



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 3, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Anthony Daniel of Macedonia A.M.E. Church.

4. PRESENTATIONS

4.1 **PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY** – *A representative of the Ocean Highway and Port Authority (OHPA) will present the annual Payment In Lieu of Taxes (PILOT) payment to the City Commission for Fiscal Year 2017/2018.*

4.2 **PRESENTATION - ROTARY CLUB OF AMELIA ISLAND SUNRISE** - *Rotary Club of Amelia Island Sunrise Member Mr. Mickey Ulmer will present Cardiopulmonary resuscitation (CPR) instruction materials, including newly mandated instrumented-directive feedback manikins, to be donated to the Fernandina Beach Fire Department.*

4.3 **PRESENTATION - AIRPORT ADVISORY COMMISSION** - *Airport Director Nathan Coyle and Chair Chuck Colcord will present an overview of the Airport Advisory Commission.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. RESOLUTIONS

6.1 **LEASE AGREEMENT - FB HANGAR, LLC - RESOLUTION 2018-88 APPROVING THE LEASE AGREEMENT BETWEEN FB HANGAR, LLC AND THE CITY OF FERNANDINA BEACH FOR AN AERONAUTICAL GROUND LEASE AT THE AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a lease agreement with FB Hangar, LLC for aeronautical use at the Fernandina Beach Municipal Airport.*

- 6.2 **AWARD OF RFP #18-10 - PROS CONSULTING, INC. / BUDGET AMENDMENT - CITY MANAGER-** RESOLUTION 2018-89 AWARDING RFP # 18-10 FOR A PARKS & RECREATION CONSULTANT TO PROS CONSULTING, INC.; AUTHORIZING THE CITY MANAGER TO COMPLETE A PROFESSIONAL SERVICES AGREEMENT FOR SAME; APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2017/2018; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #18-10 for a Parks & Recreation Consultant to PROS Consulting, Inc. and approves a budget transfer of \$5,000 from Parks & Recreation Program Costs account to the City Manager Professional Services account.*
- 6.3 **ENGINEERING SERVICES - AYRES ASSOCIATES / BUDGET AMENDMENT - MARINA -** RESOLUTION 2018-90 APPROVING ENGINEERING SERVICES BY AYRES ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$15,000 IN FISCAL YEAR 2017/2018; APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2017/2018; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves engineering services by Ayres Associates in an amount not to exceed \$15,000. Also approves a budget amendment increasing the Marina State Grant revenue account by \$15,000 and increasing the Marina Professional Services account by \$15,000.*

7. ORDINANCES - SECOND READING

- 7.1 **ZONING MAP/ PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT - LAKE PARK DRIVE IN AMELIA PARK-** ORDINANCE 2018-07 AMENDING THE AMELIA PARK PLANNED UNIT DEVELOPMENT OVERLAY DESIGNATING A PARCEL OF LAND TOTALING 4.42 ACRES LOCATED ON LAKE PARK DRIVE UNDER THE T1, T3, T4, AND CONSERVATION TRANSECTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Planned Unit Development (PUD) amendment to assign transect types within the Amelia Park neighborhood for approximately 4.42 acres located on Lake Park Drive.*
- 7.2 **BUILDING CODE AMENDMENTS -** ORDINANCE 2018-15 AMENDING CHAPTER 22, ARTICLE II, SECTION 22-26, ADOPTION OF CODES BY REFERENCE; REPEALING SECTION 22-29, AMENDMENTS TO BUILDING CODE; ENACTING A NEW SECTION 22-29 AMENDMENTS TO THE BUILDING CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves various amendments to the Building Code.*

8. CITY COMMISSION DISCUSSION / DIRECTION

- 8.1 **FIVE YEAR CAPITAL IMPROVEMENT PLAN -** *This item is placed on the agenda at the request of Vice Mayor Kreger.*

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).