



AGENDA
FERNANDINA BEACH CITY COMMISSION
SPECIAL MEETING
JULY 28, 2020
5:15 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

Due to the ongoing COVID-19 pandemic, occupancy in the Commission Chambers will be limited. This meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. RESOLUTION**
 - 4.1 TENTATIVE MILLAGE RATE FOR FY 2020/2021 – RESOLUTION 2020-100 SETTING A TENTATIVE MILLAGE RATE FOR OPERATING EXPENSES FOR THE CITY FOR FISCAL YEAR 2020/2021; SETTING THE TENTATIVE MILLAGE RATE FOR VOTER APPROVED DEBT SERVICE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Tentative Operating and Voter Approved Debt Millage Rates for FY 2020/2021.***
- 5. ADJOURNMENT**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2020-100
Tentative Millage Rate for FY 2020/2021

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2020-100

SYNOPSIS: The City Commission must adopt the proposed millage rate and schedule public hearings prior to adoption of the final millage rate and budget. An early step in the annual budget adoption process is to set a millage rate, referred to as the tentative or proposed rate. Once set, this rate is difficult to increase, but may be decreased during the budget process.

Staff has prepared a draft budget with a millage rate which maintains and, in some instances, expands, public service levels. Last year's operating millage rate was set at 6.3553 mills, and the debt service for the \$6M General Obligation Bond was set at 0.1683 for a combined millage rate of 6.5236. This rate included a one time .5000 mills for the sole purpose of purchasing land for conservation. Last year's budgeted millage rate was expected to yield \$15,759,891.

The operating millage rate "roll-back" rate is 5.2977. The voter-approved debt service amount is approximately \$426,887, which will require 0.1553 mills. This represents a combined rate of 5.4530 mills.

Staff recommends adopting a tentative operating millage rate of 5.8553. During the FY18 Audit Presentation, the external Auditors advised the Commission to develop a plan to address the Golf and Marina Funds deficit balances. The City hired Stantec, a financial consultant, to prepare a financial model to address this issue. The Stantec model developed includes maintaining the millage rate of 5.8553 and using General Fund cash flow surplus to pay down the deficit balances over five years.

The City's Fund Balance Policy (per Resolution 2012-128) establishes 20% as the minimum for the General Fund's unrestricted, uncommitted, or unassigned balance. The Building Fees Fund Reserve is restricted per Florida Statutes 553.8(7), and may only be used for expenditures related to the Building and Permitting functions. The anticipated unrestricted, uncommitted, or unassigned reserve for fiscal year ending September 30, 2020, is budgeted to be 20.0%. The total reserve, including the restricted portion, is anticipated to be 26.6%.

FISCAL IMPACT: Approval of the tentative millage rate is necessary for preparation of the FY 2020/2021 Budget.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2020-100.

Pauline Testagrose, Comptroller	7/21/2020
Dale L. Martin, City Manager	7/21/2020
Tammi E. Bach, City Attorney	7/21/2020
Katie Newton, Legal Assistant	7/21/2020

Date: March 17, 2020

Submitted By: Nicole Bednar, Administrative Services Manager

COMMISSION ACTION: Adopt

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



RESOLUTION 2020-100

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, SETTING A TENTATIVE MILLAGE RATE FOR OPERATING EXPENSES FOR THE CITY FOR FISCAL YEAR 2020/2021; SETTING THE TENTATIVE MILLAGE RATE FOR VOTER APPROVED DEBT SERVICE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fernandina Beach, Nassau County, Florida, is required by statute to set a tentative millage rate for the upcoming fiscal year; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Fernandina Beach, Nassau County has been certified by the County Property Appraiser to the City of Fernandina Beach as \$2,748,780,293; and

WHEREAS, the City Commission of the City of Fernandina Beach, Nassau County, Florida, finds that it is in the best interest of the City to set a millage rate that will produce sufficient revenues to support operations that will continue the current level of service; and

WHEREAS, the City Commission of the City of Fernandina Beach, Nassau County, Florida, finds that it is in the best interest of the City to set a millage rate that will produce sufficient revenues to provide for the annual debt service payment of voter approved debt.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH OF NASSAU COUNTY, FLORIDA, THAT:

SECTION 1. The tentative operating millage rate for FY 2020/2021 is 5.8553 mills, which is greater than the roll back rate of 5.2977 mills by 10.53%.

SECTION 2. The tentative debt service millage rate for FY 2020/2021 is .1553 mills.

SECTION 3. The tentative combined millage rate is 6.0106 mills.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 28th day of July, 2020.

ATTEST:

CITY OF FERNANDINA BEACH

Caroline Best
City Clerk

John A. Miller
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



Tammi E. Bach
City Attorney