



**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
AUGUST 11, 2020
3:30 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. MINUTES**
 - 4.1 January Special Meeting Minutes
 - 4.2 March
 - 4.3 July
- 5. ELECTION OF CHAIR PERSON**
- 6. PRESENTATION**
 - 6.1 Bosque Bello Columbarium, Sal Cumella
 - 6.2 Community Equity Project, Joy Behan
- 7. DISCUSSION**
 - 7.1 Vehicular parking in the grass at Main Beach Park for special events
- 8. OTHER BUSINESS**
- 9. ADJOURNMENT**

This will be conducted as a virtual meeting with restricted physical access. Written comments emailed to the Parks & Recreation Director (nvoit@fbfl.org) must be sent no later than 1:00 PM on August 11, 2020, and will be read aloud during the meeting. These comments shall have a maximum time allowance of 3 minutes or 400 words. Public comment may also be provided virtually through use of the Zoom Meeting link below, the phone number provided below, or in person at City Hall with strict restrictions to protect health and safety. Individuals wishing to provide live comments during the meeting must dial-in or connect via the Zoom Meeting link or phone number below no later than 3:20 PM on August 11, 2020, and will be called upon by their individual registered Zoom Meeting ID Account or by the last-4 digits of their respective phone number. When called upon, please provide your name and home address prior to issuance of public comment. Please limit comment to 3 minutes.

Zoom Meeting Link for Public Comment

<https://zoom.us/j/91540220500?pwd=YlIYM0ZDMjQ1bDZXRktoU2JLM3VGdz09>

(Users must have a functional microphone) Meeting ID: **915 4022 0500**

Passcode: **890785**

Or

Zoom Phone Dial-In for Public Comment

+1 646 558 8656 meeting ID: **91540220500** Passcode: **890785**

If you must attend in person at City Hall (204 Ash Street), please arrive at City Hall no later than 3:20 PM to be counted and to complete a speaker form. You will be admitted into City Hall when it is your turn to make your public comments and must exit City Hall after your comments are made.

It is required that you wear a face mask when entering City Hall for your protection and the protection of others.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations to participate in this program or activity should contact (904) 310-3115 or through the Florida Relay Services at 711 at least 24 hours in advance to request such accommodations. All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Parks & Recreation Office at (904) 310-3350.

MINUTES
Parks and Recreation Advisory
Committee
Special Meeting – By-Laws
January 7, 2020
Page 1 of 1

The Sub-Committee of the Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, had special meeting on Tuesday, January 7, 2020 at 9:00 am in the City Hall Chambers. Present was, Chair Duncan, Member Ross, Member Pugh, Commissioner Lednovich and Commissioner Chapman

1. Call to Order: Chair Duncan called the meeting to order at 9:02am.
2. Roll Call.
3. Pledge of Allegiance
4. Introductions
5. Discussion – Member Ross presented an outline/draft of By-Laws

Reviewed the mission statement based on Resolution 2005-67 and Resolution 2009-05

Review membership requirements

Reviewed responsibilities of members

Member Pugh asked about clarification about the committee being classified as an ad hoc committee. Questioned procedure to amend by-laws and as well as procedural questions about Commission liaison responsibilities to the committee and staff coordinator responsibilities. Chair Duncan will follow up by meeting with the City Attorney.

Reviewed rules of committee procedure

Suggested recommendations of staff responsibilities to the board

Discussed setting up permanent agenda items.

There was a discussion about agenda items for the January meeting, to include discussing the agenda.

Next sub-committee meeting to be held on January 16, 2020 at 9:00 am in the City Hall Chambers. Sub-committee requested the agenda remain the same.

6. ADJORNMENT
Meeting was adjourned at 10:25am by consensus.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Sub-Committee of the Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, had special meeting on Thursday, January 16, 2020 at 9:00 am in the City Hall Conference Room. Present was, Chair Duncan, Member Ross, Member Pugh, and Commissioner Lednovich

1. Call to Order: Chair Duncan called the meeting to order at 9:08am.
2. Roll Call.
3. Discussion Items

Chair Duncan gave an update from her meeting with City Attorney Tammi Bach. CA confirmed that By-Laws do not need to be approved by the City Commission. Explained that the reason that the committee is described as ad hoc is because that is the description on the committee in the resolution establishing the committee. Member Pugh suggested amending the resolution to recognize the committee as an appointed board. The Sub-Committee discussed adding language in the resolution to define the responsibility of staff and the Commission liaison to the Committee. Commissioner Lednovich stated that the City Attorney is working on drafting duties and responsibilities of Commission liaisons.

The Committee discussed how they should communicate with the Commission. Suggestions was liaison should give a report or City staff should email minutes to the City Manager. Committee discussed adding language to the by-laws addressing the agenda. Would like the agenda to be more descriptive and agenda should be approved by the Chair prior to posting. Other suggestions/request were to add the website to the City's Workplan; that the Assistant Director attend meetings in the absence of the Director, that the Director inform the group when she will be absent from a meeting. Committee would like City staff to inform them if there is a City Commission agenda item that would affect the Committee.

Commissioner Lednovich stated that the top three initiatives should be: 1) how to make the City better, 2) how to make existing parks inclusive (where to start), 3) creating a committee evaluation (what is your purpose and are you meeting it).

4. ADJORNMENT
Meeting was adjourned at 10:37am by consensus.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, met on Tuesday, March 10, 2020 at 5:00 pm in the City Hall Chambers. Present were: Member LaJoux, Member Ross, Member Bartelt, Chair Duncan, Member Pugh, Member Kegler
Absent: Joy Behan

1. Call to Order: Chair Duncan called the meeting to order at 5:00pm.
2. Pledge of Allegiance
3. Roll Call
4. Approval minutes.
Member Ross made a motioned to approve the minutes, with no changes. Member Bartelt seconded the motion. Motion passed being all ayes.
5. Presentation
 - 5.1 Tammi Bach, City Attorney
Sunshine Law presentation
 - 5.2 Steve Cook, Dog Park Presentation
Mr. Cook presented the dog park concept and addressed concerns from the last meeting. He stated that he has received over 200 signatures in favor of the dog park and is seeking an endorsement from the Parks and Recreation Advisory Committee for a free off leash dog park. Member Pugh questioned the funding that Mr. Cook is requesting to build the park, \$42,000.00. Member Pugh also questioned for clarification of who would be the users of the proposed off leash dog park? The response is the park is being built for City residence, visitors, the surrounding community, which would include County residence. There was also a question inquiring about who would be responsible for enforcing the rules at the park. Mr. Cook responded that enforcement would be the responsibility of City staff. City Attorney stated that the City could deputized individuals to enforce the park. Ms. Ross questioned the logistics of the alternate site for the dog park, would the proposed cost increase? Member Ross suggested looking into the option of leasing the property to a non-profit to oversee the dog park versus making the park a City expense/liability. Member LaJoux asked if Mr. Cook would be seeking outside donations or changing the plans to lower the economic impact to the City. Member LaJoux suggested that users be required to purchasing a key card to off set the cost of the park.
6. Public Comment
Robert Blue, Sr., 1116 Gum St
Bonnie Dickens, 132 S. 15th St.,
Meryl King, 121 Nth 11th St.,
Clarence Brown, 119 N. 11th Street,
Commissioner Chip Ross, 210 N.,
Keisha Williams, 791 Grove Park Cir

6.1 Dog Park Liability – Member Ross presented a dog liability article that the City Attorney addressed. Member LaJoux motioned that as initial consideration, if dog park is self-funded and not in this location it would recommend that the concept be considered by the City Commission. In addition that there may also be an option for the group to charge a small fee. Member Ross seconded the motion. There was a discussion. – motion failed
Member LaJoux – No, Member Ross – No, Member Bartelt – No, Member Duncan – No, Member Pugh – No, Member Kegler - No

Member Pugh made a motion that committee approve the City funding a dog park. Member Ross seconded the motion. – motion failed
Member LaJoux – no, Member Ross – no, Member Bartelt – no, Member Duncan – no, Member Pugh – no, Member Kegler - no

6.2 By Laws

Member Pugh made a motion to approve by-law with correction, Member Ross seconded the motion. Motion passed being all ayes.
Member LaJoux – Yes, Member Ross – Yes, Member Bartelt – Yes, Member Duncan – Yes, Member Pugh – Yes, Member Kegler – Yes

6.3 Pickleball

Diane Parks, 1103 Fir St., request that one tennis court be lined for Pickball, stating that the tennis courts are rarely utilized. There was a discussion. City staff is opposed to having permanent lines on the tennis court.

Scott Mikelson, Assistant Director of Parks & Recreation. stated that there are six lighted pickleball courts. The temporary tape could rip the asphalt if left for an extended period of time. Scott suggested that the group plans more group time throughout the day and utilize the lights. Scott reminded the PRAC that the question was asked before the last set of courts were built and the lights were installed, if these improvements would satisfy the group and the response was yes. Member Pugh, addressed the question about residency. Also stated that there were no lessons and clinics when the court were built so there is additional demand on the courts.

Shelly Duncan, 93 Oak Grove Place., argues that she would like for more people to have the opportunity play because it's a great game and great way to socialize.

Fred Pugh, 1552 Ruskin Lane, suggested a utilization study to address the tennis court issue.

6.4 Work Plan

Nan will follow up with Nicole on the date that the work plan will be on the agenda. Nan suggested that they also present the updated Master Plan during this presentation. Member Ross stated a subcommittee needed to be formed in order to work on the work plan. The subcommittee will consist of the following: Member Ross, Member LaJoux and Vice-Chair Behan. Nan will send out the previous work plan for review. Member Ross stated the work plan should also consist of capital budget items as well. Nan will send out a list of current and proposed capital request. Nan will also email possible dates and times for the sub-committee to meet.

6.5 Waterfront Park

All suggestions have been sent to the City Manager and he will present the suggestions to Marquis Latimer. The next step in the process will be a new concept based on those suggestions.

7. Other Business

Member Ross, stated there was an email about Hickory Park. That property is owed by the Nassau County School Board. Nan stated that the City built the fields and the County gave \$100k for the project. Member Pugh stated that the county is doing a P&R study. Member Pugh noted that the County owns no facilities on the island and there is no plan to build anything. Member Bartelt asked for additional space at Ybor for parking. The City recognizes that parking is a problem at this location, but there no foreseeable solution at this time. Nan will follow up with the Airport Manager about the request for additional parking.

8. Adjournment

Member Pugh made a motion to adjourn, Member Duncan seconded, Meeting adjourned at 7:18p by Chair Duncan.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee of the City of Fernandina Beach Florida, met virtually on Tuesday, July 14, 2020 at 5:00 pm. Present was Vice Chair Behan, Member Bartelt, Member Ross, Member Pugh, Member LaJoux, Member Kegler

1. Call to Order: Vice Chair Behan called the meeting to order at 5:00p
2. Roll Call
3. Pledge of Allegiance
4. Discussion
 - 4.1 Capital Budget Update
Nan Voit gave an update on the Parks & Recreation 5 year Capital Plan. Member Bartelt clarified that projects funded by impact fees do not affect millage rate.
Committee questions: Member Bartelt: Is the repoint of Peck Center funded by grant? Why is the waterfront boardwalk improvements listed under the Marina and not Parks & Recreation? Member Ross: Asked for clarification on vehicle replacement and vehicle program usage. Member Pugh: Does the City provide the parks and recreation department with an amount that is available to spend from impact fees? Member LaJoux: Requested clarification on the tree trust fund.
 - 4.2 Bosque Bello Columbarium – tabled by presenter
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
6. OTHER BUSINESS

Dog Park - Member Ross discussed that the City Commission may request that this item be place on the PRAC agenda again at some point. Member LaJoux, stated that the committee has already voted unanimously not support another dog park in this community.

Simmons Road Park – Member LaJoux questioned if contractor (Cole Builders) is willing to make adjustment to the park for a smaller footprint. More wildlife friendly. Member Behan asked about the playground equipment components of the park. Nan stated that would be a final stage of the project but is not part of the existing contract. She will meet with 8Flags concerning the playground.

Central Park – Vice-Chair Behan requested an update on Central Park improvements and playground equipment. Nan stated that the trail and pavilion has been requested for FY21/22. The equipment replacement is postponed indefinitely.

City Budget - Member Ross would like to review the duplication of services in the community. She suggested that the City propose a cost sharing with the County as it relates to maintaining athletic fields and facilities that are utilized by non-city residents.

Resignation - Chairman Duncan has resigned. The Committee will need to elect a new chair at the next meeting.

P&R Project – Member Pugh requested a list of FY19/20 that are currently on hold.

Tree Planting: Member Bartelt, asked about a tree program and asked where the funding for tree planting.

ADJORNMENT

Member Pugh made a motion to adjourn, Member LaJoux seconded the motion. Meeting was adjourned at pm at 6:12 pm by Vice Chair Behan.

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OPINION OF PROBABLE COSTS

Pricing assumes construction now. Phased / delayed pricing modeled on other spreadsheet.

Project 20.15.0 Bosque Bello Columbarium

Last Updated June 2, 2020

Est. Construction Timeline 4 months

schedule may vary based on weather and final design

Item	Qty	Unit	Per Unit	Subtotal	Notes
HARDSCAPE					
columbarium pathways	1,160	sf	\$ 5.25	\$ 6,090.00	decomposed granite
columbarium plaza/nooks	5,100	sf	\$ 15.00	\$ 76,500.00	decorative paving
columbarium	1,680	ea.	\$ 325.00	\$ 546,000.00	vertical; plaza and nooks; per VA
in-ground vault, flat	90	ea.	\$ 450.00	\$ 40,500.00	ground level along pathways
in-ground vault, 18"	90	ea.	\$ 750.00	\$ 67,500.00	18" H along pathways
vehicular parking	1,040	sf	\$ 15.00	\$ 15,600.00	est. 4x ADA spaces, concrete
vehicular paving	6,600	sf	\$ 10.00	\$ 66,000.00	asphalt extension of nassau street
LANDSCAPE					
large trees	26	ea	\$ 800.00	\$ 20,800.00	field grown or 200 gal.
shrubs	3,000	SF	\$ 4.00	\$ 12,000.00	varies; est. qty of 100+/-
sod	17,500	SF	\$ 2.00	\$ 35,000.00	zoysia or bermuda 419
seeded turf	25,000	SF	\$ 0.80	\$ 20,000.00	bahia
irrigation	30,000	SF	\$ 1.00	\$ 30,000.00	temporary (3-6 months)
pine straw mulch	750	SF	\$ 0.60	\$ 450.00	bales
AMENITIES					
benches	22	ea	\$ 2,000.00	\$ 44,000.00	standard memorial
bench - cremation	12	ea	\$ 3,000.00	\$ 36,000.00	cremation bench
SITE PREP / GRADING					
Site Utilities	-	sf	\$ 0.70		\$ - not included
Demo, Grading, Fill	38,000	sf	\$ 0.50	\$ 19,000.00	minimal clearing of landscape
MISC CONSTRUCITON ITEMS					
Signage and Wayfinding	1	allowance	\$ -		\$ - not included
CONTRACTOR'S COST					
General Conditions	5%			\$ 51,772.00	

OPINION OF PROBABLE COSTS

Pricing assumes construction now. Phased / delayed pricing modeled on other spreadsheet.

Project 20.15.0 Bosque Bello Columbarium

Last Updated June 2, 2020

Est. Construction Timeline 4 months

schedule may vary based on weather and final design

Misc. Insurance	2%	\$ 17,084.76
Fee	5%	\$ 51,772.00

OWNER'S ALLOWANCES

Owner's Market Escalation	5% per yr	1	\$ 51,772.00	2% per qtr; 5% per yr further out
Design Fee Estimate	4%		\$ 41,417.60	estimated
Owner's Design Contingency	8% allowance		\$ 82,835.20	
Owner's Construction Cont.	5% allowance		\$ 51,772.00	

TOTAL PROBABLE CONSTRUCTION COST \$ 1,383,865.56

\$ 36.42 Cost per SF

38,000 Square Feet

20%

50%

7%

8%

5%

5%

5%

OPINION OF PROBABLE COSTS

Project 20.15.0 Bosque Bello Columbarium PER PHASE						Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6	Phase 7
Last Updated June 2, 2020						180 niches	180 niches + walks	420 niches	450 niches	150 niches	150 niches	150 niches
Est. Construction Timeline Varies						schedule may vary based on weather and final design						
Item	Qty	Unit	Per Unit	Subtotal	Notes							
HARDSCAPE												
columbarium pathways	1,160	sf	\$ 5.25	\$ 6,090.00	decomposed granite	\$ 1,218.00	\$ 3,045.00	\$ 426.30	\$ 487.20	\$ 304.50	\$ 304.50	\$ 304.50
columbarium plaza/nooks	5,100	sf	\$ 15.00	\$ 76,500.00	decorative paving	\$ 15,300.00	\$ 38,250.00	\$ 5,355.00	\$ 6,120.00	\$ 3,825.00	\$ 3,825.00	\$ 3,825.00
columbarium	1,680	ea.	\$ 325.00	\$ 546,000.00	vertical; plaza and nooks; per VA	\$ 58,500.00	\$ 58,500.00	\$ 136,500.00	\$ 146,250.00	\$ 48,750.00	\$ 48,750.00	\$ 48,750.00
in-ground vault, flat	90	ea.	\$ 450.00	\$ 40,500.00	ground level along pathways	Phase 2	\$ 40,500.00	Phase 2	Phase 2	Phase 2	Phase 2	Phase 2
in-ground vault, 18"	90	ea.	\$ 750.00	\$ 67,500.00	18" H along pathways	Phase 2	\$ 67,500.00	Phase 2	Phase 2	Phase 2	Phase 2	Phase 2
vehicular parking	1,040	sf	\$ 15.00	\$ 15,600.00	est. 4x ADA spaces, concrete	\$ 15,600.00	Phase 1	Phase 1	Phase 1	Phase 1	Phase 1	Phase 1
vehicular paving	6,600	sf	\$ 10.00	\$ 66,000.00	asphalt extension of nassau street	\$ 66,000.00	Phase 1	Phase 1	Phase 1	Phase 1	Phase 1	Phase 1
LANDSCAPE												
large trees	26	ea	\$ 800.00	\$ 20,800.00	field grown or 200 gal.	\$ 4,160.00	\$ 10,400.00	\$ 1,456.00	\$ 1,664.00	\$ 1,040.00	\$ 1,040.00	\$ 1,040.00
shrubs	3,000	SF	\$ 4.00	\$ 12,000.00	varies; est. qty of 100+/-	\$ 2,400.00	\$ 6,000.00	\$ 840.00	\$ 960.00	\$ 600.00	\$ 600.00	\$ 600.00
sod	17,500	SF	\$ 2.00	\$ 35,000.00	zoysia or bermuda 419	\$ 7,000.00	\$ 17,500.00	\$ 2,450.00	\$ 2,800.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
seeded turf	25,000	SF	\$ 0.80	\$ 20,000.00	bahia	\$ 4,000.00	\$ 10,000.00	\$ 1,400.00	\$ 1,600.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
irrigation	30,000	SF	\$ 1.00	\$ 30,000.00	temporary (3-6 months)	\$ 6,000.00	\$ 15,000.00	\$ 2,100.00	\$ 2,400.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
pine straw mulch	750	SF	\$ 0.60	\$ 450.00	bales	\$ 90.00	\$ 225.00	\$ 31.50	\$ 36.00	\$ 22.50	\$ 22.50	\$ 22.50
AMENITIES												
benches	22	ea	\$ 2,000.00	\$ 44,000.00	standard memorial	Phase 2/3/4	\$ 22,000.00	\$ 11,000.00	\$ 11,000.00	Phase 2/3/4	Phase 2/3/4	Phase 2/3/4
bench - cremation	12	ea	\$ 3,000.00	\$ 36,000.00	cremation bench	Phase 2	\$ 36,000.00	Phase 2	Phase 2	Phase 2	Phase 2	Phase 2
SITE PREP / GRADING												
Site Utilities	-	sf	\$ 0.70	\$ -	not included	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demo, Grading, Fill	38,000	sf	\$ 0.50	\$ 19,000.00	minimal clearing of landscape	\$ 9,500.00	Phase 1/3	\$ 9,500.00	Phase 1/3	Phase 1/3	Phase 1/3	Phase 1/3
MISC CONSTRUCITON ITEMS												
Signage and Wayfinding	1	allowance	\$ -	\$ -	not included							
CONTRACTOR'S COST												
General Conditions	5%			\$ 51,772.00		\$ 9,488.40	\$ 16,246.00	\$ 8,552.94	\$ 8,665.86	\$ 2,939.60	\$ 2,939.60	\$ 2,939.60
Misc. Insurance	2%			\$ 17,084.76		\$ 3,131.17	\$ 5,361.18	\$ 2,822.47	\$ 2,859.73	\$ 970.07	\$ 970.07	\$ 970.07
Fee	5%			\$ 51,772.00		\$ 9,488.40	\$ 16,246.00	\$ 8,552.94	\$ 8,665.86	\$ 2,939.60	\$ 2,939.60	\$ 2,939.60
OWNER'S ALLOWANCES												
Owner's Market Escalation	5% per yr	1		\$ 51,772.00	2% per qtr; 5% per yr further out	\$ 9,488.40	\$ 48,738.00	\$ 42,764.70	\$ 60,661.02	\$ 29,396.00	\$ 35,275.20	\$ 41,154.40
Design Fee Estimate	4%			\$ 41,417.60	estimated	\$ 41,417.60	\$ 6,498.40	\$ 3,421.18	\$ 3,466.34	\$ 1,175.84	\$ 1,175.84	\$ 1,175.84
Owner's Design Contingency	8% allowance			\$ 82,835.20		\$ 15,181.44	\$ 25,993.60	\$ 13,684.70	\$ 13,865.38	\$ 4,703.36	\$ 4,703.36	\$ 4,703.36

20%

50%

7%

8%

5%

5%

5%

OPINION OF PROBABLE COSTS

Project		20.15.0 Bosque Bello Columbarium PER PHASE		Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6	Phase 7
Last Updated		June 2, 2020		180 niches	180 niches + walks	420 niches	450 niches	150 niches	150 niches	150 niches
Est. Construction Timeline		Varies								
		<i>schedule may vary based on weather and final design</i>								
Owner's Construction Cont.	5% allowance	\$ 51,772.00		\$ 9,488.40	\$ 16,246.00	\$ 8,552.94	\$ 8,665.86	\$ 2,939.60	\$ 2,939.60	\$ 2,939.60
TOTAL PROBABLE CONSTRUCTION COST		\$ 1,383,865.56		\$ 287,451.81	\$ 460,249.18	\$ 259,410.67	\$ 280,167.25	\$ 103,856.07	\$ 109,735.27	\$ 115,614.47
				2021	2023	2025	2027	2030	2032	2034
		\$ 36.42 Cost per SF		YEAR ESTIMATED	YEAR ESTIMATED	YEAR ESTIMATED	YEAR ESTIMATED	YEAR ESTIMATED	YEAR ESTIMATED	YEAR ESTIMATED
		38,000 Square Feet								

	Wall Niches	Memorial Plaques	In-Ground Vaults (flat)
Private Niches (South)	180	84	0
Private Niches (North)	180	84	0
East-West Walk	0	0	90
Garden Niches North	450	0	0
Garden Niches South	420	0	0
Garden Niches East (1)	150	0	0
Garden Niches East (2)	150	0	0
Garden Niches East (3)	150	0	0
Total	1680	168	90

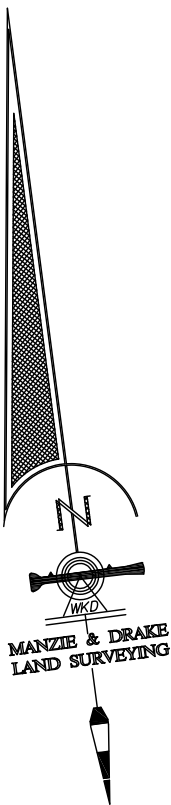
In-Ground Vaults (18")	Cremation Benches	Standard Benches	Phase	Total
0	0	0	1	265
0	0	0	2	266
90	12	8	2	202
0	0	4	3	457
0	0	4	4	428
0	0	2	5	157
0	0	2	6	158
0	0	2	7	159
90	12	22		

MAP OF SPECIFIC PURPOSE SURVEY
BOSQUE BELLO – CITY CEMETERY LANDS
FERNANDINA BEACH, FLORIDA

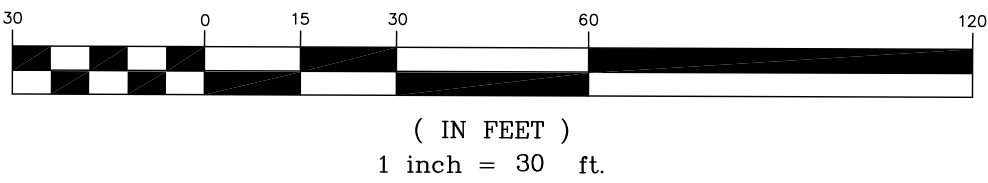
PREPARED FOR:
CITY OF FERNANDINA BEACH

THIS IS NOT A BOUNDARY SURVEY.

THE SPECIFIC PURPOSE OF THIS SURVEY IS TO SHOW LOCATIONS OF TREES AND IMPROVEMENTS NORTH OF THE ACCESS ROAD LOCATED ON NASSAU STREET AND SOUTH OF THE LANDS PLATTED IN PLAT BOOK 6, PAGE 8 AND ALSO THE LANDS BETWEEN THE LINE OF WOOD POSTS EAST OF BABYLAND AND WEST OF THE LANDS PLATTED IN PLAT BOOK 5, PAGE 33.



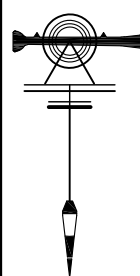
GRAPHIC SCALE



SURVEY NOTES:

- 1) This is not a boundary survey.
- 2) Underground improvements were not located or shown.
- 3) Lands shown hereon were not abstracted by this office for easements, rights-of-way, ownership or other instruments of record.
- 4) This survey is protected by copyright and is certified only to the entities listed and only for this particular transaction. Any use or reproduction of this survey without the express written permission of the surveyor is prohibited. Use of this survey in any subsequent transactions is expressly prohibited and is not authorized. The surveyor expressly disclaims any certification to any parties in future transactions. No entity other than those listed should rely upon this survey.

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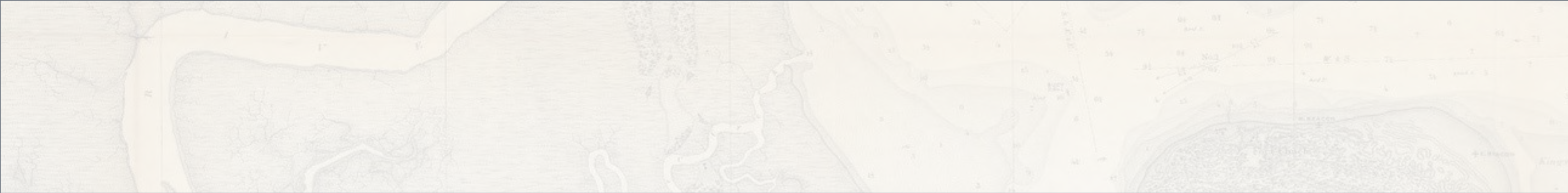


MANZIE & DRAKE LAND SURVEYING

117 South Ninth Street, Fernandina Beach, FL 32034
(904) 491-5700 www.ManzieAndDrake.com
Certificate of Authorization Number "LB 7039"
"OUR SIGHTS ARE ON THE FUTURE,
SET YOUR SITES ON US."



SCALE: 1"=30' JOB NO: 17091 DATE: 03/08/18 CADD: WKD
F.B. NO: X-311 PAGE NO: 27 FIELD CREW: GS FILE NO: B-1230



BOSQUE BELLO COLUMBARIUM

SCHEMATIC MASTER PLAN

June 26, 2020 Version 1.7

ML+H Project no. 20.15.0

Task 2.1B Final Master Plan/ Schematic Phase

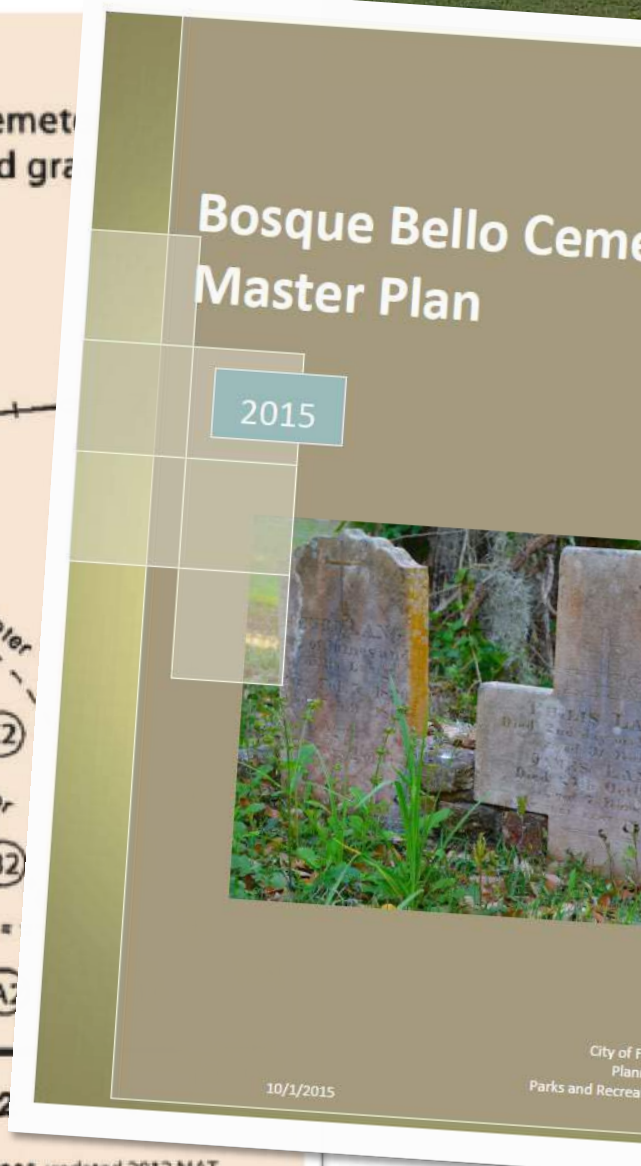
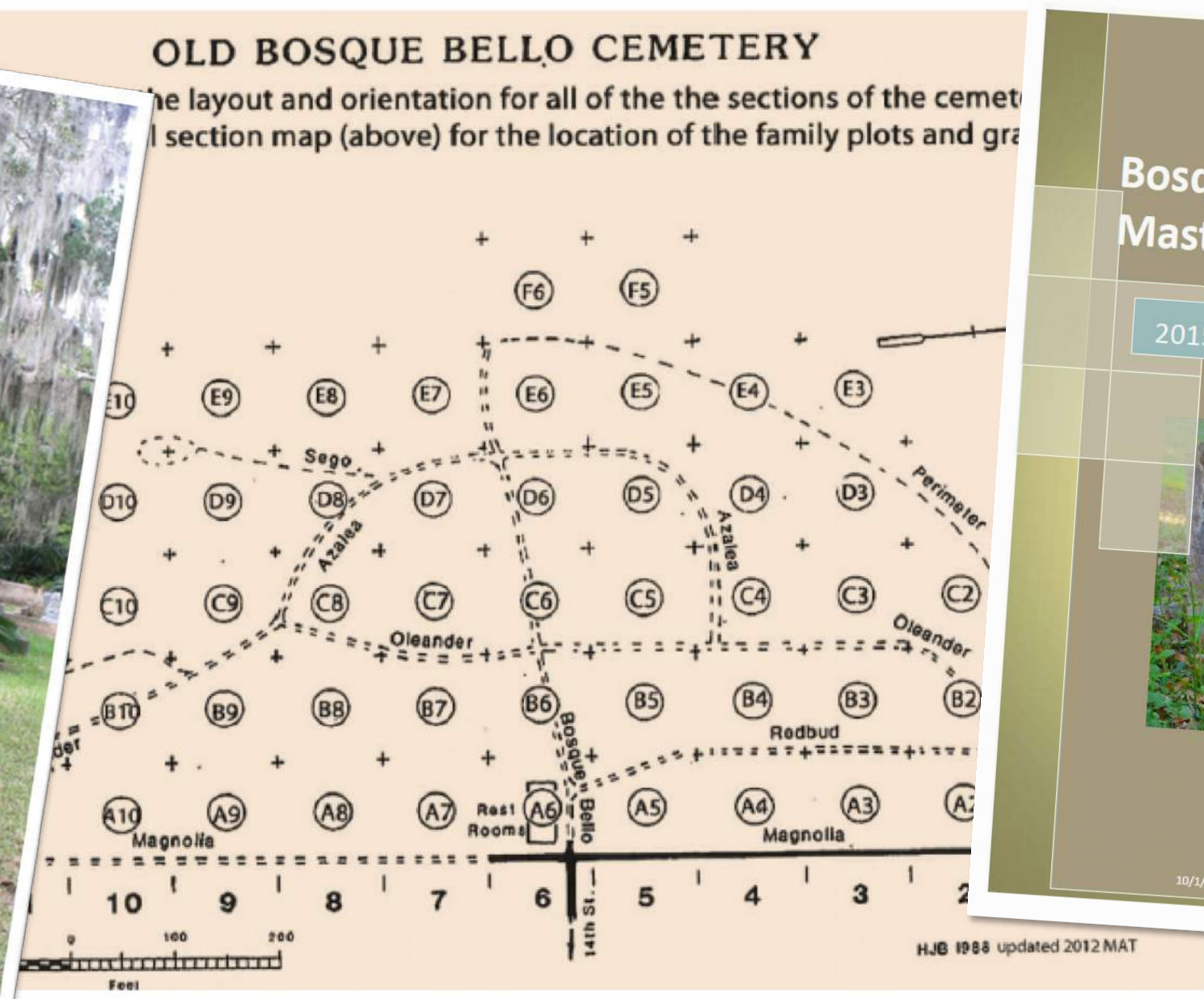
 **Marquis Latimer + Halback**
LANDSCAPE ARCHITECTURE · PLANNING



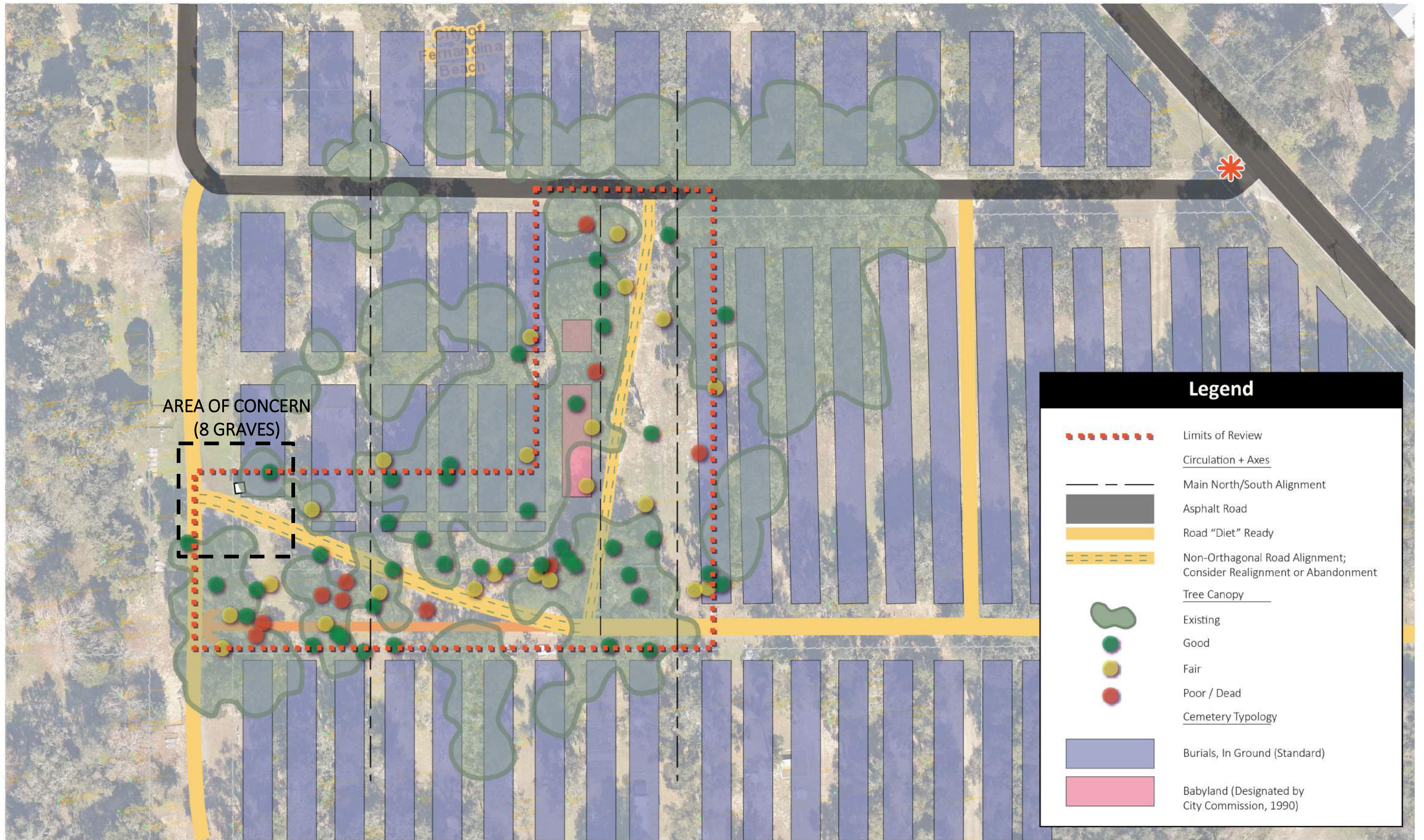
TASK 2.1A INITIAL CONCEPTS PHASE OVERVIEW

NOTE: This is only an overview of the Initial Concepts phase. Refer to the full deliverable for Task 2.1A for more details.

SITE VISIT + PREVIOUS REPORTS



timeless materials + design
continue the story
reinforcing the cemetery organization



MATERIAL VOCABULARY: LANDSCAPE



Rural, Country Roadways



Large Trees



Focal Oaks

MATERIAL VOCABULARY: GRAVESITES & PATINA



Instagram Favorite

MATERIAL VOCABULARY: HISTORIC ARCHITECTURE



Brick Detailing

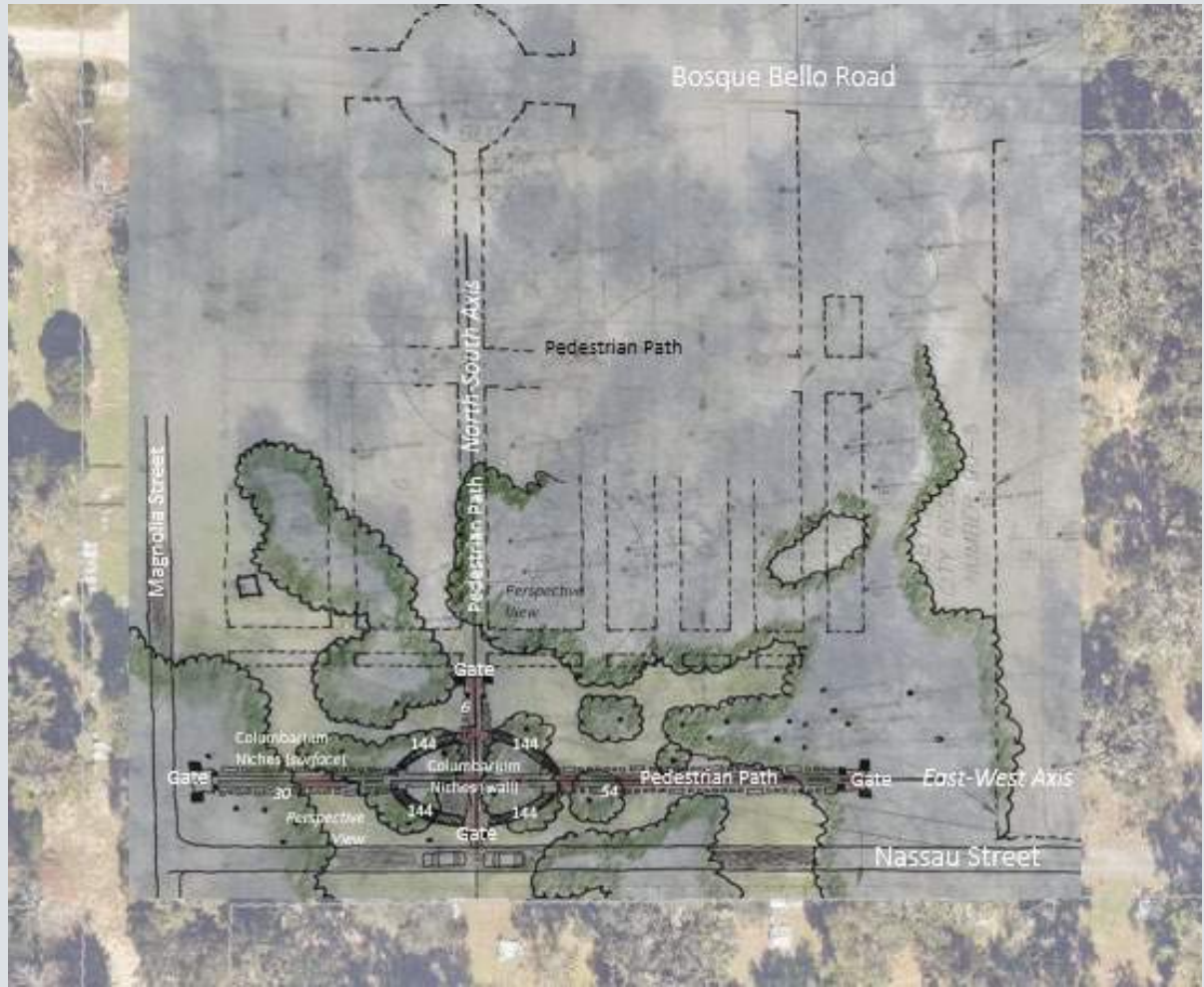


Fernandina Brick

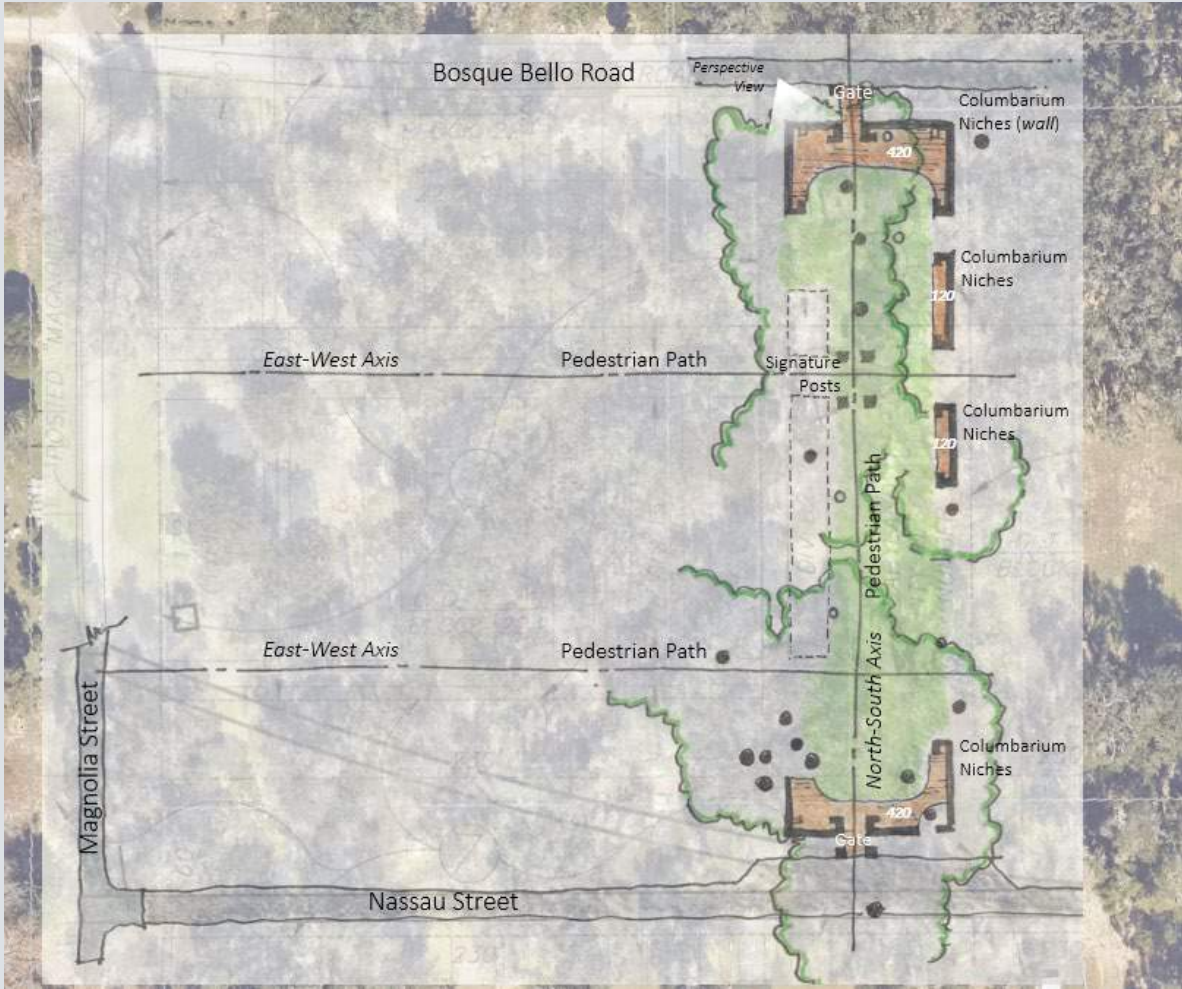


Two-tone Brick

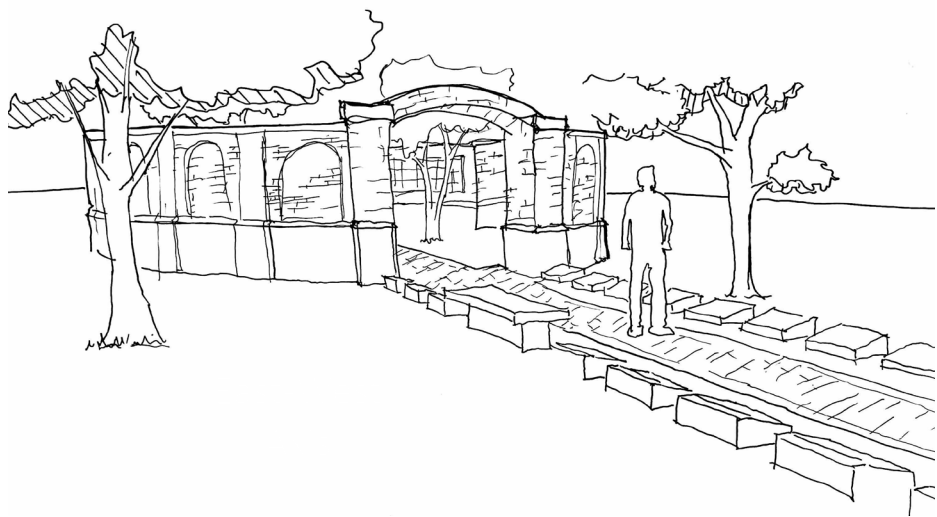
INITIAL CONCEPTS



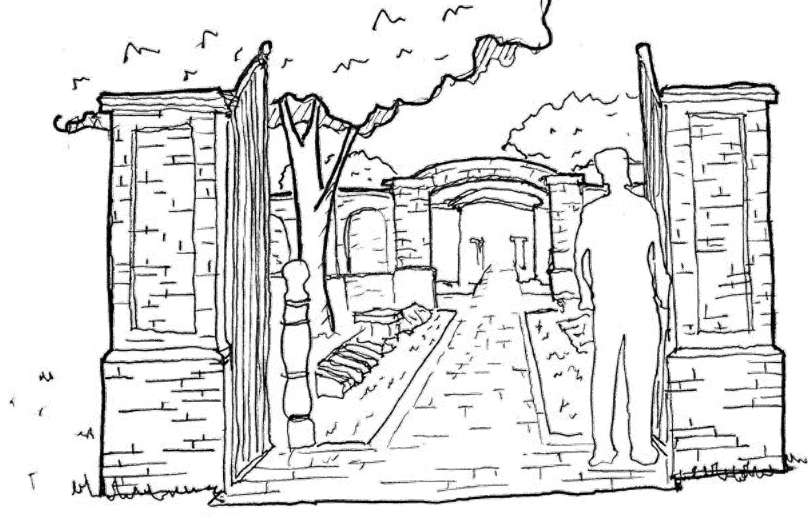
CONCEPT A



CONCEPT B



A proposed linear path would provide multiple options and price points for internment



Gateways into the new space would define the entrance into the new columbarium and cremation garden

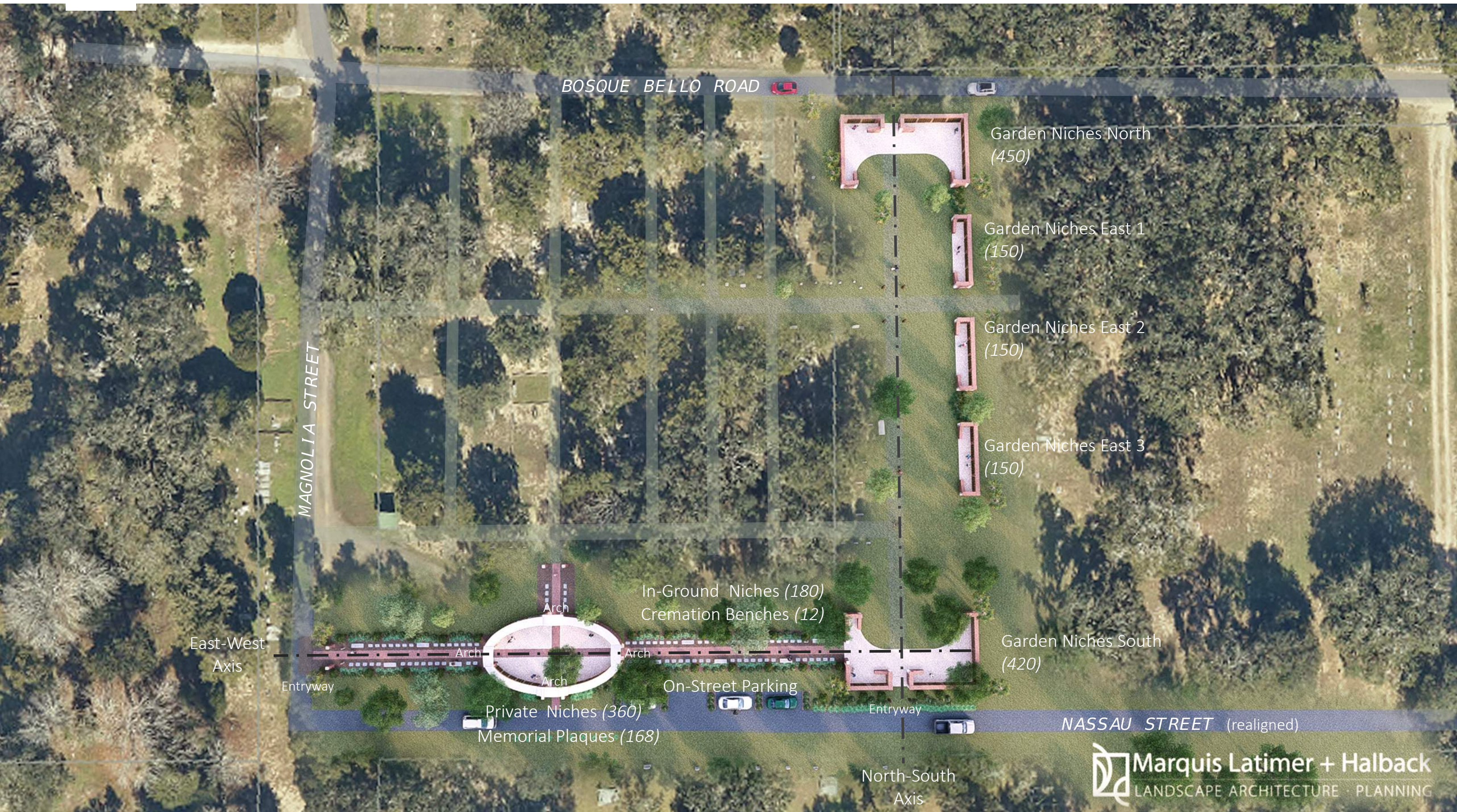


Columbarium niches with detailed brick work are a historically appropriate material that will last for generations



TASK 2.1B FINAL MASTER PLAN / SCHEMATIC PLAN

SCHEMATIC PLAN



PERSPECTIVES | PRIVATE NICHES EXTERIOR + MEMORIAL PLAQUES



Nassau Street
(realigned)

PERSPECTIVES | PRIVATE NICHES ENTRY THRESHOLD



Nassau Street
(realigned)

Memorial
Wall

Existing
Cemetery

Tumbled
Brick Path

In-Ground
Niches (18"

PERSPECTIVES | PRIVATE NICHES INTERIOR



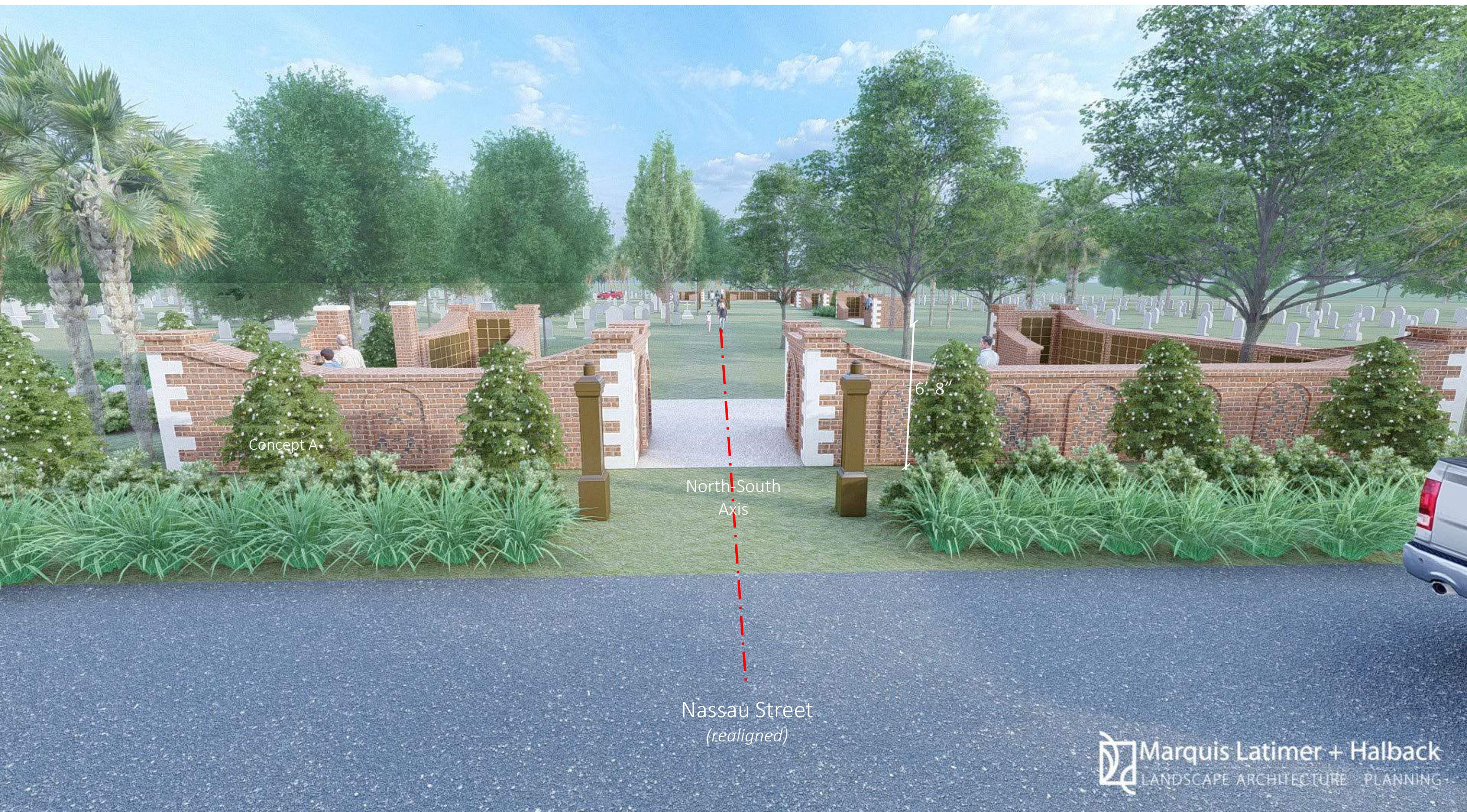
PERSPECTIVES | EAST-WEST WALKWAY BIRDSEYE



Nassau Street

Tumbled
Brick Path

PERSPECTIVES | GARDEN NICHES SOUTH



PERSPECTIVES | GARDEN NICHES SOUTH + EAST-WEST WALKWAY



East-West
Axis

Crush Shell
Gravel

Bronze
Niche Plates

PERSPECTIVES | GARDEN NICHES NORTH

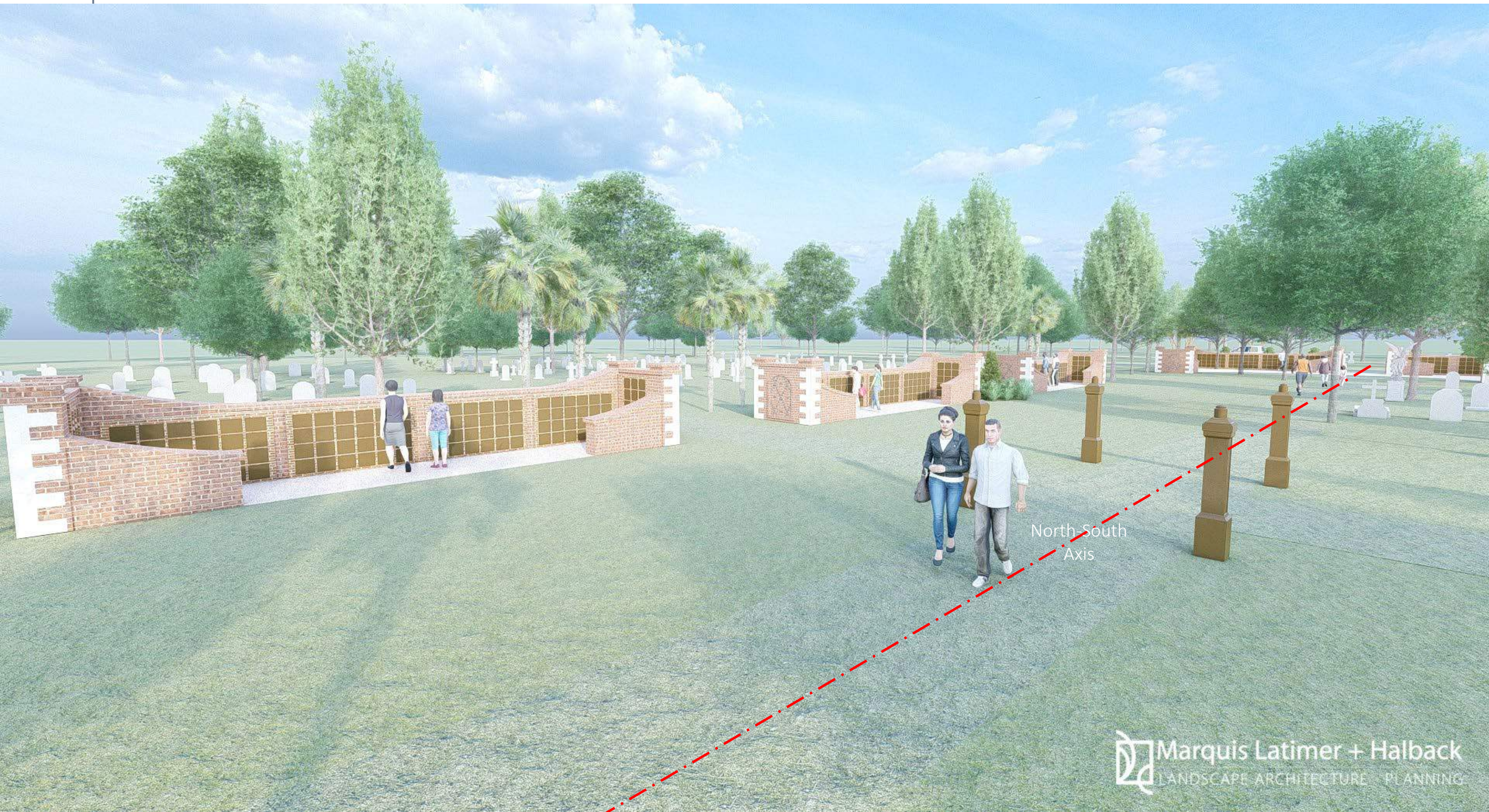


Bronze
Niche Plates

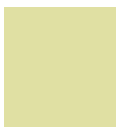
Crush Shell Gravel

North-South
Axis

PERSPECTIVES | GARDEN NICHES EAST



PHASING PLAN

-  Phase 1
Private Niches South
-  Phase 2
*East-West Walk +
Private Niches North*
-  Phase 3
Garden Niches South
-  Phase 4
Garden Niches North
-  Phase 5
Garden Niches East (1)
-  Phase 6
Garden Niches East (2)
-  Phase 7
Garden Niches East (3)



COLUMBARIUM INVENTORY

	Wall Niches	Memorial Plaques	In-Ground Vaults (flat)	In-Ground Vaults (18")	Cremation Benches	Standard Benches	Phase	Total
Private Niches (South)	180	84	0	0	0	0	1	265
Private Niches (North)	180	84	0	0	0	0	2	266
East-West Walk	0	0	90	90	12	8	2	202
Garden Niches South	420	0	0	0	0	4	3	427
Garden Niches North	450	0	0	0	0	4	4	458
Garden Niches East (1)	150	0	0	0	0	2	5	157
Garden Niches East (2)	150	0	0	0	0	2	6	158
Garden Niches East (3)	150	0	0	0	0	2	7	159
Total	1680	168	90	90	12	22		

Websites of companies with products:

<http://www.stargranite.com/index.php>

<https://www.columbariumusa.com/>

<https://www.shafermemorials.com/benches>

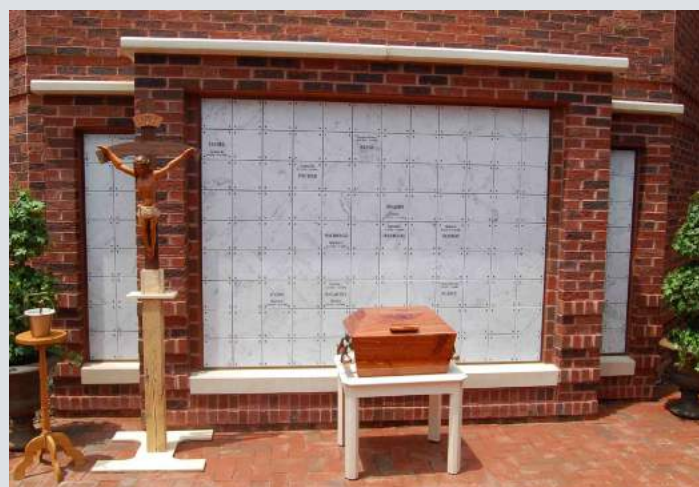


APPENDIX

WALL NICHES

Comes preassembled or in components assembled on site.

Comprised of a foundation, frame, niche boxes (made from aluminum or Nylene), and secured doors.



VAULTS (IN GROUND NICHE)

Comprised of a memorial stone with a niche cavity, or as a memorial stone atop a buried niche.



CREMATION BENCHES

Comprised of a foundation and memorial stone shaped as seating. The niche may be located within the bench cavity or buried under the foundation.



STANDARD BENCHES

Traditional “park” benches that may be placed alongside memorial stones or on foundations atop buried niche.





 ML+H

Let's elevate our dialogue and actions around racial and gender equality. Explore the Equity Walk in Fernandina Beach.

Enjoy a half mile trail enhanced with interactive community-building activities. Stenciled graphics on the path provide a visual guide. Walkers digitally access a virtual map and online toolkit. To access the equity themed prompts, click on a trail marker via QR code. The associated messaging invites users to think about and discuss equity and diversity.

The online toolkit includes resources for continued learning. A print version will be available for individuals without digital access. Not only a fitness route, Equity Walk offers residents a safe space for discussion and exploration of equity issues. Find a new pathway to courage, self-reflection, and peace building while benefiting from fresh air and physical exercise. Easy to social distance!



Equity Walk

FERNANDINA BEACH



MAP OF BOUNDARY & LIMITED TOPOGRAPHIC SURVEY

A PORTION OF THE WEST PORTION BEACH CASINO TRACT SUBDIVISION
ACCORDING TO PLAT BOOK 2, PAGE 74, OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA

TOGETHER WITH A PORTION OF LOTS 7 AND 16, SUPPLEMENTAL

PLAT OF AMELIA LIGHTHOUSE RESERVATION

ACCORDING TO PLAT BOOK 0, PAGE 40 OF THE PUBLIC RECORDS OF NASSAU COUNTY, FLORIDA

PREPARED FOR:

CITY OF FERNANDINA BEACH RECREATION DEPARTMENT

GRAPHIC SCALE



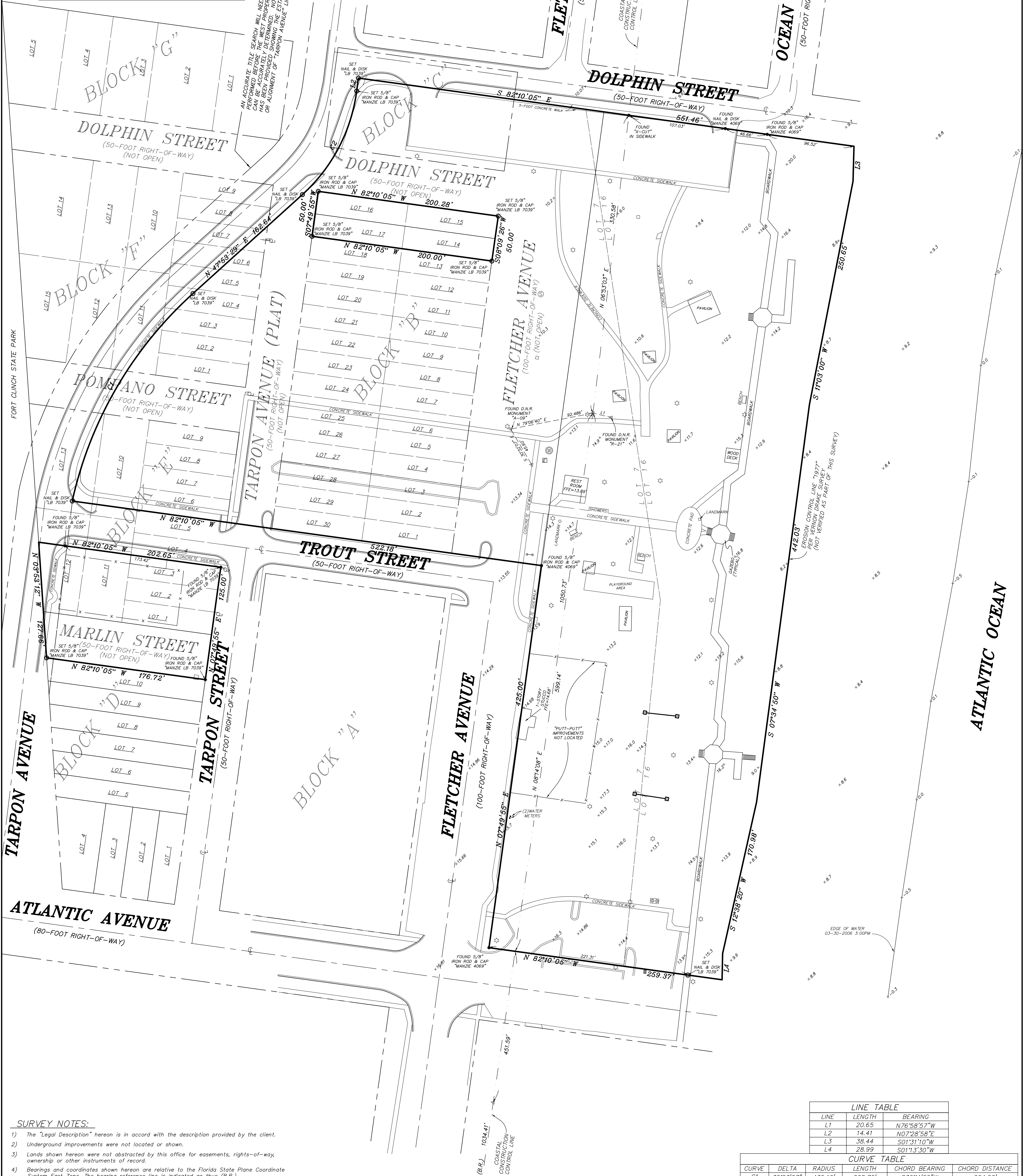
(IN FEET)

1 inch = 50 ft.

LEGEND

A/C = AIR CONDITIONER
A/A = ALSO KNOWN AS
B.R.L. = BUILDING RESTRICTION LINE
C.T. = CABLE TELEVISION PEDESTAL
CALC. = CALCULATED
C.B.S. = CONCRETE BLOCK STRUCTURE
CB = CHORD BEARING
CD = CHORD DISTANCE
C = CENTERLINE
Δ = CENTRAL ANGLE
CH = CHORD
CL = CHAIN LINK FENCE
C.M. = CONCRETE MONUMENT
CONC. = CONCRETE
CONC. FLATWORK
CMP = CORRUGATED METAL PIPE
D/E = DRAINAGE EASEMENT
D/F = DRAIN FIELD
E = EASEMENT
E = E = ADJACENT UTILITY WIRES
EASE = EASEMENT
E.M. = ELECTRICITY METER
ELEV. = ELEVATION
E.L.F. = FINISHED FLOOR ELEVATION
F.D. = FIRE HYDRANT
F.D. = FOUND
F.D. = GAS METER
F.D. = IRON PIPE
F.D. = IRON ROD
F.D. & C. = IRON ROD W/ PLASTIC CAP
F.D. = LIGHT POLE
MEAS. = MEASURED
N & T = NAIL & TIN TAB
N.G.V.D. = NATIONAL GEODETIC VERTICAL DATUM
N.T.S. = NOT TO SCALE
B.R. = BEARING REFERENCE
O.R.B. = OFFICIAL RECORD BOOK
P.B. = PLAT BOOK
P.C. = POINT OF CURVATURE
P.C.C. = POINT OF COMMENCEMENT
P.C.P. = POINT OF COMMENCEMENT
P.C.B. = POINT OF BEGINNING
P.R.M. = PERMANENT REFERENCE MONUMENT
R = RADIUS
RCP = REINFORCED CONCRETE PIPE
R/W = RIGHT-OF-WAY
P.I.N. = PARCEL IDENTIFICATION NUMBER
S.T. = SEPTIC TANK
S.C. = SEWER CLEANOUT
S.M. = SEWER MANHOLE
S.M. = STORM MANHOLE
U.E. = UTILITY EASEMENT
W.M. = WATER METER
W.F. = WOOD FENCE
W.F. = WOOD FLATWORK
W.P.P. = WOOD POWER POLE
W. = WELL
5/8" IRON ROD & CAP
(LB 7039) SET

AN APPROPRIATE TITLE SEARCH WILL NEED TO BE
PERFORMED TO DETERMINE THE PROPERTY
CAN BE ACQUIRED BY THE CITY OF FERNANDINA BEACH
AND BEEN PROVIDED TO THE CITY OF FERNANDINA BEACH
OR ALIEN OF "TARPON AVENUE" LINE SHOWN



SURVEY NOTES:

- The "Legal Description" hereon is in accord with the description provided by the client.
- Underground improvements were not located or shown.
- Lands shown hereon were not abstracted by this office for easements, rights-of-way, ownership or other instruments of record.
- Bearings and coordinates shown hereon are relative to the Florida State Plane Coordinate System East Zone. The bearing reference line is indicated as thus (B.R.).
- Unless it bears the signature and the original raised seal of a Florida licensed surveyor and mapper, this map/report is for informational purposes only and is not valid.
- Unless otherwise noted Measured angles and distances are the same as Plat or Deed angles and distances.
- Fence ownership, if applicable, has not been determined by this office. Fences are drawn out of scale in order to accentuate their relationship to property lines. Fences are not deemed to be encroachments unless ownership is apparent.
- Elevations shown hereon refer to National Geodetic Vertical Datum of 1929. (N.G.V.D. '29)
- The Reference Benchmark is D.N.R. monument "A-09" (Elev. 13.80)
- The Coastal Construction Control Line (C.C.C.L.) shown hereon is based on information provided by the State of Florida Department of Natural Resources (now known as the Department of Environmental Protection) as shown on a map recorded April 6, 1983 in Setback Line Book, pages 10-16, filed with the Nassau County Clerk of The Circuit Courts.

LINE TABLE		
LINE	LENGTH	BEARING
L1	20.65	N76°58'52"W
L2	14.41	N07°28'58"E
L3	38.44	S01°31'10"W
L4	28.99	S01°13'30"W

CURVE TABLE				
CURVE	DELTA	RADIUS	LENGTH	CHORD BEARING
C1	35°23'07"	435.16'	268.75'	S30°11'55"W
C2	40°24'24"	186.52'	131.54'	N27°41'13"E

THE INFORMATION SHOWN HEREON MEETS THE MINIMUM
TECHNICAL STANDARDS SET FORTH BY THE FLORIDA
BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS
IN CHAPTER 61G17-6, FLORIDA ADMINISTRATIVE CODE,
PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

- BY:
- MICHAEL A. MANZIE, P.L.S. 4069
 - FRANK L. BOWEN, P.S.M. 2477
 - MARK G. HILL, P.S.M. 5879

MANZIE & DRAKE LAND SURVEYING

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Certificate of Authorization Number "LB 7039"

"OUR SIGHTS ARE ON THE FUTURE,
SET YOUR SITES ON US."

SCALE: 1"=50' JOB NO: 16488 DATE: 03-30-06 CADD: WKD

F.B. NO: X-196 PAGE NO: 43 FIELD CREW: BB FILE NO: C-230