



AGENDA
AIRPORT ADVISORY COMMISSION
VIRTUAL REGULAR MEETING
JUNE 11, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

The Airport Advisory Commission Meeting will be held as a VIRTUAL MEETING with board members and City Staff participating through video conferencing. This virtual meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast Only).

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

4.1 February 13, 2020 Regular Airport Advisory Commission Meeting Minutes

4.2 May 14, 2020 Regular Airport Advisory Commission Meeting Minutes

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

Note: Please see information at the bottom of this document for procedures pertaining to public comment at this meeting.

6. OLD BUSINESS

6.1 Monthly Financial Update

6.2 Runway 4/22 Project Update and Schedule

6.3 Airport Architectural Standards Minor Revisions

7. NEW BUSINESS

7.1 Discuss FDOT Grant Funding for Runway 13/31

7.2 Airport Draft Budget Preparation

7.3 Review Request from Property Owners to Acquire Cessna Lane Parcel (North of Airport Road)

8. AIRPORT DIRECTOR AND STAFF REPORTS

8.1 Airport Director Monthly Report

9. COMMISSION MEMBER REPORTS/COMMENTS

10. NEXT MEETING DATE

11. ADJOURNMENT

This meeting will be conducted as a virtual meeting with restricted physical access. Written comments emailed to the Airport Director, Nathan Coyle, at ncogle@fbfl.org must be sent no later than 2 PM on June 11, 2020 and will be read aloud during the meeting. These comments shall have a maximum time allowance of 3 minutes or 400 words. Public comment may also be provided virtually through use of the Zoom Meeting link below, the phone number provided below, or in person at City Hall with strict restrictions to protect health and safety. Individuals wishing to provide live comments during the meeting must dial-in or connect via the Zoom Meeting link or phone number below no later than 6 PM on June 11, 2020, and will be called upon by their individual registered Zoom Meeting ID Account or by the last-4 digits of their respective phone number. When called upon, please provide your name and home address prior to issuance of public comment. Please limit comment to 3 minutes.

Zoom Meeting Link for Public Comment:

Join Zoom Meeting

<https://zoom.us/j/98961636566?pwd=T2dnNUlvaThhcnFjamJpYUpyQklOZz09>

Utilize Zoom Password: **071025** (Users must have a functional microphone)

Or

Zoom Phone Dial-In for Public Comment: + 1 646 558 8656 Meeting ID: 985 7627 9306 Password: **071025**

If you must attend in person at City Hall (204 Ash Street), please arrive at City Hall no later than 5:50 PM to be counted and to complete a speaker form. You will be admitted into City Hall when it is your turn to make your public comments and must exit City Hall after your comments are made.

It is recommended that you wear a face mask when entering City Hall for your protection and the protection of others.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations to participate in this program or activity should contact (904) 310-3115 or through the Florida Relay Services at 711 at least 24 hours in advance to request such accommodations. All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the City Attorney's Office (904) 310-3275.

1. **Call to Order:** Vice-Chairperson Colcord called the meeting to order at 6:00 pm.
2. **Members Present:** Chuck Colcord, David Broughton, Kent McKee, Ward Gill, Prudence Hostetter, Don Edlin, and Nathan Coyle (Staff Assistant)
Members Absent: Dave Austin, and Tom Piscitello

Others Present: Tracine Anderson, Commissioner Chip Ross, Commissioner Len Kreger (City Commission Liaison), Bonnie Dickens, and Chris Nardone (Passero Associates)

3. **Approval of Minutes**

3.1 December 12, 2019 AAC Meeting – Approval of Minutes: The December 12, 2019 AAC meeting minutes were presented for consideration of the AAC. Mr. Coyle stated that these were being presented again to correct an error identified during the previous AAC meeting.

3.2 January 9, 2020 AAC Meeting – Approval of Minutes: The January 9, 2020 AAC meeting minutes were presented for consideration of the AAC.

A motion was made by Member Hostetter, seconded by Member Edlin, to approve the December 12, 2019 and January 9, 2020 AAC Regular Meeting Minutes. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

4. **Public Comment Regarding Items Not On The Agenda:**

Mr. Coyle presented an email from Roger Ridings, President of Friends of Fernandina Aviation, expressing interest in planning a public open house aviation event at the airport. A copy of the email is attached to these minutes.

5. **Old Business:**

- 5.1 **Financial Report**

The group reviewed the monthly financial report. There was no discussion.

6. **New Business:**

- 6.1 **Bonhams and Butterfields Auctioneer Corporation Facility Use Agreement**

The 2020 Bonahms and Butterfields Auctioneer Corporation Facility Use Agreement was presented for review and discussion of the group. This agreement would allow Bonhams to utilize airport property East of Runway 9/27 for parking of automobiles attending the annual Bonhams auction event in March of 2020.

A motion was made by Member Hostetter, seconded by Member McKee, to recommend that the City Commission approve the 2020 Bonhams and Butterfields Auctioneer Corporation Facility Use Agreement. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

6.2 2-111 Aviation Regiment Temporary Air Traffic Control Services Facility Use Agreement

The 2020 2-111 Aviation Regiment Temporary Air Traffic Control Services Facility Use Agreement was presented for provision of air traffic control services in support of increased air traffic activity that would occur during Concours d'Elegance events in March of 2020.

A motion was made by Member Gill, seconded by Member Broughton, to recommend that the City Commission approve the 2-111 Aviation Regiment Temporary Air Traffic Control Services Facility Use Agreement. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

6.3 T-Hangar Development Project – Discuss Project Location

Mr. Coyle presented a conceptual sketch of potential construction of T-Hangar units for the upcoming T-Hangar development project. Mr. Coyle reminded the group that this project would receive FDOT grant funding, and that the proposed construction budget is \$1M.

Mr. Nardone stated that by extending existing buildings while remaining under 12,000 total square feet the use of space could be maximized while avoiding a requirement to install fire suppression in the hangars.

Member Colcord asked what the acronym of “TR” on the sketch meant, and Mr. Coyle stated that this acronym stood for tenant restroom.

Member McKee asked if the rest of the taxilane surfaces could be resurfaced during this construction project due to the condition of the existing taxilanes. Mr. Coyle stated that an FDOT grant is programmed in an upcoming year to rehabilitate all T-hangar taxilanes and that the airport would be completing sealcoating of taxilanes this fiscal year and the next.

A motion was made by Member Edlin, seconded by Member Hostetter, to recommend that the airport move forward with design plans as presented to the AAC during the February 13, 2020 meeting. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

6.4 Long Term Parking Lot Fee Discussion

Mr. Coyle presented a proposal to amend fees for use of the airport long term parking lot as reflected in the packet. The group discuss the fee scheduled and permitting process associated with the fees.

A motion was made by Member McKee, seconded by Member Edlin, to recommend that the City Commission approve the long term parking lot fee structure presented to the AAC during the February 13, 2020 meeting. A vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

6.5 Airport Capital Planning Update

Mr. Coyle provided a presentation of the current 5-year capital improvement plan for the airport, and stated that the group would continue its discussion on capital planning needs of the airport in upcoming meetings.

7. Airport Manager and Staff Reports:

Mr. Coyle and Mr. Nardone presented information and a site plan for a public/airport fire station being considered by the City for development. Passero Associates had been contracted to produce a 30% design, and this design was presented to the AAC for comments.

Member Gill asked if there would be any fire suppression training causing smoke at the proposed training facility. Mr. Nardone stated that there is a proposed training tower that could be sealed to contain smoke for training, and confirmed that there would be no live outdoor fire training on-site.

Member Edlin asked what portion of the building would be considered support for aeronautical purposes. Mr. Nardone stated that one apparatus bay would be dedicated to an airport fire fighting vehicle.

8. Commission Member Reports and Comments:

Member Edlin asked if there are any updates pertaining to the flight training academy. Mr. Coyle stated that he recently spoke with representatives from Agile Defense who stated that they would make a decision within the next 30 to 45 days.

9. Next Meeting Date: April 9, 2020

10. Adjournment: There being no further business to come before the Airport Advisory Commission, the meeting was adjourned at 7:30 p.m.

Secretary

David Austin, Chairperson

Attachment

Roger Ridings Public Comment

Attachment 1 – Public Comment from Roger Ridings

Hello Nathan,

As we discussed, since I am unable to attend this month's AAC meeting, I would like you to present this proposal to the Board for consideration.

Just to give a little background of our organization, The Friends of Fernandina Aviation (FOFA) is a not-for-profit, aviation oriented organization. The goal of FOFA is to promote the understanding of and appreciation for the importance of aviation in the local community through our volunteer-staffed programs such as aviation education, orientation and training, youth scholarships, community outreach, and cooperative efforts with other local area, civic-minded non-profits. Our membership is diverse and many of our members are aircraft owners and/or pilots.

Not only is 2020 the **10th anniversary** of the founding of FOFA, but during this time, members have volunteered more than **6,100 hours** to support the FOFA mission but also to raise money to support the scholarships and aviation education of our County's youth. Over **\$80,000** has been distributed to those youth programs!

Purpose:

To promote the City of Fernandina Beach, the FB Airport and the role it played in WWII including general aviation in a family oriented event. (see what Palatka Airport does for an annual event – attached)

Scope:

Utilizing the many resources in our area (FoFA, EAA, Airport Staff, Airport Tenants Military, etc.):

Q Establish a committee for all stakeholders to plan and organize an aircraft fly-in of vintage aircraft (including WWII era) and cars for static display.

Q Date of event TBD (October or early November 2021)

Q Define scope of event (fly-in, static display of vintage cars and vintage aircraft including military aircraft) Consider the possibility of aircraft fly-bys in the normal airport traffic pattern and aircraft rides. Some military aircraft organizations sell rides to help offset the cost of fuel.

Q Food vendors

Q Type of activities for children

Q Entertainment

Q Sponsorships

Q Marketing

Q Volunteers

I would be happy to chair the committee or work with the Board to make this a successful event. I can see where this could easily become an annual event with the support of the Board and the aviation community.

Respectfully,
Roger Ridings
President
Friends of Fernandina Aviation

1. **Call to Order:** Chairperson Austin called the meeting to order at 6:00 pm.
2. **Members Present:** Chuck Colcord, Dave Austin, David Broughton, Tom Piscitello, Ward Gill, Prudence Hostetter, Don Edlin, and Nathan Coyle (Staff Assistant)
Members Absent: Len Kreger (City Commission Liaison) and One Vacancy

Others Present: Robert Kozakoff, Brian Echard, Tammi Bach, and Dana Whicker
3. **Pledge of Allegiance**
4. **Public Comment Regarding Items Not On The Agenda:** No public comment was received.
5. **Old Business:** No old business was discussed.
6. **New Business:**

6.1 Runway 4/22 Project Update

Airport Manager Coyle provided an update on the project to rehabilitate Runway 4/22 at the Fernandina Beach Municipal Airport. Mr. Coyle stated that the design work and bidding process had been completed. Four bid submittals were received and the low bidder cost was within projected budget.

Mr. Coyle also presented an outline of potential project timelines contingent upon application and receipt of a grant from the FAA. Mr. Coyle reminded the group that it would be likely that the project would be 100% funded by the FAA.

Member Edlin inquired as to what would happen with matching FDOT funds that would no longer be needed for the project and Mr. Coyle stated that FDOT had \$100,000 programmed as a match and that \$80,000 would likely be repurposed to re-stripe Runway 9/27 and \$20,000 returned to FDOT in exchange for \$75,000 in State Fiscal Year 2023 to provide additional funding support of a potential public/airport fire station. Member Edlin expressed the need to prioritize hangar development scheduled for the next fiscal year.

Member Gill expressed that there is a need to install an approach lighting system to Runway 4 to enhance safety for use of the runway during reduced visibility. Mr. Coyle stated that this project would need to be programmed as a separate project and requires justification to show use of the GPS procedure for Runway 4.

Mr. Coyle stated that he would update the group on the project following receipt of an FAA grant, and continue to provide updates during upcoming AAC meetings.

6.2 2020 Architectural Standards Discussion

Mr. Coyle presented the group with a series of minor draft revisions to the airport architectural standards for discussion. Mr. Coyle stated that the completely revised version of standards have worked well but a few minor items were noted for attention. Each revision was presented and discussed.

Member Austin asked for more detail about the T-Hangar exclusivity section where the proposed language stated that T-hangars would only be constructed by the City or awarded under a competitive selection process. Mr. Coyle stated that this language was an attempt at using a process where the City could release an RFP to received competitive interest for development, and have a method to still control quantity of T-hangar development on the airport.

Member Piscitello asked about the hangar setback requirements from the standards and how they related to the conceptual T-Hangar design that had been presented to the AAC. Mr. Coyle stated that the conceptual T-Hangar design leveraged extension of existing buildings which would eliminate the need for clear space between T-Hangar structures. Mr. Coyle also stated that the center T-Hangar structure would be designed with a breezeway, as was recommended by AAC members previously, to allow access to electrical equipment and convenient pedestrian traffic to the restrooms from the northern taxilane.

7. Airport Manager and Staff Reports:

Mr. Coyle provided his monthly report to the AAC.

8. Commission Member Reports and Comments:

Member Gill asked for an update on the fire station project, and Mr. Coyle stated that a 30% design had been completed and that a proposed work order for a full design of the Fire Station would be presented to the City Commission at the next City Commission meeting.

Member Broughton asked if there were any updates from the flight school agency that previously provided a presentation to the group. Mr. Coyle stated that he contacted the representative from the flight school agency (Agile Defense) roughly two weeks prior to the meeting and learned that the agency has shifted its interest and conversations to the airport in Punta Gorda Florida.

9. Next Meeting Date: June 11, 2020

10. Adjournment: There being no further business to come before the Airport Advisory Commission, the meeting was adjourned at 6:53 p.m.

Secretary

David Austin, Chairperson

Airport June 2020 Financial Report

AIRPORT 420

AIRPORT 420

	BUDGET 2019-2020	YTD	Percentage
REVENUES			
33120 FEMA GRANT	-	0.00	100.0%
33220 FAA GRANT	2,143,000	114,345.00	5.3%
33323 FDOT GRANT	505,500	16,783.62	3.3%
33420 FEMA STATE GRANT	-	0.00	0.0%
34704 RENTALS NON-TAXABLE		680.00	0.0%
34720 RENTALS		1,080.00	100.0%
34970 FUEL SALES	24,800	15,389.00	62.1%
34971 LEASE PAYMENTS - LAND LEASE	69,797	64,905.97	93.0%
34973 LAND LEASE - AMELIA RIVER	205,960	146,571.59	71.2%
34974 LAND LEASE PAYMENTS - NON-TAXABLE	37,105	26,053.51	70.2%
34975 RENT/LEASE PAYMENTS - City Built	293,707	201,848.36	68.7%
34976 8 FLAGS RENT (TAXABLE)	67,017	27,422.76	40.9%
34978 8 FLAGS RENT - NON-TAXABLE	50,266	43,388.37	86.3%
34979 TRANSIENT REVENUE	-	2,805.00	0.0%
36110 INTEREST		3,008.10	
36420 INSURANCE PROCEEDS		0.00	
36800 CAPITAL CONTRIBUTION		0.00	
38410 LOAN PROCEEDS		0.00	
36990 OTHER REVENUE	112,650	73,803.83	65.5%
36991 PARKING REVENUE	2,004	850.00	42.4%
36995 LATE FEES	-	1,288.61	0.0%
36992 GAIN ON SALE OF ASSETS			
38101 TRANSFERS IN GENERAL FUND		0.00	
38910 CASH BALANCE FORWARD	148,581	0.00	0.0%
Revenue Total	<u>3,659,480</u>	<u>740,223.72</u>	20.2%

AIRPORT 420

AIRPORT 420

	BUDGET 2019-2020	YTD	Percentage
PERSONNEL SERVICES			
51200 SALARIES	128,570	86,826.84	67.53%
51300 TEMPORARY	-	0.00	
51350 PART TIME	15,809	0.00	
51400 OVERTIME	-	0.00	
52100 FICA	11,045	6,021.57	54.52%
52200 RETIREMENT	30,806	20,800.76	67.52%
52300 HEALTH	29,687	22,295.94	75.10%
52301 LIFE	713	551.78	77.39%
52350 OPEB COSTS	1,756	1,168.00	66.51%
52400 WORKERS' COMP	3,150	2,104.00	66.79%
52500 UNEMPLOYMENT			
TOTAL	221,536	139,768.89	63.09%
OPERATING EXPENSES			
53100 PROFESSIONAL SERVICES	25,000	12,750.00	51.00%
53200 AUDIT	6,795	4,528.00	66.64%
53400 CONTRACTUAL	54,790	25,994.91	47.44%
53900 AUTO ALLOWANCE		0.00	
53910 HOUSING ALLOWANCE	-	0.00	
54000 TRAINING/TRAVEL	3,000	17.51	0.58%
54100 COMMUNICATIONS	2,203	1,172.00	53.20%
54101 COMMUNICATIONS - CELL	2,000	896.03	44.80%
54103 COMMUNICATIONS - INTERNET	5,750	1,298.50	22.58%
54200 POSTAGE	100	0.00	0.00%
54300 UTILITIES - ELECTRIC	42,000	23,458.02	55.85%
54310 UTILITIES - WATER & SEWER	13,400	5,954.26	44.43%
54500 INSURANCE	42,349	28,232.00	66.67%
54610 R/M GROUNDS	94,000	61,535.13	65.46%
54620 R/M EQUIPMENT	1,500	53.96	3.60%
54630 R/M VEHICLES-LABOR	4,600	4,645.00	100.98%
54640 R/M VEHICLES-MATERIALS	5,000	5,590.14	111.80%
54700 PRINTING	1,057	0.00	0.00%
54800 PROMOTIONAL	1,000	0.00	0.00%
54902 BAD DEBT EXPENSE		0.00	
54910 BILLING COST	7,300	4,864.00	66.63%
55100 OFFICE SUPPLIES	7,300	373.50	5.12%
55200 OPERATING SUPPLIES	2,285	291.86	12.77%
55210 UNIFORMS	400	24.00	6.00%
55230 FUEL	5,000	3,649.18	72.98%

AIRPORT 420

AIRPORT 420

	BUDGET 2019-2020	YTD	Percentage
55400 BOOKS/SUBS/DUES	525	605.00	115.24%
TOTAL	<u>327,354</u>	<u>185,933.00</u>	56.80%
CAPITAL OUTLAY			
56200 BUILDINGS	-	0.0	
56300 IMPROVEMENTS	2,965,585	237,541.7	8.01%
56400 MACH./EQUIP.	30,000	30,172.6	
56401 MACH./EQUIP. Non-CAP	1,000	2,393.0	239.30%
TOTAL	<u>2,996,585</u>	<u>270,107.3</u>	9.01%
57000 SETTLEMENT EXP		0.0	
57100 PRINCIPAL	79,000	0.0	
57200 INTEREST	35,005	17,814.8	
57300 FINANCING COSTS	-	0.0	
TOTAL	<u>114,005</u>	<u>17,814.8</u>	
Expense Total	<u><u>3,659,480</u></u>	<u><u>613,624.0</u></u>	16.77%

Runway 4/22 Rehabilitation Update

Nate Coyle
Airport Manager

Runway 4/22 Rehabilitation Scope

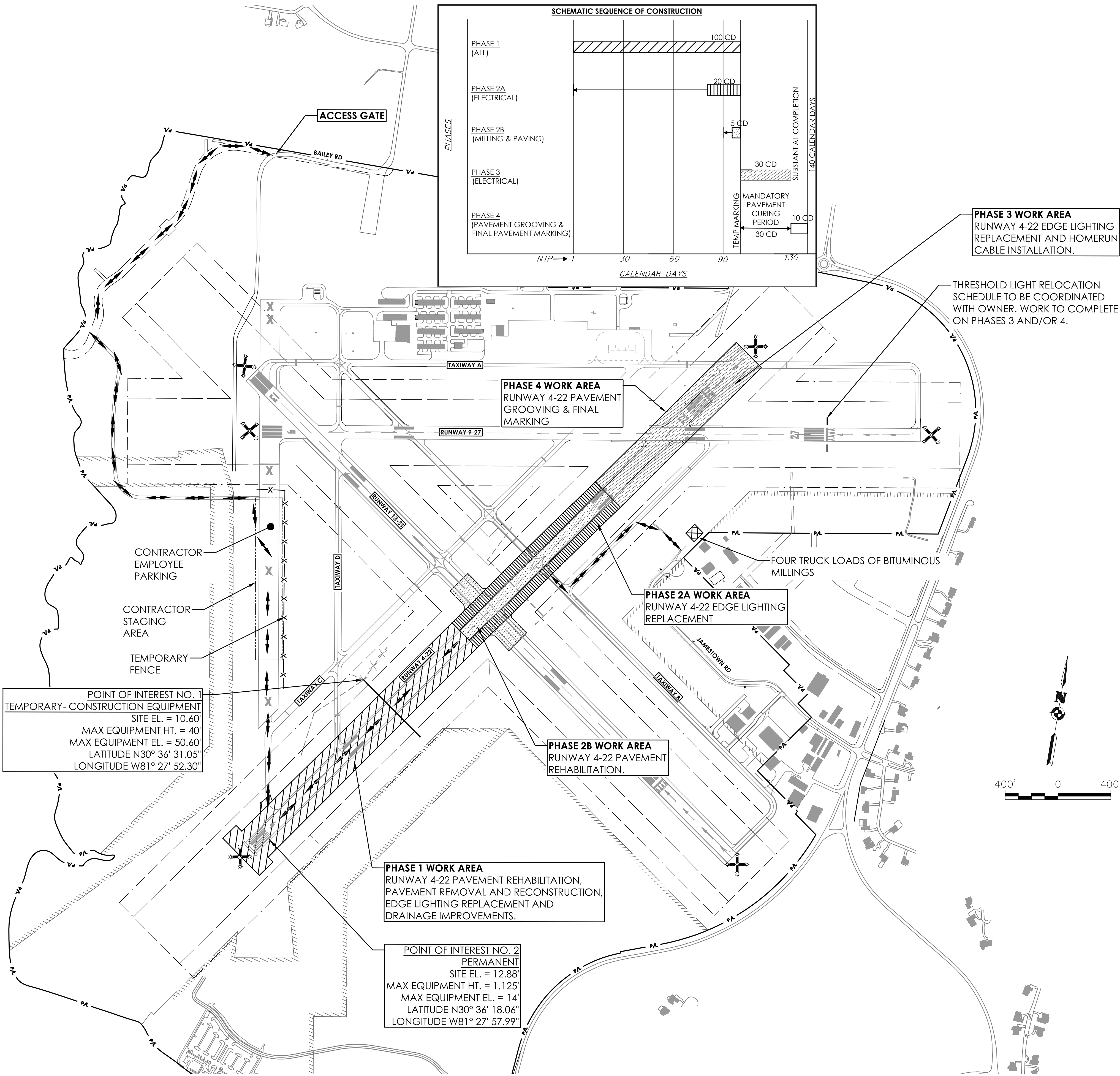
- Rehabilitate Runway 4/22 Pavement (South 3,000')
- Convert MIRL to LED MIRL system
- Replace stormwater associated with Runway 4/22
- Runway capability to be designed for FHB demand aircraft (G-IV)
 - This project does not extend, widen, or change the operational capability of the runway

Project Status Update

- Project Design – Complete
- Bid Process – Complete
- Award and Contract Execution – Ongoing (Completion by 1 July)
- Receipt of FAA Grant – Received, Pending Commission Approval on 16 June Commission Agenda; 100% FAA Funded
- Construction Process – Not Started
 - 140 Calendar Day Project
 - Split into 4 Phases

Possible Construction Window

- **The timelines below are estimates that will be refined following contract execution with the successful bidder/contractor.
- Project Start - ~August 2020
- Project Finish - ~December 2020
- Impacts:
 - All Phases - Runway 4/22 closed for duration of the project
 - Phase 2 – Runway 13/31 closed for paving and electrical
 - Phase 3 –Runway 9/27 closed for electrical
 - Phase 4 – Final markings and grooving of entire runway; impacts to be managed as work is completed.



GENERAL PHASING NOTES:

1. ALL CONSTRUCTION WORK FOR THIS ENTIRE PROJECT (PHASE 1 THROUGH 4) SHALL BE ACCOMPLISHED WITHIN 140 CALENDAR DAYS.
2. THE INTENT OF THIS CONTRACT IS TO COMPLETE THE PROJECT WITH A MINIMAL AMOUNT OF OPERATIONAL IMPACT TO THE AIRPORT; I.E. THE SHORTEST AMOUNT OF TIME THAT AIRCRAFT MOVEMENT AREAS ARE CLOSED OR IMPACTED DUE TO CONSTRUCTION OPERATIONS. NO RUNWAY, TAXIWAY, APRON, OR AIRPORT ROADWAY SHALL BE CLOSED WITHOUT PRIOR APPROVAL OF THE AIRPORT MANAGER, TO ENABLE NECESSARY NOTICES TO AIRMEN (NOTAMS) OR ADVISORIES TO AIRPORT SERVICES OR TENANTS. A MINIMUM OF 48 HOURS WRITTEN NOTICE OF REQUESTED CLOSING SHALL BE DIRECTED TO THE ENGINEER, WHO WILL COORDINATE THE REQUEST WITH THE AIRPORT MANAGER. PRIOR TO THE RE-OPENING OF THE RUNWAY, TAXIWAY OR APRON THE CONTRACTOR, OWNER, AND RESIDENT ENGINEER SHALL INSPECT THE PAVEMENT SURFACE TO DETERMINE THAT IT IS SUITABLE TO BE OPENED.
3. TO THE EXTENT POSSIBLE, ALL WORK SHALL BE PERFORMED DURING DAYLIGHT HOURS WHEN DISCONTINUED AIRFIELD ELECTRICAL CIRCUITS WILL NOT IMPACT AIRPORT OPERATIONS.
4. AT THE COMPLETION OF EACH DAY'S WORK, AND PRIOR TO THE RE-OPENING OF ANY RUNWAY OR TAXIWAY, THE CONTRACTOR SHALL REMOVE ANY EQUIPMENT AND CLEAN AIRFIELD PAVEMENT SURFACES TO REMOVE ANY DEBRIS TO THE SATISFACTION OF THE ENGINEER AND OWNER.
5. ALL REQUIRED MAINTENANCE AND PROTECTION OF TRAFFIC DEVICES SHALL BE INSTALLED AND APPROVED BY THE ENGINEER PRIOR TO STARTING WORK.
6. THE CONTRACTOR SHALL STABILIZE, MAINTAIN, AND REMOVE, WHEN NO LONGER NEEDED, ALL TEMPORARY ACCESS AND HAUL ROADS REQUIRED TO FULFILL THE CONTRACT. THE AFFECTED AREAS SHALL BE RESTORED PRIOR TO FINAL ACCEPTANCE.
7. THE CONTRACTOR SHALL MAINTAIN AND RESTORE ALL DISTURBED PAVEMENT MARKINGS AND GRANULAR OR PAVED SURFACES ON THE AIRPORT OR ALONG THE ACCESS ROUTE TO PRE-CONSTRUCTION CONDITIONS OR BETTER. INCLUDE THE COST FOR THIS RESTORATION IN ITEM M-100.
8. ALL WORK WITHIN THE RUNWAY SAFETY AREAS WILL BE COORDINATED WITH THE ENGINEER AND OWNER. 48 HOURS NOTICE WILL BE GIVEN PRIOR TO DOING ANY WORK IN THE SAFETY AREAS SO THAT APPROPRIATE NOTAMS CAN BE ISSUED.
9. RAISED LIGHTED "X" TEMPORARY RUNWAY CLOSURE MARKERS SHALL BE REQUIRED FOR THE DURATION OF TEMPORARY RUNWAY CLOSURES DURING WORK PERFORMED IN THE RUNWAY SAFETY AREAS
10. THE CITY OF FERNANDINA BEACH RESERVES THE RIGHT TO RE-SCHEDULE THE PHASING WORK, AS SHOWN ON THE PLANS, IN A MANNER THAT IS MOST BENEFICIAL TO THE AIRPORT IN MINIMIZING RUNWAY AND TAXIWAY CLOSURES, USE OF ACTIVE RUNWAYS AND TAXIWAY PAVEMENT BY CONTRACTOR'S MEN AND EQUIPMENT, OR DELAYS AND DISRUPTION OF AIRPORT SERVICES. NO CLAIMS FOR DELAYS OR REQUESTS FOR EXTENSIONS OF TIME WILL BE MADE FOR RE-SCHEDULING OF PHASING WORK THAT IS DEEMED NECESSARY BY THE ENGINEER OR OWNER FOR THE TIMELY PROGRESSION OF THE WORK.
11. RUNWAYS 4-22 AND 13-31 SHALL BE CLOSED WHENEVER WORK IS BEING PERFORMED IN THE RUNWAY SAFETY AREAS.
12. CONSTRUCTION SHALL NOT TAKE PLACE DURING THE WEEK OF LOCAL EVENT 'CONCOURS D'ELEGANCE' WHICH TAKES PLACE MARCH 6, 2020 & March 7, 2020.

LEGEND:

- LOW PROFILE BARRICADES (SEE DETAILS SHEET 2)
- RUNWAY CLOSURE MARKER
- TEMPORARY LIGHTED CLOSED RUNWAY "X" MARKER
- CONTRACTOR ACCESS / ON & OFF-SITE HAUL ROUTE
- CONTRACTOR STAGING AREA
- CONTRACTOR STOCKPILE AREA
- PHASE 1 WORK AREA
- PHASE 2A WORK AREA
- PHASE 2B WORK AREA
- PHASE 3 WORK AREA
- PHASE 4 WORK AREA

FINAL DOCUMENTS



Property Owner:
City of Fernandina Beach
Fernandina Beach Municipal Airport
700 Airport Road
Fernandina Beach, Florida 32034

Tenant / Client:

Passero Associates
4730 Casa Cola Way, Suite 200
St. Augustine, FL 32095 (904) 757-6106
Project Manager: Bradley J. Wentz, P.E.
Designed By: Bruce Bradley, EI

Revisions				
No.	Date	By	Description	

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CONSTRUCTION SAFETY PHASING PLAN OVERVIEW

RUNWAY 4-22 REHABILITATION

Town/City: Fernandina Beach
County: Nassau State: Florida
Project No.
99000047.0089
Drawing No.
C-201
Date
MAY 2020

Architecture and Building
Design Standards for Development on the Airport
(Included within Land Development Code by Reference)

For purposes of this document the City shall be the City of Fernandina Beach and the airport shall be Fernandina Beach Municipal Airport.

These architecture and building design standards shall be applied to airport construction or improvement on or within Fernandina Beach Municipal Airport property boundary as shown on ~~Figure 2-18 of the Airport Master Plan dated September 2015~~ the most current FAA approved Airport Master Plan. These design standards have been incorporated by reference into the Airport Overlay section of the City of Fernandina Beach Land Development Code. The City of Fernandina Beach Land Development Code applies to all tenant and lessee construction on the Airport. These design standards are used by the City's Technical Review Committee (TRC) as its basis for beginning the approval process for any construction on the Airport. All construction must meet current adopted Florida Building Codes, City Building Ordinances, and National Fire Prevention Association (NFPA) requirements. In cases of conflict with other City codes or regulations, the more stringent provisions shall apply.

Approvals and Submittals Required:

1. No building nor any improvement shall be erected, placed, or altered on any building site at the Airport until the plans for such building or improvement, including site plan, landscape plan, building plans and specifications have been approved by the City.
2. Approval or disapproval of such plans shall be with respect to conformity with these restrictions and other applicable ordinances and requirements of the City and with respect to harmony of external design and land use as it effects property within and adjacent to the Airport.
3. Building plans shall be in conformance with all Federal, State, County and City laws and ordinances, and shall conform to the most recent FAA approved Airport Layout Plan.
4. An FAA Form 7460, *Notice of Proposed Construction*, shall be submitted to FAA for review and shall be approved by the FAA prior to start of construction.
5. No construction, including site improvements, shall be undertaken without first receiving all applicable City Land Development Orders.
6. Submittal requirements for review include a site plan, landscaping plan, and building plan and shall also include the following components listed below and/or any other submittals referenced within these design standards:
 - a. Drainage plan indicating predevelopment flow and contours/elevations of proposed development parcel as well as adjacent parcel(s).
 - b. Roof drainage and a soil erosion control plan shall be indicated on plan submittal.
 - c. For hangar development, a proposed thickness and weight bearing of the hangar floor shall be indicated on the site plan, and shall be of sufficient thickness/weight bearing for the largest aircraft that could use the hangar.
 - d. All antennas, satellite dishes, and similar equipment shall be indicated on the site plan to include proposed location and height.
 - e. Proposed signage shall be indicated on the site plan and shall specify sign placement, height, and design.
 - f. All plan submittals shall include sufficient detailed information on all utility designs and

design loads.

- g. The location of any proposed outside storage areas shall be indicated on a site plan with proposed screening materials.
- h. Plan submittals shall include proposed exterior lighting location and light intensity.
- i. A vehicle parking plan shall be identified on the site plan in compliance with requirements outlined further within these design standards.

Variances:

The City, through the Board of Adjustments, shall consider and may grant a variance to these covenants, conditions and restrictions. Request for variance must include a full explanation as to why these codes or requirements cannot be fully met.

Occupancy:

No occupancy of any building shall be permitted before the building is completed and a certificate of occupancy is issued.

Setbacks:

- 1. The City will determine setback distances for construction based on FAA advisory circulars and/or regulations, the most recent FAA approved Airport Layout Plan and other City regulations that may be enacted from time to time.
- 2. No part or portion of any building shall be erected, constructed, or extended into any setback area.
- 3. No building construction equipment or materials shall be staged, placed, or operated in a manner that impedes the movement of aircraft along taxilanes or taxiways or encroaches into a safety or object free areas without the prior permission of the City.
- 4. The minimum building setback shall be 25 feet from any adjacent ground lease boundary ~~y.y.~~
- 4. Minimum building separation requirements shall be complied with as set forth by the current-State of Florida-adopted version of the National Fire Protection Agency (NFPA) 409, *Standard on Aircraft Hangars*, irrespective of ground lease boundary line location.
- 5. Adjoining hangars sharing a common center wall shall be built by the same lessee. ~~Such hangars shall have a minimum 25-foot side building setback on all unattached sides from the ground lease boundary line.~~
- 5.

Drainage:

- 1. A drainage plan shall be submitted indicating pre-development stormwater flow, contours/elevations of the proposed development site, and elevations of adjacent property or parcels.
- 2. Drainage shall not negatively impact adjacent properties or leaseholds and shall flow into the airport's natural or developed drainage.
- 3. The elevation of the lot shall not be changed so as to materially affect the drainage pattern of the surrounding lots.
- 4. Drainage from roofs shall not create erosion or affect adjacent properties or leaseholds. Perimeter roof drainage with gutter and downspouts shall be required.
- 5. Roof drainage and a soil erosion control plan shall be indicated on plan submittal.

Hangars/Buildings:

- 1. Aircraft hangars constructed under these standards shall only be for use or uses authorized under a ground lease from the City. Stand-alone non-hangar buildings within the area of the airport designated as aeronautical use on the most recent FAA approved Airport Layout Plan shall only be used for an aeronautical use approved under a ground lease from the City.
- 2. Outbuildings may be permitted as an ancillary to the primary building. An outbuilding must be attached or in near proximity to the primary building. Such outbuildings must be directly related to the operation of the primary building and limited to office(s), storage area, or related work area.
- 3. For multiple nested hangars with no direct road access, such as T-Hangars, the location of the hangar

door designates the front of the building. For stand-alone hangars constructed on a named access road, the front of building shall be the side facing the nearest access road upon which the address is affixed

4. The minimum bulk hangar size allowed shall be 1,600 square feet, unless otherwise approved by the City Manager or designee subject to grant assurances provided to the FAA and FAA regulations, and may be private or City construction.
5. T-hangars shall only be constructed by the City, unless awarded to an individual or corporation under a competitive selection process conducted by the City.
6. All hangars must have a concrete finished and sealed floor. The proposed thickness and weight bearing of the floor must be indicated on the site plan and be sufficient for the largest aircraft that could use the hangar.
7. Any hangar constructed, unless an individual hangar or separated hangar units within a structural building and built for non-commercial use only and not exceeding 2,000 square feet per unit or individual hangar, requires an oil/water separator to discharge water and oil by-products, as appropriate, into either a sanitary sewer or into a holding tank.
8. Hangars/buildings shall meet all appropriate fire codes for the proposed use of the building.
9. No residential occupancy is permitted within any building constructed on airport property.
10. Maximum building height is 45 feet or an elevation lower than imaginary surfaces outlined in Federal Regulation Title 14 Part 77, *Safe, Efficient Use and Preservation of Navigable Airspace*, at the development site location, whichever is lower.
11. Roof materials shall be non-reflective, not create glare, and be of a type, style and color approved by the City.
12. Open sided structures may be authorized if approved by the City Manager or designee based upon type, style, structural integrity, and proposed location.
13. No alterations or additions to the exterior or interior of a building shall be accomplished without first obtaining all required City permits.
14. All antennas, satellite dishes, and similar equipment, shall be indicated on the site plan and shall include the proposed installation location and height.

Signage:

1. All signs must adhere to the requirements specified in the City's Sign Code. All hangar sign plans and sign proposals shall be submitted to the City for review and approval prior to construction or installation.
2. Additional address signage may be required to be displayed if required by City emergency service providers.
3. Signs, lettering, designs, or other graphics shall not be placed, painted or otherwise located on roofs.

Aprons/Pavement:

1. Taxilanes within hangar areas provided by the City are generally designed to accommodate an aircraft with a wing span no greater than 49 feet. Facilities designed for larger wingspan aircraft shall provide direct access to taxiways, unless otherwise approved by the City Manager or designee subject to grant assurances provided to the FAA and FAA regulations.
2. Entrance pavement is required from the hangar door to the taxilane or taxiway, shall be at least 20 feet wide.
3. All required apron/ramp areas shall be constructed to remain outside the taxilane or taxiway object free area except for the entrance pavement required in 2 above.
4. Apron space between the hangar and the adjacent taxilane or taxiway shall be sufficient to support the proposed use and potential future use of the hangar. The design of the apron is subject to review and

approval by the City.

5. All airside leasehold pavements must be of sufficient quality and weight bearing capacity for the largest aircraft that could be hangared on the leasehold and shall be designed for a minimum 20 year life using any applicable current FAA standards. Due to potential for creation of foreign object debris, pervious pavements shall not be permitted for use on the airside of airport property.
6. Landside pavements shall be designed per the City's Local Development Orders.
7. Any permitted airside vehicle access routes are to be a minimum of 12 feet wide.

Utilities:

1. Extension of Utilities to the proposed facilities shall be the financial responsibility of the Lessee.
2. All plan submittals shall include sufficient detailed information on all utility designs and design loads.
3. Work shall not commence until approval has been received by the City and all permits have been received.
4. Plan submittals shall indicate above ground utilities such as, but not limited to, condensers and transformers.
5. Sewer, gas, water, electric, and communication utilities shall be located underground.
6. The Lessee shall be responsible to restore all areas disturbed during the utility installation including pavement and grass areas.
7. All electrical wiring shall be in conduit and placed underground from the electrical power source to the hangar/building.
8. Septic tanks are not authorized for use on the airport.

Hangar Doors:

1. Types (Bi-fold, Hydraulic single swing, Track Mounted/rolling, accordion).
2. Hangar door clear opening shall be:
 2. ~~Horizontal~~—equal to or greater than 80% of the width of the side of the hangar where the door is located (I.E. building width of 100 feet, hangar door clear opening shall be a minimum of 80 feet), or equal to or greater than 80% the total width of individual T-Hangar or shared wall hangar units. All hangar doors must have a minimum 12-foot clear door height.
 3. ~~Vertical~~—For a hangar door width of:
 3. ~~Less than 40 feet, minimum door height shall be 14 feet~~
 3. ~~40 feet up to 50 feet, minimum door height shall be 16 feet~~
 3. ~~50 feet up to 60 feet, minimum door height shall be 20 feet~~
 3. ~~60 feet up to 70 feet, minimum door height shall be 24 feet~~
 3. ~~70 feet up to 80 feet, minimum door height shall be 26 feet~~
 3. ~~greater than 80 feet, minimum door height shall be 26 feet~~
3. All hangar doors shall be installed in such a manner as to not obstruct the movement of any aircraft on an adjacent taxiway or taxilane or of another airport tenant outside the leased premises.

Hangar/Building Characteristics:

1. At least one bathroom facility is required for any stand-alone commercial use hangar or building. The bathroom facility must be constructed to be American Disabilities Act (ADA) compliant as required by local building code.
2. For non-commercial use hangars, bathroom facilities are required when:
 - There is no public use restroom within 400 feet of the proposed hangar development as measured by linear feet distance from the closest exterior wall of the proposed hangar development to the closest exterior or interior wall of any existing public restroom, or
 - The proposed development consists of, or will result in, more than 24 t-hangars in a specific location without access to a public use restroom, or

- The proposed development will be a single hangar larger than 12,000 SF, or
 - The proposed development will be a divided hangar with more than 25,000 SF of total space.
3. Hangar/building materials shall be a metal building or concrete block or related material. Wood buildings are prohibited. The roof may be aluminum if coated with a non-glare substance.
 4. Hangar/buildings that produce glare or other effects that are hazardous to aircraft operation shall not be permitted.
 5. Hangar/building colors shall be neutral tones.
 6. The location of outside storage areas and the materials required for screening shall be included on the site plan submitted by lessee. All materials used for screening shall be opaque and the same as or similar to the main or primary building, or by installation of berms and landscaping acceptable to the City.
 7. Hangars shall have a fire suppression system, if required, as prescribed in the current current-State of Florida-adopted version of the National Fire Protection Agency (NFPA) 409, *Standard on Aircraft Hangars*.
 8. All mechanical equipment shall be housed within the building when possible or screened as defined in 6 above. When roof mounted equipment is required, it must be concealed by parapet walls sufficient to screen the equipment but no more than 42". Such parapet does not count against building height restriction as long as there is no violation of imaginary surfaces described in Federal Regulation Title 14 Part 77, *Safe, Efficient Use and Preservation of Navigable Airspace*. Plumbing vents are the only non-screened roof penetrations allowed.
 9. Any exterior equipment shall be enclosed or screened so as to be an integral part of the architectural design and not in public view.
 10. Any hangar or building abutting a part of the Airport Operation Area (AOA) is also considered part of the security fence system. Such hangar or building shall provide the only entrance to the airside operations area unless approved by the City Manager or designee subject to grant assurances provided to the FAA and FAA regulations.. In addition lessee shall provide a chain link fence without gates separating the airside and the landside with not less than 6 feet chain link with 3 strand barbed wire on top between buildings to the property line to establish a security perimeter. If landscape screening is provided, it shall be located on the landside and no closer than 6 feet from the fence and maintained in a manner to preclude overgrowth onto the security fence.
 11. The outside storage of hazardous materials or hazardous waste shall be prohibited as identified in the Airport Rules and Regulations.
 12. Adequate lighting sufficient for safety and security is required and shall be installed on the building for both airside and landside areas and in general shall be uniform in style as determined by the City. Light fixtures that face a taxilane or taxiway shall not exceed 0.5 foot-candles at the edge of the taxilane or taxiway. Plan submittal shall include exterior lighting information including location. All lighting shall conform to the current City ordinance and the City's specifications and standards for off-street parking areas.

Landscaping:

1. Landscaping within the Airport Operation Area for non-building and non-pavement areas shall have as a minimum natural ground covering and is limited to grass or very low lying vegetation for unpaved areas. No trees or shrubbery shall be permitted within the Airport Operation Area (within the airport

security or perimeter fence.)

2. All gross land area of a development site that is not paved or building shall be landscaped and can include grass or ground cover. The landscaped areas outside the AOA (outside the airport perimeter fence) shall be located on the site in such a manner as to maximize preservation of existing trees with priority given to specimen trees. Such landscaping should not be on the airfield side of any hangar or building construction that is not accessible by the public.
3. Landscaping shall not block sight distance or pose a traffic hazard.
4. All grass, trees, and shrubbery must be kept in good appearance at all times. If the Lessee fails to maintain these areas the City reserves the right to maintain or remove them at an additional cost to the Lessee.

Automobile Parking:

1. All parking shall be identified in the site plan.
1. Parking shall not be established or designated along the front of a building if the front of the building is on the airside of the airport.
2. Vehicle parking spaces shall be sized and marked in accordance with requirements outlined within the current Fernandina Beach Land Development Code.
3. Commercial use of a hangar must comply with the quantity, sizing, and marking of ADA parking spaces outlined within the current Fernandina Beach Land Development Code.
4. Parking Spaces Required By Facility Type:

Box Hangar (Aircraft Storage Only)	
1 Space per 1,500 <u>2,000</u> square feet of hangar floor space (5 <u>3</u> minimum) rounded up to the next space	
Sample: 8,000 sq/ft hangar would require 4 parking spaces	
Box Hangar W/Office or Maintenance Space	
1 Space per 1,500 <u>2,000</u> sq/ft of hangar floor space (5 <u>3</u> minimum)	and
1 Space per 3200 <u>0</u> sq/ft of office space (5 minimum)	and
1 space per 750 <u>1,000</u> sq/ft of maintenance/shop space (5 minimum)	and
Sample: 8,000 sq/ft hangar (4) and 2,000 sq/ft of office (7) would need 11 spaces	
T-Hangar or Shared Wall Box Hangars w/individual unit size not exceeding 40'x40'	
1 space for 50% of units rounded up to the next space	
GA Terminal/FBO Building	
1 Space per 300 sq/ft of office space (5 <u>3</u> minimum)	
Airport Administrative Building	
1 Space per 300 sq/ft of office space (5 <u>3</u> minimum)	
MES Building	
1 Space per vehicle bay	and
1 space per 750 sq/ft of maintenance/shop space (3 <u>5</u> minimum)	and
Example: a MES building with four bays (4) and 810 sq/ft of shop space would need 9 spaces	

5. All parking areas shall have car stops or curbs placed at least five feet from the closest sidewalk, hangar or building.

6. All parking areas shall be setback at least 10 feet from the lessee's lease lines.

Compliance with Building Codes

The building codes and restrictions for buildings and structures at the Airport shall run with the land and be binding to all parties and all persons on Airport property.

All buildings constructed, erected, or placed upon any lot within the borders of the Airport shall conform to all government zoning and use requirements.

All Building and structures shall comply with all current federal, state and local requirements.

Refuse

Where necessary, dumpster enclosures shall be constructed at the rear of a structure/site and should be enclosed with an opaque wall constructed of a material that is the same as, or similar to, the primary building structure and have gates made of metal.

Per FDOT, funding of Runway 13/31 rehabilitation appears eligible contingent upon clarifying notes below:

- Would require a letter from FHB agreeing that FDOT participation in 13/31 would prohibit future FDOT funding for RWY 9/27
- The change would not impact runways designations (primary, secondary, etc.), only which two runways FHB prefers to apply FDOT funding towards moving forward. In this case primary & tertiary
- Approval as an eligible project is contingent that FDOT does not adopt future policy that prohibits participation in tertiary runway projects.

Notes:

- Based on this feedback from FDOT, airport staff has tentatively placed a project in the JACIP for Runway 13/31 design and construction beginning in FDOT FY 25 (grant issued in July of 2024). To finalize this request, a letter from the City would be required as mentioned above.
- Airport staff requests discussion and a recommendation on this funding shift from the AAC during the 16 June meeting.
- During the meeting, airport staff and engineers will discuss the condition of Runway 13/31 (in need of rehabilitation) and Runway 9/27 (recent condition assessment shows significant life left in white-top pavement).



Table A-3 Forecasted PCI 2020-2029

Network ID	Branch ID	Section ID	Last PCI	Forecasted PCI									
				2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
FHB	AP N	4205	90	87	84	82	81	79	78	76	74	72	69
FHB	AP N	4210	94	92	91	89	88	86	85	83	81	80	78
FHB	AP N	4215	55	53	52	50	49	47	46	44	42	41	39
FHB	AP N	4220	1	0	0	0	0	0	0	0	0	0	0
FHB	AP N	4240	85	83	82	80	79	77	76	74	72	71	69
FHB	AP NW	4105	36	34	33	31	30	28	27	25	23	22	20
FHB	AP NW	4110	33	31	30	28	27	25	24	22	20	19	17
FHB	AP RU N	4510	58	56	55	53	52	50	49	47	45	44	42
FHB	AP T-HANG	4305	85	83	82	80	79	77	76	74	72	71	69
FHB	AP T-HANG	4307	56	54	53	51	50	48	47	45	43	42	40
FHB	AP T-HANG	4310	69	67	66	64	63	61	60	58	56	55	53
FHB	RW 13-31	6215	65	64	63	62	61	61	60	60	60	60	60
FHB	RW 13-31	6225	64	63	62	61	61	60	60	60	60	60	60
FHB	RW 4-22	6105	65	64	63	62	61	61	60	60	60	60	60
FHB	RW 4-22	6110	92	90	89	87	86	84	82	81	79	77	76
FHB	RW 9-27	6305	98	97	96	95	94	94	93	92	91	90	89
FHB	RW 9-27	6335	83	82	81	80	79	79	78	77	76	75	74
FHB	TW A	305	68	67	66	65	63	62	60	59	57	55	54
FHB	TW A	310	87	85	82	80	78	77	75	74	73	72	71
FHB	TW A	315	73	72	71	70	69	68	67	66	65	64	63
FHB	TW A	320	71	70	69	68	67	66	65	64	62	61	59
FHB	TW A	325	64	63	62	61	60	59	58	57	56	54	53
FHB	TW A	327	78	76	75	74	73	72	71	70	69	68	67
FHB	TW A	330	69	68	67	66	65	64	63	63	62	61	60
FHB	TW A	335	67	66	65	63	62	60	59	57	55	54	52
FHB	TW A	350	71	70	69	68	67	66	65	64	62	61	59
FHB	TW B	205	66	65	63	62	60	59	57	55	54	52	50
FHB	TW B	210	59	57	56	54	52	51	49	48	46	45	45
FHB	TW B	215	63	62	60	58	57	55	53	52	50	48	47
FHB	TW B	220	58	56	55	53	51	50	48	47	46	45	44
FHB	TW B	225	69	68	67	66	65	63	62	60	59	57	55
FHB	TW B	230	65	64	62	61	59	57	56	54	52	51	49
FHB	TW B	233	70	69	68	67	66	65	63	62	61	59	57
FHB	TW B	235	63	62	60	58	57	55	53	52	50	48	47
FHB	TW B	236	70	69	68	67	66	65	63	62	61	59	57
FHB	TW C	120	57	55	54	52	50	49	47	46	45	44	44
FHB	TW C	125	85	84	83	82	81	81	80	79	78	77	76



investigation, and budgetary constraints. The following **Table 6.3.1** summarizes all identified section-level major rehabilitation needs forecasted for the next 10-year period. It should be noted that the following table depicts planning-level costs and have been rounded for planning purposes.

Table 6.3.1 10-Year Major Rehabilitation Needs

Program Year	Network ID	Branch ID	Section ID	Surface	Area (SF)	PCI Before	Rehabilitation Type	Planning Cost
2020	FHB	AP N	4215	AC	155,925	53	AC Restoration	\$ 1,092,000.00
2020	FHB	AP N	4220	PCC	23,835	0	PCC Reconstruction	\$ 358,000.00
2020	FHB	AP NW	4105	AC	11,190	34	AC Reconstruction	\$ 101,000.00
2020	FHB	AP NW	4110	AC	14,280	31	AC Reconstruction	\$ 129,000.00
2020	FHB	AP RU N	4510	AC	7,368	56	AC Restoration	\$ 52,000.00
2020	FHB	AP T-HANG	4307	AC	28,110	54	AC Restoration	\$ 197,000.00
2020	FHB	RW 13-31	6215	AAC	479,466	64	AC Restoration	\$ 3,357,000.00
2020	FHB	RW 13-31	6225	AAC	11,592	63	AC Restoration	\$ 82,000.00
2020	FHB	RW 4-22	6105	AAC	379,000	64	AC Restoration	\$ 2,654,000.00
2020	FHB	TW A	325	AC	71,712	63	AC Restoration	\$ 503,000.00
2020	FHB	TW B	210	AAC	99,184	57	AC Restoration	\$ 695,000.00
2020	FHB	TW B	215	AAC	7,146	62	AC Restoration	\$ 51,000.00
2020	FHB	TW B	220	AAC	17,500	56	AC Restoration	\$ 123,000.00
2020	FHB	TW B	230	AAC	29,700	64	AC Restoration	\$ 208,000.00
2020	FHB	TW B	235	AAC	20,200	62	AC Restoration	\$ 142,000.00
2020	FHB	TW C	120	AAC	9,442	55	AC Restoration	\$ 67,000.00
2020	FHB	TW C	145	AC	11,198	36	AC Reconstruction	\$ 101,000.00
2020	FHB	TW NW AP	505	AC	2,976	32	AC Reconstruction	\$ 27,000.00
2021	FHB	TW B	205	AAC	11,685	63	AC Restoration	\$ 82,000.00
2022	FHB	AP T-HANG	4310	AC	18,438	64	AC Restoration	\$ 130,000.00
2022	FHB	TW A	335	AAC	4,219	63	AC Restoration	\$ 30,000.00
2022	FHB	TW C	150	AC	1,968	64	AC Restoration	\$ 14,000.00
2023	FHB	TW A	305	AAC	20,095	63	AC Restoration	\$ 141,000.00
2023	FHB	TW D	425	AAC	9,694	63	AC Restoration	\$ 68,000.00
2024	FHB	TW A	330	AC	39,508	64	AC Restoration	\$ 277,000.00
2024	FHB	TW B	225	AAC	6,738	63	AC Restoration	\$ 48,000.00
2024	FHB	TW D	430	AC	18,663	64	AC Restoration	\$ 131,000.00
2025	FHB	TW B	233	AAC	15,343	63	AC Restoration	\$ 108,000.00
2025	FHB	TW B	236	AAC	4,994	63	AC Restoration	\$ 35,000.00
2026	FHB	TW A	320	AAC	35,000	64	AC Restoration	\$ 246,000.00
2026	FHB	TW A	350	AAC	11,250	64	AC Restoration	\$ 79,000.00
2026	FHB	TW D	410	AC	24,188	64	AC Restoration	\$ 170,000.00
2026	FHB	TW D	412	AAC	8,092	64	AC Restoration	\$ 57,000.00

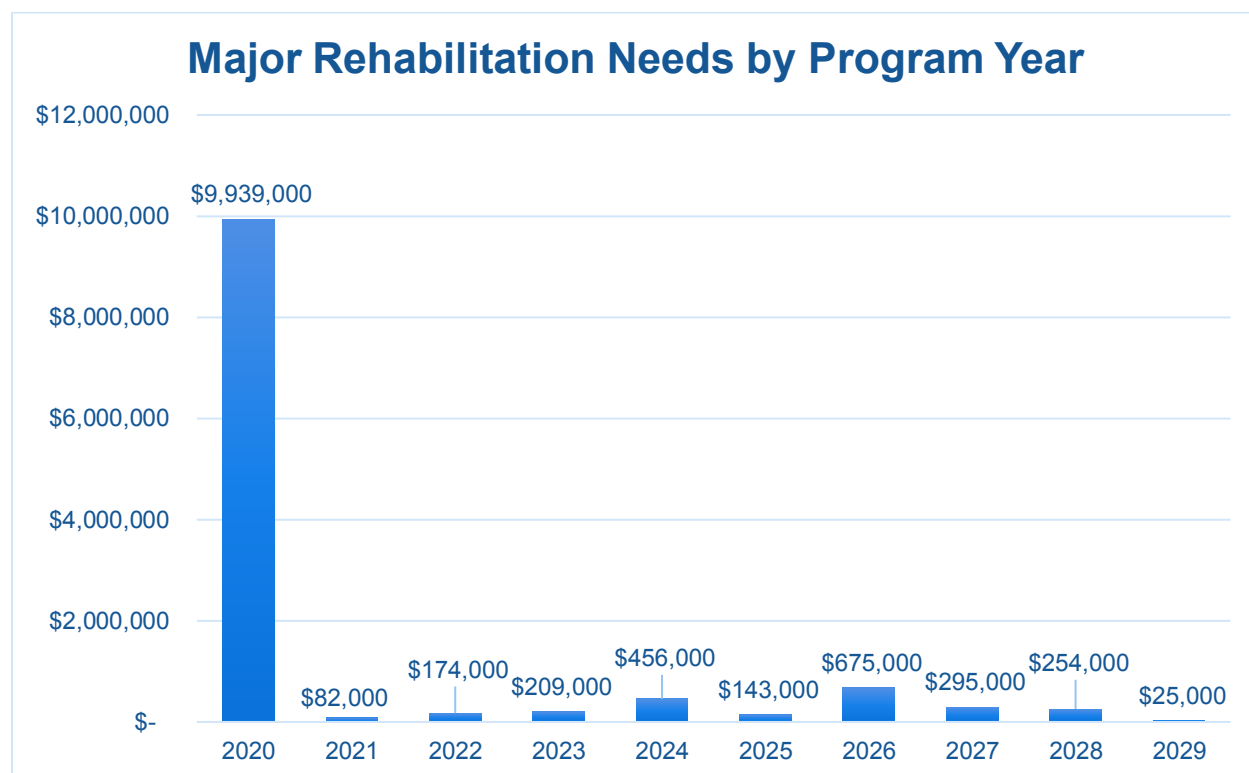


Program Year	Network ID	Branch ID	Section ID	Surface	Area (SF)	PCI Before	Rehabilitation Type	Planning Cost
2026	FHB	TW D	417	AAC	17,493	64	AC Restoration	\$ 123,000.00
2027	FHB	TW D	420	AC	42,000	64	AC Restoration	\$ 295,000.00
2028	FHB	TW A	315	AAC	36,250	64	AC Restoration	\$ 254,000.00
2029	FHB	TW NW AP	507	AAC	3,469	64	AC Restoration	\$ 25,000.00

*All values have been rounded to the nearest thousand-dollar.

The following **Figure 6.3.1 (a)** summarizes the section-level major rehabilitation needs for a 10-year period between 2020 and 202*. **Figure 6.3.1 (b)** provides an inset view of Airfield Pavement Major Rehabilitation Exhibit, a large format exhibit is located in **Appendix C Technical Exhibits**. The exhibit graphically depicts the Major Rehabilitation Needs with rounded costs.

Figure 6.3.1 (a) 10-Year Major Rehabilitation Needs by Program Year





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City of Fernandina Beach
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
33220	FAA GRANT				
420	33220 - FAA GRANT				
	FAA Grant Revenue for Runway 4/22 Rehab: 100%: \$2,600,000 FY 20-21 BUDGET		1.00	2,600,000.00	-2,680,100.00 * -2,600,000.00
	FAA Grant Revenue for 90% of \$89,000 Transient Apron Rehab Design		1.00	80,100.00	-80,100.00
33323	FDOT GRANT				
420	33323 - FDOT GRANT				
	FDOT Grant Revenue: Fuel Farm Rehab: \$393,573. FY 20-21 BUDGET		1.00	393,573.00	-1,042,073.00 * -393,573.00
	FDOT Grant Revenue T-Hangar Project \$560,000		1.00	560,000.00	-560,000.00
	FDOT Grant Revenue Transient Apron Rehab Design		1.00	8,500.00	-8,500.00
	FDOT Grant Revenue Runway 9/27 Re-Striping		1.00	80,000.00	-80,000.00
34704	RENTALS NON-TAXABLE				
420	34704 - RENTALS NON-TAXABLE				-200.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
34720	RENTALS				
420	34720 - RENTALS				-1,200.00
34970	FUEL SALES				
420	34970 - FUEL SALES		1.00	24,800.00	-24,800.00 *
	Fuel Sales				-24,800.00
	FY 20-21 BUDGET				
34971	LEASE PAYMENTS-LAND LEASE				
420	34971 - LEASE PAYMENTS-LAND LEASE		1.00	90,432.00	-90,432.00 *
	Lease Payments-Land Lease				-90,432.00
	FY 20-21 BUDGET				
34973	LAND LEASE- AMELIA RIVER				
420	34973 - LAND LEASE- AMELIA RIVER		1.00	205,960.00	-205,960.00 *
	Land Lease- Amelia River				-205,960.00
	FY 20-21 BUDGET				
34974	LAND LEASE PAYMENTS-NON TAXABL				
420	34974 - LAND LEASE PAYMENTS-NON TAXABL		1.00	37,105.00	-37,105.00 *
	Land Lease Payments-Non-Taxable				-37,105.00
	FY 20-21 BUDGET				



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
34975	RENT/LEASE PAYMENTS				
420	34975 - RENT/LEASE PAYMENTS				
	Rent/Lease Payments- City Built		1.00	289,411.00	-289,411.00 *
	FY 20-21 BUDGET				-289,411.00
34976	8 FLAGS RENT (TAXABLE)				
420	34976 - 8 FLAGS RENT (TAXABLE)				
	8 Flags Rent-Taxable		1.00	67,017.00	-67,017.00 *
	FY 20-21 BUDGET				-67,017.00
34978	8 FLAGS RENT NON-TAXABLE				
420	34978 - 8 FLAGS RENT NON-TAXABLE				
	8 Flags Rent- Non-taxable		1.00	50,266.00	-50,266.00 *
	FY 20-21 BUDGET				-50,266.00
36990	OTHER REVENUE				
420	36990 - OTHER REVENUE				
	Other Revenue		1.00	102,089.00	-103,089.00 *
	FY 20-21 BUDGET				-102,089.00
	Electric rebate from solar power		1.00	1,000.00	-1,000.00



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City of Fernandina Beach
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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
36991	AIRCRAFT PARKING REVENUE				
420	36991 - AIRCRAFT PARKING REVENUE				
	Parking Revenue		1.00	2,004.00	-2,004.00 *
	FY 20-21 BUDGET				-2,004.00
38910	CASH BALANCE FORWARD				
420	38910 - CASH BALANCE FORWARD				
	Cash Balance Forward		1.00	726,855.00	-726,855.00 *
	FY 20-21 BUDGET				-726,855.00
51200	SALARIES				
420	51200 - SALARIES				
	Airport Director - Nathan Coyle		1.00	79,461.00	135,272.00 *
	FY 20-21 BUDGET				79,461.00
	Airport Operations Manager - Robert Kozakoff		1.00	50,608.00	50,608.00
	FY 20-21 BUDGET				
	Merit Pool 4% FT		1.00	5,203.00	5,203.00
	FY 20-21 BUDGET				
51350	PART TIME SALARIES				
420	51350 - PART-TIME				
	Staff Assistant - VACANT		1.00	15,080.00	15,080.00 *
	FY 20-21 BUDGET				15,080.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
52100	FICA				
420	52100 - FICA		1.00	11,502.00	11,502.00 *
	FICA				11,502.00
	FY 20-21 BUDGET				
52200	RETIREMENT				
420	52200 - RETIREMENT		1.00	29,138.00	29,138.00 *
	Retirement				29,138.00
	FY 20-21 BUDGET				
52300	HEALTH INSUR				
420	52300 - HEALTH INSUR		1.00	33,302.00	33,302.00 *
	Health				33,302.00
	FY 20-21 BUDGET				
52301	LIFE INSUR				
420	52301 - LIFE INSUR		1.00	744.00	744.00 *
	Life				744.00
	FY 20-21 BUDGET				



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City of Fernandina Beach
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
52350	OPEB COSTS				
420	52350 - OPEB COSTS		1.00	1,756.00	1,756.00 *
	OPEB Costs				1,756.00
	FY 20-21 BUDGET				
52400	WORKERS' COMP				
420	52400 - WORKERS' COMP		1.00	3,327.00	3,327.00 *
	Workers' Comp				3,327.00
	FY 20-21 BUDGET				
53100	PROFESSIONAL SERVICES				
420	53100 - PROFESSIONAL SERVICES		1.00	15,000.00	25,000.00 *
	Consulting Services				15,000.00
	Legal Services		1.00	10,000.00	10,000.00
53200	AUDITING				
420	53200 - AUDITING		1.00	6,795.00	6,795.00 *
	Audit Expenses - Per Rollups				6,795.00
53400	CONTRACTUAL				
420	53400 - CONTRACTUAL		1.00	19,000.00	49,880.00 *
	Herbicide Services				19,000.00
	FY 20-21 BUDGET				



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City of Fernandina Beach
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
Laserfiche Maintenance- Per Rollups	1.00	125.00	125.00
Arco Group Colocation CSX-Per Rollups FY 20-21 BUDGET	1.00	330.00	330.00
Copier Charges Per Rollups FY 20-21 BUDGET	1.00	1,400.00	1,400.00
Mowing Services FY 20-21 BUDGET	1.00	5,400.00	5,400.00
Elevator Maintenance & Inspection FY 20-21 BUDGET	1.00	2,500.00	2,500.00
Terminal Cleaning Contract FY 20-21 BUDGET	1.00	2,300.00	2,300.00
Pest Control Service FY 20-21 BUDGET	1.00	1,020.00	1,020.00
Terminal Window Cleaning Service FY 20-21 BUDGET	1.00	400.00	400.00
AWOS Monthly Maintenance FY 20-21 BUDGET	1.00	4,500.00	4,500.00
AWOS Nadin/ Modem Data Service FY 20-21 BUDGET	1.00	1,000.00	1,000.00
	1.00	950.00	950.00



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City of Fernandina Beach
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

	VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
Gator Fire Extinguisher				
		1.00	455.00	455.00
GPS Vehicle Tracking FY 20-21 BUDGET				
		1.00	3,000.00	3,000.00
Surveying Services FY 20-21 BUDGET				
		1.00	2,500.00	2,500.00
FOFA Donation FY 20-21 BUDGET				
		1.00	5,000.00	5,000.00
Aerostar Inc Spill/ Containment Plan Update FY 20-21 BUDGET				

54000 TRAINING/TRAVEL

420	54000 - TRAINING/TRAVEL			3,210.00 *
	FL Airports Council- Airport manager FY 20-21 BUDGET	1.00	1,500.00	1,500.00
	FL Airports Council- Airport Operations Manager FY 20-21 BUDGET	1.00	1,500.00	1,500.00
	Team Building - Per City Manager FY 20-21 BUDGET	1.00	210.00	210.00



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City of Fernandina Beach
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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
54100	COMM - PHONE/FAX/ALARM				
420	54100 - COMM - PHONE/FAX/ALARM				
	County Phone Maintenance- From Rollups		1.00	288.00	2,388.00 *
	FY 20-21 BUDGET				288.00
	DMS Phone Lines- From Rollups		1.00	2,100.00	2,100.00
	FY 20-21 BUDGET				
54101	COMMUNICATIONS-CELLULAR				
420	54101 - COMMUNICATIONS-CELLULAR				
	Verizon Wireless(2 Phones)		1.00	2,000.00	2,000.00 *
	FY 20-21 BUDGET				2,000.00
54103	COMMUNICATIONS-INTERNET				
420	54103 - COMMUNICATIONS-INTERNET				
	MetroE/PRI- Per Rollups		1.00	5,750.00	5,750.00 *
	FY 20-21 BUDGET				5,750.00
54200	POSTAGE				
420	54200 - POSTAGE				
	General Correspondence/Postage		1.00	100.00	100.00 *
	FY 20-21 BUDGET				100.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
54300	UTILITIES ELECTRIC				
420	54300 - UTILITIES ELECTRIC				42,000.00 *
	Terminal Facility Power-FBO pays 60% under revenue section FY 20-21 BUDGET		1.00	22,000.00	22,000.00
	Other Airport Power Expenses FY 20-21 BUDGET		1.00	20,000.00	20,000.00
54310	UTILITIES-WATER & WASTEWATER				
420	54310 - UTILITIES-WATER & WASTEWATER				13,400.00 *
	Terminal Facility- 50% paid by FBO under revenue section FY 20-21 BUDGET		1.00	2,400.00	2,400.00
	Other Water/ Sewer Expenses FY 20-21 BUDGET		1.00	11,000.00	11,000.00
54500	INSURANCE				
420	54500 - INSURANCE				42,349.00 *
	General Liability Insurance- Per Rollups FY 20-21 BUDGET		1.00	42,349.00	42,349.00



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City of Fernandina Beach
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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
54610	R/M BLDG & GROUNDS				
420	54610 - R/M BLDG & GROUNDS				160,000.00 *
	General Repairs		1.00	10,000.00	10,000.00
	FY 20-21 BUDGET				
	Runway/ Taxiway Crack Repairs/		1.00	14,000.00	14,000.00
	Sealcoat				
	FY 20-21 BUDGET				
	Stormwater/Drainage/Fence		1.00	10,000.00	10,000.00
	Repair				
	FY 20-21 BUDGET				
	Runway Obstruction Removal		1.00	5,000.00	5,000.00
	FY 20-21 BUDGET				
	Runway Light Maintenance		1.00	5,000.00	5,000.00
	FY 20-21 BUDGET				
	Unexpected Major Repairs		1.00	5,000.00	5,000.00
	FY 20-21 BUDGET				
	Equipment Rental		1.00	5,000.00	5,000.00
	FY 20-21 BUDGET				
	Taxilane Sealcoating		1.00	6,000.00	6,000.00
	FY 20-21 BUDGET				
	Runway 9/27 striping project:		1.00	100,000.00	100,000.00
	\$100,000.				
	FDOT Grant 80%: \$80,000				
	Airport Match: \$20,000				



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City of Fernandina Beach
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
54611	R/M FACILITIES				
420	54611 - R/M FACILITIES				
	Hangar B HVAC System Changeout - Per Rollup		1.00	4,000.00	7,500.00 * 4,000.00
	LED Light Conversion - Per Rollups		1.00	1,000.00	1,000.00
	3-ton HVAC mini-split changeout (Electric Vault) - Per Rollups		1.00	2,500.00	2,500.00
54620	R/M EQUIPMENT				
420	54620 - R/M EQUIPMENT				
	Miscellaneous FY 20-21 BUDGET		1.00	1,500.00	1,500.00 * 1,500.00
54630	R/M VEHICLES-LABOR				
420	54630 - R/M VEHICLES-LABOR				
	Repair/ Maintenance of Vehicles-Per Rollup FY 20-21 BUDGET		1.00	7,000.00	7,000.00 * 7,000.00
54640	R/M VEHICLES-PARTS				
420	54640 - R/M VEHICLES-PARTS				
	Vehicle Repair Parts- Per Rollup FY 20-21 BUDGET		1.00	7,000.00	7,000.00 * 7,000.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
54700	PRINTING				
420	54700 - PRINTING				
	Printing and Advertisements FY 20-21 BUDGET		1.00	500.00	650.00 * 500.00
	Business Cards FY 20-21 BUDGET		1.00	50.00	50.00
	Miscellaneous FY 20-21 BUDGET		1.00	100.00	100.00
54800	PROMOTIONAL				
420	54800 - PROMOTIONAL				
	Airport Open House/ Fly-in FY 20-21 BUDGET		1.00	500.00	750.00 * 500.00
	Airport Marketing FY 20-21 BUDGET		1.00	250.00	250.00
54910	BILLING COSTS				
420	54910 - BILLING COSTS				
	Utility Billing Service FY 20-21 BUDGET		1.00	7,300.00	7,300.00 * 7,300.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
55100	OFFICE SUPPLIES				
420	55100 - OFFICE SUPPLIES				
	Terminal Furniture Acquisition (Commercial Appliances/Tables/Chairs) FY 20-21 BUDGET		1.00	4,500.00	4,800.00 * 4,500.00
	Miscellaneous FY 20-21 BUDGET		1.00	300.00	300.00
55200	OPERATING SUPPLIES				
420	55200 - OPERATING SUPPLIES				
	Desktop for Nathan, -Per Rollups FY 20-21 BUDGET		1.00	825.00	1,940.00 * 825.00
	Desktop for Staff - Part Time Employee FY 20-21 BUDGET		1.00	850.00	850.00
	Miscellaneous FY 20-21 BUDGET		1.00	200.00	200.00
	UPS for routine replacement FY 20-21 Budget Roll ups		1.00	65.00	65.00



PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
55210	UNIFORMS				
420	55210 - UNIFORMS				400.00 *
	Airport Logo Shirts		1.00	400.00	400.00
	FY 20-21 BUDGET				
55230	GAS/OIL				
420	55230 - GAS/OIL				7,000.00 *
	Vehicle Fuel- Per Rollup		1.00	7,000.00	7,000.00
	FY 20-21 BUDGET				
55400	BOOKS/SUBS/DUES				
420	55400 - BOOKS/SUBS/DUES				525.00 *
	FL Airports Council-Annual		1.00	300.00	300.00
	Membership Dues				
	FY 20-21 BUDGET				
	American Association of Airport		1.00	225.00	225.00
	Executives-Annual Memberships				
	Dues				
	FY 20-21 BUDGET				
56300	IMPROVEMENTS				
420	56300 - IMPROVEMENTS				4,300,967.00 *
	Runway 4/22 Construction and CA		1.00	2,600,000.00	2,600,000.00
	Services				
	Construction: \$2,300,000.00				
	CA/CEI: \$245,000.00				
	Contingency: \$55,000				



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City of Fernandina Beach
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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
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T-Hangar Construction and CA
Services
T-Hangar Construction:
\$1,000.00
CA Services: \$100,000

1.00	1,100,000.00	1,100,000.00
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Fuel Farm Rehabilitation
Project Construction and CA:
\$491,967

1.00	491,967.00	491,967.00
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Construction: \$453,509
CA Services: \$38,458

Transient Aircraft Apron
Rehabilitation Design:
\$89,000.00

1.00	89,000.00	89,000.00
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T-Hangars: Contingency: \$20,000
(\$10K FDOT, \$10K City)

1.00	20,000.00	20,000.00
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56400 EQUIPMENT

420 56400 - MACH/EQUIP

Replace #1705 (2005 Runway
Closure Lights)

1.00	30,000.00	30,000.00 *
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56401 NON CAP EQUIP

420 56401 - EQUIP-NON CAPITAL

Miscellaneous
FY 20-21 BUDGET

1.00	1,000.00	1,000.00 *
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PROJECTION: 20211 FY 2021 BUDGET

ACCOUNTS FOR:
AIRPORT

		VENDOR	QUANTITY	UNIT COST	2021 DEPT LVL 2
57100	PRINCIPAL				
420	57100 - PRINCIPAL				82,000.00 *
	2017 Refinanced and New Debt		1.00	82,000.00	82,000.00
	FY 20-21 BUDGET				
57200	INTEREST				
420	57200 - INTEREST				33,322.00 *
	2017 Refinanced and New Debt		1.00	33,322.00	33,322.00
	FY 20-21 BUDGET				
59990	RESERVE				
420	59990 - RESERVE				243,865.00 *
	Reserve		1.00	243,865.00	243,865.00
TOTAL AIRPORT					.00
TOTAL AIRPORT					.00
TOTAL REVENUE					-5,320,512.00
TOTAL EXPENSE					5,320,512.00
GRAND TOTAL					.00

** END OF REPORT - Generated by Susan Carless **



3429 Purchased from Airport in 2013 – Same owner as 3428

Cessna Lane

Airport Property Boundary

City of Fernandina Beach

AIRPORT RD

Cessna Lane Inquiry

- Property Owners of Parcels 3429 and 3428 (First Coast Storage) reached out and inquired to see if the City would be willing to vacate Cessna Lane, North of Airport Road, and allow them to acquire the parcel.
- This request would involve multiple City departments as it effects roadway/utilities access etc. This discussion will focus only on the airport's interest as Cessna Lane is currently owned by the Airport Enterprise.

FAA Property Release Requirements

- If desired, owner's request to FAA must document the following:
 - What is requested.
 - What agreement(s) with the United States are involved.
 - Why the release, modification, reformation, or amendment is requested.
 - What facts and circumstances justify the request.
 - What requirements of state or local law or ordinance should be provided for in the language of an FAA-issued document if the request is consented to or granted.
 - What property or facilities are involved.
 - How the property was acquired or obtained by the airport owner.
 - What is the present condition and what present use is made of any property or facilities involved.
 - What use or disposition will be made of the property or facilities.
 - What is the appraised fair market value of the property or facilities. Appraisals or other evidence required to establish fair market value.
 - What proceeds are expected from the use or disposition of the property and what will be done with any net revenues derived.
 - A comparison of the relative advantage or benefit to the airport from sale or other disposition as opposed to retention for rental income.



MEMORANDUM

TO: AIRPORT ADVISORY COMMISSION

FROM: AIRPORT MANAGER

DATE: June 11, 2020

RE: MONTHLY REPORT

- New fuel tanks for rehabilitation of the airport fuel farm have been ordered. Estimated delivery and installation of the new tanks and components (electrical/plumbing/self serve pump) is mid-October 2020.
- A grant offer from the FAA has been received providing 100% reimbursement of costs to rehabilitate Runway 4/22. The grant offer, a recommendation to award low bidder, and a recommendation to authorize consultant services are on the June 16th City Commission agenda for consideration. Pending approval by the City Commission this month, this project is likely to start this summer (August timeframe). The project length is 140 days and Runway 4/22 will be closed for the duration of the project. There will be two additional closures of Runway 13/31 and Runway 9/27 during the course of the project to complete paving in the intersection of Runway 4/22 and Runway 13/31, and to complete electrical work in the intersection of Runway 9/27 and Runway 4/22. As a project schedule is defined, the closure of runways will be announced and later published via NOTAM. At least one runway will remain open during this project at all times.
- Staff is working with Passero Associates on the design of new T-Hangars at the airport. Once a draft design is developed, it will be shared with the AAC. I am anticipating design work to be complete in early Fall with bidding/construction to follow in the next fiscal year (beginning 1 October). Staff estimates that six additional units will be constructed under this project based on funding and early projections.
- A draft budget will be shared and discussed with the AAC during the upcoming meeting on June 11, 2020. The proposed operating budget is very similar to the current fiscal year budget, with the following highlights pertaining to capital projects:
 - Rehabilitation of Runway 4/22 (expected completion is Winter of 2020)

- o Re-striping Runway 9/27 (expected completion is Spring of 2021)
 - o Constructing New T-Hangars (expected completion is Fall of 2020).
 - o Fuel Farm Rehabilitation (expected completion is Fall of 2020)
- There is currently a vacancy for a voting member position on the Airport Advisory Commission. Interested parties can apply for consideration on the City Website or contact the Airport Management office for assistance locating the application form online. This vacancy will be posted for approximately 30 days, after which time all submittals will be reviewed by the AAC and a recommendation will be provided to the City Commission for appointment of an individual to fill the position.
- The 2-111 Bn from the Florida National Guard continues to work with its leadership before discussing potential interest in a presence at the airport. Based on my most recent discussion with the group, I now anticipate that presentation to be made at the July AAC meeting.