



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 1, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PROCLAMATIONS

4.1 **PROCLAMATION - 55TH ANNUAL ISLE OF EIGHT FLAGS SHRIMP FESTIVAL –** *Proclaims May 4, 2018, through May 6, 2018, as “The 55th Annual Isle of Eight Flags Shrimp Festival”. Members of the Isle of Eight Flags Shrimp Festival Committee will be present to accept the Proclamation.*

4.2 **PROCLAMATION - "NATIONAL BIKE MONTH" -** *Proclaims the month of May, 2018, as "National Bike Month." Mr. Phil Scanlan, a member of the Amelia Island Trails Association, will be present to accept the Proclamation.*

4.3 **PROCLAMATION - "MENTAL HEALTH FIRST AID MONTH" -** *Recognizes May, 2018, as "Mental Health First Aid Month." Starting Point Behavioral Healthcare Community Liaison/Mental Health First Aid Instructor Ms. Katrina Robinson-Wheeler will be in attendance to accept the Proclamation.*

4.4 **PROCLAMATION - "SEA TURTLE NESTING SEASON" -** *Proclaims the months of May through October 2018, as "Sea Turtle Nesting Season." The City's Code Enforcement staff and representatives of the Amelia Island Sea Turtle Watch will be present to accept the Proclamation.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **AGREEMENT AMENDMENT – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) - RESOLUTION 2018-57 APPROVING THE AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the Amendment to the Traffic Signal Maintenance and Compensation Agreement between the City of Fernandina Beach and FDOT.*

- 6.2 **DISPOSAL OF SURPLUS PROPERTY - RESOLUTION 2018-58 DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Declares certain property as surplus, and authorizes the disposal of such.*
- 6.3 **AGREEMENT APPROVAL - NASSAU COUNTY SUPERVISOR OF ELECTIONS - RESOLUTION 2018-59 APPROVING A MUNICIPAL ELECTION AGREEMENT FOR ELECTION SERVICES BY AND BETWEEN THE CITY OF FERNANDINA BEACH AND THE NASSAU COUNTY SUPERVISOR OF ELECTIONS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the Municipal Election Agreement by and between the Nassau County Supervisor of Elections and the City of Fernandina Beach.*
- 6.4 **VOLUNTARY ANNEXATION AGREEMENT - TJ COURSON ROAD - RESOLUTION 2018-60 APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 0.57 ACRES OF LAND LOCATED ON TJ COURSON ROAD; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the extension of water services to the property located on TJ Courson Road (PIN#00-00-30-0800-0015-0060). Also approves the Voluntary Annexation Petition.*

7. RESOLUTIONS

- 7.1 ***Quasi-judicial* - FINAL PLAT APPROVAL - ISLANDS CLUB REPLAT - RESOLUTION 2018-42 APPROVING FINAL PLAT, PAB CASE 2018-02 TITLED "ISLANDS CLUB REPLAT"; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts and approves the plat titled "Islands Club" as a replat/final plat.*
- 7.2 **AGREEMENT AMENDMENT - THE ISLANDS CLUB AMELIA, LLC - RESOLUTION 2018-43 AMENDING RESOLUTION 2010-136 AND THE AMENITIES AGREEMENT WITH THE ISLANDS CLUB AMELIA, LLC RELATING TO THE ISLANDS CLUB PUD SUBDIVISION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts and approves the amendments to the Islands Club subdivision amenities agreement.*
- 7.3 **AWARD OF BID #18-06 - LIVE OAK MANAGEMENT GROUP, LLC - RESOLUTION 2018-61 AWARDED BID #18-06 TO LIVE OAK MANAGEMENT GROUP, LLC FOR CONSTRUCTION OF SPECIAL EVENT DRIVEWAYS FOR THE MUNICIPAL GOLF COURSE AND AIRPORT IN THE AMOUNT OF \$80,360; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Awards ITB #18-06 to Live Oak Management Group, LLC in the amount of \$80,360.*
- 7.4 **PROPOSAL APPROVAL - INSITUFORM TECHNOLOGIES, LLC - RESOLUTION 2018-62 APPROVING A PROPOSAL FROM INSITUFORM TECHNOLOGIES, LLC IN AN AMOUNT NOT TO EXCEED \$60,000 FOR THE REHABILITATION OF STORM SEWER LINES BY WAY OF A PIGGYBACK PURCHASE TO THE CONTRACT WITH THE CITY OF DAYTONA BEACH, FL; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the proposal from Insituform Technologies, LLC to perform storm sewer line rehab services in an amount not to exceed \$60,000 as a piggyback agreement with the City of Daytona Beach.*

- 7.5 **HEADCOUNT INCREASE / BUDGET AMENDMENT - POLICE - RESOLUTION 2018-63** APPROVING THE ADDITION OF TWO FULL-TIME POLICE OFFICER POSITIONS, INCREASING THE CITY'S FULL TIME HEADCOUNT TOTAL BY TWO; APPROVING A BUDGET AMENDMENT OF \$50,000 FOR THE POLICE DEPARTMENT TO FUND SALARY AND BENEFITS, TRAINING AND EQUIPMENT FOR THESE TWO NEW POSITIONS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves increasing the budgeted headcount by two full-time positions and a budget transfer of \$50,000 to various accounts for related expenditures.*
- 7.6 ***Quasi-judicial* - PRELIMINARY PLAT APPROVAL - AMELIA BLUFF - RESOLUTION 2018-64** APPROVING PRELIMINARY PLAT, PAB CASE 2018-08 TITLED "AMELIA BLUFF"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approves the plat titled, "Amelia Bluff," as a preliminary plat creating thirty new detached single family home sites.*
- 7.7 ***Quasi-judicial* - FINAL PLAT APPROVAL - AMELIA PARK BLOCKS 2 AND 3 - RESOLUTION 2018-65** APPROVING FINAL PLAT, PAB CASE 2018-10 TITLED "AMELIA PARK BLOCKS 2 AND 3"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approves the plat titled, "Amelia Park Blocks 2 and 3," as a final plat creating ten new detached single family home sites.*
- 7.8 **AWARD OF RFQ #2018-05 - IMS INFRASTRUCTURE MANAGEMENT SERVICES - RESOLUTION 2018-66** ACCEPTING THE RECOMMENDATION OF THE RFQ #2018-05 EVALUATION COMMITTEE TO ENTER INTO AN AGREEMENT BETWEEN IMS INFRASTRUCTURE MANAGEMENT SERVICES AND THE CITY OF FERNANDINA BEACH FOR THE EXAMINATION, ANALYZATION, AND PRIORITIZATION OF CITY ROAD NEEDS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE A PROFESSIONAL SERVICES CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFQ #2018-05 to IMS Infrastructure Management Services for Pavement Management Consulting Services.*

8. CITY COMMISSION DISCUSSION / DIRECTION

- 8.1 **CITY MANAGER GOAL REVIEW AND ASSESSMENT** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.

- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).