



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MARCH 5, 2019
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Stanley Palmer of O'Neil Memorial Baptist Church.

4. PROCLAMATIONS / PRESENTATION

4.1 PROCLAMATION - AMELIA ISLAND BOOK FESTIVAL - *Recognizes the Amelia Island Book Festival board members, organizers and volunteers for their outstanding contributions toward promoting literacy and a lifelong love of reading to residents of all ages in Fernandina Beach and Nassau County. Members of the Amelia Island Book Festival Board of Directors will be present to accept the Proclamation.*

4.2 PROCLAMATION - FLOWERING FERNANDINA - *Recognizes the Flowering Fernandina organization for outstanding dedication to the beautification of the Fernandina Beach Historic District. Former Mayor Robin C. Lentz and members of Flowering Fernandina will be in attendance to accept the Proclamation.*

4.3 PROCLAMATION - "UNITED WAY MONTH" - *Recognizes the United Way of Northeast Florida for providing local community services in education, healthcare, and poverty prevention, acknowledges the beginning of the annual City staff United Way fundraising campaign, and proclaims the month of March 2019 as, "United Way Month." Ms. Robin Marley and the City of Fernandina Beach staff United Way Committee and a representative from the United Way will be in attendance to accept the Proclamation.*

4.4 PROCLAMATION - RETIREMENT OF MS. PATRICIA ANN CLIFFORD - *Recognizes Ms. Patricia Ann Clifford upon her retirement after fourteen years and two months of dedicated service to the City of Fernandina Beach. Ms. Clifford retired on January 31, 2019. Ms. Clifford will be present to accept the Proclamation.*

4.5 PRESENTATION - FERNANDINA BEACH MAIN STREET PROGRAM - *Ms. Arlene Filkoff of Fernandina Beach Main Street will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Restructuring, Organization, and Promotion).*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

- 6.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - January 2, 2019; City Commission Executive Session - January 15, 2019; City Commission Regular Meeting - January 15, 2019; and City Commission Workshop - February 19, 2019.*
- 6.2 **SCRIVENER ERROR CORRECTION - BUDGET AMENDMENT - MARINA / CHANGE ORDER APPROVAL - BRANCE DIVERSIFIED, INC.** - RESOLUTION 2019-29 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2018/2019; APPROVING CHANGE ORDER # 1 WITH BRANCE DIVERSIFIED, INC. IN THE AMOUNT OF \$396,043.25 TO INCLUDE ADDITIONAL DREDGING AT THE FERNANDINA BEACH HARBOR MARINA; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer in the amount of \$500,000 in the Marina fund. Also approves Change Order #1 with Brance Diversified, Inc. and authorizes increasing the total project cost to \$3,595,213.57.*
- 6.3 **SOLE SOURCE VENDOR APPROVAL - SMITH & LOVELESS, INC.** - RESOLUTION 2019-39 APPROVING SMITH & LOVELESS, INC. AS THE SOLE SOURCE VENDOR FOR THE PURCHASE OF A GRIT CHAMBER MECHANICAL DRIVE ASSEMBLY WITH RELATED DRIVE TUBE AND AXIAL FLOW PROPELLERS FOR THE UTILITIES DEPARTMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Smith & Loveless, Inc. as a sole source vendor for the purchase of a Pista Grit Chamber Mechanical Drive Assembly and related parts in the amount of \$32,947.*
- 6.4 **SOLE SOURCE VENDOR APPROVAL - US ECOLOGY** - RESOLUTION 2019-40 APPROVING US ECOLOGY AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2018/2019; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves US Ecology as a sole source vendor for the handling of hazardous waste for the 2019 Hazardous Waste Cleanup & Recycle Event in an amount not to exceed \$45,000.*
- 6.5 **AGREEMENT EXTENSION - CHANGE HEALTHCARE TECHNOLOGY ENABLED SERVICES, LLC** - RESOLUTION 2019-41 APPROVING A FIVE- YEAR EXTENSION TO THE EXISTING MEDICAL CLAIMS BILLING SERVICES AGREEMENT WITH CHANGE HEALTHCARE TECHNOLOGY ENABLED SERVICES, LLC; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves extending the Medical Claims Billing Services Agreement with Change Healthcare Technology Enabled Services, LLC, for five years.*

7. RESOLUTIONS

- 7.1 **GRANT AGREEMENT - ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD)** - RESOLUTION 2019-42 AUTHORIZING A COST-SHARE AGREEMENT WITH ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD) TO ACCEPT \$412,945 TO UPGRADE EXISTING DRAINAGE IN AREA 1 (NORTH 15TH STREET AREA); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City to enter into a cost-share agreement with SJRWMD to accept an award of \$412,945 for the construction improvements to the Area 1 drainage system.*
- 7.2 **SOLE SOURCE VENDOR APPROVAL - DAWSON ASSOCIATES LLC** - RESOLUTION 2019-43 APPROVING DAWSON ASSOCIATES LLC AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2018/2019; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Dawson Associates LLC as a sole source vendor for the implementation of wayfinding signage in the downtown area in the amount of \$182,000.*

- 7.3 **OPTION AGREEMENTS FOR SALE AND PURCHASE - EAST OF NORTH 11TH STREET AND SOUTH OF DADE STREET** - RESOLUTION 2019-44 APPROVING TWO OPTION AGREEMENTS FOR SALE AND PURCHASE OF TWO PARCELS OF VACANT LAND EAST OF NORTH 11TH STREET AND SOUTH OF DADE STREET FOR THE PURPOSE OF CONSERVATION OR PASSIVE PARKS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Option Agreements for Sale and Purchase to acquire land for conservation.*
- 7.4 **PARKS AND RECREATION IMPACT FEES - BEACH WALKOVERS** - RESOLUTION 2019-45 APPROVING THE USE OF PARKS AND RECREATION IMPACT FEES FOR DESIGN AND CONSTRUCTION OF NEW BEACH WALKOVERS AT PUBLIC BEACH ACCESSES 8N, 9N AND 2S; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the expenditure of Parks and Recreation Impact Fees for design and construction of new beach walkover structures (capital improvements) at public Beach Access #'s 8N, 9N and 2S.*
- 7.5 **PARKS AND RECREATION IMPACT FEES - MAIN BEACH BOARDWALK** - RESOLUTION 2019-46 APPROVING THE USE OF PARKS AND RECREATION IMPACT FEES FOR DESIGN AND CONSTRUCTION OF PHASE II OF THE MAIN BEACH BOARDWALK PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the expenditure of Parks and Recreation Impact Fees for design and construction of Phase II of the Main Beach Boardwalk.*
- 7.6 **NASSAU COUNTY HOUSING AFFORDABILITY ASSESSMENT** - RESOLUTION 2019-47 ACCEPTING THE FINDINGS OF THE NASSAU COUNTY HOUSING AFFORDABILITY ASSESSMENT CONDUCTED BY THE UNIVERSITY OF FLORIDA SHIMBERG CENTER FOR HOUSING STUDIES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the findings of the 2018 Nassau County Housing Affordability Assessment conducted by the University of Florida Shimberg Center for Housing Studies and agrees it should be accepted and utilized in evaluating and setting housing policies in the City of Fernandina Beach.*
- 7.7 **SETTLEMENT AGREEMENT AND GENERAL RELEASE - VRL ARCHITECTS, INC.** - RESOLUTION 2019-48 APPROVING A SETTLEMENT AGREEMENT AND GENERAL RELEASE WITH VRL ARCHITECTS, INC. IN THE AMOUNT OF \$32,716.77 AS REIMBURSEMENT TO THE CITY FOR LIBRARY ROOF REPAIRS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Settlement Agreement and General Release with VRL Architects, Inc. pertaining to Library roof repairs.*

8. ORDINANCES - SECOND READING

- 8.1 **CODE AMENDMENT - BACKYARD CHICKENS** - ORDINANCE 2019-04 AMENDING THE CODE OF ORDINANCES, CHAPTER 18, ANIMALS, ARTICLE I, IN GENERAL; BY AMENDING SECTION 18-2; CREATING A NEW SECTION 18-3 PROVIDING FOR REGULATIONS FOR KEEPING CHICKENS ON PRIVATE PROPERTY; RENUMBERING ALL FOLLOWING SECTIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 18 of the City Code pertaining to backyard chickens.*
- 8.2 **FUTURE LAND USE MAP (FLUM) AMENDMENT MORATORIUM** - ORDINANCE 2019-05 DECLARING A ONE-YEAR TEMPORARY MORATORIUM ON THE PROCESSING OF APPLICATIONS TO CHANGE THE FUTURE LAND USE MAP IN THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a one-year temporary moratorium on the processing of applications to change the Future Land Use Map in the Comprehensive Plan.*

- 8.3 **FUTURE LAND USE MAP AMENDMENT - 116, 118, AND 120 NORTH 2ND STREET -** ORDINANCE 2019-06 CHANGING THE CITY'S FUTURE LAND USE MAP FROM GENERAL COMMERCIAL (GC) TO ASSIGN A FUTURE LAND USE MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (CBD) FOR PROPERTY TOTALING APPROXIMATELY 0.43 ACRES OF LAND LOCATED AT 116, 118, AND 120 N. 2ND STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map Category of Central Business District (CBD) to approximately 0.43 acres of land located at 116, 118, and 120 N. 2nd Street.*
- 8.4 **ZONING MAP MAP AMENDMENT - 116, 118, AND 120 NORTH 2ND STREET -** ORDINANCE 2019-07 CHANGING THE CITY'S ZONING MAP FROM GENERAL COMMERCIAL (C-2) TO ASSIGN A ZONING MAP CATEGORY OF CENTRAL BUSINESS DISTRICT (C-3) FOR PROPERTY TOTALING APPROXIMATELY 0.43 ACRES OF LAND LOCATED AT 116, 118, AND 120 N. 2ND STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Zoning District of Central Business District (C-3) to approximately 0.43 acres of land located at 116, 118, and 120 N. 2nd Street.*

9. CITY COMMISSION DISCUSSION

- 9.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 9.2 **WATERFRONT PARK DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 9.3 **BEACH DRIVING** - *City Manager Martin will provide recommendations for beach driving.*
- 9.4 **CHARTER OFFICER PERFORMANCE EVALUATIONS** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).