	2,005.02	334.17	0.00	2,004.98	50.0%
170 53200 AUDITING	2,265.00	2,265.00	1,132.50	188.75	0.00	1,132.50	50.0%
170 53400 CONTRACTUAL	3,848.00	3,848.00	1,469.72	68.33	0.00	2,378.28	38.2%
170 54101 COMMUNICATIONS-CELLULAR	50.00	50.00	5.04	5.04	0.00	44.96	10.1%
170 54300 UTILITIES ELECTRIC	3,300.00	3,300.00	342.73	68.32	0.00	2,957.27	10.4%
170 54310 UTILITIES-WATER & WASTEWATER	750.00	750.00	44.74	12.75	0.00	705.26	6.0%

CEMETERY

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
170 54500 INSURANCE	3,207.00	3,207.00	1,603.50	267.25	0.00	1,603.50	50.0%
170 54610 R/M BLDG & GROUNDS	20,000.00	20,000.00	11,804.93	3,950.46	645.92	7,549.15	62.3%
170 54620 R/M EQUIPMENT	1,800.00	1,800.00	397.79	0.00	0.00	1,402.21	22.1%
170 54630 R/M VEHICLES-LABOR	1,500.00	1,500.00	1,721.25	0.00	0.00	-221.25	114.8%
170 54640 R/M VEHICLES-PARTS	2,000.00	2,000.00	2,203.74	0.00	0.00	-203.74	110.2%
170 55200 OPERATING SUPPLIES	600.00	600.00	7.25	0.00	0.00	592.75	1.2%
170 55210 UNIFORMS	650.00	650.00	574.50	0.00	0.00	75.50	88.4%
170 55230 GAS/OIL	2,250.00	2,250.00	916.49	219.06	0.00	1,333.51	40.7%
170 56400 MACH/EQUIP	20,500.00	20,500.00	7,500.00	7,500.00	2,250.00	10,750.00	47.6%
170 59900 CONTINGENCY	2,902.00	0.00	0.00	0.00	0.00	0.00	.0%
170 59990 RESERVE	1,008,550.00	2,902.00	0.00	0.00	0.00	2,902.00	.0%
170 59997 RESERVE REST'D FOR CEMETERY	0.00	1,008,550.00	0.00	0.00	0.00	1,008,550.00	.0%
TOTAL CEMETERY	0.00	0.00	-34,918.43	-12,848.67	2,895.92	32,022.51	100.0%
TOTAL REVENUES	-1,179,850.00	-1,179,850.00	-115,543.02	-36,529.67	0.00	-1,064,306.98	
TOTAL EXPENSES	1,179,850.00	1,179,850.00	80,624.59	23,681.00	2,895.92	1,096,329.49	
GRAND TOTAL	0.00	0.00	-34,918.43	-12,848.67	2,895.92	32,022.51	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
180 COMM DEVELOP AREA							
180 31110 PROPERTY TAXES	-4,000.00	-4,000.00	0.00	0.00	0.00	-4,000.00	.0%
180 31117 PROPERTY TAXES-COUNTY	-4,000.00	-4,000.00	0.00	0.00	0.00	-4,000.00	.0%
180 36991 PARKING REVENUE	-1,000.00	-1,000.00	0.00	0.00	0.00	-1,000.00	.0%
180 38910 CASH BALANCE FORWARD	-2,000.00	-2,000.00	0.00	0.00	0.00	-2,000.00	.0%
180 59990 RESERVE	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	.0%
TOTAL COMM DEVELOP AREA	0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES	-11,000.00	-11,000.00	0.00	0.00	0.00	-11,000.00	
TOTAL EXPENSES	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
190 LAW ENFORCE RECOVERY							
190 34210 FEDERAL LAW ENFORCEMENT SUPP	-135,216.00	-135,216.00	-70,649.55	-14,179.91	0.00	-64,566.45	52.2%
190 35910 UNCLAIMED/ABANDONED CASH	0.00	0.00	-480.24	0.00	0.00	480.24	100.0%
190 38910 CASH BALANCE FORWARD	-41,884.00	-41,884.00	0.00	0.00	0.00	-41,884.00	.0%
190 53400 CONTRACTUAL	0.00	1,050.00	0.00	0.00	1,047.83	2.17	99.8%
190 54000 TRAINING/TRAVEL	11,500.00	11,500.00	1,658.19	1,658.19	0.00	9,841.81	14.4%
190 54921 UNDERCOVER	10,000.00	4,950.00	0.00	0.00	0.00	4,950.00	.0%
190 55200 OPERATING SUPPLIES	27,000.00	27,000.00	13,765.36	1,605.49	0.00	13,234.64	51.0%
190 56400 MACH/EQUIP	68,000.00	68,000.00	39,134.00	39,134.00	20,836.18	8,029.82	88.2%
190 56401 EQUIP-NON CAPITAL	18,500.00	22,500.00	0.00	0.00	3,957.59	18,542.41	17.6%
190 59990 RESERVE	42,100.00	42,100.00	0.00	0.00	0.00	42,100.00	.0%
TOTAL LAW ENFORCE RECOVERY	0.00	0.00	-16,572.24	28,217.77	25,841.60	-9,269.36	100.0%
TOTAL REVENUES	-177,100.00	-177,100.00	-71,129.79	-14,179.91	0.00	-105,970.21	
TOTAL EXPENSES	177,100.00	177,100.00	54,557.55	42,397.68	25,841.60	96,700.85	
GRAND TOTAL	0.00	0.00	-16,572.24	28,217.77	25,841.60	-9,269.36	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
220 BOND DEBT SERVICE							
220 38101 FROM GENERAL FUND	-423,807.00	-423,807.00	-211,903.50	-35,317.25	0.00	-211,903.50	50.0%
220 38910 CASH BALANCE FORWARD	-4,440.00	-4,440.00	0.00	0.00	0.00	-4,440.00	.0%
220 57100 PRINCIPAL	386,000.00	386,000.00	0.00	0.00	0.00	386,000.00	.0%
220 57200 INTEREST	37,807.00	37,807.00	18,903.60	0.00	0.00	18,903.40	50.0%
220 59990 RESERVE	4,440.00	4,440.00	0.00	0.00	0.00	4,440.00	.0%
TOTAL BOND DEBT SERVICE	0.00	0.00	-192,999.90	-35,317.25	0.00	192,999.90	100.0%
TOTAL REVENUES	-428,247.00	-428,247.00	-211,903.50	-35,317.25	0.00	-216,343.50	
TOTAL EXPENSES	428,247.00	428,247.00	18,903.60	0.00	0.00	409,343.40	
GRAND TOTAL	0.00	0.00	-192,999.90	-35,317.25	0.00	192,999.90	100.0%

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UTILITY DEBT SERVICE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
230 UTILITY DEBT SERVICE							
230 38140 FROM WW IMPACT FEES	-406,175.00	-406,175.00	-203,087.52	-33,847.92	0.00	-203,087.48	50.0%
230 38141 FROM WATER IMPACT FEES	-167,825.00	-167,825.00	-83,912.52	-13,985.42	0.00	-83,912.48	50.0%
230 38145 FROM WASTEWATER	-510,965.00	-510,965.00	-255,482.52	-42,580.42	0.00	-255,482.48	50.0%
230 38146 FROM WATER	-1,669,465.00	-1,669,465.00	-834,732.48	-139,122.08	0.00	-834,732.52	50.0%
230 38910 CASH BALANCE FORWARD	-249,000.00	-249,000.00	0.00	0.00	0.00	-249,000.00	.0%
230 57100 PRINCIPAL	1,440,000.00	1,440,000.00	0.00	0.00	0.00	1,440,000.00	.0%
230 57200 INTEREST	1,314,430.00	1,314,430.00	657,214.80	657,214.80	0.00	657,215.20	50.0%
230 59990 RESERVE	249,000.00	249,000.00	0.00	0.00	0.00	249,000.00	.0%
TOTAL UTILITY DEBT SERVICE	0.00	0.00	-720,000.24	427,678.96	0.00	720,000.24	100.0%
TOTAL REVENUES	-3,003,430.00	-3,003,430.00	-1,377,215.04	-229,535.84	0.00	-1,626,214.96	
TOTAL EXPENSES	3,003,430.00	3,003,430.00	657,214.80	657,214.80	0.00	2,346,215.20	
GRAND TOTAL	0.00	0.00	-720,000.24	427,678.96	0.00	720,000.24	100.0%

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CAPITAL IMPROVEMENTS REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
300 CAPITAL IMPROVEMENT							
300 33140 FEDERAL HOMELAND SECURITY	-475,000.00	-475,000.00	0.00	0.00	0.00	-475,000.00	.0%
300 33323 FDOT GRANT	0.00	-841,667.00	0.00	0.00	0.00	-841,667.00	.0%
300 33400 STATE GRANT	-29,900.00	-29,900.00	0.00	0.00	0.00	-29,900.00	.0%
300 33544 8TH CENT GAS TAX	-107,250.00	-107,250.00	-55,009.43	-9,168.60	0.00	-52,240.57	51.3%
300 33710 COUNTY GRANT	-35,050.00	-35,050.00	-4,345.00	0.00	0.00	-30,705.00	12.4%
300 36110 INTEREST	-2,426.00	-2,426.00	-4,907.69	-965.06	0.00	2,481.69	202.3%
300 36800 CAPITAL CONTRIBUTION	0.00	-2,296,333.00	0.00	0.00	0.00	-2,296,333.00	.0%
300 38101 FROM GENERAL FUND	-1,138,959.00	-1,138,959.00	-565,879.50	-94,313.25	0.00	-573,079.50	49.7%
300 38152 FROM UB	-10,700.00	-10,700.00	0.00	0.00	0.00	-10,700.00	.0%
300 38410 LOAN PROCEEDS	-427,200.00	-427,200.00	-427,154.28	0.00	0.00	-45.72	100.0%
300 38910 CASH BALANCE FORWARD	-1,030,500.00	-1,030,500.00	0.00	0.00	0.00	-1,030,500.00	.0%
300 38911 CASH BAL FORWARD REST'D	-1,165,300.00	-1,165,300.00	0.00	0.00	0.00	-1,165,300.00	.0%
TOTAL CAPITAL IMPROVEMENT	-4,422,285.00	-7,560,285.00	-1,057,295.90	-104,446.91	0.00	-6,502,989.10	14.0%
TOTAL REVENUES	-4,422,285.00	-7,560,285.00	-1,057,295.90	-104,446.91	0.00	-6,502,989.10	
GRAND TOTAL	-4,422,285.00	-7,560,285.00	-1,057,295.90	-104,446.91	0.00	-6,502,989.10	14.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3001000 GENERAL GOVERNMENT							
3001000 56410 SOFTWARE	105,900.00	105,900.00	48,049.47	11,924.49	0.00	57,850.53	45.4%
3001000 57100 PRINCIPAL	668,687.00	668,687.00	185,134.96	0.00	0.00	483,552.04	27.7%
3001000 57200 INTEREST	33,940.00	33,940.00	17,174.16	12,641.63	0.00	16,765.84	50.6%
3001000 57310 BOND EXPENSE	800.00	800.00	642.50	0.00	0.00	157.50	80.3%
3001000 59990 RESERVE	224,708.00	110,813.00	0.00	0.00	0.00	110,813.00	.0%
TOTAL GENERAL GOVERNMENT	1,034,035.00	920,140.00	251,001.09	24,566.12	0.00	669,138.91	27.3%
TOTAL EXPENSES	1,034,035.00	920,140.00	251,001.09	24,566.12	0.00	669,138.91	
3002100 CAP IMP POLICE							
3002100 56300 IMPROVEMENTS	150,000.00	150,000.00	92,950.00	0.00	0.00	57,050.00	62.0%
3002100 56400 EQUIPMENT	225,300.00	225,300.00	225,260.34	0.00	0.00	39.66	100.0%
TOTAL CAP IMP POLICE	375,300.00	375,300.00	318,210.34	0.00	0.00	57,089.66	84.8%
TOTAL EXPENSES	375,300.00	375,300.00	318,210.34	0.00	0.00	57,089.66	
3002200 CAP IMP FIRE							
3002200 56400 MACH/EQUIP	932,200.00	932,200.00	434,417.94	0.00	0.00	497,782.06	46.6%
TOTAL CAP IMP FIRE	932,200.00	932,200.00	434,417.94	0.00	0.00	497,782.06	46.6%
TOTAL EXPENSES	932,200.00	932,200.00	434,417.94	0.00	0.00	497,782.06	

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FOR 2018 06

3004100 CAP IMP STREETS

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3004100 CAP IMP STREETS							
3004100 56311 SIDEWALKS-GENL/MISC	79,000.00	79,000.00	40,643.30	0.00	14,999.00	23,357.70	70.4%
3004100 56312 STREET STRIPING	34,750.00	34,750.00	21,938.50	10,970.50	0.00	12,811.50	63.1%
3004100 56321 STREET RESURFACING/GENERAL	325,000.00	325,000.00	24,214.00	0.00	0.00	300,786.00	7.5%
3004100 56367 ALACHUA PROJECT	800,000.00	800,000.00	0.00	0.00	0.00	800,000.00	.0%
3004100 56368 MAIN STREET IMPROVEMENTS	42,000.00	42,000.00	9,498.28	0.00	0.00	32,501.72	22.6%
3004100 56400 MACH/EQUIP	150,000.00	263,895.00	113,895.00	0.00	75,504.71	74,495.29	71.8%
3004100 56500 INFRASTRUCTURE	0.00	3,138,000.00	0.00	0.00	0.00	3,138,000.00	.0%
TOTAL CAP IMP STREETS	1,430,750.00	4,682,645.00	210,189.08	10,970.50	90,503.71	4,381,952.21	6.4%
TOTAL EXPENSES	1,430,750.00	4,682,645.00	210,189.08	10,970.50	90,503.71	4,381,952.21	
3007200 CAP IMP REC							
3007200 56315 DUNE WALKOVERS	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	.0%
3007200 56327 BEACH MONITORING/REPORTING	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	.0%
3007200 56331 BEACH RENOUR / ENGINEERING	35,000.00	35,000.00	8,690.00	0.00	21,310.00	5,000.00	85.7%
3007200 56332 BEACH RENOURISHMENT	35,000.00	35,000.00	5,738.00	0.00	15,437.25	13,824.75	60.5%
3007200 56365 DOWNTOWN WATERFRONT PARKS	125,000.00	125,000.00	0.00	0.00	0.00	125,000.00	.0%
TOTAL CAP IMP REC	425,000.00	425,000.00	14,428.00	0.00	36,747.25	373,824.75	12.0%
TOTAL EXPENSES	425,000.00	425,000.00	14,428.00	0.00	36,747.25	373,824.75	
3007210 PARKS IMPROVEMENTS							
3007210 56300 IMPROVEMENTS							

CAPITAL IMPROVEMENTS EXPENSES

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FOR 2018 06

3007210 PARKS IMPROVEMENTS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	.0%
TOTAL PARKS IMPROVEMENTS	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	.0%
TOTAL EXPENSES	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	
3007220 CAP IMP PECK							
3007220 56300 IMPROVEMENTS	55,000.00	55,000.00	0.00	0.00	50,624.02	4,375.98	92.0%
TOTAL CAP IMP PECK	55,000.00	55,000.00	0.00	0.00	50,624.02	4,375.98	92.0%
TOTAL EXPENSES	55,000.00	55,000.00	0.00	0.00	50,624.02	4,375.98	
3007225 MLK CENTER							
3007225 56300 IMPROVEMENTS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	.0%
TOTAL MLK CENTER	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	.0%
TOTAL EXPENSES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	
3007400 CAP IMP AQUATICS							
3007400 56300 IMPROVEMENTS	85,000.00	85,000.00	10.40	0.00	0.00	84,989.60	.0%
TOTAL CAP IMP AQUATICS	85,000.00	85,000.00	10.40	0.00	0.00	84,989.60	.0%
TOTAL EXPENSES	85,000.00	85,000.00	10.40	0.00	0.00	84,989.60	
GRAND TOTAL	4,422,285.00	7,560,285.00	1,228,256.85	35,536.62	177,874.98	6,154,153.17	18.6%

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REVENUE < 1,057,296 >

NET <REV> EXPS 170,961

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
310 CAPITAL EXPANSION							
310 36110 INTEREST	-4,000.00	-4,000.00	-4,013.79	-789.28	0.00	13.79	100.3%
TOTAL CAPITAL EXPANSION	-4,000.00	-4,000.00	-4,013.79	-789.28	0.00	13.79	100.3%
TOTAL REVENUES	-4,000.00	-4,000.00	-4,013.79	-789.28	0.00	13.79	
3101000 CAP EXP ADMIN							
3101000 32410 IMPACT FEES ADMIN	-126,000.00	-126,000.00	-148,029.72	-11,722.95	0.00	22,029.72	117.5%
3101000 38910 CASH BALANCE FORWARD	-571,035.00	-571,035.00	0.00	0.00	0.00	-571,035.00	.0%
TOTAL CAP EXP ADMIN	-697,035.00	-697,035.00	-148,029.72	-11,722.95	0.00	-549,005.28	21.2%
TOTAL REVENUES	-697,035.00	-697,035.00	-148,029.72	-11,722.95	0.00	-549,005.28	
3102100 CAP EXP POLICE							
3102100 32421 IMPACT FEES POLICE	-47,250.00	-47,250.00	-54,766.96	-4,346.95	0.00	7,516.96	115.9%
3102100 38910 CASH BALANCE FORWARD	-98,177.00	-98,177.00	0.00	0.00	0.00	-98,177.00	.0%
TOTAL CAP EXP POLICE	-145,427.00	-145,427.00	-54,766.96	-4,346.95	0.00	-90,660.04	37.7%
TOTAL REVENUES	-145,427.00	-145,427.00	-54,766.96	-4,346.95	0.00	-90,660.04	
3102200 CAP EXP FIRE							
3102200 32422 IMPACT FEES FIRE	-94,500.00	-94,500.00	-109,773.12	-8,585.68	0.00	15,273.12	116.2%

CAPITAL EXPANSION REVENUE

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FOR 2018 06

3102200 CAP EXP FIRE

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3102200 38910 CASH BALANCE FORWARD	-361,863.00	-361,863.00	0.00	0.00	0.00	-361,863.00	.0%
TOTAL CAP EXP FIRE	-456,363.00	-456,363.00	-109,773.12	-8,585.68	0.00	-346,589.88	24.1%
TOTAL REVENUES	-456,363.00	-456,363.00	-109,773.12	-8,585.68	0.00	-346,589.88	
3107200 CAP EXP RECREATION							
3107200 32470 IMPACT FEES RECREATION	-630,000.00	-630,000.00	-302,120.09	-45,943.95	0.00	-327,879.91	48.0%
3107200 38910 CASH BALANCE FORWARD	-1,279,325.00	-1,279,325.00	0.00	0.00	0.00	-1,279,325.00	.0%
TOTAL CAP EXP RECREATION	-1,909,325.00	-1,909,325.00	-302,120.09	-45,943.95	0.00	-1,607,204.91	15.8%
TOTAL REVENUES	-1,909,325.00	-1,909,325.00	-302,120.09	-45,943.95	0.00	-1,607,204.91	
GRAND TOTAL	-3,212,150.00	-3,212,150.00	-618,703.68	-71,388.81	0.00	-2,593,446.32	19.3%

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CAPITAL EXPANSION EXPENSES

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3101000 CAP EXP ADMIN							
3101000 56400 MACH/EQUIP	75,000.00	75,000.00	46,205.52	0.00	0.00	28,794.48	61.6%
3101000 56500 INFRASTRUCTURE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	.0%
3101000 59990 RESERVE	523,024.00	523,024.00	0.00	0.00	0.00	523,024.00	.0%
TOTAL CAP EXP ADMIN	698,024.00	698,024.00	46,205.52	0.00	0.00	651,818.48	6.6%
TOTAL EXPENSES	698,024.00	698,024.00	46,205.52	0.00	0.00	651,818.48	
3102100 CAP EXP POLICE							
3102100 59990 RESERVE	145,597.00	145,597.00	0.00	0.00	0.00	145,597.00	.0%
TOTAL CAP EXP POLICE	145,597.00	145,597.00	0.00	0.00	0.00	145,597.00	.0%
TOTAL EXPENSES	145,597.00	145,597.00	0.00	0.00	0.00	145,597.00	
3102200 CAP EXP FIRE							
3102200 59990 RESERVE	456,989.00	456,989.00	0.00	0.00	0.00	456,989.00	.0%
TOTAL CAP EXP FIRE	456,989.00	456,989.00	0.00	0.00	0.00	456,989.00	.0%
TOTAL EXPENSES	456,989.00	456,989.00	0.00	0.00	0.00	456,989.00	
3107200 CAP EXP RECREATION							
3107200 56200 BUILDING	170,000.00	170,000.00	0.00	0.00	83,918.86	86,081.14	49.4%

CAPITAL EXPANSION EXPENSES

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FOR 2018 06

3107200 CAP EXP RECREATION

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
3107200 56300 IMPROVEMENTS	355,000.00	355,000.00	4,163.75	0.00	41,480.96	309,355.29	12.9%
3107200 56400 MACH/EQUIP	50,000.00	50,000.00	48,790.00	0.00	0.00	1,210.00	97.6%
3107200 59990 RESERVE	1,336,540.00	1,336,540.00	0.00	0.00	0.00	1,336,540.00	.0%
TOTAL CAP EXP RECREATION	1,911,540.00	1,911,540.00	52,953.75	0.00	125,399.82	1,733,186.43	9.3%
TOTAL EXPENSES	1,911,540.00	1,911,540.00	52,953.75	0.00	125,399.82	1,733,186.43	
GRAND TOTAL	3,212,150.00	3,212,150.00	99,159.27	0.00	125,399.82	2,987,590.91	7.0%

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REVENUE <618,704>

NET <REV> EXPS <519,545>

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
330 WASTEWATER IMPROVEMENT							
330 38145 FROM WASTEWATER	-500,000.00	-500,000.00	-250,000.02	-41,666.67	0.00	-249,999.98	50.0%
330 38910 CASH BALANCE FORWARD	-2,988,400.00	-2,988,400.00	0.00	0.00	0.00	-2,988,400.00	.0%
330 59990 RESERVE	3,488,400.00	3,488,400.00	0.00	0.00	0.00	3,488,400.00	.0%
TOTAL WASTEWATER IMPROVEMENT	0.00	0.00	-250,000.02	-41,666.67	0.00	250,000.02	100.0%
TOTAL REVENUES	-3,488,400.00	-3,488,400.00	-250,000.02	-41,666.67	0.00	-3,238,399.98	
TOTAL EXPENSES	3,488,400.00	3,488,400.00	0.00	0.00	0.00	3,488,400.00	
GRAND TOTAL	0.00	0.00	-250,000.02	-41,666.67	0.00	250,000.02	100.0%

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GOLF

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 GOLF							
410 34710 GREEN FEES	-315,135.00	-315,135.00	-140,400.48	-37,930.17	0.00	-174,734.52	44.6%
410 34713 GOLF CARTS	-485,177.00	-485,177.00	-218,961.38	-52,446.99	0.00	-266,215.62	45.1%
410 34714 RANGE FEES	-53,951.00	-53,951.00	-16,983.17	-4,117.69	0.00	-36,967.83	31.5%
410 34715 PRO SHOP SALES	-113,355.00	-113,355.00	-31,472.55	-7,386.26	0.00	-81,882.45	27.8%
410 34716 SNACK BAR SALES	-357,743.00	-357,743.00	-190,911.39	-53,254.87	0.00	-166,831.61	53.4%
410 34718 FACILITY RENTAL	-32,920.00	-32,920.00	0.00	0.00	0.00	-32,920.00	.0%
410 34719 SCHOOL OF GOLF	-6,580.00	-6,580.00	-1,840.00	-560.00	0.00	-4,740.00	28.0%
410 34733 MEMBERSHIPS	-148,941.00	-148,941.00	-103,900.25	-1,066.00	0.00	-45,040.75	69.8%
410 36990 OTHER REVENUE	-7,000.00	-7,000.00	-61,221.04	-31,091.60	0.00	54,221.04	874.6%
410 36992 GAIN ON SALE OF ASSET	-150,000.00	-150,000.00	-141,600.00	0.00	0.00	-8,400.00	94.4%
410 38101 FROM GENERAL FUND	-220,000.00	-220,000.00	-109,999.98	-18,333.33	0.00	-110,000.02	50.0%
410 38410 LOAN PROCEEDS	-200,000.00	-200,000.00	-200,000.00	0.00	0.00	0.00	100.0%
410 38910 CASH BALANCE FORWARD	625,520.00	625,520.00	0.00	0.00	0.00	625,520.00	.0%
410 52350 OPEB COSTS	785.00	878.00	439.00	111.90	0.00	439.00	50.0%
410 53200 AUDITING	6,975.00	6,975.00	2,831.25	566.25	0.00	4,143.75	40.6%
410 53400 CONTRACTUAL	681,647.00	681,554.00	310,982.06	56,733.10	0.00	370,571.94	45.6%
410 54000 TRAINING/TRAVEL	7,492.00	7,492.00	-167.62	-169.50	0.00	7,659.62	-2.2%
410 54100 COMM - PHONE/FAX/ALARM	1,440.00	1,440.00	258.96	51.81	0.00	1,181.04	18.0%
410 54101 COMMUNICATIONS-CELLULAR	2,580.00	2,580.00	248.85	18.37	0.00	2,331.15	9.6%
410 54103 COMMUNICATIONS-INTERNET	7,840.00	7,840.00	3,237.50	778.20	0.00	4,602.50	41.3%

GOLF

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 54200 POSTAGE	1,170.00	1,170.00	182.17	43.53	0.00	987.83	15.6%
410 54300 UTILITIES ELECTRIC	62,550.00	62,550.00	35,507.30	3,997.36	0.00	27,042.70	56.8%
410 54310 UTILITIES-WATER & WASTEWATER	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	.0%
410 54400 RENTALS/LEASES	0.00	0.00	952.39	0.00	0.00	-952.39	100.0%
410 54500 INSURANCE	79,622.00	79,622.00	49,661.47	8,272.97	0.00	29,960.53	62.4%
410 54610 R/M BLDG & GROUNDS	5,000.00	40,600.00	37,725.76	0.00	0.00	2,874.24	92.9%
410 54620 R/M EQUIPMENT	28,350.00	28,350.00	19,765.05	2,007.89	0.00	8,584.95	69.7%
410 54640 R/M VEHICLES-PARTS	0.00	0.00	0.00	-1,331.82	0.00	0.00	.0%
410 54800 PROMOTIONAL	38,660.00	38,660.00	13,840.80	949.98	0.00	24,819.20	35.8%
410 55100 OFFICE SUPPLIES	3,120.00	3,120.00	860.36	235.63	0.00	2,259.64	27.6%
410 55200 OPERATING SUPPLIES	221,187.00	221,187.00	87,415.38	15,274.81	0.00	133,771.62	39.5%
410 55210 UNIFORMS	5,850.00	5,850.00	2,782.78	186.81	0.00	3,067.22	47.6%
410 55230 GAS/OIL	30,000.00	30,000.00	13,738.27	2,123.10	0.00	16,261.73	45.8%
410 55400 BOOKS/SUBS/DUES	5,291.00	5,291.00	1,660.24	0.00	0.00	3,630.76	31.4%
410 55545 PRO SHOP COST OF SALES	57,957.00	57,957.00	17,156.20	4,343.26	0.00	40,800.80	29.6%
410 55550 F&B COST OF SALES	162,028.00	162,028.00	83,576.83	18,491.21	0.00	78,451.17	51.6%
410 55555 F&B PERSONNEL COSTS	125,817.00	125,817.00	56,560.59	14,014.57	0.00	69,256.41	45.0%
410 56300 IMPROVEMENTS	25,000.00	75,000.00	0.00	0.00	0.00	75,000.00	.0%
410 56400 MACH/EQUIP	450,000.00	400,000.00	337,786.80	0.00	0.00	62,213.20	84.4%
410 57100 PRINCIPAL	106,522.00	106,522.00	5,257.58	0.00	0.00	101,264.42	4.9%
410 57200 INTEREST	6,170.00	6,170.00	5,461.48	3,635.82	0.00	708.52	88.5%
410 59900 CONTINGENCY	-663,771.00	0.00	0.00	0.00	0.00	0.00	.0%

GOLF

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
410 59990 RESERVE	0.00	-699,371.00	0.00	0.00	0.00	-699,371.00	.0%
TOTAL GOLF	0.00	0.00	-129,568.79	-75,851.66	0.00	129,568.79	100.0%
TOTAL REVENUES	-1,465,282.00	-1,465,282.00	-1,217,290.24	-206,186.91	0.00	-247,991.76	
TOTAL EXPENSES	1,465,282.00	1,465,282.00	1,087,721.45	130,335.25	0.00	377,560.55	
GRAND TOTAL	0.00	0.00	-129,568.79	-75,851.66	0.00	129,568.79	100.0%

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	BUDGET	MAR YTD
PRO SHOP SALES	113,355	31,473
COST OF GOODS SOLD	57,957	17,156
TT $	55,398	14,317
% OF COST	95.6%	83.5%
F+B SALES	357,743	190,911
COST OF GOODS SOLD	287,845	140,137
TT $	69,898	50,774
% OF COST	24.3%	26.6%

AIRPORT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 AIRPORT							
420 33220 FAA GRANT	-350,000.00	-350,000.00	-320,719.50	-45,833.92	0.00	-29,280.50	91.6%
420 33323 FDOT GRANT	-1,625,000.00	-1,625,000.00	-747,238.08	-17,781.75	0.00	-877,761.92	46.0%
420 33440 OTHER GRANT	-470,000.00	-470,000.00	-294,931.93	0.00	0.00	-175,068.07	62.8%
420 34970 FUEL SALES	-35,000.00	-35,000.00	-11,816.94	-3,017.38	0.00	-23,183.06	33.8%
420 34971 LEASE PAYMENTS-LAND LEASE	-37,240.00	-37,240.00	-26,582.31	-4,556.48	0.00	-10,657.69	71.4%
420 34973 LAND LEASE- AMELIA RIVER	-199,500.00	-199,500.00	-96,283.88	-16,929.15	0.00	-103,216.12	48.3%
420 34974 LAND LEASE PAYMENTS-NON TAXABL	-33,295.00	-33,295.00	-16,693.57	-2,781.51	0.00	-16,601.43	50.1%
420 34975 RENT/LEASE PAYMENTS	-306,503.00	-306,503.00	-136,456.89	-21,375.56	0.00	-170,046.11	44.5%
420 36420 INSURANCE PROCEEDS	0.00	0.00	-131,454.53	-27,399.06	0.00	131,454.53	100.0%
420 36990 OTHER REVENUE	-90,000.00	-90,000.00	-42,795.83	-26,670.67	0.00	-47,204.17	47.6%
420 36995 LATE FEES	0.00	0.00	-1,057.33	-155.41	0.00	1,057.33	100.0%
420 38410 LOAN PROCEEDS	-1,000,000.00	-1,000,000.00	-1,000,000.00	0.00	0.00	0.00	100.0%
420 38910 CASH BALANCE FORWARD	-1,020,700.00	-1,020,700.00	0.00	0.00	0.00	-1,020,700.00	.0%
420 51200 SALARIES	119,340.00	119,340.00	57,360.40	13,245.00	0.00	61,979.60	48.1%
420 52100 FICA	9,130.00	9,130.00	4,131.58	943.76	0.00	4,998.42	45.3%
420 52200 RETIREMENT	40,600.00	40,600.00	20,299.98	3,383.33	0.00	20,300.02	50.0%
420 52300 HEALTH INSUR	18,448.00	18,448.00	14,138.36	2,357.24	0.00	4,309.64	76.6%
420 52301 LIFE INSUR	743.00	743.00	296.70	49.45	0.00	446.30	39.9%
420 52350 OPEB COSTS	785.00	1,756.00	878.00	550.90	0.00	878.00	50.0%
420 52400 WORKERS' COMP	2,067.00	2,067.00	1,033.50	172.25	0.00	1,033.50	50.0%

AIRPORT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 53100	PROFESSIONAL SERVICES						
	40,000.00	45,000.00	5,884.39	3,928.82	15,340.61	23,775.00	47.2%
420 53200	AUDITING						
	6,795.00	6,795.00	3,397.50	566.25	0.00	3,397.50	50.0%
420 53400	CONTRACTUAL						
	53,535.00	48,035.00	12,587.62	5,960.70	18,953.85	16,493.53	65.7%
420 53910	HOUSING ALLOWANCE						
	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0%
420 54000	TRAINING/TRAVEL						
	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	.0%
420 54100	COMM - PHONE/FAX/ALARM						
	1,922.00	1,922.00	430.29	154.08	0.00	1,491.71	22.4%
420 54101	COMMUNICATIONS-CELLULAR						
	2,000.00	2,000.00	580.53	113.13	0.00	1,419.47	29.0%
420 54103	COMMUNICATIONS-INTERNET						
	5,750.00	4,779.00	927.50	185.50	0.00	3,851.50	19.4%
420 54200	POSTAGE						
	100.00	100.00	43.90	0.00	0.00	56.10	43.9%
420 54300	UTILITIES ELECTRIC						
	20,000.00	20,000.00	8,362.50	1,533.09	0.00	11,637.50	41.8%
420 54310	UTILITIES-WATER & WASTEWATER						
	11,000.00	11,000.00	4,325.04	856.31	0.00	6,674.96	39.3%
420 54500	INSURANCE						
	47,928.00	47,928.00	23,964.00	3,994.00	0.00	23,964.00	50.0%
420 54610	R/M BLDG & GROUNDS						
	78,000.00	280,850.00	239,566.32	15,483.59	1,200.00	40,083.68	85.7%
420 54620	R/M EQUIPMENT						
	1,500.00	1,500.00	650.00	0.00	0.00	850.00	43.3%
420 54630	R/M VEHICLES-LABOR						
	3,500.00	3,500.00	2,308.75	682.50	0.00	1,191.25	66.0%
420 54640	R/M VEHICLES-PARTS						
	3,500.00	3,500.00	1,467.77	561.14	0.00	2,032.23	41.9%
420 54700	PRINTING						
	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	.0%
420 54800	PROMOTIONAL						
	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
420 54910	BILLING COSTS						
	7,000.00	7,000.00	3,500.04	583.34	0.00	3,499.96	50.0%
420 55100	OFFICE SUPPLIES						
	300.00	300.00	0.00	0.00	0.00	300.00	.0%
420 55200	OPERATING SUPPLIES						
	4,810.00	4,810.00	1,209.16	193.45	0.00	3,600.84	25.1%
420 55210	UNIFORMS						
	300.00	300.00	22.00	0.00	0.00	278.00	7.3%

AIRPORT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
420 55230 GAS/OIL	8,500.00	8,500.00	2,347.40	255.67	0.00	6,152.60	27.6%
420 55400 BOOKS/SUBS/DUES	725.00	725.00	330.00	0.00	0.00	395.00	45.5%
420 56200 BUILDING	3,845,000.00	4,280,000.00	1,845,017.28	374,105.16	1,977,888.83	457,093.89	89.3%
420 56300 IMPROVEMENTS	225,000.00	225,000.00	0.00	0.00	0.00	225,000.00	.0%
420 56401 EQUIP-NON CAPITAL	5,500.00	6,000.00	4,828.50	4,828.50	0.00	1,171.50	80.5%
420 57100 PRINCIPAL	198,000.00	198,000.00	0.00	0.00	0.00	198,000.00	.0%
420 57200 INTEREST	52,266.00	46,866.00	15,143.45	7,760.45	0.00	31,722.55	32.3%
420 57300 FINANCING COSTS	36,000.00	41,400.00	39,972.05	400.72	0.00	1,427.95	96.6%
420 59900 CONTINGENCY	308,194.00	0.00	0.00	0.00	0.00	0.00	.0%
420 59990 RESERVE	0.00	-329,656.00	0.00	0.00	0.00	-329,656.00	.0%
TOTAL AIRPORT	0.00	0.00	-509,026.28	276,347.44	2,013,383.29	-1,504,357.01	100.0%
TOTAL REVENUES	-5,167,238.00	-5,167,238.00	-2,826,030.79	-166,500.89	0.00	-2,341,207.21	
TOTAL EXPENSES	5,167,238.00	5,167,238.00	2,317,004.51	442,848.33	2,013,383.29	836,850.20	
GRAND TOTAL	0.00	0.00	-509,026.28	276,347.44	2,013,383.29	-1,504,357.01	100.0%

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SANITATION

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
440 SANITATION							
440 34340 GARBAGE FEES	-2,370,000.00	-2,370,000.00	-1,196,985.76	-198,331.88	0.00	-1,173,014.24	50.5%
440 36110 INTEREST	0.00	0.00	-740.53	-145.62	0.00	740.53	100.0%
440 36990 OTHER REVENUE	-10,000.00	-10,000.00	-9,142.32	-1,876.96	0.00	-857.68	91.4%
440 38910 CASH BALANCE FORWARD	-83,500.00	-83,500.00	0.00	0.00	0.00	-83,500.00	.0%
440 53200 AUDITING	6,795.00	6,795.00	3,397.50	566.25	0.00	3,397.50	50.0%
440 53400 CONTRACTUAL	90,000.00	90,000.00	16,879.75	471.10	1,400.00	71,720.25	20.3%
440 53440 SANITATION SERVICES EXPENSE	2,154,330.00	2,154,330.00	1,087,947.62	169,022.24	0.00	1,066,382.38	50.5%
440 53444 RECYCLING SERVICES	13,500.00	13,500.00	6,750.00	1,125.00	0.00	6,750.00	50.0%
440 54910 BILLING COSTS	88,000.00	88,000.00	44,000.04	7,333.34	0.00	43,999.96	50.0%
440 55200 OPERATING SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	.0%
440 55230 GAS/OIL	5,000.00	5,000.00	469.13	0.00	0.00	4,530.87	9.4%
440 55644 NON PROFIT KNB	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	.0%
440 59100 TRANSFER TO GENERAL FUND	36,000.00	36,000.00	18,000.00	3,000.00	0.00	18,000.00	50.0%
440 59900 CONTINGENCY	68,375.00	0.00	0.00	0.00	0.00	0.00	.0%
440 59990 RESERVE	0.00	68,375.00	0.00	0.00	0.00	68,375.00	.0%
TOTAL SANITATION	0.00	0.00	-29,424.57	-18,836.53	1,400.00	28,024.57	100.0%
TOTAL REVENUES	-2,463,500.00	-2,463,500.00	-1,206,868.61	-200,354.46	0.00	-1,256,631.39	
TOTAL EXPENSES	2,463,500.00	2,463,500.00	1,177,444.04	181,517.93	1,400.00	1,284,655.96	
GRAND TOTAL	0.00	0.00	-29,424.57	-18,836.53	1,400.00	28,024.57	100.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 WASTEWATER							
450 33120 FEMA GRANT	0.00	-7,894.00	0.00	0.00	0.00	-7,894.00	.0%
450 33420 FEMA STATE	0.00	-1,315.00	0.00	0.00	0.00	-1,315.00	.0%
450 34345 WASTEWATER CHARGES	-5,821,017.00	-5,821,017.00	-2,830,576.97	-468,724.71	0.00	-2,990,440.03	48.6%
450 34530 SEPTIC DUMPING	-30,000.00	-30,000.00	-16,076.00	-2,152.80	0.00	-13,924.00	53.6%
450 34535 WASTEWATER TAP FEES	-4,000.00	-4,000.00	-3,250.00	0.00	0.00	-750.00	81.3%
450 34910 WASTEWATER MISCELLANEOUS FEES	-15,000.00	-15,000.00	-4,325.00	0.00	0.00	-10,675.00	28.8%
450 36110 INTEREST	-15,427.00	-15,427.00	-12,842.99	-3,367.14	0.00	-2,584.01	83.3%
450 36992 GAIN ON SALE OF ASSET	0.00	0.00	-17,400.00	-2,500.00	0.00	17,400.00	100.0%
450 38910 CASH BALANCE FORWARD	-4,933,779.00	-4,933,779.00	0.00	0.00	0.00	-4,933,779.00	.0%
450 51200 SALARIES	566,520.00	566,520.00	274,330.12	62,487.76	0.00	292,189.88	48.4%
450 51350 PART-TIME	30,617.00	30,617.00	8,553.14	1,412.61	0.00	22,063.86	27.9%
450 51400 OVERTIME	90,000.00	97,113.00	41,746.48	9,596.16	0.00	55,366.52	43.0%
450 52100 FICA	52,566.00	52,566.00	22,886.89	5,279.92	0.00	29,679.11	43.5%
450 52200 RETIREMENT	193,060.00	195,156.00	97,577.98	17,136.33	0.00	97,578.02	50.0%
450 52300 HEALTH INSUR	168,176.00	168,176.00	79,980.94	13,517.08	0.00	88,195.06	47.6%
450 52301 LIFE INSUR	2,967.00	2,967.00	1,376.40	232.85	0.00	1,590.60	46.4%
450 52350 OPEB COSTS	18,861.00	18,861.00	7,681.00	-177.75	0.00	11,180.00	40.7%
450 52400 WORKERS' COMP	15,932.00	15,932.00	7,966.02	1,327.67	0.00	7,965.98	50.0%
450 53200 AUDITING	14,345.00	14,345.00	7,172.52	1,195.42	0.00	7,172.48	50.0%
450 53400 CONTRACTUAL	250,128.00	250,128.00	91,081.19	12,827.24	9,900.00	149,146.81	40.4%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 54000	TRAINING/TRAVEL						
	13,875.00	13,875.00	6,077.40	652.00	0.00	7,797.60	43.8%
450 54100	COMM - PHONE/FAX/ALARM						
	2,700.00	2,700.00	349.40	69.08	0.00	2,350.60	12.9%
450 54101	COMMUNICATIONS-CELLULAR						
	2,400.00	2,400.00	1,181.82	190.57	0.00	1,218.18	49.2%
450 54103	COMMUNICATIONS-INTERNET						
	3,335.00	3,335.00	1,705.40	277.60	0.00	1,629.60	51.1%
450 54200	POSTAGE						
	500.00	500.00	490.33	222.75	0.00	9.67	98.1%
450 54300	UTILITIES ELECTRIC						
	170,000.00	170,000.00	91,522.38	13,452.93	0.00	78,477.62	53.8%
450 54310	UTILITIES-WATER & WASTEWATER						
	31,287.00	31,287.00	10,465.33	1,159.50	0.00	20,821.67	33.4%
450 54320	UTILITIES-PROPANE/OTHER						
	7,800.00	7,800.00	69.75	0.00	0.00	7,730.25	.9%
450 54500	INSURANCE						
	80,793.00	80,793.00	40,396.50	6,732.75	0.00	40,396.50	50.0%
450 54610	R/M BLDG & GROUNDS						
	40,000.00	40,000.00	4,062.02	15.38	0.00	35,937.98	10.2%
450 54620	R/M EQUIPMENT						
	110,000.00	110,000.00	60,548.66	16,565.84	7,865.00	41,586.34	62.2%
450 54630	R/M VEHICLES-LABOR						
	20,000.00	20,000.00	9,250.25	356.50	0.00	10,749.75	46.3%
450 54640	R/M VEHICLES-PARTS						
	40,000.00	40,000.00	18,569.02	644.02	0.00	21,430.98	46.4%
450 54910	BILLING COSTS						
	167,500.00	167,500.00	83,750.04	13,958.34	0.00	83,749.96	50.0%
450 54920	UTILITY ADMIN COSTS						
	130,000.00	130,000.00	64,999.98	10,833.33	0.00	65,000.02	50.0%
450 55100	OFFICE SUPPLIES						
	2,250.00	2,250.00	11.64	0.00	0.00	2,238.36	.5%
450 55200	OPERATING SUPPLIES						
	175,470.00	175,470.00	57,420.13	5,358.28	3,611.03	114,438.84	34.8%
450 55210	UNIFORMS						
	5,575.00	5,575.00	2,388.13	0.00	0.00	3,186.87	42.8%
450 55220	JANITORIAL SUPPLIES						
	1,500.00	1,500.00	793.23	269.46	0.00	706.77	52.9%
450 55230	GAS/OIL						
	35,000.00	35,000.00	13,805.26	2,561.79	0.00	21,194.74	39.4%
450 55240	CHEMICALS						
	46,000.00	46,000.00	25,014.00	4,381.00	0.00	20,986.00	54.4%
450 55300	ROAD MATERIALS						
	8,000.00	8,000.00	4,341.68	0.00	233.32	3,425.00	57.2%

WASTEWATER

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
450 55400 BOOKS/SUBS/DUES	1,900.00	1,900.00	201.75	0.00	0.00	1,698.25	10.6%
450 56300 IMPROVEMENTS	590,000.00	590,000.00	240,519.23	29,510.63	22,695.85	326,784.92	44.6%
450 56400 MACH/EQUIP	387,500.00	387,500.00	133,202.70	32,743.00	151,682.00	102,615.30	73.5%
450 56401 EQUIP-NON CAPITAL	24,000.00	24,000.00	4,360.00	0.00	0.00	19,640.00	18.2%
450 59100 TRANSFER TO GENERAL FUND	360,000.00	360,000.00	180,000.00	30,000.00	0.00	180,000.00	50.0%
450 59230 TRANSFER TO UTIL ACQ DS	510,965.00	510,965.00	255,482.52	42,580.42	0.00	255,482.48	50.0%
450 59330 TRANSFER TO WW CAPITAL	500,000.00	500,000.00	250,000.02	41,666.67	0.00	249,999.98	50.0%
450 59460 TRANSFER TO WATER FUND	600,000.00	600,000.00	300,000.00	50,000.00	0.00	300,000.00	50.0%
450 59900 CONTINGENCY	5,347,701.00	0.00	0.00	0.00	0.00	0.00	.0%
450 59990 RESERVE	0.00	5,347,701.00	0.00	0.00	0.00	5,347,701.00	.0%
TOTAL WASTEWATER	0.00	0.00	-383,139.71	-47,707.52	195,987.20	187,152.51	100.0%
TOTAL REVENUES	-10,819,223.00	-10,828,432.00	-2,884,470.96	-476,744.65	0.00	-7,943,961.04	
TOTAL EXPENSES	10,819,223.00	10,828,432.00	2,501,331.25	429,037.13	195,987.20	8,131,113.55	
GRAND TOTAL	0.00	0.00	-383,139.71	-47,707.52	195,987.20	187,152.51	100.0%

** END OF REPORT - Generated by Susan Carless **

WATER

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 WATER							
460 33120 FEMA GRANT	0.00	-8,906.00	0.00	0.00	0.00	-8,906.00	.0%
460 33420 FEMA STATE	0.00	-1,484.00	0.00	0.00	0.00	-1,484.00	.0%
460 34346 WATER CHARGES	-3,990,521.00	-3,990,521.00	-1,927,617.12	-314,737.97	0.00	-2,062,903.88	48.3%
460 34610 WATER TAP CHARGES	-87,500.00	-87,500.00	-53,680.29	-6,520.84	0.00	-33,819.71	61.3%
460 34620 WATER METER INSTALLATION FEES	-18,750.00	-18,750.00	-14,153.34	-2,966.51	0.00	-4,596.66	75.5%
460 34621 WATER NONPAY RECONNECT FEE	-60,000.00	-60,000.00	-29,948.75	-4,923.75	0.00	-30,051.25	49.9%
460 34634 WATER OVERPAYMENT	0.00	0.00	19.14	0.00	0.00	-19.14	100.0%
460 34910 MISCELLANEOUS FEES	-15,000.00	-15,000.00	-6,470.00	-1,700.00	0.00	-8,530.00	43.1%
460 36110 INTEREST	-2,800.00	-2,800.00	0.00	0.00	0.00	-2,800.00	.0%
460 36323 EXTENSION CHARGES	-8,400.00	-8,400.00	-2,750.00	-1,100.00	0.00	-5,650.00	32.7%
460 36995 LATE FEES	-16,000.00	-16,000.00	-9,025.46	-1,412.70	0.00	-6,974.54	56.4%
460 38145 FROM WASTEWATER	-600,000.00	-600,000.00	-300,000.00	-50,000.00	0.00	-300,000.00	50.0%
460 38910 CASH BALANCE FORWARD	-3,242,441.00	-3,242,441.00	0.00	0.00	0.00	-3,242,441.00	.0%
460 38912 RESERVE - R & R FUND	-200,000.00	-200,000.00	0.00	0.00	0.00	-200,000.00	.0%
460 51200 SALARIES	544,069.00	544,069.00	244,707.63	55,924.58	0.00	299,361.37	45.0%
460 51400 OVERTIME	95,000.00	102,637.00	44,265.06	9,064.55	0.00	58,371.94	43.1%
460 52100 FICA	48,889.00	49,473.00	21,668.70	4,901.79	0.00	27,804.30	43.8%
460 52200 RETIREMENT	205,788.00	207,957.00	103,978.50	18,233.50	0.00	103,978.50	50.0%
460 52300 HEALTH INSUR	125,150.00	125,150.00	52,096.44	8,566.22	0.00	73,053.56	41.6%
460 52301 LIFE INSUR	2,926.00	2,926.00	1,255.04	208.76	0.00	1,670.96	42.9%

WATER

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 52350 OPEB COSTS	26,198.00	26,198.00	7,241.50	-3,674.35	0.00	18,956.50	27.6%
460 52400 WORKERS' COMP	18,304.00	18,304.00	9,151.98	1,525.33	0.00	9,152.02	50.0%
460 53200 AUDITING	9,815.00	9,815.00	4,907.52	817.92	0.00	4,907.48	50.0%
460 53400 CONTRACTUAL	175,046.00	175,046.00	29,490.01	3,409.35	6,952.00	138,603.99	20.8%
460 54000 TRAINING/TRAVEL	11,920.00	11,920.00	1,715.00	501.37	0.00	10,205.00	14.4%
460 54100 COMM - PHONE/FAX/ALARM	1,700.00	1,700.00	449.10	89.85	0.00	1,250.90	26.4%
460 54101 COMMUNICATIONS-CELLULAR	3,500.00	3,500.00	2,102.27	350.60	0.00	1,397.73	60.1%
460 54103 COMMUNICATIONS-INTERNET	5,250.00	5,250.00	1,529.79	263.81	0.00	3,720.21	29.1%
460 54200 POSTAGE	1,825.00	1,825.00	618.55	202.49	0.00	1,206.45	33.9%
460 54300 UTILITIES ELECTRIC	200,000.00	200,000.00	99,827.88	17,756.09	0.00	100,172.12	49.9%
460 54310 UTILITIES-WATER & WASTEWATER	2,060.00	2,060.00	350.90	35.09	0.00	1,709.10	17.0%
460 54320 UTILITIES-PROPANE/OTHER	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	.0%
460 54440 LAND RENT	12,436.00	12,436.00	6,274.50	1,045.75	0.00	6,161.50	50.5%
460 54500 INSURANCE	34,234.00	34,234.00	17,116.98	2,852.83	0.00	17,117.02	50.0%
460 54610 R/M BLDG & GROUNDS	3,000.00	3,000.00	2,971.27	0.00	0.00	28.73	99.0%
460 54620 R/M EQUIPMENT	280,000.00	280,000.00	3,645.70	34.52	0.00	276,354.30	1.3%
460 54630 R/M VEHICLES-LABOR	15,000.00	15,000.00	4,178.75	365.00	0.00	10,821.25	27.9%
460 54640 R/M VEHICLES-PARTS	30,000.00	30,000.00	4,040.66	85.15	0.00	25,959.34	13.5%
460 54800 PROMOTIONAL	4,000.00	4,000.00	2,958.37	500.00	0.00	1,041.63	74.0%
460 54910 BILLING COSTS	167,500.00	167,500.00	83,750.04	13,958.34	0.00	83,749.96	50.0%
460 54920 UTILITY ADMIN COSTS	130,000.00	130,000.00	64,999.98	10,833.33	0.00	65,000.02	50.0%
460 55100 OFFICE SUPPLIES	500.00	500.00	6.94	0.00	0.00	493.06	1.4%

WATER

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
460 55200 OPERATING SUPPLIES	212,770.00	212,770.00	90,017.55	9,867.08	19.03	122,733.42	42.3%
460 55210 UNIFORMS	4,875.00	4,875.00	2,188.94	180.84	0.00	2,686.06	44.9%
460 55220 JANITORIAL SUPPLIES	250.00	250.00	201.35	0.00	0.00	48.65	80.5%
460 55230 GAS/OIL	35,000.00	35,000.00	12,447.87	2,908.96	0.00	22,552.13	35.6%
460 55240 CHEMICALS	25,000.00	25,000.00	5,250.00	0.00	0.00	19,750.00	21.0%
460 55300 ROAD MATERIALS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	.0%
460 55400 BOOKS/SUBS/DUES	5,190.00	5,190.00	991.75	0.00	0.00	4,198.25	19.1%
460 56300 IMPROVEMENTS	416,000.00	416,000.00	93,432.56	11,932.56	8,521.47	314,045.97	24.5%
460 56400 MACH/EQUIP	140,000.00	140,000.00	76,573.00	0.00	36,894.00	26,533.00	81.0%
460 56401 EQUIP-NON CAPITAL	18,500.00	18,500.00	4,360.00	0.00	0.00	14,140.00	23.6%
460 59100 TRANSFER TO GENERAL FUND	180,000.00	180,000.00	90,000.00	15,000.00	0.00	90,000.00	50.0%
460 59230 TRANSFER TO UTIL ACQ DS	1,669,465.00	1,669,465.00	834,732.48	139,122.08	0.00	834,732.52	50.0%
460 59900 CONTINGENCY	3,168,252.00	0.00	0.00	0.00	0.00	0.00	.0%
460 59910 CONTINGENCY R & R	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	.0%
460 59990 RESERVE	0.00	3,168,252.00	0.00	0.00	0.00	3,168,252.00	.0%
TOTAL WATER	0.00	0.00	-318,131.26	-56,498.38	52,386.50	265,744.76	100.0%
TOTAL REVENUES	-8,241,412.00	-8,251,802.00	-2,343,625.82	-383,361.77	0.00	-5,908,176.18	
TOTAL EXPENSES	8,241,412.00	8,251,802.00	2,025,494.56	326,863.39	52,386.50	6,173,920.94	
GRAND TOTAL	0.00	0.00	-318,131.26	-56,498.38	52,386.50	265,744.76	100.0%

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STORMWATER MANAGEMENT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
470 STORMWATER							
470 33120 FEMA FED GRANT	0.00	-639.00	0.00	0.00	0.00	-639.00	.0%
470 33400 STATE GRANT	-500,000.00	-500,000.00	0.00	0.00	0.00	-500,000.00	.0%
470 33420 FEMA STATE	0.00	-106.00	0.00	0.00	0.00	-106.00	.0%
470 33700 SJRWMD GRANT	-251,283.00	-251,283.00	-26,817.39	0.00	0.00	-224,465.61	10.7%
470 34347 WATER DRAINAGE FEES	-779,328.00	-779,328.00	-420,950.98	-70,450.36	0.00	-358,377.02	54.0%
470 38101 FROM GENERAL FUND	-21,515.00	-21,515.00	-10,757.52	-1,792.92	0.00	-10,757.48	50.0%
470 38910 CASH BALANCE FORWARD	-191,500.00	-191,500.00	0.00	0.00	0.00	-191,500.00	.0%
470 51200 SALARIES	207,809.00	207,809.00	79,982.86	21,679.09	0.00	127,826.14	38.5%
470 51400 OVERTIME	5,000.00	5,000.00	2,843.35	1,406.48	0.00	2,156.65	56.9%
470 52100 FICA	16,280.00	16,280.00	6,281.67	1,706.91	0.00	9,998.33	38.6%
470 52200 RETIREMENT	69,642.00	69,642.00	34,821.00	5,803.50	0.00	34,821.00	50.0%
470 52300 HEALTH INSUR	55,690.00	53,496.00	19,536.93	3,821.60	0.00	33,959.07	36.5%
470 52301 LIFE INSUR	1,192.00	1,192.00	419.65	78.15	0.00	772.35	35.2%
470 52350 OPEB COSTS	0.00	2,194.00	1,097.00	1,097.00	0.00	1,097.00	50.0%
470 52400 WORKERS' COMP	6,221.00	6,221.00	3,110.52	518.42	0.00	3,110.48	50.0%
470 53100 PROFESSIONAL SERVICES	5,000.00	5,000.00	1,000.00	0.00	0.00	4,000.00	20.0%
470 53200 AUDITING	6,040.00	6,040.00	3,019.98	503.33	0.00	3,020.02	50.0%
470 53400 CONTRACTUAL	33,475.00	52,720.00	16,352.33	3,615.91	0.00	36,367.67	31.0%
470 54000 TRAINING/TRAVEL	1,772.00	1,772.00	802.20	0.00	0.00	969.80	45.3%
470 54100 COMM - PHONE/FAX/ALARM	216.00	216.00	0.00	0.00	0.00	216.00	.0%

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
470 54101	COMMUNICATIONS-CELLULAR						
	2,000.00	2,000.00	1,144.01	154.37	0.00	855.99	57.2%
470 54103	COMMUNICATIONS-INTERNET						
	1,635.00	1,635.00	0.00	0.00	0.00	1,635.00	.0%
470 54300	UTILITIES ELECTRIC						
	3,900.00	1,900.00	586.30	157.91	0.00	1,313.70	30.9%
470 54500	INSURANCE						
	959.00	959.00	0.00	0.00	0.00	959.00	.0%
470 54610	R/M BLDG & GROUNDS						
	2,500.00	2,500.00	255.00	0.00	0.00	2,245.00	10.2%
470 54620	R/M EQUIPMENT						
	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	.0%
470 54630	R/M VEHICLES-LABOR						
	12,000.00	12,000.00	1,604.00	41.25	0.00	10,396.00	13.4%
470 54640	R/M VEHICLES-PARTS						
	15,000.00	15,000.00	4,646.69	350.35	0.00	10,353.31	31.0%
470 54700	PRINTING						
	500.00	500.00	7.90	0.00	0.00	492.10	1.6%
470 54800	PROMOTIONAL						
	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
470 54910	BILLING COSTS						
	33,500.00	33,500.00	16,750.02	2,791.67	0.00	16,749.98	50.0%
470 55100	OFFICE SUPPLIES						
	2,245.00	2,245.00	0.00	0.00	0.00	2,245.00	.0%
470 55200	OPERATING SUPPLIES						
	17,560.00	19,560.00	16,677.42	1,620.43	2,434.98	447.60	97.7%
470 55210	UNIFORMS						
	2,375.00	2,375.00	810.55	85.00	0.00	1,564.45	34.1%
470 55230	GAS/OIL						
	15,000.00	15,000.00	3,033.21	1,032.56	0.00	11,966.79	20.2%
470 55400	BOOKS/SUBS/DUES						
	750.00	750.00	732.00	0.00	0.00	18.00	97.6%
470 56200	BUILDING						
	100,000.00	100,000.00	24,220.45	35.00	0.00	75,779.55	24.2%
470 56300	IMPROVEMENTS						
	816,283.00	833,902.00	31,627.60	2,500.00	2,574.48	799,699.92	4.1%
470 56400	MACH/EQUIP						
	110,000.00	111,881.00	5,133.50	0.00	106,747.00	0.50	100.0%
470 57100	PRINCIPAL						
	41,637.00	41,637.00	41,637.34	0.00	0.00	-0.34	100.0%
470 57200	INTEREST						
	1,393.00	1,393.00	1,331.24	0.00	0.00	61.76	95.6%
470 59900	CONTINGENCY						
	149,552.00	0.00	0.00	0.00	0.00	0.00	.0%

STORMWATER MANAGEMENT

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
470 59990 RESERVE	0.00	111,552.00	0.00	0.00	0.00	111,552.00	.0%
TOTAL STORMWATER	0.00	0.00	-139,061.17	-23,244.35	111,756.46	27,304.71	100.0%
TOTAL REVENUES	-1,743,626.00	-1,744,371.00	-458,525.89	-72,243.28	0.00	-1,285,845.11	
TOTAL EXPENSES	1,743,626.00	1,744,371.00	319,464.72	48,998.93	111,756.46	1,313,149.82	
GRAND TOTAL	0.00	0.00	-139,061.17	-23,244.35	111,756.46	27,304.71	100.0%

** END OF REPORT - Generated by Susan Carless **

MARINA

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 MARINA							
480 33120 FEMA GRANT	-4,068,750.00	-4,068,750.00	0.00	0.00	0.00	-4,068,750.00	.0%
480 33400 STATE GRANT	-264,000.00	-264,000.00	-95,583.82	0.00	0.00	-168,416.18	36.2%
480 34750 SLIP RENTALS - PERMANENT	-240,000.00	-240,000.00	-95,264.92	-15,690.50	0.00	-144,735.08	39.7%
480 34755 SLIP RENTALS - TRANSIENT	-125,000.00	-125,000.00	-27,474.87	-6,244.24	0.00	-97,525.13	22.0%
480 34757 SLIP RENTALS - NON-TAXABLE	-1,500.00	-1,500.00	0.00	0.00	0.00	-1,500.00	.0%
480 34760 BUSINESS RENTALS	-26,250.00	-26,250.00	-12,905.35	-2,020.48	0.00	-13,344.65	49.2%
480 34762 MOORINGS-TAXABLE	-18,000.00	-18,000.00	-14,899.00	-3,085.00	0.00	-3,101.00	82.8%
480 34766 SERVICES-NON TAXABLE	-250.00	-250.00	-176.00	-28.00	0.00	-74.00	70.4%
480 34767 SERVICES-TAXABLE	-1,200.00	-1,200.00	-841.10	-102.80	0.00	-358.90	70.1%
480 34770 FUEL-DIESEL	-750,000.00	-750,000.00	0.00	0.00	0.00	-750,000.00	.0%
480 34771 FUEL-GAS	-150,000.00	-150,000.00	0.00	0.00	0.00	-150,000.00	.0%
480 34773 FUEL-DIESEL NON-TAXABLE	-2,500.00	-2,500.00	0.00	0.00	0.00	-2,500.00	.0%
480 34775 FUEL-DISCOUNTS DIESEL	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	.0%
480 34776 FUEL-DISCOUNTS GAS	700.00	700.00	0.00	0.00	0.00	700.00	.0%
480 36215 NON-TAXABLE RENT	-11,450.00	-11,450.00	-3,912.35	-782.47	0.00	-7,537.65	34.2%
480 36990 OTHER REVENUE	-500.00	-500.00	-352.70	-79.57	0.00	-147.30	70.5%
480 36992 GAIN ON SALE OF ASSET	-1,200,000.00	-1,200,000.00	0.00	0.00	0.00	-1,200,000.00	.0%
480 38101 FROM GENERAL FUND	-300,000.00	-300,000.00	-150,000.00	-25,000.00	0.00	-150,000.00	50.0%
480 38410 LOAN PROCEEDS	-2,400,000.00	-2,400,000.00	0.00	0.00	0.00	-2,400,000.00	.0%
480 38910 CASH BALANCE FORWARD	150,450.00	150,450.00	0.00	0.00	0.00	150,450.00	.0%

MARINA

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 53200 AUDITING	6,795.00	6,795.00	3,397.50	566.25	0.00	3,397.50	50.0%
480 53400 CONTRACTUAL	403,172.00	403,172.00	157,160.57	27,264.48	0.00	246,011.43	39.0%
480 54000 TRAINING/TRAVEL	1,650.00	1,650.00	0.00	0.00	0.00	1,650.00	.0%
480 54100 COMM - PHONE/FAX/ALARM	1,135.00	1,135.00	1,854.10	370.85	0.00	-719.10	163.4%
480 54101 COMMUNICATIONS-CELLULAR	2,510.00	2,510.00	355.37	132.57	0.00	2,154.63	14.2%
480 54103 COMMUNICATIONS-INTERNET	12,220.00	12,220.00	872.10	174.42	0.00	11,347.90	7.1%
480 54300 UTILITIES ELECTRIC	24,000.00	24,000.00	7,021.86	1,065.85	0.00	16,978.14	29.3%
480 54310 UTILITIES-WATER & WASTEWATER	19,000.00	19,000.00	10,219.11	1,714.42	0.00	8,780.89	53.8%
480 54500 INSURANCE	73,946.00	73,946.00	37,452.54	6,242.09	0.00	36,493.46	50.6%
480 54610 R/M BLDG & GROUNDS	36,000.00	36,000.00	20,780.55	19,912.87	0.00	15,219.45	57.7%
480 54620 R/M EQUIPMENT	15,750.00	15,750.00	21.28	19.99	0.00	15,728.72	.1%
480 54675 R/M MOORING FIELD	13,400.00	13,400.00	8,954.95	8,375.00	0.00	4,445.05	66.8%
480 54700 PRINTING	1,175.00	1,175.00	731.16	0.00	0.00	443.84	62.2%
480 54800 PROMOTIONAL	8,464.00	8,464.00	-51.43	0.00	0.00	8,515.43	-.6%
480 55100 OFFICE SUPPLIES	3,800.00	3,800.00	547.02	65.99	0.00	3,252.98	14.4%
480 55200 OPERATING SUPPLIES	35,170.00	35,170.00	5,510.87	555.90	0.00	29,659.13	15.7%
480 55210 UNIFORMS	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	.0%
480 55220 JANITORIAL SUPPLIES	3,300.00	3,300.00	619.19	169.81	0.00	2,680.81	18.8%
480 55230 GAS/OIL	250.00	250.00	29.60	29.60	0.00	220.40	11.8%
480 55400 BOOKS/SUBS/DUES	775.00	775.00	0.00	0.00	0.00	775.00	.0%
480 55510 FUEL FOR RESALE	626,522.00	626,522.00	0.00	0.00	0.00	626,522.00	.0%
480 56200 BUILDING	4,650,000.00	4,650,000.00	0.00	0.00	0.00	4,650,000.00	.0%

MARINA

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
480 56300 IMPROVEMENTS	545,000.00	545,000.00	172,187.67	25,290.95	109,999.05	262,813.28	51.8%
480 57100 PRINCIPAL	332,000.00	332,000.00	0.00	0.00	0.00	332,000.00	.0%
480 57200 INTEREST	131,863.00	131,863.00	30,676.97	30,676.97	0.00	101,186.03	23.3%
480 57300 FINANCING COSTS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
480 59900 CONTINGENCY	2,402,653.00	0.00	0.00	0.00	0.00	0.00	.0%
480 59990 RESERVE	0.00	2,402,653.00	0.00	0.00	0.00	2,402,653.00	.0%
TOTAL MARINA	0.00	0.00	56,930.87	69,594.95	109,999.05	-166,929.92	100.0%
TOTAL REVENUES	-9,401,750.00	-9,401,750.00	-401,410.11	-53,033.06	0.00	-9,000,339.89	
TOTAL EXPENSES	9,401,750.00	9,401,750.00	458,340.98	122,628.01	109,999.05	8,833,409.97	
GRAND TOTAL	0.00	0.00	56,930.87	69,594.95	109,999.05	-166,929.92	100.0%

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FLEET REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 FLEET							
510 33120 FEMA GRANT	0.00	-687.00	0.00	0.00	0.00	-687.00	.0%
510 33420 FEMA STATE	0.00	-114.00	0.00	0.00	0.00	-114.00	.0%
510 36990 OTHER REVENUE	-8,000.00	-8,000.00	13,320.87	-600.00	0.00	-21,320.87	-166.5%
510 36992 GAIN ON SALE OF ASSET	-75,000.00	-75,000.00	-20,951.23	0.00	0.00	-54,048.77	27.9%
510 36994 LOANER VEHICLE REVENUE	-1,500.00	-1,500.00	-1,364.10	-87.00	0.00	-135.90	90.9%
510 38040 PARTS	0.00	0.00	-4,044.04	-880.40	0.00	4,044.04	100.0%
510 38047 HUMANE SOCIETY-PARTS	-500.00	-500.00	-397.98	0.00	0.00	-102.02	79.6%
510 38048 HUMANE SOCIETY-LABOR	-500.00	-500.00	-251.25	0.00	0.00	-248.75	50.3%
510 38049 HUMANE SOCIETY-FUEL	-3,000.00	-3,000.00	-1,201.99	-123.36	0.00	-1,798.01	40.1%
510 38053 GAS/OIL	-333,750.00	-333,750.00	-131,668.50	-27,213.16	0.00	-202,081.50	39.5%
510 38144 FROM SANITATION	-13,500.00	-13,500.00	-6,750.00	-1,125.00	0.00	-6,750.00	50.0%
510 38910 CASH BALANCE FORWARD	-7,800.00	-7,800.00	0.00	0.00	0.00	-7,800.00	.0%
TOTAL FLEET	-443,550.00	-444,351.00	-153,308.22	-30,028.92	0.00	-291,042.78	34.5%
TOTAL REVENUES	-443,550.00	-444,351.00	-153,308.22	-30,028.92	0.00	-291,042.78	
5101000 GENERAL FUND							
5101000 38040 PARTS	-261,750.00	-261,750.00	-112,648.87	-15,661.22	0.00	-149,101.13	43.0%
5101000 38045 LABOR	-143,250.00	-143,250.00	-72,000.06	-12,000.01	0.00	-71,249.94	50.3%
TOTAL GENERAL FUND	-405,000.00	-405,000.00	-184,648.93	-27,661.23	0.00	-220,351.07	45.6%
TOTAL REVENUES	-405,000.00	-405,000.00	-184,648.93	-27,661.23	0.00	-220,351.07	

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FOR 2018 06

5103900 CEMETERY

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5103900 CEMETERY							
5103900 38040 PARTS	-2,000.00	-2,000.00	-2,203.74	0.00	0.00	203.74	110.2%
5103900 38045 LABOR	-1,500.00	-1,500.00	-1,721.25	0.00	0.00	221.25	114.8%
TOTAL CEMETERY	-3,500.00	-3,500.00	-3,924.99	0.00	0.00	424.99	112.1%
TOTAL REVENUES	-3,500.00	-3,500.00	-3,924.99	0.00	0.00	424.99	
5104100 GOLF COURSE							
5104100 38040 PARTS	0.00	0.00	-1,331.82	0.00	0.00	1,331.82	100.0%
TOTAL GOLF COURSE	0.00	0.00	-1,331.82	0.00	0.00	1,331.82	100.0%
TOTAL REVENUES	0.00	0.00	-1,331.82	0.00	0.00	1,331.82	
5104200 AIRPORT							
5104200 38040 PARTS	-3,500.00	-3,500.00	-1,467.77	-561.14	0.00	-2,032.23	41.9%
5104200 38045 LABOR	-3,500.00	-3,500.00	-2,308.75	-682.50	0.00	-1,191.25	66.0%
TOTAL AIRPORT	-7,000.00	-7,000.00	-3,776.52	-1,243.64	0.00	-3,223.48	54.0%
TOTAL REVENUES	-7,000.00	-7,000.00	-3,776.52	-1,243.64	0.00	-3,223.48	
5104500 WASTEWATER							
5104500 38040 PARTS	-40,000.00	-40,000.00	-18,569.02	-644.02	0.00	-21,430.98	46.4%

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FOR 2018 06

5104500 WASTEWATER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5104500 38045 LABOR	-20,000.00	-20,000.00	-9,250.25	-356.50	0.00	-10,749.75	46.3%
TOTAL WASTEWATER	-60,000.00	-60,000.00	-27,819.27	-1,000.52	0.00	-32,180.73	46.4%
TOTAL REVENUES	-60,000.00	-60,000.00	-27,819.27	-1,000.52	0.00	-32,180.73	
5104600 WATER							
5104600 38040 PARTS	-30,000.00	-30,000.00	-4,040.66	-85.15	0.00	-25,959.34	13.5%
5104600 38045 LABOR	-15,000.00	-15,000.00	-4,178.75	-365.00	0.00	-10,821.25	27.9%
TOTAL WATER	-45,000.00	-45,000.00	-8,219.41	-450.15	0.00	-36,780.59	18.3%
TOTAL REVENUES	-45,000.00	-45,000.00	-8,219.41	-450.15	0.00	-36,780.59	
5104700 STORMWATER							
5104700 38040 PARTS	-15,000.00	-15,000.00	-4,543.68	-247.34	0.00	-10,456.32	30.3%
5104700 38045 LABOR	-12,000.00	-12,000.00	-1,604.00	-41.25	0.00	-10,396.00	13.4%
TOTAL STORMWATER	-27,000.00	-27,000.00	-6,147.68	-288.59	0.00	-20,852.32	22.8%
TOTAL REVENUES	-27,000.00	-27,000.00	-6,147.68	-288.59	0.00	-20,852.32	
GRAND TOTAL	-991,050.00	-991,851.00	-389,176.84	-60,673.05	0.00	-602,674.16	39.2%

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FLEET EXPENSES

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 FLEET							
510 51200 SALARIES	111,482.00	112,283.00	56,178.44	13,005.93	0.00	56,104.56	50.0%
510 51350 PART TIME SALARIES	25,877.00	25,877.00	14,389.64	2,263.41	0.00	11,487.36	55.6%
510 51400 OVERTIME	6,000.00	6,000.00	1,829.28	405.56	0.00	4,170.72	30.5%
510 52100 FICA	10,967.00	10,967.00	5,446.67	1,199.78	0.00	5,520.33	49.7%
510 52200 RETIREMENT	36,622.00	36,622.00	18,310.98	3,051.83	0.00	18,311.02	50.0%
510 52300 HEALTH INSUR	23,060.00	23,060.00	11,530.13	1,921.69	0.00	11,529.87	50.0%
510 52301 LIFE INSUR	550.00	550.00	295.38	49.23	0.00	254.62	53.7%
510 52400 WORKERS' COMP	3,428.00	3,428.00	1,714.02	285.67	0.00	1,713.98	50.0%
510 53200 AUDITING	2,265.00	2,265.00	1,132.50	188.75	0.00	1,132.50	50.0%
510 53400 CONTRACTUAL	22,275.00	22,275.00	18,572.41	-256.21	0.00	3,702.59	83.4%
510 54000 TRAINING/TRAVEL	2,250.00	2,250.00	505.62	300.62	0.00	1,744.38	22.5%
510 54100 COMM - PHONE/FAX/ALARM	288.00	288.00	0.00	0.00	0.00	288.00	.0%
510 54101 COMMUNICATIONS-CELLULAR	1,730.00	1,730.00	597.20	101.27	0.00	1,132.80	34.5%
510 54103 COMMUNICATIONS-INTERNET	1,635.00	1,635.00	560.40	112.08	0.00	1,074.60	34.3%
510 54200 POSTAGE	100.00	100.00	6.83	6.83	0.00	93.17	6.8%
510 54300 UTILITIES ELECTRIC	3,000.00	3,000.00	1,818.34	251.50	0.00	1,181.66	60.6%
510 54310 UTILITIES-WATER & WASTEWATER	1,900.00	1,900.00	995.87	180.12	0.00	904.13	52.4%
510 54500 INSURANCE	20,541.00	20,541.00	10,270.50	1,711.75	0.00	10,270.50	50.0%
510 54610 R/M BLDG & GROUNDS	4,500.00	4,500.00	1,610.40	1,021.25	0.00	2,889.60	35.8%
510 54620 R/M EQUIPMENT	7,750.00	7,750.00	2,852.97	361.50	0.00	4,897.03	36.8%

FLEET EXPENSES

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510 54630 R/M VEHICLES-LABOR	2,000.00	2,000.00	162.50	0.00	0.00	1,837.50	8.1%
510 54640 R/M VEHICLES-PARTS	3,000.00	3,000.00	914.36	0.00	0.00	2,085.64	30.5%
510 55100 OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	.0%
510 55200 OPERATING SUPPLIES	10,370.00	8,234.00	4,952.41	686.39	0.00	3,281.59	60.1%
510 55210 UNIFORMS	575.00	675.00	623.93	0.00	0.00	51.07	92.4%
510 55230 GAS/OIL	4,500.00	4,500.00	1,456.29	179.50	0.00	3,043.71	32.4%
510 55240 CHEMICALS	500.00	500.00	0.00	0.00	0.00	500.00	.0%
510 56400 MACH/EQUIP	60,000.00	60,000.00	25,961.35	5,180.79	0.00	34,038.65	43.3%
510 56401 EQUIP-NON CAPITAL	5,700.00	7,736.00	2,036.00	0.00	0.00	5,700.00	26.3%
510 58600 GAS/OIL COSTS	290,000.00	290,000.00	136,852.16	24,226.09	0.00	153,147.84	47.2%
510 58700 VEHICLE PARTS/SRVS COSTS	305,000.00	305,000.00	128,023.36	26,799.69	0.00	176,976.64	42.0%
510 59100 TRANSFER TO GENERAL FUND	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	.0%
510 59900 CONTINGENCY	7,185.00	0.00	0.00	0.00	0.00	0.00	.0%
510 59990 RESERVE	0.00	7,185.00	0.00	0.00	0.00	7,185.00	.0%
TOTAL FLEET	991,050.00	991,851.00	449,599.94	83,235.02	0.00	542,251.06	45.3%
TOTAL EXPENSES	991,050.00	991,851.00	449,599.94	83,235.02	0.00	542,251.06	
GRAND TOTAL	991,050.00	991,851.00	449,599.94	83,235.02	0.00	542,251.06	45.3%

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REVENUE < 389,177 >

NET <REV> EXPS 60,423

UTILITY BILLING REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 UTILITY BILLING							
520 34300 UB ADMIN FEES	-32,000.00	-32,000.00	-14,712.93	-2,279.62	0.00	-17,287.07	46.0%
520 36990 OTHER REVENUE	0.00	0.00	-487.52	0.00	0.00	487.52	100.0%
520 38910 CASH BALANCE FORWARD	-50,250.00	-50,250.00	0.00	0.00	0.00	-50,250.00	.0%
TOTAL UTILITY BILLING	-82,250.00	-82,250.00	-15,200.45	-2,279.62	0.00	-67,049.55	18.5%
TOTAL REVENUES	-82,250.00	-82,250.00	-15,200.45	-2,279.62	0.00	-67,049.55	
5204200 AIRPORT							
5204200 38052 CHARGES FOR UB SERVICES	-7,000.00	-7,000.00	-3,500.04	-583.34	0.00	-3,499.96	50.0%
TOTAL AIRPORT	-7,000.00	-7,000.00	-3,500.04	-583.34	0.00	-3,499.96	50.0%
TOTAL REVENUES	-7,000.00	-7,000.00	-3,500.04	-583.34	0.00	-3,499.96	
5204400 SANITATION							
5204400 38052 CHARGES FOR UB SERVICES	-88,000.00	-88,000.00	-44,000.04	-7,333.34	0.00	-43,999.96	50.0%
TOTAL SANITATION	-88,000.00	-88,000.00	-44,000.04	-7,333.34	0.00	-43,999.96	50.0%
TOTAL REVENUES	-88,000.00	-88,000.00	-44,000.04	-7,333.34	0.00	-43,999.96	
5204500 WASTE WATER							
5204500 38052 CHARGES FOR UB SERVICES	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	50.0%

UTILITY BILLING REVENUE

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FOR 2018 06

5204500 WASTE WATER

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL WASTE WATER	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	50.0%
TOTAL REVENUES	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	
5204600 WATER							
5204600 38052 CHARGES FOR UB SERVICES	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	50.0%
TOTAL WATER	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	50.0%
TOTAL REVENUES	-167,500.00	-167,500.00	-83,750.04	-13,958.34	0.00	-83,749.96	
5204700 STORMWATER							
5204700 38052 CHARGES FOR UB SERVICES	-33,500.00	-33,500.00	-16,750.02	-2,791.67	0.00	-16,749.98	50.0%
TOTAL STORMWATER	-33,500.00	-33,500.00	-16,750.02	-2,791.67	0.00	-16,749.98	50.0%
TOTAL REVENUES	-33,500.00	-33,500.00	-16,750.02	-2,791.67	0.00	-16,749.98	
GRAND TOTAL	-545,750.00	-545,750.00	-246,950.63	-40,904.65	0.00	-298,799.37	45.2%

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UTILITY BILLING EXPENSES

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 UTILITY BILLING							
520 51200 SALARIES	208,090.00	208,090.00	104,258.42	22,601.50	0.00	103,831.58	50.1%
520 51350 PART-TIME	0.00	0.00	775.57	0.00	0.00	-775.57	100.0%
520 51400 OVERTIME	3,000.00	3,000.00	693.66	115.27	0.00	2,306.34	23.1%
520 52100 FICA	16,148.00	16,148.00	7,984.24	1,711.04	0.00	8,163.76	49.4%
520 52200 RETIREMENT	68,710.00	68,710.00	34,354.98	5,725.83	0.00	34,355.02	50.0%
520 52300 HEALTH INSUR	36,960.00	36,960.00	17,710.12	3,079.80	0.00	19,249.88	47.9%
520 52301 LIFE INSUR	1,084.00	1,084.00	508.26	85.14	0.00	575.74	46.9%
520 52400 WORKERS' COMP	356.00	356.00	178.02	29.67	0.00	177.98	50.0%
520 53400 CONTRACTUAL	25,709.00	25,709.00	20,178.33	808.95	0.00	5,530.67	78.5%
520 54000 TRAINING/TRAVEL	3,290.00	3,290.00	1,325.38	46.29	0.00	1,964.62	40.3%
520 54100 COMM - PHONE/FAX/ALARM	882.00	882.00	172.64	34.54	0.00	709.36	19.6%
520 54103 COMMUNICATIONS-INTERNET	1,635.00	1,635.00	560.40	112.08	0.00	1,074.60	34.3%
520 54200 POSTAGE	45,000.00	45,000.00	15,996.00	0.00	0.00	29,004.00	35.5%
520 54300 UTILITIES ELECTRIC	3,500.00	3,500.00	1,217.32	154.12	0.00	2,282.68	34.8%
520 54310 UTILITIES-WATER & WASTEWATER	1,000.00	1,000.00	375.58	61.83	0.00	624.42	37.6%
520 54610 R/M BLDG & GROUNDS	1,000.00	1,000.00	664.42	0.00	0.00	335.58	66.4%
520 54620 R/M EQUIPMENT	700.00	700.00	0.00	0.00	0.00	700.00	.0%
520 54700 PRINTING	5,800.00	5,800.00	2,058.50	0.00	0.00	3,741.50	35.5%
520 54902 BAD DEBT EXPENSE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
520 55100 OFFICE SUPPLIES	3,200.00	3,200.00	768.95	0.00	0.00	2,431.05	24.0%

UTILITY BILLING EXPENSES

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
520 55200 OPERATING SUPPLIES	49,410.00	49,410.00	30,696.47	4,724.15	0.00	18,713.53	62.1%
520 55210 UNIFORMS	700.00	700.00	0.00	0.00	0.00	700.00	.0%
520 55220 JANITORIAL SUPPLIES	400.00	400.00	307.60	72.98	0.00	92.40	76.9%
520 56400 MACH/EQUIP	75,000.00	75,000.00	23,382.49	4,137.50	8,700.00	42,917.51	42.8%
520 59300 TRANSFER TO CAP IMP	10,700.00	10,700.00	0.00	0.00	0.00	10,700.00	.0%
520 59900 CONTINGENCY	-18,024.00	0.00	0.00	0.00	0.00	0.00	.0%
520 59990 RESERVE	0.00	-18,024.00	0.00	0.00	0.00	-18,024.00	.0%
TOTAL UTILITY BILLING	545,750.00	545,750.00	264,167.35	43,500.69	8,700.00	272,882.65	50.0%
TOTAL EXPENSES	545,750.00	545,750.00	264,167.35	43,500.69	8,700.00	272,882.65	
GRAND TOTAL	545,750.00	545,750.00	264,167.35	43,500.69	8,700.00	272,882.65	50.0%

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REVENUE <246,951>

NET <REV> EXPS 17,216

UTILITIES ADMINISTRATION REVENUE

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FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
530 UTILITY ADMIN							
530 36990 OTHER REVENUE	0.00	0.00	-100.70	0.00	0.00	100.70	100.0%
530 38910 CASH BALANCE FORWARD	-65,800.00	-65,800.00	0.00	0.00	0.00	-65,800.00	.0%
TOTAL UTILITY ADMIN	-65,800.00	-65,800.00	-100.70	0.00	0.00	-65,699.30	.2%
TOTAL REVENUES	-65,800.00	-65,800.00	-100.70	0.00	0.00	-65,699.30	
5304500 WASTE WATER							
5304500 38054 CHARGES FOR UTIL ADM	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	39.2%
TOTAL WASTE WATER	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	39.2%
TOTAL REVENUES	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	
5304600 WATER							
5304600 38054 CHARGES FOR UTIL ADM	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	39.2%
TOTAL WATER	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	39.2%
TOTAL REVENUES	-165,993.00	-165,993.00	-64,999.98	-10,833.33	0.00	-100,993.02	
GRAND TOTAL	-397,786.00	-397,786.00	-130,100.66	-21,666.66	0.00	-267,685.34	32.7%

** END OF REPORT - Generated by Susan Carless **

UTILITIES ADMINISTRATION EXPENSES

60

FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
530 UTILITY ADMIN							
530 51200 SALARIES	205,134.00	205,134.00	102,275.63	23,448.90	0.00	102,858.37	49.9%
530 51400 OVERTIME	1,000.00	1,000.00	458.81	78.60	0.00	541.19	45.9%
530 52100 FICA	15,769.00	15,769.00	7,371.54	1,702.11	0.00	8,397.46	46.7%
530 52200 RETIREMENT	65,921.00	65,921.00	32,960.52	5,493.42	0.00	32,960.48	50.0%
530 52300 HEALTH INSUR	38,553.00	38,553.00	18,641.59	3,212.50	0.00	19,911.41	48.4%
530 52301 LIFE INSUR	1,041.00	1,041.00	503.49	87.72	0.00	537.51	48.4%
530 52400 WORKERS' COMP	5,085.00	5,085.00	2,542.50	423.75	0.00	2,542.50	50.0%
530 53400 CONTRACTUAL	9,205.00	9,205.00	5,039.87	664.28	0.00	4,165.13	54.8%
530 54000 TRAINING/TRAVEL	5,250.00	5,250.00	1,322.01	69.00	0.00	3,927.99	25.2%
530 54100 COMM - PHONE/FAX/ALARM	564.00	564.00	86.32	17.27	0.00	477.68	15.3%
530 54101 COMMUNICATIONS-CELLULAR	1,640.00	1,640.00	652.51	120.30	0.00	987.49	39.8%
530 54103 COMMUNICATIONS-INTERNET	1,662.00	1,662.00	573.54	114.27	0.00	1,088.46	34.5%
530 54200 POSTAGE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
530 54300 UTILITIES ELECTRIC	3,000.00	3,000.00	1,217.31	154.11	0.00	1,782.69	40.6%
530 54310 UTILITIES-WATER & WASTEWATER	800.00	800.00	375.59	61.83	0.00	424.41	46.9%
530 54610 R/M BLDG & GROUNDS	2,500.00	2,500.00	515.58	7.36	0.00	1,984.42	20.6%
530 54620 R/M EQUIPMENT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	.0%
530 55100 OFFICE SUPPLIES	4,000.00	4,000.00	314.28	28.79	0.00	3,685.72	7.9%
530 55200 OPERATING SUPPLIES	7,430.00	7,430.00	2,427.65	1,779.68	0.00	5,002.35	32.7%
530 55210 UNIFORMS	800.00	800.00	199.49	0.00	0.00	600.51	24.9%

UTILITIES ADMINISTRATION EXPENSES

101

FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
530 55220 JANITORIAL SUPPLIES	6,000.00	6,000.00	304.61	72.98	0.00	5,695.39	5.1%
530 55400 BOOKS/SUBS/DUES	3,000.00	3,000.00	131.70	81.25	0.00	2,868.30	4.4%
530 56300 IMPROVEMENTS	10,000.00	10,000.00	3,900.00	0.00	0.00	6,100.00	39.0%
530 56401 EQUIP-NON CAPITAL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	.0%
530 59900 CONTINGENCY	3,932.00	0.00	0.00	0.00	0.00	0.00	.0%
530 59990 RESERVE	0.00	3,932.00	0.00	0.00	0.00	3,932.00	.0%
TOTAL UTILITY ADMIN	397,786.00	397,786.00	181,814.54	37,618.12	0.00	215,971.46	45.7%
TOTAL EXPENSES	397,786.00	397,786.00	181,814.54	37,618.12	0.00	215,971.46	
GRAND TOTAL	397,786.00	397,786.00	181,814.54	37,618.12	0.00	215,971.46	45.7%

** END OF REPORT - Generated by Susan Carless **

REVENUE <130,101>

NET <REV> EXPS 51,714

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Resolution 2018-52
City Seal Usage Approval - Airport Improvement Magazine

ITEM TYPE: Resolution (w/o fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-52

SYNOPSIS: Section 2-1 (b) (2) of Ordinance 2011-06 states that "It shall be unlawful for any person to manufacture, use, display, or otherwise employ in any manner or for any purpose whatsoever the seal of the City or any facsimile or reproduction thereof, except: such persons or entities that shall have first obtained the written permission of the City Commission."

Bent Wing Flight Services, Passero Associates, LLC, and Airport staff were recently approached by *Airport Improvement* Magazine, a magazine which features successful airport projects/initiatives, to publish a story about the construction of the City Airport's new terminal facility. Information regarding the Airport's history, facility planning process, and funding sources has been provided to reporters at Airport Improvement Magazine, and the agency is planning to publish a story about the terminal facility within its upcoming June/July issue of the magazine.

Airport Improvement Magazine has requested use of the Fernandina Beach City Seal within its hard copy and online article about the terminal facility. Airport staff will be provided an opportunity to review and make requests for revisions to the article before it is released. In addition to hard copy magazines, *Airport Improvement* Magazine releases its stories on its website at the following link: http://www.airportimprovement.com/

FISCAL IMPACT: There is no fiscal impact from this request or for completion and publication of this story.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-52.

Nathan Coyle, Airport Manager	04/05/2018
Dale Martin, City Manager	04/06/2018
Tammi E. Bach, City Attorney	04/09/2018

Submitted By: _____ Date: April 05, 2018
Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-52

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE USE OF THE CITY SEAL IN ACCORDANCE WITH ORDINANCE 2011-06 WITHIN AN ARTICLE ABOUT THE NEW AIRPORT TERMINAL FACILITY IN THE JUNE/JULY ISSUE OF THE AIRPORT IMPROVEMENT MAGAZINE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Bent Wing Flight Services, Passero Associates, and Airport staff were recently approached by *Airport Improvement* magazine, a magazine which features successful airport projects/initiatives, to publish a story about the construction of the Airport's new terminal facility; and

WHEREAS, information regarding the Airport's history, facility planning process, and funding sources has been provided to reporters at *Airport Improvement* magazine, and the agency is planning to publish a story about the terminal facility within its upcoming June/July issue of the magazine; and

WHEREAS, *Airport Improvement* magazine has requested to utilize the Fernandina Beach City Seal in its article about the new Airport terminal facility within its June/July issue of the magazine along with its online posting of the story.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the use of the City seal, as seen in attached Exhibit "A," by *Airport Improvement* magazine within its upcoming article regarding the Airport's new terminal facility to be published in the June/July issue of the magazine.

SECTION 2. This Resolution shall become effective immediately.

ADOPTED this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

_____
John A. Miller
Commissioner – Mayor

ATTEST:

_____
Caroline Best
City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Tammi E. Bach
City Attorney

Resolution 2018-52
Exhibit "A"

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Resolution 2018-53
Sole Source Purchase Approval - Sensus USA, Inc.

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-53

SYNOPSIS: The Utilities Department requests the City Commission's approval to purchase 1,000) 3/4" IPERL Sensus meters with housing assemblies for the replacement of old meters in the water system throughout the City.

The total cost is $95,890 and Sensus USA, Inc. is the sole source provider of these meters.

(The Utilities Department replaces meters when they are fifteen years old so accurate billing is maintained.)

FISCAL IMPACT: Funds have been budgeted and are available in the Utilities Capital Improvement Account, #460 56300 (Project #18014), for FY 2017/18.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-53.

John Mandrick, Utilities Director	03/27/2018
Dale Martin, City Manager	04/05/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Submitted By: Alice Gizzo, Administrative Specialist Date: March 20, 2018

COMMISSION ACTION: Adopt

RESOLUTION 2018-53

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING THE SOLE SOURCE PURCHASE OF WATER METERS WITH RELATED HOUSING AND COMPUTER SOFTWARE FROM SENSUS USA, INC. FOR THE UTILITIES DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Utilities Department is requesting the City Commission's approval to purchase one thousand 3/4" IPERL Sensus meters with housing assembly for the replacement of meters in the water system throughout the City of Fernandina Beach; and

WHEREAS, Sensus USA, Inc. is the sole source provider of these water meters and has quoted a total cost of $95,890; and

WHEREAS, funding is budgeted and available in the Utilities Capital Improvement Account, 460-56300 (Project #18014), for FY 2017/2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the sole source purchase of water meters in the amount of $95,890 from Sensus USA, Inc.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute all documentation pertaining to this purchase, upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

_____
John A. Miller
Commissioner - Mayor

ATTEST:

_____
Caroline Best
City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Tammi E. Bach
City Attorney

MaryAnn Junk
Bid/Quote Administrator
Contract & Proposal Management, Marketing

450 North Gallatin Avenue
P.O. Box 487
Uniontown, PA 15401 USA
maryann.junk@sensus.com

T: 800-638-3748
F: 800-888-2403

www.sensus.com

October 20, 2017

The City of Fernandina Beach
1180 South 5th Street
Fernandina Beach, FL 32034
Attention: Ms. Gayle Murray - gmurray@fbfl.org

Subject: Sole Manufacturer

To Whom It May Concern:

Please be advised that Sensus USA, Inc. is the sole manufacturer of Sensus' products such as and including Water Meters, Meter Reading Systems, Testing Equipment, and Repair Parts.

Thank you for your business, and we look forward to provide you with quality Sensus products and superior customer service.

Sincerely,

Sensus USA, Inc.

MaryAnn Junk
MaryAnn Junk
Bid/Quote System Administrator
Contract and Proposal Management, Marketing

cc: Mr. Griff Machinski, Account Development Manager

QUOTE

Sensus USA, Inc.
450 North Gallatin Ave.
PO Box 487
Uniontown, PA 15401
1-800-METER-IT

DATE March 29, 2018
EXPIRATION DATE **9/30/2018**

TO City of Fernandina Beach
ATTN: John Mandrick
1180 S. 5th Street
Fernandina Beach, FL 32034

CUSTOMER ID 28526

SALESPERSON		SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Griff Machinski		standard	standard	ASAP	Net 30 days	

QTY	ITEM #	DESCRIPTION	Unit Price	LINE TOTAL
1000	I2S1FMXX	3/4" Shrt iPERL meter 10CF 4 WHL smart mode w/ 6' 2-wire TRPL cable	$ 95.89	$ 95,890.00
			SUBTOTAL	$ 95,890.00
			SALES TAX	-
			TOTAL	**$ 95,890.00**

THANK YOU FOR YOUR BUSINESS!

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Resolution 2018-54
Work Order 18-83 - Passero Associates, LLC

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-54.

SYNOPSIS: Previously, the City had coordinated with the Federal Aviation Administration (FAA) to program a project for replacement of the Airport's automated weather system (AWOS) in 2023. The current system, installed in 2001, is reaching the end of its useful life and is requiring a high level of maintenance which often results in the purchase and installation of replacement parts which are not compatible with a new AWOS.

During Hurricane Irma, the AWOS also sustained damage to its wind sensor and AWOS data monitoring system. Full repair and replacement of these components would cost $15,500, however temporary repairs to these components have been made to keep the AWOS functional in the amount of $5,400. An additional $3,000 in replacement of other maintenance components have been incurred throughout the year to keep the AWOS functional.

Given the high level of maintenance required, and additional damage incurred, Airport staff and Passero Associates, LLC approached the Federal Aviation Administration and requested that the project be moved to the current funding cycle. The FAA concurred with the City's desire to request a grant this year, in the amount of $150,000 with a 10% match, for completion of this project. The attached Work Order is for design, bid, and construction administration services under an FAA grant to replace the AWOS. The cost of services by Passero Associates has been compared with a recent AWOS replacement project at Airglades Airport in 2017, and the fees are comparable to professional services under that agreement from another consultant agency.

FISCAL IMPACT: The not-to-exceed fee amount of this Work Order is $30,000. This fee is eligible for reimbursement under a grant from the FAA, and the Airport's 10% match for this Work Order is $3,000 which will be funded by the Airport Capital Improvement Account, 420 56300.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-54.

Dale Martin, City Manager	04/05/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Submitted By: _____ Date: March 29, 2018
Nathan Coyle, Airport Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-54

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING WORK ORDER 18-83 WITH PASSERO ASSOCIATES, LLC TO PROVIDE DESIGN, BID, AND CONSTRUCTION ADMINISTRATION SERVICES AT THE FERNANDINA BEACH MUNICIPAL AIRPORT FOR REPLACEMENT OF THE AIRPORT'S AUTOMATED WEATHER SYSTEM (AWOS); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach has received support from the FAA for application of a grant to utilize the Airport's non-primary entitlement funding within 2018 for replacement of the airport's automated weather system (AWOS); and

WHEREAS, the existing automated weather system has reached the end of its useful life and has required a high level of maintenance expenditure leading to the replacement of parts which will not be compatible with a new AWOS system; and

WHEREAS, Passero Associates, LLC has proposed Work Order 18-83 (Exhibit "A") with a not-to exceed amount of $30,000 to provide design, bid, and construction administration services for replacement of the airport's AWOS under a grant issued from the FAA; and

WHEREAS, this work from Passero Associates is eligible for reimbursement with FAA Airport improvement grants including a 10% match from the City of Fernandina Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves Work Order 18-83 with Passero Associates, LLC, attached hereto as Exhibit "A", in the not-to-exceed amount of $30,000.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute Work Order 18-83, upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

_____

John A. Miller
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk

Tammi E. Bach
City Attorney

City of Fernandina Beach

Fernandina Beach Municipal Airport (FHB)

Install AWOS III P/T

By
Passero Associates, LLC
(Passero Project No. 99000047.0083)

Work Order 18-83

Work Order 18-83
Design, Bid and Construct AWOS III P/T Component Replacement at Fernandina Beach Municipal Airport (FHB), Florida

Passero Associates, LLC (Passero or Consultant) agrees to perform the following services, in accordance with the terms and conditions of this Work Order and the Master Consulting Services Agreement with the City of Fernandina Beach (Client or City), dated June 3, 2008, of which all terms and conditions are incorporated herein by reference:

Project Location: Fernandina Beach Municipal Airport, Fernandina Beach, FL

Project Description: Replace AWOS III P/T system components at the Fernandina Beach Municipal Airport.

Scope of Basic Services: Design, Bid Assistance, Construction Administration. (See Attachment A: Scope of Work)

Scope of Special Services: None.

Client Manager / Project Coordinator: Nathan Coyle, ACE, Airport Manager

PA Program Manager: Andrew Holesko, CM, Vice President.

PA Project Manager: Bradley Wente, P.E.

Basic Services Compensation and Method of Payment:	Design	Not-to-Exceed:	$ 20,000.00
	Bid & Construction	Not-to-Exceed:	$ 10,000.00
Special Services Compensation and Method of Payment:		Not-to-Exceed:	$0.00
Total Project Cost:		Not-to-Exceed:	$ 30,000.00

Schedules and Meetings:
1. Pre-Construction Meeting,
2. Two (2) Site Visits.

Deliverables:
1. Preliminary Bid Documents
2. Contract Documents, Plans and Specifications.
3. Bid Tabulation and Recommendation of Award, if applicable.
4. Project and Grant Closeout Documents

"Consultant"
Passero Associates, LLC

BY: _____

Andrew Holesko, Vice President
Typed Name and Title

ATTEST:

BY: _____

_____
Name, Title

_____
Date

"Client"
City of Fernandina Beach

BY: _____

Dale L. Martin, City Manager
Typed Name and Title

ATTEST:

BY: _____

_____
Name, Title

_____
Date

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY

Attachment A - Scope of Work

Install AWOS III P/T at
Fernandina Beach Municipal Airport (FHB), Florida
Design / Bid / Construction Administration / Grants Administration Assistance

I. Project Description

The Project will involve the design, bid and construction phase services for an Automated Weather Observation System (AWOS) III P/T component replacement project at the Fernandina Beach Municipal Airport. The AWOS III P/T project will replace numerous system components at the existing site. At a minimum, components to be replaced include temperature, humidity, pressure, ceiling and thunderstorm and wind sensors. The system will include a new UHF communication link to the Welcome Center site. It is anticipated that existing electrical service, concrete foundations and metal tower will remain in-place, re-conditioned as necessary and reused.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to the City of Fernandina Beach, FL (City) for this Project:

A. Preliminary Design Phase

1. Visit the site to observe field conditions and validate the existing database.
2. Meet with the City to review scope of work and clarify project design requirements, construction sequencing and operational concerns.
3. Use existing available mapping, and field edit the data. Assume no additional topographical field surveys are required. Assume no SJRWMD ERP is required.
4. Complete Form 7460-1. Assume Non-Fed Coordinator Input Form and FCC coordination number are not required since existing system and City has already applied for FCC license.
5. Prepare preliminary site plan, AWOS demolition and proposed equipment plan. Existing electrical power will be verified.
6. Prepare preliminary construction plans, general specifications and preliminary technical specifications and probable construction cost for review by the City, FAA, FDOT.
7. Meet with the City to review the preliminary plans. Items which require further design refinement will be identified and addressed in Final Design Phase.

B. Final Design (Bid Document) Phase

1. Finalize the site and electrical drawings, details and specifications for equipment.
2. Complete Engineering Design Report.
3. Prepare final construction plans, supplemental documents and construction phasing plans.
4. Prepare final bid schedule and final probable construction cost estimate.

5. Submit final documents to the City, Federal Aviation Administration, and FDOT for final review and comment. The Consultant design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
6. Reproduce copies of the bid documents to include plans, specifications and construction plans. These documents will be supplied to the City in pdf format also.

C. Bid Phase

1. Submit plans, specifications and construction plans to City in hard and electronic (PDF) format.
2. Assist the City in the legal advertisement of the project. It is assumed the City will advertise and disseminate bid documents via the City's website.
3. Address questions from potential bidders will be directed to and answered by addendum.
4. Consultant will review the bids received for conformance with the contract documents, prepare bid tabulation for the City and provide a recommendation of award or rejection of bids, as appropriate, to the City.

D. CONSTRUCTION / CONTRACT ADMINISTRATION

1. The Consultant will provide two (2) site visits on the construction site while the contractor is present and working.
2. Provide consultation and advice to the City during construction, including the holding of a pre-construction conference. Prepare, review, and distribute minutes of all meetings, if applicable.
3. Review contractor submittals, such as construction schedules and phasing schedules, shop drawings, product data, catalog cuts, and samples, for general conformance with the construction contract requirements.
4. Review alternative construction methods proposed by the contractor, if the contractor proposes such methods to the engineer.
5. Review and process supplemental drawings and change orders necessary to properly execute the work within the intended scope and to accommodate changed field conditions, when applicable.
6. Interpret the requirements of the contract documents, plans and specifications, and advise the contractor of these requirements on behalf of the City.
7. Review and approve periodic and final pay applications from contractor.
8. Submit project's final records and certification of project completion to the City.
9. Furnish the City one reproducible set of the record drawings (to be completed by contractor) for the completed project.
10. Participate in a final inspection of the completed project with City / airport personnel, FAA, FDOT, and the contractor.

E. Clarification of Responsibility

Passero Associates, LLC construction-phase work tasks are limited to those specified in this Work Order executed by the City. At no time will Passero's responsibilities include supervision or direction of the actual work by the Construction Contractor or its employees, subcontractors or suppliers. The

City acknowledges and affirms that the construction contractor, in accordance with the Contract Documents, is solely responsible for the completion of the Project in a quality and timely manner.

The City acknowledges and affirms that the construction contractor is aware that neither the approval of construction contractor shop drawings nor the presence of Passero representatives nor the observation of the work by Passero representatives shall excuse the contractor in any way from defects discovered in the Work.

The City acknowledges and affirms that Passero staff will not control, direct or be responsible for construction means, methods, techniques, sequences (other than specified in the Construction Phasing Plan) or procedures regarding the contractor's work, and that the construction contractor is responsible for project site safety.

F. Grants Administration Assistance

The Consultant will provide grants administration assistance to the City as follows:

1. Assist the City in the preparation and input of this project's information into their airport JACIP program and corresponding JPM (Management) module, as needed.
2. Assist in the preparation of reimbursement request packages, for coordination and execution by City, including submissions to the FAA and FDOT, as needed.
3. Assist City in compiling and submitting necessary project quarterly reports and closeout documents required by the FAA and FDOT.
4. Serve as direct support to City liaisons with FAA and FDOT, as requested.

III. Special Services

1. None.

IV. Other Considerations

1. This project does not include any form of special services. The project does not include the following:
   - A topographic survey and geotechnical investigation
   - Additional Permitting.
   - Preparation of additional related Design, Construction Plans, and Specifications.
   - Other special services (such as environmental studies, or other special studies, etc.) that may be desired or requested.

2. The relocation of the AWOS III P/T equipment to a different site on the airport is NOT included in project.

3. It is understood that the City has initiated FCC a request for a dedicated UHF frequency for AWOS. Coordination with FCC is not anticipated and therefore not included in this project.

4. The City is responsible for providing complete and thorough data in a timely fashion as requested by Passero, including all necessary data from City archives. Passero is not responsible for data that is not provided for during this Agreement.

End of Scope of Services.

Schedule B
Passero Associates, LLC
Consultant Services Fees and Costs

Airport:	**Fernandina Beach Municipal Airport**
Project:	**Design, Bid and Construction Phase Services for AWOS III P/T System Component Replacement**
PA Project No:	**99000047.0083**
Date:	**1/23/2018**
Prepared By:	**BJW**

Project Phases		Project Tasks: Design (Architecture)	Employee Classifications								Direct Salary Task Totals
			Principal (or) Program-Mgr	Project Manager	Sr. Construct	Gr/Contract Admin.	Designer	Junior Eng/Arch	Planner/ Eng/Arch	Clerical	
Preliminary Design	1	Site Visit / Meeting with City	2								140.00
	2	Prepare Preliminary Plans	2					40			1,320.00
	3	Prepare 7460-1 (OE/AAA)						2			59.00
	4	Prepare Preliminary Tech Specs	--See Ohmega Group Proposal--								
	5	Prepare Bid Documents	4					16			752.00
	6	Prepare, Submit and Meet with City	2			2					180.00
Final Design	7	Finalize Drawings, Details and Specs						16			472.00
	8	Complete Design Engineer's Report	6								420.00
	9	Complete bid schedule and cost est.						8			236.00
	10	Submit Documents to City						2			59.00
Bid Phase	11	Assist with Advertisement	1					4			188.00
	12	Address RFIs and Issue Addenda	1					4			188.00
	13	Bid Tabulation and Recommendation	1					4			188.00
Construction Phase	14	Pre-Construction Meeting			4						156.00
	15	Site Visits			8						312.00
	16	Shop Drawing Review	--See Ohmega Group Proposal--								
	17	Interpret contract Documents	2		2						218.00
	18	Pay Application Review			2						78.00
	19	Final Inspection			4						156.00
Grant Admin/Support	20	Quarterly Report			1	1					59.00
	21	Grant Closeout			6	1		4			372.00
	22										-
	23										-
	24										-
	25										-
											-
											-
		Total Hours:	21	0	27	4	0	100	0	0	152
		Hourly Rate (2018):	70.00	44.75	39.00	20.00	24.25	29.50	39.00	20.00	
		Direct Salary Cost:	1,470.00	-	1,053.00	80.00	-	2,950.00	-	-	5,553.00

Direct Non-salary Expenses:	
Travel: Number of Trips	4
Travel: Mileage per Trip	66
Travel: Cost per Mile	$ 0.535
Total Travel Costs:	**$ 141.24**
Per Diem: Number of Days	0
Per Diem Rate	
Total Per Diem Costs:	**$ -**
Reproduction	$ 250.00
Testing	$ -
Ohmega Group Preliminary Design	$ 5,979.04
Ohmega Group Final Design	$ 2,323.29
Ohmega Group Bid Phase	$ 1,295.95
Ohmega Group Construction Phase	$ 1,467.61
Miscellaneous Expenses	$ 250.00
Total Direct Non-salary Expenses	**$ 11,707.13**

Total Hours:		152
Total Direct Salary Costs:		5,553
Overhead (% of Direct Labor Costs):	186%	10,432
Total Labor Cost:		**15,985**
Fixed Fee (% of Total Labor Costs):	15%	2,398
Subtotal:		**18,383**
Total Direct Non-salary Expenses:		11,707
Total (Labor, OH, Fixed Fee & Expenses):		**30,090**
SAY:		**$ 30,000**

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Resolution 2018-55
Budget Amendment / Capital Improvement Plan Amendment - Airport

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-55.

SYNOPSIS: Previously, the City had coordinated with the Federal Aviation Administration (FAA) to program a project for replacement of the Airport's automated weather system (AWOS) in 2023. The current system, installed in 2001, is reaching the end of its useful life and is requiring a high level of maintenance which often results in the purchase and installation of replacement parts which are not compatible with a new AWOS.

During Hurricane Irma, the AWOS also sustained damage to its wind sensor and AWOS data monitoring system. Full repair and replacement of these components would cost $15,500, however temporary repairs to these components have been made to keep the AWOS functional in the amount of $5,400. An additional $3,000 in replacement of other maintenance components have been incurred throughout the year to keep the AWOS functional.

Given the high level of maintenance required, and additional damage incurred, Airport staff and Passero Associates approached the FAA and requested that the AWOS replacement project be moved to the upcoming 2018 grant funding cycle. The FAA concurred with the desire to request a grant this year, in the amount of $150,000 with a 10% match from the City, for completion of this project. The estimated total project cost, including design/bid/construction administration, is $165,000 with an estimated total cost to the Airport of $30,000 following receipt of FAA grant funds. This agenda item also requests the addition of this project to the current fiscal year Airport Capital Improvement Plan with an additional amendment to the Capital Improvement Plan which will push repairs to Hangar B into the next fiscal year. This push-back of Hangar B repairs will allow Airport staff to effectively manage the AWOS replacement project and other ongoing projects at the Airport.

FISCAL IMPACT: Approval of this Resolution increases the FAA Grant Revenue account, 420 33220, by $135,000, increases the Airport Reserve account, 420 59990, by $120,000 due to the push back of Hangar B repairs, and increases the total expense from the Airport Capital Improvements Account, 420 56300, by $15,000.

This amendment also increases the Total City Budget from $139,211,694 to $139,346,694 due to additional receipt of FAA grant funding.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-55.

Dale Martin, City Manager	04/05/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Submitted By: _____ Date: March 15, 2018
Nathan Coyle, Airport Manager

COMMISSION ACTION: Adopt

RESOLUTION 2018-55

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AN AMENDMENT TO THE AIRPORT BUDGET FOR FISCAL YEAR 2017/2018; APPROVING AN AMENDMENT TO THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City annually adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over $7,500; and

WHEREAS, the City also annually adopts a Five-Year Capital Improvement Plan for the Airport and the Five Year Capital Improvement Plan for the Airport currently authorizes $150,000 in expenditures within this fiscal year to make repairs to Hangar B within the Airport Capital Improvements Account, 420 56300; and

WHEREAS, the Airport's automated weather system (AWOS) incurred damages during the recent hurricane and continues to require a higher level of maintenance expenditure due to its age; and

WHEREAS, the Federal Aviation Administration (FAA) has provided support for transferring programmed grant funds for replacement of the AWOS from its current programmed year of 2023 to the upcoming grant cycle year of 2018 with allowance for use of non-primary entitlement grant funding in the amount of $150,000; and

WHEREAS, through assistance from Passero Associates and AWOS technicians, staff estimates a replacement project to cost $165,000, which would result in an estimated cost to the Airport of $30,000 given the FAA's 10% grant match requirement, applied only to the $150,000 in grant funds, under this project; and

WHEREAS, staff is requesting the addition of an AWOS replacement project to the 2017/2018 year of the Airport Five Year Capital Improvement Plan, and a pushback of one fiscal year for Hangar B repairs to the 2018/2019 Fiscal Year; and

WHEAREAS, staff is also requesting an amendment to the Airport budget by increasing the FAA Grant Revenue account, 420 33220, by $135,000 to provide a total amount of $500,000 in anticipated FAA grant revenue within this fiscal year, increasing the Capital Improvement expense account, 420 56300, by $15,000 to allow for a total project expense of $165,000, and increasing the Airport Reserve account, 420 59990, by $120,000 to allow for additional airport funds to be returned to reserve. **This amendment increases the Total City Budget from $139,211,694 to $139,346,694.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The Commission approves the amendment to the Airport Five-Year Capital Improvement Plan to match funds under an FAA grant-funded project for replacement of the Airport's automated weather system in the 2017/2018 Fiscal Year at an estimated project cost of $165,000.

SECTION 2. The Commission approves amending the Airport's Five-Year Capital Improvement plan by moving Hangar B repairs to the 2018/2019 funding year.

SECTION 3. The Commission approves an amendment to the Airport Budget by increasing the FAA Grant Revenue account, 420 33220, by $135,000, increasing the Capital Improvement expense account, 420 56300, by $15,000, and increasing the Airport Reserve account, 420 59990, by $120,000. **This amendment increases the Total City Budget from $139,211,694 to $139,346,694.**

SECTION 4. This Resolution shall take effect immediately upon passage.

ADOPTED this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

_____
John A. Miller
Commissioner – Mayor

ATTEST:

_____
Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:

_____
Tammi E. Bach
City Attorney

City of Fernandina Beach
Five Year Capital Plan

Priority A:
1. Capital Improvements needed to protect public health and safety.
2. Capital Improvements needed to fulfill a State or Federal mandate.
3. Capital Improvements needed to fulfill a legal or regulatory requirement.
4. Capital improvements needed to complete an ongoing project.
5. Capital improvements that are shovel ready (funding, permits, etc. are in place).
6. Capital improvements needed to correct existing deficiencies or maintenance issues.

Priority B:
1. Capital Improvements needed to meet or maintain adopted level of service standards.
2. Capital improvements needed to implement adopted plans or studies.
3. Capital improvements that are eligible for grant funding.
4. Capital improvements that will promote economic development.
5. Capital improvements that will reduce operating and/or maintenance costs.

Priority C:
1. Capital Improvements that will increase efficient use of existing public facilities where the economic benefit that results from the improvement exceeds the economic cost of making the improvement.
2. Capital Improvements that will promote redevelopment and/or infill development.

Priority D:
1. Capital Improvements needed to accommodate projected new development, that are consistent with the FLUM, and which represent a logical extension of public facilities.
2. Capital Improvements needed to serve developments that were approved prior to the adoption of thie Fernandina Beach Comprehensive Plan.

Priority E:
1. Capital Improvements that will further the plans of the St. Johns River Water Management District and other State agencies that may provide public facilities within the City.

Project Title/Justification	Funding Source			Cost	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	Priorities (Per Comp Plan Policy 8.01.02)				
	Airport		*Other							A	B	C	D	E
Airport Fund (420) *AMENDED*														
AIRPORT				Cost	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	A	B	C	D	E
OPERATIONS AND WELCOME CENTER BUILDING	36.4%[11]	12.2%Econ	42.3%[6], 9.1%[7]	4,280,000	4,280,000					4	3,4			
ACCESS DRIVEWAY	100%[11]			75,000	75,000						3			
AUTOMATED WEATHER SYSTEM REPLACEMENT	***18%*** [11]		***82%*** [7]	***165,000***	***165,000***					***6***	***3, 5***			
HANGAR B RENOVATIONS	100%[11]			150,000		***150,000***				6				
WELCOME CENTER-PUBLIC AREA	100%[11]			300,000		300,000				6				
REHAB RUNWAY 4-22 PAVEMENT	5%[11]		5%[6], 90%[7]	2,200,000		200,000	2,000,000				3			
FUEL FARM NORTH AREA	20%[11]		80%[6]	400,000			75,000	325,000		6	3			
NORTH TERMINAL APRON REHAB	20%[11]		80%[6]	525,000				75,000	450,000	6	3			
T-HANGARS/BULK HANGARS NORTH AREA	20%[11]		80%[6]	1,400,000				500,000	900,000	6	3			
CONSTRUCT CORP HANGAR AND APRON	20%[11]		80%[6]	1,875,000					1,875,000		3,4			
AIRPORT/JAMESTOWN RD INTERSECTION IMPROVEMENTS	20%[11]		80%[6]	500,000					500,000		4	1		

1. County 5. FIND 9. Impact Fees 13. FBIP
2. FRDAP 6. FDOT 10. Assessments 14. Fines
3. State 7. FAA 11. Enterprise 15. Unclaim Prop
4. Federal 8. Loan 12 Utility Bond

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Resolution 2018-56
Annual Maintenance Renewal Authorization - Tyler Technologies

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2018-56.

SYNOPSIS: Staff is seeking City Commission approval of annual maintenance costs related to the Tyler Technologies software for as long as the software is utilized.

FISCAL IMPACT: Funding for maintenance costs will be included in the following Contractual accounts: Finance 0011300 53400; Building 0012400 53400; Fleet 510 53400; and Utility Billing 520 53400.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2018-56.

Dale Martin, City Manager 04/05/2018
Tammi E. Bach, City Attorney 04/09/2018

Submitted By: Patti Clifford, Comptroller Date: March 29, 2018

COMMISSION ACTION: Adopt

RESOLUTION 2018-56

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AUTHORIZING MAINTENANCE RENEWALS FOR THE TYLER TECHNOLOGIES ENTERPRISE RESOURCE PLANNING SOLUTION (ERP) SOFTWARE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission authorized the purchase of the Tyler Technologies Enterprise Resource Planning Solution via Resolution 2016-46 on April 4, 2016, and anticipated annual maintenance costs not to exceed $60,000; and

WHEREAS, maintenance costs related to the Tyler software and hardware are expected to exceed the preapproved amount of $60,000 in FY 2018/2019 (see attached quote of $71,123.46) and as per the City's purchasing policy, any charges in excess of $20,000 require City Commission approval; and

WHEREAS, these items will be budgeted in the following accounts in the FY 2018/2019 budget: Finance Contractual, 0011300 53400, Building & Permitting Contractual 0012400 53400, Fleet Contractual, 510 53400, and Utility Billing Contractual, 530 53400; and

WHEREAS, staff is seeking Commission authorization to approve Tyler Technologies maintenance renewals for upcoming Fiscal Year 2018/2019 and future fiscal years as long as the Tyler Technologies software is utilized.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby authorizes annual expenditures in excess of $20,000 for maintenance of the Tyler Technologies modules as long as the Tyler software is utilized.

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 17th day of April, 2018.

ATTEST:

_____
Caroline Best
City Clerk

CITY OF FERNANDINA BEACH

_____
John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM & LEGALITY:

_____
Tammi E. Bach
City Attorney

Empowering people who serve the public®

Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

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Company	Order No.	Date	Page
045	105617	03/26/2018	1 of 3

To: CITY OF FERNANDINA
ATTN: PATTI CLIFFORD, CONTROLLER
204 ASH STREET
FERNANDINA BEACH, FL 32034

Ship To: CITY OF FERNANDINA
ATTN: PATTI CLIFFORD, CONTROLLER
204 ASH STREET
FERNANDINA BEACH, FL 32034

Customer Grp/No.		Customer PO#	Payment Terms	Currency Code	Ship Via	Salesperson Cd
1	50361		Net 45	USD	ELEC	

No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
Contract No.: FERNANDINA BEACH, FL								
1	Renewal: MUNSUPPORT-D-TM SUPPORT & UPDATE LICENSING - CASH MANAGEMENT **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,034.11	.00	2,034.11
2	Renewal: MUNSUPPORT-D-GL SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months** :	No	1	1	EA	10,627.00	.00	10,627.00
3	Renewal: MUNSUPPORT-D-BM SUPPORT & UPDATE LICENSING - BID MANAGEMENT **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months** :	No	1	1	EA	1,220.47	.00	1,220.47
4	Renewal: MUNSUPPORT-D-BMI SUPPORT & UPDATE LICENSING - BMI ASSET TRACK INTERFACE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	773.96	.00	773.96
5	Renewal: MUNSUPPORT-D-BMICIT SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	773.96	.00	773.96
6	Renewal: MUNSUPPORT-D-FA SUPPORT & UPDATE LICENSING - FIXED ASSETS **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,440.94	.00	2,440.94
7	Renewal: MUNSUPPORT-D-INV SUPPORT & UPDATE LICENSING - INVENTORY **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,242.49	.00	2,242.49
8	Renewal: MUNFM-SUP-D SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,094.75	.00	2,094.75
9	Renewal: MUNSUPPORT-D-GB SUPPORT & UPDATE LICENSING - GENERAL BILLING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	992.25	.00	992.25

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Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

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No.	Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
10	Renewal: MUNSUPPORT-D-CASH SUPPORT & UPDATE LICENSING - TYLER CASHIERING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	4,167.45	.00	4,167.45
11	Renewal: MUNSUPPORT-C-UBCIS SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,877.53	.00	2,877.53
12	Renewal: MUNSUPPORT-D-PA SUPPORT & UPDATE LICENSING - PROJECT & GRANT ACCOUNTING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,034.11	.00	2,034.11
13	Renewal: MUNSUPPORT-D-WOFF SUPPORT & UPDATE LICENSING - WORK ORDERS, FLEET & FACILITIES MANAGEMENT **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,798.15	.00	2,798.15
14	Renewal: MUNSUPPORT-B-CPF SUPPORT & UPDATE LICENSING - CENTRAL PROPERTY FILE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	455.33	.00	455.33
15	Renewal: MUNSUPPORT-D-CSS SUPPORT & UPDATE LICENSING - CITIZEN SELF SERVICE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,182.95	.00	2,182.95
16	Renewal: MUNSUPPORT-D-TCMSE SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	3,969.00	.00	3,969.00
17	Renewal: MUNSUPPORT-C-UBI SUPPORT & UPDATE LICENSING - UTILITY BILLING INTERFACE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	873.18	.00	873.18
18	Renewal: MUNSUPPORT-D-AR SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	2,182.95	.00	2,182.95
19	Renewal: MUNSUPPORT-B-MAPLINK SUPPORT & UPDATE LICENSING - MAPLINK GIS INTEGRATION **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	545.74	.00	545.74
20	Renewal: MUNSUPPORT-D-PO SUPPORT & UPDATE LICENSING - PURCHASING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**	No	1	1	EA	4,475.05	.00	4,475.05
21	Renewal: MUNSUPPORT-D-MAR	No	1	1	EA	8,969.94	.00	8,969.94

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Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

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PROFORMA

Company	*Order No.*	*Date*	*Page*
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Questions
Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com

No. Item/ Description/ Comments	Drop Ship	# Users	Quantity	U/M	Unit Price	Disc %	Total Cost
SUPPORT & UPDATE LICENSING - MUNIS ANALYTICS & REPORTING **Maintenance Plan: ; Start: 10/01/2018, End: 09/30/2019; Term: 12 months**							

Does not include any applicable taxes **Order Total:** 58,731.31

Comments:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-05
Future Land Use Map Amendment - S. 3rd Street and Gum Street

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Approve Ordinance 2018-05 at First Reading.

SYNOPSIS: The applicant, American Legion Post #54, has requested a small scale Future Land Use Map amendment and Zoning Map Change for property located on S. 3rd Street and Gum Street. The requested action is to change the split Future Land Use Map category from the Industrial (IND) land use. I-1 zoning and Medium Density Residential (MDR)/ R-2 zoning categories to Mixed Use(MU) land use and MU-1 zoning on the subject property.

The Planning Advisory Board considered the request at its Regular Meeting on March 11, 2018, and issued a recommendation of approval by a vote of 4-1. Staff finds the applicant's request consistent with Comprehensive Plan policy statements 1.01.02,1.02.03,1.02.04,1.02.08, 1.02.09, and 1.07.07 and recommends approval.

FISCAL IMPACT: Fiscal impact will be based upon proposed future development (number of sites and structures, infrastructure construction and maintenance, etc.).

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2018-05 at First Reading.

Nicole Bednar, Administrative Services Manager	04/06/2018
Dale Martin, City Manager	04/06/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Kelly N. Gibson, AICP

Date: March 29, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION: Approve

ORDINANCE 2018-05

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF MIXED USE (MU) FOR PROPERTY TOTALING APPROXIMATELY 2.15 ACRES OF LAND LOCATED ON S. 3RD STREET AND GUM STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the Future Land Use Map Amendment request under PAB Case# 2018-07 at its Regular Meeting on March 11, 2018, and by a vote of 4-1 recommended approval of the change to Mixed Use (MU) future land use map classification; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on February 28, 2018; and

WHEREAS, City Planning staff found the applicant's request to be consistent with the direction of Comprehensive Plan policies 1.01.02, 1.02.03, 1.02.04, 1.02.08, 1.02.09, and 1.07.07.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The properties identified for this change of the Future Land Use Map as identified as Parcel ID numbers 00-00-31-1800-0287-0001 totaling approximately 2.15 acres, and as shown on the map, attached hereto as Exhibit "A".

SECTION 2. FUTURE LAND USE MAP CHANGE. For the property in question, the City's Future Land Use Map is hereby changed to Mixed Use (MU).

SECTION 3. SEVERABILITY**.** If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of May, 2018.

CITY OF FERNANDINA BEACH

_____
JOHN A. MILLER
Mayor - Commissioner

ATTEST:

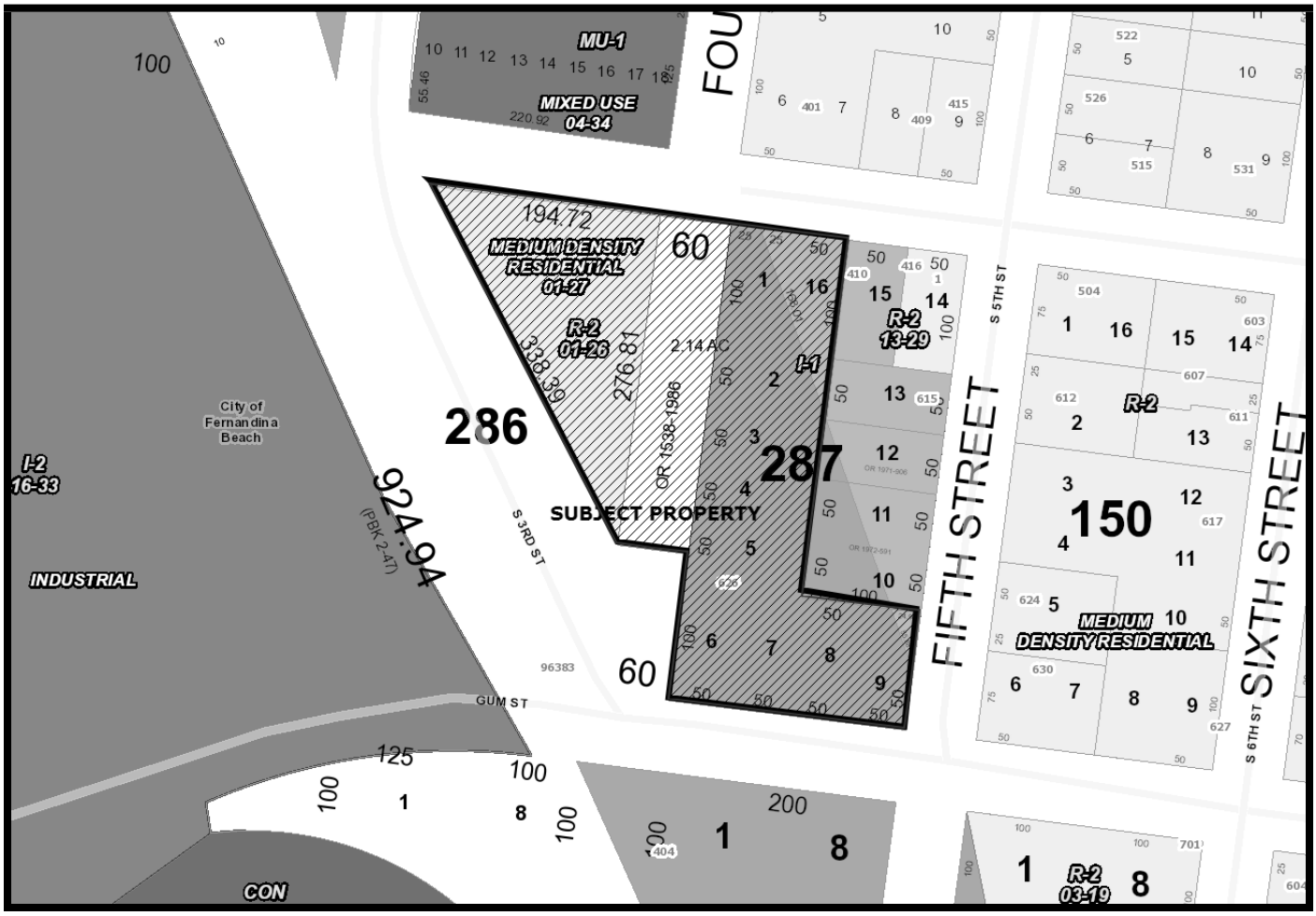
APPROVED AS TO FORM AND LEGALITY:

_____
CAROLINE BEST
City Clerk

_____
TAMMI E. BACH
City Attorney

ORDINANCE 2018-05
EXHIBIT "A"

REQUEST FOR A FUTURE LAND USE MAP CHANGE FOR 2.15 ACRES OF LAND FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO MIXED USE (MU) FOR PROPERTY LOCATED ON S. 3RD STREET AND GUM STREET AS PARCEL ID# 00-00-31-1800-0287-0001.



STAFF REPORT
PAB (LU/CZ) 2018-07
Planning Advisory Board Hearing
March 14, 2018

APPLICATION FOR SMALL- SCALE AMENDMENT TO THE FUTURE LAND USE MAP & ZONING CHANGE REQUEST

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	American Legion, Theodore H. Hernandez, Post #54 Inc.				
AGENT:	William Martin, CDR Post 54				
REQUESTED ACTION:	Small Scale Future Land Use Map Change and Zoning Map Change				
LOCATION:	S. 3d Street and Gum Street – Portion of Block 286, Block 287 Lots 1-9 + lot 16, and abandoned ROW previously S. 4th Street				
CURRENT LAND USE + ZONING:	Industrial (IND)/Medium Density Residential (MDR) Land Use (Split) and Light Industrial (I-1) Zoning				
PROPOSED LAND USE + ZONING:	Mixed Use (MU)/ Mixed Use (MU-1)				
EXISTING USES ON SITE:	**American Legion Post #54 and Vacant Land**				
PROPERTY SIZE:	Totaling 2.15 Acres of Land Parcel ID #: 00-00-31-1800-0287-0001				
ADJACENT PROPERTIES:	Direction	Existing Use(s)	Year Built	Zoning	FLUM
	North	Vacant/ Single Family Homes	Varies	Mixed Use (MU-1)/ Medium Density Residential (R-2)	Mixed Use (MU)/ Medium Density Residential (MDR)
	South	Railroad Offices	1985	Light Industrial (I-1)	Industrial (IND)
	East	Single Family Homes	Varies	Medium Density Residential (R-2)	Medium Density Residential (MDR)
	West	Heavy Manufacturing	1940	Heavy Industrial (I-2)	Industrial (IND)

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The American Legion, Theodore H. Hernandez, Post #53, Inc., has requested a small scale Future Land Use Map amendment and Zoning Change for 2.15 acres of property located on a portion of Block 286 and Block 287, Lots 1-9 and Lot 16, along with a portion of abandoned S. 4th Street right-of-way (Ordinance 2007-28) as depicted in **EXHIBIT A**. The existing future land use map designation on the property is split and contains both the Industrial (IND) and Medium Density Residential (MDR) land use and a zoning district of I-1 (Light Industrial). The existing future land use map split category appears to be due to the original efforts to digitize the City's land use layers. The split boundary appears to be consistent with a former Public Land Survey System (PLSS) section line, which may have contributed to the mapping error. The split zoning of this property creates a unique scenario that directs the application of Land Development Code (LDC) Section 2.00.03 which states "Where a district boundary divides the area of a lot unequally, the district classification and regulations of the larger portion shall apply to the remaining smaller portion of the lot." Roughly half of the subject property contains the Industrial (I-1) zoning district. As such, the I-1 zoning district regulations restricting principal uses and site design are applied to the entire subject property.

A portion of the property was developed in 2009 and is presently maintained as the American Legion Post #54 (Private Clubhouse) hosting weekly gatherings and routine special events on the subject site. The applicant requests approval of the Mixed Use (MU) future land use map designation and MU-1 (Mixed Use) zoning district on the subject property to "enhance the use and value," and "prevent the I-1 lots on S.5th Street, Fir Street, and Gum Street from being used for industrial purposes." Additionally the applicant cites concerns for environmental, operational, and intensity compatibility with the range of potential uses allowable under the industrial zoning district as a basis for the requested land use and zoning change to Mixed Use/ MU-1.

The applicant's property is located on Gum Street, a principal arterial roadway, utilized frequently for heavy truck traffic serving Rayonier Advance Materials and their co-located companies' daily operations. Gum Street also serves as an alternate route for local traffic headed north to the City's urban core. Directly across from the applicant's property on S.3rd Street is the CSX railroad stacking and maintenance yard. The subject property is situated 2 blocks west of the 8th Street Mixed Use Small Area (Ordinance 2016-16), an area that the City has focused planning efforts to encourage redevelopment and infill development in a mixed use form.

Properties fronting S. 5th Street contain detached single family homes which have existed within this area since the mid-70's. Development along the S.5th Street block face was not identified until the 1949 Sanborn maps which show a single family home at the corner of Fir Street and S. 5th Street. The majority of the block has remained vacant. A cursory review of Sanborn maps indicates that the historic development pattern within the area surrounding the subject property has been a mix of industrial and residential. Notably, the Fernandina Lumber Company existed at the terminus of S. 3rd Street and Gum Street with a rail spur leading to town existed on the 1926 maps. The following graphic serves to provide a general overview of the existing built pattern of the subject property and the surrounding area along Gum Street and S. 3rd Street.

Gum Street and 3rd Street

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.01.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.
AND
Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	**300 gallons per day per ERU (Equivalent Residential Unit)**
Solid Waste Facilities	**Average Solid Waste Generation Rate: 5.9 pounds per capita per day**
Stormwater Management Facilities	**Policy 4.01.02** *All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for "zero discharge," storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.*
Potable Water Facilities	**Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)**
Fire-Rescue Services	**240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)**
Police and Law Enforcement Services	**Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls**

The City has seven public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, Solid Waste, Fire-Rescue Services and Police and Law Enforcement Services. A determination of the impact of the proposed land use and zoning change must assess the net increase in development potential. The applicant has not provided a site plan as part of their application materials. A site plan is not required for Future Land Use Map change or zoning assignment request. All public facilities and services are currently available to the development. Each service and public facility is analyzed for development impact and determines compliance with policies 1.01.02, 4.01.01 and 4.01.02 based on any proposed use for development of the subject property. Such determination would be made at the time of site planning through the City's Technical Review Committee.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity

through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

a. **No Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
b. **No Areas of urban development or uses which fail to maximize the use of existing public facilities;**
c. **No Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
d. **No Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The applicant's requested land use of Mixed Use (MU) and MU-1 zoning achieves compliance with the direction provided in policy statement 1.02.03, specifically subsections a and b. The requested MU land use/ MU-1 zoning serves to create a transitional zoning district between the more intensive heavy manufacturing permitted in the Industrial (IND)/ I-2 properties to the west and the established residential homes to the east. The proposed land use and zoning is consistent with the City's established Future Land Use Map for properties fronting S. 3rd Street as you travel south from the downtown urban core.

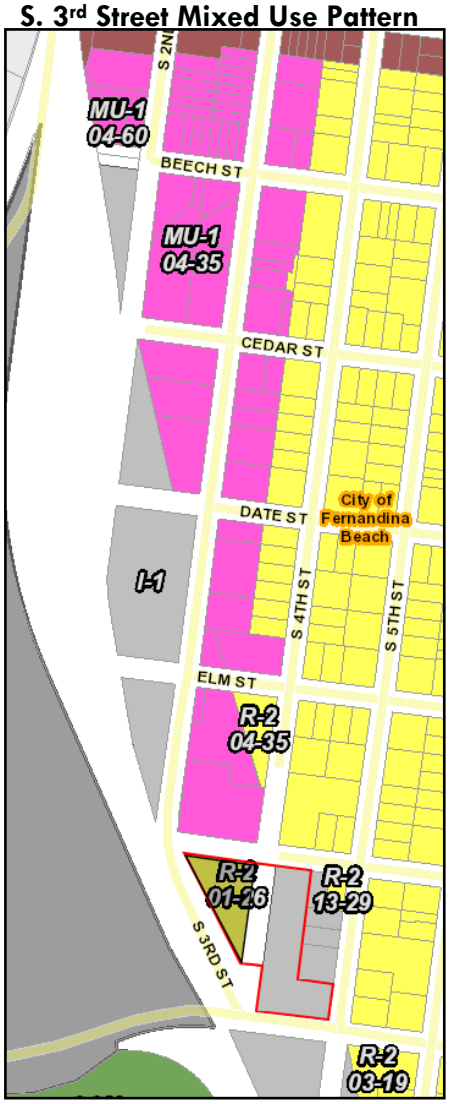
1.02.04. Decisions on amendments to the FLUM shall be based on an analysis of the suitability and compatibility of the proposed use, based on the following factors:

a. **Type and density or intensity of surrounding uses;**
b. **Zoning districts in the surrounding area;**
c. **Demonstration of adequate water supply and water supply facilities;**
d. **Appropriateness of the size of the parcel compared to the proposed use;**
e. **Physical condition of the site, and the suitability of soils and topography for the proposed use;**
f. **Suitability of the site based on the presence or absence of natural resources, environmentally sensitive lands, flood zones, or historic resources;**
g. **Compatibility factors;**
h. **Impact on adopted levels of service standards and quality of service standards; and**
i. **Location in a Coastal Upland Protection Zone (CUPZ).**

The requested action is consistent with the surrounding area density. A maximum of 8 dwelling units per acre is permissible within the adjoining Medium Density Residential land use category. The maximum intensity of the Industrial properties west of the subject property is 0.75 FAR. The request would allow for an additional FAR of up to 1.0, but is greatly limited in the ability to achieve a full build out due to the range of permissible uses associated with the district. The property is not located within the CUPZ. Adequate water and facilities are available to serve the property. The requested action meets all compatibility and suitability indicators described in Policy 1.02.04.

Policy 1.02.08.
Stable or established residential areas shall be protected from encroachment by incompatible development by establishing and increasing the amount of mixed use transitional areas. This policy does not preclude necessary community facilities from locating within residential areas when such activities satisfy the criteria established in the City's comprehensive plan and land development regulations.

S. 3rd Street Mixed Use Pattern



The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. By definition of the land use category requested, Mixed Use (MU) allows for a transitional urban development pattern. The requested action meets the intent of policy statement 1.02.08 by establishing a down-zoning between the Industrial (IND) land uses adjoining the property to the west and the established Medium Density Residential (MDR) land uses to the east. The requested Mixed Use (MU) land use category provides for a range of commercial uses which are less intensive than would be permissible under the Industrial (IND) designation, while allowing for a residential density at the same level as established for the Medium Density Residential (MDR) properties at no greater than 8 dwelling units per acre.

Policy 1.02.09.
The City shall provide for the orderly transition of incompatible uses. Where infeasible to separate incompatible uses then, buffering and mixed use transition areas shall be required to promote a smooth land use transition. Any potential adverse impacts caused by incompatible land uses located adjacent to each other shall be minimized by drought tolerant and native landscaping, low impact development strategies and buffer requirements.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. The existing land use and zoning under the split Medium Density Residential and Industrial/ I-1 of the subject properties is not compatible with the adjoining residential properties to the east. The requested action provides a down-zoning transition land use from the industrial properties west of the subject property to the adjoining residential areas located to the east.

Policy 1.07.07.
Mixed Use (MU)

a. **This land use category is designed to accommodate medical, business, and professional offices; personal service establishments with limited inventory of goods; neighborhood commercial uses; and customary accessory uses, which are subordinate and incidental to the principal office or limited commercial use.**
b. **Single-family and multi-family residential units are allowed in this land category.**
c. **This designation is not intended for manufacturing.**
d. **Mixed uses, either "stand alone" or in mixed residential and business use structures, may occur throughout the area designated for MU on the FLUM through the assignment of zoning districts for residential uses, limited commercial uses, and office uses, as well as the use of the PUD overlay.**
e. **The maximum density for residential development within the MU land use category is eight (8) units per acre. The intensity of non-residential development in the MU land use category shall not exceed a FAR of 1.0.**
f. **In the application of zoning districts within the ORMU category, the City shall ensure that proposed zoning districts are compatible with each other and with adjacent zoning districts and land uses.**

The existing land use and zoning (Industrial/Medium Density Residential and Light Industrial, I-1) of these properties does not permit any residential dwelling units. The Mixed Use (MU) land use/ MU-1 zoning supports eight (8) dwelling units per acres. The property contains nine (9) originally platted lots of record that would accommodate development of up to nine (9) residential dwelling units. Although the applicant has not stated any intent to redevelop the American Legion portion of the site, the entire subject property must be analyzed for its full future development potential under the requested land use. The land area (including half of the adjoining rights- of way) totals 114,810.63 square feet. The minimum land area necessary to support a dwelling unit at 8 units per acre is 5,445 square feet. The total land area divided by the minimum land area per dwelling unit accommodates up to a potential twenty-one (21) dwelling units.

The intensity of non-residential development is limited by a Floor Area Ratio (FAR) of 1.0 within the Mixed Use (MU) land use category. The Industrial (IND) category limits the FAR to 0.75. The total land area of the subject property equals 93,558.16 square feet. Under the requested Mixed Use land use category the FAR limits the total amount of non-residential (office/retail/private club, etc.) space to no greater than 93,558.16. The proposed change would accommodate up to an additional 23,389.50 square feet of non-residential space on the subject property. The existing "private club" structure totals 8,094 square feet on the property. Non-residential uses permissible within the Mixed Use category are defined within the Land Development Code (Table 2.03.02) to uses consistent with the policy direction provided in 1.07.07(1). Development standards and permissible building types specific to the MU-1 zoning district are provided in several Chapters and Sections of the Land Development Code and as generally described in the following paragraphs.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

The requested Mixed Use, MU-1 zoning provides for a mix of residential and non-residential uses. Permissible uses are provided in Table 2.03.02 of the Land Development Code (LDC).

Table 2.03.02 - Table of Land Uses

The following land uses are permissible, subject to compliance with the standards of the MU-1 zoning district. Additional standards for Commerce Parks, Large Scale Commercial Development, and Telecommunication Towers are applicable and are located in Chapter 6.

The applicant's requested zoning district of MU-1 (Mixed Use) would add the several new permissible uses to the subject site and remove several uses as permissible under the current Industrial (I-1) zoning district. For comparison purposes each zoning district and its permissible principal land uses are depicted in **EXHIBIT B**.

Design Standards for the MU-1 Zoning District

In addition to the permissible uses allowable for the subject property, development of the site is limited to the design parameters and building types as defined in Chapter 4 of the LDC. In addition to site design standards the City maintains requirements for installation of infrastructure (Chapter 7), parking (Chapter 7), parking design (Chapter 7 and Chapter 4), stormwater management (Chapter 7), minimum landscaping (Chapter 4), tree protection (Chapter 4), and signage or accessory structures (Chapter 5). Any future development consideration must also contemplate site access from public streets for any established residential lots as subject to LDC Section 4.04.03(D) 1. This LDC section presents a particular development challenge when contemplating the subdivision of land due to the previously abandoned portion of S. 4th Street right-of-way (Ordinance 2007-28) which fronts platted lots of record 2-5 on block 287. Additional permitting through the St. Johns River Water Management District (SJRWMD) and as consistent with City requirements would be required to modify the location of the existing dry pond which serves to support stormwater management on the subject property.

The MU-1 site design standards are depicted in the following tables. Any proposed development of the subject property must demonstrate compliance with the standards for the district and is reviewed by the City's Technical Review Committee for compliance. Staff has not received any proposed development plans as part of the applicant's request for a land use and zoning change. Development plans are not a requirement for consideration of the requested action.

Table 4.01.01. - Density and Housing Types in Base Zoning Districts.

Zoning District	Maximum Gross Density (dwelling units per acre)	Permissible Housing Types
MU-1	8.0	Single-family detached Duplex structures Triplex structures Townhouses Mixed Use

Table 4.02.01(J). - Design Standards for Lots.

Zoning District	Minimum Lot Width (ft.)	Maximum Impervious Surface Ratio for Lots (%)	Maximum Floor Area Ratio for Lots (%)
MU-1	50	75	50

**Note: Conflicting statements between Comprehensive Plan policy 1.07.07(e) and LDC*

Table 4.02.03(E). - Standards for Building Heights and Setbacks.

Zoning District	Maximum Building Height (ft.)[1]	Minimum Setback			
		Front (ft.)	Side[2]	Rear (ft.)	Corner Lot (side abutting street) (ft.)[3]
MU-1	35	None	None[4]	10	10

Notes:
[1]A building on any lot within 800 feet of the mean high water line of the Atlantic Ocean shall not exceed thirty-five (35) feet in height.
[2] Each side yard setback shall be increased by one-half (½) foot for each one (1) foot, or fraction thereof, of building heights above twenty-five (25) feet.
[3]Buildings shall not encroach into the required clear visibility triangle at intersections, as set forth in Section 7.01.08.
[4]Where access is provided from an alley or public street to the rear of the principal building, no side yard setback is required. Where such access is not available, one (1) side yard shall be a minimum of ten (10) feet. Any other side yard shall have a minimum side yard setback of zero (0) feet.

Section 2.01.09 of the LDC states the intent of the MU-1, Mixed Use, zoning classification.
The MU-1 District is intended for the development of a combination of residential, office, and limited neighborhood commercial uses. The Mixed Use District encourages well-planned development and redevelopment of areas that feature compatible, interrelated uses including single-family and multi-family

residential units; medical, business, and professional offices; personal service establishments with limited inventory of goods; and limited neighborhood commercial uses.

The subject property is capable of meeting the intent of the MU-1 zoning district. Assignment of this zoning district to the site would enable the property to deliver well-planned development compatible with the surrounding area.

CONCLUSION:

Staff finds the requested action to be consistent with the Comprehensive Plan and Land Development Code.

The application of the Mixed Use Future Land Use Map (FLUM) category and MU-1 zoning district is appropriate on the subject property. An orderly transition from the industrial properties to the west and residential properties to the east is established by approving the applicant's request. The Mixed Use category enables a development scenario that serves to meet the needs of the City by allowing greater flexibility in design to accommodate housing types in a work/live built configuration along a primary arterial road near the City's urban core.

Allowing the Mixed Use FLUM category and MU-1 zoning district on the subject property is consistent with the established pattern for properties along the S. 3rd Street corridor. Given the range of activity existing in the area and coupled with the high traffic volumes near the subject property at the Gum Street and S. 3rd Street intersection, the requested action is suitable. Approval of the applicant's request also removes the range of permissible uses allowable under the Industrial/ I-1 zoning category that are inappropriate for the adjoining residential neighborhood (**EXHIBIT B**). Therefore, staff recommends approval of the applicant's request for assignment of Mixed Use (MU) Future Land Use Map category and MU-1 zoning district for the subject property.

MOTIONS TO CONSIDER

I move to recommend **(approval or denial)** of PAB case number 2018-07 to the City Commission requesting a Future Land Use Map assignment of Mixed Use (MU) land use and MU-1 zoning from Industrial and Medium Density Residential land use and I-1 zoning, as described and that PAB case 2018-07 as presented, **(is or is not)** sufficiently compliant with applicable Florida Statutes, Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager

EXHIBIT A

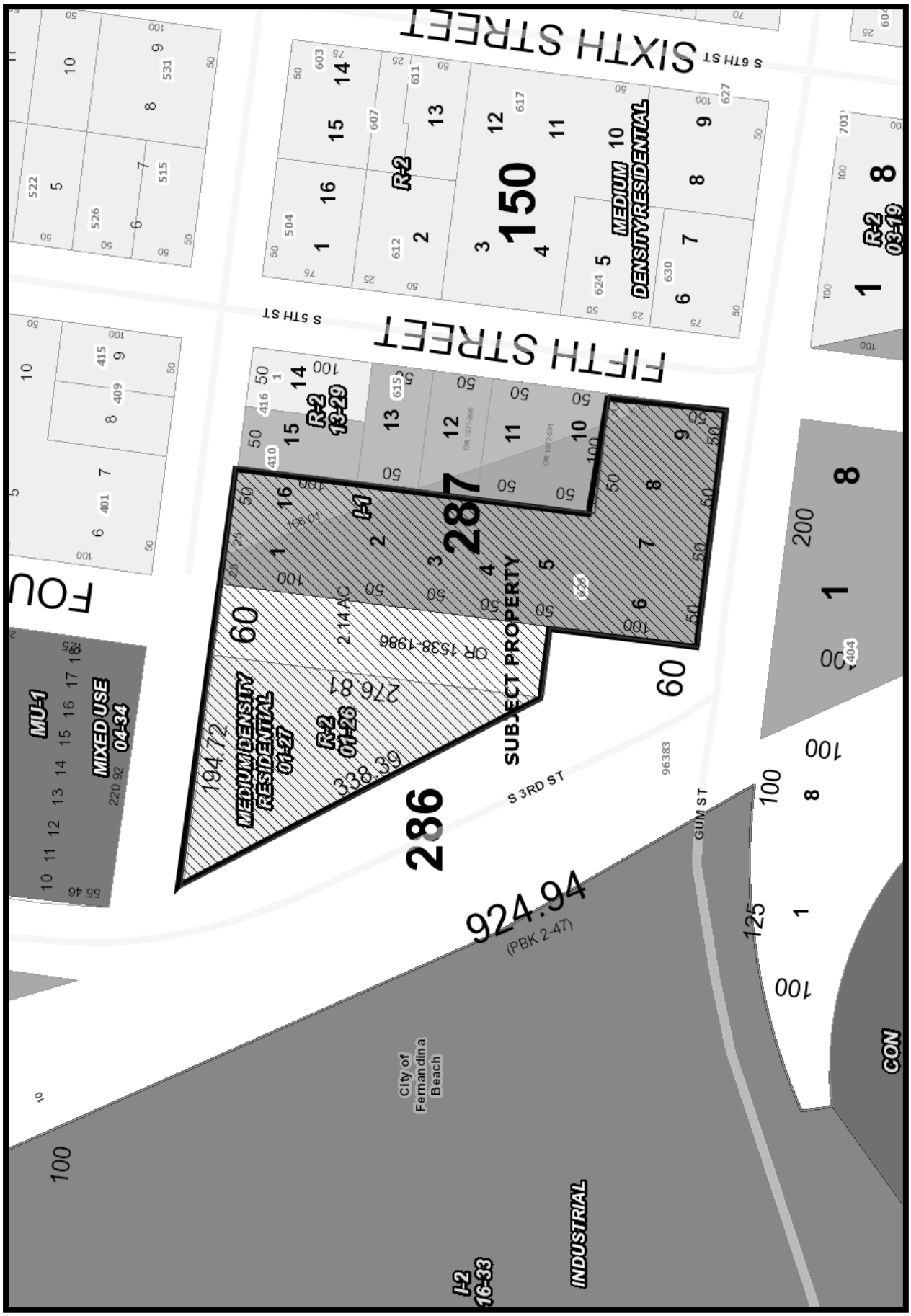

SIXTH STREET
S 6TH ST
FIFTH STREET
S 5TH ST
FOU
S 3RD ST
GUM ST
MEDIUM DENSITY RESIDENTIAL
R-2
150
R-2 03-19
R-2 13-29
I-1
287
SUBJECT PROPERTY
MEDIUM DENSITY RESIDENTIAL 01-27
R-2 01-26
2.14 AC
OR 1538-1986
276.81
338.39
194.72
286
924.94
(PBK 2-47)
MU-1
MIXED USE 04-34
City of Fernandina Beach
INDUSTRIAL
I-2 16-33
CON

EXHIBIT B

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Adult Entertainment		S
Airports and Heliports		P
Aeronautical Operations:		P
Aircraft Storage and Maintenance Hangars		P
Aircraft Repair		P
Aviation Equipment Repair		P
Aviation Terminal		
Aviation Schools, Research, and Education Facilities		P
Construction, Sales (New and Used) and/or Maintenance of Aircraft; Aircraft Supply		P
Sea Plane Dockage and Parking		
Animal Hospital or Veterinary Clinic		P
Asphalt or Concrete Plant		S
Automobile Sales, New and Used		P
Automobile Repair, Garage, Body Shop		P
Automotive Rental Agencies		P
Bakery Plant		P
Bed and Breakfast Inns	S	
Book and Stationery Stores	P	P
Bottling Plants		P
Bulk Storage Yards – Liquid		P
Bulk Storage Yards – Solids		P
Bus Terminals and Taxi Stations		P
Business Colleges; Commercial, Trade, Vocational, and Arts Schools		P
Business Services such as Copying, Mailing, or Printing		P
Cemeteries	S	
Clubs, Public or Private; Community and Recreation Centers	S	P
Commercial Fishing Facilities		
Construction, Sales, and/or Maintenance of Boats and Ships; Marine Supply		P
Craft Distillery, Small-Scale Brewery or Winery	S	P
Day Care Center	S	
Dog Dining- Outdoors Only	S	S
Distribution, Packing, and Shipping		P
Drug Store or Pharmacy	P	P
Essential Public Services, such as Transmission Lines and Lift Stations	P	P
Financial Institutions, Banks, and Credit Unions	P	P
Freight and Moving Establishments		P
Funeral Home and Mortuary	P	P
Gasoline Station, with or without a Convenience Store		P
Golf Course		P
Grocery Store	P	P
Group Homes	S	
Government and Civic Buildings, including Library and Museum	P	P
Health Clubs and Gyms		P
Hospital		
Junk and Salvage Yards		
Laundry and Dry Cleaning, On-Site, including Self-Service Laundry		P

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Laundry and Dry Cleaning, Pick-Up Only *Note 5	P	P
Light Indoor Manufacturing Uses, including Packaging and Fabricating		P
Liquor Store, Lounge, and Bar (without drive-through window) *Note 5	S	P
Lodging Accommodations		P
Lumber and Building Supply		P
Manufacturing and/or Assembly -Heavy		
Manufacturing and/or Assembly -Light		P
Manufacturing and/or Assembly – Water Related		P
Manufacturing and/or Assembly - Artisan	P	P
Marina		
Marine recreation, such as kayak or boat rentals, sailing schools, etc.		P
Medical and Dental Clinics		P
Mini-storage or Self-storage Facility		P
Music, Dancing, Photography, or Art Studios	P	P
Outside Sales		S
Parking Lots and Parking Garages		P
Parks, Public		P
Parks, Private or with Stadium Style Lighting		P
Personal Services, such as beauty/barber shops, tattoo parlor, massage or acupuncture therapy	P	P
Picnic Areas, Trails, and Nature Facilities	S	S
Piers, Docks, and Wharves		P
Professional Offices	P	P
Public Recreation Buildings		P
Radio, Television, and Telecommunication Towers		S
Recreation, Outdoor Amusements, such as Miniature Golf or Fishing Piers, Excluding Amusement Parks and Drive-in		P
Recreation, Indoor Facilities, such as Billiard Parlors, Bowling Alleys, Game Rooms, and Skating Rinks		S
Railroad Facilities		P
Religious Facilities	S	
Research, Education, and Development Facilities		P
Residential Uses:		
Single-Family	P	
Two- and Three-Family	P	
Four- or More Family		
Group Residential (see Note 3)	S	
Resort Rental		
Restaurant, With or Without Drive- Through Window *Note 5	P	P
Retail Stores	P	P
Schools, Elementary, Junior, or Senior High	S	
Scooter and Moped Rentals		P
Seasonal Sales *Note 4	P	P
Small Equipment or Appliance Repair Shops		P
Specialty Food Stores, such as	P	P

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Bakeries or Ethnic Grocers		
Specialty and Gift Shops such as Art, Antique, or Jewelry Shops, Books, or Stationers	P	P
Stormwater Treatment Park/Facility	P	P
Terminals for Freight or Passengers, By Ship		P
Theaters, Movie or Performing Arts	P	P
Trades and Repair Services such as Electrical, Heating, and Air, Mechanical, Painting, and Plumbing		P
Utility Facilities, such as Electric Substations, Water and Wastewater Treatment Plants		P
Warehouse, not Including Mini-Storage		P
Welding or Sheet Metal Works		P
Wholesale Establishments		P

OFFICE USE ONLY

REC'D: 2-12-18 BY: Ka

PAYMENT: $ 850 TYPE: CK # 1025

APPLICATION #: 2018-000264

CASE #: 2018-07

BOARD MEETING DATE: March 2018

FEB 12 PM 4:13

PLANNING ADVISORY BOARD APPLICATION

- ☒ ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- ☐ LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- ☐ LDC TEXT AMENDMENT ($850)
- ☐ COMP PLAN AMENDMENT ($850)
- ☐ SUBDIVISION PLAT – PRELIM ($750)
- ☐ SUBDIVISION PLAT – FINAL ($850)
- ☐ VACATION OF R.O.W. ($850)
- ☐ VOLUNTARY ANNEXATION ($1050)

APPLICANT INFORMATION

Owner Name: American Legion, Theordore H. Hernandez, Post # 54 Inc.

Mailing Address: 626 S 3rd St Fernandina Beach ,FL 32034

Telephone: 904 261 7900 Fax: –

Email: seahorse64us@yahoo.com

Agent Name: William MARTIN, CDR Post 54

Mailing Address: 626 S. 3rd ST, FERNANDINA BEACH, FL 32034

Telephone: 904-261-7900 Fax: –

Email: seahorse64us@yahoo.com

PROPERTY INFORMATION

Street Address: 626 S 3rd St Fernandina Beach ,FL 32034

Parcel Identification Number(s): 00-00-31-1800-0287-0001

Lot Number: See attached legal Block Number: _____ Subdivision: FL Railroad Companyh

Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: 1

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: 2.15 acres

Existing Zoning Classification: R-2 and I-1

Existing Future Land Use Classification: MD-R

Previous Planning/Zoning Approvals: 01-27, 0-2007-28, PAB 27-47

Description of Request:

MU-1 zoning for our property will complete the contiguous zoning of 3rd St. from the mid-block of Ash St. to the end of 3rd St. and its intersection with Gum St. MU-1 zoning and will enhance the use and value of our property. MU-1 zoning will prevent the I-1 lots on S 5th St., First St., and Gum St. from being used for industrial purposes. These following items allowed in I-1 of environmental sensitivity, intensity of use, hours of operation, heat, glare, fumes, noise, and visual impacts are not compatible with our property or the residential neighborhoods surrounding this I-1 zoning.

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

_____ William Martin, CDR, Post 54

Date — Signature of Applicant

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 12 day of February, 2018.

Karen M Austin _____ _____

Notary Public: Signature — Printed Name — My Commission Expires

Personally Known _____ OR Produced Identification ✓ ID Produced: FL DL 268-0 exp 7-28-19

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

OWNER'S AUTHORIZATION
FOR AGENT REPRESENTATION

I /WE THEODORE H. HERNANDEZ, AMERICAN LEGION POST 54, INC
(print name of property owner(s))

hereby authorize: William MARTIN, CDR, POST 54
(print name of agent)

to represent me/us in processing an application for: RE-ZONING
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

Wilbur Martin, CDR POST 54
(Signature of owner)

(Signature of owner)

(Print name of owner)

THEODORE H. HERNANDEZ, AMERICAN LEGION, POST 54, INC.
(Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 12 day of February, 2018.

Notary Public: Signature — Printed Name: SUSAN M. MELOGY — My Commission Expires: 4-18-2019

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

SUSAN M. MELOGY
Notary Public - State of Florida
Commission # FF 210160
Expires Apr 18, 2019
Notary Assn.

Detail by Officer/Registered Agent Name

Florida Not For Profit Corporation
THEODORE H. HERNANDEZ AMERICAN LEGION POST NUMBER 54, INC.

Filing Information

Document Number	N40112
FEI/EIN Number	59-6200607
Date Filed	09/05/1990
State	FL
Status	ACTIVE

Principal Address

626 S. 3RD ST.
FERNANDINA BEACH, FL 32034

Changed: 01/05/2010

Mailing Address

626 S. 3RD ST.
FERNANDINA BEACH, FL 32034

Changed: 07/02/2013

Registered Agent Name & Address

Martin, William A
626 S. 3RD ST
FERNANDINA BCH, FL 32034

Name Changed: 06/21/2017

Address Changed: 07/02/2013

Officer/Director Detail

Name & Address

Title CEO

Martin, William A
96151 Otter Run Dr.
FERNANDINA BEACH, FL 32034

Title CFO

JAHN, RUSSELL

EXHIBIT A

Description of property at: Fernandina Beach, County of Nassau, Florida
To: Theodore H. Hernandez American Legion Post Number 54, Inc.
CSXT Deed File No.: 1998-00319/KPC

BK 0899 PG 1038
OFFICIAL RECORDS

TRACT NO. 1

A PORTION OF BLOCK 286, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA.

As shown on the Official Plat of said City (as lithographed and issued by the Florida Railroad Company in 1857 and enlarged, revised and re-issued by the Florida Town Improvement Company in 1887 and 1901).

Said portion being more particularly described as follows: BEGIN at a set 5/8" iron rod with a cap stamped No. 1558 at the Northeast corner of Block 286 aforementioned and run South 7°-28' West along the Easterly line of said Block being also the Westerly right-of-way line of South Fourth Street (a 60.0' foot R/W), a distance of 276.81' feet to a set 5/8" iron rod with a cap stamped No. 1558 on the Easterly right-of-way line of a 60.0' foot easement to the City of Fernandina Beach: run thence North 27°-39'-47" West along said Easterly right-of-way, a distance of 338.39' feet to the Northerly line of said Block 286, being also the Southerly right-of-way line of Fir Street (a 60.0' foot R/W): run thence South 82°-33' East along said Northerly line and right-of-way, a distance of 194.72' feet to the POINT OF BEGINNING.

The portion of land thus described contains 0.6187 acre, more or less.

EXHIBIT A
(Continued)

Description of property at: Fernandina Beach, County of Nassau, Florida
To: Theodore H. Hernandez American Legion Post Number 54, Inc.
CSXT Deed File No.: 1998-00319/KPC

BK 0899 PG 1039
OFFICIAL RECORDS

TRACT NO. 2

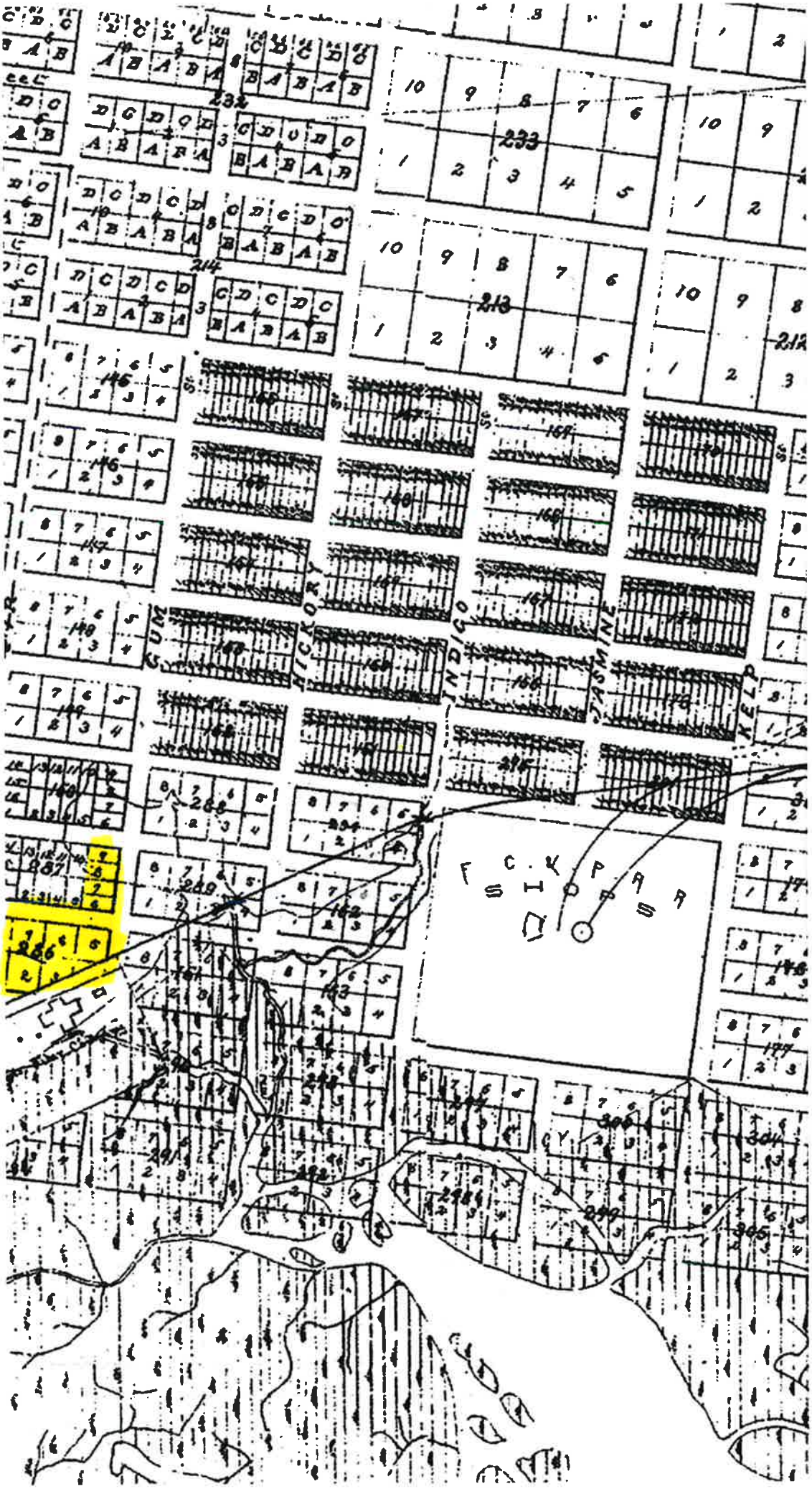
A PORTION OF BLOCK 287, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA.

As shown on the Official Plat of said City (as lithographed and issued by the Florida Railroad Company in 1857 and enlarged, re-vised and re-issued by the Florida Town Improvement Company in 1887 and 1901).

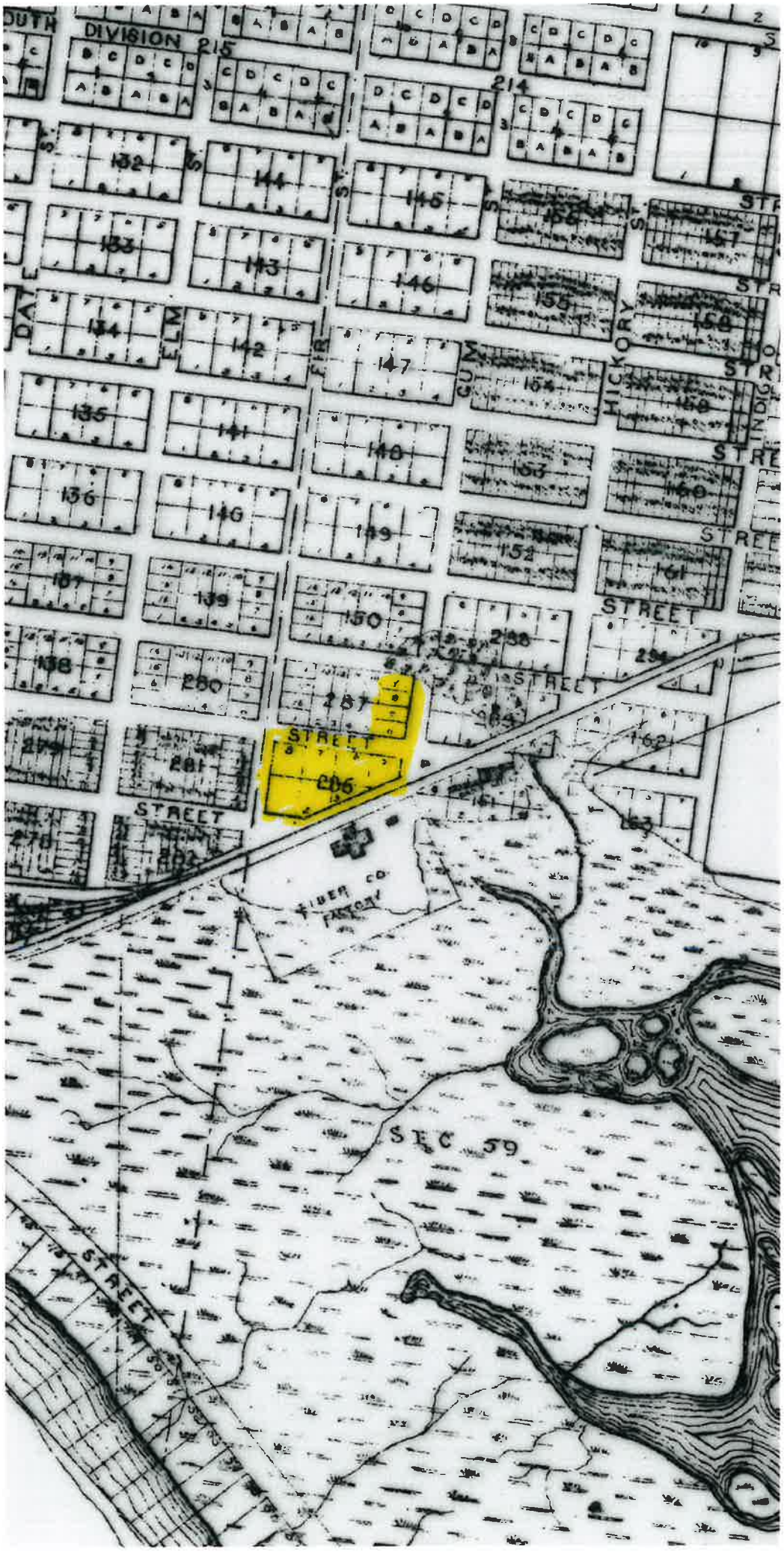
Said portion being more particularly described as follows: BEGIN at a set 5/8" iron rod and cap stamped No. 1558 for the Northwest corner of said Block 287 and run South 82°-33' East along the Northerly line of said Block being also the South right-of-way line of Fir Street (a 60.0' foot R/W), a distance of 25.0' feet to a set 5/8" iron rod with cap stamped No. 1558; run thence South 19°-06-06" East departing said right-of-way, a distance of 391.27' feet to a set 5/8" iron rod with cap stamped 1558 on the Easterly line of said Block 287, being also the Westerly right-of-way line of South Fifth Street (a 60.0' foot R/W); run thence South 7°-28' West along said Easterly line and right-of-way, a distance of 50.0' feet to a set 5/8" iron rod with cap stamped 1558 for the Southeast corner of said Block 287; run thence North 82°-33' West along the Southerly line of said Block 287, being also the Northerly right-of-way line of Gum Street (a 60.0' foot R/W), a distance of 200.0' feet to a set 5/8" iron rod with cap stamped 1558 at the Southwest corner of said Block 287; run thence North 7°-28' East along the Westerly line of said Block 287, being also the Easterly right-of-way line of South Fourth Street (a 60.0' foot R/W), a distance of 400.0' feet to the POINT OF BEGINNING.

The portion of land thus described contains 1.1335 acres, more or less.

1887 plat



1901 Plat


DIVISION 215
214
132
144
145
133
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146
134
142
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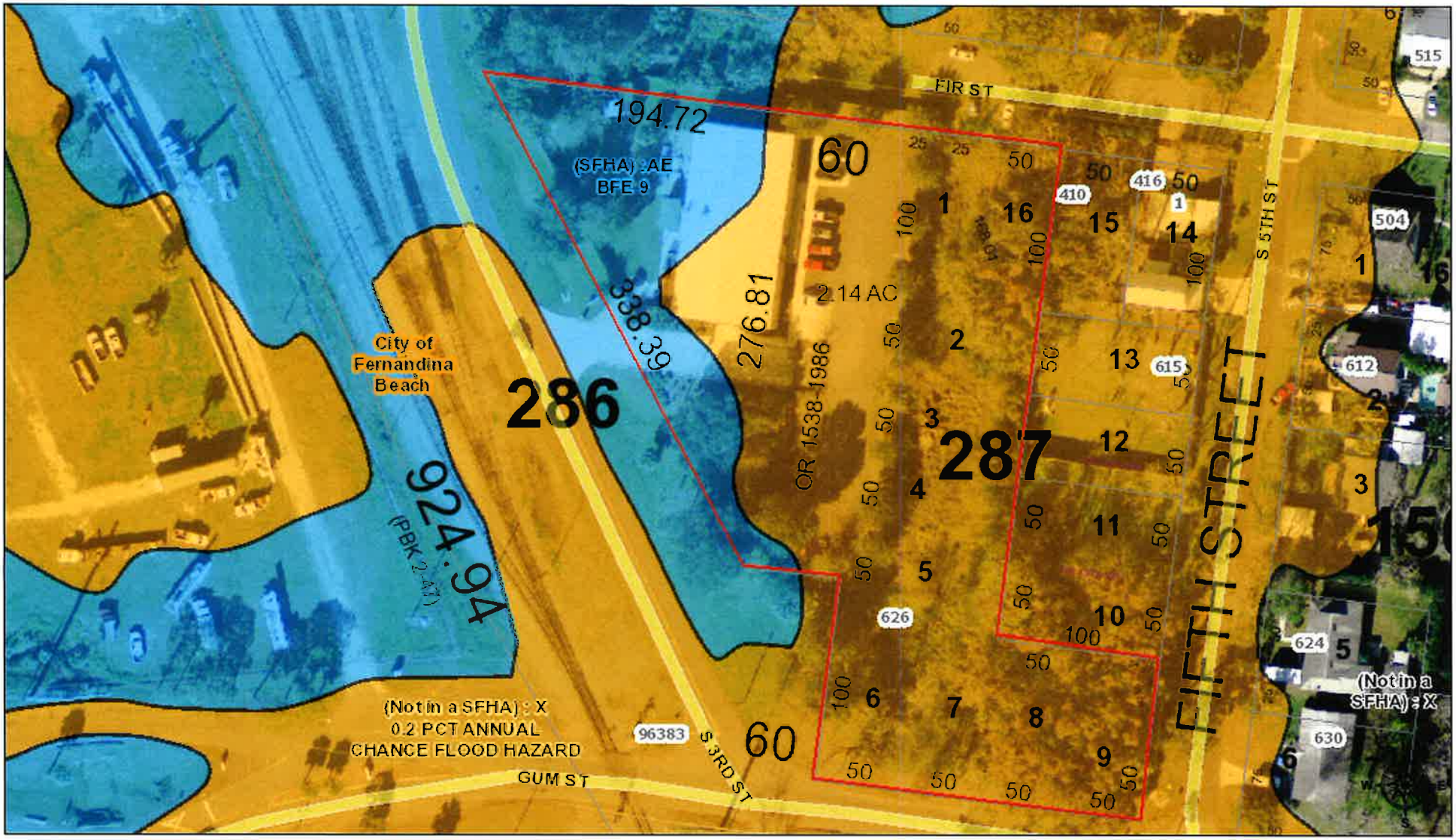
150
138
280
287
279
281
286
270
282
162
163
STREET
HICKORY
FIBER CO FACTORY
SEC 59

American Legion Post Flood Zones



February 7, 2018

Rail Road

Land Parcels

1:1,128

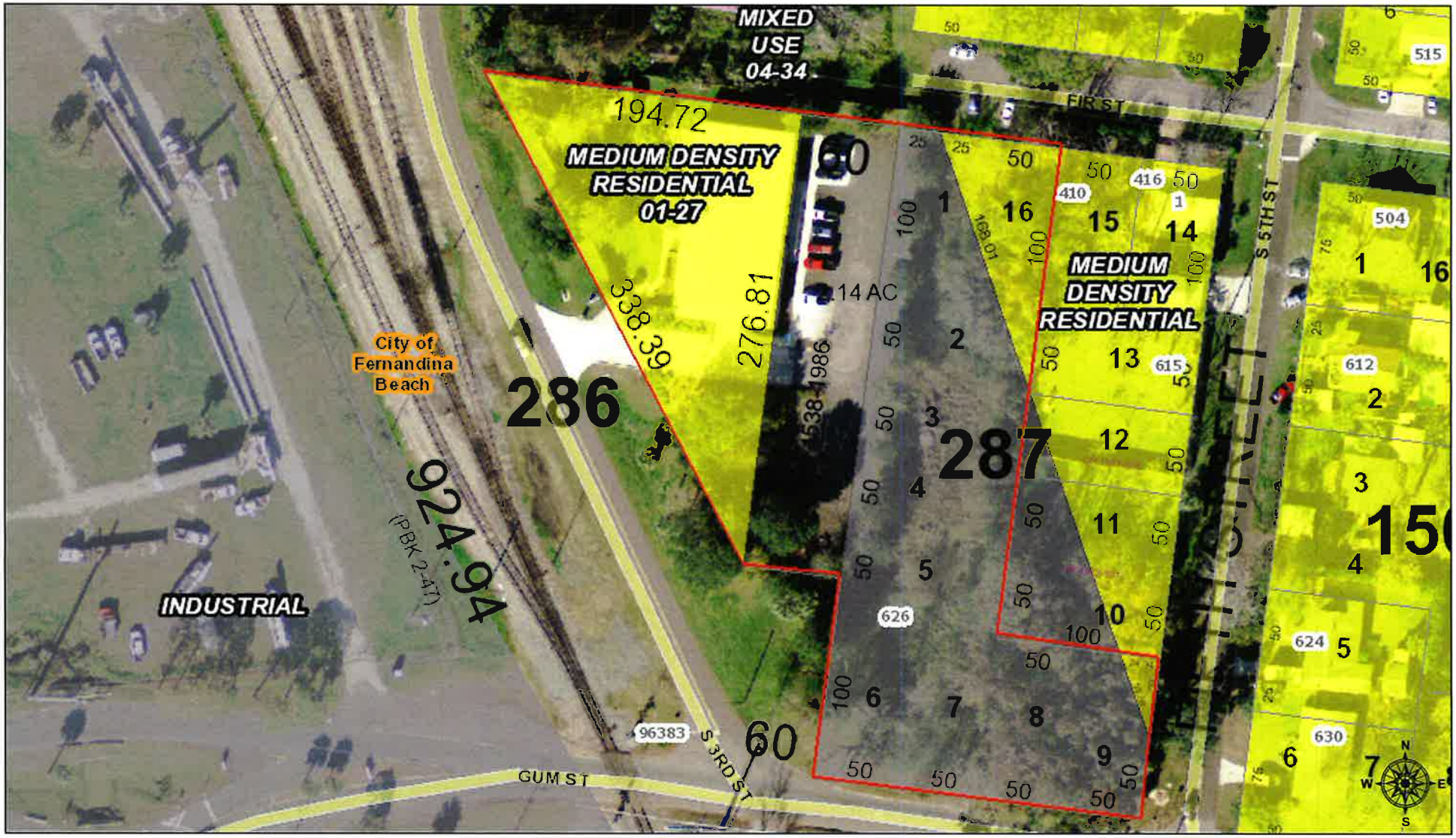
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post



February 7, 2018

Land Parcels

1:1,128

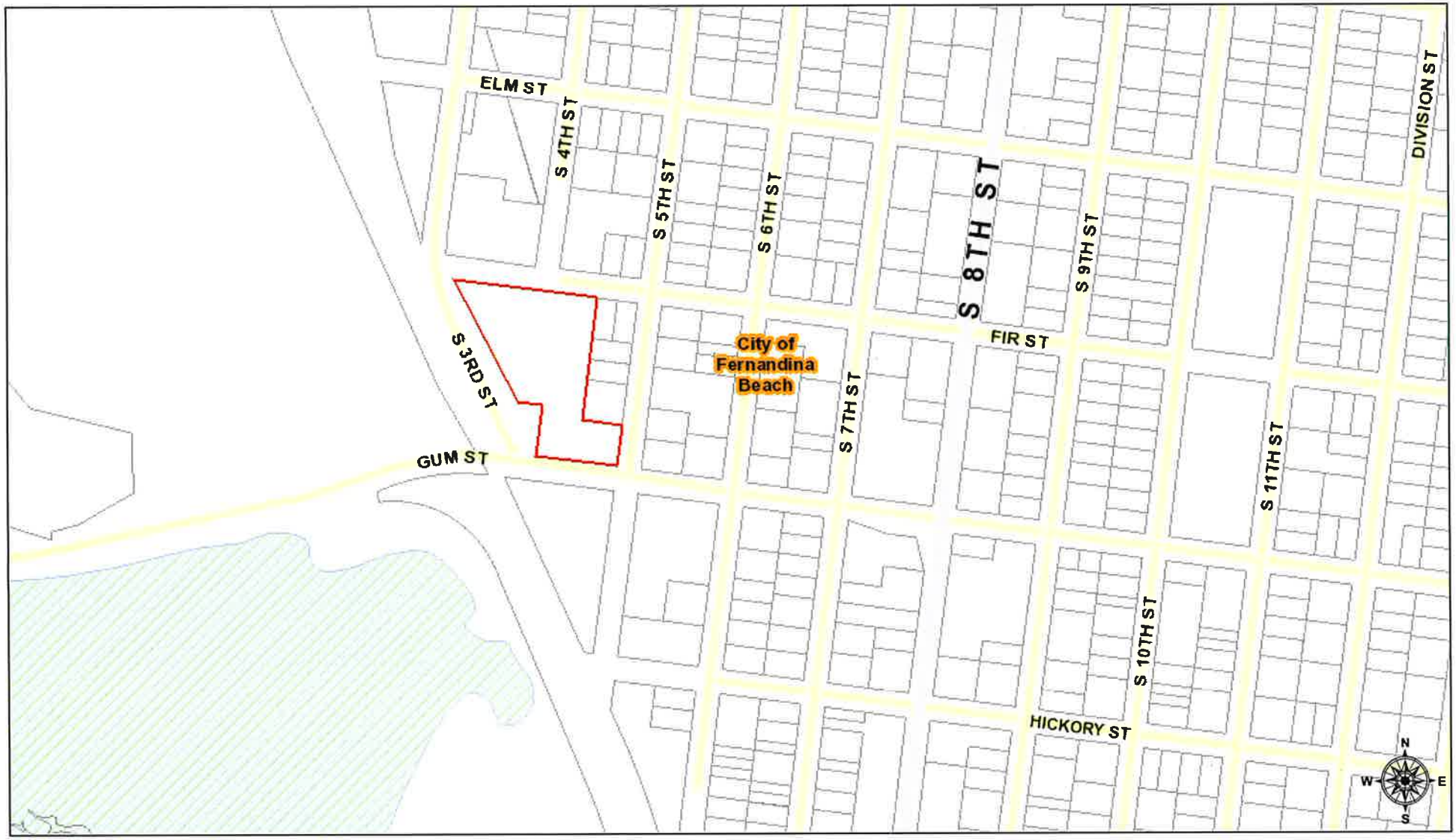
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post Potential Wetlans



February 7, 2018

Potential Wetlands

1:4,514

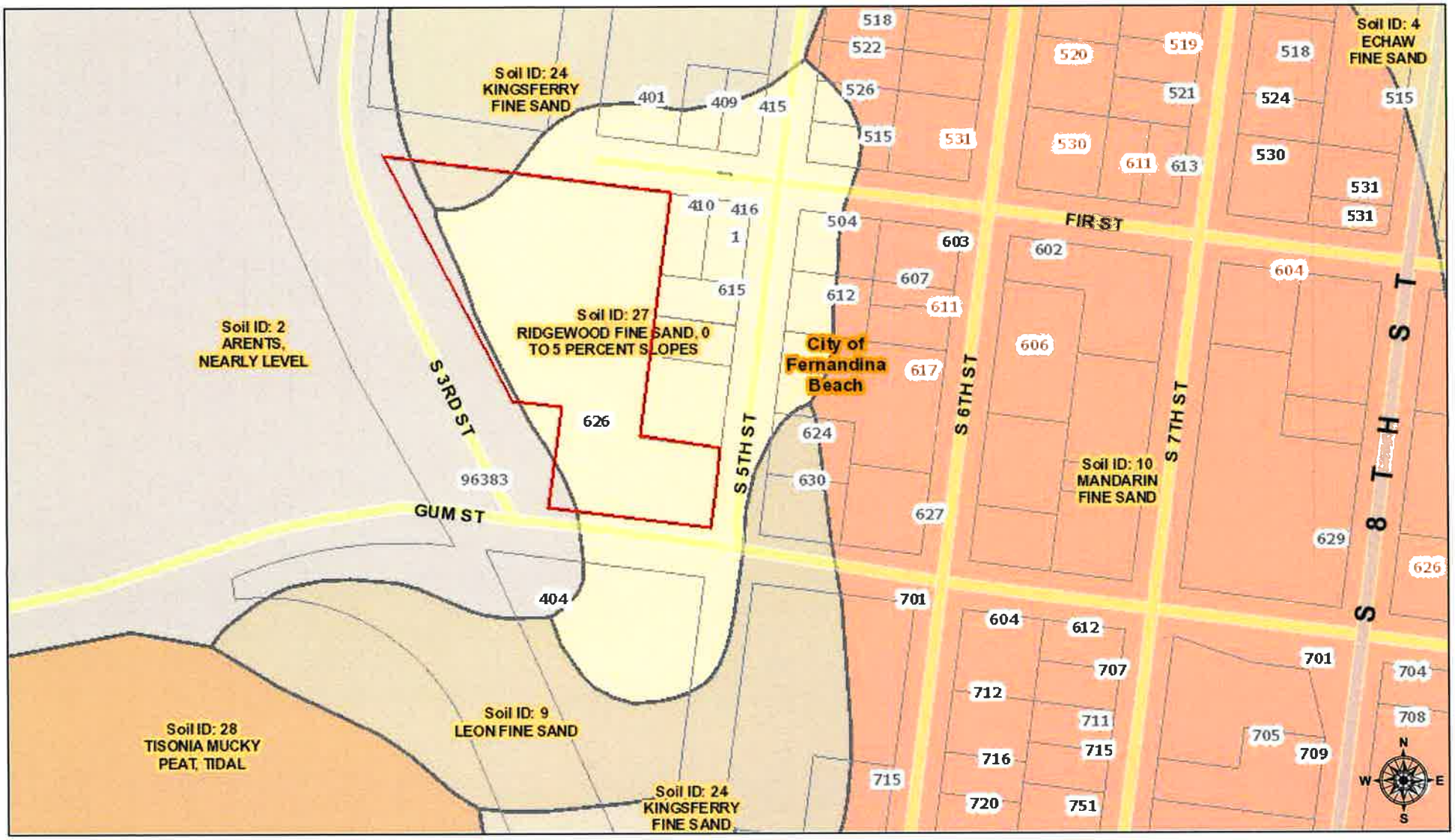
0 0.0375 0.075 0.15 mi

0 0.05 0.1 0.2 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post Soils



February 7, 2018

1:2,257

0 0.0175 0.035 0.07 mi

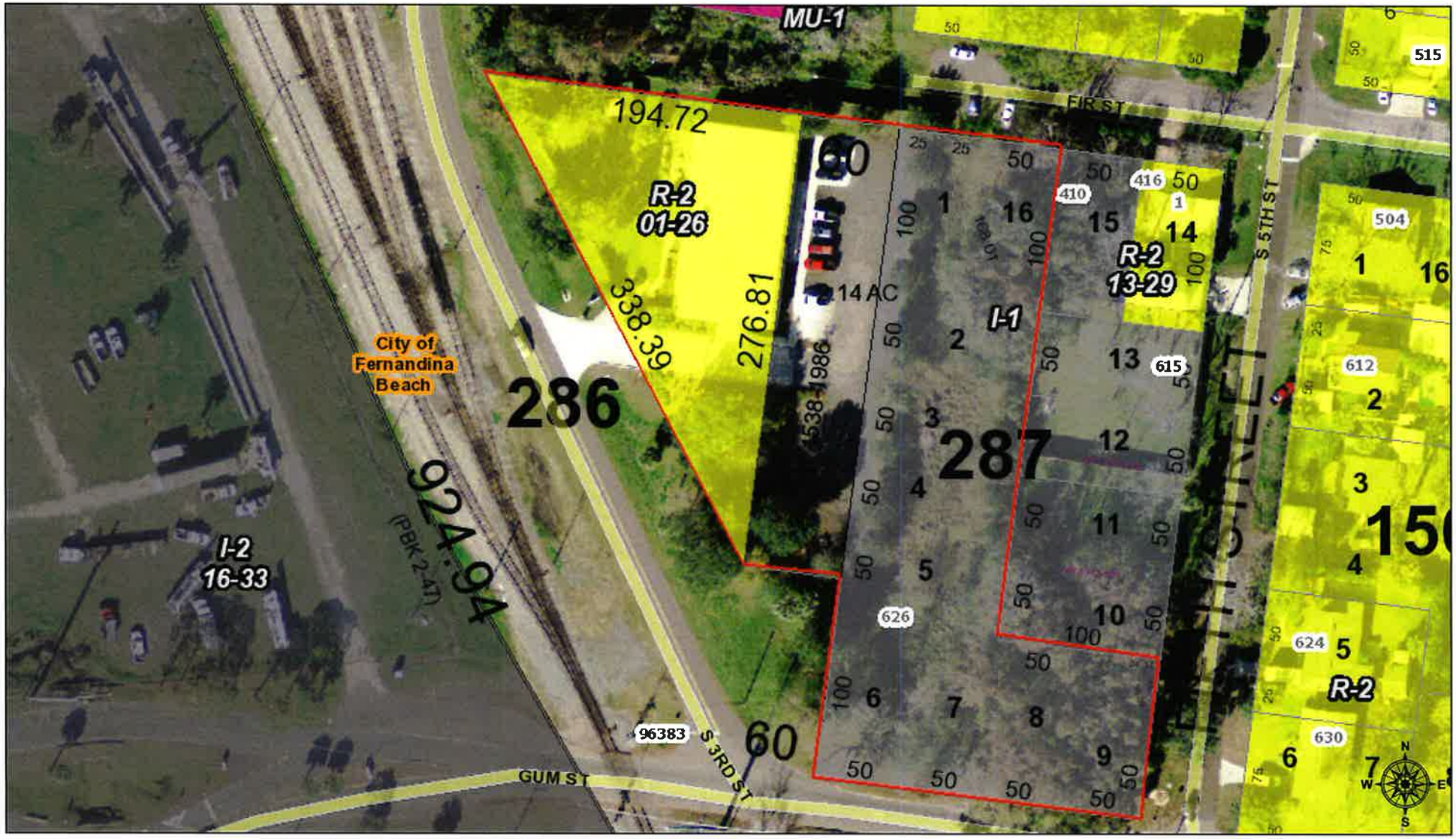
0 0.03 0.06 0.12 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

Nassau County, FL - Property Appraiser
Basemaps
Map Layers
Tools
Results
Print
Share
Help
924.94
(PBK 2 PG 7)
City of Fernandina Beach
GUM ST
S 3RD ST
S 5TH ST
28
60
125
100
626
624
630
96383

American Legion Post Zoning



February 7, 2018

Rail Road

Land Parcels

1:1,128

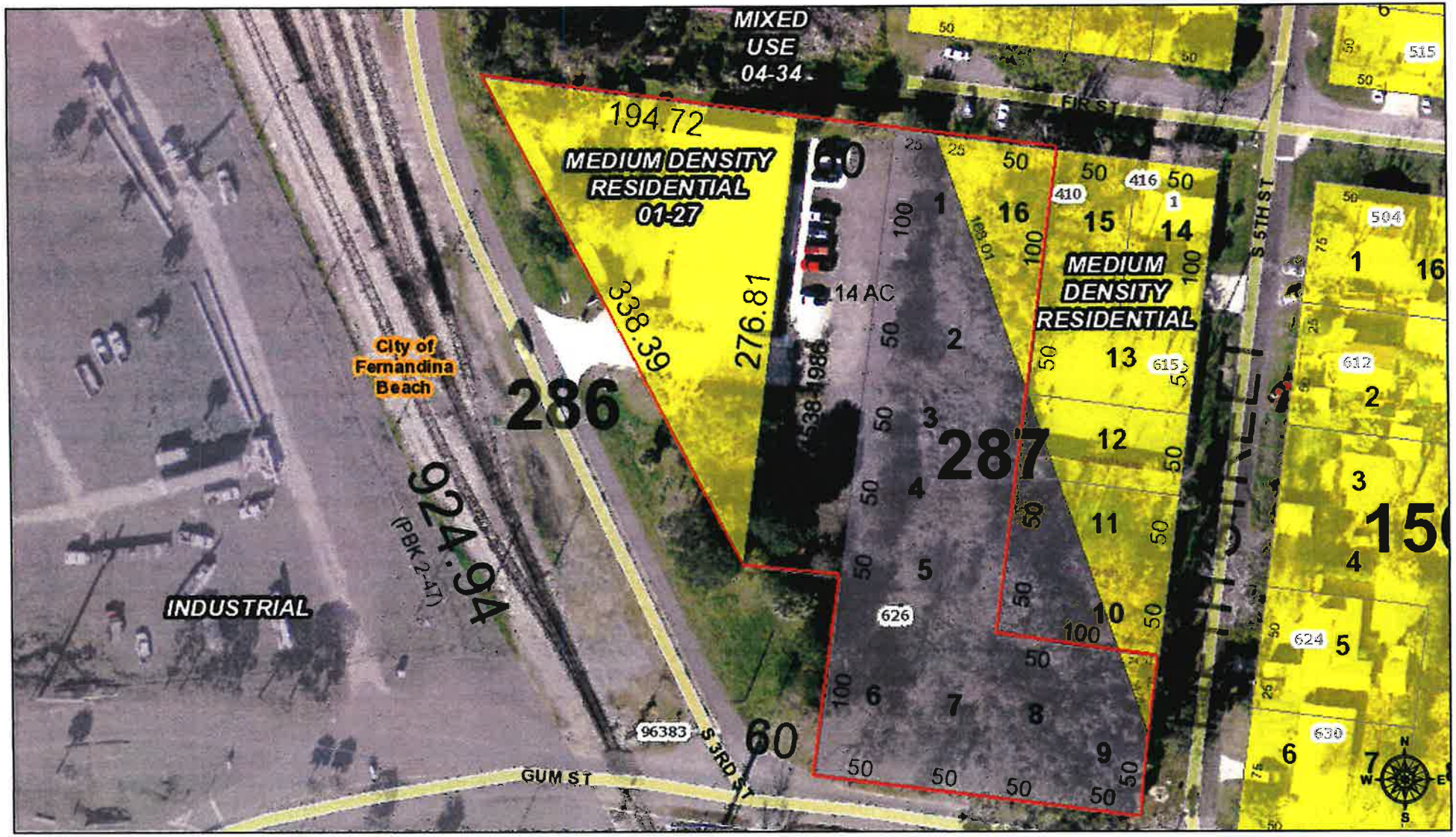
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post



February 7, 2018

Land Parcels

1:1,128

0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

MAP OF BOUNDARY & TOPOGRAPHIC SURVEY

PARENT TRACT

ALL OF LOT 8 AND A PORTION OF LOTS 1, 2, 6 AND 7, BLOCK 286, AND ALL OF LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9 AND 16, BLOCK 287 CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA; AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901) TOGETHER WITH THAT PORTION OF SOUTH FOURTH STREET RIGHT-OF-WAY (NOW CLOSED BY ORDINANCE NO. 2007-28 AND RECORDED IN OFFICIAL RECORDS BOOK 1538, PAGES 1986-1991 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA).

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHEASTERLY CORNER OF LOT 16, BLOCK 287 AFOREMENTIONED; THENCE SOUTH 07°28'00" WEST ALONG THE EASTERLY LINE OF LOTS 16, 2, 3, 4 AND 5, BLOCK 287, A DISTANCE OF 300.0 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5, BEING ALSO THE NORTHWESTERLY CORNER OF LOT 8, BLOCK 287; THENCE SOUTH 82°33'00" EAST ALONG THE NORTHERLY LINE OF LOTS 8 AND 9, BLOCK 287, A DISTANCE OF 100.0 FEET TO THE NORTHEASTERLY CORNER OF SAID LOT 9, BEING ALSO THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FIFTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 07°28'00" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 100.0 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF GUM STREET (A 60.0 FOOT RIGHT-OF-WAY) THENCE NORTH 82°33'00" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 200.0 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE NORTH 07°28'00" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 123.19 FEET TO THE SOUTHERLY LINE OF THAT PORTION OF SOUTH FOURTH STREET (NOW CLOSED); THENCE NORTH 82°33'00" WEST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 60.0 FEET TO INTERSECT THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET; THENCE NORTH 27°39'47" WEST, A DISTANCE OF 338.39 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF FIR STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 82°33'00" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 354.72 FEET TO THE POINT OF BEGINNING.

CONTAINING 2.1478 ACRES MORE OR LESS

TRACT "A"

ALL OF LOT 8 AND A PORTION OF LOTS 1, 2, 6 AND 7, BLOCK 286, AND ALL OF LOTS 1, 2, 3, 4, 5 AND 16, BLOCK 287 CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA; AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901) TOGETHER WITH THAT PORTION OF SOUTH FOURTH STREET RIGHT-OF-WAY (NOW CLOSED BY ORDINANCE NO. 2007-28 AND RECORDED IN OFFICIAL RECORDS BOOK 1538, PAGES 1986-1991 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHEASTERLY CORNER OF LOT 16, BLOCK 287 AFOREMENTIONED; THENCE SOUTH 07°28'00" WEST ALONG THE EASTERLY LINE OF LOTS 16, 2, 3, 4 AND 5, BLOCK 287, A DISTANCE OF 300.0 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5, BEING ALSO THE NORTHEASTERLY CORNER OF LOT 7, BLOCK 287; THENCE NORTH 82°33'00" WEST ALONG THE NORTHERLY LINE OF LOTS 6 AND 7, BLOCK 287, A DISTANCE OF 100.0 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE NORTH 07°28'00" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 23.19 FEET TO THE SOUTHERLY LINE OF THAT PORTION OF SOUTH FOURTH STREET (NOW CLOSED); THENCE NORTH 82°33'00" WEST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 60.0 FEET TO INTERSECT THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET; THENCE NORTH 27°39'47" WEST, A DISTANCE OF 338.39 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF FIR STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 82°33'00" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 354.72 FEET TO THE POINT OF BEGINNING.

CONTAINING 1.6887 ACRES MORE OR LESS

TRACT "B"

LOTS 6, 7, 8 AND 9, BLOCK 287, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL MAP OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901).

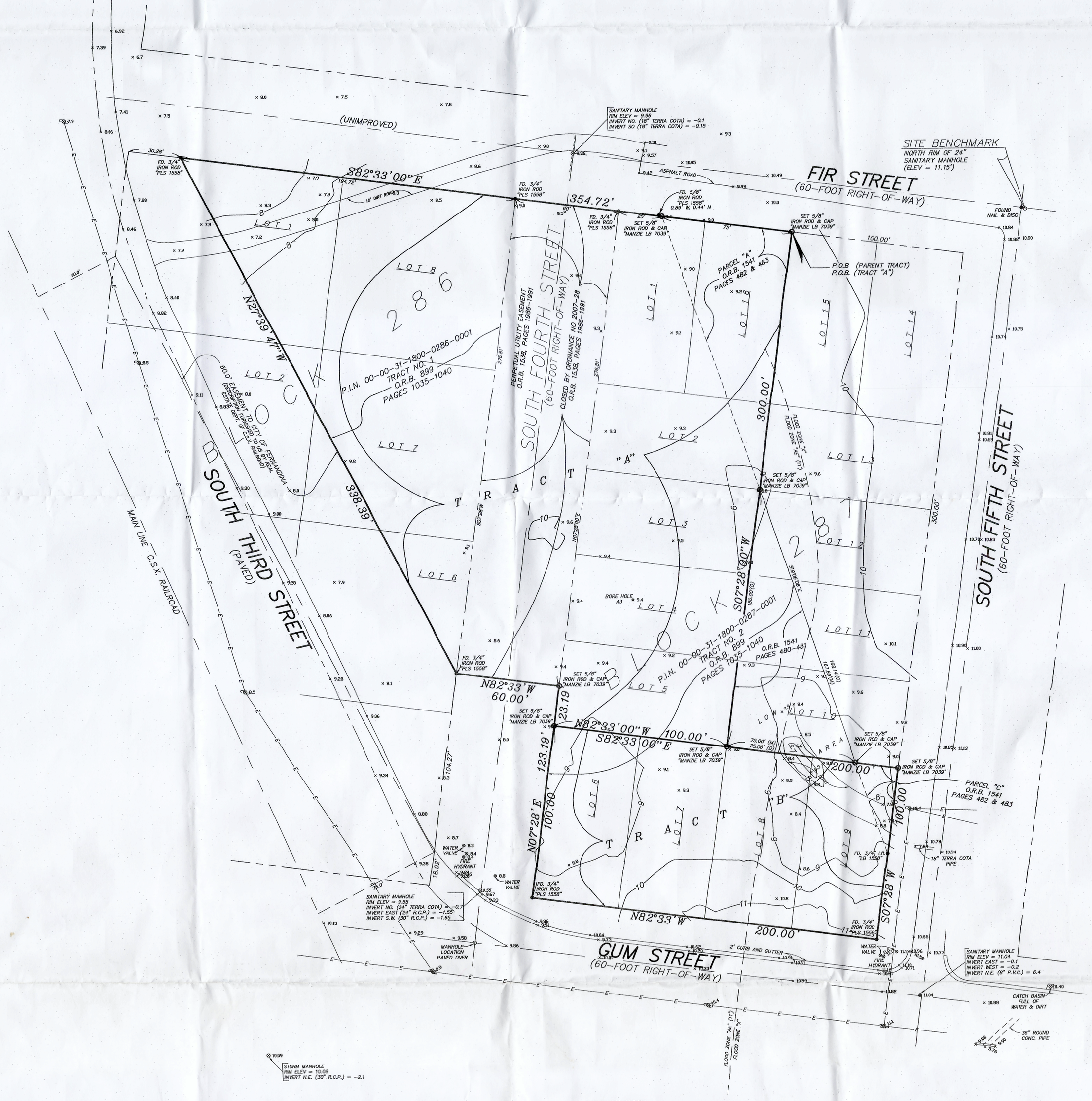
CONTAINING 0.4591 ACRE MORE OR LESS

MANZIE & DRAKE LAND SURVEYING

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.



REVISION NOTE:

1. MAP REVISED 4-10-07 TO UPDATE BOUNDARY & TREES ONLY NO ATTEMPT MADE AS OF THIS DATE TO VERIFY ELEVATIONS. (B. DAVIS)
2. MAP REVISED 08-20-07 TO UPDATE TREES. NO ATTEMPT MADE AS OF THIS DATE TO VERIFY ELEVATIONS (WKD)
3. MAP REVISED ON 03-13-08 TO SHOW ADDITIONAL BOUNDARY INFORMATION AND TO SHOW SOUTH FOURTH STREET RIGHT-OF-WAY NOW CLOSED BY ORDINANCE NO. 2007-28 (WKD)
4. MAP REVISED ON 03-18-08 TO SHOW TRACT A & B (WKD)

SURVEY NOTES:

1) The "Legal Description" was prepared by the surveyor.
2) Underground improvements were not located or shown.
3) Lands shown hereon were not abstracted by this office for easements, rights-of-way, ownership or other instruments of record.
4) Bearings shown hereon are based on assumed. East R/W line of South 4th Street bears N07°28'00"E. The bearing reference line is indicated as thus (BR).
5) "Unless it bears the signature and the original raised seal of a Florida licensed surveyor and mapper, this map/report is for informational purposes only and is not valid."
6) The property shown hereon lies within flood zone "X" & "AE" (11) as per F.E.M.A. Flood Insurance Rate Map, Panel 120172 0004 E, Dated 5-18-92. Flood Zone information listed above and shown on this survey is provided as a courtesy and is approximate at best All data should be verified by Nassau County Building Department for accuracy. We assume no liability for its accuracy. Flood Zone information is not covered by the certification hereon and is not required to be shown per Chapter 61G17-6, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.
7) Unless otherwise noted measured angles and distances are the same as Plat or Deed angles and distances.
8) Fence ownership, if applicable, has not been determined by this office. Fences are drawn out of scale in order to accentuate their relationship to property lines. Fences are not deemed to be encroachments unless ownership is apparent.
9) Elevations shown hereon are based on the National Geodetic Vertical Datum of 1929. The source benchmark is north rim of manhole in intersection of S. Fifth and Fir (Elev. 11.15').
10) Site Benchmark is as shown hereon.

LEGEND

B.R.L. = BUILDING RESTRICTION LINE
CALC. = CALCULATED
C.B.S. = CONCRETE BLOCK STRUCTURE
℄ = CENTERLINE
CH = CHORD
C.M. = CONCRETE MONUMENT
CONC. = CONCRETE
D.E. = DRAINAGE EASEMENT
D/F = DRAIN FIELD
—E—E— = AERIAL UTILITY WIRES
EASE. = EASEMENT
ELEV. = ELEVATION
F.F. = FINISHED FLOOR
FD. = FOUND
I.P. = IRON PIPE
I.R. = IRON ROD
I.R. & C. = IRON ROD W/ PLASTIC CAP
L = LENGTH
MEAS. = MEASURED
N & TT = NAIL & TIN TAB
N & W = NAIL & WASHER
N.G.V.D. = NATIONAL GEODETIC VERTICAL DATUM
N.T.S. = NOT TO SCALE
B.R. = BEARING REFERENCE
O.R.B. = OFFICIAL RECORD BOOK
P.B. = PLAT BOOK
P.C. = POINT OF CURVATURE
P.C.C. = POINT OF COMPOUND CURVATURE
P.C.P. = PERMANENT CONTROL POINT
P.O.B. = POINT OF BEGINNING
P.O.C. = POINT OF COMMENCEMENT
P.R.C. = POINT OF REVERSE CURVATURE
P.R.M. = PERMANENT REFERENCE MONUMENT
P.I.N. = PARCEL IDENTIFICATION NUMBER
P.I. = POINT OF INTERSECTION
R = RADIUS
R/W = RIGHT-OF-WAY
S/T = SEPTIC TANK
U.E. = UTILITY EASEMENT
Δ = CENTRAL ANGLE
—x—x— = CHAIN LINK FENCE
—o—o— = WOOD FENCE
= CONCRETE FLATWORK
= WOOD POWER POLE

THE INFORMATION SHOWN HEREON MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 61G17-6, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

BY: _____
☐ MICHAEL A. MANZIE, P.L.S. 4069
☐ FRANK L. BOWEN, P.S.M. 2477
☐ MARK G. HILL, P.S.M. 5879

MANZIE & DRAKE LAND SURVEYING
117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 FAX (904) 491-5777
Certificate of Authorization Number "LB 7039"
"OUR SIGHTS ARE ON THE FUTURE, SET YOUR SITES ON US."

SCALE: 1"=30' JOB NO: 13224 DATE: 5-2-01 CADD: B. DAVIS
F.B. NO: X-150 PAGE NO: 29-30 FIELD CREW: C.B. FILE NO: C-30

DWG NO. C-30

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CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-06
Zoning Map Amendment - S. 3rd Street and Gum Street

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Consider Ordinance 2018-06 at First Reading.

SYNOPSIS: The applicant, American Legion Post #54, has requested a small scale Future Land Use Map amendment and Zoning Map Change for the property located on S. 3rd Street and Gum Street. The requested action is to change the split Future Land Use Map category from the Industrial (IND) land use, I-1 zoning, and Medium Density Residential (MDR)/ R-2 zoning categories to Mixed Use(MU) land use and MU-1 zoning on the subject property.

The Planning Advisory Board considered the request at its Regular Meeting on November 7, 2017, and issued a recommendation of approval by a vote of 4-1. Staff finds the applicant's request consistent with Comprehensive Plan policy statements 1.01.02,1.02.03,1.02.04,1.02.08, 1.02.09, and 1.07.07 and recommends approval.

FISCAL IMPACT: Fiscal impact will be based upon proposed future development (number of sites and structures, infrastructure construction and maintenance, etc.).

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2018-06 at First Reading.

Nicole Bednar, Administrative Services Manager	04/06/2018
Dale Martin, City Manager	04/06/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Kelly N. Gibson, AICP

Date: March 29, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION: Approve

ORDINANCE 2018-06

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, CHANGING THE CITY'S ZONING MAP FROM INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO ASSIGN A ZONING MAP CATEGORY OF MIXED USE (MU-1) FOR PROPERTY TOTALING APPROXIMATELY 2.15 ACRES OF LAND LOCATED ON S. 3RD STREET AND GUM STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the Zoning Map Change application numbered PAB 2018-07 at its Regular Meeting on March 11, 2018, and by a vote of 4-1 recommended approval of the change to Mixed Use (MU-1) zoning; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on February 28, 2018; and

WHEREAS, City Planning staff found the applicant's request to be consistent with the direction of Comprehensive Plan policies 1.01.02, 1.02.03, 1.02.04, 1.02.08, 1.02.09, and 1.07.07.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The properties identified for this change of the Zoning Map as identified as Parcel ID numbers 00-00-31-1800-0287-0001 totaling approximately 2.15 acres, and as shown on the map, attached hereto as Exhibit "A".

SECTION 2. ZONING MAP CHANGE. For the property in question, the City's Zoning Map is hereby changed to Mixed Use (MU-1).

SECTION 3. SEVERABILITY**.** If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of May, 2018.

CITY OF FERNANDINA BEACH

_____
JOHN A. MILLER
Mayor - Commissioner

ATTEST:

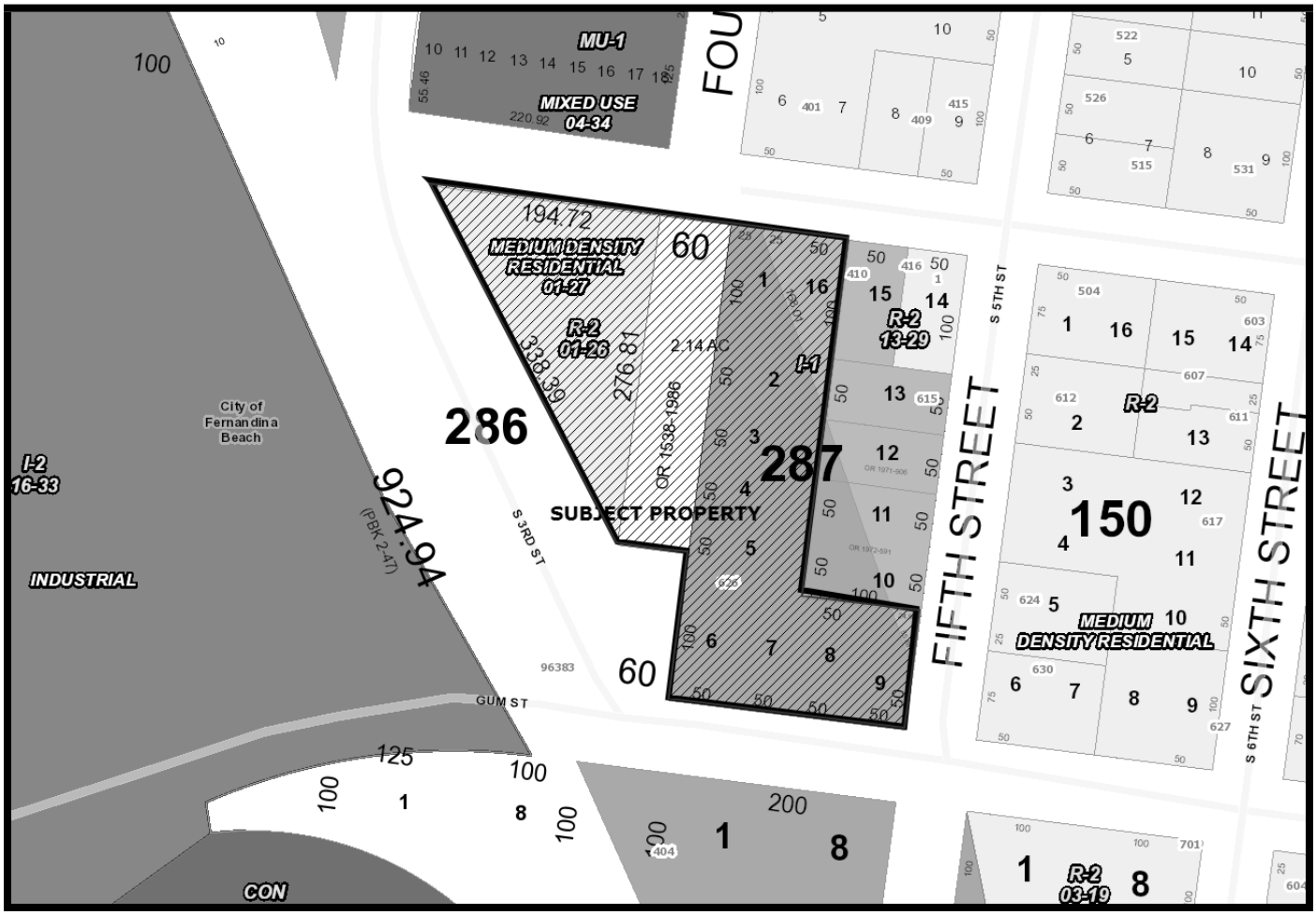
APPROVED AS TO FORM AND LEGALITY:

_____
CAROLINE BEST
City Clerk

_____
TAMMI E. BACH
City Attorney

ORDINANCE 2018-06
EXHIBIT "A"

REQUEST FOR A ZONING MAP CHANGE FOR 2.15 ACRES OF LAND FROM INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO MIXED USE (MU-1) FOR PROPERTY LOCATED ON S. 3RD STREET AND GUM STREET AS PARCEL ID# 00-00-31-1800-0287-0001.



OFFICE USE ONLY

REC'D: 2-12-18 BY: Ka

PAYMENT: $ 850 TYPE: CK # 1025

APPLICATION #: 2018-000264

CASE #: 2018-07

BOARD MEETING DATE: March 2018

FEB 12 PM 4:13

PLANNING ADVISORY BOARD APPLICATION

- ☒ ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- ☐ LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- ☐ LDC TEXT AMENDMENT ($850)
- ☐ COMP PLAN AMENDMENT ($850)
- ☐ SUBDIVISION PLAT – PRELIM ($750)
- ☐ SUBDIVISION PLAT – FINAL ($850)
- ☐ VACATION OF R.O.W. ($850)
- ☐ VOLUNTARY ANNEXATION ($1050)

APPLICANT INFORMATION

Owner Name: American Legion, Theordore H. Hernandez, Post # 54 Inc.

Mailing Address: 626 S 3rd St Fernandina Beach ,FL 32034

Telephone: 904 261 7900 Fax: –

Email: seahorse64us@yahoo.com

Agent Name: William MARTIN, CDR Post 54

Mailing Address: 626 S. 3rd ST, FERNANDINA BEACH, FL 32034

Telephone: 904-261-7900 Fax: –

Email: seahorse64us@yahoo.com

PROPERTY INFORMATION

Street Address: 626 S 3rd St Fernandina Beach ,FL 32034

Parcel Identification Number(s): 00-00-31-1800-0287-0001

Lot Number: See attached legal Block Number: _____ Subdivision: FL Railroad Companyh

Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: 1

Less than One (1) acre Sq. Footage: _____ One (1) Acre or Greater: 2.15 acres

Existing Zoning Classification: R-2 and I-1

Existing Future Land Use Classification: MD-R

Previous Planning/Zoning Approvals: 01-27, 0-2007-28, PAB 27-47

Description of Request:

MU-1 zoning for our property will complete the contiguous zoning of 3rd St. from the mid-block of Ash St. to the end of 3rd St. and its intersection with Gum St. MU-1 zoning and will enhance the use and value of our property. MU-1 zoning will prevent the I-1 lots on S 5th St., First St., and Gum St. from being used for industrial purposes. These following items allowed in I-1 of environmental sensitivity, intensity of use, hours of operation, heat, glare, fumes, noise, and visual impacts are not compatible with our property or the residential neighborhoods surrounding this I-1 zoning.

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

_____ William Martin, CDR, Post 54

Date — Signature of Applicant

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 12 day of February, 2018.

Karen M Austin _____ _____

Notary Public: Signature — Printed Name — My Commission Expires

Personally Known _____ OR Produced Identification ✓ ID Produced: FL DL 268-0 exp 7-28-19

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

OWNER'S AUTHORIZATION
FOR AGENT REPRESENTATION

I /WE THEODORE H. HERNANDEZ, AMERICAN LEGION POST 54, INC
(print name of property owner(s))

hereby authorize: William MARTIN, CDR, POST 54
(print name of agent)

to represent me/us in processing an application for: RE-ZONING
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

Wilbur Martin, CDR POST 54
(Signature of owner)

(Signature of owner)

(Print name of owner)

THEODORE H. HERNANDEZ, AMERICAN LEGION, POST 54, INC.
(Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 12 day of February, 2018.

Notary Public: Signature — Printed Name: SUSAN M. MELOGY — My Commission Expires: 4-18-2019

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

SUSAN M. MELOGY
Notary Public - State of Florida
Commission # FF 210160
Expires Apr 18, 2019
Notary Assn.

Detail by Officer/Registered Agent Name

Florida Not For Profit Corporation
THEODORE H. HERNANDEZ AMERICAN LEGION POST NUMBER 54, INC.

Filing Information

Document Number	N40112
FEI/EIN Number	59-6200607
Date Filed	09/05/1990
State	FL
Status	ACTIVE

Principal Address

626 S. 3RD ST.
FERNANDINA BEACH, FL 32034

Changed: 01/05/2010

Mailing Address

626 S. 3RD ST.
FERNANDINA BEACH, FL 32034

Changed: 07/02/2013

Registered Agent Name & Address

Martin, William A
626 S. 3RD ST
FERNANDINA BCH, FL 32034

Name Changed: 06/21/2017

Address Changed: 07/02/2013

Officer/Director Detail

Name & Address

Title CEO

Martin, William A
96151 Otter Run Dr.
FERNANDINA BEACH, FL 32034

Title CFO

JAHN, RUSSELL

EXHIBIT A

Description of property at: Fernandina Beach, County of Nassau, Florida
To: Theodore H. Hernandez American Legion Post Number 54, Inc.
CSXT Deed File No.: 1998-00319/KPC

BK 0899 PG 1038
OFFICIAL RECORDS

TRACT NO. 1

A PORTION OF BLOCK 286, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA.

As shown on the Official Plat of said City (as lithographed and issued by the Florida Railroad Company in 1857 and enlarged, revised and re-issued by the Florida Town Improvement Company in 1887 and 1901).

Said portion being more particularly described as follows: BEGIN at a set 5/8" iron rod with a cap stamped No. 1558 at the Northeast corner of Block 286 aforementioned and run South 7°-28' West along the Easterly line of said Block being also the Westerly right-of-way line of South Fourth Street (a 60.0' foot R/W), a distance of 276.81' feet to a set 5/8" iron rod with a cap stamped No. 1558 on the Easterly right-of-way line of a 60.0' foot easement to the City of Fernandina Beach: run thence North 27°-39'-47" West along said Easterly right-of-way, a distance of 338.39' feet to the Northerly line of said Block 286, being also the Southerly right-of-way line of Fir Street (a 60.0' foot R/W): run thence South 82°-33' East along said Northerly line and right-of-way, a distance of 194.72' feet to the POINT OF BEGINNING.

The portion of land thus described contains 0.6187 acre, more or less.

EXHIBIT A
(Continued)

Description of property at: Fernandina Beach, County of Nassau, Florida
To: Theodore H. Hernandez American Legion Post Number 54, Inc.
CSXT Deed File No.: 1998-00319/KPC

BK 0899 PG 1039
OFFICIAL RECORDS

TRACT NO. 2

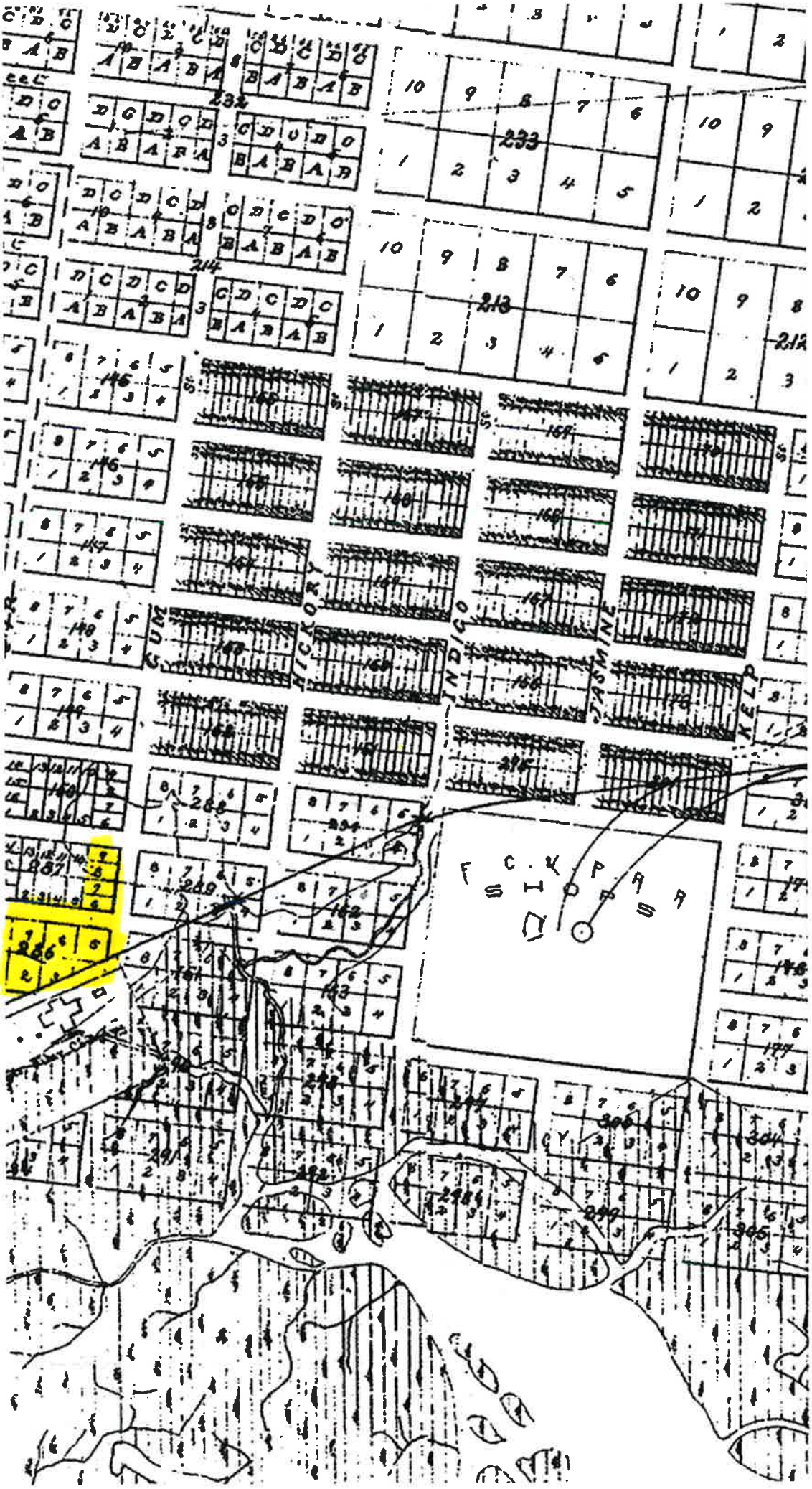
A PORTION OF BLOCK 287, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA.

As shown on the Official Plat of said City (as lithographed and issued by the Florida Railroad Company in 1857 and enlarged, re-vised and re-issued by the Florida Town Improvement Company in 1887 and 1901).

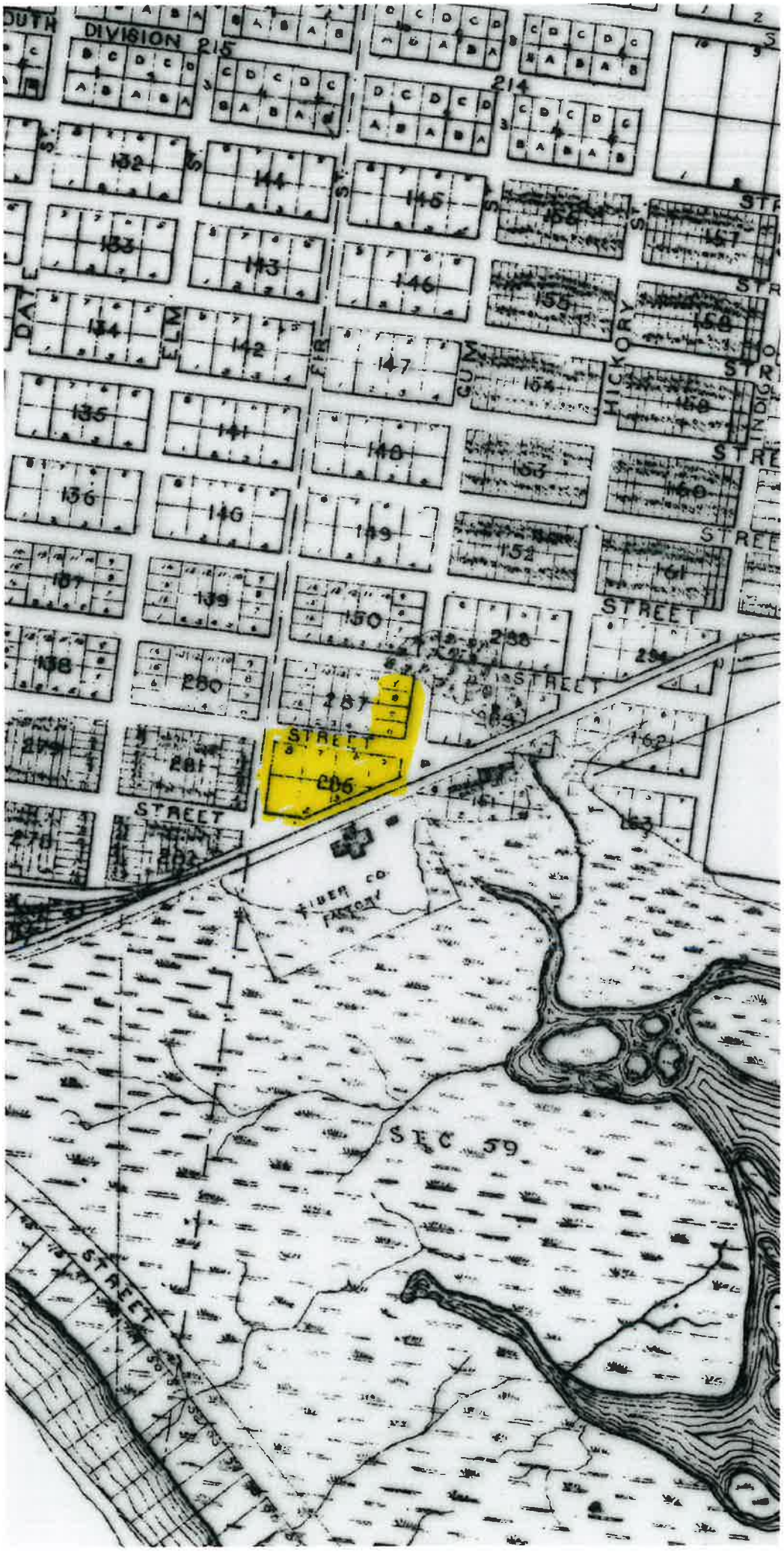
Said portion being more particularly described as follows: BEGIN at a set 5/8" iron rod and cap stamped No. 1558 for the Northwest corner of said Block 287 and run South 82°-33' East along the Northerly line of said Block being also the South right-of-way line of Fir Street (a 60.0' foot R/W), a distance of 25.0' feet to a set 5/8" iron rod with cap stamped No. 1558; run thence South 19°-06-06" East departing said right-of-way, a distance of 391.27' feet to a set 5/8" iron rod with cap stamped 1558 on the Easterly line of said Block 287, being also the Westerly right-of-way line of South Fifth Street (a 60.0' foot R/W); run thence South 7°-28' West along said Easterly line and right-of-way, a distance of 50.0' feet to a set 5/8" iron rod with cap stamped 1558 for the Southeast corner of said Block 287; run thence North 82°-33' West along the Southerly line of said Block 287, being also the Northerly right-of-way line of Gum Street (a 60.0' foot R/W), a distance of 200.0' feet to a set 5/8" iron rod with cap stamped 1558 at the Southwest corner of said Block 287; run thence North 7°-28' East along the Westerly line of said Block 287, being also the Easterly right-of-way line of South Fourth Street (a 60.0' foot R/W), a distance of 400.0' feet to the POINT OF BEGINNING.

The portion of land thus described contains 1.1335 acres, more or less.

1887 plat



1901 Plat


DIVISION 215
214
132
144
145
133
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134
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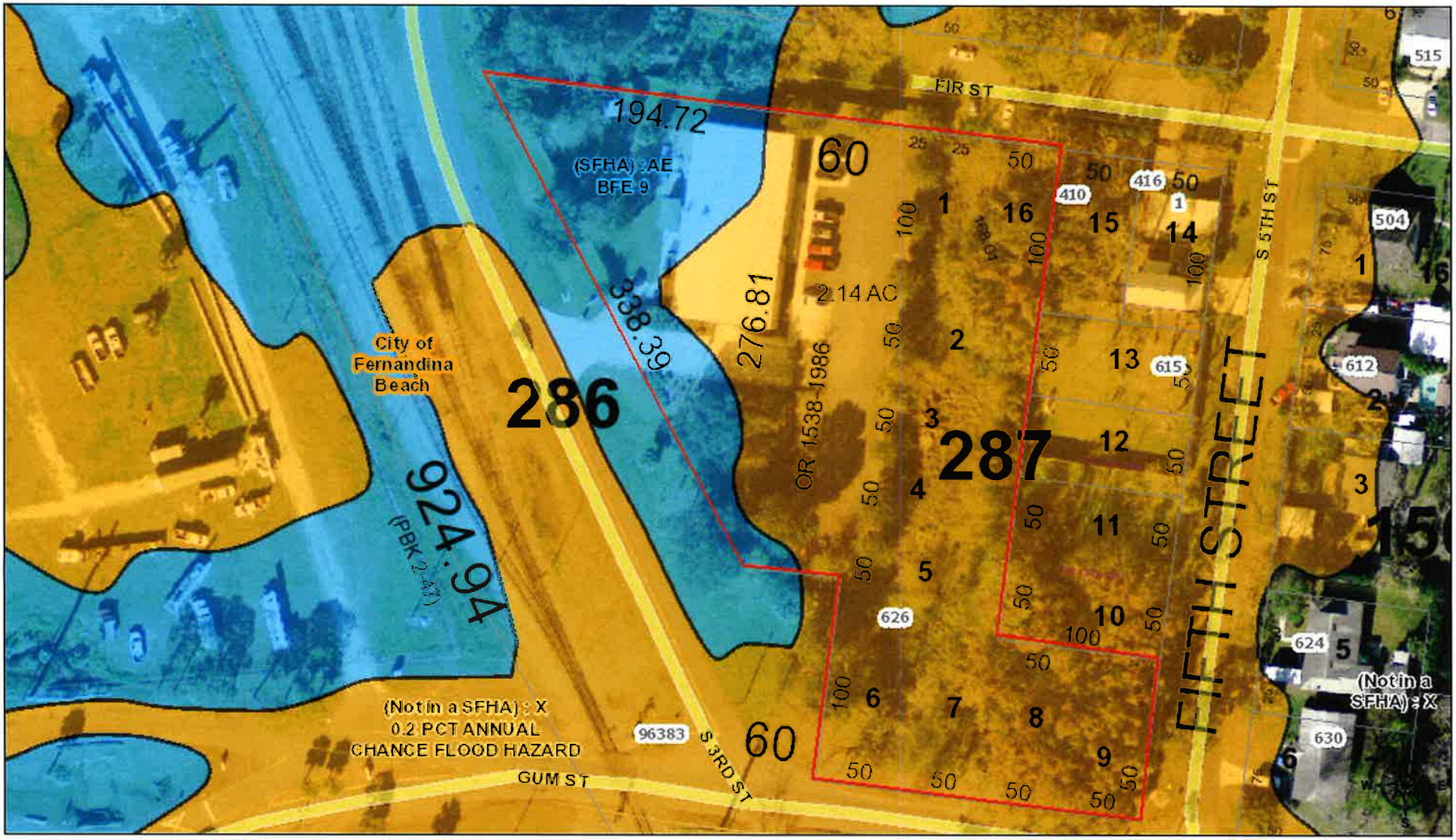
150
138
280
287
279
281
286
270
282
162
163
STREET
HICKORY
FIBER CO FACTORY
SEC 59

American Legion Post Flood Zones



February 7, 2018

Rail Road

Land Parcels

1:1,128

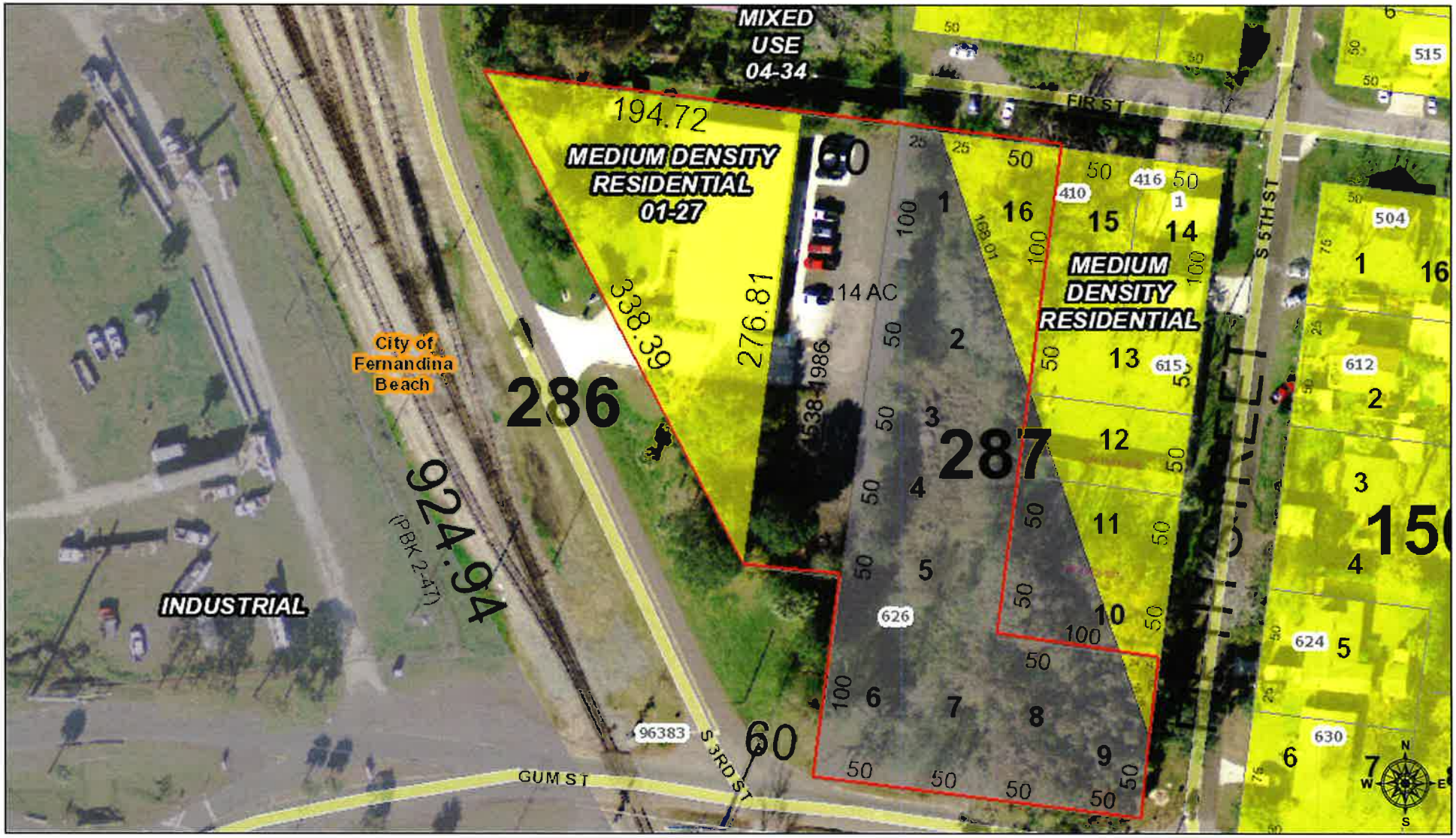
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post



February 7, 2018

Land Parcels

1:1,128

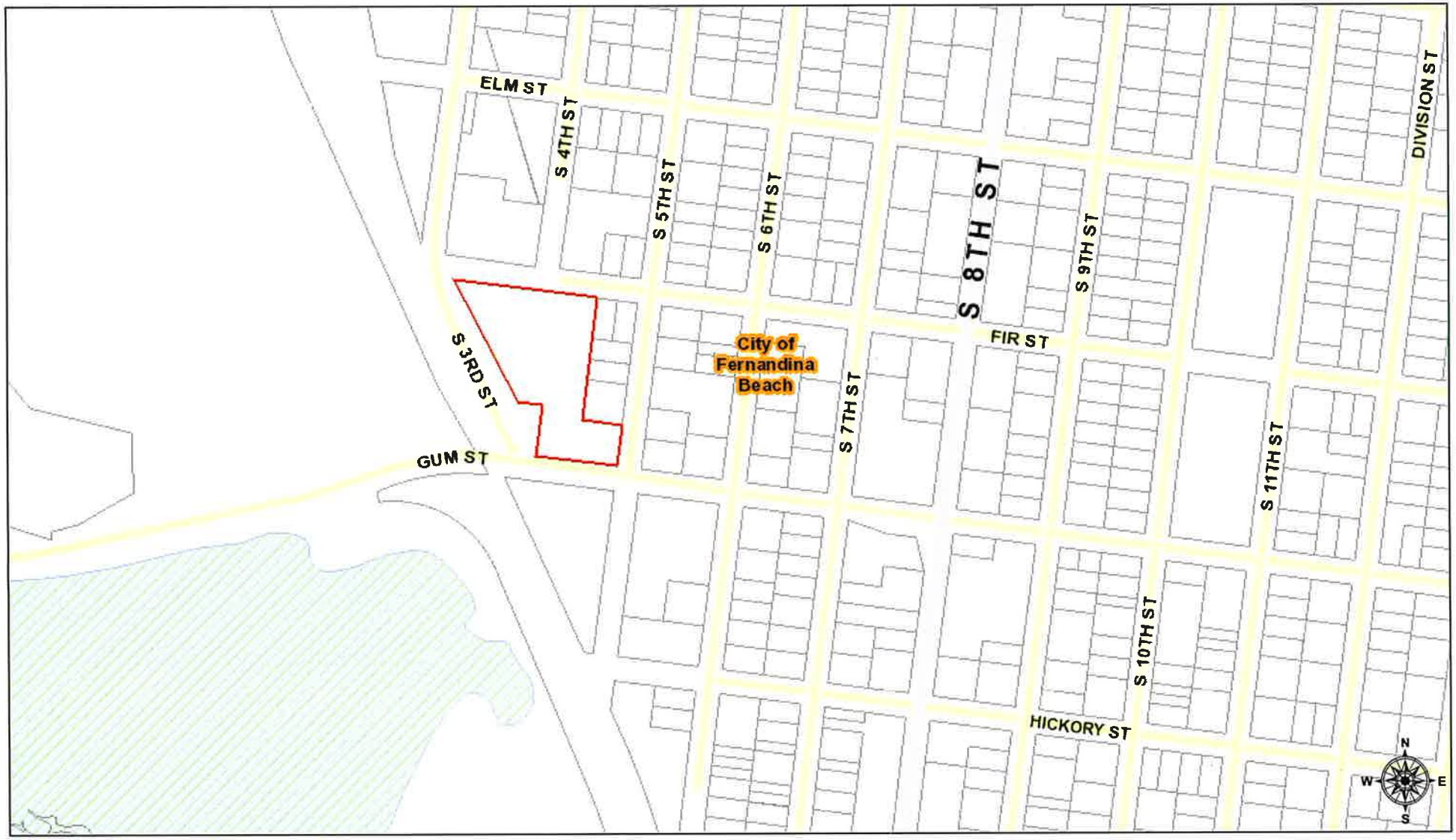
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post Potential Wetlans



February 7, 2018

Potential Wetlands

1:4,514

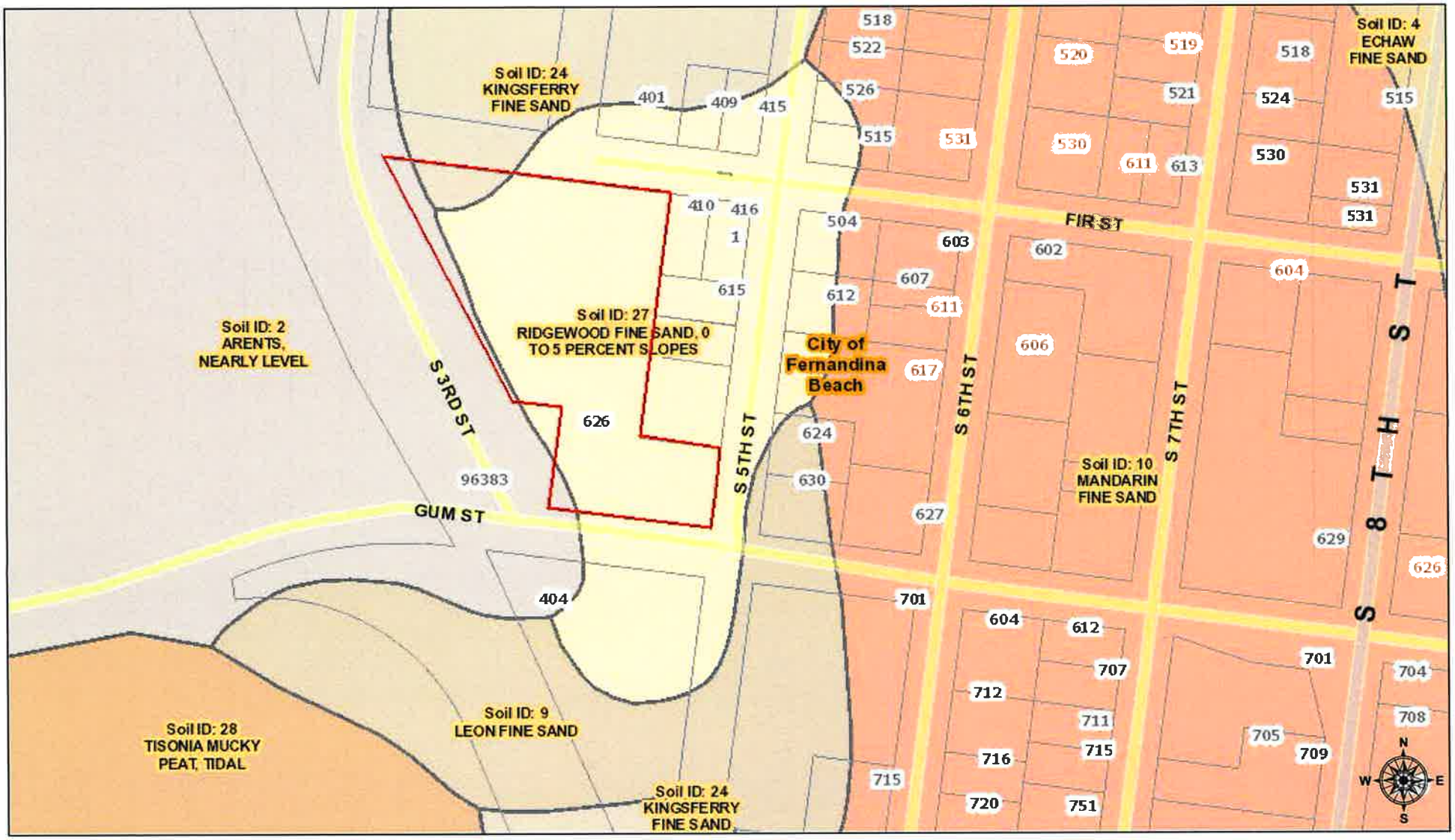
0 0.0375 0.075 0.15 mi

0 0.05 0.1 0.2 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post Soils



February 7, 2018

1:2,257

0 0.0175 0.035 0.07 mi

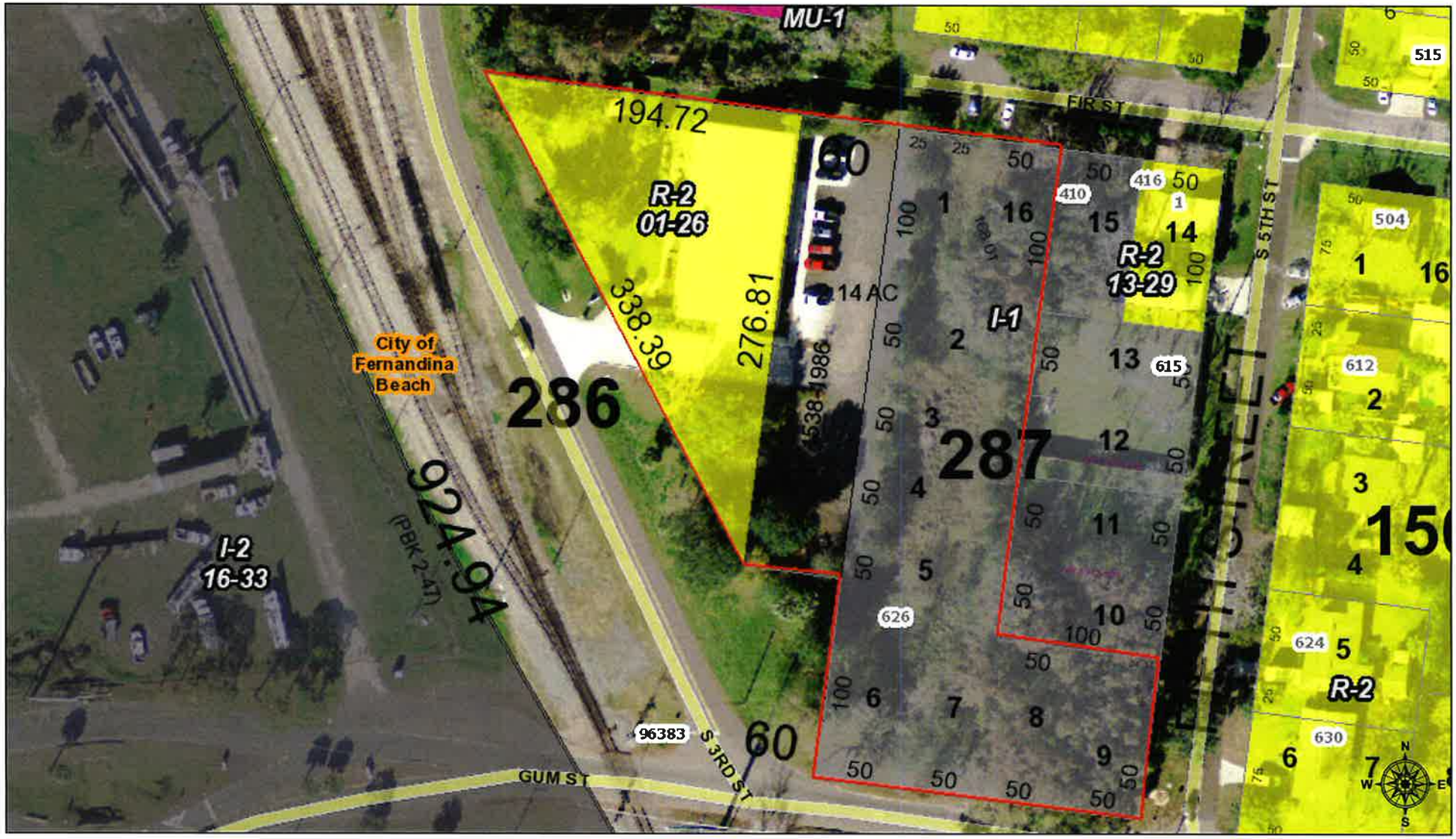
0 0.03 0.06 0.12 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

Nassau County, FL - Property Appraiser
Basemaps
Map Layers
Tools
Results
Print
Share
Help
924.94
(PBK 2 PG 7)
City of Fernandina Beach
GUM ST
S 3RD ST
S 5TH ST
28
60
125
100
626
624
630
96383

American Legion Post Zoning



February 7, 2018

Rail Road

Land Parcels

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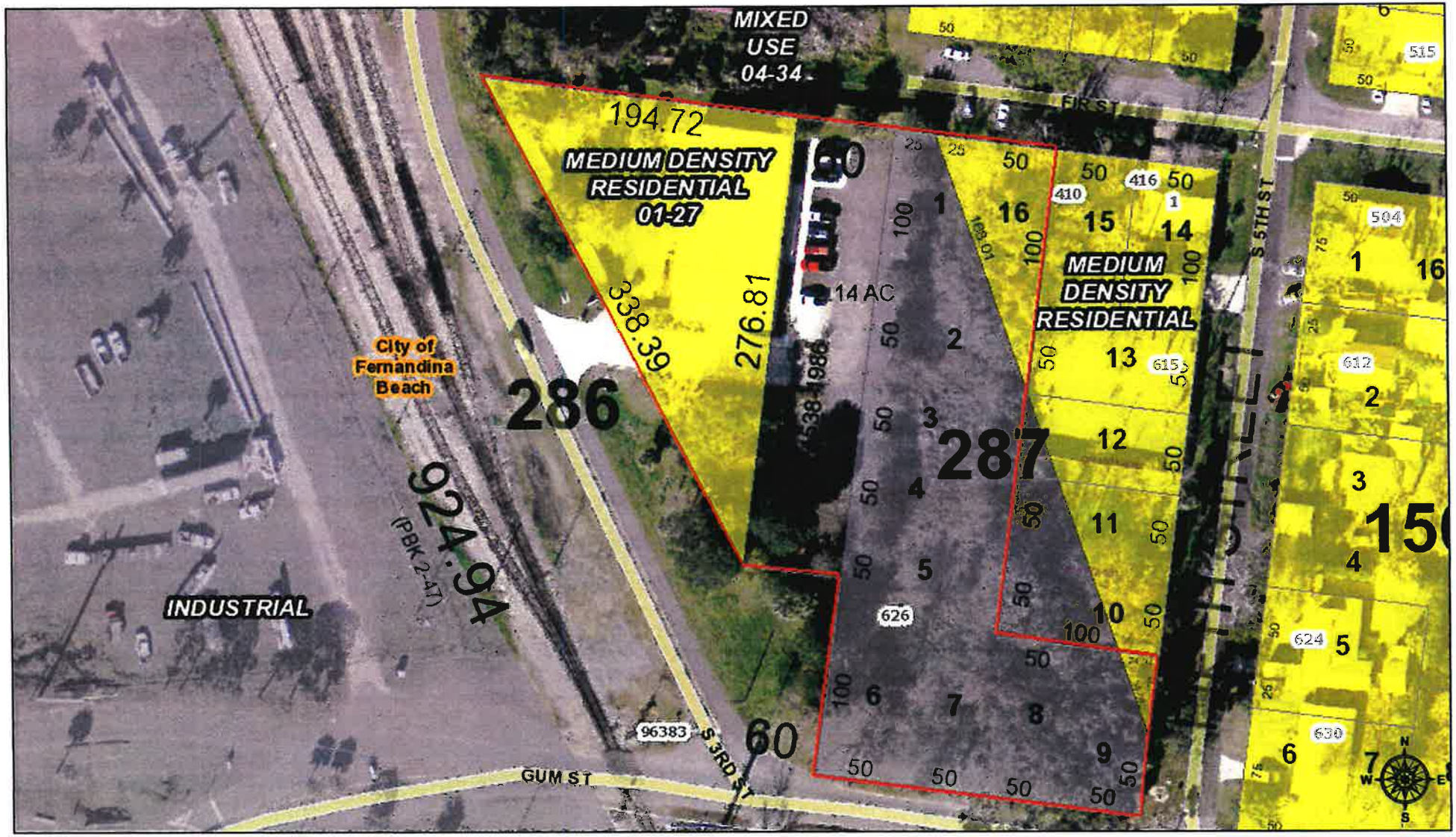
0 0.0075 0.015 0.03 mi

0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

American Legion Post



February 7, 2018

Land Parcels

1:1,128

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0 0.015 0.03 0.06 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

2018

MAP OF BOUNDARY & TOPOGRAPHIC SURVEY

PARENT TRACT

ALL OF LOT 8 AND A PORTION OF LOTS 1, 2, 6 AND 7, BLOCK 286, AND ALL OF LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9 AND 16, BLOCK 287 CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA; AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901) TOGETHER WITH THAT PORTION OF SOUTH FOURTH STREET RIGHT-OF-WAY (NOW CLOSED BY ORDINANCE NO. 2007-28 AND RECORDED IN OFFICIAL RECORDS BOOK 1538, PAGES 1986-1991 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA).

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHEASTERLY CORNER OF LOT 16, BLOCK 287 AFOREMENTIONED; THENCE SOUTH 07°28'00" WEST ALONG THE EASTERLY LINE OF LOTS 16, 2, 3, 4 AND 5, BLOCK 287, A DISTANCE OF 300.0 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5, BEING ALSO THE NORTHWESTERLY CORNER OF LOT 8, BLOCK 287; THENCE SOUTH 82°33'00" EAST ALONG THE NORTHERLY LINE OF LOTS 8 AND 9, BLOCK 287, A DISTANCE OF 100.0 FEET TO THE NORTHEASTERLY CORNER OF SAID LOT 9, BEING ALSO THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FIFTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 07°28'00" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 100.0 FEET TO INTERSECT THE NORTHERLY RIGHT-OF-WAY LINE OF GUM STREET (A 60.0 FOOT RIGHT-OF-WAY) THENCE NORTH 82°33'00" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 200.0 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE NORTH 07°28'00" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 123.19 FEET TO THE SOUTHERLY LINE OF THAT PORTION OF SOUTH FOURTH STREET (NOW CLOSED); THENCE NORTH 82°33'00" WEST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 60.0 FEET TO INTERSECT THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET; THENCE NORTH 27°39'47" WEST, A DISTANCE OF 338.39 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF FIR STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 82°33'00" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 354.72 FEET TO THE POINT OF BEGINNING.

CONTAINING 2.1478 ACRES MORE OR LESS

TRACT "A"

ALL OF LOT 8 AND A PORTION OF LOTS 1, 2, 6 AND 7, BLOCK 286, AND ALL OF LOTS 1, 2, 3, 4, 5 AND 16, BLOCK 287 CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA; AS SHOWN ON THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901) TOGETHER WITH THAT PORTION OF SOUTH FOURTH STREET RIGHT-OF-WAY (NOW CLOSED BY ORDINANCE NO. 2007-28 AND RECORDED IN OFFICIAL RECORDS BOOK 1538, PAGES 1986-1991 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA.

BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGIN AT THE NORTHEASTERLY CORNER OF LOT 16, BLOCK 287 AFOREMENTIONED; THENCE SOUTH 07°28'00" WEST ALONG THE EASTERLY LINE OF LOTS 16, 2, 3, 4 AND 5, BLOCK 287, A DISTANCE OF 300.0 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5, BEING ALSO THE NORTHEASTERLY CORNER OF LOT 7, BLOCK 287; THENCE NORTH 82°33'00" WEST ALONG THE NORTHERLY LINE OF LOTS 6 AND 7, BLOCK 287, A DISTANCE OF 100.0 FEET TO INTERSECT THE EASTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE NORTH 07°28'00" EAST ALONG SAID EASTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 23.19 FEET TO THE SOUTHERLY LINE OF THAT PORTION OF SOUTH FOURTH STREET (NOW CLOSED); THENCE NORTH 82°33'00" WEST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 60.0 FEET TO INTERSECT THE WESTERLY RIGHT-OF-WAY LINE OF SOUTH FOURTH STREET; THENCE NORTH 27°39'47" WEST, A DISTANCE OF 338.39 FEET TO INTERSECT THE SOUTHERLY RIGHT-OF-WAY LINE OF FIR STREET (A 60.0 FOOT RIGHT-OF-WAY); THENCE SOUTH 82°33'00" EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 354.72 FEET TO THE POINT OF BEGINNING.

CONTAINING 1.6887 ACRES MORE OR LESS

TRACT "B"

LOTS 6, 7, 8 AND 9, BLOCK 287, CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, AS SHOWN ON THE OFFICIAL MAP OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857 AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901).

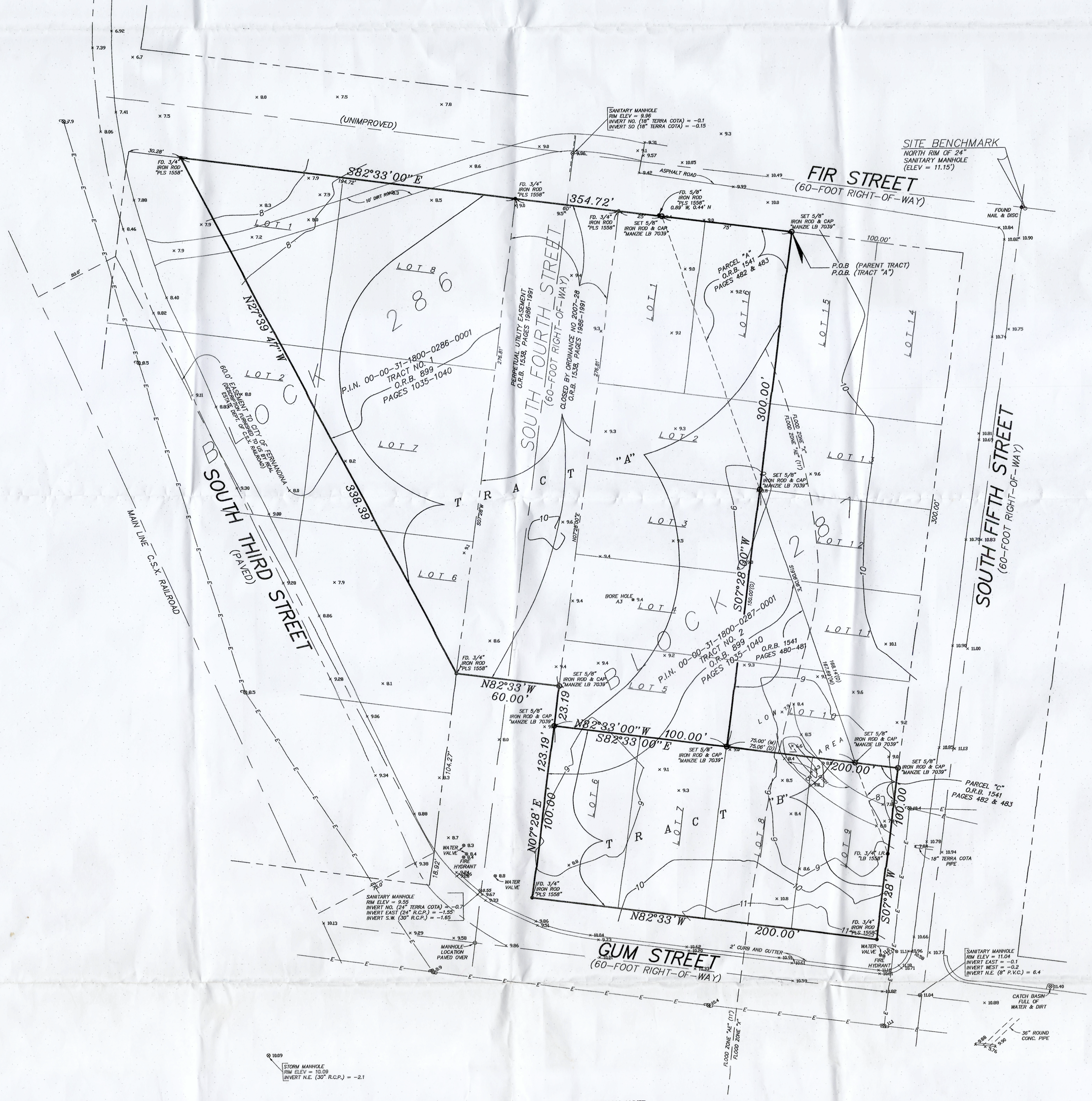
CONTAINING 0.4591 ACRE MORE OR LESS

MANZIE & DRAKE LAND SURVEYING

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.



REVISION NOTE:

1. MAP REVISED 4-10-07 TO UPDATE BOUNDARY & TREES ONLY NO ATTEMPT MADE AS OF THIS DATE TO VERIFY ELEVATIONS. (B. DAVIS)
2. MAP REVISED 08-20-07 TO UPDATE TREES. NO ATTEMPT MADE AS OF THIS DATE TO VERIFY ELEVATIONS (WKD)
3. MAP REVISED ON 03-13-08 TO SHOW ADDITIONAL BOUNDARY INFORMATION AND TO SHOW SOUTH FOURTH STREET RIGHT-OF-WAY NOW CLOSED BY ORDINANCE NO. 2007-28 (WKD)
4. MAP REVISED ON 03-18-08 TO SHOW TRACT A & B (WKD)

SURVEY NOTES:

1) The "Legal Description" was prepared by the surveyor.
2) Underground improvements were not located or shown.
3) Lands shown hereon were not abstracted by this office for easements, rights-of-way, ownership or other instruments of record.
4) Bearings shown hereon are based on assumed. East R/W line of South 4th Street bears N07°28'00"E. The bearing reference line is indicated as thus (BR).
5) "Unless it bears the signature and the original raised seal of a Florida licensed surveyor and mapper, this map/report is for informational purposes only and is not valid."
6) The property shown hereon lies within flood zone "X" & "AE" (11) as per F.E.M.A. Flood Insurance Rate Map, Panel 120172 0004 E, Dated 5-18-92. Flood Zone information listed above and shown on this survey is provided as a courtesy and is approximate at best All data should be verified by Nassau County Building Department for accuracy. We assume no liability for its accuracy. Flood Zone information is not covered by the certification hereon and is not required to be shown per Chapter 61G17-6, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.
7) Unless otherwise noted measured angles and distances are the same as Plat or Deed angles and distances.
8) Fence ownership, if applicable, has not been determined by this office. Fences are drawn out of scale in order to accentuate their relationship to property lines. Fences are not deemed to be encroachments unless ownership is apparent.
9) Elevations shown hereon are based on the National Geodetic Vertical Datum of 1929. The source benchmark is north rim of manhole in intersection of S. Fifth and Fir (Elev. 11.15').
10) Site Benchmark is as shown hereon.

LEGEND

B.R.L. = BUILDING RESTRICTION LINE
CALC. = CALCULATED
C.B.S. = CONCRETE BLOCK STRUCTURE
℄ = CENTERLINE
CH = CHORD
C.M. = CONCRETE MONUMENT
CONC. = CONCRETE
D.E. = DRAINAGE EASEMENT
D/F = DRAIN FIELD
—E—E— = AERIAL UTILITY WIRES
EASE. = EASEMENT
ELEV. = ELEVATION
F.F. = FINISHED FLOOR
FD. = FOUND
I.P. = IRON PIPE
I.R. = IRON ROD
I.R. & C. = IRON ROD W/ PLASTIC CAP
L = LENGTH
MEAS. = MEASURED
N & TT = NAIL & TIN TAB
N & W = NAIL & WASHER
N.G.V.D. = NATIONAL GEODETIC VERTICAL DATUM
N.T.S. = NOT TO SCALE
B.R. = BEARING REFERENCE
O.R.B. = OFFICIAL RECORD BOOK
P.B. = PLAT BOOK
P.C. = POINT OF CURVATURE
P.C.C. = POINT OF COMPOUND CURVATURE
P.C.P. = PERMANENT CONTROL POINT
P.O.B. = POINT OF BEGINNING
P.O.C. = POINT OF COMMENCEMENT
P.R.C. = POINT OF REVERSE CURVATURE
P.R.M. = PERMANENT REFERENCE MONUMENT
P.I.N. = PARCEL IDENTIFICATION NUMBER
P.I. = POINT OF INTERSECTION
R = RADIUS
R/W = RIGHT-OF-WAY
S/T = SEPTIC TANK
U.E. = UTILITY EASEMENT
Δ = CENTRAL ANGLE
—x—x— = CHAIN LINK FENCE
—o—o— = WOOD FENCE
= CONCRETE FLATWORK
= WOOD POWER POLE

THE INFORMATION SHOWN HEREON MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 61G17-6, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

BY: _____
☐ MICHAEL A. MANZIE, P.L.S. 4069
☐ FRANK L. BOWEN, P.S.M. 2477
☐ MARK G. HILL, P.S.M. 5879

MANZIE & DRAKE LAND SURVEYING
117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 FAX (904) 491-5777
Certificate of Authorization Number "LB 7039"
"OUR SIGHTS ARE ON THE FUTURE, SET YOUR SITES ON US."

SCALE: 1"=30' JOB NO: 13224 DATE: 5-2-01 CADD: B. DAVIS
F.B. NO: X-150 PAGE NO: 29-30 FIELD CREW: C.B. FILE NO: C-30

DWG NO. C-30

COPYRIGHT © 2008 BY MANZIE AND DRAKE LAND SURVEYING

STAFF REPORT
PAB (LU/CZ) 2018-07
Planning Advisory Board Hearing
March 14, 2018

APPLICATION FOR SMALL- SCALE AMENDMENT TO THE FUTURE LAND USE MAP & ZONING CHANGE REQUEST

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	American Legion, Theodore H. Hernandez, Post #54 Inc.				
AGENT:	William Martin, CDR Post 54				
REQUESTED ACTION:	Small Scale Future Land Use Map Change and Zoning Map Change				
LOCATION:	S. 3d Street and Gum Street – Portion of Block 286, Block 287 Lots 1-9 + lot 16, and abandoned ROW previously S. 4th Street				
CURRENT LAND USE + ZONING:	Industrial (IND)/Medium Density Residential (MDR) Land Use (Split) and Light Industrial (I-1) Zoning				
PROPOSED LAND USE + ZONING:	Mixed Use (MU)/ Mixed Use (MU-1)				
EXISTING USES ON SITE:	**American Legion Post #54 and Vacant Land**				
PROPERTY SIZE:	Totaling 2.15 Acres of Land Parcel ID #: 00-00-31-1800-0287-0001				
ADJACENT PROPERTIES:	Direction	Existing Use(s)	Year Built	Zoning	FLUM
	North	Vacant/ Single Family Homes	Varies	Mixed Use (MU-1)/ Medium Density Residential (R-2)	Mixed Use (MU)/ Medium Density Residential (MDR)
	South	Railroad Offices	1985	Light Industrial (I-1)	Industrial (IND)
	East	Single Family Homes	Varies	Medium Density Residential (R-2)	Medium Density Residential (MDR)
	West	Heavy Manufacturing	1940	Heavy Industrial (I-2)	Industrial (IND)

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The American Legion, Theodore H. Hernandez, Post #53, Inc., has requested a small scale Future Land Use Map amendment and Zoning Change for 2.15 acres of property located on a portion of Block 286 and Block 287, Lots 1-9 and Lot 16, along with a portion of abandoned S. 4th Street right-of-way (Ordinance 2007-28) as depicted in **EXHIBIT A**. The existing future land use map designation on the property is split and contains both the Industrial (IND) and Medium Density Residential (MDR) land use and a zoning district of I-1 (Light Industrial). The existing future land use map split category appears to be due to the original efforts to digitize the City's land use layers. The split boundary appears to be consistent with a former Public Land Survey System (PLSS) section line, which may have contributed to the mapping error. The split zoning of this property creates a unique scenario that directs the application of Land Development Code (LDC) Section 2.00.03 which states "Where a district boundary divides the area of a lot unequally, the district classification and regulations of the larger portion shall apply to the remaining smaller portion of the lot." Roughly half of the subject property contains the Industrial (I-1) zoning district. As such, the I-1 zoning district regulations restricting principal uses and site design are applied to the entire subject property.

A portion of the property was developed in 2009 and is presently maintained as the American Legion Post #54 (Private Clubhouse) hosting weekly gatherings and routine special events on the subject site. The applicant requests approval of the Mixed Use (MU) future land use map designation and MU-1 (Mixed Use) zoning district on the subject property to "enhance the use and value," and "prevent the I-1 lots on S.5th Street, Fir Street, and Gum Street from being used for industrial purposes." Additionally the applicant cites concerns for environmental, operational, and intensity compatibility with the range of potential uses allowable under the industrial zoning district as a basis for the requested land use and zoning change to Mixed Use/ MU-1.

The applicant's property is located on Gum Street, a principal arterial roadway, utilized frequently for heavy truck traffic serving Rayonier Advance Materials and their co-located companies' daily operations. Gum Street also serves as an alternate route for local traffic headed north to the City's urban core. Directly across from the applicant's property on S.3rd Street is the CSX railroad stacking and maintenance yard. The subject property is situated 2 blocks west of the 8th Street Mixed Use Small Area (Ordinance 2016-16), an area that the City has focused planning efforts to encourage redevelopment and infill development in a mixed use form.

Properties fronting S. 5th Street contain detached single family homes which have existed within this area since the mid-70's. Development along the S.5th Street block face was not identified until the 1949 Sanborn maps which show a single family home at the corner of Fir Street and S. 5th Street. The majority of the block has remained vacant. A cursory review of Sanborn maps indicates that the historic development pattern within the area surrounding the subject property has been a mix of industrial and residential. Notably, the Fernandina Lumber Company existed at the terminus of S. 3rd Street and Gum Street with a rail spur leading to town existed on the 1926 maps. The following graphic serves to provide a general overview of the existing built pattern of the subject property and the surrounding area along Gum Street and S. 3rd Street.

Gum Street and 3rd Street

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.01.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.
AND
Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	**300 gallons per day per ERU (Equivalent Residential Unit)**
Solid Waste Facilities	**Average Solid Waste Generation Rate: 5.9 pounds per capita per day**
Stormwater Management Facilities	**Policy 4.01.02** *All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for "zero discharge," storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.*
Potable Water Facilities	**Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)**
Fire-Rescue Services	**240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)**
Police and Law Enforcement Services	**Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls**

The City has seven public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, Solid Waste, Fire-Rescue Services and Police and Law Enforcement Services. A determination of the impact of the proposed land use and zoning change must assess the net increase in development potential. The applicant has not provided a site plan as part of their application materials. A site plan is not required for Future Land Use Map change or zoning assignment request. All public facilities and services are currently available to the development. Each service and public facility is analyzed for development impact and determines compliance with policies 1.01.02, 4.01.01 and 4.01.02 based on any proposed use for development of the subject property. Such determination would be made at the time of site planning through the City's Technical Review Committee.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity

through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

a. **No Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
b. **No Areas of urban development or uses which fail to maximize the use of existing public facilities;**
c. **No Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
d. **No Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The applicant's requested land use of Mixed Use (MU) and MU-1 zoning achieves compliance with the direction provided in policy statement 1.02.03, specifically subsections a and b. The requested MU land use/ MU-1 zoning serves to create a transitional zoning district between the more intensive heavy manufacturing permitted in the Industrial (IND)/ I-2 properties to the west and the established residential homes to the east. The proposed land use and zoning is consistent with the City's established Future Land Use Map for properties fronting S. 3rd Street as you travel south from the downtown urban core.

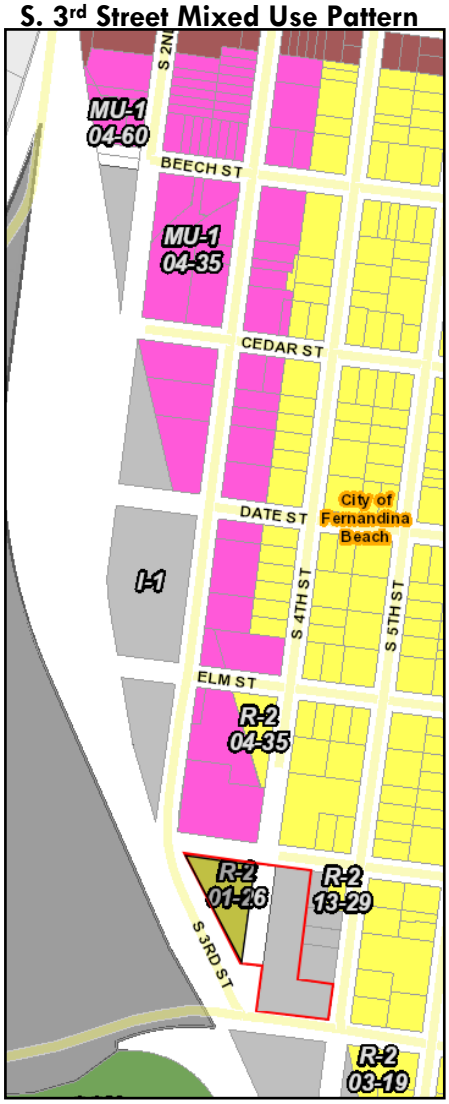
1.02.04. Decisions on amendments to the FLUM shall be based on an analysis of the suitability and compatibility of the proposed use, based on the following factors:

a. **Type and density or intensity of surrounding uses;**
b. **Zoning districts in the surrounding area;**
c. **Demonstration of adequate water supply and water supply facilities;**
d. **Appropriateness of the size of the parcel compared to the proposed use;**
e. **Physical condition of the site, and the suitability of soils and topography for the proposed use;**
f. **Suitability of the site based on the presence or absence of natural resources, environmentally sensitive lands, flood zones, or historic resources;**
g. **Compatibility factors;**
h. **Impact on adopted levels of service standards and quality of service standards; and**
i. **Location in a Coastal Upland Protection Zone (CUPZ).**

The requested action is consistent with the surrounding area density. A maximum of 8 dwelling units per acre is permissible within the adjoining Medium Density Residential land use category. The maximum intensity of the Industrial properties west of the subject property is 0.75 FAR. The request would allow for an additional FAR of up to 1.0, but is greatly limited in the ability to achieve a full build out due to the range of permissible uses associated with the district. The property is not located within the CUPZ. Adequate water and facilities are available to serve the property. The requested action meets all compatibility and suitability indicators described in Policy 1.02.04.

Policy 1.02.08.
Stable or established residential areas shall be protected from encroachment by incompatible development by establishing and increasing the amount of mixed use transitional areas. This policy does not preclude necessary community facilities from locating within residential areas when such activities satisfy the criteria established in the City's comprehensive plan and land development regulations.

S. 3rd Street Mixed Use Pattern



The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. By definition of the land use category requested, Mixed Use (MU) allows for a transitional urban development pattern. The requested action meets the intent of policy statement 1.02.08 by establishing a down-zoning between the Industrial (IND) land uses adjoining the property to the west and the established Medium Density Residential (MDR) land uses to the east. The requested Mixed Use (MU) land use category provides for a range of commercial uses which are less intensive than would be permissible under the Industrial (IND) designation, while allowing for a residential density at the same level as established for the Medium Density Residential (MDR) properties at no greater than 8 dwelling units per acre.

Policy 1.02.09.
The City shall provide for the orderly transition of incompatible uses. Where infeasible to separate incompatible uses then, buffering and mixed use transition areas shall be required to promote a smooth land use transition. Any potential adverse impacts caused by incompatible land uses located adjacent to each other shall be minimized by drought tolerant and native landscaping, low impact development strategies and buffer requirements.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. The existing land use and zoning under the split Medium Density Residential and Industrial/ I-1 of the subject properties is not compatible with the adjoining residential properties to the east. The requested action provides a down-zoning transition land use from the industrial properties west of the subject property to the adjoining residential areas located to the east.

Policy 1.07.07.
Mixed Use (MU)

a. **This land use category is designed to accommodate medical, business, and professional offices; personal service establishments with limited inventory of goods; neighborhood commercial uses; and customary accessory uses, which are subordinate and incidental to the principal office or limited commercial use.**
b. **Single-family and multi-family residential units are allowed in this land category.**
c. **This designation is not intended for manufacturing.**
d. **Mixed uses, either "stand alone" or in mixed residential and business use structures, may occur throughout the area designated for MU on the FLUM through the assignment of zoning districts for residential uses, limited commercial uses, and office uses, as well as the use of the PUD overlay.**
e. **The maximum density for residential development within the MU land use category is eight (8) units per acre. The intensity of non-residential development in the MU land use category shall not exceed a FAR of 1.0.**
f. **In the application of zoning districts within the ORMU category, the City shall ensure that proposed zoning districts are compatible with each other and with adjacent zoning districts and land uses.**

The existing land use and zoning (Industrial/Medium Density Residential and Light Industrial, I-1) of these properties does not permit any residential dwelling units. The Mixed Use (MU) land use/ MU-1 zoning supports eight (8) dwelling units per acres. The property contains nine (9) originally platted lots of record that would accommodate development of up to nine (9) residential dwelling units. Although the applicant has not stated any intent to redevelop the American Legion portion of the site, the entire subject property must be analyzed for its full future development potential under the requested land use. The land area (including half of the adjoining rights- of way) totals 114,810.63 square feet. The minimum land area necessary to support a dwelling unit at 8 units per acre is 5,445 square feet. The total land area divided by the minimum land area per dwelling unit accommodates up to a potential twenty-one (21) dwelling units.

The intensity of non-residential development is limited by a Floor Area Ratio (FAR) of 1.0 within the Mixed Use (MU) land use category. The Industrial (IND) category limits the FAR to 0.75. The total land area of the subject property equals 93,558.16 square feet. Under the requested Mixed Use land use category the FAR limits the total amount of non-residential (office/retail/private club, etc.) space to no greater than 93,558.16. The proposed change would accommodate up to an additional 23,389.50 square feet of non-residential space on the subject property. The existing "private club" structure totals 8,094 square feet on the property. Non-residential uses permissible within the Mixed Use category are defined within the Land Development Code (Table 2.03.02) to uses consistent with the policy direction provided in 1.07.07(1). Development standards and permissible building types specific to the MU-1 zoning district are provided in several Chapters and Sections of the Land Development Code and as generally described in the following paragraphs.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

The requested Mixed Use, MU-1 zoning provides for a mix of residential and non-residential uses. Permissible uses are provided in Table 2.03.02 of the Land Development Code (LDC).

Table 2.03.02 - Table of Land Uses

The following land uses are permissible, subject to compliance with the standards of the MU-1 zoning district. Additional standards for Commerce Parks, Large Scale Commercial Development, and Telecommunication Towers are applicable and are located in Chapter 6.

The applicant's requested zoning district of MU-1 (Mixed Use) would add the several new permissible uses to the subject site and remove several uses as permissible under the current Industrial (I-1) zoning district. For comparison purposes each zoning district and its permissible principal land uses are depicted in **EXHIBIT B**.

Design Standards for the MU-1 Zoning District

In addition to the permissible uses allowable for the subject property, development of the site is limited to the design parameters and building types as defined in Chapter 4 of the LDC. In addition to site design standards the City maintains requirements for installation of infrastructure (Chapter 7), parking (Chapter 7), parking design (Chapter 7 and Chapter 4), stormwater management (Chapter 7), minimum landscaping (Chapter 4), tree protection (Chapter 4), and signage or accessory structures (Chapter 5). Any future development consideration must also contemplate site access from public streets for any established residential lots as subject to LDC Section 4.04.03(D) 1. This LDC section presents a particular development challenge when contemplating the subdivision of land due to the previously abandoned portion of S. 4th Street right-of-way (Ordinance 2007-28) which fronts platted lots of record 2-5 on block 287. Additional permitting through the St. Johns River Water Management District (SJRWMD) and as consistent with City requirements would be required to modify the location of the existing dry pond which serves to support stormwater management on the subject property.

The MU-1 site design standards are depicted in the following tables. Any proposed development of the subject property must demonstrate compliance with the standards for the district and is reviewed by the City's Technical Review Committee for compliance. Staff has not received any proposed development plans as part of the applicant's request for a land use and zoning change. Development plans are not a requirement for consideration of the requested action.

Table 4.01.01. - Density and Housing Types in Base Zoning Districts.

Zoning District	Maximum Gross Density (dwelling units per acre)	Permissible Housing Types
MU-1	8.0	Single-family detached Duplex structures Triplex structures Townhouses Mixed Use

Table 4.02.01(J). - Design Standards for Lots.

Zoning District	Minimum Lot Width (ft.)	Maximum Impervious Surface Ratio for Lots (%)	Maximum Floor Area Ratio for Lots (%)
MU-1	50	75	50

**Note: Conflicting statements between Comprehensive Plan policy 1.07.07(e) and LDC*

Table 4.02.03(E). - Standards for Building Heights and Setbacks.

Zoning District	Maximum Building Height (ft.)[1]	Minimum Setback			
		Front (ft.)	Side[2]	Rear (ft.)	Corner Lot (side abutting street) (ft.)[3]
MU-1	35	None	None[4]	10	10

Notes:
[1]A building on any lot within 800 feet of the mean high water line of the Atlantic Ocean shall not exceed thirty-five (35) feet in height.
[2] Each side yard setback shall be increased by one-half (½) foot for each one (1) foot, or fraction thereof, of building heights above twenty-five (25) feet.
[3]Buildings shall not encroach into the required clear visibility triangle at intersections, as set forth in Section 7.01.08.
[4]Where access is provided from an alley or public street to the rear of the principal building, no side yard setback is required. Where such access is not available, one (1) side yard shall be a minimum of ten (10) feet. Any other side yard shall have a minimum side yard setback of zero (0) feet.

Section 2.01.09 of the LDC states the intent of the MU-1, Mixed Use, zoning classification.
The MU-1 District is intended for the development of a combination of residential, office, and limited neighborhood commercial uses. The Mixed Use District encourages well-planned development and redevelopment of areas that feature compatible, interrelated uses including single-family and multi-family

residential units; medical, business, and professional offices; personal service establishments with limited inventory of goods; and limited neighborhood commercial uses.

The subject property is capable of meeting the intent of the MU-1 zoning district. Assignment of this zoning district to the site would enable the property to deliver well-planned development compatible with the surrounding area.

CONCLUSION:

Staff finds the requested action to be consistent with the Comprehensive Plan and Land Development Code.

The application of the Mixed Use Future Land Use Map (FLUM) category and MU-1 zoning district is appropriate on the subject property. An orderly transition from the industrial properties to the west and residential properties to the east is established by approving the applicant's request. The Mixed Use category enables a development scenario that serves to meet the needs of the City by allowing greater flexibility in design to accommodate housing types in a work/live built configuration along a primary arterial road near the City's urban core.

Allowing the Mixed Use FLUM category and MU-1 zoning district on the subject property is consistent with the established pattern for properties along the S. 3rd Street corridor. Given the range of activity existing in the area and coupled with the high traffic volumes near the subject property at the Gum Street and S. 3rd Street intersection, the requested action is suitable. Approval of the applicant's request also removes the range of permissible uses allowable under the Industrial/ I-1 zoning category that are inappropriate for the adjoining residential neighborhood (**EXHIBIT B**). Therefore, staff recommends approval of the applicant's request for assignment of Mixed Use (MU) Future Land Use Map category and MU-1 zoning district for the subject property.

MOTIONS TO CONSIDER

I move to recommend **(approval or denial)** of PAB case number 2018-07 to the City Commission requesting a Future Land Use Map assignment of Mixed Use (MU) land use and MU-1 zoning from Industrial and Medium Density Residential land use and I-1 zoning, as described and that PAB case 2018-07 as presented, **(is or is not)** sufficiently compliant with applicable Florida Statutes, Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager

EXHIBIT A

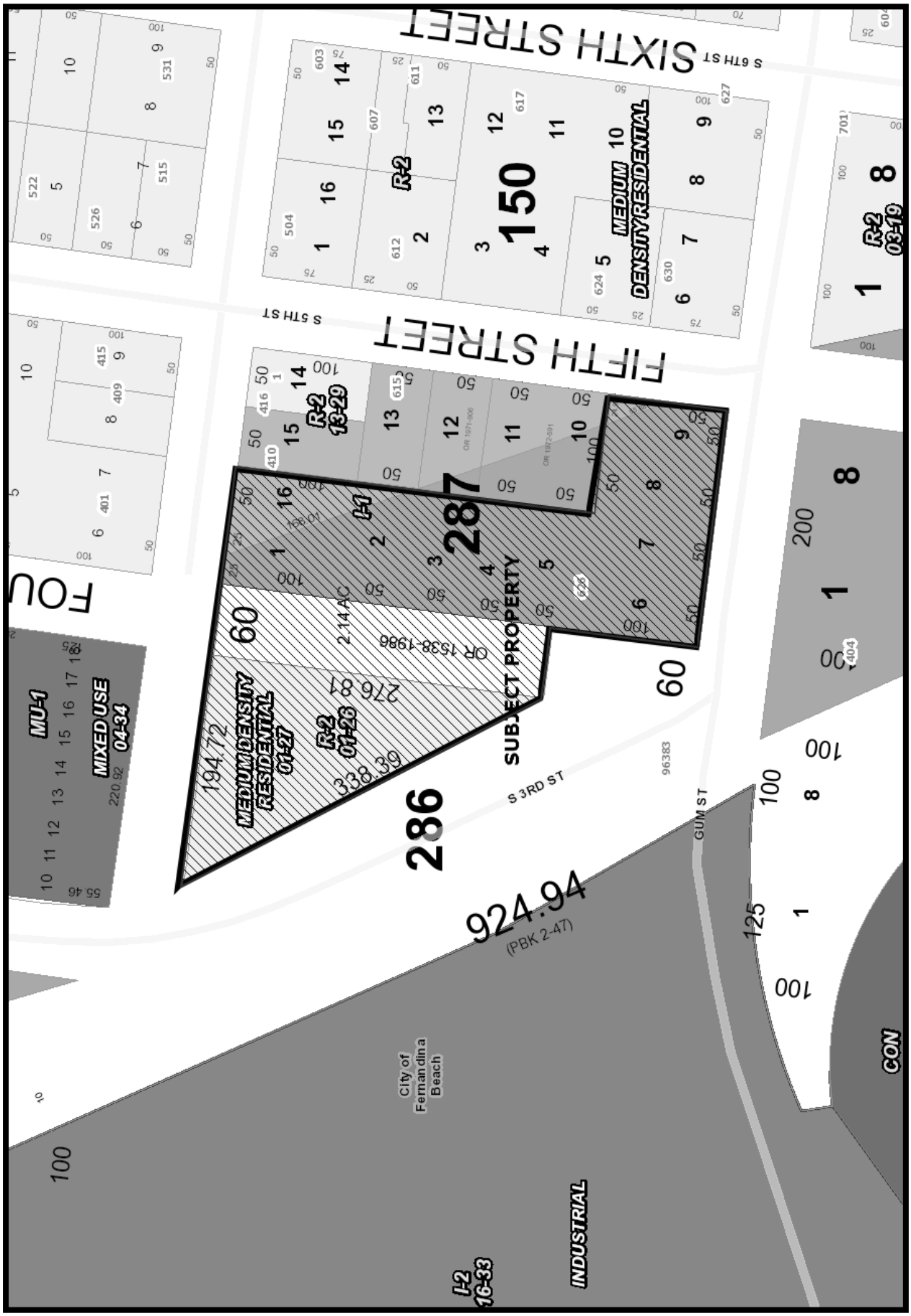

SIXTH STREET
S 6TH ST
FIFTH STREET
S 5TH ST
FOU
S 3RD ST
GUM ST
MEDIUM DENSITY RESIDENTIAL
R-2
150
R-2 03-19
R-2 13-29
I-1
287
SUBJECT PROPERTY
MEDIUM DENSITY RESIDENTIAL 01-27
R-2 01-26
2.14 AC
OR 1538-1986
276.81
338.39
194.72
286
924.94
(PBK 2-47)
MU-1
MIXED USE 04-34
City of Fernandina Beach
INDUSTRIAL
I-2 16-33
CON

EXHIBIT B

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Adult Entertainment		S
Airports and Heliports		P
Aeronautical Operations:		P
Aircraft Storage and Maintenance Hangars		P
Aircraft Repair		P
Aviation Equipment Repair		P
Aviation Terminal		
Aviation Schools, Research, and Education Facilities		P
Construction, Sales (New and Used) and/or Maintenance of Aircraft; Aircraft Supply		P
Sea Plane Dockage and Parking		
Animal Hospital or Veterinary Clinic		P
Asphalt or Concrete Plant		S
Automobile Sales, New and Used		P
Automobile Repair, Garage, Body Shop		P
Automotive Rental Agencies		P
Bakery Plant		P
Bed and Breakfast Inns	S	
Book and Stationery Stores	P	P
Bottling Plants		P
Bulk Storage Yards – Liquid		P
Bulk Storage Yards – Solids		P
Bus Terminals and Taxi Stations		P
Business Colleges; Commercial, Trade, Vocational, and Arts Schools		P
Business Services such as Copying, Mailing, or Printing		P
Cemeteries	S	
Clubs, Public or Private; Community and Recreation Centers	S	P
Commercial Fishing Facilities		
Construction, Sales, and/or Maintenance of Boats and Ships; Marine Supply		P
Craft Distillery, Small-Scale Brewery or Winery	S	P
Day Care Center	S	
Dog Dining- Outdoors Only	S	S
Distribution, Packing, and Shipping		P
Drug Store or Pharmacy	P	P
Essential Public Services, such as Transmission Lines and Lift Stations	P	P
Financial Institutions, Banks, and Credit Unions	P	P
Freight and Moving Establishments		P
Funeral Home and Mortuary	P	P
Gasoline Station, with or without a Convenience Store		P
Golf Course		P
Grocery Store	P	P
Group Homes	S	
Government and Civic Buildings, including Library and Museum	P	P
Health Clubs and Gyms		P
Hospital		
Junk and Salvage Yards		
Laundry and Dry Cleaning, On-Site, including Self-Service Laundry		P

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Laundry and Dry Cleaning, Pick-Up Only *Note 5	P	P
Light Indoor Manufacturing Uses, including Packaging and Fabricating		P
Liquor Store, Lounge, and Bar (without drive-through window) *Note 5	S	P
Lodging Accommodations		P
Lumber and Building Supply		P
Manufacturing and/or Assembly -Heavy		
Manufacturing and/or Assembly -Light		P
Manufacturing and/or Assembly – Water Related		P
Manufacturing and/or Assembly - Artisan	P	P
Marina		
Marine recreation, such as kayak or boat rentals, sailing schools, etc.		P
Medical and Dental Clinics		P
Mini-storage or Self-storage Facility		P
Music, Dancing, Photography, or Art Studios	P	P
Outside Sales		S
Parking Lots and Parking Garages		P
Parks, Public		P
Parks, Private or with Stadium Style Lighting		P
Personal Services, such as beauty/barber shops, tattoo parlor, massage or acupuncture therapy	P	P
Picnic Areas, Trails, and Nature Facilities	S	S
Piers, Docks, and Wharves		P
Professional Offices	P	P
Public Recreation Buildings		P
Radio, Television, and Telecommunication Towers		S
Recreation, Outdoor Amusements, such as Miniature Golf or Fishing Piers, Excluding Amusement Parks and Drive-in		P
Recreation, Indoor Facilities, such as Billiard Parlors, Bowling Alleys, Game Rooms, and Skating Rinks		S
Railroad Facilities		P
Religious Facilities	S	
Research, Education, and Development Facilities		P
Residential Uses:		
Single-Family	P	
Two- and Three-Family	P	
Four- or More Family		
Group Residential (see Note 3)	S	
Resort Rental		
Restaurant, With or Without Drive- Through Window *Note 5	P	P
Retail Stores	P	P
Schools, Elementary, Junior, or Senior High	S	
Scooter and Moped Rentals		P
Seasonal Sales *Note 4	P	P
Small Equipment or Appliance Repair Shops		P
Specialty Food Stores, such as	P	P

_ – Prohibited (Empty) P – Permissible S – Permissible Subject to Supplemental Standards	MU-1	I-1
PRINCIPAL LAND USES:		
Bakeries or Ethnic Grocers		
Specialty and Gift Shops such as Art, Antique, or Jewelry Shops, Books, or Stationers	P	P
Stormwater Treatment Park/Facility	P	P
Terminals for Freight or Passengers, By Ship		P
Theaters, Movie or Performing Arts	P	P
Trades and Repair Services such as Electrical, Heating, and Air, Mechanical, Painting, and Plumbing		P
Utility Facilities, such as Electric Substations, Water and Wastewater Treatment Plants		P
Warehouse, not Including Mini-Storage		P
Welding or Sheet Metal Works		P
Wholesale Establishments		P

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-07
Zoning Map/Planned Unit Development (PUD) Amendment - Lake Park Drive in Amelia Park

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Approve Ordinance 2018-07 at First Reading.

SYNOPSIS: The applicant, YMCA, requests consideration of a Planned Unit Development Overlay (zoning change) amendment to the Amelia Park neighborhood regulating plan for 4.42 acres of undeveloped land located on Lake Park Drive.

Staff finds the requested action is consistent with and furthers the policies of the City's Comprehensive Plan and the Land Development Code. The Planning Advisory Board issued a unanimous recommendation of approval at its Regular Meeting on October 11, 2017.

This Ordinance was approved at First Reading by the City Commission on November 8, 2017.

FISCAL IMPACT: Collection of impact fees, Technical Review Committee (TRC) review fees, and permitting fees associated with the development of sixteen new single-family detached homes. The City will also obtain property tax revenue associated with the ownership transfer from non-profit to privately held lands.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2018-07 at First Reading.

Nicole Bednar, Administrative Services Manager	04/06/2018
Dale Martin, City Manager	04/06/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Kelly N. Gibson, AICP

Date: March 29, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION: Approve

ORDINANCE 2018-07

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE AMELIA PARK PLANNED UNIT DEVELOPMENT OVERLAY DESIGNATING A PARCEL OF LAND TOTALING 4.42 ACRES LOCATED ON LAKE PARK DRIVE UNDER THE T1, T3, T4, AND CONSERVATION TRANSECTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the applicant's amendment to the Amelia Park Planned Unit Development overlay regulatory plan as Case# 2018-01 at its Regular Meeting on March 14, 2018, and unanimously recommended approval of the requested change to allow development of sixteen single family home sites on 4.42 acres of land fronting Lake Park Drive and assigning the T1, T3, T4, and Conservation transects on the subject property; and

WHEREAS, City Planning Staff found the applicant's request to be consistent with the intent of the Amelia Park development plan and existing overlay requirements; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on December, 27, 2017.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The property identified for the PUD amendment is located on Lake Park Drive and identified as Parcel ID 29-3N-28-0000-0003-0090, totaling approximately 4.42 acres, and is shown on the map, attached hereto as Exhibit "A".

SECTION 2. ZONING MAP CHANGE. For the property in question, the City's Zoning Map is hereby changed Planned Unit Development Overlay as consistent with the assigned transects for Amelia Park and retains the existing Medium Density Residential/ R-2 and General Commercial (C-1) zoning district.

SECTION 3. SEVERABILITY**.** If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of May, 2018.

CITY OF FERNANDINA BEACH

_____
JOHN A. MILLER
Mayor - Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

_____
CAROLINE BEST
City Clerk

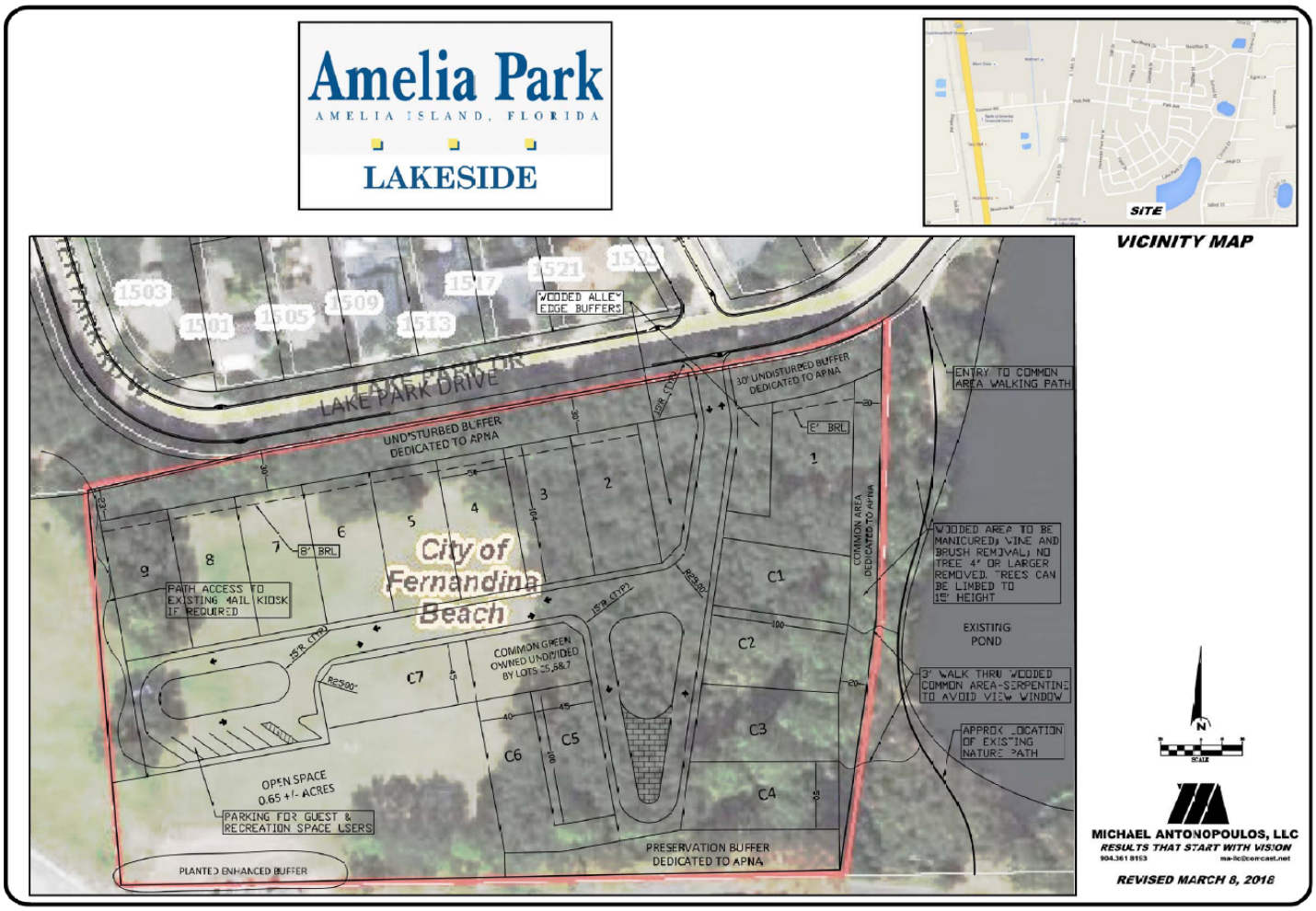
_____
TAMMI E. BACH
City Attorney

ORDINANCE 2018-07
EXHIBIT "A"

ZONING MAP CHANGE WITH PLANNED UNIT DEVELOPMENT OVERLAY CONSISTENT WITH AMELIA PARK TRANSECTS OF T4, T3, T1, AND CONSERVATION FOR AN APROXIMATELY 4.42 ACRE PARCEL IDENTIFIED AS 29-3N-28-0000-0003-0090 AND LOCATED ON LAKE PARK DRIVE.

REGULATING PLAN

CONCEPT PLAN



WRITTEN DESCRIPTION

AMELIA PARK – LAKESIDE PUD WRITTEN DESCRIPTION REVISED MARCH 8, 2018
PUD Written Description

INTRODUCTION

The proposed Project is located on the south side of Lake Park Drive opposite Lots 1 through 7, Block 14, Unit 6 in Amelia Park. The Land Use designation for the Parcel is Medium Density Residential (MDR) according the City's Land Use Map allowing up to eight (8) units per acre. The Zoning classification is RS-2 with the Amelia Park PUD overlay.

The Parcel is 4.42 acres and partially treed. The proposed project includes two types of single-family detached residential homes; Lots 1 through 9 as shown on the Site Plan meeting the criteria of House Type III under the existing PUD, and lots C1 through C7 meeting the criteria of House Type II under the existing PUD.

Total Site: 4.42 acres
Number of Lots: 16
Density: 3.62 U/Acre

Residential structures shall consist of detached single-family homes on platted lots. The setbacks shall follow the criteria set forth in the existing PUD for Home Types II and III, except as stipulated herein. The maximum building height for residential and accessory buildings shall be 35'.

The original version of the PUD approved in 1992 allowed a maximum of 421 dwelling units. A total of 387 residential units have been developed or approved in all other units of Amelia Park. A balance of 34 units remains available under the PUD, of which this application includes 16 units, less than half of those available, on the only remaining undeveloped/ committed land in Amelia Park.

PARKING

Parking for a minimum of two vehicles shall be provided within the driveway or garage of each residential unit. Sufficient parking to serve a model home or sales office will be located either on an adjacent stabilized lot or in the alley parking spaces described below, until the model home/sales office has been sold or upon build-out of the residential units. Angled parking spaces will be located in the turn-around of the east bound lane of the alley serving Lots 2 through 9. One parking space and interconnecting sidewalks, if any, will comply with the requirements of the Americans with Disabilities Act.

STORMWATER

There are several existing retention ponds that serve Amelia Park. All stormwater runoff generated by the Project will be detained and treated in the existing ponds and will be subject to compliance with SJRWMD requirements. The existing storm water permit will be modified, if required, to address changes in the system to accommodate runoff from the proposed Project. The Amelia Park Neighborhood Association, Inc. (APNA) has agreed to cooperate with the Applicant in pursuing said permit, at no cost to APNA.

ACCESS

Vehicle access to all lots will be via a proposed two-way alley as shown on the Site Plan. The alley's connection to Lake Park Drive will align at its intersection with Field Street. A stop sign will be provided at this new intersection. This alley terminates with a one-way loop. A one-way

loop also serves Cottage Lots C2 through C6. The minimum right-of-way and pavement widths of the two-way alley are 30' and 20', respectively. Minimum pavement width for the one-way portions of the alleys is 14'. Minimum alley right-of-way returns are 15'. Lighting in the alley shall be kept to a minimum.

BUFFERS / OPEN SPACE

a. A minimum of a 30' buffer will be preserved adjacent to Lake Park Drive. This buffer will taper to 23' from the western-most point of the property that is contiguous to Lake Park Drive at the northwest property corner. No sidewalks shall be allowed to be constructed in this buffer or in the adjacent Lake Park Drive right-of-way. A sidewalk is allowed in the front setback of lots 2 through 9, providing connectivity between these homes. To accommodate this sidewalk, the front yard setback of these lots in increased to 8'.

b. A buffer will be provided along the property's eastern boundary. This buffer will be 20' wide from Lake Park Drive to the common property corner of Lots C2 and C3 at which point it tapers to 0' at the property's southeast corner.

c. A wooded edge buffer will be preserved between the alley and Lots 1 and 2; shown on the Site Plan as "Wooded Alley Edge Buffers."

d. A buffer will be preserved on the south property line adjacent to Lots C4 and C6, including the terminus of the alley.

All preserved buffers will remain wooded in their natural condition and shall be dedicated to APNA at no cost. Select clearing shall be allowed in the eastern property buffer (b) limited to removal of small trees (4" or smaller), vines, and noxious or invasive vegetation. Preserved trees may be limbed to a height not to exceed 15'. The select clearing shall be approved by the APNA landscape committee with the understanding that the objective is to provide a "filtered" view of the lake after completion of the select clearing. Two 3' wide paths, constructed of natural material such as shell, mulch or wood, connecting lots C1 through C4 to the existing nature walk on the adjacent APNA property shall be allowed. APNA shall not erect or construct any object or material on its property adjacent to the lake that will impede or detract from the lake views from Lot 1 or Lots C1 through C4.

A 0.65+/- acre open space tract will be dedicated to APNA at no cost. Allowable uses in this tract include children's playground, adult recreation activities or passive park. No activities are required. Landscaping shall be added to this tract to extend the natural buffer along the southern property boundary to the southwest corner. The landscape plan shall be mutually developed by the Applicant and the APNA landscape committee.

A common green adjacent to the front lot lines of Cottage Lots C5 through C7 will be dedicated to those lots in an undivided interest. This interest will attach to each of those lots and cannot be separated from ownership of those lots. The treed portion of this tract shall remain treed. Clearing of the treed portion of this tract shall be limited only pursuant to the City's Landscape Code. The tract may be used for individual gardens of any or all of the owners of the tract.

A buffer will be provided along the western property boundary as shown on the Site Plan. In the event a common mail box is not approved by the USPS within the boundaries of Amelia

Park Lakeside, the existing mail kiosk located in Tract "M", Unit 7 of Amelia Park shall be modified to accommodate the additional homes at the expense of the Applicant, subject to the approval of the USPS. In such event, a path shall be provided in this western-most buffer as shown on the Site Plan.

Total open space includes the following areas as shown on the Site Plan:

Lake Park Buffer (Lots 2-9): 0.30+/- Acres
Lake Park Buffer (Lot 1): 0.08+/- Acres
Eastern Boundary Buffer: 0.13+/- Acres
Alley Edge Buffers: 0.11+/- Acres
Southern Boundary Buffer: 0.14+/- Acres
Common Green Lots (C5, C6, C7) 0.08+/- Acres
Open Space 0.65+/- Acres
Western Boundary Buffer: 0.07+/- Acres
TOTAL 1.56 Acres (35% of Total Site Area)

UTILITIES

Water and sewer service for the Lots will be provided by the City of Fernandina Beach. Details of the utility extensions will be provided on engineering drawings at the design and permitting phase of the approval process. All utilities (including electrical) will be installed underground. Irrigation shall be provided for all planted areas connected the existing APNA irrigation loop at no cost to APNA.

Tree removal and protection will be provided in accordance with the City of Fernandina Beach Land Development Code. Trees existing within the Project will be removed only as necessary to facilitate construction of internal drive aisles, building footprints, parking areas, drainage facilities and other Project infrastructure or due to disease or safety concerns.

The property shall be annexed into the APNA and be made subject to the Amelia Park Master Deed Restrictions as recorded in Official Records Book 842, Page 0056 et. Seq and the Amelia Park Declaration of Charter, Easement, Covenants, and Restrictions as recorded in Official Records Book 842, page 0066, et. Seq. all in the Public Records of Nassau County. The annexation shall occur after recordation of the record plat for the subject property and prior to any home construction on any of the Lots.

STAFF REPORT *(as amended 03/12/2018)*
PAB 2018-01 (Zoning Change: PUD Amendment)
Planning Advisory Board Hearing
January 10, 2018 *(Postponed until March 14, 2018)*

APPLICATION FOR ZONING CHANGE/ PUD
AMELIA PARK- YMCA PARCEL

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	YMCA of Florida's First Coast, Inc.				
AGENT:	Michael Antonopoulos				
REQUESTED ACTION:	Zoning Change for Planned Unit Development (PUD)				
LOCATION:	**Lake Park Drive**				
CURRENT LAND USE + ZONING:	Medium Density Residential (MDR) Land Use + General Commercial (GC) Medium Density Residential (R-2) zoning + General Commercial (C-2) zoning				
EXISTING USES ON SITE:	Vacant Land/ Partially Cleared				
PROPERTY SIZE:	4.42 Acres Parcel ID #: 29-3N-28-0000-0003-0090 **(EXHIBIT A- MAP)**				
ADJACENT PROPERTIES:	Direction	Existing Use(s)	Year Built	Zoning	FLUM
	North	Single Family Detached Homes		R-2	Medium Density Residential
	South	Island Walk Shopping Center		C-2	General Commercial
	East	Lake/ Stormwater Pond		R-2	Medium Density Residential
	West	Island Walk Shopping Center		C-2	General Commercial

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant, The Young Mens Christian Association (YMCA) of Florida's First Coast, Inc. as represented by Mr. Michael Antonopoulos, requests consideration of a Planned Unit Development Amendment (zoning change) for 4.42 acres of undeveloped, partially cleared land located on Lake Park Drive within the Amelia Park neighborhood. The request is made to allow for development of the property in compliance with Amelia Park land development restrictions for nine (9) Type III single family homes and seven (7) Type II single family homes **(EXHIBIT B – HOUSING TYPES).** The proposed development configuration would be developed at a parcel level density of 3.85 dwelling units per acre; however density is applied as part of the entire Amelia Park PUD overlay. The existing PUD overlay (Resolution 92-31 adopted in 1992) allocates a maximum buildout for Amelia Park of 421 dwelling units. At the present time, a total of 387 units have either been developed or have approved development. Thus, a balance of 34 dwelling units remains available under the provisions of the PUD overlay. The applicant is seeking to develop 16 of the remaining units.

The PUD amendment for Amelia Park is requested by the current owner, YMCA. In the written description of the PUD request, the owner states that the intended use of this property as a ballfield is "not practical" because "the City of Fernandina Beach's recreation department more than meets the community's need for these types of facilities" and that "City facilities have eliminated any demand for the anticipated facilities (ball fields) on the subject property."

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.01.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.
AND
Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as: described below.

a. **No Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
b. **No Areas of urban development or uses which fail to maximize the use of existing public facilities;**
c. **No Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
d. **No Leapfrog/scattered development or ribbon/strip commercial development patterns.**

Policy 1.04.01 The City shall encourage needed redevelopment and infill development through incentives such as the following:

a. **Density or intensity bonuses;**
b. **Provision of alternative site design requirements in designated redevelopment areas;**
c. **Provision of overlay districts;**
d. **Provision of development guidelines in designated historic districts and the community redevelopment area; and**
e. **Expedited review processes**

The City encourages infill development in its already urbanized areas that provide housing near job centers, preserve open space, capitalize on existing community assets such as parks, and removes the crime associated with vacant, underutilized or abandoned properties. If approved, this infill development will be in accordance with Comprehensive Plan Objective 1.04. The property is within an eighth (1/8) of a mile of retail shopping and restaurants.

The proposed development is consistent with the Comprehensive Plan's direction for compact urban development and serves to maximize the use of existing public facilities. The subject property lies in an area of existing urban development. The proposed development will rely on an improved roadway, Lake Park Drive, which is internal to the Amelia Park neighborhood. Water and sewer services are available to serve the site and this proposed development. No leapfrog development is occurring.

Existing uses within the general area are consistent with the proposed development request to create 16 single family detached home sites. The development site which is not located in a Coastal Upland Protection Zone or special flood hazard area, and the levels of service are discussed in the following paragraphs.

Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	**300 gallons per day per ERU (Equivalent Residential Unit)**
Solid Waste Facilities	**Average Solid Waste Generation Rate: 5.9 pounds per capita per day**
Stormwater Management Facilities	**Policy 4.01.02** *All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for "zero discharge," storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.*
Potable Water Facilities	**Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)**
Fire-Rescue Services	**240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)**
Police and Law Enforcement Services	**Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls**

The City has five public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, and Solid Waste. The City's ability to maintain adopted levels of service for these utilities was confirmed at the time that the City adopted the Amelia Park PUD overlay. Impacts to the City's overall system would have been accounted for in the early phases of the neighborhoods development. Parcel level impact fees would be collected as each individual property develops to ensure that long term maintenance of the City's infrastructure is achieved.

A concurrency determination for impacts to Nassau County roadways must be assessed under the City's current requirements contained in LDC Section 7.04.05. All proposed developments generating more than 400 Average Daily Trips (ADT) require a traffic concurrency determination from the Northeast Regional Council. Under the proposed development scenario containing 16 dwelling units, staff estimates that approximately 153 Average Daily Trips (ADT) could be generated by this development; resulting in 16 average p.m. peak hour trips[1]. Nassau County collects mobility fees for roadway impacts based on their adopted a mobility plan. It is expected that the City will, through its adopted Interlocal agreement with Nassau County, collect mobility fees on their behalf for projects within the City. This would be similar to the past collection of transportation impact fees which ceased in 2006.

[1] ITE Code 210 (Single-Family Detached Housing) average PM peak hour trips = 16 (~1 trip/ dwelling unit)

The City owns and operates three potable water treatment facilities which combined can provide 18.2 million gallons per day. Potable water customers on the average consume approximately 5 million gallons per day. The City owns and operates one sanitary sewer treatment facility which has an operation/design capacity to treat 3.5 million gallons of wastewater per day. At the adopted level of service and the proposed development density, the residential units will consume 5,600 gallons of water per day (16 units x 350 gallons per ERC per day).

The City owns and operates one sanitary sewer treatment facility which has an operation/design capacity to treat 3.5 million gallons of wastewater per day. The facility's customers currently generate, on average, 1.9 million gallons per day. At the adopted level of service and the proposed development density, the site will generate 12,880 gallons of wastewater per day (16 units x 2.3 x 350 gallons per ERC per day). The Commercial facilities are calculated by an Equivalent Residential Connection (ERC) standard, which is calculated by the utilities director. The utilities director indicates that plant capacity is available for the site; however, other facilities, such as pipe and lift station capacity, will have to be evaluated, and the developer will have to pay for what improvements are necessary to accommodate any proposed development. These determinations will be made in advance of site plan review and necessary improvements will be required as a part of site plan approval.

As for solid waste and drainage, the City currently has a contracted services with Advanced Disposal to dispose of solid waste city-wide, therefore the impact is not necessary as part of the preliminary plat review. Drainage impacts from any new development or redevelopment will be reviewed by the City's Technical Review Committee (TRC). The City requires storm water drainage to be retained on-site and permitting through the St. John's River Water Management District (SJRWMD). Permitting from SJRWMD is a requirement for final approval and receipt of a local development order from the TRC.

All public facilities and services are currently available to the development and each service is able to maintain or exceed its level of service standards as required by Policies 1.01.02, 1.02.03, and 4.01.01.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

2.02.02 Planned Unit Development Overlay

The Planned Unit Development (PUD) Overlay is intended to provide for more than one (1) land use within a mixed use development; allow more than one (1) housing type within a residential PUD; allow innovative arrangement of streets, lots, uses, and buildings; and to improve the efficient use of infrastructure by the clustering of homes, businesses, and other uses in a coordinated, planned development.

The requested zoning is a PUD amendment, not a new stand-alone PUD subdivision. Compliance with the City's requirements has been achieved as part of the overall PUD which established the Amelia Park neighborhood. The written description and site plan provided by the applicant is in general compliance with the design standards and as adopted for the Amelia Park neighborhood.

CONCLUSION:

The requested Zoning Change to allow for a Planned Unit Development (PUD) Amendment is consistent with and furthers the policies of the City's Comprehensive Plan, Land Development Code, and is in keeping with the design of the Amelia Park neighborhood. Staff recommends approval of the applicant's request for a Planned Unit Development Amendment to allow development of 16 single family detached homes under the guidance of the Amelia Park neighborhood development standards.

If approved, the requested development would file for approval for a preliminary and final plat. Both the preliminary and final plat review processes include consideration before the Planning Advisory Board for a recommendation prior to consideration before the City Commission for approval. The applicant will also submit for site plan review through the Technical Review Committee to determine technical compliance with City regulations.

MOTION(S) TO CONSIDER

I move to recommend **(approval or denial)** of PAB case number 2018-01 to the City Commission requesting that a zoning change to allow a Planned Unit Development Amendment to the Amelia Park neighborhood be **(approved or denied)** and that PAB case 2018-01, as presented, **(is or is not)** sufficiently compliant with the Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager

EXHIBIT A

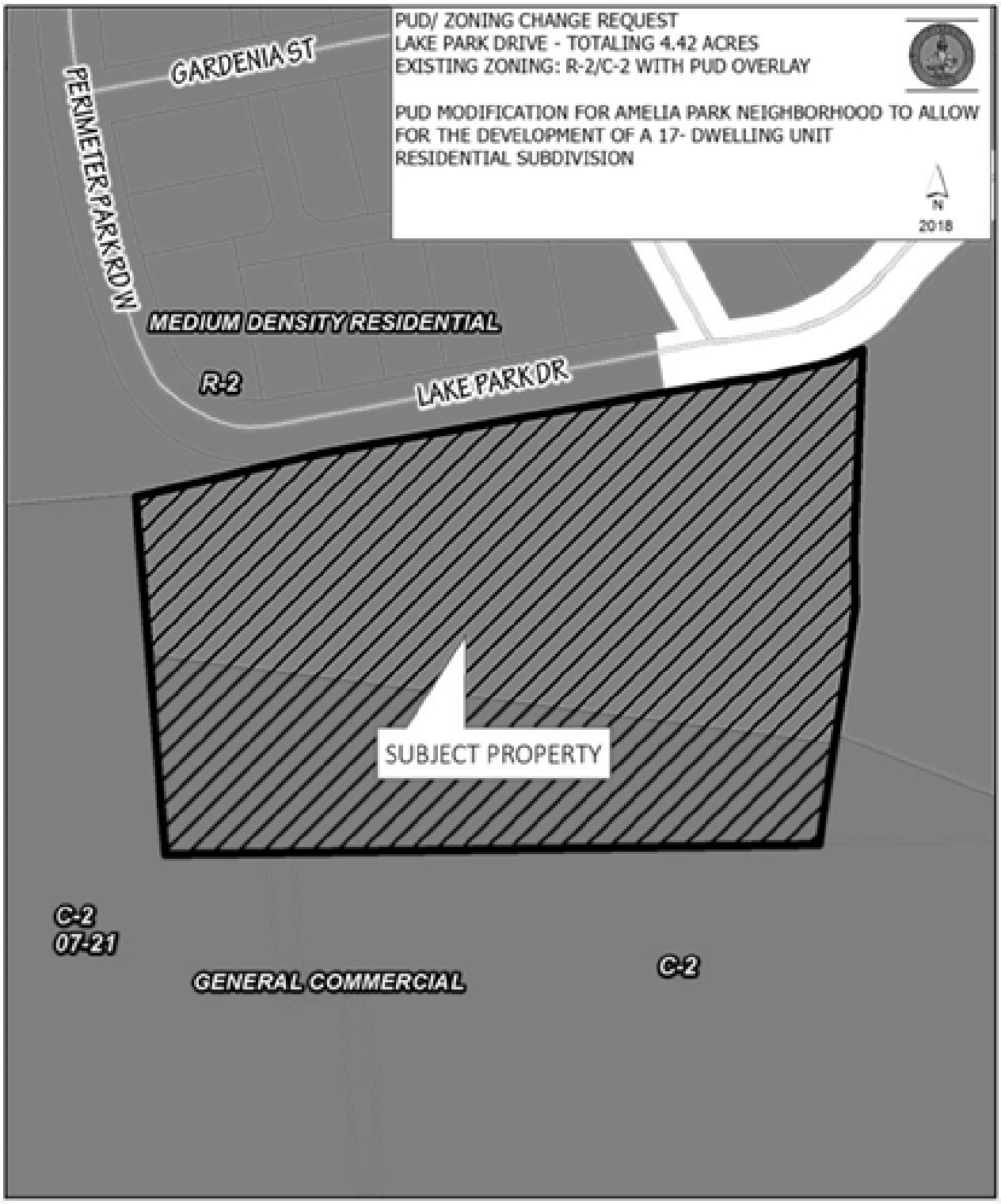

PUD/ ZONING CHANGE REQUEST
LAKE PARK DRIVE - TOTALING 4.42 ACRES
EXISTING ZONING: R-2/C-2 WITH PUD OVERLAY
PUD MODIFICATION FOR AMELIA PARK NEIGHBORHOOD TO ALLOW FOR THE DEVELOPMENT OF A 17- DWELLING UNIT RESIDENTIAL SUBDIVISION
N
2018
GARDENIA ST
PERIMETER PARK RD W
MEDIUM DENSITY RESIDENTIAL
R-2
LAKE PARK DR
SUBJECT PROPERTY
C-2
07-21
GENERAL COMMERCIAL
C-2

EXHIBIT B

AMELIA PARK, FERNANDINA BEACH, FLORIDA — **CODE**

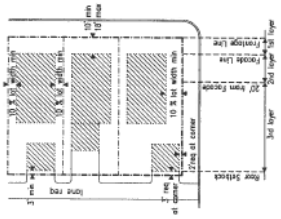
URBAN STANDARDS

ZONING CATEGORY:
T5 - URBAN CENTER
T4 - GENERAL URBAN

BUILDING TYPE:
Single Family House II

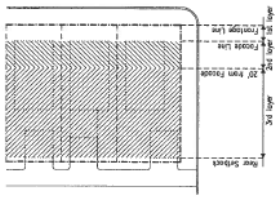
LOT:
Lot Width: 40 ft. min / 50 ft. max
Lot Depth: 90 ft. min

GENERAL NOTES:
These provisions may be superceded by specific notations on the Regulating Plan that may include mandatory build-to lines, mandatory retail frontages and terminated vista locations.



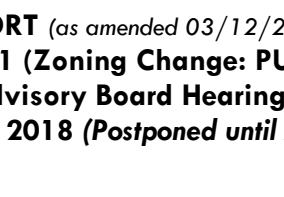
BUILDING PLACEMENT

1. Lot lines enfronting thoroughfares or open spaces are designated frontage lines and may be subject to special code requirements. At corner lots, one of the two frontage lines shall be designated the primary one.
2. Buildings shall have facades along frontage lines and elevations along lot lines.
3. The facades and elevations of a building shall be distanced from the frontage and lot lines as shown in the diagram.
4. Facades shall be set parallel to straight frontage lines, and parallel to the cord if broken or curved. Elevations may deviate from the trajectory of the lot lines.
5. Facades shall extend a minimum of 60% of the length of the frontage line. Where the facade is absent a streetwall shall be provided along the frontage line or the facade line.
6. Lot coverage for all buildings shall be a maximum of 75%.
7. Accessory buildings are optional. If provided, they shall be disposed as shown in the diagram.
8. The first layer is the area between the frontage line and the facade. The second layer is the area between the facade and a line 20 ft. behind. The third layer is the remainder of the lot.



BUILDING ELEMENTS

1. Balconies, porches, bay windows may encroach into the setbacks as shown in the diagram.
2. Facades may show no more than 4 outside corners to the principal frontage. Corners created by open porches are exempted from this limit.
3. Porches shall be a minimum of 8 ft in depth.
4. Bay windows on facades shall be no more than 4 ft. in depth.



PARKING PLACEMENT

1. The number of parking places provided shall be as required by the Building Use.
2. Both on-street and off-street parking shall count towards the fulfillment of the parking requirement.
3. The required off-street parking shall be placed within the third layer as shown in the diagram.
4. Trash containers shall be located within the third layer shown in the diagram.

BUILDING HEIGHT

1. The maximum overall building height shall be measured in number of stories, each story not to exceed 14 ft. clear.
2. The heights of building elements shall be measured from sidewalk grade taken anywhere along the principal frontage line.
3. A portion of the building no greater that 250 sq. ft. may exceed the height limit, subject to approval by the ARB office.
4. Fences and garden walls at frontage lines shall be between +2.5 and +4.5 ft. in height.
5. Fences and garden walls at and behind the front facade line shall be at 6 ft. max.

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Version Date: 05-11-02; 02-15-Sackbut.vsd

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AMELIA PARK, FERNANDINA BEACH, FLORIDA — **CODE**

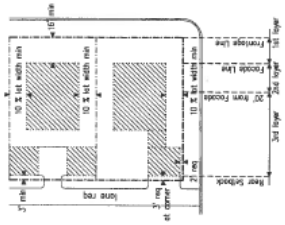
URBAN STANDARDS

ZONING CATEGORY:
T3 - SUB-URBAN

BUILDING TYPE:
Single Family House III

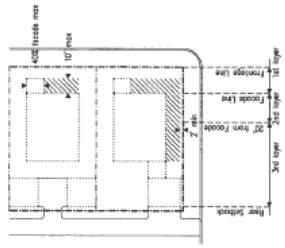
LOT:
Lot Width: 50 ft. min / 100 ft. max
Lot Depth: 100 ft. min

GENERAL NOTES:
These provisions may be superceded by specific notations on the Regulating Plan that may include mandatory build-to lines, mandatory retail frontages, mandatory arcade frontages, terminated vista locations, recommended tower locations, and parking reserve areas.



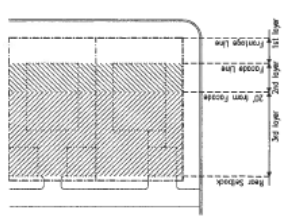
BUILDING PLACEMENT

1. Lot lines enfronting thoroughfares or open spaces are designated frontage lines and may be subject to special code requirements. At corner lots, one of the two frontage lines shall be designated the primary one.
2. Buildings shall have facades along frontage lines and elevations along lot lines.
3. The facades and elevations of a building shall be distanced from the frontage and lot lines as shown in the diagram.
4. Facades shall be set parallel to straight frontage lines, and parallel to the cord if broken or curved. Elevations may deviate from the trajectory of the lot lines.
5. Facades shall extend a minimum of 40% of the length of the frontage line.
6. Lot coverage for all buildings shall be a maximum of 65%.
7. Accessory buildings are optional. If provided, they shall be disposed as shown in the diagram.
8. The first layer is the area between the frontage line and the facade. The second layer is the area between the facade and a line 20 ft. behind. The third layer is the remainder of the lot.



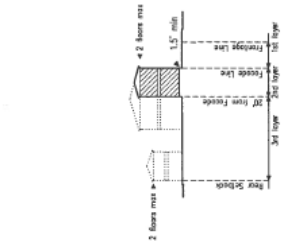
BUILDING ELEMENTS

1. Balconies and porches may encroach into the setbacks as shown in the diagram.
2. Facades may show no more than 4 outside corners to the principal frontage. Corners created by open porches are exempted from this limit.
3. Porches shall be a minimum of 8 ft in depth.
4. Porches may be enclosed a portion no greater than 40% of the facade.



PARKING PLACEMENT

1. The number of parking places provided shall be as required by the Building Use.
2. The required off-street parking shall be placed within the third layer as shown in the diagram.
3. Parking shall be access from rear lane.
4. Trash containers shall be located within the third layer shown in the diagram.



BUILDING HEIGHT

1. The maximum overall building height shall be measured in number of stories, each story not to exceed 14 ft. clear.
2. The heights of building elements shall be measured from sidewalk grade taken anywhere along the principal frontage line.
3. A portion of the building no greater that 250 sq. ft. may exceed the height limit, subject to approval by the ARB office.
4. Fences at frontage lines shall be between +2.5 and +4.5 ft. in height.
5. Fences and garden walls at and behind the front facade line shall be at 6 ft. max.

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OFFICE USE ONLY

REC'D: 12/5 BY: Mail

PAYMENT: $ 850 – TYPE: CK 1067

APPLICATION #: 2017-000 1822

CASE #: PAB 2018-01

BOARD MEETING DATE: 1/10/18

PLANNING ADVISORY BOARD APPLICATION

- [x] ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LDC TEXT AMENDMENT ($850)
- [ ] COMP PLAN AMENDMENT ($850)
- [ ] SUBDIVISION PLAT – PRELIM ($750)
- [ ] SUBDIVISION PLAT – FINAL ($850)
- [ ] VACATION OF R.O.W. ($850)
- [ ] VOLUNTARY ANNEXATION ($1050)

APPLICANT INFORMATION

Owner Name: The Young Mens Christian Association of Florida's First Coast, Inc.

Mailing Address: 40 East Adams Street, Suit 210, Jacksonville, Florida 32202

Telephone: 904.265.1800 Fax: 904.296.4744

Email: pzuber@firstcoastYMCA.org

Agent Name: Michael Antonopoulos

Mailing Address: 228 Clatter Bridge Road, Ponte Vedra, Florida 32081

Telephone: 904.361.8193 Fax: _____

Email: mcsdev@comcast.net

PROPERTY INFORMATION

Street Address: Lake Park Drive

Parcel Identification Number(s): 29-3N-28-0000-0003-0090

Lot Number: _____ Block Number: _____ Subdivision: _____

Section: _____ Township: _____ Range: _____

PROJECT INFORMATION

Total Number of Lots/Parcels: 17

Less than One (1) acre Sq. Footage: 17 One (1) Acre or Greater: _____

Existing Zoning Classification: R2 (PUD)

Existing Future Land Use Classification: MDR

Previous Planning/Zoning Approvals: PUD

Description of Request:

Allow development of the subject property pursuant to the Site Plan and Written Description included with this application; nine (9) Type III single family homes and eight (8) Type II single family homes, pursuant to the criteria of each home type as stipulated in the existing Amelia Park PUD.

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

12-04-17
Date

Eric K. Mann
Signature of Applicant President & CEO, The Young Mens Christian Association of Florida's First Coast, Inc.

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 4th day of December, 2017.

Suellen R Brewer
Notary Public: Signature

Suellen R Brewer
Printed Name

5-16-2020
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

Suellen Rodgers Brewer
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF987009
Expires 5/16/2020

OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE The Young Mens Christian Association of Florida's First Coast. Inc.
(print name of property owner(s))

hereby authorize: Michael Antonopoulos
(print name of agent)

to represent me/us in processing an application for: Zoning Map Amendment
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner) President & CEO

(Signature of owner)

Eric K. Mann
(Print name of owner) President & CEO, The Young Mens Christian Association of Florida's First Coast, Inc.

(Print name of owner)

STATE OF FLORIDA
ss
COUNTY OF NASSAU

Subscribed and sworn to before me this 4th day of December, 2017.

Suellen R Brewer
Notary Public: Signature

Suellen R. Brewer
Printed Name

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My Commission Expires

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Suellen Rodgers Brewer
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF987009
Expires 5/16/2020

PLANNING
PAB
Revised 02-01-17

USE THIS FORM TO: Request actions to affect changes to property (zoning changes, annexations, allowable uses, subdivisions).

FEES: See below. Fees are payable upon application.

IMPORTANT NOTES: To guide you through the process and ensure that your application is understood and properly processed, you'll need to meet with a City Planner prior to submitting your application. Completed applications are due 30 days prior to the Planning Advisory Board meeting date.

KEY CONTACTS: The Planning Department will guide your application from start to finish, engaging other City departments or agencies as needed.

PLANNING ADVISORY BOARD APPLICATION FOR:

- [x] ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LDC TEXT AMENDMENT ($850)
- [ ] COMP PLAN AMENDMENT ($850)
- [ ] SUBDIVISION PLAT – PRELIM ($750)
- [ ] SUBDIVISION PLAT – FINAL ($850)
- [ ] VACATION OF R.O.W. ($850)
- [ ] VOLUNTARY ANNEXATION ($1050)

2017 Planning Advisory Board Meeting Schedule

Application Deadline (4:30pm)	Feb 6 2017	Mar 13 2017	Apr 10 2017	May 15 2017	Jun 12 2017	Jul 10 2017	Aug 14 2017	Sep 11 2017	Oct 6 2017	Nov 13 2017	Dec 11 2017	Jan 15 2018	Feb 12 2018	Mar 12 2018	Apr 9 2018
Meeting Date	Mar 8 2017	Apr 12 2017	May 10 2017	Jun 14 2017	Jul 12 2017	Aug 9 2017	Sep 13 2017	Oct 11 2017	Nov 7 2017	Dec 13 2017	Jan 10 2018	Feb 14 2018	Mar 14 2018	Apr 11 2018	May 9 2018

APPLICATION REQUIREMENTS
PLANNING ADVISORY BOARD

APPLICATION CHECKLIST:

Submit all of the following information for a complete application, as applicable:

☒ A notarized application filed at least thirty (30) days before the date of the Planning Advisory Board's public hearing;

☒ A current survey of the property (no older than two years);

☒ A completed owner's authorization for agent form, if applicable;

☒ A detailed letter of intent stating the following:

- The consistency of the proposed amendment(s) or action(s) with the City's Comprehensive Plan.
- A justification for the proposed amendment(s) or action(s).

☒ A map of the area indicating the proposed zoning district designation for the subject property. The map shall show the current zoning district designations and land use categories from the Future Land Use Map in the comprehensive plan for the subject property and all adjacent properties.

IMPORTANT NOTES AND REQUIREMENTS:

Please see additional Land Development Code (LDC) requirements for specific application types:

☐ **LDC Text Amendment** – see LDC Section 11.01.08.

☐ **Preliminary Subdivision Plat** – see LDC Section 11.01.05.

☐ **Final Subdivision Plat** – see LDC Section 11.01.05.

☒ **Zoning Map Changes** – see LDC section 11.01.07.

You will receive a staff report one week before your meeting.

STAFF CONTACT:

Kelly Gibson
Senior Planner
kgibson@fbfl.org
904.310.3135

AMELIA PARK – LAKESIDE
PUD WRITTEN DESCRIPTION

The proposed Project is located on the south side of Lake Park Drive opposite Lots 1 through 7, Block 14, Unit 6 in Amelia Park. The Land Use designation for the Parcel is Medium Density Residential (MDR) according the City's Land Use Map allowing up to eight (8) units per acre. The Zoning classification is RS-2 with the Amelia Park PUD overlay. None of the prior versions of the PUD included a specific use for this Parcel but the Regulating Plan in ALL prior versions of the PUD have shown a ballfield on this Parcel. It was sold to the Applicant for the specific purpose of outdoor recreation. However, it is not practical for the Applicant to utilize the property for recreational fields because the City of Fernandina Beach's Department of Recreation more than meets the community's need for these types of facilities. The City's facilities has eliminated any demand for the anticipated facilities on the subject Parcel.

The Parcel is 4.42 acres and partially treed. A portion of the site was cleared to accommodate the intended use, but this site has had minimal use. The proposed project includes two types of single-family detached residential homes; Lots 1 through 9 as shown on the Site Plan meeting the criteria of House Type III under the existing PUD, and lots C1 through C8 meeting the criteria of House Type II under the existing PUD.

Total Site:	4.42	acres
Number of Lots:	17	
Density:	3.85	U/Acre

Residential structures shall consist of detached single-family homes on platted lots. The setbacks shall follow the criteria set forth in the existing PUD for Home Types II and III. The maximum building height for residential and accessory buildings shall be 35'.

The original version of the PUD approved in 1992 allowed a maximum of 421 dwelling units. A total of 387 residential units have been developed or approved by all other units of Amelia Park. A balance of 34 units remain available under the PUD, of which this application which consist of the only remaining undeveloped/committed land in Amelia Park, includes 17 units, half of the available remaining units.

Parking for a minimum of two vehicles shall be provided within the driveway or garage of each residential unit. Sufficient parking to serve a model home or sales office will be located on adjacent stabilized lots, until the model home/sales office has been sold or upon build-out of the residential units. All parking lot configuration and interconnecting sidewalks will comply with the requirements of the Americans with Disabilities Act (ADA).

There are several existing retention ponds that serve Amelia Park. All storm water runoff generated by the Project will be detained and treated in the existing ponds and will be subject to compliance with SJRWMD requirements. The existing storm water permit will be modified to address changes in the system to accommodate runoff from the proposed Project.

Vehicle access to all lots will be via a proposed two-way alley as shown on the Site Plan. The alley's connection to Lake Park Drive will be at its' intersection with Field Street. The minimum right-of-way and pavement widths of the two-way alley are 30' and 20', respectively. Minimum pavement widths for the one-way lanes serving the Cottage Lots is 12'. Minimum alley right-of-way returns is 15'. These design standards are consistent with the latest standards used for Amelia Park development.

Total open space includes the following areas as shown on the Site Plan:

Common Area 1:	0.12	Acres	
Common Area 2:	0.85	Acres	
30' Commercial Buffer:	0.36	Acres	
Lake Park Buffer:	0.17	Acres	
TOTAL	2.03	Acres	(46% of Total Site Area)

A 20' Buffer will be preserved adjacent to Lake Park Drive and a 30' Buffer adjacent to the existing shopping center site as shown on the Site Plan. All vegetation will be preserved in these two Buffers. Additional vegetation will be planted as appropriate in the 30' Buffer.

Water and sewer service for the Lots will be provided by the City of Fernandina Beach. Details of the utility extensions will be provided on engineering drawings at the design and permitting phase of the approval process. All utilities (including electrical) will be installed underground.

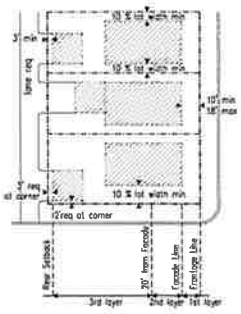
Tree removal and protection will be provided in accordance the LDC. Trees existing within the Project will be removed only as necessary to facilitate construction of internal drive aisles, building footprints, parking areas, drainage facilities and other Project infrastructure or due to disease or safety concerns.

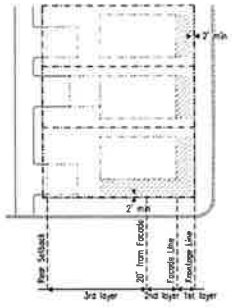
ZONING CATEGORY:
T5 - URBAN CENTER
T4 - GENERAL URBAN

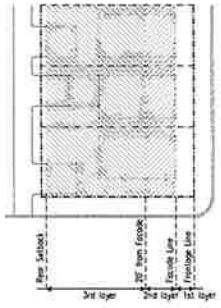
BUILDING TYPE:
Single Family House B

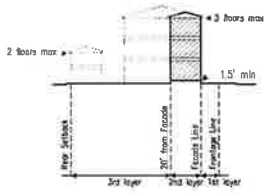
LOT:
Lot Width: 40 ft. min / 50 ft. max
Lot Depth: 90 ft. min

GENERAL NOTES:
These provisions may be superceded by specific notations on the Regulating Plan that may include mandatory build-to lines, mandatory retail frontages and terminated vista locations.









BUILDING PLACEMENT

1. Lot lines enfronting thoroughfares or open spaces are designated frontage lines and may be subject to special code requirements. At corner lots, one of the two frontage lines shall be designated the primary one.
2. Buildings shall have facades along frontage lines and elevations along lot lines.
3. The facades and elevations of a building shall be distanced from the frontage and lot lines as shown in the diagram.
4. Facades shall be set parallel to straight frontage lines, and parallel to the cord if broken or curved. Elevations may deviate from the trajectory of the lot lines.
5. Facades shall extend a minimum of 60% of the length of the frontage line. Where the facade is absent a streetwall shall be provided along the frontage line or the facade line.
6. Lot coverage for all buildings shall be a maximum of 75%.
7. Accessory buildings are optional. If provided, they shall be disposed as shown in the diagram.
8. The first layer is the area between the frontage line and the facade. The second layer is the area between the facade and a line 20 ft. behind. The third layer is the remainder of the lot.

BUILDING ELEMENTS

1. Balconies, porches, bay windows may encroach into the setbacks as shown in the diagram.
2. Facades may show no more than 4 outside corners to the principal frontage. Corners created by open porches are exempted from this limit.
3. Porches shall be a minimum of 8 ft in depth.
4. Bay windows on facades shall be no more than 4 ft. in depth.

PARKING PLACEMENT

1. The number of parking places provided shall be as required by the Building Use.
2. Both on-street and off-street parking shall count towards the fulfillment of the parking requirement.
3. The required off-street parking shall be placed within the third layer as shown in the diagram.
4. Trash containers shall be located within the third layer shown in the diagram.

BUILDING HEIGHT

1. The maximum overall building height shall be measured in number of stories, each story not to exceed 14 ft. clear.
2. The heights of building elements shall be measured from sidewalk grade taken anywhere along the principal frontage line.
3. A portion of the building no greater that 250 sq. ft. may exceed the height limit, subject to approval by the ARB office.
4. Fences and garden walls at frontage lines shall be between +2.5 and +4.5 ft. in height.
5. Fences and garden walls at and behind the front facade line shall be at 6 ft. max.

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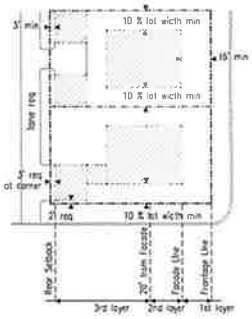
Revision Date: 06-11-02; 9215-Booklet.indd

ZONING CATEGORY:
T3 - SUB-URBAN

BUILDING TYPE:
Single Family House III

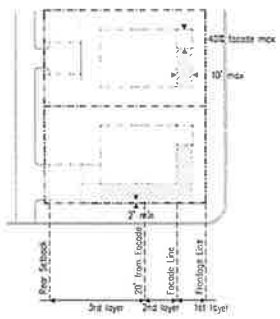
LOT:
Lot Width: 50 ft. min / 100 ft. max
Lot Depth: 100 ft. min

GENERAL NOTES:
These provisions may be superceded by specific notations on the Regulating Plan that may include mandatory build-to lines, mandatory retail frontages, mandatory arcade frontages, terminated vista locations, recommended tower locations, and parking reserve areas.



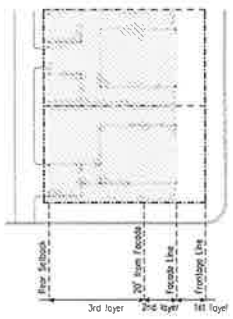
BUILDING PLACEMENT

1. Lot lines enfronting thoroughfares or open spaces are designated frontage lines and may be subject to special code requirements. At corner lots, one of the two frontage lines shall be designated the primary one.
2. Buildings shall have facades along frontage lines and elevations along lot lines.
3. The facades and elevations of a building shall be distanced from the frontage and lot lines as shown in the diagram.
4. Facades shall be set parallel to straight frontage lines, and parallel to the cord if broken or curved. Elevations may deviate from the trajectory of the lot lines.
5. Facades shall extend a minimum of 40% of the length of the frontage line.
6. Lot coverage for all buildings shall be a maximum of 65%.
7. Accessory buildings are optional. If provided, they shall be disposed as shown in the diagram.
8. The first layer is the area between the frontage line and the facade. The second layer is the area between the facade and a line 20 ft. behind. The third layer is the remainder of the lot.



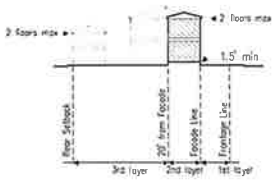
BUILDING ELEMENTS

1. Balconies and porches may encroach into the setbacks as shown in the diagram.
2. Facades may show no more than 4 outside corners to the principal frontage. Corners created by open porches are exempted from this limit.
3. Porches shall be a minimum of 8 ft in depth.
4. Porches may be enclosed a portion no greater than 40% of the facade.



PARKING PLACEMENT

1. The number of parking places provided shall be as required by the Building Use.
2. The required off-street parking shall be placed within the third layer as shown in the diagram.
3. Parking shall be access from rear lane.
4. Trash containers shall be located within the third layer shown in the diagram.



BUILDING HEIGHT

1. The maximum overall building height shall be measured in number of stories, each story not to exceed 14 ft. clear.
2. The heights of building elements shall be measured from sidewalk grade taken anywhere along the principal frontage line.
3. A portion of the building no greater that 250 sq. ft. may exceed the height limit, subject to approval by the ARB office.
4. Fences at frontage lines shall be between +2.5 and +4.5 ft. in height.
5. Fences and garden walls at and behind the front facade line shall be at 6 ft. max.

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Revision Date: 06-11-02; 92°5-Booklet.indd

AMELIA PARK, FERNANDINA BEACH, FLORIDA

CODE

AMENDED REGULATING PLAN

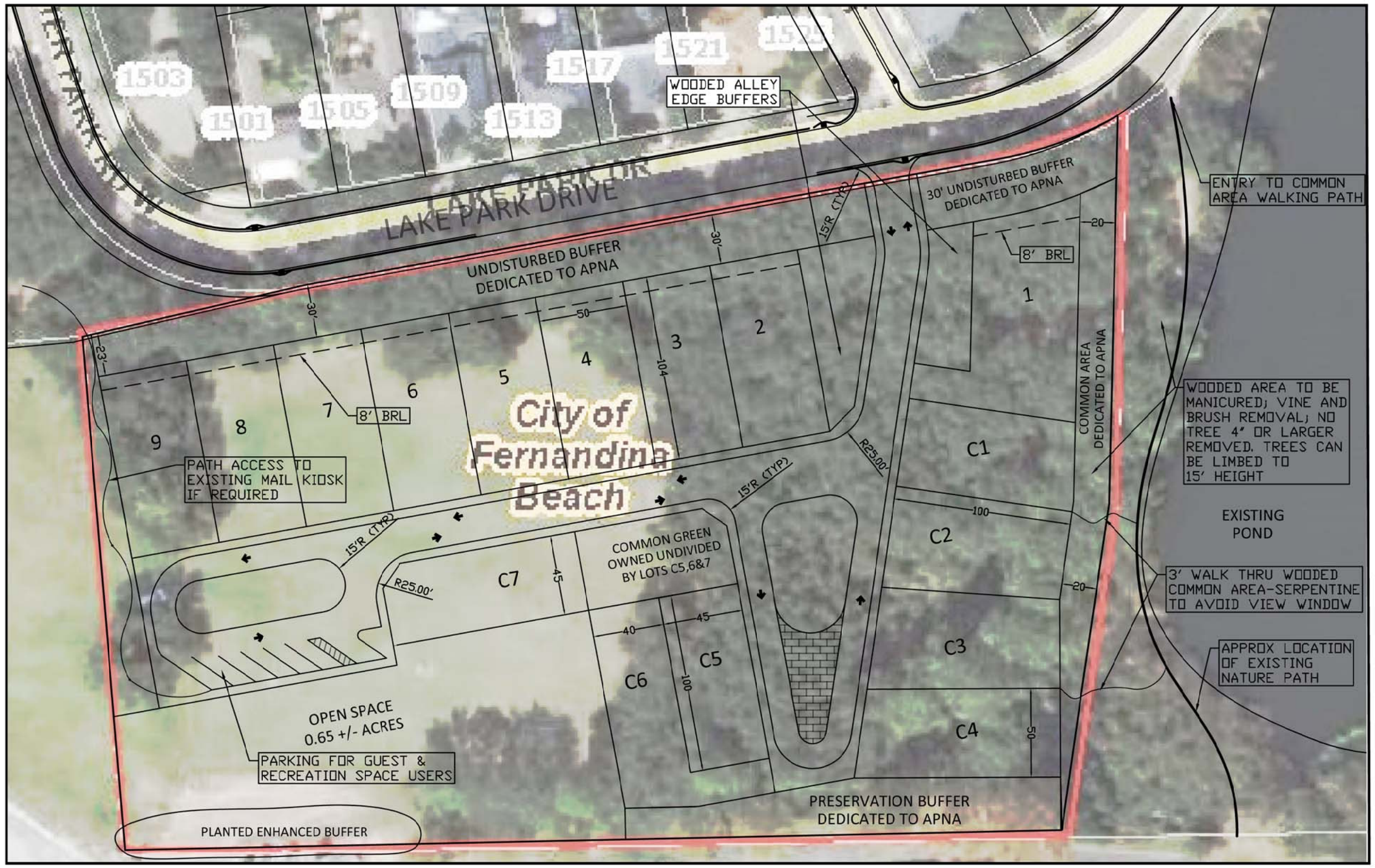
MARCH 2018

Amelia Park

AMELIA ISLAND, FLORIDA

LAKESIDE

VICINITY MAP



MICHAEL ANTONOPOULOS, LLC

RESULTS THAT START WITH VISION

904.361.8193 ma-llc@comcast.net

REVISED MARCH 8, 2018

NOTICE: THESE CONDITION OF USE SHALL APPLY TO ALL USERS.
DATA CONTAINED HEREIN MAY BE SUBJECT TO CHANGE WITHOUT NOTICE OR OBLIGATION
RESPONSIBILITY FOR THE ACCURACY OF CURRENT CONDITIONS AND/OR DIGITAL TRANSFER S IS SOLELY THAT OF THE USER.
THE SIGNED AND SEALED DOCUMENTS TAKE PRECEDENCE OVER MAGNETIC OR ELECTRONICALLY STORED MEDIUM.
THE FOLLOWING FORMAT AND TECHNIQUES ARE THE PROPERTY OF MICHAEL ANTONOPOULOS, LLC
NO PART THEREOF SHALL BE COPIED, DISCLOSED TO OTHERS OR OTHERWISE USED WITHOUT THE WRITTEN CONSENT OF THE OWNER.

AMELIA PARK – LAKESIDE
PUD WRITTEN DESCRIPTION
REVISED MARCH 8, 2018

INTRODUCTION

The proposed Project is located on the south side of Lake Park Drive opposite Lots 1 through 7, Block 14, Unit 6 in Amelia Park. The Land Use designation for the Parcel is Medium Density Residential (MDR) according the City's Land Use Map allowing up to eight (8) units per acre. The Zoning classification is RS-2 with the Amelia Park PUD overlay.

The Parcel is 4.42 acres and partially treed. The proposed project includes two types of single-family detached residential homes; Lots 1 through 9 as shown on the Site Plan meeting the criteria of House Type III under the existing PUD, and lots C1 through C7 meeting the criteria of House Type II under the existing PUD.

Total Site:	4.42	acres
Number of Lots:	16	
Density:	3.62	U/Acre

Residential structures shall consist of detached single-family homes on platted lots. The setbacks shall follow the criteria set forth in the existing PUD for Home Types II and III, except as stipulated herein. The maximum building height for residential and accessory buildings shall be 35'.

The original version of the PUD approved in 1992 allowed a maximum of 421 dwelling units. A total of 387 residential units have been developed or approved in all other units of Amelia Park. A balance of 34 units remains available under the PUD, of which this application includes 16 units, less than half of those available, on the only remaining undeveloped/ committed land in Amelia Park.

PARKING

Parking for a minimum of two vehicles shall be provided within the driveway or garage of each residential unit. Sufficient parking to serve a model home or sales office will be located either on an adjacent stabilized lot or in the alley parking spaces described below, until the model home/sales office has been sold or upon build-out of the residential units. Angled parking spaces will be located in the turn-around of the east bound lane of the alley serving Lots 2 through 9. One parking space and interconnecting sidewalks, if any, will comply with the requirements of the Americans with Disabilities Act.

STORMWATER

There are several existing retention ponds that serve Amelia Park. All stormwater runoff generated by the Project will be detained and treated in the existing ponds and will be subject to compliance with SJRWMD requirements. The existing storm water permit will be modified, if required, to address changes in the system to accommodate runoff from the proposed Project. The Amelia Park Neighborhood Association, Inc. (APNA) has agreed to cooperate with the Applicant in pursuing said permit, at no cost to APNA.

ACCESS

Vehicle access to all lots will be via a proposed two-way alley as shown on the Site Plan. The alley's connection to Lake Park Drive will align at its intersection with Field Street. A stop sign will be provided at this new intersection. This alley terminates with a one-way loop. A one-way loop also serves Cottage Lots C2 through C6. The minimum right-of-way and pavement widths of the two-way alley are 30' and 20', respectively. Minimum pavement width for the one-way portions of the alleys is 14'. Minimum alley right-of-way returns are 15'. Lighting in the alley shall be kept to a minimum.

BUFFERS / OPEN SPACE

a. A minimum of a 30' buffer will be preserved adjacent to Lake Park Drive. This buffer will taper to 23' from the western-most point of the property that is contiguous to Lake Park Drive at the northwest property corner. No sidewalks shall be allowed to be constructed in this buffer or in the adjacent Lake Park Drive right-of-way. A sidewalk is allowed in the front setback of lots 2 through 9, providing connectivity between these homes. To accommodate this sidewalk, the front yard setback of these lots in increased to 8'.

b. A buffer will be provided along the property's eastern boundary. This buffer will be 20' wide from Lake Park Drive to the common property corner of Lots C2 and C3 at which point it tapers to 0' at the property's southeast corner.

c. A wooded edge buffer will be preserved between the alley and Lots 1 and 2; shown on the Site Plan as "Wooded Alley Edge Buffers."

d. A buffer will be preserved on the south property line adjacent to Lots C4 and C6, including the terminus of the alley.

All preserved buffers will remain wooded in their natural condition and shall be dedicated to APNA at no cost. Select clearing shall be allowed in the eastern property buffer (b) limited to removal of small trees (4" or smaller), vines, and noxious or invasive vegetation. Preserved trees may be limbed to a height not to exceed 15'. The select clearing shall be approved by the APNA landscape committee with the understanding that the objective is to provide a "filtered" view of the lake after completion of the select clearing. Two 3' wide paths, constructed of natural material such as shell, mulch or wood, connecting lots C1 through C4 to the existing nature walk on the adjacent APNA property shall be allowed. APNA shall not erect or construct any object or material on its property adjacent to the lake that will impede or detract from the lake views from Lot 1 or Lots C1 through C4.

A 0.65+/- acre open space tract will be dedicated to APNA at no cost. Allowable uses in this tract include children's playground, adult recreation activities or passive park. No activities are required. Landscaping shall be added to this tract to extend the natural buffer along the southern property boundary to the southwest corner. The landscape plan shall be mutually developed by the Applicant and the APNA landscape committee.

A common green adjacent to the front lot lines of Cottage Lots C5 through C7 will be dedicated to those lots in an undivided interest. This interest will attach to each of those lots and cannot be separated from ownership of those lots. The treed portion of this tract shall remain treed. Clearing of the treed portion of this tract shall be limited only pursuant to the City's Landscape Code. The tract may be used for individual gardens of any or all of the owners of the tract.

A buffer will be provided along the western property boundary as shown on the Site Plan. In the event a common mail box is not approved by the USPS within the boundaries of Amelia Park Lakeside, the existing mail kiosk located in Tract "M", Unit 7 of Amelia Park shall be modified to accommodate the additional homes at the expense of the Applicant, subject to the approval of the USPS. In such event, a path shall be provided in this western-most buffer as shown on the Site Plan.

Total open space includes the following areas as shown on the Site Plan:

Lake Park Buffer (Lots 2-9):	0.30+/- Acres
Lake Park Buffer (Lot 1):	0.08+/- Acres
Eastern Boundary Buffer:	0.13+/- Acres
Alley Edge Buffers:	0.11+/- Acres
Southern Boundary Buffer:	0.14+/- Acres
Common Green Lots (C5,C6,C7)	0.08+/- Acres
Open Space	0.65+/- Acres
Western Boundary Buffer:	0.07+/- Acres
TOTAL	*1.56 Acres (35% of Total Site Area)*

UTILITIES

Water and sewer service for the Lots will be provided by the City of Fernandina Beach. Details of the utility extensions will be provided on engineering drawings at the design and permitting phase of the approval process. All utilities (including electrical) will be installed underground. Irrigation shall be provided for all planted areas connected the existing APNA irrigation loop at no cost to APNA.

Tree removal and protection will be provided in accordance with the City of Fernandina Beach Land Development Code. Trees existing within the Project will be removed only as necessary to facilitate construction of internal drive aisles, building footprints, parking areas, drainage facilities and other Project infrastructure or due to disease or safety concerns.

The property shall be annexed into the APNA and be made subject to the Amelia Park Master Deed Restrictions as recorded in Official Records Book 842, Page 0056 et. Seq and the Amelia Park Declaration of Charter, Easement, Covenants, and Restrictions as recorded in Official Records Book 842, page 0066, et. Seq. all in the Public Records of Nassau County. The annexation shall occur after recordation of the record plat for the subject property and prior to any home construction on any of the Lots.

Amelia Park

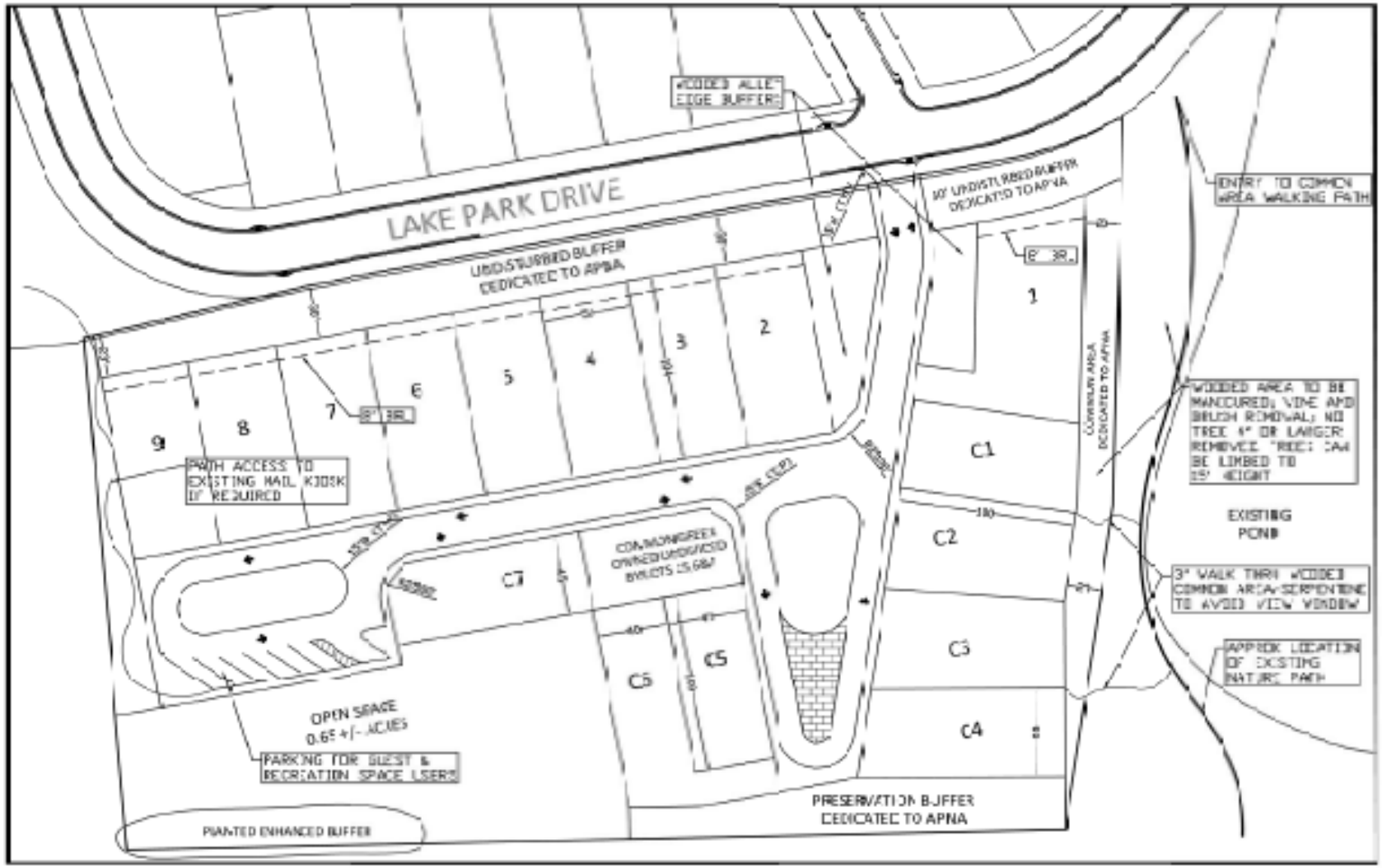
Montessori Site
4.2 acres
YMCA Site
4.4 acres
105A
Cumberland Ct
Lake Park Dr
© 2016 Google
Google Earth

Amelia Park

AMELIA ISLAND, FLORIDA

LAKESIDE

VICINITY MAP



MICHAEL ANTONOPOULOS, LLC

REVISED MARCH 6, 2018

Amelia Park

AMELIA ISLAND, FLORIDA

LAKESIDE

VICINITY MAP

MICHAEL ANTONOPOULOS, LLC

REVISED MARCH 6, 2018

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Current Condition

Lake Park Drive Homes

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Current Condition

Lake Park Drive From Resident Sidewalk Perspective

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Current Condition

Lake Park Drive

From Resident Sidewalk

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Example of Proposed Use

North Park Drive Perspective

Amelia Park

Montessori Site
4.2 acres
YMCA Site
4.4 acres
105A
Cumberland Ct
Lake Park Dr
© 2016 Google
Google Earth

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Example of Proposed Use

North Park Drive Buffer

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Example of Proposed Use

North Park Drive Home

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Example of Proposed Use

North Park Drive Home

Amelia Park
AMELIA ISLAND, FLORIDA
A Good Place to Live

Example of Proposed Use

North Park Drive Homes

Amelia Park

AMELIA ISLAND, FLORIDA

LAKESIDE

VICINITY MAP

MICHAEL ANTONOPOULOS, LLC

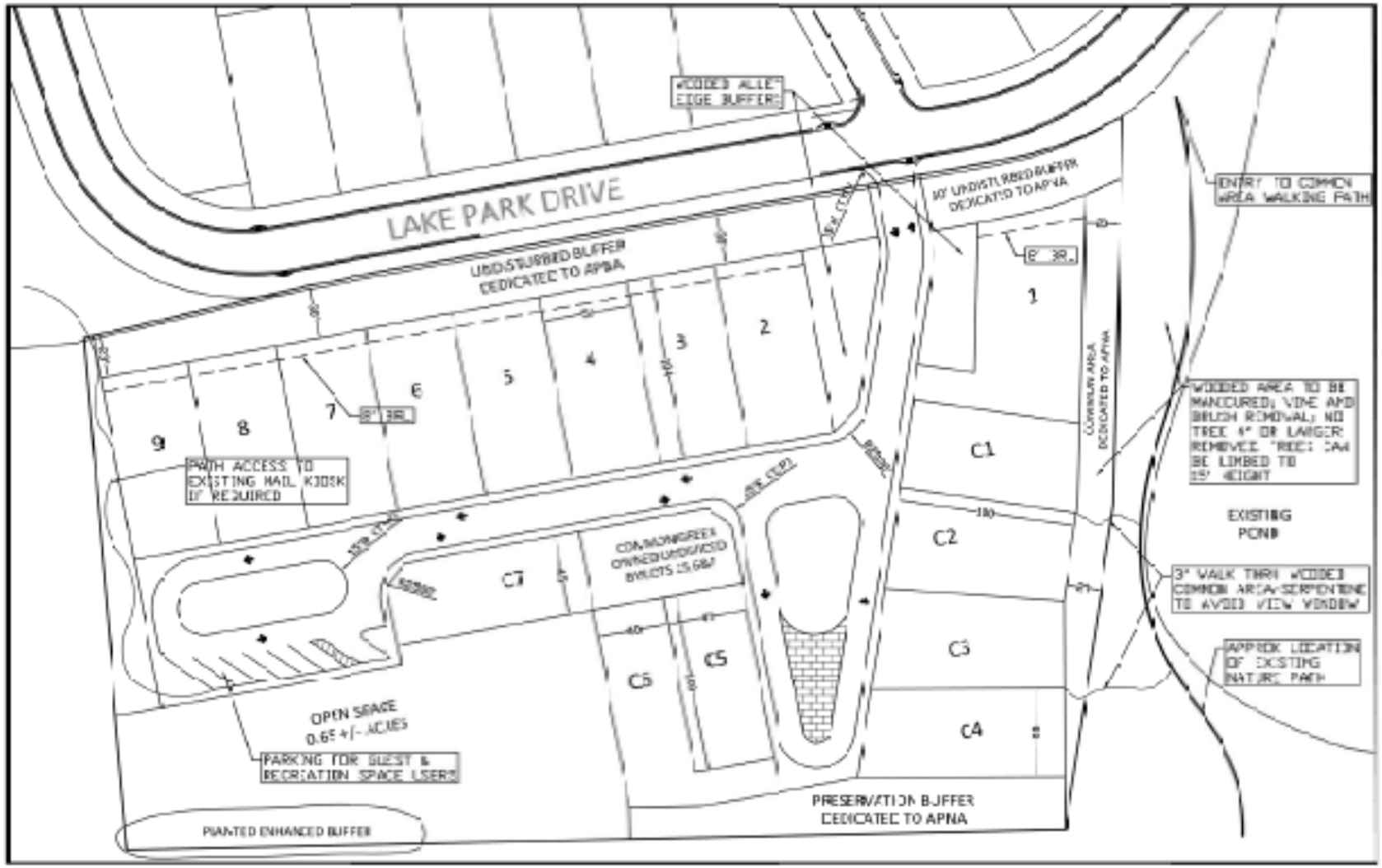
REVISED MARCH 6, 2018

Amelia Park

AMELIA ISLAND, FLORIDA

LAKESIDE

VICINITY MAP



MICHAEL ANTONOPOULOS, LLC

REVISED MARCH 6, 2018

Amelia Park

Montessori Site
4.2 acres
YMCA Site
4.4 acres
105A
Cumberland Ct
Lake Park Dr
© 2016 Google
Google Earth

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-08
Future Land Use Map Amendment - S. 5th Street

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Approve Ordinance 2018-08 at First Reading.

SYNOPSIS: The applicant, John E. Sasser, has requested a small scale Future Land Use Map amendment and Zoning Map Change for property located on S. 5th Street containing two original lots of record numbered 10 and 11 located on block 287. The requested action is to change the split Future Land Use Map category from the Industrial (IND) land use and Medium Density Residential (MDR) category to Mixed Use (MU). The requested zoning map change seeks to modify the existing designation from Light Industrial (I-1) to Mixed Use (MU-1) zoning on the subject property.

The Planning Advisory Board considered the request at its Regular Meeting on November 7, 2017, and issued a recommendation of denial by a vote of 3-2 and offered the Medium Density Residential (MDR) land use and R-2 zoning classification be assigned. The recommended action was due, in part, to not having a contiguous Mixed Use category and district adjoining the subject property.

The property owners requested that their application be held for several months, due to unforeseen personal circumstances. Since that time, a second case has been reviewed by the PAB for approval of the Mixed Use land use category and MU-1 zoning on the properties adjoining the applicant's property. At its Regular Meeting on March 14, 2018, several PAB members indicated that they would consider changing their vote to be a favorable recommended action given that the adjoining 2.15 acres has now applied for the same land use and zoning district.

Staff finds the applicant's request consistent with Comprehensive Plan policy statements 1.01.02,1.02.03,1.02.04,1.02.08, 1.02.09, and 1.07.07, and recommends approval.

FISCAL IMPACT: Fiscal impact will be based upon proposed future development (number of sites and structures, infrastructure construction and maintenance, etc.).

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2018-08 at First Reading.

Nicole Bednar, Administrative Services Manager	04/06/2018
Dale Martin, City Manager	04/06/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Kelly N. Gibson, AICP

Date: March 29, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION: Approve

ORDINANCE 2018-08

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, CHANGING THE CITY'S FUTURE LAND USE MAP FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF MIXED USE (MU) FOR PROPERTY TOTALING APPROXIMATELY 0.23 ACRES OF LAND LOCATED ON S. 5TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the Future Land Use Map Amendment request under PAB Case# 2017-04 at its Regular Meeting on November 7, 2017, and by a vote of 3-2 recommended denial of the applicants request to assign the Mixed Use (MU) future land use map classification to the subject property and suggested the Medium Density Residential (MDR) land use category be assigned; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on October 25, 2017; and

WHEREAS, City Planning staff found the applicant's request to be consistent with the direction of the Comprehensive Plan, specifically policies 1.01.02, 1.02.03, 1.02.04, 1.02.08, 1.02.09, and 1.07.07 and recommends approval of the applicant's request.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The property identified for this change of the City's Future Land Use Map is identified as Parcel ID number 00-00-31-1800-0287-0006, totals approximately 0.23 acres, and is shown on the map, attached hereto as Exhibit "A".

SECTION 2. FUTURE LAND USE MAP CHANGE. For the property in question, the City's Future Land Use Map is hereby changed to Mixed Use (MU).

SECTION 3. SEVERABILITY**.** If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of May, 2018.

CITY OF FERNANDINA BEACH

_____
JOHN A. MILLER
Mayor - Commissioner

ATTEST:

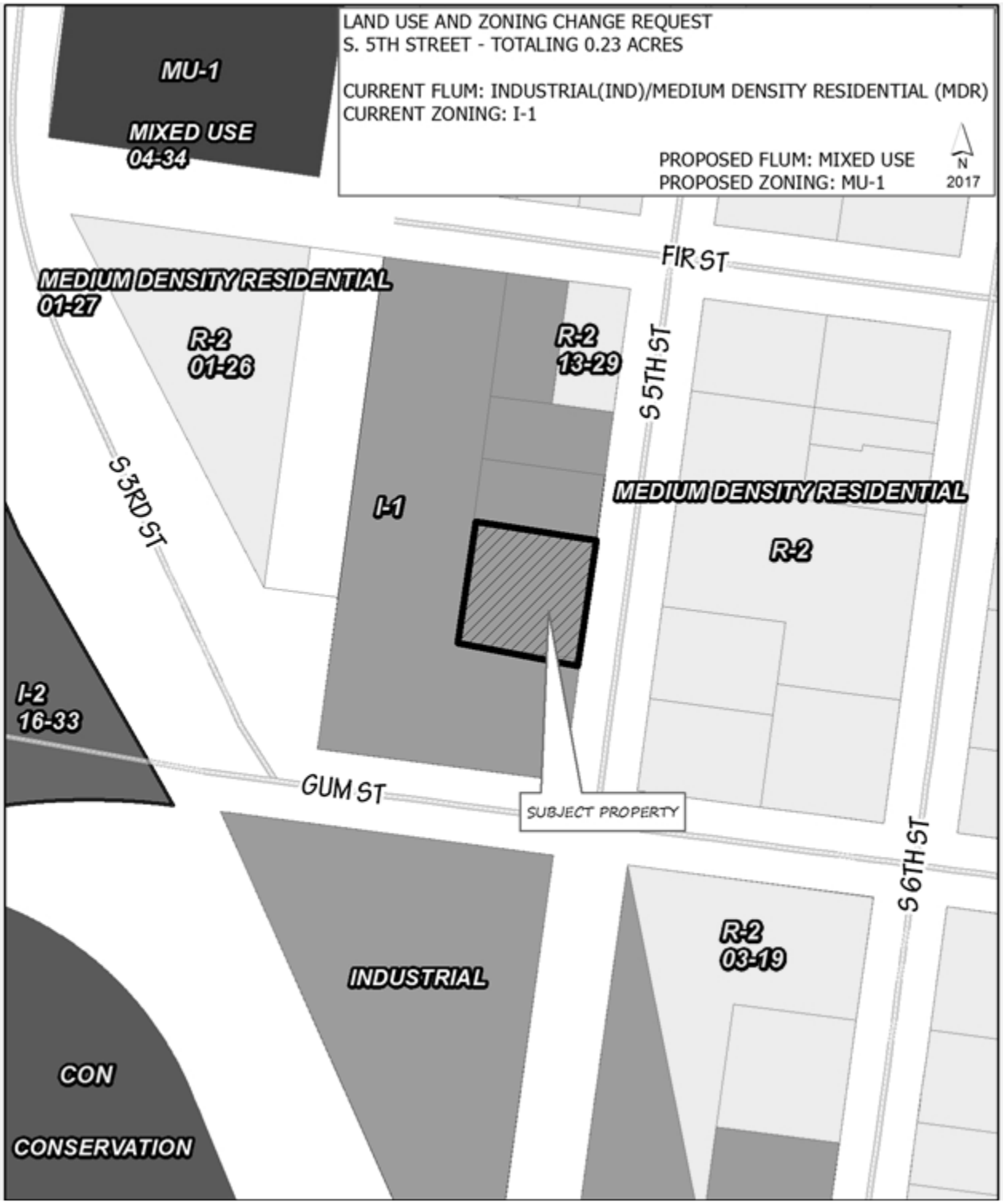
APPROVED AS TO FORM AND LEGALITY:

_____
CAROLINE BEST
City Clerk

_____
TAMMI E. BACH
City Attorney

ORDINANCE 2018-08
EXHIBIT "A"

REQUEST FOR A FUTURE LAND USE MAP CHANGE FOR 0.23 ACRES OF LAND FROM INDUSTRIAL (IND) AND MEDIUM DENSITY RESIDENTIAL (MDR) TO MIXED USE (MU) FOR PROPERTY LOCATED ON S. 5TH STREET AND IDENTIFIED AS PARCEL ID# 00-00-31-1800-0287-0006.



1. Call to Order/ Roll Call/Determination of Quorum – The meeting was called to order at 5:01 pm.

Council Members Present

Chair Mark Bennett
Vice Chair David Beal
Benjamin Morrison
John Boylan
Jenny Schaffer (Alternate 2)

Council Members Absent

Wayne L. Peterson
Donna Lewis (Alternate 1)

Others Present

Tammi Bach, City Attorney
Kelly Gibson, City Planner
Sylvie McCann, Recording Secretary

2. Approval of Minutes – According to the agenda support documents, the Minutes for the July 12, 2017 Regular Meeting were presented for approval. **A motion was made by Vice Chair Beal, seconded by Member Morrison, to approve the Minutes. Vote upon passage of the motion was taken by voice vote being all ayes, carried.** The Minutes for the October 11, 2017 Regular Meeting were not available.

3. New Business

3.1 **PAB 2017-14: JOHN E. SASSER, FIR STREET LAND USE AND ZONING CHANGES REQUEST**
The subject property will be considered for Future Land Use Map Amendment and Zoning Change from the split Industrial (IND) and Medium Density Residential (MDR) Future Land Use Map categories and Light Industrial (I-1) Zoning District to the Mixed Use Future Land Use Map category and Mixed Use (MU-1) zoning district. The request is made to allow for the development of two single family homes fronting S. 5th Street.

Ms. Gibson presented the case as outlined in the staff report and upon this analysis concluded that the requested action was consistent with the Land Development Code and the Comprehensive Plan and recommended approval of PAB 2017-14.

Chair Bennett stated that the properties to the east are currently zoned as R-2. He wondered why use MU-1 if the purpose was to build two single-family homes and commented that it seemed like spot zoning. He also noted that R-2 zoning has setbacks and MU-1 does not. He stated that this could change the neighborhood from what is already there. Ms. Gibson explained that it was measured to provide for both office and retail since the road is a heavy traffic route. She showed where this enabled a transition between the residential properties to the east and the light industrial further down the road, and pointed out other areas nearby with similar zoning. Chair Bennett asked for further clarification as the property is adjacent to that one owned by the American Legion and Ms. Gibson stated that she advocated for the MU-1 zoning in part because she thought there was good synergy with the American Legion property that could be developed.

Member Schaffer asked about split zoning. Ms. Gibson explained that the property was currently zoned as light industrial but that it was split on a prior boundary line when it was digitized. The property was split half and half and so it was unclear how to treat the property without making a change.

Member Beal stated that he liked the MU-1 zoning as a good buffer and that he would like to continue to see transition using MU-1 between R-2 and industrial zones. The density of R-2 and MU-1 is the same, although the land use is different.

Chair Bennett stated that he thought that since part of the property was already R-2 changing it to MU-1 was doing extra work.

Member Schaffer expressed concern with the noise ordinance as written and did not want to expose any new event centers or businesses to potential complaints, so she is worried about approving it as residential.

John "Chip" Sasser, 403 Tarpon Avenue, with CMR Properties, commented that he was tired of his condo and wanted to be close to downtown. He added that they want to build to single family residences and hope to be the residents. He is applying for MU-1 per staff's recommendation but agreed with their assessment of the value of it being MU-1.

Chair Bennett asked if he would consider R-2 and Mr. Sasser replied yes. There was some discussion that the property makes sense as MU-1 if the American Legion property had already been converted, but since it hadn't, R-2 was still a consideration. The American Legion would have been there but for cost considerations.

Public Hearing was then opened.

Chris Star, 424 Elm Street, wanted to see houses on the subject property and supported applicant's application.

Public Hearing was then closed.

Member Morrison stated that he thought, after hearing what the applicant wants to do with the property, that the safest compromise was to be zoned R-2. Member Beal asked if that was possible and Ms. Gibson stated that they could deny the applicant's request and recommend R-2 instead but she argued that the R-2 zoning would be counter to the Comprehensive Plan and Land Development Code.

Member Beal stated that he thought the MU-1 was still the better option and to trust staff as it lets the applicant proceed with his plans without being held up. Chair Bennett stated he didn't think that there was a good idea.

A motion was made by Member Beal, seconded by Member Boylan, to recommend approval of PAB 2017-14 to the City Commission for assignment of future Land Use Map zoning designation of mixed use and MU-1 zoning to the subject property; and that as described in PAB 2017-14 as presented, is substantially compliant with applicable Florida Statutes, the City Comprehensive Plan, and the Land Development Code to be approved at this time. Vote upon passage of the motion was taken by ayes and nays as follows:

Member Beal	***Aye***
Member Boylan	***Aye***
Member Schaffer	***Nay***
Member Morrison	***Nay***
Chair Bennett	***Nay***

Motion failed.

A motion was made by Member Morrison, seconded by Member Bennett, to recommend denial PAB Case 2017-14 to the City Commission for assignment of future Land Use Map zoning designation of Mixed Use (MU-1) to the subject property; and recommend to the City Commission consideration of a zoning designation of Medium Density Residential (R-2) zoning as presented, is substantially compliant with applicable Florida Statutes, the City Comprehensive Plan, and the Land Development Code to be approved at this time.

Chair Bennett handed the gavel to Member Morrison to make the second, and Vice Chair Beal objected that the second was voiced by Chair Bennett. Vice Chair Beal asked what would happen if there was no consensus and Ms. Gibson stated that it would move forward to the Commission with a no action.

Vote upon passage of the motion was taken by ayes and nays; as follows:

Member Beal	***Nay***
Member Boylan	***Aye***
Member Schaffer	***Nay***
Member Morrison	***Aye***
Chair Bennett	***Aye***

4. Board Business

Members asked when the Board would change over. Ms. Gibson stated that the new members would be appointed at the second City Commission meeting in December if there was a run-off, otherwise it would be the first meeting in December.

Chip Sasser, 403 Tarpon Avenue, stated that his neighbors saw the case advertised as R-2 in the paper, Ms. Gibson pulled up the current ad which stated MU-1.

5. Staff Report

There was no Staff business presented at this time.

6. Comments by the Public

There were no comments by the public.

7. Adjournment - There being no further business to come before the Planning Advisory Board, the meeting was adjourned 5:41 p.m.

_____ _____

Sylvie McCann, Clerk **Mark Bennett, Chair**

OFFICE USE ONLY

REC'D: 10-3-17 BY: Ka

PAYMENT: $ 1700- TYPE: ck #

APPLICATION #:

CASE #:

BOARD MEETING DATE:

OCT 3 PM3:14

PLANNING ADVISORY BOARD APPLICATION

- [x] ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [x] LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LDC TEXT AMENDMENT ($850)
- [ ] COMP PLAN AMENDMENT ($850)
- [ ] SUBDIVISION PLAT – PRELIM ($750)
- [ ] SUBDIVISION PLAT – FINAL ($850)
- [ ] VACATION OF R.O.W. ($850)
- [ ] VOLUNTARY ANNEXATION ($1050)

APPLICANT INFORMATION

Owner Name: John E Sasser

Mailing Address: 403 Tarpon Ave #308 FBFL

Telephone: 912 283 3518 Fax: 912 285 2229

Email: hrc1@bellsouth.net

Agent Name: Mike McCloskey

Mailing Address: 45 Belted Kingfisher FBFL

Telephone: 912 288 5880 Fax:

Email:

PROPERTY INFORMATION

Street Address: South 5th St

Parcel Identification Number(s): 00-00-31-1800-0287-0006

Lot Number: lot 10 & 11 Block Number: 287 Subdivision: FB

Section: Township: Range:

PROJECT INFORMATION

Total Number of Lots/Parcels: 2

Less than One (1) acre Sq. Footage: 10,000 sq ft One (1) Acre or Greater: _____

Existing Zoning Classification: I-1

Existing Future Land Use Classification: MU1

Previous Planning/Zoning Approvals: _____

Description of Request:

To build residential single family homes in existing neighborhood. Prevent industrial projects in residential neighborhood

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

10-3-17
Date

Signature of Applicant

STATE OF FLORIDA
ss
COUNTY OF NASSAU

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

Subscribed and sworn to before me this 3 day of October, 2017.

Karen M. Austin
Notary Public: Signature

Karen M. Austin
Printed Name

_____
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

OCT 3 PM3:14

OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE John E Sasser
(print name of property owner(s))

hereby authorize: Mike McCloskey
(print name of agent)

to represent me/us in processing an application for: 5th St rezoning
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner) (Signature of owner)

John E Sasser
(Print name of owner) (Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 3 day of October, 2017.

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

Karen M. Austin — Notary Public: Signature
Karen M. Austin — Printed Name
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

NASSAU | A. Michael Hickox, CFA, Cert.Res.RD1941 Nassau County Property Appraiser

Property Search Sales Search Nassau Home

OWNER NAME	SASSER JOHN E	**PARCEL NUMBER**	00-00-31-1800-0287-0006
MAILING ADDRESS	403 TARPON AV #308	**TAX DISTRICT**	FERNANDINA BEACH (DISTRICT 2)
		MILLAGE	20.2467
		PROPERTY USAGE	VACANT INDUSTRIAL
	FERNANDINA BEACH, FL 32034	**DEED ACRES**	0
LOCATION ADDRESS	S 5TH ST	**HOMESTEAD**	N
	FERNANDINA BEACH 32034	**PARCEL MAP RECORD**	MAP THIS PARCEL
SHORT LEGAL	BLOCK 287 LOTS 10 & 11 IN OR 1972/591 CITY OF FDNA BEACH	**TAX COLLECTOR SEARCH**	NASSAU TAX COLLECTOR LINK
		PROPERTY RECORD CARD	LINK TO PROPERTY RECORD CARD (PDF)

2017 Preliminary Values

JUST VALUE OF LAND	$55,000
LAND VALUE AGRICULTURAL	$0
TOTAL BUILDING VALUE	$0
TOTAL MISC VALUE	$0
JUST OR CLASSIFED TOTAL VALUE	$55,000
ASSESSED VALUE	$55,000
EXEMPT VALUE	$0
TAXABLE VALUE	$55,000

Land Information

LAND USE	LAND UNITS	LAND UNIT TYPE	SEC-TWN-RNG
VAC INDUST 004000	100	FF	23-3N-28

Building Information

There is no Building Information for this record.

Miscellaneous Information

There is no Miscellaneous Information for this record.

Sales Information

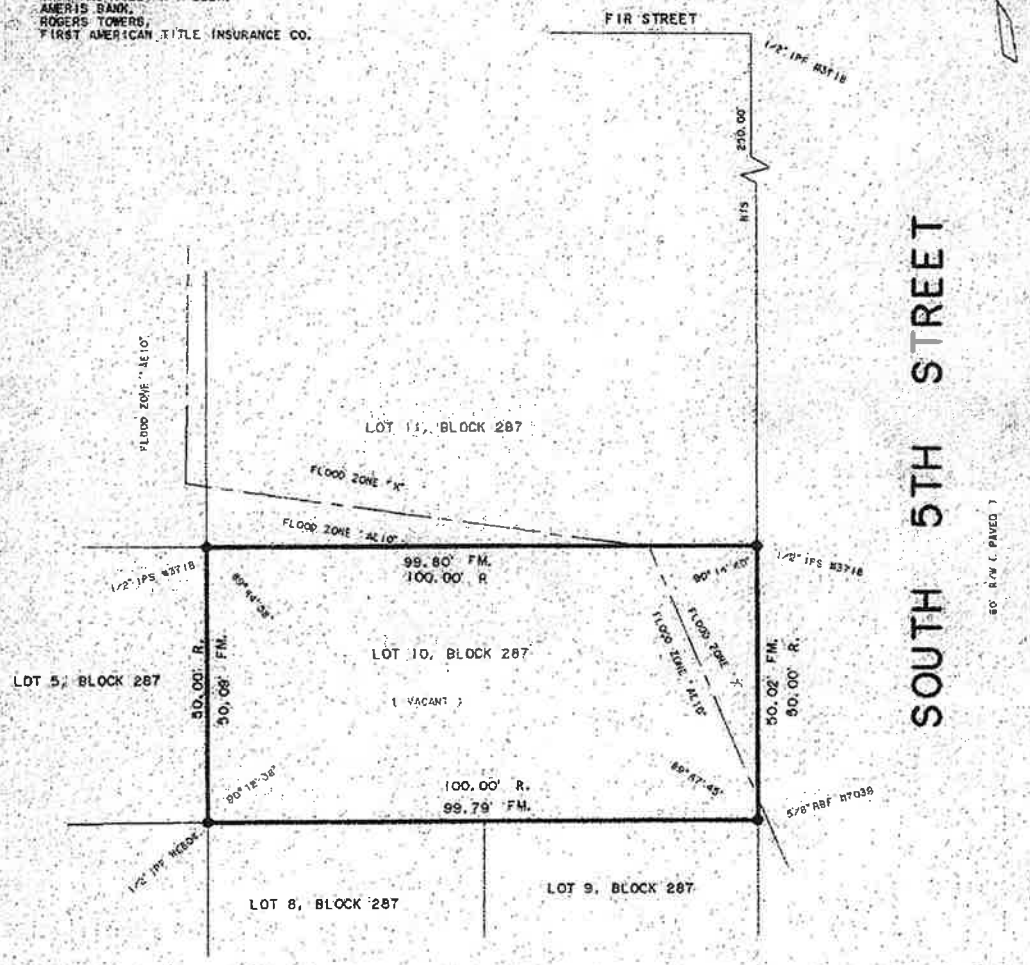
SALE DATE	BOOK / PAGE	BOOK / PAGE	PRICE	INSTRUMENT	QUALIFICATION	IMPROVED? (AT TIME OF SALE)	GRANTOR	GRANTEE
04/03/2015	1972/591	1972/591	60000	WD	Q	N	MILLER MATTHEW & JOELYNN	SASSER JOHN E
03/25/2015	1971/902	1971/902	7100	SW	U	N	AMERIS BANK	MILLER MATTHEW & JOELYNN
03/25/2015	1971/904	1971/904	7100	SW	U	N	AMERIS BANK	MILLER MATTHEW & JOELYNN

OCT 3 PM 3:17

MAP SHOWING BOUNDARY SURVEY OF
LOT 10, BLOCK 287.

LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), IN THE COUNTY OF NASSAU AND THE STATE OF FLORIDA, AND KNOWN AND DESCRIBED UPON AND ACCORDING TO THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857, AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1001).

CERTIFIED TO:
MATT AND JOELYNN MILLER,
AMERIS BANK,
ROGERS TOWERS,
FIRST AMERICAN TITLE INSURANCE CO.



COASTAL LAND SURVEYORS

& MAPPERS, INC.
34 NORTH FOURTEENTH STREET
FERNANDINA BEACH, FLORIDA 32032
TEL. 904-261-8950 FAX 904-277-8650

I HEREBY CERTIFY THE INFORMATION DEPICTED HEREON AS MEETING THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING, CHAPTER 5J-17.050, FLORIDA ADMIN. CODE, AND/OR CHAPTER 180-7, GEORGIA STATUTES.

LICENSED BUSINESS NO. 6412

3-20-15

JAMES C. PEACOCK, PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3718
GEORGIA CERTIFICATE NO. 2365
NOT VALID UNLESS EMBOSSED WITH SURVEYORS OFFICIAL SEAL.

BEARINGS BASED ON N/A

PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE X & AE10 AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP, COMMUNITY NO. 120172 PANEL NO. 0237F DATED 12-17-10

DATE OF SURVEY: MARCH 1, 2015
SCALE 1" =20'
JOB NO. 0510-202 F.B.

CORNER MONUMENTS HAVE NO IDENTIFICATION U.N.O.
LEGEND:

IRON PIPE FOUND - IPF	POWER LINE
IRON PIPE SET - IPS	PLAT - P.
RE-BAR FOUND - REF	FIELD MEASURED - FM.
NOT TO SCALE - NTS.	RECORD - R. DEED - D.
BUILDING RESTRICTION LINE - BRL	POWER POLE - PP
CONCRETE MONUMENT FOUND - CMF.	CONCRETE - CONC.
STAINLESS STEEL PIPE FOUND - SSPF	FENCE
RIGHT-OF-WAY - R/W	RIGHT-OF-WAY - R/W
POINT OF CURVE - PC POINT OF TANGENCY - PT	POINT OF REVERSE CURVE - PRC
CENTERLINE - ℄ OFFICIAL RECORDS BOOK - O.R.B.	

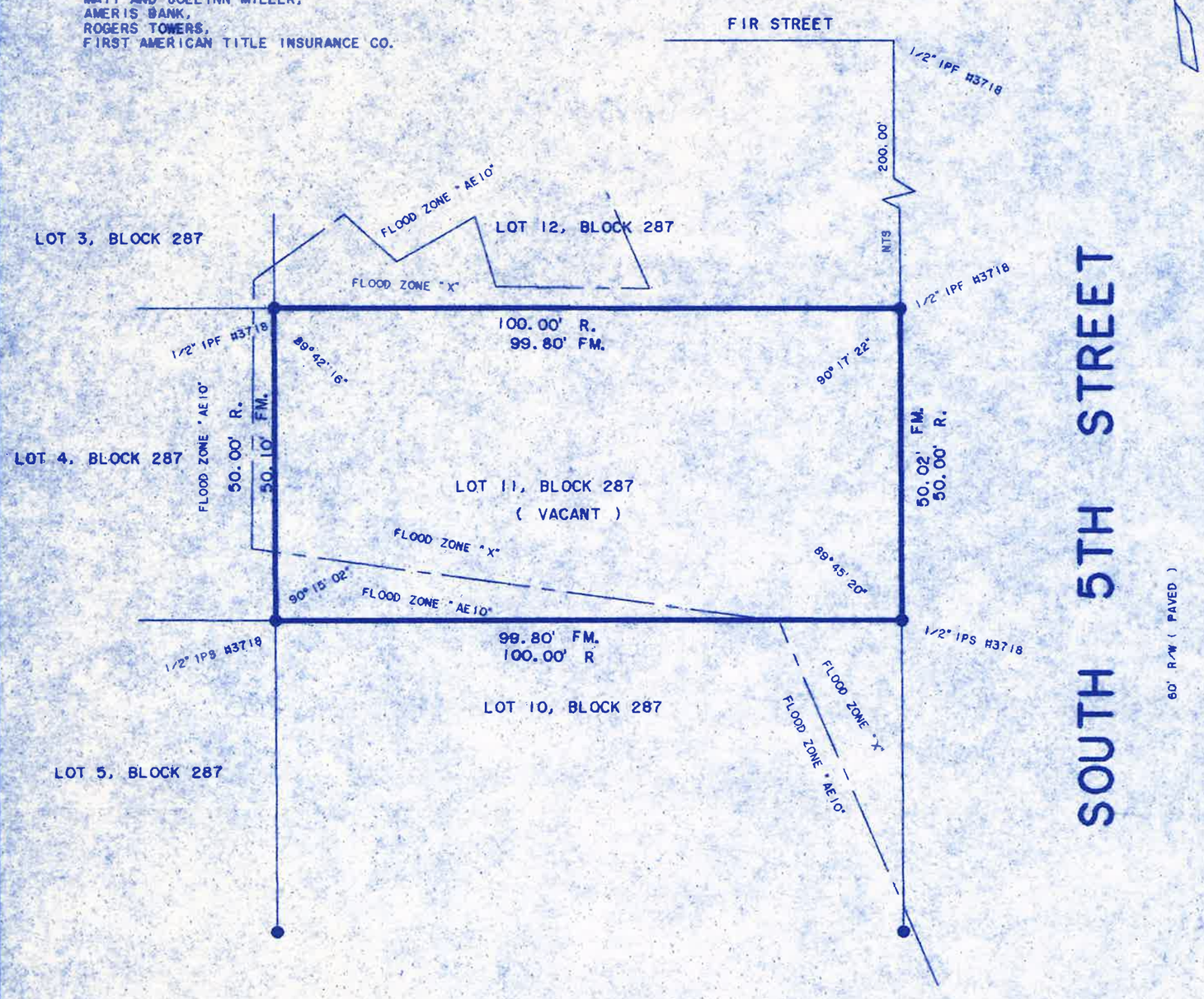
THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

SIGN HERE

MAP SHOWING BOUNDARY SURVEY OF
LOT 11, BLOCK 287,

LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), IN THE COUNTY OF NASSAU AND THE STATE OF FLORIDA, AND KNOWN AND DESCRIBED UPON AND ACCORDING TO THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857, AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901).

CERTIFIED TO:
MATT AND JOELYNN MILLER,
AMERIS BANK,
ROGERS TOWERS,
FIRST AMERICAN TITLE INSURANCE CO.



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FERNANDINA BEACH, FLORIDA 32032
TEL. 904-261-8950 FAX 904-277-6650

I HEREBY CERTIFY THE INFORMATION DEPICTED HEREON AS MEETING THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING, CHAPTER 5J-17.050, FLORIDA ADMIN. CODE, AND/OR CHAPTER 180-7, GEORGIA STATUTES.

LICENSED BUSINESS NO. 6412

3-20-15

JAMES C. PEACOCK, PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3718
GEORGIA CERTIFICATE NO. 2385
NOT VALID UNLESS EMBOSSED WITH SURVEYORS OFFICIAL SEAL

BEARINGS BASED ON N/A

PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE X & AE10 AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP, COMMUNITY NO. 120172 PANEL NO. 0237F DATED 12-17-10.

DATE OF SURVEY: MARCH 1, 2015
SCALE 1" = 20'
JOB NO. 0510-201 F.B.

CORNER MARKERS HAVE NO IDENTIFICATION U.N.O.

LEGEND:

IRON PIPE FOUND - IPF
IRON PIPE SET - IPS
RE/BAR FOUND - RBF
NOT TO SCALE - NTS
BUILDING RESTRICTION LINE - BRL
CONCRETE MONUMENT FOUND - CMF
STAINLESS STEEL PIPE FOUND - SSPF
RIGHT-OF-WAY - R/W
POINT OF CURVE - PC POINT OF TANGENCY - PT
CENTERLINE - ℄ OFFICIAL RECORDS BOOK - O.R.B.
POWER LINE ---P---
PLAT - P.
FIELD MEASURED - FM.
RECORD - R. DEED - D.
POWER POLE - ⊙
CONCRETE - CONC.
FENCE ----X----
RIGHT-OF-WAY - R/W
POINT OF REVERSE CURVE - PRC

THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

STAFF REPORT
PAB (LU/CZ) 2017-14
Planning Advisory Board Hearing
November 7, 2017

APPLICATION FOR SMALL- SCALE AMENDMENT TO THE FUTURE LAND USE MAP & ZONING CHANGE REQUEST

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	John E. Sasser				
AGENT:	Mike McCloskey				
REQUESTED ACTION:	Small Scale Future Land Use Map Change and Zoning Map Change				
LOCATION:	Fir Street – Block 287 Lots 10+11				
CURRENT LAND USE + ZONING:	Industrial (IND)/Medium Density Residential (MDR) Land Use (Split) and Light Industrial (I-1) Zoning				
PROPOSED LAND USE + ZONING:	Mixed Use (MU)/ Mixed Use (MU-1)				
EXISTING USES ON SITE:	**VACANT**				
PROPERTY SIZE:	Totaling 0.23 Acres Parcel ID #s: 00-00-31-1800-0287-0006				
ADJACENT PROPERTIES:	Direction	Existing Use(s)	Year Built	Zoning	FLUM
	North	Vacant	Vacant	Light Industrial (I-1)	Industrial (IND)
	South	Vacant	Vacant	Light Industrial (I-1)	Medium Density Residential (MDR)/ Industrial (IND)
	East	Vacant	Vacant	Light Industrial (I-1)	Medium Density Residential (MDR)/ Industrial (IND)
	West	Single Family Homes	1990's	Medium Density Residential (R-2)	Medium Density Residential (MDR)

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant, John E. Sasser, has requested a small scale Future Land Use Map amendment and zoning change for property located at Block 287, Lots 10 + 11 on S. 5th Street between Gum Street and Fir Street. (**Exhibit A**). The existing future land use map designation on the property is split and contains both the Industrial (IND) and Medium Density Residential (MDR) land use and a zoning district of I-1 (Light Industrial). The requested change is to Mixed Use (MU) future land use map designation and MU-1 (Mixed Use) zoning district. The applicant has disclosed that the intended action is needed in order to develop the property with two (2) single family homes.

The applicant's property is located 100 feet from Gum Street, a principal arterial utilized most frequently for heavy truck traffic serving Rayonier Advance Materials daily operations. Gum Street also serves as an alternate route for residential traffic headed north to the City's urban core. Property located to the west of the subject site was developed in 2009 and is presently maintained as the American Legion Post (Private Clubhouse) hosting weekly gatherings and routine special events on their property.

Properties fronting S. 5th Street contain detached single family homes which have existed within this area since the mid-70's. Development along the S.5th Street block face was not identified until the 1949 Sanborn maps which show a single family home at the corner of Fir Street and S. 5th Street. The majority of the block has remained vacant. A cursory review of Sanborn maps indicates that the historic development pattern within the area surrounding the subject property has been a mix of industrial and residential. Notably, the Fernandina Lumber Company existed at the terminus of S. 3rd Street and Gum Street with a rail spur leading to town existed on the 1926 maps.

Given the range of activity existing in the area coupled with the high traffic volumes near the subject property at the Gum Street and S. 3rd Street intersection, the applicant has requested a mixed use land use and MU-1 zoning district. The existing future land use map split category appears to be due to the original efforts to digitize the City's land use layers. The split boundary appears to be consistent with a former Public Land Survey System (PLSS) section line, which may have contributed to the mapping error.

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.01.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.

AND

Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	**300 gallons per day per ERU (Equivalent Residential Unit)**
Solid Waste Facilities	**Average Solid Waste Generation Rate: 5.9 pounds per capita per day**
Stormwater Management Facilities	**Policy 4.01.02** *All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for "zero discharge," storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.*
Potable Water Facilities	**Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)**
Fire-Rescue Services	**240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)**
Police and Law Enforcement Services	**Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls**

The existing land use and zoning (Industrial/Medium Density Residential and Light Industrial, I-1) of these properties does not permit any residential dwelling units. Under the proposed request of Mixed Use (MU-1), eight (8) dwelling units per acre are supported. The property size at 0.23 acres, with two (2) originally platted lots of record will allow for development two (2) residential units. The applicant has disclosed their intent to construct a detached single family home on each lot.

The City has seven public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, Solid Waste, Fire-Rescue Services and Police and Law Enforcement Services. A determination of the impact of the proposed land use and zoning change must assess the net increase in development potential. The applicant has not provided a site plan as part of their application materials. A site plan is not required for Future Land Use Map change or zoning assignment request. All public facilities and services are currently available to the development and each service is able to maintain or exceed its level of service standards as required by Policies 1.01.02, 4.01.01 and 4.01.02.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

a. **No Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
b. **No Areas of urban development or uses which fail to maximize the use of existing public facilities;**
c. **No Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
d. **No Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The applicant's requested land use of Mixed Use (MU) and MU-1 zoning achieves compliance with the direction provided in policy statement 1.02.03, specifically subsections a and b. The requested MU land use/ MU-1 zoning serves to create a transitional zoning district between the more intensive warehousing permitted in the Industrial (IND)/ I-1 properties to the west and the established residential homes to the east.

1.02.04. Decisions on amendments to the FLUM shall be based on an analysis of the suitability and compatibility of the proposed use, based on the following factors:

a. **Type and density or intensity of surrounding uses;**
b. **Zoning districts in the surrounding area;**
c. **Demonstration of adequate water supply and water supply facilities;**
d. **Appropriateness of the size of the parcel compared to the proposed use;**
e. **Physical condition of the site, and the suitability of soils and topography for the proposed use;**
f. **Suitability of the site based on the presence or absence of natural resources, environmentally sensitive lands, flood zones, or historic resources;**
g. **Compatibility factors;**
h. **Impact on adopted levels of service standards and quality of service standards; and**
i. **Location in a Coastal Upland Protection Zone (CUPZ).**

The requested action is consistent with the surrounding area density and intensity. The property is not located within the CUPZ. Adequate water and facilities are available to serve the property. The requested action meets all compatibility and suitability indicators described in policy 1.02.04.

Policy 1.02.08.
Stable or established residential areas shall be protected from encroachment by incompatible development by establishing and increasing the amount of mixed use transitional areas. This policy does not preclude necessary community facilities from locating within residential areas when such activities satisfy the criteria established in the City's comprehensive plan and land development regulations.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. By definition of the land use category requested, Mixed Use (MU) allows for a mixed use urban development pattern. Although, the applicant intends to develop the property with single family homes, application of a mixed use land use category is appropriate given its location and the surrounding area land uses.

Policy 1.02.09.
The City shall provide for the orderly transition of incompatible uses. Where infeasible to separate incompatible uses then, buffering and mixed use transition areas shall be required to promote a smooth land use transition. Any potential adverse impacts caused by incompatible land uses located adjacent to each other shall be minimized by drought tolerant and native landscaping, low impact development strategies and buffer requirements.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. The existing land use and zoning under the split Medium Density Residential and Industrial/ I-1 of the subject properties is not compatible with the adjoining residential properties to the east. The requested action provides a down-zoning or transition from the industrial properties to the adjoining residential areas.

Policy 1.07.07.
Mixed Use (MU)

a. **This land use category is designed to accommodate medical, business, and professional offices; personal service establishments with limited inventory of goods; neighborhood commercial uses; and customary accessory uses, which are subordinate and incidental to the principal office or limited commercial use.**
b. **Single-family and multi-family residential units are allowed in this land category.**
c. **This designation is not intended for manufacturing.**
d. **Mixed uses, either "stand alone" or in mixed residential and business use structures, may occur throughout the area designated for MU on the FLUM through the assignment of zoning districts for residential uses, limited commercial uses, and office uses, as well as the use of the PUD overlay.**
e. **The maximum density for residential development within the MU land use category is eight (8) units per acre. The intensity of non-residential development in the MU land use category shall not exceed a FAR of 1.0.**
f. **In the application of zoning districts within the ORMU category, the City shall ensure that proposed zoning districts are compatible with each other and with adjacent zoning districts and land uses.**

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties and development of two (2) detached single family homes, as indicated in the application serves to meet the intent of policy1.07.07.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

The requested Mixed Use, MU-1 zoning provides for a mix of residential and non-residential uses. Permissible uses are provided in Table 2.03.02 of the Land Development Code (LDC).

Section 2.01.09 of the LDC states the intent of the MU-1, Mixed Use, zoning classification.
The MU-1 District is intended for the development of a combination of residential, office, and limited neighborhood commercial uses. The Mixed Use District encourages well-planned development and redevelopment of areas that feature compatible, interrelated uses including single-family and multi-family residential units; medical, business, and professional offices; personal service establishments with limited inventory of goods; and limited neighborhood commercial uses.

The MU-1 zoning assignment is requested by the applicant in order to develop the property for residential dwelling units as consistent with all LDC regulations.

CONCLUSION:

Staff finds the requested action to be consistent with the Comprehensive Plan and Land Development Code. The request is an appropriate application of the Mixed Use land use and MU-1 zoning district to provide orderly transition from the industrial properties to the west and established residential properties to the east. Therefore, staff recommends that the assignment of Mixed Use (MU) land use and MU-1 zoning be approved for these properties.

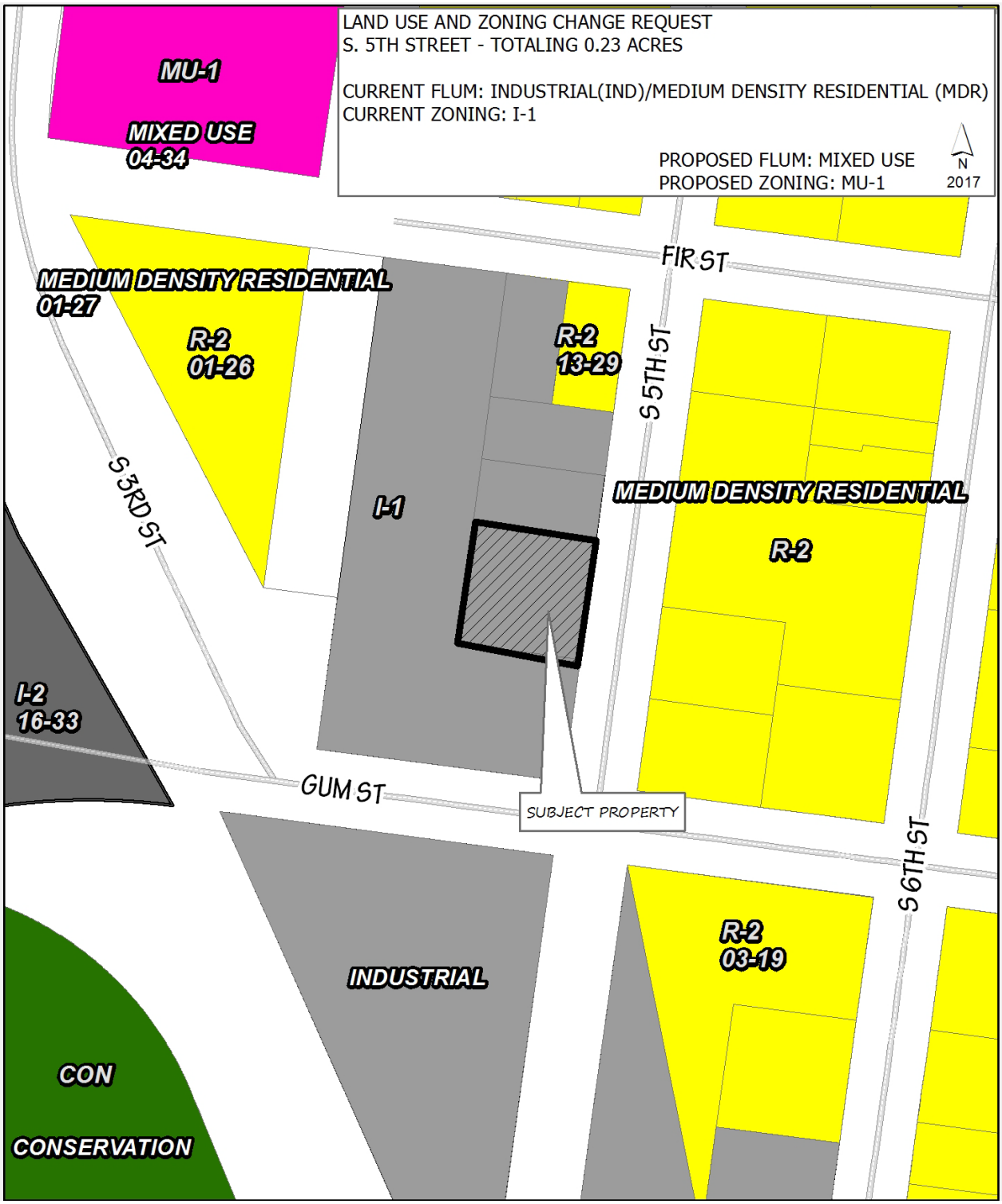
MOTIONS TO CONSIDER

I move to recommend **(approval or denial)** of PAB case number 2017-14 to the City Commission requesting a Future Land Use Map assignment of Mixed land use and MU-1zoning from Industrial and Medium Density Residential land use and I-1 zoning, as described and that PAB case 2017-14 as presented, **(is or is not)** sufficiently compliant with applicable Florida Statutes, Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager

EXHIBIT A


LAND USE AND ZONING CHANGE REQUEST
S. 5TH STREET - TOTALING 0.23 ACRES
CURRENT FLUM: INDUSTRIAL(IND)/MEDIUM DENSITY RESIDENTIAL (MDR)
CURRENT ZONING: I-1
PROPOSED FLUM: MIXED USE
PROPOSED ZONING: MU-1
N
2017
MU-1
MIXED USE
04-34
MEDIUM DENSITY RESIDENTIAL
01-27
R-2
01-26
R-2
13-29
FIR ST
S 5TH ST
S 3RD ST
I-1
MEDIUM DENSITY RESIDENTIAL
R-2
I-2
16-33
GUM ST
SUBJECT PROPERTY
S 6TH ST
R-2
03-19
INDUSTRIAL
CON
CONSERVATION

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-09
Zoning Map Amendment - S. 5th Street

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Approve Ordinance 2018-09 at First Reading.

SYNOPSIS: The applicant, John E. Sasser, has requested a small scale Future Land Use Map amendment and Zoning Map Change for property located on S. 5th Street containing two original lots of record numbered 10 and 11 located on block 287. The requested action is to change the split Future Land Use Map category from the Industrial (IND) land use and Medium Density Residential (MDR) category to Mixed Use (MU). The requested zoning map change seeks to modify the existing designation from Light Industrial (I-1) to Mixed Use (MU-1) zoning on the subject property.

The Planning Advisory Board considered the request at its Regular Meeting on November 7, 2017, and issued a recommendation of denial by a vote of 3-2 and offered the Medium Density Residential (MDR) land use and R-2 zoning classification be assigned. The recommended action was due, in part, to not having a contiguous Mixed Use category and district adjoining the subject property.

The property owners requested that their application be held for several months, due to unforeseen personal circumstances. Since that time, a second case has been reviewed by the PAB for approval of the Mixed Use land use category and MU-1 zoning on the properties adjoining the applicant's property. At its Regular Meeting on March 14, 2018, several PAB members indicated that they would consider changing their vote to be a favorable recommended action given that the adjoining 2.15 acres has now applied for the same land use and zoning district.

Staff finds the applicant's request consistent with Comprehensive Plan policy statements 1.01.02,1.02.03,1.02.04,1.02.08, 1.02.09, and 1.07.07 and recommends approval.

FISCAL IMPACT: Fiscal impact will be based upon proposed future development (number of sites and structures, infrastructure construction and maintenance, etc.).

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission approve proposed Ordinance 2018-09 at First Reading.

Nicole Bednar, Administrative Services Manager	04/06/2018
Dale Martin, City Manager	04/06/2018
Patti Clifford, Comptroller	04/07/2018
Tammi E. Bach, City Attorney	04/09/2018

Kelly N. Gibson, AICP

Date: March 29, 2018

Submitted By: Kelly Gibson, AICP, Planning Manager

COMMISSION ACTION: Approve

ORDINANCE 2018-09

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, CHANGING THE CITY'S ZONING MAP FROM LIGHT INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO ASSIGN A ZONING MAP CATEGORY OF MIXED USE (MU-1) FOR A PROPERTY TOTALING APPROXIMATELY 0.23 ACRES OF LAND LOCATED ON S. 5TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning Advisory Board reviewed the Zoning Map Amendment request under PAB Case# 2017-04 at its Regular Meeting on November 7, 2017, and by a vote of 3-2 recommended denial of the applicants request to assign the Mixed Use (MU-1) zoning classification and suggested that the Medium Density Residential (R-2) zoning category be assigned; and

WHEREAS, notice of public hearing on such application was published in the News Leader, a newspaper of general circulation in Fernandina Beach, Nassau County, Florida, on October 25, 2017; and

WHEREAS, City Planning staff found the applicant's request to be consistent with the direction of the Comprehensive Plan, specifically policies 1.01.02, 1.02.03, 1.02.04, 1.02.08, 1.02.09, and 1.07.07 and recommends approval of the applicant's request for the assignment of the Mixed Use/ MU-1 zoning classification.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. PROPERTY INVOLVED. The property identified for this change of the City's Zoning Map is identified as Parcel ID number 00-00-31-1800-0287-0006 and totals approximately 0.23 acres of land as shown on the map, attached hereto as Exhibit "A".

SECTION 2. ZONING CHANGE. For the property in question, the City's Zoning Map is hereby changed to Mixed Use (MU-1).

SECTION 3. SEVERABILITY**.** If any section, subsection, sentence, clause, phrase of this Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency or other body with appropriate jurisdiction, the remaining sections, subsections, sentences, clauses and phrases under application shall not be affected thereby.

SECTION 4. This Ordinance shall take effect immediately after its final adoption.

ADOPTED this 15th day of May, 2018.

CITY OF FERNANDINA BEACH

_____
JOHN A. MILLER
Mayor - Commissioner

ATTEST:

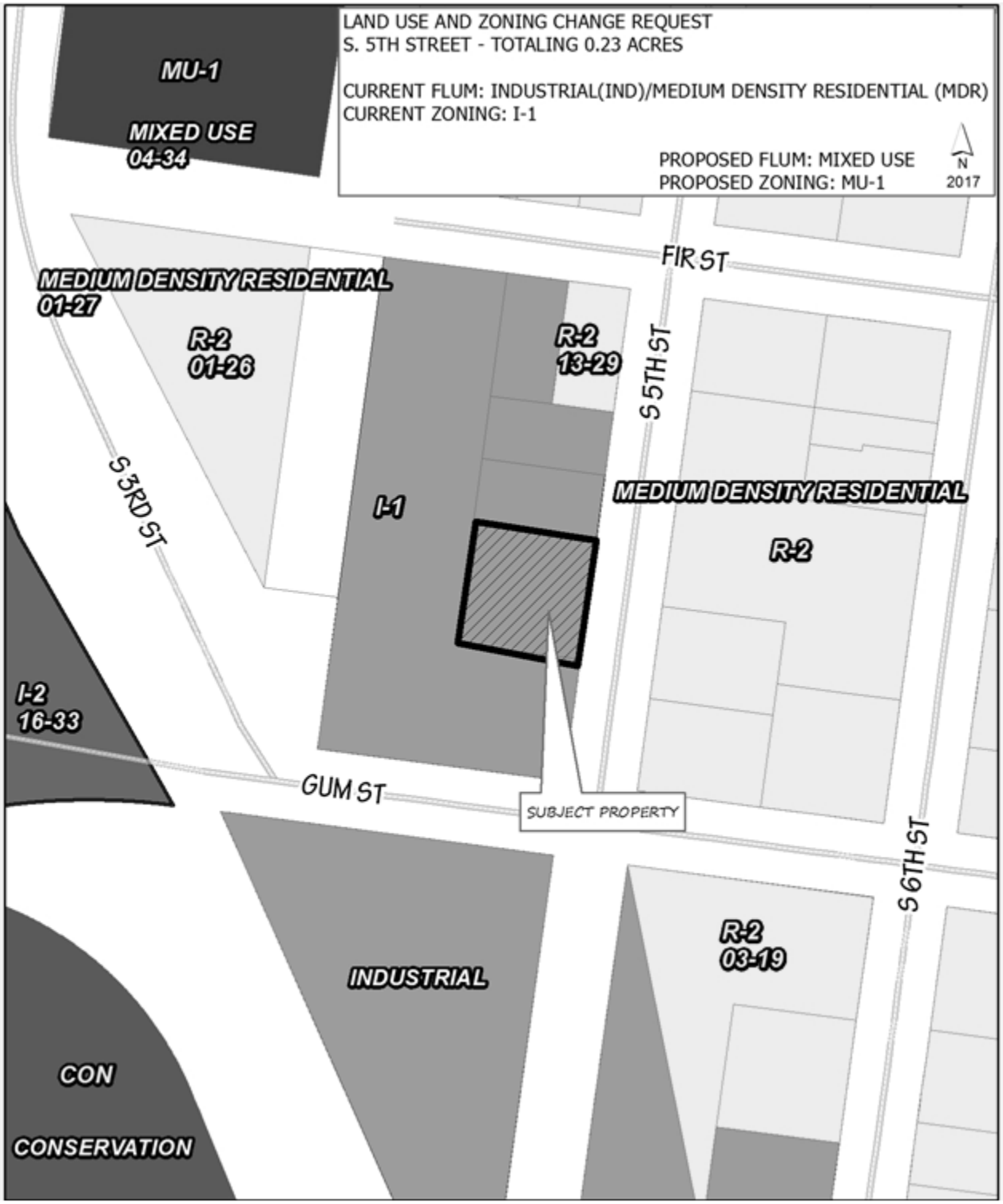
APPROVED AS TO FORM AND LEGALITY:

_____
CAROLINE BEST
City Clerk

_____
TAMMI E. BACH
City Attorney

ORDINANCE 2018-09
EXHIBIT "A"

REQUEST FOR A ZONING MAP CHANGE FOR 0.23 ACRES OF LAND FROM LIGHT INDUSTRIAL (I-1) AND MEDIUM DENSITY RESIDENTIAL (R-2) TO MIXED USE (MU-1) FOR PROPERTY LOCATED ON S. 5TH STREET AND IDENTIFIED AS PARCEL ID# 00-00-31-1800-0287-0006.



OFFICE USE ONLY

REC'D: 10-3-17 BY: Ka

PAYMENT: $ 1700- TYPE: ck #

APPLICATION #:

CASE #:

BOARD MEETING DATE:

OCT 3 PM3:14

PLANNING ADVISORY BOARD APPLICATION

- [x] ZONING MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [x] LAND USE MAP AMENDMENT (≤ 10 acres $850 / > 10acres $1,600)
- [ ] LDC TEXT AMENDMENT ($850)
- [ ] COMP PLAN AMENDMENT ($850)
- [ ] SUBDIVISION PLAT – PRELIM ($750)
- [ ] SUBDIVISION PLAT – FINAL ($850)
- [ ] VACATION OF R.O.W. ($850)
- [ ] VOLUNTARY ANNEXATION ($1050)

APPLICANT INFORMATION

Owner Name: John E Sasser

Mailing Address: 403 Tarpon Ave #308 FBFL

Telephone: 912 283 3518 Fax: 912 285 2229

Email: hrc1@bellsouth.net

Agent Name: Mike McCloskey

Mailing Address: 45 Belted Kingfisher FBFL

Telephone: 912 288 5880 Fax:

Email:

PROPERTY INFORMATION

Street Address: South 5th St

Parcel Identification Number(s): 00-00-31-1800-0287-0006

Lot Number: lot 10 & 11 Block Number: 287 Subdivision: FB

Section: Township: Range:

PROJECT INFORMATION

Total Number of Lots/Parcels: 2

Less than One (1) acre Sq. Footage: 10,000 sq ft One (1) Acre or Greater: _____

Existing Zoning Classification: I-1

Existing Future Land Use Classification: MU1

Previous Planning/Zoning Approvals: _____

Description of Request:

To build residential single family homes in existing neighborhood. Prevent industrial projects in residential neighborhood

SIGNATURE/NOTARY

The undersigned states the above information is true and correct as (s)he is informed and believes.

10-3-17
Date

Signature of Applicant

STATE OF FLORIDA
ss
COUNTY OF NASSAU

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

Subscribed and sworn to before me this 3 day of October, 2017.

Karen M. Austin
Notary Public: Signature

Karen M. Austin
Printed Name

_____
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

OCT 3 PM3:14

OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

I /WE John E Sasser
(print name of property owner(s))

hereby authorize: Mike McCloskey
(print name of agent)

to represent me/us in processing an application for: 5th St rezoning
(type of application)

on our behalf. In authorizing the agent to represent me/us, I/we, as owner/owners, attest that the application is made in good faith and that any information contained in the application is accurate and complete.

(Signature of owner) (Signature of owner)

John E Sasser
(Print name of owner) (Print name of owner)

STATE OF FLORIDA
COUNTY OF NASSAU } ss

Subscribed and sworn to before me this 3 day of October, 2017.

KAREN M. AUSTIN
Notary Public, State of Florida
My Comm. Expires June 18, 2018
Commission No. FF 126104

Karen M. Austin — Notary Public: Signature
Karen M. Austin — Printed Name
My Commission Expires

Personally Known ✓ OR Produced Identification _____ ID Produced: _____

NASSAU | A. Michael Hickox, CFA, Cert.Res.RD1941 Nassau County Property Appraiser

Property Search Sales Search Nassau Home

OWNER NAME	SASSER JOHN E	**PARCEL NUMBER**	00-00-31-1800-0287-0006
MAILING ADDRESS	403 TARPON AV #308	**TAX DISTRICT**	FERNANDINA BEACH (DISTRICT 2)
		MILLAGE	20.2467
		PROPERTY USAGE	VACANT INDUSTRIAL
	FERNANDINA BEACH, FL 32034	**DEED ACRES**	0
LOCATION ADDRESS	S 5TH ST	**HOMESTEAD**	N
	FERNANDINA BEACH 32034	**PARCEL MAP RECORD**	MAP THIS PARCEL
SHORT LEGAL	BLOCK 287 LOTS 10 & 11 IN OR 1972/591 CITY OF FDNA BEACH	**TAX COLLECTOR SEARCH**	NASSAU TAX COLLECTOR LINK
		PROPERTY RECORD CARD	LINK TO PROPERTY RECORD CARD (PDF)

2017 Preliminary Values

JUST VALUE OF LAND	$55,000
LAND VALUE AGRICULTURAL	$0
TOTAL BUILDING VALUE	$0
TOTAL MISC VALUE	$0
JUST OR CLASSIFED TOTAL VALUE	$55,000
ASSESSED VALUE	$55,000
EXEMPT VALUE	$0
TAXABLE VALUE	$55,000

Land Information

LAND USE	LAND UNITS	LAND UNIT TYPE	SEC-TWN-RNG
VAC INDUST 004000	100	FF	23-3N-28

Building Information

There is no Building Information for this record.

Miscellaneous Information

There is no Miscellaneous Information for this record.

Sales Information

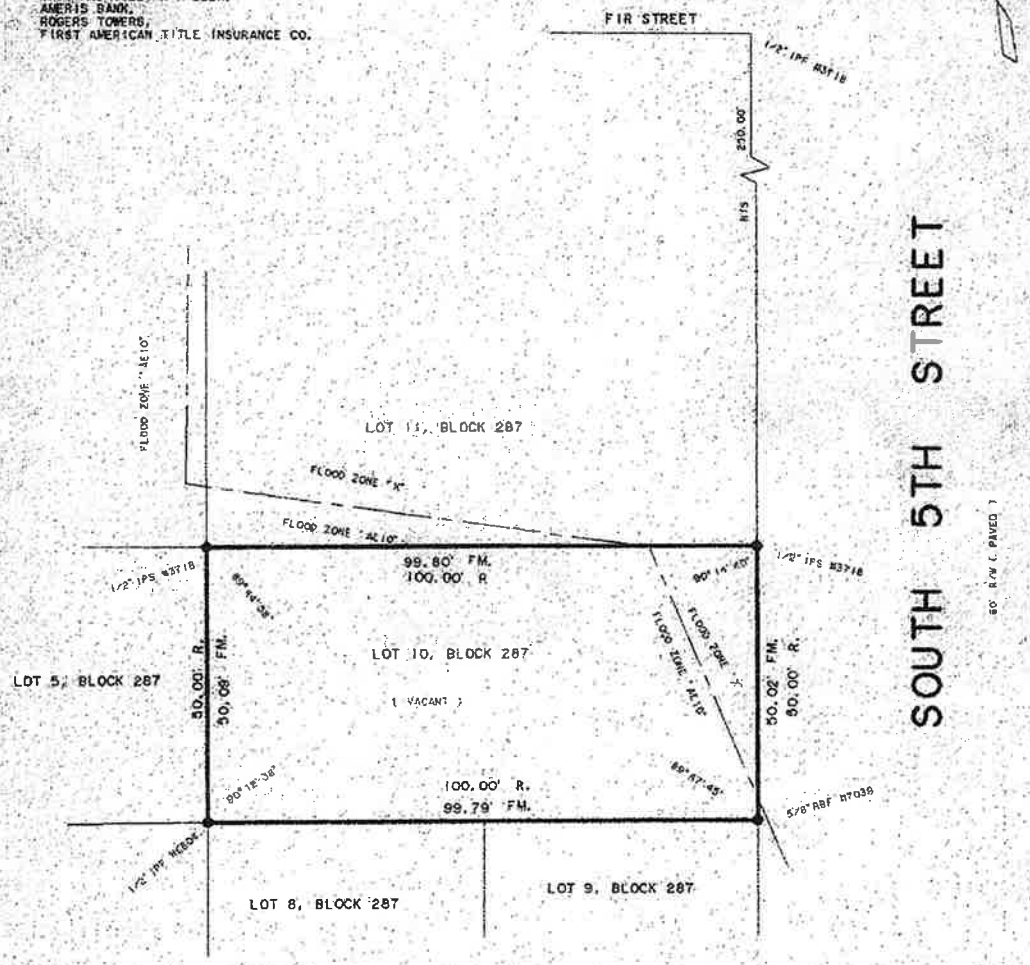
SALE DATE	BOOK / PAGE	BOOK / PAGE	PRICE	INSTRUMENT	QUALIFICATION	IMPROVED? (AT TIME OF SALE)	GRANTOR	GRANTEE
04/03/2015	1972/591	1972/591	60000	WD	Q	N	MILLER MATTHEW & JOELYNN	SASSER JOHN E
03/25/2015	1971/902	1971/902	7100	SW	U	N	AMERIS BANK	MILLER MATTHEW & JOELYNN
03/25/2015	1971/904	1971/904	7100	SW	U	N	AMERIS BANK	MILLER MATTHEW & JOELYNN

OCT 3 PM 3:17

MAP SHOWING BOUNDARY SURVEY OF
LOT 10, BLOCK 287.

LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), IN THE COUNTY OF NASSAU AND THE STATE OF FLORIDA, AND KNOWN AND DESCRIBED UPON AND ACCORDING TO THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857, AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1001).

CERTIFIED TO:
MATT AND JOELYNN MILLER,
AMERIS BANK,
ROGERS TOWERS,
FIRST AMERICAN TITLE INSURANCE CO.



COASTAL LAND SURVEYORS

& MAPPERS, INC.
34 NORTH FOURTEENTH STREET
FERNANDINA BEACH, FLORIDA 32032
TEL. 904-261-8950 FAX 904-277-8650

I HEREBY CERTIFY THE INFORMATION DEPICTED HEREON AS MEETING THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING, CHAPTER 5J-17.050, FLORIDA ADMIN. CODE, AND/OR CHAPTER 180-7, GEORGIA STATUTES.

LICENSED BUSINESS NO. 6412

3-20-15

JAMES C. PEACOCK, PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3718
GEORGIA CERTIFICATE NO. 2365
NOT VALID UNLESS EMBOSSED WITH SURVEYORS OFFICIAL SEAL.

BEARINGS BASED ON N/A

PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE X & AE10 AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP, COMMUNITY NO. 120172 PANEL NO. 0237F DATED 12-17-10

DATE OF SURVEY: MARCH 1, 2015
SCALE 1" =20'
JOB NO. 0510-202 F.B.

CORNER MONUMENTS HAVE NO IDENTIFICATION U.N.O.
LEGEND:

IRON PIPE FOUND - IPF	POWER LINE
IRON PIPE SET - IPS	PLAT - P.
RE-BAR FOUND - REF	FIELD MEASURED - FM.
NOT TO SCALE - NTS.	RECORD - R. DEED - D.
BUILDING RESTRICTION LINE - BRL	POWER POLE - PP
CONCRETE MONUMENT FOUND - CMF.	CONCRETE - CONC.
STAINLESS STEEL PIPE FOUND - SSPF	FENCE
RIGHT-OF-WAY - R/W	RIGHT-OF-WAY - R/W
POINT OF CURVE - PC POINT OF TANGENCY - PT	POINT OF REVERSE CURVE - PRC
CENTERLINE - ℄ OFFICIAL RECORDS BOOK - O.R.B.	

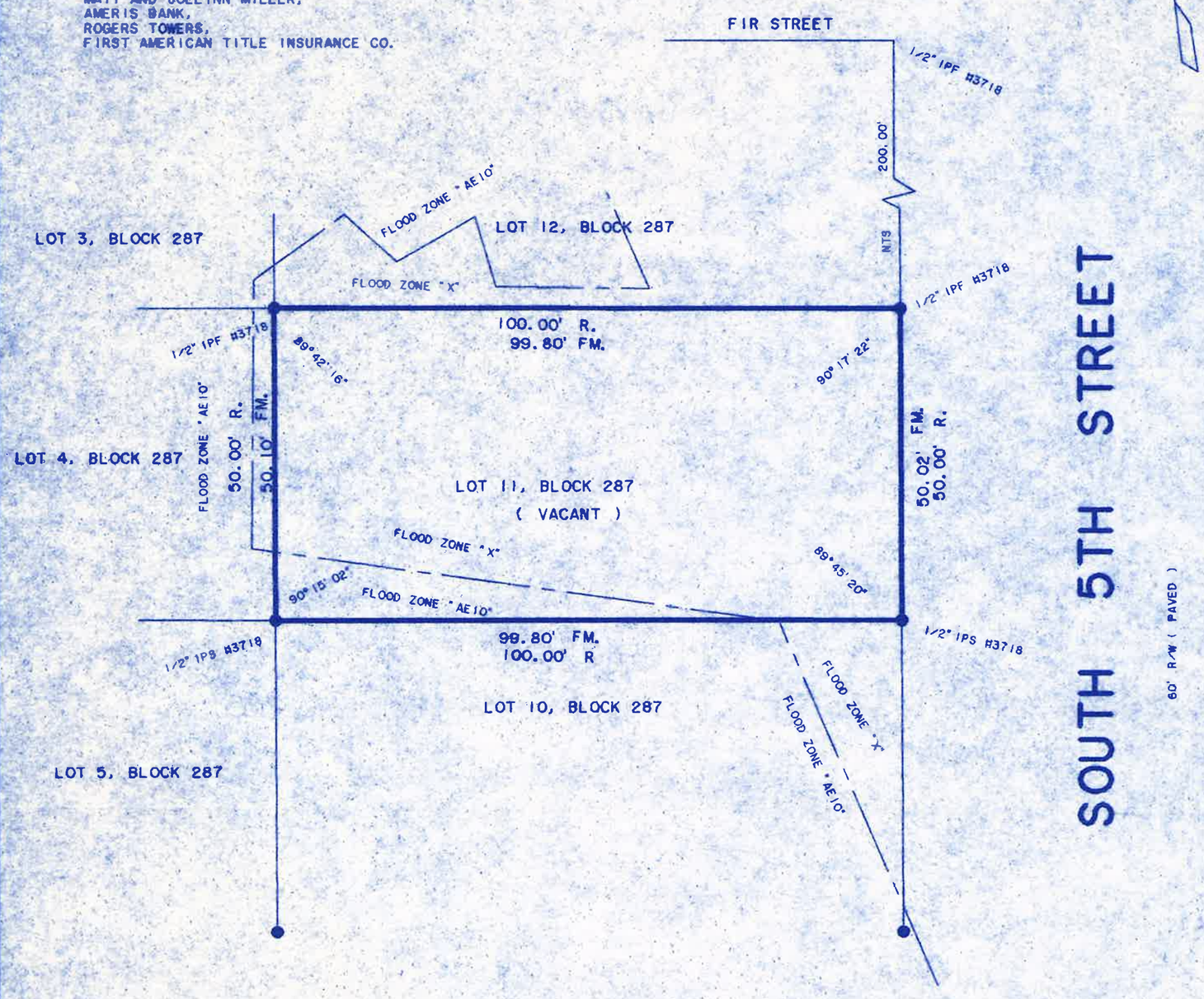
THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

SIGN HERE

MAP SHOWING BOUNDARY SURVEY OF
LOT 11, BLOCK 287,

LYING AND BEING IN THE CITY OF FERNANDINA BEACH (FORMERLY NAMED FERNANDINA), IN THE COUNTY OF NASSAU AND THE STATE OF FLORIDA, AND KNOWN AND DESCRIBED UPON AND ACCORDING TO THE OFFICIAL PLAT OF SAID CITY (AS LITHOGRAPHED AND ISSUED BY THE FLORIDA RAILROAD COMPANY IN 1857, AND ENLARGED, REVISED AND REISSUED BY THE FLORIDA TOWN IMPROVEMENT COMPANY IN 1887 AND 1901).

CERTIFIED TO:
MATT AND JOELYNN MILLER,
AMERIS BANK,
ROGERS TOWERS,
FIRST AMERICAN TITLE INSURANCE CO.



COASTAL LAND SURVEYORS

& MAPPERS, INC.
34 NORTH FOURTEENTH STREET
FERNANDINA BEACH, FLORIDA 32032
TEL. 904-261-8950 FAX 904-277-6650

I HEREBY CERTIFY THE INFORMATION DEPICTED HEREON AS MEETING THE MINIMUM TECHNICAL STANDARDS FOR LAND SURVEYING, CHAPTER 5J-17.050, FLORIDA ADMIN. CODE, AND/OR CHAPTER 180-7, GEORGIA STATUTES.

LICENSED BUSINESS NO. 6412

3-20-15

JAMES C. PEACOCK, PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 3718
GEORGIA CERTIFICATE NO. 2385
NOT VALID UNLESS EMBOSSED WITH SURVEYORS OFFICIAL SEAL

BEARINGS BASED ON N/A

PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE X & AE10 AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP, COMMUNITY NO. 120172 PANEL NO. 0237F DATED 12-17-10.

DATE OF SURVEY: MARCH 1, 2015
SCALE 1" = 20'
JOB NO. 0510-201 F.B.

CORNER MARKERS HAVE NO IDENTIFICATION U.N.O.

LEGEND:

IRON PIPE FOUND - IPF
IRON PIPE SET - IPS
RE/BAR FOUND - RBF
NOT TO SCALE - NTS
BUILDING RESTRICTION LINE - BRL
CONCRETE MONUMENT FOUND - CMF
STAINLESS STEEL PIPE FOUND - SSPF
RIGHT-OF-WAY - R/W
POINT OF CURVE - PC POINT OF TANGENCY - PT
CENTERLINE - ℄ OFFICIAL RECORDS BOOK - O.R.B.
POWER LINE ---P---
PLAT - P.
FIELD MEASURED - FM.
RECORD - R. DEED - D.
POWER POLE - ⊙
CONCRETE - CONC.
FENCE ----X----
RIGHT-OF-WAY - R/W
POINT OF REVERSE CURVE - PRC

THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.

STAFF REPORT
PAB (LU/CZ) 2017-14
Planning Advisory Board Hearing
November 7, 2017

APPLICATION FOR SMALL- SCALE AMENDMENT TO THE FUTURE LAND USE MAP & ZONING CHANGE REQUEST

APPLICATION & SURROUNDING AREA INFORMATION:

OWNER/APPLICANT:	John E. Sasser				
AGENT:	Mike McCloskey				
REQUESTED ACTION:	Small Scale Future Land Use Map Change and Zoning Map Change				
LOCATION:	Fir Street – Block 287 Lots 10+11				
CURRENT LAND USE + ZONING:	Industrial (IND)/Medium Density Residential (MDR) Land Use (Split) and Light Industrial (I-1) Zoning				
PROPOSED LAND USE + ZONING:	Mixed Use (MU)/ Mixed Use (MU-1)				
EXISTING USES ON SITE:	**VACANT**				
PROPERTY SIZE:	Totaling 0.23 Acres Parcel ID #s: 00-00-31-1800-0287-0006				
ADJACENT PROPERTIES:	Direction	Existing Use(s)	Year Built	Zoning	FLUM
	North	Vacant	Vacant	Light Industrial (I-1)	Industrial (IND)
	South	Vacant	Vacant	Light Industrial (I-1)	Medium Density Residential (MDR)/ Industrial (IND)
	East	Vacant	Vacant	Light Industrial (I-1)	Medium Density Residential (MDR)/ Industrial (IND)
	West	Single Family Homes	1990's	Medium Density Residential (R-2)	Medium Density Residential (MDR)

*** All required application materials have been received. All fees have been paid. All required notices have been made. All copies of required materials are part of the official record and have been made available on the City's website and at the Community Development Department Office. ***

SUMMARY OF REQUEST AND BACKGROUND INFORMATION:

The applicant, John E. Sasser, has requested a small scale Future Land Use Map amendment and zoning change for property located at Block 287, Lots 10 + 11 on S. 5th Street between Gum Street and Fir Street. (**Exhibit A**). The existing future land use map designation on the property is split and contains both the Industrial (IND) and Medium Density Residential (MDR) land use and a zoning district of I-1 (Light Industrial). The requested change is to Mixed Use (MU) future land use map designation and MU-1 (Mixed Use) zoning district. The applicant has disclosed that the intended action is needed in order to develop the property with two (2) single family homes.

The applicant's property is located 100 feet from Gum Street, a principal arterial utilized most frequently for heavy truck traffic serving Rayonier Advance Materials daily operations. Gum Street also serves as an alternate route for residential traffic headed north to the City's urban core. Property located to the west of the subject site was developed in 2009 and is presently maintained as the American Legion Post (Private Clubhouse) hosting weekly gatherings and routine special events on their property.

Properties fronting S. 5th Street contain detached single family homes which have existed within this area since the mid-70's. Development along the S.5th Street block face was not identified until the 1949 Sanborn maps which show a single family home at the corner of Fir Street and S. 5th Street. The majority of the block has remained vacant. A cursory review of Sanborn maps indicates that the historic development pattern within the area surrounding the subject property has been a mix of industrial and residential. Notably, the Fernandina Lumber Company existed at the terminus of S. 3rd Street and Gum Street with a rail spur leading to town existed on the 1926 maps.

Given the range of activity existing in the area coupled with the high traffic volumes near the subject property at the Gum Street and S. 3rd Street intersection, the applicant has requested a mixed use land use and MU-1 zoning district. The existing future land use map split category appears to be due to the original efforts to digitize the City's land use layers. The split boundary appears to be consistent with a former Public Land Survey System (PLSS) section line, which may have contributed to the mapping error.

CONSISTENCY WITH THE COMPREHENSIVE PLAN:

Policy 1.01.02. The approval of all development shall be subject to the availability of adequate levels of service for all facilities and services that are subject to concurrency management requirements.

AND

Policy 4.01.01. The following level of service standards are hereby adopted, and shall be used as the basis for determining the availability of facility capacity and the demand generated by a development.

Facility/Service Area	Level of Service Standard
Wastewater Treatment System	**300 gallons per day per ERU (Equivalent Residential Unit)**
Solid Waste Facilities	**Average Solid Waste Generation Rate: 5.9 pounds per capita per day**
Stormwater Management Facilities	**Policy 4.01.02** *All subdivisions, multifamily, commercial, industrial, city, and institutional projects shall provide for retention of stormwater resulting from project, unless off-site shared facilities are available. For projects within areas designated for "zero discharge," storage shall accommodate a ten (10)-year, twenty-four (24)-hour storm event. For all other areas, retention shall accommodate the greater of: (a) the first one-half (1/2) inch of stormwater within the boundaries of their project, or (b) the first one (1) inch of storm flow from all roofs, sidewalks, paved surfaces, and parking areas (at 100 percent runoff), whether paved or not. The project shall also provide detention for all storm flows. Detention shall prevent peak flows after development from exceeding the peak flow prior to development.*
Potable Water Facilities	**Water Allocation Level of Service: 350 gallons per day per ERU (Equivalent Residential Unit)**
Fire-Rescue Services	**240-second travel time to 90% of the incidents (EMS with AED or BLS) & 480-second travel time to 90% of the incidents (ALS Response)**
Police and Law Enforcement Services	**Response Time: 3 minutes or less for emergency calls and 7 minutes or less for non-emergency calls**

The existing land use and zoning (Industrial/Medium Density Residential and Light Industrial, I-1) of these properties does not permit any residential dwelling units. Under the proposed request of Mixed Use (MU-1), eight (8) dwelling units per acre are supported. The property size at 0.23 acres, with two (2) originally platted lots of record will allow for development two (2) residential units. The applicant has disclosed their intent to construct a detached single family home on each lot.

The City has seven public facilities that have adopted levels of service: Transportation, Water, Sewer, Drainage, Solid Waste, Fire-Rescue Services and Police and Law Enforcement Services. A determination of the impact of the proposed land use and zoning change must assess the net increase in development potential. The applicant has not provided a site plan as part of their application materials. A site plan is not required for Future Land Use Map change or zoning assignment request. All public facilities and services are currently available to the development and each service is able to maintain or exceed its level of service standards as required by Policies 1.01.02, 4.01.01 and 4.01.02.

Policy 1.02.03. The City shall ensure that the location, scale, timing, and design of development is coordinated with the availability of public facilities and services. The City seeks to ensure compact development patterns that integrate neighborhood and commercial activities and promote connectivity through the use of sidewalks, bike lanes and alternative low-speed shared-use vehicle paths in order to achieve a reduction in vehicular trips on arterial roadways. The purpose of this policy is to prevent the proliferation of urban sprawl and to achieve cost effective and energy efficient land development patterns and avoid or eliminate existing patterns that may be described as:

a. **No Areas of urban development or uses, which are not functionally related to land uses which predominate the adjacent area;**
b. **No Areas of urban development or uses which fail to maximize the use of existing public facilities;**
c. **No Areas of urban development or uses which fail to use areas within which public services are currently provided; and**
d. **No Leapfrog/scattered development or ribbon/strip commercial development patterns.**

The applicant's requested land use of Mixed Use (MU) and MU-1 zoning achieves compliance with the direction provided in policy statement 1.02.03, specifically subsections a and b. The requested MU land use/ MU-1 zoning serves to create a transitional zoning district between the more intensive warehousing permitted in the Industrial (IND)/ I-1 properties to the west and the established residential homes to the east.

1.02.04. Decisions on amendments to the FLUM shall be based on an analysis of the suitability and compatibility of the proposed use, based on the following factors:

a. **Type and density or intensity of surrounding uses;**
b. **Zoning districts in the surrounding area;**
c. **Demonstration of adequate water supply and water supply facilities;**
d. **Appropriateness of the size of the parcel compared to the proposed use;**
e. **Physical condition of the site, and the suitability of soils and topography for the proposed use;**
f. **Suitability of the site based on the presence or absence of natural resources, environmentally sensitive lands, flood zones, or historic resources;**
g. **Compatibility factors;**
h. **Impact on adopted levels of service standards and quality of service standards; and**
i. **Location in a Coastal Upland Protection Zone (CUPZ).**

The requested action is consistent with the surrounding area density and intensity. The property is not located within the CUPZ. Adequate water and facilities are available to serve the property. The requested action meets all compatibility and suitability indicators described in policy 1.02.04.

Policy 1.02.08.
Stable or established residential areas shall be protected from encroachment by incompatible development by establishing and increasing the amount of mixed use transitional areas. This policy does not preclude necessary community facilities from locating within residential areas when such activities satisfy the criteria established in the City's comprehensive plan and land development regulations.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. By definition of the land use category requested, Mixed Use (MU) allows for a mixed use urban development pattern. Although, the applicant intends to develop the property with single family homes, application of a mixed use land use category is appropriate given its location and the surrounding area land uses.

Policy 1.02.09.
The City shall provide for the orderly transition of incompatible uses. Where infeasible to separate incompatible uses then, buffering and mixed use transition areas shall be required to promote a smooth land use transition. Any potential adverse impacts caused by incompatible land uses located adjacent to each other shall be minimized by drought tolerant and native landscaping, low impact development strategies and buffer requirements.

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties serves to accomplish the intent of this policy statement. The existing land use and zoning under the split Medium Density Residential and Industrial/ I-1 of the subject properties is not compatible with the adjoining residential properties to the east. The requested action provides a down-zoning or transition from the industrial properties to the adjoining residential areas.

Policy 1.07.07.
Mixed Use (MU)

a. **This land use category is designed to accommodate medical, business, and professional offices; personal service establishments with limited inventory of goods; neighborhood commercial uses; and customary accessory uses, which are subordinate and incidental to the principal office or limited commercial use.**
b. **Single-family and multi-family residential units are allowed in this land category.**
c. **This designation is not intended for manufacturing.**
d. **Mixed uses, either "stand alone" or in mixed residential and business use structures, may occur throughout the area designated for MU on the FLUM through the assignment of zoning districts for residential uses, limited commercial uses, and office uses, as well as the use of the PUD overlay.**
e. **The maximum density for residential development within the MU land use category is eight (8) units per acre. The intensity of non-residential development in the MU land use category shall not exceed a FAR of 1.0.**
f. **In the application of zoning districts within the ORMU category, the City shall ensure that proposed zoning districts are compatible with each other and with adjacent zoning districts and land uses.**

The applicant's request for assignment of the Mixed Use (MU) future land use category for the subject properties and development of two (2) detached single family homes, as indicated in the application serves to meet the intent of policy1.07.07.

CONSISTENCY WITH THE LAND DEVELOPMENT CODE:

The requested Mixed Use, MU-1 zoning provides for a mix of residential and non-residential uses. Permissible uses are provided in Table 2.03.02 of the Land Development Code (LDC).

Section 2.01.09 of the LDC states the intent of the MU-1, Mixed Use, zoning classification.
The MU-1 District is intended for the development of a combination of residential, office, and limited neighborhood commercial uses. The Mixed Use District encourages well-planned development and redevelopment of areas that feature compatible, interrelated uses including single-family and multi-family residential units; medical, business, and professional offices; personal service establishments with limited inventory of goods; and limited neighborhood commercial uses.

The MU-1 zoning assignment is requested by the applicant in order to develop the property for residential dwelling units as consistent with all LDC regulations.

CONCLUSION:

Staff finds the requested action to be consistent with the Comprehensive Plan and Land Development Code. The request is an appropriate application of the Mixed Use land use and MU-1 zoning district to provide orderly transition from the industrial properties to the west and established residential properties to the east. Therefore, staff recommends that the assignment of Mixed Use (MU) land use and MU-1 zoning be approved for these properties.

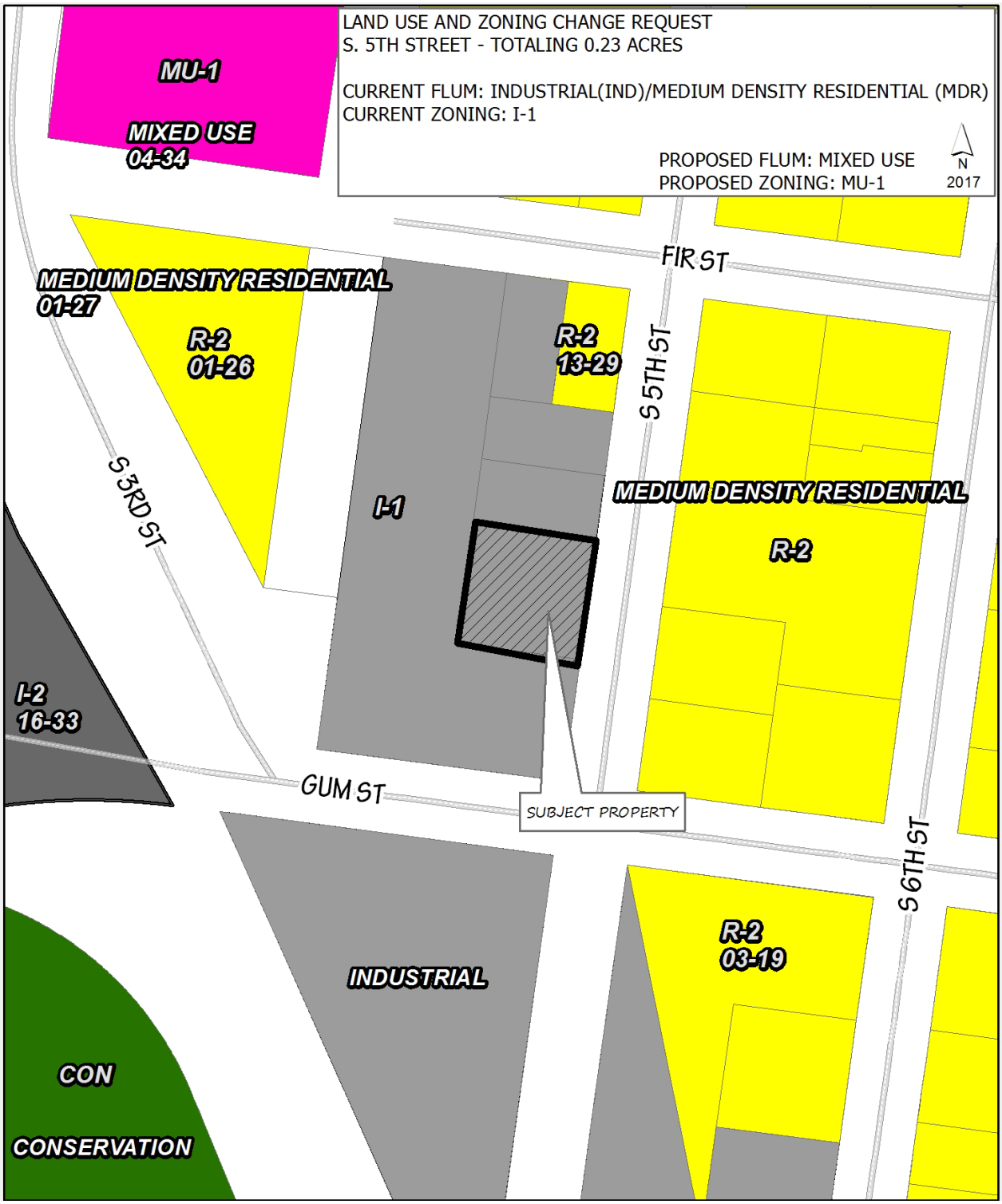
MOTIONS TO CONSIDER

I move to recommend **(approval or denial)** of PAB case number 2017-14 to the City Commission requesting a Future Land Use Map assignment of Mixed land use and MU-1zoning from Industrial and Medium Density Residential land use and I-1 zoning, as described and that PAB case 2017-14 as presented, **(is or is not)** sufficiently compliant with applicable Florida Statutes, Comprehensive Plan and Land Development Code to be approved at this time.

Submitted by:

Kelly N. Gibson, AICP
Planning Manager

EXHIBIT A


LAND USE AND ZONING CHANGE REQUEST
S. 5TH STREET - TOTALING 0.23 ACRES
CURRENT FLUM: INDUSTRIAL(IND)/MEDIUM DENSITY RESIDENTIAL (MDR)
CURRENT ZONING: I-1
PROPOSED FLUM: MIXED USE
PROPOSED ZONING: MU-1
N
2017
MU-1
MIXED USE
04-34
MEDIUM DENSITY RESIDENTIAL
01-27
R-2
01-26
R-2
13-29
FIR ST
S 5TH ST
S 3RD ST
I-1
MEDIUM DENSITY RESIDENTIAL
R-2
I-2
16-33
GUM ST
SUBJECT PROPERTY
S 6TH ST
R-2
03-19
INDUSTRIAL
CON
CONSERVATION

1. Call to Order/ Roll Call/Determination of Quorum – The meeting was called to order at 5:01 pm.

Council Members Present

Chair Mark Bennett
Vice Chair David Beal
Benjamin Morrison
John Boylan
Jenny Schaffer (Alternate 2)

Council Members Absent

Wayne L. Peterson
Donna Lewis (Alternate 1)

Others Present

Tammi Bach, City Attorney
Kelly Gibson, City Planner
Sylvie McCann, Recording Secretary

2. Approval of Minutes – According to the agenda support documents, the Minutes for the July 12, 2017 Regular Meeting were presented for approval. **A motion was made by Vice Chair Beal, seconded by Member Morrison, to approve the Minutes. Vote upon passage of the motion was taken by voice vote being all ayes, carried.** The Minutes for the October 11, 2017 Regular Meeting were not available.

3. New Business

3.1 **PAB 2017-14: JOHN E. SASSER, FIR STREET LAND USE AND ZONING CHANGES REQUEST**
The subject property will be considered for Future Land Use Map Amendment and Zoning Change from the split Industrial (IND) and Medium Density Residential (MDR) Future Land Use Map categories and Light Industrial (I-1) Zoning District to the Mixed Use Future Land Use Map category and Mixed Use (MU-1) zoning district. The request is made to allow for the development of two single family homes fronting S. 5th Street.

Ms. Gibson presented the case as outlined in the staff report and upon this analysis concluded that the requested action was consistent with the Land Development Code and the Comprehensive Plan and recommended approval of PAB 2017-14.

Chair Bennett stated that the properties to the east are currently zoned as R-2. He wondered why use MU-1 if the purpose was to build two single-family homes and commented that it seemed like spot zoning. He also noted that R-2 zoning has setbacks and MU-1 does not. He stated that this could change the neighborhood from what is already there. Ms. Gibson explained that it was measured to provide for both office and retail since the road is a heavy traffic route. She showed where this enabled a transition between the residential properties to the east and the light industrial further down the road, and pointed out other areas nearby with similar zoning. Chair Bennett asked for further clarification as the property is adjacent to that one owned by the American Legion and Ms. Gibson stated that she advocated for the MU-1 zoning in part because she thought there was good synergy with the American Legion property that could be developed.

Member Schaffer asked about split zoning. Ms. Gibson explained that the property was currently zoned as light industrial but that it was split on a prior boundary line when it was digitized. The property was split half and half and so it was unclear how to treat the property without making a change.

Member Beal stated that he liked the MU-1 zoning as a good buffer and that he would like to continue to see transition using MU-1 between R-2 and industrial zones. The density of R-2 and MU-1 is the same, although the land use is different.

Chair Bennett stated that he thought that since part of the property was already R-2 changing it to MU-1 was doing extra work.

Member Schaffer expressed concern with the noise ordinance as written and did not want to expose any new event centers or businesses to potential complaints, so she is worried about approving it as residential.

John "Chip" Sasser, 403 Tarpon Avenue, with CMR Properties, commented that he was tired of his condo and wanted to be close to downtown. He added that they want to build to single family residences and hope to be the residents. He is applying for MU-1 per staff's recommendation but agreed with their assessment of the value of it being MU-1.

Chair Bennett asked if he would consider R-2 and Mr. Sasser replied yes. There was some discussion that the property makes sense as MU-1 if the American Legion property had already been converted, but since it hadn't, R-2 was still a consideration. The American Legion would have been there but for cost considerations.

Public Hearing was then opened.

Chris Star, 424 Elm Street, wanted to see houses on the subject property and supported applicant's application.

Public Hearing was then closed.

Member Morrison stated that he thought, after hearing what the applicant wants to do with the property, that the safest compromise was to be zoned R-2. Member Beal asked if that was possible and Ms. Gibson stated that they could deny the applicant's request and recommend R-2 instead but she argued that the R-2 zoning would be counter to the Comprehensive Plan and Land Development Code.

Member Beal stated that he thought the MU-1 was still the better option and to trust staff as it lets the applicant proceed with his plans without being held up. Chair Bennett stated he didn't think that there was a good idea.

A motion was made by Member Beal, seconded by Member Boylan, to recommend approval of PAB 2017-14 to the City Commission for assignment of future Land Use Map zoning designation of mixed use and MU-1 zoning to the subject property; and that as described in PAB 2017-14 as presented, is substantially compliant with applicable Florida Statutes, the City Comprehensive Plan, and the Land Development Code to be approved at this time. Vote upon passage of the motion was taken by ayes and nays as follows:

Member Beal	***Aye***
Member Boylan	***Aye***
Member Schaffer	***Nay***
Member Morrison	***Nay***
Chair Bennett	***Nay***

Motion failed.

A motion was made by Member Morrison, seconded by Member Bennett, to recommend denial PAB Case 2017-14 to the City Commission for assignment of future Land Use Map zoning designation of Mixed Use (MU-1) to the subject property; and recommend to the City Commission consideration of a zoning designation of Medium Density Residential (R-2) zoning as presented, is substantially compliant with applicable Florida Statutes, the City Comprehensive Plan, and the Land Development Code to be approved at this time.

Chair Bennett handed the gavel to Member Morrison to make the second, and Vice Chair Beal objected that the second was voiced by Chair Bennett. Vice Chair Beal asked what would happen if there was no consensus and Ms. Gibson stated that it would move forward to the Commission with a no action.

Vote upon passage of the motion was taken by ayes and nays; as follows:

Member Beal	***Nay***
Member Boylan	***Aye***
Member Schaffer	***Nay***
Member Morrison	***Aye***
Chair Bennett	***Aye***

4. Board Business

Members asked when the Board would change over. Ms. Gibson stated that the new members would be appointed at the second City Commission meeting in December if there was a run-off, otherwise it would be the first meeting in December.

Chip Sasser, 403 Tarpon Avenue, stated that his neighbors saw the case advertised as R-2 in the paper, Ms. Gibson pulled up the current ad which stated MU-1.

5. Staff Report

There was no Staff business presented at this time.

6. Comments by the Public

There were no comments by the public.

7. Adjournment - There being no further business to come before the Planning Advisory Board, the meeting was adjourned 5:41 p.m.

_____ _____

Sylvie McCann, Clerk **Mark Bennett, Chair**

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Ordinance 2018-02
Code Amendment – Beach Driving Permits

ITEM TYPE: Ordinances (w/ fiscal impact)

REQUESTED ACTION: Enact Ordinance 2018-02 at Third Reading.

SYNOPSIS: Parking on the beach has been permitted at the Sadler Road public access since the City Commission approved an "on-beach" parking area south of the north right-of-way line of Sadler Road to a point 600 feet south in the late 1980's.

At first reading on February 6, 2018, the City Commission approved reducing the parking area on the beach at Sadler Road from 600 feet to 300 feet which would put the terminus of this parking area at the southern property boundary line of Seaside Park. if the Ordinance passes at second reading.

At second reading on March 20, 2018, an alternative Ordinance was proposed based on feedback from Commissioners and the public to expand Chapter 90, Article II, Beaches to include new several new provisions related to safety, watercraft use, environmental protections, and to maintain 600 feet of parking but to modify the area designated to 225 feet north of the Sadler access and 375 feet south. This alternative was voted on and passed.

If passed at third reading on April 17, 2018, this Ordinance will go into effect immediately upon passage.

FISCAL IMPACT: None

CITY ATTORNEY COMMENTS: See synopsis.

CITY MANAGER RECOMMENDATION(S): I recommend the City Commission review beach driving/parking/safety issues as presented in the proposed amendment.

Tammi E. Bach, City Attorney 04/09/2018
Dale Martin, City Manager 04/10/2018

Date: March 21, 2018
Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Enact

ORDINANCE 2018-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; CREATING SECTION 90-33 PERSONAL WATERCRAFT REGULATIONS; CREATING SECTION 90-34 BEACH CLOSURES AND RESTRICTIONS; CREATING SECTION 90-35 SWIMMING REGULATIONS; CREATING SECTION 90-36 FLOTATION DEVICES; CREATING SECTION 90-37 SAFETY DEVICES; CREATING SECTION 90-38 SAILBOATS AND SAILBOARDS; CREATING SECTION 90-39 LAUNCHING PERSONAL WATERCRAFT AND BOATS FROM BEACHES; CREATING SECTION 90-40 PROHIBITING OPEN FIRES; AMENDING SECTION 90-45 REQUIRING DOGS BE UNDER CONTROL; AMENDING SECTION 90-46 RESTRICTING FISHING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-47 PROHIBITING PARKING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-48 BY MODIFYING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS BY ADJUSTING THE NORTH AND SOUTH BOUNDARIES TO INCLUDE 600 FEET OF PARKING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, AS FOLLOWS:

SECTION 1. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-33, which section shall read as follows:

Sec. 90-33. – Personal Watercraft Regulations.

(a) Any person, except a lifeguard or law enforcement officer when necessary to the performance of his/her duties, shall operate in the Atlantic Ocean or launch from the beach, a personal watercraft in the following manner:

1) No closer than fifteen hundred (1,500) feet in either direction of the lifeguard tower that is staffed with Ocean Rescue personnel;

2) Not in a reckless, unsafe, or careless manner endangering life, limb, or property of any person (provided that the exceptions set forth above shall not, in any event, authorize unnecessary or unreasonable conduct);

3) Not in violation of the provisions of Florida Statutes, §327.65(2)(a)1 and 2, which is adopted as part of this article and incorporated in this section by reference;

4) The personal watercraft must meet the safety regulations and safety equipment requirements mandated by Florida Statutes, §327.50, which is adopted and incorporated herein by reference;

5) Each person riding on or being towed behind such vessel must be wearing a personal flotation device, other than an inflatable device, as approved by the United States Coast Guard;

6) The person operating a personal watercraft equipped by the manufacturer with a lanyard type engine cut-off switch attachment must have such lanyard attached to his/her person, clothing, or personal flotation device as is appropriate for the speed of the craft;

7) The person operating any personal watercraft on the waters of this state and city shall not be under fourteen (14) years of age; and

8) A person born after September 30, 1980 may not operate a personal watercraft powered by a motor of 10 horsepower or greater, unless such person has in his/her possession aboard the personal watercraft, a photographic identification and a boater safety identification card issued by the Florida Fish and Wildlife Conservation Commission.

(b) Penalties.

(1) Any person who is found guilty of reckless operation of a personal watercraft shall be deemed to have committed a misdemeanor of the first degree punishable as provided in Florida Statutes, §§775.08 or 775.083.

(2) Any person who is the owner of a personal watercraft or any person having charge over or control of a personal watercraft, who authorizes or knowingly permits the personal watercraft to be operated by a person under fourteen (14) years of age or to be operated by any person who has not received instruction in the safe handling of personal watercraft in compliance with the rules established by the Florida Fish and Wildlife Conservation. Commission, commits a misdemeanor of the second degree punishable as provided in Florida Statutes, §§775.082 or 775.083.

(3) Any person cited by a law enforcement officer for violation of the provisions of section 90-33(a)(1), (4), (5) or (6) shall be deemed to be charged with a non-criminal infraction and shall be issued a civil citation pursuant to Florida Statutes, §327.73.

SECTION 2. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-34, which section shall read as follows:

Sec. 90-34. – Beach Closures and Restricted Use.

The Fernandina Beach Police or any Fernandina Beach lifeguard have the authority to temporarily close or restrict the use of the beach or ocean because of crowd conditions, presence of sharks, electrical storms, tides, currents, wind conditions, or other dangers to public safety.

Lifeguards and the Fernandina Beach Police may utilize all available means pursuant to this authority and may indicate the closure through signage, or other available means, or utilize the assistance of any other law enforcement agency.

SECTION 3. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-35, which section shall read as follows:

Sec. 90-35. – Swimming.

No person, except a lifeguard or other person engaged in a rescue attempt, shall swim or bathe more than three hundred (300) feet perpendicular to the water's edge, or in an area designated exclusively for personal water craft, when personal water craft are present. Any lifeguard has the authority to order anyone violating this section out of the water as well as utilizing the assistance of a law enforcement officer.

SECTION 4. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-36, which section shall read as follows:

Sec. 90-36. - Rafts, floats, and other flotation devices.

No person shall utilize any raft, float, "boogie" board, belly board, or other flotation device of any description, except for a boat, surfboard, wind surf board, or sailboard, more than three hundred (300) feet from the water's edge. Any lifeguard has the authority to order anyone violating this section out of the water as well as utilizing the assistance of law enforcement.

SECTION 5. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-37, which section shall read as follows:

Sec. 90-37. - Safety devices.

Surfboards and/or boogie boards shall at all times while in the ocean be attached to the user, by a surf leash. A surf leash is a neoprene, rubber or other elastic cord not exceeding 12 feet in length, one end attached to the surf board and the other end to the ankle of the user. All other types of flotation devices, including rafts and floats, but excluding boats, wind surf boards, or sailboard, shall be equipped with safety ropes which shall extend around the perimeter of the flotation device and be securely fastened in such a manner as to be securely grasped by swimmers. None of the foregoing requirements shall pertain to wind surfboards or sail boards. Any lifeguard has the authority to order anyone violating this section out of the water as well as utilizing the assistance of law enforcement.

SECTION 6. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-38, which section shall read as follows:

Sec. 90-38. - Sailboats, windsurf boards, and sailboards.

No person shall operate a sailboat closer than five hundred (500) feet from the water's edge, except to go to and from the shore by the most direct means possible in a safe and reasonable manner. Sailboats must be pulled west of the lifeguard towers while parked on the beach during daylight hours. Any lifeguard has the authority to order anyone violating this section out of the water as well as utilizing the assistance of law enforcement.

SECTION 7. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-39, which section shall read as follows:

Sec. 90-39. - Personal water craft and boats.

(a) No person, except a lifeguard or law enforcement officer, shall operate in the ocean or launch from the beach a personal water craft, except on that portion of the ocean or beach, no closer than fifteen hundred (1,500) feet in either direction of the lifeguard tower.

(b) No person shall operate a personal water craft or boat closer than five hundred (500) feet from the water's edge, except to go to and from the shore by the most direct means possible at idle speed.

(c) Penalties for violation of this section shall be in accordance with Section 1-12 of this Code of Ordinances, including but not limited to fines up to $500 and/or up to 60 days in county jail.

SECTION 8. That the Code of Ordinances, City of Fernandina Beach, Florida, is hereby amended by adding a section to be numbered 90-40, which section shall read as follows:

Sec. 90-40. - Open Fires Prohibited.

It shall be unlawful for anyone to start, maintain, allow, or have an open fire on the beach unless permitted by the fire marshal. This section does not prohibit fires in self-contained, commercially available heating devices fueled by gas. Heating devices fueled by wood, charcoal, or similar materials shall be prohibited. No fires shall be permitted during sea turtle nesting season.

SECTION 9. It is hereby proposed that Article II, In General, Section 90-45 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 90-45. - Dog control.

(a) Dogs may be permitted on the Atlantic Ocean beaches, but must be under leash not exceeding 16 feet in length, as defined by the city's animal control regulations, at all times.

(b) It shall be the duty of each person who is in the company of or responsible for a dog on areas other than the property of such person to remove any feces left by the dog on any yard, sidewalk, gutter, street, right-of-way, beach or other public or private place.

(c) It shall further be the duty of any person while in direct control of a dog to have in his/her possession a bag or "pooper scooper" or other such device sufficient for use in the removal of canine waste.

(d) Any person who violates this section may receive a citation and penalty in the amount of $75.00, and if such violator wishes to appeal the citation, the appeal shall be to the special magistrate in accordance with section 2-399 of this Code.

SECTION 10. It is hereby proposed that Article II, In General, Section 90-46 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 90-46. - Fishing lines.

No person shall employ or use any fishing lines or equipment in a manner which prohibits or interferes with the rights of the general public to pass on the Atlantic Ocean beaches or within 300 feet north and south of any staffed Ocean Rescue Tower (lifeguard). It is specifically prohibited to extend any fishing line across the entire width of the beach, from the mean high water mark to the actual water line, which interferes, restricts or prohibits passage.

SECTION 11. It is hereby proposed that Article II, In General, Section 90-47 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 90-47. - Parking on or near beaches.

(a) Parking of vehicles on the Atlantic Ocean beaches and in other designated parking areas within street rights-of-way abutting the Atlantic Ocean beaches shall be prohibited at certain hours to be designated by the city manager. Vehicles parked at the Sadler Road beach parking access, shall not at any time restrict the view of the Ocean Rescue lifeguard towers.

~~(b) The city manager shall determine and designate which parking areas shall be subject to this section, and shall post sufficient signs to identify the areas.~~

(b) Any person who violates this section may receive a citation and penalty in the amount of $500.00, and if such violator wishes to appeal the citation, the appeal shall be to the special magistrate in accordance with section 2-399 of this Code.

SECTION 12. It is hereby proposed that Article II, In General, Section 90-48 of the Code of Ordinances, City of Fernandina Beach, Florida is hereby amended to read as follows:

Sec. 90-48. - Traffic regulations; speed limit.

(a) It shall be unlawful for traffic to proceed on the Atlantic Ocean beaches except as follows:

(1) There shall be no vehicular driving except in those areas designated by the city commission.

(2) No vehicular traffic shall be permitted except at the designated parking area at the Sadler Road access. ~~and except as permitted in subsection (a)(4) and (a)(5) of this section.~~

(3) There shall be a designated parking area for vehicular traffic that shall extend from the ~~north line of Parcel ID# 00-00-31-1460-0045-0000 according to public records of the Nassau County Property Appraiser of the Sadler Road access~~ south boundary line of the Sadler Road right-of-way to a point approximately ~~600~~ ~~300~~ 375 feet south and terminating at the south line of public beach access #21 and extending approximately 225 feet north from the north boundary line of the Sadler Road right-of-way ~~of the south line of the Sadler Road access~~ along the Atlantic Ocean beach. There shall be no parking permitted within the Sadler Road right-of-way as it extends to the mean high water line of the Atlantic Ocean beach. This designated parking area may be changed, based upon demand, by action of the city commission; provided, however, that such areas may not be reduced without a prior study and determination of a demonstrated need for such reduced area.

(a) In the above-described parking area only, there shall be established an emergency access area for the use of first responders, lifeguards and official personnel where

parking and vehicular traffic is prohibited. This emergency access area shall be measured from the toe of the primary frontal dune (as defined by the Federal Emergency Management Agency-FEMA) or terminus of any manmade structure seaward a distance of 25 feet, as established in the sole discretion of the City.

(b) In accordance with the 1973 Endangered Species Act and Florida Marine Turtle Protection Act, special care shall be taken to ensure the welfare of endangered species on the beach. Any harassment, harm, pursuing, capture, collection, intentional or not intentional, is prohibited. No beach parking as authorized above shall be permitted from sunset until 9:00 a.m. during sea turtle nesting season, from May 1 through October 31 of each year. Vehicles may not park or drive within 5 feet of a marked sea turtle nest.

~~(4) Permits shall be required for beach driving. The city commission may, by resolution, authorize a fee schedule for such permits. Fees may be reduced or waived for special consideration by the City Manager, including for disabled persons with a valid disabled person parking permit. Any fees collected shall be placed into a fund designated for beach protection and conservation~~

(5) Certain vehicles permitted; issuance of permits.

a. In addition to the above, there shall be permitted two-way driving south of the Sadler Beach parking area only for:

(1) On a first come, first serve basis, disabled persons with a valid disabled person parking permit issued pursuant to F.S. § 320.0848. Each disabled person eligible to receive a beach-driving permit hereunder shall be a city or county resident and is solely responsible for providing proof of successful completion of beach driving training. The city has information and options available for completing such beach driving training.

(2) Only automobiles and trucks, as defined by F.S. § 320.01, are permitted to be driven on city beaches with a valid permit issued by the City pursuant to subsection 5 a.(1) above.

b. It is the intent of this subsection (a)(5) to permit restricted beach vehicular driving to accommodate disabled persons and shall not be construed in any manner to authorize or permit unrestricted beach driving or cruising. The number of permits to be issued pursuant to this subsection shall be limited to no more than 15 such permits per year, and such permits shall each expire on September 30 th each year. The city manager shall promptly advise the city commission whenever the number of such permits outstanding equals 15.

(6) Upon presentation of proper identification, annual permits authorized by subsection (a)(5) of this section shall be issued at city hall. The fee for disabled persons shall be waived.

(7) Any permit holder determined to have violated any of the provisions of this section shall be subject to having his/her permit revoked upon written notice and hearing before the city manager on the same.

(b) It is unlawful to exceed the vehicular speed limit of ~~15~~ 5 miles per hour, or to operate a vehicle in a careless or reckless manner on the Atlantic Ocean beaches. By resolution, the

speed limit may be reduced upon determination of the city police department or the proper authorities.

SECTION 13. Severability. In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence or paragraph hereof.

SECTION 14. Effective Date. This Ordinance shall take effect immediately upon its final passage and adoption.

ADOPTED this 17th day of April, 2018.

CITY OF FERNANDINA BEACH

_____
John A. Miller
Commissioner – Mayor

ATTEST:

_____
Caroline Best
City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Tammi E. Bach
City Attorney

161.58 Vehicular traffic on coastal beaches.—

(1) Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, and except for traffic upon authorized local or state dune crossovers, is prohibited on the dunes or native stabilizing vegetation of the dune system of coastal beaches. Except as otherwise provided in this section, any person driving any vehicle on, over, or across any dune or native stabilizing vegetation of the dune system shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

(2) Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, or for the purpose of maintaining existing licensed and permitted traditional commercial fishing activities or existing authorized public accessways, is prohibited on coastal beaches except where a local government with jurisdiction over a coastal beach or portions of a coastal beach has:

(a) Authorized such traffic, by at least a three-fifths vote of its governing body, on all or portions of the beaches under its jurisdiction prior to the effective date of this act; and

(b) Determined, by October 1, 1989, in accordance with the rules of the department, that less than 50 percent of the peak user demand for off-beach parking is available. However, the requirements and department rulemaking authority provided in this paragraph shall not apply to counties that have adopted, prior to January 1, 1988, unified countywide beach regulations pursuant to a county home rule charter.

(3) A local government authorizing such vehicular traffic on all or portions of its beaches pursuant to subsection (2) may later prohibit, by a vote of at least three-fifths of its governing body, such vehicular traffic on all or portions of the beaches under its jurisdiction. Any such local government shall be authorized by a three-fifths vote of its governing body to charge a reasonable fee for vehicular traffic access. The revenues from any such fees shall be used only for beach maintenance; beach-related traffic management and parking; beach-related law enforcement and liability insurance; or beach-related sanitation, lifeguard, or other staff purposes. Except where authorized by the

local government, any person driving any vehicle on, over, or across the beach shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s.775.083.

History.—s. 36, ch. 85-55; s. 5, ch. 86-191; s. 23, ch. 87-224; s. 2, ch. 88-106; s. 2, ch. 89-249.

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for /**Tuesday, March 20, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2018-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; AMENDING SECTION 90-48 BY REDUCING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS TO 300 FEET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation.

IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

Note:
Please run as a DISPLAY in the March 7, 2018 edition of the News Leader.

Please send proof of publication to:
City Clerk's Office
City Hall, 204 Ash Street
Fernandina Beach, FL 32034
904-310-3115

April 4, 2018
News Leader Edition

NOTICE OF PUBLIC HEARING
CITY COMMISSION
CITY OF FERNANDINA BEACH

NOTICE IS HEREBY GIVEN that a Public Hearing is scheduled for **Tuesday, April 17, 2018, at 6:00 PM** in the City Commission Chambers, 204 Ash Street Fernandina Beach, Florida to consider the following application:

ORDINANCE 2018-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING CHAPTER 90, ARTICLE II, BEACHES, OF THE CODE OF ORDINANCES; CREATING SECTION 90-33 PERSONAL WATERCRAFT REGULATIONS; CREATING SECTION 90-34 BEACH CLOSURES AND RESTRICTIONS; CREATING SECTION 90-35 SWIMMING REGULATIONS; CREATING SECTION 90-36 FLOTATION DEVICES; CREATING SECTION 90-37 SAFETY DEVICES; CREATING SECTION 90-38 SAILBOATS AND SAILBOARDS; CREATING SECTION 90-39 LAUNCHING PERSONAL WATERCRAFT AND BOATS FROM BEACHES; CREATING SECTION 90-40 PROHIBITING OPEN FIRES; AMENDING SECTION 90-45 REQUIRING DOGS BE UNDER CONTROL; AMENDING SECTION 90-46 RESTRICTING FISHING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-47 PROHIBITING PARKING NEAR LIFEGUARD TOWERS; AMENDING SECTION 90-48 BY MODIFYING THE DESIGNATED PARKING AREA FOR VEHICLES ON THE BEACH AT THE SADLER ROAD ACCESS BY ADJUSTING THE NORTH AND SOUTH BOUNDARIES TO INCLUDE 600 FEET OF PARKING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Interested parties may appear at said hearing and be heard as to the advisability of any action, which may be considered. Any persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY/TDD 711 or through the Florida Relay Service at 1-800-955-8771 at least 24 hours in advance to request such accommodation. IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD/COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, S/HE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

For information, please contact the Staff of the City Clerk's Office, 204 Ash Street, between the hours of 8:00 AM – 5:00 PM, Monday through Friday, (904) 310-3115.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Discussion
City Commissioner Activities

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Commissioner Ross.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk	04/05/2018
Dale Martin, City Manager	04/06/2018

Caroline Best

Date: April 05, 2018

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Fernandina Beach LMS Downtown Shoreline Stabilization LMS Proposal (18 March 2018)

Proposal Title: Fernandina Beach Downtown Shoreline Stabilization

Submitted: Len Kreger, Fernandina Beach Vice Mayor

Point of Contact: 904 432 8389

E-mail: lkreger@fbfl.org

Meets Public Records Exemption requirements: No

Project Location: 1370 Lineal feet of downtown Fernandina Beach from approximately Alachua Street to south of Ash Street. (See the attached Project Description.

Benefiting Jurisdiction and Population: City of Fernandina Beach, 2010 Census 11,487

Health and Safety Benefits: Yes, see attached narrative.

Timeline for Completion: Phased project approximately 36 months.

Estimated cost/budget entire Project: $5,850,000

Has match been identified: Yes, City will budget match.

Is Critical infrastructure involved: Yes existing seawalls/bulkheads (See narrative)

Are any Repetitive Loss Structures involved: No

Are any Severe RL Structures involved: No

Will the project earn CRS Credit Points: Yes, Both for Flood Damage reduction and Flood Preparation.

Is there potential environmental or historical site impact: Yes. Protection of historical buildings in downtown Fernandina and portions of this project will establish living seashores.

Project Narrative:

The purpose of this project is to provide shoreline stabilization and infrastructure to 1370 lineal feet of shoreline in downtown Fernandina Beach. This project scope and design is being driven by the current natural hazards which include Sea Level Rise, Storm surge, wind and wave analysis, storm water along with subsidence along the water front by repairing, improving and/or replacing existing systems.

Cost below estimates below are based on existing systems along with site considerations.

The project is divided into four phases:

S-1 Alachua to A Parking Lot 350 LF ($840,000)

S-2 Parking Lot A: 150 LF ($1,275,000)

S-3 Parking Lot B: 270 LF ($2,295,000)

S-4 Parking Lob C and D: 600 LF ($1,440,000)

The sequence will be based on further engineering evaluation.

Local Mitigation Strategy Downtown Shoreline Stabilization Project

Four phase project submitted to meet requirements for the City to apply for current Hurricane Hazard Mitigation Grant Funding, and future Pre Disaster and Flood Mitigation FEMA grants.

Phases

S-1 ($840,000)

S-2 ($1,275,000)

Phase 3 ($2,295.000)

Phase 4 ($1,440,000)

Sequence and actual project scope, cost estimates to determined by appropriate engineering review.

Caroline Best

From:	Chip Ross
Sent:	Thursday, April 05, 2018 8:55 AM
To:	Dale Martin
Cc:	Caroline Best; Tammi Bach; Johnny Miller; Len Kreger; Roy G. Smith; Philip Chapman III; Chip Ross
Subject:	FW: LMS TF Mtg Docs - 2017 Q4 Minutes, 2018 Q1 Agenda, and Projects for Review
Attachments:	Fernandina Beach LMS Downtown Shoreline Stabilization LMS Proposal.docx
Sensitivity:	Confidential

Good morning:

Please put this item on the agenda for discussion at the next City Commissioner Meeting. Please include this e-mail and the attachment and any supporting documents in the packet. Thanks

chip ross

From: Martha L. Oberdorfer [mloberdorfer@nassauso.com]
Sent: Wednesday, April 04, 2018 2:54 PM
To: 'stacy@aifby.com'; 'regina@aifby.com'; 'bhyers@aimcd.org'; 'pstewart@castlegroup.com'; 'aquinones@castlegroup.com'; 'jenny.kingery@bmcjax.com'; 'pstlaurent@barnabasnassau.org'; Dale Martin; Angie Lester; Scott Mikelson; Tony Perez; Michelle Forstrom; Caroline Best; Johnny Miller; Philip Chapman III; Chip Ross; Roy G. Smith; Len Kreger; 'dmccrary@fbfl.org'; Kelly Gibson; Patti Clifford; Ty Silcox; Fino Murallo; Jason Higginbotham; Lorelei Jacobs; Joe Springer; Nan Voit; Ron Eschmann; Mark Foxworth; James Hurley; 'stevefilkoff.fbpf@gmail.com'; Rex Lester; John Mandrick; 'annaleasa.winter@freshfromflorida.com'; 'eugenia.ngo-seidel@flhealth.gov'; 'kim.geib@flhealth.gov'; 'michael.godwin@flhealth.gov'; 'ronald.nessler@flhealth.gov'; 'jason.miller@flhealth.gov'; 'douglas.dycus@dot.state.fl.us'; 'olivia@seasideameliainn.com'; 'larry.w.spear@fpl.com'; 'rsicre@fpuc.com'; '2ndchurchministries@gmail.com'; 'revsward@aol.com'; 'l.colsen@me.com'; 'k_colsen@yahoo.com'; 'BHam22356@aol.com'; 'info@greaternassaucounty.com'; 'DendEH@jea.com'; 'GossSE@jea.com'; 'brian_long@kindermorgan.com'; 'kcolgrove@nassaucountyrecord.com'; 'nassauoaksvfd@windstream.net'; 'tmaguire@nassaucountyfl.com'; 'dleeper@nassaucountyfl.com'; 'skelley@nassaucountyfl.com'; 'pedwards@nassaucountyfl.com'; 'gspicer@nassaucountyfl.com'; 'jtaylor@nassaucountyfl.com'; 'cgilchrist@nassaucountyfl.com'; 'srobertson@nassaucountyfl.com'; 'tcotter@nassaucountyfl.com'; 'roliver@nassaucountyfl.com'; 'salleger@nassaucountyfl.com'; 'kellis@nassaucountyfl.com'; 'jwylie@nassaucountyfl.com'; 'Shelley@NassauFlorida.com'; 'vcannon@votenassau.com'; William Estep; Sidney D. Beckom; James R. Ray; Michelle R. Mellecker; 'Fmashuda@nassaucountyfl.com'; 'WilliamS@nassaucountyfl.com'; 'cgamble@nassaucountyfl.com'; 'meddins@nassaucountyfl.com'; 'pgunnell@nassaucountyfl.com'; 'jdodd@nassaucountyfl.com'; 'kgunnell@nassaucountyfl.com'; 'jcasteel@nassaucountyfl.com'; Greg Roland; Brady Rigdon; 'j.little@nassaucountyfl.com'; 'meverett@nassaucountyfl.com'; 'dmcdowell@nassaucountyfl.com'; 'aburke@nassaucountyfl.com'; 'jgregory@nassauflpa.com'; 'bbray@nassaucountyfl.com'; 'jcraver@nassaucountyfl.com'; 'scaldwell@nassaucountyfl.com'; 'dhearn@nassaucountyfl.com'; 'gaviles@nassaucountyfl.com'; 'mark.durham@nassau.k12.fl.us'; 'kevin.burnette@nassau.k12.fl.us'; 'linda.morris@nassau.k12.fl.us'; 'andreu.powell@nassau.k12.fl.us'; 'kathy.burns@nassau.k12.fl.us'; Greg Foster; Ricky Rowell; Thomas Kelley; Roy Henderson; Linda Ottinger; Jon Slebos; 'volunteernassau@gmail.com'; 'Laura@nassauflorida.com'; 'ohpanc@gmail.com'; 'franklincarrol@yahoo.com'; 'apowers@omnihotels.com'; 'becky.williamson@rayonieram.com'; 'matt.gelston@rayonier.com'; 'tom.faltemier@rayonieram.com'; 'Joseph.Murphy@ritzcarlton.com'; 'gsample@sjrwmd.com'; 'karen.millard@trls.org'; 'clerk@townofcallahan-fl.gov'; 'councilpres@townofcallahan-fl.gov'; 'mayor@townofcallahan-fl.gov';

'admin@townofcallahan-fl.gov'; 'pwd@townofcallahan-fl.gov'; 'wscomm@townofcallahan-fl.gov'; 'ewest@townofhilliard.com'; 'ghigginbotham@townofhilliard.com'; 'cmcconnell@townofhilliard.com'; 'dthompson@townofhilliard.com'; 'lpurvis@townofhilliard.com'; 'eric.schmidt@westrock.com'; 'mark.lee2@westrock.com'; 'michele.rundlett@westrock.com'; 'nina.butler@westrock.com'; 'tom.keenan@westrock.com'; 'sbrewer@white-oak.org'
Subject: RE: LMS TF Mtg Docs - 2017 Q4 Minutes, 2018 Q1 Agenda, and Projects for Review

One more

Kind Regards,

Martha L. Oberdorfer, MPH, CPH, FPEM
Senior Planner / EM Coordinator
"Integrity means that you are the same in public as you are in private." – Joyce Meyer

Emergency Operations Center
"Give assistance, not advice, in a crisis." — Aesop

77150 Citizens Circle
Yulee, FL 32097
904-548-0900

From: Martha L. Oberdorfer
Sent: Thursday, March 29, 2018 3:34 PM
To: 'stacy@aifby.com' <stacy@aifby.com>; 'regina@aifby.com' <regina@aifby.com>; 'bhyers@aimcd.org' <bhyers@aimcd.org>; 'pstewart@castlegroup.com' <pstewart@castlegroup.com>; 'aquinones@castlegroup.com' <aquinones@castlegroup.com>; 'jenny.kingery@bmcjax.com' <jenny.kingery@bmcjax.com>; 'pstlaurent@barnabasnassau.org' <pstlaurent@barnabasnassau.org>; 'dmartin@fbfl.org' <dmartin@fbfl.org>; 'alester@fbfl.org' <alester@fbfl.org>; 'smikelson@fbfl.org' <smikelson@fbfl.org>; 'tperez@fbfl.org' <tperez@fbfl.org>; 'mforstrom@fbfl.org' <mforstrom@fbfl.org>; 'cbest@fbfl.org' <cbest@fbfl.org>; 'jmiller@fbfl.org' <jmiller@fbfl.org>; 'pchapman@fbfl.org' <pchapman@fbfl.org>; 'cross@fbfl.org' <cross@fbfl.org>; 'rsmith@fbfl.org' <rsmith@fbfl.org>; 'lkreger@fbfl.org' <lkreger@fbfl.org>; 'dmccrary@fbfl.org' <dmccrary@fbfl.org>; 'kgibson@fbfl.org' <kgibson@fbfl.org>; 'pclifford@fbfl.org' <pclifford@fbfl.org>; Ty Silcox <tsilcox@fbfl.org>; Feno Murallo <fmurallo@fbfl.org>; Jason Higginbotham <jhigginbotham@fbfl.org>; 'ljacobs@fbfl.org' <ljacobs@fbfl.org>; 'jspringer@fbfl.org' <jspringer@fbfl.org>; 'nvoit@fbfl.org' <nvoit@fbfl.org>; 'reschmann@fbfl.org' <reschmann@fbfl.org>; 'mfoxworth@fbfl.org' <mfoxworth@fbfl.org>; 'jhurley@fbfl.org' <jhurley@fbfl.org>; 'stevefilkoff.fbpf@gmail.com' <stevefilkoff.fbpf@gmail.com>; 'rlester@fbfl.org' <rlester@fbfl.org>; 'jmandrick@fbfl.org' <jmandrick@fbfl.org>; 'annaleasa.winter@freshfromflorida.com' <annaleasa.winter@freshfromflorida.com>; 'eugenia.ngo-seidel@flhealth.gov' <eugenia.ngo-seidel@flhealth.gov>; 'kim.geib@flhealth.gov' <kim.geib@flhealth.gov>; 'michael.godwin@flhealth.gov' <michael.godwin@flhealth.gov>; 'ronald.nessler@flhealth.gov' <ronald.nessler@flhealth.gov>; 'jason.miller@flhealth.gov' <jason.miller@flhealth.gov>; 'douglas.dycus@dot.state.fl.us' <douglas.dycus@dot.state.fl.us>; 'olivia@seasideameliainn.com' <olivia@seasideameliainn.com>; 'larry.w.spear@fpl.com' <larry.w.spear@fpl.com>; 'rsicre@fpuc.com' <rsicre@fpuc.com>; '2ndchurchministries@gmail.com' <2ndchurchministries@gmail.com>; 'revsward@aol.com' <revsward@aol.com>; 'l.colsen@me.com' <l.colsen@me.com>; 'k_colsen@yahoo.com' <k_colsen@yahoo.com>; 'BHam22356@aol.com' <BHam22356@aol.com>; 'info@greaternassaucounty.com' <info@greaternassaucounty.com>; 'DendEH@jea.com' <DendEH@jea.com>; 'GossSE@jea.com' <GossSE@jea.com>; 'brian_long@kindermorgan.com' <brian_long@kindermorgan.com>; 'kcolgrove@nassaucountyrecord.com' <kcolgrove@nassaucountyrecord.com>;

'nassauoaksvfd@windstream.net' <nassauoaksvfd@windstream.net>; 'tmaguire@nassaucountyfl.com' <tmaguire@nassaucountyfl.com>; 'dleeper@nassaucountyfl.com' <dleeper@nassaucountyfl.com>; 'skelley@nassaucountyfl.com' <skelley@nassaucountyfl.com>; 'pedwards@nassaucountyfl.com' <pedwards@nassaucountyfl.com>; 'gspicer@nassaucountyfl.com' <gspicer@nassaucountyfl.com>; 'jtaylor@nassaucountyfl.com' <jtaylor@nassaucountyfl.com>; 'cgilchrist@nassaucountyfl.com' <cgilchrist@nassaucountyfl.com>; 'srobertson@nassaucountyfl.com' <srobertson@nassaucountyfl.com>; 'tcotter@nassaucountyfl.com' <tcotter@nassaucountyfl.com>; 'roliver@nassaucountyfl.com' <roliver@nassaucountyfl.com>; 'salleger@nassaucountyfl.com' <salleger@nassaucountyfl.com>; 'kellis@nassaucountyfl.com' <kellis@nassaucountyfl.com>; 'jwylie@nassaucountyfl.com' <jwylie@nassaucountyfl.com>; 'Shelley@NassauFlorida.com' <Shelley@NassauFlorida.com>; 'vcannon@votenassau.com' <vcannon@votenassau.com>; William Estep <bestep@nassauso.com>; Martha L. Oberdorfer <mloberdorfer@nassauso.com>; Sidney D. Beckom <sdbeckom@nassauso.com>; James R. Ray <jrray@nassauso.com>; Michelle R. Mellecker <mrmellecker@nassauso.com>; 'Fmashuda@nassaucountyfl.com' <Fmashuda@nassaucountyfl.com>; 'WilliamS@nassaucountyfl.com' <WilliamS@nassaucountyfl.com>; 'cgamble@nassaucountyfl.com' <cgamble@nassaucountyfl.com>; 'meddins@nassaucountyfl.com' <meddins@nassaucountyfl.com>; 'pgunnell@nassaucountyfl.com' <pgunnell@nassaucountyfl.com>; 'jdodd@nassaucountyfl.com' <jdodd@nassaucountyfl.com>; 'kgunnell@nassaucountyfl.com' <kgunnell@nassaucountyfl.com>; 'jcasteel@nassaucountyfl.com' <jcasteel@nassaucountyfl.com>; Greg Roland <groland@nassaucountyfl.com>; Brady Rigdon <brigdon@nassaucountyfl.com>; 'j.little@nassaucountyfl.com' <j.little@nassaucountyfl.com>; 'meverett@nassaucountyfl.com' <meverett@nassaucountyfl.com>; 'dmcdowell@nassaucountyfl.com' <dmcdowell@nassaucountyfl.com>; 'aburke@nassaucountyfl.com' <aburke@nassaucountyfl.com>; 'jgregory@nassauflpa.com' <jgregory@nassauflpa.com>; 'bbray@nassaucountyfl.com' <bbray@nassaucountyfl.com>; 'jcraver@nassaucountyfl.com' <jcraver@nassaucountyfl.com>; 'scaldwell@nassaucountyfl.com' <scaldwell@nassaucountyfl.com>; 'dhearn@nassaucountyfl.com' <dhearn@nassaucountyfl.com>; 'gaviles@nassaucountyfl.com' <gaviles@nassaucountyfl.com>; 'mark.durham@nassau.k12.fl.us' <mark.durham@nassau.k12.fl.us>; 'kevin.burnette@nassau.k12.fl.us' <kevin.burnette@nassau.k12.fl.us>; 'linda.morris@nassau.k12.fl.us' <linda.morris@nassau.k12.fl.us>; 'andreu.powell@nassau.k12.fl.us' <andreu.powell@nassau.k12.fl.us>; 'kathy.burns@nassau.k12.fl.us' <kathy.burns@nassau.k12.fl.us>; Greg Foster <gfoster@nassauso.com>; Ricky Rowell <rickyr@nassauso.com>; Thomas Kelley <tkelley@nassauso.com>; Roy Henderson <rhenderson@nassauso.com>; Linda Ottinger <lottinger@nassauso.com>; Jon Slebos <jslebos@nassauso.com>; 'volunteernassau@gmail.com' <volunteernassau@gmail.com>; 'Laura@nassauflorida.com' <Laura@nassauflorida.com>; 'ohpanc@gmail.com' <ohpanc@gmail.com>; 'franklincarrol@yahoo.com' <franklincarrol@yahoo.com>; 'apowers@omnihotels.com' <apowers@omnihotels.com>; 'becky.williamson@rayonieram.com' <becky.williamson@rayonieram.com>; 'matt.gelston@rayonier.com' <matt.gelston@rayonier.com>; 'tom.faltemier@rayonieram.com' <tom.faltemier@rayonieram.com>; 'Joseph.Murphy@ritzcarlton.com' <Joseph.Murphy@ritzcarlton.com>; 'gsample@sjrwmd.com' <gsample@sjrwmd.com>; 'karen.millard@trls.org' <karen.millard@trls.org>; 'clerk@townofcallahan-fl.gov' <clerk@townofcallahan-fl.gov>; 'councilpres@townofcallahan-fl.gov' <councilpres@townofcallahan-fl.gov>; 'mayor@townofcallahan-fl.gov' <mayor@townofcallahan-fl.gov>; 'admin@townofcallahan-fl.gov' <admin@townofcallahan-fl.gov>; 'pwd@townofcallahan-fl.gov' <pwd@townofcallahan-fl.gov>; 'wscomm@townofcallahan-fl.gov' <wscomm@townofcallahan-fl.gov>; 'ewest@townofhilliard.com' <ewest@townofhilliard.com>; 'ghigginbotham@townofhilliard.com' <ghigginbotham@townofhilliard.com>; 'cmcconnell@townofhilliard.com' <cmcconnell@townofhilliard.com>; 'dthompson@townofhilliard.com' <dthompson@townofhilliard.com>; 'lpurvis@townofhilliard.com' <lpurvis@townofhilliard.com>; 'eric.schmidt@westrock.com' <eric.schmidt@westrock.com>; 'mark.lee2@westrock.com' <mark.lee2@westrock.com>; 'michele.rundlett@westrock.com' <michele.rundlett@westrock.com>; 'nina.butler@westrock.com' <nina.butler@westrock.com>; 'tom.keenan@westrock.com' <tom.keenan@westrock.com>; 'sbrewer@white-oak.org' <sbrewer@white-oak.org>

Subject: LMS TF Mtg Docs - 2017 Q4 Minutes, 2018 Q1 Agenda, and Projects for Review

Importance: High

Sensitivity: Confidential

The attached documents are provided so that members can adequately prepare for the LMS Task Force's First Quarterly Meeting of 2018, *rescheduled* for Tuesday, April 10th at 3:00 pm in the Emergency Operations Center.

Please review the last meeting's minutes and **print** the LMS agenda and project proposal documents for your use at the meeting.

Kind Regards,

Martha L. Oberdorfer, MPH, CPH, FPEM
Senior Planner / EM Coordinator
"Integrity means that you are the same in public as you are in private." – Joyce Meyer

Emergency Operations Center
"Give assistance, not advice, in a crisis." — Aesop

77150 Citizens Circle
Yulee, FL 32097
904-548-0900

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT: Discussion
United States Army Corps of Engineers Section 408 Permit or Alternate Plan for Marina Attenuator

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Vice Mayor Kreger and Commissioner Ross.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager 04/10/2018

Caroline Best Date: April 09, 2018

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION: