



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
NOVEMBER 20, 2018
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Josh Wood of First Baptist Church.

4. PRESENTATION

4.1 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for October 2018.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - April 17, 2018; City Commission Workshop - April 24, 2018; City Commission Regular Meeting - May 15, 2018; and City Commission Regular Meeting - June 5, 2018; City Commission Regular Meeting - June 19, 2018; City Commission Workshop - June 19, 2018.*

6.2 **MULTI-BANK SECURITIES ACCOUNT AUTHORIZATION** - RESOLUTION 2018-165 AUTHORIZING THE COMPTROLLER AND CITY MANAGER ESTABLISHMENT AND MAINTENANCE AUTHORITY WITH THE CITY'S MULTI-BANK SECURITIES ACCOUNT; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Multi-Bank Securities Non-Corporate Resolution Form authorizing Pauline Testagrose and Dale Martin to act on the City's behalf on the Multi-Bank Securities account.*

6.3 **AGREEMENT APPROVAL - VISHNU AND MICHELE MAHARAJ** - RESOLUTION 2018-166 APPROVING THE AGREEMENT BETWEEN VISHNU AND MICHELE MAHARAJ AND THE CITY OF FERNANDINA BEACH TO FURNISH PROFESSIONAL TENNIS SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Agreement to Furnish Professional Tennis Services between the City of Fernandina Beach and Vishnu and Michele Maharaj.*

- 6.4 **FACILITIES USE AGREEMENT - DRIVING DYNAMICS, INC. - RESOLUTION 2018-167** APPROVING A FACILITIES USE AGREEMENT WITH DRIVING DYNAMICS, INC. FOR THE USE OF AIRPORT PROPERTY TO CONDUCT DEFENSIVE DRIVER SAFETY TRAINING; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with Driving Dynamics, Inc. for defensive driver training at the Fernandina Beach Municipal Airport.*
- 6.5 **BUDGET AMENDMENT - STREETS - RESOLUTION 2018-168** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2018/2019; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer of \$45,350 to reallocate the professional services contract with IMS Infrastructure Management Services for pavement management consulting services originally budgeted in FY 2017/2018.*

7. RESOLUTIONS

- 7.1 **GRANT AGREEMENT - FLORIDA DEPARTMENT OF TRANSPORTATION - RESOLUTION 2018-169** AUTHORIZING PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) #44379519401 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE REMARKING OF RUNWAY 13/31 AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes FDOT Public Transportation Grant Agreement #44379519401 in the amount of \$40,00 for the remarking of Runway 13/31 at the Fernandina Beach Municipal Airport.*
- 7.2 **PRESENTATION DATE AMENDMENT - PAID BEACH PARKING PLAN - RESOLUTION 2018-170** AMENDING RESOLUTION 2018-152 AUTHORIZING THE CITY MANAGER TO PREPARE A PAID BEACH PARKING PLAN AND ESTABLISHING A REVISED DATE FOR PRESENTATION OF SAID PLAN; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Revises the date for the City Manager to present a formal plan to consider the implementation of paid beach parking.*
- 7.3 **SOLE SOURCE VENDOR APPROVAL - APPLIED TECHNOLOGY & MANAGEMENT, INC. (ATM) - RESOLUTION 2018-171** APPROVING APPLIED TECHNOLOGY & MANAGEMENT, INC. (ATM) AS THE SOLE SOURCE VENDOR FOR SOUTHERN ATTENUATOR CONSTRUCTION SERVICES IN AN AMOUNT NOT TO EXCEED \$86,350 AND AN AMOUNT NOT TO EXCEED \$61,750 FOR SOUTHERN BASIN CONSTRUCTION SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Applied Technology & Management, Inc. as the sole source vendor in an amount not to exceed \$86,350 for southern attenuator construction services and in an amount not to exceed \$61,750 for southern basin construction services.*

8. ORDINANCE - SECOND READING

- 8.1 **FY 2018/2019 ANNUAL PAY AND CLASSIFICATION PLAN - ORDINANCE 2018-37** ESTABLISHING AN AMENDED CLASSIFICATION PLAN FOR FISCAL YEAR 2018/2019, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Pay and Classification Plan for FY 2018/2019.*

9. BOARD APPOINTMENT

- 9.1 **PARKS AND RECREATION ADVISORY COMMITTEE - two appointments.**

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS
13. MAYOR/COMMISSIONER COMMENTS
14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).