



**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
MARCH 10, 2020
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES**
 - 4.1 February Minutes
- 5. PRESENTATION**
 - 5.1 City Attorney, Tammi Bach
 - 5.2 Dog Park - Steve Cook
- 6. DISCUSSION**
 - 6.1 Dog Park
 - 6.2 Bylaws
 - 6.3 Pickleball
 - 6.4 Work Plan
 - 6.5 Waterfront Park
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, met on Tuesday, February 11, 2020 at 5:00 pm in the City Hall Chambers. Present were: Member Ross, Member Bartelt, Chair Duncan, Member Kegler, Vice Chair Behan

1. Call to Order: Chair Duncan called the meeting to order at 5:05pm.
2. Pledge of Allegiance
3. Roll Call
4. Approval minutes.
Member Ross made a motion to approve the minutes, with no changes. Member Bartelt seconded the motion. Motion passed being all ayes.
5. Presentation
 - 5.1 Tammi Bach
Not available at this time.
 - 5.2 Steve Cook, Dog Park Proposal
Mr. Cook discussed schematics and reasons for a dog park. Mr. Cook is requesting that the City help fund this proposed park that could be located on a parcel of land on north 11th Street. Mr. Cook stated that he would also be seeking private funds/donations. There was a discussion. Member Behan asked about breed restrictions. Member Bartelt questioned if the free dog park would hurt the humane society and how rules would be enforced. Member Bartelt also inquired about park staffing, park maintenance and liability. Mr. Cook stated that the park will be a self-enforcing facility. Member Ross asked if Mr. Cook had spoken to the residents and how they feel about the park. Member Ross stated that she is concerned about noise and the park being overwhelmed with dogs. Member Bartelt suggested reading the article in the New York Times about dog parks.

Bonnie Dickens, 132 S. 15th St
Ms. Dickens stated that she is concerned about noise and there is no need for a dog park. Also stated that a volunteer driven dog park does not seem like a good idea. Ms. Dickens is not in favor of the idea of the City funding a dog park.
6. DISCUSSION
 - 6.1 Bylaws;
 - 6.2 Waterfront Park (adjusted agenda)
Member Duncan went over the proposed waterfront park proposal. There was a discussion about the selected concept and concerns were expressed. Commissioner Ross gave an explanation about the proposed Waterfront Park concept. There was discussion about the use of the building/space/venue. Chair Duncan stated that as a board they have more questions and would like to see more concepts.

Consensus was that the board will write up their suggestions and send to the CM. Nan stated that all comments, concerns and suggestions should be sent to her and she would send to the CM for review/response. Nan will also send those items to the PRAC members.

Public Comment:

Steve Cook; 2329 Rachel Ave.

Concerned about blocked views if the building is constructed on the southside. Also discussed boats and tour bus drop offs

Margaret Kirkland, 1377 Plantation Point Dr, Amelia Tree Conservancy.

Citizen stated that the space needs to be wonderful to drive the downtown economy. Ms. Kirkland is concerned about the sustainability of this selected concept. Would like a plan that optimizes walk space and makes more of the space green. More natural cluster of trees, ATC would assist with tree planting.

7. OTHER BUSINESS

Member Ross went to a wheelchair activity with Commissioner Ross. Presented a written document about the experience. Suggested reviewing the 8Flags design when it is presented, for things that could hinder wheelchair bound children. Suggested including 1 piece of inclusive equipment in each park. Requested that Nan bring the Central Park plans to the next meeting to update the Committee.

Member Ross presented a handout with updates about the air quality.

8. ADJORNMENT

Member Bartelt made a motion to adjourn, at 6:30p.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).



Suits Against Local Governments

The victim of a personal injury or injury to the victim's dog probably will not prevail on a claim against the local government entity that established the dog park. Generally, there are immunities that protect government entities from many claims; if the entity believed that it was doing something beneficial for the community, it is hard to get around the immunity.

However, failure to enforce its own rules and regulations may result in governmental liability. Dog parks frequently are governed by special rules that are either posted or part of the local municipal code. If an irresponsible dog owner has a habit of breaking those rules, and the local animal control officers do nothing despite being informed, a person who sustains personal injuries or injuries to his or her dog may prevail against the municipality.

Parks and Recreation Advisory Committee

DRAFT By-Laws General Outline

- I. Mission
- II. Membership
- III. Responsibilities
- IV. Rules of Committee Procedure

I. Mission or Purpose:

Set Forth by City Resolution:

Resolution #2005-67, adopted April 5, 2005 created the parks and Recreation Advisory Committee “to recommend plans and programs designed to meet and satisfy the recreational needs of the community, and to make recommendations for improvements to the park system that will attain the goals and objectives set forth in the **Recreation and Open Space Element** of the adopted Comprehensive Plan.”

Resolution #2009-05:

Resolution 2005-67 was amended by ADDING to the Parks and Recreation Advisory Committee’s mission “to assist with the long range Capital Improvement planning of the Parks and Recreation Department.”

Proposed Mission Statement or Purpose:

As stated by City Resolution:

The Fernandina Beach Parks and Recreation Advisory Committee shall recommend plans and programs designed to meet and satisfy the recreational needs of the community, and to make recommendations for improvements to the park system that will attain the goals and objectives set forth in the **Recreation and Open Space Element** of the adopted Comprehensive Plan and assist with long-range Capital Improvement planning of the Parks and Recreation Department.

II. Membership:

- I. Members appointed to the Parks and Recreation Advisory Committee should fairly represent the demographic composition of the City (Resolution 2005-67)

II. Terms shall be 2 members for 3 year terms, 2 members for 2 year terms, and 3 members for 1 year terms. (Resolution 2009-05)

III. Members' attendance shall meet the requirements set by the City Commission for all City committees or boards.

III. Responsibilities:

I. Ethical Responsibilities

- A. First priority, each member shall represent and advocate for what is best for the City of Fernandina Beach as a whole. Putting aside personal or special interests.
- B. The Recreation Advisory Board is an appointed board subject to the State of Florida ethics laws, chapter 112, the Government in the Sunshine Laws, chapter 286, and the Public Records Laws, chapter 119.
- C. Florida Statutes, Section 112.311 through 112.326 sets forth a code of ethics for public officers and employees.
- D. Violations of ethical responsibilities may result in removal from the Advisory Committee by the City Commission.

II. Committee Responsibilities

- A. Adopt bylaws and other rules of procedure to achieve its purposes and functions.
- B. Advise the initiation, planning, design, and to recommend a system of parks, facilities, etc., that will accommodate the public's need for parks and recreation activities through a Parks and Recreation Master Plan.
- C. Implement the goals and objectives of the most recent Fernandina Beach Comprehensive Plan, Recreation and Open Space Element of the City's Comprehensive Plan, and the Parks and Recreation Master Plan.
- D. Recommend changes to the Land Development Code and Comprehensive Plan to the Planning Board to implement the goals and objectives of the Recreation and Open Space Element within the Comprehensive Plan as a whole.
- E. Recommend actions which enhance the safety and security of site locations and physical facility standards.
- F. Annually advise the City Commission of the Committee's Plan of Work.
- G. Shall promote close cooperation between the City and all private citizens, institutions, and agencies interested in or conducting recreational activities, so that all recreational resources within the City may be coordinated to secure the greatest public welfare for the citizens of Fernandina Beach.

III. Rules of Committee Procedure

I. Election of Officers

- A. The election of a Chairperson and Vice Chair shall be held annually at the first regular meeting in January.
- B. In the absence of the Chair, the Vice-Chair shall be the presiding officer of the Advisory Committee.

- C. Elections may be held at any time due to officer vacancies on the Advisory Committee.

II. General Procedural Rules

- A. Parliamentary procedure in Committee meetings shall be informal. However, if required to keep order, Committee meetings shall be governed by Robert's Rules of Order.
- B. Action of the Advisory Committee shall be made by motion, nominated, and seconded. Approval of the motion shall be by majority vote of those members present. Failure to receive a majority vote shall act as a denial of the proposed motion.
- C. Approved actions taken by the Advisory Committee shall be recorded in the minutes of the committee meeting.
- D. The Chairperson may limit the amount of time allowed for each person wishing to make public comment at an Advisory Committee meeting.
- E. Special or Subcommittee meetings may be called by the Chairperson or by any three members of the Committee.
- F. General procedural rules may be suspended during special meetings or subcommittee meetings.
- G. Special Committees or Subcommittees are subservient to the Parks and Recreation Advisory Committee and report their recommendations to the Advisory Committee for review and action. The Parks and Recreation Committee may overrule any recommendation of any subservient committee.

III. The Chairperson Shall

- A. Preside at all regular and special meetings. Conduct meetings in an efficient manner, focusing on the issues relevant to the functions and mission. A short civility statement shall be read at the opening of each meeting as is necessary.
- B. Regulate and facilitate discussion among board members to ensure that all viewpoints are represented. Give each member the opportunity to express ideas and/or concerns on issues that are being considered by the board or commission. The Chairperson shall give due consideration to all board members.
- C. Assist in orienting new board members about the function, role and mission of the committee at noticed meetings.
- D. Assist in mediating conflicts or disputes between board/commission members.
- E. Represent the committee in appearing before the City Commission as designated by the Board.
- F. With their consent, appoint members to serve on committees.
- G. Foster compliance with the "Florida Sunshine Law."
- H. Sign all appropriate documents.

IV. Agendas

- A. Permanent Agenda Items for All Regular Meetings
 - 1. Approval of the Minutes
 - 2. Public Comments Not on the Agenda
 - 3. Facility Update Report
 - 4. Committee Member Comments Not on the Agenda
 - 5. Adjournment
- B. Additional Agenda Items and Due Dates

1. Committee members and Department members may submit additional agenda items to a designated Parks and Recreation Department representative prior to publication deadlines which are generally 7 days before the meeting.
2. A Parks and Recreation Department representative shall notify all Committee members of agenda deadline dates seven (7) days in advance of agenda's deadline of publication.
3. Committee members may submit informational items related to published agenda items 5 days prior to a published scheduled meeting.
4. The Chairperson shall approve items to be placed on the agenda prior to publication.

DRAFT



CITY OF FERNANDINA BEACH **AMELIA RIVERFRONT PARK +** ASSOCIATED IMPROVEMENTS

Conceptual Master Plan Development
Commission Feedback Session
January 28, 2020



road



park



shoreline

AVRES

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park

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LANDSCAPE ELEMENTS LEGEND

- 1 - Main Paper Pavilion
- 2 - River Lawn
- 3 - Released Boat Ramp
- 4 - Fishing Pier
- 5 - Sun Shelter (S)
- 6 - Gazebo
- 7 - Location for Future Public Art Installations
- 8 - Drop Off
- 9 - Pick-up for Boat Trailers
- 10 - Parking
- 11 - Public Restrooms
- 12 - Playground with Seating Area
- 13 - Big Frontal Seating Area
- 14 - Plus Fountain
- 15 - Quarry Pools
- 16 - Quarry Water Feature
- 17 - Freestanding Sculptures
- 18 - Private Shelters (2 x 15)
- 19 - Existing Live Oak
- 20 - Artistic Seating
- 21 - Main Drop-off
- 22 - Art St. Plaza / Tour Bus Drop-off
- 23 - Sunup Monument
- 24 - Sunup Boat
- 25 - Shiloh Museum
- 26 - Fishing / Viewing Deck
- 27 - Kayak Launching Pier
- 28 - Back House / Welcome Center
- 29 - Fountain
- 30 - Water Park
- 31 - Picnic Area with History Timeline
- 32 - Arch
- 33 - High Flag Semi-Circle
- 34 - Pastoral Drop-off / Roundabout
- 35 - Ocean St. Plaza
- 36 - Bay's Edge of South
- 37 - Bay's Edge of North
- 38 - Bay's Edge of West
- 39 - Viewing Pier
- 40 - Sandals Pergola
- 41 - Natural / Mineral Hill
- 42 - Welcome Center
- 43 - Railroad Buffer / Fence, Brick Col.
- 44 - Loading Zone



2009 Design by Zev Cohen & Associates, Inc.



2012 Revised Design by Zev Cohen & Associates, Inc.



Amelia Riverfront Park | Previous Concepts

January 28, 2020, version 1.2



Amelia Riverfront Park | *Aerial*

January 28, 2020, version 1.2



Amelia Riverfront Park | Existing Site Features

January 28, 2020, version 1.2



PARKING FIGURES

LOT	# of spaces
A	57
B	50
C	22
D	44
TOTAL	173

LEGEND

	Broken Vehicular Connections
	Railroad
	Vehicular Circulation
	Pedestrian Circulation
	Broken Pedestrian Connections
	Marine Traffic
	Cumberland Sound Ferry
	Public Parking Zones
	Existing Canopy



Amelia Riverfront Park | Transit & Circulation

January 28, 2020, version 1.2



A



B



C



D



E



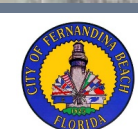
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G

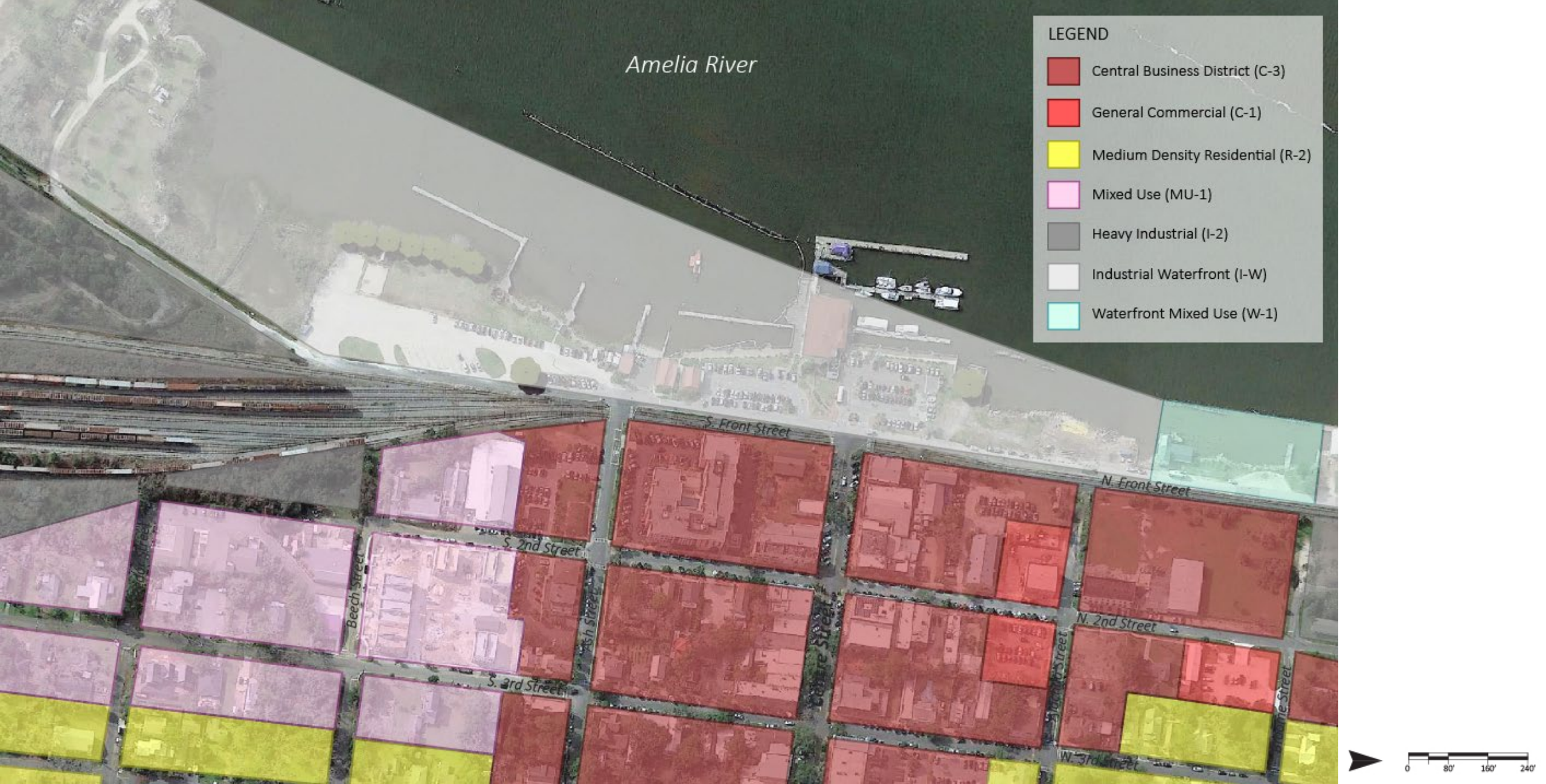


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Amelia Riverfront Park | Views

January 28, 2020, version 1.2



LEGEND

- Central Business District (C-3)
- General Commercial (C-1)
- Medium Density Residential (R-2)
- Mixed Use (MU-1)
- Heavy Industrial (I-2)
- Industrial Waterfront (I-W)
- Waterfront Mixed Use (W-1)



Amelia Riverfront Park | Zoning

January 28, 2020, version 1.2

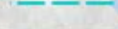


LEGEND

- Proposed Flood Protection Line
- Critical Elevation Zones
- Existing Canopy



LEGEND

-  Broken Vehicular Connections
-  Railroad
-  Vehicular Circulation
-  Pedestrian Circulation
-  Broken Pedestrian Connections
-  Marine Traffic
-  Cumberland Sound Ferry
-  Public Parking Zones
-  Existing Canopy
-  Proposed Flood Protection Line
-  Critical Elevation Zones
-  1 Amelia Island Visitors Bureau
-  2 Remnant Docks (Folly)
-  3 Military Monument
-  4 Anchor
-  5 William Batram Trail Marker
-  6 Shrimping Monument
-  7 Christmas Tree Setting
-  8 Ticketing Booth
-  9 Memorial Benches & Boardwalk
-  10 Loading & Lockers
-  11 Brett's Waterway Cafe
-  12 ACT Utilities
-  13 Marina Office
-  14 Welcome Center & Museum
-  15 Boater's Lounge
-  16 Atlantic Seafood Bait & Tackle
-  17 Overlook & Pavilion
-  18 Electric Transformer
-  19 Petanque Courts

PARKING FIGURES

LOT	# of spaces
A	57
B	50
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TOTAL	173



Amelia Riverfront Park | Overall Framework Plan

January 28, 2020, version 1.2

What we have heard.



VICE MAYOR KREGER

- Stormwater is a critical element...**park as resiliency**
 - Local Mitigation Strategy
 - Plan for 3' sea level rise
- Focus on Ash to Alachua
- Elements for the plan
 - Flag with improved Veteran's monument
 - **Greenspace**
 - Gazebo, potentially with overlook
 - Fountain?
 - Thematic play area (industrial)
- “Government doesn’t need to be slow; it needs to be deliberate.”



COMMISSIONER ROSS

- “Thinking outside of the box”
- Focus on **Quality of Life**
- Elements for the plan
 - Parking may reflect Centre Street style?
 - Resiliency...assumes 9’ elevation?
 - Walkable...not a parking lot
 - Include pedestrian connections across the railroad tracks, including at Broome Street?
 - “Power of 10”...have elements for folks to enjoy
 - Dog Walk
 - Barge restaurant?
 - Interested in what happens on north end



COMMISSIONER CHAPMAN

- **Dignified** park ... and explain its **usefulness**
- Park as support for the marina
 - Financial support
 - Needs of marina...dog walk (not a dog park) and trash
- Elements for the plan
 - Support marina needs
 - **Bandstand** (NOT amphitheater)...movies in the park, “Honey Badgers” music events
 - Gazebo, potentially with overlook
 - No true “playground”, but potentially thematic play area (industrial)
 - No waterpark
 - Improved retail space around boat ramp...and keep boat ramp
 - **Sunset Plaza**

COMMISSIONER LEDNOVICH

- 3 Purposes
 1. **River** is the **attraction**
 2. **Stormwater** / flood mitigation / resiliency
 3. **Support** working **marina**
- Does *not* want development (no condos, businesses, etc.)
 - Explain impact for (1) residents, (2) visitors, (3) economic development...how it augments downtown
- Elements for the plan
 - **Green**space and shade from trees
 - Continuous river walk...potentially shift Atlantic Seafood across railroad tracks
 - Secondary restroom
 - Stormwater
 - Bandshell with event lawn
 - Interpretive playground



STEERING COMMITTEE

- Theresa Duncan (Parks & Recreation Advisory Committee)
- Kevin McCarthy (Marina Advisory Board)
- Arlene Filkoff (Main Street Executive Director)
- Mike Spino (Historic District Council Chair)



THERESA DUNCAN

PARKS AND RECREATION ADVISORY COMMITTEE

- Community wants *something*
- Should feel **small town**
- Elements for the plan
 - **Sunset**...best sunset in Florida
 - Running Path
 - Special events...but not year round “locked in” bandshell
 - Petanque is nice to have
 - **Greenscape** is preferred...parking will be an issue
 - **Interactive play area**...but not a “playground”



KEVIN MCCARTHY

MARINA ADVISORY BOARD

- Access to the marina is key
 - 350 per day on boat
 - 850,000 annually
 - Note American Cruise lines and Victory Cruise lines stop here
- Elements for the plan
 - Parking
 - Drop off / access to the water



ARLENE FILKOFF

MAIN STREET FERNANDINA BEACH

- Community has been looking at this for 40 years
 - Note 1970s restoration with a mission to create historic tourism
 - Folks will be happy to see something!
- Commercialization of park is a concern
 - “no growth” is a big deal to some in the community
- Elements for the plan
 - **Greenspace**
 - Parking
 - No competition on commercial front (concern about some projects discussed)



MIKE SPINO

HISTORIC DISTRICT COUNCIL

- Broad panoramas are important
- Elements for the plan
 - Better crossing...note the railroad is both tangible and invisible barrier
 - Continuity with downtown is important
 - **Bike** trail
 - Parking
 - **Industrial vernacular**



RYAN HARDESTY

LOCAL BUSINESSPERSON

- Great opportunity to “expand the destination”
- Elements for the plan
 - Support visitors coming in by boat
 - Sundries
 - Iconic architecture with cool signage
 - **Provide community venue**
 - Indoor and outdoor facilities
 - Indoor to support about 800 people?





Honoring History & Culture



Sunset Viewing



Flexible Public Space



Arrival Plaza



Open Greenspace



Amelia Riverfront Park | *Character Images*

January 28, 2020, version 1.2



Petanque Courts



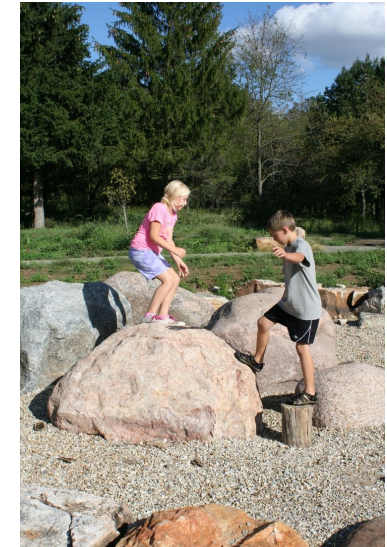
Bandshell



Riverwalk



Informal Play



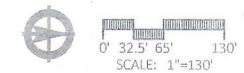




Amelia Riverfront Park | *Concept B*

January 28, 2020, version 1.2

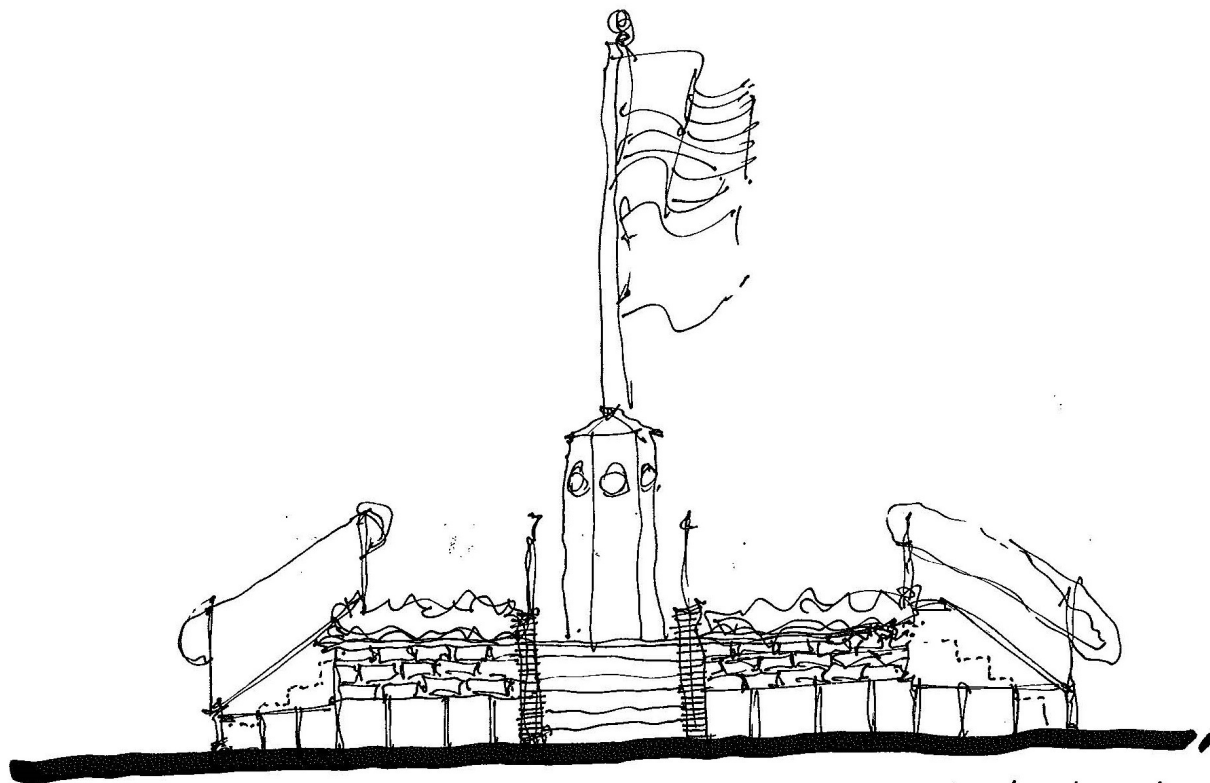




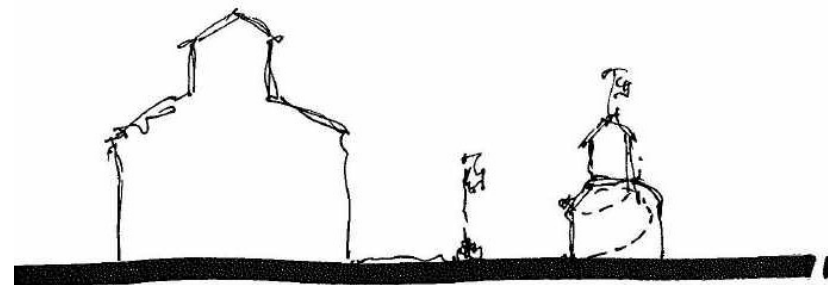
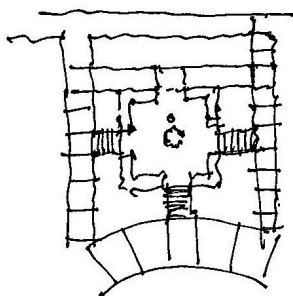


Amelia Riverfront Park | *Concept E*

January 28, 2020, version 1.2

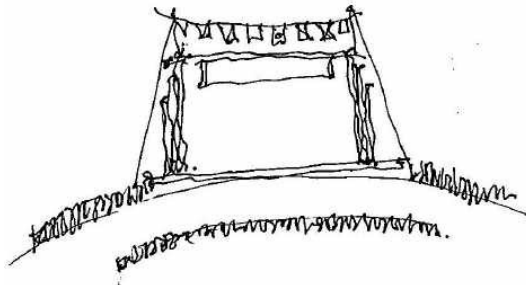
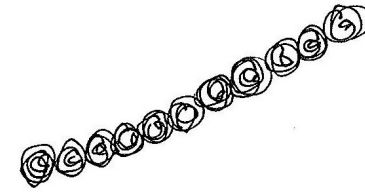
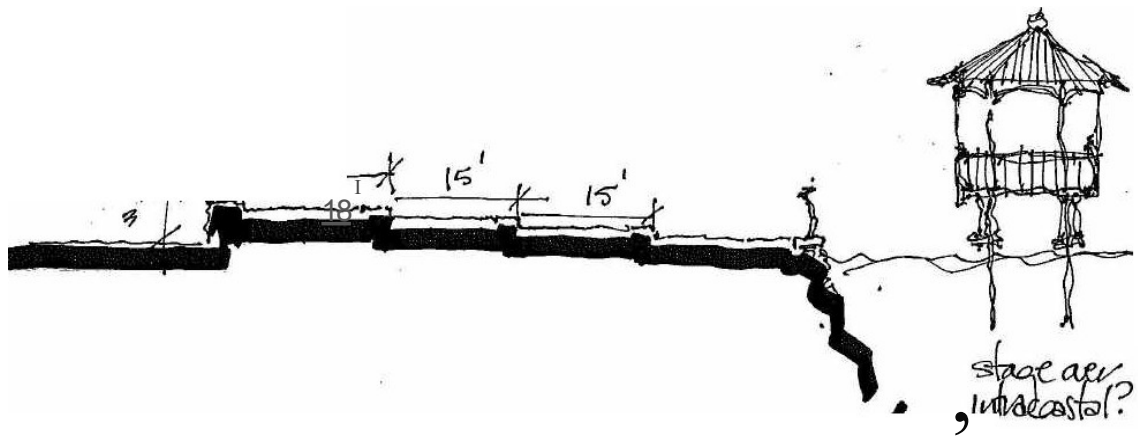


vaired veterans
plaza



framing overlook tower.

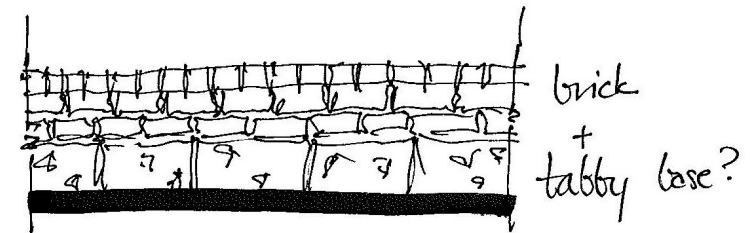
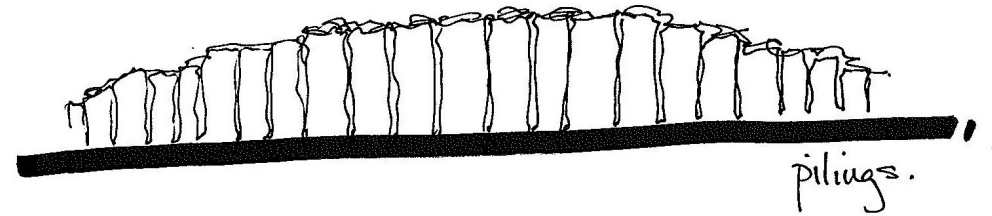




timbers.



brick &
mermaid
fireplace.



Amelia Riverfront Park | Concept Sketches

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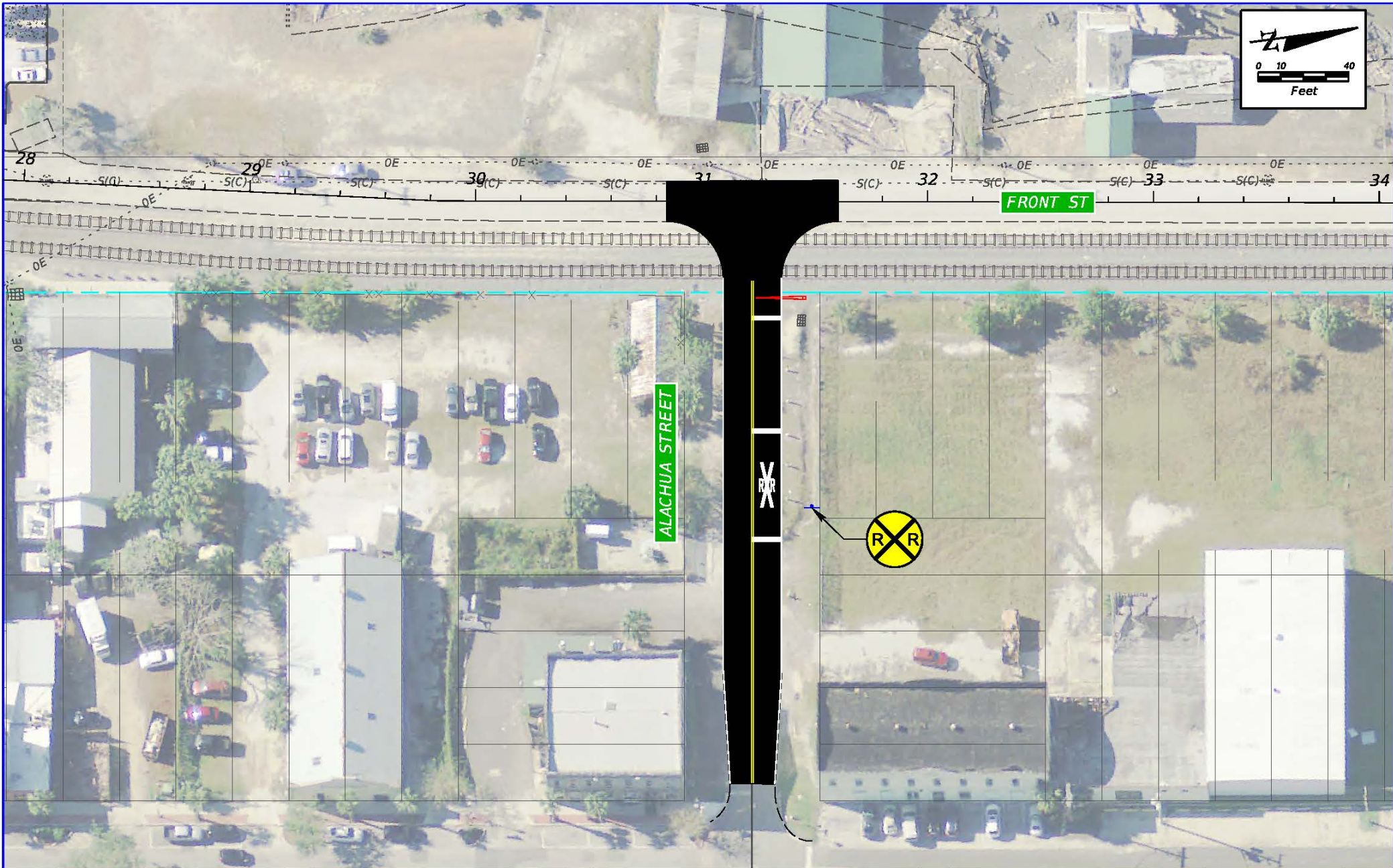
road



AVRES

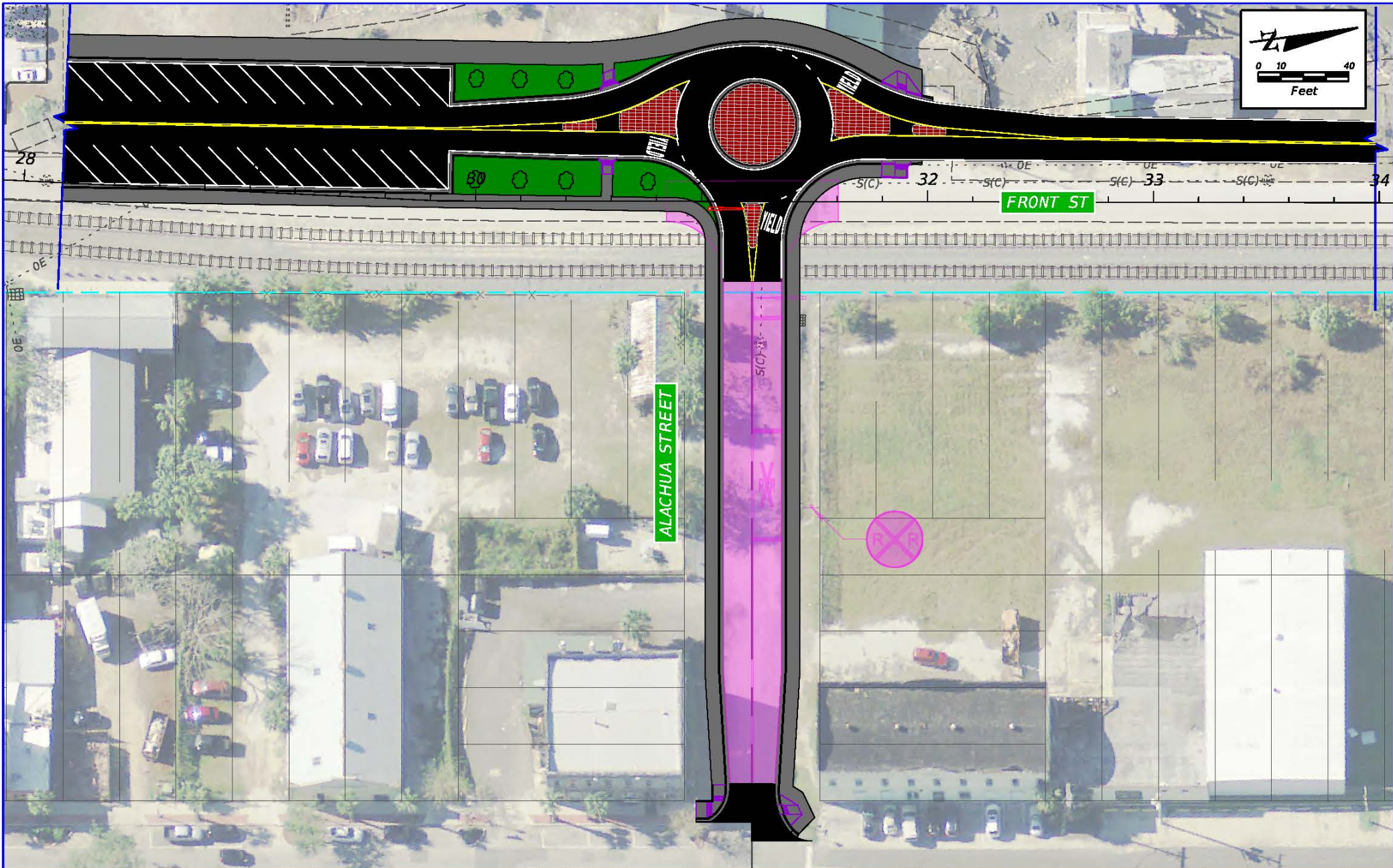
 **Marquis Latimer + Halback**
LANDSCAPE ARCHITECTURE · PLANNING

PA
PASSERO ASSOCIATES
engineering architecture



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REVISIONS					JEFFREY SIEWERT, P.E. P.E. LICENSE NUMBER 39196 AYRES ASSOCIATES 8875 HIDDEN RIVER PKWY, SUITE 200 TAMPA, FL 33637 CERTIFICATE OF AUTHORIZATION 4356	CITY OF FERNANDINA BEACH TRANSPORTATION DEPARTMENT		FRONT & ALACHUA ST INTERIM DESIGN EXHIBIT	SHEET NO. EX-1
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	PROJECT ID		
						NASSAU	67-0268.00		



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DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	PROJECT ID		
						NASSAU	67-0268.00		



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DATE	DESCRIPTION	DATE	DESCRIPTION											

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shoreline



AVRES

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engineering architecture



Questions?



CITY OF FERNANDINA BEACH

AMELIA RIVERFRONT PARK + ASSOCIATED IMPROVEMENTS

Conceptual Master Plan Development
Commission Feedback Session
January 28, 2020