



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
JANUARY 21, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by American Legion Post 54 Chaplain Bruce Malcolm.

4. PRESENTATIONS

4.1 **PRESENTATION - TOP TRACER** - *City Manager Dale L. Martin will provide a presentation regarding the Top Tracer concept.*

4.2 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for December 2019.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Workshop - November 5, 2019; City Commission Workshop - November 19, 2019; City Commission Regular Meeting - December 3, 2019; and Conflict Assessment Meeting - January 7, 2020.*

6.2 **LEASE AGREEMENT - SOUTHSORE CRE, INC. - RESOLUTION 2020-09 APPROVING THE LEASE AGREEMENT WITH SOUTHSORE CRE, INC. FOR AN AERONAUTICAL GROUND LEASE AT THE AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a lease agreement with Southshore CRE, Inc. for aeronautical use at the Fernandina Beach Municipal Airport.*

6.3 **FACILITIES USE AGREEMENT - BUCCANEER REGION SCCA - RESOLUTION 2020-10 APPROVING A FACILITIES USE AGREEMENT WITH BUCCANEER REGION SCCA TO USE AIRPORT PROPERTY FOR SCCA AUTOCROSS SOLO DRIVING EVENTS ON VARIOUS DATES IN 2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a Facilities Use Agreement for SCCA Autocross Solo Driving Events in 2020.*

- 6.4 **AMERIS BANK DEPOSITORY PROGRAM - RESOLUTION 2020-11** APPROVING THE AMERIS BANK DEPOSITORY PROGRAM; AUTHORIZING THE COMPTROLLER AND CITY MANAGER ESTABLISHMENT AND MAINTENANCE AUTHORITY OF THE AMERIS BANK ACCOUNT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Ameris Bank's Depository Program as an investment option. Also authorizes the Comptroller and City Manager to act on the City's behalf with regard to the Ameris Bank account.*
- 6.5 **BUDGET AMENDMENT - FACILITIES MAINTENANCE DEPARTMENT - RESOLUTION 2020-12** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$5,400 in the FY 2019/2020 Facilities Maintenance Department budget for higher than anticipated personnel costs.*

7. RESOLUTIONS

- 7.1 **MOTION TO RECONSIDER - PROPOSAL APPROVAL - Bhide & Hall Architects, P.A. - RESOLUTION 2020-04** APPROVING THE PROPOSAL SUBMITTED BY Bhide & Hall Architects, P.A. IN THE AMOUNT OF \$38,420; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the proposal submitted by Bhide & Hall Architects, P.A. in an amount not to exceed \$38,420 for a study, evaluation, and recommendation for a new City Hall.*
- 7.2 **FRANCHISE AGREEMENT - HARRELL LAND, LLC D/B/A FERNANDINA BEACH MARKET PLACE - RESOLUTION 2020-08** APPROVING A NEW FRANCHISE AGREEMENT WITH HARRELL LAND, LLC D/B/A FERNANDINA BEACH MARKET PLACE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a new franchise agreement with Harrell Land, LLC D/B/A Fernandina Beach Market Place effective through December 31, 2024.*
- 7.3 **SOLE SOURCE VENDOR APPROVAL - IAMGIS GROUP, LLC - RESOLUTION 2020-13** APPROVING IAMGIS GROUP, LLC AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves iamGIS Group, LLC as a sole source vendor for the provision of GIS/Asset Management Software and Services in the amount of \$35,000.*
- 7.4 **BUDGET AMENDMENTS / PURCHASE APPROVAL - BUILDING DEPARTMENT - RESOLUTION 2020-14** APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2019/2020; APPROVING THE PURCHASE OF ADDITIONAL VEHICLES FOR THE CITY FLEET IN FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$346,071 in the FY 2019/2020 Building Department budget for inspector vehicles, document scanning, and purging of stored records. Also approves the purchase of three additional vehicles for the City Fleet in Fiscal Year 2019/2020.*
- 7.5 **CHANGE ORDER APPROVAL - MARINA UTILITIES, INC. - RESOLUTION 2020-15** APPROVING CHANGE ORDER #1 WITH MARINA UTILITIES, INC. IN THE AMOUNT OF \$12,500 FOR THE DESIGN OF THE NORTHERN ATTENUATOR FUELING SYSTEM, ELECTRICAL SYSTEM, WATER SUPPLY, AND FIRE PREVENTION SYSTEM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Change Order #1 with Marina Utilities, Inc. for \$12,500 and authorizes increasing the total project cost to \$100,450.*

- 7.6 **SOLE SOURCE VENDOR APPROVAL - MARINA UTILITIES, INC. - RESOLUTION 2020-16** APPROVING MARINA UTILITIES, INC. AS THE SOLE SOURCE VENDOR FOR FURNISHING AND INSTALLING THE NORTHERN ATTENUATOR ELECTRICAL, WATER, AND FIRE PREVENTION UTILITIES IN ADDITION TO FINALIZING THE INSTALLATION OF THE FUELING SYSTEM IN AN AMOUNT NOT TO EXCEED \$289,950; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Marina Utilities, Inc. as a sole source vendor and accepts the proposal submitted by Marina Utilities, Inc. in an amount not to exceed \$289,950 for furnishing and installing the northern attenuator electrical, water, and fire prevention utilities in addition to finalizing the installation of the fueling system.*
- 7.7 **AWARD OF BID #19-27 - BRANCE DIVERSIFIED, INC. - RESOLUTION 2020-17** AUTHORIZING THE AWARD OF BID #19-27 TO BRANCE DIVERSIFIED, INC. TO REMOVE / INSTALL THE NORTHERN ATTENUATOR DOCKS AND DOCKPILES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of Bid #19-27 to Brance Diversified, Inc. in the amount of \$569,000.*
- 7.8 **SECOND AMENDMENT AND ASSIGNMENT, ASSUMPTION, AND CONSENT TO LEASE AGREEMENT - AMELIA RIVER EXCURSIONS, INC./ANCHOR AMELIA ADVENTURES, LLC - RESOLUTION 2020-18** CONSENTING TO THE SECOND AMENDMENT, ASSIGNMENT, ASSUMPTION FOR LEASE AGREEMENT BETWEEN CITY AND AMELIA RIVER EXCURSIONS, INC. FOR PROPERTY LOCATED AT THE FERNANDINA HARBOR MARINA TO ANCHOR AMELIA ADVENTURES, LLC IN ORDER TO ADD AN ADDITIONAL LESSEE TO THE LEASE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Second Amendment and Assignment, Assumption, Consent and Release Agreement with Anchor Amelia Adventures, LLC.*
- 7.9 **MEMORANDUM OF UNDERSTANDING (MOU) - NORTH FLORIDA LAND TRUST - RESOLUTION 2020-19** APPROVING A MEMORANDUM OF UNDERSTANDING WITH NORTH FLORIDA LAND TRUST FOR IDENTIFICATION AND ACQUISITION OF LANDS FOR CONSERVATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Memorandum of Understanding between the City of Fernandina Beach and North Florida Land Trust ("NFLT") for identification and acquisition of lands for conservation.*

8. ORDINANCES - FIRST READING

- 8.1 **FRANCHISE AGREEMENT - ROQUE ISLAND CAPITAL, LLC - ORDINANCE 2020-02** AUTHORIZING THE TRANSFER OF THE NON-EXCLUSIVE FRANCHISE AGREEMENT WITH AMELIA ISLAND TRANSPORTATION AND TROLLEYS, LLC AND GRANTING THE FRANCHISE TO ROQUE ISLAND CAPITAL, LLC FOR THE OPERATION OF A TROLLEY SERVICE; PROVIDING FOR SEVERABILITY; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes transfer of the Non-Exclusive Franchise Agreement with Amelia Island Transportation and Trolleys, LLC to Roque Island Capital, LLC.*
- 8.2 ***Legislative* - FUTURE LAND USE MAP AMENDMENT - ZONING MAP CONFLICTS - ORDINANCE 2020-03** CHANGING THE CITY'S FUTURE LAND USE MAP TO ADDRESS CONFLICTS WITH THE CITY'S ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies parcels throughout the City to align the Future Land Use and Zoning Maps.*

- 8.3 ***Quasi-judicial*** - **ZONING MAP AMENDMENT - LAND USE MAP CONFLICTS - ORDINANCE 2020-04 CHANGING THE CITY'S ZONING MAP TO ALIGN WITH THE CITY'S FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Modifies parcels throughout the City to align the Future Land Use and Zoning Maps.*

9. CITY COMMISSION DISCUSSION

- 9.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 9.2 **WATERFRONT PARK DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 9.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 9.4 **NAMING OF PECK GYM** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 9.5 **PLAYGROUND ACCESSIBILITY** - *This item is placed on the agenda at the request of Commissioner Ross.*

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).