



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
AUGUST 4, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

Due to the ongoing COVID-19 pandemic, occupancy in the Commission Chambers will be limited. This meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Stanley Palmer of O'Neal Memorial Baptist Church.

4. PROCLAMATION / PRESENTATIONS

4.1 **PROCLAMATION - MR. JOVAN LEONARD RICHIO, SR.** - *Honoring the late Mr. Jovan Leonard Richio, Sr. whose life was taken due to gun violence. Richio family members will be in attendance to accept the Proclamation.*

4.2 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Representatives of the Nassau Humane Society will present the "City Commission Dog of the Month."*

4.3 **PRESENTATION - ADVANCED DISPOSAL** - *Mr. Greg Huntington of Advanced Disposal will provide an annual overview of their operations within the City and will also address recent performance concerns as it pertains to yard debris.*

5. CITY COMMISSION DISCUSSION

5.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.2 **WATERFRONT DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

5.4 **MARINA** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.5 **OCEAN HIGHWAY AND PORT AUTHORITY (OHPA)** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.6 **COVID-19**

5.7 **GRANT AND PROJECT OPTIONS - FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP), FLORIDA RESILIENT COASTLINES PROGRAM, RESILIENCE IMPLEMENTATION GRANT (RIG)**

5.8 **HOUSING AUTHORITY BUILDING** - *This item is placed on the agenda at the request of Commissioner Ross.*

6. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

7. **CONSENT AGENDA**

7.1 **APPROVAL OF MINUTES** - *City Commission/Ocean Highway Port Authority Mediation - July 15, 2020; and City Commission Workshop - July 15, 2020.*

7.2 **CITY SEAL USAGE APPROVAL – AMELIA ISLAND CONVENTION & VISITORS BUREAU** – RESOLUTION 2020-101 APPROVING THE USE OF THE CITY SEAL IN ACCORDANCE WITH ORDINANCE 2011-06 WITHIN AN AMELIA ISLAND CONVENTION & VISITORS BUREAU BROCHURE; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the use of the City seal by the Amelia Island Convention & Visitors Bureau within its upcoming brochure regarding Amelia Island beaches.*

7.3 **VOLUNTARY ANNEXATION AGREEMENT - 753 MAGNOLIA LANE** - RESOLUTION 2020-102 APPROVING THE EXTENSION OF WASTEWATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 0.28 ACRES OF LAND LOCATED AT 753 MAGNOLIA LANE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of wastewater services to the property located at 753 Magnolia Lane. Also approves the Voluntary Annexation Petition.*

7.4 **BUDGET AMENDMENT - PECK CENTER / PURCHASE APPROVAL - OTIS ELEVATOR COMPANY** - RESOLUTION 2020-103 APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; APPROVING THE PURCHASE OF REPLACEMENT DOOR OPERATOR FROM OTIS ELEVATOR COMPANY FOR THE ELEVATOR AT THE PECK CENTER IN FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the transfer of \$23,513 in the FY 2019/2020 Peck Center Department budget for a replacement door operator for the elevator. Also approves the purchase of the replacement door operator in Fiscal Year 2019/2020.*

8. **RESOLUTIONS**

8.1 ***Quasi-judicial* - FINAL PLAT APPROVAL - COTTAGES AT AMELIA TOWNHOMES** - RESOLUTION 2020-104 APPROVING FINAL PLAT/RE-PLAT TITLED, "COTTAGES AT AMELIA;" AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts and approves the plat titled, "Cottages at Amelia," as the final plat.*

8.2 **DENTAL INSURANCE COVERAGE – UNITED HEALTH CARE** - RESOLUTION 2020-105 APPROVING DENTAL INSURANCE COVERAGE WITH UNITED HEALTH CARE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the contract with United Health Care for dental insurance coverage for a period of one year, with one-year renewals at the desire of both parties.*

- 8.3 **BUDGET AMENDMENT - MARINA - RESOLUTION 2020-106** APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a transfer of \$8,185 from the Marina Building account to the Marina Seasonal Temporary account (\$7,120) and Marina FICA account (\$1,065).*
- 8.4 **LITIGATION AUTHORIZATION - OCEAN, HIGHWAY AND PORT AUTHORITY (OHPA) - RESOLUTION 2020-107** AUTHORIZING THE CITY ATTORNEY TO PROCEED WITH FILING A LAWSUIT AGAINST THE OCEAN, HIGHWAY AND PORT AUTHORITY (“OHPA”) IN CIRCUIT COURT FOR FAILURE TO PAY ANNUAL PAYMENT IN LIEU OF TAXES (PILOT) PAYMENTS DUE TO THE CITY; AND PROVIDING AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to engage in certain litigation against OHPA.*
- 8.5 **SOLE SOURCE VENDOR APPROVAL - MARINA UTILITIES, INC. - RESOLUTION 2020-108** APPROVING MARINA UTILITIES, INC. AS THE SOLE SOURCE VENDOR TO PROVIDE THE NEW POWER SOURCE FOR DOCK N3 AND PROVIDE A FIRE LINE FOR DOCK N2, IN AN AMOUNT NOT TO EXCEED \$13,576; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Marina Utilities, Inc. as a sole source vendor and accepts the proposal submitted by Marina Utilities, Inc. in an amount not to exceed \$13,576 for furnishing and installing a new electrical power source and fire line.*
- 8.6 **SOLE SOURCE VENDOR APPROVAL – CHAMPION TURF, LLC – RESOLUTION 2020-109** APPROVING CHAMPION TURF, LLC AS A SOLE SOURCE VENDOR IN FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Champion Turf LLC as a sole source vendor in FY 2019/2020 for the purchase and installation of CHAMPION Dwarf Bermuda grass in an amount not to exceed \$25,000.*
- 8.7 **CHANGE ORDER APPROVAL - DL HOLLAND CONTRACTORS - RESOLUTION 2020-110** APPROVING A CHANGE ORDER FROM DL HOLLAND CONTRACTORS FOR ADDITIONAL FILL DIRT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Change Order from DL Holland Contractors in the amount by \$26,040.60 for additional fill dirt needed for the Top Tracer Project at the Fernandina Beach Golf Course.*

9. ORDINANCES - FIRST READING

- 9.1 **CODE AMENDMENT - EMERGENCY POWERS - ORDINANCE 2020-27** AMENDING THE CODE OF ORDINANCES BY ADDING A SECTION TO BE NUMBERED 2-2 ENUMERATING PROCEDURES FOR DECLARATION OF LOCAL STATE OF EMERGENCY AND EMERGENCY POWERS; BY ADDING A SECTION TO BE NUMBERED 2-3 PROVIDING FOR TERMINATION OF A LOCAL STATE OF EMERGENCY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends the City Code by adding Section 2-2 enumerating procedures for emergency powers.*

10. ORDINANCE - SECOND READING

- 10.1 **CHARTER AMENDMENT - CONSERVATION REFERENDUM - ORDINANCE 2020-22** AMENDING ORDINANCE 2019-15 SUBMITTING TO THE CITY ELECTORS PROPOSED AMENDMENTS TO THE CHARTER WHICH AMEND SECTION 10A TO PROHIBIT SALE OR LEASE OF CITY-OWNED CONSERVATION LAND AND TO FURTHER RESTRICT SALE OR LEASE OF RECREATION FACILITIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Ordinance 2019-15 amending Section 10A of the City Charter to add a provision that requires a referendum for sale or lease of City-owned conservation land.*

11. BOARD APPOINTMENT

11.1 **AIRPORT ADVISORY COMMISSION** - *one appointment.*

12. CITY MANAGER REPORTS

13. CITY ATTORNEY REPORTS

14. CITY CLERK REPORTS

15. MAYOR/COMMISSIONER COMMENTS

16. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).