



AGENDA
FERNANDINA BEACH CITY COMMISSION
VIRTUAL REGULAR MEETING
MAY 5, 2020
6:00 PM

The City Commission Regular Meeting will be held as a VIRTUAL MEETING with elected officials and City staff participating through video conferencing. This virtual meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation provided by Reverend Dr. Mark Charles of Memorial United Methodist Church.

4. PROCLAMATIONS

4.1 PROCLAMATION - "PEACE OFFICERS MEMORIAL DAY" AND "NATIONAL POLICE WEEK" - Proclaims May 15, 2020, as "Peace Officers Memorial Day" and the week of May 10, 2020, as "National Police Week."

4.2 PROCLAMATION - AMELIA ISLAND BEACH AND MARINE LIFE CONSERVANCY AMBASSADORS - Recognizes the Amelia Island Beach and Marine Life Conservancy Beach Ambassadors for their environmental stewardship.

5. PUBLIC COMMENT *Due to the continuing effects of the public health emergency, all designated public comments received by the City Manager (dmartin@fbfl.org) following the April 28 publication of the City Commission Regular Meeting Agenda on May 5 will be presented electronically to the City Commissioners at 5:00 PM, May 5, for review and inclusion into the formal record of the City Commission meeting.*

6. CONSENT AGENDA

6.1 HISTORIC PRESERVATION TAX EXEMPTION EXTENSION - 332 N. 3RD STREET - RESOLUTION 2020-58 APPROVING AN EXTENSION FOR HISTORIC TAX CREDITS FOR THE PROPERTY LOCATED AT 322 NORTH 3RD STREET; AUTHORIZING EXECUTION; PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Extends the historic property tax credit for the property at 332 N. 3rd Street through August 1, 2020.*

- 6.2 **AGREEMENT APPROVAL – FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) - RESOLUTION 2020-59** APPROVING REIMBURSEMENT OF FUNDS FROM THE STATE HIGHWAY LIGHTING AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves reimbursement of funds from the State Highway Lighting Agreement between the City of Fernandina Beach and FDOT.*
- 6.3 **CHANGE ORDER APPROVAL - DUNMAR GROUP, INC. - RESOLUTION 2020-60** APPROVING CHANGE ORDER #1 WITH DUNMAR GROUP, INC. FOR ADDITIONAL WORK RELATING TO THE AREA 1 DRAINAGE PROJECT ON NORTH 15TH STREET; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Change Order #1 with Dunmar Group, Inc. in the amount by \$1,800 for additional work relating to the Area 1 Drainage Project on North 15th Street.*
- 6.4 **VOLUNTARY ANNEXATION AGREEMENT - 745 MAGNOLIA LANE - RESOLUTION 2020-61** APPROVING THE EXTENSION OF WATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 0.23 ACRES OF LAND LOCATED ON 745 MAGNOLIA LANE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water services to the property located at 745 Magnolia Lane. Also approves the Voluntary Annexation Petition.*

7. RESOLUTIONS

- 7.1 **WORK ORDER 20-91 - PASSERO ASSOCIATES, LLC - RESOLUTION 2020-62** APPROVING WORK ORDER 20-91 WITH PASSERO ASSOCIATES, LLC TO PROVIDE DESIGN AND BID SUPPORT SERVICES FOR CONSTRUCTION OF NEW T-HANGAR UNITS AT THE FERNANDINA BEACH MUNICIPAL AIRPORT, AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Work Order 20-91 with Passero Associates, LLC, in the amount of \$89,200.00, to provide T-Hangar Design and Bid Support Services at the Fernandina Beach Municipal Airport.*
- 7.2 **WORK ORDER 20-92 - PASSERO ASSOCIATES, LLC - RESOLUTION 2020-63** APPROVING WORK ORDER 20-92 WITH PASSERO ASSOCIATES, LLC TO PROVIDE DESIGN AND ENVIRONMENTAL PERMITTING SUPPORT SERVICES RELATED TO THE AMELIA RIVERFRONT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Work Order 20-92 with Passero Associates, LLC, in the amount of \$106,500, to provide design and environmental permitting support services related to the Amelia Riverfront resiliency, stabilization and living shoreline from southeast corner of parking lot D to Atlantic Seafood.*
- 7.3 **WORK ORDER 20-93 - PASSERO ASSOCIATES, LLC - RESOLUTION 2020-64** APPROVING WORK ORDER 20-93 WITH PASSERO ASSOCIATES, LLC TO PROVIDE A WATERFRONT STABILIZATION ANALYSIS AND BUILDING CONDITION ASSESSMENT OF BRETT'S WATERWAY CAFÉ; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Work Order 20-93 with Passero Associates, LLC, in the amount of \$102,000 to complete a waterfront stabilization analysis and building condition assessment of Brett's Waterway Café.*
- 7.4 **INTERLOCAL AGREEMENT - NASSAU COUNTY PROPERTY APPRAISER - RESOLUTION 2020-65** ESTABLISHING A CONTINUED INTERLOCAL AGREEMENT BETWEEN THE CITY OF FERNANDINA BEACH AND NASSAU COUNTY PROPERTY APPRAISER FOR SHARED SERVICES IN GEOGRAPHICAL INFORMATION SYSTEMS (GIS); AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves an interlocal*

agreement with the Nassau County Property Appraiser supporting shared services for GIS.

- 7.5 **OPTION AGREEMENT FOR SALE AND PURCHASE - JR HOLDINGS - RESOLUTION 2020-66** APPROVING TWO OPTION AGREEMENTS FOR SALE AND PURCHASE OF TWO PARCELS OF VACANT LAND ADJACENT TO THE EGANS CREEK GREENWAY ON THE EAST FOR THE PUBLIC PURPOSE OF CONSERVATION OR PASSIVE PARKS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Option Agreement for Sale and Purchase for the purchase price of \$400,000 with JR Holdings for the acquisition of land near Egans Creek Greenway for conservation.*
- 7.6 **BUDGET AMENDMENTS - FIRE DEPARTMENT - RESOLUTION 2020-67** APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a transfer from the Fire Improvements account (\$25,000), the Fire Communications–Internet account (\$4,555), and the General Fund Contingency account (\$11,000), to the Fire Machinery and Equipment account (\$40,555) for costs associated with the purchase of a Decontamination System and Polaris Ranger.*
- 7.7 **PROPOSAL ACCEPTANCE - JONES EDMUNDS AND ASSOCIATES, INC. - RESOLUTION 2020-68** ACCEPTING THE PROPOSAL FROM JONES EDMUNDS AND ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$60,000 FOR THE PREPARATION OF THE RESIDENTIAL LOW IMPACT DEVELOPMENT MANUAL; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the proposal from Jones Edmunds and Associates, Inc. in an amount not to exceed \$60,000 for the preparation of the Residential Low Impact Development Manual.*
- 7.8 **BOARD VIRTUAL MEETING PROCEDURES - RESOLUTION 2020-69** ADOPTING EMERGENCY MEETING PROCEDURES PURSUANT TO EXECUTIVE ORDER 20-69 FOR THE DECLARED STATE OF EMERGENCY IN RESPONSE TO COVID-19; AUTHORIZING EXECUTION; PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Adopts the City of Fernandina Beach Communications Media Technology (CMT) Quasi-Judicial, Legislative, and Administrative Hearing Procedures.*

8. ORDINANCES - FIRST READING

- 8.1 **CODE AMENDMENT - HISTORIC DISTRICT TAX EXEMPTION - ORDINANCE 2020-13** AMENDING CHAPTER 74, ARTICLE V, OF THE CODE OF ORDINANCES, AMENDING SECTION 74-152, TAX EXEMPTION FOR IMPROVEMENTS TO QUALIFIED HISTORIC PROPERTIES; AMENDING SECTION 74-155, APPLICATION AND REVIEW PROCESS; AMENDING SECTION 74-167, ISSUANCE OF OTHER PERMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 72 of the City Code by extending the time frame for completion of work on qualifying improvement projects from two years to five years.*
- 8.2 **CODE AMENDMENT - BOARD MEMBER TERMS - ORDINANCE 2020-14** AMENDING THE CITY OF FERNANDINA BEACH CODE OF ORDINANCES, CHAPTER 2, ARTICLE III, BOARDS, COMMISSIONS, COMMITTEES; AMENDING SECTION 2-122 TO STANDARDIZE START AND END TERMS FOR BOARD APPOINTMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 2 of the City Code to standardize all Board appointment terms to start on January 1 and end on December 31 of the given term.*
- 8.3 **CODE AMENDMENT - ONLINE GAMING PROHIBITION - ORDINANCE 2020-15** AMENDING ARTICLE II, CHAPTER 14, AMUSEMENTS AND ENTERTAINMENTS;

AMENDING SECTION 14-26 DEFINITIONS; CREATING SECTION 14-32, STATEMENT OF INTENT; CREATING SECTION 14-33 PROHIBITION OF SIMULATED GAMBLING DEVICES; CREATING SECTION 14-34 EXEMPTIONS; CREATING SECTION 14-35 CONFLICT WITH STATE LAW; CREATING SECTION 14-36 ENFORCEMENT, CIVIL REMEDIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Chapter 14 of the City Code pertaining to the prohibition of online gaming.*

9. ORDINANCES - SECOND READING

- 9.1 **FEE SCHEDULE AMENDMENT – AIRPORT/PLANNING AND CONSERVATION DEPARTMENTS** - ORDINANCE 2020-10 ESTABLISHING AND AMENDING FEES FOR THE AIRPORT AND PLANNING & CONSERVATION DEPARTMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended Airport and Planning & Conservation Department Fee Schedules for Fiscal Year 2019/2020.*
- 9.2 **LAND DEVELOPMENT CODE AMENDMENT - TREE PROTECTION** - ORDINANCE 2020-11 AMENDING THE LAND DEVELOPMENT CODE (LDC) BY AMENDING SECTIONS 4.05.14 (TREE PROTECTION REQUIREMENTS); SECTION 11.08.04 (SPECIFIC PENALTIES FOR VIOLATION OF TREE PERMIT REQUIREMENTS) AND SECTION 10.03.00 (ADMINISTRATIVE WAIVERS); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the Land Development Code specific to Tree Protection Enforcement and Penalties.*

10. CITY COMMISSION DISCUSSION

- 10.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.2 **WATERFRONT DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*
- 10.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 10.4 **MARINA** - *This item is placed on the agenda at the request of Commissioner Ross.*
- 10.5 **DOG PARK** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 10.6 **SMALL BUSINESS RELIEF** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

11. CITY MANAGER REPORTS

12. CITY ATTORNEY REPORTS

13. CITY CLERK REPORTS

14. MAYOR/COMMISSIONER COMMENTS

15. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING).
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A

CONSENSUS OF THE CITY COMMISSION.

- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.