



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
FEBRUARY 18, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Pastor Granardo Felix of Trinity United Methodist Church.

4. PRESENTATIONS

4.1 **PRESENTATION - MARINA ADVISORY BOARD** - *Chair Kevin McCarthy of the Marina Advisory Board will provide an update regarding the activity and recommendations of the Marina Advisory Board.*

4.2 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for January 2020.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

6. CONSENT AGENDA

6.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - November 19, 2019; City Commission/Charter Review Committee Joint Workshop - December 3, 2019; City Commission/Planning Advisory Board Joint Special Meeting - December 17, 2019; City Commission Regular Meeting - December 17, 2019; City Commission/Conflict Assessment Meeting - January 27, 2020; and City Commission Visioning Meeting - January 28, 2020.*

6.2 **FACILITIES USE AGREEMENT - BONHAMS & BUTTERFIELDS AUCTIONEER CORPORATION** - **RESOLUTION 2020-24 AUTHORIZING THE USE OF AIRPORT PROPERTY BY BONHAMS AND BUTTERFIELDS AUCTIONEER CORPORATION IN CONJUNCTION WITH THE ANNUAL AMELIA ISLAND CONCOURS D'ELEGANCE EVENT IN MARCH, 2020; APPROVING THE FACILITIES USE AGREEMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves a Facilities Use Agreement with Bonhams & Butterfields Auctioneer Corporation for vehicle parking on the Fernandina Beach Municipal Airport on March 4 and 5, 2020.*

- 6.3 **AWARD OF BID #19-26 - RC DEVELOPMENT GROUP, INC. - RESOLUTION 2020-25** AWARDING BID #19-26 TO RC DEVELOPMENT GROUP, INC. IN THE AMOUNT OF \$453,508.84 FOR THE REHABILITATION OF THE AIRPORT FUEL FARM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid # 19-26 to RC Development Group, Inc. for the rehabilitation of the Airport's Fuel Farm in the amount of \$453,508.84.*
- 6.4 **MEMORANDUM OF AGREEMENT - FLORIDA ARMY NATIONAL GUARD - RESOLUTION 2020-26** APPROVING A MEMORANDUM OF AGREEMENT FOR THE 2-111TH REGIMENT, AIRFIELD OPERATIONS BATTALION, FLORIDA ARMY NATIONAL GUARD TO PROVIDE TEMPORARY TOWER AIR TRAFFIC CONTROL SERVICES AT THE FERNANDINA BEACH MUNICIPAL AIRPORT DURING THE 2020 AMELIA ISLAND CONOURS D'ELEGANCE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Memorandum of Agreement for the 2-111th Regiment, Airfield Operations Battalion, Florida Army National Guard to provide Temporary Tower Air Traffic Control Services at the Fernandina Beach Municipal Airport during the 2020 Amelia Island Concours d'Elegance.*
- 6.5 **TASK ORDER #2- HANSON PROFESSIONAL SERVICES, INC. - RESOLUTION 2020-27** APPROVING TASK ORDER #2 WITH HANSON PROFESSIONAL SERVICES, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE AIRPORT FUEL FARM REHABILITATION PROJECT AT THE FERNANDINA BEACH MUNICIPAL AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Task Order #2 with Hanson Professional Services, Inc. in the amount of \$38,458.00 to provide construction administration and inspection services associated with rehabilitation of the Airport fuel farm.*

7. RESOLUTIONS

- 7.1 **NAMING OF PECK CENTER GYMNASIUM - COACH NELSON P. WILLIAMS, JR. - RESOLUTION 2020-28** RECOGNIZING COACH NELSON P. WILLIAMS' CIVIC SERVICE BY NAMING THE PECK CENTER GYMNASIUM, THE "COACH NELSON P. WILLIAMS, JR. GYMNASIUM"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Names the Peck Center gymnasium located at 510 South 10th Street, the "Coach Nelson P. Williams, Jr. Gymnasium."*
- 7.2 **CONTRACT APPROVAL - ADAM S. BRANOFF, M.D. - RESOLUTION 2020-29** APPROVING A CONTRACT WITH ADAM S. BRANOFF, M.D. FOR MEDICAL DIRECTOR SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Advance Life Support Medical Director Contract with Adam S. Branoff, M.D. for services as Medical Director for the Fernandina Beach Fire Department.*
- 7.3 **SOLE SOURCE VENDOR APPROVAL - SCHWALLS CONSULTING, LLC/BUDGET AMENDMENT - BUILDING - RESOLUTION 2020-30** APPROVING SCHWALLS CONSULTING, LLC AS A SOLE SOURCE VENDOR FOR CONSULTING SERVICES RELATED TO THE PUBLIC INFORMATION (PPI) PROGRAM FOR THE COMMUNITY RATING SYSTEM (CRS) IN FISCAL YEAR 2019/2020; APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Schwalls Consulting, LLC as a sole source vendor for consulting services related to a program for public information for the Community Rating System (CRS). Also approves a budget transfer in the amount of \$25,400 from the General Fund Contingency account to the Building Professional Services account in FY 2019/2020.*

- 7.4 **CODE ENFORCEMENT FINE REDUCTION AND RELEASE OF LIEN - MICHAEL RICHARDSON** - RESOLUTION 2020-31 APPROVING A REDUCTION OF CODE ENFORCEMENT FINES FOR MICHAEL RICHARDSON FOR CODE ENFORCEMENT VIOLATIONS AT 314 ELM STREET CONTINGENT UPON FULL PAYMENT OF REDUCED AMOUNT NO LATER THAN MARCH 18, 2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes a reduction of fines and a satisfaction of lien be executed, specifically conditioned upon Mr. Richardson paying the reduced fines and all administrative to the City on or before March 18, 2020.*
- 7.5 **CITY COMMISSION RULES OF PROCEDURE AMENDMENT** - RESOLUTION 2020-32 AMENDING THE RULES OF PROCEDURE FOR THE CITY COMMISSION BY ADDING SECTION 4.9 REGARDING COMMISSIONER LIAISON ROLES FOR STANDING COMMITTEES AND AD HOC ADVISORY BOARDS; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the City Commission Rules of Procedure.*

8. ORDINANCE - SECOND READING

- 8.1 **FRANCHISE AGREEMENT - ROQUE ISLAND CAPITAL, LLC** - ORDINANCE 2020-02 AUTHORIZING THE TRANSFER OF THE NON-EXCLUSIVE FRANCHISE AGREEMENT WITH AMELIA ISLAND TRANSPORTATION AND TROLLEYS, LLC AND GRANTING THE FRANCHISE TO ROQUE ISLAND CAPITAL, LLC FOR THE OPERATION OF A TROLLEY SERVICE; PROVIDING FOR SEVERABILITY; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes transfer of the Non-Exclusive Franchise Agreement with Amelia Island Transportation and Trolleys, LLC to Roque Island Capital, LLC.*

9. BOARD APPOINTMENTS

- 9.1 **PARKS AND RECREATION ADVISORY COMMITTEE** - *three appointments.*
- 9.2 **HISTORIC DISTRICT COUNCIL** - *one appointment.*

10. CITY COMMISSION DISCUSSION

- 10.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.2 **WATERFRONT DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 10.4 **MARINA** - *This item is placed on the agenda at the request of Commissioner Ross.*
- 10.5 **CITY OWNED PROPERTIES** - *This item is placed on the agenda at the request of Commissioner Ross.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).