



**AGENDA
ARTS & CULTURE NASSAU
REGULAR MEETING
DECEMBER 10, 2018
12:00 PM
ATLANTIC RECREATION CENTER
AQUATICS BUILDING
2500 ATLANTIC AVENUE
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.1 October Workshop Minutes
 - 3.2 November Minutes
- 4. Youth Grants**
 - 4.1 2018 Letter to Book Festival
 - 4.2 2019 Grants: Publicity, Repeat Applications and Presence at Community Forum
- 5. OLD BUSINESS**
 - 5.1 Board Vacancies
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).



Arts and Culture Nassau held its annual community forum on Saturday, October 6, 2018. The event was held at the Peck Center from 10am to 12pm. Recipients of the first grant cycle made presentations and explained how the grants helped their agencies. Other local art agencies were present to promote their agencies and provide information to attendees. About 14 art agencies were in attendance and 50 individuals attended the event.

Board Member

Date

*Minutes recorded and transcribed by Scott Mikelson



* Call to Order

12:01pm: Chair Powell

* Members Present

Member Reid
Member DeCou
Vice Chair Joyner
Chair Powell
Member Taylor
Member Baumgartner

* Members Absent

Member Kish
Member Strickland
Member Shea

* Approval of Minutes (October 1, 2018)

Motion to approve, Member Joyner, motion 2nd by Member Taylor

*New Business

2019 Community Forum

Chair Powell requested a census on rather or not to continue with the community forum. Member Reid made a motion that the organization hosts a 2019 Community Forum, Member Taylor 2nd the motion.

2018 Community Forum Recap

There was a discussion about what worked well this year and what could be improved:

What went well:

The Peck Center is a good location for this event; advertising on Facebook, in the NewsLeader and word of mouth; ACN has name recognition in the community; offering refreshments.

Things that could make the event better:

Offer vendors half of a table versus a full table; refrain from inviting vendor that RSVP'd but did not attend or inform the organization that they would not be attending; encourage vendors to show up 15 minutes prior to the start of the event; require grant recipients to attend/participate in the event; more focus on grant recipients as presenters; offer other vendors a 5 minute time slot for presentations; exclude the grant Powerpoint, just an announcement would suffice; include directional signage for

attendees; increase the time of the event from 2 hours to 2.5 hours; mailing invitation was time consuming, Member Taylor suggested using evites and following up with phone calls (Member Decou stated that she could assist with phone calls); need to create a casual atmosphere during presentations that invites attendees to mingle at tables while presentations are going on.

The group congratulated Member Taylor on a job well done, the Community Forum was very well put together and went well. Member Taylor turned in all event receipts.

* Welcome Wall

Member Taylor suggested inviting Adrienne Burke, Nassau County Planning & Economic Opportunity Assistant Director, to the next meeting to discuss. Chair Powell suggested a wall that focuses on the county, not just Amelia Island/Fernandina Beach. Member Reid suggested turning the area into a community garden. Scott will contact Adrienne Burke.

*Youth Grants

Book Festival has yet to turn in their close out report, which is necessary in order to receive 2018 Grant. Scott will follow up with Fran Shea. Chair Powell will update the grant application to include verbiage requiring recipients to attend the Community Forum events. The 2019 Community Forum will be Oct. 5, 2019 at the Peck Center.

* State Grants

Chair Powell inquired if any local organization would be applying for the state grant. Member DeCou stated that the Jazz Festival plans to apply. Member Taylor stated that the Amelia Island Museum also plans to apply for a state grant. Chair Powell stated that West Nassau Historical Society also plans to apply for a state grant.

* Board Vacancies

Member Reid stated that organizations have to decide that there is value in having a member of their organization as a part of this committee. Personally, Member Reid has seen the value of being a member. Teri Dean has expressed an interest in re-joining the committee, Member DeCou will reach out to her.

*Adjournment

12:43pm, Chair Powell

Board Member

Date

*Minutes recorded and transcribed by Alisha Brown