



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
AUGUST 20, 2019
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Anthony Daniel of Macedonia AME Church.

4. PROCLAMATION / PRESENTATIONS

4.1 PROCLAMATION - ELM STREET LITTLE LEAGUE GIRLS SOFTBALL: MAJOR DIVISION, TEAM DINA DIVAS - *Recognizes Elm Street Little League Girls Softball: Major Division, Team Dina Divas for outstanding achievement. Members of the Elm Street Little League Girls Softball Team and coaching staff will be in attendance to accept the Proclamation.*

4.2 PRESENTATION – OCEAN HIGHWAY AND PORT AUTHORITY – *A representative of the Ocean Highway and Port Authority (OHPA) will present the annual Payment In Lieu of Taxes (PILOT) payment to the City Commission for Fiscal Year 2018/2019.*

4.3 PRESENTATION - CONSERVATION LAND ACQUISITION - *Nassau County Planning and Economic Opportunity Department Director Ms. Adrienne Burke will present information related to the environmental importance of acquiring conservation lands.*

4.4 PRESENTATION - FRIENDS OF BOSQUE BELLO CEMETERY - *The Friends of Bosque Bello Cemetery will provide a update on their activities.*

4.5 PRESENTATION - STANTEC - *Stantec will provide an update regarding the Financial Sustainability Analysis for the General Fund, Golf Fund and the Marina Fund.*

4.6 BUDGET SUMMARY - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for July 2019.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 APPROVAL OF MINUTES - *City Commission Regular Meeting - June 4, 2019; City Commission Workshop - June 18, 2019; City Commission Regular Meeting - June 18, 2019; City Commission Regular Meeting - July 2, 2019; City Commission Regular Meeting - July 16, 2019 and City Commission Special Meeting - July 30, 2019.*

- 6.2 **NASSAU COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN - RESOLUTION 2019-131 ADOPTING THE 2019-2023 NASSAU COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN AS THE STANDARD FOR EMERGENCY MANAGEMENT IN NASSAU COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Adopts the 2019-2023 Nassau County Comprehensive Emergency Management Plan.*
- 6.3 **AWARD OF BID #19-18 - POWER & PUMPS, INC. - RESOLUTION 2019-132 APPROVING THE AWARD OF BID #19-18 FOR THE PURCHASE OF TWENTY-TWO SUBMERSIBLE SEWER PUMPS TO POWER & PUMPS, INC. FOR FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the award of Bid #19-18 to Power & Pumps, Inc.*

7. RESOLUTIONS

- 7.1 **GRANT AGREEMENT - FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) - RESOLUTION 2019-133 AUTHORIZING A PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) #44380919401 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR DESIGN AND BID SERVICES RELATED TO THE REHABILITATION OF RUNWAY 4/22 PAVEMENT, LIGHTING, AND STORMWATER AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes FDOT Public Transportation Grant Agreement #44380919401 in the amount of \$10,000 for design services related to the rehabilitation of Runway 4/22 pavement, lighting, and stormwater at the Fernandina Beach Municipal Airport.*
- 7.2 **GRANT AGREEMENT - FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) - RESOLUTION 2019-134 AUTHORIZING SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT #43803519420 TO PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) #43803519419 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE REHABILITATION OF FUEL FARM COMPONENTS AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes FDOT Supplemental Joint Participation Agreement #43803519420 to Public Transportation Grant Agreement #43803519419 increasing FDOT grant support by \$275,000 for rehabilitation/construction of the fuel farm facility at the Fernandina Beach Municipal Airport.*
- 7.3 **APPROVING THE QUALIFYING DATES FOR THE 2020 GENERAL ELECTION - RESOLUTION 2019-135 APPROVING AND SETTING THE QUALIFYING DATES FOR THE NOVEMBER 3, 2020, CITY GENERAL ELECTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Sets the Qualifying Dates for the November 3, 2020, City General Election to begin July 13, 2020, through July 17, 2020.*
- 7.4 **CODE ENFORCEMENT FINE REDUCTION AND RELEASE OF LIEN - MARK O'BRIEN - RESOLUTION 2019-136 APPROVING A SETTLEMENT OF CODE ENFORCEMENT FINES AND FEES FOR MARK O'BRIEN CONTINGENT UPON FULL PAYMENT OF \$20,000 NO LATER THAN SEPTEMBER 20, 2019, FOR CODE ENFORCEMENT VIOLATIONS AT 400 SOUTH 8TH STREET AND 421 SOUTH 9TH STREET; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes full releases/satisfactions of liens be executed based upon the Code Enforcement and Appeals Board's order that fines and fees be reduced to a total of \$20,000 for violations now in compliance at 400 South 8th Street and 421 South 9th Street in the name of Mark R. O'Brien, specifically conditioned upon Mr. O'Brien paying the entire \$20,000 to the City on or before August 1, 2019.*

8. ORDINANCES - FIRST READING

- 8.1 **MASTER FEE SCHEDULE – ORDINANCE 2019-20 ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, BUILDING, BUSINESS/CODE ENFORCEMENT, CEMETERY, CITY CLERK’S OFFICE, CITY MANAGER’S OFFICE, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, PLANNING, POLICE, SANITATION, STORMWATER, STREETS, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2019/2020; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the amended Master Fee Schedule consisting of the Airport, Building, Business/Code Enforcement, Cemetery, City Clerk’s Office, City Manager’s Office, Fire, Golf Course, Marina, Parks and Recreation, Planning, Police, Sanitation, Stormwater, Streets, Wastewater, Water, and Impact Fees, excluding Water and Wastewater Impact Fees for Fiscal Year 2019/2020.*
- 8.2 **CODE AMENDMENT - ACCESS RESTRICTIONS ON PUBLIC PROPERTY - ORDINANCE 2019-21 AMENDING CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES OF FERNANDINA BEACH, FLORIDA; CREATING SECTION 2-354 APPLICABILITY; CREATING SECTION 2-355 DEFINITIONS; CREATING SECTION 2-356 STATING CERTAIN CITY PROPERTY NOT ACCESSIBLE TO GENERAL PUBLIC; CREATING SECTION 2-357 PROVIDING FOR TRESPASS WARNINGS FOR CITY PROPERTY; REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends Chapter 2 of the City Code pertaining to limiting access to certain public property to maintain a safe and orderly environment.*

9. BOARD APPOINTMENTS

- 9.1 **HISTORIC DISTRICT COUNCIL** - *one appointment.*
- 9.2 **CODE ENFORCEMENT AND APPEALS BOARD** - *two appointments.*

10. CITY COMMISSION DISCUSSION

- 10.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.2 **WATERFRONT PARK DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.3 **LAND DEVELOPMENT CODE AMENDMENT - PROHIBITING VEHICULAR RACE TRACKS, DRIVER/TRAINING COURSES AND GO-CART COURSES** - *This item is placed on the agenda at the request of Commissioner Ross.*
- 10.4 **ALTERNATIVE DUNE WALKOVER CONSTRUCTION MATERIALS** - *This item is placed on the agenda at the request of Commissioner Ross.*
- 10.5 **PLANNING AND CONSERVATION DEPARTMENT PROJECT UPDATE** - *This item is placed on the agenda at the request of Commissioner Ross.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).