



AGENDA
FERNANDINA BEACH CITY COMMISSION
REORGANIZATIONAL MEETING MEETING
DECEMBER 19, 2017
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE / INVOCATION**
Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.
- 4. PRESENTATION OF PLAQUE TO:**
 - 4.1 MAYOR ROBIN C. LENTZ BY VICE-MAYOR LEN KREGER** – For serving as Mayor for the 2016-2017 term, Vice-Mayor for the 2015-2016 term, and City Commissioner for the period of 2014-2017.
 - 4.2 COMMISSIONER TIM POYNTER BY VICE-MAYOR LEN KREGER** – For serving as City Commissioner for the period of 2014-2017.
- 5. OATH OF OFFICE ADMINISTERED TO COMMISSIONER PHILIP A. CHAPMAN III**
- 6. OATH OF OFFICE ADMINISTERED TO COMMISSIONER RONALD "CHIP" ROSS**
- 7. ELECTION AND OATH OF OFFICE ADMINISTERED TO MAYOR**
- 8. ELECTION AND OATH OF OFFICE ADMINISTERED TO VICE-MAYOR**
- 9. COMMENTS FROM THE NEW MAYOR**
- 10. APPOINTMENT OF COMMISSIONERS TO COMMITTEES**
 - 10.1 AMELIA ISLAND TOURIST DEVELOPMENT COUNCIL (TDC)**
 - 10.2 NASSAU ALCOHOL CRIME DRUG ABATEMENT COALITION (NACDAC)**
 - 10.3 NASSAU COUNTY ECONOMIC DEVELOPMENT BOARD (NCEDB)**
 - 10.4 NASSAU HUMANE SOCIETY (NHS)**
 - 10.5 NORTHEAST FLORIDA REGIONAL PLANNING COUNCIL (NEFRPC)**
- 11. APPOINTMENT OF COMMISSIONERS AS LIAISONS FOR BOARDS/COMMITTEES**
 - 11.1 AIRPORT ADVISORY COMMISSION (AAC)**

- 11.2 PARKS & RECREATION ADVISORY COMMITTEE (PRAC)
- 11.3 COMMUNITY REDEVELOPMENT AREA ADVISORY BOARD (CRAAB)
- 11.4 GOLF COURSE ADVISORY BOARD (GCAB)
- 11.5 PLANNING ADVISORY BOARD (PAB)

12. COMMISSIONER APPOINTEE TO PLANNING ADVISORY BOARD

13. APPROVE ALTERNATE CITY COMMISSION REGULAR MEETING DATE

- 13.1 NOVEMBER 6, 2018

14. ADJOURNMENT

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner to Amelia Island Tourist Development Council (TDC)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Amelia Island Tourist Development Council (TDC) was Created by the Nassau County Board of County Commissioners in 1988. The TDC oversees the development and marketing of Amelia Island as a world-class tourism destination. As provided by Florida law, the TDC is responsible for the expenditure of revenues received from the levy and imposition of the tourism development tax. The TDC is to serve the citizens and businesses of Amelia Island/Fernandina Beach by maximizing the economic impact of tourism and to generate visitation to Amelia Island and its attractions thereby increasing tax revenues, including sales taxes and those imposed on the hospitality industry. In turn, those tax revenues may be used to improve the quality of life for the citizens of the community, provide support for beach renourishment, and ensure a viable hospitality industry. The TDC meets the fourth Wednesday of every month unless otherwise notified at 4:00 pm in City Hall Commission Chambers, 204 Ash Street.

Commissioner liaison: Mayor Lentz and Commissioner Poynter

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner to Nassau Alcohol Crime Drug Abatement Coalition (NACDAC)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

Nassau Alcohol Crime, Drug Abatement Coalition (NACDAC) was created in 2002 as a grassroots coalition comprised of business and community members in response to matters surrounding underage substance use and the resultant consequences. NACDAC's members are from multiple sectors of the community including youth, parents, business community, media, schools, law enforcement agencies, religious organizations, civic and volunteer groups, healthcare professionals, state agencies, and other agencies. The coalition has a board of elected members who are voted in each year by the coalition members. NACDAC is funded by the Florida Department of Children and Families and the Drug Free Communities Grants. NACDAC meets each month at 4:00 pm at the Fernandina Beach Police Department, 1525 Lime Street.

Commissioner liaison: Commissioner Miller

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner to the Nassau County Economic Development Board (NCEBD)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Nassau County Economic Development Board (NCEDB) has a network of agencies available to assist in all stages of business development, including real estate/site assistance, technology transfer, access to financing, job training programs and access to state incentives. The NCEDB provides detailed demographic information on Nassau County to be used in the development of business planning. Additional resources include Enterprise Florida, Small Business Administration and the University of North Florida's Small Business Development Center. The Nassau County Economic Development Board meets the fourth Tuesday of every other month at 4:00 PM. Locations vary.

Commissioner liaison: Commissioner Smith

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner to the Nassau Humane Society (NHS)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Nassau Humane Society (NHS) is dedicated to the humane treatment of all animals and to foster an environment in which people respect all living creatures. NHS pursues workable solutions to the most urgent animal welfare needs, which are animal overpopulation and homeless pets. NHS facilitates pet adoption, animal-assisted therapy, pet care education, outreach spay and neuter programs and other welfare efforts, all in support of our comprehensive community service obligation. This is an Honorary Board Member position. NHS meets the fourth Wednesday of each month at 4:00 pm at the NHS Dog Park, 641 Airport Road.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner to the Northeast Florida Regional Planning Council (NEFRPC)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS: The Northeast Florida Regional Planning Council (NEFRPC) was formed in 1977 by inter-local agreement pursuant to Chapter 163, Florida Statutes. the NEFRPC mission is to provide visionary leadership and coordination between counties and governmental agencies to preserve and enhance the quality of Northeast Florida's natural, man-made, economic, and social environment. The Northeast Florida Regional Planning Council meets the first Thursday of each month at 10:00 am. Locations vary.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner as liaison to the Airport Advisory Commission

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Airport Advisory Commission (AAC) serves in an advisory capacity to the Airport Manager and the City Commission regarding the development, operation, and betterment of the Airport. Aviation experience is not required to serve on the Airport Advisory Commission. Meetings occur the second Thursday of each month, 6:00 pm in City Hall Commission Chambers, 204 Ash Street. Commissioner liaison: Vice Mayor Len Kreger

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner as liaison to Parks & Recreation Advisory Committee

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Parks and Recreation Advisory Committee (PRAC) recommends to the City Commission plans, programs and improvements to park systems developed and designed to meet and satisfy the recreational needs of the community. Committee meetings occur the second Wednesday of each month, 4:00 pm at the Parks and Recreation Atlantic Avenue Aquatic Center Conference Room, 2400 Atlantic Avenue.

Commissioner liaison: Commissioner John A. Miller and Commissioner Roy G. Smith

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Appointment of Commissioner as liaison to the Community Redevelopment Area Advisory Board (CRAAB)

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Community Redevelopment Area Advisory Board (CRAAB) is charged with the task of advising the Community Redevelopment Agency (CRA) on issues including implementation of the CRA Plan by providing recommendations and assistance in identifying and prioritizing projects to be undertaken as consistent with the CRA Plan. The focus of this group is economic development of properties in the City's established CRA and the adjoining Central Business District with specific consideration on attracting and retaining businesses. Meetings occur the second Thursday of each month at 3:15 pm in City Hall Commission Chambers, 204 Ash Street.

Commissioner liaison: Mayor Robin C. Lentz

FISCAL IMPACT:

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S):

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner as liaison to the Golf Course Advisory Board

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Golf Course Advisory Board (GCAB) reviews activities at the Fernandina Beach Municipal Golf Course with the Fernandina Beach Golf Course management team and reports to the City Commission/City Manager (or City Commission designee) to ensure the best possible management of the Fernandina Beach Municipal Golf Course. The board meets the second Wednesday of each month at 2:00 pm in the City Hall Conference Room, 204 Ash Street.

Commissioner liaison: Commissioner Tim Poynter

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale Martin, City Manager

Date: October 18, 2017

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Appointment of Commissioner as liaison to the Planning Advisory Board

ITEM TYPE: Board Appointment

REQUESTED ACTION:

SYNOPSIS:

The Planning Advisory Board is authorized by the City Commission as the Local Planning Agency (LPA) pursuant to Florida Statute Chapter 163.3174. The Planning Advisory Board makes recommendations to the City Commission on the adoption of Comprehensive Plan amendments, Future Land Use Map amendments and requests for rezoning filed pursuant to Florida Statutes, Florida Administrative Code and City Ordinances. The board meets the second Wednesday of each month at 5 PM, City Hall Commission Chambers, 204 Ash Street.

Commissioner liaison: Commissioner Roy G. Poynter

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk

Dale Martin, City Manager

Date: December 13, 2017

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:
