



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
AUGUST 21, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Shad Goltz of First Baptist Church.

4. PROCLAMATIONS / PRESENTATIONS

4.1 **PROCLAMATION - "INTERNATIONAL HOMELESS ANIMALS' DAY" & "HOMELESS ANIMALS' MONTH"** - *Recognizes August 18, 2018, as "International Homeless Animals' Day" and the month of August as "Homeless Animals' Month." Cats Angels, Inc. Director Ms. Pat Glassbrenner will be in attendance to accept the Proclamation.*

4.2 **PROCLAMATION - 50TH ANNIVERSARY OF THE FAIR HOUSING ACT** - *Recognizes the 50th Anniversary of the Fair Housing Act for fostering inclusive communities free from discrimination. Pastor Daniels, Reverend Thompson, and Pastor Felix will be in attendance to accept the Proclamation.*

4.3 **PRESENTATION - FERNANDINA BEACH MAIN STREET PROGRAM** - *Ms. Arlene Filkoff of Fernandina Beach Main Street will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Restructuring, Organization, and Promotion).*

4.4 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for July 2018.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - February 6, 2018; City Commission Workshop - February 13, 2018; and City Commission Regular Meeting - February 20, 2018.*

7. RESOLUTIONS

- 7.1 **NORTHEAST FLORIDA REGIONAL COUNCIL (NEFRC) SUPPORT - RESOLUTION 2018-113** SUPPORTING THE NORTHEAST FLORIDA REGIONAL COUNCIL (NEFRC) AND ITS SERVICES TO THE REGION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Supports the mission of the NEFRC and its myriad of programs, projects and initiatives that inure to the mutual advantage of each unit of local government in the region.*
- 7.2 **BUDGET AMENDMENT - GOLF COURSE - RESOLUTION 2018-114** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2017/2018; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a transfer of \$12,000 from the Golf Operating Supplies account to the Golf Repairs/Maintenance account.*
- 7.3 **AWARD OF BID #18-15 - TRINITY ELECTRICAL SERVICES, INC. - RESOLUTION 2018-115** AUTHORIZING THE AWARD OF BID #18-15 TO TRINITY ELECTRICAL SERVICES, INC. IN THE AMOUNT OF \$160,000 FOR THE REPLACEMENT OF THE AIRPORT'S AUTOMATED WEATHER OBSERVING SYSTEM (AWOS), CONTINGENT UPON RECEIPT OF FEDERAL AVIATION ADMINISTRATION GRANT FUNDING; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid # 18-15 to Trinity Electrical Services, Inc. contingent upon receipt of FAA grant funding for replacement of the Airport AWOS in the amount of \$160,000.*
- 7.4 **BUDGET AMENDMENTS - UTILITIES - RESOLUTION 2018-116** APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2017/2018 FOR WATER AND WASTEWATER EXPENSES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer of \$55,000 from the Water Contractual account to the Water Utilities – Electric account and a transfer of \$50,000 from the Wastewater Improvements account to the Wastewater Repair/Maintenance Equipment account.*
- 7.5 **MEMORANDUM OF UNDERSTANDING - INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL 2836 - RESOLUTION 2018-117** APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FERNANDINA BEACH AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL 2836, CONCERNING THE USE OF STATE PREMIUM TAX FUNDS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Memorandum of Understanding to the Collective Bargaining Agreement with the International Association of Firefighters, Local 2836.*

8. ORDINANCES - FIRST READING

- 8.1 **MASTER FEE SCHEDULE – ORDINANCE 2018-21** ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, CEMETERY, CITY CLERK'S OFFICE, CITY MANAGER'S OFFICE, COMMUNITY DEVELOPMENT, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, POLICE, SANITATION, STORMWATER, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2018/2019; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended Master Fee Schedule consisting of the Airport, Cemetery, City Clerk's Office, City Manager's Office, Community Development, Fire, Golf Course, Marina, Parks and Recreation, Police, Sanitation, Stormwater, Wastewater, Water, and Impact Fees, excluding Water and Wastewater Impact Fees for Fiscal Year 2018/2019.*
- 8.2 **QUASI-JUDICIAL - VOLUNTARY ANNEXATION - 1336 S. 14TH STREET & 1451 NECTARINE STREET - ORDINANCE 2018-22** ANNEXING TWO PARCELS CONTAINING APPROXIMATELY 0.66 ACRES OF LAND LOCATED AT 1336 S. 14TH STREET AND 1451 NECTARINE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the annexation of 1336 S. 14th Street and 1451 Nectarine Street.*

- 8.3 **FUTURE LAND USE MAP AMENDMENT - 1336 S. 14TH STREET & 1451 NECTARINE STREET** - ORDINANCE 2018-23 CHANGING THE CITY’S FUTURE LAND USE MAP FROM NASSAU COUNTY COMMERCIAL TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF GENERAL COMMERCIAL (GC) FOR PROPERTIES TOTALING APPROXIMATELY 0.66 ACRES OF LAND LOCATED AT 1336 S. 14TH STREET AND 1451 NECTARINE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns the future land use map category of General Commercial to 1336 S. 14th street and 1451 Nectarine Street.*
- 8.4 **QUASI-JUDICIAL - ZONING MAP AMENDMENT - 1336 S. 14TH STREET & 1451 NECTARINE STREET** - ORDINANCE 2018-24 CHANGING THE CITY’S ZONING MAP FROM NASSAU COUNTY COMMERCIAL INTENSIVE (CI) TO ASSIGN A ZONING MAP CATEGORY OF GENERAL COMMERCIAL (C-2) FOR A PROPERTIES TOTALING APPROXIMATELY 0.66 ACRES OF LAND LOCATED AT 1336 S. 14TH STREET AND 1451 NECTARINE STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Changes the City’s zoning map from Nassau County Commercial Intensive (CI) to assign a zoning map category of General Commercial (C-2) to approximately 0.66 acres of land located at 1336 S. 14th Street and 1451 Nectarine Street.*
- 8.5 **QUASI-JUDICIAL - VOLUNTARY ANNEXATION - TJ COURSON ROAD** - ORDINANCE 2018-25 ANNEXING 0.57 ACRES OF LAND LOCATED ON TJ COURSON ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the annexation of one parcel of vacant land located on TJ Courson Road.*
- 8.6 **FUTURE LAND USE MAP AMENDMENT - TJ COURSON ROAD** - ORDINANCE 2018-26 CHANGING THE CITY’S FUTURE LAND USE MAP FROM NASSAU COUNTY COMMERCIAL TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF GENERAL COMMERCIAL (GC) FOR A PROPERTY TOTALING APPROXIMATELY 0.57 ACRES OF LAND LOCATED ON TJ COURSON ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map category of General Commercial to 0.57 acres of land located on TJ Courson Road.*
- 8.7 **QUASI-JUDICIAL - ZONING MAP AMENDMENT - TJ COURSON ROAD** - ORDINANCE 2018-27 CHANGING THE CITY’S ZONING MAP FROM NASSAU COUNTY COMMERCIAL INTENSIVE (CI) TO ASSIGN A ZONING MAP CATEGORY OF GENERAL COMMERCIAL (C-2) FOR A PROPERTY TOTALING APPROXIMATELY 0.57 ACRES OF LAND LOCATED ON TJ COURSON ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a zoning district of General Commercial (C-2) to 0.57 acres of land located on TJ Courson Road.*
- 8.8 **CODE AMENDMENT - SEWER AVAILABILITY** - ORDINANCE 2018-28 AMENDING SECTION 82-163 TO CLARIFY THAT SEWER IS “AVAILABLE” AS THAT TERM IS DEFINED IN SECTION 82-36; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Section 82 of the City Code pertaining to sewer availability.*

9. BOARD APPOINTMENT

- 9.1 **BOARD OF TRUSTEES OF THE GENERAL EMPLOYEES' PENSION PLAN (GEPP)** - *one appointment.*

10. CITY COMMISSION DISCUSSION / DIRECTION

10.1 **SADLER ROAD REDESIGN**

10.2 **INTERLOCAL AGREEMENT WITH NASSAU COUNTY FOR ANNEXATION AGREEMENTS AND DEVELOPMENT REVIEW**

10.3 **CONSERVATION LAND ACQUISITION** - *This item is placed on the agenda at the request of Commissioner Ross.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).