



**AGENDA
MARINA ADVISORY BOARD
REGULAR MEETING
DECEMBER 23, 2019
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.1 Minutes from November 25, 2019
- 4. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 5. OLD BUSINESS**
 - 5.1 Boat Ramp and Dinghy Dock Open
 - 5.2 MAB Vacancy
 - 5.3 Open Position for Vice-Chair Person
 - 5.4 Open Position for Recording Secretary
 - 5.5 OHPA Update - CC Meeting 12/3 - 7.3
- 6. NEW BUSINESS**
- 7. MARINA MANAGER REPORT**
 - 7.1 Long Term Waiting List
 - 7.2 Shrimp Festival Reservations
- 8. BOARD MEMBER REPORTS/COMMENTS**

8.1 Paul Lore - Comments and questions

9. NEXT MEETING DATE

9.1 January 27, 2020

10. ADJOURNMENT

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Marina Manager.



MARINA ADVISORY BOARD
REGULAR MEETING MINUTES

November 25th, 2019

6:00 PM

City Hall Commission Chambers

1. CALL TO ORDER 6:00 PM

2. ROLL CALL

VOTING MEMBERS PRESENT:

Chairperson Kevin McCarthy, Recording Secretary Coleman Langshaw, Allen Mills, Joe Blanchard, Paul Lore, Scott Stewart and Terry Lacoss (non-voting member)

3. APPROVAL OF MINUTES

3.1 MAB Regular Meeting Minutes for October 28th, 2019

ACTION: *Approve Minutes*

Motion: Allen Mills; Second: Joe Blanchard

APPROVED: 6-0

4. PUBLIC COMMENT

- 4.1** *FIND Commissioner Lynn Williams discussed public parking at the marina
Marian Phillips discussed waterfront parking
Steve Herron discussed status of opening the marina
City Commissioner Lednovich discussed the future time frame for the waterfront park
City commissioner Chapman commented on the study of the condition of the boat ramp
City Commissioner Ross discussed the position of the OHPA and the Pilots Association
as not being willing to de-authorize the Federal Channel and the estimated cost
to dredge the channel south of the port to be \$58,000,000.*

5. OLD BUSINESS

- 5.1** *Federal Channel - Report by MAB Member Joe Blanchard on deauthorizing the
Federal Channel south of the turning basin FIND Commissioner Lynn
Williams suggested the channel be moved not deauthorized.*

ACTION: Motion made for the purpose of discussion

Motion: Joe Blanchard; Second: Coleman Langshaw

APPROVED: 6-0

5.2 *Commissioner Williams reported FIND is willing to become the Local Sponsor of the Federal Channel.*

ACTION: MAB Chair Person meet with the city Manager to determine the current status and what his needs are for the Board to do.

Motion: Joe Blanchard; Second: Paul Lore

APPROVED: 6-0.

6. NEW BUSINESS

6.1 *Working Waterfront*

7. MARINA MANAGER REPORT

7.1 *Marina Manager Springer provided an update on the Sunset Dock Approval.*

7.2 *Marina Manager Springer provided an update on the press conference at the Ft. Lauderdale International Boat Show.*

7.3 *Marina Manager Springer provided an update on the Sunset Dock Clean Up.*

7.4 *Marina Manager Springer provided an update on Advanced Reservation.*

7.5 *Marina Manager Springer provided an update on 2020 Shrimp Festival Reservations.*

7.6 *Marina Manager Springer provided an update on the Marina Debt Load.*

8. BOARD MEMBER REPORTS/COMMENTS

9. NEXT MEETING DATE

December 23rd, 2019

10. ADJOURNMENT: 8:05 PM

Motion: Coleman Langshaw; Second: Allen Mills

APPROVED: 6-0.

Joe Springer, City Liaison

Kevin McCarthy, Chairperson

From: Joe Springer
Sent: Thursday, December 5, 2019 11:05 AM
To: Mr. Dale L. Martin <dmartin@fbfl.org>
Subject: RE: Dingy dock S4/ Boat ramp

This is all I needed.
I will get it done.

Enjoy your family!
Joe

From: Mr. Dale L. Martin <dmartin@fbfl.org>
Sent: Thursday, December 5, 2019 10:39 AM
To: Joe Springer <jspringer@fbfl.org>
Cc: Bronson Lamb <blamb@fbfl.org>; Cathy Chapman <cchapman@fbfl.org>; Nicole Bednar <nbednar@fbfl.org>
Subject: Fwd: Dingy dock S4/ Boat ramp

Good morning, Joe:

Based upon Bronson's comments, I did announce at the City Commission meeting that the dinghy dock/boat ramp would be open beginning tomorrow. I did specifically emphasize that the designated Marina dock would be open ONLY TO DINGHIES- no other mooring is available.

Let me know what assistance I can provide to support this effort.

Dale L. Martin
City Manager
Fernandina Beach FL 32034
(904) 310-3100

From: Mr. Dale L. Martin <dmartin@fbfl.org>
Sent: Monday, December 2, 2019, 2:25 PM
To: Bronson Lamb
Subject: RE: Dingy dock S4/ Boat ramp

Good afternoon, Joe:

I received this message from Bronson earlier today. Do you have any comments to offer in response to Bronson's comments?

-----Original Message-----

From: Bronson Lamb <blamb@fbfl.org>
Sent: Monday, December 2, 2019 7:10 AM
To: Mr. Dale L. Martin <dmartin@fbfl.org>
Subject: Dingy dock S4/ Boat ramp

Good Morning Mr.Martin.

I want to advise you that the dingy dock is now ready for use. For point of reference, this dock was not damaged in the storms. While there are some deferred maintenance items to be completed on the upland deck area which adjoins the dock, the dock is now usable. Marina staff are addressing the maintenance items on the referenced deck. If the decision is made to open the dingy dock at this juncture, I would suggest that it open as a "no charge" dock until such time that the marina check in center is open and fully operational. At that point in time, marina management can decide whether or not to charge for usage of same.

Furthermore, it is my opinion that the Marina would benefit from opening the boat ramp - sooner rather than later - as its use helps with the flushing of the basin which has just been dredged. I suggest that we post a sign that limits the use of the ramp to a maximum of a double axle trailer.

Respectfully,

Bronson Lamb III
904.502.8985 (c)

Bronson Lamb III
904.502.8985 (c)

MAB Vacancies

I spoke with the City Clerk, Caroline Best, to determine how the vacancy on the board should be handled.

- 1 When a vacancy occurs, the City's Liaison informs the City Clerk of the vacancy.
- 2 The City Liaison informs the MAB members of the vacancy and asks for possible candidates that fit the requirements.
- 3 Members of the MAB are asked to consider individuals for the open position. They inform the City Liaison and provide an email or phone number to contact the individual
- 4 The individuals being considered are asked to submit an Advisory Board Application to the City Clerk
- 5 Any and all individuals that submitted an application are vetted at the next MAB meeting
- 6 The MAB selects the candidate from the applications submitted and vote to include their selection in the minutes
- 7 The City Liaison informs the City Clerk via email of the MAB decision and the City Clerk adds it to the City Commission agenda for approval.

So, we are looking for candidates that meet these requirements:

- 1 The candidate does not have to be a slip holder but can be.
- 2 Candidate must reside within the City Limits

Please let me know if you have a candidate and I will contact that person.

Officer Vacancy:

We have two empty positions to fill. Vice Chair and Recording Secretary.

These Officer vacancies will be addressed at our December meeting.

If you choose, you can wait to fill the officer positions until the member vacancy selection is complete.

Joe

Print

Advisory Board/Committee Application - Submission #345

Date Submitted: 12/3/2019

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

***City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115***

Name*

Michael Doran

Home Mailing Street Address*

2783 Ocean Oaks Dr N

City*

Fernandina Beach

Zip Code*

32034

Primary Phone*

2023907877

Secondary Phone

Please note that board materials are distributed electronically.

Email to receive board materials

michael.doran@gdit.com

Employer

GDIT

Position Title

Operations Manager

Business Address

1543 Main St

City

Atlantic Beach

Zip

32233

Select the advisory board/committee you are applying for:*

Marina Advisory Board

Additional board that you are applying for:*

None

Why are you interested in serving on this Board? Please explain.

I believe that the Marina is a very important part of the identity of Fernandina Beach and that it has untapped potential. I have heard that there is a vacancy on the Marina Advisory Board and I would like to provide my time and talent to help realize that potential.

Eligibility

Are you a resident of the City?

☒ Yes

☐ No

Length of time:

2.5 years

Do you hold a public office?

☐ Yes

☒ No

Office name:

Are you employed by the City?

☐ Yes

☒ No

Position:

Are you currently serving on a Board?

☐ Yes

☒ No

Board Name:

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?

☐ Yes

☒ No

If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):

Legislative Director, Nassau County Chapter of the Military Officers Association of America (MOAA) (2017-present); Chairman of the Nassau County Veterans Council (recently elected); President, Greater Washington Chapter of the Surface Navy Association (SNA) (2015-2017)

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

Organization or Commissioner sponsoring nomination (if applicable):

Educational Background: (Check all that apply)

☐ High School

☐ BS/A

☐ J.D.

☐ Ph.D.

☐ AA

☒ MS/A

Other:

Major areas of study:

BA History; MA National Security Affairs

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

☒ Yes

☐ No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date*

12/3/2019

Applicant's Signature *

Michael Doran

Print

Advisory Board/Committee Application - Submission #346

Date Submitted: 12/4/2019

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

***City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115***

Name*

GERALD DECKER

Home Mailing Street Address*

559 PATRIOTS WAY

City*

FERNANDINA BEACH

Zip Code*

32034

Primary Phone*

9046543720

Secondary Phone

Please note that board materials are distributed electronically.

Email to receive board materials

jdecker1145@gmail.com

Employer

retired

Position Title

Business Address

City

Zip

Select the advisory board/committee you are applying for:*

Marina Advisory Board

Additional board that you are applying for:*

None

Why are you interested in serving on this Board? Please explain.

As a city resident and taxpayer, concerned about long-term viability of the city-owned marina. Would like to help find financially and politically viable solutions that will relieve taxpayers of continued subsidies, while providing an attractive river-front destination for all.

Eligibility

Are you a resident of the City?

☒ Yes

☐ No

Length of time:

13 yrs next March

Do you hold a public office?

☐ Yes

☒ No

Office name:

Are you employed by the City?

☐ Yes

☒ No

Position:

Are you currently serving on a Board?

☐ Yes

☒ No

Board Name:

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?

☐ Yes

☒ No

If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):

To this point, a private citizen.

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

As a long-term resident, I understand the issues associated with the marina complex. Am a retired technolugt executive, and former owner of a local B&B.

Organization or Commissioner sponsoring nomination (if applicable):

Invited by Mr Ross

Educational Background: (Check all that apply)

☐ High School

☐ BS/A

☐ J.D.

☒ Ph.D.

☐ AA

☐ MS/A

Other:

Major areas of study:

engineering, mathematics, IT

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

☒ Yes

☐ No

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date*

12/4/2019

Applicant's Signature *

GERALD DECKER



**ACTION TAKEN
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
DECEMBER 3, 2019**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

The invocation was given by Pastor Dewayne Campbell of Elm Street Church of God.

4. PROCLAMATION / PRESENTATIONS

4.1 **PROCLAMATION - RAYONIER ADVANCED MATERIALS** - *Mayor Miller recognized the 80th Anniversary of Rayonier Advanced Materials. General Manager Mr. Mark Homans was present to accept the Proclamation.*

4.2 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Representatives of the Nassau Humane Society **were not** present for the "City Commission Dog of the Month."*

4.3 **PRESENTATION - FERNANDINA BEACH MAIN STREET PROGRAM** - *Ms. Arlene Filkoff of Fernandina Beach Main Street provided a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Vitality, Organization, and Design).*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA: The following individuals spoke to this item: Ms. Theresa Duncan and Ms. Jean Pugh.

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Workshop - October 15, 2019; City Commission Regular Meeting - October 15, 2019; and City Commission Regular Meeting - November 5, 2019.*
ACTION TAKEN: 5-0 Approved

6.2 **VEHICLE PURCHASE APPROVAL/BUDGET AMENDMENT – FACILITIES MAINTENANCE DEPARTMENT – RESOLUTION 2019-207 APPROVING THE PURCHASE OF A VEHICLE FOR THE FACILITIES MAINTENANCE DEPARTMENT FOR FISCAL YEAR 2019/2020; APPROVING AN AMENDMENT TO THE FACILITIES MAINTENANCE DEPARTMENT BUDGET FOR FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the purchase of a 2020 Ford F-150 for the Facilities Maintenance Department in Fiscal Year 2019/2020. Also approves a transfer of \$13,680 to the Facilities Maintenance Department Machine/Equipment account from the General Fund Contingency account.*
ACTION TAKEN: 5-0 Approved

6.3 **AWARD OF BID #19-29 - CED GREENTECH MIAMI** - RESOLUTION 2019-208 APPROVES THE AWARD OF BID #19-29 TO CED GREENTECH MIAMI FOR THE PURCHASE OF 1,020 400-WATT MONOCRYSTALLINE SOLAR MODULES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of Bid #19-29 to CED Greentech Miami in the amount of \$232,560 for 1,020 solar modules.*
ACTION TAKEN: 5-0 Approved

- 6.4 **AWARD OF BID #19-28 - CED GREENTECH MIAMI - RESOLUTION 2019-209 APPROVING THE AWARD OF BID #19-28 TO CED GREENTECH MIAMI FOR THE PURCHASE OF TWELVE SOLECTRIA SOLAR INVERTERS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the award of Bid #19-28 to CED Greentech Miami in the amount of \$29,004 for twelve Solectria Solar Inverters.*
ACTION TAKEN: 5-0 Approved
- 6.5 **AWARD OF BID #19-30 - CED GREENTECH MIAMI - RESOLUTION 2019-210 APPROVING THE AWARD OF BID #19-30 TO CED GREENTECH MIAMI FOR THE PURCHASE OF 408 204-INCH UNIRAC HD RAILS AND 816 UNIRAC #403213C ULA RAIL BRACKETS, 2-INCH WITH U-BOLTS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the award of Bid #19-30 to CED Greentech Miami in the amount of \$45,957.12 for 408 204-inch UNIRAC HD Rails and 816 UNIRAC #403213C ULA Rail Brackets, 2-inch with U-Bolts.*
ACTION TAKEN: 5-0 Approved
- 6.6 **BUDGET AMENDMENT - LAND CONSERVATION FUND- RESOLUTION 2019-211 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a budget amendment associated with the contribution by the NFLT for revenue and expenses in the Land Conservation Trust Fund: an increase of \$307,284 to the Contributed Capital revenue account and an increase of \$307,284 to the Land account.*
ACTION TAKEN: 5-0 Approved
- 6.7 **BUDGET AMENDMENT - CAPITAL EXPANSION FUND - RESOLUTION 2019-212 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a transfer of \$25,600 from the Reserve account to the Main Street Improvements account.*
ACTION TAKEN: 5-0 Approved

7. RESOLUTIONS

- 7.1 **SPECIAL EVENT SPONSORSHIP APPROVAL - RESOLUTION 2019-213 APPROVING CITY CO-SPONSORSHIP OF NINE EVENTS/PARADES IN 2020 SELECTED BY THE SPECIAL EVENTS COMMITTEE AND FIVE ADDITIONAL EVENTS IN 2020 SELECTED BY FERNANDINA BEACH MAIN STREET; PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the City co-sponsorship of Sounds on Centre, the Nassau Sports Association Fishing Rodeo, Petanque Amelia Island Open, Hometown Fourth of July, and Shrimp Drop in 2020. Approves waiving City fees for the Martin Luther King, Jr. Day Parade, Memorial Day Ceremony, Veterans Parade, and the Lighted Christmas Parade in 2020. Also approves the Fernandina Beach Main Street co-sponsorship of Dickens on Centre, the Amelia Island Concours d'Elegance Road Tour, the 8 Flags Car Show, the Black Friday Pajama Party, and one other event to be determined in 2020.*
ACTION TAKEN: 5-0 Approved
- 7.2 **AMENDING PARKS AND RECREATION ADVISORY COMMITTEE - RESOLUTION 2019-214 AMENDING RESOLUTIONS 2005-67 AND 2009-05 BY REDUCING THE NUMBER OF MEMBERS ON THE PARKS AND RECREATION ADVISORY COMMITTEE AND RESTATING THE GOALS, MISSION, WORK PLAN, ORGANIZATION, CONDUCT OF BUSINESS AND STAFF SUPPORT OF THE COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Reduces the number of Parks and Recreation Advisory Committee members from seven members to five members with two alternate members. The consensus of the Commission was to postpone Resolution 2019-214 for six months.*
- 7.3 **INTERLOCAL AGREEMENT - OCEAN HIGHWAY AND PORT AUTHORITY - RESOLUTION 2019-215 APPROVING AN INTERLOCAL AGREEMENT WITH THE OCEAN HIGHWAY AND PORT AUTHORITY OF NASSAU COUNTY WHERE CITY ACCEPTS LIABILITY AND FINANCIAL OBLIGATIONS FOR THE UNITED STATES ARMY CORPS OF**

ENGINEERS MOVING THE NAVIGATIONAL CHANNEL LINE WESTWARD TO ACCOMMODATE GROWTH AT THE CITY MARINA; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Interlocal Agreement between the Ocean Highway and Port Authority and the City of Fernandina Beach for relocation of the navigational channel line.*

ACTION TAKEN: 5-0 Approved

- 7.4 **CONFLICT RESOLUTION INITIATION - OCEAN HIGHWAY AND PORT AUTHORITY -** RESOLUTION 2019-216 PURSUANT TO SECTION 164.1052, FLORIDA STATUTES INITIATING CONFLICT RESOLUTION PROCEDURES WITH THE OCEAN HIGHWAY AND PORT AUTHORITY OF NASSAU COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Initiates conflict resolution procedures with OHPA regarding the PILOT payment pursuant to the DRI.*

ACTION TAKEN: 5-0 Approved

8. ORDINANCES - FIRST READING

- 8.1 **CODE AMENDMENT - FLOODPLAIN MANAGEMENT -** ORDINANCE 2019-26 AMENDING THE CODE OF ORDINANCES CHAPTER 22, ARTICLE V FLOODPLAIN MANAGEMENT; AMENDING SECTION 22-29.1 FOR LOCAL ADMINISTRATIVE AMENDMENTS TO THE FLORIDA BUILDING CODE; ADOPTING SECTIONS 22-29.2, 22-29.3, AND 22-29.4 FOR LOCAL TECHNICAL AMENDMENTS TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY; SEVERABILITY; AND AN EFFECTIVE DATE. *Synopsis: Amends Chapter 22 of the City Code pertaining to Floodplain Management.*

ACTION TAKEN: 5-0 Approved

- 8.2 **CODE AMENDMENT - CONSTRUCTION SITE MANAGEMENT -** ORDINANCE 2019-27 AMENDING CHAPTER 22, ARTICLE III, SECTION 22-65, APPLICATION FOR BUILDING PERMIT; CERTIFICATION OF DESIGN PLANS; AMENDING SECTION 22-68, MAJOR STRUCTURES; AMENDING SECTION 22-73, DESIGN CONDITIONS; CREATING A NEW ARTICLE VI, CONSTRUCTION SITE MANAGEMENT; CREATING SECTION 22-250, CONSTRUCTION SITE MANAGEMENT PLAN REQUIRED; CREATING SECTION 22-251, SUBMITTAL REQUIREMENTS; CREATING SECTION 22-252, APPROVAL OF PLAN, WAIVERS; CREATING SECTION 22-253, GRADING PLAN, GRADING AND SURFACE WATER MANAGEMENT STANDARDS; CREATING SECTION 22-254, PARKING DURING DEVELOPMENT OF PROJECT; CREATING SECTION 22-255, MATERIAL STORAGE; CREATING SECTION 22-256, SIGNS; CREATING SECTION 22-257, SITE CLEANLINESS; CREATING SECTION 22-258, TEMPORARY TRAILERS; CREATING SECTION 22-259, CHEMICAL TOILETS; CREATING SECTION 22-260, LANDSCAPING; CREATING SECTION 22-261, DUMPSTERS; CREATING SECTION 22-262, PERMITTED DAYS AND HOURS FOR CONSTRUCTION WORK; CREATING SECTION 22-263, CONSTRUCTION RELATED TRAFFIC CONTROL; CREATING SECTION 22-264, REQUIREMENTS DURING WEATHER EMERGENCY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 22 of the City Code pertaining to Construction Site Management.*

ACTION TAKEN: 5-0 Approved

9. ORDINANCE - SECOND READING

- 9.1 **FEE SCHEDULE AMENDMENT – BUILDING / PARKS & RECREATION DEPARTMENTS -** ORDINANCE 2019-24 ESTABLISHING AND AMENDING FEES FOR THE BUILDING AND PARKS & RECREATION DEPARTMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended Building and Parks & Recreation Department Fee Schedules for Fiscal Year 2019/2020.*

ACTION TAKEN: 5-0 Approved

10. BOARD APPOINTMENTS

10.1 **AIRPORT ADVISORY COMMISSION** - *two appointments. (Re-appointments of Mr. Kent McKee and Mr. Chuck Colcord)*

ACTION TAKEN: 5-0 Approved

10.2 **ARTS AND CULTURE NASSAU** - *one appointment. (Re-appointment of Ms. Penny Reid)*

ACTION TAKEN: 5-0 Approved

11. CITY COMMISSION DISCUSSION

11.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

ACTION TAKEN: None

11.2 **WATERFRONT PARK DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

ACTION TAKEN: None

11.3 **FLORIDA OCEAN ALLIANCE STRATEGIC PLAN FOR FLORIDA'S OCEANS AND COASTS** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

ACTION TAKEN: None

11.4 **SUNSET CERTAIN ADVISORY BOARDS/COMMITTEES:** *Community Development Block Grant Citizen Advisory Taskforce, Peck Center Committee, and the Public, Educational, and Government (PEG) Committee.*

ACTION TAKEN: The consensus of the City Commission was to have the City Attorney draft a resolution.

12. APPROVE ALTERNATE CITY COMMISSION REGULAR MEETING DATE

12.1 **PROPOSED ALTERNATE DATE FOR NOVEMBER 3, 2020 CITY COMMISSION REGULAR MEETING: NOVEMBER 4, 2020**

ACTION TAKEN: 5-0 Approved

13. CITY MANAGER REPORTS

MARINA: City Manager Martin dispelled marina rumors stating that the diligence and perseverance of the City Commission continues to move the marina restoration forward. The dinghy dock will reopen Friday December 6th and the boat ramp will be open to trailers not to exceed two axles.

PARKING: City Manager Martin reported the Amelia Island Tourist Development Council has requested City Parking Lots A, B, C and D be utilized for paid parking only.

PROPERTY: City Manager Martin stated the eminent domain continues to move forward citing the property owner's not for sale rebuttal.

VACATION: City Manager Martin will be on vacation December 4-17th. City Airport Manager Nathan Coyle will be available if needed.

14. CITY ATTORNEY REPORTS

LEAVE: City Attorney Bach reported Legal Department Assistant Ms. Katie Newton will be taking maternity leave and Finance Department Staff Assistant Ms. Gabby Stefanko will temporarily assist part-time in the Legal Department.

RECOMMENDATION: City Attorney Bach advocated for flu shots due to the untimely passing of her Mother from flu complications.

15. CITY CLERK REPORTS: City Clerk Best had no reports at this time.

16. MAYOR/COMMISSIONER COMMENTS

CONGRATULATIONS: Commissioner Chapman congratulated Fernandina Beach Main Street on the successful downtown Black Friday Pajama Party.

GROUNDBREAKING: Vice Mayor Kreger attended the regional Turning the Tide a youth anti-vaping conference on November 21st and the groundbreaking for Springhill Suites on November 22nd.

AWARDS: Vice Mayor Kreger will attend the Northeast Florida Regional Council awards ceremony Thursday December 5th.

EVENTS: Mayor Miller recognized the recent successful holiday tree lighting and concert that was well attended by locals and visitors and thanked resident Mr. Alan “Hupp” Huppman for his generosity.

THANK YOU: Mayor Miller thanked Police Chief James Hurley and the Police Department for their exemplary commitment and dedication to keeping citizens safe.

ADJOURNMENT – 8:15 pm

- Boat Ramp - a board member mentioned last meeting to place boat ramp in parks and recreation. I want further discussion. What is future of access? Lynn Williams mention Access is increasing. I want verification that is occurring.

- why aren't folks moving on our recommendations vs moving on same recommendation through social media?

- how can MAB Members have more Marina info? It seems there are multiple picket conversations out there. I could be wrong.

- I could be wrong but we have a communication problem. At times our posted marina communication is saying one thing but we are doing something different. Lasted events revealed miscommunication.

Best, Paul

Sent from my iPhone

- what is needed to open mooring field? What is timeline? How to communicate to public/boaters?

Diver verification of condition of existing equipment	-	Diver Scheduled
Installation of 7 Perimeter Buoys (A-G)	-	Ordered
Installation of 7 Perimeter Buoys	-	Getting Quotes
Purchase and reinstallation of Pennants, Lines and Eyes	-	Can't do until diver report
On schedule for March 2020		

- boat ramp - Access future of boat ramp
MAB Chair

- marina communication to public. How to improve?

- City Website
- Westrec Website
- City Facebook
- Westrec Facebook
- Mail Chimp
- Linked In
- Twitter

- Individual MAB member access to Marina information
I am at the marina Monday – Friday 8-4:30

- what is happening when MAB provides recommendations?
MAB Chair

Rolyan Buoy

QUOTATION

NUMBER	PAGE
638194	1

W68N158 Evergreen Blvd.
Cedarburg, WI 53012

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Fax: 866-790-3298
E-mail: Sales@RolyanBuoys.com
Web Site: www.rolyanbuoys.com

** CHANGE ORDER **
12/05/19 15:32:58

B CITY OF FERNANDINA BEACH
I FERNANDINA HARBOR MARINA
T 3 NORTH FRONT STREET
O FERNANDINA BEACH, FL 32034
L

S FERNANDINA HARBOR MARINA
H 23 SOUTH FRONT STREET
T FERNANDINA BEACH, FL 32034
I
O
P

Customer No. 180875

Ship To No. 2

DATE	TERMS		CUSTOMER PO	SHIP VIA	FREIGHT BASIS	
12/05/19	NET 30		QUOTE ONLY	CHR	FOB Destination	
QUANTITY	U/M	PART NUMBER	DESCRIPTION		REQUESTED SHIP DATE	UNIT PRICE
7.00	EA	B1352	STANDARD CAN BUOY YELLOW BUOY		0/00/00	265.000
7.00	EA	B341SLA	ADAPTOR T81 SOLAR LIGHTS (MOUNT ON BUOYS)		0/00/00	35.000
7.00	EA	B381A	SOLAR LIGHT T81 AMBER ONE MILE 30 FPM		0/00/00	195.000
7.00	EA	B14605BV	LETTERS 5" BLACK VINYL 1 SET "A" THRU "G"		0/00/00	.000
		.				
		.				
		.				
		ITEM 1-	BUOYS ARE YELLOW WITH A 3" ORANGE REFLECTIVE BAND AT TOP 2" ORANGE REFLECTIVE BAND AT BOTTOM 1" BLACK LETTERS ON BOTTOM BAND ONE TIME- "PERMIT NO. 06-031"			

All Prices are U.S. dollars. Any taxes, customs fees, etc.
are additional, if applicable.

Rolyan Buoys assumes no responsibility arising
from the selection or installation of any buoys, floats, or barrier
systems based upon our suggestions.

Rolyan Buoys requires a signed written
authorization for amounts over \$2500.00.

FREIGHT	340.00
SALES TAX	.00
TOTAL	3805.00