



**AGENDA
AIRPORT ADVISORY COMMISSION
REGULAR MEETING
AUGUST 9, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

3.1 Approval of Airport Advisory Commission Regular Meeting Minutes, July 12, 2018

4. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

5. OLD BUSINESS

5.1 Airport Terminal Construction Project and Ribbon Cutting Event Update

5.2 GPS Approach Procedure Development Update

5.3 Airport Financial Report

6. NEW BUSINESS

6.1 Airport Ad Valorem Tax Discussion with City Attorney

6.2 Terminal Facility Educational Aid Discussion

6.3 Airport AWOS Replacement Project Update - Review Request to Award Low Bid

6.4 AAC Voting Member Vacancy - Review of Applicants and Recommendation

7. AIRPORT DIRECTOR AND STAFF REPORTS

7.1 Airport Director Monthly Report

8. COMMISSION MEMBER REPORTS/COMMENTS

9. NEXT MEETING DATE

10. ADJOURNMENT

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Airport Manager.

1. **Call to Order:** Chairperson Chuck Colcord called the meeting to order at 6:00 pm.
2. **Members Present:** Chuck Colcord (Chair), Don Edlin, Paul Behan, Prudence Hostetter, Dave Austin, Tom Piscitello
Members Absent: Paul Behan and Kent McKee

Others Present: Commissioner Chip Ross, Andrew Holesko, Mary Maguire, Suanne Thamm, and Brian Echard.

3. **Approval of Minutes:** The minutes of the June 14, 2018 regular meeting were presented for approval. **A motion was made by Member Austin, seconded by Member Edlin, to approve the minutes. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

4. Public Comment Regarding Items Not On The Agenda:

1. Andrew Holesko from Passero Associates provided a comment stating that he is currently available, until the point at which the airport releases its RFQ for consultant services, to answer any questions members of the AAC may have regarding Passero Associate's history and service to the airport. AAC members discussed with Mr. Holesko a number of questions about Passero's service to airports across the nation, history with service provided to the Fernandina Beach Municipal Airport, and about potential challenges that the airport may face moving forward.
2. Commissioner Ross provided public comment regarding the AAC's recommendation during the June 14, 2018 meeting to phase rate increases into the rate schedule for rental of hangar units on the airport. Commissioner Ross expressed that he believed the market rate appraisal report provided current market pricing and that the recommended rates should be implemented immediately. AAC members discussed the concerns that were heard from tenants during the presentation during the discussion that occurred in June that led to the recommendation.

5. Old Business:

5.1 Airport Terminal Facility Construction Progress and Ribbon Cutting Event Update

Airport Manager Coyle provided an update on construction of the terminal facility providing the latest projection for completion of the construction project at the end of July. Mr. Coyle stated that there would most likely be a punch-list process that would commence once the construction has completed. Member Colcord asked if there were any significant issues that airport staff is aware of that would impact the completion timeline. Mr. Coyle stated that there is pending replacement of asphalt which may require replacement due to issues with setup/curing and damage caused by heavy equipment on the construction site.

Mr. Coyle stated that the City had received a verbal notice of award for the second phase of funding from the Florida Department of Economic Opportunity in the amount of \$530,000 which exceeds the original anticipated grant award amount of \$465,000 which was used when establishing the budget for development of the terminal facility.

Member Edlin inquired as to what the City would do for the public observation area of the terminal facility with respect to providing an educational component of the facility. Member Edlin stated that visual signage and a speaker system would fit the space well to provide an educational component to the public. Mr. Coyle stated that there is conduit in existence that could help with audio/speakers and/or a visual component but that a bit of investigation would be required to seek a method and design for placement of educational components on the observation deck.

5.2 GPS Approach Procedure Development Update

Airport Manager Coyle stated that he did not have any new information on this project during the meeting. Mr. Coyle stated that he is awaiting information from Flight Procedures regarding the scope for evaluation of obstacles for consideration of procedures to be built to Runway 9, 27, 31, and/or 4.

Member Edlin stated that the airport should not lose the opportunity to complete the design process for Runway 4 since the procedure does not have significant obstacles or challenges for development.

5.3 Airport Financial Report

Airport Manager Coyle presented the airport financial report to the AAC. There was no discussion on the financial report.

6. New Business:

6.1 Ben Byrns Safety Plan Review

Airport Manager Coyle stated that he had been approached by Mr. Byrns for a proposal to conduct the next Ben Byrns 5K Runway Rally at the airport on January 26, 2018. Mr. Coyle presented a draft safety plan for review by the AAC and asked for any input/corrections on the proposed plan.

Member Colcord mentioned that the entrance to the airport would shift with completion of the new terminal facility and that the airport manager trailer would be eliminated. Member Piscitello mentioned that Taxiway A would be closed during that timeframe, but that Taxiway A is not reflected as closed on the safety. Mr. Coyle stated that he would make these corrections prior to submission of the safety plan to the FAA for consideration. No other comments were provided on the plan.

6.2 Airport Draft Budget Development

Airport Manager Coyle provided an overview of the draft budget that had been developed for submission to the City Commission including previous year(s) actuals, revenue projections, expense projections, and planned capital projects within the upcoming fiscal year.

Member Edlin inquired as to the deferred revenue credit for Bent Wings Flight Services from the loan provided to the airport for completion of the nose and tail on the terminal facility. Mr. Coyle stated that the cash would be in hand however booked as a deferred revenue credit until the entire amount of the cash loan is depleted.

6.3 Terminal Observation Deck and Conference Room Use/Rental Fees

Airport Manager Coyle presented a proposed rate structure for reservation of the observation deck and conference room space within the new terminal facility as shown below:

Terminal Observation Deck (Max Capacity - 115 Individuals)	
<u>Airport Tenant (Has leasehold or rental on Airport) or City Employee</u>	<u>Other Users</u>
\$50/hour w/\$250 daily max	\$100/hour w/\$500 max
* Free to governmental agencies when hosting events. Open to public access at no cost sunrise to sunset. Fee above would reserve space for event/function and restrict access by others during that time period. Cleaning fee assessed at the discretion of the Airport Director for events where one-time cleaning by a professional agency may be required following completion of an event.	
Terminal Conference Room (Max Capacity - 46 Individuals)	
<u>Airport Tenant (Has leasehold or rental on Airport) or City Employee</u>	<u>Other Users</u>
\$10/hour with 2-hour minimum;	\$30/hr with 2-hour minimum; \$200 per day
* Free to governmental agencies when hosting events. Open to public access at no cost sunrise to sunset. Cleaning fee assessed at the discretion of the Airport Director for events where one-time cleaning by a professional agency may be required following completion of the event.	

Member Austin asked if a separate rate for non-profit agencies had been considered in development of the rate structure. Mr. Coyle stated that he would go back and do some research to see what other City entities are doing with non-profit rates for reservation of facilities.

Member Edlin asked how alcohol in the facility would be handled, and Mr. Coyle referred to the City's policy to utilize a special events permit and requirement to pay a police officer to be on-site during an event if the function were to have alcohol present.

Member Austin stated that the rates could be on the low-end, but could be a good start and adjusted moving forward. Other AAC members agreed.

7. Airport Manager and Staff Reports:

1, Airport Manager Coyle presented a discussion item to the group within this report regarding a request that has been made to the airport to accept dredge spoil material from the marina when the facility is dredged again in upcoming months. Mr. Coyle stated that this process had been completed previously, however he believed that the execution and management of the material on-site may not have been sufficient over time as the material is sitting within piles on the property within the RPZ (outside the RSA) is difficult to maintain by airport staff. Mr. Coyle stated that an appropriate method for coordinating or considering this process moving forward may be, contingent upon FAA input, to have composition testing of the material, a wildlife hazard assessment, completion of a grading and maintenance plan, and development of a construction/safety phasing plan to be shared with the FAA for review and consideration of concurrence by the FAA.

Andrew Holesko provided some historical information about what he recalled from the process to place this material in 2011.

Member Hostetter asked who would pay for completion of the required engineering and environmental work and Commissioner Ross stated that this had not yet been determined. Mr. Coyle also stated that, if the material were placed and graded appropriately, application of new dredging material could potentially resolve the challenging scenario that exists with the existing material on-site.

AAC members stated that they were supportive of the concept to place material on-site if it were done properly with planning and management of the process. Mr. Coyle stated that he would communicate with the FAA on this proposal to confirm the information that FAA would want to see to consider this request.

2. Airport Manager Coyle stated that a bid opening occurred for the AWOS replacement project, and that the low bid received was \$173,000. Following the bid opening, staff and Passero Associates corresponded with the low bid agency, Trinity Electrical Services, Inc., and identified two components of the project that could be omitted which would reduce the price to \$160,000. Mr. Coyle stated that, despite the fact that the low bid was higher than estimated, he and Passero would be pressing ahead with recommendation of award to the City Commission and submission of a grant application to the FAA for consideration.

8. Commission Member Reports and Comments:

Member Edlin inquired as to when the next 5010 report would be due as he noted the airport manager reflected as Robert Kozakoff and fuel type as 100LL only. Mr. Coyle stated that he had previously made the request to change Robert Kozakoff to Nathan Coyle as airport manager. Mr. Coyle searched the 5010 database during the meeting and stated that the 5010 did reflect 100LL and Jet-A.

Chuck Colcord asked for an update on the new AAC vacancy, and Mr. Coyle stated that Aaron Morgan had resigned and that a vacancy for the position had been posted.

9. **Next Meeting Date:** The group agreed that the next meeting date would be held on Thursday August 9, 2018, beginning at 6 PM.
10. **Adjournment:** There being no further business to come before the Airport Advisory Commission, the meeting was adjourned at 8:13 p.m.

Secretary

Chuck Colcord, Chairperson

AIRPORT 420

AIRPORT 420-

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	YTD 2017-2018	BUDGET 2017-2018	
REVENUES						
331.1000 AIRPORT CERT GRANT						
331.2000 FEMA GRANT						
332.2000 FAA GRANT	251,363	283,842	20,676	320,720	500,000	
331.2010 FAA GRANT ADMINISTRATION						
332.3000 FDOT GRANT	526,806	327,761	84,023	747,238	1,625,000	
332.3010 FDOT - ADMINISTRATION						
332.5000 OTHER				306,364	470,000	
349.7000 FBO LEASE						
349.7010 FUEL SALES	41,744	40,074	29,626	27,078	35,000	77.4%
349.7050 LEASE PAYMENTS						
349.7051 LEASE PAYMENTS - LAND LEASE	36,492	36,554	36,554	43,894	37,240	117.9%
349.7052 LEASE PAYMENTS - BUILDING LEASE			(3,758)			
349.7053 LAND LEASE - AMELIA RIVER	182,803	183,358	199,431	167,579	199,500	84.0%
349.7054 LAND LEASE PAYMENTS - NON-TAXABLE	27,846	28,067	32,682	27,820	33,295	83.6%
349.7500 RENT/LEASE PAYMENTS - City Built	261,831	279,529	306,264	225,565	306,503	73.6%
361.1000 INTEREST						
362.0000 LOSS						
364.4200 INSURANCE PROCEEDS				133,633		
384.1000 PROCEEDS FROM LOAN				1,000,000	1,000,000	
384.1100 PROCEEDS - LOAN FR/FORGIVENESS						
GENERAL FUND						
369.9000 OTHER REVENUE	24,853	32,313	59,308	51,346	90,000	
369.9100 LATE FEES	438	956	3,083	2,536		
369.9200 Gain on Sale of Assets						
381.1000 TRANSFERS IN GENERAL FUND						
389.1000 CASH BALANCE FORWARD	662,146	744,145	865,339	1,081,100	1,020,700	
TOTAL	2,016,322	1,956,599	1,633,228	4,134,872	5,317,238	

AIRPORT 420**AIRPORT
420-4200-542.**

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	YTD 2017-2018	BUDGET 2017-2018	
PERSONNEL SERVICES						
1200 SALARIES	43,536	52,905	84,567	98,299	119,340	
1300 TEMPORARY		-			-	
1350 PART TIME	343	505	72		-	
1400 OVERTIME					-	
1600 LONGEVITY						
2100 FICA	3,400	4,135	5,888	6,957	9,130	
2200 RETIREMENT	9,995	13,638	16,886	33,833	40,600	
2300 HEALTH	7,992	8,497	9,029	25,919	28,298	
2301 LIFE	224	270	325	544	743	
2350 OPEB COSTS	669	1,813	708	1,451	785	
2400 WORKERS' COMP	1,270	1,345	930	1,723	2,067	
2500 UNEMPLOYMENT						
TOTAL	67,429	83,108	118,405	168,727	200,963	84%
OPERATING EXPENSES						
3100 PROFESSIONAL SERVICES	18,511	5,422	14,565	18,834	40,000	
3200 AUDIT	6,255	6,615	6,795	5,663	6,795	
3400 CONTRACTUAL	24,580	43,573	27,669	37,020	53,535	
3900 AUTO ALLOWANCE/ Housing			500	-		
3910 HOUSING ALLOWANCE				2,000	2,000	
4000 TRAINING/TRAVEL	1,375	2,250	378	922	3,000	
4100 COMMUNICATIONS	996	959	883	763	1,922	
4101 COMMUNICATIONS - CELL	479	412	453	1,129	2,000	
4103 COMMUNICATIONS - INTERNET	531	443	2,152	1,670	5,750	
4200 POSTAGE	19	65	23	58	100	
4300 UTILITIES - ELECTRIC	28,579	20,836	20,503	15,488	20,000	
4310 UTILITIES - WATER & SEWER		8,129	8,254	8,127	11,000	
4400 RENTALS/LEASES					-	
4500 INSURANCE	46,968	39,556	44,576	39,940	47,928	
4610 R/M GROUNDS	16,792	33,203	51,276	255,769	279,850	
4620 R/M EQUIPMENT	538	484	2,006	1,286	1,500	
4630 R/M VEHICLES-LABOR	2,579	1,908	2,505	2,446	3,500	
4640 R/M VEHICLES-MATERIALS	3,363	3,970	2,489	4,499	3,500	
4700 PRINTING	1,455	890	702	217	2,500	
4800 PROMOTIONAL	94			2,500	1,500	
4900 OTHER CURRENT						

AIRPORT 420**AIRPORT
420-4200-542.**

	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	YTD 2017-2018	BUDGET 2017-2018	
4910 BILLING COST	5,000	6,000	7,700	5,833	7,000	
5100 OFFICE SUPPLIES	35	23	247	-	300	
5200 OPERATING SUPPLIES	4,338	471	2,087	1,322	4,810	
5210 UNIFORMS		86	129	22	300	
5230 FUEL	6,807	3,929	5,513	5,418	8,500	
5240 CHEMICALS/MEDICAL SUPPL						
5400 BOOKS/SUBS/DUES	605	605	605	655	725	
TOTAL	169,899	179,829	202,010	411,580	508,015	81%
CAPITAL OUTLAY						
6200 BUILDINGS				3,557,121	4,280,000	
6300 IMPROVEMENTS	927,207	672,338	125,919	16,924	225,000	
6400 MACH./EQUIP.			25,389	-	-	
6401 MACH./EQUIP. Non-CAP				4,829	5,500	
TOTAL	927,207	672,338	151,308	3,578,874	4,510,500	79%
7000 JUDGMENT						
7100 PRINCIPAL	80,000	130,000	60,000	-	198,000	
7200 INTEREST	27,641	24,006	19,688	15,143	52,266	
7300 FINANCING COSTS				39,972	36,000	
TOTAL	107,641	154,006	79,688	55,116	286,266	19%
9100 TRANS TO G F / Repay GF Loan		-			-	
9900 CONTINGENCY	-	-	-	-	-	
9950 CONTINGENCY - Reserve						
	-	-	-	-	-	
DEPARTMENT TOTAL	1,272,176	1,089,281	551,411	4,214,296	5,505,744	

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L010	REAL ESTATE	57036	002	

R

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L010 {K/A HANGAR BLDG #1}



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH FL 32034-4230

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	144,549		144,549	863.94
TRANSPORTATION	.5902	144,549		144,549	85.31
AI BEACH RENOURISHMENT MSTU	.1021	144,549		144,549	14.76
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	144,549		144,549	108.12
CAPITAL OUTLAY	1.5000	144,549		144,549	216.83
SCHOOL BOARD LOCAL EFFORT	4.3500	144,549		144,549	628.79
ST JOHNS RIVER MGMT DIST	.2724	144,549		144,549	39.38
FL INLAND NAVIGATION DIST	.0320	144,549		144,549	4.63
MOSQUITO CONTROL DISTRICT	.1495	144,549		144,549	21.61
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	144,549		144,549	867.29
VOTER APPROVED DEBT	.2097	144,549		144,549	30.31
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$2,880.97



Sign up to get bills by
e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to
view bill
online

TOTAL COMBINED TAXES AND ASSESSMENTS

\$2,880.97

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,765.73	2,794.54	2,823.35	2,852.16	2,880.97

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,765.73	2,794.54	2,823.35	2,852.16	2,880.97

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L010 {K/A HANGAR BLDG #1}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L010	REAL ESTATE	57036	002	

1 0057036 2017 7



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L020	REAL ESTATE	57037	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L020 {K/A HANGAR BLDG #2}

AD VALOREM TAXES					
TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	143,019		143,019	854.80
TRANSPORTATION	.5902	143,019		143,019	84.41
AI BEACH RENOURISHMENT MSTU	.1021	143,019		143,019	14.60
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	143,019		143,019	106.98
CAPITAL OUTLAY	1.5000	143,019		143,019	214.53
SCHOOL BOARD LOCAL EFFORT	4.3500	143,019		143,019	622.13
ST JOHNS RIVER MGMT DIST	.2724	143,019		143,019	38.96
FL INLAND NAVIGATION DIST	.0320	143,019		143,019	4.58
MOSQUITO CONTROL DISTRICT	.1495	143,019		143,019	21.38
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	143,019		143,019	858.11
VOTER APPROVED DEBT	.2097	143,019		143,019	29.99
TOTAL MILLAGE	19.9307	TOTAL AD VALOREM TAXES			\$2,850.47



Sign up to get bills by e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

NON-AD VALOREM ASSESSMENTS		
LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$.00

TOTAL COMBINED TAXES AND ASSESSMENTS

\$2,850.47



**Scan to
view bill
online**

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay→	2,736.45	2,764.96	2,793.46	2,821.97	2,850.47

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay→	2,736.45	2,764.96	2,793.46	2,821.97	2,850.47

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L020 {K/A HANGAR BLDG #2}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L020	REAL ESTATE	57037	002	

1 0057037 2017 5



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L030	REAL ESTATE	57038	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L030 {K/A HANGAR BLDG #3}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	144,549		144,549	863.94
TRANSPORTATION	.5902	144,549		144,549	85.31
AI BEACH RENOURISHMENT MSTU	.1021	144,549		144,549	14.76
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	144,549		144,549	108.12
CAPITAL OUTLAY	1.5000	144,549		144,549	216.83
SCHOOL BOARD LOCAL EFFORT	4.3500	144,549		144,549	628.79
ST JOHNS RIVER MGMT DIST	.2724	144,549		144,549	39.38
FL INLAND NAVIGATION DIST	.0320	144,549		144,549	4.63
MOSQUITO CONTROL DISTRICT	.1495	144,549		144,549	21.61
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	144,549		144,549	867.29
VOTER APPROVED DEBT	.2097	144,549		144,549	30.31
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$2,880.97

E-BILL

Sign up to get bills by e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00

TOTAL COMBINED TAXES AND ASSESSMENTS

\$2,880.97

Scan to view bill online

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,765.73	2,794.54	2,823.35	2,852.16	2,880.97

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,765.73	2,794.54	2,823.35	2,852.16	2,880.97

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L030 {K/A HANGAR BLDG #3}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L030	REAL ESTATE	57038	002	

1 0057038 2017 3



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L040	REAL ESTATE	57039	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L040 {K/A HANGAR BLDG #4}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	156,788		156,788	937.09
TRANSPORTATION	.5902	156,788		156,788	92.54
AI BEACH RENOURISHMENT MSTU	.1021	156,788		156,788	16.01
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	156,788		156,788	117.28
CAPITAL OUTLAY	1.5000	156,788		156,788	235.18
SCHOOL BOARD LOCAL EFFORT	4.3500	156,788		156,788	682.03
ST JOHNS RIVER MGMT DIST	.2724	156,788		156,788	42.71
FL INLAND NAVIGATION DIST	.0320	156,788		156,788	5.02
MOSQUITO CONTROL DISTRICT	.1495	156,788		156,788	23.44
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	156,788		156,788	940.73
VOTER APPROVED DEBT	.2097	156,788		156,788	32.88
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,124.91

E-BILL

Sign up to get bills by
e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to
view bill
online

TOTAL COMBINED TAXES AND ASSESSMENTS

\$3,124.91

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,999.91	3,031.16	3,062.41	3,093.66	3,124.91

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,999.91	3,031.16	3,062.41	3,093.66	3,124.91

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L040 {K/A HANGAR BLDG #4}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L040	REAL ESTATE	57039	002	

1 0057039 2017 1



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L050	REAL ESTATE	57040	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L050 {K/A HANGAR BLDG #5}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	156,788		156,788	937.09
TRANSPORTATION	.5902	156,788		156,788	92.54
AI BEACH RENOURISHMENT MSTU	.1021	156,788		156,788	16.01
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	156,788		156,788	117.28
CAPITAL OUTLAY	1.5000	156,788		156,788	235.18
SCHOOL BOARD LOCAL EFFORT	4.3500	156,788		156,788	682.03
ST JOHNS RIVER MGMT DIST	.2724	156,788		156,788	42.71
FL INLAND NAVIGATION DIST	.0320	156,788		156,788	5.02
MOSQUITO CONTROL DISTRICT	.1495	156,788		156,788	23.44
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	156,788		156,788	940.73
VOTER APPROVED DEBT	.2097	156,788		156,788	32.88
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,124.91

E-BILL

Sign up to get bills by e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS		
LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00
TOTAL COMBINED TAXES AND ASSESSMENTS		\$3,124.91



Scan to view bill online

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,999.91	3,031.16	3,062.41	3,093.66	3,124.91

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	2,999.91	3,031.16	3,062.41	3,093.66	3,124.91

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L050 {K/A HANGAR BLDG #5}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L050	REAL ESTATE	57040	002	



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L060	REAL ESTATE	57041	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L060 {K/A HANGAR BLDG #6}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	158,317		158,317	946.23
TRANSPORTATION	.5902	158,317		158,317	93.44
AI BEACH RENOURISHMENT MSTU	.1021	158,317		158,317	16.16
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	158,317		158,317	118.42
CAPITAL OUTLAY	1.5000	158,317		158,317	237.48
SCHOOL BOARD LOCAL EFFORT	4.3500	158,317		158,317	688.68
ST JOHNS RIVER MGMT DIST	.2724	158,317		158,317	43.13
FL INLAND NAVIGATION DIST	.0320	158,317		158,317	5.07
MOSQUITO CONTROL DISTRICT	.1495	158,317		158,317	23.67
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	158,317		158,317	949.90
VOTER APPROVED DEBT	.2097	158,317		158,317	33.20
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,155.38

E-BILL

Sign up to get bills by
e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to
view bill
online

TOTAL COMBINED TAXES AND ASSESSMENTS

\$3,155.38

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,029.16	3,060.72	3,092.27	3,123.83	3,155.38

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,029.16	3,060.72	3,092.27	3,123.83	3,155.38

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L060 {K/A HANGAR BLDG #6}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L060	REAL ESTATE	57041	002	

1 0057041 2017 7



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L070	REAL ESTATE	57042	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L070 {K/A HANGAR BLDG #7}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	171,719		171,719	1,026.33
TRANSPORTATION	.5902	171,719		171,719	101.35
AI BEACH RENOURISHMENT MSTU	.1021	171,719		171,719	17.53
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	171,719		171,719	128.44
CAPITAL OUTLAY	1.5000	171,719		171,719	257.58
SCHOOL BOARD LOCAL EFFORT	4.3500	171,719		171,719	746.98
ST JOHNS RIVER MGMT DIST	.2724	171,719		171,719	46.78
FL INLAND NAVIGATION DIST	.0320	171,719		171,719	5.50
MOSQUITO CONTROL DISTRICT	.1495	171,719		171,719	25.67
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	171,719		171,719	1,030.31
VOTER APPROVED DEBT	.2097	171,719		171,719	36.01
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,422.48



Sign up to get bills by e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to view bill online

TOTAL COMBINED TAXES AND ASSESSMENTS \$3,422.48

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,285.58	3,319.81	3,354.03	3,388.26	3,422.48

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,285.58	3,319.81	3,354.03	3,388.26	3,422.48

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L070 {K/A HANGAR BLDG #7}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L070	REAL ESTATE	57042	002	

1 0057042 2017 5



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L080	REAL ESTATE	57043	002	

R



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L080 {K/A HANGAR BLDG #8}

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	188,641		188,641	1,127.47
TRANSPORTATION	.5902	188,641		188,641	111.34
AI BEACH RENOURISHMENT MSTU	.1021	188,641		188,641	19.26
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	188,641		188,641	141.10
CAPITAL OUTLAY	1.5000	188,641		188,641	282.96
SCHOOL BOARD LOCAL EFFORT	4.3500	188,641		188,641	820.59
ST JOHNS RIVER MGMT DIST	.2724	188,641		188,641	51.39
FL INLAND NAVIGATION DIST	.0320	188,641		188,641	6.04
MOSQUITO CONTROL DISTRICT	.1495	188,641		188,641	28.20
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	188,641		188,641	1,131.85
VOTER APPROVED DEBT	.2097	188,641		188,641	39.56
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,759.76

E-BILL

Sign up to get bills by
e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to
view bill
online

TOTAL COMBINED TAXES AND ASSESSMENTS

\$3,759.76

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,609.37	3,646.97	3,684.56	3,722.16	3,759.76

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,609.37	3,646.97	3,684.56	3,722.16	3,759.76

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L080 {K/A HANGAR BLDG #8}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L080	REAL ESTATE	57043	002	



TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L090	REAL ESTATE	57044	002	

R

Legal Description

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L090 {K/A HANGAR BLDG #9}



CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
BOARD OF COUNTY COMMISSIONERS					
GENERAL FUND	5.9768	189,218		189,218	1,130.91
TRANSPORTATION	.5902	189,218		189,218	111.68
AI BEACH RENOURISHMENT MSTU	.1021	189,218		189,218	19.32
SCHOOL BOARD					
BASIC DISCRETIONARY	.7480	189,218		189,218	141.53
CAPITAL OUTLAY	1.5000	189,218		189,218	283.83
SCHOOL BOARD LOCAL EFFORT	4.3500	189,218		189,218	823.10
ST JOHNS RIVER MGMT DIST	.2724	189,218		189,218	51.54
FL INLAND NAVIGATION DIST	.0320	189,218		189,218	6.05
MOSQUITO CONTROL DISTRICT	.1495	189,218		189,218	28.29
CITY OF FERNANDINA BEACH					
FERNANDINA BEACH	6.0000	189,218		189,218	1,135.31
VOTER APPROVED DEBT	.2097	189,218		189,218	39.68
TOTAL MILLAGE	19.9307		TOTAL AD VALOREM TAXES		\$3,771.24



Sign up to get bills by
e-mail!

www.nassautaxes.com

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	RATE	AMOUNT
TOTAL NON-AD VALOREM ASSESSMENTS		\$0.00



Scan to
view bill
online

TOTAL COMBINED TAXES AND ASSESSMENTS

\$3,771.24

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,620.39	3,658.10	3,695.82	3,733.53	3,771.24

If Paid By →	Nov 30, 2017	Dec 31, 2017	Jan 31, 2018	Feb 28, 2018	Mar 31, 2018
Please Pay →	3,620.39	3,658.10	3,695.82	3,733.53	3,771.24

R

PAY IN U.S. FUNDS TO: JOHN M. DREW, TAX COLLECTOR • 86130 LICENSE ROAD, SUITE 3 • FERNANDINA BEACH, FL 32034 • (904) 491-7400

RETURN WITH PAYMENT

CITY OF FERNANDINA BEACH
C/O CHRISTINE POSTON
204 ASH ST
FERNANDINA BEACH, FL 32034

AIRPORT
FERNANDINA BEACH 32034

PT N1/2 OF GOVT LOT 2 OF SEC 6-2N-28E BEING UNR
LEASE PAR 1-L090 {K/A HANGAR BLDG #9}

TAX YEAR	ACCOUNT NUMBER	TYPE	ALT KEY	MILLAGE CODE	ESCROW CODE
2017	06-2N-28-0000-0001-L090	REAL ESTATE	57044	002	

1 0057044 2017 1



Proposed Notice of Award

City of Fernandina Beach
City Hall, 204 Ash Street
Fernandina Beach, Florida 32034

NOTICE OF AWARD

STATE OF FLORIDA
COUNTY OF NASSAU

THIS CONTRACT AWARD made this _____ day of _____, 2018,
by the **City of Fernandina Beach, Florida**, hereinafter called the OWNER,
to Trinity Electrical Services, Inc., hereinafter called the CONTRACTOR,
is for the completion of a certain project described as:

Rehabilitate AWOS III P/T

AIP Project No. (T.B.D.)
FDOT FIN No. (T.B.D.)
City ITB No. 18-15

for the use and benefit of the Owner as shown on the plans and described in the specifications
as prepared by:

Passero Associates, LLC
13453 N. Main St., Suite 106
Jacksonville, Florida 32218

The project consists of the Proposal, submitted July 3, 2018, less the Bidder-Proposed Cost
Reduction Items noted below:

1. Remove UPS equipment from system: \$9,000.00
2. Remove testing equipment from system: \$4,000.00

The consideration to be paid by the Owner to the Contractor for completion of the
project in accordance with the contract documents, including the Bidder-Proposed Cost
Reduction Items, is the sum of:

One hundred sixty thousand Dollars and zero cents.

(Amount in Written Words)

(\$160,000.00).

(Amount in Numerals)

Commencement of work under this contract shall begin not less than five (5) nor more than ten (10) days after Contractor's receipt of a Notice to Proceed issued by the Owner and the project is to be fully completed on or before **thirty (30) calendar days** after that specified date unless otherwise subsequently agreed.

OWNER:

By: City of Fernandina Beach, Florida
Name

Signature

Printed Name

Title

Acknowledgement of Receipt of Contract Award by Contractor:

Name

Signature

Printed Name

Title

DATE: _____

Recommendation of Award - Passero Associates



July 11, 2018

Mr. Nathan Cole, ACE
Airport Director
Fernandina Beach Municipal Airport
700 Airport Road
Fernandina Beach, FL

Reference: **Rehabilitate AWOS III P/T - Recommendation of Award
Fernandina Beach Municipal Airport**

Dear Mr. Coyle:

Passero Associates has reviewed the two (2) bids received for the AWOS III P/T Rehabilitation project at Fernandina Beach Municipal Airport on July 3, 2018. This letter serves as Passero Associates' recommendation of award for the project to Trinity Electrical Services, Inc. of 2317 Golden Isles West, Suite 214, Baxley, GA 31513.

A summary of bids is presented below and in the attached Bid Tabulation:

American Infrastructure Services	\$217,700.00
Trinity Electrical Services, Inc.	\$173,000.00

After the bid opening Passero Associates reviewed the bid amount with the low bidder, Trinity Electrical Services, Inc. The contractor proposed two potential modifications and cost savings measures, to allow the project to proceed within available grant and airport funds. Each cost savings recommendation has been reviewed with airport staff and does not affect the functionality of the system. The proposed changes are 1.) To eliminate a redundant (secondary) uninterruptable power supply (or UPS), and 2.) To eliminate the delivery of rarely used electrical testing equipment (by airport staff). See attached letter from Trinity Electrical Services, Inc. dated July 10, 2018. The total cost savings proposed is \$13,000.00.

Passero recommends that the City consider accepting the proposed changes, and corresponding savings, to allow the project to proceed within available grant and airport funds. If the City does not wish to accept the proposed modifications and savings, the City may either increase its' share of project costs by \$13,000.00 (and award Trinity's original bid amount of \$173,000.00) or defer the project to a future year.

Passero Associates performed a review of Trinity's bid and past performance by researching the following:

- A detailed analysis of the proposal submitted by Trinity Electrical Services, Inc. was performed. The Bid Forms were submitted properly, and the proposal appears to be fair and reasonable.

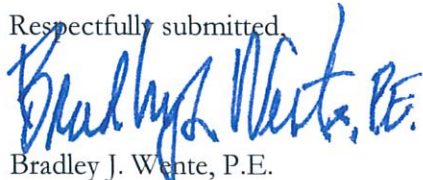
- Trinity Electrical Services, Inc.'s experience and project references indicate that they are a reputable organization capable of successfully completing the project.
- The U.S. Dept. of Labor, Wage & Hour Division's List of firms debarred for willful violations of the labor law. Trinity Electrical Services, Inc.'s name did not appear on this list.
- The U.S. Dept. of Labor, Wage & Hour Division's List of Debarred, Suspended, or Voluntarily Excluded Firms Ineligible for Federal Aid. Trinity Electrical Services, Inc.'s name did not appear on this list.
- The Office of Safety and Health Administration (OSHA) for safety violations. Trinity Electrical Services, Inc. does not have a history of violations or current (open) violations listed at this time.

Based on this information and the recommended \$13,000.00 scope and cost reduction, Passero recommends that the Contract be awarded to **Trinity Electrical Services, Inc.** in the amount not-to-exceed one hundred sixty thousand dollars and zero cents (\$160,000.00).

The construction agreement form, which includes Trinity's Bid Form and Notice of Award form are attached for your use. If you accept the recommendation to award, Passero staff will assist in the notification and transmittal of the contract and the issuance of the Notice to Proceed, after approval by the City Commission.

If you have any questions or require additional information, please contact me at bwente@passero.com or (904) 224-7089.

Respectfully submitted,



Bradley J. Wente, P.E.
Southeast Aviation Services Director

Attachments: Bid Tabulation
Trinity Electrical Services' July 10, 2018 Letter
Construction Agreement Form & Notice of Award

cc: Lorelei Bowden-Jacobs, City Grants Administrator
Richard Owen, FAA Program Manager
Barbara Cloud, FDOT District 2 Aviation Administrator

BID TABULATION
BID OPENING: JULY 3, 2018
City of Fernandina Beach Bid No. 18-15

PROJECT: Rehabilitate AWOS III P/T

DATE: 19-Jul-2018

OWNER: Fernandina Beach Municipal Airport

PROJECT #: 23000081.0083

ENGINEER: PASSERO ASSOCIATES LLC

Bid Tabulation							
				LOW BIDDER			
				Trinity Electrical Services, Inc.			
PAY ITEM NO.	DESCRIPTION	QUANTITY / UNIT		Engineer's Estimate		American Infrastructure Services	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
L-129-5.1	Rehabilitate AWOS III P/T	1	LS	\$135,000.00	\$135,000.00	\$173,000.00	\$217,700.00
	Price Deduct #1					(\$13,000.00)	(\$13,000.00)
TOTAL CONSTRUCTION COST:				Engineer's Estimate	\$135,000.00	Trinity Electrical Services, Inc.	American Infrastructure Services
						\$160,000.00	\$204,700.00



Industrial / Commercial Contracting
Air Field Construction
Sports Lighting · Electrical Utilities

Chad Hutchinson

July 10, 2018

Re: Rehabilitate AWOS III P/T
Fernandina Beach Municipal Airport
Fernandina Beach, FL
City Bid No. 18-15

Original Price: \$173,000.00

Deduct: Remove UPS equipment from system: \$9,000.00

Deduct: Remove testing equipment from system: \$4,000.00

Total Revised Price: \$160,000.00

Draft Contract - Trinity Electrical Services, Inc.

AGREEMENT

THIS AGREEMENT, in four (4) duplicate originals, made and entered into this ____ day of _____, 2018, by and between the City of Fernandina Beach, hereinafter designated as the OWNER, Party of the First Part, and Trinity Electrical Services, Inc. of 2317 Golden Isles West, Suite 4, Baxley, Georgia 31513 hereinafter designated as the CONTRACTOR, Party of the Second Part.

WITNESSETH: That the parties hereto, each in consideration of the Agreements on the part of the other herein contained have mutually agreed and hereby mutually agree, the Party of the First Part for itself and its successors, and the Party of the Second Part for itself, himself, or themselves and its successors, his or their executors, administrators, and assigns as follows:

Article 1. DESCRIPTION. Under this Agreement and Contract the Contractor shall:

Rehabilitate AWOS III P/T

Article 2. In consideration of the payments to be made as hereinafter provided, and of the performance by the Owner of all of the matters and things to be performed by the Owner as herein provided, the Contractor agrees, at his own sole cost and expense, to perform all the labor and services and to furnish all the labor and materials, plant and equipment, necessary to complete in good, substantial workmanlike and approved manner, the work described under Article 1 hereof, within the time hereinafter specified and in accordance with the terms, conditions, and provision of this Contract and with the instructions, orders and direction of the Engineer made in accordance with this Contract.

Article 3. The Owner agrees to pay and the Contractor agrees to accept as full compensation for all work done, and materials furnished, and also for all costs and expenses incurred and loss or damages sustained by reason of the action of the elements, or growing out of the nature of the work, or from any unforeseen obstruction or difficulty encountered in the prosecution of the work, and for all risks of every description connected with the suspension or discontinuance of the work as herein specified, and for faithfully completing the work, and the whole thereof, as herein provided, and for maintaining the work in good condition until the final payment is made, the prices stipulated in the Bid hereto attached and below.

Description	Contract Amount	
	In Words	In Numbers
Rehabilitate AWOS III P/T	One Hundred Sixty Thousand and no/100 Dollars	\$160,000.00

Contractor and Owner agree that the estimated quantities are not guaranteed, and that the determination of actual quantities is to be made by the Owner's Representative. Compensation shall be based upon the unit prices and actual construction quantities.

Article 4. CONTRACT TIME. The Contractor agrees to commence work within ten (10) days after the date of the "Notice to Proceed". The Construction Time allowed is set forth in the following schedule and in Section 80-08 of the General Provisions. The maximum Construction Time allowed for Schedules is 30 calendar days as follows:

Schedule	Allowed Construction Time	Liquidated Damages Cost
Rehabilitate AWOS III P/T	30 Calendar Days	\$500/Day

Failure to Complete on time shall be in accordance with General Provisions 80-08. For each calendar day that any work remains uncompleted after the contract time (including all extensions and adjustments as provided in the General Provisions Subsection 80-07 titled DETERMINATION AND EXTENSION OF CONTRACT TIME, the sum specified above as liquidated damages will be deducted from any money due or to become due the Contractor or his or her surety. Such deducted sums shall not be deducted as a penalty but shall be considered as liquidation of a reasonable portion of damages including but not limited to additional engineering services that will be incurred by the Owner should the Contractor fail to complete the work in the time provided in their contract.

The Contractor shall take into account all contingent work which has to be done by other parties, arising from any cause whatsoever, and shall not plead his want of knowledge of said contingent work as an excuse for delay in his work, or for its performance.

Article 5. CONTRACT DOCUMENTS. The following documents shall constitute integral parts of the Agreement, the whole to be collectively known and referred to as the Contract; Advertisement/Notice to Bidders; Bid Section; General Provisions; Bid; Agreement; Special Provisions; FAA AC 150/5370-2G; Technical Specifications; Drawings; and all interpretations of or addenda to the Contract Documents issued by the Owner or the Engineer with the approval of the Owner. The Table of Contents, Headings, and Titles contained herein and in said documents are solely to facilitate reference to various provisions of the Contract Documents and in no way effect, limit, or cast light on the interpretation of the provisions to which they refer.

Article 6. If the Contractor shall fail to comply with any of the terms, conditions, provisions or stipulations of this Contract, according to the true intent and meaning thereof, then the Owner may make use of any or all remedies provided in that behalf in the Contract and shall have the right and power to proceed in accordance with the provisions thereof.

Article 7. The following alterations and addenda have been made and included in this Contract before it was signed by the parties thereto:

- Remove UPS equipment from system.
- Remove testing equipment from system.

Article 8. Insurance. The Contractor is hereby advised that the insurance requirements specified in this section shall be provided.

The Contractor and each Subcontractor, at his own expense, shall procure and maintain until final acceptance by the Owner, of the work covered by the Contract, insurance for liability for damages imposed by law of the kinds and in the amounts hereinafter provided, in insurance companies authorized to do such business in the State covering all operations under the Contract whether performed by the Contractor or by Subcontractors. Before commencing the work, the Contractor and each Subcontractor shall furnish to the Owner, a certificate or certificates for each of the kinds of insurance required, issued specifically for this Contract. No endorsements of existing policies will be accepted. In addition, **five (5)** certificates of insurance shall be furnished satisfactory in form to the Owner showing that the Contractor and each Subcontractor has complied with this Section. The policies and certificates shall provide that the policies shall not be changed or cancelled until thirty (30) days after written notice to the Owner. Property damage insurance must in all instances include coverage for explosion, collapse, and underground operations (X C U hazards). Named insured: **City of Fernandina Beach.**

A. The kinds and amounts of insurance are as follows:

1. Comprehensive General Liability Insurance. Unless otherwise specifically required, each policy with limits of not less than:

<u>Bodily Injury Liability</u>		<u>Property Damage Liability</u>	
<u>Each Occurrence</u>	<u>Aggregate</u>	<u>Each Occurrence</u>	<u>Aggregate</u>
\$1,000,000	\$3,000,000	\$1,000,000	\$2,000,000

2. Workman's Compensation and Disability Benefits. Policy covering the obligations of the Contractor in accordance with the provisions of Chapter 41, Laws of 1914, as amended, known as the Worker's Compensation Law, and also by provisions of Article 9 of the Worker's Compensation Law known as the Disability Benefits Law.
3. Public Liability Insurance. Regular Contractor's Public Liability Insurance providing for a limit of not less than \$2,000,000. Single limit, Bodily Injury and/or Property Damage combined, for damages arising out of bodily injuries, death or property damage, including the use thereof, in any one occurrence.
4. Protective Public Liability Insurance. Subcontractor's provide regular Contractor's Protective Public Liability Insurance providing for a limit of not less than \$3,000,000. Single limit, Bodily Injury and/or Property Damage combined, for damages arising out of bodily injuries, death or property damage, including the use thereof, in any one occurrence.
5. Automobile Liability and Property Damage Insurance. Subject to the same required level of coverage set forth in section A.1. above (Comprehensive General Liability Insurance), a policy covering the use in connection with the work covered by the Contract of all owned, not owned and hired vehicles bearing or, under the circumstances under which they are being used required by State Law to bear, license plates.

Article 9. FEDERAL CONTRACT PROVISIONS:

As part of this Contract, the Contractor shall comply to the Federal contract clauses and provisions listed in Attachment A – Federal Contract Provisions: FAA AIP Funded Construction Contracts, attached hereto and made a part hereof.

Article 10. The City is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's public records law. Specifically, the Contractor shall:

1. Keep and maintain public records required by the public agency to perform the service.
2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
5. Redacted Copies of Confidential Information - If the contractor considers any portion of any documents, data, or records submitted to the city to be confidential, proprietary, trade secret or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution or other authority, the contractor must simultaneously provide the city with a separate redacted copy of the information it claims as Confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the Agreement name and number and shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that the contractor claims is confidential, proprietary, trade secret or otherwise not subject to disclosure.
6. Request for Redacted Information - In the event of a public records or other disclosure request pursuant to Chapter 119, Florida Statutes, the Florida Constitution or other authority, to which documents that are marked as "Confidential" are responsive, the city will provide contractor-redacted copies to the requestor. If a requestor asserts a right to the Confidential Information, the city will notify the contractor such an assertion has been made. It is contractor's responsibility to assert that the information in question is exempt from disclosure under Chapter 119 or other applicable law. If the city becomes subject to a demand for discovery or disclosure of the Confidential Information of contractor under legal process, the Client shall give the contractor prompt notice of the demand prior to releasing the information labeled "Confidential" (unless otherwise prohibited by applicable law). The contractor shall be responsible for defending its determination that the redacted portions of its response are confidential, proprietary, trade secret, or otherwise not subject to disclosure.
7. Indemnification - The contractor shall protect, defend, and indemnify the city for any and all claims arising from or relating to contractors' determination that the redacted portions of its response are confidential, proprietary, trade secret, or otherwise not subject to disclosure. If the contractor fails to submit a redacted copy of information it claims is Confidential, the City is authorized to produce the entire documents, data, or records submitted to the City in answer to a public records request or other lawful request for these records.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 310-3115, cbest@fbfl.gov, OFFICE OF THE CITY CLERK, 204 ASH STREET, FERNANDINA BEACH, FL 32034.

Article 11. TERMINATION of CONTRACT:

- A. **For Default:** Section 80-09 of FAA Advisory Circular 150/5370-10 establishes conditions, rights, and remedies associated with Owner termination of this contract due to default of the Contractor.
- B. **For Convenience:** The Owner may terminate this contract in whole or in part at any time by providing written notice to the Contractor. Such action may be without cause and without prejudice to any other right or remedy of Owner. Upon receipt of a written notice of termination, except as explicitly directed by the Owner, the Contractor shall immediately proceed with the following obligations regardless of any delay in determining or adjusting amounts due under this clause:
 - 1. Contractor must immediately discontinue work as specified in the written notice.
 - 2. Terminate all subcontracts to the extent they relate to the work terminated under the notice.
 - 3. Discontinue orders for materials and services except as directed by the written notice.
 - 4. Deliver to the Owner all fabricated and partially fabricated parts, completed and partially completed work, supplies, equipment and materials acquired prior to termination of the work, and as directed in the written notice.
 - 5. Complete performance of the work not terminated by the notice.
 - 6. Take action as directed by the Owner to protect and preserve property and work related to this contract that Owner will take possession.

Owner agrees to pay Contractor for:

- 1) completed and acceptable work executed in accordance with the contract documents prior to the effective date of termination;
- 1) documented expenses sustained prior to the effective date of termination in performing work and furnishing labor, materials, or equipment as required by the contract documents in connection with uncompleted work;
- 2) reasonable and substantiated claims, costs, and damages incurred in settlement of terminated contracts with Subcontractors and Suppliers; and
- 3) reasonable and substantiated expenses to the Contractor directly attributable to Owner's termination action.

Owner will not pay Contractor for loss of anticipated profits or revenue or other economic loss arising out of or resulting from the Owner's termination action.

The rights and remedies this clause provides are in addition to any other rights and remedies provided by law or under this contract.

Article 12. ADDITIONAL CONDITIONS:

As part of the Contract, the Contractor further understands and agrees to the following additional conditions.

- A. This Contract shall be deemed executory only to the extent that monies are appropriated and available for the purpose of the Contract, and no liability on account thereof shall be incurred by the Owner beyond the amount of such monies. It is understood that neither this Contract nor any representation by any public employee or officer creates any legal or moral obligation to

request, appropriate or make available monies for the purpose of the Contract.

- B. The Contractor will be authorized to complete base bid plus approved add-ons or substitutions of the construction project which shall include work up to the available funding at the time of award. Further "Phases" of construction will be authorized only to the extent monies are available from applicable funding agencies.
- C. In the event that the Owner is not able to authorize the Contractor to begin additional work due to the lack of additional Federal and State grants deemed necessary for construction, the Contractor may be required to cease his operations until such time as the grants are received by the Owner. Such an occurrence shall not be deemed a stop work order as contemplated by other provisions of this Contract.

Article 13. This Agreement shall be governed by and interpreted and construed in accordance with the laws of the State of Florida without regard to choice of law principles. Venue for any litigation shall be in the courts of appropriate jurisdiction in **Nassau County**, Florida and shall survive and be apart from any bankruptcy proceedings initiated by the contractor."

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands and seals and have executed this Agreement, in four (4) copies, the day and year first above written.

CITY OF FERNANDINA BEACH, FLORIDA

By: _____

Dale L. Martin, City Manager

ATTEST:

By: _____

Caroline Best, CMC, City Clerk

(SEAL)
"CITY"

Contractor: _____

(SEAL)

By: _____

Title: _____

Date: _____

Add-Ons or Substitutions.

AGREEMENT

**(ACKNOWLEDGEMENT OF OFFICER
OR OWNER ATTESTING CONTRACT)**

STATE OF _____)

SS:

COUNTY OF _____)

On this _____ day of _____, 20__, before me personally came and appeared _____ to me known, who, being by me duly sworn, did depose and say that he is the _____ of the _____ described in and executed the foregoing instrument, that he knows the seal of said Owner; that one of the impressions appearing on said instrument is a true and correct impression of such seal; and that he affixed it thereto and attest the same over his signature by virtue of the authority in him vested.

Notary Public

AGREEMENT

(ACKNOWLEDGEMENT OF CONTRACTOR, IF A CORPORATION)

STATE OF _____)

SS:

COUNTY OF _____)

On this _____ day of _____, 20__, before me personally came and appeared _____ to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the _____ of _____ the corporation described in which executed the foregoing instrument; that he knows the seal of said corporation; that one of the seals affixed to said instrument is such seal; that it was so affixed by order of the Directors of said corporation, and that he signed his name thereto by like order.

Notary Public

AGREEMENT

(ACKNOWLEDGEMENT OF CONTRACTOR, IF A PARTNERSHIP)

STATE OF _____)

ss:

COUNTY OF _____)

On this _____ day of _____, 20__, before me personally came and appeared _____ to me known and known to me to be one of the members of the firm of _____ described in and who executed the foregoing instrument, and he acknowledged to me that he executed the same as and for the act and deed of said firm.

Notary Public

AGREEMENT

(ACKNOWLEDGEMENT OF CONTRACTOR, IF AN INDIVIDUAL)

STATE OF _____)

ss:

COUNTY OF _____)

On this _____ day of _____, 20__, before me personally came and appeared _____ to me known and known to me to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same.

Notary Public

AGREEMENT

(CERTIFICATE OF OWNER'S ATTORNEY)

I, the undersigned, _____, the duly authorized and acting legal representative of the Owner, do hereby certify as follows;

I have examined the foregoing Contract and surety bond and the manner of execution thereof, and I am of the opinion that each of the aforesaid Agreements has been duly executed by the proper parties thereto acting through their duly authorized representatives; that said representatives have full power and authority to execute said Agreements on behalf of the respective parties named thereon; and that the foregoing Agreements constitute valid and legally binding obligations upon the parties executing the same in accordance with the terms, conditions, and provisions thereof.

Owner's Attorney

Date

END OF SIGNATURE SECTION

[Attachment A: Federal Contract Provisions follows this page.]

Attachment A – Federal Contract Provisions: FAA AIP Funded Construction Contracts

- A. **ACCESS TO RECORDS AND REPORTS:** The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Owner, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

[This provision must flow down to all subcontracts and sub-tier agreements.]

- B. **GENERAL CIVIL RIGHTS PROVISIONS:** The Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

[This provision must flow down to all subcontracts and sub-tier agreements.]

- C. **COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS:** During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agrees as follows:

Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
- b. Cancelling, terminating, or suspending a contract, in whole or in part.

Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

D. **TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES:** During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131 – 12189) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 et seq).

E. **DISADVANTAGED BUSINESS ENTERPRISES:**

Contract Assurance (§ 26.13) – The Contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of Department of Transportation-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Owner deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the Contractor from future bidding as non-responsible.

Prompt Payment (§26.29): The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the **City of Fernandina Beach**. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the **City of Fernandina Beach**. This clause applies to both DBE and non-DBE subcontractors.

F. **ENERGY CONSERVATION REQUIREMENTS:** Contractor and Subcontractor agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC 6201et seq).

[This provision must flow down to all subcontracts and sub-tier agreements.]

G. **FEDERAL FAIR LABOR STANDARDS ACT (FLSA):** All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

- H. **OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970:** This contract incorporates by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

[This provision must flow down to all subcontracts and sub-tier agreements.]

- I. **TAX DELINQUENCY AND FELONY CONVICTIONS REQUIREMENTS:** The Contractor must require all subcontractors to indicate their current status as it relates to tax delinquency and felony conviction by inserting a checkmark (✓) in the space following the applicable response. The Contractor has certified that it is not a corporation that has any unpaid Federal tax liability and is not a corporation that was convicted of a criminal violation under any Federal law within the preceding twenty-four (24) months.

The Contractor shall incorporate this provision for certification in all lower tier subcontracts:

Certifications

- 4) The Subcontractor/Supplier represents that it is (☐) is not (☐) a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 5) The Subcontractor/Supplier represents that it is (☐) is not (☐) a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

Note

If an Subcontractor/Supplier responds in the affirmative to either of the above representations, the Subcontractor/Supplier is ineligible to receive an award unless the Owner has received notification from the agency suspension and debarment official (SDO) that the SDO has considered suspension or debarment and determined that further action is not required to protect the Government's interests. The Subcontractor/Supplier therefore must provide information to the Owner about its tax liability or conviction to the Owner, who will then notify the FAA Airports District Office, which will then notify the agency's SDO to facilitate completion of the required considerations before award decisions are made.

Term Definitions

Felony conviction: Felony conviction means a conviction within the preceding twenty-four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. § 3559.

Tax Delinquency: A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

- J. **TRADE RESTRICTION CERTIFICATION REQUIREMENT:** By submission of an offer/bid, the Contractor certifies to the Trade Restriction Certification. The Contractor will incorporate this provision for certification without modification in all lower tier subcontract.

Trade Restriction Certification:

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC Section 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct

through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

- K. **VETERAN'S PREFERENCE:** In the employment of labor (excluding executive, administrative, and supervisory positions), the Contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

- L. **COPELAND "ANTI-KICKBACK" ACT:** *[This provision applies to all construction contracts and subcontracts (at any tier) financed under AIP that exceed \$2,000.]:*

Contractor must comply with the requirements of the Copeland "Anti-Kickback" Act (18 USC 874 and 40 USC 3145), as supplemented by Department of Labor regulation 29 CFR part 3. Contractor and subcontractors are prohibited from inducing, by any means, any person employed on the project to give up any part of the compensation to which the employee is entitled. The Contractor and each Subcontractor must submit to the Owner, a weekly statement on the wages paid to each employee performing on covered work during the prior week. Owner must report any violations of the Act to the Federal Aviation Administration.

- M. **DAVIS-BACON REQUIREMENTS:** *(This provision applies to all construction contracts and subcontracts (at any tier) financed under AIP that exceed \$2,000.)*

1. Minimum Wages.

(i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalent thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the Contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR Part 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: *Provided* that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed

under (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the Contractor and its subcontractors at the site of the work in a prominent and accessible place where it can easily be seen by the workers.

(ii)(A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination;

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the Contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(C) In the event the Contractor, the laborers, or mechanics to be employed in the classification, or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii) (B) or (C) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the Contractor does not make payments to a trustee or other third person, the Contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program: *Provided* that the Secretary of Labor has found, upon the written request of the

Contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

2. Withholding.

The Federal Aviation Administration or the sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the Contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the Contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of work, all or part of the wages required by the contract, the Federal Aviation Administration may, after written notice to the Contractor, Sponsor, Applicant, or Owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

3. Payrolls and Basic Records.

(i) Payrolls and basic records relating thereto shall be maintained by the Contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker; his or her correct classification; hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in 1(b)(2)(B) of the Davis-Bacon Act); daily and weekly number of hours worked; deductions made; and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the Contractor shall maintain records that show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and that show the costs anticipated or the actual costs incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)(A) The Contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Federal Aviation Administration if the agency is a party to the contract, but if the agency is not such a party, the Contractor will submit the payrolls to the applicant, Sponsor, or Owner, as the case may be, for transmission to the Federal Aviation Administration. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly

transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g. the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at www.dol.gov/whd/forms/wh347instr.htm or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker and shall provide them upon request to the Federal Aviation Administration if the agency is a party to the contract, but if the agency is not such a party, the Contractor will submit them to the applicant, sponsor, or Owner, as the case may be, for transmission to the Federal Aviation Administration, the Contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the sponsoring government agency (or the applicant, Sponsor, or Owner).

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the Contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) The payroll for the payroll period contains the information required to be provided under 29 CFR § 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR § 5.5(a)(3)(i), and that such information is correct and complete;

(2) Each laborer and mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations 29 CFR Part 3;

(3) Each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (3)(ii)(B) of this section.

(D) The falsification of any of the above certifications may subject the Contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(iii) The Contractor or subcontractor shall make the records required under paragraph (3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the sponsor, the Federal Aviation Administration, or the Department of Labor and shall permit such representatives to interview employees during working hours on the job. If the Contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the Contractor, Sponsor, applicant, or Owner, take such action as may be necessary to cause the suspension of any

further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a State Apprenticeship Agency recognized by the Bureau, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship and Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the Contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Bureau of Apprenticeship and Training, or a State Apprenticeship Agency recognized by the Bureau, withdraws approval of an apprenticeship program, the Contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate

specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination that provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate that is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the Contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal Employment Opportunity. The utilization of apprentices, trainees, and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act Requirements.

The Contractor shall comply with the requirements of 29 CFR Part 3, which are incorporated by reference in this contract.

6. Subcontracts.

The Contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR Part 5.5(a)(1) through (10) and such other clauses as the Federal Aviation Administration may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR Part 5.5.

7. Contract Termination: Debarment.

A breach of the contract clauses in paragraph 1 through 10 of this section may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements.

All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. Disputes Concerning Labor Standards.

Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

10. Certification of Eligibility.

(i) By entering into this contract, the Contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the Contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 USC 1001.

N. **TEXTING WHEN DRIVING** – [This provision applies to all construction contracts and subcontracts (at any tier) financed under AIP that exceed \$3,500.]:

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$3,500 that involve driving a motor vehicle in performance of work activities associated with the project.

O. **EQUAL OPPORTUNITY CLAUSE:** (This mandatory language must be included in all construction contracts and subcontracts (all tiers) regardless of the amount contracted.)

During the performance of this contract, the Contractor agrees as follows:

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identify, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.

(3) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: *Provided, however*, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

- P. **PROCUREMENT OF RECOVERED MATERIALS** [This provision applies to any contracts that include procurement of products designated in subpart B of 40 CFR Part 247 www.epa.gov/smm/comprehensive-procurement-guidelines-construction-products where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000. (2 CFR § 200.322; 40 CFR Part 247; Solid Waste Disposal Act)]:

Contractor and subcontractor (at any tier) agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to use products containing the highest percentage of recovered materials for items designated by the Environmental Protection Agency (EPA) under 40 CFR Part 247 whenever:

- 1) The contract requires procurement of \$10,000 or more of a designated item during the fiscal year; or
- 2) The contractor has procured \$10,000 or more of a designated item using Federal funding during the previous fiscal year.

The list of EPA-designated items is available at www.epa.gov/smm/comprehensive-procurement-guidelines-construction-products.

Section 6002(c) establishes exceptions to the preference for recovery of EPA-designated products if the contractor can demonstrate the item is:

- a) Not reasonably available within a timeframe providing for compliance with the contract performance schedule;
- b) Fails to meet reasonable contract performance requirements; or
- c) Is only available at an unreasonable price.

Q. PROHIBITION OF SEGREGATED FACILITIES – *[This contract clause must be included in all construction contracts and subcontracts (all tiers) that include the Equal Opportunity Clause, regardless of the amount contracted.]*

(a) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Employment Opportunity clause in this contract.

(b) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.

(c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Employment Opportunity clause of this contract.

R. Debarment and Suspension Certification of Lower Tier Contractors: *[This provision must be included in all construction contracts and subcontracts (all tiers) that equal or exceed \$25,000.00.]:*

Certification of Lower Tier Contractors Regarding Debarment:

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder will accomplish this by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certification of Offeror /Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

If the Federal Aviation Administration later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

. CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS: – *[This provision applies to all contracts and lower tier contracts that exceed \$100,000, and employ laborers, mechanics, watchmen, and guards.]*

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such

laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) of this clause, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this clause, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this clause.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration (FAA) or the Owner shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this clause.

4. Subcontractors.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this clause.

T. **CERTIFICATION REGARDING LOBBYING:** *[This provision is required for all contracts and lower tier contracts that exceed \$100,000.00.]:*

Certification Regarding Lobbying:

The Bidder or Offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

U. **CLEAN AIR AND WATER POLLUTION CONTROL:** *[This provision is required for all contracts and lower tier contracts that exceed \$150,000. (2 CFR § 200, Appendix II(G).]*

1. Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC § 740-7671q) and the Federal Water Pollution Control Act as amended (33 USC § 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.
2. Contractor must include this requirement in all subcontracts that exceeds \$150,000.

[End of Attachment A: Federal Contract Provisions.]

Sec. 2-122. - Appointment, term of office, and filling board vacancies.

(a) *Appointment, term, attendance.*

- (1) All members and alternate members shall be appointed by the city commission;
- (2) Each board shall have the opportunity to review each applicant's resume and may make a recommendation on the appointment;
- (3) All members shall reside within the city limits;
- (4) Elected officials and employees of the city shall not be eligible to serve on city boards or committees, unless otherwise provided herein;
- (5) Each member serves at the pleasure of the city commission;
- (6) The term of office for all regular board or committee members shall be three years, and a vacancy shall occur at the end of the three-year term;
- (7) All applicants for a specific board or committee appointments shall be considered at the time a vacancy occurs;
- (8) A member of a board who is seeking re- appointment shall continue to be a voting member for two months to allow for the finalization of the appointment or re- appointment by the city commission; and
- (9) Each appointed member shall attend all regular and called meetings.

(b) *Officers and subcommittees.*

- (1) Each board or committee shall have a chairperson and a vice-chairperson;
- (2) The chairperson and vice-chairperson shall serve one-year terms. Officers shall not serve more than two consecutive terms; and
- (3) A board or committee may create whatever sub-committees it deems necessary to carry out its purposes. The chairperson of the board or committee shall appoint the membership of each sub-committee from the members of that board or committee.

(c) *Removal and vacancies.*

- (1) When a position on a board or committee becomes vacant before the end of the term; an alternate shall fill the vacancy;
- (2) When no alternate member is available to fill the vacancy; the city commission shall appoint a member to fill the vacancy for the duration of the term;
- (3) When the unexpired term is two months or less, the city commission may appoint a new member to fill the unexpired term and the following full term;
- (4) A member who moves outside of the city or no longer meets eligibility requirements shall be removed immediately;
- (5) Any member who has been absent for three regular meetings in one calendar year shall be subject to removal; and
- (6) Vacancy shall occur upon death, resignation, removal, conviction of a felony, or

expiration of term.

- (d) *Term limits and reappointment.* Term limits do not apply to appointed board or committee members. The city clerk's office shall provide all board or committee members eligible for reappointment at least 30 days' notice prior to their term expiring. Board or committee members seeking reappointment must provide the city with updated contact information and statement of interest at least 15 days prior to expiration of their term. New board or committee members shall complete an application and provide a resume and statement of interest to the city at least 15 days before consideration for appointment.

(Ord. No. 2013-17, § 1, 8-6-13)

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	William "Ward" Gill
------	---------------------

Home Mailing Street Address	1719 S 15th Street
-----------------------------	--------------------

City	Fernandina Beach
------	------------------

Zip Code	32034
----------	-------

Primary Phone	860-488-1066
---------------	--------------

Secondary Phone	<i>Field not completed.</i>
-----------------	-----------------------------

Please note that board materials are distributed electronically.

Email to receive board materials	wgill23398@aol.com
----------------------------------	--

Employer	retired
----------	---------

Position Title	<i>Field not completed.</i>
----------------	-----------------------------

Business Address	<i>Field not completed.</i>
------------------	-----------------------------

City	<i>Field not completed.</i>
------	-----------------------------

Zip	<i>Field not completed.</i>
-----	-----------------------------

Select the board you are applying for:	Airport Advisory Commission
--	-----------------------------

	None
--	------

Additional board that you
are applying for:

Why are you interested in
serving on this Board?
Please explain.

KFBH is a valuable asset to the City of Fernandina Beach and the aviation community. I am interested in its responsible management, regulatory compliance, safe operations, and justified development. My 50+ years of aviation operations, risk management, and safety experience may contribute to those interests.

Eligibility

Are you a resident of the
City?

Yes

Length of time:

April 2018

Do you hold a public
office?

No

Office name:

Field not completed.

Are you employed by the
City?

No

Position:

Field not completed.

Are you currently serving
on a Board?

No

Board Name:

Field not completed.

Potential Conflict of Interest:

Have you ever been
engaged in the
management/ownership
of any business enterprise
that has a financial
interest with the City of
Fernandina Beach?

No

If yes, please provide
details:

Field not completed.

Major Affiliations:

see resume and CV

List community,
professional, or other
applicable policy-making
Boards on which you
have served.
Note the length of service
and office held (if any):

Qualifications:

see resume and CV

Please list any specific
qualifications, education
or experience that would
directly relate to the
Board for which you are
being recommended:

Organization or
Commissioner sponsoring
nomination (if
applicable):

Field not completed.

Educational Background: High School
(Check all that apply)

see resume and CV

Other:

see resume and CV

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to

comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	August 1, 2018
------	----------------

Applicant's Signature	William W Gill
-----------------------	----------------

Email not displaying correctly? [View it in your browser.](#)

W. Ward Gil
1719 South 15th Street
Fernandina Beach, FL 32034
wgill23398@aol.com
860-488-1066

Licenses

FAA Airline Transport Pilot Cert. 1715399
Helicopter: SK76, SA365, A109
Airplane MEL: CE500, DA20-5
FAA Class I Medical.
No accidents or violations.

Flight Experience

Total: 15,245
Helicopter: 12,445 (7,883 ME)
Airplane: 2,800 (950 ME)
Time in type:
SK76: 4,083
A109: 2,900
CH47: 600
SA365: 300
DA20-5: 300
CE500: 250

Civilian Experience

Helicopter Captain in northeast US, no accidents or violations.
Six years Part 135 Director of Operations, obtaining Ops Certificate for two startups.
Ten years as Chief Pilot Part 91 corporate and family operations.
Twenty plus years as Captain and Director of Safety with Part 91/135 management operations.
Seven helicopter acquisitions and completions.
Licensed New York State insurance broker, specializing in aviation and marine insurances.

Military Experience

US Army Warrant Officer flight training.
Two oversea tours; UH-1 and CH47.
Seven years New Jersey National Guard, Aviation Safety Officer.

Training

Manufacturers or Flight Safety Int'l: Initial and recurrent for each type flown.
University of Southern California: Aviation Safety Officer and Accident Investigator Course
ICAO: International Standards for Business Aviation Operations

W. Ward Gill

1719 South 15th Street
Fernandina Beach, FL 32034

wgill23398@aol.com

860-488-1066

Wayfarer Ketch Management, LLC

January 1995 to December 2016

Based at White Plains, NY, I was Senior Captain of Sikorsky S76 and Agusta 109 helicopters conducting Part 91/135 operations, primarily thru out the northeast US. Recent extended trips through Caribbean and Jamaica. Responsible for all aspects of trip planning and execution with emphasis on safety, comfort and convenience of clients. Also, served as co-pilot on Falcon 20-5 for three years.

Wayfarer was acquired by Tag Aviation in 2000 and returned to independent operations in 2009 as Wayfarer Ketch Management, LLC. I was also the Director of Safety integrating SMS to ISBAO standards. WKM ceased operations December 2016.

References: Ms. Alice Victor, Assistant to David Rockefeller
Room 2500, One Rockefeller Plaza
New York, N.Y. 10020
212-649-5622

Mr. Ralph T. Williams, Director of Operations
914-403-8825

Mr. Alfred Buccieri, Director of Maintenance
914-602-9358

US Surgical Corporation

October 1992 to January 1995

Served as Captain of a Eurocopter SA 365 Dauphine helicopter conducting Part 91 operations based at New Haven, CT. US Surgical placed their aircraft with Liberty Helicopters for Part 135 operations based beyond my commuting ability. Tyco International acquired US Surgical in 1996.

View Top Corporation

April 1982 to September 1992

Hired as Chief Helicopter Pilot for family and private corporate flight operation serving the Meshulum Ricklis family, E-II Holdings and Rapid America Corp. Operations included Sikorsky S76 and Agusta 109 helicopters conducting VFR and IFR operations thru out the northeast US. I was responsible for the acquisition of two new Sikorsky S76 helicopters. I supervised five pilots and two maintenance technicians. We averaged over 700 flight hours per year without incident and I did not have any turnover of personnel for nine years. The department ceased operation in 1992.

W. Ward Gill, continued

Phoenix Aviation Enterprises

December 1979 to May 1982

I was a Limited Partner and Director of Operations/Chief Pilot for Phoenix, conducting Part 135 VFR and IFR operations based at Teterboro, N.J. I applied for and obtained the Part 135 Operating Certificate, prepared all manuals, contracted training and maintenance. I had one additional pilot/mechanic and we conducted 900 hours per year, NYC to Nantucket and return for six months each year. We ceased operation in 1982 due to health of the General Partner, Mr. Jack Isaacson (deceased).

Manhattan Helicopter Corporation

June 1976 to December 1979

Hired as Director of Operations for a startup Part 135 helicopter operation with a new Bell 206L based at East 60 Street Heliport, NY, NY (6N4). We quickly grew to three additional Bell 206B helicopters, providing executive charter and sightseeing operations in New York City area. Island Helicopters acquired three of the helicopters in 1975. I continued with a Bell 206B serving one client and in 1979 we became Phoenix Aviation Enterprises.

C.A. Hansen/Marsh & McLennan, Inc.

December 1970 to June 1976

Following separation from the US Army in May, 1970, I obtained my NY Insurance Brokers license and was hired by C.A. Hansen, Inc. I solicited and serviced over 200 yacht accounts in three years. I joined Marsh & McLennan in 1973 and serviced significant marine and aviation insurance accounts. I took a leave of absence in 1976 to attend the USC Aviation Accident Investigators Course.

U.S. Army

December 1966 to May 1970

Entered service for Warrant Officer Rotary Wing Training, Class 67-21. I served two overseas tours flying UH-1 gunship and later CH-47 Chinook. I left active duty in 1970 and continued to fly with the New Jersey National Guard as my unit Safety Officer. I ended all service commitments in 1977.

Education

DuVal High School, Glendale, Md.
Academic diploma, June 1965

The College of Insurance, New York, N.Y.
Course studies for New York Insurance Brokers license and CPCU exams
Part time 1970-1974

University of Southern California, San Bernardino, CA
Military Aviation Safety Officer and Aircraft Accident Investigators Course
January thru June 1976

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	COLEMAN C LANGSHAW
------	--------------------

Home Mailing Street Address	308 South 15th Street
-----------------------------	-----------------------

City	FERNANDINA BEACH
------	------------------

Zip Code	32034
----------	-------

Primary Phone	904-556-1575
---------------	--------------

Secondary Phone	<i>Field not completed.</i>
-----------------	-----------------------------

Please note that board materials are distributed electronically.

Email to receive board materials	cclangshaw@gmail.com
----------------------------------	--

Employer	Dungeness Charters
----------	--------------------

Position Title	Owner and Captain
----------------	-------------------

Business Address	308 South 15th Street
------------------	-----------------------

City	Fernandina Beach
------	------------------

Zip	32034
-----	-------

Select the board you are applying for:	Airport Advisory Commission
--	-----------------------------

	None
--	------

Additional board that you are applying for:

Why are you interested in serving on this Board? Please explain.

I am a City resident, who has no financial interest in the airport, do not have an aircraft nor a pilot's license, but feel that the airport is an important asset to the community. I have a layman's knowledge of aviation, but as the former Marina Director, I am very familiar with working with environmental regulatory agencies (DEP, USACE, etc), with enterprise funds in the city, and the City Commission. I have lived in Fernandina Beach for 35 years, and I understand and appreciate the social and economic history of our community. Not being affiliated with aviation directly, I think I can offer an unbiased and fair perspective on matters concerning the airport and the community.

Eligibility

Are you a resident of the City? Yes

Length of time: 35 years

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? *Field not completed.*

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial No

interest with the City of
Fernandina Beach?

Field not completed.

If yes, please provide
details:

Major Affiliations:

List community,
professional, or other
applicable policy-making
Boards on which you
have served.
Note the length of service
and office held (if any):

Former board member and chair of Amelia Island Montessori
School (5 years); Former General Partner of Greyfield, LTD (25
years);

Qualifications:

Please list any specific
qualifications, education
or experience that would
directly relate to the
Board for which you are
being recommended:

As the former Marina Director, I am very familiar with working
with environmental regulatory agencies (DEP, USACE, etc),
with enterprise funds in the city, and the City Commission.

Organization or
Commissioner sponsoring
nomination (if
applicable):

none

Educational Background:
(Check all that apply)

High School

Other:

Although I do not have an Associates Degree, I have 95
college credit hours at the University of North Florida.

Major areas of study:

Communications and Visual Arts

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all
times be open for a personal inspection by any person." Your application when filed
will become a public record and subject to the above statute. In addition, any

appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date 01/30/2018

Applicant's Signature Coleman C. Langshaw

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Brian H. Bridwell
------	-------------------

Home Mailing Street Address	110 S. 15th St.
-----------------------------	-----------------

City	Fernandina Beach
------	------------------

Zip Code	32034
----------	-------

Primary Phone	904-557-8159
---------------	--------------

Secondary Phone	<i>Field not completed.</i>
-----------------	-----------------------------

Please note that board materials are distributed electronically.

Email to receive board materials	t75atc@gmail.com
----------------------------------	--

Employer	FAA - Retired
----------	---------------

Position Title	Air Traffic Control Specialist
----------------	--------------------------------

Business Address	<i>Field not completed.</i>
------------------	-----------------------------

City	<i>Field not completed.</i>
------	-----------------------------

Zip	<i>Field not completed.</i>
-----	-----------------------------

Select the board you are applying for:	Airport Advisory Commission
--	-----------------------------

	None
--	------

Additional board that you are applying for:

Why are you interested in serving on this Board? Please explain.

I have a life long interest in aviation. I retired in 2012 from a 35 year career as an Air Traffic Controller. I'm a licensed private pilot though not current. I served on the NATCA, National Air Traffic Controllers Association, Safety Committee as the National Rep for the Central Region for several years. I was the Vice President of the Local for NATCA for 1 year. I grew up around airplanes, traveling all over the country in my fathers private planes. Served as the team rep and local safety rep for the union for many years. I recently served as a sub-contractor to the FAA traveling around the US helping with the testing and certification of new automated clearance delivery equipment in control towers and training controllers in the use of the equipment. I have an interest in seeing that our local airport is the best it can be, in safety, equipment and, services to both local and transient pilots. I love aviation and anything to do with it. I feel my experience would be of benefit to the commission and the community. I miss being involved in aviation.

Eligibility

Are you a resident of the City? Yes

Length of time: 5+ years

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?

No

If yes, please provide details:

Field not completed.

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):

National Air Traffic Controllers Association - National Safety Committee
National Air Traffic Controllers Association - Local T75 - Executive Board, Safety Committee and Crew Representative

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

35 years as a professional Air Traffic Controller. 4 years in the USAF and 31 years in the FAA. I'm a licensed private pilot though not current. Worked as sub-contractor to the FAA, testing, certifying and training controllers on new automated clearance delivery equipment in control towers. Served as the national rep. to the Safety Committee of NATCA, the National Air Traffic Controllers Association. Was the union local Vice President for one year. Served as the local union crew rep. and safety rep. for several years. I have been to Washington, D.C. several times as a union representative to lobby Congress for improvements to the National Airspace System.

Organization or Commissioner sponsoring nomination (if applicable):

Field not completed.

Educational Background: (Check all that apply)

High School

Field not completed.

Other:

Field not completed.

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date January 20, 2018

Applicant's Signature Brian H. Bridwell

I applied on the Fernandina Beach city website for the opening on the Airport Advisory Commission.
Enclosed is my current resume.

Thank you very much for your consideration,

A handwritten signature in blue ink, appearing to read 'Bridwell', with a stylized initial 'B' and a trailing flourish.

Brian H. Bridwell

110 S. 15th St.

Fernandina Beach, FL 32034

t75atc@gmail.com

904-557-8159

Resume – Brian H. Bridwell

Brian H. Bridwell

110 S. 15th St.

Fernandina Beach, FL 32034

USA

Home phone: None

Cell phone: (904) 557-8159

E-mail: t75atc@gmail.com

Work Experience:

Retired Air Traffic Controller September 3, 2012 to present. Retired with 34 years 10 months experience as an Air Traffic Controller which included 4 years in the USAF and 30 years 10 months with the FAA.

CGH Technologies, Inc., Washington, DC

Technical Support Services – ATC Subject Matter Expert

October 2015 – October 2016

As an independent contractor, I traveled to many FAA ATCT's around the USA to provide on-site support of the DATACOMM program. Helped with testing and certification of CPDLC (Controller Pilot Data Link Communications) equipment and training controllers in the use of this equipment.

Federal Aviation Administration

Air Traffic Control Specialist – St. Louis TRACON (Terminal RADAR Approach Control)

July 1991 – September 2012

Responsible for the safe and expeditious separation of IFR and VFR arrival, departure and overflight air traffic within a 40 mile radius of St. Louis, MO from the surface to 15,000 ft. That airspace is split into 11 individual sectors. Worked with 3 FAA and 1 contract air traffic control towers as well as one military control tower. I also worked with 2 adjacent RADAR approach controls and 7 adjacent ARTCC sectors. We have 7 uncontrolled airports within our airspace that have published instrument approaches. I also trained air traffic controllers.

Resume – Brian H. Bridwell

Air Traffic Control Specialist – Kansas City ARTCC (Air Route Traffic Control Center)

October 1981 – June 1991

Responsible for the safe and expeditious separation and flow of IFR and VFR air traffic within 5 low altitude sectors from the surface to FL230 and 2 high altitude sectors from FL240 and up. Had several MOA's (Military Operating Areas) and refueling tracks within this airspace as well as 2 non-radar approach controls and 1 RADAR approach control and 2 FAA air traffic control towers and 2 military air traffic control towers. We worked with 4 adjacent ARTCC's. I also trained air traffic controllers.

United States Air Force

Air Traffic Control Specialist – Castle AFB RAPCON (RADAR Approach Control)

September 1977 – September 1981

Responsible for the safe and expeditious separation and flow of IFR and VFR air traffic in a 60 mile long, 35 mile wide piece of airspace from the surface to 6000 ft. That airspace was split into 5 individual sectors. We worked with 1 FAA ARTCC, 1 FAA RADAR approach control and 1 FAA non-radar approach control as well as 1 military and 1 FAA air traffic control towers. I also helped train air traffic controllers, some of which were sent to us from Iran for us to train.

Education:

Merced Community College

September 1979 – May 1980

Francis Howell High School

Graduated June 1977

Skills:

I was the NATCA air traffic controllers union local vice-president Oct 2005 – Oct 2006 as well as the NATCA National Safety Committee Representative for the Central Region from 1997 – 2001. I served as the local NATCA Crew Representative during that time also. While at Kansas City ARTCC I was the NATCA Facility Safety Representative from 1986 – 1991 as well as the NATCA Crew Representative during the same time. I served on several airspace and procedures committees while at Kansas City ARTCC and St. Louis TRACON.

I have my Private pilot's license.

Interests/Hobbies:

I have collected and restored antique/classic cars for many years. I do much of the mechanical work myself. I am self-taught. I also have a keen interest and love of aviation and its history. I am especially

Resume – Brian H. Bridwell

interested in antique/classic airplanes. I also am a member of a local competition BBQ team comprised of current and retired Air Traffic Controllers. I also do part-time carpentry/handyman work for a close friend on an as needed basis.

Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name Robert Q Jameson

Home Mailing Street Address 2844 Rachael Ave

City Fernandina Beach

Zip Code 32034

Primary Phone 9042773770

Secondary Phone *Field not completed.*

Please note that board materials are distributed electronically.

Email to receive board materials captwidget@gmail.com

Employer Delta Airlines

Position Title Retired Pilot

Business Address Atlanta Airport

City Atlanta

Zip *Field not completed.*

Select the board you are applying for: Airport Advisory Commission

Select the board you are applying for:

Additional board that you are applying for: None

Why are you interested in serving on this Board? This airport is very valuable to our local community and I wish to help preserve it.

Please explain.

Eligibility

Are you a resident of the City? Yes

Length of time: 20 years

Do you hold a public office? No

Office name: *Field not completed.*

Are you employed by the City? *Field not completed.*

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.
If yes, please provide details:

Major Affiliations:

Field not completed.
List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

US Navy - 8 years US Naval Reserve - 13 years Delta Airlines - 32 years

Organization or Commissioner sponsoring nomination (if applicable):

Field not completed.

Educational Background: (Check all that apply)

BS/A

Other:

Field not completed.

Major areas of study:

Business

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are

effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?	Yes
--	-----

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	4/27/2018
------	-----------

Applicant's Signature	Robert Q Jameson
-----------------------	------------------

Email not displaying correctly? [View it in your browser.](#)



MEMORANDUM

TO: AIRPORT ADVISORY COMMISSION

FROM: AIRPORT MANAGER

DATE: August 9, 2018

RE: MONTHLY REPORT

- Airport terminal construction is nearing completion. Contractors are estimating that TCO or CO for the facility may be obtained during the last week of July or first week of August. City staff, representatives from Passero Associates, and representatives from granting agencies (FAA, FDOT, FDEO) are tentatively scheduled to complete a facility walkthrough and punch-list on Monday/August 6th. If TCO/CO is obtained as planned, airport and FBO functions will begin moving to the new facility over the course of the coming weeks. An update on this timeline will be provided during the upcoming AAC meeting.
- The bid opening for the AWOS replacement was conducted on Tuesday/July 3rd at 2 PM. Following conversation with Passero Associates and the low bidder, Trinity Electrical Services, I have prepared a request for consideration of the City Commission to provide award to Trinity Electrical at a cost of \$160,000 for replacement of the AWOS, contingent upon receipt of an FAA grant. This agenda item has been placed on the August 21, 2018 Commission meeting agenda. The grant application for this project has been submitted to the FAA and is under review.
- I expect coordination of the RFQ for airport consultant/engineering services to be completed with a release of the RFQ to the public within the first week of August. The deadline for submittals is set as September 7, 2018. I will discuss scheduling of a review of submittals and interview of candidates during the upcoming AAC meeting.
- Our planning committee has continued its work on planning of a dedication ceremony for the terminal facility to occur on October 13, 2018. The group met on June 27th and again on July 11th. I will provide an update on the group's efforts at the next AAC meeting.

- Airport staff has been working with a developer who has interest in developing the parcel adjacent to Hangar B with hangars for aircraft storage and the non-aeronautical parcel along Jamestown road. The developer has asked for a period of time to complete due diligence in review of those parcels before providing a potential proposal to the City/AAC for consideration. I have developed, with Tammi' Bach's assistance, an administrative agreement that will provide 90 days for due diligence and consideration of these parcels by the developer. After the 90 day period, the developer will indicate interest to move forward with a proposal and to negotiate a lease or will provide notification to cease discussions on the matter. I will speak to this during the upcoming meeting in greater detail.

- During the July AAC meeting, airport staff and Commissioner Ross presented a proposal from the City to place dredge spoils from the marina at the airport. Airport staff, with the assistance of Passero Associates, provided details about the last process where this material was placed on the airport in 2011. At the end of the discussion, airport staff stated that they would reach out to the FAA to discuss this matter further and to see what information the FAA would request to review for potential concurrence of placement of this material on the airport. I spoke with the Orlando ADO office and they have requested the following for review of this matter:
 1. A report outlining the composition and quantity of material.
 2. A wildlife assessment to consider any potential wildlife impacts from placement of the material.
 3. A grading and management plan proposal for placement of material.
 4. A construction/phasing plan for execution of placement of material.
 5. An outline of the benefit/value to the airport for placement of the material.

I will provide more details on this matter during our upcoming meeting.