



**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
SEPTEMBER 10, 2019
4:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.1 August Minutes
- 4. PRESENTATION**
 - 4.1 Update on Simmons Park by Benjamin Morrison
- 5. DISCUSSION**
 - 5.1 Central Park Playground Update
 - 5.2 Parks and Recreation Master Plan
- 6. OTHER BUSINESS**
- 7. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, met on Tuesday, August 13, 2019 at 3:00 pm in the City Hall Chambers. Present was Member Pugh, Member Bartelt, Vice-Chair Behan, Chair Duncan, Commissioner Chapman, Parks & Recreation Director Nan Voit

Absent: Member Kegler

Public Comment:

City Manager Dale Martin, 2404 Los Robles

Bonnie Dickens, 132 S. 15th Street

Commissioner Chip Ross, 210 N. 3rd St

Commissioner Mike Lednovich, 1586 Canopy Drive

Commissioner Philip Chapman, 2120 Florida Avenue

1. Call to Order: Chairman Duncan called the meeting to order at 3:02pm.

2. Roll Call

3. Discussion

3.1 Parks and Recreation Master Plan:

Chair Duncan gave a history of the Parks & Recreation Master Plan Update. Opened the floor for public comment.

**PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR
ITEMS ON THE CONSENT AGENDA:**

Mr. Martin questioned the Central Park Master Plan, specifically the pickleball lighting. Mr. Martin would like to hold off on future projects until the Master Plan has been updated and presented to the Commission. Mr. Martin challenged the committed to focus on planning for new facilities.

Ms. Dickens agreed that the Master Plan needed to be completed and presented to the Commission before proceeding with additional projects.

Commission Ross presented the committee with financial handouts, renovating current facilities versus building new facilities. Commissioner Ross stated that the committee needed to be realistic in its goal setting and fiscal planning for the future (maintenance cost, sustainability, need, etc).

Commissioner Lednovich went line by line using the document provide by Commissioner Ross to identify what is currently listed on the 5-year Capital plan and what should be included on the 5 year Capital Plan. Commissioner Lednovich stated that critical issues should be the focus. What can be accomplished reasonably. Commissioner Lednovich stated that the Committee should focus on creating a usable Master Plan. Commissioner Lednovich stated that he would like to Committee to play an active role in defining the elements for the Water Front Park. Commissioner Lednovich would like for the Committee to make a Water Front Park presentation to the Commission in January, 2020. Commissioner Lednovich suggested moving the PRAC meeting to a later time so that the public could attend and have input.

Commissioner Ross suggested a ballpark figure of \$1-2 million dollars for Water Front Park features.

Commission Lednovich questioned the role of the committee.

Commissioner Chapman suggested that the City Parks & Recreation Department should be run as a business. Programs that make money survive; programs that cost the City money should be eliminated. Commissioner Chapman reminded the Committee that there was a goal set to be the #1 accessible community in Florida, was that goal being met?

The Committee was engaged with the concerns and comments presented by the City Manager and the Commission members that were present. The master plan was not discussed in detail.

4. Adjournment
Meeting was adjourned at 4:52pm by Chair Duncan.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

**2018
LAND AND WATER CONSERVATION GRANT**



City of Fernandina Beach
Community Development Department

CONCEPT PLAN

LEGEND

- Parcels
- Roads
- City Limits
- Wetlands



Picnic Pavilion = 22' X 24' (480 sq. feet)
 Bathroom = 8' X 10' (80 sq. feet)
 Playground Area = 3,172 square feet
 Nature Trail = 1/4 mile or 1,320 linear feet
 Pervious Parking Lot = 107' X 42' (4,494 sq. feet)
 - ADA Paved Space = 18' X 17' (306 sq. feet)
 Driveway = 10' X 24' (240 sq. feet)

Map Reference #: COFB ZONING
 Created: March 20, 2018
 Data Source: Planning Department GIS





October 29, 2018

Ms. Tamika Bass
Florida Department of Environmental Protection
Land and Recreation Grants Section
Mail Station #585
3900 Commonwealth Boulevard
Tallahassee, FL 32399-3000

RE: Exhibit A: Capital Improvement Plan Assurances
FY 2019 Florida Recreation Assistance Program - Playground

Dear Ms. Bass:

The City of Fernandina Beach, Florida respectfully requests funding from the Florida Department of Environmental Protection, FY 2019 Florida Recreation Development Assistance Program – Playground, for the construction of a new picnic area/playground/trail with support parking and bathroom amenities in an underserved area of our city. As you know, a requirement of the FDEP Florida Recreation Development Assistance Program application is correspondence signed by managers of applicant agencies assuring that the project for which funding is sought is included in the applicant's Capital Improvement Plan (CIP). Please accept this correspondence as assurance and verification that the proposed project described in the City of Fernandina Beach's FY 2019 Florida Recreation Development Assistance Program – Playground grant application is located in our city's Five-Year Capital Improvement Plan, pages 6-1 through 6-4, which was adopted via City Resolution 2018-119 on September 18, 2018. Attached, please find a copy of the City of Fernandina Beach's Five-Year Capital Improvement Plan schedule, with the project highlighted, as well as a copy of the Fernandina Beach Parks and Recreation Master Plan, in which the project is also referenced.

If additional information pertaining to the enclosed documents is needed, please contact the City of Fernandina Beach Grants Administrator, Lorelei Jacobs at 904-310-3104 or ljacobs@fbfl.org, or me at 904-310-3101 or dmartin@fbfl.org. Thank you for your consideration of the important project described in the enclosed application and for the work of your Department to provide desirable and health-giving recreational amenities within Florida's local communities.

Sincerely,

Dale L. Martin
City Manager

Enclosures



CITY OF FERNANDINA BEACH

Office of the City Manager

Dale L. Martin

dmartin@fbfl.org

Exhibit C-3 – Proof of Simmons Road Park Discussion to Neighborhood Association.

On March 20, 2018, City of Fernandina Beach Director of Parks and Recreation Nan Voit attended a meeting of the Egan's Bluff neighborhood association. Given that the Egan's Bluff neighborhood is in close proximity to the proposed Simmons Road Park, Ms. Voit had arranged to be placed on the Egan's Bluff neighborhood association agenda. Below is confirmation of the presentation by Egan's Bluff President and a copy of the agenda of the meeting.

From: william terry [mailto:terrygroup@live.com]
Sent: Friday, March 23, 2018 10:18 AM
To: Nan Voit
Subject: Simmons Park

Nan-

Thank you for coming to the Egan's Bluff association meeting Tuesday night. The presentation and the Q&A were very helpful in informing our residents about the proposed park and the grant application.

The agenda from our meeting:

Agenda

(3-20-18)

- 1. 1. Call to order.**
- 2. 2. Secretary's report and approval of prior minutes.**
- 3. 3. Treasurer's report.**
- 4. 4. Election of directors.**
- 5. 5. Old business.**
- 6. 6. New business.**
 - 1. Simmons park.**

2. **Dues Increase update.**
3. **Open to the floor.**

7. Adjoinment

Let me know if you have any questions.

William W. Terry, III
Terrygroup@live.com
2138 Lakeside Drive East
Fernandina Beach, FL 32034
904-261-2753
904-624-0416 (cell)

From: Nan Voit <nvoit@fbfl.org>
Sent: Friday, March 23, 2018 9:54 AM
To: terrygroup@live.com
Subject: test

Nan S. Voit, CPRP
Director of Parks and Recreation
City of Fernandina Beach
(904) 310-3350
"IT STARTS IN PARKS"

Disclaimer: According to Florida law, e-mail correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by the Public Records Law. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Exhibit C-2 – Discussion of Simmons Road Park at Regular Advisory Board Meeting

The Simmons Road Park was discussed at two City of Fernandina Beach Parks and Recreation Advisory Commission meetings held on February 14, 2018 and on March 14, 2018. City of Fernandina Beach Parks and Recreation Director Nan Voit attended both meetings and herein affirms that the Simmons Road Park was discussed at both meetings. However, a quorum of Board Members was not present at either meeting, and it is the practice of the City of Fernandina Beach Parks and Recreation Advisory Board to not take minutes when meeting without a quorum take place, so no minutes are available.



CITY OF FERNANDINA BEACH

Parks and Recreation Department

204 Ash Street, Fernandina Beach, FL 32034

www.fbfl.us/cdd

Simmons Road Proposed Small Park Public Meeting Meeting Agenda 3/22/2018

- Overview and Status of Florida Department of Environmental Protection, Land and Water Conservation Fund (FDEP LWCF) Grant Program by Lorelei Jacobs, City Grants Administrator
- Overview of Proposed Simmons Road Park by Nan Voit, CPRP, Director Parks and Recreation Director
- City Conservation Mission and Comprehensive Plan by Kelly Gibson, AICP, Planning Manager, Community Development Department

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The City of Fernandina Beach Comprehensive Plan Goal 6.04.08 stipulates *"Neighborhood-serving parks shall be prioritized for placement in areas underserved by recreation facilities and shall be prioritized in capital improvement planning. Adding additional neighborhood-serving park components to existing facilities shall be secondary after underserved recreational areas are addressed."*

Within the City of Fernandina, there are approximately twelve parks on the north side of the City and only one on the south side.

The Florida Department of Environmental Protection, Land and Water Conservation Fund (FDEP LWCF) program is now accepting grant applications with a deadline of March 26, 2018, for land and parks-related projects to be implemented over a three-year timeframe.

On March 20th, 2018, at their regularly-scheduled meeting commencing at 6:00 PM, the Fernandina Beach City Commission will vote on whether to apply for \$200,000 from the FDEP LWCF program to help fund the construction of a small park to be located on the south side of the City. The proposed park consists of a small playground, picnic area, restroom, water

Contact: Nan S. Voit, CPRP
City of Fernandina Beach Parks and Recreation Department
(904) 310-3350

fountain, nature trail, and parking surface to be constructed within an approximately 6 and ½ acre parcel located at 1650 Simmons Road, Fernandina Beach, Fl. In addition to providing a needed play and picnic area on the south side of the City, the proposed park will provide a rest and water station for bicyclists traveling on the adjacent “Sea to River Trail,” scheduled for completion by Nassau County by March 2019. Should the City be successful in receiving a FDEP LWCF grant for the playground, Florida’s Land Conservation rules will require the City to commit the 6 and ½ acre parcel within which the park is located as conservation land in perpetuity.

In addition to the City Commission meeting on March 20th, during which the grant application will be discussed, the City of Fernandina is hosting a community meeting on Thursday, March 22, from 1:30 to 2:30 PM to provide an additional opportunity for City residents to provide input regarding the proposed south side park. Both meetings will be held in City Commission Chambers at City Hall, located at 204 Ash Street, Fernandina Beach, Florida.

One factor that the Florida Department of Environmental Protection considers when awarding City FDEP LWCF grant funds is the degree to which there is demonstrated community support for the proposed recreation project.

The City of Fernandina hopes residents will come to one or both meetings to share your opinions about this grant-funded opportunity to bring additional recreational amenities to the south side of the City of Fernandina Beach!

For more information or to submit written comment about the proposed park, please contact City of Fernandina Beach Parks and Recreation Director Nan S. Voit at (904) 310-3350 or by e-mail at nvoit@fbfl.org.

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Exhibit C-1 – Pre-advertisement for Public Meeting re: Simmons Road Park

FERNANDINA OBSERVER NEWS

Fernandina Observer™ A JOURNAL OF NEWS AND OPINION

Simmons Road Proposed Small Park Public Meetings



City of Fernandina Beach

Parks & Recreation Department

Press Release

Submitted by Mary Hamburg

March 19, 2018 12:00 p.m.

The City of Fernandina Beach Comprehensive Plan Goal 6.04.08 stipulates “Neighborhood-serving parks shall be prioritized for placement in areas underserved by recreation facilities and shall be prioritized in capital improvement planning. Adding additional neighborhood-serving park components to existing facilities shall be secondary after underserved recreational areas are addressed.”

Within the City of Fernandina Beach, there are approximately twelve parks on the north side of the City and only one on the south side.

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In addition to providing a needed play and picnic area on the south side of the City, the proposed park will provide a rest and water station for bicyclists traveling on the adjacent “Sea to River Trail,” scheduled for completion by Nassau County by March 2019. Should the City be successful in receiving a FDEP LWCF grant for the playground, Florida’s Land Conservation rules will require the City to commit the six and one-half acre parcel within which the park is located as conservation land in perpetuity.

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One factor that the Florida Department of Environmental Protection considers when awarding City FDEP LWCF grant funds is the degree to which there is demonstrated community support for the proposed recreation project.

The City of Fernandina Beach invites residents to attend one or both meetings to share opinions regarding this grant-funded opportunity to bring additional recreational amenities to the south side of the City.

For more information or to submit written comment about the proposed park, please contact City of Fernandina Beach Parks and Recreation Director Nan S. Voit at (904) 310-3350 or by e-mail at nvoit@fbfl.org.

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[NEW SKATE PARK HEADED TO MAIN BEACH?](#)

Submitted by Suanne Z. Thamm Reporter - News Analyst February 9, 2015 7:14 a.m.

Organizers and supporters of a new, improved skate board park for Main Beach presented their ideas to the city of Fernandina Beach during the Fernandina Beach City Commission's (FBCC) February 3, 2015 Regular Meeting. Rob...

February 9, 2015

With 8 comments

[PARKS AND RECREATION MASTER PLAN UPDATE FOR FBCC](#)

Submitted by Suanne Z. Thamm Reporter - News Analyst March 23, 2015 The Fernandina Beach City Commission (FBCC) minus Vice Mayor Johnny Miller met in workshop session on March 19, 2015 to review findings from site visits, public workshops and stakeholder meetings, and survey results regarding the Parks Master Plan....

March 23, 2015

Similar post

[NOT ALL FUN AND GAMES IN PARKS AND REC](#)

Submitted by Suanne Z. Thamm Reporter - News Analyst September 28, 2016 5:58 p.m.
With the advice and consent of the Fernandina Beach City Commission, the city

March 19, 2018 at 5:41 pm

Reply

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[illegible]

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PARKS AND RECREATION MASTER PLAN AMENDMENTS 2019

Renaming Atlantic Avenue

On page 51 of the current Parks and Recreation Master Plan (PRMP) changing the name of Atlantic Avenue to “Avenida de las Banderas” (Avenue of the Flags) is proposed. At the June 13, 2018 Parks and Recreation Advisory Committee (PRAC) meeting it was recommended to not change the name of Atlantic Avenue.

Removing Parking from Waterfront

On page 53 of the PRMP it states “Parking will be removed from the river front”. At the June 13, 2018 PRAC meeting it was recommended not to remove all of the parking from the waterfront as this would have a negative impact on the marina operation and the new park when it is built. It was agreed that parking should be reduced and the lots reconfigured as much as possible to remove parking from close proximity to the shoreline.

Central Park

On page 53 of the current PRMP it is proposed that the existing sports fields, known as Buccaneer Field, should be moved to expand the Fernandina Sports Complex (softball and soccer fields). At the September 11, 2018 PRAC meeting a motion was made to recommend keeping the existing ballfields at Central Park with the vote being all ayes. The reasoning was that having the ball fields centrally located at Central Park allows easier access for young players, who can bike or walk to the fields; land would have to be purchased and new facilities built, the cost of which would exceed the value of relocating the fields; and that a plan would be developed for Central Park to address the issues about having ball fields at Central Park, that were raised by the PRMP. At this same meeting it was recommended to incorporate pickleball courts into the existing tennis court area.

Atlantic Recreation Center

On page 54 of the current PRMP it is proposed to change this property to the Atlantic Aquatics Center. It is suggested that a waterslide, pickleball court and lazy river be installed. Also, the existing buildings should be renovated to provide classrooms, concessions, meeting spaces and water related programs. The PRAC recommends removing the Pickleball court from the plan and leaving the buildings in their current use. The lazy river and waterslide can remain as future options. a possibility should a location be determined.

Peck Center

On page 51 of the PRMP it is proposed that the Peck Center could become an arts, education and culture center. The PRAC recommends leaving the center as it is because it is currently occupied by non-profit organizations, city departments, rentals and parks and recreation programs. Should this function change, re-visiting the facility use as an arts, education and culture can occur. According to PRAC, the addition of a walking path around Richo (Peck)

Field, a restroom with a water fountain and a larger pavilion should be considered as part of the proposed plan.

Martin Luther King Jr. Center

On page 51 of the PRMP it is proposed that the MLK Center be used as a senior center. At the December 11, 2018 PRAC meeting it was recommended that the MLK Center maintain its current use as this would be a duplicate service that is already provided by the Council on Aging.