



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
FEBRUARY 4, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Pastor John Kasper of Blackrock Baptist Church.

4. PRESENTATIONS

4.1 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Representatives of the Nassau Humane Society will present the "City Commission Dog of the Month."*

4.2 **PRESENTATION - CHARTER REVIEW COMMITTEE** - *Chair Arlene Filkoff of the Charter Review Committee will provide an update on the efforts of the Charter Review Committee.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **LEASE AGREEMENT - SOUTHSORE CRE, INC. - RESOLUTION 2020-09 APPROVING THE LEASE AGREEMENT WITH SOUTHSORE CRE, INC. FOR AN AERONAUTICAL GROUND LEASE AT THE AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a lease agreement with Southshore CRE, Inc. for aeronautical use at the Fernandina Beach Municipal Airport.*

6.2 **FACILITIES USE AGREEMENT - AMELIA ISLAND CONCOURS D'ELEGANCE FOUNDATION, INC. - RESOLUTION 2020-20 AUTHORIZING THE USE OF AIRPORT PROPERTY BY AMELIA ISLAND CONCOURS D'ELEGANCE FOUNDATION, INC IN CONJUNCTION WITH ANNUAL AMELIA ISLAND CONCOURS D'ELEGANCE EVENTS IN MARCH, 2020; APPROVING THE FACILITIES USE AGREEMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a Facilities Use Agreement with Amelia Island Concours d'Elegance Foundation, Inc. for vehicle parking at multiple locations of the Fernandina Beach Municipal Airport in support of events held on March 6, 7, and 8, 2020.*

- 6.3 **GRANT APPLICATION - FLORIDA DEPARTMENT OF STATE, DIVISION OF HISTORICAL RESOURCES - RESOLUTION 2020-21 AUTHORIZING THE SUBMITTAL OF ONE FLORIDA DIVISION OF HISTORICAL RESOURCES SMALL MATCHING GRANT APPLICATION TO FUND AN ANALYSIS OF THE OLD TOWN FERNANDINA PRESERVATION & DEVELOPMENT GUIDELINES AND CREATION OF AN UPDATED VERSION OF THAT PUBLICATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Authorizes the submittal of one Historic Preservation Small Matching Grant application for \$48,000 to fund a project regarding the analysis of the Old Town Fernandina Preservation & Development Guidelines and creation of an updated version of that publication with no City match requirements.*

7. RESOLUTIONS

- 7.1 ***Quasi-judicial* - FINAL PLAT APPROVAL - VERNON STREET & 425 S. 13TH STREET - RESOLUTION 2020-22 APPROVING FINAL PLAT, PAB CASE 2019-19 TITLED, "6 ON ELM"; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Accepts and approves the plat titled, "6 on Elm," as the final plat.*
- 7.2 **SOLE SOURCE VENDOR APPROVAL - TOPGOLF INTERNATIONAL, INC. / BUDGET AMENDMENT - GOLF COURSE - RESOLUTION 2020-23 APPROVING TOPGOLF INTERNATIONAL, INC. AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2019/2020; APPROVING AN AMENDMENT TO THE BUDGET IN FY 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.***Synopsis: Approves Topgolf International as an annual sole source vendor (due to costs expected to exceed \$20,000 annually) for implementation of Toptracer technology and programming, beginning in FY 19/20. Approves an amendment to the budget by transferring \$495,000 from the Reserve account to the Transfer to Golf account, From General Fund account, and Golf Improvements account.*

8. ORDINANCES - FIRST READING

- 8.1 **FY 2019/2020 AMENDED PAY AND CLASSIFICATION PLAN - ORDINANCE 2020-05 AMENDING THE CLASSIFICATION PLAN FOR FISCAL YEAR 2019/2020, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends the Pay and Classification Plan for FY 2019/2020.*
- 8.2 **CODE AMENDMENT - GENERAL EMPLOYEES' PENSION PLAN - ORDINANCE 2020-06 AMENDING CHAPTER 62, PERSONNEL, ARTICLE III, GENERAL EMPLOYEES' PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62 96, DEFERRED RETIREMENT OPTION PLAN, TO ADD LEAVE PAYOUT PROVISIONS; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.** *Synopsis: Amends Chapter 62 of the City Code pertaining to the General Employees' Pension Plan.*

8.3 **CODE AMENDMENT - FIREFIGHTERS' AND POLICE OFFICERS' PENSION PLAN -** ORDINANCE 2020-07 AMENDING CHAPTER 62, PERSONNEL, ARTICLE IV, FIREFIGHTERS' AND POLICE OFFICERS' PENSION PLAN, OF THE CODE OF ORDINANCES OF THE CITY OF FERNANDINA BEACH; AMENDING SECTION 62-117, PRE-RETIREMENT DEATH; AMENDING SECTION 62-118, DISABILITY; AMENDING SECTION 62-138, DEFERRED RETIREMENT OPTION PLAN (DROP); PROVIDING FOR COMPLIANCE WITH CHAPTER 2019-21, LAWS OF FLORIDA; PROVIDING FOR STATUTORY MINIMUM BENEFIT FOR NOT IN LINE OF DUTY DISABILITY BENEFITS; PROVIDING FOR DROP LEAVE PAYOUT PROVISIONS; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Amends Chapter 62 of the City Code pertaining to the Firefighters' and Police Officers' Pension Plan.*

8.4 **CODE AMENDMENT - CENTRAL BUSINESS DISTRICT RIGHT-OF-WAY ENCROACHMENT-** ORDINANCE 2020-08 AMENDING CHAPTER 70, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE CODE OF ORDINANCES; BY AMENDING SECTION 70-2 ENCROACHMENTS IN THE PUBLIC RIGHT-OF-WAY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 70 of the City Code pertaining to right-of-way encroachments to be consistent with the Land Development Code.*

9. **ORDINANCE - SECOND READING**

9.1 **LAND DEVELOPMENT CODE AMENDMENT - STANDARDS FOR BUILDING HEIGHTS AND VARIANCES -** ORDINANCE 2020-01 AMENDING THE LAND DEVELOPMENT CODE (LDC) BY AMENDING SECTIONS 4.02.03 (CALCULATION OF BUILDING HEIGHTS AND MECHANICAL EQUIPMENT SCREENING); AND 10.02.01 (DIS-ALLOWANCE OF CERTAIN VARIANCE REQUESTS); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to standards for building heights and variances.*

10. **BOARD APPOINTMENT**

10.1 **MARINA ADVISORY BOARD -** *one appointment.*

11. **CITY COMMISSION DISCUSSION**

11.1 **LAND CONSERVATION -** *This item is placed on the agenda at the request of Commissioner Lednovich.*

11.2 **WATERFRONT PARK DEVELOPMENT -** *This item is placed on the agenda at the request of Commissioner Lednovich.*

11.3 **BEACHES -** *This item is placed on the agenda at the request of Vice Mayor Kreger.*

12. **CITY MANAGER REPORTS**

13. **CITY ATTORNEY REPORTS**

14. **CITY CLERK REPORTS**

15. **MAYOR/COMMISSIONER COMMENTS**

16. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).