AGENDA
CODE ENFORCEMENT & APPEALS BOARD HEARING
JULY 2, 2020
5:30 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

The Regular Code Enforcement & Appeals Board Hearing will be held as a VIRTUAL MEETING with board members and City staff participating through video conferencing. This virtual meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM

2. APPROVAL OF MINUTES

2.1 Minutes for March 5, 2020, are presented for approval.

3. OLD BUSINESS

4. NEW BUSINESS

4.1 **505 17 TH ST. SOUTHLAND TRUST-ASILA HOLDINGS LLC TRUSTEE, 505 S. 17TH ST., CASE 2020-0127**. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116-Duty to Maintain Property, 42-117-Exterior Structure (Maintenance), 42-119-Rubbish & Garbage. *Requesting Board determination of the case.*

4.2 **JESSUP PROPERTIES/JIM JESSUP, 409 FIR ST., CASE 2019-0439**. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116-Duty to Maintain Property. *Requesting Board determination of the case*.

5. BOARD BUSINESS

5.1 Applications for alternate members - Andy M. Fotiades & Leroy Thompson

6. ADJOURNMENT

Quasi-Judicial – Denotes that the item must be conducted as a Quasi-Judicial hearing in accordance with City Commission established procedure and Florida Statutes.

This will be conducted as a virtual meeting with restricted physical access. Written comments emailed to the Code Enforcement Director (mforstrom@fbfl.city) must be sent no later than 1 PM on July 2, 2020, and will be read aloud during the meeting. These comments shall have a maximum time allowance of 3 minutes or 400 words. Public comment may also be provided virtually through use of the Zoom Meeting link below, the phone number provided below, or in person at City Hall with strict restrictions to protect health and safety.

Individuals wishing to provide live comments during the meeting must dial-in or connect via the Zoom Meeting link or phone number below no later than 5:20 PM on July 2, 2020, and will be called upon by their individual registered Zoom Meeting ID Account or by the last-4 digits of their respective phone number. When called upon, please provide your name and home address prior to issuance of public comment. Please limit comment to 3 minutes.

Zoom Meeting Link:

https://zoom.us/j/94848623594?pwd=cmhkSW1mdGFFd09RWERJZWlRYTVUdz09

Password: CEAB0702

(Users must have a functional microphone): **948 4862 3594** with Password: **CEAB0702**
Or
Zoom Phone Dial-In for Public Comment: + **1 646 558 8656** Meeting ID: **948 4862 3594** Password: **002093**

If you must attend in person at City Hall (204 Ash Street), please arrive at City Hall no later than 5:20 PM to be counted and to complete a speaker form. You will be admitted into City Hall when it is your turn to make your public comments and must exit City Hall after your comments are made.

It is recommended that you wear a face mask when entering City Hall for your protection and the protection of others.

All members of the public are invited to be present and be heard. Non -English speaking individuals may request a language or sign interpreter at least ten (10) working days prior to this meeting. Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310 - 3115 or TTY/TDD 711 (for the hearing or speech impaired).

For information regarding this matter, please contact the Community Development Department (904) 310-3135. If any person decides to appeal any decision made by the Code Enforcement & Appeals Board with respect to any matter considered at such meeting he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

1. Call to Order/ Roll Call/Determination of Quorum – The meeting was called to order at 5:30 pm.

Board Members Present

Chair Adam Kaufman	Buddy Boyd
Vice Chair Nicole Kresse	Marlene Chapman
Henry Byrd	Cindy Crow
Gail Schults	

Others Present

Tammi E. Bach, City Attorney	George Wells, Code Enforcement Officer
Ashley Manning, Recording Secretary	Michelle Forstrom, Code Enforcement Director

2. Approval of Minutes – According to the agenda support documents, the Minutes for the January 2, 2020, Regular Hearing were presented for approval. **A motion was made by Member Chapman, seconded by Vice Chair Kresse to approve the Minutes. Vote upon passage of the motion was taken by voice vote being all ayes, carried.**

City Attorney Bach explained quasi-judicial procedures. Chair Kaufman asked for any ex-parte communications and Member Chapman stated she had spoken with the property owner in the case to be heard tonight.

3. Old Business

There were no agenda items to discuss under old business.

4. New Business

4.1 ANDREW PALMISANO, 516 ASH STREET, CASE 2020-0063. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 70-2- Encroachment in the public right-of-way & 4Land Development Code 5.01.07 - Dumpsters. *Requesting Board determination of the case.*

Chair Kaufman read the case. All parties were sworn in. Code Enforcement Director Forstrom presented the case for the City, which was presented before the Board after consultation with the City Manager.

The property owner, Andrew Palmisano, stated that the City had placed the dumpster in the right-of-way and he had contacted the garbage company. He believes the City owns the dumpster and can remove it. He pays the City for the service and uses it for trash and boxes.

Member Boyd asked if he had a place to move the dumpster to, and Chair Kaufman wanted to know what would happen if the dumpster was removed. Advanced Disposal owns the dumpster, and the property owner does have some responsibility with it. Discussion included how other businesses operate and that a new company is taking over Advanced Disposal soon.

The property owner wishes to keep the dumpster. More discussion was had regarding trash issues downtown. If the dumpster is in the right-of-way, it must be moved. However, the respondent states that on private property there were wires that prevent the trash collection company from accessing the dumpster. The company did not provide an alternative option for the respondent to address the issue.

Member Crow was concerned about imposing fines on someone who couldn't control the dumpster. Vice Chair Kresse asked Mr. Palmisano what his preference was to resolve the issue. He stated that the City should call Advanced Disposal to have the dumpster removed and replaced with three totes to accommodate the trash.

A motion was made by Member Boyd, seconded by Member Crow, to find the property in violation of Section 70-2 and LDC 5.01.07. The motion passed, being 4-3, with Members Byrd, Shults, and Chapman voting nay.

A motion was made by Member Boyd, seconded by Vice Chair Kresse, for the City to remove the dumpster within 14 days and replace with 3 totes or alternative viable solution suitable to the property owner, and to forgo collection of administrative fees. The motion passed, all being in favor.

Staff was directed to report back at the next meeting as to the status of this issue and other trash issues downtown.

5. Board Business

5.1 Thompson House: Chair Kaufman introduced the item. Ms. Forstrom explained that the property had changed hands and the new owners had begun fixing it up, then work stopped. It is deteriorating and has been brought to the attention of the Historic District Council. Discussion was whether to move forward with foreclosure. Chair Kaufman indicated it appeared that several historical features of the property had been removed.

A motion was made by Member Chapman, seconded by Member Boyd, to have City Attorney Bach proceed with foreclosure against Jessup Properties at 11 South 7th Street. The motion carried, all being in favor.

6. Adjournment - There being no further business to come before the Code Enforcement and Appeals Board, the meeting was adjourned at 6:14 p.m.

_____ _____

Ashley Manning, Recording Secretary **Adam Kaufman, Chair**

STAFF REPORT
Case 2020-0127
City of Fernandina Beach Code Enforcement & Appeals Board
July 2, 2020

Violation Information

Owner	505 17th St. Southland Trust-Asila Holdings LLC Trustee 13400 S. Sutton Park Drive #1204 Jacksonville, Florida 32224
Violation	City of Fernandina Beach – Code Of Ordinances, Section 42-116–Duty To Maintain Property, 42-117-Exterior Structure (Maintenance), 42-119-Rubbish & Garbage.
Location:	505 S. 17th St., Fernandina Beach, Florida 32034

Summary and Background Information

March 25, 2020 – A new inspection was performed on this property due to a change of ownership. This property was found to be in violation of 42-116 Duty To Maintain Property due to the yard overgrowth. The property also was in violation of 42-117 Exterior Structure (Maintenance) for the roof that was in failure, which was covered with a blue tarp. The yard was still in violation of 42-119 for Rubbish and Garbage (Accumulation). I recorded photographs of the violations.

March 26, 2020 – We mailed a certified NOV/NOH letter to the new owners of record. The owner was given until April 26, 2020 to come into compliance. The letter was returned-no such address.

April 27, 2020 - A NOV/NOH inspection was conducted for this property, which showed all violations still exist.

May 13, 2020 – We mailed a 2nd certified NOV/NOH letter to the new owners giving them until June 14, 2020 to come into compliance with the violations. A copy of the signed return receipt was returned with the owner signature giving proper service.

June 15, 2020 – A 2nd NOV/NOH inspection was conducted showing the yard was cut and cleaned, along with all trash and debris removed. The roof was still in violation with the blue tarp covering the sections that were leaking.

June 25, 2020 – A pre-agenda inspection was conducted showing the property is still in violation of 42-117- Exterior Structure (Maintenance) for roof failure. I recorded current photographs of the violation..

Conclusion;
We have notified the owner via certified mail that the property was in violation of 42-116 Duty To Maintain Property, 42-117 Exterior Structure (Maintence), and 42-119-Rubbish and Garbage.The owner has cut the yard and removed all trash and debris from the property. There has been no activity to repair the roof. The owner has not contacted our office in regards to future actions on this property.

Recommendation;
The City recommends a motion to be made to find the property in violation of 42-117-Exterior Structure (Maintenance) regarding the remaining roof violation giving the respondent (30) additional days to come into compliance by August 3, 2020. The City recommends a motion to be made that all administration fees be paid by the

Respondent and that a fine of $ 100.00 a day for the violation to begin on 8/04/20 if not in compliance, along with filing a lien on this property on September 4, 2020.

Submitted by:

George Wells
Code Enforcement Officer

CITY OF FERNANDINA BEACH | George Wells

Code Enforcement Department | Code Enforcement Officer

ADMINISTRATIVE FEES INCURRED FROM
505 South 17th Street
As of 07/02/2020
CODE CASE #2020-0127

STAFF PERSONNEL OR ITEMS	# OF UNITS OR HOURS	PRICE OR RATE PER HOUR	TOTAL
Michelle Forstrom, Code Enforcement Manager	1	$25.24	$25.24
George Wells, Code Enforcement Officer	5	$22.50	$112.50
Katie Newton, Board Secretary/Legal Assistant	1	$23.40	$23.40
Tammi Bach, City Attorney	0.5	$68.64	$34.32
Harriet Davis, Administrative Coordinator	2	$19.29	$38.58
Record Findings of Facts with the Clerk of Circuit Court of Nassau County	1	$10.00	$10.00
Certified letters mailed	2	$6.90	$13.80
First Class letters mailed	2	$0.50	$1.00

TOTAL ADMINISTRATIVE FEES DUE $258.84

*****TOTAL AMOUNT DUE MUST BE PAID IN FULL TO CLOSE THIS CASE AND AVOID A LIEN ON THIS PROPERTY*****

CITY OF FERNANDINA BEACH **George Wells**
Code Enforcement Department Code Compliance Officer

CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

March 26, 2020 Case Number: CODE-2020-0127

Cert. #: 7018 1830 0001 9845 0333

IN THE MATTER OF:

Asila Holdings LLC
13400 Sutton Park Dr., Suite #1204
Jacksonville, FL 32224
Attn: Alisa D. Wilkes, Registered Agent/Wilkes & Mee, PLLC

PREMISES: 505 S 17TH ST FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 7 LOT 16 IN OR 1319/1648

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

42-119	**Rubbish and Garbage (Accumulation)**	
	Remove all rubbish, garbage, trash, and debris from the entire property. Properly store all outside items (machinery, equipment, & etc.) in a structure that are on the ground exposed that will be kept.	**By 4/26/2020**
42-116	**Duty to Maintain Property**	
	Cut and/or clean up property	**By 4/26/2020**
42-117	**Exterior Structure (Maintenance)**	
	Replace roof that is in failure which has a tarp covering sections of the roof. Pull all necessary building permits as required by the building department.	**By 4/26/2020**

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE:	June 4, 2020
TIME:	5:30 PM
LOCATION:	City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED $250.00 per day, per violation), and in some cases demolition.

Please be advised that the Rules of the Code Enforcement & Appeals Board and the Code of Ordinances of the City of Fernandina Beach govern the procedures of the Board.

PLEASE GOVERN YOUR SELF ACCORDINGLY.

If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

Code Compliance Officer

Hearing impaired or non-English speaking individuals may request a language or sign interpreter at least (10) ten working days prior to this hearing. Please contact the City Clerk's office at (904) 310-3115.

y of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

CERTIFIED MAIL®

7018 1830 0001 9845 0333

Hasler
03/27/2020
US POSTAGE $006.80⁰

ZIP 32034
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159 LN 3/30

Asila Holdings, LLC
13400 Sutton Park Dr., Ste. #1204
Jacksonville, FL 32224
Attn: Alisa D. Wilkes, RA

RC

NIXIE 322 DE 1 0005/11/20
RETURN TO SENDER
NO SUCH NUMBER
UNABLE TO FORWARD
BC: 32034425004 *1636-00760-27-35

32224-023504 NSN
32034>4230

7018 1830 0001 9845 0333

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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CoFB Code Enf 505.1/24

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	$ 3.50
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy)	$ 2.80
☐ Return Receipt (electronic)	$
☐ Certified Mail Restricted Delivery	$
☐ Adult Signature Required	$
☐ Adult Signature Restricted Delivery	$
Postage	$ .50
Total Postage and Fees	$ 6.80

FERNANDINA BEACH FL 32034 MAR 27 2020

Postmark Here

Asila Holdings, LLC
13400 Sutton Park Dr., Ste. #1204
Jacksonville, FL 32224
Attn: Alisa D. Wilkes, RA

...or Instructions

CITY OF FERNANDINA BEACH **George Wells**
Code Enforcement Department Code Compliance Officer

CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

May 13, 2020 Case Number: CODE-2020-0127

Cert. #: 7018 1830 0001 9845 0340

IN THE MATTER OF:

Asila Holdings LLC
13400 Sutton Park Drive South, Ste #1204
Jacksonville, FL 32224
Attn: Alisa D. Wilkes, Registered Agent/Wilkes & Mee, PLLC

PREMISES: 505 S 17TH ST FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 7 LOT 16 IN OR 1319/1648

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

42-119	**Rubbish and Garbage (Accumulation)**	
	Remove all rubbish, garbage, trash, and debris from the entire property. Properly store all outside items (machinery, equipment, & etc.) in a structure that are on the ground exposed that will be kept.	**By 6/14/2020**
42-116	**Duty to Maintain Property**	
	Cut and/or clean up property	**By 6/14/2020**
42-117	**Exterior Structure (Maintenance)**	
	Replace roof that is in failure which has a tarp covering sections of the roof. Pull all necessary building permits as required by the building department.	**By 6/14/2020**

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE:	July 2, 2020
TIME:	5:30 PM
LOCATION:	City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED $250.00 per day, per violation), and in some cases demolition.

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If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

Code Compliance Officer

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SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

ASILA HOLDINGS, LLC
13400 SUTTON PARK DR S., SUITE 1204
JACKSONVILLE, FL 32224-0235
ATTN: ALISA D. WILKES, RA

9590 9402 4930 9063 1911 73

2. Article Number *(Transfer from service label)*
7018 1830 0001 9845 0340

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X [signature] ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* 06 KT 54 C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ red Mail
- ☐ red Mail Restricted Delivery ($500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

7018 1830 0001 9845 0340

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OFFICIAL USE

Certified Mail Fee	$ 3.55
Extra Services & Fees *(check box, add fee as appropriate)*	
☒ Return Receipt (hardcopy)	$ 2.85
☐ Return Receipt (electronic)	$
☐ Certified Mail Restricted Delivery	$
☐ Adult Signature Required	$
☐ Adult Signature Restricted Delivery	$
Postage	$ .50
Total Postage and Fees	$ 6.90

Postmark Here

Sent To ASILA HOLDINGS, LLC
Street: 13400 SUTTON PARK DR S., SUITE 1204
City, St: JACKSONVILLE, FL 32224-0235
ATTN: ALISA D. WILKES, RA

PS Form ... Instructions

3.25.2020 12:55

3.25.2020 12:55

3.25.2020 12:55

6.3.2020 12:05

6.3.2020 12:06

6 3 2020 12:05

6 3 2020 12:06

6.3.2020 12:05

507
6.25.2020 09:59

STAFF REPORT
Case 2019-0439
City of Fernandina Beach Code Enforcement & Appeals Board
July 2, 2020

Violation Information

Owner	Jessup Properties Jim Jessup 24409 Moss Creek Lane Ponte Vedra, Florida 32082
Violation	City of Fernandina Beach – Code Of Ordinances, Section 42-116–Duty To Maintain Property
Location:	409 Fir Street, Fernandina Beach, Florida 32034

Summary and Background Information

October 1, 2019 – During a proactive sweep I observed this property had excessive overgrowth of weeds and grass on this property. I left a notice of visit on the front door giving the owner 10 days to correct the violation. I recorded photographs of the posted notice of visit and of the violation.

October 14, 2019 – I performed a second inspection of this property and found the property was still in violation of 42-116 – Duty To Maintain Property.

February 6, 2020 - A NOV/NOH letter was prepared and sent out via certified mail to the owner giving an additional (10) ten days to come into compliance. The return receipt was returned with the owners' signature on it showing proper service.

February 17, 2020 – A NOV/NOH inspection was performed showing the property is still overgrown and in violation. This case was scheduled to be presented at the April 2, 2020 CEAB Hearing, but was cancelled due to Covid 19.

June 2, 2020 – A 2nd NOV/NOH letter was prepared and mailed out via certified mail to the owner giving an additional (10) days to come into compliance. The return receipt was returned with proper service.

June 15, 2020 – A 2nd NOV/NOH inspection was performed showing the property is still overgrown and in violation of 42-116.

June 25, 2020 – A pre-agenda inspection was performed showing the property is still overgrown and in violation. I recorded current photographs of the violation..

Conclusion;
We have notified the owner via certified mail that the property is in violation of 42-116 Duty To Maintain Property. The owner has not contacted our office in regards to this case.

Recommendation;
The City recommends a motion to be made to find the property in violation of 42-116-Duty to Maintain Property giving the respondent (10) additional days to come into compliance by 7/13/20. The City recommends a motion to be made that all administration fees be paid by the Respondent and that a fine of $ 25.00 a day per violation to begin on 7/14/20 if not in compliance, along with filing a lien on this property on 8/14/2020.

Submitted by:

George Wells
Code Enforcement Officer

CITY OF FERNANDINA BEACH | George Wells
Code Enforcement Department | Code Enforcement Officer

ADMINISTRATIVE FEES INCURRED FROM
409 Fir Street
As of 07/02/2020
CODE CASE #2020-0439

STAFF PERSONNEL OR ITEMS	# OF UNITS OR HOURS	PRICE OR RATE PER HOUR	TOTAL
Michelle Forstrom, Code Enforcement Manager	1	$25.24	$25.24
George Wells, Code Enforcement Officer	4.5	$22.50	$101.25
Katie Newton, Board Secretary/Legal Assistant	1	$23.40	$23.40
Tammi Bach, City Attorney	0.5	$68.64	$34.32
Harriet Davis, Administrative Coordinator	2	$19.29	$38.58
Record Findings of Facts with the Clerk of Circuit Court of Nassau County	1	$10.00	$10.00
Certified letters mailed	2	$6.90	$13.80
First Class letters mailed	2	$0.50	$1.00

TOTAL ADMINISTRATIVE FEES DUE $247.59

*****TOTAL AMOUNT DUE MUST BE PAID IN FULL TO CLOSE THIS CASE AND AVOID A LIEN ON THIS PROPERTY*****

CITY OF FERNANDINA BEACH **George Wells**
Code Enforcement Department Code Compliance Officer

CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

February 6, 2020 Case Number: CODE-2019-0439

Cert. #: 7018 1830 0001 9844 1546

IN THE MATTER OF:

Jessup Properties
24409 Moss Creek LN
Ponte Vedra, FL 32082

PREMISES: 409 FIR ST FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 280 LOT 8 IN OR 2191/701 CITY OF FDNA BEACH

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

42-116	**Duty to Maintain Property**	
	Cut and/or clean up property	**By 2/16/2020**

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE: April 2, 2020

TIME: 5:30 PM

LOCATION: City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED $250.00 per day, per violation), and in some cases demolition.

Please be advised that the Rules of the Code Enforcement & Appeals Board and the Code of Ordinances of the City of Fernandina Beach govern the procedures of the Board.

PLEASE GOVERN YOUR SELF ACCORDINGLY.

If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

George Wells

Code Compliance Officer

Hearing impaired or non-English speaking individuals may request a language or sign interpreter at least (10) ten working days prior to this hearing. Please contact the City Clerk's office at (904) 310-3115.

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Jessup Properties
24409 Moss Creek Lane
Ponte Vedra, FL 32082

9590 9402 4930 9063 2031 11

2. Article Number (Transfer from service label)
7018 1830 0001 9844 1546

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X ☐ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☑ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over $500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 409 FIR Domestic Return Receipt

7018 1830 0001 9844 1546

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

COFB CODE ENFORCEMENT 904

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	$ 3.50
Extra Services & Fees (check box, add fee as appropriate)	
☑ Return Receipt (hardcopy)	$ 2.80
☐ Return Receipt (electronic)	$
☐ Certified Mail Restricted Delivery	$
☐ Adult Signature Required	$
☐ Adult Signature Restricted Delivery	$
Postage	$ .50
Total Postage and Fees	$ 6.80
Sent To	
Street and A	
City, State, Z	

FERNANDINA BCH FL 32034 USPS Postmark Here

Jessup Properties
24409 Moss Creek Lane
Ponte Vedra, FL 32082

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 1830 0001 9844 1546

CITY OF FERNANDINA BEACH **George Wells**
Code Enforcement Department Code Enforcement Officer

CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

June 2, 2020 Case Number: CODE-2019-0439

Cert. #: 7018 1830 0001 9845 0371

IN THE MATTER OF:

Jim Jessup
Jessup Properties
24409 Moss Creek Lane
Ponte Vedra, FL 32082

PREMISES: 409 FIR ST FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 280 LOT 8 IN OR 2191/701 CITY OF FDNA BEACH

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

42-116	**Duty to Maintain Property**	
	Cut and/or clean up property	**By 6/12/2020**

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE: July 2, 2020

TIME: 5:30 PM

LOCATION: City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED $250.00 per day, per violation), and in some cases demolition.

Please be advised that the Rules of the Code Enforcement & Appeals Board and the Code of Ordinances of the City of Fernandina Beach govern the procedures of the Board.

PLEASE GOVERN YOUR SELF ACCORDINGLY.

If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

George Wells

Code Enforcement Officer

Hearing impaired or non-English speaking individuals may request a language or sign interpreter at least (10) ten working days prior to this hearing. Please contact the City Clerk's office at (904) 310-3115.

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

JIM JESSUP
JESSUP PROPERTIES
24409 MOSS CREEK LANE
PONTE VEDRA, FL 32082

9590 9402 5816 0034 1949 48

2. Article Number *(Transfer from service label)*
7018 1830 0001 9845 0371

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X Jessup ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* Covid 19

C. Date of Delivery 6-4-20

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ ured Mail
☐ ured Mail Restricted Delivery
er $500)
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

7018 1830 0001 9845 0371

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT Cole
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee $ 3.55
Extra Services & Fees *(check box, add fee as appropriate)*
☒ Return Receipt (hardcopy) $ 2.85
☐ Return Receipt (electronic) $
☐ Certified Mail Restricted Delivery $
☐ Adult Signature Required $
☐ Adult Signature Restricted Delivery $
Postage $ .50
Total Postage and Fees $ 6.90

Postmark Here

Sent T JIM JESSUP
Street JESSUP PROPERTIES
City, S 24409 MOSS CREEK LANE
PS Fo PONTE VEDRA, FL 32082
tructions

409 Fir St.

ALERT: DUE TO LIMITED TRANSPORTATION AVAILABILITY AS A RESULT OF NATIONWIDE CO...

USPS Tracking®

FAQs >

Track Another Package +

Tracking Number: 70181830000198450371

Remove ×

Your item was delivered to an individual at the address at 1:51 pm on June 4, 2020 in PONTE VEDRA BEACH, FL 32082.

Feedback

Delivered

June 4, 2020 at 1:51 pm
Delivered, Left with Individual
PONTE VEDRA BEACH, FL 32082

Get Updates ∨

Text & Email Updates

Select what types of updates you'd like to receive and how. Send me a notification for:

Text	Email	
☐	☐	All Below Updates
☐	☐	Expected Delivery Updates ⓘ
☐	☐	Day of Delivery Updates ⓘ

In Pursuit of Health, Safety & Quality of Community

CITY OF FERNANDINA BEACH
CODE ENFORCEMENT
516 South 10th Street
Fick Center
(904) 310-3442
gwells@fbfl.city www.fbfl.us/Code

NOTICE OF VISIT

Address: 409 First St

Date: 10-1-19 Time: 3:00 AM (PM)

THIS IS TO SERVE AS A WARNING THAT YOU MAY BE IN VIOLATION OF THE FOLLOWING CITY ORDINANCE(S):

	REASON FOR VISIT:	CODE #
X	Duty to Maintain Property	28-116
	Interior Structure (Maintenance) Repair	42-107
	Rubbish and Garbage	28-119
	Swimming Pools (Maintenance)	42-122
	Recreational Vehicle, Boats, Trailers or Similar Vehicles Remove or store in a proper structure or in side or rear yard	7.01.05 LDC
	Accessibility of Garbage and Recycle Containers	28-441
	No Visible Address Numbers	46-176,7.01.02.C LDC
	Wrecked or inoperable motor vehicles on private property declared a nuisance and prohibited— Remove, repair, or register vehicle & put current tags on it	42-173
	Parking prohibited in specified places—Overnight Parking on public property (Right-of-Way) for Boats, Trailers, RVs	78-84(a)(1)
	Parking prohibited in specified places—All Vehicles parked on public property (Right-of-Way) shall be currently tagged and displayed on vehicle	78-84(a)(6)
	Movable Modular Storage Units (POD) - Permit required	5.03.06 LDC
	Encroachments in the public Right of way prohibited w/out permit	70-3(c)
	Other	

Please contact George Wells, Code Compliance Officer at (904) 310-3442 or at gwells@fbfl.city, within 10 Days of this notice, by 10-11, 20 19 to discuss compliance with the above listed issue. *Failure to do so will result in an official written notice with a possible outcome of fines.*

Comments: Cut all high grass & weeds on entire property.

Wells 10.2.2019 15:07

Code Compliance Officer

10.2.2019 15:06

6.25.2020 09:12

409
6.25.2020 09:13

From: Michelle Forstrom
To: Harriet Davis; Katie Newton
Subject: Applicants for CEAB Alternate
Date: Tuesday, June 23, 2020 1:49:57 PM
Attachments: image255980.png
image046059.png
image707768.png

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	andy m fotiades
Home Mailing Street Address	andyfotiades@aol.com
City	fernandina beach
Zip Code	32034
Primary Phone	6787790916
Secondary Phone	*Field not completed.*

Please note that board materials are distributed electronically.

Email to receive board materials	andyfotiades@aol.com
Employer	UNREAL Chocolate
Position Title	Sales Director East & MW
Business Address	500 starboard landing
City	fernandina beach
Zip	32034
Select the advisory board/committee you are applying for:	Code Enforcement & Appeals Board

Additional board that you are applying for:	None
Why are you interested in serving on this Board? Please explain.	serving my community

Eligibility

Are you a resident of the City?	Yes
Length of time:	18 months
Do you hold a public office?	No
Office name:	*Field not completed.*
Are you employed by the City?	No
Position:	*Field not completed.*
Are you currently serving on a Board?	No
Board Name:	*Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?	No
If yes, please provide details:	*Field not completed.*

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):	Volunteer for the Vietnam Veterans Association of Yulee

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:	many years of experience in bushiness/sales/management/customer inter-facing positions
Organization or Commissioner sponsoring nomination (if applicable):	*Field not completed.*
Educational Background: (Check all that apply)	BS/A
Other:	*Field not completed.*
Major areas of study:	Political Science and Econmics

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities	Yes

of the Board/Committee that you are applying for?	

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	andy m fotiades
Applicant's Signature	Andy Fotiades

Advisory Board/Committee Application

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City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Leroy Thompson
Home Mailing Street Address	1311 Beech St.
City	Fernandina Beach
Zip Code	32034
Primary Phone	904-557-4540
Secondary Phone	904-310-6392

Please note that board materials are distributed electronically.

Email to receive board materials	bernardthompson200@gmail.com
Employer	Retired/ Pastor
Position Title	Pastor; New Zion Baptist Church
Business Address	PO Box 312
City	Folkston, Ga.

Zip	31537
Select the advisory board/committee you are applying for:	Code Enforcement & Appeals Board
Additional board that you are applying for:	Arts and Culture Nassau
Why are you interested in serving on this Board? Please explain.	To give back to the city that I have lived in all my life.

Eligibility

Are you a resident of the City?	Yes
Length of time:	66+ years
Do you hold a public office?	No
Office name:	*Field not completed.*
Are you employed by the City?	No
Position:	*Field not completed.*
Are you currently serving on a Board?	No
Board Name:	*Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?	No
If yes, please provide details:	*Field not completed.*

Major Affiliations:

Affordable housing committee 1990's

List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):	

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:	Maintenance technician 35 years NCSB
Organization or Commissioner sponsoring nomination (if applicable):	*Field not completed.*
Educational Background: (Check all that apply)	High School
Other:	*Field not completed.*
Major areas of study:	Divinity

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fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?	Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	1/28/2020
Applicant's Signature	Leroy B Thompson

Michelle Forstrom
Code Enforcement Director
City of Fernandina Beach
516 South 10th Street, Suite 211
Fernandina Beach, Florida 32034
(904) 310-3441 | mforstrom@fbfl.org
www.fbfl.us

If this email is related to the Board, Committee or Commission that you serve on, please DO NOT REPLY TO ALL.

Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempted by the Public Records Law. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.