



**AGENDA
TECHNICAL REVIEW COMMITTEE
REGULAR MEETING
DECEMBER 12, 2019
9:00 AM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.1 December 5, 2019 regular meeting
- 4. DISCUSSION ITEMS**
 - 4.1 **Pre-Application Discussion:** North 1/2 of Lot 3, Block 53, S 10th Street - Jose Miranda, Miranda Architects, to discuss the construction of a small retail building for a floral business, 'The Heirloom Yard'. Central Business District with C-3 Zoning and Historic District Overlay.
- 5. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA - DISCUSSION ONLY, NO ACTION TO BE TAKEN.**
- 6. COMMITTEE BUSINESS**
- 7. ADJOURNMENT**

NEXT SPECIAL TRC MEETING IS SCHEDULED FOR DECEMBER 18, 2019.

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY 711, or through the Florida Relay Services at 1-800-955-8771 (TTY number for all City offices) at least 24 hours in advance to request such accommodations.



**MINUTES
TECHNICAL REVIEW COMMITTEE
REGULAR MEETING
DECEMBER 5, 2019**

1. CALL TO ORDER – 9:05 am

2. ROLL CALL

MEMBERS PRESENT:

Jacob Platt, Planning
Andre Desilet, Stormwater

Don Kukla, Building
Jason Higginbotham, Fire

3. APPROVAL OF MINUTES

3.1 November 14, 2019 Regular Meeting

ACTION TAKEN: A motion was made by Member Desilet, seconded by Member Kukla, to approve the minutes as presented.

Motion passed by unanimous voice vote.

4. NEW BUSINESS

4.1 SPR 2019-08: Habitat for Humanity Townhomes – Asa Gillette, Gillette & Associates & Teresa Prince, Tomassetti & Prince, review 1st distribution comments.

Ms. Prince and Mr. Gillette were present discuss the item. Drainage, preservation credits, and addresses were discussed.

The applicants were advised to move forward with application to the PAB for plat.

5. DISCUSSION ITEMS

5.1 Pre-Application Discussion: Richard Sasser, CMR Properties and Dan McCranie, 116 N. 2nd Street. Zoned C3, Central Business District, Community Redevelopment Area (CRA).

Richard Sasser, Mike McCluskey, and Dan McCranie provided information and details specific to the project. Mr. McCranie presented the drainage plan. Mr. Platt explained that the plan would require a variance from an LDC buffer requirement.

The applicants were advised to return for full site plan review.

6. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA- DISCUSSION ONLY, NO ACTION TO BE TAKEN.

7. COMMITTEE BUSINESS

7.1 SPR 2019-01 Raynorstarr – Sign Off

DRAFT

7.2 **SPR 2019-04 Page Properties, North 2nd Street**

8. ADJOURNMENT – 9:52 am

Jacob Platt