



**AGENDA**  
**FERNANDINA BEACH CITY COMMISSION**  
**REGULAR MEETING**  
**OCTOBER 17, 2017**  
**6:00 PM**  
**CITY HALL COMMISSION CHAMBERS**  
**204 ASH STREET**  
**FERNANDINA BEACH, FL 32034**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Fernandina Beach Police Chaplain Don McFadyen.*

**4. PROCLAMATIONS / PRESENTATION**

**4.1 PROCLAMATION - RETIREMENT OF MR. WILLIAM "BILLY" SWEARINGEN -** *Recognizes Mr. William "Billy" Swearingen upon his retirement after twenty years of dedicated service to the City of Fernandina Beach. Mr. Swearingen retired on September 30, 2017.*

**4.2 PROCLAMATION - NATIONAL COLONIAL HERITAGE MONTH -** *Recognizes the month of October as "National Colonial Heritage Month." National Society Colonial Dames XVII Century President Ms. Georgia Murray and Vice President Lisa Bauer will be present to accept the Proclamation.*

**4.3 PROCLAMATION - NATIONAL EDUCATION SUPPORT PROFESSIONALS -** *Recognizes November 15, 2017, as "National Education Support Professionals Day." Nassau Educational Support Personnel Association Vice President Lisa McCook, Treasurer Kellie Sweat, Executive Board Rev. Bernard Thompson and other members will be present to accept the Proclamation.*

**4.4 PROCLAMATION - FLORIDA CITY GOVERNMENT WEEK -** *Recognizes October 23-29, 2017, as "Florida City Government Week" and encourages all citizens to support the celebration and corresponding activities. City of Fernandina Beach employees will be in attendance to accept the Proclamation.*

**4.5 BUDGET SUMMARY -** *Comptroller Patti Clifford will answer any questions regarding the budget summary for Preliminary September 2017.*

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

**6. CONSENT AGENDA**

- 6.1 **SOLE SOURCE VENDOR APPROVAL - MAUDLIN INTERNATIONAL TRUCKS -** RESOLUTION 2017-158 APPROVING MAUDLIN INTERNATIONAL TRUCKS AS THE SOLE SOURCE VENDOR FOR PARTS AND REPAIRS FOR INTERNATIONAL TRUCKS FOR FY 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Maudlin International Trucks as a sole source vendor for FY 2016/2017 for International parts and repairs for the Maintenance Department - Fleet Division.*
- 6.2 **SEWER, REFUSE, AND STORMWATER EXEMPTIONS FOR FY 2017/2018 -** RESOLUTION 2017-159 APPROVING SIX ADDITIONAL APPLICATIONS FOR CITY SEWER, REFUSE, AND STORMWATER EXEMPTION FOR FISCAL YEAR 2017/2018; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves six additional applications for exemption of payment for City Sewer, Refuse, and Stormwater costs for the months of October 1, 2017, through September 30, 2018.*
- 6.3 **LEGISLATIVE PRIORITY RECOMMENDATION AND SUPPORT -** RESOLUTION 2017-160 RECOMMENDING AND SUPPORTING A STATE LEGISLATIVE PRIORITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Recommends and supports Downtown Shoreline Stabilization as a key legislative priority, and urges that legislation incorporating this priority be enacted by the State legislature during its 2018 regular session.*

## **7. RESOLUTIONS**

- 7.1 **BUDGET AMENDMENT - GOLF COURSE -** RESOLUTION 2017-161 APPROVING AN AMENDMENT TO THE GOLF COURSE BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the budget amendment increasing the Insurance Proceeds account and increasing the Golf Equipment account each by \$87,445. Also approves increasing the Total City budget from \$118,116,995 to \$118,204,440.*
- 7.2 **BUDGET AMENDMENTS - GENERAL EMPLOYEES' PENSION PLAN AND POLICE & FIRE PENSION PLAN -** RESOLUTION 2017-162 APPROVING AMENDMENTS TO THE GENERAL EMPLOYEES PENSION FUND AND POLICE & FIRE PENSION FUND BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a transfer of \$312,800 from the General Employees' Pension Fund Reserve account to the Contractual account (\$8,000), to the Contractual Amer Core account (\$4,800) and to the Retiree Benefits account (\$300,000) and a transfer of \$197,700 from the Police and Fire Pension Fund Reserve account to the Contractual account (\$12,000), to the Contractual Amer Core account (\$5,700) and to the Retiree Benefits account (\$180,000).*
- 7.3 **INTERLOCAL AGREEMENT AMENDMENT - NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS -** RESOLUTION 2017-163 APPROVING AMENDMENT NO. 01 TO THE INTERLOCAL AGREEMENT WITH THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS FOR OCEAN RESCUE SERVICES ON PUBLIC BEACHES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Amendment No. 1 to the Interlocal Agreement with the Nassau County Board of County Commissioners for Ocean Rescue Services for Peter's Point Park, Scott Road Access, and Burney Park.*



7.4 **DEED OF DEDICATION - RAYONIER PERFORMANCE FIBERS, LLC - RESOLUTION 2017-164** ACCEPTING A DEED OF DEDICATION FOR LAND THAT WILL BE USED AS RIGHT-OF-WAY FOR CONSTRUCTION OF A RAIL SPUR AND TRANSFER SWITCHES TO SERVE THE LIGNOTECH FLORIDA, LLC MANUFACTURING PLANT FOR WHICH THE FLORIDA DEPARTMENT OF TRANSPORTATION APPROVED AN ECONOMIC DEVELOPMENT TRANSPORTATION FUND GRANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the Deed of Dedication from Rayonier Performance Fibers, LLC as part of accepting the Florida Department of Transportation Economic Development Fund Grant for construction of a rail spur.*

7.5 **LICENSE AND MAINTENANCE AGREEMENT - RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA, LLC - RESOLUTION 2017-165** APPROVING A LICENSE AND MAINTENANCE AGREEMENT WITH RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA, LLC TO MAINTAIN AND ASSUME ALL COSTS AND LIABILITY FOR LAND THAT WILL CONTAIN A RAIL SPUR AND TRANSFER SWITCHES SERVING LIGNOTECH FLORIDA, LLC'S MANUFACTURING PLANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the License and Maintenance Agreement between the City of Fernandina Beach, Rayonier Performance Fibers, LLC, and LignoTech Florida, LLC.*

7.6 **DISBURSEMENT AGREEMENT - RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA LLC - RESOLUTION 2017-166** APPROVING A DISBURSEMENT AGREEMENT WITH RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA LLC FOR DISBURSEMENT OF FDOT ECONOMIC DEVELOPMENT TRANSPORTATION GRANT FUNDS FOR CONSTRUCTION OF A RAIL SPUR AND TRANSFER SWITCHES TO SERVE THE LIGNOTECH MANUFACTURING PLANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Disbursement Agreement with Rayonier Performance Fibers, LLC, and LignoTech Florida, LLC.*

## **8. BOARD APPOINTMENT**

8.1 **GOLF COURSE ADVISORY BOARD** - *three appointments.*

## **9. CITY MANAGER REPORTS**

## **10. CITY ATTORNEY REPORTS**

## **11. CITY CLERK REPORTS**

## **12. MAYOR/COMMISSIONER COMMENTS**

## **13. ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
  - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.

- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Proclamation  
Retirement of Mr. William "Billy" Swearingen

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ITEM TYPE: Proclamations

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REQUESTED ACTION: Presentation

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SYNOPSIS: The intent of this Proclamation is to recognize Mr. William "Billy" Swearingen upon his retirement after twenty years of dedicated service to the City of Fernandina Beach. Mr. William "Billy" Swearingen retired on September 30, 2017.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

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CITY MANAGER RECOMMENDATION(S): N/A

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|                                                |            |
|------------------------------------------------|------------|
| Robin Marley, Human Resources Director         | 10/02/2017 |
| Nicole Bednar, Administrative Services Manager | 10/09/2017 |
| Dale Martin, City Manager                      | 10/09/2017 |

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Date: September 28, 2017

Submitted By: Teresa Bryan, HR Generalist

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COMMISSION ACTION:

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# Proclamation

**WHEREAS**, it is with great honor that the City of Fernandina Beach recognizes the retirement of Wastewater Plant Operator William “Billy” Swearingen for his long and distinguished career with the Utilities Department; and

**WHEREAS**, Mr. Swearingen began his career with the City of Fernandina Beach on September 23, 1997; and

**WHEREAS**, for twenty years, Mr. Swearingen faithfully and thoroughly fulfilled his roles and responsibilities, frequently going above and beyond to ensure the tasks at hand were completed with meticulous attention to detail; and

**WHEREAS**, throughout his tenure with the Utilities Department, William “Billy” Swearingen was continuously recognized as a highly capable, competent and efficient employee; and

**WHEREAS**, Wastewater Plant Operator William “Billy” Swearingen retired on September 30, 2017. The sincere and conscientious efforts he demonstrated on the job during his twenty years of dedicated service have dramatically benefitted the residents and visitors of Fernandina Beach, but none more so than the members of the Utilities Department.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Fernandina Beach, Florida, that genuine and sincere gratitude is hereby expressed for the professional, loyal and selfless efforts of Wastewater Plant Operator Mr. William “Billy” Swearingen during his tenure of service.

**BE IT FURTHER RESOLVED** that a copy of this Proclamation is presented as a permanent matter of record in the proceedings of the City Commission as a testimonial of our sincerest thanks to

**MR. WILLIAM “BILLY” SWEARINGEN**

IN WITNESS WHEREOF, I, Robin C. Lentz, as Mayor have hereunto set my hand and caused the Official Seal of the City of Fernandina Beach to be affixed this 17<sup>th</sup> day of October, 2017.

CITY OF FERNANDINA BEACH

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ROBIN C. LENTZ  
Mayor-Commissioner

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Proclamation  
National Colonial Heritage Month

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ITEM TYPE: Proclamations

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REQUESTED ACTION: Presentation

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SYNOPSIS: Attached is a Proclamation to recognize the month of October as "National Colonial Heritage Month." National Society Colonial Dames XVII Century President Ms. Georgia Murray and Vice President Lisa Bauer will be present to accept the Proclamation.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

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CITY MANAGER RECOMMENDATION(S): N/A

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Caroline Best, City Clerk 09/27/2017

Dale Martin, City Manager 10/09/2017

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Date: September 25, 2017

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Submitted By: Caroline Best, City Clerk

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COMMISSION ACTION:

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# Proclamation

**WHEREAS**, established in 1915, the National Society Colonial Dames XVII Century is an organization of women, eighteen years of age or over who are lineal descendants of an ancestor who lived and served prior to 1701, in one of the Original Colonies of the United States of America; and

**WHEREAS**, the National Society Colonial Dames members are devoted to preserving the memory of those that settled in the United States of America prior to 1701; and

**WHEREAS**, the Society is comprised of chapters located in forty-six states, the District of Columbia, and Canada. Over 11,000 members share a common interest in American history, love of, and respect for, our great nation, and the desire to work together in harmonious fellowship. All in an effort to perpetuate the memory of the colonists and their lasting legacy of virtue, courage and patriotism that are the foundations of the character of our great nation; and

**WHEREAS**, the Princess Amelia Chapter of the National Society Colonial Dames XVII Century is locally sponsoring National Colonial Heritage Month during the month of October 2016; and

**WHEREAS**, by virtue of their lineal descent from our nations earliest arrivals, the members of the Society feel an obligation to honor the hardships and heroism of those who sought spiritual and economic freedom in the new world; and

**WHEREAS**, this great country's first arrivals continue to convey the true meaning of inheritance by reminding us that our privilege to live in a free country stemmed from "loving our country, obeying its laws, respecting its flag and defending it against all enemies."

**NOW THEREFORE, BE IT RESOLVED** that the City of Fernandina Beach officially joins with the Princess Amelia Chapter of the National Colonial Heritage Society in proclaiming the month of October 2017 as:

## **"NATIONAL COLONIAL HERITAGE MONTH"**

**IN WITNESS WHEREOF**, I hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

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Robin C. Lentz  
Mayor-Commissioner

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Proclamation  
National Education Support Professionals

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ITEM TYPE: Proclamations

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REQUESTED ACTION: Presentation

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SYNOPSIS: Attached is a Proclamation recognizing November 15, 2017 as "National Education Support Professionals Day." Nassau Educational Support Personnel Association Vice President Lisa McCook, Treasurer Kellie Sweat, Executive Board Rev. Bernard Thompson and other members will be present to accept the Proclamation.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

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CITY MANAGER RECOMMENDATION(S): N/A

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Caroline Best, City Clerk 09/27/2017

Dale Martin, City Manager 10/09/2017

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Date: September 25, 2017

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Submitted By: Caroline Best, City Clerk

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COMMISSION ACTION:

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# Proclamation

**WHEREAS**, in 1987, in response to the realization that the nation's school system could not function efficiently without dedicated support staff; National Education Support Professional Day was established and has been observed each year since to honor the dedication and professionalism of public school support staff; and

**WHEREAS**, there are approximately 2.9 million Education Support Professionals in the United States. These individuals are vitally essential to ensuring the public schools across our great nation function to their fullest potential; ensuring student and school success; and

**WHEREAS**, from instructional assistants and para-educators to office workers, health and student services employees, food service workers, custodians, maintenance workers, bus drivers, security guards, technology specialists, and skilled trades workers; today's support professionals provide invaluable foundation services which allow students to learn in a positive, safe and supportive environment; and

**WHEREAS**, Education Support Professionals are a fundamental component to the education process providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality.

**NOW, THEREFORE**, I, Robin C. Lentz, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby declare Wednesday, November 15, 2017:

## **“NATIONAL EDUCATION SUPPORT PROFESSIONALS DAY”**

**IN WITNESS WHEREOF**, I hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

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Robin C. Lentz  
Mayor-Commissioner



**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Proclamation  
Florida City Government Week

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ITEM TYPE: Proclamations

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REQUESTED ACTION: Presentation

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SYNOPSIS: Attached is a Proclamation recognizing Florida City Government Week, October 23-29, 2017, and encouraging all citizens to support the celebration and corresponding activities. City of Fernandina Beach employees will be in attendance to accept the Proclamation.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

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CITY MANAGER RECOMMENDATION(S): N/A

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Caroline Best, City Clerk 09/28/2017

Dale Martin, City Manager 10/09/2017

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Date: September 28, 2017

Submitted By: Caroline Best, City Clerk

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COMMISSION ACTION:

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# Proclamation

**WHEREAS**, city government provides a higher level of service than any other form of government, is closest to most citizens, and has the greatest direct daily impact upon its residents; and

**WHEREAS**, municipal government provides numerous services and programs that enhance the quality of life for residents, provides grass roots democracy and makes their city their home; and

**WHEREAS**, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many roles and responsibilities; and

**WHEREAS**, city government officials and employees share the responsibility to pass along the understanding of public services and their essential benefits; and

**WHEREAS**, Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they shape, develop and influence this branch of government through educational partnerships, civic partnerships, and much more.

**NOW, THEREFORE**, I, Robin C. Lentz, by virtue of the authority vested in me as Mayor of the City of Fernandina Beach, Florida, do hereby declare the week of October 23 - 29, 2017:

## **“FLORIDA CITY GOVERNMENT WEEK”**

and hereby encourage all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week.

**IN WITNESS WHEREOF**, I hereunto set my hand and cause the Official Seal of the City of Fernandina Beach, Florida, to be affixed this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

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Robin C. Lentz  
Mayor-Commissioner

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Presentation  
Budget Summary

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ITEM TYPE: Presentation

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REQUESTED ACTION:

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SYNOPSIS: Comptroller Patti Clifford will answer any questions regarding the budget summary for Preliminary September 2017.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

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CITY MANAGER RECOMMENDATION(S): N/A

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Nicole Bednar, Administrative Services Manager 10/11/2017

Dale Martin, City Manager 10/12/2017

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Date: September 22, 2017

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Submitted By: Patti Clifford, Comptroller

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COMMISSION ACTION:

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# Monthly Budget Report

## Preliminary September 2017

**Overall**, This is a PRELIMINARY report for fiscal year 2016/2017. Sanitation Services expenses are accrued during the year, as are Electric Franchise Fee revenue and various grant revenues. We will prepare budget amendments through the end of November to ensure budgeted amounts are not exceeded on a line by line basis.

**Hurricane Matthew**: To date, no FEMA payments have been received for Hurricane Matthew. In the month of September, a total of \$916,397 was accrued for anticipated FEMA reimbursements (\$820,541 from the Federal Government and \$95,856 from the State of Florida) in various funds.

### **General Fund:** (001)

Total General Fund Revenues exceeded the annual budget by almost \$518,300. Property Taxes collected are \$103,000 more than budgeted. \$145,000 has been accrued for September Franchise Fees. Specific lines we are tracking are detailed below.

|                                             | 16/17<br>Budget  | Sep 17<br>YTD \$ | Sep 17<br>YTD % | Sep 16<br>YTD \$ | Sep 16<br>YTD % |  |
|---------------------------------------------|------------------|------------------|-----------------|------------------|-----------------|--|
| Local Option Gas Tax                        | 233,537          | 249,924          | 107.0%          | 229,752          | 103.3%          |  |
| Small County Surtax<br>(one cent sales tax) | 1,592,059        | 1,571,765        | 98.7%           | 1,548,554        | 107.1%          |  |
| Half Cent Sales Tax                         | 797,676          | 810,556          | 101.6%          | 772,617          | 106.4%          |  |
| Franchise Fees                              | 1,450,000        | 1,400,704        | 96.6%           | 1,449,522        | 109.4%          |  |
| <b>Total FY 16/17 Bud</b>                   | <b>4,073,372</b> | 4,032,949        |                 | 4,000,445        |                 |  |
| Total FY 15/16 Actual                       | 4,000,445        |                  |                 |                  |                 |  |
| Total FY 15/16 Bud                          | 3,719,131        |                  |                 |                  |                 |  |

No General Fund departments exceeded their respective total departmental budgets.

### **Special Revenue Funds:** (100-190)

Revenues plus Cash Balance Forward exceed Expenditures for all Special Revenue Funds.

### **Debt Service Funds:** (220 –230)

All debt service, Principal and Interest, has been paid in the GO Bond Debt Service Fund – Fund 220. Principal and the second semi-annual interest was paid for the Utility Bond in September. The Marina Debt Service Fund, Fund 240, is no longer required – all Marina debt service will run through the Marina Fund, Fund 480.

### **Capital Improvement Funds:** (300-330)

Expenses exceed Revenue in the Capital Improvement Fund due to the payment for Beach Renourishment to the Army Corp of Engineers. The City is due \$743,040 from the State. Revenues exceed Expenditures for the Capital Expansion and Wastewater Capital Improvement Funds.

**Golf Course:** (410)

Revenues exceeded Expenses year to date due to more rounds of golf played, annual memberships and transfers from the General Fund. Memberships were \$15,575 higher this year compared to fiscal year 2016/2017. September year to date margins on Pro Shop Sales were less than the budgeted ratio while F&B Sales margins exceeded the budgeted ratio.

**Airport:** (420)

Revenue exceeded Expenditures for the fiscal year. Accrued grant revenue and other revenues was not enough to offset the annual debt service payment made in the month of September.

**Sanitation:** (440)

Revenue exceeded Expenditures for the fiscal year.

**Wastewater:** (450)

Revenues exceeded Expenditures for the month and year to date. Revenues from Sewer Fees were \$324,463, or 6.0% higher than last fiscal year.

**Water:** (460)

Revenues exceeded Expenditures for the month and year to date. Revenues from Water Fees were \$36,516, or 8.1% higher than last fiscal year.

**Storm Water Management:** (470)

Expenditures exceeded Revenues for the fiscal year to date due in part to the purchase of budgeted equipment, debt service and professional services.

**Marina:** (480)

Limited Marina operations commenced in February. Due to the Hurricane Matthew damage sustained by the Marina, the net book value of the Marina (value at 9/30/2016) has been written off as an Impairment Loss, \$3,988,091. FEMA grant revenue was accrued for the minor repairs completed in fiscal year 2016/2017.

**Fleet:** (510)

Revenue exceeded Expenses in the fiscal year to date due primarily the Gain on the Sale of an asset (dump truck). This Fund is meant to be self-supporting.

**Utility Billing and Utility Administration:** (520 – 530)

As was anticipated in the budget, Revenues plus Cash Balance Forward exceed Expenditures in Utility Billing and Utility Admin.

**Pension Funds:** (610 - 620)

Revenues plus Cash Balance Forward exceed Expenditures. Several expenditure lines are over budget, a Resolution will come before the Commission for these items in September or October.

City of Fernandina Beach  
Accounts Receivable Analysis

10/10/2017

**Utility Billing - Current Accounts**

| Number of Customers |                         | Delinquency Days | \$                  | Avg Monthly Billing     |
|---------------------|-------------------------|------------------|---------------------|-------------------------|
| 8,360               | <b>Active Customers</b> |                  |                     | <b>\$ 980,500.00</b>    |
| 331                 |                         | 30               | 37,385.24           |                         |
| 41                  |                         | 60               | 2,248.94            |                         |
| 5                   |                         | 90               | 160.98 *            |                         |
| -                   |                         | 120              | - *                 |                         |
| -                   |                         | 150              | - *                 |                         |
| 331                 |                         | <b>Total</b>     | <b>\$ 39,795.16</b> | * Payment plan in place |

**Utility Billings - Closed accounts (not yet turned over to Collection Agency)**

|     |                      |                                 |                    |
|-----|----------------------|---------------------------------|--------------------|
| 152 | <b>Closed accts.</b> | 54 accts. w/delinquent balances | <b>\$ 7,758.16</b> |
|-----|----------------------|---------------------------------|--------------------|

**Utility Billings in Collections**

| <u>Year based on final billing date</u> | <u># of Accounts Transferred</u> | <u>Amt of \$ Transferred</u> | <u>Amt of \$ Recovered by CCI</u> | <u>Amt of \$ Recovered by UB</u> | <u>Total \$ Recovered</u> | <u>% recovered</u> |
|-----------------------------------------|----------------------------------|------------------------------|-----------------------------------|----------------------------------|---------------------------|--------------------|
| 2014 Charged Off                        | Effective 9/30/17                | -                            | -                                 | -                                |                           | 0.00%              |
| 2015 (thru Dec)                         | 126                              | 23,388.52                    | 540.98                            | 4,173.20                         |                           | 20.16%             |
| 2016 (thru Dec)                         | 161                              | 27,511.96                    | 1,329.53                          | 3,814.57                         |                           | 18.70%             |
| 2017 (thru April)                       | 51                               | 7,657.48                     | 93.11                             | 170.82                           |                           |                    |
|                                         |                                  | <b>\$ 58,557.96</b>          | <b>\$ 1,963.62</b>                | <b>\$ 8,158.59</b>               | <b>\$ 10,122.21</b>       | <b>17.29%</b>      |
| Recovered to date                       |                                  | <b>\$ (10,122.21)</b>        |                                   |                                  |                           |                    |
| <b>Balance currently at CCI</b>         |                                  | <b>\$ 48,435.75</b>          |                                   |                                  |                           |                    |

**Airport**

| Number of Customers |                      | Delinquency Days | \$                 | Avg Mo'ly Billing  |
|---------------------|----------------------|------------------|--------------------|--------------------|
| 87                  | <b>ALL Customers</b> |                  |                    | <b>\$42,512.60</b> |
| 7                   |                      | 30               | 8,012.64           |                    |
| 3                   |                      | 60               | 1,788.02           |                    |
| 0                   |                      | 90               | -                  |                    |
| 0                   |                      | 120              | -                  |                    |
| 0                   |                      | 150+             | -                  |                    |
| 7                   |                      | <b>Sub Total</b> | <b>\$ 9,800.66</b> |                    |

**Marina**

| Number of Customers |                      | Delinquency Days | \$              | Avg Mo'ly Billing |
|---------------------|----------------------|------------------|-----------------|-------------------|
| 44                  | <b>ALL Customers</b> |                  |                 | <b>\$18,565</b>   |
| 5                   |                      | 30               | 1,685.88        |                   |
| 2                   |                      | 60               | 431.56          |                   |
| 0                   |                      | 90               | -               |                   |
| 0                   |                      | 120              | -               |                   |
| 0                   |                      | 150+             | -               |                   |
|                     |                      |                  | <b>2,117.44</b> |                   |
| Benny Hendrix       | 992.80               | Making Payments  |                 | 30+60             |
| Carol Beth Williams | 320.30               | Will Pay         |                 | 30                |
| Brandon Hooper      | 70.66                | Will Pay         |                 | 30                |
| Atlantic Seafood    | 23.76                | Will Pay         |                 | 30                |
| William Supplee     | 709.92               | Will Pay         |                 | 30+60             |
| Total               | 2,117.44             |                  |                 |                   |

**Peck Center & Other City Leases**

| Number of Customers |                      | Delinquency Days | \$               | Avg Mo'ly Billing |
|---------------------|----------------------|------------------|------------------|-------------------|
| 9                   | <b>ALL Customers</b> |                  |                  | <b>12,521.54</b>  |
| 2                   |                      | 30               | 363.80           |                   |
| 0                   |                      | 60               | -                |                   |
| 0                   |                      | 90               | -                |                   |
| 0                   |                      | 120+             | -                |                   |
| 2                   |                      | <b>Sub Total</b> | <b>\$ 363.80</b> |                   |

# FUND 001 GENERAL FUND REVENUE

**PRELIMINARY**  
munis  
a tyler erp solution

## Monthly Budget Report

| Account Number | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |         | 2016 YTD        |         |
|----------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|---------|-----------------|---------|
|                |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used  | Actual          | % Used  |
| 0000 UNDEFINED |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
| 001 31110      | PROPERTY T   | 0.00     | (1,004.85)     | 100.00% | (10,356,518.58) | 100.00% | (10,937,700.00) | (11,040,874.43) | 100.94% | (10,356,518.58) | 100.24% |
| 001 31240      | LOCAL OPTI   | 0.00     | (22,696.04)    | 100.00% | (229,751.95)    | 100.00% | (233,537.00)    | (249,923.82)    | 107.02% | (229,751.95)    | 103.28% |
| 001 31251      | ST/FIR INS   | 0.00     | 0.00           | 0.00%   | (124,557.37)    | 100.00% | (124,600.00)    | 0.00            | 0.00%   | (124,557.37)    | 100.00% |
| 001 31252      | ST/POL INS   | 0.00     | 0.00           | 0.00%   | (99,619.00)     | 100.00% | (99,700.00)     | 0.00            | 0.00%   | (99,619.00)     | 100.00% |
| 001 31260      | SMALL COUN   | 0.00     | (137,190.18)   | 100.00% | (1,548,553.93)  | 100.00% | (1,592,059.00)  | (1,571,764.71)  | 98.73%  | (1,548,553.93)  | 107.15% |
| 001 31610      | LOCAL BUSI   | 0.00     | 0.00           | 0.00%   | (158,324.13)    | 100.00% | (180,000.00)    | (156,939.63)    | 87.19%  | (158,324.13)    | 94.24%  |
| 001 31620      | LOCAL BUSI   | 0.00     | (1,199.72)     | 100.00% | (2,700.50)      | 100.00% | (2,500.00)      | (6,504.24)      | 260.16% | (2,700.50)      | 108.00% |
| 001 31630      | LOCAL BUSI   | 0.00     | (5.00)         | 100.00% | (397.00)        | 100.00% | 0.00            | (49.00)         | 100.00% | (397.00)        | 100.00% |
| 001 31640      | LOCAL BUSI   | 0.00     | (367.50)       | 100.00% | (901.75)        | 100.00% | (500.00)        | (1,529.63)      | 306.00% | (901.75)        | 180.40% |
| 001 32200      | BUILDING P   | 0.00     | (23,163.00)    | 100.00% | (454,331.40)    | 100.00% | (385,000.00)    | (652,828.14)    | 169.57% | (454,331.40)    | 129.81% |
| 001 32201      | BUILDING P   | 0.00     | 0.00           | 0.00%   | 35.00           | 100.00% | 0.00            | 0.00            | 0.00%   | 35.00           | 100.00% |
| 001 32202      | BLDING PER   | 0.00     | (9,623.00)     | 100.00% | (201,979.89)    | 100.00% | (165,000.00)    | (294,836.00)    | 178.69% | (201,979.89)    | 133.76% |
| 001 32203      | BUILDING P   | 0.00     | 0.00           | 0.00%   | (5,329.00)      | 100.00% | (3,500.00)      | (7,066.00)      | 201.89% | (5,329.00)      | 53.29%  |
| 001 32204      | BUILDING P   | 0.00     | (210.00)       | 100.00% | (4,480.00)      | 100.00% | (3,000.00)      | (5,635.00)      | 187.83% | (4,480.00)      | 149.33% |
| 001 32205      | BLDING PER   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | (25.00)         | 100.00% | 0.00            | 0.00%   |
| 001 32206      | BUILDING P   | 0.00     | 0.00           | 0.00%   | (6,414.00)      | 100.00% | (5,000.00)      | (2,175.50)      | 43.52%  | (6,414.00)      | 128.28% |
| 001 32207      | BLDING PER   | 0.00     | (455.00)       | 100.00% | (3,665.00)      | 100.00% | (4,000.00)      | (3,290.00)      | 82.25%  | (3,665.00)      | 91.63%  |
| 001 32208      | BLDING PER   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (100.00)        | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32209      | BLDING PER   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32210      | BUILDING P   | 0.00     | (50.00)        | 100.00% | (12,815.00)     | 100.00% | (15,000.00)     | (23,447.50)     | 156.32% | (12,815.00)     | 102.52% |
| 001 32211      | BUILDING     | 0.00     | (100.00)       | 100.00% | (5,150.00)      | 100.00% | (5,000.00)      | (5,050.00)      | 101.00% | (5,150.00)      | 103.00% |
| 001 32218      | CLEARING/E   | 0.00     | (348.00)       | 100.00% | (14,710.10)     | 100.00% | (14,000.00)     | (24,228.00)     | 173.06% | (14,710.10)     | 147.10% |
| 001 32219      | TREE TRUST   | 0.00     | (50.00)        | 100.00% | (13,940.00)     | 100.00% | (15,000.00)     | (23,447.50)     | 156.32% | (13,940.00)     | 111.52% |
| 001 32310      | FRANCHISE    | 0.00     | (192,720.00)   | 100.00% | (1,449,521.66)  | 100.00% | (1,450,000.00)  | (1,400,703.90)  | 96.60%  | (1,449,521.66)  | 109.40% |
| 001 32340      | FRANCHISE    | 0.00     | 0.00           | 0.00%   | (15,753.52)     | 100.00% | (13,000.00)     | (16,991.96)     | 130.71% | (15,753.52)     | 105.03% |

# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |           | 2016 YTD        |           |
|------------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|-----------|-----------------|-----------|
|                  |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used    | Actual          | % Used    |
| 0000 UNDEFINED   |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%    | (20,720,983.10) | 84.77%    |
|                  |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%    | (20,720,983.10) | 84.77%    |
| <u>001 32900</u> | CODE ENFOR   | 0.00     | (25.00)        | 100.00% | (1,433.89)      | 100.00% | (3,000.00)      | (52,193.97)     | 1,739.80% | (1,433.89)      | 47.80%    |
| <u>001 32901</u> | ZONING PLA   | 0.00     | (950.00)       | 100.00% | (15,250.00)     | 100.00% | (12,000.00)     | (18,225.00)     | 151.88%   | (15,250.00)     | 152.50%   |
| <u>001 32903</u> | SIGN PERMI   | 0.00     | (164.00)       | 100.00% | (3,467.00)      | 100.00% | (4,500.00)      | (4,244.00)      | 94.31%    | (3,467.00)      | 69.34%    |
| <u>001 32904</u> | PRIVATE DI   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32905</u> | ELECTRICAL   | 0.00     | (3,220.00)     | 100.00% | (50,825.00)     | 100.00% | (40,500.00)     | (59,078.00)     | 145.87%   | (50,825.00)     | 141.18%   |
| <u>001 32906</u> | ELECTRICAL   | 0.00     | (375.00)       | 100.00% | (7,575.00)      | 100.00% | (5,000.00)      | (8,550.00)      | 171.00%   | (7,575.00)      | 151.50%   |
| <u>001 32907</u> | ENGINEERIN   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32908</u> | GAS PERMI    | 0.00     | (800.00)       | 100.00% | (11,750.00)     | 100.00% | (7,000.00)      | (13,320.00)     | 190.29%   | (11,750.00)     | 195.83%   |
| <u>001 32909</u> | GAS PERMIT   | 0.00     | (375.00)       | 100.00% | (8,575.00)      | 100.00% | (4,000.00)      | (3,950.00)      | 98.75%    | (8,575.00)      | 343.00%   |
| <u>001 32910</u> | GAS PERMIT   | 0.00     | 0.00           | 0.00%   | (75.00)         | 100.00% | 0.00            | 0.00            | 0.00%     | (75.00)         | 100.00%   |
| <u>001 32911</u> | MECHANICAL   | 0.00     | (4,584.00)     | 100.00% | (76,818.00)     | 100.00% | (59,000.00)     | (72,226.00)     | 122.42%   | (76,818.00)     | 139.67%   |
| <u>001 32912</u> | PLUMBING P   | 0.00     | (1,500.00)     | 100.00% | (38,382.98)     | 100.00% | (34,000.00)     | (33,064.00)     | 97.25%    | (38,382.98)     | 116.31%   |
| <u>001 32913</u> | PLUMBING-F   | 0.00     | (425.00)       | 100.00% | (22,046.50)     | 100.00% | (18,000.00)     | (21,812.00)     | 121.18%   | (22,046.50)     | 125.98%   |
| <u>001 32914</u> | PERMIT/REV   | 0.00     | 0.00           | 0.00%   | (256.50)        | 100.00% | 0.00            | (25.00)         | 100.00%   | (256.50)        | 100.00%   |
| <u>001 32915</u> | ANNEXATION   | 0.00     | 0.00           | 0.00%   | (300.00)        | 100.00% | (2,250.00)      | (2,100.00)      | 93.33%    | (300.00)        | 14.29%    |
| <u>001 32916</u> | BOA APP FE   | 0.00     | (650.00)       | 100.00% | (3,250.00)      | 100.00% | 0.00            | (3,250.00)      | 100.00%   | (3,250.00)      | 100.00%   |
| <u>001 32917</u> | BOA APP FE   | 0.00     | 0.00           | 0.00%   | (10,400.00)     | 100.00% | (9,100.00)      | (7,800.00)      | 85.71%    | (10,400.00)     | 320.00%   |
| <u>001 32918</u> | ZONING CER   | 0.00     | (150.00)       | 100.00% | (7,665.00)      | 100.00% | (6,500.00)      | (2,575.00)      | 39.62%    | (7,665.00)      | 153.30%   |
| <u>001 32919</u> | CDD-CERTIF   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32920</u> | CDD COPIES   | 0.00     | 0.00           | 0.00%   | (3,758.98)      | 100.00% | (6,000.00)      | (2,083.29)      | 34.72%    | (3,758.98)      | 187.95%   |
| <u>001 32921</u> | COMP PLAN    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (850.00)        | (1,700.00)      | 200.00%   | 0.00            | 0.00%     |
| <u>001 32922</u> | CONCURRENC   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32923</u> | CU APPLICA   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32924</u> | HDC APPLIC   | 0.00     | (675.00)       | 100.00% | (5,625.75)      | 100.00% | (6,000.00)      | (8,515.00)      | 141.92%   | (5,625.75)      | 140.65%   |
| <u>001 32925</u> | PLAT APPRO   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32926</u> | PLAT APPRO   | 0.00     | (1,625.00)     | 100.00% | (2,450.00)      | 100.00% | (2,450.00)      | (4,175.00)      | 170.41%   | (2,450.00)      | 153.13%   |
| <u>001 32927</u> | PRELIMINAR   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%     | 0.00            | 0.00%     |
| <u>001 32928</u> | REZONING A   | 0.00     | (850.00)       | 100.00% | (17,200.00)     | 100.00% | (8,500.00)      | (5,100.00)      | 60.00%    | (17,200.00)     | 1,011.76% |



# Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |         | 2016 YTD        |         |
|----------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|---------|-----------------|---------|
|                |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used  | Actual          | % Used  |
| 0000 UNDEFINED |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
| 001 32929      | SITE PLAN    | 0.00     | (3,000.00)     | 100.00% | (32,200.00)     | 100.00% | (18,000.00)     | (32,000.00)     | 177.78% | (32,200.00)     | 536.67% |
| 001 32930      | SPECIAL US   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32931      | HDC VARIAN   | 0.00     | 0.00           | 0.00%   | (1,950.00)      | 100.00% | (1,300.00)      | (1,300.00)      | 100.00% | (1,950.00)      | 150.00% |
| 001 32932      | DUE DILIGE   | 0.00     | (250.00)       | 100.00% | (250.00)        | 100.00% | (500.00)        | (1,725.00)      | 345.00% | (250.00)        | 50.00%  |
| 001 32933      | TELECOMMUN   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32934      | CHANGE OF    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32935      | ADMINISTRA   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32936      | CODE TEXT    | 0.00     | 0.00           | 0.00%   | (850.00)        | 100.00% | (850.00)        | (850.00)        | 100.00% | (850.00)        | 100.00% |
| 001 32937      | LOT LINE A   | 0.00     | (400.00)       | 100.00% | (3,450.00)      | 100.00% | (1,700.00)      | (1,200.00)      | 70.59%  | (3,450.00)      | 265.38% |
| 001 32940      | ADMIN COST   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32950      | ADIMIN COS   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 32960      | ADMINISTRA   | 0.00     | 0.00           | 0.00%   | (2,997.73)      | 100.00% | (2,000.00)      | (2,960.37)      | 148.00% | (2,997.73)      | 299.80% |
| 001 32980      | OTHER MISC   | 0.00     | 0.00           | 0.00%   | (1,060.00)      | 100.00% | (2,000.00)      | (660.00)        | 33.00%  | (1,060.00)      | 53.00%  |
| 001 32981      | SPECIAL EV   | 0.00     | 175.00         | 100.00% | (3,760.00)      | 100.00% | (3,000.00)      | (3,750.00)      | 125.00% | (3,760.00)      | 117.50% |
| 001 32982      | SPECIAL BA   | 0.00     | 0.00           | 0.00%   | (1,150.00)      | 100.00% | (1,500.00)      | (1,605.00)      | 107.00% | (1,150.00)      | 191.67% |
| 001 32992      | FIRE MARSH   | 0.00     | (595.20)       | 100.00% | (25,994.15)     | 100.00% | (23,500.00)     | (29,734.40)     | 126.53% | (25,994.15)     | 110.61% |
| 001 32995      | ADDRESS A    | 0.00     | (20.00)        | 100.00% | (1,060.00)      | 100.00% | (950.00)        | (1,320.00)      | 138.95% | (1,060.00)      | 111.58% |
| 001 33120      | FEMA GRANT   | 0.00     | (719,549.00)   | 100.00% | 0.00            | 0.00%   | (793,388.00)    | (719,549.00)    | 90.69%  | 0.00            | 0.00%   |
| 001 33160      | URBAN FORE   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (30,000.00)     | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 33170      | DOS PRESER   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 33350      | HALF-CENT    | 0.00     | (77,052.57)    | 100.00% | (772,617.31)    | 100.00% | (797,676.00)    | (810,555.51)    | 101.61% | (772,617.31)    | 106.36% |
| 001 33400      | ST GRANT     | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 33420      | FEMA STATE   | 0.00     | (79,199.00)    | 100.00% | 0.00            | 0.00%   | 0.00            | (79,199.00)     | 100.00% | 0.00            | 0.00%   |
| 001 33512      | STATE REVE   | 0.00     | (17,797.06)    | 100.00% | (209,923.89)    | 100.00% | (211,506.00)    | (214,459.22)    | 101.40% | (209,923.89)    | 99.90%  |
| 001 33514      | MOBILE HOM   | 0.00     | 0.00           | 0.00%   | (739.03)        | 100.00% | (800.00)        | (732.98)        | 91.63%  | (739.03)        | 369.50% |
| 001 33515      | ALCOHOLIC    | 0.00     | 0.00           | 0.00%   | (26,459.75)     | 100.00% | (20,000.00)     | (19,778.88)     | 98.90%  | (26,459.75)     | 132.30% |
| 001 33522      | FIREFIGHTE   | 0.00     | (2,152.58)     | 100.00% | (7,962.58)      | 100.00% | (10,000.00)     | (12,540.32)     | 125.40% | (7,962.58)      | 92.59%  |
| 001 33720      | SCHOOL RES   | 0.00     | 0.00           | 0.00%   | (116,358.69)    | 100.00% | (141,456.00)    | (112,469.33)    | 79.51%  | (116,358.69)    | 85.14%  |

# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |         | 2016 YTD        |         |
|------------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|---------|-----------------|---------|
|                  |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used  | Actual          | % Used  |
| 0000 UNDEFINED   |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                  |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
| <u>001 33721</u> | DEA REIMB    | 0.00     | 0.00           | 0.00%   | (14,116.74)     | 100.00% | (17,982.00)     | (11,831.75)     | 65.80%  | (14,116.74)     | 81.25%  |
| <u>001 33722</u> | NASSAU COU   | 0.00     | (56,190.90)    | 100.00% | (113,000.00)    | 100.00% | (118,600.00)    | (105,010.78)    | 88.54%  | (113,000.00)    | 100.00% |
| <u>001 33910</u> | OCEAN,HIGH   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | (150,000.00)    | 100.00% | 0.00            | 0.00%   |
| <u>001 34260</u> | AMBULANCE    | 0.00     | (32,926.94)    | 100.00% | (409,564.34)    | 100.00% | (430,000.00)    | (418,659.96)    | 97.36%  | (409,564.34)    | 95.25%  |
| <u>001 34290</u> | SHRIMP FES   | 0.00     | 0.00           | 0.00%   | (11,174.19)     | 100.00% | (15,000.00)     | (9,246.59)      | 61.65%  | (11,174.19)     | 74.49%  |
| <u>001 34700</u> | TRUST ACTI   | 0.00     | (14,114.05)    | 100.00% | (164,027.31)    | 100.00% | (157,000.00)    | (148,620.88)    | 94.66%  | (164,027.31)    | 106.51% |
| <u>001 34701</u> | TRUST ACTI   | 0.00     | (1,822.71)     | 100.00% | (21,234.21)     | 100.00% | (17,500.00)     | (24,141.91)     | 137.95% | (21,234.21)     | 132.71% |
| <u>001 34702</u> | PARKS TRUS   | 0.00     | (14,611.38)    | 100.00% | (19,039.90)     | 100.00% | (11,000.00)     | (33,969.38)     | 308.81% | (19,039.90)     | 173.09% |
| <u>001 34703</u> | PARKS TRUS   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | (1,500.00)      | 100.00% | 0.00            | 0.00%   |
| <u>001 34704</u> | RENTALS NO   | 0.00     | 2,240.00       | 100.00% | (13,460.50)     | 100.00% | (16,000.00)     | (10,991.80)     | 68.70%  | (13,460.50)     | 89.73%  |
| <u>001 34705</u> | SOFTBALL     | 0.00     | 0.00           | 0.00%   | (751.74)        | 100.00% | (1,500.00)      | (589.77)        | 39.33%  | (751.74)        | 18.80%  |
| <u>001 34706</u> | PARKS LAWN   | 0.00     | (5,224.37)     | 100.00% | (15,172.48)     | 100.00% | (9,000.00)      | (14,174.70)     | 157.50% | (15,172.48)     | 303.44% |
| <u>001 34720</u> | RENTALS      | 0.00     | (342.81)       | 100.00% | (19,055.97)     | 100.00% | (12,000.00)     | (12,862.42)     | 107.18% | (19,055.97)     | 190.56% |
| <u>001 34721</u> | PECK RENTS   | 0.00     | (195.75)       | 100.00% | (13,743.48)     | 100.00% | (10,000.00)     | (10,632.23)     | 106.32% | (13,743.48)     | 171.79% |
| <u>001 34722</u> | PECK RENTS   | 0.00     | (1,735.02)     | 100.00% | (34,095.57)     | 100.00% | (30,000.00)     | (31,204.06)     | 104.01% | (34,095.57)     | 113.65% |
| <u>001 34723</u> | PECK TRUST   | 0.00     | (191.62)       | 100.00% | (5,836.50)      | 100.00% | (7,000.00)      | (4,675.37)      | 66.79%  | (5,836.50)      | 83.37%  |
| <u>001 34724</u> | PECK TRUST   | 0.00     | (3,250.00)     | 100.00% | (60,613.25)     | 100.00% | (40,000.00)     | (37,267.35)     | 93.17%  | (60,613.25)     | 151.53% |
| <u>001 34725</u> | MLK RENTS    | 0.00     | (560.00)       | 100.00% | 0.00            | 0.00%   | (3,500.00)      | (8,875.46)      | 253.57% | 0.00            | 0.00%   |
| <u>001 34726</u> | MLK RENTS    | 0.00     | (497.00)       | 100.00% | 125.00          | 100.00% | 0.00            | (1,806.00)      | 100.00% | 125.00          | 100.00% |
| <u>001 34727</u> | MLK TRUST    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| <u>001 34728</u> | MLK TRUST    | 0.00     | (405.00)       | 100.00% | (35.00)         | 100.00% | (5,500.00)      | (11,949.00)     | 217.25% | (35.00)         | 100.00% |
| <u>001 34730</u> | YOUTH TRUS   | 0.00     | 0.00           | 0.00%   | (20,252.50)     | 100.00% | (16,000.00)     | (16,913.30)     | 105.71% | (20,252.50)     | 135.01% |
| <u>001 34731</u> | YOUTH CAMP   | 0.00     | (20,272.96)    | 100.00% | (251,677.18)    | 100.00% | (220,000.00)    | (288,295.95)    | 131.04% | (251,677.18)    | 114.40% |
| <u>001 34740</u> | AQUATICS T   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| <u>001 34741</u> | AQUATICS T   | 0.00     | (6,661.62)     | 100.00% | (135,370.45)    | 100.00% | (115,000.00)    | (111,727.42)    | 97.15%  | (135,370.45)    | 123.06% |
| <u>001 34742</u> | SWIMMING P   | 0.00     | (2,839.21)     | 100.00% | (57,377.82)     | 100.00% | (54,000.00)     | (53,495.73)     | 99.07%  | (57,377.82)     | 106.26% |
| <u>001 34743</u> | SWIMMING P   | 0.00     | 0.00           | 0.00%   | (137.50)        | 100.00% | 0.00            | (1,222.00)      | 100.00% | (137.50)        | 100.00% |
| <u>001 34745</u> | GREENWAY     | 0.00     | 0.00           | 0.00%   | (214.00)        | 100.00% | 0.00            | (466.05)        | 100.00% | (214.00)        | 100.00% |

# Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |         | 2016 YTD        |         |
|----------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|---------|-----------------|---------|
|                |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used  | Actual          | % Used  |
| 0000 UNDEFINED |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
| 001 34746      | GREENWAY T   | 0.00     | (93.00)        | 100.00% | (305.00)        | 100.00% | 0.00            | (696.00)        | 100.00% | (305.00)        | 100.00% |
| 001 34799      | P & R COMB   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 35100      | COURT CASE   | 0.00     | (1,010.06)     | 100.00% | (12,883.05)     | 100.00% | (11,000.00)     | (9,881.73)      | 89.84%  | (12,883.05)     | 128.83% |
| 001 35105      | CODE ENFOR   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 35115      | PARKING TI   | 0.00     | (1,470.00)     | 100.00% | (11,460.00)     | 100.00% | (9,500.00)      | (14,578.00)     | 153.45% | (11,460.00)     | 95.50%  |
| 001 35120      | POLICE EDU   | 0.00     | (125.14)       | 100.00% | (1,484.68)      | 100.00% | (1,600.00)      | (1,504.29)      | 94.00%  | (1,484.68)      | 99.00%  |
| 001 35420      | CODE ENF F   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | (150.00)        | 100.00% | 0.00            | 0.00%   |
| 001 35911      | FINGERPRIN   | 0.00     | (113.65)       | 100.00% | (1,672.70)      | 100.00% | (1,600.00)      | (1,735.83)      | 108.50% | (1,672.70)      | 139.42% |
| 001 36110      | INTEREST     | 0.00     | (3,585.79)     | 100.00% | (22,230.65)     | 100.00% | (16,000.00)     | (38,681.80)     | 241.76% | (22,230.65)     | 317.59% |
| 001 36120      | UNREALIZED   | 0.00     | 0.00           | 0.00%   | (459.06)        | 100.00% | 0.00            | 659.68          | 100.00% | (459.06)        | 100.00% |
| 001 36210      | RENTS        | 0.00     | (3,624.72)     | 100.00% | (11,436.31)     | 100.00% | (4,150.00)      | (2,576.21)      | 62.07%  | (11,436.31)     | 91.49%  |
| 001 36215      | RENTS NON-   | 0.00     | (1,993.75)     | 100.00% | (28,093.00)     | 100.00% | (24,800.00)     | (25,424.89)     | 102.52% | (28,093.00)     | 119.04% |
| 001 36221      | POLICE BUI   | 0.00     | (11,005.01)    | 100.00% | (125,173.95)    | 100.00% | (125,000.00)    | (136,892.98)    | 109.51% | (125,173.95)    | 104.63% |
| 001 36420      | INSURANCE    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (11,854.00)     | (11,854.50)     | 100.00% | 0.00            | 0.00%   |
| 001 36990      | OTHER REVE   | 0.00     | (2,323.47)     | 100.00% | (127,387.55)    | 100.00% | (21,000.00)     | (33,152.64)     | 157.87% | (127,387.55)    | 100.00% |
| 001 36992      | GAIN ON SA   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 36993      | DONA CONTR   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | (467.50)        | 100.00% | 0.00            | 0.00%   |
| 001 36995      | LATE FEES    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 36996      | REVENUE-GA   | 0.00     | (12.00)        | 100.00% | (108.00)        | 100.00% | (100.00)        | (91.00)         | 91.00%  | (108.00)        | 54.00%  |
| 001 36997      | TDC REV      | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (15,200.00)     | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 36999      | HDC TRUST    | 0.00     | 0.00           | 0.00%   | (1,024.25)      | 100.00% | (750.00)        | (160.00)        | 21.33%  | (1,024.25)      | 170.67% |
| 001 38212      | FROM CDBG    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 38215      | FROM UTILI   | 0.00     | (148,750.00)   | 100.00% | (1,740,000.00)  | 100.00% | (1,785,000.00)  | (1,785,000.00)  | 100.00% | (1,740,000.00)  | 100.00% |
| 001 38242      | FROM AIRPO   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 38244      | FROM SANIT   | 0.00     | (5,000.00)     | 100.00% | (60,000.00)     | 100.00% | (60,000.00)     | (60,000.00)     | 100.00% | (60,000.00)     | 100.00% |
| 001 38245      | FROM WASTE   | 0.00     | (30,000.00)    | 100.00% | (259,999.92)    | 100.00% | (360,000.00)    | (360,000.00)    | 100.00% | (259,999.92)    | 100.00% |

# Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |                |         | SEP 2016        |         | 2017 YTD        |                 |         | 2016 YTD        |         |
|----------------|--------------|----------|----------------|---------|-----------------|---------|-----------------|-----------------|---------|-----------------|---------|
|                |              | Budget   | Actual         | % Used  | Actual          | % Used  | Budget          | Actual          | % Used  | Actual          | % Used  |
| 0000 UNDEFINED |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
|                |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |
| 001 38246      | FROM WATER   | 0.00     | (13,333.33)    | 100.00% | (159,999.96)    | 100.00% | (160,000.00)    | (159,999.96)    | 100.00% | (159,999.96)    | 100.00% |
| 001 38251      | FROM FLEET   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 38400      | OTHER FINA   | 0.00     | 0.00           | 0.00%   | (572,172.88)    | 100.00% | 0.00            | 0.00            | 0.00%   | (572,172.88)    | 100.00% |
| 001 38410      | LOAN PROCE   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 38910      | CASH BALAN   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (5,233,052.00)  | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 001 38911      | CASH BAL F   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (1,043,400.00)  | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 0012100 34211  | USDOTGRNT    | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | (50,600.00)     | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 0012200 36993  | DONATIONS/   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 0012400 36992  | GAIN ON SA   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| 0017200 36993  | DONATIONS/   | 0.00     | 0.00           | 0.00%   | 0.00            | 0.00%   | 0.00            | 0.00            | 0.00%   | 0.00            | 0.00%   |
| Grand Total:   |              | 0.00     | (1,687,431.96) | 100.00% | (20,720,983.10) | 100.00% | (27,778,160.00) | (22,020,002.74) | 79.27%  | (20,720,983.10) | 84.77%  |

Less CBF 21,501,708 102.4%

# GENERAL FUND EXPENSES

## Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |           |         | SEP 2016   |         | 2017 YTD   |            |        | 2016 YTD   |         |
|--------------------|--------------|----------|-----------|---------|------------|---------|------------|------------|--------|------------|---------|
|                    |              | Budget   | Actual    | % Used  | Actual     | % Used  | Budget     | Actual     | % Used | Actual     | % Used  |
| 0011100 COMMISSION |              | 0.00     | 12,270.04 | 100.00% | 267,028.85 | 100.00% | 304,161.00 | 279,732.83 | 91.97% | 267,028.85 | 95.20%  |
| 0000 UNDEFINED     |              | 0.00     | 12,270.04 | 100.00% | 267,028.85 | 100.00% | 304,161.00 | 279,732.83 | 91.97% | 267,028.85 | 95.20%  |
|                    |              | 0.00     | 12,270.04 | 100.00% | 267,028.85 | 100.00% | 304,161.00 | 279,732.83 | 91.97% | 267,028.85 | 95.20%  |
| 0011200 CLERK      |              | 0.00     | 33,690.23 | 100.00% | 402,507.08 | 100.00% | 455,658.00 | 388,700.65 | 85.31% | 402,507.08 | 89.60%  |
| 0000 UNDEFINED     |              | 0.00     | 33,690.23 | 100.00% | 402,507.08 | 100.00% | 455,658.00 | 388,700.65 | 85.31% | 402,507.08 | 89.60%  |
|                    |              | 0.00     | 33,690.23 | 100.00% | 402,507.08 | 100.00% | 455,658.00 | 388,700.65 | 85.31% | 402,507.08 | 89.60%  |
| 0011210 CMO        |              | 0.00     | 53,637.19 | 100.00% | 422,619.83 | 100.00% | 647,556.00 | 454,865.71 | 70.24% | 422,619.83 | 73.38%  |
| 0000 UNDEFINED     |              | 0.00     | 53,637.19 | 100.00% | 422,619.83 | 100.00% | 647,556.00 | 454,865.71 | 70.24% | 422,619.83 | 73.38%  |
|                    |              | 0.00     | 53,637.19 | 100.00% | 422,619.83 | 100.00% | 647,556.00 | 454,865.71 | 70.24% | 422,619.83 | 73.38%  |
| 0011300 FINANCE    |              | 0.00     | 57,806.46 | 100.00% | 616,300.82 | 100.00% | 676,904.00 | 636,505.78 | 94.03% | 616,300.82 | 100.55% |
| 0000 UNDEFINED     |              | 0.00     | 57,806.46 | 100.00% | 616,300.82 | 100.00% | 676,904.00 | 636,505.78 | 94.03% | 616,300.82 | 100.55% |
|                    |              | 0.00     | 57,806.46 | 100.00% | 616,300.82 | 100.00% | 676,904.00 | 636,505.78 | 94.03% | 616,300.82 | 100.55% |
| 0011310 IT         |              | 0.00     | 46,136.77 | 100.00% | 486,153.96 | 100.00% | 644,931.00 | 540,616.08 | 83.83% | 486,153.96 | 76.13%  |
| 0000 UNDEFINED     |              | 0.00     | 46,136.77 | 100.00% | 486,153.96 | 100.00% | 644,931.00 | 540,616.08 | 83.83% | 486,153.96 | 76.13%  |
|                    |              | 0.00     | 46,136.77 | 100.00% | 486,153.96 | 100.00% | 644,931.00 | 540,616.08 | 83.83% | 486,153.96 | 76.13%  |
| 0011350 HR         |              | 0.00     | 26,557.35 | 100.00% | 376,267.33 | 100.00% | 298,687.00 | 290,847.61 | 97.38% | 376,267.33 | 146.99% |
| 0000 UNDEFINED     |              | 0.00     | 26,557.35 | 100.00% | 376,267.33 | 100.00% | 298,687.00 | 290,847.61 | 97.38% | 376,267.33 | 146.99% |
|                    |              | 0.00     | 26,557.35 | 100.00% | 376,267.33 | 100.00% | 298,687.00 | 290,847.61 | 97.38% | 376,267.33 | 146.99% |
| 0011400 LEGAL      |              | 0.00     | 30,112.42 | 100.00% | 292,957.44 | 100.00% | 317,444.00 | 266,228.77 | 83.87% | 292,957.44 | 97.84%  |
| 0000 UNDEFINED     |              | 0.00     | 30,112.42 | 100.00% | 292,957.44 | 100.00% | 317,444.00 | 266,228.77 | 83.87% | 292,957.44 | 97.84%  |
|                    |              | 0.00     | 30,112.42 | 100.00% | 292,957.44 | 100.00% | 317,444.00 | 266,228.77 | 83.87% | 292,957.44 | 97.84%  |
| 0011500 PLANNING   |              | 0.00     | 44,958.92 | 100.00% | 375,664.37 | 100.00% | 482,680.00 | 395,066.86 | 81.85% | 375,664.37 | 95.48%  |
| 0000 UNDEFINED     |              | 0.00     | 44,958.92 | 100.00% | 375,664.37 | 100.00% | 482,680.00 | 395,066.86 | 81.85% | 375,664.37 | 95.48%  |
|                    |              | 0.00     | 44,958.92 | 100.00% | 375,664.37 | 100.00% | 482,680.00 | 395,066.86 | 81.85% | 375,664.37 | 95.48%  |
| 0011910 NON DEPT   |              | 0.00     | 9,733.80  | 100.00% | 248,999.77 | 100.00% | 263,437.00 | 245,983.76 | 93.37% | 248,999.77 | 92.65%  |
| 0000 UNDEFINED     |              | 0.00     | 9,733.80  | 100.00% | 248,999.77 | 100.00% | 263,437.00 | 245,983.76 | 93.37% | 248,999.77 | 92.65%  |
|                    |              | 0.00     | 9,733.80  | 100.00% | 248,999.77 | 100.00% | 263,437.00 | 245,983.76 | 93.37% | 248,999.77 | 92.65%  |



# Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |        | 2016 YTD     |        |
|--------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|--------|--------------|--------|
|                    |              | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used | Actual       | % Used |
| 0011930 FACILITIES |              | 0.00     | 54,497.14  | 100.00% | 468,541.44   | 100.00% | 616,934.00   | 567,471.09   | 91.98% | 468,541.44   | 95.44% |
| 0000 UNDEFINED     |              | 0.00     | 54,497.14  | 100.00% | 468,541.44   | 100.00% | 616,934.00   | 567,471.09   | 91.98% | 468,541.44   | 95.44% |
|                    |              | 0.00     | 54,497.14  | 100.00% | 468,541.44   | 100.00% | 616,934.00   | 567,471.09   | 91.98% | 468,541.44   | 95.44% |
| 0012100 POLICE     |              | 0.00     | 627,284.23 | 100.00% | 4,544,157.31 | 100.00% | 5,273,175.00 | 5,007,220.46 | 94.96% | 4,544,157.31 | 98.96% |
| 0000 UNDEFINED     |              | 0.00     | 627,284.23 | 100.00% | 4,544,157.31 | 100.00% | 5,273,175.00 | 5,007,220.46 | 94.96% | 4,544,157.31 | 98.96% |
|                    |              | 0.00     | 627,284.23 | 100.00% | 4,544,157.31 | 100.00% | 5,273,175.00 | 5,007,220.46 | 94.96% | 4,544,157.31 | 98.96% |
| 0012200 FIRE       |              | 0.00     | 432,212.04 | 100.00% | 4,238,154.16 | 100.00% | 4,585,405.00 | 4,044,153.50 | 88.20% | 4,238,154.16 | 99.33% |
| 0000 UNDEFINED     |              | 0.00     | 432,212.04 | 100.00% | 4,238,154.16 | 100.00% | 4,585,405.00 | 4,044,153.50 | 88.20% | 4,238,154.16 | 99.33% |
|                    |              | 0.00     | 432,212.04 | 100.00% | 4,238,154.16 | 100.00% | 4,585,405.00 | 4,044,153.50 | 88.20% | 4,238,154.16 | 99.33% |
| 0012201 FIRE OCEAN |              | 0.00     | 361.28     | 100.00% | 0.00         | 0.00%   | 27,000.00    | 25,126.63    | 93.06% | 0.00         | 0.00%  |
| 0000 UNDEFINED     |              | 0.00     | 361.28     | 100.00% | 0.00         | 0.00%   | 27,000.00    | 25,126.63    | 93.06% | 0.00         | 0.00%  |
|                    |              | 0.00     | 361.28     | 100.00% | 0.00         | 0.00%   | 27,000.00    | 25,126.63    | 93.06% | 0.00         | 0.00%  |
| 0012400 BLDG PERM  |              | 0.00     | 77,888.04  | 100.00% | 632,914.24   | 100.00% | 902,772.00   | 771,890.42   | 85.50% | 632,914.24   | 96.72% |
| 0000 UNDEFINED     |              | 0.00     | 77,888.04  | 100.00% | 632,914.24   | 100.00% | 902,772.00   | 771,890.42   | 85.50% | 632,914.24   | 96.72% |
|                    |              | 0.00     | 77,888.04  | 100.00% | 632,914.24   | 100.00% | 902,772.00   | 771,890.42   | 85.50% | 632,914.24   | 96.72% |
| 0012420 CODE ENF   |              | 0.00     | 15,400.17  | 100.00% | 145,471.73   | 100.00% | 173,511.00   | 140,852.74   | 81.18% | 145,471.73   | 96.39% |
| 0000 UNDEFINED     |              | 0.00     | 15,400.17  | 100.00% | 145,471.73   | 100.00% | 173,511.00   | 140,852.74   | 81.18% | 145,471.73   | 96.39% |
|                    |              | 0.00     | 15,400.17  | 100.00% | 145,471.73   | 100.00% | 173,511.00   | 140,852.74   | 81.18% | 145,471.73   | 96.39% |
| 0014100 STREETS    |              | 0.00     | 215,931.42 | 100.00% | 1,626,813.24 | 100.00% | 2,788,179.00 | 2,600,473.13 | 93.27% | 1,626,813.24 | 91.59% |
| 0000 UNDEFINED     |              | 0.00     | 215,931.42 | 100.00% | 1,626,813.24 | 100.00% | 2,788,179.00 | 2,600,473.13 | 93.27% | 1,626,813.24 | 91.59% |
|                    |              | 0.00     | 215,931.42 | 100.00% | 1,626,813.24 | 100.00% | 2,788,179.00 | 2,600,473.13 | 93.27% | 1,626,813.24 | 91.59% |
| 0015200 DOWNTOWN   |              | 0.00     | 2,794.48   | 100.00% | 47,184.06    | 100.00% | 56,497.00    | 50,480.00    | 89.35% | 47,184.06    | 85.73% |
| 0000 UNDEFINED     |              | 0.00     | 2,794.48   | 100.00% | 47,184.06    | 100.00% | 56,497.00    | 50,480.00    | 89.35% | 47,184.06    | 85.73% |
|                    |              | 0.00     | 2,794.48   | 100.00% | 47,184.06    | 100.00% | 56,497.00    | 50,480.00    | 89.35% | 47,184.06    | 85.73% |
| 0015640 PUB ASSIST |              | 0.00     | 19,490.76  | 100.00% | 37,913.41    | 100.00% | 54,300.00    | 42,435.50    | 78.15% | 37,913.41    | 84.72% |
| 0000 UNDEFINED     |              | 0.00     | 19,490.76  | 100.00% | 37,913.41    | 100.00% | 54,300.00    | 42,435.50    | 78.15% | 37,913.41    | 84.72% |
|                    |              | 0.00     | 19,490.76  | 100.00% | 37,913.41    | 100.00% | 54,300.00    | 42,435.50    | 78.15% | 37,913.41    | 84.72% |

# Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |            |             | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|--------------------|--------------|----------|------------|-------------|--------------|---------|--------------|--------------|---------|--------------|---------|
|                    |              | Budget   | Actual     | % Used      | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| 0017100 LIBRARY    |              | 0.00     | 578.42     | 100.00%     | 17,463.64    | 100.00% | 10,629.00    | 10,537.62    | 99.14%  | 17,463.64    | 170.85% |
| 0000 UNDEFINED     |              | 0.00     | 578.42     | 100.00%     | 17,463.64    | 100.00% | 10,629.00    | 10,537.62    | 99.14%  | 17,463.64    | 170.85% |
|                    |              | 0.00     | 578.42     | 100.00%     | 17,463.64    | 100.00% | 10,629.00    | 10,537.62    | 99.14%  | 17,463.64    | 170.85% |
| 0017200 RECREATION |              | (200.00) | 101,138.57 | -50,569.50% | 910,653.69   | 100.00% | 978,930.00   | 899,717.50   | 91.91%  | 910,653.69   | 96.80%  |
| 0000 UNDEFINED     |              | (200.00) | 101,138.57 | -50,569.50% | 910,653.69   | 100.00% | 978,930.00   | 899,717.50   | 91.91%  | 910,653.69   | 96.80%  |
|                    |              | (200.00) | 101,138.57 | -50,569.50% | 910,653.69   | 100.00% | 978,930.00   | 899,717.50   | 91.91%  | 910,653.69   | 96.80%  |
| 0017210 PARKS      |              | 0.00     | 26,548.68  | 100.00%     | 167,758.37   | 100.00% | 209,762.00   | 179,967.01   | 85.80%  | 167,758.37   | 97.07%  |
| 0000 UNDEFINED     |              | 0.00     | 26,548.68  | 100.00%     | 167,758.37   | 100.00% | 209,762.00   | 179,967.01   | 85.80%  | 167,758.37   | 97.07%  |
|                    |              | 0.00     | 26,548.68  | 100.00%     | 167,758.37   | 100.00% | 209,762.00   | 179,967.01   | 85.80%  | 167,758.37   | 97.07%  |
| 0017220 PECK       |              | (650.00) | 24,738.79  | -3,806.00%  | 385,364.76   | 100.00% | 244,786.00   | 209,446.77   | 85.56%  | 385,364.76   | 95.10%  |
| 0000 UNDEFINED     |              | (650.00) | 24,738.79  | -3,806.00%  | 385,364.76   | 100.00% | 244,786.00   | 209,446.77   | 85.56%  | 385,364.76   | 95.10%  |
|                    |              | (650.00) | 24,738.79  | -3,806.00%  | 385,364.76   | 100.00% | 244,786.00   | 209,446.77   | 85.56%  | 385,364.76   | 95.10%  |
| 0017225 MLK        |              | 850.00   | 16,346.06  | 1,923.06%   | 0.00         | 0.00%   | 190,245.00   | 161,596.53   | 84.94%  | 0.00         | 0.00%   |
| 0000 UNDEFINED     |              | 850.00   | 16,346.06  | 1,923.06%   | 0.00         | 0.00%   | 190,245.00   | 161,596.53   | 84.94%  | 0.00         | 0.00%   |
|                    |              | 850.00   | 16,346.06  | 1,923.06%   | 0.00         | 0.00%   | 190,245.00   | 161,596.53   | 84.94%  | 0.00         | 0.00%   |
| 0017230 YOUTH      |              | 0.00     | 22,976.35  | 100.00%     | 240,900.21   | 100.00% | 247,345.00   | 246,509.00   | 99.66%  | 240,900.21   | 102.97% |
| 0000 UNDEFINED     |              | 0.00     | 22,976.35  | 100.00%     | 240,900.21   | 100.00% | 247,345.00   | 246,509.00   | 99.66%  | 240,900.21   | 102.97% |
|                    |              | 0.00     | 22,976.35  | 100.00%     | 240,900.21   | 100.00% | 247,345.00   | 246,509.00   | 99.66%  | 240,900.21   | 102.97% |
| 0017240 AQUATICS   |              | 0.00     | 30,620.24  | 100.00%     | 299,157.77   | 100.00% | 356,491.00   | 312,079.14   | 87.54%  | 299,157.77   | 98.01%  |
| 0000 UNDEFINED     |              | 0.00     | 30,620.24  | 100.00%     | 299,157.77   | 100.00% | 356,491.00   | 312,079.14   | 87.54%  | 299,157.77   | 98.01%  |
|                    |              | 0.00     | 30,620.24  | 100.00%     | 299,157.77   | 100.00% | 356,491.00   | 312,079.14   | 87.54%  | 299,157.77   | 98.01%  |
| 0018100 TRANS OUT  |              | 0.00     | 181,751.26 | 100.00%     | 2,098,065.33 | 100.00% | 2,181,015.00 | 2,181,015.12 | 100.00% | 2,098,065.33 | 100.19% |
| 0000 UNDEFINED     |              | 0.00     | 181,751.26 | 100.00%     | 2,098,065.33 | 100.00% | 2,181,015.00 | 2,181,015.12 | 100.00% | 2,098,065.33 | 100.19% |
|                    |              | 0.00     | 181,751.26 | 100.00%     | 2,098,065.33 | 100.00% | 2,181,015.00 | 2,181,015.12 | 100.00% | 2,098,065.33 | 100.19% |
| 0018200 CONTING    |              | 0.00     | 0.00       | 0.00%       | 0.00         | 0.00%   | 29,573.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 0000 UNDEFINED     |              | 0.00     | 0.00       | 0.00%       | 0.00         | 0.00%   | 29,573.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
|                    |              | 0.00     | 0.00       | 0.00%       | 0.00         | 0.00%   | 29,573.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |

# Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |              |         | SEP 2016      |         | 2017 YTD      |               |        | 2016 YTD      |        |
|--------------------|--------------|----------|--------------|---------|---------------|---------|---------------|---------------|--------|---------------|--------|
|                    |              | Budget   | Actual       | % Used  | Actual        | % Used  | Budget        | Actual        | % Used | Actual        | % Used |
| 0018300 RESERVES   |              | 0.00     | 0.00         | 0.00%   | 565,917.60    | 100.00% | 3,736,021.00  | 0.00          | 0.00%  | 565,917.60    | 14.29% |
| 0000 UNDEFINED     |              | 0.00     | 0.00         | 0.00%   | 565,917.60    | 100.00% | 3,736,021.00  | 0.00          | 0.00%  | 565,917.60    | 14.29% |
|                    |              | 0.00     | 0.00         | 0.00%   | 565,917.60    | 100.00% | 3,736,021.00  | 0.00          | 0.00%  | 565,917.60    | 14.29% |
| 0018301 REST'D RES |              | 0.00     | 0.00         | 0.00%   | 0.00          | 0.00%   | 1,024,132.00  | 0.00          | 0.00%  | 0.00          | 0.00%  |
| 0000 UNDEFINED     |              | 0.00     | 0.00         | 0.00%   | 0.00          | 0.00%   | 1,024,132.00  | 0.00          | 0.00%  | 0.00          | 0.00%  |
|                    |              | 0.00     | 0.00         | 0.00%   | 0.00          | 0.00%   | 1,024,132.00  | 0.00          | 0.00%  | 0.00          | 0.00%  |
| Grand Total:       |              | 0.00     | 2,165,461.11 | 100.00% | 19,914,930.41 | 100.00% | 27,778,160.00 | 20,949,520.21 | 75.42% | 19,914,930.41 | 81.47% |

REVENUE < 22,020,003 >  
 < Rev > - Exps 1,070,483



# FUND 100 LAW ENFORCEMENT TRUST

## Monthly Budget Report



|                  |              | SEP 2017 |        |        | SEP 2016  |         | 2017 YTD |          |         | 2016 YTD  |         |
|------------------|--------------|----------|--------|--------|-----------|---------|----------|----------|---------|-----------|---------|
| Account Number   | Account Desc | Budget   | Actual | % Used | Actual    | % Used  | Budget   | Actual   | % Used  | Actual    | % Used  |
| Revenue Accounts |              | 0.00     | 0.00   | 0.00%  | (907.50)  | 100.00% | (757.00) | (376.25) | 49.67%  | (907.50)  | 3.57%   |
|                  |              | 0.00     | 0.00   | 0.00%  | (907.50)  | 100.00% | (757.00) | (376.25) | 49.67%  | (907.50)  | 3.57%   |
|                  |              | 0.00     | 0.00   | 0.00%  | (907.50)  | 100.00% | (757.00) | (376.25) | 49.67%  | (907.50)  | 3.57%   |
| 100 35110        | FINES/FORF   | 0.00     | 0.00   | 0.00%  | (502.50)  | 100.00% | (500.00) | (376.25) | 75.20%  | (502.50)  | 25.10%  |
| 100 35120        | SEIZED CON   | 0.00     | 0.00   | 0.00%  | (405.00)  | 100.00% | 0.00     | 0.00     | 0.00%   | (405.00)  | 100.00% |
| 100 36110        | INTEREST     | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 36990        | OTHER REVE   | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 36992        | GAIN ON SA   | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 38910        | CASH BALAN   | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | (257.00) | 0.00     | 0.00%   | 0.00      | 0.00%   |
| Expense Accounts |              | 0.00     | 0.00   | 0.00%  | 19,782.51 | 100.00% | 757.00   | 0.00     | 0.00%   | 19,782.51 | 77.89%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 19,782.51 | 100.00% | 757.00   | 0.00     | 0.00%   | 19,782.51 | 77.89%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 19,782.51 | 100.00% | 757.00   | 0.00     | 0.00%   | 19,782.51 | 77.89%  |
| 100 54000        | TRAINING/T   | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 55200        | OPERATING    | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 750.00   | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 56200        | BUILDING     | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 56400        | MACH/EQUIP   | 0.00     | 0.00   | 0.00%  | 19,782.51 | 100.00% | 0.00     | 0.00     | 0.00%   | 19,782.51 | 100.00% |
| 100 56401        | EQUIP-NON    | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 0.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| 100 59990        | RESERVE      | 0.00     | 0.00   | 0.00%  | 0.00      | 0.00%   | 7.00     | 0.00     | 0.00%   | 0.00      | 0.00%   |
| Grand Total:     |              | 0.00     | 0.00   | 0.00%  | 18,875.01 | 100.00% | 0.00     | (376.25) | 100.00% | 18,875.01 | 100.00% |

# Fund 110 FEDERAL FORFEITURE

## Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016    |         | 2017 YTD    |             |         | 2016 YTD    |         |
|------------------|--------------|----------|------------|---------|-------------|---------|-------------|-------------|---------|-------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual      | % Used  | Budget      | Actual      | % Used  | Actual      | % Used  |
| Revenue Accounts |              | 0.00     | (8,455.00) | 100.00% | (60,714.68) | 100.00% | (50,000.00) | (77,405.89) | 154.81% | (60,714.68) | 37.89%  |
|                  |              | 0.00     | (8,455.00) | 100.00% | (60,714.68) | 100.00% | (50,000.00) | (77,405.89) | 154.81% | (60,714.68) | 37.89%  |
|                  |              | 0.00     | (8,455.00) | 100.00% | (60,714.68) | 100.00% | (50,000.00) | (77,405.89) | 154.81% | (60,714.68) | 37.89%  |
| 110 33400        | ST GRANT     | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 35110        | FINES/FORF   | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 35120        | SEIZED CON   | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 35121        | SEIZ CONTR   | 0.00     | (8,455.00) | 100.00% | (60,714.68) | 100.00% | (50,000.00) | (58,755.89) | 117.51% | (60,714.68) | 75.89%  |
| 110 36110        | INTEREST     | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 36990        | OTHER REVE   | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 36992        | GAIN ON SA   | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | (18,650.00) | 100.00% | 0.00        | 0.00%   |
| 110 38910        | CASH BALAN   | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| Expense Accounts |              | 0.00     | 0.00       | 0.00%   | 107,217.98  | 100.00% | 50,000.00   | 35,045.54   | 70.09%  | 107,217.98  | 66.90%  |
|                  |              | 0.00     | 0.00       | 0.00%   | 107,217.98  | 100.00% | 50,000.00   | 35,045.54   | 70.09%  | 107,217.98  | 66.90%  |
|                  |              | 0.00     | 0.00       | 0.00%   | 107,217.98  | 100.00% | 50,000.00   | 35,045.54   | 70.09%  | 107,217.98  | 66.90%  |
| 110 54000        | TRAINING/T   | 0.00     | 0.00       | 0.00%   | 1,665.00    | 100.00% | 0.00        | 0.00        | 0.00%   | 1,665.00    | 41.63%  |
| 110 54900        | MISC EXPEN   | 0.00     | 0.00       | 0.00%   | 5,000.00    | 100.00% | 2,000.00    | 2,000.00    | 100.00% | 5,000.00    | 100.00% |
| 110 55200        | OPERATING    | 0.00     | 0.00       | 0.00%   | 16,176.65   | 100.00% | 0.00        | 0.00        | 0.00%   | 16,176.65   | 85.14%  |
| 110 55210        | UNIFORM      | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 1,960.00    | 1,958.25    | 99.90%  | 0.00        | 0.00%   |
| 110 56400        | MACH/EQUIP   | 0.00     | 0.00       | 0.00%   | 84,376.33   | 100.00% | 44,640.00   | 31,087.29   | 69.64%  | 84,376.33   | 90.73%  |
| 110 56401        | EQUIP-NON    | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 110 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00        | 0.00%   | 1,400.00    | 0.00        | 0.00%   | 0.00        | 0.00%   |
| Grand Total:     |              | 0.00     | (8,455.00) | 100.00% | 46,503.30   | 100.00% | 0.00        | (42,360.35) | 100.00% | 46,503.30   | 100.00% |

# FUND 130 CABG ECONOMIC DEVELOPMENT

## Monthly Budget Report



|                  |              | SEP 2017 |        |        | SEP 2016 |        | 2017 YTD     |        |        | 2016 YTD |        |
|------------------|--------------|----------|--------|--------|----------|--------|--------------|--------|--------|----------|--------|
| Account Number   | Account Desc | Budget   | Actual | % Used | Actual   | % Used | Budget       | Actual | % Used | Actual   | % Used |
| Revenue Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (109,680.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (109,680.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (109,680.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 33110        | CDBG FEDER   | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00         | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 36110        | INTEREST     | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00         | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 38101        | FROM GENER   | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00         | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 38910        | CASH BALAN   | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (109,680.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
| Expense Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 109,680.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 109,680.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 109,680.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 56300        | IMPROVEMEN   | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 109,680.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 130 59990        | RESERVE      | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00         | 0.00   | 0.00%  | 0.00     | 0.00%  |
| Grand Total:     |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00         | 0.00   | 0.00%  | 0.00     | 0.00%  |

# FUND 145 WASTEWATER IMPACT

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (11,885.46) | 100.00% | (345,708.59) | 100.00% | (499,025.00) | (756,576.45) | 151.61% | (345,708.59) | 127.05% |
|                  |              | 0.00     | (11,885.46) | 100.00% | (345,708.59) | 100.00% | (499,025.00) | (756,576.45) | 151.61% | (345,708.59) | 127.05% |
|                  |              | 0.00     | (11,885.46) | 100.00% | (345,708.59) | 100.00% | (499,025.00) | (756,576.45) | 151.61% | (345,708.59) | 127.05% |
| 145 36110        | INTEREST     | 0.00     | 0.00        | 0.00%   | (2,698.37)   | 100.00% | 0.00         | (10,888.77)  | 100.00% | (2,698.37)   | 100.00% |
| 145 36310        | IMPACT FEE   | 0.00     | (4,642.00)  | 100.00% | (276,918.50) | 100.00% | (232,100.00) | (637,791.08) | 274.79% | (276,918.50) | 119.31% |
| 145 36311        | IMPACT FEE   | 0.00     | (7,243.46)  | 100.00% | (64,941.58)  | 100.00% | (58,025.00)  | (103,845.01) | 178.97% | (64,941.58)  | 100.00% |
| 145 36990        | OTHER REVE   | 0.00     | 0.00        | 0.00%   | (1,150.14)   | 100.00% | 0.00         | (4,051.59)   | 100.00% | (1,150.14)   | 100.00% |
| 145 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (208,900.00) | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 32,944.67   | 100.00% | 228,000.00   | 100.00% | 499,025.00   | 395,336.04   | 79.22%  | 228,000.00   | 83.79%  |
|                  |              | 0.00     | 32,944.67   | 100.00% | 228,000.00   | 100.00% | 499,025.00   | 395,336.04   | 79.22%  | 228,000.00   | 83.79%  |
|                  |              | 0.00     | 32,944.67   | 100.00% | 228,000.00   | 100.00% | 499,025.00   | 395,336.04   | 79.22%  | 228,000.00   | 83.79%  |
| 145 59230        | TRANSFER T   | 0.00     | 32,944.67   | 100.00% | 228,000.00   | 100.00% | 395,336.00   | 395,336.04   | 100.00% | 228,000.00   | 100.00% |
| 145 59990        | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 103,689.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 21,059.21   | 100.00% | (117,708.59) | 100.00% | 0.00         | (361,240.41) | 100.00% | (117,708.59) | 100.00% |



# FUND 146 WATER IMPACT

## Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (4,833.36) | 100.00% | (153,308.16) | 100.00% | (169,475.00) | (309,622.56) | 182.70% | (153,308.16) | 159.70% |
|                  |              | 0.00     | (4,833.36) | 100.00% | (153,308.16) | 100.00% | (169,475.00) | (309,622.56) | 182.70% | (153,308.16) | 159.70% |
|                  |              | 0.00     | (4,833.36) | 100.00% | (153,308.16) | 100.00% | (169,475.00) | (309,622.56) | 182.70% | (153,308.16) | 159.70% |
| 146 36110        | INTEREST     | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 146 36310        | IMPACT FEE   | 0.00     | (2,435.86) | 100.00% | (124,885.79) | 100.00% | (95,900.00)  | (254,719.82) | 265.61% | (124,885.79) | 130.09% |
| 146 36311        | IMPACT FEE   | 0.00     | (2,397.50) | 100.00% | (28,422.37)  | 100.00% | (23,975.00)  | (54,902.74)  | 229.00% | (28,422.37)  | 100.00% |
| 146 38910        | CASH BALAN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | (49,600.00)  | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 13,750.00  | 100.00% | 96,000.00    | 100.00% | 169,475.00   | 165,000.00   | 97.36%  | 96,000.00    | 100.00% |
|                  |              | 0.00     | 13,750.00  | 100.00% | 96,000.00    | 100.00% | 169,475.00   | 165,000.00   | 97.36%  | 96,000.00    | 100.00% |
|                  |              | 0.00     | 13,750.00  | 100.00% | 96,000.00    | 100.00% | 169,475.00   | 165,000.00   | 97.36%  | 96,000.00    | 100.00% |
| 146 59230        | TRANSFER T   | 0.00     | 13,750.00  | 100.00% | 96,000.00    | 100.00% | 165,000.00   | 165,000.00   | 100.00% | 96,000.00    | 100.00% |
| 146 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 4,475.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 8,916.64   | 100.00% | (57,308.16)  | 100.00% | 0.00         | (144,622.56) | 100.00% | (57,308.16)  | 100.00% |

# FUND 150 UTILITY TAX

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (157,350.88) | 100.00% | (1,723,445.53) | 100.00% | (1,811,019.00) | (1,724,354.25) | 95.21%  | (1,723,445.53) | 96.21%  |
|                  |              | 0.00     | (157,350.88) | 100.00% | (1,723,445.53) | 100.00% | (1,811,019.00) | (1,724,354.25) | 95.21%  | (1,723,445.53) | 96.21%  |
|                  |              | 0.00     | (157,350.88) | 100.00% | (1,723,445.53) | 100.00% | (1,811,019.00) | (1,724,354.25) | 95.21%  | (1,723,445.53) | 96.21%  |
| 150 31410        | ELECTRIC M   | 0.00     | (70,123.33)  | 100.00% | (716,005.19)   | 100.00% | (700,000.00)   | (708,280.28)   | 101.18% | (716,005.19)   | 105.29% |
| 150 31420        | TELEPHONE    | 0.00     | (54,044.86)  | 100.00% | (622,079.92)   | 100.00% | (601,019.00)   | (616,391.83)   | 102.56% | (622,079.92)   | 99.37%  |
| 150 31430        | WATER MUNI   | 0.00     | (25,601.88)  | 100.00% | (288,595.85)   | 100.00% | (275,000.00)   | (305,385.37)   | 111.05% | (288,595.85)   | 115.44% |
| 150 31440        | GAS MUNICI   | 0.00     | (7,580.56)   | 100.00% | (96,763.35)    | 100.00% | (102,000.00)   | (94,294.27)    | 92.45%  | (96,763.35)    | 87.97%  |
| 150 36110        | INTEREST     | 0.00     | (0.25)       | 100.00% | (1.22)         | 100.00% | 0.00           | (2.50)         | 100.00% | (1.22)         | 100.00% |
| 150 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (133,000.00)   | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00     | 148,750.00   | 100.00% | 1,740,000.00   | 100.00% | 1,811,019.00   | 1,785,000.00   | 98.56%  | 1,740,000.00   | 97.13%  |
|                  |              | 0.00     | 148,750.00   | 100.00% | 1,740,000.00   | 100.00% | 1,811,019.00   | 1,785,000.00   | 98.56%  | 1,740,000.00   | 97.13%  |
|                  |              | 0.00     | 148,750.00   | 100.00% | 1,740,000.00   | 100.00% | 1,811,019.00   | 1,785,000.00   | 98.56%  | 1,740,000.00   | 97.13%  |
| 150 59100        | TRANSFER T   | 0.00     | 148,750.00   | 100.00% | 1,740,000.00   | 100.00% | 1,785,000.00   | 1,785,000.00   | 100.00% | 1,740,000.00   | 100.00% |
| 150 59990        | RESERVE      | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 26,019.00      | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Grand Total:     |              | 0.00     | (8,600.88)   | 100.00% | 16,554.47      | 100.00% | 0.00           | 60,645.75      | 100.00% | 16,554.47      | 100.00% |

FUND 160 LLEBG

# Monthly Budget Report



|                  |              | SEP 2017 |        |        | SEP 2016 |        | 2017 YTD |        |        | 2016 YTD |        |
|------------------|--------------|----------|--------|--------|----------|--------|----------|--------|--------|----------|--------|
| Account Number   | Account Desc | Budget   | Actual | % Used | Actual   | % Used | Budget   | Actual | % Used | Actual   | % Used |
| Revenue Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (571.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (571.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (571.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 36110        | INTEREST     | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 38910        | CASH BALAN   | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | (571.00) | 0.00   | 0.00%  | 0.00     | 0.00%  |
| Expense Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 571.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 571.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 571.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 55200        | OPERATING    | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 56400        | EQUIP        | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 56401        | EQUIP-NON    | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  |
| 160 59990        | RESERVE      | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 571.00   | 0.00   | 0.00%  | 0.00     | 0.00%  |
| Grand Total:     |              | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  | 0.00     | 0.00   | 0.00%  | 0.00     | 0.00%  |

# FUND 170 CEMETERY

## Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD       |              |           | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|----------------|--------------|-----------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget         | Actual       | % Used    | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (2,915.65) | 100.00% | (155,444.83) | 100.00% | (1,093,900.00) | (153,259.87) | 14.01%    | (155,444.83) | 15.55%  |
| 0000 UNDEFINED   |              | 0.00     | (2,915.65) | 100.00% | (155,444.83) | 100.00% | (1,093,900.00) | (153,259.87) | 14.01%    | (155,444.83) | 15.55%  |
|                  |              | 0.00     | (2,915.65) | 100.00% | (155,444.83) | 100.00% | (1,093,900.00) | (153,259.87) | 14.01%    | (155,444.83) | 15.55%  |
| 170 32970        | BURIAL PER   | 0.00     | (360.00)   | 100.00% | (3,900.00)   | 100.00% | (3,000.00)     | (2,960.00)   | 98.67%    | (3,900.00)   | 156.00% |
| 170 34560        | MARKER SET   | 0.00     | 0.00       | 0.00%   | (2,240.00)   | 100.00% | (1,500.00)     | (1,240.00)   | 82.67%    | (2,240.00)   | 140.00% |
| 170 34570        | PERPETUAL    | 0.00     | (636.25)   | 100.00% | (44,330.97)  | 100.00% | (35,000.00)    | (50,311.44)  | 143.75%   | (44,330.97)  | 126.66% |
| 170 34580        | SALE OF LO   | 0.00     | (1,963.75) | 100.00% | (82,043.24)  | 100.00% | (65,000.00)    | (93,689.84)  | 144.14%   | (82,043.24)  | 126.22% |
| 170 34585        | GRAVE OPEN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 36110        | INTEREST     | 0.00     | (410.73)   | 100.00% | (12,520.71)  | 100.00% | 0.00           | (12,897.23)  | 100.00%   | (12,520.71)  | 100.00% |
| 170 36120        | UNREALIZED   | 0.00     | 455.08     | 100.00% | (10,409.91)  | 100.00% | 0.00           | 7,838.64     | 100.00%   | (10,409.91)  | 100.00% |
| 170 36990        | OTHER REVE   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | (12,000.00)    | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 36992        | GAIN ON SA   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 38101        | FROM GENER   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 38910        | CASH BALAN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | (66,000.00)    | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 38913        | CASH BAL F   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | (911,400.00)   | 0.00         | 0.00%     | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 9,316.73   | 100.00% | 86,318.85    | 100.00% | 1,093,900.00   | 90,387.26    | 8.26%     | 86,318.85    | 8.63%   |
| 0000 UNDEFINED   |              | 0.00     | 9,316.73   | 100.00% | 86,318.85    | 100.00% | 1,093,900.00   | 90,387.26    | 8.26%     | 86,318.85    | 8.63%   |
|                  |              | 0.00     | 9,316.73   | 100.00% | 86,318.85    | 100.00% | 1,093,900.00   | 90,387.26    | 8.26%     | 86,318.85    | 8.63%   |
| 170 51200        | SALARIES     | 0.00     | 4,218.00   | 100.00% | 35,491.60    | 100.00% | 36,655.00      | 36,379.22    | 99.25%    | 35,491.60    | 100.73% |
| 170 51300        | SEASONAL/T   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 51350        | PART-TIME    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 51400        | OVERTIME     | 0.00     | 1,094.03   | 100.00% | 23.36        | 100.00% | 100.00         | 1,474.42     | 1,474.00% | 23.36        | 23.00%  |
| 170 52100        | FICA         | 0.00     | 356.42     | 100.00% | 2,307.67     | 100.00% | 2,812.00       | 2,411.00     | 85.74%    | 2,307.67     | 85.39%  |
| 170 52200        | RETIREMENT   | 0.00     | 1,060.17   | 100.00% | 12,258.05    | 100.00% | 12,722.00      | 12,722.04    | 100.00%   | 12,258.05    | 103.48% |
| 170 52300        | HEALTH INS   | 0.00     | 1,312.73   | 100.00% | 14,102.86    | 100.00% | 15,728.00      | 15,663.64    | 99.59%    | 14,102.86    | 97.47%  |
| 170 52301        | LIFE INSUR   | 0.00     | 15.91      | 100.00% | 182.81       | 100.00% | 189.00         | 190.92       | 101.06%   | 182.81       | 102.23% |
| 170 52400        | WORKERS' C   | 0.00     | 125.33     | 100.00% | 1,605.00     | 100.00% | 1,504.00       | 1,503.96     | 100.00%   | 1,605.00     | 100.00% |
| 170 52500        | UNEMPLOYME   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00         | 0.00%   |
| 170 53200        | AUDITING     | 0.00     | 188.75     | 100.00% | 2,265.00     | 100.00% | 2,265.00       | 2,265.00     | 100.00%   | 2,265.00     | 100.00% |



# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |          |         | SEP 2016    |         | 2017 YTD     |             |         | 2016 YTD    |         |
|------------------|--------------|----------|----------|---------|-------------|---------|--------------|-------------|---------|-------------|---------|
|                  |              | Budget   | Actual   | % Used  | Actual      | % Used  | Budget       | Actual      | % Used  | Actual      | % Used  |
| Expense Accounts |              | 0.00     | 9,316.73 | 100.00% | 86,318.85   | 100.00% | 1,093,900.00 | 90,387.26   | 8.26%   | 86,318.85   | 8.63%   |
| 0000 UNDEFINED   |              | 0.00     | 9,316.73 | 100.00% | 86,318.85   | 100.00% | 1,093,900.00 | 90,387.26   | 8.26%   | 86,318.85   | 8.63%   |
| 170 53400        | CONTRACTUA   | 0.00     | 68.33    | 100.00% | 2,213.18    | 100.00% | 2,437.00     | 2,230.24    | 91.51%  | 2,213.18    | 94.73%  |
| 170 54000        | TRAINING/T   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 54101        | COMMUNICAT   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 25.00        | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 54300        | UTILITIES    | 0.00     | 118.21   | 100.00% | 2,535.12    | 100.00% | 2,500.00     | 1,967.17    | 78.68%  | 2,535.12    | 101.40% |
| 170 54310        | UTILITIES-   | 0.00     | 17.65    | 100.00% | 210.53      | 100.00% | 350.00       | 205.19      | 58.57%  | 210.53      | 84.40%  |
| 170 54500        | INSURANCE    | 0.00     | 252.42   | 100.00% | 2,898.00    | 100.00% | 3,029.00     | 3,029.04    | 100.00% | 2,898.00    | 100.00% |
| 170 54610        | R/M BLDG &   | 0.00     | 64.99    | 100.00% | 3,442.34    | 100.00% | 4,700.00     | 1,246.84    | 26.53%  | 3,442.34    | 57.37%  |
| 170 54620        | R/M EQUIPM   | 0.00     | 0.00     | 0.00%   | 244.48      | 100.00% | 1,750.00     | 1,591.82    | 90.97%  | 244.48      | 19.52%  |
| 170 54630        | R/M VEHICL   | 0.00     | 0.00     | 0.00%   | 837.75      | 100.00% | 1,500.00     | 1,572.00    | 104.80% | 837.75      | 111.73% |
| 170 54640        | R/M VEHICL   | 0.00     | 0.00     | 0.00%   | 1,206.43    | 100.00% | 3,300.00     | 3,316.06    | 100.48% | 1,206.43    | 120.60% |
| 170 55200        | OPERATING    | 0.00     | 127.94   | 100.00% | 686.62      | 100.00% | 500.00       | 309.76      | 62.00%  | 686.62      | 137.40% |
| 170 55210        | UNIFORMS     | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 325.00       | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 55230        | GAS/OIL      | 0.00     | 295.85   | 100.00% | 1,909.17    | 100.00% | 2,000.00     | 2,308.94    | 115.45% | 1,909.17    | 76.36%  |
| 170 55240        | CHEMICALS    | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 56300        | IMPROVEMEN   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 56400        | MACH/EQUIP   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 56401        | EQUIP-NON    | 0.00     | 0.00     | 0.00%   | 1,898.88    | 100.00% | 0.00         | 0.00        | 0.00%   | 1,898.88    | 54.26%  |
| 170 59900        | CONTINGENC   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 53,109.00    | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 59990        | RESERVE      | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 946,400.00   | 0.00        | 0.00%   | 0.00        | 0.00%   |
| 170 59997        | RST'D CEME   | 0.00     | 0.00     | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00        | 0.00%   | 0.00        | 0.00%   |
| Grand Total:     |              | 0.00     | 6,401.08 | 100.00% | (69,125.98) | 100.00% | 0.00         | (62,872.61) | 100.00% | (69,125.98) | 100.00% |

FUND 180 CRA

# Monthly Budget Report



|                  |              | SEP 2017 |        |        | SEP 2016   |         | 2017 YTD   |            |         | 2016 YTD   |         |
|------------------|--------------|----------|--------|--------|------------|---------|------------|------------|---------|------------|---------|
| Account Number   | Account Desc | Budget   | Actual | % Used | Actual     | % Used  | Budget     | Actual     | % Used  | Actual     | % Used  |
| Revenue Accounts |              | 0.00     | 0.00   | 0.00%  | (1,000.00) | 100.00% | (2,000.00) | (1,000.00) | 50.00%  | (1,000.00) | 100.00% |
|                  |              | 0.00     | 0.00   | 0.00%  | (1,000.00) | 100.00% | (2,000.00) | (1,000.00) | 50.00%  | (1,000.00) | 100.00% |
|                  |              | 0.00     | 0.00   | 0.00%  | (1,000.00) | 100.00% | (2,000.00) | (1,000.00) | 50.00%  | (1,000.00) | 100.00% |
| 180 31110        | PROPERTY T   | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 31117        | PROPERTY     | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 36110        | INTEREST     | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 36991        | PARKING RE   | 0.00     | 0.00   | 0.00%  | (1,000.00) | 100.00% | (1,000.00) | (1,000.00) | 100.00% | (1,000.00) | 100.00% |
| 180 38910        | CASH BALAN   | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | (1,000.00) | 0.00       | 0.00%   | 0.00       | 0.00%   |
| Expense Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 2,000.00   | 0.00       | 0.00%   | 0.00       | 0.00%   |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 2,000.00   | 0.00       | 0.00%   | 0.00       | 0.00%   |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 2,000.00   | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 53100        | PROFESSION   | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 54000        | TRAINING/T   | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 54700        | PRINTING     | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 56300        | IMPROVEMEN   | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 180 59990        | RESERVE      | 0.00     | 0.00   | 0.00%  | 0.00       | 0.00%   | 2,000.00   | 0.00       | 0.00%   | 0.00       | 0.00%   |
| Grand Total:     |              | 0.00     | 0.00   | 0.00%  | (1,000.00) | 100.00% | 0.00       | (1,000.00) | 100.00% | (1,000.00) | 100.00% |

# FUND 190 LAW ENFORCEMENT TRUST

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (11,288.82) | 100.00% | (122,253.12) | 100.00% | (178,351.00) | (144,793.85) | 81.18%  | (122,253.12) | 53.55%  |
|                  |              | 0.00     | (11,288.82) | 100.00% | (122,253.12) | 100.00% | (178,351.00) | (144,793.85) | 81.18%  | (122,253.12) | 53.55%  |
|                  |              | 0.00     | (11,288.82) | 100.00% | (122,253.12) | 100.00% | (178,351.00) | (144,793.85) | 81.18%  | (122,253.12) | 53.55%  |
| 190 33400        | ST GRANT     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 34210        | FEDERAL LA   | 0.00     | (11,288.82) | 100.00% | (121,987.56) | 100.00% | (151,021.00) | (144,437.94) | 95.64%  | (121,987.56) | 87.13%  |
| 190 35910        | UNCLAIMED/   | 0.00     | 0.00        | 0.00%   | (265.56)     | 100.00% | 0.00         | (355.91)     | 100.00% | (265.56)     | 8.87%   |
| 190 36110        | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 36992        | GAIN ON SA   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 36993        | DONATIONS/   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (27,330.00)  | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 11,049.48   | 100.00% | 171,719.18   | 100.00% | 178,351.00   | 112,796.00   | 63.24%  | 171,719.18   | 75.22%  |
|                  |              | 0.00     | 11,049.48   | 100.00% | 171,719.18   | 100.00% | 178,351.00   | 112,796.00   | 63.24%  | 171,719.18   | 75.22%  |
|                  |              | 0.00     | 11,049.48   | 100.00% | 171,719.18   | 100.00% | 178,351.00   | 112,796.00   | 63.24%  | 171,719.18   | 75.22%  |
| 190 53400        | CONTRACTUA   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 54000        | TRAIN TRAV   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 54100        | COMM - PHO   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 54101        | COMMUNICAT   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 54104        | COMMUNICAT   | 0.00     | 0.00        | 0.00%   | 32,442.28    | 100.00% | 0.00         | 0.00         | 0.00%   | 32,442.28    | 72.09%  |
| 190 54620        | R/M EQUIPM   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 190 54921        | UNDERCOVER   | 0.00     | 0.00        | 0.00%   | 5,000.00     | 100.00% | 4,000.00     | 0.00         | 0.00%   | 5,000.00     | 100.00% |
| 190 55200        | OPERATING    | 0.00     | 9,739.48    | 100.00% | 16,237.01    | 100.00% | 18,690.00    | 17,025.93    | 91.10%  | 16,237.01    | 81.19%  |
| 190 56400        | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 92,340.97    | 100.00% | 109,100.00   | 86,460.07    | 79.25%  | 92,340.97    | 175.89% |
| 190 56401        | EQUIP-NON    | 0.00     | 1,310.00    | 100.00% | 25,698.92    | 100.00% | 9,310.00     | 9,310.00     | 100.00% | 25,698.92    | 128.50% |
| 190 59990        | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 37,251.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | (239.34)    | 100.00% | 49,466.06    | 100.00% | 0.00         | (31,997.85)  | 100.00% | 49,466.06    | 100.00% |

# FUND 220 GOB DEBT SERVICE

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (35,575.00) | 100.00% | (345,000.00) | 100.00% | (431,200.00) | (426,900.00) | 99.00%  | (345,000.00) | 80.46%  |
|                  |              | 0.00     | (35,575.00) | 100.00% | (345,000.00) | 100.00% | (431,200.00) | (426,900.00) | 99.00%  | (345,000.00) | 80.46%  |
|                  |              | 0.00     | (35,575.00) | 100.00% | (345,000.00) | 100.00% | (431,200.00) | (426,900.00) | 99.00%  | (345,000.00) | 80.46%  |
| 220 36110        | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 220 38101        | FROM GENER   | 0.00     | (35,575.00) | 100.00% | (345,000.00) | 100.00% | (426,900.00) | (426,900.00) | 100.00% | (345,000.00) | 100.00% |
| 220 38410        | LOAN PROCE   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 220 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (4,300.00)   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 0.00        | 0.00%   | 424,483.60   | 100.00% | 431,200.00   | 426,775.20   | 98.97%  | 424,483.60   | 98.99%  |
|                  |              | 0.00     | 0.00        | 0.00%   | 424,483.60   | 100.00% | 431,200.00   | 426,775.20   | 98.97%  | 424,483.60   | 98.99%  |
|                  |              | 0.00     | 0.00        | 0.00%   | 424,483.60   | 100.00% | 431,200.00   | 426,775.20   | 98.97%  | 424,483.60   | 98.99%  |
| 220 57100        | PRINCIPAL    | 0.00     | 0.00        | 0.00%   | 369,000.00   | 100.00% | 380,000.00   | 380,000.00   | 100.00% | 369,000.00   | 100.00% |
| 220 57200        | INTEREST     | 0.00     | 0.00        | 0.00%   | 55,483.60    | 100.00% | 46,776.00    | 46,775.20    | 100.00% | 55,483.60    | 100.00% |
| 220 57300        | FINANCING    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 220 59990        | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 4,424.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | (35,575.00) | 100.00% | 79,483.60    | 100.00% | 0.00         | (124.80)     | 100.00% | 79,483.60    | 100.00% |



# FUND 230 UTILITY ACQUISITION DEBT SERVICE

## Monthly Budget Report



|                  |              | SEP 2017     |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |         |
|------------------|--------------|--------------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget       | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00         | (229,501.68) | 100.00% | (2,754,098.04) | 100.00% | (2,995,005.00) | (2,754,020.16) | 91.95%  | (2,754,098.04) | 93.57%  |
|                  |              | 0.00         | (229,501.68) | 100.00% | (2,754,098.04) | 100.00% | (2,995,005.00) | (2,754,020.16) | 91.95%  | (2,754,098.04) | 93.57%  |
|                  |              | 0.00         | (229,501.68) | 100.00% | (2,754,098.04) | 100.00% | (2,995,005.00) | (2,754,020.16) | 91.95%  | (2,754,098.04) | 93.57%  |
| <u>230 36110</u> | INTEREST     | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| <u>230 38140</u> | FROM WW IM   | 0.00         | (32,944.67)  | 100.00% | (228,000.00)   | 100.00% | (395,336.00)   | (395,336.04)   | 100.00% | (228,000.00)   | 100.00% |
| <u>230 38141</u> | FROM WATER   | 0.00         | (13,750.00)  | 100.00% | (96,000.00)    | 100.00% | (165,000.00)   | (165,000.00)   | 100.00% | (96,000.00)    | 100.00% |
| <u>230 38145</u> | FROM WASTE   | 0.00         | (40,291.17)  | 100.00% | (651,989.04)   | 100.00% | (483,494.00)   | (483,494.04)   | 100.00% | (651,989.04)   | 100.00% |
| <u>230 38146</u> | FROM WATER   | 0.00         | (142,515.84) | 100.00% | (1,778,109.00) | 100.00% | (1,710,190.00) | (1,710,190.08) | 100.00% | (1,778,109.00) | 100.00% |
| <u>230 38410</u> | LOAN PROCE   | 240,985.00   | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| <u>230 38910</u> | CASH BALAN   | (240,985.00) | 0.00         | 0.00%   | 0.00           | 0.00%   | (240,985.00)   | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00         | 2,072,254.55 | 100.00% | 2,745,594.67   | 100.00% | 2,995,005.00   | 2,754,509.10   | 91.97%  | 2,745,594.67   | 93.28%  |
|                  |              | 0.00         | 2,072,254.55 | 100.00% | 2,745,594.67   | 100.00% | 2,995,005.00   | 2,754,509.10   | 91.97%  | 2,745,594.67   | 93.28%  |
|                  |              | 0.00         | 2,072,254.55 | 100.00% | 2,745,594.67   | 100.00% | 2,995,005.00   | 2,754,509.10   | 91.97%  | 2,745,594.67   | 93.28%  |
| <u>230 57100</u> | PRINCIPAL    | 0.00         | 1,390,000.00 | 100.00% | 1,341,000.00   | 100.00% | 1,390,000.00   | 1,390,000.00   | 100.00% | 1,341,000.00   | 100.00% |
| <u>230 57200</u> | INTEREST     | 0.00         | 682,254.55   | 100.00% | 1,404,594.67   | 100.00% | 1,364,510.00   | 1,364,509.10   | 100.00% | 1,404,594.67   | 99.34%  |
| <u>230 57300</u> | FINANCING    | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| <u>230 59900</u> | CONTINGENC   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| <u>230 59990</u> | RESERVE      | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 240,495.00     | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Grand Total:     |              | 0.00         | 1,842,752.87 | 100.00% | (8,503.37)     | 100.00% | 0.00           | 488.94         | 100.00% | (8,503.37)     | 100.00% |

# FUND 300 CAPITAL IMPROVEMENT

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |                |           | 2016 YTD       |           |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|----------------|-----------|----------------|-----------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used    | Actual         | % Used    |
| Revenue Accounts |              | 0.00     | (850,898.61) | 100.00% | (4,177,141.24) | 100.00% | (4,972,980.00) | (2,941,087.46) | 59.14%    | (4,177,141.24) | 118.48%   |
| 0000 UNDEFINED   |              | 0.00     | (850,898.61) | 100.00% | (4,177,141.24) | 100.00% | (4,972,980.00) | (2,941,087.46) | 59.14%    | (4,177,141.24) | 118.48%   |
|                  |              | 0.00     | (850,898.61) | 100.00% | (4,177,141.24) | 100.00% | (4,972,980.00) | (2,941,087.46) | 59.14%    | (4,177,141.24) | 118.48%   |
| 300 31240        | LOCAL OPTI   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 31260        | SMALL COUN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 33140        | Fed Homeln   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 33400        | STATE GRAN   | 0.00     | (746,353.96) | 100.00% | (86,712.80)    | 100.00% | (765,900.00)   | (760,773.93)   | 99.33%    | (86,712.80)    | 1,256.71% |
| 300 33410        | FIND         | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (150,000.00)   | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 33438        | FRDAP        | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 33544        | 8TH CENT G   | 0.00     | (9,168.17)   | 100.00% | (98,787.75)    | 100.00% | (108,300.00)   | (110,478.85)   | 102.01%   | (98,787.75)    | 98.79%    |
| 300 33710        | COUNTY GRA   | 0.00     | (851,831.02) | 100.00% | (210,827.54)   | 100.00% | (32,550.00)    | (860,146.41)   | 2,642.54% | (210,827.54)   | 5,205.63% |
| 300 36110        | INTEREST     | 0.00     | (705.46)     | 100.00% | (3,377.34)     | 100.00% | 0.00           | (6,788.77)     | 100.00%   | (3,377.34)     | 337.70%   |
| 300 36600        | FOL CONTRI   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 36990        | OTHER REVE   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 36997        | TDC REV      | 0.00     | 856,960.00   | 100.00% | 0.00           | 0.00%   | (864,000.00)   | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 38101        | FROM GENER   | 0.00     | (99,800.00)  | 100.00% | (1,133,500.08) | 100.00% | (1,197,600.00) | (1,197,600.00) | 100.00%   | (1,133,500.08) | 100.00%   |
| 300 38131        | FROM CAPIT   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 38152        | FROM UB      | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (10,599.00)    | (5,299.50)     | 50.00%    | 0.00           | 0.00%     |
| 300 38400        | OTHER FINA   | 0.00     | 0.00         | 0.00%   | (2,203,572.73) | 100.00% | 0.00           | 0.00           | 0.00%     | (2,203,572.73) | 129.51%   |
| 300 38410        | LOAN PROCE   | 0.00     | 0.00         | 0.00%   | (440,363.00)   | 100.00% | 0.00           | 0.00           | 0.00%     | (440,363.00)   | 100.00%   |
| 300 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (1,844,031.00) | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 300 38911        | CASH BAL F   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| Expense Accounts |              | 0.00     | 718,102.09   | 100.00% | 2,376,945.24   | 100.00% | 4,972,980.00   | 3,051,945.97   | 61.37%    | 2,376,945.24   | 67.42%    |
| 0000 UNDEFINED   |              | 0.00     | 718,102.09   | 100.00% | 2,376,945.24   | 100.00% | 4,972,980.00   | 3,051,945.97   | 61.37%    | 2,376,945.24   | 67.42%    |
|                  |              | 0.00     | 718,102.09   | 100.00% | 2,376,945.24   | 100.00% | 4,972,980.00   | 3,051,945.97   | 61.37%    | 2,376,945.24   | 67.42%    |
| 300 59600        | OTH FIN'G    | 0.00     | 0.00         | 0.00%   | 464,865.74     | 100.00% | 0.00           | 0.00           | 0.00%     | 464,865.74     | 100.00%   |
| 3001000 56200    | BUILDING     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |
| 3001000 56247    | ANIMAL RES   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%     | 0.00           | 0.00%     |

# Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |           |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|-----------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used    |
| Expense Accounts |              | 0.00     | 718,102.09 | 100.00% | 2,376,945.24 | 100.00% | 4,972,980.00 | 3,051,945.97 | 61.37%  | 2,376,945.24 | 67.42%    |
| 0000 UNDEFINED   |              | 0.00     | 718,102.09 | 100.00% | 2,376,945.24 | 100.00% | 4,972,980.00 | 3,051,945.97 | 61.37%  | 2,376,945.24 | 67.42%    |
| 3001000 56366    | RAILROAD D   | 0.00     | 0.00       | 0.00%   | 25,000.00    | 100.00% | 0.00         | 0.00         | 0.00%   | 25,000.00    | 100.00%   |
| 3001000 56410    | SOFTWARE     | 0.00     | 5,175.00   | 100.00% | 224,051.79   | 100.00% | 281,000.00   | 159,771.57   | 56.86%  | 224,051.79   | 30.16%    |
| 3001000 57100    | PRINCIPAL    | 0.00     | 408,196.70 | 100.00% | 192,948.24   | 100.00% | 497,346.00   | 491,872.78   | 98.90%  | 192,948.24   | 116.83%   |
| 3001000 57200    | INTEREST     | 0.00     | 15,773.17  | 100.00% | 18,787.26    | 100.00% | 59,320.00    | 40,378.55    | 68.07%  | 18,787.26    | 30.22%    |
| 3001000 57300    | FINANCING    | 0.00     | 0.00       | 0.00%   | 19,657.97    | 100.00% | 0.00         | 0.00         | 0.00%   | 19,657.97    | 100.00%   |
| 3001000 57310    | BOND EXPEN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 800.00       | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3001000 59520    | TRANSFER T   | 0.00     | 0.00       | 0.00%   | 50,700.00    | 100.00% | 0.00         | 0.00         | 0.00%   | 50,700.00    | 100.00%   |
| 3001000 59900    | CONTINGENC   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3001000 59990    | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 371,764.00   | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3002100 56300    | IMPROVMNTS   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3002100 56400    | EQUIP        | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3002200 56400    | MACH/EQUIP   | 0.00     | 0.00       | 0.00%   | 440,363.00   | 100.00% | 250,000.00   | 235,264.83   | 94.11%  | 440,363.00   | 110.09%   |
| 3004100 56300    | IMPROVMNTS   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3004100 56310    | SIDEWALKS-   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3004100 56311    | SIDEWALKS-   | 0.00     | 3,898.80   | 100.00% | 42,442.20    | 100.00% | 44,000.00    | 38,854.47    | 88.30%  | 42,442.20    | 107.45%   |
| 3004100 56312    | STREET STR   | 0.00     | 914.40     | 100.00% | 32,341.80    | 100.00% | 34,750.00    | 34,750.00    | 100.00% | 32,341.80    | 98.75%    |
| 3004100 56320    | STREET PAV   | 0.00     | 0.00       | 0.00%   | 250,854.99   | 100.00% | 0.00         | 0.00         | 0.00%   | 250,854.99   | 100.00%   |
| 3004100 56321    | STREET RES   | 0.00     | 247,749.49 | 100.00% | 53,342.33    | 100.00% | 325,000.00   | 261,772.99   | 80.55%  | 53,342.33    | 17.78%    |
| 3004100 56367    | ALACHUA PR   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 800,000.00   | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3004100 56368    | MAIN STREE   | 0.00     | 9,358.53   | 100.00% | 0.00         | 0.00%   | 42,000.00    | 21,754.36    | 51.80%  | 0.00         | 0.00%     |
| 3004100 56400    | MACH/EQUIP   | 0.00     | 0.00       | 0.00%   | 99,558.00    | 100.00% | 0.00         | 0.00         | 0.00%   | 99,558.00    | 99.56%    |
| 3007200 53100    | PROFESSION   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3007200 56300    | IMPROVEMEN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 32,000.00    | 30,982.67    | 96.82%  | 0.00         | 0.00%     |
| 3007200 56315    | DUNE WALKO   | 0.00     | 2,400.00   | 100.00% | 26,157.36    | 100.00% | 25,000.00    | 8,100.00     | 32.40%  | 26,157.36    | 87.19%    |
| 3007200 56327    | BEACH MON    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 30,000.00    | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3007200 56328    | DREDGING-M   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 300,000.00   | 0.00         | 0.00%   | 0.00         | 0.00%     |
| 3007200 56331    | BEACH RENO   | 0.00     | 7,136.00   | 100.00% | 214,315.70   | 100.00% | 75,000.00    | 38,186.75    | 50.92%  | 214,315.70   | 1,428.77% |
| 3007200 56332    | BEACH REN    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 1,600,000.00 | 1,600,000.00 | 100.00% | 0.00         | 0.00%     |



# Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD     |              |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|--------------|--------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget       | Actual       | % Used  | Actual         | % Used  |
| Expense Accounts |              | 0.00     | 718,102.09   | 100.00% | 2,376,945.24   | 100.00% | 4,972,980.00 | 3,051,945.97 | 61.37%  | 2,376,945.24   | 67.42%  |
| 0000 UNDEFINED   |              | 0.00     | 718,102.09   | 100.00% | 2,376,945.24   | 100.00% | 4,972,980.00 | 3,051,945.97 | 61.37%  | 2,376,945.24   | 67.42%  |
| 3007200 56340    | ARTIFICIAL   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 3007200 56360    | TENNIS COU   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 3007200 56365    | DOWNTOWN W   | 0.00     | 0.00         | 0.00%   | 7,146.00       | 100.00% | 111,000.00   | 0.00         | 0.00%   | 7,146.00       | 5.72%   |
| 3007200 56400    | MACH/EQUIP   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 3007210 56300    | IMPROVMNTS   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 3007220 56300    | IMPROVEMEN   | 0.00     | 17,500.00    | 100.00% | 169,577.83     | 100.00% | 69,000.00    | 65,616.72    | 95.10%  | 169,577.83     | 147.46% |
| 3007225 56300    | IMPROVMNTS   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 3007400 56300    | IMPROVEMEN   | 0.00     | 0.00         | 0.00%   | 44,835.03      | 100.00% | 25,000.00    | 24,640.28    | 98.56%  | 44,835.03      | 99.63%  |
| Grand Total:     |              | 0.00     | (132,796.52) | 100.00% | (1,800,196.00) | 100.00% | 0.00         | 110,858.51   | 100.00% | (1,800,196.00) | 100.00% |

# FUND 310 CAPITAL EXPANSION

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD       |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|----------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget         | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (22,343.89) | 100.00% | (692,575.92) | 100.00% | (2,334,200.00) | (950,601.13) | 40.72%  | (692,575.92) | 34.12%  |
|                  |              | 0.00     | (22,343.89) | 100.00% | (692,575.92) | 100.00% | (2,334,200.00) | (950,601.13) | 40.72%  | (692,575.92) | 34.12%  |
|                  |              | 0.00     | (22,343.89) | 100.00% | (692,575.92) | 100.00% | (2,334,200.00) | (950,601.13) | 40.72%  | (692,575.92) | 34.12%  |
| 310 33440        | OTRGRNT      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 310 36110        | INTEREST     | 0.00     | (576.97)    | 100.00% | (2,762.22)   | 100.00% | (2,000.00)     | (5,552.29)   | 277.60% | (2,762.22)   | 276.20% |
| 3101000 32410    | IMPACT FEE   | 0.00     | (3,091.68)  | 100.00% | (105,651.79) | 100.00% | (85,000.00)    | (159,241.90) | 187.34% | (105,651.79) | 150.93% |
| 3101000 38910    | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (444,000.00)   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3102100 32421    | IMPACT FEE   | 0.00     | (1,134.93)  | 100.00% | (38,783.79)  | 100.00% | (30,000.00)    | (58,456.15)  | 194.85% | (38,783.79)  | 155.14% |
| 3102100 38910    | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (38,500.00)    | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3102200 32422    | IMPACT FEE   | 0.00     | (2,277.66)  | 100.00% | (77,834.42)  | 100.00% | (60,000.00)    | (117,314.74) | 195.53% | (77,834.42)  | 155.67% |
| 3102200 38910    | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (253,300.00)   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3104400 32440    | IMPACT FEE   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3104400 38910    | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3107200 32470    | IMPACT FEE   | 0.00     | (15,262.65) | 100.00% | (467,543.70) | 100.00% | (400,000.00)   | (610,036.05) | 152.51% | (467,543.70) | 155.85% |
| 3107200 38910    | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (1,021,400.00) | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 3,214.15    | 100.00% | 519,973.89   | 100.00% | 2,334,200.00   | 410,399.12   | 17.58%  | 519,973.89   | 25.62%  |
|                  |              | 0.00     | 3,214.15    | 100.00% | 519,973.89   | 100.00% | 2,334,200.00   | 410,399.12   | 17.58%  | 519,973.89   | 25.62%  |
|                  |              | 0.00     | 3,214.15    | 100.00% | 519,973.89   | 100.00% | 2,334,200.00   | 410,399.12   | 17.58%  | 519,973.89   | 25.62%  |
| 3101000 56200    | BUILDING     | 0.00     | 0.00        | 0.00%   | 5,000.00     | 100.00% | 0.00           | 0.00         | 0.00%   | 5,000.00     | 3.33%   |
| 3101000 56400    | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 52,176.81    | 100.00% | 0.00           | 0.00         | 0.00%   | 52,176.81    | 86.96%  |
| 3101000 56401    | EQUIP-NON    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3101000 56500    | INFRASTRUC   | 0.00     | 0.00        | 0.00%   | 17,424.19    | 100.00% | 100,000.00     | 3,950.23     | 3.95%   | 17,424.19    | 17.42%  |
| 3101000 59100    | TR TO GEN    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3101000 59990    | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 429,250.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3102100 55200    | OPERATING    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3102100 56400    | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 51,094.61    | 100.00% | 0.00           | 0.00         | 0.00%   | 51,094.61    | 100.00% |
| 3102100 56401    | EQUIP-NON    | 0.00     | 0.00        | 0.00%   | 16,057.05    | 100.00% | 0.00           | 0.00         | 0.00%   | 16,057.05    | 100.00% |
| 3102100 59990    | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 68,600.00      | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 3102200 56400    | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00         | 0.00%   |

# Monthly Budget Report



|                      |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|----------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number       | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts     |              | 0.00     | 3,214.15    | 100.00% | 519,973.89   | 100.00% | 2,334,200.00 | 410,399.12   | 17.58%  | 519,973.89   | 25.62%  |
|                      |              | 0.00     | 3,214.15    | 100.00% | 519,973.89   | 100.00% | 2,334,200.00 | 410,399.12   | 17.58%  | 519,973.89   | 25.62%  |
| <u>3102200 56401</u> | EQUIP-NON    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3102200 57100</u> | PRINCIPAL    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3102200 57200</u> | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3102200 59990</u> | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 313,700.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3104400 56400</u> | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3104400 59990</u> | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3107200 55200</u> | OPERATING    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 3,850.00     | 3,593.13     | 93.32%  | 0.00         | 0.00%   |
| <u>3107200 56200</u> | BUILDING     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3107200 56300</u> | IMPROVMENT   | 0.00     | 3,214.15    | 100.00% | 336,120.55   | 100.00% | 786,150.00   | 388,507.76   | 49.42%  | 336,120.55   | 57.20%  |
| <u>3107200 56365</u> | DTWAFT PKS   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>3107200 56400</u> | MACH/EQUIP   | 0.00     | 0.00        | 0.00%   | 35,455.90    | 100.00% | 69,000.00    | 14,348.00    | 20.79%  | 35,455.90    | 45.46%  |
| <u>3107200 56401</u> | EQUIP-NON    | 0.00     | 0.00        | 0.00%   | 6,644.78     | 100.00% | 0.00         | 0.00         | 0.00%   | 6,644.78     | 100.00% |
| <u>3107200 59990</u> | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 563,650.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:         |              | 0.00     | (19,129.74) | 100.00% | (172,602.03) | 100.00% | 0.00         | (540,202.01) | 100.00% | (172,602.03) | 100.00% |

# FUND 330 WASTEWATER IMPROVEMENT

## Monthly Budget Report



|                  |              | SEP 2017 |        |        | SEP 2016     |         | 2017 YTD        |              |         | 2016 YTD     |         |
|------------------|--------------|----------|--------|--------|--------------|---------|-----------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual | % Used | Actual       | % Used  | Budget          | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | 0.00   | 0.00%  | (250,845.96) | 100.00% | (2,987,555.00 ) | (459,781.00) | 15.39%  | (250,845.96) | 10.08%  |
|                  |              | 0.00     | 0.00   | 0.00%  | (250,845.96) | 100.00% | (2,987,555.00 ) | (459,781.00) | 15.39%  | (250,845.96) | 10.08%  |
|                  |              | 0.00     | 0.00   | 0.00%  | (250,845.96) | 100.00% | (2,987,555.00 ) | (459,781.00) | 15.39%  | (250,845.96) | 10.08%  |
| <u>330 36110</u> | INTEREST     | 0.00     | 0.00   | 0.00%  | (630.87)     | 100.00% | 0.00            | (1,662.75)   | 100.00% | (630.87)     | 100.00% |
| <u>330 36120</u> | UNREALIZED   | 0.00     | 0.00   | 0.00%  | (215.13)     | 100.00% | 0.00            | 215.12       | 100.00% | (215.13)     | 100.00% |
| <u>330 38145</u> | FROM WASTE   | 0.00     | 0.00   | 0.00%  | (249,999.96) | 100.00% | (500,000.00)    | (458,333.37) | 91.67%  | (249,999.96) | 100.00% |
| <u>330 38910</u> | CASH BALAN   | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | (2,487,555.00 ) | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 2,987,555.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 2,987,555.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
|                  |              | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 2,987,555.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>330 56200</u> | BUILDING     | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 0.00            | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>330 56300</u> | IMPROVEMEN   | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 0.00            | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>330 57100</u> | PRINCIPAL    | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 0.00            | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>330 57200</u> | INTEREST     | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 0.00            | 0.00         | 0.00%   | 0.00         | 0.00%   |
| <u>330 59990</u> | RESERVE      | 0.00     | 0.00   | 0.00%  | 0.00         | 0.00%   | 2,987,555.00    | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 0.00   | 0.00%  | (250,845.96) | 100.00% | 0.00            | (459,781.00) | 100.00% | (250,845.96) | 100.00% |

# FUND 410 GOLF

## Monthly Budget Report



| Account Number   | Account Desc | SEP 2017     |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |           |
|------------------|--------------|--------------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|-----------|
|                  |              | Budget       | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used    |
| Revenue Accounts |              | 0.00         | (164,308.15) | 100.00% | (1,630,859.29) | 100.00% | (1,078,760.00) | (1,676,772.37) | 155.44% | (1,630,859.29) | 149.12%   |
|                  |              | 0.00         | (164,308.15) | 100.00% | (1,630,859.29) | 100.00% | (1,078,760.00) | (1,676,772.37) | 155.44% | (1,630,859.29) | 149.12%   |
|                  |              | 0.00         | (164,308.15) | 100.00% | (1,630,859.29) | 100.00% | (1,078,760.00) | (1,676,772.37) | 155.44% | (1,630,859.29) | 149.12%   |
| <u>410 33120</u> | FEMA GRANT   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 33420</u> | FEMA STATE   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 34710</u> | GREEN FEES   | 0.00         | (8,457.19)   | 100.00% | (287,191.58)   | 100.00% | (319,693.00)   | (257,791.70)   | 80.64%  | (287,191.58)   | 85.93%    |
| <u>410 34711</u> | SURCHARGE    | 0.00         | 0.00         | 0.00%   | (8,760.10)     | 100.00% | 0.00           | 130.38         | 100.00% | (8,760.10)     | 33.84%    |
| <u>410 34713</u> | GOLF CARTS   | 0.00         | (20,360.90)  | 100.00% | (422,576.03)   | 100.00% | (500,377.00)   | (443,178.44)   | 88.57%  | (422,576.03)   | 89.81%    |
| <u>410 34714</u> | RANGE FEES   | 0.00         | (1,639.11)   | 100.00% | (41,778.67)    | 100.00% | (53,564.00)    | (40,009.63)    | 74.70%  | (41,778.67)    | 82.53%    |
| <u>410 34715</u> | PRO SHOP     | 0.00         | (4,158.94)   | 100.00% | (95,236.58)    | 100.00% | (111,273.00)   | (78,184.86)    | 70.26%  | (95,236.58)    | 67.95%    |
| <u>410 34716</u> | SNACK BAR    | 0.00         | (16,004.02)  | 100.00% | (304,167.13)   | 100.00% | (325,328.00)   | (314,555.51)   | 96.69%  | (304,167.13)   | 95.07%    |
| <u>410 34718</u> | FACILITY R   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | (32,440.00)    | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 34719</u> | SCHOOL OF    | 0.00         | (70.00)      | 100.00% | (5,523.53)     | 100.00% | (9,600.00)     | (3,257.00)     | 33.93%  | (5,523.53)     | 50.59%    |
| <u>410 34733</u> | MEMBERSHIP   | 0.00         | (1,258.00)   | 100.00% | (105,280.65)   | 100.00% | (129,256.00)   | (120,855.75)   | 93.50%  | (105,280.65)   | 116.52%   |
| <u>410 34743</u> | RANGE FEES   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 34745</u> | PRO SHOP S   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 34750</u> | SNACK BAR    | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 36110</u> | INTEREST     | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 36120</u> | UNREALIZED   | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 36200</u> | DISCOUNTS    | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 36420</u> | INSUR PROC   | 0.00         | (87,444.20)  | 100.00% | (38,660.00)    | 100.00% | (25,219.00)    | (112,663.82)   | 446.74% | (38,660.00)    | 100.00%   |
| <u>410 36990</u> | OTHER REVE   | 0.00         | (5,915.79)   | 100.00% | (86,638.36)    | 100.00% | (50,410.00)    | (78,406.04)    | 155.54% | (86,638.36)    | 6,337.82% |
| <u>410 36992</u> | GAIN ON SA   | 0.00         | 0.00         | 0.00%   | 1,953.34       | 100.00% | 0.00           | 0.00           | 0.00%   | 1,953.34       | 100.00%   |
| <u>410 38101</u> | FROM GENER   | 0.00         | (19,000.00)  | 100.00% | (237,000.00)   | 100.00% | (228,000.00)   | (228,000.00)   | 100.00% | (237,000.00)   | 100.00%   |
| <u>410 38410</u> | LOAN PROCE   | 706,400.00   | 0.00         | 0.00%   | 0.00           | 0.00%   | 1,412,800.00   | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 38411</u> | LOAN FORG    | 0.00         | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%     |
| <u>410 38910</u> | CASH BALAN   | (706,400.00) | 0.00         | 0.00%   | 0.00           | 0.00%   | (706,400.00)   | 0.00           | 0.00%   | 0.00           | 0.00%     |

# Monthly Budget Report



| Account Number          | Account Desc | SEP 2017    |                   |                | SEP 2016            |                | 2017 YTD            |                     |                | 2016 YTD            |                |
|-------------------------|--------------|-------------|-------------------|----------------|---------------------|----------------|---------------------|---------------------|----------------|---------------------|----------------|
|                         |              | Budget      | Actual            | % Used         | Actual              | % Used         | Budget              | Actual              | % Used         | Actual              | % Used         |
| <b>Expense Accounts</b> |              | <b>0.00</b> | <b>292,150.36</b> | <b>100.00%</b> | <b>1,599,709.71</b> | <b>100.00%</b> | <b>1,078,760.00</b> | <b>1,608,960.98</b> | <b>149.15%</b> | <b>1,599,709.71</b> | <b>146.27%</b> |
|                         |              | <b>0.00</b> | <b>292,150.36</b> | <b>100.00%</b> | <b>1,599,709.71</b> | <b>100.00%</b> | <b>1,078,760.00</b> | <b>1,608,960.98</b> | <b>149.15%</b> | <b>1,599,709.71</b> | <b>146.27%</b> |
|                         |              | <b>0.00</b> | <b>292,150.36</b> | <b>100.00%</b> | <b>1,599,709.71</b> | <b>100.00%</b> | <b>1,078,760.00</b> | <b>1,608,960.98</b> | <b>149.15%</b> | <b>1,599,709.71</b> | <b>146.27%</b> |
| <u>410 51200</u>        | SALARIES     | 0.00        | 0.00              | 0.00%          | 6,372.91            | 100.00%        | 0.00                | 0.00                | 0.00%          | 6,372.91            | 100.00%        |
| <u>410 51210</u>        | WC REIMB     | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 51350</u>        | PART-TIME    | 0.00        | 0.00              | 0.00%          | 50.32               | 100.00%        | 0.00                | 0.00                | 0.00%          | 50.32               | 100.00%        |
| <u>410 51400</u>        | OVERTIME     | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 52100</u>        | FICA         | 0.00        | 0.00              | 0.00%          | 491.36              | 100.00%        | 0.00                | 0.00                | 0.00%          | 491.36              | 100.00%        |
| <u>410 52200</u>        | RETIREMENT   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 52300</u>        | HEALTH INS   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 52301</u>        | LIFE INSUR   | 0.00        | 0.00              | 0.00%          | 4.45                | 100.00%        | 0.00                | 0.00                | 0.00%          | 4.45                | 100.00%        |
| <u>410 52350</u>        | OPEB COSTS   | 0.00        | 65.42             | 100.00%        | 727.08              | 100.00%        | 785.00              | 785.04              | 100.00%        | 727.08              | 100.00%        |
| <u>410 52400</u>        | WORKERS' C   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 52500</u>        | UNEMPLOYME   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 53100</u>        | PROFESSION   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 105.00              | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 53200</u>        | AUDITING     | 0.00        | 566.25            | 100.00%        | 7,243.46            | 100.00%        | 6,795.00            | 5,974.81            | 87.93%         | 7,243.46            | 106.59%        |
| <u>410 53400</u>        | CONTRACTUA   | 0.00        | 47,674.74         | 100.00%        | 657,631.29          | 100.00%        | 663,215.00          | 657,188.24          | 99.09%         | 657,631.29          | 94.35%         |
| <u>410 54000</u>        | TRAINING/T   | 0.00        | 198.77            | 100.00%        | 2,503.62            | 100.00%        | 8,075.00            | 7,396.66            | 91.60%         | 2,503.62            | 48.68%         |
| <u>410 54100</u>        | COMM - PHO   | 0.00        | 107.40            | 100.00%        | 710.80              | 100.00%        | 1,200.00            | 1,185.44            | 98.75%         | 710.80              | 98.75%         |
| <u>410 54101</u>        | COMMUNICAT   | 0.00        | 14.93             | 100.00%        | 960.00              | 100.00%        | 2,100.00            | 406.63              | 19.38%         | 960.00              | 35.56%         |
| <u>410 54103</u>        | COMMUNICAT   | 0.00        | 506.52            | 100.00%        | 6,181.56            | 100.00%        | 6,048.00            | 5,819.30            | 96.21%         | 6,181.56            | 150.49%        |
| <u>410 54200</u>        | POSTAGE      | 0.00        | 0.00              | 0.00%          | 699.33              | 100.00%        | 564.00              | 521.95              | 92.55%         | 699.33              | 233.00%        |
| <u>410 54300</u>        | UTILITIES    | 0.00        | 5,881.39          | 100.00%        | 67,428.52           | 100.00%        | 65,200.00           | 71,457.80           | 109.60%        | 67,428.52           | 101.71%        |
| <u>410 54310</u>        | UTILITIES-   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 4,860.00            | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 54320</u>        | UTILITIES-   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 54400</u>        | RENTALS/LE   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 54500</u>        | INSURANCE    | 0.00        | 5,818.71          | 100.00%        | 53,866.89           | 100.00%        | 68,076.00           | 66,051.23           | 97.03%         | 53,866.89           | 107.58%        |
| <u>410 54610</u>        | R/M BLDG &   | 0.00        | 122.68            | 100.00%        | 6,456.09            | 100.00%        | 28,019.00           | 2,765.16            | 9.87%          | 6,456.09            | 215.20%        |
| <u>410 54620</u>        | R/M EQUIPM   | 0.00        | 4,347.03          | 100.00%        | 39,943.43           | 100.00%        | 32,000.00           | 38,900.13           | 121.56%        | 39,943.43           | 143.68%        |
| <u>410 54630</u>        | R/M VEHICL   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <u>410 54640</u>        | R/M VEHICL   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |



# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
|                  |              | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00     | 292,150.36 | 100.00% | 1,599,709.71 | 100.00% | 1,078,760.00 | 1,608,960.98 | 149.15% | 1,599,709.71 | 146.27% |
|                  |              | 0.00     | 292,150.36 | 100.00% | 1,599,709.71 | 100.00% | 1,078,760.00 | 1,608,960.98 | 149.15% | 1,599,709.71 | 146.27% |
| 410 54700        | PRINTING     | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 54800        | PROMOTONA    | 0.00     | 1,573.00   | 100.00% | 30,154.89    | 100.00% | 30,500.00    | 26,588.31    | 87.17%  | 30,154.89    | 86.71%  |
| 410 55100        | OFFICE SUP   | 0.00     | 190.38     | 100.00% | 2,802.63     | 100.00% | 2,590.00     | 1,959.77     | 75.68%  | 2,802.63     | 97.33%  |
| 410 55200        | OPERATING    | 0.00     | 12,197.11  | 100.00% | 145,782.87   | 100.00% | 197,054.00   | 180,333.96   | 91.52%  | 145,782.87   | 76.78%  |
| 410 55210        | UNIFORMS     | 0.00     | 349.96     | 100.00% | 4,943.75     | 100.00% | 5,300.00     | 5,109.72     | 96.42%  | 4,943.75     | 85.83%  |
| 410 55220        | JANITORIAL   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 55230        | GAS/OIL      | 0.00     | 2,176.84   | 100.00% | 22,598.04    | 100.00% | 33,620.00    | 27,063.58    | 80.50%  | 22,598.04    | 51.72%  |
| 410 55400        | BOOKS/SUBS   | 0.00     | 0.00       | 0.00%   | 1,512.85     | 100.00% | 2,210.00     | 813.50       | 36.83%  | 1,512.85     | 41.23%  |
| 410 55545        | PRO SHOP C   | 0.00     | 3,801.58   | 100.00% | 60,058.69    | 100.00% | 72,327.00    | 51,897.63    | 71.75%  | 60,058.69    | 71.53%  |
| 410 55550        | F&B COST O   | 0.00     | 9,887.33   | 100.00% | 145,668.59   | 100.00% | 154,114.00   | 159,384.62   | 103.42% | 145,668.59   | 95.98%  |
| 410 55555        | F&B PERSON   | 0.00     | 6,592.18   | 100.00% | 109,996.31   | 100.00% | 125,116.00   | 103,959.01   | 83.09%  | 109,996.31   | 95.14%  |
| 410 56200        | BUILDING     | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 56300        | IMPROVEMEN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 141,275.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 56400        | MACH/EQUIP   | 0.00     | 87,444.20  | 100.00% | 77,865.19    | 100.00% | 0.00         | 87,444.20    | 100.00% | 77,865.19    | 97.33%  |
| 410 56401        | EQUIP-NON    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 57100        | PRINCIPAL    | 0.00     | 98,815.60  | 100.00% | 124,000.89   | 100.00% | 100,975.00   | 98,815.60    | 97.86%  | 124,000.89   | 100.00% |
| 410 57200        | INTEREST     | 0.00     | 3,818.34   | 100.00% | 17,968.07    | 100.00% | 12,357.00    | 7,138.69     | 57.77%  | 17,968.07    | 109.22% |
| 410 57300        | FINANCING    | 0.00     | 0.00       | 0.00%   | 5,085.83     | 100.00% | 0.00         | 0.00         | 0.00%   | 5,085.83     | 100.00% |
| 410 59100        | TRANSFER T   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 59900        | CONTINGENC   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | (685,720.00) | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 410 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 127,842.21 | 100.00% | (31,149.58)  | 100.00% | 0.00         | (67,811.39)  | 100.00% | (31,149.58)  | 100.00% |

|                | BUDGET  | SEPT YTD |
|----------------|---------|----------|
| PRO SHOP SALES | 111,273 | 78,185   |
| COFGS          | 72,327  | 51,897   |
| TT \$          | 38,946  | 26,288   |
| % OF COST      | 53.85%  | 50.65%   |
| F+B SALES      | 325,328 | 314,556  |
| COFGS          | 279,230 | 263,344  |
| TT \$          | 46,098  | 51,212   |
| % OF COST      | 16.51%  | 19.44%   |

# FUND 420 AIRPORT

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016     |         | 2017 YTD       |                |         | 2016 YTD     |         |
|------------------|--------------|----------|--------------|---------|--------------|---------|----------------|----------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual       | % Used  | Budget         | Actual         | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (461,109.48) | 100.00% | (767,888.86) | 100.00% | (2,971,115.00) | (1,542,344.52) | 51.91%  | (767,888.86) | 42.96%  |
| 0000 UNDEFINED   |              | 0.00     | (461,109.48) | 100.00% | (767,888.86) | 100.00% | (2,971,115.00) | (1,542,344.52) | 51.91%  | (767,888.86) | 42.96%  |
|                  |              | 0.00     | (461,109.48) | 100.00% | (767,888.86) | 100.00% | (2,971,115.00) | (1,542,344.52) | 51.91%  | (767,888.86) | 42.96%  |
| 420 33120        | FEMA GRANT   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 33220        | FAA GRANT    | 0.00     | 0.00         | 0.00%   | (20,676.01)  | 100.00% | (90,000.00)    | (83,305.42)    | 92.56%  | (20,676.01)  | 121.62% |
| 420 33323        | FDOT GRANT   | 0.00     | (411,786.75) | 100.00% | (84,023.31)  | 100.00% | (1,005,000.00) | (708,331.84)   | 70.48%  | (84,023.31)  | 22.65%  |
| 420 33420        | FEMA STATE   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 33440        | OTRGRNT      | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 34970        | FUEL SALES   | 0.00     | (3,592.81)   | 100.00% | (29,626.46)  | 100.00% | (35,000.00)    | (34,685.22)    | 99.10%  | (29,626.46)  | 84.65%  |
| 420 34971        | LEASE PAYM   | 0.00     | (3,824.19)   | 100.00% | (36,553.80)  | 100.00% | (36,554.00)    | (50,959.83)    | 139.41% | (36,553.80)  | 100.00% |
| 420 34972        | BUILD LEAS   | 0.00     | 0.00         | 0.00%   | 3,758.18     | 100.00% | 0.00           | 0.00           | 0.00%   | 3,758.18     | 100.00% |
| 420 34973        | LAND LEASE   | 0.00     | (16,638.39)  | 100.00% | (199,430.69) | 100.00% | (199,500.00)   | (214,859.84)   | 107.70% | (199,430.69) | 104.37% |
| 420 34974        | LAND LEASE   | 0.00     | (2,728.27)   | 100.00% | (32,681.52)  | 100.00% | (30,374.00)    | (37,966.89)    | 125.00% | (32,681.52)  | 107.60% |
| 420 34975        | RENT/LEASE   | 0.00     | (21,981.90)  | 100.00% | (306,263.63) | 100.00% | (300,492.00)   | (256,192.48)   | 85.26%  | (306,263.63) | 101.92% |
| 420 36110        | INTEREST     | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 36420        | INSURANCE    | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | (79,195.00)    | (79,195.59)    | 100.00% | 0.00         | 0.00%   |
| 420 36990        | OTHER REVE   | 0.00     | (415.00)     | 100.00% | (59,308.12)  | 100.00% | (50,000.00)    | (75,204.77)    | 150.41% | (59,308.12)  | 237.23% |
| 420 36992        | GAIN ON SA   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 36995        | LATE FEES    | 0.00     | (142.17)     | 100.00% | (3,083.50)   | 100.00% | 0.00           | (1,642.64)     | 100.00% | (3,083.50)   | 100.00% |
| 420 38101        | FROM GENER   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 38410        | LOAN PROCE   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 420 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | (1,145,000.00) | 0.00           | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 592,294.15   | 100.00% | 425,490.46   | 100.00% | 2,971,115.00   | 1,463,686.20   | 49.26%  | 425,490.46   | 23.80%  |
| 0000 UNDEFINED   |              | 0.00     | 592,294.15   | 100.00% | 425,490.46   | 100.00% | 2,971,115.00   | 1,463,686.20   | 49.26%  | 425,490.46   | 23.80%  |
|                  |              | 0.00     | 592,294.15   | 100.00% | 425,490.46   | 100.00% | 2,971,115.00   | 1,463,686.20   | 49.26%  | 425,490.46   | 23.80%  |
| 420 51200        | SALARIES     | 0.00     | 15,332.85    | 100.00% | 84,566.72    | 100.00% | 106,709.00     | 87,327.95      | 81.84%  | 84,566.72    | 194.54% |
| 420 51350        | PART-TIME    | 0.00     | 0.00         | 0.00%   | 71.68        | 100.00% | 0.00           | 0.00           | 0.00%   | 71.68        | 0.35%   |
| 420 51400        | OVERTIME     | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |

# Monthly Budget Report



|                  |              | SEP 2017   |            |         | SEP 2016   |         | 2017 YTD     |              |         | 2016 YTD   |         |
|------------------|--------------|------------|------------|---------|------------|---------|--------------|--------------|---------|------------|---------|
| Account Number   | Account Desc | Budget     | Actual     | % Used  | Actual     | % Used  | Budget       | Actual       | % Used  | Actual     | % Used  |
| Expense Accounts |              | 0.00       | 592,294.15 | 100.00% | 425,490.46 | 100.00% | 2,971,115.00 | 1,463,686.20 | 49.26%  | 425,490.46 | 23.80%  |
| 0000 UNDEFINED   |              | 0.00       | 592,294.15 | 100.00% | 425,490.46 | 100.00% | 2,971,115.00 | 1,463,686.20 | 49.26%  | 425,490.46 | 23.80%  |
| 420 52100        | FICA         | (1,750.00) | 1,270.35   | -72.57% | 5,887.62   | 100.00% | 6,261.00     | 7,029.63     | 112.28% | 5,887.62   | 119.75% |
| 420 52200        | RETIREMENT   | 0.00       | 3,099.92   | 100.00% | 16,886.16  | 100.00% | 37,199.00    | 37,199.04    | 100.00% | 16,886.16  | 115.21% |
| 420 52300        | HEALTH INS   | (2,950.00) | 923.10     | -31.29% | 9,028.97   | 100.00% | 10,400.00    | 10,258.82    | 98.64%  | 9,028.97   | 109.76% |
| 420 52301        | LIFE INSUR   | 0.00       | 28.43      | 100.00% | 325.49     | 100.00% | 616.00       | 416.64       | 67.69%  | 325.49     | 147.06% |
| 420 52350        | OPEB COSTS   | 0.00       | 65.42      | 100.00% | 708.00     | 100.00% | 785.00       | 785.04       | 100.00% | 708.00     | 100.00% |
| 420 52400        | WORKERS' C   | 0.00       | 114.25     | 100.00% | 930.00     | 100.00% | 1,371.00     | 1,371.00     | 100.00% | 930.00     | 100.00% |
| 420 52500        | UNEMPLOYME   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00       | 0.00%   |
| 420 53100        | PROFESSION   | 5,750.00   | 10,000.00  | 173.91% | 14,564.87  | 100.00% | 15,750.00    | 15,749.90    | 100.00% | 14,564.87  | 182.06% |
| 420 53200        | AUDITING     | 0.00       | 566.25     | 100.00% | 6,795.00   | 100.00% | 6,795.00     | 6,795.00     | 100.00% | 6,795.00   | 100.00% |
| 420 53400        | CONTRACTUA   | 0.00       | 1,049.33   | 100.00% | 27,668.82  | 100.00% | 44,522.00    | 23,175.54    | 52.06%  | 27,668.82  | 54.04%  |
| 420 53910        | HOUSING AL   | 0.00       | 1,250.00   | 100.00% | 500.00     | 100.00% | 2,000.00     | 3,250.00     | 162.50% | 500.00     | 100.00% |
| 420 54000        | TRAINING/T   | 0.00       | 78.96      | 100.00% | 378.34     | 100.00% | 4,000.00     | 3,852.40     | 96.30%  | 378.34     | 11.04%  |
| 420 54100        | COMM - PHO   | 0.00       | 142.84     | 100.00% | 882.72     | 100.00% | 1,629.00     | 1,597.83     | 98.10%  | 882.72     | 91.41%  |
| 420 54101        | COMMUNICAT   | (750.00)   | 120.49     | -16.00% | 453.26     | 100.00% | 1,250.00     | 1,000.58     | 80.08%  | 453.26     | 45.30%  |
| 420 54103        | COMMUNICAT   | 0.00       | 371.00     | 100.00% | 2,151.80   | 100.00% | 2,226.00     | 2,226.00     | 100.00% | 2,151.80   | 96.68%  |
| 420 54200        | POSTAGE      | 0.00       | 0.00       | 0.00%   | 22.90      | 100.00% | 100.00       | 14.10        | 14.00%  | 22.90      | 23.00%  |
| 420 54300        | UTILITIES    | 0.00       | 3,488.62   | 100.00% | 20,503.31  | 100.00% | 20,000.00    | 20,282.96    | 101.42% | 20,503.31  | 102.52% |
| 420 54310        | UTILITIES-   | 0.00       | 1,362.57   | 100.00% | 8,254.08   | 100.00% | 10,300.00    | 8,654.33     | 84.02%  | 8,254.08   | 80.14%  |
| 420 54400        | RENTALS/LE   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00       | 0.00%   |
| 420 54500        | INSURANCE    | 0.00       | 3,882.50   | 100.00% | 44,576.04  | 100.00% | 46,590.00    | 46,590.00    | 100.00% | 44,576.04  | 100.00% |
| 420 54610        | R/M BLDG &   | 0.00       | 3,107.50   | 100.00% | 51,275.82  | 100.00% | 253,068.00   | 45,886.18    | 18.13%  | 51,275.82  | 65.74%  |
| 420 54620        | R/M EQUIPM   | 0.00       | 296.78     | 100.00% | 2,005.58   | 100.00% | 1,500.00     | 729.49       | 48.60%  | 2,005.58   | 133.73% |
| 420 54630        | R/M VEHICL   | (300.00)   | 0.00       | 0.00%   | 2,505.00   | 100.00% | 4,000.00     | 3,461.25     | 86.53%  | 2,505.00   | 100.20% |
| 420 54640        | R/M VEHICL   | 0.00       | 0.00       | 0.00%   | 2,488.77   | 100.00% | 4,000.00     | 3,740.76     | 93.53%  | 2,488.77   | 82.97%  |
| 420 54700        | PRINTING     | 0.00       | 0.00       | 0.00%   | 701.79     | 100.00% | 1,927.00     | 1,926.10     | 99.95%  | 701.79     | 140.40% |
| 420 54800        | PROMOTIONA   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   | 2,532.00     | 2,532.00     | 100.00% | 0.00       | 0.00%   |
| 420 54902        | BADDEB EXP   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   | 5,281.00     | 5,280.97     | 100.00% | 0.00       | 0.00%   |
| 420 54910        | BILLING CO   | 0.00       | 583.34     | 100.00% | 7,700.04   | 100.00% | 7,000.00     | 7,000.08     | 100.00% | 7,700.04   | 100.00% |
| 420 55100        | OFFICE SUP   | 0.00       | 0.00       | 0.00%   | 246.96     | 100.00% | 250.00       | 53.24        | 21.20%  | 246.96     | 98.80%  |

# Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00     | 592,294.15 | 100.00% | 425,490.46   | 100.00% | 2,971,115.00 | 1,463,686.20 | 49.26%  | 425,490.46   | 23.80%  |
| 0000 UNDEFINED   |              | 0.00     | 592,294.15 | 100.00% | 425,490.46   | 100.00% | 2,971,115.00 | 1,463,686.20 | 49.26%  | 425,490.46   | 23.80%  |
| 420 55200        | OPERATING    | 0.00     | 975.36     | 100.00% | 2,087.08     | 100.00% | 4,910.00     | 3,525.58     | 71.81%  | 2,087.08     | 60.32%  |
| 420 55210        | UNIFORMS     | 0.00     | 0.00       | 0.00%   | 129.00       | 100.00% | 400.00       | 78.00        | 19.50%  | 129.00       | 100.00% |
| 420 55230        | GAS/OIL      | 0.00     | 1,114.89   | 100.00% | 5,512.64     | 100.00% | 6,000.00     | 7,107.21     | 118.45% | 5,512.64     | 100.24% |
| 420 55240        | CHEMICALS    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 55300        | ROAD MATER   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 55400        | BOOKS/SUBS   | 0.00     | 0.00       | 0.00%   | 605.00       | 100.00% | 725.00       | 605.00       | 83.45%  | 605.00       | 93.08%  |
| 420 56200        | BUILDING     | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 56300        | IMPROVEMEN   | 0.00     | 474,402.40 | 100.00% | 125,918.72   | 100.00% | 1,473,550.00 | 1,008,557.68 | 68.44%  | 125,918.72   | 30.34%  |
| 420 56301        | NON CAP IM   | 0.00     | 0.00       | 0.00%   | (125,918.72) | 100.00% | 0.00         | 0.00         | 0.00%   | (125,918.72) | 100.00% |
| 420 56400        | MACH/EQUIP   | 0.00     | 0.00       | 0.00%   | 25,389.00    | 100.00% | 19,000.00    | 18,291.90    | 96.27%  | 25,389.00    | 101.56% |
| 420 56401        | EQUIP-NON    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 1,000.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 57000        | SETTLEMENT   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 57100        | PRINCIPAL    | 0.00     | 60,000.00  | 100.00% | 60,000.00    | 100.00% | 60,000.00    | 60,000.00    | 100.00% | 60,000.00    | 100.00% |
| 420 57200        | INTEREST     | 0.00     | 8,667.00   | 100.00% | 19,688.00    | 100.00% | 17,334.00    | 17,334.00    | 100.00% | 19,688.00    | 179.37% |
| 420 57300        | FINANCING    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 59100        | TRANSFER T   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 59900        | CONTINGENC   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 790,135.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 420 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 131,184.67 | 100.00% | (342,398.40) | 100.00% | 0.00         | (78,658.32)  | 100.00% | (342,398.40) | 100.00% |



# FUND 440 SANITATION

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (202,482.06) | 100.00% | (2,274,302.87) | 100.00% | (2,722,800.00) | (2,346,637.54) | 86.18%  | (2,274,302.87) | 92.95%  |
|                  |              | 0.00     | (202,482.06) | 100.00% | (2,274,302.87) | 100.00% | (2,722,800.00) | (2,346,637.54) | 86.18%  | (2,274,302.87) | 92.95%  |
|                  |              | 0.00     | (202,482.06) | 100.00% | (2,274,302.87) | 100.00% | (2,722,800.00) | (2,346,637.54) | 86.18%  | (2,274,302.87) | 92.95%  |
| 440 33120        | FEMA GRANT   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 34340        | GARBAGE FE   | 0.00     | (200,690.86) | 100.00% | (2,254,589.40) | 100.00% | (2,525,000.00) | (2,328,216.76) | 92.21%  | (2,254,589.40) | 101.33% |
| 440 36110        | INTEREST     | 0.00     | (106.45)     | 100.00% | (509.61)       | 100.00% | 0.00           | (1,024.37)     | 100.00% | (509.61)       | 100.00% |
| 440 36990        | OTHER REVE   | 0.00     | (1,684.75)   | 100.00% | (19,203.86)    | 100.00% | 0.00           | (17,396.41)    | 100.00% | (19,203.86)    | 76.82%  |
| 440 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (197,800.00)   | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00     | 205,786.57   | 100.00% | 2,365,731.15   | 100.00% | 2,722,800.00   | 2,341,711.58   | 86.00%  | 2,365,731.15   | 96.68%  |
|                  |              | 0.00     | 205,786.57   | 100.00% | 2,365,731.15   | 100.00% | 2,722,800.00   | 2,341,711.58   | 86.00%  | 2,365,731.15   | 96.68%  |
|                  |              | 0.00     | 205,786.57   | 100.00% | 2,365,731.15   | 100.00% | 2,722,800.00   | 2,341,711.58   | 86.00%  | 2,365,731.15   | 96.68%  |
| 440 51350        | PART-TIME    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 53200        | AUDITING     | 0.00     | 566.25       | 100.00% | 6,795.00       | 100.00% | 6,795.00       | 6,795.00       | 100.00% | 6,795.00       | 100.00% |
| 440 53400        | CONTRACTUA   | 0.00     | 13,200.00    | 100.00% | 95,191.70      | 100.00% | 95,000.00      | 76,857.44      | 80.90%  | 95,191.70      | 130.39% |
| 440 53440        | SANITATION   | 0.00     | 178,556.01   | 100.00% | 2,084,834.11   | 100.00% | 2,295,300.00   | 2,093,198.23   | 91.19%  | 2,084,834.11   | 103.08% |
| 440 53444        | RECYCLING    | 0.00     | 1,125.00     | 100.00% | 13,500.00      | 100.00% | 13,500.00      | 13,500.00      | 100.00% | 13,500.00      | 100.00% |
| 440 54000        | TRAINING/T   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54100        | COMM - PHO   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54103        | COMMUNICAT   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54200        | POSTAGE      | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54300        | UTILITIES    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54500        | INSURANCE    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54610        | R/M BLDG &   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54620        | R/M EQUIPM   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54700        | PRINTING     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 54910        | BILLING CO   | 0.00     | 7,333.34     | 100.00% | 100,000.08     | 100.00% | 88,000.00      | 88,000.08      | 100.00% | 100,000.08     | 100.00% |
| 440 55100        | OFFICE SUP   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 55200        | OPERATING    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 440 55210        | UNIFORMS     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |

# Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00     | 205,786.57 | 100.00% | 2,365,731.15 | 100.00% | 2,722,800.00 | 2,341,711.58 | 86.00%  | 2,365,731.15 | 96.68%  |
|                  |              | 0.00     | 205,786.57 | 100.00% | 2,365,731.15 | 100.00% | 2,722,800.00 | 2,341,711.58 | 86.00%  | 2,365,731.15 | 96.68%  |
| 440 55220        | JANITORIAL   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 55230        | GAS/OIL      | 0.00     | 5.97       | 100.00% | 3,586.76     | 100.00% | 5,000.00     | 2,360.83     | 47.22%  | 3,586.76     | 47.83%  |
| 440 55240        | CHEMICALS    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 55300        | ROAD MATER   | 0.00     | 0.00       | 0.00%   | 1,823.50     | 100.00% | 4,000.00     | 0.00         | 0.00%   | 1,823.50     | 60.80%  |
| 440 55644        | NON PROFIT   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 1,000.00     | 1,000.00     | 100.00% | 0.00         | 0.00%   |
| 440 56300        | IMPROVEMEN   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 56400        | MACH/EQUIP   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 57100        | PRINCIPAL    | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 57200        | INTEREST     | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 59100        | TRANSFER T   | 0.00     | 5,000.00   | 100.00% | 60,000.00    | 100.00% | 60,000.00    | 60,000.00    | 100.00% | 60,000.00    | 100.00% |
| 440 59900        | CONTINGENC   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 154,205.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 440 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 3,304.51   | 100.00% | 91,428.28    | 100.00% | 0.00         | (4,925.96)   | 100.00% | 91,428.28    | 100.00% |



# FUND 450 WASTEWATER

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (492,399.01) | 100.00% | (5,560,500.74) | 100.00% | (9,498,111.00) | (5,790,682.75) | 60.97%  | (5,560,500.74) | 62.97%  |
| 0000 UNDEFINED   |              | 0.00     | (492,399.01) | 100.00% | (5,560,500.74) | 100.00% | (9,498,111.00) | (5,790,682.75) | 60.97%  | (5,560,500.74) | 62.97%  |
|                  |              | 0.00     | (492,399.01) | 100.00% | (5,560,500.74) | 100.00% | (9,498,111.00) | (5,790,682.75) | 60.97%  | (5,560,500.74) | 62.97%  |
| 450 33120        | FEMA GRANT   | 0.00     | (6,612.00)   | 100.00% | 0.00           | 0.00%   | (7,711.00)     | (6,612.00)     | 85.75%  | 0.00           | 0.00%   |
| 450 33420        | FEMA STATE   | 0.00     | (1,091.00)   | 100.00% | 0.00           | 0.00%   | 0.00           | (1,091.00)     | 100.00% | 0.00           | 0.00%   |
| 450 34345        | WASTEWATER   | 0.00     | (481,125.12) | 100.00% | (5,384,437.37) | 100.00% | (5,437,178.00) | (5,708,900.48) | 105.00% | (5,384,437.37) | 102.21% |
| 450 34530        | SEPTIC DUM   | 0.00     | (1,987.20)   | 100.00% | (33,948.00)    | 100.00% | (30,000.00)    | (31,334.40)    | 104.45% | (33,948.00)    | 113.16% |
| 450 34535        | WASTEWATER   | 0.00     | 0.00         | 0.00%   | (2,892.50)     | 100.00% | (4,000.00)     | (5,875.00)     | 146.88% | (2,892.50)     | 24.10%  |
| 450 34910        | WASTEWATER   | 0.00     | 0.00         | 0.00%   | (15,250.00)    | 100.00% | (15,000.00)    | (19,575.00)    | 130.50% | (15,250.00)    | 76.25%  |
| 450 36110        | INTEREST     | 0.00     | (1,583.69)   | 100.00% | (8,212.74)     | 100.00% | (6,500.00)     | (16,902.99)    | 260.05% | (8,212.74)     | 116.81% |
| 450 36120        | UNREALIZED   | 0.00     | 0.00         | 0.00%   | (215.13)       | 100.00% | 0.00           | 215.12         | 100.00% | (215.13)       | 100.00% |
| 450 36420        | INSURANCE    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 450 36800        | CAPITAL CO   | 0.00     | 0.00         | 0.00%   | (114,545.00)   | 100.00% | 0.00           | 0.00           | 0.00%   | (114,545.00)   | 100.00% |
| 450 36990        | OTHER REVE   | 0.00     | 0.00         | 0.00%   | (1,000.00)     | 100.00% | 0.00           | (607.00)       | 100.00% | (1,000.00)     | 100.00% |
| 450 36992        | GAIN ON SA   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 450 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (3,997,722.00) | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00     | 370,654.42   | 100.00% | 4,810,126.72   | 100.00% | 9,498,111.00   | 4,818,159.96   | 50.73%  | 4,810,126.72   | 54.47%  |
| 0000 UNDEFINED   |              | 0.00     | 370,654.42   | 100.00% | 4,810,126.72   | 100.00% | 9,498,111.00   | 4,818,159.96   | 50.73%  | 4,810,126.72   | 54.47%  |
|                  |              | 0.00     | 370,654.42   | 100.00% | 4,810,126.72   | 100.00% | 9,498,111.00   | 4,818,159.96   | 50.73%  | 4,810,126.72   | 54.47%  |
| 450 51200        | SALARIES     | 0.00     | 59,980.75    | 100.00% | 536,413.42     | 100.00% | 579,636.00     | 563,711.32     | 97.25%  | 536,413.42     | 101.50% |
| 450 51210        | WC REIMB     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 450 51350        | PART-TIME    | 0.00     | 1,274.70     | 100.00% | 15,928.75      | 100.00% | 17,069.00      | 16,820.87      | 98.55%  | 15,928.75      | 23.00%  |
| 450 51400        | OVERTIME     | 0.00     | 25,202.73    | 100.00% | 66,889.44      | 100.00% | 94,922.00      | 100,059.71     | 105.41% | 66,889.44      | 102.91% |
| 450 52100        | FICA         | 0.00     | 6,085.01     | 100.00% | 42,427.48      | 100.00% | 50,620.00      | 47,536.92      | 93.91%  | 42,427.48      | 83.68%  |
| 450 52200        | RETIREMENT   | 0.00     | 15,777.16    | 100.00% | 179,756.85     | 100.00% | 189,326.00     | 189,325.96     | 100.00% | 179,756.85     | 103.48% |
| 450 52300        | HEALTH INS   | 0.00     | 15,110.73    | 100.00% | 137,094.75     | 100.00% | 160,875.00     | 161,428.54     | 100.34% | 137,094.75     | 90.02%  |
| 450 52301        | LIFE INSUR   | 0.00     | 245.25       | 100.00% | 2,489.91       | 100.00% | 3,190.00       | 2,697.71       | 84.58%  | 2,489.91       | 87.65%  |
| 450 52350        | OPEB COSTS   | 0.00     | 1,558.09     | 100.00% | 11,605.08      | 100.00% | 18,697.00      | 18,697.08      | 100.00% | 11,605.08      | 100.00% |

# Monthly Budget Report



|                  |              | SEP 2017    |            |           | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|-------------|------------|-----------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget      | Actual     | % Used    | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00        | 370,654.42 | 100.00%   | 4,810,126.72 | 100.00% | 9,498,111.00 | 4,818,159.96 | 50.73%  | 4,810,126.72 | 54.47%  |
| 0000 UNDEFINED   |              | 0.00        | 370,654.42 | 100.00%   | 4,810,126.72 | 100.00% | 9,498,111.00 | 4,818,159.96 | 50.73%  | 4,810,126.72 | 54.47%  |
| 450 52400        | WORKERS' C   | 0.00        | 1,019.42   | 100.00%   | 10,950.00    | 100.00% | 12,233.00    | 12,233.04    | 100.00% | 10,950.00    | 100.00% |
| 450 52500        | UNEMPLOYME   | 0.00        | 0.00       | 0.00%     | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 53100        | PROFESSION   | 0.00        | 0.00       | 0.00%     | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 53200        | AUDITING     | 0.00        | 1,195.42   | 100.00%   | 14,345.04    | 100.00% | 14,345.00    | 14,345.04    | 100.00% | 14,345.04    | 100.00% |
| 450 53400        | CONTRACTUA   | 0.00        | 19,974.38  | 100.00%   | 155,298.13   | 100.00% | 208,790.00   | 152,623.22   | 73.10%  | 155,298.13   | 66.74%  |
| 450 54000        | TRAINING/T   | 0.00        | (495.00)   | 100.00%   | 17,099.17    | 100.00% | 13,875.00    | 1,850.44     | 13.33%  | 17,099.17    | 123.24% |
| 450 54100        | COMM - PHO   | 0.00        | 142.84     | 100.00%   | 889.11       | 100.00% | 883.00       | 688.08       | 77.92%  | 889.11       | 184.44% |
| 450 54101        | COMMUNICAT   | 1,000.00    | 252.26     | 25.20%    | 2,637.03     | 100.00% | 3,400.00     | 2,630.74     | 77.38%  | 2,637.03     | 82.41%  |
| 450 54103        | COMMUNICAT   | 0.00        | 218.00     | 100.00%   | 3,141.93     | 100.00% | 3,008.00     | 3,085.68     | 102.59% | 3,141.93     | 111.89% |
| 450 54200        | POSTAGE      | (140.00)    | 70.24      | -50.00%   | 365.00       | 100.00% | 860.00       | 471.32       | 54.77%  | 365.00       | 36.50%  |
| 450 54300        | UTILITIES    | 0.00        | 16,549.18  | 100.00%   | 209,136.10   | 100.00% | 190,000.00   | 185,024.86   | 97.38%  | 209,136.10   | 99.59%  |
| 450 54310        | UTILITIES-   | 400.00      | 1,179.79   | 295.00%   | 13,378.41    | 100.00% | 21,687.00    | 21,596.28    | 99.58%  | 13,378.41    | 62.85%  |
| 450 54320        | UTILITIES-   | 0.00        | 385.40     | 100.00%   | 0.00         | 0.00%   | 7,800.00     | 385.40       | 4.94%   | 0.00         | 0.00%   |
| 450 54400        | RENT LEAS    | 0.00        | 0.00       | 0.00%     | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 54500        | INSURANCE    | 0.00        | 6,447.58   | 100.00%   | 74,027.04    | 100.00% | 77,371.00    | 77,370.96    | 100.00% | 74,027.04    | 100.00% |
| 450 54610        | R/M BLDG &   | 0.00        | 191.10     | 100.00%   | 3,777.51     | 100.00% | 40,000.00    | 40,155.30    | 100.39% | 3,777.51     | 10.49%  |
| 450 54620        | R/M EQUIPM   | 0.00        | 18,310.66  | 100.00%   | 109,302.56   | 100.00% | 117,000.00   | 114,280.54   | 97.68%  | 109,302.56   | 99.37%  |
| 450 54630        | R/M VEHICL   | 0.00        | 1,705.00   | 100.00%   | 24,930.75    | 100.00% | 25,000.00    | 16,193.75    | 64.78%  | 24,930.75    | 124.66% |
| 450 54640        | R/M VEHICL   | 0.00        | 1,859.78   | 100.00%   | 82,048.69    | 100.00% | 45,000.00    | 41,304.28    | 91.79%  | 82,048.69    | 273.50% |
| 450 54700        | PRINTING     | 0.00        | 0.00       | 0.00%     | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 54910        | BILLING CO   | 0.00        | 12,500.00  | 100.00%   | 167,500.08   | 100.00% | 150,000.00   | 150,000.00   | 100.00% | 167,500.08   | 100.00% |
| 450 54920        | UTILITY AD   | 0.00        | 13,041.67  | 100.00%   | 129,999.96   | 100.00% | 156,500.00   | 156,500.04   | 100.00% | 129,999.96   | 100.00% |
| 450 55100        | OFFICE SUP   | (400.00)    | 0.00       | 0.00%     | 504.35       | 100.00% | 800.00       | 436.17       | 54.50%  | 504.35       | 42.00%  |
| 450 55200        | OPERATING    | (15,000.00) | 11,647.20  | -77.65%   | 97,340.30    | 100.00% | 160,130.00   | 112,596.64   | 70.32%  | 97,340.30    | 55.39%  |
| 450 55210        | UNIFORMS     | 0.00        | 241.49     | 100.00%   | 3,262.02     | 100.00% | 5,575.00     | 3,535.10     | 63.41%  | 3,262.02     | 58.51%  |
| 450 55220        | JANITORIAL   | 0.00        | 53.52      | 100.00%   | 1,093.13     | 100.00% | 2,300.00     | 2,005.42     | 87.17%  | 1,093.13     | 72.87%  |
| 450 55230        | GAS/OIL      | (1,000.00)  | 4,535.03   | -453.50%  | 25,024.98    | 100.00% | 32,000.00    | 29,834.30    | 93.23%  | 25,024.98    | 65.86%  |
| 450 55240        | CHEMICALS    | 15,000.00   | 9,477.14   | 63.18%    | 49,649.86    | 100.00% | 61,000.00    | 53,430.66    | 87.59%  | 49,649.86    | 107.93% |
| 450 55300        | ROAD MATER   | 140.00      | 3,472.98   | 2,480.71% | 1,068.46     | 100.00% | 8,140.00     | 8,107.99     | 99.61%  | 1,068.46     | 13.35%  |

# Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|--------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00     | 370,654.42   | 100.00% | 4,810,126.72 | 100.00% | 9,498,111.00 | 4,818,159.96 | 50.73%  | 4,810,126.72 | 54.47%  |
| 0000 UNDEFINED   |              | 0.00     | 370,654.42   | 100.00% | 4,810,126.72 | 100.00% | 9,498,111.00 | 4,818,159.96 | 50.73%  | 4,810,126.72 | 54.47%  |
| 450 55400        | BOOKS/SUBS   | 0.00     | 0.00         | 0.00%   | 360.75       | 100.00% | 1,900.00     | 883.25       | 46.47%  | 360.75       | 19.00%  |
| 450 56200        | BUILDING     | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 56300        | IMPROVEMEN   | 0.00     | 1,153.75     | 100.00% | 631,395.44   | 100.00% | 1,043,000.00 | 201,471.64   | 19.32%  | 631,395.44   | 70.94%  |
| 450 56400        | MACH/EQUIP   | 0.00     | 0.00         | 0.00%   | 222,636.32   | 100.00% | 400,000.00   | 396,212.00   | 99.05%  | 222,636.32   | 98.95%  |
| 450 56401        | EQUIP-NON    | 0.00     | 0.00         | 0.00%   | 4,370.00     | 100.00% | 21,000.00    | 16,802.30    | 80.01%  | 4,370.00     | 39.73%  |
| 450 57000        | SETTLEMENT   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 57100        | PRINCIPAL    | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 57200        | INTEREST     | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 57300        | FINANCING    | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 59100        | TRANSFER T   | 0.00     | 30,000.00    | 100.00% | 259,999.92   | 100.00% | 360,000.00   | 360,000.00   | 100.00% | 259,999.92   | 100.00% |
| 450 59230        | TRANSFER T   | 0.00     | 40,291.17    | 100.00% | 651,989.04   | 100.00% | 483,494.00   | 483,494.04   | 100.00% | 651,989.04   | 100.00% |
| 450 59330        | TRANSFER T   | 0.00     | 0.00         | 0.00%   | 249,999.96   | 100.00% | 500,000.00   | 458,333.37   | 91.67%  | 249,999.96   | 100.00% |
| 450 59460        | TRANSFER T   | 0.00     | 50,000.00    | 100.00% | 600,000.00   | 100.00% | 600,000.00   | 600,000.00   | 100.00% | 600,000.00   | 100.00% |
| 450 59900        | CONTINGENC   | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 3,616,685.00 | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 450 59990        | RESERVE      | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | (121,744.59) | 100.00% | (750,374.02) | 100.00% | 0.00         | (972,522.79) | 100.00% | (750,374.02) | 100.00% |

# FUND 460 WATER

## Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |                |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|----------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual         | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (402,452.30) | 100.00% | (4,622,245.97) | 100.00% | (7,381,443.00) | (4,921,454.18) | 66.67%  | (4,622,245.97) | 68.09%  |
| 0000 UNDEFINED   |              | 0.00     | (402,452.30) | 100.00% | (4,622,245.97) | 100.00% | (7,381,443.00) | (4,921,454.18) | 66.67%  | (4,622,245.97) | 68.09%  |
|                  |              | 0.00     | (402,452.30) | 100.00% | (4,622,245.97) | 100.00% | (7,381,443.00) | (4,921,454.18) | 66.67%  | (4,622,245.97) | 68.09%  |
| 460 33120        | FEMA GRANT   | 0.00     | (4,580.00)   | 100.00% | 0.00           | 0.00%   | (5,343.00)     | (4,580.00)     | 85.72%  | 0.00           | 0.00%   |
| 460 33420        | FEMA STATE   | 0.00     | (763.00)     | 100.00% | 0.00           | 0.00%   | 0.00           | (763.00)       | 100.00% | 0.00           | 0.00%   |
| 460 34346        | WATER CHAR   | 0.00     | (343,724.84) | 100.00% | (3,778,332.64) | 100.00% | (3,762,800.00) | (4,084,848.57) | 108.56% | (3,778,332.64) | 103.43% |
| 460 34610        | WATER TAP    | 0.00     | (2,020.84)   | 100.00% | (71,627.00)    | 100.00% | (20,000.00)    | (83,098.29)    | 415.49% | (71,627.00)    | 358.14% |
| 460 34620        | WATER METE   | 0.00     | (550.00)     | 100.00% | (18,071.46)    | 100.00% | (12,500.00)    | (24,088.77)    | 192.71% | (18,071.46)    | 180.71% |
| 460 34621        | WATER NONP   | 0.00     | 406.25       | 100.00% | (49,463.33)    | 100.00% | (54,000.00)    | (50,465.36)    | 93.45%  | (49,463.33)    | 98.93%  |
| 460 34634        | WATER OVER   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 10.18          | 100.00% | 0.00           | 0.00%   |
| 460 34910        | MISCELLANE   | 0.00     | 0.00         | 0.00%   | (18,718.50)    | 100.00% | (30,000.00)    | (28,719.04)    | 95.73%  | (18,718.50)    | 93.59%  |
| 460 36110        | INTEREST     | 0.00     | 0.00         | 0.00%   | (1,857.48)     | 100.00% | (3,400.00)     | (1,713.12)     | 50.38%  | (1,857.48)     | 80.74%  |
| 460 36120        | UNREALIZED   | 0.00     | 0.00         | 0.00%   | (176.74)       | 100.00% | 0.00           | 221.66         | 100.00% | (176.74)       | 100.00% |
| 460 36310        | IMPACT FEE   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 460 36323        | EXTENSION    | 0.00     | 0.00         | 0.00%   | (13,795.25)    | 100.00% | (5,000.00)     | (12,225.00)    | 244.50% | (13,795.25)    | 275.90% |
| 460 36420        | INSURANCE    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 460 36800        | CAPITAL CO   | 0.00     | 0.00         | 0.00%   | (45,240.00)    | 100.00% | 0.00           | 0.00           | 0.00%   | (45,240.00)    | 100.00% |
| 460 36990        | OTHER REVE   | 0.00     | 0.00         | 0.00%   | (3,708.02)     | 100.00% | 0.00           | (3,200.00)     | 100.00% | (3,708.02)     | 100.00% |
| 460 36992        | GAIN ON SA   | 0.00     | 0.00         | 0.00%   | (6,150.00)     | 100.00% | 0.00           | (13,305.00)    | 100.00% | (6,150.00)     | 100.00% |
| 460 36995        | LATE FEES    | 0.00     | (1,219.87)   | 100.00% | (15,105.55)    | 100.00% | (16,000.00)    | (14,679.87)    | 91.75%  | (15,105.55)    | 94.41%  |
| 460 38145        | FROM WASTE   | 0.00     | (50,000.00)  | 100.00% | (600,000.00)   | 100.00% | (600,000.00)   | (600,000.00)   | 100.00% | (600,000.00)   | 100.00% |
| 460 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (2,672,400.00) | 0.00           | 0.00%   | 0.00           | 0.00%   |
| 460 38912        | RESERVE -    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (200,000.00)   | 0.00           | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00     | 384,785.36   | 100.00% | 4,093,640.35   | 100.00% | 7,381,443.00   | 4,121,375.47   | 55.83%  | 4,093,640.35   | 60.31%  |
| 0000 UNDEFINED   |              | 0.00     | 384,785.36   | 100.00% | 4,093,640.35   | 100.00% | 7,381,443.00   | 4,121,375.47   | 55.83%  | 4,093,640.35   | 60.31%  |
|                  |              | 0.00     | 384,785.36   | 100.00% | 4,093,640.35   | 100.00% | 7,381,443.00   | 4,121,375.47   | 55.83%  | 4,093,640.35   | 60.31%  |
| 460 51200        | SALARIES     | 0.00     | 55,560.10    | 100.00% | 468,570.02     | 100.00% | 544,915.00     | 481,123.44     | 88.29%  | 468,570.02     | 93.86%  |
| 460 51210        | WC REIMB     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00           | 0.00%   |

# Monthly Budget Report



|                  |              | SEP 2017  |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|-----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget    | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00      | 384,785.36 | 100.00% | 4,093,640.35 | 100.00% | 7,381,443.00 | 4,121,375.47 | 55.83%  | 4,093,640.35 | 60.31%  |
| 0000 UNDEFINED   |              | 0.00      | 384,785.36 | 100.00% | 4,093,640.35 | 100.00% | 7,381,443.00 | 4,121,375.47 | 55.83%  | 4,093,640.35 | 60.31%  |
| 460 51300        | SEASONAL/T   | 0.00      | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 51350        | PART-TIME    | 0.00      | 0.00       | 0.00%   | 5,588.00     | 100.00% | 0.00         | 0.00         | 0.00%   | 5,588.00     | 100.00% |
| 460 51400        | OVERTIME     | 0.00      | 21,242.25  | 100.00% | 74,645.35    | 100.00% | 117,900.00   | 98,800.68    | 83.80%  | 74,645.35    | 114.84% |
| 460 52100        | FICA         | 0.00      | 5,733.08   | 100.00% | 38,237.59    | 100.00% | 46,738.00    | 43,523.38    | 93.12%  | 38,237.59    | 88.59%  |
| 460 52200        | RETIREMENT   | 0.00      | 17,501.50  | 100.00% | 194,763.24   | 100.00% | 210,018.00   | 210,018.04   | 100.00% | 194,763.24   | 103.48% |
| 460 52300        | HEALTH INS   | 0.00      | 9,379.02   | 100.00% | 78,760.77    | 100.00% | 118,016.00   | 105,622.09   | 89.50%  | 78,760.77    | 81.11%  |
| 460 52301        | LIFE INSUR   | 0.00      | 212.84     | 100.00% | 2,088.66     | 100.00% | 2,757.00     | 2,499.01     | 90.64%  | 2,088.66     | 75.23%  |
| 460 52350        | OPEB COSTS   | 0.00      | 2,183.17   | 100.00% | 9,878.04     | 100.00% | 26,198.00    | 26,198.04    | 100.00% | 9,878.04     | 100.00% |
| 460 52400        | WORKERS' C   | 0.00      | 1,005.67   | 100.00% | 16,230.00    | 100.00% | 12,068.00    | 12,068.04    | 100.00% | 16,230.00    | 100.00% |
| 460 52500        | UNEMPLOYME   | 0.00      | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 53100        | PROFESSION   | 0.00      | 2,600.00   | 100.00% | 0.00         | 0.00%   | 15,000.00    | 12,920.00    | 86.13%  | 0.00         | 0.00%   |
| 460 53200        | AUDITING     | 0.00      | 817.92     | 100.00% | 9,815.04     | 100.00% | 9,815.00     | 9,815.04     | 100.00% | 9,815.04     | 100.00% |
| 460 53400        | CONTRACTUA   | 0.00      | 7,246.84   | 100.00% | 75,764.45    | 100.00% | 113,634.00   | 69,810.04    | 61.43%  | 75,764.45    | 69.28%  |
| 460 54000        | TRAINING/T   | 0.00      | 506.66     | 100.00% | 9,286.87     | 100.00% | 11,919.00    | 3,576.91     | 30.01%  | 9,286.87     | 77.92%  |
| 460 54100        | COMM - PHO   | 0.00      | 184.56     | 100.00% | 948.81       | 100.00% | 1,513.00     | 922.21       | 60.94%  | 948.81       | 59.50%  |
| 460 54101        | COMMUNICAT   | 0.00      | 1,229.45   | 100.00% | 3,671.85     | 100.00% | 3,770.00     | 4,744.40     | 125.84% | 3,671.85     | 148.66% |
| 460 54103        | COMMUNICAT   | 0.00      | 273.84     | 100.00% | 2,768.42     | 100.00% | 2,843.00     | 2,913.69     | 102.50% | 2,768.42     | 76.19%  |
| 460 54200        | POSTAGE      | 0.00      | 9.60       | 100.00% | 375.89       | 100.00% | 1,825.00     | 434.10       | 23.78%  | 375.89       | 20.60%  |
| 460 54300        | UTILITIES    | 40,000.00 | 43,285.73  | 108.22% | 253,523.52   | 100.00% | 240,000.00   | 243,178.65   | 101.32% | 253,523.52   | 110.23% |
| 460 54310        | UTILITIES-   | 0.00      | 70.18      | 100.00% | 818.70       | 100.00% | 2,000.00     | 807.07       | 40.35%  | 818.70       | 40.95%  |
| 460 54320        | UTILITIES-   | 0.00      | 0.00       | 0.00%   | 0.00         | 0.00%   | 4,000.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 54440        | LAND RENT    | 0.00      | 1,026.62   | 100.00% | 2,772.40     | 100.00% | 12,320.00    | 12,319.44    | 99.99%  | 2,772.40     | 18.07%  |
| 460 54500        | INSURANCE    | 0.00      | 2,739.67   | 100.00% | 31,455.96    | 100.00% | 32,876.00    | 32,876.04    | 100.00% | 31,455.96    | 100.00% |
| 460 54610        | R/M BLDG &   | 0.00      | 812.99     | 100.00% | 5,452.06     | 100.00% | 3,000.00     | 2,733.81     | 91.13%  | 5,452.06     | 181.73% |
| 460 54620        | R/M EQUIPM   | 0.00      | 8,642.38   | 100.00% | 33,351.91    | 100.00% | 220,000.00   | 39,177.18    | 17.81%  | 33,351.91    | 11.91%  |
| 460 54630        | R/M VEHICL   | 0.00      | 865.50     | 100.00% | 10,306.50    | 100.00% | 15,000.00    | 10,496.25    | 69.97%  | 10,306.50    | 68.71%  |
| 460 54640        | R/M VEHICL   | 0.00      | 828.58     | 100.00% | 28,414.15    | 100.00% | 30,000.00    | 24,419.19    | 81.40%  | 28,414.15    | 113.66% |
| 460 54700        | PRINTING     | 0.00      | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 54800        | PROMOTIONA   | 0.00      | 0.00       | 0.00%   | 3,442.43     | 100.00% | 4,000.00     | 2,905.19     | 72.63%  | 3,442.43     | 86.05%  |



# Monthly Budget Report



|                  |              | SEP 2017    |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|-------------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget      | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00        | 384,785.36  | 100.00% | 4,093,640.35 | 100.00% | 7,381,443.00 | 4,121,375.47 | 55.83%  | 4,093,640.35 | 60.31%  |
| 0000 UNDEFINED   |              | 0.00        | 384,785.36  | 100.00% | 4,093,640.35 | 100.00% | 7,381,443.00 | 4,121,375.47 | 55.83%  | 4,093,640.35 | 60.31%  |
| 460 54902        | BAD DEBT E   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 54910        | BILLING CO   | 0.00        | 12,500.00   | 100.00% | 167,500.08   | 100.00% | 150,000.00   | 150,000.00   | 100.00% | 167,500.08   | 100.00% |
| 460 54920        | UTILITY AD   | 0.00        | 13,041.67   | 100.00% | 129,999.96   | 100.00% | 156,500.00   | 156,500.04   | 100.00% | 129,999.96   | 100.00% |
| 460 55100        | OFFICE SUP   | 0.00        | 23.42       | 100.00% | 2,106.22     | 100.00% | 500.00       | 420.97       | 84.20%  | 2,106.22     | 421.20% |
| 460 55200        | OPERATING    | (40,000.00) | 7,636.06    | -19.09% | 147,132.26   | 100.00% | 171,420.00   | 127,065.38   | 74.12%  | 147,132.26   | 66.72%  |
| 460 55210        | UNIFORMS     | 0.00        | 246.00      | 100.00% | 3,973.00     | 100.00% | 7,050.00     | 3,339.66     | 47.38%  | 3,973.00     | 51.60%  |
| 460 55220        | JANITORIAL   | 0.00        | 0.00        | 0.00%   | 500.31       | 100.00% | 250.00       | 66.50        | 26.40%  | 500.31       | 200.00% |
| 460 55230        | GAS/OIL      | 0.00        | 9,568.99    | 100.00% | 26,519.55    | 100.00% | 33,000.00    | 39,333.85    | 119.19% | 26,519.55    | 69.79%  |
| 460 55240        | CHEMICALS    | 0.00        | 1,961.90    | 100.00% | 20,072.50    | 100.00% | 25,000.00    | 14,518.06    | 58.07%  | 20,072.50    | 80.29%  |
| 460 55300        | ROAD MATER   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 8,000.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 55400        | BOOKS/SUBS   | 0.00        | 0.00        | 0.00%   | 864.55       | 100.00% | 5,500.00     | 1,443.05     | 26.24%  | 864.55       | 15.73%  |
| 460 56200        | BUILDING     | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 56300        | IMPROVEMEN   | 0.00        | 0.00        | 0.00%   | 214,290.34   | 100.00% | 210,000.00   | 143,545.16   | 68.35%  | 214,290.34   | 102.04% |
| 460 56400        | MACH/EQUIP   | 0.00        | 0.00        | 0.00%   | 79,642.00    | 100.00% | 155,000.00   | 142,003.50   | 91.62%  | 79,642.00    | 106.19% |
| 460 56401        | EQUIP-NON    | 0.00        | 0.00        | 0.00%   | 1,999.99     | 100.00% | 21,000.00    | 19,047.33    | 90.70%  | 1,999.99     | 10.81%  |
| 460 57000        | SETTLEMENT   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 57100        | PRINCIPAL    | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 57200        | INTEREST     | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 57300        | FINANCING    | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 59100        | TRANSFER T   | 0.00        | 13,333.33   | 100.00% | 159,999.96   | 100.00% | 160,000.00   | 159,999.96   | 100.00% | 159,999.96   | 100.00% |
| 460 59230        | TRANSFER T   | 0.00        | 142,515.84  | 100.00% | 1,778,109.00 | 100.00% | 1,710,190.00 | 1,710,190.08 | 100.00% | 1,778,109.00 | 100.00% |
| 460 59900        | CONTINGENC   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 2,565,908.00 | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 59910        | CONT R&R     | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 200,000.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 460 59990        | RESERVE      | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00        | (17,666.94) | 100.00% | (528,605.62) | 100.00% | 0.00         | (800,078.71) | 100.00% | (528,605.62) | 100.00% |



# FUND 470 STORMWATER

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD       |                |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|----------------|----------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget         | Actual         | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (58,062.43) | 100.00% | (298,695.80) | 100.00% | (2,050,700.00) | (1,470,230.36) | 71.69%  | (298,695.80) | 50.69%  |
| 0000 UNDEFINED   |              | 0.00     | (58,062.43) | 100.00% | (298,695.80) | 100.00% | (2,050,700.00) | (1,470,230.36) | 71.69%  | (298,695.80) | 50.69%  |
|                  |              | 0.00     | (58,062.43) | 100.00% | (298,695.80) | 100.00% | (2,050,700.00) | (1,470,230.36) | 71.69%  | (298,695.80) | 50.69%  |
| 470 33400        | STATE GRAN   | 0.00     | (15,620.48) | 100.00% | 0.00         | 0.00%   | (900,000.00)   | (909,935.28)   | 101.10% | 0.00         | 0.00%   |
| 470 33700        | SJRWMD GRA   | 0.00     | (17,104.72) | 100.00% | 0.00         | 0.00%   | (575,000.00)   | (261,056.39)   | 45.40%  | 0.00         | 0.00%   |
| 470 34347        | WATER DRAI   | 0.00     | (23,544.31) | 100.00% | (270,015.53) | 100.00% | (347,500.00)   | (277,723.65)   | 79.92%  | (270,015.53) | 99.67%  |
| 470 34910        | MISCELLANE   | 0.00     | 0.00        | 0.00%   | (7,165.23)   | 100.00% | 0.00           | 0.00           | 0.00%   | (7,165.23)   | 100.00% |
| 470 36110        | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 470 36800        | CAPITAL CO   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 470 38101        | FROM GENER   | 0.00     | (1,792.92)  | 100.00% | (21,515.04)  | 100.00% | (21,515.00)    | (21,515.04)    | 100.00% | (21,515.04)  | 100.00% |
| 470 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (206,685.00)   | 0.00           | 0.00%   | 0.00         | 0.00%   |
| Expense Accounts |              | 0.00     | 62,030.59   | 100.00% | 291,501.61   | 100.00% | 2,050,700.00   | 1,530,268.05   | 74.62%  | 291,501.61   | 49.47%  |
| 0000 UNDEFINED   |              | 0.00     | 62,030.59   | 100.00% | 291,501.61   | 100.00% | 2,050,700.00   | 1,530,268.05   | 74.62%  | 291,501.61   | 49.47%  |
|                  |              | 0.00     | 62,030.59   | 100.00% | 291,501.61   | 100.00% | 2,050,700.00   | 1,530,268.05   | 74.62%  | 291,501.61   | 49.47%  |
| 470 51200        | SALARIES     | 0.00     | 10,435.86   | 100.00% | 0.00         | 0.00%   | 87,280.00      | 24,322.97      | 27.87%  | 0.00         | 0.00%   |
| 470 51350        | PART-TIME    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 470 51400        | OVERTIME     | 0.00     | 916.75      | 100.00% | 0.00         | 0.00%   | 5,000.00       | 3,121.68       | 62.44%  | 0.00         | 0.00%   |
| 470 52100        | FICA         | 0.00     | 1,195.99    | 100.00% | 0.00         | 0.00%   | 8,972.00       | 7,124.88       | 79.41%  | 0.00         | 0.00%   |
| 470 52200        | RETIREMENT   | 0.00     | 833.33      | 100.00% | 0.00         | 0.00%   | 41,048.00      | 9,999.98       | 24.36%  | 0.00         | 0.00%   |
| 470 52300        | HEALTH INS   | 0.00     | 1,327.71    | 100.00% | 0.00         | 0.00%   | 21,006.00      | 17,137.15      | 81.58%  | 0.00         | 0.00%   |
| 470 52301        | LIFE INSUR   | 0.00     | 32.01       | 100.00% | 0.00         | 0.00%   | 880.00         | 360.77         | 41.02%  | 0.00         | 0.00%   |
| 470 52350        | OPEB COSTS   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00           | 0.00           | 0.00%   | 0.00         | 0.00%   |
| 470 52400        | WORKERS' C   | 0.00     | 173.25      | 100.00% | 0.00         | 0.00%   | 2,079.00       | 2,079.00       | 100.00% | 0.00         | 0.00%   |
| 470 53100        | PROFESSION   | 0.00     | 0.00        | 0.00%   | 141,390.00   | 100.00% | 124,800.00     | 115,317.00     | 92.40%  | 141,390.00   | 706.95% |
| 470 53200        | AUDITING     | 0.00     | 503.33      | 100.00% | 6,039.96     | 100.00% | 6,040.00       | 6,039.96       | 100.00% | 6,039.96     | 100.00% |
| 470 53400        | CONTRACTUA   | 0.00     | 1,819.24    | 100.00% | 12,094.50    | 100.00% | 51,828.00      | 15,747.77      | 30.39%  | 12,094.50    | 6.91%   |
| 470 54000        | TRAINING/T   | 0.00     | 219.00      | 100.00% | 0.00         | 0.00%   | 1,500.00       | 866.89         | 57.80%  | 0.00         | 0.00%   |
| 470 54100        | COMM - PHO   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 72.00          | 72.00          | 100.00% | 0.00         | 0.00%   |
| 470 54101        | COMMUNICAT   | 0.00     | 117.27      | 100.00% | 0.00         | 0.00%   | 2,000.00       | 892.41         | 44.60%  | 0.00         | 0.00%   |

# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |           |         | SEP 2016    |         | 2017 YTD     |              |         | 2016 YTD    |         |
|------------------|--------------|----------|-----------|---------|-------------|---------|--------------|--------------|---------|-------------|---------|
|                  |              | Budget   | Actual    | % Used  | Actual      | % Used  | Budget       | Actual       | % Used  | Actual      | % Used  |
| Expense Accounts |              | 0.00     | 62,030.59 | 100.00% | 291,501.61  | 100.00% | 2,050,700.00 | 1,530,268.05 | 74.62%  | 291,501.61  | 49.47%  |
| 0000 UNDEFINED   |              | 0.00     | 62,030.59 | 100.00% | 291,501.61  | 100.00% | 2,050,700.00 | 1,530,268.05 | 74.62%  | 291,501.61  | 49.47%  |
| 470 54103        | COM INTERN   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54200        | POSTAGE      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54300        | UTILITIES    | 0.00     | 43.86     | 100.00% | 0.00        | 0.00%   | 600.00       | 177.78       | 29.67%  | 0.00        | 0.00%   |
| 470 54500        | INSUR        | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54610        | RM BLDG      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54620        | R/M EQUIPM   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 1,000.00     | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54630        | R/M VEHICL   | 0.00     | 136.00    | 100.00% | 0.00        | 0.00%   | 5,500.00     | 5,589.75     | 101.64% | 0.00        | 0.00%   |
| 470 54640        | R/M VEHICL   | 0.00     | 1,113.21  | 100.00% | 0.00        | 0.00%   | 9,000.00     | 10,061.31    | 111.79% | 0.00        | 0.00%   |
| 470 54700        | PRINTING     | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 200.00       | 102.75       | 51.50%  | 0.00        | 0.00%   |
| 470 54800        | PROMOTIONA   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 1,500.00     | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 54910        | BILLING CO   | 0.00     | 2,383.34  | 100.00% | 33,500.04   | 100.00% | 28,600.00    | 28,600.08    | 100.00% | 33,500.04   | 100.00% |
| 470 54920        | UTILITY AD   | 0.00     | 0.00      | 0.00%   | 52,999.92   | 100.00% | 0.00         | 0.00         | 0.00%   | 52,999.92   | 100.00% |
| 470 55100        | OFFICE SUP   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 55200        | OPERATING    | 0.00     | 2,251.04  | 100.00% | 2,785.72    | 100.00% | 11,000.00    | 9,987.85     | 90.80%  | 2,785.72    | 92.87%  |
| 470 55210        | UNIFORMS     | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 650.00       | 493.85       | 76.00%  | 0.00        | 0.00%   |
| 470 55230        | GAS/OIL      | 0.00     | 491.83    | 100.00% | 0.00        | 0.00%   | 5,500.00     | 5,720.91     | 104.02% | 0.00        | 0.00%   |
| 470 55400        | BOOKS/SUBS   | 0.00     | 0.00      | 0.00%   | 965.41      | 100.00% | 750.00       | 240.46       | 32.00%  | 965.41      | 386.00% |
| 470 56200        | BLDG         | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 1,350.00     | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 56300        | IMPROVEMEN   | 0.00     | 38,037.57 | 100.00% | 56,016.99   | 100.00% | 1,560,000.00 | 1,198,816.67 | 76.85%  | 56,016.99   | 35.01%  |
| 470 56399        | CNTR IMPR    | 0.00     | 0.00      | 0.00%   | (56,016.99) | 100.00% | 0.00         | 0.00         | 0.00%   | (56,016.99) | 100.00% |
| 470 56400        | MACH/EQUIP   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 25,000.00    | 24,364.00    | 97.46%  | 0.00        | 0.00%   |
| 470 56401        | EQUIP-NON    | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 56500        | INFASTR      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 57100        | PRINCIPAL    | 0.00     | 0.00      | 0.00%   | 38,985.48   | 100.00% | 40,290.00    | 40,289.60    | 100.00% | 38,985.48   | 100.00% |
| 470 57200        | INTEREST     | 0.00     | 0.00      | 0.00%   | 2,740.58    | 100.00% | 2,741.00     | 2,740.58     | 100.00% | 2,740.58    | 67.76%  |
| 470 59900        | CONTINGENC   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 4,514.00     | 0.00         | 0.00%   | 0.00        | 0.00%   |
| 470 59990        | RESERVE      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00        | 0.00%   |
| Grand Total:     |              | 0.00     | 3,968.16  | 100.00% | (7,194.19)  | 100.00% | 0.00         | 60,037.69    | 100.00% | (7,194.19)  | 100.00% |

FUND 480 MARWA

# Monthly Budget Report



| Account Number   | Account Desc | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |              |           | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|--------------|-----------|----------------|---------|
|                  |              | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual       | % Used    | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (154,460.74) | 100.00% | (2,596,992.16) | 100.00% | (2,823,826.00) | (853,915.53) | 30.24%    | (2,596,992.16) | 103.47% |
|                  |              | 0.00     | (154,460.74) | 100.00% | (2,596,992.16) | 100.00% | (2,823,826.00) | (853,915.53) | 30.24%    | (2,596,992.16) | 103.47% |
|                  |              | 0.00     | (154,460.74) | 100.00% | (2,596,992.16) | 100.00% | (2,823,826.00) | (853,915.53) | 30.24%    | (2,596,992.16) | 103.47% |
| 480 33120        | FEMA GRANT   | 0.00     | (87,668.00)  | 100.00% | 0.00           | 0.00%   | (2,810.00)     | (87,668.00)  | 3,119.86% | 0.00           | 0.00%   |
| 480 33148        | FBIP         | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00           | 0.00%   |
| 480 33210        | FEDERAL GR   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00           | 0.00%   |
| 480 33400        | STATE GRAN   | 0.00     | (4,503.71)   | 100.00% | (25,379.50)    | 100.00% | (223,656.00)   | (110,906.59) | 49.59%    | (25,379.50)    | 10.15%  |
| 480 33420        | FEMA STATE   | 0.00     | (14,465.00)  | 100.00% | 0.00           | 0.00%   | 0.00           | (14,465.00)  | 100.00%   | 0.00           | 0.00%   |
| 480 34750        | SLIP RENTA   | 0.00     | (16,236.49)  | 100.00% | (219,828.50)   | 100.00% | (240,000.00)   | (189,265.48) | 78.86%    | (219,828.50)   | 87.93%  |
| 480 34755        | SLIP RENTA   | 0.00     | (3,032.50)   | 100.00% | (497,111.59)   | 100.00% | (490,000.00)   | (43,613.76)  | 8.90%     | (497,111.59)   | 103.57% |
| 480 34757        | SLIP RENTA   | 0.00     | 45.00        | 100.00% | (7,406.79)     | 100.00% | (7,500.00)     | 0.00         | 0.00%     | (7,406.79)     | 105.81% |
| 480 34759        | DOCK STORE   | 0.00     | 0.00         | 0.00%   | (30,094.70)    | 100.00% | (30,000.00)    | (2,500.00)   | 8.33%     | (30,094.70)    | 100.32% |
| 480 34760        | BUSINESS R   | 0.00     | (2,020.48)   | 100.00% | (23,766.76)    | 100.00% | (26,000.00)    | (24,018.61)  | 92.38%    | (23,766.76)    | 97.01%  |
| 480 34762        | MOORINGS-T   | 0.00     | (98.00)      | 100.00% | (33,939.00)    | 100.00% | (32,000.00)    | (11,900.00)  | 37.19%    | (33,939.00)    | 89.31%  |
| 480 34765        | MERCHANDIS   | 0.00     | 0.00         | 0.00%   | (1,188.42)     | 100.00% | 0.00           | 12.34        | 100.00%   | (1,188.42)     | 100.00% |
| 480 34766        | SERVICES-N   | 0.00     | (52.00)      | 100.00% | (1,449.24)     | 100.00% | (500.00)       | (395.07)     | 79.00%    | (1,449.24)     | 90.56%  |
| 480 34767        | SERVICES-T   | 0.00     | 0.00         | 0.00%   | (3,282.51)     | 100.00% | (4,000.00)     | (73.36)      | 1.83%     | (3,282.51)     | 100.00% |
| 480 34770        | FUEL-DIESE   | 0.00     | 0.00         | 0.00%   | (1,190,805.07) | 100.00% | (1,100,000.00) | (18,515.25)  | 1.68%     | (1,190,805.07) | 110.57% |
| 480 34771        | FUEL-GAS     | 0.00     | 0.00         | 0.00%   | (260,200.28)   | 100.00% | (261,000.00)   | (4,122.19)   | 1.58%     | (260,200.28)   | 102.56% |
| 480 34773        | FUEL-DIESE   | 0.00     | 0.00         | 0.00%   | (13,235.23)    | 100.00% | (15,000.00)    | 0.00         | 0.00%     | (13,235.23)    | 66.18%  |
| 480 34775        | FUEL-DISCO   | 0.00     | 0.00         | 0.00%   | 27,064.82      | 100.00% | 25,250.00      | 562.99       | 2.23%     | 27,064.82      | 123.02% |
| 480 34776        | FUEL-DISCO   | 0.00     | 0.00         | 0.00%   | 3,036.98       | 100.00% | 2,750.00       | 40.81        | 1.49%     | 3,036.98       | 121.48% |
| 480 34777        | FUEL-DISCN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00           | 0.00%   |
| 480 36110        | INTEREST     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00           | 0.00%   |
| 480 36215        | NON-TAXABL   | 0.00     | (782.47)     | 100.00% | (12,357.29)    | 100.00% | (11,400.00)    | (9,950.12)   | 87.28%    | (12,357.29)    | 115.49% |
| 480 36420        | INSUR PROC   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (29,335.00)    | (29,335.21)  | 100.00%   | 0.00           | 0.00%   |
| 480 36990        | OTHER REVE   | 0.00     | (63.75)      | 100.00% | (49.00)        | 100.00% | (225.00)       | (802.95)     | 356.89%   | (49.00)        | 19.60%  |
| 480 36992        | GAIN ON SA   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%     | 0.00           | 0.00%   |
| 480 38101        | FROM GENER   | 0.00     | (25,583.34)  | 100.00% | (307,000.08)   | 100.00% | (307,000.00)   | (307,000.08) | 100.00%   | (307,000.08)   | 100.00% |

# Monthly Budget Report



|                  |              | SEP 2017 |              |         | SEP 2016       |         | 2017 YTD       |              |         | 2016 YTD       |         |
|------------------|--------------|----------|--------------|---------|----------------|---------|----------------|--------------|---------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual       | % Used  | Actual         | % Used  | Budget         | Actual       | % Used  | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (154,460.74) | 100.00% | (2,596,992.16) | 100.00% | (2,823,826.00) | (853,915.53) | 30.24%  | (2,596,992.16) | 103.47% |
|                  |              | 0.00     | (154,460.74) | 100.00% | (2,596,992.16) | 100.00% | (2,823,826.00) | (853,915.53) | 30.24%  | (2,596,992.16) | 103.47% |
| 480 38240        | FROM MARIN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 38410        | LOAN PROCE   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 38910        | CASH BALAN   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | (71,400.00)    | 0.00         | 0.00%   | 0.00           | 0.00%   |
| Expense Accounts |              | 0.00     | 404,360.81   | 100.00% | 2,452,943.43   | 100.00% | 2,823,826.00   | 5,174,783.48 | 183.25% | 2,452,943.43   | 97.73%  |
|                  |              | 0.00     | 404,360.81   | 100.00% | 2,452,943.43   | 100.00% | 2,823,826.00   | 5,174,783.48 | 183.25% | 2,452,943.43   | 97.73%  |
|                  |              | 0.00     | 404,360.81   | 100.00% | 2,452,943.43   | 100.00% | 2,823,826.00   | 5,174,783.48 | 183.25% | 2,452,943.43   | 97.73%  |
| 480 51200        | SALARIES     | 0.00     | 0.00         | 0.00%   | 35,710.31      | 100.00% | 0.00           | 0.00         | 0.00%   | 35,710.31      | 100.00% |
| 480 51210        | WC REIMB     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 51300        | SEASONAL/T   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 51350        | PART-TIME    | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 51400        | OVERTIME     | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52100        | FICA         | 0.00     | 0.00         | 0.00%   | 2,731.84       | 100.00% | 0.00           | 0.00         | 0.00%   | 2,731.84       | 100.00% |
| 480 52200        | RETIREMENT   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52300        | HEALTH INS   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52301        | LIFE INSUR   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52350        | OPEB COSTS   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52400        | WORKERS' C   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 52500        | UNEMPLOYME   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |
| 480 53100        | PROFESSION   | 0.00     | 0.00         | 0.00%   | 18,700.00      | 100.00% | 0.00           | 0.00         | 0.00%   | 18,700.00      | 100.00% |
| 480 53200        | AUDITING     | 0.00     | 566.25       | 100.00% | 6,795.00       | 100.00% | 6,795.00       | 6,795.00     | 100.00% | 6,795.00       | 100.00% |
| 480 53400        | CONTRACTUA   | 0.00     | 35,869.75    | 100.00% | 465,877.26     | 100.00% | 513,808.00     | 327,313.50   | 63.70%  | 465,877.26     | 95.56%  |
| 480 54000        | TRAINING/T   | 0.00     | 0.00         | 0.00%   | 1,001.12       | 100.00% | 1,125.00       | 322.20       | 28.62%  | 1,001.12       | 88.98%  |
| 480 54100        | COMM - PHO   | 0.00     | 313.27       | 100.00% | 1,471.20       | 100.00% | 1,464.00       | 1,420.87     | 97.06%  | 1,471.20       | 408.61% |
| 480 54101        | COMMUNICAT   | 0.00     | 0.00         | 0.00%   | 506.60         | 100.00% | 1,200.00       | 948.63       | 79.08%  | 506.60         | 56.33%  |
| 480 54103        | COMMUNICAT   | 0.00     | 459.15       | 100.00% | 5,722.92       | 100.00% | 5,808.00       | 5,128.90     | 88.31%  | 5,722.92       | 103.90% |
| 480 54300        | UTILITIES    | 0.00     | 1,836.80     | 100.00% | 46,342.94      | 100.00% | 32,950.00      | 15,811.87    | 47.99%  | 46,342.94      | 165.51% |
| 480 54310        | UTILITIES-   | 0.00     | 1,555.71     | 100.00% | 16,746.05      | 100.00% | 18,250.00      | 16,380.23    | 89.75%  | 16,746.05      | 119.61% |
| 480 54400        | RENTALS/LE   | 0.00     | 0.00         | 0.00%   | 0.00           | 0.00%   | 0.00           | 0.00         | 0.00%   | 0.00           | 0.00%   |

# Monthly Budget Report



| Account Number          | Account Desc | SEP 2017    |                   |                | SEP 2016            |                | 2017 YTD            |                     |                | 2016 YTD            |               |
|-------------------------|--------------|-------------|-------------------|----------------|---------------------|----------------|---------------------|---------------------|----------------|---------------------|---------------|
|                         |              | Budget      | Actual            | % Used         | Actual              | % Used         | Budget              | Actual              | % Used         | Actual              | % Used        |
| <b>Expense Accounts</b> |              | <b>0.00</b> | <b>404,360.81</b> | <b>100.00%</b> | <b>2,452,943.43</b> | <b>100.00%</b> | <b>2,823,826.00</b> | <b>5,174,783.48</b> | <b>183.25%</b> | <b>2,452,943.43</b> | <b>97.73%</b> |
|                         |              | <b>0.00</b> | <b>404,360.81</b> | <b>100.00%</b> | <b>2,452,943.43</b> | <b>100.00%</b> | <b>2,823,826.00</b> | <b>5,174,783.48</b> | <b>183.25%</b> | <b>2,452,943.43</b> | <b>97.73%</b> |
| <u>480 54500</u>        | INSURANCE    | 0.00        | 5,825.75          | 100.00%        | 66,888.00           | 100.00%        | 69,909.00           | 69,909.00           | 100.00%        | 66,888.00           | 100.00%       |
| <u>480 54610</u>        | R/M BLDG &   | 0.00        | 299.07            | 100.00%        | 9,873.84            | 100.00%        | 51,585.00           | 8,883.91            | 17.22%         | 9,873.84            | 42.47%        |
| <u>480 54620</u>        | R/M EQUIPM   | 0.00        | 1,844.66          | 100.00%        | 4,861.98            | 100.00%        | 13,875.00           | 13,747.70           | 99.08%         | 4,861.98            | 67.53%        |
| <u>480 54630</u>        | R/M VEHICL   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 54640</u>        | R/M VEHICL   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 54675</u>        | R/M MOORIN   | 0.00        | 0.00              | 0.00%          | 7,593.40            | 100.00%        | 15,250.00           | 7,353.16            | 48.22%         | 7,593.40            | 97.35%        |
| <u>480 54700</u>        | PRINTING     | 0.00        | 0.00              | 0.00%          | 1,171.02            | 100.00%        | 1,025.00            | 0.00                | 0.00%          | 1,171.02            | 114.24%       |
| <u>480 54800</u>        | PROMOTIONA   | 0.00        | 0.00              | 0.00%          | 7,054.25            | 100.00%        | 3,064.00            | 2,518.48            | 82.18%         | 7,054.25            | 94.19%        |
| <u>480 54902</u>        | BAD DEBT E   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 55100</u>        | OFFICE SUP   | 0.00        | 607.96            | 100.00%        | 2,265.92            | 100.00%        | 2,800.00            | 1,460.88            | 52.18%         | 2,265.92            | 113.30%       |
| <u>480 55200</u>        | OPERATING    | 0.00        | 3,251.11          | 100.00%        | 55,093.52           | 100.00%        | 46,050.00           | 18,215.71           | 39.56%         | 55,093.52           | 100.17%       |
| <u>480 55210</u>        | UNIFORMS     | 0.00        | 216.00            | 100.00%        | 1,434.00            | 100.00%        | 216.00              | 216.00              | 100.00%        | 1,434.00            | 73.54%        |
| <u>480 55220</u>        | JANITORIAL   | 0.00        | 33.74             | 100.00%        | 3,127.02            | 100.00%        | 4,500.00            | 1,165.91            | 25.91%         | 3,127.02            | 69.49%        |
| <u>480 55230</u>        | GAS/OIL      | 0.00        | (162.00)          | 100.00%        | 121.58              | 100.00%        | 250.00              | 0.00                | 0.00%          | 121.58              | 24.40%        |
| <u>480 55400</u>        | BOOKS/SUBS   | 0.00        | 0.00              | 0.00%          | 300.00              | 100.00%        | 700.00              | 575.00              | 82.14%         | 300.00              | 42.86%        |
| <u>480 55500</u>        | MERCHANDIS   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 55510</u>        | FUEL FOR R   | 0.00        | 0.00              | 0.00%          | 985,935.87          | 100.00%        | 1,006,948.00        | 14,658.95           | 1.46%          | 985,935.87          | 93.63%        |
| <u>480 56100</u>        | LAND         | 0.00        | 0.00              | 0.00%          | 695,134.62          | 100.00%        | 0.00                | 0.00                | 0.00%          | 695,134.62          | 100.00%       |
| <u>480 56199</u>        | CNTRA LAND   | 0.00        | 0.00              | 0.00%          | (695,134.62)        | 100.00%        | 0.00                | 0.00                | 0.00%          | (695,134.62)        | 100.00%       |
| <u>480 56200</u>        | BUILDING     | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 56300</u>        | IMPROVEMEN   | 0.00        | 9,557.42          | 100.00%        | 128,086.87          | 100.00%        | 450,000.00          | 203,679.42          | 45.26%         | 128,086.87          | 36.60%        |
| <u>480 56400</u>        | MACH/EQUIP   | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 98,208.00           | 98,207.50           | 100.00%        | 0.00                | 0.00%         |
| <u>480 56401</u>        | EQUIP-NON    | 0.00        | 2,139.00          | 100.00%        | 0.00                | 0.00%          | 6,084.00            | 2,139.00            | 35.16%         | 0.00                | 0.00%         |
| <u>480 56499</u>        | CNTR EQUI    | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |
| <u>480 57100</u>        | PRINCIPAL    | 0.00        | 306,000.00        | 100.00%        | 375,098.88          | 100.00%        | 300,000.00          | 306,000.00          | 102.00%        | 375,098.88          | 100.00%       |
| <u>480 57200</u>        | INTEREST     | 0.00        | 34,147.17         | 100.00%        | 46,154.98           | 100.00%        | 63,312.00           | 63,840.36           | 100.83%        | 46,154.98           | 95.59%        |
| <u>480 57300</u>        | FINANCING    | 0.00        | 0.00              | 0.00%          | 38,339.02           | 100.00%        | 0.00                | 0.00                | 0.00%          | 38,339.02           | 100.00%       |
| <u>480 59000</u>        | DEPR EXP     | 0.00        | 0.00              | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%         |

# Monthly Budget Report



|                  |              | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual     | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Expense Accounts |              | 0.00     | 404,360.81 | 100.00% | 2,452,943.43 | 100.00% | 2,823,826.00 | 5,174,783.48 | 183.25% | 2,452,943.43 | 97.73%  |
|                  |              | 0.00     | 404,360.81 | 100.00% | 2,452,943.43 | 100.00% | 2,823,826.00 | 5,174,783.48 | 183.25% | 2,452,943.43 | 97.73%  |
| 480 59240        | TRANSFER T   | 0.00     | 0.00       | 0.00%   | 117,938.04   | 100.00% | 0.00         | 0.00         | 0.00%   | 117,938.04   | 100.00% |
| 480 59700        | IMPAIRMENT   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 3,988,091.30 | 100.00% | 0.00         | 0.00%   |
| 480 59900        | CONTINGENC   | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 108,650.00   | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 480 59990        | RESERVE      | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| Grand Total:     |              | 0.00     | 249,900.07 | 100.00% | (144,048.73) | 100.00% | 0.00         | 4,320,867.95 | 100.00% | (144,048.73) | 100.00% |



# FUND 510 FLEET REVENUE

## Monthly Budget Report



| Account Number          | Account Desc | SEP 2017    |                    |                | SEP 2016            |                | 2017 YTD            |                     |                | 2016 YTD            |                |
|-------------------------|--------------|-------------|--------------------|----------------|---------------------|----------------|---------------------|---------------------|----------------|---------------------|----------------|
|                         |              | Budget      | Actual             | % Used         | Actual              | % Used         | Budget              | Actual              | % Used         | Actual              | % Used         |
| <b>510 FLEET</b>        |              | <b>0.00</b> | <b>(52,767.07)</b> | <b>100.00%</b> | <b>(395,508.51)</b> | <b>100.00%</b> | <b>(444,384.00)</b> | <b>(414,430.85)</b> | <b>93.26%</b>  | <b>(395,508.51)</b> | <b>69.72%</b>  |
| <b>0000 UNDEFINED</b>   |              | <b>0.00</b> | <b>(52,767.07)</b> | <b>100.00%</b> | <b>(395,508.51)</b> | <b>100.00%</b> | <b>(444,384.00)</b> | <b>(414,430.85)</b> | <b>93.26%</b>  | <b>(395,508.51)</b> | <b>69.72%</b>  |
|                         |              | <b>0.00</b> | <b>(52,767.07)</b> | <b>100.00%</b> | <b>(395,508.51)</b> | <b>100.00%</b> | <b>(444,384.00)</b> | <b>(414,430.85)</b> | <b>93.26%</b>  | <b>(395,508.51)</b> | <b>69.72%</b>  |
| 510 33120               | FEMA GRANT   | 0.00        | (2,132.00)         | 100.00%        | 0.00                | 0.00%          | (2,484.00)          | (2,132.00)          | 85.83%         | 0.00                | 0.00%          |
| 510 33420               | FEMA STATE   | 0.00        | (339.00)           | 100.00%        | 0.00                | 0.00%          | 0.00                | (339.00)            | 100.00%        | 0.00                | 0.00%          |
| 510 36110               | INTEREST     | 0.00        | 0.00               | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| 510 36990               | OTHER REVE   | 0.00        | (2,394.59)         | 100.00%        | (11,934.21)         | 100.00%        | (15,000.00)         | (14,575.57)         | 97.17%         | (11,934.21)         | 99.45%         |
| 510 36992               | GAIN ON SA   | 0.00        | (9,070.65)         | 100.00%        | (77,922.56)         | 100.00%        | (75,000.00)         | (91,727.45)         | 122.30%        | (77,922.56)         | 155.85%        |
| 510 36994               | LOANER VEH   | 0.00        | 0.00               | 0.00%          | (4,382.70)          | 100.00%        | (6,500.00)          | (2,742.30)          | 42.18%         | (4,382.70)          | 67.43%         |
| 510 38047               | HUMANE SOC   | 0.00        | (127.61)           | 100.00%        | (94.42)             | 100.00%        | (750.00)            | (151.17)            | 20.13%         | (94.42)             | 9.40%          |
| 510 38048               | HUMANE SOC   | 0.00        | (192.50)           | 100.00%        | (337.50)            | 100.00%        | (750.00)            | (245.00)            | 32.67%         | (337.50)            | 33.80%         |
| 510 38049               | HUMANE SOC   | 0.00        | (187.13)           | 100.00%        | (1,634.36)          | 100.00%        | (5,000.00)          | (1,801.04)          | 36.02%         | (1,634.36)          | 46.69%         |
| 510 38053               | GAS/OIL      | 0.00        | (37,198.59)        | 100.00%        | (235,702.72)        | 100.00%        | (309,000.00)        | (287,217.32)        | 92.95%         | (235,702.72)        | 63.57%         |
| 510 38101               | FR GF        | 0.00        | 0.00               | 0.00%          | (50,000.04)         | 100.00%        | 0.00                | 0.00                | 0.00%          | (50,000.04)         | 100.00%        |
| 510 38144               | FROM SANIT   | 0.00        | (1,125.00)         | 100.00%        | (13,500.00)         | 100.00%        | (13,500.00)         | (13,500.00)         | 100.00%        | (13,500.00)         | 100.00%        |
| 510 38410               | LOAN PROCE   | 0.00        | 0.00               | 0.00%          | 0.00                | 0.00%          | 0.00                | 0.00                | 0.00%          | 0.00                | 0.00%          |
| 510 38910               | CASH BALAN   | 0.00        | 0.00               | 0.00%          | 0.00                | 0.00%          | (16,400.00)         | 0.00                | 0.00%          | 0.00                | 0.00%          |
| <b>5101000 G F</b>      |              | <b>0.00</b> | <b>(46,533.05)</b> | <b>100.00%</b> | <b>(423,169.91)</b> | <b>100.00%</b> | <b>(410,500.00)</b> | <b>(404,418.81)</b> | <b>98.52%</b>  | <b>(423,169.91)</b> | <b>109.77%</b> |
| <b>0000 UNDEFINED</b>   |              | <b>0.00</b> | <b>(46,533.05)</b> | <b>100.00%</b> | <b>(423,169.91)</b> | <b>100.00%</b> | <b>(410,500.00)</b> | <b>(404,418.81)</b> | <b>98.52%</b>  | <b>(423,169.91)</b> | <b>109.77%</b> |
|                         |              | <b>0.00</b> | <b>(46,533.05)</b> | <b>100.00%</b> | <b>(423,169.91)</b> | <b>100.00%</b> | <b>(410,500.00)</b> | <b>(404,418.81)</b> | <b>98.52%</b>  | <b>(423,169.91)</b> | <b>109.77%</b> |
| 5101000 38040           | PARTS        | 0.00        | (34,199.71)        | 100.00%        | (276,919.91)        | 100.00%        | (262,500.00)        | (256,418.73)        | 97.68%         | (276,919.91)        | 115.75%        |
| 5101000 38045           | LABOR        | 0.00        | (12,333.34)        | 100.00%        | (146,250.00)        | 100.00%        | (148,000.00)        | (148,000.08)        | 100.00%        | (146,250.00)        | 100.00%        |
| <b>5103900 CEMETERY</b> |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>(2,044.18)</b>   | <b>100.00%</b> | <b>(3,500.00)</b>   | <b>(4,888.06)</b>   | <b>139.66%</b> | <b>(2,044.18)</b>   | <b>116.80%</b> |
| <b>0000 UNDEFINED</b>   |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>(2,044.18)</b>   | <b>100.00%</b> | <b>(3,500.00)</b>   | <b>(4,888.06)</b>   | <b>139.66%</b> | <b>(2,044.18)</b>   | <b>116.80%</b> |
|                         |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>(2,044.18)</b>   | <b>100.00%</b> | <b>(3,500.00)</b>   | <b>(4,888.06)</b>   | <b>139.66%</b> | <b>(2,044.18)</b>   | <b>116.80%</b> |
| 5103900 38040           | PARTS        | 0.00        | 0.00               | 0.00%          | (1,206.43)          | 100.00%        | (2,000.00)          | (3,316.06)          | 165.80%        | (1,206.43)          | 120.60%        |
| 5103900 38045           | LABOR        | 0.00        | 0.00               | 0.00%          | (837.75)            | 100.00%        | (1,500.00)          | (1,572.00)          | 104.80%        | (837.75)            | 111.73%        |
| <b>5104100 GOLF</b>     |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   |
| <b>0000 UNDEFINED</b>   |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   |
|                         |              | <b>0.00</b> | <b>0.00</b>        | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00</b>         | <b>0.00%</b>   | <b>0.00</b>         | <b>0.00%</b>   |

# Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |            |         | SEP 2016     |         | 2017 YTD    |             |         | 2016 YTD     |         |
|--------------------|--------------|----------|------------|---------|--------------|---------|-------------|-------------|---------|--------------|---------|
|                    |              | Budget   | Actual     | % Used  | Actual       | % Used  | Budget      | Actual      | % Used  | Actual       | % Used  |
| 5104100 GOLF       |              | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 0000 UNDEFINED     |              | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104100 38040      | PARTS        | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104100 38045      | LABOR        | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104200 AIRPORT    |              | 0.00     | 0.00       | 0.00%   | (4,993.77)   | 100.00% | (6,000.00)  | (7,202.01)  | 120.03% | (4,993.77)   | 90.80%  |
| 0000 UNDEFINED     |              | 0.00     | 0.00       | 0.00%   | (4,993.77)   | 100.00% | (6,000.00)  | (7,202.01)  | 120.03% | (4,993.77)   | 90.80%  |
|                    |              | 0.00     | 0.00       | 0.00%   | (4,993.77)   | 100.00% | (6,000.00)  | (7,202.01)  | 120.03% | (4,993.77)   | 90.80%  |
| 5104200 38040      | PARTS        | 0.00     | 0.00       | 0.00%   | (2,488.77)   | 100.00% | (3,000.00)  | (3,740.76)  | 124.70% | (2,488.77)   | 82.97%  |
| 5104200 38045      | LABOR        | 0.00     | 0.00       | 0.00%   | (2,505.00)   | 100.00% | (3,000.00)  | (3,461.25)  | 115.37% | (2,505.00)   | 100.20% |
| 5104400 SANITATION |              | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 0000 UNDEFINED     |              | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
|                    |              | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104400 38040      | PARTS        | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104400 38045      | LABOR        | 0.00     | 0.00       | 0.00%   | 0.00         | 0.00%   | 0.00        | 0.00        | 0.00%   | 0.00         | 0.00%   |
| 5104500 WW         |              | 0.00     | (3,564.78) | 100.00% | (106,979.44) | 100.00% | (70,000.00) | (57,498.03) | 82.14%  | (106,979.44) | 213.96% |
| 0000 UNDEFINED     |              | 0.00     | (3,564.78) | 100.00% | (106,979.44) | 100.00% | (70,000.00) | (57,498.03) | 82.14%  | (106,979.44) | 213.96% |
|                    |              | 0.00     | (3,564.78) | 100.00% | (106,979.44) | 100.00% | (70,000.00) | (57,498.03) | 82.14%  | (106,979.44) | 213.96% |
| 5104500 38040      | PARTS        | 0.00     | (1,859.78) | 100.00% | (82,048.69)  | 100.00% | (45,000.00) | (41,304.28) | 91.79%  | (82,048.69)  | 273.50% |
| 5104500 38045      | LABOR        | 0.00     | (1,705.00) | 100.00% | (24,930.75)  | 100.00% | (25,000.00) | (16,193.75) | 64.78%  | (24,930.75)  | 124.66% |
| 5104600 WATER      |              | 0.00     | (1,694.08) | 100.00% | (38,720.65)  | 100.00% | (45,000.00) | (34,915.44) | 77.59%  | (38,720.65)  | 96.80%  |
| 0000 UNDEFINED     |              | 0.00     | (1,694.08) | 100.00% | (38,720.65)  | 100.00% | (45,000.00) | (34,915.44) | 77.59%  | (38,720.65)  | 96.80%  |
|                    |              | 0.00     | (1,694.08) | 100.00% | (38,720.65)  | 100.00% | (45,000.00) | (34,915.44) | 77.59%  | (38,720.65)  | 96.80%  |
| 5104600 38040      | PARTS        | 0.00     | (828.58)   | 100.00% | (28,414.15)  | 100.00% | (30,000.00) | (24,419.19) | 81.40%  | (28,414.15)  | 113.66% |
| 5104600 38045      | LABOR        | 0.00     | (865.50)   | 100.00% | (10,306.50)  | 100.00% | (15,000.00) | (10,496.25) | 69.97%  | (10,306.50)  | 68.71%  |
| 5104700 STRM WTR   |              | 0.00     | (1,249.21) | 100.00% | 0.00         | 0.00%   | 0.00        | (15,651.06) | 100.00% | 0.00         | 0.00%   |
| 0000 UNDEFINED     |              | 0.00     | (1,249.21) | 100.00% | 0.00         | 0.00%   | 0.00        | (15,651.06) | 100.00% | 0.00         | 0.00%   |
|                    |              | 0.00     | (1,249.21) | 100.00% | 0.00         | 0.00%   | 0.00        | (15,651.06) | 100.00% | 0.00         | 0.00%   |
| 5104700 38040      | PARTS        | 0.00     | (1,113.21) | 100.00% | 0.00         | 0.00%   | 0.00        | (10,061.31) | 100.00% | 0.00         | 0.00%   |
| 5104700 38045      | LABOR        | 0.00     | (136.00)   | 100.00% | 0.00         | 0.00%   | 0.00        | (5,589.75)  | 100.00% | 0.00         | 0.00%   |

# Monthly Budget Report



|                |              | SEP 2017 |              |         | SEP 2016     |         | 2017 YTD     |              |        | 2016 YTD     |        |
|----------------|--------------|----------|--------------|---------|--------------|---------|--------------|--------------|--------|--------------|--------|
| Account Number | Account Desc | Budget   | Actual       | % Used  | Actual       | % Used  | Budget       | Actual       | % Used | Actual       | % Used |
| 5104800 MARINA |              | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%  | 0.00         | 0.00%  |
| 0000 UNDEFINED |              | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%  | 0.00         | 0.00%  |
|                |              | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%  | 0.00         | 0.00%  |
| 5104800 38040  | PARTS        | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%  | 0.00         | 0.00%  |
| 5104800 38045  | LABOR        | 0.00     | 0.00         | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%  | 0.00         | 0.00%  |
| Grand Total:   |              | 0.00     | (105,808.19) | 100.00% | (971,416.46) | 100.00% | (979,384.00) | (939,004.26) | 95.88% | (971,416.46) | 92.52% |

# FUND 510 FLEET EXPENSES

## Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |            |         | SEP 2016   |         | 2017 YTD   |            |         | 2016 YTD   |         |
|----------------|--------------|----------|------------|---------|------------|---------|------------|------------|---------|------------|---------|
|                |              | Budget   | Actual     | % Used  | Actual     | % Used  | Budget     | Actual     | % Used  | Actual     | % Used  |
| 0000 UNDEFINED |              | 0.00     | 116,632.62 | 100.00% | 911,350.93 | 100.00% | 979,384.00 | 897,480.72 | 91.64%  | 911,350.93 | 86.80%  |
| 0000 UNDEFINED |              | 0.00     | 116,632.62 | 100.00% | 911,350.93 | 100.00% | 979,384.00 | 897,480.72 | 91.64%  | 911,350.93 | 86.80%  |
| 510 51200      | SALARIES     | 0.00     | 11,975.72  | 100.00% | 164,366.47 | 100.00% | 150,086.00 | 143,035.89 | 95.30%  | 164,366.47 | 108.08% |
| 510 51210      | WC REIMB     | 0.00     | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 51350      | PT SALARY    | 0.00     | 3,417.41   | 100.00% | 0.00       | 0.00%   | 15,000.00  | 17,822.64  | 118.82% | 0.00       | 0.00%   |
| 510 51400      | OVERTIME     | 0.00     | 1,048.48   | 100.00% | 5,766.43   | 100.00% | 6,000.00   | 6,711.12   | 111.85% | 5,766.43   | 115.32% |
| 510 52100      | FICA         | 0.00     | 1,246.15   | 100.00% | 11,995.69  | 100.00% | 12,949.00  | 13,822.38  | 106.74% | 11,995.69  | 99.83%  |
| 510 52200      | RETIREMENT   | 0.00     | 1,958.58   | 100.00% | 33,536.20  | 100.00% | 23,503.00  | 23,502.96  | 100.00% | 33,536.20  | 103.48% |
| 510 52300      | HEALTH INS   | 0.00     | 1,865.71   | 100.00% | 23,969.07  | 100.00% | 22,555.00  | 23,497.53  | 104.18% | 23,969.07  | 97.13%  |
| 510 52301      | LIFE INSUR   | 0.00     | 44.93      | 100.00% | 784.91     | 100.00% | 634.00     | 631.38     | 99.53%  | 784.91     | 100.13% |
| 510 52400      | WORKERS' C   | 0.00     | 236.50     | 100.00% | 3,039.00   | 100.00% | 2,838.00   | 2,838.00   | 100.00% | 3,039.00   | 100.00% |
| 510 52500      | UNEMPLOYME   | 0.00     | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 53100      | PROFESSION   | 0.00     | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 53200      | AUDITING     | 0.00     | 188.75     | 100.00% | 2,265.00   | 100.00% | 2,265.00   | 2,265.00   | 100.00% | 2,265.00   | 100.00% |
| 510 53400      | CONTRACTUA   | 0.00     | 1,163.48   | 100.00% | 10,480.80  | 100.00% | 16,858.00  | 16,893.22  | 100.21% | 10,480.80  | 109.63% |
| 510 54000      | TRAINING/T   | 0.00     | 347.00     | 100.00% | 3,429.46   | 100.00% | 1,728.00   | 1,717.00   | 99.36%  | 3,429.46   | 171.45% |
| 510 54100      | COMM - PHO   | 0.00     | 0.00       | 0.00%   | 288.00     | 100.00% | 303.00     | 302.10     | 99.67%  | 288.00     | 100.00% |
| 510 54101      | COMMUNICAT   | 280.00   | 108.92     | 38.93%  | 1,151.63   | 100.00% | 1,540.00   | 1,422.90   | 92.40%  | 1,151.63   | 96.00%  |
| 510 54103      | COMMUNICAT   | 0.00     | 224.16     | 100.00% | 1,300.13   | 100.00% | 1,345.00   | 1,344.96   | 100.00% | 1,300.13   | 96.65%  |
| 510 54200      | POSTAGE      | 0.00     | 49.81      | 100.00% | 46.54      | 100.00% | 100.00     | 93.60      | 94.00%  | 46.54      | 47.00%  |
| 510 54300      | UTILITIES    | 0.00     | 409.14     | 100.00% | 3,811.58   | 100.00% | 3,000.00   | 3,188.74   | 106.30% | 3,811.58   | 127.07% |
| 510 54310      | UTILITIES-   | 0.00     | 330.48     | 100.00% | 1,931.03   | 100.00% | 2,060.00   | 2,048.45   | 99.42%  | 1,931.03   | 128.73% |
| 510 54500      | INSURANCE    | 0.00     | 1,671.75   | 100.00% | 19,194.00  | 100.00% | 20,061.00  | 20,061.00  | 100.00% | 19,194.00  | 100.00% |
| 510 54610      | R/M BLDG &   | 0.00     | 0.00       | 0.00%   | 1,109.44   | 100.00% | 1,250.00   | 950.59     | 76.08%  | 1,109.44   | 55.45%  |
| 510 54620      | R/M EQUIPM   | 0.00     | 228.97     | 100.00% | 2,323.17   | 100.00% | 1,887.00   | 1,886.63   | 100.00% | 2,323.17   | 46.46%  |
| 510 54630      | R/M VEHICL   | 0.00     | 677.50     | 100.00% | 1,785.25   | 100.00% | 2,000.00   | 2,414.00   | 120.70% | 1,785.25   | 119.00% |
| 510 54640      | R/M VEHICL   | 0.00     | 217.01     | 100.00% | 3,465.98   | 100.00% | 3,250.00   | 3,493.37   | 107.48% | 3,465.98   | 138.64% |
| 510 54700      | PRINTING     | 0.00     | 0.00       | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 55100      | OFFICE SUP   | 0.00     | 142.51     | 100.00% | 594.40     | 100.00% | 485.00     | 415.73     | 85.77%  | 594.40     | 118.80% |
| 510 55200      | OPERATING    | 0.00     | 846.67     | 100.00% | 7,695.60   | 100.00% | 6,449.00   | 6,539.80   | 101.41% | 7,695.60   | 81.79%  |



# Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |            |            | SEP 2016   |         | 2017 YTD   |            |         | 2016 YTD   |         |
|----------------|--------------|----------|------------|------------|------------|---------|------------|------------|---------|------------|---------|
|                |              | Budget   | Actual     | % Used     | Actual     | % Used  | Budget     | Actual     | % Used  | Actual     | % Used  |
| 0000 UNDEFINED |              | 0.00     | 116,632.62 | 100.00%    | 911,350.93 | 100.00% | 979,384.00 | 897,480.72 | 91.64%  | 911,350.93 | 86.80%  |
| 0000 UNDEFINED |              | 0.00     | 116,632.62 | 100.00%    | 911,350.93 | 100.00% | 979,384.00 | 897,480.72 | 91.64%  | 911,350.93 | 86.80%  |
| 510 55210      | UNIFORMS     | 0.00     | 0.00       | 0.00%      | 561.91     | 100.00% | 798.00     | 797.03     | 99.87%  | 561.91     | 124.89% |
| 510 55220      | JANITORIAL   | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 55230      | GAS/OIL      | 0.00     | 1,023.48   | 100.00%    | 4,274.23   | 100.00% | 4,433.00   | 4,497.96   | 101.47% | 4,274.23   | 65.75%  |
| 510 55240      | CHEMICALS    | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 92.00      | 91.96      | 100.00% | 0.00       | 0.00%   |
| 510 55400      | BOOKS/SUBS   | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 56200      | BUILDING     | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 56300      | IMPROVEMEN   | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 56400      | MACH/EQUIP   | (280.00) | 5,335.46   | -1,905.36% | 45,830.55  | 100.00% | 86,971.00  | 45,174.23  | 51.94%  | 45,830.55  | 33.33%  |
| 510 56401      | EQUIP-NON    | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 57200      | INTEREST     | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 58600      | GAS/OIL CO   | 0.00     | 30,887.89  | 100.00%    | 196,192.09 | 100.00% | 275,000.00 | 248,829.64 | 90.48%  | 196,192.09 | 58.56%  |
| 510 58700      | VEHICLE P    | 0.00     | 50,986.16  | 100.00%    | 360,162.37 | 100.00% | 302,616.00 | 301,190.91 | 99.53%  | 360,162.37 | 130.97% |
| 510 59100      | TRANSFER T   | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 59900      | CONTINGENC   | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 11,328.00  | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 510 59990      | RESERVE      | 0.00     | 0.00       | 0.00%      | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| Grand Total:   |              | 0.00     | 116,632.62 | 100.00%    | 911,350.93 | 100.00% | 979,384.00 | 897,480.72 | 91.64%  | 911,350.93 | 86.80%  |

REVENUE < 939,004 >  
 < REV > - EXPS < 41,523 >

# FUND 520 UTILITY BILLING REVENUE

## Monthly Budget Report



| Account Number     | Account Desc | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|--------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
|                    |              | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| 520 UB             |              | 0.00     | (1,343.32)  | 100.00% | (80,465.32)  | 100.00% | (186,800.00) | (31,918.66)  | 17.09%  | (80,465.32)  | 58.18%  |
| 0000 UNDEFINED     |              | 0.00     | (1,343.32)  | 100.00% | (80,465.32)  | 100.00% | (186,800.00) | (31,918.66)  | 17.09%  | (80,465.32)  | 58.18%  |
|                    |              | 0.00     | (1,343.32)  | 100.00% | (80,465.32)  | 100.00% | (186,800.00) | (31,918.66)  | 17.09%  | (80,465.32)  | 58.18%  |
| 520 34300          | UB ADMIN F   | 0.00     | (1,271.63)  | 100.00% | (28,961.52)  | 100.00% | (32,000.00)  | (31,760.25)  | 99.25%  | (28,961.52)  | 90.51%  |
| 520 36110          | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 520 36990          | OTHER REVE   | 0.00     | (71.69)     | 100.00% | (803.80)     | 100.00% | 0.00         | (158.41)     | 100.00% | (803.80)     | 100.00% |
| 520 36992          | GAIN ON SA   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 520 38130          | FROM CAPIT   | 0.00     | 0.00        | 0.00%   | (50,700.00)  | 100.00% | 0.00         | 0.00         | 0.00%   | (50,700.00)  | 100.00% |
| 520 38146          | FROM WATER   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 520 38410          | LOAN PROCE   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 520 38910          | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (154,800.00) | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 5204200 AIRPORT    |              | 0.00     | (583.34)    | 100.00% | (7,700.04)   | 100.00% | (7,000.00)   | (7,000.08)   | 100.00% | (7,700.04)   | 100.00% |
| 0000 UNDEFINED     |              | 0.00     | (583.34)    | 100.00% | (7,700.04)   | 100.00% | (7,000.00)   | (7,000.08)   | 100.00% | (7,700.04)   | 100.00% |
|                    |              | 0.00     | (583.34)    | 100.00% | (7,700.04)   | 100.00% | (7,000.00)   | (7,000.08)   | 100.00% | (7,700.04)   | 100.00% |
| 5204200 38052      | CHARGES FO   | 0.00     | (583.34)    | 100.00% | (7,700.04)   | 100.00% | (7,000.00)   | (7,000.08)   | 100.00% | (7,700.04)   | 100.00% |
| 5204400 SANITATION |              | 0.00     | (7,333.34)  | 100.00% | (100,000.08) | 100.00% | (88,000.00)  | (88,000.08)  | 100.00% | (100,000.08) | 100.00% |
| 0000 UNDEFINED     |              | 0.00     | (7,333.34)  | 100.00% | (100,000.08) | 100.00% | (88,000.00)  | (88,000.08)  | 100.00% | (100,000.08) | 100.00% |
|                    |              | 0.00     | (7,333.34)  | 100.00% | (100,000.08) | 100.00% | (88,000.00)  | (88,000.08)  | 100.00% | (100,000.08) | 100.00% |
| 5204400 38052      | CHARGES FO   | 0.00     | (7,333.34)  | 100.00% | (100,000.08) | 100.00% | (88,000.00)  | (88,000.08)  | 100.00% | (100,000.08) | 100.00% |
| 5204500 WW         |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 0000 UNDEFINED     |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
|                    |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 5204500 38052      | CHARGES FO   | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 5204600 WATER      |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 0000 UNDEFINED     |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
|                    |              | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 5204600 38052      | CHARGES FO   | 0.00     | (12,500.00) | 100.00% | (167,500.08) | 100.00% | (150,000.00) | (150,000.00) | 100.00% | (167,500.08) | 100.00% |
| 5204700 STRM WTR   |              | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |
| 0000 UNDEFINED     |              | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |
|                    |              | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |



# Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| 5204700 STRM WTR |              | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |
| 0000 UNDEFINED   |              | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |
| 5204700 38052    | CHARGES FO   | 0.00     | (2,383.34)  | 100.00% | (33,500.04)  | 100.00% | (28,600.00)  | (28,600.08)  | 100.00% | (33,500.04)  | 100.00% |
| Grand Total:     |              | 0.00     | (36,643.34) | 100.00% | (556,665.64) | 100.00% | (610,400.00) | (455,518.90) | 74.63%  | (556,665.64) | 90.59%  |

# FUND 520 UTILITY BILLING EXPENSES

## Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |           |         | SEP 2016   |         | 2017 YTD   |            |         | 2016 YTD   |         |
|----------------|--------------|----------|-----------|---------|------------|---------|------------|------------|---------|------------|---------|
|                |              | Budget   | Actual    | % Used  | Actual     | % Used  | Budget     | Actual     | % Used  | Actual     | % Used  |
| 0000 UNDEFINED |              | 0.00     | 60,834.51 | 100.00% | 438,247.61 | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61 | 71.32%  |
| 0000 UNDEFINED |              | 0.00     | 60,834.51 | 100.00% | 438,247.61 | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61 | 71.32%  |
|                |              | 0.00     | 60,834.51 | 100.00% | 438,247.61 | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61 | 71.32%  |
| 520 51200      | SALARIES     | 0.00     | 23,781.21 | 100.00% | 191,762.33 | 100.00% | 204,991.00 | 196,228.54 | 95.73%  | 191,762.33 | 106.88% |
| 520 51210      | WC REIMB     | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 51300      | SEASONAL/T   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 51350      | PART-TIME    | 0.00     | (407.63)  | 100.00% | 17,558.79  | 100.00% | 4,590.00   | 4,181.03   | 91.09%  | 17,558.79  | 123.49% |
| 520 51400      | OVERTIME     | 0.00     | 50.73     | 100.00% | 929.39     | 100.00% | 2,000.00   | 1,300.02   | 65.00%  | 929.39     | 92.90%  |
| 520 52100      | FICA         | 0.00     | 1,764.50  | 100.00% | 14,933.58  | 100.00% | 16,186.00  | 15,187.14  | 93.83%  | 14,933.58  | 100.30% |
| 520 52200      | RETIREMENT   | 0.00     | 5,291.42  | 100.00% | 62,619.77  | 100.00% | 63,497.00  | 63,497.04  | 100.00% | 62,619.77  | 103.48% |
| 520 52300      | HEALTH INS   | 0.00     | 2,990.24  | 100.00% | 31,987.28  | 100.00% | 35,901.00  | 33,631.08  | 93.68%  | 31,987.28  | 96.81%  |
| 520 52301      | LIFE INSUR   | 0.00     | 88.58     | 100.00% | 918.48     | 100.00% | 937.00     | 994.63     | 106.19% | 918.48     | 99.67%  |
| 520 52400      | WORKERS' C   | 0.00     | 22.00     | 100.00% | 270.00     | 100.00% | 264.00     | 264.00     | 100.00% | 270.00     | 100.00% |
| 520 53100      | PROFESSION   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 53200      | AUDITING     | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 53400      | CONTRACTUA   | 0.00     | 699.22    | 100.00% | 12,431.22  | 100.00% | 23,670.00  | 20,641.43  | 87.20%  | 12,431.22  | 80.33%  |
| 520 54000      | TRAINING/T   | 0.00     | 54.75     | 100.00% | 1,561.84   | 100.00% | 3,290.00   | 1,635.92   | 49.73%  | 1,561.84   | 68.06%  |
| 520 54100      | COMM - PHO   | 0.00     | 71.96     | 100.00% | 876.48     | 100.00% | 874.00     | 767.16     | 87.76%  | 876.48     | 202.78% |
| 520 54101      | COMMUNICAT   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 54103      | COMMUNICAT   | 0.00     | 224.16    | 100.00% | 1,300.13   | 100.00% | 1,345.00   | 1,344.96   | 100.00% | 1,300.13   | 96.65%  |
| 520 54200      | POSTAGE      | 0.00     | 3,999.00  | 100.00% | 44,289.00  | 100.00% | 45,000.00  | 44,289.00  | 98.42%  | 44,289.00  | 98.42%  |
| 520 54300      | UTILITIES    | 0.00     | 249.66    | 100.00% | 2,883.52   | 100.00% | 3,000.00   | 2,588.50   | 86.27%  | 2,883.52   | 96.13%  |
| 520 54310      | UTILITIES-   | 0.00     | 80.41     | 100.00% | 797.76     | 100.00% | 1,275.00   | 1,144.23   | 89.73%  | 797.76     | 91.20%  |
| 520 54500      | INSURANCE    | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 54610      | R/M BLDG &   | 0.00     | 265.00    | 100.00% | 168.25     | 100.00% | 4,800.00   | 1,244.34   | 25.92%  | 168.25     | 3.23%   |
| 520 54620      | R/M EQUIPM   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 700.00     | 208.00     | 29.71%  | 0.00       | 0.00%   |
| 520 54630      | R/M VEHICL   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 54640      | R/M VEHICL   | 0.00     | 0.00      | 0.00%   | 0.00       | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00       | 0.00%   |
| 520 54700      | PRINTING     | 0.00     | 0.00      | 0.00%   | 5,411.20   | 100.00% | 5,500.00   | 4,301.85   | 78.22%  | 5,411.20   | 85.89%  |
| 520 54902      | BAD DEBT E   | 0.00     | 0.00      | 0.00%   | 782.29     | 100.00% | 5,000.00   | 0.00       | 0.00%   | 782.29     | 15.64%  |
| 520 55100      | OFFICE SUP   | 0.00     | 0.00      | 0.00%   | 3,375.75   | 100.00% | 2,900.00   | 2,889.19   | 99.62%  | 3,375.75   | 116.41% |

# Monthly Budget Report



| Account Number | Account Desc | SEP 2017 |           |         | SEP 2016    |         | 2017 YTD   |            |         | 2016 YTD    |         |
|----------------|--------------|----------|-----------|---------|-------------|---------|------------|------------|---------|-------------|---------|
|                |              | Budget   | Actual    | % Used  | Actual      | % Used  | Budget     | Actual     | % Used  | Actual      | % Used  |
| 0000 UNDEFINED |              | 0.00     | 60,834.51 | 100.00% | 438,247.61  | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61  | 71.32%  |
| 0000 UNDEFINED |              | 0.00     | 60,834.51 | 100.00% | 438,247.61  | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61  | 71.32%  |
| 520 55200      | OPERATING    | 0.00     | 3,748.28  | 100.00% | 43,287.21   | 100.00% | 51,820.00  | 45,345.79  | 87.51%  | 43,287.21   | 120.85% |
| 520 55210      | UNIFORMS     | 0.00     | 300.00    | 100.00% | 0.00        | 0.00%   | 700.00     | 475.00     | 67.86%  | 0.00        | 0.00%   |
| 520 55220      | JANITORIAL   | 0.00     | 0.00      | 0.00%   | 103.34      | 100.00% | 400.00     | 400.00     | 100.00% | 103.34      | 25.75%  |
| 520 55230      | GAS/OIL      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 55240      | CHEMICALS    | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 55400      | BOOKS/SUBS   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 56200      | BUILDING     | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 56300      | IMPROVEMEN   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 56400      | MACH/EQUIP   | 0.00     | 17,561.02 | 100.00% | 50,441.44   | 100.00% | 110,000.00 | 53,340.15  | 48.49%  | 50,441.44   | 33.63%  |
| 520 56401      | EQUIP-NON    | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 56499      | CNTR EQUI    | 0.00     | 0.00      | 0.00%   | (50,441.44) | 100.00% | 0.00       | 0.00       | 0.00%   | (50,441.44) | 100.00% |
| 520 57100      | PRINCIPAL    | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 3,188.00   | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 57200      | INTEREST     | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 1,602.00   | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 59300      | TRANSFER T   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 10,599.00  | 5,299.50   | 50.00%  | 0.00        | 0.00%   |
| 520 59900      | CONTINGENC   | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 6,371.00   | 0.00       | 0.00%   | 0.00        | 0.00%   |
| 520 59990      | RESERVE      | 0.00     | 0.00      | 0.00%   | 0.00        | 0.00%   | 0.00       | 0.00       | 0.00%   | 0.00        | 0.00%   |
| Grand Total:   |              | 0.00     | 60,834.51 | 100.00% | 438,247.61  | 100.00% | 610,400.00 | 501,198.50 | 82.11%  | 438,247.61  | 71.32%  |

REVENUE < 455,519 >

< Rev > - EXPS 45,680

# FUND 530 UTILITY ADMIN

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016     |         | 2017 YTD     |              |         | 2016 YTD     |         |
|------------------|--------------|----------|-------------|---------|--------------|---------|--------------|--------------|---------|--------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual       | % Used  | Budget       | Actual       | % Used  | Actual       | % Used  |
| Revenue Accounts |              | 0.00     | (26,083.34) | 100.00% | (312,999.84) | 100.00% | (407,800.00) | (313,245.99) | 76.81%  | (312,999.84) | 71.92%  |
| 0000 UNDEFINED   |              | 0.00     | (26,083.34) | 100.00% | (312,999.84) | 100.00% | (407,800.00) | (313,245.99) | 76.81%  | (312,999.84) | 71.92%  |
|                  |              | 0.00     | (26,083.34) | 100.00% | (312,999.84) | 100.00% | (407,800.00) | (313,245.99) | 76.81%  | (312,999.84) | 71.92%  |
| 530 33120        | FEMA GRANT   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 36110        | INTEREST     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 36990        | OTHER REVE   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | (245.91)     | 100.00% | 0.00         | 0.00%   |
| 530 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | (94,800.00)  | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 5304500 38054    | CHARGES FO   | 0.00     | (13,041.67) | 100.00% | (129,999.96) | 100.00% | (156,500.00) | (156,500.04) | 100.00% | (129,999.96) | 100.00% |
| 5304600 38054    | CHARGES FO   | 0.00     | (13,041.67) | 100.00% | (129,999.96) | 100.00% | (156,500.00) | (156,500.04) | 100.00% | (129,999.96) | 100.00% |
| 5304700 38054    | CHARGES FO   | 0.00     | 0.00        | 0.00%   | (52,999.92)  | 100.00% | 0.00         | 0.00         | 0.00%   | (52,999.92)  | 100.00% |
| Expense Accounts |              | 0.00     | 36,648.38   | 100.00% | 341,163.19   | 100.00% | 407,800.00   | 338,922.74   | 83.11%  | 341,163.19   | 78.39%  |
| 0000 UNDEFINED   |              | 0.00     | 36,648.38   | 100.00% | 341,163.19   | 100.00% | 407,800.00   | 338,922.74   | 83.11%  | 341,163.19   | 78.39%  |
|                  |              | 0.00     | 36,648.38   | 100.00% | 341,163.19   | 100.00% | 407,800.00   | 338,922.74   | 83.11%  | 341,163.19   | 78.39%  |
| 530 51200        | SALARIES     | 0.00     | 23,063.15   | 100.00% | 196,080.56   | 100.00% | 202,767.00   | 188,268.22   | 92.85%  | 196,080.56   | 100.41% |
| 530 51210        | WC REIMB     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 51350        | PART-TIME    | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 51400        | OVERTIME     | 0.00     | 398.79      | 100.00% | 91.07        | 100.00% | 1,000.00     | 455.56       | 45.60%  | 91.07        | 9.10%   |
| 530 52100        | FICA         | 0.00     | 1,694.74    | 100.00% | 14,241.73    | 100.00% | 15,588.00    | 14,541.49    | 93.28%  | 14,241.73    | 94.85%  |
| 530 52200        | RETIREMENT   | 0.00     | 5,929.58    | 100.00% | 68,134.07    | 100.00% | 71,155.00    | 71,154.96    | 100.00% | 68,134.07    | 103.48% |
| 530 52300        | HEALTH INS   | 0.00     | 2,773.68    | 100.00% | 33,379.29    | 100.00% | 39,318.00    | 36,220.38    | 92.12%  | 33,379.29    | 97.21%  |
| 530 52301        | LIFE INSUR   | 0.00     | 78.58       | 100.00% | 1,006.20     | 100.00% | 1,051.00     | 991.25       | 94.29%  | 1,006.20     | 102.76% |
| 530 52400        | WORKERS' C   | 0.00     | 307.75      | 100.00% | 4,224.96     | 100.00% | 3,693.00     | 3,693.00     | 100.00% | 4,224.96     | 100.00% |
| 530 52500        | UNEMPLOYME   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 53100        | PROFESSION   | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 53200        | AUDITING     | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 0.00         | 0.00         | 0.00%   | 0.00         | 0.00%   |
| 530 53400        | CONTRACTUA   | 0.00     | 689.90      | 100.00% | 3,945.64     | 100.00% | 5,260.00     | 4,646.84     | 88.35%  | 3,945.64     | 111.60% |
| 530 54000        | TRAINING/T   | 0.00     | 17.00       | 100.00% | 5,362.00     | 100.00% | 5,250.00     | 356.52       | 6.80%   | 5,362.00     | 102.13% |
| 530 54100        | COMM - PHO   | 0.00     | 35.44       | 100.00% | 673.16       | 100.00% | 920.00       | 741.62       | 80.65%  | 673.16       | 72.21%  |
| 530 54101        | COMMUNICAT   | 0.00     | 137.38      | 100.00% | 1,185.01     | 100.00% | 1,640.00     | 1,437.52     | 87.68%  | 1,185.01     | 72.26%  |
| 530 54103        | COMMUNICAT   | 0.00     | 226.35      | 100.00% | 1,326.41     | 100.00% | 1,345.00     | 1,371.24     | 101.93% | 1,326.41     | 98.59%  |
| 530 54200        | POSTAGE      | 0.00     | 0.00        | 0.00%   | 0.00         | 0.00%   | 1,000.00     | 0.00         | 0.00%   | 0.00         | 0.00%   |

# Monthly Budget Report

| Account Number          | Account Desc | SEP 2017    |                  |                | SEP 2016          |                | 2017 YTD          |                   |                | 2016 YTD          |                |
|-------------------------|--------------|-------------|------------------|----------------|-------------------|----------------|-------------------|-------------------|----------------|-------------------|----------------|
|                         |              | Budget      | Actual           | % Used         | Actual            | % Used         | Budget            | Actual            | % Used         | Actual            | % Used         |
| <b>Expense Accounts</b> |              | <b>0.00</b> | <b>36,648.38</b> | <b>100.00%</b> | <b>341,163.19</b> | <b>100.00%</b> | <b>407,800.00</b> | <b>338,922.74</b> | <b>83.11%</b>  | <b>341,163.19</b> | <b>78.39%</b>  |
| <b>0000 UNDEFINED</b>   |              | <b>0.00</b> | <b>36,648.38</b> | <b>100.00%</b> | <b>341,163.19</b> | <b>100.00%</b> | <b>407,800.00</b> | <b>338,922.74</b> | <b>83.11%</b>  | <b>341,163.19</b> | <b>78.39%</b>  |
| <u>530 54300</u>        | UTILITIES    | 0.00        | 249.66           | 100.00%        | 2,883.52          | 100.00%        | 3,000.00          | 2,584.82          | 86.17%         | 2,883.52          | 96.13%         |
| <u>530 54310</u>        | UTILITIES-   | 0.00        | 80.41            | 100.00%        | 797.77            | 100.00%        | 1,300.00          | 1,144.27          | 88.00%         | 797.77            | 133.00%        |
| <u>530 54500</u>        | INSURANCE    | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 54610</u>        | R/M BLDG &   | 0.00        | 0.00             | 0.00%          | 756.36            | 100.00%        | 2,000.00          | 1,605.60          | 80.30%         | 756.36            | 37.80%         |
| <u>530 54620</u>        | R/M EQUIPM   | 0.00        | 0.00             | 0.00%          | 85.00             | 100.00%        | 2,500.00          | 275.00            | 11.00%         | 85.00             | 3.40%          |
| <u>530 54630</u>        | R/M VEHICL   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 54640</u>        | R/M VEHICL   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 54700</u>        | PRINTING     | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 55100</u>        | OFFICE SUP   | 0.00        | 641.10           | 100.00%        | 3,651.10          | 100.00%        | 4,000.00          | 1,850.21          | 46.25%         | 3,651.10          | 91.28%         |
| <u>530 55200</u>        | OPERATING    | 0.00        | 178.77           | 100.00%        | 676.95            | 100.00%        | 6,620.00          | 5,101.34          | 77.05%         | 676.95            | 10.23%         |
| <u>530 55210</u>        | UNIFORMS     | 0.00        | 122.61           | 100.00%        | 476.31            | 100.00%        | 800.00            | 632.92            | 79.13%         | 476.31            | 59.50%         |
| <u>530 55220</u>        | JANITORIAL   | 0.00        | 23.49            | 100.00%        | 1,039.17          | 100.00%        | 6,000.00          | 399.48            | 6.65%          | 1,039.17          | 17.32%         |
| <u>530 55230</u>        | GAS/OIL      | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 55240</u>        | CHEMICALS    | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 55400</u>        | BOOKS/SUBS   | 0.00        | 0.00             | 0.00%          | 1,146.91          | 100.00%        | 3,000.00          | 1,450.50          | 48.33%         | 1,146.91          | 38.23%         |
| <u>530 56200</u>        | BUILDING     | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 56300</u>        | IMPROVEMEN   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 56400</u>        | MACH/EQUIP   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 56401</u>        | EQUIP-NON    | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 59900</u>        | CONTINGENC   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 28,593.00         | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>530 59990</u>        | RESERVE      | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>5309999 56499</u>    | CNTR EQUI    | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <u>5309999 59000</u>    | DEPRECIATI   | 0.00        | 0.00             | 0.00%          | 0.00              | 0.00%          | 0.00              | 0.00              | 0.00%          | 0.00              | 0.00%          |
| <b>Grand Total:</b>     |              | <b>0.00</b> | <b>10,565.04</b> | <b>100.00%</b> | <b>28,163.35</b>  | <b>100.00%</b> | <b>0.00</b>       | <b>25,676.75</b>  | <b>100.00%</b> | <b>28,163.35</b>  | <b>100.00%</b> |



# FUND 610 GENERAL EMPLOYEES PENSION

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016        |         | 2017 YTD         |                 |          | 2016 YTD        |         |
|------------------|--------------|----------|-------------|---------|-----------------|---------|------------------|-----------------|----------|-----------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual          | % Used  | Budget           | Actual          | % Used   | Actual          | % Used  |
| Revenue Accounts |              | 0.00     | (89,466.20) | 100.00% | (3,459,512.18 ) | 100.00% | (20,016,850.00 ) | (2,173,210.30 ) | 10.86%   | (3,459,512.18 ) | 16.91%  |
|                  |              | 0.00     | (89,466.20) | 100.00% | (3,459,512.18 ) | 100.00% | (20,016,850.00 ) | (2,173,210.30 ) | 10.86%   | (3,459,512.18 ) | 16.91%  |
|                  |              | 0.00     | (89,466.20) | 100.00% | (3,459,512.18 ) | 100.00% | (20,016,850.00 ) | (2,173,210.30 ) | 10.86%   | (3,459,512.18 ) | 16.91%  |
| 610 36110        | INTEREST     | 0.00     | (20,222.48) | 100.00% | (374,592.12)    | 100.00% | (450,000.00)     | (330,355.83)    | 73.41%   | (374,592.12)    | 102.63% |
| 610 36120        | UNREALIZED   | 0.00     | 0.00        | 0.00%   | (42,979.47)     | 100.00% | (66,000.00)      | (54,784.70)     | 83.01%   | (42,979.47)     | 85.96%  |
| 610 36130        | INCOME/LOS   | 0.00     | 0.00        | 0.00%   | (70,363.64)     | 100.00% | (90,000.00)      | (36,049.66)     | 40.06%   | (70,363.64)     | 78.18%  |
| 610 36700        | GAIN/LOSS    | 0.00     | (31,452.19) | 100.00% | (1,067,577.54 ) | 100.00% | (300,000.00)     | (204,413.40)    | 68.14%   | (1,067,577.54 ) | 142.34% |
| 610 36840        | CONTRIBUTI   | 0.00     | 0.00        | 0.00%   | (1,574,757.52 ) | 100.00% | (1,595,000.00 )  | (1,266,769.77 ) | 79.42%   | (1,574,757.52 ) | 110.12% |
| 610 36850        | CONTRIBUTI   | 0.00     | (37,593.12) | 100.00% | (318,307.19)    | 100.00% | (335,000.00)     | (285,672.41)    | 85.28%   | (318,307.19)    | 122.43% |
| 610 36990        | OTHER REVE   | 0.00     | (198.41)    | 100.00% | (10,934.70)     | 100.00% | (4,000.00)       | 4,835.47        | -120.88% | (10,934.70)     | 109.35% |
| 610 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00            | 0.00%   | (17,176,850.00 ) | 0.00            | 0.00%    | 0.00            | 0.00%   |
| Expense Accounts |              | 0.00     | 126,704.66  | 100.00% | 1,948,702.08    | 100.00% | 20,016,850.00    | 2,392,340.94    | 11.95%   | 1,948,702.08    | 9.53%   |
|                  |              | 0.00     | 126,704.66  | 100.00% | 1,948,702.08    | 100.00% | 20,016,850.00    | 2,392,340.94    | 11.95%   | 1,948,702.08    | 9.53%   |
|                  |              | 0.00     | 126,704.66  | 100.00% | 1,948,702.08    | 100.00% | 20,016,850.00    | 2,392,340.94    | 11.95%   | 1,948,702.08    | 9.53%   |
| 610 53400        | CONTRACTUA   | 0.00     | 393.51      | 100.00% | 62,803.35       | 100.00% | 70,024.00        | 68,191.65       | 97.38%   | 62,803.35       | 146.05% |
| 610 53401        | CONTRACTUA   | 0.00     | 0.00        | 0.00%   | 15,063.57       | 100.00% | 14,000.00        | 14,013.96       | 100.10%  | 15,063.57       | 125.53% |
| 610 53404        | INVESTMENT   | 0.00     | 6,027.51    | 100.00% | 74,894.08       | 100.00% | 82,000.00        | 59,969.88       | 73.13%   | 74,894.08       | 68.09%  |
| 610 53600        | RETIREE BE   | 0.00     | 120,283.64  | 100.00% | 1,795,941.08    | 100.00% | 2,075,000.00     | 2,250,165.45    | 108.44%  | 1,795,941.08    | 97.18%  |
| 610 59990        | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00            | 0.00%   | 17,775,826.00    | 0.00            | 0.00%    | 0.00            | 0.00%   |
| Grand Total:     |              | 0.00     | 37,238.46   | 100.00% | (1,510,810.10 ) | 100.00% | 0.00             | 219,130.64      | 100.00%  | (1,510,810.10 ) | 100.00% |



# FUND 620 POLICE & FIRE PENSION

## Monthly Budget Report



|                  |              | SEP 2017 |             |         | SEP 2016       |         | 2017 YTD        |                |          | 2016 YTD       |         |
|------------------|--------------|----------|-------------|---------|----------------|---------|-----------------|----------------|----------|----------------|---------|
| Account Number   | Account Desc | Budget   | Actual      | % Used  | Actual         | % Used  | Budget          | Actual         | % Used   | Actual         | % Used  |
| Revenue Accounts |              | 0.00     | (98,039.54) | 100.00% | (3,507,859.00) | 100.00% | (22,161,928.00) | (1,921,964.64) | 8.67%    | (3,507,859.00) | 15.16%  |
|                  |              | 0.00     | (98,039.54) | 100.00% | (3,507,859.00) | 100.00% | (22,161,928.00) | (1,921,964.64) | 8.67%    | (3,507,859.00) | 15.16%  |
|                  |              | 0.00     | (98,039.54) | 100.00% | (3,507,859.00) | 100.00% | (22,161,928.00) | (1,921,964.64) | 8.67%    | (3,507,859.00) | 15.16%  |
| 620 31251        | STATE/FIRE   | 0.00     | 0.00        | 0.00%   | (124,557.37)   | 100.00% | (135,000.00)    | 0.00           | 0.00%    | (124,557.37)   | 92.26%  |
| 620 31252        | STATE/POLI   | 0.00     | 0.00        | 0.00%   | (99,619.29)    | 100.00% | (95,000.00)     | 0.00           | 0.00%    | (99,619.29)    | 104.86% |
| 620 36110        | INTEREST     | 0.00     | (28,600.99) | 100.00% | (432,758.16)   | 100.00% | (425,000.00)    | (388,595.10)   | 91.43%   | (432,758.16)   | 105.04% |
| 620 36120        | UNREALIZED   | 0.00     | 0.00        | 0.00%   | (43,427.74)    | 100.00% | (66,000.00)     | (58,178.67)    | 88.15%   | (43,427.74)    | 86.86%  |
| 620 36130        | INCOME/LOS   | 0.00     | 0.00        | 0.00%   | (72,384.47)    | 100.00% | (90,000.00)     | (38,282.99)    | 42.54%   | (72,384.47)    | 80.43%  |
| 620 36700        | GAIN/LOSS    | 0.00     | (37,586.03) | 100.00% | (1,142,416.55) | 100.00% | (200,000.00)    | (293,442.67)   | 146.72%  | (1,142,416.55) | 152.32% |
| 620 36850        | CONTRIBUTI   | 0.00     | (31,877.13) | 100.00% | (294,312.27)   | 100.00% | (300,000.00)    | (253,684.22)   | 84.56%   | (294,312.27)   | 101.49% |
| 620 36990        | OTHER REVE   | 0.00     | 24.61       | 100.00% | (13,231.39)    | 100.00% | (4,000.00)      | 4,868.80       | -121.73% | (13,231.39)    | 110.26% |
| 620 38910        | CASH BALAN   | 0.00     | 0.00        | 0.00%   | 0.00           | 0.00%   | (19,586,928.00) | 0.00           | 0.00%    | 0.00           | 0.00%   |
| 6202100 36840    | CONTRIBUTI   | 0.00     | 0.00        | 0.00%   | (719,685.01)   | 100.00% | (684,000.00)    | (501,003.87)   | 73.25%   | (719,685.01)   | 102.00% |
| 6202200 36840    | CONTRIBUTI   | 0.00     | 0.00        | 0.00%   | (565,466.75)   | 100.00% | (576,000.00)    | (393,645.92)   | 68.34%   | (565,466.75)   | 102.00% |
| Expense Accounts |              | 0.00     | 131,466.37  | 100.00% | 1,772,784.05   | 100.00% | 22,161,928.00   | 1,809,654.75   | 8.17%    | 1,772,784.05   | 7.66%   |
|                  |              | 0.00     | 131,466.37  | 100.00% | 1,772,784.05   | 100.00% | 22,161,928.00   | 1,809,654.75   | 8.17%    | 1,772,784.05   | 7.66%   |
|                  |              | 0.00     | 131,466.37  | 100.00% | 1,772,784.05   | 100.00% | 22,161,928.00   | 1,809,654.75   | 8.17%    | 1,772,784.05   | 7.66%   |
| 620 53400        | CONTRACTUA   | 0.00     | 0.00        | 0.00%   | 58,074.73      | 100.00% | 71,813.00       | 74,216.21      | 103.35%  | 58,074.73      | 145.19% |
| 620 53401        | CONTRACTUA   | 0.00     | 0.00        | 0.00%   | 15,484.28      | 100.00% | 14,000.00       | 14,882.15      | 106.30%  | 15,484.28      | 129.03% |
| 620 53404        | INVESTMENT   | 0.00     | 6,750.93    | 100.00% | 91,820.89      | 100.00% | 91,670.00       | 84,197.98      | 91.85%   | 91,820.89      | 76.52%  |
| 620 53600        | RETIREE BE   | 0.00     | 124,715.44  | 100.00% | 1,607,404.15   | 100.00% | 1,600,000.00    | 1,636,358.41   | 102.27%  | 1,607,404.15   | 103.70% |
| 620 59990        | RESERVE      | 0.00     | 0.00        | 0.00%   | 0.00           | 0.00%   | 20,384,445.00   | 0.00           | 0.00%    | 0.00           | 0.00%   |
| Grand Total:     |              | 0.00     | 33,426.83   | 100.00% | (1,735,074.95) | 100.00% | 0.00            | (112,309.89)   | 100.00%  | (1,735,074.95) | 100.00% |

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-158  
Sole Source Vendor Approval - Maudlin International Trucks

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-158

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SYNOPSIS: City's Maintenance Department - Fleet Division expenses during FY 16/17 exceeded the sole source limit of \$20,000 and City Commission approval is required for sole source expenses in excess of this amount. Staff recommends approving Maudlin International Trucks as a sole source vendor for authorized parts and repairs above \$20,000.

---

FISCAL IMPACT: Funds are budgeted and available in the Fleet Parts Expense Account (510-58700).

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-158.

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|                                                           |            |
|-----------------------------------------------------------|------------|
| Jeremiah Glisson, Fleet & Facilities Maintenance Director | 10/03/2017 |
| Dale Martin, City Manager                                 | 10/09/2017 |
| Patti Clifford, Comptroller                               | 10/10/2017 |
| Tammi E. Bach, City Attorney                              | 10/10/2017 |

---

Date: October 02, 2017

Submitted By: Cathy Sabattini, Administrative Coordinator

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-158

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING MAUDLIN INTERNATIONAL TRUCKS AS THE SOLE SOURCE VENDOR FOR PARTS AND REPAIRS FOR INTERNATIONAL TRUCKS FOR FY 2016/2017; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the purchase of parts and services for International brand items are purchased through Maudlin International of Jacksonville; and

WHEREAS, expenses during FY 2016/2017 exceeded the sole source limit of \$20,000 and City Commission approval is required for sole source expenses in excess of this amount; and

WHEREAS, staff recommends approving Maudlin International Trucks as a sole source vendor for authorized parts and repairs above \$20,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves Maudlin International Trucks as a sole source vendor for FY 2016/2017 for International parts and repairs for the Maintenance Department - Fleet Division.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute any documents pertaining to authorization of sole source upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 17<sup>th</sup> day of October, 2017.

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Robin C. Lentz  
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Tammi E. Bach  
City Attorney

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-159  
Sewer, Refuse, and Stormwater Exemptions for Fiscal Year 2017/2018

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-159

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SYNOPSIS: The Nassau County Council on Aging has submitted six additional Sewer, Refuse, and Stormwater Fee Exemption applications for Fiscal Year 2017/2018 for the City Commission's approval and the applications are available at the City Clerk's office for review.

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FISCAL IMPACT: Funding in the amount of \$25,000 has been budgeted in the Fiscal Year 2017/2018 and is available in account number #0015640 55600.

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-159.

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|                              |            |
|------------------------------|------------|
| Caroline Best, City Clerk    | 10/09/2017 |
| Dale Martin, City Manager    | 10/09/2017 |
| Patti Clifford, Comptroller  | 10/10/2017 |
| Tammi E. Bach, City Attorney | 10/10/2017 |

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Date: September 29, 2017

Submitted By: Kim Briley, Deputy City Clerk

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-159

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING SIX ADDITIONAL APPLICATIONS FOR CITY SEWER, REFUSE, AND STORMWATER FEE EXEMPTION FOR FISCAL YEAR 2017/2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 5, 1985, it was the finding of the City Commission of the City of Fernandina Beach that certain citizens of the City had limited income and the monthly payments for Sewer and Refuse Services would cause an undue hardship; and

WHEREAS, a guideline was adopted by the City Commission to assist in the determination of those individuals who may be eligible; and

WHEREAS, each year the City Commission has made provisions for a certain number of applicants to be considered and/or approved for the exemption of payment for the Sewer, Refuse, and Stormwater Services; and

WHEREAS, the City of Fernandina Beach has received six additional applications from the Nassau County Council on Aging for consideration for exemption of payment for Sewer, Refuse, and Stormwater services for the months of October 1, 2017, through September 30, 2018; and

WHEREAS, funding is budgeted and available in Social Services for Aged/Poor account #0015640-55600.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves six additional applications for exemption of payment for City Sewer, Refuse, and Stormwater costs for the months of October 1, 2017, through September 30, 2018. The six applicants are listed by name on Exhibit "A", attached hereto.

SECTION 2. This Resolution shall become effective immediately.

ADOPTED this 17<sup>th</sup> day of October, 2017.

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Robin C. Lentz  
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Tammi E. Bach  
City Attorney

**Resolution 2017-159**  
**Exhibit “A”**

Frances M. Alexander  
Willa Livingston  
Robbie Richo  
Celestine Stewart  
Kenneth R. Swackard  
Patricia Traeye



**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-160  
Legislative Priority Recommendation and Support

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-160

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SYNOPSIS: The State of Florida Legislature has requested recommendations for legislative funding priorities for its 2018 regular legislative session.

The City of Fernandina Beach believes that, following the successive impacts of Hurricane Matthew (2016) and Hurricane Irma (2017), the environmental sustainability and economic vitality of the City's historic downtown are subject to the damaging effects of storm surge and sea level rise. The City's aged waterfront infrastructure to mitigate and protect downtown requires modernization to counter the effects of storm surge and sea level rise.

The City recommends and supports, based upon the aforementioned factors, Downtown Shoreline Stabilization as a key legislative priority, and urges that legislation incorporating this priority be enacted by the State legislature during its 2018 regular session.

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FISCAL IMPACT: Cost estimates are being prepared. If appropriated, the City will likely need to contribute funds.

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-160.

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|                              |            |
|------------------------------|------------|
| Dale Martin, City Manager    | 10/11/2017 |
| Patti Clifford, Comptroller  | 10/11/2017 |
| Tammi E. Bach, City Attorney | 10/11/2017 |

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Date: October 09, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-160

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF  
FERNANDINA BEACH, FLORIDA, RECOMMENDING AND  
SUPPORTING A STATE LEGISLATIVE PRIORITY; AND PROVIDING  
FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida Legislature has requested recommendations for legislative funding priorities for its 2018 regular legislative session; and

WHEREAS, the City of Fernandina Beach believes that, following the successive impacts of Hurricane Matthew (2016) and Hurricane Irma (2017), the environmental sustainability and economic vitality of the City's historic downtown are subject to the damaging effects of storm surge and sea level rise; and

WHEREAS, the City's aged waterfront infrastructure to mitigate and protect downtown requires modernization to counter the effects of storm surge and sea level rise.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby recommends and supports, based upon the aforementioned factors, Downtown Shoreline Stabilization as a key legislative priority, and urges that legislation incorporating this priority be enacted by the State legislature during its 2018 regular session.

SECTION 2. This Resolution shall become effective immediately.

ADOPTED this 17<sup>th</sup> day of October, 2017.

CITY OF FERNANDINA BEACH

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Robin C. Lentz  
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



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Caroline Best  
City Clerk

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Tammi E. Bach  
City Attorney

CITY COMMISSION AGENDA ITEM

*City of Fernandina Beach*



SUBJECT: Resolution 2017-161  
Budget Amendment - Golf Course

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-161

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SYNOPSIS: Staff is seeking Commission approval for a budget amendment to properly record the insurance proceeds and related equipment purchase due to the fire at the Golf Course in June 2016.

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FISCAL IMPACT: Staff recommends a budget amendment increasing the Golf Insurance Proceeds account, 410 36420 and the Gold Equipment account, 410 56400 both by \$87,445 to properly account for the ruined equipment replaced using insurance proceeds. **This budget amendment increases the total City budget from \$118,116,995 to \$118,204,440.**

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-161.

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Dale Martin, City Manager 10/09/2017

Tammi E. Bach, City Attorney 10/10/2017

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Date: September 22, 2017

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Submitted By: Patti Clifford, Comptroller

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-161

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AN AMENDMENT TO THE GOLF COURSE BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, in June 2016, a fire damaged an outbuilding and its contents at the City Golf Course; and

WHEREAS, insurance proceeds were used to replace the ruined equipment; and

WHEREAS, staff recommends an amendment to the FY 2016/2017 budget to properly account for the new equipment and insurance proceeds by increasing the Insurance Proceeds account, 410 36420, and increasing the Golf Equipment account, 410 56400 by \$87,445. **This amendment increases the Total City budget from \$118,116,995 to \$118,204,440.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The Commission approves the budget amendment increasing the Insurance Proceeds account, 410 36420, and increasing the Golf Equipment account, 410 56400 each by \$87,445. The Commission approves **increasing the Total City budget from \$118,116,995 to \$118,204,440.**

SECTION 2. This Resolution shall take effect immediately upon passage.

ADOPTED this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Robin C. Lentz  
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Tammi E. Bach  
City Attorney

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-162  
Budget Amendments - General Employees' Pension Plan and  
Police & Fire Pension Plan

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-162

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SYNOPSIS: Contractual expenses and retiree benefits paid for both the General Employees' Pension Fund and the Police & Fire Pension Fund are exceeding the FY 2016/2017 budgeted amounts.

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FISCAL IMPACT: Funds are available in the Reserve accounts for the proposed transfers.

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-162.

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Dale Martin, City Manager 10/09/2017

Tammi E. Bach, City Attorney 10/10/2017

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Date: September 24, 2017

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Submitted By: Patti Clifford, Comptroller

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-162

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AMENDMENTS TO THE GENERAL EMPLOYEES PENSION FUND AND POLICE & FIRE PENSION FUND BUDGET FOR FISCAL YEAR 2016/2017; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City adopts and operates under a budget for the fiscal year and the City Charter requires that the City Commission approve any budget amendment over \$7,500; and

WHEREAS, contractual expenses and retiree benefits paid for both the General Employees' Pension Fund and the Police & Fire Pension Fund are exceeding the FY 2016/2017 budgeted amounts; and

WHEREAS, staff recommends the following budget amendments so the pension plan expense accounts will not exceed the budget: a transfer of \$312,800 from the General Employees' Pension Fund Reserve account, 610 5990, to the Contractual account, 610 53400 (\$8,000), to the Contractual Amer Core account, 610 53401 (\$4,800) and to the Retiree Benefits account, 610 53600 (\$300,000); and a transfer of \$197,700 from the Police and Fire Pension Fund Reserve account, 620 5990, to the Contractual account, 620 53400 (\$12,000), to the Contractual Amer Core account, 620 53401 (\$5,700) and to the Retiree Benefits account, 620 53600 (\$180,000).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the following budget amendments: a transfer of \$312,800 from the General Employees' Pension Fund Reserve account, 610 5990, to the Contractual account, 610 53400 (\$8,000), to the Contractual Amer Core account, 610 53401 (\$4,800) and to the Retiree Benefits account, 610 53600 (\$300,000) and a transfer of \$197,700 from the Police and Fire Pension Fund Reserve account, 620 5990, to the Contractual account, 620 53400 (\$12,000), to the Contractual Amer Core account, 620 53401 (\$5,700) and to the Retiree Benefits account, 620 53600 (\$180,000).

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 17<sup>th</sup> day of October, 2017.

ATTEST:

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Robin C. Lentz  
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Tammi E. Bach  
City Attorney



**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-163  
Interlocal Agreement Amendment - Nassau County Board of County Commissioners

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-163

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SYNOPSIS: Both the City and the County have determined that it is a fiscal and safety benefit to the citizens of Nassau County that Ocean Rescue services be provided by the City of Fernandina Beach Fire Department for Nassau County public beaches. The proposed Interlocal Agreement Amendment is for the City to provide Ocean Rescue services for Peter's Point Park, Scott Road Beach Access and Burney Park.

The initial term of this Agreement was for four years, with an option to renew on an annual basis and under this Agreement, the City has requested an increase to the original contract in the amount of \$5,000, and the County shall pay the City \$118,000 annually.

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FISCAL IMPACT: Additional revenue of \$5,000 will assist in offsetting expenses for Ocean Rescue equipment, operating supplies, etc.

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-163.

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|                              |            |
|------------------------------|------------|
| Ty Silcox, Fire Chief        | 09/29/2017 |
| Dale Martin, City Manager    | 10/09/2017 |
| Patti Clifford, Comptroller  | 10/10/2017 |
| Tammi E. Bach, City Attorney | 10/10/2017 |

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Date: September 29, 2017

Submitted By: Kaleigh Simmons, Administrative Coordinator

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-163

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING AMENDMENT NO. 01 TO THE INTERLOCAL AGREEMENT WITH THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS FOR OCEAN RESCUE SERVICES ON PUBLIC BEACHES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Nassau County has determined that it is in the best interest of the citizens and visitors of Nassau County that Ocean Rescue (Lifeguard) Services be provided by the City of Fernandina Beach for the following Nassau County public beaches: Peter's Point Park, Scott Road Beach Access, and Burney Park; and

WHEREAS, the parties entered into an agreement dated February 9, 2011; and

WHEREAS, the original agreement provided for an initial term of four years beginning October 1, 2010, and ending September 30, 2014, with an option to automatically renew on an annual basis; and

WHEREAS, the parties entered into subsequent renewal periods for the period of October 1, 2014, through September 30, 2017; and

WHEREAS, the parties desire to increase the amount by \$5,000 and extend said agreement for an additional year, expiring September 30, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves Amendment No. 1 to the Interlocal Agreement with the Nassau County Board of County Commissioners, attached hereto as Exhibit "A", for Ocean Rescue Services for Peter's Point Park, Scott Road Access, and Burney Park.

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the Interlocal Agreement, upon review and approval by the City Attorney.

SECTION 3. This Resolution shall become effective immediately.

ADOPTED this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

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Robin C. Lentz  
Commissioner – Mayor

ATTEST:

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Caroline Best  
City Clerk

APPROVED AS TO FORM & LEGALITY:



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Tammi E. Bach  
City Attorney

**AMENDMENT NO. 01 TO THE INTERLOCAL  
AGREEMENT FOR OCEAN RESCUE SERVICES**

THIS ADDENDUM entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **City of Fernandina Beach, Florida**, a political subdivision of the State Of Florida, (hereinafter referred to as "City").

**WHEREAS**, the parties entered into an Agreement dated February 9, 2011; and

**WHEREAS**, the original agreement provided for an initial term of four (4) years beginning October 1, 2010 and ending September 30, 2014, with an option to automatically renew on an annual basis.

**WHEREAS**, the parties entered into subsequent renewal periods for the period of October 1, 2014 through September 30, 2017; and

**WHEREAS**, the parties desire to amend and extend said Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement for Ocean Rescue Services dated February 9, 2011, the performance period is hereby extended for an additional one (1) year beginning October 1, 2017 and ending September 30, 2018.
2. In accordance to section 6 (e) the agreement dated February 9, 2011 notification will be provided by November 30<sup>th</sup> of each year of any price increase in the costs associated with provided services. A Price increase of \$5,000.00 was given in writing on April 7, 2017 and followed with letter dated September 26, 2017 attached as Exhibit A.
3. All other provisions of said agreement not in conflict with this Addendum shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

---

DANIEL B. LEEPER  
Its: Chairman

ATTEST TO CHAIR'S SIGNATURE

---

JOHN A. CRAWFORD  
Its: Ex-Officio Clerk

Approved as to form and legality by the  
Nassau County Attorney:

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MICHAEL S. MULLIN



CITY OF FERNANDINA BEACH, FLORIDA

By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Before me personally appeared,  
\_\_\_\_\_, who is personally known \_\_\_\_\_ or  
produced \_\_\_\_\_ as identification, known  
to be the person described in and who executed the foregoing  
instrument, and acknowledged to and before me that he/she  
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Signature

Notary-Public-State of \_\_\_\_\_ at large  
My Commission expires:

APPROVED AS TO FORM AND LEGALITY:

  
CITY ATTORNEY



City of Fernandina Beach

Dale L. Martin

Office of the City Manager

dmartin@fbfl.org

September 26, 2017

Nassau County Board of County Commissioners  
96135 Nassau Place  
Suite 1  
Yulee, FL 32097

Re: Contract CM1721

Dear County Commissioners:

Amid rising Ocean Rescue operating expenses since Contract CM1721 was approved in 2011, the said contract has not been revised to include such costs. Therefore, the City of Fernandina Beach requests an amendment to the above referenced contract to include an additional \$5,000.00 to offset incurred charges for equipment, uniforms, etc.

Thank you for your consideration. Please contact my office with any questions.

Sincerely,

Dale L. Martin  
City Manager

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-164  
Deed of Dedication - Rayonier Performance Fibers, LLC

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ITEM TYPE: Resolution (w/o fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-164

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SYNOPSIS: Rayonier Performance Fibers, LLC has executed and presented to the City Commission a Deed of Dedication for land that will be used for a rail spur and transfer switches to serve the LignoTech Florida, LLC manufacturing plant.

The City Commission wishes to accept the Deed of Dedication from Rayonier Performance Fibers, LLC as part of accepting the Florida Department of Transportation Economic Development Fund Grant for construction of a rail spur. FDOT requires that land be dedicated to the City since the grant monies will be paid to the City and distributed to LignoTech.

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FISCAL IMPACT: None

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-164.

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Tammi E. Bach, City Attorney 10/11/2017

Dale Martin, City Manager 10/11/2017

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Date: September 22, 2017

Submitted By: Katie Newton, Legal Assistant

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-164

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ACCEPTING A DEED OF DEDICATION FOR LAND THAT WILL BE USED AS RIGHT-OF-WAY FOR CONSTRUCTION OF A RAIL SPUR AND TRANSFER SWITCHES TO SERVE THE LIGNOTECH FLORIDA, LLC MANUFACTURING PLANT FOR WHICH THE FLORIDA DEPARTMENT OF TRANSPORTATION APPROVED AN ECONOMIC DEVELOPMENT TRANSPORTATION FUND GRANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Rayonier Performance Fibers, LLC has executed and presented to the City Commission a Deed of Dedication for land that will be used as for a rail spur and transfer switches to serve the LignoTech Florida, LLC manufacturing plant; and

WHEREAS, the City Commission wishes to accept the Deed of Dedication from Rayonier Performance Fibers, LLC as part of accepting the Florida Department of Transportation Economic Development Fund Grant for construction of a rail spur.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby accepts the Deed of Dedication, attached hereto as Exhibit "A".

SECTION 2. This Resolution shall be effective immediately upon passage.

ADOPTED this 17th of October, 2017.

ATTEST:

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Robin C. Lentz  
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Tammi E. Bach  
City Attorney

**DEED OF DEDICATION**

**THIS INSTRUMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2017 BETWEEN **RAYONIER PERFORMANCE FIBERS, LLC**, a Delaware limited liability company, whose address is 1301 Riverplace Boulevard, Suite 2300, Jacksonville, FL 32207 ("Grantor"), and **CITY OF FERNANDINA BEACH**, a municipal corporation in Nassau County, State of Florida whose mailing address is 204 Ash Street, Fernandina Beach, Florida 32034 ("Grantee").

**WITNESSETH**, that for and in consideration of the acceptance of this Dedication by the Grantee, Grantor does hereby grant, dedicate, give, and convey to the Grantee, its successors and assigns, forever the following described land situate in Fernandina Beach, Nassau County, Florida (the "Property"), to wit:

**SEE EXHIBIT A ATTACHED HERETO AND INCORPORATED HEREIN.**

**TO HAVE AND TO HOLD** the same unto the Grantee, its successors and assigns forever, in fee simple for a public improved or unimproved rail spur including switches, loading docks, gangways and related improvements and including therein the right to construct, maintain and operate, either above or below the surface of the ground, electric light and power, water, sewer and drainage lines and any other public utilities deemed necessary by the Grantee.

**AND** the Grantor hereby covenants with said Grantee that the Grantor is lawfully seized of said land in fee simple; that the Grantor has good right and lawful authority to dedicate and convey said land, and hereby warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever, and that said land is free of all encumbrances with the exception of (i) all liens, restrictions, reservations, covenants, conditions, and interests validly existing and recorded of record; (ii) all leases on the Property and rights of parties in possession and any memoranda of any such leases; (iii) any and all easements, rights-of-way, and other matters whether or not of record, and those visible and apparent on the Property, affecting or related to it; (iv) all regulations, restrictions, laws, statutes, ordinances, obligations or other matters which affect the Property and which are imposed by or existing by reason of any regulatory, governmental or quasigovernmental districts, entities, agencies, authorities or other bodies of any kind or nature, including Grantee; (v) all riparian rights, water rights, public access rights or other rights of any kind or nature which affect the Property and which are held by or relate to any governmental authorities or the public generally; (vi) oil and mineral rights with respect to the Property; and (vii) all taxes accruing subsequent to December 31, 2016.

**[signature contained on following page]**

**IN WITNESS WHEREOF**, the said Grantor has hereunto set their hand this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2017.

Signed, sealed and delivered in the presence of:

Witness: \_\_\_\_\_  
Print Name: \_\_\_\_\_

RAYONIER PERFORMANCE FIBERS, LLC  
"GRANTOR":

Witness: \_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

**I HEREBY CERTIFY** that on this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2017, before me personally appeared \_\_\_\_\_ (name) as \_\_\_\_\_ (title) of Rayonier Performance Fibers, LLC to me known to be the person described in and who executed the foregoing instrument, and acknowledged the execution thereof to be his free act and deed and has provided \_\_\_\_\_ as identification and has/has not taken an oath. He is personally known to me.

**WITNESS** my hand and official seal in the County and State last aforesaid, the day and year last aforesaid.

\_\_\_\_\_  
Notary Public, State of Florida

My Commission Expires: \_\_\_\_\_





# MANZIE & DRAKE LAND SURVEYING



DESCRIPTION OF RAILROAD RIGHTS-OF-WAY  
FOR  
RAYONIER ADVANCED MATERIALS  
AUGUST 29, 2017

TWO RAILROAD PROPERTIES, EACH BEING 10 FEET IN WIDTH, LYING IN SECTION 59, TOWNSHIP 3 NORTH, RANGE 28 EAST, NASSAU COUNTY, FLORIDA, AND BEING A PART OF "MILL SITE TRACT OF RAYONIER INCORPORATED" AS PER PLAT THEREOF RECORDED IN PLAT BOOK 2, PAGES 47 AND 47A OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

MAIN TRACK:

A STRIP OF LAND 10 FEET IN WIDTH AND LYING 5 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

FOR A POINT OF REFERENCE, COMMENCE AT THE NORTHEASTERLY CORNER OF SAID MILL SITE TRACT OF RAYONIER INCORPORATED; THENCE SOUTH  $41^{\circ}59'20''$  WEST ALONG THE BOUNDARY OF SAID MILL SITE TRACT A DISTANCE OF 267.57 FEET; THENCE CONTINUE ALONG SAID BOUNDARY, SOUTH  $45^{\circ}45'10''$  WEST A DISTANCE OF 689.39 FEET; THENCE CONTINUE ALONG SAID BOUNDARY SOUTH  $50^{\circ}07'00''$  WEST A DISTANCE OF 200.00 FEET; THENCE DEPARTING SAID BOUNDARY, SOUTH  $70^{\circ}14'20''$  WEST A DISTANCE OF 1808.01 FEET TO A POINT HEREINAFTER REFERRED TO AS "POINT A", ALSO BEING THE **POINT OF BEGINNING** OF THE MAIN TRACK; THENCE SOUTH  $67^{\circ}56'45''$  WEST A DISTANCE OF 107.24 FEET TO THE POINT OF CURVATURE OF CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 478.34 FEET AND A CENTRAL ANGLE OF  $04^{\circ}57'25''$ ; THENCE SOUTHWESTERLY ALONG SAID CURVE AN ARC DISTANCE OF 41.38 FEET, BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF SOUTH  $70^{\circ}25'28''$  WEST 41.37 FEET, TO THE POINT OF TANGENCY OF SAID CURVE; THENCE SOUTH  $72^{\circ}54'10''$  WEST A DISTANCE OF 107.74 FEET TO THE POINT OF CURVATURE OF A CURVE CONCAVE SOUTHEASTERLY, HAVING A RADIUS OF 478.34 FEET AND A CENTRAL ANGLE OF  $08^{\circ}40'15''$ ; THENCE SOUTHWESTERLY ALONG SAID CURVE AN ARC DISTANCE OF 72.39 FEET, SUBTENDED BY A CHORD BEARING AND DISTANCE OF SOUTH  $68^{\circ}34'02''$  WEST 72.32 FEET, TO THE POINT OF TANGENCY OF SAID CURVE; THENCE SOUTH  $64^{\circ}13'54''$  WEST A DISTANCE OF 239.64 FEET TO THE POINT OF TERMINUS.

TOGETHER WITH A PORTION OF PROPERTY FOR A SWITCHING LEAD 10 FEET IN WIDTH AND LYING 5 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

SHEET 1 OF 3



# MANZIE & DRAKE LAND SURVEYING



BEGIN AT AFOREMENTIONED "POINT A", ALSO BEING THE **POINT OF BEGINNING** OF THE SWITCHING LEAD, SAID POINT LYING ON A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 363.57 FEET AND A CENTRAL ANGLE OF  $55^{\circ}09'26''$ ; THENCE NORTHWESTERLY ALONG SAID CURVE AN ARC DISTANCE OF 350.00 FEET' BEING SUBTENDED BY A CHORD BEARING AND DISTANCE OF NORTH  $86^{\circ}33'25''$  WEST 336.64 FEET, TO THE POINT OF TERMINUS.

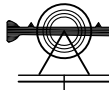
THE SIDELINES OF THE ABOVE DESCRIBED PROPERTIES SHALL BE LENGTHENED OR SHORTENED AS NECESSARY IN ORDER TO MAINTAIN TWO CONTINUOUS STRIPS OF LAND 10 FEET IN WIDTH AND TO INTERSECT EXISTING EASEMENTS, RIGHTS-OF-WAY, PROPERTY LINES OR OTHER INSTRUMENTS OF RECORD AS MAY BE APPLICABLE

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GUY L. MELVIN, P.L.S.  
FLORIDA REGISTRATION No. 4729  
JOB No. 19092

SHEET 2 OF 3

117 SOUTH 9TH STREET, FERNANDINA BEACH, FL 32034  
OFFICE (904) 491-5700 • FAX (904) 491-5777 • TOLL FREE (888) 832-7730  
[www.manzieanddrake.com](http://www.manzieanddrake.com)



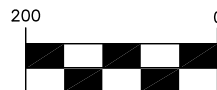
# MANZIE & DRAKE LAND SURVEYING



## SKETCH OF LEGAL DESCRIPTION

(LEGAL DESCRIPTION ATTACHED)  
(THIS IS NOT A BOUNDARY SURVEY)

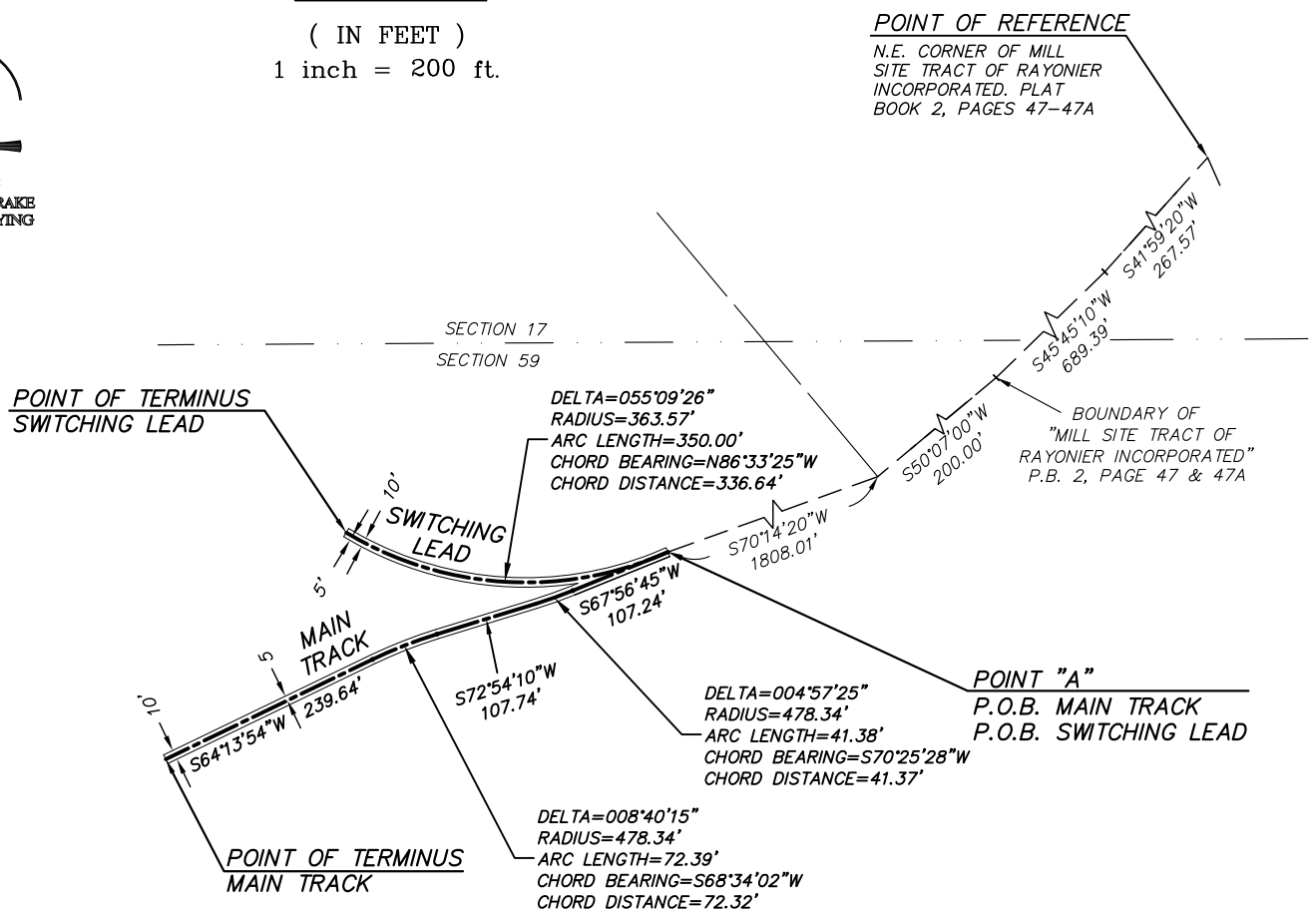
### GRAPHIC SCALE



( IN FEET )

1 inch = 200 ft.

MANZIE & DRAKE  
LAND SURVEYING



### LEGEND

P.O.B. = POINT OF BEGINNING

JOB NO. 19092  
SHEET 3 OF 3

## CITY COMMISSION AGENDA ITEM

*City of Fernandina Beach*



SUBJECT: Resolution 2017-165  
License and Maintenance Agreement - Rayonier Performance Fibers, LLC and Lignotech Florida, LLC

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ITEM TYPE: Resolution (w/o fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-165

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SYNOPSIS: The City has been working with LignoTech Florida, LLC and Rayonier Performance Fibers, LLC to receive grant monies for construction of a rail spur and transfer switches to serve the LignoTech manufacturing plant through the Florida Department of Transportation's Economic Development Transportation Fund (EDTF) Grant program. Rayonier Performance Fibers, LLC dedicated land to the City for the rail spur and transfer switches since the EDTF grant must be used for transportation improvements on public property. The rail spur, transfer switches and any other improvements on City property through this EDTF grant shall be maintained by LignoTech Florida, LLC and Rayonier Performance Fibers, LLC at no cost or liability to the City as memorialized in the License and Maintenance Agreement that will be recorded in the public records of Nassau County.

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FISCAL IMPACT: None

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-165.

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Tammi E. Bach, City Attorney 10/11/2017

Dale Martin, City Manager 10/11/2017

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Date: September 22, 2017

Submitted By: Katie Newton, Legal Assistant

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-165

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A LICENSE AND MAINTENANCE AGREEMENT WITH RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA, LLC TO MAINTAIN AND ASSUME ALL COSTS AND LIABILITY FOR LAND THAT WILL CONTAIN A RAIL SPUR AND TRANSFER SWITCHES SERVING LIGNOTECH FLORIDA, LLC'S MANUFACTURING PLANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has been working with LignoTech Florida, LLC and Rayonier Performance Fibers, LLC to receive grant monies for construction of a rail spur and transfer switches to serve the LignoTech manufacturing plant through the Florida Department of Transportation's Economic Development Transportation Fund (EDTF) Grant program; and

WHEREAS, Rayonier Performance Fibers, LLC dedicated land to the City for the rail spur and transfer switches since the EDTF grant must be used for transportation improvements on public property; and

WHEREAS, the rail spur, transfer switches and any other improvements on City property through this EDTF grant shall be maintained by LignoTech Florida, LLC and Rayonier Performance Fibers, LLC at no cost or liability to the City as memorialized in a License and Maintenance Agreement that will be recorded in the public records of Nassau County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the License and Maintenance Agreement between the City of Fernandina Beach, Rayonier Performance Fibers, LLC, and LignoTech Florida, LLC, attached hereto as Exhibit "A".

SECTION 2. The City Manager and City Clerk are hereby authorized to execute said agreement, upon review and approval by the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 17th day of October, 2017.

CITY OF FERNANDINA BEACH

\_\_\_\_\_  
Robin C. Lentz  
Mayor – Commissioner

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Tammi E. Bach  
City Attorney

Return to:  
Office of the City Attorney  
City of Fernandina Beach  
204 Ash St.  
Fernandina Beach, FL 32034

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**LICENSE AND  
MAINTENANCE AGREEMENT**

**THIS LICENSE AND MAINTENANCE AGREEMENT** (this "Agreement") is made and entered by and between CITY OF FERNANDINA BEACH, FLORIDA, a municipal corporation of the State of Florida, with an address of 204 Ash Street, Fernandina Beach, Florida 32034 hereinafter referred to as the "CITY," and RAYONIER PERFORMANCE FIBERS, LLC, a Delaware limited liability company, whose mailing address is 1301 Riverplace Blvd., Suite 2300, Jacksonville, FL hereinafter referred to as "RAYONIERPF." The CITY and RAYONIERPF are at times herein collectively referred to herein as "Parties"; each, a "Party").

**WITNESSETH**

-

**WHEREAS**, the CITY owns a right-of-way approximately 1,000 feet in length as more particularly described in Exhibit "A" attached hereto and incorporated herein (the "RIGHT OF WAY") which includes area to be used for a railroad spur (inclusive of accompanying transfer switches, platforms, gangways and related improvements, the "RAIL SPUR"), said RIGHT OF WAY and RAIL SPUR being collectively referred to herein as the "CITY PROPERTY"); and

**WHEREAS**, RAYONIERPF desires to install and maintain the RAIL SPUR on the CITY PROPERTY, and incident to such installation and maintenance, the CITY requires a license and maintenance agreement; and

**WHEREAS**, RAYONIERPF has leased a portion of its property to Lignotech Florida LLC to install, operate and maintain a lignin products manufacturing facility on a portion of



RAYONIERPF's property situated contiguous to the CITY PROPERTY, and such project has received tax credits and endorsements from Nassau County and the State of Florida, including in the form of an Economic Development Transportation Fund Grant pursuant to Section 339.2821, Fla. Stats.

**WHEREAS**, in light of the economic and other benefits to the CITY and its residents, the CITY has determined it to be in the public's interest to allow the RAIL SPUR to be constructed upon the CITY PROPERTY; and

**WHEREAS**, in return for access to the CITY PROPERTY, the CITY will receive indemnification from RAYONIERPF regarding the CITY PROPERTY as more fully set forth below; and

**WHEREAS**, the Parties are desirous of entering into this Agreement for the purposes stated above.

**NOW, THEREFORE**, in consideration of the foregoing premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. RECITALS. The WHEREAS clauses set forth above are incorporated herein by reference and made a part of this Agreement.

2. GRANT OF LICENSE AND CONSTRUCTION OF RAIL SPUR. The CITY hereby grants and delivers to RAYONIERPF a perpetual, exclusive license to use the CITY PROPERTY for the purposes of constructing, operating and maintaining the RAIL SPUR

thereon. The RAIL SPUR shall be constructed by RAYONIERPF in accordance with the Scope of Work attached hereto as Exhibit B and incorporated herein by reference. Any material change, alteration, modification, or addition to the RAIL SPUR or CITY PROPERTY must have prior written approval by the CITY.

3. MAINTENANCE OF RIGHT OF WAY AND RAIL SPUR. RAYONIERPF hereby agrees to maintain, at its sole cost and expense, the CITY PROPERTY and RAIL SPUR in a safe and clean condition during the term of this Agreement. The Parties hereto further agree that the CITY, in allowing the RAIL SPUR, shall not assume any responsibility whatsoever for maintaining the RAIL SPUR. All responsibility for maintenance of the RAIL SPUR shall remain with RAYONIERPF. The Parties hereto agree that the CITY shall have the right, but not the obligation, to conduct inspections of the RAIL SPUR on a periodic basis and that the RAIL SPUR may also be inspected from time to time by RAYONIERPF's rail switching service provider.

4. INDEMNIFICATION. RAYONIERPF shall indemnify, defend, and hold harmless the CITY and all of its elected officials, charter officers, agents and employees from any claim, loss, damages, costs, charge, or expense, including attorney's fees and costs, arising from or in connection with 1) any and all activities conducted upon the CITY PROPERTY pursuant to this Agreement; 2) any act, omission or negligence of RAYONIERPF or its tenants, licensees, partners, directors, officers, agents, employees, invitees, or contractors in connection with this Agreement; or 3) any accident, injury, or damage whatsoever occurring in or at the CITY PROPERTY as it relates to the RAIL SPUR. Notwithstanding the foregoing or anything to the contrary contained herein, RAYONIERPF will not be liable under this provision for damages arising out of the injury or damage to persons or property directly to the extent caused by or resulting from the negligence of the CITY or any of its elected officials, charter officers, agents, servants, or employees.

5. CITY PERMITS. RAYONIERPF agrees to obtain any required CITY Building Permit prior to entering or performing any work on CITY PROPERTY, including the installation of the RAIL SPUR.

6. WAIVER OF CLAIMS. RAYONIERPF hereby waives any and all claims against the CITY for loss or damage resulting from natural phenomena including, but not limited to, fire, water, tornado, hurricane, or other severe storms, or any commotion, riot, or criminal activity.

7. NOTICES. Whenever either Party desires to give notice unto the other, written notice shall be sent via hand delivery, first class mail or overnight carrier to:

City:

City Manager

204 Ash Street

Fernandina Beach, FL 32034

With a copy to:

Streets Maintenance Director

204 Ash Street

Fernandina Beach, FL 32034

RayonierPF:

Rayonier Performance Fibers, LLC

10 Gum Street  
Fernandina Beach, FL 32034  
Attention: Mill Manager

With a copy to:

Rayonier Advanced Materials Inc.  
1301 Riverplace Boulevard, Suite 2300  
Jacksonville, FL 32207  
Attention: Legal Department

All notices shall be effective upon receipt. Any party may change their representative to get notice or their address by giving notice in this manner without the need of formal amendment of this Agreement.

8. RESERVED.

9. ENTIRE AGREEMENT; PRIOR AGREEMENTS. This Agreement represents the entire Agreement between the parties and supersedes and nullifies any and all prior agreements, negotiations or understandings, written or oral, relating to the matters set forth herein. Prior agreements, negotiations or understandings, if any, shall have no force or affect whatsoever on this Agreement.

10. ASSIGNMENT. No assignment, delegation, transfer or novation of this Agreement or any part hereof shall be made, except as outlined in Paragraph 17 below, unless approved in writing and signed by all parties to this Agreement.

11. SEVERABILITY. If any part, term or provision of this Agreement is held to be illegal, unenforceable or in conflict with any applicable federal, state or local law or regulation, such part, term or provision shall be severable, with the remainder of this Agreement remaining valid and enforceable.

12. MODIFICATIONS. No modification, addendums or amendments of any kind whatsoever may be made to this Agreement unless in written consent and signed by both parties.

13. SOVEREIGN IMMUNITY. Nothing in this Agreement shall be construed in any way to waive the sovereign immunity of the CITY, including without limitation the Indemnification provision in Section 4 above.

14. LAW AND VENUE. This Agreement shall be governed by the laws of Florida. Venue for any dispute, claim or action arising out of or related to this Agreement shall be in the Circuit Court of the Fourth Judicial Circuit in and for Nassau County, Florida. Each party hereto shall bear their own attorneys' fees and costs in the event of any dispute, claim, action or appeal arising out of or related to this Agreement.

15. AGREEMENT RUNS WITH THE LAND AND BINDING EFFECT. This Agreement shall run with the land and the burdens and benefits of this Agreement shall be binding upon, and shall inure to all successors in interest, including all mortgagees, to the parties of this Agreement. The CITY shall record a copy of this Agreement in the Official Records of Nassau County, Florida, within thirty (30) days of its approval and provide a recorded copy to RAYONIERPF within ten (10) days of its recordation.

16. PARTIES DRAFTED EQUALLY. The CITY and RAYONIERPF agree that

both parties have played an equal and reciprocal part in the drafting of this Agreement.  
Therefore, any uncertainty or ambiguity existing herein, if any, shall not be interpreted against either party, but shall be interpreted according to the application of the rules of interpretation for arm's-length agreements.

**IN WITNESS WHEREOF**, the parties hereto have executed the foregoing agreement on this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**RAYONIER PERFORMANCE FIBERS,  
LLC**

**ATTEST:**

**By:**

\_\_\_\_\_  
Signature of Witness # 1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Print or type name

**As:**

\_\_\_\_\_  
Signature of Witness #2

\_\_\_\_\_  
Print or type

\_\_\_\_\_  
Print or type name



**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
201\_\_\_\_, by \_\_\_\_\_, and \_\_\_\_\_, of \_\_\_\_\_  
\_\_\_\_\_, who is/are personally known to me or who has/have produced \_\_\_\_\_  
\_\_\_\_\_ as identification and who did not (did) take an oath.

\_\_\_\_\_  
Signature of Notary

(NOTARY SEAL)

\_\_\_\_\_  
Print or type name

**CITY OF FERNANDINA BEACH, FLORIDA**

**ATTEST:**

**By:**

\_\_\_\_\_  
Signature of Witness # 1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

Robin C. Lentz  
Mayor/ Commissioner

\_\_\_\_\_  
Signature of Witness #2

\_\_\_\_\_  
Print or type name

**STATE OF FLORIDA**

**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_, by Robin C. Lentz as Mayor/Commissioner of the City of Fernandina Beach, Florida, who is/are personally known to me or who has/have produced \_\_\_\_\_ as identification and who did not (did) take an oath.

\_\_\_\_\_  
Signature of Notary

(NOTARY SEAL)

\_\_\_\_\_  
Print or type name

**EXHIBIT “A”**  
**RIGHT OF WAY**

**EXHIBIT “B”**

**SCOPE OF WORK**



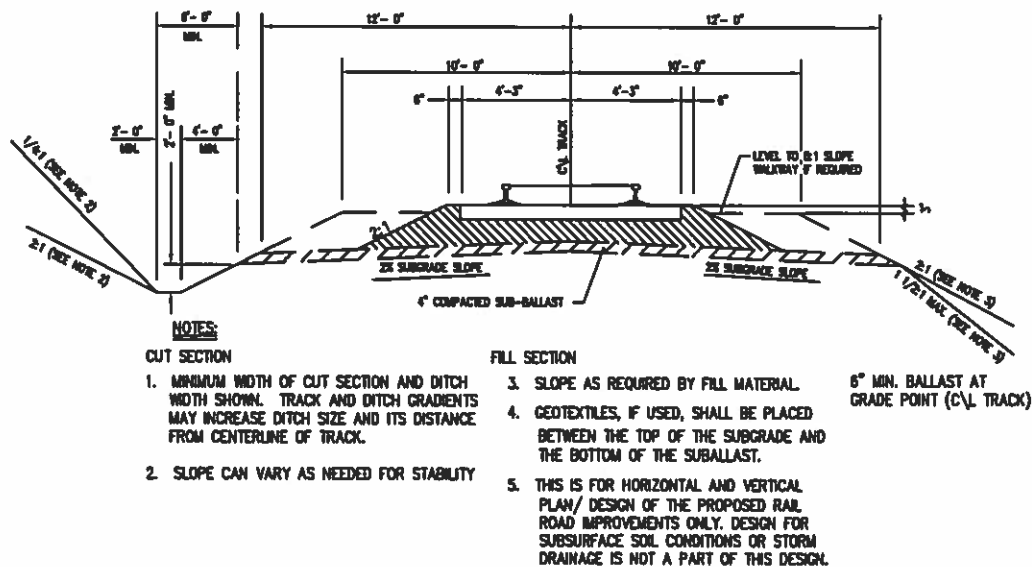
PROJECT LOCATION

VICINITY MAP  
NTS

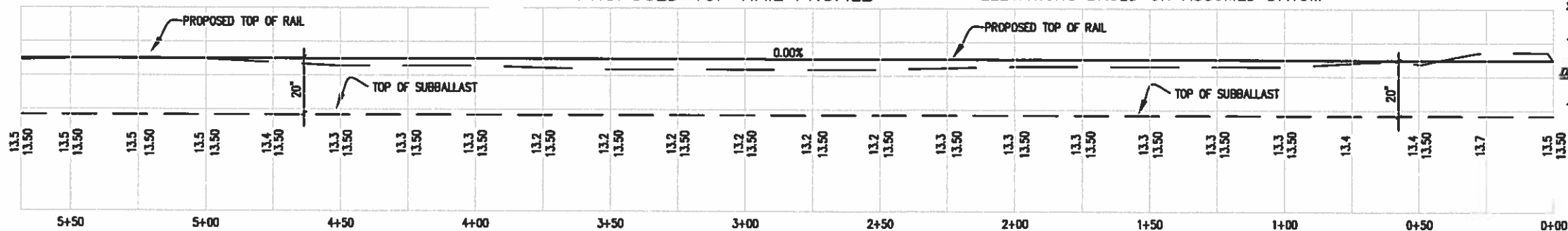
5+70 END TRACK  
INSTALL BUMPING POST

# PROPOSED TRACK TO SERVE LTF RAIL LOADING AND SWITCHING TRACK FERNANDINA BEACH, FLORIDA

TYPICAL SECTION FOR  
INDUSTRY TRACKS  
NOT TO SCALE



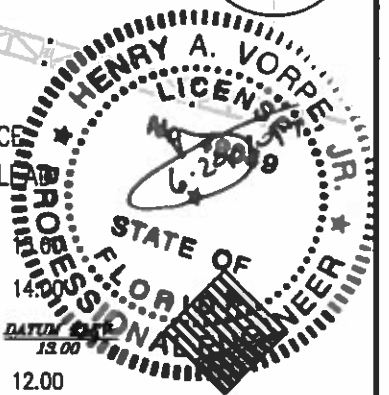
PROPOSED TOP RAIL PROFILE



SCALE 1" = 50' HORZ. 5 -- 50' -- CARS CLEAR INSIDE FENCE  
SCALE 1" = 4' VERT. 4 -- 50' -- CARS CLEAR SWITCHING LEAD

TRACK SUMMARY

PRO. P.S. No. 8 T.O.(RH)  
= 0+00 LOADING TRACK  
LINE 100' OF TRACK TO ACCOMMODATE T.O.



**AVA ENGINEERS, INC.**  
Commercial | Residential | Marine  
Florida Certificate No. 00008161  
5711 RICHARD STREET, SUITE 4 | JACKSONVILLE, FLORIDA 32216  
Ph (904) 730-3223 | Fx (904) 730-3225  
Henry A. Vorpe Jr. No. 49043

W J SAPP — 2016

| NO. | REVISION | DATE |
|-----|----------|------|
|     |          |      |

PROPOSED TRACK TO SERVE  
LTF RAIL LOADING AND  
SWITCHING TRACK  
W. J. SAPP & SON, INC.  
RAILROAD CONTRACTORS  
P.O. BOX 126  
370 WEST US HIGHWAY 90  
BALDWIN, FLORIDA 32234  
904-266-4630

SCALE 1" = 50' MAY 24, 2017

## CITY COMMISSION AGENDA ITEM

*City of Fernandina Beach*



SUBJECT: Resolution 2017-166  
Disbursement Agreement - Rayonier Performance Fibers, LLC and Lignotech Florida LLC

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ITEM TYPE: Resolution (w/ fiscal impact)

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REQUESTED ACTION: Adopt Resolution 2017-166

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SYNOPSIS: In October 2016, the City was awarded an Economic Development Transportation Grant in the amount of \$841,667 for construction of a rail spur and transfer switches to serve the new LignoTech Florida manufacturing plant. Rayonier and LignoTech are assuming responsibility for design and construction of the project, and the City will administer and disburse the grant monies to Rayonier through progress payments. The City has no liability or financial obligations for the project (rail spur and associated improvements) upon completion, see the Maintenance Agreement also on this Oct. 17, 2017 City Commission agenda.

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FISCAL IMPACT: None

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CITY ATTORNEY COMMENTS: No additional comments.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-166.

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Tammi E. Bach, City Attorney 10/11/2017

Dale Martin, City Manager 10/11/2017

Patti Clifford, Comptroller 10/11/2017

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Submitted By: \_\_\_\_\_ Date: September 25, 2017  
Katie Newton, Legal Assistant

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COMMISSION ACTION: Adopt

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RESOLUTION 2017-166

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, APPROVING A DISBURSEMENT AGREEMENT WITH RAYONIER PERFORMANCE FIBERS, LLC AND LIGNOTECH FLORIDA LLC FOR DISBURSEMENT OF FDOT ECONOMIC DEVELOPMENT TRANSPORTATION GRANT FUNDS FOR CONSTRUCTION OF A RAIL SPUR AND TRANSFER SWITCHES TO SERVE THE LIGNOTECH MANUFACTURING PLANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in October 2016, the City was awarded an Economic Development Transportation Grant in the amount of \$841,667 for construction of a rail spur and transfer switches to serve the new LignoTech Florida manufacturing plant; and

WHEREAS, Rayonier Performance Fibers, LLC, and LignoTech Florida, LLC are assuming responsibility for design and construction of the project, and the City will administer and disburse the grant monies to Rayonier.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby approves the Disbursement Agreement with Rayonier Performance Fibers, LLC, and LignoTech Florida, LLC attached hereto as Exhibit "1".

SECTION 2. The City Manager and City Clerk are hereby authorized to execute the Disbursement Agreement, upon review and approval of the City Attorney.

SECTION 3. This Resolution shall become effective immediately upon passage.

ADOPTED this 17th day of October, 2017.

ATTEST:

CITY OF FERNANDINA BEACH

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Caroline Best  
City Clerk

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Robin C. Lentz  
Mayor – Commissioner

APPROVED AS TO FORM AND LEGALITY:



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Tammi E. Bach  
City Attorney



**Resolution 2017-166  
Exhibit "1"**

**DISBURSEMENT AGREEMENT BETWEEN  
THE CITY OF FERNANDINA BEACH, FLORIDA  
AND  
RAYONIER PERFORMANCE FIBERS, LLC**

**AND LIGNOTECH, FLORIDA, LLC**

**THIS AGREEMENT** ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017 (the "Effective Date") between the **CITY OF FERNANDINA BEACH**, a municipal corporation and a political subdivision of the State of Florida (the "City"), **RAYONIER PERFORMANCE FIBERS, LLC**, a Delaware limited liability company ("Company" or "Owner") and **LIGNOTECH FLORIDA LLC**, a Delaware limited liability company ("Developer"), each of City, Owner and Developer being at times referred to herein as a "Party", and collectively, "Parties".

**W I T N E S S E T H:**

**WHEREAS**, Company owns certain real property located at 6 Gum Street in Fernandina Beach, Florida (the "Property"); and

**WHEREAS**, Company has authorized the construction and development of a lignin manufacturing plant on a portion of the Property (the "Facility"); and

**WHEREAS**, in connection with the construction of the Facility, Company requires that certain rail spur improvements be made to provide rail service to/from the Facility (as said improvements are more fully described in Exhibit "A" of the EDTF Agreement defined below, the "Rail Spur Improvements"); and

**WHEREAS**, based upon the application of the City on behalf of Company, the State of Florida Department of Transportation ("FDOT") has, under the Florida Economic Development Transportation Fund Program (the "EDTF"), authorized a \$841,667.00 grant (the "EDTF Grant") to the City to fund the installation of the Rail Spur Improvements (the "Transportation Project"); and

**WHEREAS**, Developer is Company's developer for the Transportation Project; and

**WHEREAS**, on November 18, 2016, City and the State of Florida, Department of Transportation entered into that certain Economic Development Transportation Project Fund Agreement (the "EDTF Agreement"), which agreement governs the disbursement of the EDTF Grant to the City for the Transportation Project; and

**WHEREAS**, the EDTF Agreement and this Agreement are authorized by City Resolution 2016-32; and

**WHEREAS**, the Parties desire to enter into this Agreement to set forth the terms and conditions upon which the City shall administer and disburse the EDTF Grant to the Company.

**NOW THEREFORE**, in consideration of the mutual promises and covenants, the parties agree as follows:

## **ARTICLE I**

### **RECITALS**

1.1 The foregoing recitals are true and correct and hereby fully incorporated herein by this reference.

## **ARTICLE II**

### **DEFINITIONS**

2.1 City. The City of Fernandina Beach, Florida.

2.2 Commission. The City Commission of the City of Fernandina Beach, Florida.

2.3 EDTF Grant. The \$841,667.00 grant authorized by FDOT for partial funding of the construction of the Transportation Project pursuant to the EDTF Application attached hereto as **Exhibit A** and the EDTF Agreement attached hereto as **Exhibit B**.

## **ARTICLE III**

### **TERM**

3.1 The term of this Agreement shall commence upon full execution by both parties (the “Effective Date”) and continue through December 31, 2019, unless earlier terminated in accordance with this Agreement. Should the EDTF Agreement be terminated for any reason, the City shall have the option of terminating this Agreement without fault and thereafter City shall have no further financial obligation or liability to Company; provided, however, any portion the EDTF Grant received by the City prior to such date of termination shall be subject to disbursement under and in accordance with the terms of this Agreement.

## **ARTICLE IV**

### **SUPERVISION**

4.1 Company agrees to construct or cause its Developer to construct the Transportation Project in general coordination with the City Manager’s Office and otherwise in accordance with the terms and conditions contained herein and in the EDTF Agreement.

## **ARTICLE V**

### **SCOPE OF SERVICES**

5.1 Company agrees to perform its obligations hereunder, and cooperate with and provide the information, certifications and documentation to the City, as necessary for the City to comply

with its obligations related to the Transportation Project under the EDTF Agreement. Company hereby covenants and agrees not to commit any act (or fail to commit any act) that would cause the City, through no fault of its own, to be in default under the terms and conditions of the EDTF Agreement. For purposes of clarity, the audit obligations set forth in Section 18 of the EDTF Agreement are obligations of the City and not the responsibility of Company; provided, however, that Company shall provide or cause its Developer and contractors to provide, the City with all invoices and other financial reporting packages, reports, records, documentation and information as required by the EDTF Agreement, in order for the City to comply with its audit requirements and other obligations under the EDTF Agreement. Company acknowledges and agrees that the Transportation Project shall be completed without any funding from the City or the State of Florida other than the EDTF Grant.

5.2 In carrying out the Transportation Project, Company agrees to comply with and/or cause its Developer to comply with, all environmental and pollution control laws, rules, regulations and requirements applicable to construction and operation of the Transportation Project.

5.3 The parties hereto understand and agree that upon the execution of this Agreement by the parties hereto and the satisfactory compliance with the requirements of Article 6.1 hereof, the City will disburse EDTF Grant funds to Company in accordance with Section 6.3 below. Company agrees to cooperate and cause its Developer to cooperate with the City regarding engineering, construction, inspection and maintenance matters for the Transportation Project as may be reasonably required pursuant to the terms of this Agreement and the EDTF Agreement. Upon completion and acceptance of the Transportation Project by the City and the Florida Department of Transportation ("FDOT"), Company will deliver to the City a Deed of Dedication of Right-of-Way in the form attached hereto as Exhibit F, and simultaneously therewith, City and Company shall enter into a Right-of-Way Maintenance Agreement in the form attached hereto as Exhibit G.

5.4 Company agrees to, or to cause its Developer to, complete construction of the Transportation Project by the deadline set forth in Section 3.0 of the EDTF Agreement, unless the Parties mutually agree to extend such time for commencement and/or completion of the Transportation Project. As used in this Section 5.4, the term "commencement" shall mean construction of the Transportation Project has been initiated as evidenced by the issuance of applicable City permits for the Transportation Project and such other evidence of said construction of the Transportation Project as may be requested by the City in its reasonable discretion.

## **ARTICLE VI**

### **FUNDING**

6.1 The City agrees to provide funds to Company for the Transportation Project in accordance with this Agreement and the EDTF Agreement in the amount of the EDTF Grant, or such lesser amounts as are ultimately disbursed by FDOT under the EDTF Agreement. As between City and Company, Company shall be solely responsible for any and all costs of the Transportation Project in excess of the EDTF Grant actually distributed to Company pursuant to

the EDTF Agreement and this Agreement. Company is liable for all cost overruns in connection with the Transportation Project to the extent such cost overruns cause the EDTF Grant amount to be exceeded. Company shall be solely responsible if and to the extent City is obligated under the EDTF Agreement to refund or forfeit to FDOT any portion of the Transportation Project funds disbursed to City under the EDTF Agreement because of noncompliance by Company or its Developer thereunder, which is not timely cured. Company shall reimburse City for all such refunded or forfeited amounts within thirty (30) days of written demand therefor. In the event the EDTF Agreement is terminated for any reason prior to completion of the Transportation Project, Company's completion of the Transportation Project shall be at Company's sole cost and expense; provided, however, any portion of the EDTF Grant received by the City prior to such date of termination shall be subject to disbursement under and in accordance with the terms of this Agreement.

6.2 Company hereby certifies that it has access to the necessary funds (in excess of the EDTF Grant) to complete the Transportation Project. The City conditions its obligations herein subject to: (i) Company not being then in default under this Agreement; (ii) Company not having caused a City default (through no fault of City) under the EDTF Agreement; and (iii) if and to the extent required under the EDTF Agreement, Company or its Developer and contractors providing the City with payment and performance bonds in accordance with Section 337.18(1), Florida Statutes, insuring completion of the Transportation Project in a form mutually satisfactory to both FDOT and City (as approved by the City Manager's Office and its City Attorney).

6.3 The City will disburse the EDTF Grant to the Company in installments upon receipt of applications for payment from the Company sent to the City Manager's Office on the City's Application for Payment Forms, a copy of which Form is attached hereto as **Exhibit D**, along with any supporting documentation or information as required by the EDTF Agreement or the City in its reasonable discretion. Applications for Payment may be submitted no more frequently than once a month. Any disbursement hereunder shall be in amounts representing the actual costs incurred in construction of the Transportation Project through the end of the period covered by the applicable Application for Payment. Each Application for Payment from the Company shall include a breakdown of amounts paid by or on behalf of the Company for the Transportation Project including line item breakdowns of any amounts that are ineligible for funding under the EDTF Agreement. Each Application for Payment shall include:

(a) a statement, certified by the Company's engineer, that the amounts set forth on the Application for Payment have actually been incurred by or on behalf of the Company for work performed to date in the construction of the Transportation Project; and

(b) interim lien waivers signed by the Company and/or its contractor, releasing and waiving all liens or claims of lien for the Transportation Project to date (which waivers may be conditioned upon receipt of the payments in accordance with Section 713.20(4), Florida Statutes), except that the final Application for Payment shall include a final lien waiver for the Transportation Project signed by the Company and/or its contractor releasing and waiving all liens or claims of liens for the Transportation Project. The final Application for Payment shall be accompanied by a certification by the Company's engineer that the Transportation Project has been completed in accordance with the terms and conditions of this Agreement and

the EDTF Agreement. The final Application for Payment shall be made within ninety (90) days of successful completion of the Transportation Project.

6.4 Company shall engage the services of an engineering firm to design and oversee construction inspection services of the Transportation Project in accordance with the published design standards of the City and approved by the City Manager's Office, and otherwise in accordance with the EDTF Agreement.

6.5 Company shall bid and award the construction of the Transportation Project to an FDOT-approved contractor selection process. At the Company's request, City shall assist, at no external cost to City, Company in the administration of the bid process to assist Company with its obligations to comply with the requirements contained in the EDTF Agreement.

## **ARTICLE VII**

### **CONSTRUCTION AND OPERATION MANAGEMENT**

7.1 Except as otherwise expressly provided herein or as required by the EDTF Agreement, Company shall have discretion and control, free from interference, interruption or disturbance, in all matters relating to the management, development, redevelopment, construction and operation of the Transportation Project, provided that the same shall, in any event, conform and comply with the terms and conditions of the EDTF Agreement and this Agreement, and all applicable federal, state, local laws, ordinances and regulations (including without limitation, applicable zoning, subdivision, building and fire codes). Company's discretion, control and authority with respect thereto shall include, without limitation, the following matters:

(a) causing the construction and design of the Transportation Project, subject to the express terms and conditions of this Agreement and the EDTF Agreement;

(b) causing the selection, approval, hiring and discharge of engineers, architects, contractors, subcontractors, professionals and other third parties on such terms and conditions as Company deems appropriate; and

(c) causing the negotiation and execution of contracts, agreements, easements and other documents with third parties, in form and substance satisfactory to Company.

## **ARTICLE VIII**

### **REPORTING**

8.1 Once the construction of the Transportation Project commences, Company shall, or cause its Developer to, provide the City with the information required in its quarterly progress reports to the City Manager (the "Progress Reports"), attached hereto as **Exhibit E**.

8.2 The Progress Report obligation hereunder shall continue until completion of the Transportation Project. Completion of the Transportation Project shall be deemed to have

occurred upon submission of the certificate to FDOT required pursuant to Section 7.0(i) in the EDTF Agreement upon completion of the Transportation Project.

8.3 Company shall, or shall cause its Developer to, provide the City, upon reasonable notice given to Company, with additional information and documentation reasonably requested by City, as may be required, related to or concerning the Transportation Project and as necessary to comply with the EDTF Agreement.

## **ARTICLE IX**

### **DEFAULT AND REMEDIES**

9.1 A “default” shall consist of the breach of any covenant, agreement, representation, provision, or warranty entered into relating to the Transportation Project, this Agreement, or the applicable terms and conditions of the EDTF Agreement that is not timely cured as allowed under the EDTF Agreement or this Agreement. In the event of a default, the non-defaulting party may, at any time or from time to time, proceed to protect and enforce all rights available to it under this Agreement, by suit in equity, action at law or by any other appropriate proceeding whether for specific performance of any covenant or agreement contained in this Agreement, or damages, or other relief, or proceed to take any action authorized or permitted under applicable laws or regulations. Notwithstanding anything herein to the contrary, the non-defaulting party shall not act upon a default until it has given the defaulting party written notice of the default and has provided the defaulting party with thirty (30) days within which to cure the default or initiate curative action provided that the defaulting party diligently and continuously pursues such curative actions. Prior to initiating any litigation arising out of the enforcement of the terms of this Agreement, the parties agree to use their best good faith efforts to mediate any dispute between the parties hereunder. Notwithstanding any provisions in this Agreement to the contrary, City shall have no financial liability to Company or Developer whatsoever in connection with this Agreement or the EDTF Agreement, or in the event the EDTF Agreement is terminated by FDOT unless the EDTF Agreement is terminated solely because of a default caused solely by the City thereunder. For purposes of clarity, if Company or Developer fail to comply with their obligations in connection with this Agreement, and such action or inaction causes a City default under the EDTF Agreement that leads to termination of the EDTF Agreement by the FDOT, the City shall have no liability to Company or Developer therefor. Notwithstanding any other provision herein to the contrary, independent of any Company or Developer default hereunder, provided Company completes the Transportation Project in accordance with all applicable laws and in accordance with this Agreement and the EDTF Agreement.

## **ARTICLE X**

### **INDEMNIFICATION AND INSURANCE OF COMPANY**

**Indemnification.** Company and Developer (as used in this Article X, the “Indemnifying Parties”) shall hold harmless, indemnify, and defend the City of Fernandina Beach and City’s mayor, commissioners, officials, employees, attorneys and agents (collectively the “Indemnified Parties”) from and against, without limitation, any and all claims, suits, actions,

losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of this Agreement or the operations, services or work performed hereunder; and

2. Violation of Laws Liability, arising from or based upon the violation of any federal, state, or municipal laws, statutes, resolutions, rules or regulations, by the Indemnifying Parties or those under their control; and

3. Environmental Liability, to the extent this Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with this Agreement; and

4. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Buyer, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

The indemnity obligations of the Indemnifying Parties described above shall not, however, include claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature (including, but not limited to, court, investigation and defense costs, and reasonable expert and attorney's fees), which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties in connection with the



Transportation Project, the EDTF Agreement or this Agreement to the extent that they arise from the negligence or willful misconduct of the Indemnified Parties.

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

The Company's and Developer's indemnifications hereunder shall survive the expiration or earlier termination of this Agreement.

### **Insurance Requirements.**

Company and Developer shall carry or require its contractor/subcontractor/consultant/subconsultant to carry and keep in force during the period of this Agreement a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$1,000,000 per person and \$5,000,000 each occurrence, and property damage insurance of at least \$200,000 each occurrence, for the services to be rendered in accordance with this Agreement. In addition to any other forms of insurance or bonds required under the terms of the Agreement, when it includes construction within the limits of a railroad right-of-way, the Company must provide or cause its contractor to provide insurance coverage in accordance with Section 7-13 of the FDOT's Standard Specifications for Road and Bridge Construction (2010), as amended.

Company and Developer shall also carry or require its contractor/subcontractor/consultant/subconsultant to carry and keep in force Worker's Compensation insurance as required for the State of Florida under the Worker's Compensation Law.

The City and its mayor, commissioners, officials, employees, attorneys and agents shall be endorsed as additionally insured under the Commercial General Liability coverage. Anything to the contrary notwithstanding, the liability of Company and Developer under this Agreement shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverage.

## **ARTICLE XI**

### **TERMINATION**

11.1 In the event FDOT terminates the EDTF Agreement as a result of a noncompliance thereunder or hereunder by Company or Developer that is not timely cured, City may terminate this Agreement immediately upon written notice to Company. In such an event, Company shall return the EDTF Grant funds to the extent set forth and required of the City under the EDTF Agreement.

## **ARTICLE XII**

### **AUDIT AND RECORDS REQUIREMENTS**

The Company and Developer agree:

12.1 To establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by the City under this Agreement.

12.2 To retain all records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement and the EDTF Agreement for a period of six (6) years after completion of the date of final payment by the City under this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of six (6) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this Agreement, at no additional cost to the City.

12.3 Upon reasonable demand, to provide such documentation to the City and facilitate the duplication and transfer of any records or documents during the required retention period, the reasonable expenses for which shall be paid by the City.

12.4 To otherwise submit to and comply with the audit and record keeping requirements of the EDTF Agreement in connection with the Transportation Project.

## **ARTICLE XIII**

### **GENERAL PROVISIONS**

13.1 Company agrees that the grant of public funds pursuant to this Agreement is subject to the approval of the City Commission and shall be in accordance with the terms of this Agreement and the EDTF Agreement.

13.2 This Agreement shall be binding on the parties hereto and their respective successors and assigns in all respects to all of the terms, conditions, covenants and provisions of this Agreement. Company and Developer shall not assign or transfer its interest in this Agreement without the prior written consent of the City which consent shall not be unreasonably withheld; provided, however, that nothing herein shall be construed to limit Company's ability to assign its obligations hereunder to others for construction of the Transportation Project.

13.3 Neither party shall be held liable for failure to comply with any of the terms of this Agreement when such failure has been caused by fire, labor dispute, strike, war, insurrection, government restrictions, force majeure, or act of God beyond the control and without the fault on the part of the party involved, provided such party uses due diligence to remedy such default.

13.4 No waiver by any party at any time of any of the terms, conditions, covenants, agreements herein or of any default, shall be deemed or taken as a waiver at any time thereafter of the same or any other term, condition, covenant or agreement herein contained, nor of the strict and prompt performance thereof.

13.5 This Agreement constitutes the entire agreement between the City, the Company and Developer with respect to the Transportation Project. No change in, modification of or supplement to this Agreement shall be valid or enforceable unless it is enacted in writing and signed by the duly authorized representatives of the City, Company and Developer.

13.6 The use of the singular in this Agreement shall include the plural and the pronouns shall be considered as masculine, feminine or neuter in gender wherever the context so requires.

#### **ARTICLE XIV**

##### **INTEREST OF OFFICERS OR EMPLOYEES OF COMPANY, MEMBERS OF LOCAL GOVERNING BODY, OF OTHER PUBLIC OFFICIAL**

14.1 No officer or employee of Company or Developer, no member of the governing body of the locality in which the Transportation Project is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the Transportation Project during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the portion of the Transportation Project funded under this Agreement. Company shall incorporate or cause to be incorporated in all such contracts or subcontracts involved with this Transportation Project a provision prohibiting such interest pursuant to the purposes of this section.

#### **ARTICLE XV**

##### **CIVIL RIGHTS**

15.1 During the construction of and with respect to the Transportation Project, Company agrees to, and agrees to cause the Developer to, comply with all of the terms and requirements of the Civil Rights Act of 1964, as amended, and the Civil Rights Act of 1968, as amended, Section 287.134(2)(a), Florida Statutes, and further agrees that in its construction of the Transportation Project under this Agreement, it will not discriminate against anyone on the basis of race, color, age, disability, sex or national origin.

## **ARTICLE XVI**

### **NOTICES, DEMANDS AND COMMUNICATIONS BETWEEN THE PARTIES**

Notices, demands and communications between the parties shall be given by depositing the same in the United States Mail, postage prepaid, registered or certified mail, return receipt requested, addressed as follows:

#### **COMPANY:**

Rayonier Performance Fibers, LLC  
10 Gum Street  
Fernandina Beach, FL 32035  
Attn: General Manager

With copy to:

Rayonier Advanced Materials  
1301 Riverplace Boulevard  
Suite 2300  
Jacksonville, FL 32207  
Attn: General Counsel

#### **DEVELOPER:**

LignoTech Florida LLC  
6 Gum Street  
Fernandina Beach, FL 32035  
Attn: Managing Director

#### **CITY:**

City Manager  
204 Ash Street  
Fernandina Beach, FL 32034

With copy to:

City Attorney  
204 Ash Street  
Fernandina Beach, FL 32034

## **ARTICLE XVII**

### **MISCELLANEOUS**

12.1 No Third Party Beneficiaries. The parties hereto do not intend the benefits of this Agreement to inure to any third party except for (i) Indemnified Parties, and (ii) LignoTech Florida, LLC, and only if LignoTech Florida, LLC elects to perform Company's obligations hereunder. Notwithstanding anything contained herein, any other Project Document, or any conduct or course of conduct by any of the parties hereto, this Agreement shall not be construed as creating any rights, claims, or causes of action against the City, or any of its commissioners, employees, officers, agents, or attorneys, in favor of any contractor, subcontractor, supplier of labor, materials or services, or any of their respective creditors, or any other person or entity.

[remainder of page intentionally left blank]

**IN WITNESS WHEREOF**, this Agreement is executed the day and the year above written.

**ATTEST:**

**CITY OF FERNANDINA BEACH**

By \_\_\_\_\_  
Caroline Best, City Clerk

By \_\_\_\_\_  
Dale L. Martin, City Manager

**APPROVED AS TO FORM AND  
LEGALITY:**



\_\_\_\_\_  
Tammi E. Bach, City Attorney

**RAYONIER PERFORMANCE FIBERS,  
LLC**

**ATTEST:**

**By:**

\_\_\_\_\_  
Signature of Witness # 1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Signature of Witness #2

**As:**

\_\_\_\_\_  
Print or type

\_\_\_\_\_  
Print or type name

**LIGNOTECH FLORIDA LLC**

**ATTEST:**

\_\_\_\_\_  
Signature of Witness # 1

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Signature of Witness #2

\_\_\_\_\_  
Print or type name

**By:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

**As:**

\_\_\_\_\_  
Print or type

**EXHIBITS**

- EXHIBIT A - EDTF APPLICATION
- EXHIBIT B - EDTF AGREEMENT
- EXHIBIT C - PERFORMANCE BOND/PAYMENT BOND
- EXHIBIT D - APPLICATION FOR PAYMENT FORM
- EXHIBIT E - PROGRESS REPORT FORM
- EXHIBIT F - DEED OF DEDICATION FORM
- EXHIBIT G - MAINTENANCE AGREEMENT FORM



**EXHIBIT A**  
**EDTF APPLICATION**

**EXHIBIT B**  
**EDTF AGREEMENT**

**EXHIBIT C**

**PERFORMANCE BOND**

**CONTRACT NUMBER** \_\_\_\_\_

*(Contract Number to be inserted by the City of Fernandina Beach)*

**BOND NUMBER** \_\_\_\_\_

*(Bond Number to be inserted by the Surety)*

**PERFORMANCE BOND**

**REQUIRED BY SECTION 255.05, FLORIDA STATUTES**

As to the Contractor/Principal:

Name: \_\_\_\_\_

Principal Business Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

As to the Surety:

Name:

Principal Business Address:

Telephone: (\_\_\_\_)

As to the Owner of the Property/Contracting Public Entity:

Name: The City of Fernandina Beach, Florida

Principal Business Address: 204 Ash Street, Fernandina Beach, FL 32034

Telephone: (904) 310-3103

Description of project including address and description of improvements:

**CITY OF FERNANDINA BEACH, FLORIDA**  
**PERFORMANCE BOND**  
**REQUIRED BY SECTION 255.05, FLORIDA STATUTES**

**KNOW ALL MEN BY THESE PRESENTS**, that \_\_\_\_\_, as Principal, (hereinafter the “Contractor”), and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ and duly authorized to conduct and carry on a general surety business in the State of Florida, as Surety (hereinafter the “Surety”), are each held and firmly bonded unto the City of Fernandina Beach, a municipal corporation in Nassau County, Florida, as Obligee (hereinafter called “City”), in the sum of \_\_\_\_\_ USD (\$\_\_\_\_\_), lawful money of the United States of America, for the payment whereof Contractor and Surety bind themselves, their respective heirs, executors, administrators, legal representatives, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal made and entered into City Contract Number \_\_\_\_\_ (to be inserted by the City) (the “Contract”), dated as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for furnishing all labor, equipment and materials, and for performing all operations necessary for \_\_\_\_\_ (*brief project description*), including, but not limited to, \_\_\_\_\_ (*more detailed description of project*) , and performing other construction work as specified in the Contract Documents (hereinafter referred to as the “Project”), all in strict accordance with plans and specifications and other Contract Documents prepared by the City of Fernandina Beach, Bid numbered \_\_\_\_\_, Bid Date \_\_\_\_\_, entitled \_\_\_\_\_, and any advertisement for bids for said work and the drawings, plans and specifications for said work and

requirements of the City request for bids and award therefor and of the Contract and all documents included as a part of the Contract, all of which are, by this reference, made a part hereof to the same extent as if fully set out herein.

**NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION** is such that, if Contractor shall: **(1)** provide the City with a certified copy of the recorded bond before commencing the work or before recommencing the work after a default or abandonment; and **(2)** promptly and faithfully perform the construction work and other work in the time and manner prescribed in said Contract, which is made a part of this Bond, by reference, in strict compliance with the Contract requirements; and **(3)** perform the guarantee and maintenance of all work and materials furnished under the Contract for the time specified in the Contract; and **(4)** pay the City all losses, delay and disruption damages and all other damages, expenses, costs, statutory attorney's fees, including appellate proceedings, that the City sustains because of a default by Contractor under the Contract, then this Bond shall be void; otherwise, it shall remain in full force and effect, both in equity and in law, in accordance with the laws and statutes of the State of Florida.

**PROVIDED**, that the Surety hereby waives notice of any alteration or extension of time made by the City, and any changes in or under the Contract and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond.

**PROVIDED further**, that whenever Contractor shall be declared by the City to be in default under the Contract, the City having performed the City's obligations thereunder, the Surety shall, at the City's sole option, take one (1) of the following actions:

- (1)** Within a reasonable time, but in no event later than thirty (30) days after the

City's written notice of termination for default, arrange for Contractor with the City's consent, which shall not be unreasonably withheld, to complete the Contract and the Surety shall pay the City all losses, delay and disruption damages and all other damages, expenses, costs and statutory attorney's fees, including appellate proceedings, that the City sustains because of a default by the Contractor under the Contract; or

- (2) **(A)** Within a reasonable time, but in no event later than sixty (60) days after the City's written notice of termination for default, award a contract to a completion contractor and issue notice to proceed. Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions and, upon determination by Surety of the lowest responsible qualified bidder, award a contract; **(B)** alternatively, the City may elect to have the Surety determine jointly with the City the lowest responsible qualified bidder, to have the Surety arrange for a contract between such bidder and the City, and for the Surety to make available as Work progresses sufficient funds to pay the cost of completion less the balance of the Contract price (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph). The term "balance of the Contract price" as used in this Bond shall mean the total amount payable by the City to Contractor under the Contract and any approved change orders thereto, less the amount properly paid by the City to Contractor; **(C)** either way, the Surety shall pay the City all remaining losses, delay and disruption damages, expenses, costs, and statutory attorney's fees, including appellate proceedings, that the City sustains because of

a default by Contractor under the Contract; or

- (3) Within a reasonable time, but in no event later than thirty (30) days from City's notice of termination for default, waive its right to complete or arrange for completion of the Contract and, within twenty-one (21) days thereafter, determine the amount for which it may be liable to the City and tender payment to the City of any amount necessary in order for the City to complete performance of the Contract in accordance with its terms and conditions less the balance of the Contract price, and shall also indemnify and save the City harmless on account of all claims and damages arising from the Contractor's default under the Contract, and pay the City for all losses, delay and disruption damages and other damages, expenses, costs and statutory attorney's fees, including appellate proceedings, that the City sustains because of a default of the Contractor under the Contract.

**PROVIDED further**, the Surety shall indemnify and save the City harmless from any and all claims and damages arising from the Contractor's default under the Contract, including, but not limited to, contractual damages, expenses, costs, injury, negligent or intentional default, patent infringement and actual damages (including delay and disruption damages) in accordance with the Contract, and including all other damages and assessments which may arise by virtue of failure of the product to perform or any defects in work or materials within a period of one (1) year from the date on which the Contractor receives from the City a certificate of final completion under the Contract.

**PROVIDED further**, that during any interim period after the City has declared Contractor to be in default but Surety has not yet remedied the default in the manner acceptable

to the City, Surety shall be responsible for securing and protecting the work site, including, but not limited to, the physical premises, structures, fixtures, materials, and equipment, and shall be responsible for securing and protecting materials and equipment stored off-site in accordance with the Contract.

**PROVIDED further**, no right of action shall accrue on this Bond to or for the use of any person or corporation other than the City named herein or the heirs, executors, administrators or successors of the City.

**[Remainder of page intentionally left blank. Signature page follows immediately.]**



**SIGNED AND SEALED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**ATTEST:** \_\_\_\_\_ **(Contractor)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type/Print Name

\_\_\_\_\_  
Type/Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title  
**AS PRINCIPAL**

Signed, Sealed and Delivered  
in the Presence of:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
By \_\_\_\_\_  
Its

**AS SURETY**

Name of Agent: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Note: Date of Bond Must Not Be Prior to Date of Contract**

**CONTRACT NUMBER \_\_\_\_\_**  
(Contract Number to be inserted by the City)

**BOND NUMBER \_\_\_\_\_**  
(Bond Number to be inserted by the Surety)

**PAYMENT BOND**

**REQUIRED BY SECTION 255.05, FLORIDA STATUTES**

As to the Contractor/Principal:

Name: \_\_\_\_\_

Principal Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

As to the Surety:

Name:

Principal Business Address:

Telephone: ( )

As to the Owner of the Property/Contracting Public Entity:

Name: The City of Fernandina Beach, Florida

Principal Business Address: 204 Ash Street, Fernandina Beach, FL 32034

Telephone: (904) 310-3103

Description of project including address and description of improvements:

**CITY OF FERNANDINA BEACH, FLORIDA**  
**PAYMENT BOND**  
**REQUIRED BY SECTION 255.05, FLORIDA STATUTES**

**KNOW ALL MEN BY THESE PRESENTS**, that \_\_\_\_\_, as Principal, (hereinafter the “Contractor”), and \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_ and duly authorized to conduct and carry on a general surety business in the State of Florida as Surety (hereinafter the “Surety”) are each held and firmly bonded unto the City of Jacksonville, a municipal corporation in Duval County, Florida, as Obligee (hereinafter the “City”), in the sum of \_\_\_\_\_ USD (\$\_\_\_\_\_), lawful money of the United States of America, for the payment whereof Contractor and Surety bind themselves, their respective heirs, executors, administrators, legal representatives, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal made and entered into City Contract Number \_\_\_\_\_ (to be inserted by the City) (the “Contract”), dated as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016, for furnishing all labor, equipment and materials, and for performing all operations necessary for \_\_\_\_\_, including, but not limited to, \_\_\_\_\_ (*describe project detail*); and, performing other construction work as specified in the Contract Documents (hereinafter referred to as the “Project”), all in strict accordance with plans and specifications and other Contract Documents prepared by the City of Fernandina Beach , Bid numbered \_\_\_\_\_, Bid Date \_\_\_\_\_, entitled \_\_\_\_\_, and any advertisement for bids for said work and the drawings, plans and specifications for said work and requirements of the

City's request for bids and award therefor and of the Contract and all documents included as a part of the Contract, all of which are, by this reference, made a part hereof to the same extent as if fully set out herein.

**NOW, THEREFORE, THE CONDITION OF THIS BOND** is such that if the said Principal:

(1) Provides to the City a certified copy of the recorded bond prior to commencing the work, or before recommencing the work after a default or abandonment, in accordance with Section 255.05(1)(b), Florida Statutes; and

(2) Promptly makes payments to all claimants, as defined in Sections 255.05(1) and 713.01, Florida Statutes, supplying Principal with labor, materials or supplies that are consumed or used directly or indirectly by Principal in connection with the prosecution of the work provided for in such Contract and including all insurance premiums on the work, and including any authorized extensions or modifications of such Contract; and

(3) Defends, indemnifies and saves the City harmless from claims, demands, liens, or suits by any person or entity whose claim, demand, lien or suit is for the payment of labor, materials or equipment furnished for use in the performance of the Contract, provided the City has promptly notified the Principal and Surety of any claims, demands, liens, or suits and provided there is no failure by the City to pay the Principal as required by the Contract; and

(4) Pays the City all losses, damages, expenses, costs and attorney's fees, including those incurred in appellate proceedings, that the City sustains because of the Principal's failure to promptly make payments to all claimants as provided above, then this Bond is void; otherwise, it remains in full force and effect, both in equity and in law, in accordance with the statutes and the laws of the State of Florida and, specifically, Section 255.05, Florida Statutes.

**PROVIDED**, no suit or action for labor, materials or supplies shall be instituted hereunder against the Principal or the Surety unless a claimant provides to each of them, both of the proper notices in accordance with the requirements of Section 255.05(2), Florida Statutes. Both notices must be given in order to institute such suit or action.

**PROVIDED further**, an action, except for an action exclusively for recovery of retainage, must be instituted against the Principal or Surety on this Payment Bond within one (1) year after the performance of the labor or completion of delivery of the materials or supplies in accordance with the requirements of Section 255.05(10), Florida Statutes.

**PROVIDED further**, an action exclusively for the recovery of retainage must be instituted against the Principal or Surety within one (1) year after the performance of the labor or completion of delivery of the materials or supplies, provided that such action must be subject to and in accordance with the conditions set forth in Section 255.05(10), Florida Statutes.

**PROVIDED further**, that the said Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the specifications.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**ATTEST:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type/Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Type/Print Name

\_\_\_\_\_  
Title

**AS PRINCIPAL**

Signed, Sealed and Delivered  
in the Presence of:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

**AS SURETY**

Name of Agent: \_\_\_\_\_

Address: \_\_\_\_\_

**Note: Date of Bond Must Not Be Prior to Date of Contract**

**EXHIBIT D**  
**APPLICATION FOR PAYMENT FORM**

**EXHIBIT E**  
**PROGRESS REPORT FORM**



**Exhibit A to Distribution Agreement:**

**EDTF Application**

**RESOLUTION 2016-32**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AUTHORIZING SUBMISSION OF AN ECONOMIC DEVELOPMENT TRANSPORTATION FUND GRANT APPLICATION TO FLORIDA DEPARTMENT OF TRANSPORTATION FOR DESIGN AND CONSTRUCTION OF A TRANSPORTATION PROJECT PURSUANT TO SECTION 339.2821, FLORIDA STATUTES TO SUPPORT LIGNOTECH FLORIDA, LLC'S PROPOSED PROJECT AS A QUALIFIED TARGET INDUSTRY; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 339.2821, Florida Statutes, the Florida Department of Transportation (FDOT), in consultation with the Department of Economic Opportunity (DEO) and Enterprise Florida, Inc., may make and approve expenditures and contract with the City of Fernandina Beach for the direct costs of transportation projects such as transportation facilities for LignoTech Florida, LLC that FDOT deems necessary to facilitate the economic development and growth of the state; and

WHEREAS, the Department of Economic Opportunity and the Department of Environmental Protection may formally review and comment on recommended transportation projects, although FDOT has final approval authority for any project authorized under Section 339.2821, Florida Statutes; and

WHEREAS, the Nassau County Economic Development Board and LignoTech Florida, LLC have requested that the City Commission agree to be the governmental body that applies to FDOT for transportation project grant funding to design, construct and maintain transportation facilities, including a road and rail spur that will support LignoTech Florida, LLC's proposed industrial project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby understands and agrees that it will be the local governing body that will make application to the Florida Department of Transportation (FDOT) for the Economic Development Transportation Fund for a transportation project estimated to cost Three Million One Hundred Thirty-Eight Thousand Dollars (\$3,138,000.00) to support LignoTech Florida, LLC's industrial project proposed to be located in Fernandina Beach, Florida. The City Commission further understands that FDOT may fund all, some or none of the project costs in the application.

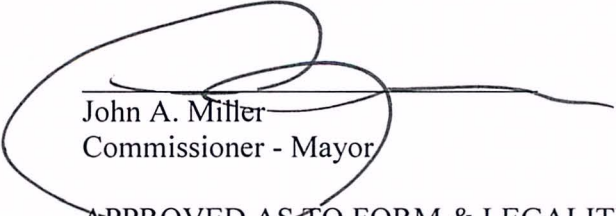
SECTION 2. The City Commission plans to enter into a separate future agreement with LignoTech Florida, LLC to formalize how the City will manage any grant funds received from FDOT, but the City will not be expending any public funds or tax dollars to complete the transportation facilities for LignoTech Florida, LLC but instead will act as the statutory agency in charge of applying for and spending any grant funds awarded pursuant to Section 339.2821, FL Statutes on transportation facilities that facilitate economic development.

SECTION 3. The City Manager and City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the grant agreements with FDOT, if awarded, after review and approval of the City Attorney.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 1st day of March, 2016.

CITY OF FERNANDINA BEACH



John A. Miller  
Commissioner - Mayor

ATTEST:

  
Caroline Best  
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach  
City Attorney



To: The Florida Department of Transportation

LignoTech Florida LLC is a newly formed Joint Venture between Rayonier Advanced Materials Inc (RYAM) and Borregaard AS (BAS). LignoTech Florida (LTF) is evaluating an opportunity to fund and build a new facility for the advanced manufacturing of high purity, natural lignin-based products at its Fernandina Beach, FL location. The project is an outstanding opportunity for the City of Fernandina Beach and the State of Florida to secure a significant capital investment within the state from a leading Norwegian manufacturer.

The project is expected to require \$110-130 million in capital investment and create an estimated 50 jobs in Nassau County. If final agreement is reached, Rayonier Advanced Materials will become a 45% owner in the joint venture with Borregaard owning 55%. A comprehensive evaluation process is underway pursuant towards a final decision on the project by the respective boards at the end of the second quarter 2016. This evaluation will include an economic analysis to determine the viability of this project. Assistance with incentives from The Florida Department of Transportation and other government entities will be critical to ensure we maintain an edge over competing locations around North and South America.

The proposed scope of work includes several major projects to be installed at the RYAM Fernandina Beach plant site. In addition to the construction of the LTF plant, there are projects within the RYAM plant that will be required to support the delivery of the raw material and other site services to the LTF plant. The LTF plant will be constructed on property leased to LTF from RYAM. This parcel of land is located at the end of the RYAM plant site as shown in Exhibit A, which is lacking the infrastructure required for access unlike other competing, out-of-state industrial park sites.

If the project is approved, the LTF plant will supply a product to the construction industry with tremendous global environmental benefits. Cement kilns represent 6-8% of greenhouse gas emissions globally. Small doses of lignin as a concrete admixture dramatically reduce the use of cement and water in concrete production. The volume of lignin admixture produced by this facility will displace enough production of cement to reduce greenhouse gas emissions by an amount equivalent to removing more than 500,000 cars off of the road.

Upon approval and permitting, the project will commence construction in July 2016. The construction period is expected to be 18-months with the plant becoming operational in January 2018.

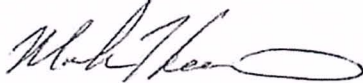
Preliminary engineering of the LTF plant includes infrastructure such as an entrance gate, paved roads, parking lot, railroad, pipe bridges, foundations, buildings, and a warehouse. Export of the LTF plant commercial products will be by truck and rail to domestic and international customers.

For the purpose of this application, additional detail is being provided regarding the design of paved roads and railroad changes. A new side street (6 Gum Street, Fernandina Beach, FL) shall be developed from the current RYAM plant main entrance road (10 Gum Street) as shown in Exhibit B. This will be the entrance for LTF employee personal vehicles and LTF plant trucks. A new LTF entrance gate will be installed at the end of this street. Beyond this point, the existing RYAM plant roads will be modified and new asphalt roads will be installed for ingress and egress to and from the LTF plant. The current estimate includes 25,000 square yards of asphalt for this scope to be used over approximately 4,600 linear feet of road. A new railroad spur, approximately 1,000 feet long, will be installed with a transfer switch for the export of liquid product. This design includes four railcar loading stations within the LTF plant with platforms, gangways, and containment as shown in Exhibit C. Another project scope includes a Caustic Soda delivery system by rail as shown in Exhibit B. The RYAM plant currently receives Caustic Soda by barge and will plan to add a rail delivery system to support the additional demand of the LTF plant. This scope includes the modification of an existing railroad track for five railcar unloading stations including platforms, gangways, and containment.

The LTF plant production volume is expected to ramp up from 2018 through 2023 with export by truck and by rail as mentioned. The raw material supplied by RYAM to LTF is already onsite; therefore, LTF will not be importing raw material. LTF will require delivery of some operating supplies. The addition of the LTF rail spur will minimize the product export by truck through the existing AIA corridor. If the entire production was transported by truck at the full production rate in 2023, this would result in the addition of about one truck per hour to the plant through the AIA corridor.

On behalf of LTF, I appreciate your consideration of this project and look forward to any questions that you may have.

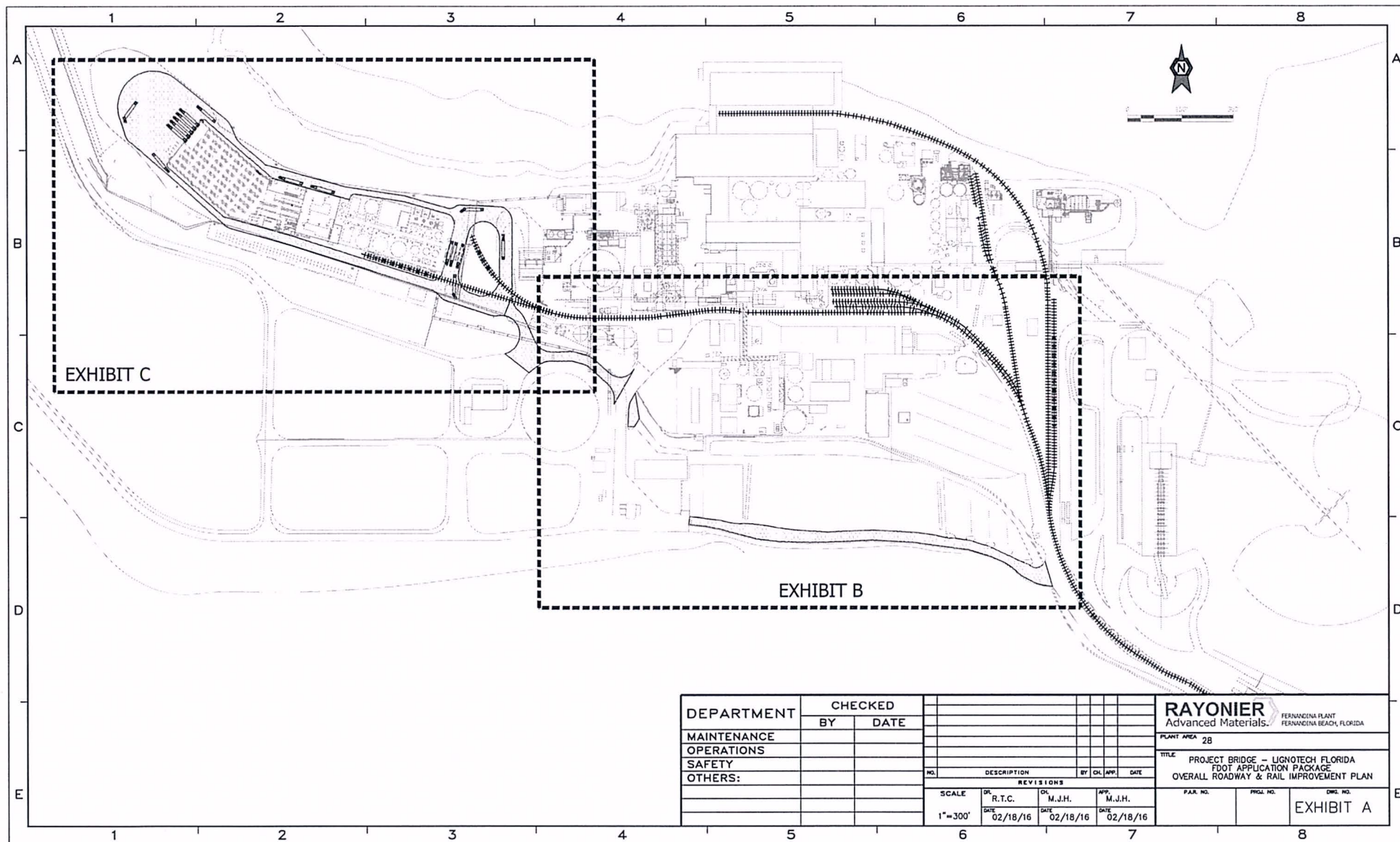
Best Regards,

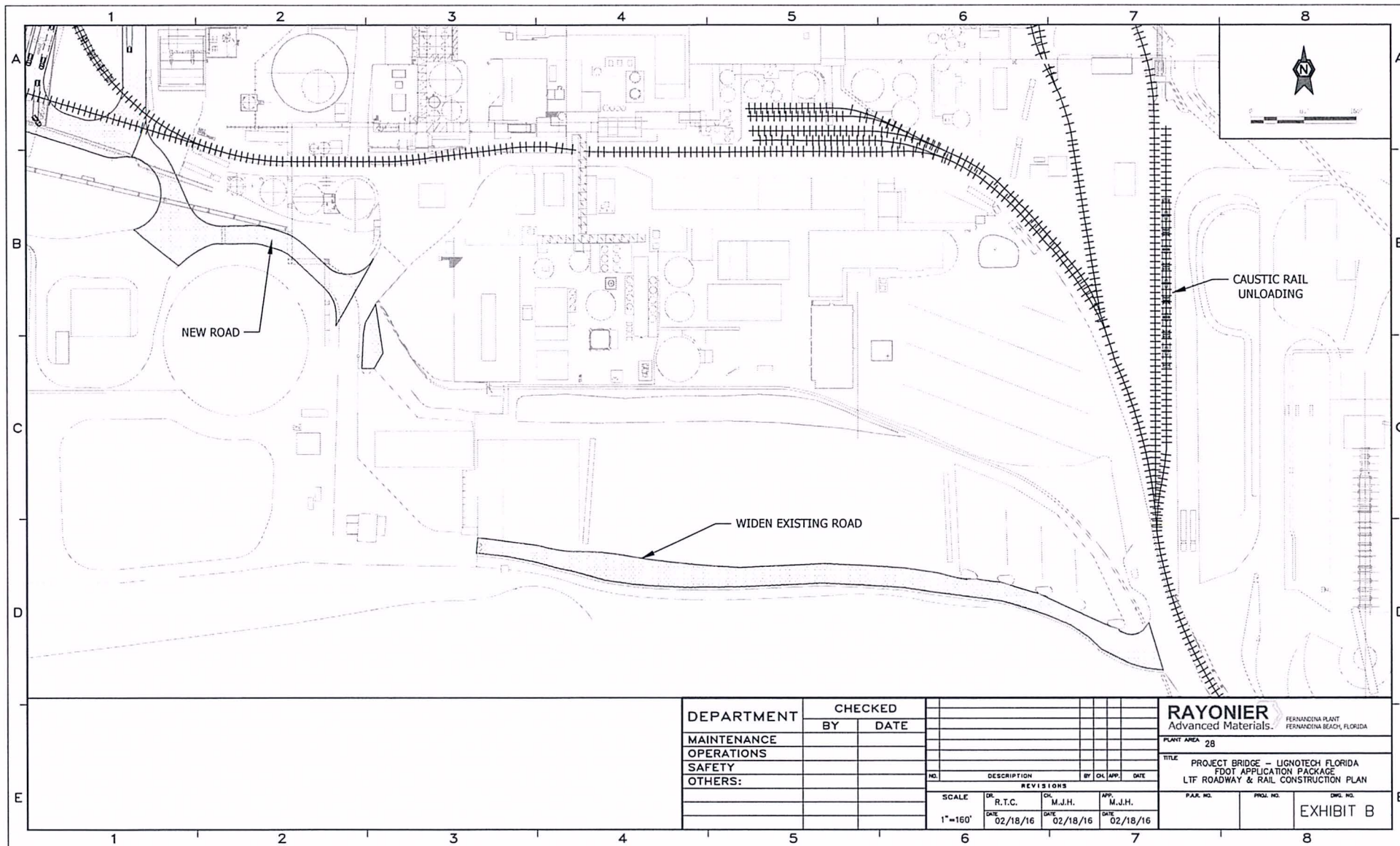


Mark Homans

Authorized Officer







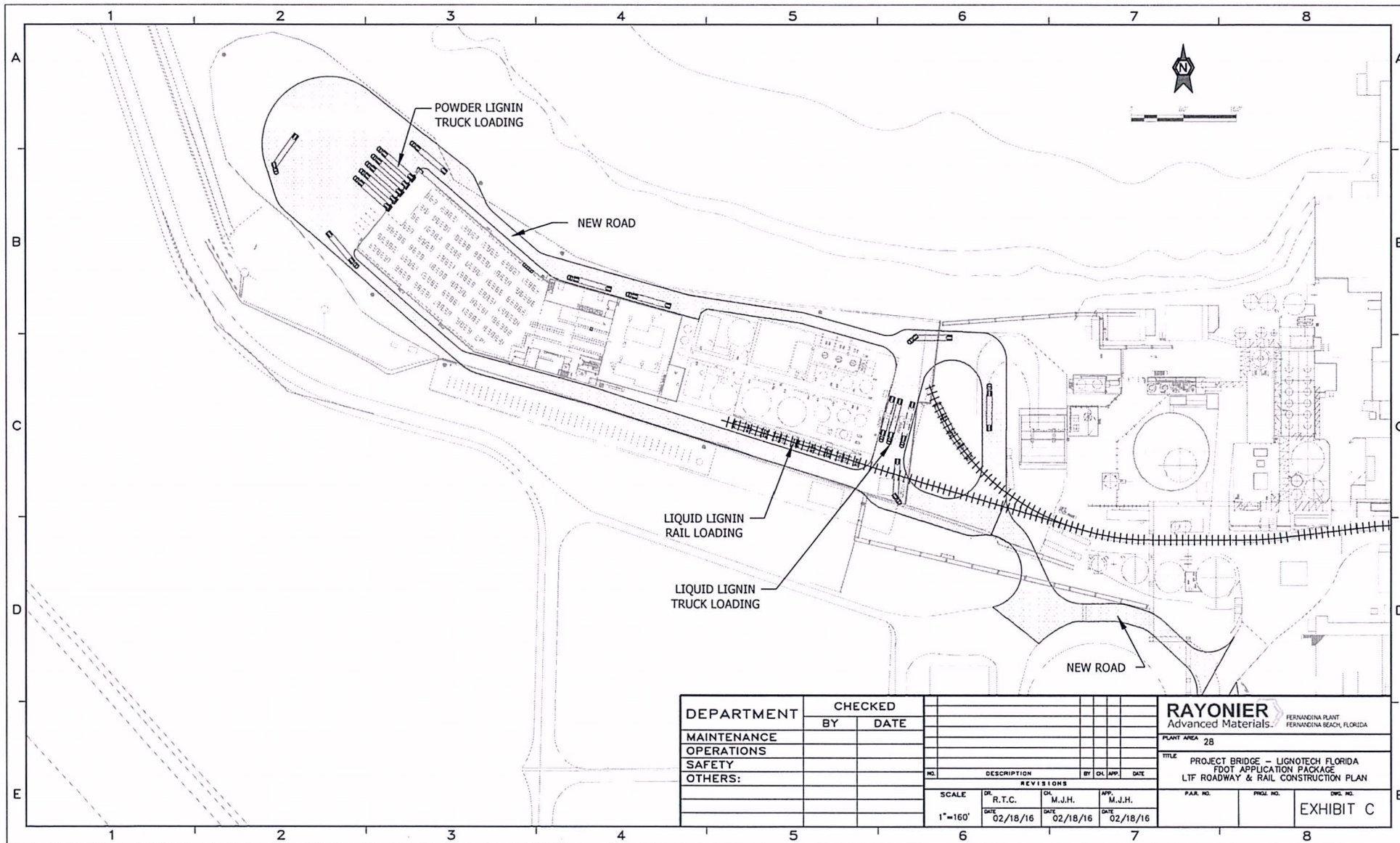
| DEPARTMENT  | CHECKED |      |
|-------------|---------|------|
|             | BY      | DATE |
| MAINTENANCE |         |      |
| OPERATIONS  |         |      |
| SAFETY      |         |      |
| OTHERS:     |         |      |
|             |         |      |
|             |         |      |
|             |         |      |

| NO.       | DESCRIPTION | BY | CHK. | APP. | DATE |
|-----------|-------------|----|------|------|------|
| REVISIONS |             |    |      |      |      |
|           |             |    |      |      |      |
|           |             |    |      |      |      |
|           |             |    |      |      |      |

|         |               |               |               |
|---------|---------------|---------------|---------------|
| SCALE   | DR. R.T.C.    | CHK. M.J.H.   | APP. M.J.H.   |
| 1"=160' | DATE 02/18/16 | DATE 02/18/16 | DATE 02/18/16 |

|                                                                                                               |           |           |                                               |
|---------------------------------------------------------------------------------------------------------------|-----------|-----------|-----------------------------------------------|
| <b>RAYONIER</b><br>Advanced Materials.                                                                        |           |           | FERNANDINA PLANT<br>FERNANDINA BEACH, FLORIDA |
| PLANT AREA 28                                                                                                 |           |           |                                               |
| TITLE: PROJECT BRIDGE - LIGNOTECH FLORIDA<br>FOOT APPLICATION PACKAGE<br>LTF ROADWAY & RAIL CONSTRUCTION PLAN |           |           |                                               |
| PAK. NO.                                                                                                      | PROJ. NO. | DWG. NO.  |                                               |
|                                                                                                               |           | EXHIBIT B |                                               |





# ECONOMIC DEVELOPMENT TRANSPORTATION FUND APPLICATION INSTRUCTIONS

\_\_\_\_\_  
Name of Business

| FOR EFI USE ONLY |              |                |
|------------------|--------------|----------------|
| Date Received    | Date Revised | Date Completed |

## 1. KEY EDTF PROGRAM INFORMATION AND APPLICATION INSTRUCTIONS

*Please carefully review all application instructions. Contact Enterprise Florida, Inc., (EFI) to discuss the project and application before submitting a formal proposal.*

**Application Instructions:** Each Economic Development Transportation Fund (EDTF) application must be accompanied by:

1. The **General Project Overview** (separate document) completed by a representative from the company on whose behalf the application is being submitted.
2. The **Economic Development Transportation Fund Attachment** (this document) completed by the governmental entity applying for the grant.
3. Department of Transportation project cost estimate (last page of this document) form to be completed by a FDOT representative from the local FDOT district.
4. A letter from the company (on company letterhead and signed by an authorized company officer) indicating:
  - a. The transportation impediment that exists and required improvements needed to eliminate the impediment; and
  - b. A statement indicating the project will not occur in Florida without the proposed transportation improvements and only one Florida site is under consideration.
5. A 1:24,000 (1 inch = 2,000 feet) **U.S.G.S. quadrangle sheet** which shows the transportation project and the company's proposed site.
6. Recent digital photographs of the project site showing the location of the facility relative to required transportation improvements and confirming that construction has not yet begun on the facility or transportation project.
7. A small **sketch or diagram** (no more than 8 ½" by 14") showing:
  - a. All existing transportation facilities in proximity to the project site (clearly labeled);
  - b. The business project property boundaries;
  - c. General outline of the facility within the property (existing and / or proposed);
  - d. All existing transportation entry and exit points; and
  - e. The proposed transportation project (clearly designated as the proposed project).

*Note: The diagram need not be professional, and the scale may be rough, but it should be in sufficient detail to present the observer with a clear understanding of the current situation and the proposed project.*

**Applicants are encouraged to submit electronic copies of the application and all supporting materials**, in addition to one original, signed copy of the General Project Overview, EDTF attachment, USGS map, and additional maps. If materials cannot be submitted electronically, multiple copies may be required.

### Program Overview:

- The EDTF grant must be approved by the Department of Transportation (FDOT) prior to the company making its decision to locate or expand in Florida.
- EDTF may be used to alleviate a transportation impediment as an inducement for a business to remain, expand, or locate in Florida. The grant may not exceed total eligible project costs, up to \$7,000 per job retained or created. Exceptions to the per job limit may be allowed. Contact Enterprise Florida, Inc. for details.
- EDTF applications are accepted throughout the year (there is no application deadline); however, the state's fiscal year runs from July 1 to June 30 and the annual appropriation is made on July 1.
- Pursuant to section 339.2821, Florida Statutes, EDTF funds cannot be used to induce a company to locate from one Florida community to another unless, without the relocation, the company will move outside the state. Contact Enterprise Florida, Inc. if the project involves the relocation of a business.
- EDTF is a reimbursement of eligible costs. The applicant must follow all standard contract bid and purchasing procedures.
- Economic Development Transportation Fund: *Section 339.2821, Florida Statutes.*



# Economic Development Transportation Fund Attachment to the General Project Overview

\_\_\_\_\_  
Name of Business

**IMPORTANT NOTE:** This application must be filed and the incentive approved *prior* to a company's decision to expand or locate in Florida.

## 1. APPLICANT

- A. Government Applicant: City of Fernandina Beach
- B. Government Federal Employee Identification Number: 59-6000317
- C. Name of Primary Contact: Dale L. Martin  
Title: City Manager  
Mailing Address: 204 Ash Street  
Street Address  
Fernandina Beach FL 32034  
City State Zip Code  
Telephone: 904-310-3101 Fax: 904-310-3454  
Email Address: dmartin@fbfl.org Website: www.FBFL.us
- D. DOT District Number: 2

## 2. TRANSPORTATION OVERVIEW

***Be sure to attach a rough site plan showing the facility in relation to the requested transportation improvements to be funded from the EDTF.***

- A. Briefly describe the transportation problem and why it is an impediment to the company's location decision.

LignoTech Florida LLC is a newly formed Joint Venture between Rayonier Advanced Materials Inc. (RYAM) and Borregaard AS (BAS). LignoTech Florida (LTF) is evaluating an opportunity to fund and build a new facility for the advanced manufacturing of high purity, natural lignin-based products at its Fernandina Beach, FL location. The project is an outstanding opportunity for the City of Fernandina Beach and the State of Florida to secure a significant capital investment within the state from a leading Norwegian manufacturer.

The project is expected to require \$110-130 million in capital investment and create an estimated 50 jobs in Nassau County. If final agreement is reached, Rayonier Advanced Materials will become a 45% owner in the joint venture with Borregaard owning 55%. A comprehensive evaluation process is underway pursuant towards a final decision on the project by the respective boards at the end of the second quarter 2016. This evaluation will include an economic analysis to determine the viability of this project. Assistance with incentives from The Florida Department of Transportation and other government entities will be critical to ensure we maintain an edge over competing locations around North and South America.

The proposed scope of work includes several major projects to be installed at the RYAM Fernandina Beach plant site. In addition to the construction of the LTF plant, there are projects within the RYAM plant that will be required to support the delivery of the raw material and other site services to the LTF plant. The LTF plant will be constructed on property leased to LTF from RYAM. This parcel of land is located at the end of the RYAM



# **Economic Development Transportation Fund**

## **Attachment to the General Project Overview**

plant site as shown in Exhibit A, which is lacking the infrastructure required for access unlike other competing, out-of-state industrial park sites.

If the project is approved, the LTF plant will supply a product to the construction industry with tremendous global environmental benefits. Cement kilns represent 6-8% of greenhouse gas emissions globally. Small doses of lignin as a concrete admixture dramatically reduce the use of cement and water in concrete production. The volume of lignin admixture produced by this facility will displace enough production of cement to reduce greenhouse gas emissions by an amount equivalent to removing more than 500,000 cars off of the road.

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### **B. Briefly describe the proposed transportation project that will alleviate the transportation impediment.**

Upon approval and permitting, the project will commence construction in July 2016. The construction period is expected to be 18-months with the plant becoming operational in January 2018.

Preliminary engineering of the LTF plant includes infrastructure such as an entrance gate, paved roads, parking lot, railroad, pipe bridges, foundations, buildings, and a warehouse. Export of the LTF plant commercial products will be by truck and rail to domestic and international customers.

For the purpose of this application, additional detail is being provided regarding the design of paved roads and railroad changes. A new side street (6 Gum Street, Fernandina Beach, FL) shall be developed from the current RYAM plant main entrance road (10 Gum Street) as shown in Exhibit B. This will be the entrance for LTF employee personal vehicles and LTF plant trucks. A new LTF entrance gate will be installed at the end of this street. Beyond this point, the existing RYAM plant roads will be modified and new asphalt roads will be installed for ingress and egress to and from the LTF plant. The current estimate includes 25,000 square yards of asphalt for this scope to be used over approximately 4,600 linear feet of road. A new railroad spur, approximately 1,000 feet long, will be installed with a transfer switch for the export of liquid product. This design includes four railcar loading stations within the LTF plant with platforms, gangways, and containment as shown in Exhibit C. Another project scope includes a Caustic Soda delivery system by rail as shown in Exhibit B. The RYAM plant currently receives Caustic Soda by barge and will plan to add a rail delivery system to support the additional demand of the LTF plant. This scope includes the modification of an existing railroad track for five railcar unloading stations including platforms, gangways, and containment.

The LTF plant production volume is expected to ramp up from 2018 through 2023 with export by truck and by rail as mentioned. The raw material supplied by RYAM to LTF is already onsite; therefore, LTF will not be importing raw material. LTF will require delivery of some operating supplies. The addition of the LTF rail spur will minimize the product export by truck through the existing AIA corridor. If the entire production was transported by truck at the full production rate in 2023, this would result in the addition of about one truck per hour to the plant through the AIA corridor.

External engineering firms have been hired to design these projects per applicable codes and standards. They are progressing with the +/- 10% estimating, (FEL-3) phase. Additional information is available upon request.

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# Economic Development Transportation Fund Attachment to the General Project Overview

## 3. ESTIMATED COSTS AND SOURCES OF FUNDING

*Include all transportation project costs and sources, even costs not eligible for reimbursement under EDTF, but part of the total transportation project.*

### A. Transportation Project Costs:

|                            |                       |
|----------------------------|-----------------------|
| Construction               | \$2,615,000.00        |
| Right of Way <sup>1</sup>  | \$0                   |
| Design & Engineering       | \$523,000.00          |
| <b>Total Project Costs</b> | <b>\$3,138,000.00</b> |

### B. Transportation Project Funding Sources:

|                                      |                     |
|--------------------------------------|---------------------|
| City                                 | \$0                 |
| County                               | \$0                 |
| Company                              | \$138,000.00        |
| Other (govt. grants, developer, etc) | \$0                 |
| <b>Total Non-EDTF Funding</b>        | <b>\$138,000.00</b> |

Please Specify: 0

EDTF Requested Amount<sup>2</sup> \$3,000,000.00

**Note:** Requested amount must equal the difference between the transportation project costs in 3A. and the transportation project funding sources in 3B.

## 4. PROJECT INFORMATION

### A. Number of full-time permanent jobs created and retained:

Net new jobs: 50 Retained jobs 0 Total Jobs 50

B. New capital investment generated: \$110,000,000.00

C. Average wage for new and retained jobs: \$54,000.00

D. Number of days required to complete construction of the transportation project: 18 - Months

### E. What is the location of the project (provide road number, if applicable)?

US: \_\_\_\_\_ State: Florida County: \_\_\_\_\_ City: 6 Gum Street

### F. Who is responsible for maintenance and upkeep? (indicate if more than one are applicable)

US: ☐ State: ☐ County: ☐ City: ☒  
1000 feet of new rail for  
rail spur and 4,600 feet of  
road improvements

### G. What is the length of the transportation project (if applicable):

<sup>1</sup> Right-of-Way cost may be included in the cost estimate if acquisition is required from a third party in order to construct the transportation project; however, EDTF will not provide funds to acquire the right-of-way. These right-of-way costs must be funded by a source other than EDTF in Section 4B.

<sup>2</sup> Maximum requested amount is \$3 million. Award amount will be up to \$7,000 per job created or retained, unless extraordinary circumstances exist, which warrant an increased per job award. Contact Enterprise Florida for more information.

# Economic Development Transportation Fund Attachment to the General Project Overview

## 5. OTHER CONSIDERATIONS

A. Is there an alternative that would provide a more cost-effective solution to the transportation problem?

Yes ☐ No ☒ If yes, explain: \_\_\_\_\_

B. Are there additional traffic impacts?

Yes ☒ No ☒

If yes, does the project provide for/address these additional impacts?

Yes ☒ No ☐ If no, explain: \_\_\_\_\_

C. Is the adopted local government comprehensive plan for the jurisdiction in compliance with Chapter 163, Part II, Florida Statutes<sup>3</sup>?

Yes ☒ No ☐ If not, what is the expected time frame for compliance? \_\_\_\_\_

D. What is the future land use map designation for the proposed project site?

Heavy Industrial \_\_\_\_\_

E. Are the transportation project and business facility consistent with the adopted local government comprehensive plan?

Yes ☒ No ☐ If not, describe the inconsistency and give the time frame for amending the plan: \_\_\_\_\_

F. Does the adopted plan include an economic development element?

Yes ☒ No ☐

G. Is the applicant's transportation project linked to other publicly funded economic development programs?

Yes ☐ No ☒ If so, list the programs and discuss the role they will play in this project: \_\_\_\_\_

H. Is the proposed site part of a current or previous DRI?

Yes ☐ No ☒ If yes, explain (including concurrency issues): \_\_\_\_\_

I. Will low to moderate income workers be eligible for employment within this facility?

Yes ☐ No ☒ If yes, please describe: \_\_\_\_\_

J. Is the proposed transportation project already included in future capital improvement plans?

Yes ☒ No ☐ If yes, explain: \_\_\_\_\_

See transportation overview

## 6. TRAFFIC IMPACTS

*Only REQUIRED for projects involving state highways.  
Information is optional for all other projects.*

A. Traffic generation estimates: (in number of vehicles daily)

<sup>3</sup> Chapter 163, Part II: Growth Policy; County and Municipal Planning; Land Development Regulation



## Economic Development Transportation Fund Attachment to the General Project Overview

|                         |                        |                           |    |
|-------------------------|------------------------|---------------------------|----|
| Number of cars          | 50                     | Number of trucks          | 12 |
| <b>B. AM Peak Hour:</b> | 7 a.m. to 9 a.m.       |                           |    |
| Number of inbound cars  | 50                     | Number of inbound trucks  | 6  |
| Number of outbound cars | 0                      | Number of outbound trucks | 6  |
| <b>C. PM Peak Hour:</b> | 3:30 p.m. to 5:30 p.m. |                           |    |
| Number of inbound cars  | 0                      | Number of inbound trucks  | 6  |
| Number of outbound cars | 50                     | Number of outbound trucks | 6  |

### 7. SIGNATURE

To the best of my knowledge, the information included in this application is accurate.

*Signature of chief elected official*

Name: John A. Miller

Title: Mayor

- Signature must be that of the chief elected city or county official.
- If this application is for a city or county road, the city or county, respectively, must agree to maintain the road (via passage of a resolution following state approval of the EDTF grant). This will be stipulated in all contracts involving expenditure of the Economic Development Transportation Fund.

\* \* \* PLEASE BE SURE TO ATTACH THE GENERAL PROJECT OVERVIEW \* \* \*

ATTEST:

By: Caroline Best  
 Printed Name: Caroline Best  
 Title: City Clerk  
 Date: March 15, 2016

APPROVED AS TO FORM AND LEGALITY:

*[Signature]*  
 CITY ATTORNEY

ECONOMIC DEVELOPMENT TRANSPORTATION FUND PROJECT COST ESTIMATE

FOR SUBMISSION TO THE EDTF COORDINATOR  
IN THE FDOT DISTRICT IN WHICH THE PROJECT IS LOCATED

**FDOT TRANSPORTATION PROJECT CONSTRUCTION COST ESTIMATE:**

*Based on information provided with this application:*

|                                          |                 |
|------------------------------------------|-----------------|
| Estimated cost of construction           | \$ _____        |
| Estimated cost of right of way           | \$ _____        |
| Estimated cost of design and engineering | \$ _____        |
| <b>Total estimated cost:</b>             | <b>\$ _____</b> |

**Was cost overrun considered in total cost?**

Yes ☐ No ☐

If yes, how much? \$ \_\_\_\_\_ or % \_\_\_\_\_

**Has design and engineering been completed?**

Yes ☐ No ☐

If yes, is design in accordance with DOT specifications?

Yes ☐ No ☐

**How many days are estimated for completion of the transportation project?** \_\_\_\_\_

**FDOT Comments:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of FDOT District EDTF Coordinator**

**FDOT district number:** \_\_\_\_\_

- The signature of the FDOT District representative attests only to the cost estimates for the EDTF transportation project and does not commit FDOT to the approval of the EDTF award request or any FDOT permits associated with this project.
- Applications submitted without this completed and signed page are incomplete and will not be processed until received by Enterprise Florida, Inc.



# Qualified Target Industry Tax Refund Attachment to the General Project Overview

**LignoTech Florida LLC**

**Name of Business**

| FOR EFI USE ONLY   |              |                |
|--------------------|--------------|----------------|
| Date Received      | Date Revised | Date Completed |
| EFI Project Number |              |                |

*Must be a separate business unit or reporting unit of a business unit that is or will be registered with the State of Florida for unemployment compensation purposes.*

**IMPORTANT NOTE:** This application must be filed and the incentive approved **prior** to making the decision to expand an existing Florida business unit or to locate a new business unit in Florida.

**\*\* Be sure to submit the General Project Overview and Local Support Resolution<sup>1</sup> following passage by the City / County\*\***

## 1. PROJECT EMPLOYMENT AND WAGE COMMITMENTS

**A. What is the total number of net new full-time equivalent Florida jobs created by the project at the business unit<sup>2</sup>?**

50

**B. Provide the job creation schedule to which you commit:** (Please limit the phases to a maximum of three consecutive years and job creation to no less than ten jobs in the first year).

| Phase | Number of net new full-time equivalent Florida jobs created in the business unit | Date by which jobs will be created |
|-------|----------------------------------------------------------------------------------|------------------------------------|
| I     | 50                                                                               | 12/31/2018                         |
| II    |                                                                                  | 12/31/                             |
| III   |                                                                                  | 12/31/                             |
| IV    |                                                                                  | 12/31/                             |
| V     |                                                                                  | 12/31/                             |
| Total |                                                                                  |                                    |

**C. For the purposes of certification, agreement, and claim review, indicate the average wage and corresponding threshold (percentage) to which you commit:**

Check the relevant box (only one) and fill in the first field (wage commitment) and second field (county, state, or MSA used).

☐ \$\_\_\_\_\_, which is at least 115% of the average wage in \_\_\_\_\_.

☐ \$54,000, which is at least 150% of the average wage in Nassau County.

☐ \$\_\_\_\_\_, which is at least 200% of the average wage in \_\_\_\_\_.

## 2. LOCAL FINANCIAL SUPPORT

**A. Identify the local government(s) anticipated to provide local financial support<sup>3</sup>:**

Nassau County

<sup>1</sup> Submit the resolution adopted by the local governing body recommending the applicant be approved as a QTI Business unit and indicating the amount of local financial support that has been committed. Resolution should clearly indicate waivers requested and justification for such waivers.

<sup>2</sup> Must be a minimum of 10 new jobs and a 10 percent increase in current business unit employment (if an existing Florida business).

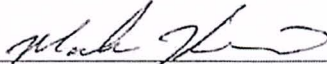
<sup>3</sup> The total QTI award may not exceed five times the local financial support provided by the community. If the community has requested a local financial support waiver or the support is provided in the form of ad valorem tax abatement, the QTI award will be reduced by this amount.



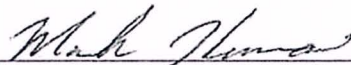
# Qualified Target Industry Tax Refund Attachment to the General Project Overview

B. Indicate the date(s) the QTI support resolution(s) is / are anticipated to be passed by the local government:

## 3. SIGNATURES

  
Signature of Individual Completing this Attachment  
(if different from General Project Overview)  
1301 Riverplace Blvd, Suite 2300, Jacksonville, FL 32207  
Address (if different)

12/09/15  
Date  
904.357.9162  
Phone Number (if different)

  
Signature (Authorized Company Officer) REQUIRED  
Mark Homans, Authorized Signer

12/09/15  
Date

Name and Title of Authorized Officer

## 4. KEY QTI PROGRAM INFORMATION

- The tax refund claim form will be due by January 31<sup>st</sup> each year for the number of jobs on December 31<sup>st</sup> of the previous calendar year. Tax refunds paid per state fiscal year (July 1 – June 30) may not exceed 25 percent of the total tax refund award associated with the phase(s) scheduled.
- The total award will be equal to \$3,000 (\$6,000 in Enterprise Zones or Rural Counties) times the number of jobs reported in item 1A. Additional per job bonuses may be available; however, the QTI award may not exceed five times the local financial support paid by the community.
  - \$1,000 per job if the average annual wage is at least 150% of the area's average; or \$2,000 per job if the average annual wage is at least 200%.
  - \$2,000 per job if the business falls within a designated high impact sector OR if the business increases exports of its goods through a seaport of airport in the state by at least 10 percent in value or tonnage in each year of receiving a QTI refund.
  - \$2,500 per job if the project locates in a designated Brownfield area (Brownfield Bonus).
  - \$1,000 per job if the local financial support is equal to the base QTI award.
- If in any year the applicant does not achieve the job creation schedule outlined in item 1C, but achieves at least 80% of the required net new jobs, the company will receive a pro-rated refund less a 5% penalty of the scheduled award amount for that year. **If job creation falls below 80% of the required jobs, the company will not receive a refund and will be terminated from the program. Similarly, if the average wage falls below the wage committed to in 1C, the company will not receive a refund and will be terminated from the program.**
- For an expanding Florida business unit:
  - Existing number of full-time equivalent Florida jobs must be maintained for the duration of the QTI agreement.
  - The average wage commitment should include wages paid for only the net new to Florida jobs, as shown on the unit's UCT-6 form. The applicant will be required to establish a tracking mechanism to distinguish between existing versus new jobs and employees filling those jobs. Contact Enterprise Florida for more information.
- QTI eligible jobs are those that are physically located within the State of Florida and located at the facility listed as the proposed location address in question 2G of the General Project Overview or subsequent QTI contract with the State of Florida. If any jobs will not be physically located at the proposed location address, contact Enterprise Florida to discuss the situation. Jobs that are paid out of the proposed location address facility but are not located at that facility or in the State of Florida are not considered net new jobs for QTI purposes.
- A qualified target industry business that fraudulently claims a refund under 288.106(2), Florida Statutes:
  - Is liable for repayment of the refund to the account, plus a mandatory penalty in the amount of 200 percent of the tax refund which shall be deposited into the General Revenue Fund.
  - Is guilty of a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.
- Qualified Target Industry Tax Refund: Section 288.106, Florida Statutes.

## **Qualified Target Industry Tax Refund Attachment to the General Project Overview**

LignoTech Florida LLC is a newly formed Joint Venture between Rayonier Advanced Materials Inc and Borregaard AS. LignoTech Florida is evaluating an opportunity to fund and build a new facility for the advanced manufacturing of high purity, natural lignin-based products at its Fernandina Beach location. The project is an outstanding opportunity for Nassau County and the State of Florida to secure a significant capital investment in the state from a leading Norwegian manufacturer.

The project is expected to require \$110-130 million in capital investment and create 50 jobs in Nassau County. If final agreement is reached, Rayonier Advanced Material will become a 45% owner in the joint venture with Borregaard owning 55%.

This project is going through a comprehensive evaluation process before a final decision is made on whether or not to proceed. This evaluation will include an economic analysis that will be used to validate the viability of this project. Assistance and incentives from Enterprise Florida and other government entities will be critical to ensure we maintain an edge over competing locations.





February 22, 2016  
Proposed LTF Site Location





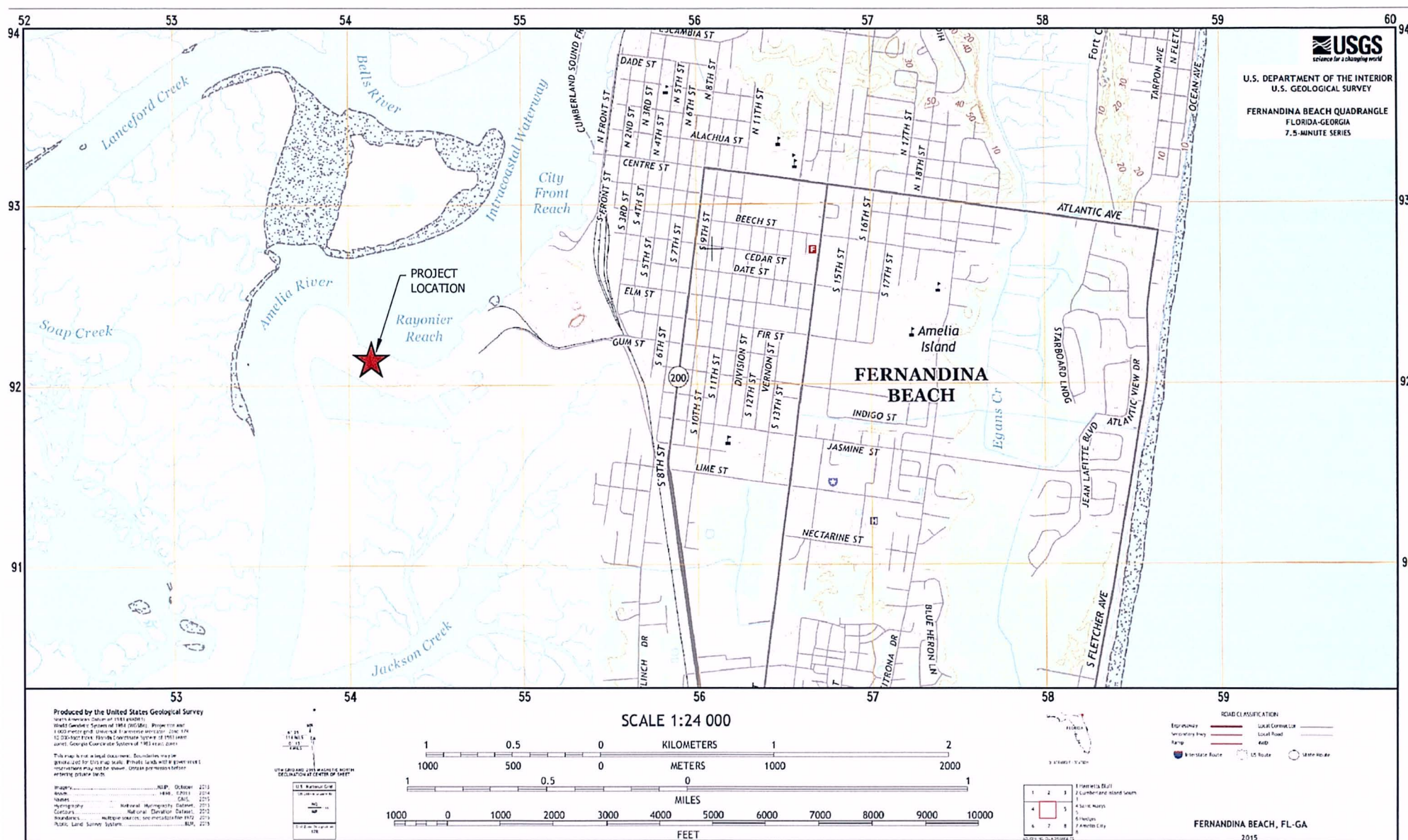
February 22, 2016  
Proposed LTF Gate Location





February 22, 2016  
Proposed LTF New Road





## STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

ECONOMIC DEVELOPMENT TRANSPORTATION  
PROJECT FUND AGREEMENT  
(OFF-SYSTEM)

This Economic Development Transportation Project Fund Agreement (Off-System) ("Agreement") is entered into this 18<sup>th</sup> day of November 2016, between the State of Florida, Department of Transportation ("FDOT") and the City of Fernandina ("Agency"). FDOT and the Agency are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties."

## RECITALS

A. The Agency has submitted an application for a grant from FDOT's Economic Development Transportation Project Fund ("EDTPF") on behalf of Ligno Tech Florida, LLC ("Business Entity")

B. FDOT has determined that the transportation project described in **Exhibit "A"** attached and incorporated in this Agreement ("Project"), is necessary to facilitate the economic development and growth of the State and FDOT is authorized by Section 339.2821, Florida Statutes, to approve an expenditure to the Agency for the direct costs of the Project.

C. The Agency by Resolution No. 2016-32 dated the 15<sup>th</sup> day of March, 2016, a copy of which is attached as **Exhibit "D"** and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

D. The Project is for the design and construction of transportation facility improvements associated with a new or expanding business and 50 full-time permanent jobs will result from the Project.

E. The Agency is prepared to complete the Project at an estimated total cost of \$3,138,000.00.

F. FDOT is prepared to provide **\$841,667.00** toward the total cost of construction of the Project as more fully described in Section 6.0 and **Exhibit "B"**, Schedule of Funding.

## AGREEMENT

In consideration of the mutual covenants contained in this Agreement, the Parties agree as follows:

**1.0 RECITALS:** The recitals above are true and correct and are made a part of this Agreement.



**2.0 TERM:** The term of this Agreement shall commence upon full execution by both Parties (“Effective Date”) and continue through December 31, 2019, unless terminated at an earlier date as provided in this Agreement. If the Project is not completed within the time period allotted, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Agency and granted in writing by FDOT prior to the expiration of the Agreement. Expiration of this Agreement will be considered termination of the Project. Only Project costs incurred on or after the Commencement Date of this Agreement (as defined in paragraph 3.0 below) and on or prior to the termination date of the Agreement are eligible.

**3.0 COMMENCEMENT:** Unless terminated earlier, work on the Project shall commence no later than: the 21<sup>ST</sup> day of November, 20 16 or within 10 days of the issuance of the Notice to Proceed for construction, whichever date is earlier (“Commencement Date”), and shall be completed on or before December 31, 2019. FDOT shall have the immediate right to terminate this Agreement should the Agency fail to meet either of the above-required dates.

If construction of the transportation the Project does not commence within four (4) years of the date of the initial notice of grant award, attached and incorporated in this Agreement as **Exhibit “C”**, this Agreement and the Project are immediately terminated.

**4.0 PROJECT DESCRIPTION:** The Agency shall provide quantifiable, measurable and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project, identified as Financial Management Number 439737-1-54-01 and the quantifiable, measurable and verifiable units of deliverables are described more fully in **Exhibit “A”** which is incorporated in this Agreement, and is in connection with the location or expansion of facilities by the Business Entity.

**5.0 NOTICES AND APPROVALS:** All notices pertaining to this Agreement are in effect upon receipt by either Party, shall be in writing, and shall be transmitted either by personal hand delivery; United States Post Office, return receipt requested; or, overnight express mail delivery. E-mail and facsimile may be used if the notice is also transmitted by one of the preceding forms of delivery. The addresses and the

Agreement Administrators set forth below for the respective parties shall be the places where notices shall be sent, unless prior written notice of change of address is given.

**FDOT:**

**STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION  
DISTRICT 2 ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND  
COORDINATOR  
JORDAN L. GREEN, P.E., Transportation Support Manager – District 2 /  
DISTRICT 2 EDTF COORDINATOR  
PHONE: 386-961-7840  
FAX: 386-758-3703**

**AGENCY:**

**LAURA DIBELLA, EXECUTIVE DIRECTOR  
NASSAU COUNTY ECONOMIC DEVELOPMENT BOARD  
736346 WILLIAM BURGESS BLVD  
YULEE, FLORIDA 32097  
PHONE: 904-225-8878  
FAX: 561-756-3132**

All approvals referenced in this Agreement must be obtained in writing from the Parties' respective Administrators or their designees.

**6.0 RELEASE OF FUNDS:** Project funds made available by FDOT shall not be released until the following have been satisfied:

(a) The Agency has agreed by resolution to accept future maintenance and other attendant costs occurring after completion of the Project for the portion of the Project on the Agency's system and such resolution is attached and incorporated in this Agreement as **Exhibit "D"**;

(b) The Agency shall certify to FDOT that the Business Entity, or the Agency's design consultant and/or construction contractor has secured the necessary permits, including but not limited to, building permits, and the Business Entity has initiated vertical construction of its facilities described in this Agreement. If the Agency fails to provide such certification to FDOT by October 1, 2018, FDOT may, at its discretion, terminate this Agreement;

during the next billing period. If the Agency is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.

(l) If, after Project completion, any claim is made by FDOT resulting from an audit or for work or services performed pursuant to this Agreement, FDOT may offset such amount from payments due for work or services done under any agreement which it has with the Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to FDOT. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by FDOT.

(m) The Agency must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

**6.1 TRANSFER OF FUNDS:** The Agency should be aware of the following time frames. Upon receipt of the invoice, FDOT has 20 days to inspect and approve the goods and services. FDOT has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices that have to be returned to the Agency because of Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the FDOT.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for entities who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

**6.2 USE OF FUNDS:** Funds made available by FDOT pursuant to this Agreement shall be expended in a timely manner and solely for the purpose of the approved Project. The funds shall not be used for the

purchase or planting of any landscape, mitigation, the installation or relocation of utilities, for any legal action against FDOT, or costs associated with preparation of the application for use of Economic Development Transportation funding. The Schedule of Funding, **Exhibit “B”**, is attached and incorporated in this Agreement.

**6.3 ASSURANCES:** As an inducement to the transfer of funds referred to in Section 6.1 above, the Agency certifies that, if initiated, the Project will be carried through to its completion and will not require the expenditure of any additional funds from FDOT. The Agency is liable for all costs in excess of the amount paid by FDOT.

**6.4 PROHIBITION OF LOCAL PREFERENCES IN PROCUREMENT OF CONSTRUCTION SERVICES:** If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Agency must comply with the requirements of Section 255.0991, Florida Statutes.

**7.0 DESIGN AND CONSTRUCTION STANDARDS AND REQUIRED APPROVALS:**

(a) The Agency agrees to undertake the design, construction, and Consultant Construction Engineering Inspection (“CCEI”) of the Project in accordance with all applicable federal, state and local statutes, rules and regulations, including Agency standards and specifications. A professional engineer, registered in Florida, shall provide the certification that all design and construction for the Project meets the minimum construction standards established by the Agency.

(b) The Agency understands that it is responsible for the preparation of all design plans for the Project. The Agency shall hire a qualified consultant for the design phase of the Project using the Agency’s normal procurement procedures to perform the design services for the Project.

(c) Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Agency for the design phase of the Project. Any design work performed prior to the execution of this Agreement is not subject to reimbursement.

(d) The Agency will provide one (1) copy of the final signed and sealed design plans and signed and sealed specifications and final bid documents to FDOT’s District Program Administrator Engineer

at [William.cerlanek@dot.state.fl.us](mailto:William.cerlanek@dot.state.fl.us) or mail Wm. David Cerlanek, P.E., PTOE, CPM, District Program Administrator Engineer, Program Management, MS 2014, 1109 South Marion Avenue, Lake City, Florida 32025 prior to commencing construction of the Project. Prior to commencing the construction work described in this Agreement, the Agency shall request a Notice to Proceed from FDOT's District Program Administrator Engineer at [William.cerlanek@dot.state.fl.us](mailto:William.cerlanek@dot.state.fl.us) or mail Wm. David Cerlanek, P.E., PTOE, CPM, District Program Administrator Engineer, Program Management, MS 2014, 1109 South Marion Avenue, Lake City, Florida 32025, at 386-961-7823 or from an appointed designee. Any construction work performed prior to the issuance of the Notice to Proceed for construction is not subject to reimbursement.

(e) The Agency shall hire a qualified contractor using the Agency's normal bid procedures to perform the construction work for the Project.

(f) The Agency shall hire a qualified CCEI to perform construction oversight including the obligation to assure that any and all verification testing is performed in accordance with the 2014 Standard Specifications for Road and Bridge Construction, as amended from time to time. FDOT shall have the right, but not the obligation, to perform independent assurance testing during the course of construction of the Project. The CCEI firm shall not be the same firm as that of the Engineer of Record for the Project.

(g) The Agency shall require the Agency's contractor to post a payment and performance bond in accordance with Section 337.18(1), Florida Statutes.

(h) The Agency shall be responsible to ensure that the construction work under this Agreement is performed in accordance with the approved construction documents, and that it will meet all applicable Agency standards.

(i) Upon completion of the work authorized by this Agreement, the Agency shall notify FDOT in writing of the completion of construction of the Project; and for all design work that originally required certification by a Professional Engineer, this notification shall contain an Engineers Certification of Compliance, signed and sealed by a Professional Engineer, the form of which is attached hereto as **Exhibit "E"**. The certification shall state that work has been constructed in compliance with the Project design plans and specifications. If any deviations are found from the approved plans, the certification shall include a list of

all deviations along with an explanation that justifies the reason to accept each deviation. All deviations shall have had prior written approval from FDOT in advance of the deviation being constructed.

(j) The Agency must submit the final invoice to FDOT within one hundred eighty (180) days after the final acceptance of the Project or it may not be paid.

(k) Upon completion of the Project, the Agency shall be responsible for the perpetual maintenance of the facilities on its system that are constructed under this Agreement as agreed to in **Exhibit "D"**. The terms of this provision shall survive the termination of this Agreement and may be enforced by FDOT.

**8.0 AVAILABILITY OF FUNDS:** The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Chapter 339.135(6)(a), F.S., are incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of 25,000 dollars and which have a term for a period of more than 1 year."

**9.0 TERMINATION OF AGREEMENT:** FDOT may terminate this Agreement upon no less than thirty (30) days notice in writing delivered in accordance with the Notices and Approvals provisions of Paragraph 5.0. In the event the Agency fails to perform or honor the requirements and provisions of this Agreement, the Agency shall return funds in accordance with Section 10.0 of this Agreement within thirty (30) days of the termination of this Agreement. If the Agreement is terminated before performance is completed, the Agency shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in



progress on FDOT right-of-way will become the property of FDOT and will be turned over promptly by the Agency.

**9.1 TERMINATION REPORT:** Upon termination prior to the expiration of this Agreement, the Agency will provide the following:

(a) Certification that the portion of the Project that has been completed is in compliance with the terms and conditions of this Agreement and meets minimum construction standards established in accordance with Section 336.045, Florida Statutes.

(b) A report which shall specify the following: (i) the total direct Project costs paid from funds made available by FDOT pursuant to this Agreement; (ii) the balance of any unexpended Project funds; (iii) the actual amount of the Business Entity's capital investment; and (iv) the actual number of permanent, full-time jobs created by the Business Entity.

**10.0 EXPENDITURES IN VIOLATION OF AGREEMENT:** Any Project funds made available by FDOT pursuant to this Agreement which are determined by FDOT to have been expended by the Agency in violation of this Agreement or any other applicable law or regulation shall be promptly refunded in full to FDOT. Acceptance by FDOT of any documentation or certifications, mandatory or otherwise permitted, that the Agency files shall not constitute a waiver of FDOT's rights as the funding agency to verify all information at a later date by audit or investigation.

**11.0 LEGAL REQUIREMENTS:**

(a) This Agreement is executed and entered into in the State of Florida and will be construed, performed, and enforced in all respects in strict conformity with local, state, and federal laws, rules, and regulations. Any and all litigation arising under this Agreement shall be brought in the appropriate court in Leon County, Florida, applying Florida law.

(b) If any term or provision of the Agreement is found to be illegal and unenforceable, the remainder of the Agreement will remain in full force and effect and such term or provision will be deemed stricken.

(c) The Agency shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Agency in conjunction with this Agreement. Failure by the Agency to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by FDOT.

(d) The Agency shall comply with all federal, state and local laws and ordinances applicable to the work or payment for work thereof.

(e) The Agency and FDOT agree that the Agency, its employees, contractors, subcontractors, consultants, and subconsultants are not agents of FDOT as a result of this Agreement.

**12.0 PUBLIC ENTITY CRIME:** The Agency affirms that it is aware of the provisions of Section 287.133(2)(a), Florida Statutes. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. The Agency agrees that it shall not violate Section 287.133(2)(a), Florida Statutes, and further acknowledges and agrees that any conviction during the term of this Agreement may result in the termination of this Agreement.

**12.1 NON-RESPONSIBLE CONTRACTORS:** An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by FDOT to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Agency.

**13.0 UNAUTHORIZED ALIENS:** FDOT will consider the employment of unauthorized aliens, by any contractor or subcontractor, as described by Section 274A(e) of the Immigration and Nationalization Act, cause for immediate termination of this Agreement.

**14.0 NON-DISCRIMINATION:** The Agency will not discriminate against any employee employed in the performance of this Agreement, or against any applicant for employment because of age, ethnicity, race, religious belief, disability, national origin, or sex. The Agency shall provide a harassment-free workplace, with any allegation of harassment given priority attention and action by management. The Agency shall insert similar provisions in all contracts and subcontracts for services by this Agreement.

The Agency affirms that it is aware of the provisions of Section 287.134(2)(a), Florida Statutes. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity. The Agency further agrees that it shall not violate Section 287.134(2)(a), Florida Statutes, and acknowledges and agrees that placement on the list during the term of this Agreement may result in the termination of this Agreement.

**15.0 ATTORNEY FEES:** Unless authorized by law and agreed to in writing by FDOT, FDOT will not be liable to pay attorney fees, interest, or cost of collection.

**16.0 TRAVEL:** There shall be no reimbursement for travel expenses under this Agreement.

**17.0 PRESERVATION OF REMEDIES:** No delay or omission to exercise any right, power, or remedy accruing to either Party upon breach or default by either Party under this Agreement, will impair any such right, power or remedy of either Party; nor will such delay or omission be construed as a waiver of any breach or default or any similar breach or default.

**18.0 AUDIT AND MONITORING REQUIREMENTS:**

(a) The administration of resources awarded through the FDOT to the Agency by this Agreement may be subject to audits and/or monitoring by the FDOT. The following requirements do not limit the authority of the FDOT to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Auditor General, or any other state official. The Agency shall comply with all audit and audit reporting requirements as specified below.

i. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Agency's use of state financial assistance may include but not be limited to on-site visits by FDOT staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the FDOT by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the FDOT. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the FDOT, the Department of Financial Services (DFS) or the Auditor General.

ii. The Agency, a nonstate entity as defined by Section 215.97(2)(m), Florida Statutes, as a recipient of state financial assistance awarded by the FDOT through this Agreement is subject to the following requirements:

1. In the event the Agency meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Agency must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. Exhibit "F" to this Agreement indicates state financial assistance awarded through the FDOT by this Agreement needed by the Agency to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Agency shall consider all sources of state financial assistance, including state financial assistance received from the FDOT by this Agreement, other state agencies and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

2. In connection with the audit requirements, the Agency shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission

of a financial reporting package as defined by Section 215.97(2)(e), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

3. In the event the Agency does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Agency is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Agency must provide a single audit exemption statement to the FDOT at [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us) no later than nine months after the end of the Agency's audit period for each applicable audit year. In the event the Agency does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Agency's resources (i.e., the cost of such an audit must be paid from the Agency's resources obtained from other than State entities).

4. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to:

Florida Department of Transportation  
Office of Comptroller, MS 24  
605 Suwannee Street  
Tallahassee, FL 32399-0405  
Email: [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us)

And

State of Florida Auditor General  
Local Government Audits/342  
111 West Madison Street, Room 401  
Tallahassee, FL 32399-1450  
Email: [flaudgen\\_localgovt@aud.state.fl.us](mailto:flaudgen_localgovt@aud.state.fl.us)

5. Any copies of financial reporting packages, reports or other information required to be submitted to the FDOT shall be submitted timely in accordance with Section 215.97, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

6. The Agency, when submitting financial reporting packages to the FDOT for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Agency in correspondence accompanying the reporting package.

7. Upon receipt, and within six months, the FDOT will review the Agency's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the FDOT by this Agreement. If the Agency fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the FDOT may take appropriate corrective action to enforce compliance.

8. As a condition of receiving state financial assistance, the Agency shall permit the FDOT, or its designee, DFS or the Auditor General access to the Agency's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

iii. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the FDOT, or its designee, DFS or the Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the FDOT, or its designee, DFS or the Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the FDOT.

(b) The Agency must include the audit and record keeping requirements in this Section 18.0 in contracts and subcontracts entered into by the Agency with any party for work required in the performance of this Agreement.

(c) The Agency shall, three (3) months after the date of execution of this Agreement and every three (3) months thereafter, provide FDOT with quarterly progress reports. Each quarterly report shall



contain a narrative description of the work completed and whether the work is proceeding according to the project schedule; a description of any change orders executed by the Agency with prior written approval by FDOT, preceding the change orders; a budget summary detailing planned expenditures compared to actual expenditures; and identification of each small, women-owned or minority business enterprise used as contractors or subcontractors. Records of all progress payments made for work in connection with such transportation projects, and any change orders executed by the Agency and payments made pursuant to such orders, shall be maintained by the Agency in accordance with accepted governmental accounting principles and practices and shall be subject to financial audit as required by law.

(d) Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to FDOT at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to FDOT upon request. Records of costs incurred include the Agency's general accounting records and the Project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the Project, and all other records of the contractor and subcontractors considered necessary by FDOT for a proper audit of costs.

**18.1 COOPERATION WITH INSPECTOR GENERAL:** The Parties agree to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes.

**19.0 LOBBYING:** Funds may not be used for the purpose of lobbying the Florida Legislature, judicial branch, or any state agency, in accordance with Section 216.347, Florida Statutes.

**20.0 MINORITY VENDORS:** The Agency is encouraged to use small businesses, including minority and women-owned businesses as subcontractors or sub-vendors under this Agreement. The directory of certified minority and women-owned businesses can be accessed from the website of the Department of Management Services, Office of Supplier Diversity. The Agency shall report on a quarterly basis its expenditures with minority and women-owned businesses. The report shall contain the names and addresses of the minority and women-owned businesses; the aggregate dollar figure disbursed that quarter for each

business; the time period; type of goods or services; and the applicable code. If no expenditures were made to minority or women-owned businesses, the Agency shall submit a statement to this effect.

**21.0 INDEMNITY AND INSURANCE:**

(a) The Agency agrees to include the following indemnification in all contracts with contractors, subcontractors, consultants, and subconsultants, who perform work in connection with this Agreement:

"The contractor/subcontractor/consultant/subconsultant shall indemnify, defend, save and hold harmless the State of Florida, Department of Transportation and all of its officers, agents or employees from all suits, actions, claims, demands, liability of any nature whatsoever arising out of, because of, or due to any negligent act or occurrence of omission or commission of the contractor/subcontractor/ consultant/subconsultant, its officers, agents or employees."

(b) The Agency shall carry or require its contractor/subcontractor/consultant/subconsultant to carry and keep in force during the period of this Agreement a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$100,000 per person and \$300,000 each occurrence, and property damage insurance of at least \$100,000 each occurrence, for the services to be rendered in accordance with this Agreement. In addition to any other forms of insurance or bonds required under the terms of the Agreement, when it includes construction within the limits of a railroad right-of-way, the Agency must provide or cause its contractor to provide insurance coverage in accordance with Section 7-13 of FDOT's Standard Specifications for Road and Bridge Construction (2014), as amended.

(c) The Agency shall also carry or cause its contractor/subcontractor/consultant/subconsultant to carry and keep in force Worker's Compensation insurance as required for the State of Florida under the Worker's Compensation Law.

**22.0 FOLLOW-UP REPORT:** Two (2) years after the Business Entity has completed the construction associated with this Project, the Agency will provide FDOT with the actual number of new, permanent, full-time jobs created by the Business Entity. The terms of this provision shall survive the termination or expiration of this Agreement and may be enforced by FDOT.

**23.0 MODIFICATION OF AGREEMENT:** In the event the Agency desires to modify any of the terms and conditions of this Agreement, the Agency shall make such request for modification in writing to FDOT at any time during the term of this Agreement. However, if the request for modification relates to changes in the Project commencement and/or Project completion dates, such request must be received by FDOT prior to the expiration of the current commencement or Project completion date. If such a request is made after the expiration of the above referenced date, FDOT shall have the right to immediately terminate this Agreement.

**24.0 E-VERIFY:** The Agency:

(a) shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Agency during the term of the contract; and

(b) shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

**25.0 NON-ASSIGNMENT:** The Agency shall not assign, sublicense, or otherwise transfer its rights, duties, or obligations under this Agreement without the prior written consent of FDOT, which consent will not be unreasonably withheld. Any assignment, sublicense, or transfer occurring without the required written approval will be null and void. FDOT will at all times be entitled to assign or transfer its rights, duties, or obligations under this Agreement to another governmental agency in the State of Florida, upon giving prior written notice to the Agency. In the event that FDOT approves transfer of the Agency's obligations, the Agency remains responsible for all work performed and all expenses incurred in connection with this Agreement.

**26.0 ENTIRE AGREEMENT:** This instrument embodies the entire Agreement of the Parties. There are no provisions, terms, conditions, or obligations other than those contained in this Agreement. This Agreement supersedes all previous communications, representations, or agreements, either verbal or written,

between the parties. No amendment will be effective unless reduced to writing and signed by an authorized officer of the Agency and the authorized officer of FDOT or his/her delegate.

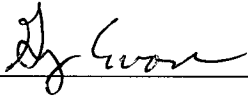
**27.0 DUPLICATE ORIGINALS:** This Agreement may be executed in duplicate originals.

*The remainder of this page intentionally left blank.*

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date(s) below.

FDOT

State of Florida, Department of Transportation

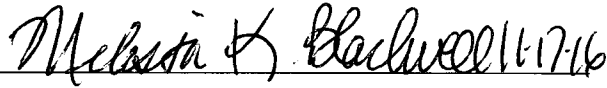
By: 

Print Name: Greg Evans

Title: District Two Secretary

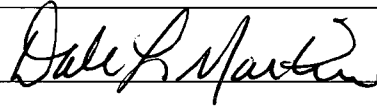
Date: 11/16/16

Legal Review:

 11/17/16

See attached Encumbrance Form for date of  
funding approval by Comptroller

CITY OF FERNANDINA BEACH

By: 

Print Name: Dale L. Martin

Title: City Manager

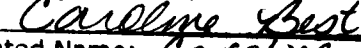
As approved by the Board on:

Attest: \_\_\_\_\_

Legal Review:

County Attorney

ATTEST:

By:   
Printed Name: Caroline Best  
Title: City Clerk  
Date: 10/17/16

**APPROVED AS TO FORM AND LEGALITY:**  
  
**CITY ATTORNEY**

## **EXHIBIT “A”**

### **SCOPE OF SERVICES**

**Financial Management Number: 439737-1-54-01**

**Design, construction and construction engineering inspection (CEI) of a new  
approximate 1,000 foot rail spur which includes switches**



**EXHIBIT “B”**  
**SCHEDULE OF FUNDING**  
**Financial Management Number: 439737-1-54-01**

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

| <b>State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:</b> |                |                   |             |                                                                |                |                              |
|------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-------------|----------------------------------------------------------------|----------------|------------------------------|
| State Program Number                                                                                                                           | Funding Source | State Fiscal Year | CSFA Number | CSFA Title<br>or<br>Funding Source Description                 | Funding Amount | State Appropriation Category |
| 439737-1-54-01                                                                                                                                 | STTF           | 2017              | 55.032      | Economic Development<br>Transportation Projects – Road<br>Fund | \$841,667.00   | 088865                       |
|                                                                                                                                                |                |                   |             |                                                                |                |                              |
|                                                                                                                                                |                |                   |             |                                                                |                |                              |
| Total Award                                                                                                                                    |                |                   |             |                                                                | \$841,667.00   |                              |

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/catalog.aspx>]. The services/purposes for which the funds are to be used are included in the Agreement scope of services/work. Any match required by the recipient is clearly indicated in the Agreement.

**EXHIBIT "C"**  
**NOTICE OF GRANT AWARD**  
**Financial Management Number: 439737-1-54-01**

*Centennial*

1915 • 2015

***Florida Department of Transportation***

**RICK SCOTT**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JIM BOXOLD**  
SECRETARY

May 18, 2016

Mr. Dale L. Martin  
City Manager  
City of Fernandina Beach  
204 Ash Street  
Fernandina Beach, Florida 32034

Dear Mr. Martin:

I am pleased to inform you that the Economic Development Transportation Fund grant request submitted by the City of Fernandina Beach has been approved by the Department of Transportation (FDOT). The grant approval, which provides the city with \$841,667, is subject to the receipt of a legislative appropriation that allows FDOT to fund the following transportation project:

Design and construct a new 1,000 foot rail spur which includes switches.

Please contact Mr. Jordan Green, the FDOT District Two Economic Development Transportation Fund Coordinator at (386) 961-7840 to begin work on the contract agreement for the disbursement of the approved grant funds. Please note that the airport authority cannot be reimbursed for any costs incurred prior to the execution of the required contract and compliance with all applicable terms and conditions of the contract.

Construction of the referenced project must commence within four (4) years of the date of this notice of grant award. If project construction does not commence within the four (4) year period, this grant award and any contract for the disbursement of the awarded funds will terminate immediately.

Congratulations on your Economic Development Transportation Fund grant award. We look forward to working with you on the development of this important transportation project. Questions regarding this letter or the approval of your Economic Development

[www.dot.state.fl.us](http://www.dot.state.fl.us)

Mr. Dale L. Martin  
May 18, 2016  
Page Two

Transportation Fund grant request should be directed to Ms. Jasmin Raffington at (850) 414-5266.

Sincerely,

  
Jim Boxold  
Secretary

cc: Heather Squires, Enterprise Florida, Inc.  
Karl Blischke, Department of Economic Opportunity  
Jordan Green, District Two Economic Development Transportation Fund  
Coordinator

**EXHIBIT “D”**  
**AGENCY RESOLUTION**  
**Financial Management Number: 439737-1-54-01**

**EXHIBIT “E”**  
**NOTICE OF COMPLETION AND ENGINEER’S CERTIFICATION OF COMPLIANCE**

**NOTICE OF COMPLETION**

ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT FUND AGREEMENT

Between

THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION  
and the City of Fernandina

PROJECT DESCRIPTION: design, construction and CEI of a new approximate 1,000 foot rail spur which includes switches

FINANCIAL MANAGEMENT ID# 439737-1-54-01

In accordance with the Terms and Conditions of the Economic Development Transportation Project Fund Agreement, the undersigned provides notification that the work authorized by this Agreement is complete as of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

---

**ENGINEER’S CERTIFICATION OF COMPLIANCE**

In accordance with the Terms and Conditions of the Economic Development Transportation Project Fund Agreement, the undersigned certifies that all work which originally required certification by a Professional Engineer has been completed in compliance with the Project construction plans and specifications. If any deviations have been made from the approved plans, a list of all deviations, along with an explanation that justifies the reason to accept each deviation, will be attached to this Certification. Also, with submittal of this certification, the Agency shall furnish FDOT a set of “as-built” plans certified by the Engineer of Record/CEI.

By: \_\_\_\_\_, P.E.

SEAL:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit “F”**

**STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**SUBJECT TO SECTION 339.2821, FLORIDA STATUTES:**

**State Project:** Economic Development Transportation Projects – Road Fund

**State Awarding Agency:** Florida Department of Transportation

**Catalog of State Financial Assistance (CSFA) Number:** 55-032

**Grant Amount:** \$841,667.00

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

**Objectives of the Project:** Alleviate transportation problems that adversely affect the decision of a specific company to locate or expand in the State of Florida.

**Project Restrictions:**

Eligibility for Economic Development Transportation Projects funding is limited to the direct cost of transportation projects that:

1. Attract new employment opportunities to the State or expand or retain employment in existing companies operating within the State; or
2. Allow for the construction or expansion of a state or federal correctional facility that creates, expands or retains employment in a county with a population of 75,000 or less.

Eligible transportation projects are reviewed for funding by considering the following:

1. Cost per job created or retained considering the amount of transportation funds requested;
2. Average hourly wages of the jobs created;
3. Reliance on programs as an inducement to determine the project's location;
4. Amount of capital investment to be made by a business;
5. Demonstrated local commitment;
6. Location of the project in an enterprise;
7. Location of the project in a spaceport territory;
8. Unemployment rate of the surrounding area; and
9. Poverty rate of the area.

**Eligible Applicant:**

An instrumentality of the state, or a county, municipality, district, authority, board, or commission, or an agency thereof, within whose jurisdiction the eligible transportation project is located.



### Equipment and Real Property Management:

If the transportation project is constructed on a county or municipal system, the governing board must adopt a resolution accepting responsibility for maintenance and related costs when the transportation project is complete.

### Reporting:

Governmental bodies that receive Economic Development Transportation Projects funding must:

- 1) Provide FDOT with quarterly progress reports that contain:
  - A narrative description of the work completed and whether the work is proceeding according to the transportation project schedule;
  - A description of each change order executed by the governmental body with prior written approval by FDOT, preceding the change orders;
  - A budget summary detailing planned expenditures compared to actual expenditures; and
  - The identity of each small, women-owned or minority business used as a contractor or subcontractor.
- 2) Maintain records in accordance with accepted governmental accounting principles and practices for:
  - Each progress payment made for work performed in connection with the transportation project;
  - Each change order executed by the governmental body, and;
  - Each payment made pursuant to a change order.
- 3) Provide FDOT with a financial audit of the governmental body conducted by an independent certified public accountant.

### Sub-recipient Monitoring:

The construction or building site for each transportation project that receives Economic Development Transportation Projects funding will be monitored to ensure compliance with Section 339.2821, Florida Statutes, and contractual requirements, which includes but is not limited to the construction of the business facility.

## RESOLUTION 2016-32

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AUTHORIZING SUBMISSION OF AN ECONOMIC DEVELOPMENT TRANSPORTATION FUND GRANT APPLICATION TO FLORIDA DEPARTMENT OF TRANSPORTATION FOR DESIGN AND CONSTRUCTION OF A TRANSPORTATION PROJECT PURSUANT TO SECTION 339.2821, FLORIDA STATUTES TO SUPPORT LIGNOTECH FLORIDA, LLC'S PROPOSED PROJECT AS A QUALIFIED TARGET INDUSTRY; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 339.2821, Florida Statutes, the Florida Department of Transportation (FDOT), in consultation with the Department of Economic Opportunity (DEO) and Enterprise Florida, Inc., may make and approve expenditures and contract with the City of Fernandina Beach for the direct costs of transportation projects such as transportation facilities for LignoTech Florida, LLC that FDOT deems necessary to facilitate the economic development and growth of the state; and

WHEREAS, the Department of Economic Opportunity and the Department of Environmental Protection may formally review and comment on recommended transportation projects, although FDOT has final approval authority for any project authorized under Section 339.2821, Florida Statutes; and

WHEREAS, the Nassau County Economic Development Board and LignoTech Florida, LLC have requested that the City Commission agree to be the governmental body that applies to FDOT for transportation project grant funding to design, construct and maintain transportation facilities, including a road and rail spur that will support LignoTech Florida, LLC's proposed industrial project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby understands and agrees that it will be the local governing body that will make application to the Florida Department of Transportation (FDOT) for the Economic Development Transportation Fund for a transportation project estimated to cost Three Million One Hundred Thirty-Eight Thousand Dollars (\$3,138,000.00) to support LignoTech Florida, LLC's industrial project proposed to be located in Fernandina Beach, Florida. The City Commission further understands that FDOT may fund all, some or none of the project costs in the application.

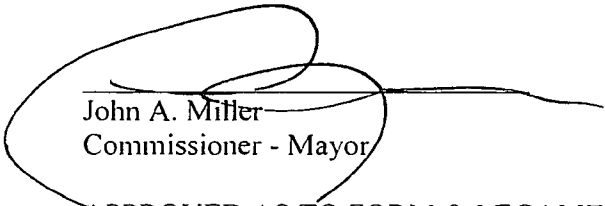
SECTION 2. The City Commission plans to enter into a separate future agreement with LignoTech Florida, LLC to formalize how the City will manage any grant funds received from FDOT, but the City will not be expending any public funds or tax dollars to complete the transportation facilities for LignoTech Florida, LLC but instead will act as the statutory agency in charge of applying for and spending any grant funds awarded pursuant to Section 339.2821, FL Statutes on transportation facilities that facilitate economic development.

SECTION 3. The City Manager and City Clerk are hereby authorized to execute the grant application and all documentation pertaining to the grant agreements with FDOT, if awarded, after review and approval of the City Attorney.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

ADOPTED this 1st day of March, 2016.

CITY OF FERNANDINA BEACH

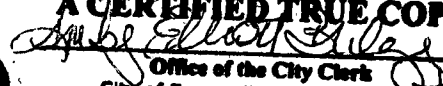
  
John A. Miller  
Commissioner - Mayor

ATTEST:

  
Caroline Best  
City Clerk

APPROVED AS TO FORM & LEGALITY:

  
Tammi E. Bach  
City Attorney

**A CERTIFIED TRUE COPY**  
  
Office of the City Clerk  
City of Fernandina Beach, Florida 



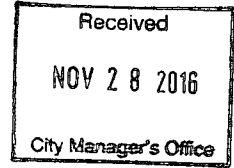
*Florida Department of Transportation*

**RICK SCOTT**  
GOVERNOR

1109 South Marion Avenue  
Lake City, FL 32025-5874

**JIM BOXOLD**  
SECRETARY

November 21, 2016



Mr. Dale L. Martin, City Manager  
City of Fernandina Beach  
204 Ash Street  
Fernandina Beach, Florida 32034

**Subject: Economic Development Transportation Project Fund Agreement  
New Rail Spur including switches  
Financial Project ID: 439737-1-54-01  
Contract Number: G0H42**

Dear Mr. Martin:

Enclosed for your file is a fully executed copy of the Economic Development Transportation Project Fund Agreement for a new rail spur including switches in Fernandina Beach, Florida.

The City must provide a set of signed and sealed plans and an email verifying that the consultant has been selected in accordance with the Consultant's Competitive Negotiation Act (CCNA) for Department's review and approval *prior* to the Department giving authorization to advertise. The Department does not allow the CEI and designer to be the same.

Prior to award, please submit the name of the lowest responsible / responsive bidder. The Department will verify that the County's selection is a FDOT prequalified contractor and give Department approval. Once a contractor is selected, please send the preliminary schedule from the contractor.

To expedite reimbursement, invoices should be sent directly to Ms. Kim Evans at 1109 South Marion Avenue, Lake City, Florida, 32025-5874. Invoices should be submitted in detail sufficient for a proper pre-audit and post-audit. Please remember that the City of Fernandina Beach is responsible for bearing all expenses in excess of the amount the Department agrees to participate **(\$841,667.00)**.

Should you have questions or need additional information, I can be reached at 1-800-749-2967, Extension 7402.

Sincerely,

Kim Evans  
District Local Program Administrator

/ke  
Enclosures

## CITY COMMISSION AGENDA ITEM

*City of Fernandina Beach*



SUBJECT: Board Appointment  
Golf Course Advisory Board

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ITEM TYPE: Board Appointment

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REQUESTED ACTION: Approve appointments.

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SYNOPSIS: In accordance with Resolution 2017-82 the City Commission determined the Golf Course Advisory Board is to consist of five members with the terms of office to be for a period of three years for three of the members, and one year terms for the Men's and Ladies' Golf Association appointees with the concurrence of the City Commission, and shall be eligible for re-election by their association and re-appointment by the City Commission.

The Men's Golf Association submitted Advisory Board/Committee applications for the Honorable City Commissions consideration: Mr. Harold Kegler, Mr. Claude Hartley and Mr. Lee W. Murray. The Men's Golf Association recommends Mr. Lee Murray to serve as their representative for a period of one year; their second recommendation (should the Commission choose not to appoint Mr. Murray) is Mr. Claude Hartley.

The remaining two Advisory Board/Committee applicants desire to serve as members of the Golf Course Advisory Board for a period of three years.

Mr. Harold Kegler, Mr. Claude Hartley, and Mr. Lee W. Murray reside within the jurisdictional boundaries of the City of Fernandina Beach.

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FISCAL IMPACT: N/A

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CITY ATTORNEY COMMENTS: N/A

---

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Lee Murray to a one-year term and Harold Kegler and Claude Hartley to three-year terms on the Golf Course Advisory Board.

---

Caroline Best, City Clerk 09/26/2017

Dale Martin, City Manager 10/11/2017

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*Caroline Best*

Date: September 20, 2017

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Submitted By: Caroline Best, City Clerk

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COMMISSION ACTION:

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**City of Fernandina Beach  
Advisory Board/Committee Application**

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

*City of Fernandina Beach  
204 Ash Street  
Fernandina Beach, FL 32034  
(904) 310-3115 or cbest@fbfl.org*

**Nominee Information** (Please type or print) Name HAROLD KEGLER (HARRY)

Home Mailing Street Address 212 SOUTH 5<sup>th</sup> STREET

City FERNANDINA BEACH, FLORIDA

Zip 32034

Primary Phone 813-404-2140

Secondary Phone 904-277-8180

***Please note that board materials are distributed electronically.***

Email to receive board materials harry@prohelpllc.com

Employer ProHelp, LLC

Position Title VICE PRESIDENT

Business Street Address 212 SOUTH 5<sup>TH</sup> STREET

City FERNANDINA BEACH, FLORIDA

Zip 32034

**Select the board(s) you are applying for:**

|                                                              |                                    |
|--------------------------------------------------------------|------------------------------------|
| Airport Advisory Commission                                  | Arts and Culture Nassau            |
| Board of Adjustment                                          | Code Enforcement and Appeals Board |
| Community Development Block Grant Citizen Advisory Taskforce | General Employee Pension Board     |
| <b>GOLF ADVISORY BOARD</b>                                   | Historic District Council          |
| Housing Authority                                            | Parks and Recreation Advisory      |
| Peck Center Committee                                        | CRA Advisory Board                 |
| Planning Advisory Board                                      | Police/Fire Pension Board          |
| Waterfront Florida Partnership                               |                                    |

Other \_\_\_\_\_

Why are you interested in serving on this Board? Please explain. I would like to be part of and help with the future of FBGC by volunteering for this board position.



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**Eligibility**

Are you a resident of the City? ☒ Yes ☐ No Length of time: 8 months

Do you hold a public office? ☐ Yes ☒ No Office name: \_\_\_\_\_

Are you employed by the City? ☐ Yes ☒ No Position: \_\_\_\_\_ Are you ci

**Potential Conflict of Interest:**

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? ☐ Yes ☒ No

If yes, please provide details: \_\_\_\_\_

---

**Major Affiliations:**

List community, professional, or other applicable policy-making Boards on which you have served.

Note the length of service and office held (if any): NORTH AMERICAN BUILDING MATERIAL DISTRIBUTION ASSOCIATION – DIRECTOR FOR 3 YEARS GLENHARDIE GOLF CLUB – DIRECTOR FOR 5 YEARS AND PRESIDENT FOR 2 YEARS FERNANDINA BEACH POLICE FOUNDATION – BOARD CHAIRMAN FOR 4 YEARS

---

**Qualifications:**

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended: I HAVE SERVED IN VARIOUS SENIOR MANAGEMENT POSITIONS WITH CORPORATIONS FOR OVER 40 YEARS AND CURRENTLY MY WIFE AND I HAVE OUR OWN COMPANY THAT MANAGES MEETINGS FOR A COMPANY AND ORGANIZES GOLF OUTINGS AND TOURNAMENTS AT GOLF COURSES AND RESORTS ACROSS THE UNITED STATES. I PLAN TO BE COMPLETELY RETIRED WITHIN THE NEXT 12 MONTHS AND WILL HAVE THE TIME TO DEVOTE TO THIS BOARD.

---

Organization or Commissioner sponsoring nomination (if applicable): COMMISSIONER TIM POYNTER

**Educational Background:** (Check all that apply)

☒ High School ☐ AA ☐ BS/A ☐ MS/A ☐ Ph.D. ☐ J.D.

Other: VARIOUS SPECIAL EDUCATIONAL CLASSES AT: THE WHARTON SCHOOL AND CORNELL UNIVERSITY



Major areas of study: MARKETING STRATEGY, BUDGETING AND CONTROL SYSTEMS, EXECUTIVE SELF MANAGEMENT, ADVANCED SALES COMPENSATION, STRATEGIC DECISION MAKING AND CRITICAL THINKING, INTERPERSONAL MANAGEMENT SKILLS.

Other experience or skills that may be valuable to the Board: I LOVE TO PLAY GOLF AND I AM VERY INTERESTED IN HELPING THE FERNANDINA BEACH GOLF CLUB BE THE BEST PLACE TO PLAY GOLF ON AMELIA ISLAND.

**Florida's Public Records Law, Chapter 119, Florida Statutes, states:**

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

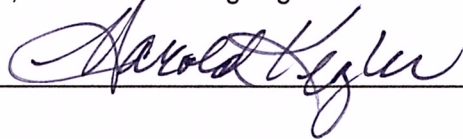
Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

☒ Yes

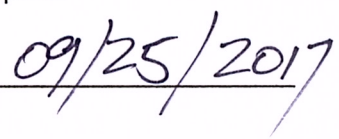
☐ No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Applicant's Signature



Date





SEP192017PM5:24

CITY CLERK'S OFFICE

CITY OF FERNANDINA BEACH

**City of Fernandina Beach  
Advisory Board/Committee Application**

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach  
204 Ash Street  
Fernandina Beach, FL 32034  
(904) 310-3115 or cbest@fbfl.org

**Nominee Information:** (Please type or print) Name Claude Hartley

Home Mailing Street Address 2535 Via Del Rey

City Fernandina Beach Zip 32034

Primary Phone (904) 310-6571 Secondary Phone (904) 753-6290

**Please note that board materials are distributed electronically.**

Email to receive board materials c2535h@yahoo.com

Employer Retired Position Title \_\_\_\_\_

Business Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

**Select the board(s) you are applying for:**

|                                                              |                                    |
|--------------------------------------------------------------|------------------------------------|
| Airport Advisory Commission                                  | Arts and Culture Nassau            |
| Board of Adjustment                                          | Code Enforcement and Appeals Board |
| Community Development Block Grant Citizen Advisory Taskforce | General Employee Pension Board     |
| <u>GOLF ADVISORY BOARD</u>                                   | Historic District Council          |
| Gree                                                         | Parks and Recreation Advisory      |
| Housing Authority                                            | CRA Advisory Board                 |
| Peck Center Committee                                        | Police/Fire Pension Board          |
| Planning Advisory Board                                      |                                    |
| Waterfront Florida Partnership                               |                                    |

Other \_\_\_\_\_

Why are you interested in serving on this Board? Please explain. Save our city golf course



---

---

**Eligibility**

Are you a resident of the City? ☒ Yes ☐ No Length of time: \_\_\_\_\_

Do you hold a public office? ☐ Yes ☒ No Office name: \_\_\_\_\_

Are you employed by the City? ☐ Yes ☒ No Position: \_\_\_\_\_

Are you currently serving on a Board? ☐ Yes ☒ No Board Name: \_\_\_\_\_

**Potential Conflict of Interest:**

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? ☐ Yes ☒ No

If yes, please provide details: \_\_\_\_\_

---

**Major Affiliations:**

List community, professional, or other applicable policy-making Boards on which you have served.

Note the length of service and office held (if any): President of the Sheet Metal  
Workers National Assoc. Lafayette, IN 1980's

---

**Qualifications:**

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended: Owned and operated metal fabrication business for 20yrs

Owned operated restaurant for 25yrs both with 50 employees +

---

Organization or Commissioner sponsoring nomination (if applicable): \_\_\_\_\_

**Educational Background:** (Check all that apply)

☒ High School ☐ AA ☐ BS/A ☐ MS/A ☐ Ph.D. ☐ J.D.

Other completed 5yr apprenticeship

Major areas of study: Math

Other experience or skills that may be valuable to the Board: Did business with the public  
and corporate accounts

---

**Florida's Public Records Law, Chapter 119, Florida Statutes, states:**

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

☒

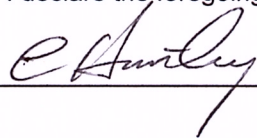
Yes

☐

No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Applicant's Signature



Date

9/2/17



SEP192017PM5:24

CITY CLERK'S OFFICE

CITY OF FERNANDINA BEACH

**City of Fernandina Beach Advisory  
Board/Committee Application**

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

*City of Fernandina Beach  
204 Ash Street  
Fernandina Beach, FL 32034 (904)  
310-3115 or cbest@fbfl.org*

**Nominee Information:** (Please type or print)

Name Lee Winslow Murray \_\_\_\_\_

Home Mailing Street Address \_\_\_2752 First Ave.

City \_Fernandina Beach\_\_\_\_\_ Zip \_32034\_\_\_\_\_

Primary Phone \_\_443-871-5333\_\_\_\_\_ Secondary Phone \_\_\_\_\_

***Please note that board materials are distributed electronically.***

Email \_\_\_\_\_ to \_\_\_\_\_ receive \_\_\_\_\_ board \_\_\_\_\_ materials  
\_\_\_Lmurray637@aol.com\_\_\_\_\_

Employer \_\_Retired\_\_XXX\_\_\_\_\_ Position Title \_\_\_\_\_

Business Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

**Select the board(s) you are applying for:**

|                                                              |                                    |
|--------------------------------------------------------------|------------------------------------|
| Airport Advisory Commission                                  | Arts and Culture Nassau            |
| Board of Adjustment                                          | Code Enforcement and Appeals Board |
| Community Development Block Grant Citizen Advisory Taskforce | General Employee Pension Board     |
| Golf Advisory Board XXX                                      | Historic District Council          |
| Housing Authority                                            | Parks and Recreation Advisory      |
| Peck Center Committee                                        | CRA Advisory Board                 |
| Planning Advisory Board                                      | Police/Fire Pension Board          |



|                                |  |
|--------------------------------|--|
| Waterfront Florida Partnership |  |
|--------------------------------|--|

Other \_\_\_\_\_

Why are you interested in serving on this Board? Please explain. \_\_\_I play golf 4-5 times a week and am greatly interested in the success and advancement of the Fernandina Beach Golf Club.

Revised 05/06/14

G:\City Clerk\A Master Board List\Board Application

### **Eligibility**

Are you a resident of the City? Length of time: four years

Do you hold a public office? NO ☐ Yes ☐ Office name: \_\_\_\_\_

Are you employed by the ☐ Yes ☐ No  
City?NO Position: \_\_\_\_\_

Are you currently serving on a ☐ Yes ☐ Board? NO

### **Potential Conflict of Interest:**

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? ☐ Yes ☐ No NO

If yes, please provide details: \_\_\_\_\_

### **Major Affiliations:**

List community, professional, or other applicable policy-making Boards on which you have served.

Note the length of service and office held (if any): \_\_\_\_\_

### **Qualifications:**

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended: Four year member of the Fernandina Beach Men's Golf Association and two

year Association's Tournament Director on the Executive Board.

Organization or Commissioner sponsoring nomination (if applicable): Fernandina Beach Men's Golf Ass.

**Educational Background:** (Check all that apply)

☐ High School    ☐ A A    ☐ B S / A    ☐ MS/A    ☐ Ph.D.    ☐ J.D.

Other \_\_\_Johns    Hopkins    Fellow    in    Organizational    Studies    –    a    one    year  
program\_\_\_\_\_

Major    areas    of    study:    B.A.    Political    Science,    University    of    Cincinnati  
1972\_\_\_\_\_

Other experience or skills that may be valuable to the Board: \_\_\_I was a publisher of a monthly magazine for 34 years. I was involved in management of three local weekly newspapers, founded a successful Trade Show, and started a computer company. I was very active in many non-profit organizations both within my industry and outside during my 34 years of employment.

*Revised 05/06/14*

G:\City Clerk\A Master Board List\Board Application

**Florida's Public Records Law, Chapter 119, Florida Statutes, states:**

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?



☐ Yes YES

☐ No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Applicant's Signature *Lee W. Murray*

Date 3 Sept. 2017

## RESOLUTION 2017-82

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, SUNSETTING THE GREENS AND OVERSIGHT COMMITTEE; CREATING A GOLF COURSE ADVISORY BOARD; DEFINING ITS POWERS, DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERSHIP, TERMS, QUORUM, ORGANIZATION, ROLE, POWERS AND DUTIES, AND MEETING FREQUENCY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach, Florida, is the owner and operator of the Fernandina Beach Municipal Golf Course; and

WHEREAS, the City Commission wishes to sunset the existing Greens and Oversight Committee established via Resolution 2014-10; and

WHEREAS, the City Commission wishes to create a Golf Course Advisory Board to replace the Greens and Oversight Committee; and

WHEREAS, the City Commission has determined that the Golf Course Advisory Board is to consist of five members with terms of office to be for a period of three years for three of the members, and one-year terms for the Men's and Ladies' Golf Association appointees; and

WHEREAS, that for the initial staggered terms, one person will be appointed for a one-year term; two persons for a two-year term, and two persons for a three-year term with the terms of the appointees to be determined in alphabetical order; one member each of the Men's and Ladies Golf Associations with the term of appointment to be for one year; and

WHEREAS, the City Commission shall appoint a City Commissioner liaison to interact with the Golf Course Advisory Board; and

WHEREAS, the Golf Course Advisory Board will serve in an advisory capacity only with no authority or control over the general manager or management company and will make their suggestions or recommendations to the City Commission through the general manager or management company and the City Manager; and

WHEREAS, the City Commission has determined it to be advisable and appropriate to clearly define this Board and to spell out the eligibility and terms of its appointments and to enumerate the purposes for which the Board has been formed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

### SECTION 1. The Golf Course Advisory Board.

The Board shall consist of five members, who shall be residents of the City of Fernandina Beach, Florida, and shall be appointed by the City Commission of said City. One member each shall be elected by the Men's Golf Association and the Ladies' Golf Association to serve for a period of one year, with the concurrence of the City Commission, and shall be eligible for re-election by their associations and re-appointment by the City Commission. The three remaining board members shall be appointed by the City Commission and shall serve for a term of three years, each with the eligibility for reappointment. Any

vacancy in membership shall be filled for the unexpired term by the City Commission. All members shall serve without compensation and at the pleasure of the City Commission but may be reimbursed for actual expenses incurred in connection with their official duties.

SECTION 2. The initial staggered terms of the five appointees shall **expire** as follows:

- Two members from the Men's and Ladies' Golf Associations each in June 2018;
- One member in June 2019;
- Two members in June 2020.

SECTION 3. Quorum.

Three members of the Golf Course Advisory Board shall constitute a quorum for the transaction of business, providing, however, that no action shall be taken which is binding upon said Board unless concurred in by no less than a majority of all members comprising the Board.

SECTION 4. Organization.

The Golf Course Advisory Board shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members. The term of these positions shall be one year with eligibility for re-election. The Board shall adopt its own rules of procedure and determine its time of meeting. All meetings of the Board shall be open to the public and all records of the Board shall be public records.

SECTION 5. Role.

The Golf Course Advisory Board is an advisory board to the City Commission and shall review activities at the Fernandina Beach Municipal Golf Course with the management team and report to the City Commission/City Manager (or City Commission designee) to assure the best possible management practices.

SECTION 6. Powers and Duties.

- A. To make recommendations as to the hours of operation, the programs and services that will be available to the public and the care and conditions of all golf course facilities;
- B. Make recommendations regarding policies and rates to be charged for the use of facilities and equipment that is available for use by the general public;
- C. Review Marketing plans. Efforts to increase rounds/revenue (mailings, emails, website, tournaments, etc.);
- D. Make recommendations for the expenditure of funds and assist in the preparation of budgets;
- E. To provide the City Clerk with copies of minutes covering meetings of the Board and prepare and submit to the City Commission as soon as possible after the end of the fiscal year a comprehensive annual report of the Board's activities.

SECTION 7. Meeting Frequency.

- A. The Golf Course Advisory Board shall meet on a monthly basis;
- B. The Golf Course Advisory Board and the City Commissioner liaison shall meet at least on a quarterly basis; and
- C. The Golf Course Advisory Board and the Fernandina Beach Golf Course Management team shall meet on a monthly basis.

SECTION 8. This Resolution shall become effective immediately upon passage.

ADOPTED this 6th day of June, 2017.

CITY OF FERNANDINA BEACH



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Robin C. Lentz  
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



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Caroline Best  
City Clerk



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Tammi E. Bach  
City Attorney

RESOLUTION NUMBER 934

A RESOLUTION TO AMEND THE MAKE UP OF THE GOLF COURSE ADVISORY BOARD; DEFINING ITS POWERS, DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERSHIP, VACANCIES, REMOVAL, QUORUM, ORGANIZATION, RULES, FINANCES, AND REPORTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach, Florida, is the owner and operator of the Fernandina Beach Municipal Golf Course; and

WHEREAS, the City Commission did determine, at a regular meeting held on November 4, 1980, to form a Golf Course Advisory Committee to consist of five members with the term of office to be for a period of three years; and

WHEREAS, that for the first term, one person would be appointed for a one year term; two persons for a two year term and two persons for a three year term with the terms of the appointees to be determined in alphabetical order; and

WHEREAS, the committee would serve in an advisory capacity only with no authority or control over the Golf Pro and would make their suggestions or recommendations to the City Commission through the Golf Pro and the City Manager; and

WHEREAS, the City Commission did determine, at a regular meeting held on August 16, 1983, to increase the membership of the committee to include one member each of the Men's and Ladies Golf Associations with the term of appointment to be for one year; and

WHEREAS, the current Golf Course Advisory Committee has requested that the appointment of the members be redefined and that the accepted title of the committee be "The Golf Course Advisory Board"; and

WHEREAS, the City Commission has determined it to be advisable and appropriate to clearly define this advisory group and to spell out the eligibility and terms of its appointments and to enumerate the purposes for which the board has been formed.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA, FLORIDA:

SECTION 1. The Golf Course Advisory Board.

There shall be a golf course advisory committee that will hereafter be known as "The Golf Course Advisory Board". The Board shall consist of seven (7) members, who shall be residents of the City of Fernandina Beach, Florida, and shall be appointed by the City Commission of said City. One member, each, shall be elected by the Men's Golf Association and the Ladies Golf Association to serve for a period of one (1) year, with the concurrence of the City Commission, and shall be eligible for re-election by their association and re-appointment by the City Commission. The five (5) remaining board members shall be appointed by the City Commission and shall serve for the term of three (3) years, each with the eligibility for reappointment. Any vacancy in membership shall be filled for the unexpired term by the City Commission who shall have the authority to remove any member for cause, upon written notice of the reason for such removal and after a public hearing on the same, if such hearing is requested by the member in accordance with Section 1A-22 of the Code. All members shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.

The present terms of the five (5) city appointees shall expire as follows:

Two (2) members on December 1988  
One (1) member on December 1989  
Two (2) members on December 1990

Section 2. Quorum.

Four (4) members of the Golf Course Advisory Board shall constitute a quorum for the transaction of business, providing, however, that no action shall be taken which is binding upon said Board unless concurred in by no less than a majority of all members comprising the Board.

Section 3. Organization.

The Golf Course Advisory Board shall elect a Chairman, Vice-Chairman, and Secretary from among its members. The term of these positions shall be one (1) year with eligibility for re-election. The Board shall adopt its own rules of procedure and determine its time of meeting. All meetings of the Board shall be open to the public and all records of the Board shall be public records.

Section 4. Powers and Duties.

The Golf Course Advisory Board shall perform only in an advisory capacity to the Golf Pro, the City Manager and the City Commission and will be responsible for assisting in the following areas:

- A. To make recommendations as to the hours of operation, the programs and services that will be available to the public and the care and conditions of all golf course facilities;
- B. Prepare and recommend for adoption, by the City Commission, a comprehensive plan for the physical development and betterment of the Municipal Golf Course, and revise and perfect it from time to time;
- C. Make recommendations regarding policies and rates to be charged for the use of facilities and equipment that is available for use by the general public;
- D. Make recommendations for the expenditure of public funds and assist in the preparation of budgets for the expenditure of such funds;
- E. To provide the City Clerk with copies of minutes covering meetings of the Board and prepare and submit to the City Commission as soon as possible after the end of the fiscal year a comprehensive annual report of the Board's activities;
- F. Perform all acts requested by the City Commission, City Manager and Golf Pro to advise and assist in the continued operation and betterment of the Municipal Golf Course.

Section 5. This Resolution shall take effect immediately upon its adoption by the City Commission.

ADOPTED this 4<sup>th</sup> day of October, 1988.



CITY OF FERNANDINA BEACH

Ronnie Sapp  
RONNIE SAPP  
Mayor - Commissioner

ATTEST:

Vicki P. Wingate  
VICKI P. WINGATE  
City Clerk

**CORRECTED**  
RESOLUTION 2014-10

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, SUNSETTING THE GOLF COURSE ADVISORY BOARD; CREATING A GREENS AND OVERSIGHT COMMITTEE; DEFINING ITS POWERS, DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERSHIP, VACANCIES, REMOVAL, QUORUM, ORGANIZATION, RULES, FINANCES, AND REPORTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach, Florida, is the owner and operator of the Fernandina Beach Municipal Golf Course; and

WHEREAS, the City Commission wishes to sunset the existing Golf Course Advisory Board established via Resolution 934; and

Whereas, the City Commission has decided to create a Greens and Oversight Committee to replace said Golf Course Advisory Board; and

WHEREAS, the City Commission has determined that the Greens and Oversight Committee is to consist of seven (7) members with the term of office to be for a period of three (3) years; and

WHEREAS, the City Commission shall appoint a City Commissioner liaison to interact with the Greens and Oversight Committee; and

WHEREAS, the Greens and Oversight Committee will serve in an oversight capacity only with no authority or control over the general manager or management company and would make their suggestions or recommendations to the City Commission through the general manager or management company and the City Manager; and

WHEREAS, the City Commission has determined it to be advisable and appropriate to clearly define this committee and to spell out the eligibility and terms of its appointments and to enumerate the purposes for which the committee has been formed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The Greens and Oversight Committee.

The Committee shall consist of seven (7) members, who shall be residents of the City of Fernandina Beach, Florida, and shall be appointed by the City Commission of said City. One (1) member, each, shall be elected by the Men's Golf Association and the Ladies Golf Association to serve for a period of one (1) year, with the concurrence of the City Commission, and shall be eligible for re-election by their association and re-appointment by the City Commission. The five (5) remaining board members shall be appointed by the City Commission and shall serve for the term of three (3) years, each with the eligibility for reappointment. Any vacancy in membership shall be filled for the unexpired term by the City Commission. All members shall serve without compensation and at the pleasure of the City Commission but may be reimbursed for actual expenses incurred in connection with their official duties.

## SECTION 2. Quorum.

Four (4) members of the Greens and Oversight Committee shall constitute a quorum for the transaction of business, providing, however, that no action shall be taken which is binding upon said Committee unless concurred in by no less than a majority of all members comprising the Committee.

## SECTION 3. Organization.

The Greens and Oversight Committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members. The term of these positions shall be one (1) year with eligibility for re-election. The Committee shall adopt its own rules of procedure and determine its time of meeting. All meetings of the Committee shall be open to the public and all records of the Committee shall be public records.

## SECTION 4. Role.

The Greens and Oversight Committee shall review activities at the Fernandina Beach Golf Course with the Fernandina Beach Golf Course management team and report to the City Commission/City Manager (or City Commission designee) to assure the best possible management of the Golf Course.

## SECTION 5. Powers and Duties.

- A. Review financial results versus submitted Golf Course Management plan;
- B. Review Golf Course Maintenance plans and track results versus the timeline established by the Golf Course Management team for the following:
  - 1. Cutting schedule for tees, greens, rough and fairways;
  - 2. Chemical treatment schedule;
  - 3. Irrigation schedule;
  - 4. Clubhouse maintenance schedule;
  - 5. Curb appeal ( what the customer experiences/views upon arrival at the golf course);
  - 6. Safety;
- C. Review Food and Beverage plan/results;
- D. Review Marketing plans. Efforts to increase rounds/revenue (mailings, emails, website, tournaments, etc.);
- E. The City Commissioner liaison/City Manager shall meet the Greens and Oversight Committee chairperson for visual review;
- F. The City Commissioner liaison shall be made available to assist the Greens and Oversight Committee at any time;
- G. To provide the City Clerk with copies of minutes covering meetings of the Committee and prepare and submit to the City Commission as soon as possible after the end of the fiscal year a comprehensive annual report of the Committee's activities.

## OVERALL GOAL OF THE GREENS AND OVERSIGHT COMMITTEE:

Assist the City Commission/City Manager in the management of the Fernandina Beach Golf Course by reviewing the seven (7) areas (A-G above), identifying deficiencies, and determining the next steps with the Fernandina Beach Golf Course Management team. The Fernandina Beach Golf Course Management team will readily share operational plans and results with the Greens and Oversight Committee. The Greens and Oversight Committee also shall contribute to maintenance budget reviews with the Fernandina Beach Golf Course Management team.

SECTION 6. Meeting Frequencies.

- A. The Greens and Oversight Committee shall meet on a monthly basis;
- B. The Greens and Oversight Committee and the City Commissioner liaison shall meet on a quarterly basis;
- C. The Greens and Oversight Committee and the Fernandina Beach Golf Course Management team shall meet on a quarterly basis.

SECTION 7. This Resolution shall become effective immediately upon passage.

ADOPTED this 4<sup>th</sup> day of March, 2014.

CITY OF FERNANDINA BEACH



Edward E. Boner  
Commissioner – Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best  
City Clerk



Tammi E. Bach  
City Attorney

CITY COMMISSION AGENDA ITEM  
CITY OF FERNANDINA BEACH

SUBJECT: **CORRECTED** Resolution 2014-10  
Sunsetting the Golf Course Advisory Board and Creating the Greens & Oversight Committee

DEPARTMENT: City Commission

ATTACHMENTS: ☐ Ordinance ☒ Resolution  
☐ Support Documents ☐ Other

RECOMMENDED ACTION: Approve Resolution 2014-10

SUMMARY: This Resolution was adopted on January 21, 2014 at a special City Commission meeting. The Resolution contained some scrivener errors regarding a 5-member board when the new Greens & Oversight Committee will have 7 members as approved by the City Commission. Adoption of this corrected Resolution makes clear the City Commission's intent that the Greens and Oversight Committee have 7 members with 3-year terms for 5 members and 1-year terms for Men's and Women's Golf Association appointed members.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: No additional comments.

|                    |                                                 |                 |
|--------------------|-------------------------------------------------|-----------------|
| DEPARTMENT HEAD    | Submitted by: Joe Gerrity<br>City Manager       | Date: 2/25/2014 |
|                    | Requested Agenda                                | Date: 3/04/2014 |
| FINANCE DEPARTMENT | Approved as to Budget Requirements              | Date:           |
| CITY ATTORNEY      | Approved as to Form & Legality <i>TB</i>        | Date: 2/25/2014 |
| CITY MANAGER       | Approved Agenda Item for 03/04/2014 <i>Just</i> | Date: 2/25/2014 |

COMMISSION ACTION: ☒ Approved As Recommended ☐ Disapproved  
☐ Approved With Modification ☐ Postponed to Time Certain  
☐ Other ☐ Tabled

Approved at the City Commission  
*Regular* Meeting  
Held on *3/4/14*  
Voted: *5-0* Initial: *JB*

**CORRECTED**  
RESOLUTION 2014-10

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, SUNSETTING THE GOLF COURSE ADVISORY BOARD; CREATING A GREENS AND OVERSIGHT COMMITTEE; DEFINING ITS POWERS, DUTIES AND RESPONSIBILITIES; PROVIDING FOR MEMBERSHIP, VACANCIES, REMOVAL, QUORUM, ORGANIZATION, RULES, FINANCES, AND REPORTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Fernandina Beach, Florida, is the owner and operator of the Fernandina Beach Municipal Golf Course; and

WHEREAS, the City Commission wishes to sunset the existing Golf Course Advisory Board established via Resolution 934; and

Whereas, the City Commission has decided to create a Greens and Oversight Committee to replace said Golf Course Advisory Board; and

WHEREAS, the City Commission has determined that the Greens and Oversight Committee is to consist of ~~five (5)~~ seven (7) members with the term of office to be for a period of three (3) years; and

~~WHEREAS, that for the first term, one (1) person would be appointed for a one (1) year term; two (2) persons for a two (2) year term and two (2) persons for a three (3) year term with the terms of the appointees to be determined in alphabetical order; one (1) member each of the Men's and Ladies Golf Associations with the term of appointment to be for one (1) year; and~~

WHEREAS, the City Commission shall appoint a City Commissioner liaison to interact with the Greens and Oversight Committee; and

WHEREAS, the Greens and Oversight Committee will serve in an oversight capacity only with no authority or control over the general manager or management company and would make their suggestions or recommendations to the City Commission through the general manager or management company and the City Manager; and

WHEREAS, the City Commission has determined it to be advisable and appropriate to clearly define this committee and to spell out the eligibility and terms of its appointments and to enumerate the purposes for which the committee has been formed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The Greens and Oversight Committee.

The Committee shall consist of seven (7) members, who shall be residents of the City of Fernandina Beach, Florida, and shall be appointed by the City Commission of said City. One (1) member, each, shall be elected by the Men's Golf Association and the Ladies Golf Association to serve for a period of one (1) year, with the concurrence of the City Commission, and shall be eligible for re-election by their association and re-appointment by the City Commission. The five (5) remaining board members shall be appointed by the City Commission and shall serve for the term of three (3) years, each with the eligibility for reappointment. Any vacancy in membership shall be filled for the unexpired term by the City



Commission. All members shall serve without compensation and at the pleasure of the City Commission but may be reimbursed for actual expenses incurred in connection with their official duties.

~~SECTION 2. The present terms of the five (5) city appointees shall expire as follows:~~

~~One (1) member on February 2015~~

~~Two (2) members on February 2016~~

~~Two (2) members on February 2017~~

SECTION 2. Quorum.

Four (4) members of the Greens and Oversight Committee shall constitute a quorum for the transaction of business, providing, however, that no action shall be taken which is binding upon said Committee unless concurred in by no less than a majority of all members comprising the Committee.

SECTION 3. Organization.

The Greens and Oversight Committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members. The term of these positions shall be one (1) year with eligibility for re-election. The Committee shall adopt its own rules of procedure and determine its time of meeting. All meetings of the Committee shall be open to the public and all records of the Committee shall be public records.

SECTION 4. Role.

The Greens and Oversight Committee shall review activities at the Fernandina Beach Golf Course with the Fernandina Beach Golf Course management team and report to the City Commission/City Manager (or City Commission designee) to assure the best possible management of the Golf Course.

SECTION 5. Powers and Duties.

- A. Review financial results versus submitted Golf Course Management plan;
- B. Review Golf Course Maintenance plans and track results versus the timeline established by the Golf Course Management team for the following:
  - 1. Cutting schedule for tees, greens, rough and fairways;
  - 2. Chemical treatment schedule;
  - 3. Irrigation schedule;
  - 4. Clubhouse maintenance schedule;
  - 5. Curb appeal ( what the customer experiences/views upon arrival at the golf course);
  - 6. Safety;
- C. Review Food and Beverage plan/results;
- D. Review Marketing plans. Efforts to increase rounds/revenue (mailings, emails, website, tournaments, etc.);
- E. The City Commissioner liaison/City Manager shall meet the Greens and Oversight Committee chairperson for visual review;
- F. The City Commissioner liaison shall be made available to assist the Greens and Oversight Committee at any time;
- G. To provide the City Clerk with copies of minutes covering meetings of the Committee and prepare and submit to the City Commission as soon as possible after the end of the fiscal year a comprehensive annual report of the Committee's activities.

OVERALL GOAL OF THE GREENS AND OVERSIGHT COMMITTEE:

Assist the City Commission/City Manager in the management of the Fernandina Beach Golf Course by reviewing the seven (7) areas (A-G above), identifying deficiencies, and determining the next steps with the Fernandina Beach Golf Course Management team. The Fernandina Beach Golf Course Management team will readily share operational plans and results with the Greens and Oversight Committee. The Greens and Oversight Committee also shall contribute to maintenance budget reviews with the Fernandina Beach Golf Course Management team.

SECTION 6. Meeting Frequencies.

- A. The Greens and Oversight Committee shall meet on a monthly basis;
- B. The Greens and Oversight Committee and the City Commissioner liaison shall meet on a quarterly basis;
- C. The Greens and Oversight Committee and the Fernandina Beach Golf Course Management team shall meet on a quarterly basis.

SECTION 7. This Resolution shall become effective immediately upon passage.

ADOPTED this 4<sup>th</sup> day of March, 2014.

CITY OF F

ATTEST:

\_\_\_\_\_  
Caroline Best  
City Clerk

\_\_\_\_\_  
Tan  
City A.

*marked up  
copy*

**CITY COMMISSION AGENDA ITEM**  
*City of Fernandina Beach*



SUBJECT: Resolution 2017-82

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ITEM TYPE: Resolution

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REQUESTED ACTION: Adopt Resolution 2017-82

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SYNOPSIS: The City Commission directed the City Attorney to prepare a Resolution sunsetting the Greens and Oversight Committee. This Resolution sunsets the Greens and Oversight Committee and creates a new Golf Course Advisory Board.

The original Golf Course Advisory Committee was created in 1980 with 5 members. In 1983, the City Commission increased the membership to seven members with a representative each from the Men's and Ladies' Golf Associations. In 1988, the City Commission changed the name to the Golf Course Advisory Board.

In 2014, the City Commission sunsetted the Golf Course Advisory Board and created the Greens and Oversight Committee. The duties of the Greens and Oversight Committee included very specific reviews of food/beverage plans, greens maintenance plans and marketing plans to determine if the goals set by the management company were being met and were in line with what the City Commission expected for results.

The Golf Course Advisory Board is tasked with more general advisory duties which include recommendations to the City Manager and City Commission regarding Golf Course operations, maintenance, budget, and marketing.

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FISCAL IMPACT: None

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CITY ATTORNEY COMMENTS: See above.

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CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2017-82.

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Dale Martin, City Manager

Tammi Bach, City Attorney

Vee Sellers, Paralegal

Date:05/23/2017

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COMMISSION ACTION: Adopt

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