



***AMENDED AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JULY 16, 2019
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PRESENTATIONS

4.1 **PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY** – *A representative of the Ocean Highway and Port Authority (OHPA) will present the annual Payment In Lieu of Taxes (PILOT) payment to the City Commission for Fiscal Year 2018/2019.*

4.2 **PRESENTATION - FLORIDA INLAND NAVIGATION DISTRICT (FIND)** - *FIND Commissioner Mr. Lynn Williams will present a check in the amount of \$351,389 for marina dredging and marina repair which represents a 50% cost share.*

4.3 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for June 2019.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - April 2, 2019; and City Commission Regular Meeting - April 16, 2019.*

7. RESOLUTIONS

7.1 **CHANGE ORDER APPROVAL - CLOUD 9 SERVICES, INC. DBA FENDER MARINE CONSTRUCTION** - **RESOLUTION 2019-112 APPROVING CHANGE ORDER #11 WITH CLOUD 9 SERVICES, INC. DBA FENDER MARINE CONSTRUCTION RELATED TO THE SOUTHERN ATTENUATOR PROJECT AT THE FERNANDINA BEACH HARBOR MARINA; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves Change Order #11 with Cloud 9 Services, Inc. (Fender Marine Construction) related to the Southern Attenuator Project at the Fernandina Beach Harbor Marina and authorizes increasing the total project cost to \$6,287,054.13.*

- 7.2 **AIRPORT T-HANGAR AND ROW HANGAR WAITING LIST POLICY - RESOLUTION 2019-113** ADOPTING AN AIRPORT T-HANGAR AND ROW HANGAR WAITING LIST POLICY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Adopts a policy for administration of the airport's existing T-Hangar and Row Hangar waiting list.*
- 7.3 **AWARD OF BID #19-05 - THOMAS MAY CONSTRUCTION COMPANY, INC. - RESOLUTION 2019-114** AUTHORIZING THE AWARD OF BID #19-05 TO THOMAS MAY CONSTRUCTION COMPANY, INC. FOR DEMOLITION OF OFFICE SPACE, REHABILITATION OF HANGAR D, AND REMOVAL OF MODULAR TRAILER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of Bid #19-05 to Thomas May Construction Company, Inc. in the amount of \$131,350.*
- 7.4 **SOLE SOURCE VENDOR APPROVAL - PRECISION SIDEWALK SAFETY - RESOLUTION 2019-115** APPROVING PRECISION SIDEWALK SAFETY AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2018/2019; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Precision Sidewalk Safety as a sole source vendor for the removal of sidewalk trip hazards in an amount not to exceed \$40,000.*
- 7.5 **PERSONNEL POLICY MANUAL AMENDMENT- RESOLUTION 2019-116** RESTATING AND AMENDING THE CITY'S PERSONNEL POLICY MANUAL; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES, RESOLUTIONS AND POLICIES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves and adopts the restated and amended Personnel Policy Manual.*
- 7.6 **OPTION AGREEMENT FOR SALE AND PURCHASE - 526 CITRONA DRIVE - RESOLUTION 2019-117** APPROVING AN OPTION AGREEMENT FOR SALE AND PURCHASE OF A PARCEL OF LAND AT 526 CITRONA DRIVE FOR THE PURPOSE OF CONSERVATION OR PASSIVE PARKS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Option Agreement for Sale and Purchase to acquire land for conservation.*
- 7.7 ***VEHICLE PURCHASE APPROVAL/BUDGET AMENDMENT – POLICE DEPARTMENT – RESOLUTION 2019-118** APPROVING THE PURCHASE OF A VEHICLE AND EQUIPMENT FOR THE POLICE DEPARTMENT FOR FISCAL YEAR 2018/2019; APPROVING AMENDMENTS TO THE POLICE DEPARTMENT FUND BUDGET FOR FISCAL YEAR 2018/2019; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of a 2019 Ford Police Utility Vehicle and all related equipment for the Police Department in Fiscal Year 2018/2019. Also approves a transfer of \$32,000 to Police Machinery and Equipment account from: Police Repair & Maintenance Buildings account (\$14,000); Police Full-Time Salaries account (\$9,000); and Police Part-Time Salaries account (\$9,000).*

8. ORDINANCES - FIRST READING

- 8.1 **LAND DEVELOPMENT CODE AMENDMENT - TELECOMMUNICATION FACILITIES - ORDINANCE 2019-17** AMENDING THE LAND DEVELOPMENT CODE (LDC) BY AMENDING SECTIONS 7.01.02 (STREETS AND RIGHTS-OF-WAY); AND 6.01.00 (WIRELESS TELECOMMUNICATIONS FACILITIES NOT LOCATED IN CITY RIGHTS OF WAY); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to wireless telecommunications facilities.*

- 8.2 **LAND DEVELOPMENT CODE AMENDMENT - RIGHTS-OF-WAY STANDARDS - ORDINANCE 2019-18 AMENDING THE LAND DEVELOPMENT CODE (LDC) BY AMENDING SECTIONS 7.01.00 (ACCESS AND DRIVEWAY DESIGN REQUIREMENTS); AND 7.01.01 (STREETS AND RIGHTS-OF-WAY); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends the Land Development Code specific to Rights-of-Way Standards.*

9. BOARD APPOINTMENT

- 9.1 **BOARD OF ADJUSTMENT** - *one appointment.*

10. CITY COMMISSION DISCUSSION

- 10.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.2 **WATERFRONT PARK DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).