



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
AUGUST 18, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

Due to the ongoing COVID-19 pandemic, occupancy in the Commission Chambers will be limited. This meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Noel Roberts of North 14th Street Baptist Church.

4. PROCLAMATIONS / PRESENTATION

4.1 **PROCLAMATION - WOMEN'S EQUALITY DAY** - *Commemorates the 100th anniversary of the the adoption of the United States Constitution 19th Amendment securing for women the right to vote. Nassau Inclusive Coalition for Equality (NICE) members will be in attendance to accept the Proclamation.*

4.2 **PROCLAMATION - DR. FARID ULLAH** - *Recognizes Dr. Farid Ullah for his unlimited contributions to the medical profession throughout the course of his long and distinguished career. Dr. Ullah, his wife Sue, and members of the Fernandina Beach and Nassau County Fire Rescue Departments will be in attendance to accept the Proclamation.*

4.3 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for July 2020.*

5. CITY COMMISSION DISCUSSION

5.1 **LAND CONSERVATION** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.2 **WATERFRONT DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

5.4 **MARINA** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.5 **OCEAN HIGHWAY AND PORT AUTHORITY (OHPA)** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.6 **COVID-19**

5.7 **ESCAMBIA STREET** - *This item is placed on the agenda at the request of Commissioner Ross.*

6. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

7. **CONSENT AGENDA**

7.1 **APPROVAL OF MINUTES** - *City Commission Regular Meeting - July 7, 2020; City Commission Regular Meeting - July 21, 2020*

7.2 **FACILITIES USE AGREEMENT - MERCEDES-BENZ USA, LLC** - RESOLUTION 2020-111 APPROVING A FACILITIES USE AGREEMENT WITH MERCEDES-BENZ USA, LLC FOR THE USE OF AIRPORT PROPERTY TO PRODUCE A DRIVER INSTRUCTIONAL VIDEO RELATED TO THE OPERATION OF ITS VEHICLES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a Facilities Use Agreement with Mercedes-Benz USA, LLC for the production of a driver instructional video related to operation of its vehicles on August 24, 2020, at the Fernandina Beach Municipal Airport.*

7.3 **AWARD OF BID #2020-07 - ALLIED UNIVERSAL CORPORATION** - RESOLUTION 2020-112 AWARDING BID #2020-07 FOR CHLORINE GAS AND SULFUR DIOXIDE TO ALLIED UNIVERSAL CORPORATION FOR FISCAL YEAR 2020/2021; AUTHORIZING EXECUTION. *Synopsis: Awards Bid #2020-07 to Allied Universal Corporation for Chlorine Gas and Sulfur Dioxide.*

8. **RESOLUTIONS**

8.1 **ATLANTIC AVENUE RECREATION CENTER AUDITORIUM NAMING - MS. JOAN BEAN AUDITORIUM** - RESOLUTION 2020-113 RECOGNIZING MS. JOAN BEAN'S CIVIC SERVICE BY NAMING THE AUDITORIUM AT THE ATLANTIC AVENUE RECREATION CENTER, THE "MS. JOAN BEAN AUDITORIUM"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Names the auditorium at the Atlantic Avenue Recreation Center, located at 2500 Atlantic Avenue, the "Ms. Joan Bean Auditorium."*

8.2 **PECK CENTER RECEPTION ROOM NAMING - ELMO MYERS/NASSAU COUNTY COMMUNITY DEVELOPMENT CORPORATION RECEPTION ROOM** - RESOLUTION 2020-114 RECOGNIZING MR. ELMO MYERS' CIVIC SERVICE BY NAMING THE PECK CENTER RECEPTION ROOM, THE "ELMO MYERS/NASSAU COUNTY COMMUNITY DEVELOPMENT CORPORATION (NCCDC) RECEPTION ROOM"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Names the Peck Center Reception Room located at 516 South 10th Street, the "Elmo Myers/Nassau County Community Development Corporation Reception Room."*

8.3 **AWARD OF BID #2020-08 - AMELIA ISLAND MAINTENANCE** - RESOLUTION 2020-115 AWARDING BID #2020-08 TO AMELIA ISLAND MAINTENANCE FOR THE POOL DECK AND CENTRAL BREEZEWAY RESURFACING AT THE MARTIN LUTHER KING RECREATION CENTER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Bid #2020-08 to Amelia Island Maintenance for resurfacing the pool deck and central breezeway resurfacing at the Martin Luther King Recreation Center in the amount of \$34,997.*

8.4 **AWARD OF RFP #2020-04 - MCCALL TREE HEALTH AND CONSULTING, LLC, CASH'S TREE SERVICE LLC, FIRST COAST URBAN FORESTRY LLC, DAVEY RESOURCE GROUP, INC., AND GAGE TREE CARE** - RESOLUTION 2020-116 AWARDING RFP #2020-04 AWARDING RFP #2020-04 TO MCCALL TREE HEALTH AND CONSULTING, LLC, CASH'S TREE SERVICE LLC, FIRST COAST URBAN FORESTRY LLC, DAVEY RESOURCE GROUP,

INC., AND GAGE TREE CARE; AUTHORIZING THE CITY MANAGER TO PREPARE PROFESSIONAL SERVICES AGREEMENTS FOR SAME; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #2019-02 to eight vendors, as specified in the Request for Proposal. Authorizes the City Manager to prepare Professional Services Agreements with all responding vendors to perform on-call arborist services, on behalf of the City.*

- 8.5 **INTERLOCAL AGREEMENT - NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS** - RESOLUTION 2020-117 APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS AND THE CITY OF FERNANDINA BEACH TO SHARE THE COST OF REPAIRING A FAILED STORMWATER SYSTEM ON PHEASANT LANE OFF OF CITRONA DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves an Interlocal Agreement with Nassau County Board of County Commissioners for a failed stormwater system on Pheasant Lane.*

- 8.6 **PURCHASE APPROVAL - FASTENAL / BUDGET AMENDMENT - MARINA** - RESOLUTION 2020-118 APPROVING THE COOPERATIVE PURCHASE OF HARDWARE FROM FASTENAL IN AN AMOUNT NOT TO EXCEED \$22,000; APPROVING AN AMENDMENT TO THE BUDGET FOR FISCAL YEAR 2019/2020; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the cooperative purchase of underside deck hardware from Fastenal in an amount not to exceed \$22,000 and a budget transfer of \$22,000 from the Marina Contractual account to the Marina Repairs and Maintenance Building and Grounds account.*

9. **ORDINANCES - FIRST READING**

- 9.1 **MASTER FEE SCHEDULE** – ORDINANCE 2020-28 ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, BUILDING, BUSINESS/CODE ENFORCEMENT, CEMETERY, CITY CLERK'S OFFICE, CITY MANAGER'S OFFICE, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, PLANNING, POLICE, SANITATION, STORMWATER, STREETS, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2020/2021; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended Master Fee Schedule consisting of the Airport, Building, Business/Code Enforcement, Cemetery, City Clerk's Office, City Manager's Office, Fire, Golf Course, Marina, Parks and Recreation, Planning, Police, Sanitation, Stormwater, Streets, Wastewater, Water, and Impact Fees, excluding Water and Wastewater Impact Fees for Fiscal Year 2020/2021.*
- 9.2 **CODE AMENDMENT - PERMITS** - ORDINANCE 2020-29 AMENDING ORDINANCE CHAPTER 22, BUILDINGS AND BUILDING REGULATIONS, BY AMENDING SECTION 22-29 PERMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amends Section 22 of the Code of Ordinances pertaining to permits.*
- 9.3 **Legislative - COMPREHENSIVE PLAN AMENDMENT** - ORDINANCE 2020-30 STATING ITS INTENT TO AMEND ORDINANCE 2003-36 IN ACCORDANCE WITH THE RECOMMENDATIONS CONTAINED IN THE ADOPTED EVALUATION AND APPRAISAL REPORT BY RESOLUTION 2020-37; AND APPROVING THE TRANSMITTAL OF SUCH PROPOSED AMENDMENTS TO THE STATE LAND PLANNING AGENCY FOR REVIEW IN ACCORDANCE WITH SECTION 163.3184(3), FLORIDA STATUTES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves transmittal of Evaluation and Appraisal Report (EAR) legislative required amendments related specifically to water supply facilities work plans, peril of flood, and seasonal population.*

10. **ORDINANCES - SECOND READING**

- 10.1 **FUTURE LAND USE MAP AMENDMENT - NON-CITY OWNED PROPERTIES** - ORDINANCE 2020-23 CHANGING THE CITY'S FUTURE LAND USE MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE STATE OF

FLORIDA, NASSAU COUNTY, AND OCEAN HIGHWAY AND PORT AUTHORITY, COLLECTIVELY TOTALING APPROXIMATELY 6.07 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies non-City owned public parcels throughout the City to contain Conservation or Recreation Future Land Use Map categories.*

10.2 **ZONING MAP AMENDMENT - NON-CITY OWNED PROPERTIES - ORDINANCE 2020-24** CHANGING THE CITY'S ZONING MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE STATE OF FLORIDA, NASSAU COUNTY, AND OCEAN HIGHWAY AND PORT AUTHORITY, COLLECTIVELY TOTALING APPROXIMATELY 6.07 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies non-City owned public parcels throughout the City to contain Conservation or Recreation Zoning Map categories.*

10.3 **FUTURE LAND USE MAP AMENDMENT - CITY OWNED PROPERTIES - ORDINANCE 2020-25** CHANGING THE CITY'S FUTURE LAND USE MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE CITY OF FERNANDINA BEACH, COLLECTIVELY TOTALING APPROXIMATELY 22.15 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies City owned parcels throughout the City to contain Conservation or Recreation Future Land Use Map categories.*

10.4 **ZONING MAP AMENDMENT - CITY OWNED PROPERTIES - ORDINANCE 2020-26** CHANGING THE CITY'S ZONING MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE CITY OF FERNANDINA BEACH, COLLECTIVELY TOTALING APPROXIMATELY 22.15 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies City owned parcels throughout the City to contain Conservation or Recreation Zoning Map categories.*

11. BOARD APPOINTMENT

11.1 **ARTS AND CULTURE NASSAU** - *three appointments.*

12. CITY MANAGER REPORTS

13. CITY ATTORNEY REPORTS

14. CITY CLERK REPORTS

15. MAYOR/COMMISSIONER COMMENTS

16. ADJOURNMENT

-
- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.

- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).