



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
SEPTEMBER 1, 2020
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

Due to the ongoing COVID-19 pandemic, occupancy in the Commission Chambers will be limited. This meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Anthony Daniel of Macedonia AME Church.

4. PRESENTATIONS

4.1 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Representatives of the Nassau Humane Society will present the "City Commission Dog of the Month."*

4.2 **PRESENTATION - FERNANDINA BEACH MAIN STREET PROGRAM** - *Ms. Arlene Filkoff of Fernandina Beach Main Street will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Vitality, Organization, and Design).*

5. CITY COMMISSION DISCUSSION

5.1 **CONSERVATION / ENVIRONMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.2 **WATERFRONT DEVELOPMENT** - *This item is placed on the agenda at the request of Commissioner Lednovich.*

5.3 **BEACHES** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*

5.4 **MARINA** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.5 **OCEAN HIGHWAY AND PORT AUTHORITY (OHPA)** - *This item is placed on the agenda at the request of Commissioner Ross.*

5.6 **COVID-19**

5.7 **LEGISLATIVE PRIORITIES**

6. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA

7. RESOLUTIONS

- 7.1 **AMENDED AND EXTENDED - EMERGENCY ORDER – COVID19 - MANDATORY MASKS -** RESOLUTION 2020-94: EMERGENCY ORDER REQUIRING MASKS OR FACE COVERINGS IN PUBLIC SPACES, PROVIDING FOR EXCEPTIONS, PROVIDING FOR A NEW EXPIRATION DATE. *Synopsis: Extends the Emergency Order requiring face coverings, Resolution 2020-94, to October 6, 2020.*
- 7.2 **AWARD OF RFP # 2020-02 – MANAGING AND/OR LEASING MARINA FACILITIES –** RESOLUTION 2020-98 AWARDING RFP # 2020-02 FOR MANAGING AND/OR LEASING MARINA FACILITIES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes negotiations following RFP # 2020-02 for managing and/or leasing marina facilities.*
- 7.3 **AWARD OF RFP #2020-04 - MCCALL TREE HEALTH AND CONSULTING, LLC, CASH'S TREE SERVICE LLC, FIRST COAST URBAN FORESTRY LLC, DAVEY RESOURCE GROUP, INC., AND GAGE TREE CARE -** RESOLUTION 2020-116 AWARDING RFP #2020-04 AWARDING RFP #2020-04 TO MCCALL TREE HEALTH AND CONSULTING, LLC, CASH'S TREE SERVICE LLC, FIRST COAST URBAN FORESTRY LLC, DAVEY RESOURCE GROUP, INC., AND GAGE TREE CARE; AUTHORIZING THE CITY MANAGER TO PREPARE PROFESSIONAL SERVICES AGREEMENTS FOR SAME; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP #2019-02 to eight vendors, as specified in the Request for Proposal. Authorizes the City Manager to prepare Professional Services Agreements with all responding vendors to perform on-call arborist services, on behalf of the City.*
- 7.4 **AGREEMENT NEGOTIATION - RFQ #2020-01 -** RESOLUTION 2020-119 ACCEPTING THE CITY HALL ASSESSMENT AND DESIGN EVALUATION COMMITTEE RANKING FOR RFQ #2020-01; AUTHORIZING NEGOTIATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the recommendation of firms by the City Hall Assessment and Design Evaluation Committee for RFQ #2020-01: Silling Architects, Inc., LS3P Associates, LTD, Passero Associates LLC, and Bhide & Hall Architects, P.A.*
- 7.5 **CHANGE ORDER APPROVAL - MARINA UTILITIES, INC. -** RESOLUTION 2020-120 APPROVING CHANGE ORDER #2 WITH MARINA UTILITIES, INC. IN THE AMOUNT OF \$10,753.25 FOR REPLACEMENT PARTS RELATIVE TO ELECTRONIC PARTS, DISPLAYS AND PANELS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Change Order #2 with Marina Utilities, Inc. in the amount of \$10,753.25 and authorizes increasing the total project cost to \$111,203.25.*
- 7.6 **LOBBYING SERVICES AGREEMENT – JACOBS SCHOLZ & WYLER, LLC –** RESOLUTION 2020-121 APPROVING A LOBBYING SERVICES AGREEMENT BETWEEN THE CITY AND JACOBS SCHOLZ & WYLER, LLC FOR STATE AND FEDERAL LOBBYING SERVICES FOR FY 2020/2021; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the lobbying services agreement with Jacobs Scholz & Wyler, LLC for FY 2020/2021.*
- 7.7 **TEMPORARY EASEMENTS - UNITED STATES ARMY CORPS OF ENGINEERS (USACE) -** RESOLUTION 2020-122 APPROVING TEMPORARY EASEMENT AGREEMENTS BETWEEN THE CITY OF FERNANDINA BEACH AND THE UNITED STATES ARMY CORPS OF ENGINEERS (USACE) FOR BEACH RENOURISHMENT STAGING AND MOBILIZATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the easements allowing the USACE to access areas of Dolphin Street to complete beach renourishment work.*

- 7.8 **GRANT APPLICATION - FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) - RESOLUTION 2020-123 AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) GRANT APPLICATION FOR THE DESIGN AND CONSTRUCTION OF A NEW BEACH WALKOVER AT BEACH ACCESS POINT 6N; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the submission of an application to FDEP for grant funds of \$60,000 for a resiliency project to strengthen the City's protective dune system through the replacement of Beach Walkthrough 6N with a beach walkover.*
- 7.9 **PROGRAM MODIFICATION - PRESERVATION REHABILITATION ASSISTANCE GRANT (PRAG) - RESOLUTION 2020-124 APPROVING A RECOMMENDATION BY THE HISTORIC DISTRICT COUNCIL TO ALLOW NON-PROFITS OR OTHERWISE TAX-EXEMPT ORGANIZATIONS OPERATING OUT OF HISTORIC DISTRICT BUILDINGS AND WHICH MEET OTHER HISTORIC PRESERVATION AND FINANCIAL NEED CRITERIA TO APPLY FOR THE CITY'S FY 2020-2021 PRESERVATION REHABILITATION ASSISTANCE GRANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Supports the recommendation by the Historic District Council to open the program to non-profit, tax-exempt organizations operating at historically-significant national-register or contributing structures in the City's Historic District to apply under certain conditions including demonstration of financial need.*
- 7.10 **AWARD OF BID #2020-09 - JOHNSON HOME BUILDERS, INC. - RESOLUTION 2020-125 AWARDED BID #2020-09 TO JOHNSON HOME BUILDERS, INC. FOR THE CONSTRUCTION OF THE TOPTRACER GOLF FACILITY; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Awards Bid #2020-09 to Johnson Home Builders, Inc. in an amount not to exceed \$277,800 for the construction of the Toptracer Golf Facility.*

8. ORDINANCE - FIRST READING

- 8.1 **FY 2020/2021 AMENDED PAY AND CLASSIFICATION PLAN - ORDINANCE 2020-31 ESTABLISHING AN AMENDED PAY AND CLASSIFICATION PLAN FOR FISCAL YEAR 2020/2021, PURSUANT TO SECTION 120 OF THE CITY CHARTER AND SECTION 62-247 OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Establishes an amended Pay and Classification Plan for FY 2020/2021.*

9. ORDINANCES- SECOND READING

- 9.1 **FUTURE LAND USE MAP AMENDMENT - NON-CITY OWNED PROPERTIES - ORDINANCE 2020-23 CHANGING THE CITY'S FUTURE LAND USE MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE STATE OF FLORIDA, NASSAU COUNTY, AND OCEAN HIGHWAY AND PORT AUTHORITY, COLLECTIVELY TOTALING APPROXIMATELY 6.07 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Modifies non-City owned public parcels throughout the City to contain Conservation or Recreation Future Land Use Map categories.*
- 9.2 **ZONING MAP AMENDMENT - NON-CITY OWNED PROPERTIES - ORDINANCE 2020-24 CHANGING THE CITY'S ZONING MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE STATE OF FLORIDA, NASSAU COUNTY, AND OCEAN HIGHWAY AND PORT AUTHORITY, COLLECTIVELY TOTALING APPROXIMATELY 6.07 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Modifies non-City owned public parcels throughout the City to contain Conservation or Recreation Zoning Map categories.*

- 9.3 **FUTURE LAND USE MAP AMENDMENT - CITY OWNED PROPERTIES - ORDINANCE 2020-25** CHANGING THE CITY'S FUTURE LAND USE MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE CITY OF FERNANDINA BEACH, COLLECTIVELY TOTALING APPROXIMATELY 22.15 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies City owned parcels throughout the City to contain Conservation or Recreation Future Land Use Map categories.*
- 9.4 **ZONING MAP AMENDMENT - CITY OWNED PROPERTIES - ORDINANCE 2020-26** CHANGING THE CITY'S ZONING MAP TO ADD CONSERVATION AND RECREATION LANDS FOR PROPERTIES OWNED BY THE CITY OF FERNANDINA BEACH, COLLECTIVELY TOTALING APPROXIMATELY 22.15 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Modifies City owned parcels throughout the City to contain Conservation or Recreation Zoning Map categories.*

10. CITY MANAGER REPORTS

11. CITY ATTORNEY REPORTS

12. CITY CLERK REPORTS

13. MAYOR/COMMISSIONER COMMENTS

14. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY

MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).