



**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
JANUARY 14, 2020
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MINUTES**
 - 3.1 December Minutes
- 4. PRESENTATION**
 - 4.1 Lorelei Jacobs, Grants Administrator
 - 4.2 Tammi Bach, City Attorney
 - 4.3 Philip Chapman, City Commissioner
- 5. PUBLIC COMMENT**
- 6. DISCUSSION**
 - 6.1 Bylaws
 - 6.2 Work Plan
 - 6.3 Master Plan
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, met on Tuesday, December 10, 2019 at 5:00 pm in the City Hall Chambers. Present were: Member Ross, Member Bartelt, Member Pugh, Chair Duncan, Member Kegler
Absent: Vice-Chair Behan

1. Call to Order: Chair Duncan called the meeting to order at 5:00pm.
2. Roll Call
3. Approval minutes.
Member Pugh made a motion to approve the minutes with no changes. Member Ross seconded the motion. Motion passed being all ayes.
4. DISCUSSION
4.1 Simmons Park Update
Nan Voit gave an update on the Simmons Road Park by reviewing the proposed project time line. Member Ross had questions concerning Simmons Road Park. She questioned if the retention pond could consist of planting more trees versus removing them. Ross also asked for an update on the overflow parking. Nan responded that nothing has been confirmed as we are waiting for the final plans to be review by the TRC. Member Ross suggested that the Committee recommend installing an air quality monitor program in the park due to the emissions from the overhead aircraft. Member Ross gave a presentation that addressed air quality concerns at the approved Simmons Park location. Member Bartelt presented a PowerPoint that questioned if building the Simmons Road Playground would violate the comprehensive plan.

Member Ross made a motion to recommend that an EPA air quality monitor for monitoring PM 2.5 be installed at the Simmons Park. Member Pugh seconded the motion. Motion passed being all ayes.

Member Pugh stated that she feels that there is a lack of transparency and expressed concern that the commission liaison does not represent the committee. Member Ross also stressed her concern about lack of transparency. Chair Duncan expressed that she would like to see more clarity about the role of the committee.

4.2 Master Plan

Member Pugh asked to defer this discussion.

Chair Duncan moved to discuss creating a work plan for the committee. There was a discussion about creating a subcommittee to create by-laws for the committee. Bonnie Dickens, 132 S. 15th Street, suggested that the committee review the minutes from the March 8, 2017 agenda. According to Ms. Dickens, the role at PRAC was discussed at this meeting and also at the May 11, 2016 meeting. Nan stated that she will research that information and provide to the committee. Scott, Assistant Director of the Parks and Recreation Department, suggested that the City Commission come up with the work plan and vote on it. Chair Duncan responded that the directive from the City Commission is for the committee to come up with their own work plan and by-laws to be presented to the Commission.

Member Ross made a motion to establish a subcommittee to create by-law for the Parks and Recreation Advisory Committee. The motion was seconded by Member Pugh. The motion passed being all ayes.

By-law Subcommittee members, Member Jean Pugh, Member Faye Ross, Chair Theresa Duncan. The subcommittee will meet Tuesday, January 7, 2020 at 9am in the City Hall Chamber, 204 Ash Street, Fernandina Beach, FL 32034

4.3 Waterfront Park

Member Ross, suggested that Nan speak with the City Manager concerning what the City Commission needs to do in order to move forward on the Waterfront Park. She also requested a new Citizen survey for the waterfront park. Member Duncan stated that this process has taken long enough and there is no need for another survey. Member Bartelt gave a presentation on the waterfront park and the job of the Parks & Recreation Advisory Committee. Member Kegler questioned the role of the committee. He would like for the committee to prioritize work based on what the committee can actually accomplish. He also suggested that the committee focus on accomplishing things that are on the people's agenda, not the agenda of the members. Pugh suggested identifying a process prior to making recommendations on future projects.

Alan Mills, 1425 Broom St., a member of the Marina Advisory Committee. Mr. Mills stated that parking is a problem now without the Marina being fully functional. Mr. Mills stressed that what the waterfront needs is more parking, not less parking. Mr. Mills urged the committee to focus on working on walkovers and parking at the waterfront.

5. OTHER BUSINESS

Member Application review

Member Behan would like to renew her membership on the Committee. Member Pugh made a motion to approve the renewal of the committee membership for Joy Behan for another term to the Parks and Recreation Advisory Committee. The motion was seconded by Member Ross. The motion passed being all ayes.

Member Pugh made a motion to nominate Alexandra Lajoux. The motion was seconded by Member Ross. There was a discussion. The motion was passed being all ayes.

Member Ross would like the advisory committee to develop a work process where the Advisory Committee could request funds from the County. Nan will follow up with the City Attorney to see if that is permissible.

6. ADJORNMENT

Meeting adjourned at 6:28 by Chair Duncan.

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MINUTES
Parks and Recreation Advisory
Committee
December 10, 2019
Page 3 of 3

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The Sub-Committee of the Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, had special meeting on Tuesday, January 7, 2020 at 9:00 am in the City Hall Chambers. Present was, Chair Duncan, Member Ross, Member Pugh, Commissioner Lednovich and Commissioner Chapman

1. Call to Order: Chair Duncan called the meeting to order at 9:02am.
2. Roll Call.
3. Pledge of Allegiance
4. Introductions
5. Discussion – Member Ross presented an outline/draft of By-Laws

Reviewed the mission statement based on Resolution 2005-67 and Resolution 2009-05

Review membership requirements

Reviewed responsibilities of members

Member Pugh asked about clarification about the committee being classified as an ad hoc committee. She questioned procedure to amend by-laws and as well as procedural questions about Commission liaison responsibilities to the committee and staff coordinator responsibilities. Chair Duncan will follow up by meeting with the City Attorney.

Reviewed rules of committee procedure

Suggested recommendations of staff responsibilities to the board

Discussed setting up permanent agenda items.

There was a discussion about agenda items for the January meeting, to include discussing the agenda.

Next sub-committee meeting to be held on January 16, 2020 at 9:00 am in the City Hall Chambers. Sub-committee requested the agenda remain the same.

6. ADJORNMENT
Meeting was adjourned at 10:25am by consensus.

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PARKS AND RECREATION MASTER PLAN AMENDMENTS 2019

Renaming Atlantic Avenue

On page 51 of the current Parks and Recreation Master Plan (PRMP) changing the name of Atlantic Avenue to “Avenida de las Banderas” (Avenue of the Flags) is proposed. At the June 13, 2018 Parks and Recreation Advisory Committee (PRAC) meeting it was recommended to not change the name of Atlantic Avenue.

Removing Parking from Waterfront

On page 53 of the PRMP it states “Parking will be removed from the river front”. At the June 13, 2018 PRAC meeting it was recommended not to remove all of the parking from the waterfront as this would have a negative impact on the marina operation and the new park when it is built. It was agreed that parking should be reduced and the lots reconfigured as much as possible to remove parking from close proximity to the shoreline.

Central Park

On page 53 of the current PRMP it is proposed that the existing sports fields, known as Buccaneer Field, should be moved to expand the Fernandina Sports Complex (softball and soccer fields). At the September 11, 2018 PRAC meeting a motion was made to recommend keeping the existing ballfields at Central Park with the vote being all ayes. The reasoning was that having the ball fields centrally located at Central Park allows easier access for young players, who can bike or walk to the fields; land would have to be purchased and new facilities built, the cost of which would exceed the value of relocating the fields; and that a plan would be developed for Central Park to address the issues about having ball fields at Central Park, that were raised by the PRMP. At this same meeting it was recommended to incorporate pickleball courts into the existing tennis court area.

Atlantic Recreation Center

On page 54 of the current PRMP it is proposed to change this property to the Atlantic Aquatics Center. It is suggested that a waterslide, pickleball court and lazy river be installed. Also, the existing buildings should be renovated to provide classrooms, concessions, meeting spaces and water related programs. The PRAC recommends removing the Pickleball court from the plan and leaving the buildings in their current use. The lazy river and waterslide can remain as future options. a possibility should a location be determined.

Peck Center

On page 51 of the PRMP it is proposed that the Peck Center could become an arts, education and culture center. The PRAC recommends leaving the center as it is because it is currently occupied by non-profit organizations, city departments, rentals and parks and recreation programs. Should this function change, re-visiting the facility use as an arts, education and culture can occur. According to PRAC, the addition of a walking path around Richo (Peck)

Field, a restroom with a water fountain and a larger pavilion should be considered as part of the proposed plan.

Martin Luther King Jr. Center

On page 51 of the PRMP it is proposed that the MLK Center be used as a senior center. At the December 11, 2018 PRAC meeting it was recommended that the MLK Center maintain its current use as this would be a duplicate service that is already provided by the Council on Aging.