AGENDA
REGULAR MEETING
CITY OF FERNANDINA BEACH
BOARD OF TRUSTEES
POLICE OFFICERS' AND FIREFIGHTERS' PENSION PLAN
NOVEMBER 12, 2020
1:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL MEETING TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

4.1 AUGUST 13, 2020 REGULAR MEETING

5. QUARTERLY/ANNUAL REPORTS

5.1 ANDCO CONSULTING QUARTERLY PERFORMANCE EVALUATION REPORT FOR QUARTER ENDING SEPTEMBER 30, 2020

6. REPORT FROM BOARD ATTORNEY

7. APPROVAL OF INVOICES ALREADY PAID AS PER AGREEMENT OR CONTRACT

7.1 ANDCO CONSULTING, LLC INV. #36118 - $4,875.00

7.2 SUGARMAN AND SUSSKIND INV. #162332 -- $1,530.00

7.3 HIGHLAND CAPITAL MANAGEMENT, LLC INV. #26210 -- $8,326.61

7.4 AGINCOURT CAPITAL MANAGEMENT, LLC INV. #13074 -- $3,933.91

7.5 FIDUCIARY TRUST INTERNATIONAL QUARTERLY FEES -- $3,518.28

7.6 AMERICAN CORE REALTY FUND QUARTERLY FEES -- $7,308.22

7.7 FOSTER AND FOSTER INV. #16966 -- $1,700.00

7.8 FLORIDA MUNICIPAL INSURANCE TRUST (split between both boards) -- $4,977.00

8. APPROVAL OF INVOICES TO BE PAID

8.1 FPPTA ANNUAL MEMBERSHIP -- $620.00

8.2 FPPTA VIRTUAL TRUSTEE SCHOOL REIMBURSEMENT - K ASHLEY -- $250.00

9. REQUEST FOR CONTRIBUTION REFUNDS

9.1 ROBERT WILFONG III -- $17,374.68

10. REQUEST FOR COMMENCEMENT OF DROP

10.1 DAVID BISHOP - NOVEMBER 1, 2020

11. OLD BUSINESS

12. NEW BUSINESS

12.1 REVIEW OF ACTUAL ADMINISTRATIVE EXPENSES FOR FY 19-20

12.2 PROPOSED 2021 MEETING DATES

13. REQUESTS FROM THE PUBLIC TO BE HEARD ON ITEMS NOT ON THE AGENDA

14. OTHER BOARD DISCUSSION

15. ADJOURNMENT

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Board of Trustees of the Police and Fire Pension Plan held a virtual regular meeting on Thursday, August 13, 2020 at 1:00 pm. The following Members were present via Zoom: Walter Sturges, Rusty Burke, and Jim Norman. Chair Karl Ashley was present in the City Commission Chambers.

4. APPROVAL OF MINUTES FROM MAY 14, 2020 REGULAR MEETING: The Minutes of the May 14, 2020 Regular Meeting were presented for approval. A **motion was made by Member Norman, seconded by Member Sturges, to approve the Minutes. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

5. QUARTERLY/ANNUAL REPORTS:

5.1. ANDCO CONSULTING QUARTERLY INVESTMENT REPORT FOR QUARTER ENDING JUNE 30, 2020: Mr. John Thinnes presented an updated chart showing the nearly 35% reduction in the market from February 20 to March 23 and shared that as on Monday the S&P 500 had reached new highs. He referred to the performance report, page 2, and said that the theme for the quarter was if you had risk in your portfolio you did well and if you had exposure to Apple, Amazon, Google, Microsoft and Facebook you did very well. Even in the bond market, corporate bonds were up 9% versus the index up 2.9% and government bonds up ½%. Whether you were in equities or fixed income if you had more risk in your portfolio you were going to do well. He directed the board to page 3 of the quarterly report and shared that the portfolio had more exposure to value than growth and did not have much exposure to those large tech companies. He referred to page 9 and stated that the government and the Fed have done all they could do to help out during the pandemic by cutting rates to zero and pumping trillions of dollars into the system with the stimulus package. He shared that market participants think that whatever happens the government will come in and save the market. He referred the board to the allocation charts on page 12 which shows the fund at $26.5 million, currently the fund is 4-5% ahead of that. He shared that July and August have been kind to this portfolio and the fund is back to IPS targets. Page 19 shows the fund up 12.9% for the quarter and 2.8% for the fiscal year, though he stated you could add 4 to 5% to that as of today. He shared that we may be able to get through September 30 and post a strong number. Page 19 shows the returns by manager and he stated that there was disparity between growth and value, with growth doubling what value did. He pointed out that Highland Capital was up 14% but Primecap the last year has not owned any large tech names, they own more small, mid-cap names. He stated that T Rowe Price and Vanguard have both capture some of that growth. On page 20 Agincourt had a good quarter, benefitting from riskier corporate bonds. He stated that real estate has been challenging and the three areas affected during the pandemic are retail, apartments, and commercial office space. He shared that the general theme for this quarter is if you were overweight tech names you would do well, with approximately a 7% range for the fiscal year, which is great. He stated that the portfolio is balanced with growth, value and core and Primecap is 9.5% of the fund at this time. He felt that the timing was bad when the money was transferred to them initially and that his recommendation is to take the Primecap assets, approximately 2.5 million, and put that into the T Rowe Price fund. He referred to page 19 which shows that the one year numbers for Primecap have not worked out. **A motion was made by Member Norman, seconded by Member Burke, to transfer the funds from Primecap to T Rowe Price. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

6. REPORT FROM BOARD ATTORNEY PEDRO HERRERA: Attorney Pedro Herrera referred to the proposed ordinance amendment with respect to the SECURE Act that was included in the packet of information. He stated that this was a piece of federal legislation signed by the president in December 2019. As referenced in the May meeting, this legislation increases the required minimum distribution age for qualified tax-exempt plans such as ours from 70 ½ to 72. This stems from an attempt by congress to curb some troubling trends on a demographic as well as a socioeconomic level where people are living longer and are also working later into their careers. State law also requires an impact statement from the actuary. **A motion was made by Member Sturges, seconded by Member Burke, to approve the proposed ordinance. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

Attorney Herrera stated that the governor did issue Executive Order 20-179 the day before his previous order was set to expire. This order extends Executive Order 20-62, which suspends certain quorum requirements, so the board does not have to have three trustees physically present in a specific location. This order is set to expire on September first.

He reminded the board that their financial disclosure forms were due July first and fines begin on September first and are retroactive back to July first. These fines must be paid by the individual.

He updated the board on educational opportunities, advising the board that the state cancelled the fall school and the FPPTA has not made a formal announcement yet but is expected to cancel the October school and will be offering online tutorial sessions instead.

7. APPROVAL OF INVOICES ALREADY PAID AS PER AGREEMENT OR CONTRACT: The following invoices were on the agenda for consideration:

7.1.	ANDCO COLSULTING, LLC INV. #34394	$ 4,875.00
7.2.	SUGARMAN & SUSSKIND INV. #148660	$ 595.00
7.3.	SUGARMAN & SUSSKIND INV. #149591	$ 1,190.00
7.4.	HIGHLAND CAPITAL MANAGEMENT, LLC INV. #25322	$ 7,894.54
7.5.	AGINCOURT CAPITAL MANAGEMENT, LLC INV. #12641	$ 3,913.62
7.6.	FIDUCIARY TRUST INTERNATIONAL QUARTERLY FEES	$ 3,280.51
7.7.	AMERICAN CORE REALTY FUND QUARTERLY FEES	$ 7,338.46

A motion was made by Member Burke, seconded by Member Norman, to approve the invoices already paid as per agreement or contract. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

8. OLD BUSINESS: There were no items for discussion under Old Business.

9. NEW BUSINESS:

9.1 REVIEW AND APPROVAL OF PROPOSED FY 20-21 BUDGET **A motion was made by Member Norman, seconded by Member Sturges, to approve the proposed FY 20-21 budget. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.**

10. REQUESTS FROM THE PUBLIC TO BE HEARD ON ITEMS NOT ON THE AGENDA: There were no requests to be heard at this time.

11. OTHER BOARD DISCUSSION: There were no items for discussion under other board discussion.

12. ADJOURNMENT: There being no further business to come before the Board of Trustees of the Police & Fire Pension Plan the meeting was adjourned at 2:00 pm.

______________________________ ______________________________

Karl Ashley, Chair Jim Norman, Secretary

AndCo
PLEASE NOTE OUR PERMANENT ADDRESS:
531 W. Morse Blvd
Suite 200
Winter Park, FL 32789

Date	Invoice #
9/25/2020	36118

Bill To:
City of Fernandina Beach Police & Firefighters' Pension Plan

Description	Amount
Consulting Services and Performance Evaluation, Billed Quarterly (July, 2020)	1,625.00
Consulting Services and Performance Evaluation, Billed Quarterly (August, 2020)	1,625.00
Consulting Services and Performance Evaluation, Billed Quarterly (September, 2020)	1,625.00

Thank you for the opportunity to serve you!	**Balance Due**	**$4,875.00**

SUGARMAN & SUSSKIND
PROFESSIONAL ASSOCIATION
ATTORNEYS AT LAW

Robert A. Sugarman
Howard S. Susskind
Kenneth R. Harrison, Sr.
D. Marcus Braswell, Jr.
Pedro A. Herrera
David E. Robinson

100 Miracle Mile
Suite 300
Coral Gables, Florida 33134
(305) 529-2801
Broward 763-2566
Toll Free 1-800-329-2122
Facsimile (305) 447-8115

September 15, 2020

Fernandina Beach Firefighters' & Police Officers' Pension
Attn: Ms. Teresa Bryan
204 Ash Street
Fernandina Beach, FL 32034

CURRENT FEES:	1,530.00
CURRENT COSTS:	0.00
PREVIOUS BALANCE:	0.00
PAYMENTS RECEIVED:	0.00

TOTAL AMOUNT DUE:	1,530.00

SUGARMAN & SUSSKIND
100 Miracle Mile
Suite 300
Coral Gables, Florida 33134
Telephone: 305-529-2801
Fax: 305-447-8115
www.sugarmansusskind.com

Fernandina Beach Firefighters' & Police Officers' Pension
Attn: Ms. Teresa Bryan
204 Ash Street
Fernandina Beach, FL 32034

September 15, 2020
Invoice # 152332

Client:Matter CD-FBFP:MEET

In Reference To: Meeting

Professional Services

		Hrs/Rate	Amount
8/13/2020	Attend meeting. Prepare for meeting.	2.40 $425.00/hr	$1,020.00
	For professional services rendered	2.40	$1,020.00
	Balance due		$1,020.00

Client:Matter CD-FBFP:PLAN

In Reference To: Plan

Professional Services

		Hrs/Rate	Amount
8/3/2020	Draft. Review and edit SECURE act amendment.	1.20 $425.00/hr	$510.00
	For professional services rendered	1.20	$510.00
	Balance due		$510.00

Highland Capital
MANAGEMENT, LLC

October 5, 2020

Invoice Number: 26210

MANAGEMENT FEE: FERNANDINA BEACH POLICE & FIRE PENSION

9/30/2020 Portfolio Value:		$ 6,661,289.66
Quarterly Fee Based On:		
$ 6,661,290 @ 0.50% per annum	$ 8,326.61	
$ 0 @ 0.375% per annum	$ 0.00	
Quarterly Fee:		$ 8,326.61
For the Period 7/1/2020 through 9/30/2020		
	Paid by Debit Direct	($ 0.00)
	Please Remit	$ 8,326.61

Account	Account Value	Quarterly Fee
(fernpf01) FERNANDINA BEACH POLICE & FIRE PENSION VALUE	$ 4,541,424.22	$ 5,676.78
(fernapf4) FERNANDINA BEACH POLICE & FIRE PENSION-ADR	$ 2,119,865.44	$ 2,649.83
Total	$ 6,661,289.66	$ 8,326.61

Mailing Check:

Highland Capital Management, LLC

6075 Poplar Ave, Suite 703

Memphis, TN 38119

Wiring Instructions:

Contact: srunyan@highlandcap.com

*****Note new checking account number*******

To Finance 10/29/2020

10/08/2020

Agincourt Capital Management, LLC

INVOICE
#13074

INVOICE FOR PAYMENT

Ms. Teresa Bryan
City of Fernandina Beach General Employees' Pension Plan
204 Ash Street
Fernandina Beach, FL 32034

COPY SENT TO

Amed Avila

FERNANDINA POLICE AND FIREFIGHTERS' PENSION PLAN

Per Our Investment Management Agreement, the fees to Agincourt Capital Management in payment for investment services rendered from 7/1/2020 - 9/30/2020

MONTHLY MARKET VALUE

FPF - Fernandina Police and Firefighters' Pension Plan \ 450079840		9/30/2020		$6,294,252.68
$6,294,252.68	x	0.2500 %	=	$15,735.63
Total Annual Fee				**$15,735.63**
Total Quarterly Fee Due				**$3,933.91**

PLEASE MAKE PAYMENT TO AGINCOURT CAPITAL MANAGEMENT, WITHIN 30 DAYS:

IF BY ACH
Branch Banking Trust (BBT) 901 East Byrd Street, Richmond, VA 23219
ABA# 021052053 | Account# 72169911 | FBO: Agincourt Capital Management

IF BY WIRE
Previous wire instructions are valid. Please send wire to account ending with #1778. If you need instructions, please call 804-915-1308.

IF BY CHECK
Agincourt Capital Management, LLC
ATTN: Elsie Rose
200 South 10th Street, Suite 800
Richmond, VA 23219

Agincourt's Federal Tax ID: 54-1947440

Please let us know if you would like a copy of our latest SEC Form ADV Part 2, our Code of Ethics or our Privacy Statement.

Fiduciary Trust International

Quarterly Fees for quarter ending September 30, 2020

Police and Fire:		
Account#	**Fee Period**	**Amount**
450079800.1	07/01/2020-09/30/2020	$1740.10
450079820.1	07/01/2020-09/30/2020	$624.50
450079830.1	07/01/2020-09/30/2020	$292.47
450079840.1	07/01/2020-09/30/2020	$861.21
Total		**$3518.28**

Teresa Bryan
Nov 03, 2020 08:30

City of Fernandina Beach Police Officers' & Firefighters' Pension Plan
Account No. 1322

For the Quarter Ended September 30, 2020

	Date	Transaction	Unit Value	Units	Total
Beginning Net Asset Value	**06/30/20**		**$ 123,556.3403**	**21.5383**	**$ 2,661,192.99**
Contributions	-	$ -	-	-	-
Redemptions	-	-	-	-	-
Net Income Before Fees		26,213.50			26,213.50
Distributions Declared	09/30/20	26,611.93			
Asset Management Fees		(7,308.22)			(7,308.22)
Available for Reinvestment/Distribution		19,303.71			(19,303.71)
Amount Reinvested	09/30/20	19,303.71	122,150.9119	0.1580	19,303.71
Distribution Payable		-			
Unrealized Gain/(Loss)		(20,765.48)			(20,765.48)
Realized Gain/(Loss)		$ (9,106.62)			(9,106.62)
Ending Net Asset Value	**09/30/20**		**$ 122,150.9119**	**21.6963**	**$ 2,650,226.17**

Total Number of Units	21.6963
Current Unit Value	$ 122,150.9119
Percentage Interest in the Fund	0.05%

Performance History

Gross of Fees	3Q2020	Year-to-Date	One-Year	Three-Year*	Five-Year*	Ten-Year*	Since Inception*
Income Return	0.99%	3.01%	3.99%	3.92%	3.97%	n/a	4.26%
Appreciation Return	-1.12%	-2.80%	-2.30%	1.63%	2.61%	n/a	4.03%
Total Return	**-0.14%**	**0.16%**	**1.62%**	**5.60%**	**6.66%**	**n/a**	**8.42%**

Net of Fees	3Q2020	Year-to-Date	One-Year	Three-Year*	Five-Year*	Ten-Year*	Since Inception*
Income Return	0.71%	2.17%	2.86%	2.78%	2.83%	n/a	3.10%
Appreciation Return	-1.12%	-2.80%	-2.30%	1.63%	2.61%	n/a	4.03%
Total Return	**-0.41%**	**-0.67%**	**0.51%**	**4.44%**	**5.49%**	**n/a**	**7.23%**

Inception Date: January 2, 2014

Performance Disclaimer:
The returns above for the investor's investment in the American Core Realty Fund include leveraged returns before (gross) and after (net) the deduction of investment management fees and may include the reinvestment of some income. The sum of annualized component returns may not equal the total return due to the chain-linking of quarterly returns. American Realty Advisors will supplement this performance information with the distribution of the Fund's full quarterly report within 45 days following the close of the quarter. Past performance is not a guarantee of future results and it is important to understand that investments of the type made by the Fund pose the potential for loss of capital over any time period. Many factors affect fund performance including changes in market conditions and interest rates in response to other economic, political, or financial developments including the impact from the COVID-19 outbreak. Please refer to the Risk Factors in the Fund's offering memorandum. Investment returns, and the principal value of any investment will fluctuate, so that when an investment is sold, the amount received could be less than what was originally invested. Use of leverage may create additional risks.

*Annualized; Since Inception returns are not reported for periods less than one year.
Returns are not reported on accounts invested less than a full period.

AMERICAN REALTY ADVISORS
INSTITUTIONAL CAPITAL MANAGEMENT

515 S. Flower St.
49th Floor
Los Angeles, CA 90071
213.233.5700

www.aracapital.com

Teresa Bryan
Nov 03, 2020 08:30

FOSTER & FOSTER
ACTUARIES AND CONSULTANTS

Phone: (239) 433-5500
Fax: (239) 481-0634
data@foster-foster.com
www.foster-foster.com

Invoice

Date	Invoice #
4/27/2020	16966

Bill To
City of Fernandina Beach Firefighters' & Police Officers' Pension Plan 204 Ash Street Fernandina Beach, FL 32034

Terms	Due Date
Net 30	**5/27/2020**

Description	Amount
Benefit Calculations: BISHOP	200.00
Special actuarial analysis and letter report dated February 11, 2020 regarding an increase in the benefit accrual rate and increase in the DROP participation period	1,500.00

Balance Due **$1,700.00**

Thank you for your business!

Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912

INVOICE
SPECIAL COVERAGES

10/6/2020 FMIT# 0763
INVOICE ID: ANC-10077-2021

Ms. Teresa Bryan, PHR
HR Generalist
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034

MAKE CHECKS PAYABLE TO:

FLORIDA MUNICIPAL INSURANCE TRUST
POST OFFICE BOX 1757
TALLAHASSEE FL 32302-1757

MAKE ACH PAYMENTS TO:
BANK: Capital City Bank, 217 N. Monroe St., Tallahassee, FL 32301
RTN#/ABA#: 063100688
ACCT#: 0032620702
ACCT TYPE: Checking
ACCT NAME: Florida Municipal Insurance Trust

PLEASE INCLUDE A COPY OF THIS INVOICE WITH YOUR PAYMENT BY 10/21/2020.
IF FULL PREMIUM PAYMENT IS NOT RECEIVED BY 10/21/2020, THE POLICY IS SUBJECT TO CANCELLATION FOR NON-PAYMENT OF PREMIUM BY THE INSURER.

DESCRIPTION	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
A-3 BONDS FIDUCIARY LIABILITY FIREFIGHTERS & POLICE OFFICERS PENSION PLAN AND GENERAL EMPLOYEES PENSION PLAN $1,000,000 LIMIT OF LIABILITY	U720-52790	11/1/2020	11/1/2021

PREMIUMS

BASE PREMIUM:	**$9,954.00**
ADDITIONAL INSURED(S):	
TERRORISM:	
INSPECTION FEE:	
POLICY FEE:	
FEES:	

TOTAL POLICY PREMIUM: Split between both plans ~~$9,954.00~~ $4,977.00

Ancillary insurance coverage includes any insurance coverage not currently available directly from the Florida Municipal Insurance Trust. When the Florida League of Cities, Inc. acts as intermediary or agency in facilitating ancillary insurance coverage for a member with a third party insurer, the Florida League of Cities, Inc. shall not be liable to the member if the third party insurer becomes insolvent at any time after coverage has commenced. The Florida League of Cities, Inc. shall use reasonable skill and judgment in securing any such ancillary insurance coverage. However, it is not a guarantor of the financial condition of any third party insurer and is entitled to reasonably rely upon generally accepted financial, actuarial and/or insurance industry data when facilitating ancillary insurance coverage.

INVOICE

Fernandina Beach P&F Pension Fund
(Fernandina Beach P&F Pension Fund)

204 ASH ST

FL

FERN BCH 32034

Invoice Date:	November 4, 2020	Florida Public Pension Trustees Association
Invoice Number:	INV_3159	2946 WELLINGTON CIR
Reference:	Online Payment: Membership Dues	FL
		TALLAHASSEE 32309
		United States
		8506688552
		mj@fppta.org

Description	Quantity	Unit Price	Sales Tax	Amount USD
Membership Type - Pension Board	1	$620.00	No Sales Tax	$620.00
			Sub Total	$620.00
			TOTAL NO Sales Tax	$0.00
			TOTAL USD	$620.00

DUE DATE: November 14, 2020

-✂- -

PAYMENT ADVICE

To:
Florida Public Pension Trustees Association
2946 WELLINGTON CIR
FL
TALLAHASSEE 32309
United States
8506688552
mj@fppta.org

Customer:	Fernandina Beach P&F Pension Fund
Invoice Number:	INV_3159
Amount Due:	$620.00
Due Date:	November 14, 2020

CITY OF FERNANDINA BEACH

Travel Expense Statement

NAME OF TRAVELER: Karl C. Ashley PERSONS ACCOMPANYING TRAVELER: none

DEPARTMENT: PO & FF Pension Board DATES/HOUR OF TRAVEL: From: n/a To: n/a

REASON FOR TRAVEL: attend virtual FPPTA 2020 School MODE OF TRANSPORTATION: n/a

TYPE OF EXPENSE (ATTACH RECEIPTS)	SUNDAY	MONDAY DATE: 10/26/20	TUESDAY DATE: 10/27/20	WEDNESDAY DATE: 10/28/20	THURSDAY DATE:	FRIDAY DATE:	SATURDAY DATE:	GRAND TOTAL	COMMENTS
OTHER -	250.00							250.00	**FPPTA Registration**
AIRFARE								-	
TRANSPORTATION - RENTAL/GAS								-	
LODGING								-	
MEALS:								-	
BREAKFAST(6 AM TO 8 AM)								-	
LUNCH (12 AM TO 2 PM)								-	
DINNER (6 PM TO 8 PM)								-	
INCIDENTAL EXPENSE								-	
PARKING								-	
TAXI								-	
COMMUNICATION (BUSINESS)								-	
TOLLS								-	
MISC TIPS - TAXI/BAGGAGE/ETC								-	
PERSONAL AUTO MILEAGE								0	
TOTAL MILES									
@ $.445/MILE									
TOTAL EXPENSES	250.00	-	-	-	-	-	-	**250.00**	
						TOTAL EXPENSES:		**$ 250.00**	

AUTHORIZATION TO TRAVEL: ESTIMATED AMOUNT ________

DATE APPROVED: ________

SUPERVISOR'S AUTHORIZATION: ________

LESS ADVANCES: **$ -**

REIMBURSEMENT DUE (TO/FROM) TRAVELER **$ 250.00**

I HEREBY CERTIFY OR AFFIRM THAT THIS TRAVEL CLAIM IS TRUE AND CORRECT IN EVERY MATERIAL MATTER: THAT EXPENSES WERE ACTUALLY INCURRED BY THE UNDERSIGNED AS NECESSARY TRAVEL EXPENSES IN THE PERFORMANCE OF MY OFFICIAL DUTIES: AND THAT THE SAME CONFORMS IN EVERY RESPECT WITH THE REQUIREMENTS OF THE TRAVEL REGULATIONS AND ORDINANCES OF THE CITY OF FERNANDINA BEACH, FLORIDA.

DATE: Oct 29, 2020 **SIGNATURE:** Karl C. Ashley

REVISED 07/01/06

Travel Expense Statement is to be filled out in triplicate. Original to Finance Department, second copy to Department Head and third copy to Traveler. Authorization to travel must be approved by the appropriate approving authority prior to commencement of travel. Traveler shall mean a public officer, employee or person authorized by City Manager as designee for the City who is called upon to perform official duties for the City of Fernandina Beach.

FPPTA Oct 26-28

Subject: Registration Confirmation - FPPTA Pivot 2020 Challenge and Change - Karl Ashley
From: MJ Chwalik <mj@fppta.org>
Date: 10/1/2020, 11:12 AM
To: Karl Ashley <kcashley@bellsouth.net>

Dear Karl,

Thank you for registering for the FPPTA Pivot 2020 Challenge and Change.

You are receiving this e-mail receipt because you have been registered for Pivot 2020: Challenge & Change Virtual Summit. If you did not register yourself please communicate with your administrator before paying this invoice. More than likely your administrator will be paying the invoice by check for you and other trustees.

How to attend: The week before the summit you will receive an email reminder regarding the upcoming virtual summit with instructions on how to attend and details outlining CEU credit requirements.

By registering for Pivot 2020: Challenge & Change you acknowledge your name and email address will be shared with our virtual summit sponsors.

Please contact MJ Chwalik at mj@fppta.org with any concerns.

Event Information and Location

FPPTA Pivot 2020 Challenge and Change
Monday October 26th, 2020 9:00 AM-Wednesday October 28th, 2020 2:00 PM

FL

Download iCalendar File

Help spread the word

Please help us and let your friends, colleagues and followers know about our page: FPPTA Pivot 2020 Challenge and Change

Tweet Like

You can also share the below link in an email or on your website.
https://fppta.org/pivot-2020-registration/?civiwp=CiviCRM&q=civicrm%2Fevent%2Finfo&id=37&reset=1

Event Fee(s)

Item	Qty	Each	Total	
Registration Fee - Registration	1	$250.00	$250.00	
Participant Total			**$250.00**	**$0.00 $250.00**

Total Amount	$250.00
Registration Date	October 1st, 2020 11:12 AM
Transaction Date	October 1st, 2020 11:12 AM
Transaction #	62584836569

Billing Name and Address

Karl Ashley
1630 PARK AVE
FERN BCH, FL 32034

Credit Card Information

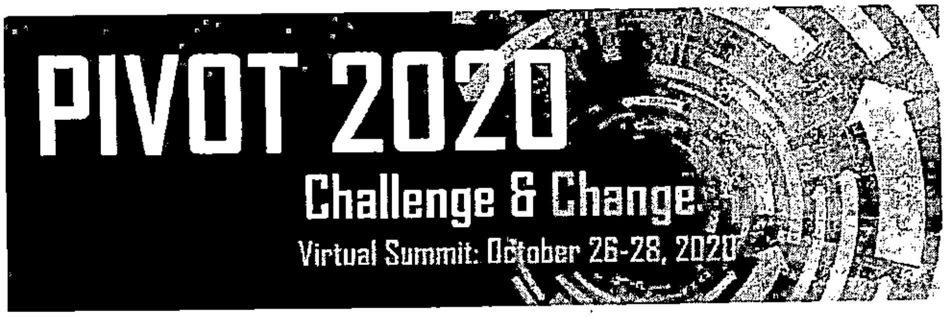
Visa
*************4635
Expires: June 2024

Registration Info	
First Name	Karl
Last Name	Ashley
Email Address	kcashley@bellsouth.net
I'm registering participants from this Firm or Pension Board:	Fernandina Beach PO & FF Pension Plan
Registering as	Trustee (We are offering a bundle discount for pension boards. Register three trustees of the same pension board and receive the fourth registration free of charge.)

— Attachments: —

Invoice.pdf 24.2 KB

Subject: PIVOT 2020: Challenge & Change is Around the Corner! What to Expect.
From: FPPTA <fppta@fppta.org>
Date: 10/22/2020, 3:10 PM
To: kcashley@bellsouth.net



PIVOT 2020: Challenge & Change is Almost Here!

October 26-28, 2020

We are so excited to host you next week in our first ever virtual summit. Here's what you need to know going into Pivot 2020: Challenge & Change!

How do I watch the summit? Monday morning every person who is registered for this event will receive an email containing a link to the live event. Once on the Pivot 2020 Live Stream, sit back and enjoy the program. If you don't see an email in your inbox, be sure to check your spam folder.

How do I receive my CEU credits? Below the video player you will see the modules for the day outlined. You will see a "Check-in" button for each module. Click the button and enter your information to receive credit for watching each module. You will need to check-in to six out of eight modules in order to receive 10 CEU credits for participating in **Pivot 2020: Challenge & Change.**

Tell me about this Virtual Exhibit Hall. We are so grateful for our Pivot 2020 Impact Sponsors. We could not host this event without them. We have built into the program agenda ample time for you to visit the exhibit hall and explore the virtual exhibit booths of our nineteen Impact Sponsors. Learn about their firms, the services they offer, and don't forget to enter the raffles! Also, send them a note and thank them for their sponsorship.

What if I have a question for the presenters? Putting on a virtual event of this magnitude is a major undertaking. We appreciate the valuable time each of our presenters have volunteered in creating this program and we value the time you have taken out of your day to attend this summit. In the interest of keeping the program on schedule, there will not be a live Q&A session. However, our speakers have generously volunteered their email addresses (found in their bio) and welcome your questions to be asked directly.

Once again, we can't wait to welcome you Monday morning to **Pivot 2020: Challenge & Change!** We have embraced the challenges this year has presented and have come out a stronger association because of it. On behalf of our staff, board of directors, consultants, education committee, associate members and the many volunteers who have contributed to this event THANK YOU for your participation and attendance.

CITY OF FERNANDINA BEACH
Finance Department

Pauline Testagrose
Comptroller

COPY

June 12, 2020

Fiduciary Trust International
Attn: Pension Payroll
100 Fountain Pkwy – Bldg 160/2nd Floor
St. Petersburg, FL 33716

Subject: City of Fernandina Beach Police/Fire Employees
Pension Plan Account Number 450079800

Dear Pension Payroll:

The following employee has terminated their employment with the City. They are not vested in the Pension Plan and has requested a rollover of contributions deposited in the above referenced Plan. Please issue a check and mail it to the following address/payee:

Vystar Roth IRA
[redacted]

Name:	Robert Wilfong III
Social Security Number:	[redacted]
Date of Birth	[redacted]
Date of Hire	March 25, 2013
Date of Release	February 21, 2018
Pre-Tax Portion	$17,374.68
Total Refund	$17,374.68

Please notify us when payment has been made. If additional information is needed please let me know. Thank you for your assistance in the above matter.

Sincerely,

Pauline Testagrose
Comptroller

Enclosure(s)
cc: Personnel File (w/enclosure)

Teresa Bryan

From: David Bishop
Sent: Friday, October 2, 2020 12:11 PM
To: Teresa Bryan
Subject: DROP Notification

Teresa,

I would like to start the process of entering the DROP. I have recently reviewed the Firefighter 'and Police Officers 'Pension Plan summary. I have completed the DROP application and the DROP Survivor Beneficiary summary. I will bring these documents to your office. The requested date of retirement is 11/01/2020.

Please let me know if there are any other items to be completed,

David J. Bishop

David Bishop
Police Captain
Fernandina Beach Police Department
1525 Lime Street
Fernandina Beach, Florida 32034
904-310-3203
dbishop@fbfl.org
www.fbpd.us

If this email is related to the Board, Committee or Commission that you serve on, please DO NOT REPLY TO ALL.
Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempted by the Public Records Law. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Police Officers' and Firefighters' Final Administrative Fees for FY 19-20							
		Fiduciary Trust Fees	Training	Insurance FMIT	Foster & Foster	AndCo	Sugarman & Susskind
Oct-19		2,960.03	0.00	0.00	0.00	5,163.47	0.00
Nov-19		0.00	0.00	0.00	0.00	0.00	765.00
Dec-19		0.00	0.00	0.00	0.00	0.00	0.00
Jan-20		3,469.42	2,076.84	0.00	17,609.00	4,875.00	0.00
Feb-20		0.00	0.00	0.00	3,250.00	0.00	1,691.70
Mar-20			3,751.68	0.00	0.00	0.00	0.00
Apr-20		2,853.42	0.00	0.00	0.00	0.00	0.00
May-20		0.00	0.00	0.00	0.00	0.00	680.00
Jun-20		0.00	0.00	0.00	0.00	0.00	0.00
Jul-20		3,280.51	0.00	0.00	3,000.00	9,750.00	3,547.30
Aug-20		0.00	0.00	0.00	200.00	0.00	0.00
Sep-20							1,530.00
Totals		12,563.38	5,828.52	0.00	24,059.00	19,788.47	8,214.00

Teresa Bryan

From: Jessica De la Torre Vila <jess@sugarmansusskind.com>
Sent: Thursday, November 5, 2020 5:11 PM
To: Teresa Bryan
Subject: RE: 2021 Meeting Dates

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender, were expecting this email, and know the content is safe.

Hi Teresa,

I hope all is well. I must apologize as I just noticed this email...

With regards to the meeting dates, I am proposing the 2nd Thursday of the quarter. Those dates are 2/11, 5/13, 8/12 and 11/11 with the Fire and Police meeting at 1pm and GE at 3pm.

Let me know if these dates will work.

Thanks for checking in ☺

Jess

From: Teresa Bryan <tbryan@fbfl.org>
Sent: Wednesday, November 4, 2020 9:22 AM
To: Jessica De la Torre Vila <jess@sugarmansusskind.com>
Subject: 2021 Meeting Dates

Good morning Jessica,

I'm working on the packets for the pension meetings next week and I normally include the meeting dates for the next year on the November agendas. Do you happen to have those dates that I can include in the packets?

Thanks so much!

Teresa Bryan
Senior HR Generalist
City of Fernandina Beach
204 Ash St.
Fernandina Beach, FL 32034
(904) 310-3127 | tbryan@fbfl.org
www.fbfl.us

If this email is related to the Board, Committee or Commission that you serve on, please DO NOT REPLY TO ALL.
Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless