AGENDA
TECHNICAL REVIEW COMMITTEE
REGULAR MEETING
SEPTEMBER 13, 2018
9:00 AM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

3.1 Technical Review Committee Regular Meeting - June 28, 2018

3.2 Technical Review Committee Regular Meeting - July 26, 2018

4. DISCUSSION ITEMS

4.1 Pre-Application Discussion: Gillette & Associates - Redevelopment of 2700 Atlantic Avenue into a 239 room hotel with an in house restaurant, including ground floor retail. This property is zoned C-1.

5. OLD BUSINESS

5.1 SPR 2018-07 Mocama Brewery

6. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA - DISCUSSION ONLY, NO ACTION TO BE TAKEN.

7. COMMITTEE BUSINESS

7.1 Distribute: SPR 2018-08 Townies Pizza, TJ Courson RD

7.2 Distribute: SPR 2018-09 WestRock Drop Yard, 600 N. 8th Street

7.3 Distribute: SPR 2018-05 Skyway Amelia, Amelia Rd. & A.I. Parkway-2nd Review

8. ADJOURNMENT

NEXT REGULAR TRC MEETING IS SCHEDULED FOR SEPTEMBER 27, 2018

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY 711, or through the Florida Relay Services at 1-800-955-8771 (TTY number for all City offices) at least 24 hours in advance to request such accommodations.

DRAFT

MINUTES
TECHNICAL REVIEW COMMITTEE
REGULAR MEETING
JUNE 28, 2018

1. **CALL TO ORDER – 9:07 AM**

2. **ROLL CALL**

MEMBERS PRESENT:

Donald Kukla	*Sal Cumella*
Jacob Platt	*Jason Higginbotham*
Michelle Forstrom	*Juan Brown*

3. **APPROVAL OF MINUTES:** *April 26, 2018 Regular Meeting*
Approved by unanimous voice vote.

4. **DISCUSSION ITEMS**

4.1 **TOWNIES PIZZA –** *Pre-application meeting*
Broc McCroskey of Gillette & Associates was present to give information and details specific to the proposed project.
ACTION TAKE: The group advised the applicant to move forward to full site plan review.

4.2 **2022 1st Avenue –** *change of use*
The applicant was not in attendance. The group discussed the request and determined follow up with the applicant was needed to better understand intent.

4.3 **22 S. 8th Street –** *change of use – from retail to office space for a portion of the building*
Mike McCloskey, the applicant, was present to give information and details specific to the proposed project.
ACTION TAKEN: The group advised the applicant to move forward to permitting.

5. **DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA – DISCUSSION ONLY, NO ACTION TO BE TAKEN.**

Island Walk Shopping Center – Mr. Qiang Ye was present to discuss a possible change of use from office space to take out restaurant.

The Sandbar & Kitchen – Mr. Dan Spencer was present to discuss converting a rooftop space to an outdoor deck for use as a customer service area.

6. **COMMITTEE BUSINESS**

7. **ADJOURNMENT – 9:50 AM**

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Jacob Platt

DRAFT

MINUTES
TECHNICAL REVIEW COMMITTEE
REGULAR MEETING
JULY 26, 2018

1. CALL TO ORDER – 9:07 AM

2. ROLL CALL

MEMBERS PRESENT:

Donald Kukla	Sal Cumella
Kelly Gibson	Jason Higginbotham
Michelle Forstrom	Andre Diselet
John Mandrick	

In Jacob Platts absence, Ms. Kelly Gibson acted as Chair.

3. APPROVAL OF MINUTES: *March 22, 2018 Regular Meeting; May 10, 2018 Regular Meeting; May 24, 2018 Regular Meeting*
ACTION TAKEN: A motion was made by Member Forstrom, seconded by Member Kukla, to approve all minutes as presented.
Motion passed by unanimous voice vote.

4. DISCUSSION ITEMS

4.1 **Pre-Application Discussion:** *Gillette & Associates will be present to discuss an 8 unit condo at the southwest corner of South 8th and Fir Street. This property is zoned MU-8, 8th Street Mixed Use.*
Mr. Broc McCroskey of Gillette & Associates was present for the discussion.
The group indicated to move forward to site plan review.

4.2 **Pre-Application Discussion:** *Representatives for potential buyers of 2194 Sadler Road will discuss the possibility of a hotel on the site. This property is currently in the County, adjacent to City limits.*
The following individuals were present to discuss the proposed project and answer questions from the group: Ms. Teresa Prince and associate Brad of Tomassetti & Prince; Mr. John Zona, Architect.
The group provided feedback on items to be addressed before the project can move forward.

5. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA – DISCUSSION ONLY, NO ACTION TO BE TAKEN.

Amelia Park, Park Avenue – Ms. Tara Thousand, Ms. Gina Sue Rowe, and Mr. Jason Rowe were present to discuss a possible change of use from medical build out to a salon.

6. COMMITTEE BUSINESS

7. ADJOURNMENT – 10:41 AM

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Kelly Gibson