



AGENDA
PUBLIC, EDUCATIONAL, AND GOVERNMENT (PEG) CHANNEL COMMITTEE
REGULAR MEETING
JANUARY 26, 2021
5:30 PM
CITY COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
 - 6.1 Elect Chair, Vice Chair, and Recording Secretary
 - 6.2 Establish Regular Meeting Date and Time
 - 6.3 Sunshine, Public Records, and Ethics Laws
 - 6.4 PEG Channel Broadcast Policy
- 7. BOARD APPOINTMENT**
 - 7.1 One Appointment - Ms. Lauren Templeton and Ms. Patricia Thompson submitted Advisory Board/Committee applications expressing interest in serving on the PEG Channel Committee.
- 8. PUBLIC COMMENT**
- 9. NEXT MEETING DATE**
- 10. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the City Attorney.

CITY OF FERNANDINA BEACH
SUNSHINE, PUBLIC RECORDS, AND ETHICS LAWS
TRAINING
December 10, 2020

I. SUNSHINE LAW

The purpose of the Sunshine Law is to provide a right of access to government proceedings. All public agencies are subject to the Sunshine Law.

The Sunshine Law is set forth in Florida Statutes § 286.011 and Article 1, Section 24 of the Florida Constitution. **The Sunshine Law extends to discussions and deliberations taken by a public board and is applicable to any gathering (formal or casual) of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken by the board or commission.**

THREE BASIC REQUIREMENTS OF THE SUNSHINE LAW AS SET FORTH IN FLORIDA STATUTES § 286.011:

1. Meetings of the public must be open to the public;
2. Reasonable notice of such meetings must be provided; and
3. Minutes of the meeting must be taken.

MEETINGS:

1. The Sunshine Law applies to meetings between individuals who are members of the same board.
2. Meetings with agency staff are not ordinarily subject to the Sunshine Law unless staff ceases to function in a staff capacity and is delegated authority normally within the public agencies discretion.
3. Discussions between a public board and its attorney are subject to the Sunshine Law, except in limited circumstances.
4. Members of the same board or commission may meet socially provided that matters which are coming before the board, or may come before the board, are not discussed.
5. The Sunshine Law applies to subcommittees, unless they are solely fact-finding or information gathering.

MEETINGS OPEN TO THE PUBLIC:

1. Meetings must occur in a location that is easily accessible to the public.
2. The public must be provided “reasonable opportunity” to be heard on a matters prior to a board taking official action. Any violations of this provision may result in the recovery of attorney’s fees by the affected party.

REASONABLE NOTICE:

1. Reasonable notice of all meetings must be provided. According to the Florida Attorney General, the definition of “reasonable” depends on the facts of the situation and board involved.
2. The Sunshine Law does not mandate that an agency provide notice of each item to be discussed through a published agenda. A public body may add additional items to the agenda at regularly noticed meetings and take action on the added item.

MINUTES:

1. Written minutes of all meetings and workshops must be recorded and open to the public for inspection. Verbatim minutes are not required.

CONSEQUENCES OF SUNSHINE VIOLATIONS:

1. Any member of a board or commission who knowingly violates the Sunshine Law may be subject to criminal penalties of a misdemeanor of the second degree. Fla. Stat. § 286.011(3)(b).
2. Sunshine Law provides that a fine not exceeding \$500.00 may be imposed for noncriminal infractions.
3. In civil actions to enforce the Sunshine Law, reasonable attorney’s fees will be assessed against any board or commission found to have violated the Sunshine Laws.

NOTE:

Lorenzo v. City of Venice, Case No. 2008 CA 8108 SC (Fla. 12th Cir. Ct. Oct. 7, 2009) –The City of Venice was ordered to pay \$777,114.42 in attorney’s fees and costs to the Plaintiff’s attorney. This judgment is one of the highest and most costly judgments entered against a local government for violations of the Public Records and Sunshine Laws.

II. PUBLIC RECORDS LAWS

Chapter 119, Florida Statutes, and Article I, Section 24 of the Florida Constitution set forth Florida's Public Records laws. These laws apply to the City Commission.

Article I, Section 24 of the Florida Constitution states:

Every person has the right to inspect or copy **any public record made or received in connection with the official business** of any public body, officer, or employee of the state, or persons acting on their behalf, except with respect to records exempted pursuant to this section or specifically made confidential by this Constitution.

Florida Statutes § 119.011(12) defines public records as “all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency.”

PUBLIC RECORDS:

1. **Public records include all materials made or received by an agency in connection with official business which are used to perpetuate, communicate or formalize knowledge no matter the form.**
2. There is no “unfinished business” exception to the public inspection and copying requirement of Chapter 119, Florida Statutes; i.e., draft documents are public record.
3. Social networking site communications (Facebook, Twitter, YouTube, LinkedIn, etc.) and text messages (even on your personal devices) are considered a public record if related to official City business. The content of the communication is the determining factor.
4. There are a number of statutory exemptions to disclosure.

RIGHT TO INSPECT/COPY:

1. **Any person is authorized to inspect and receive copies of public records. Individuals are not required to have a special or legitimate interest. Requests do not have to be made in writing.**
2. The records custodian or his/her designee, is responsible for making public records available for inspection and/or copying “at any reasonable time, under reasonable conditions”. Fla. Stat. § 119.07.

3. Any exemption from the public records laws must be stated in writing. Fla. Stat. § 119.07(1)(e). **The public records laws are construed in favor of open government**, so exemptions are strictly construed.

CONSEQUENCES OF PUBLIC RECORD VIOLATIONS:

1. Any member of a board or commission who knowingly violates the Public Records Act may be subject to criminal penalties of a misdemeanor of the first degree (one year in prison or \$1,000 fine, or both). Fla. Stat. § 119.10(1)(b).
2. The Public Records Act provides that a fine not exceeding \$500 may be imposed for noncriminal infractions by a public officer. Fla. Stat. § 119.10(1)(a).
3. If a civil action is filed against an agency and the court determines that the agency unlawfully refused to permit a public record to be inspected or copied and the complainant provided written notice identifying the public record request to the agency's custodian of public records at least 5 business days before filing the civil action, the court shall assess and award attorney's fees against the agency responsible. If the court determines the complainant request to inspect or copy a public record for an improper purpose, the court may not assess and award the reasonable costs of enforcement, including reasonable attorney fees, to the complainant, and shall assess and award against the complainant and to the agency the reasonable costs, including reasonable attorney fees, incurred by the agency in responding to the civil action.
4. Further, any person who willfully and knowingly violates any provision of the Public Records Act commits a misdemeanor of the first degree punishable by one year in prison or \$1,000 fine, or both. Fla. Stat. § 119.10(2)(a).

III. FLORIDA'S ETHICS CODE

Florida's Ethics Code is found in Part III of Chapter 112, Florida Constitution and Article II, Sec. 8 of the Florida Constitution.

1. Premised upon maintaining public trust and prohibiting public officials from using their office for "private gain". Private gain references a public official's ***financial interest*** which is directly affected as result of a vote.
2. Voting Restrictions: You must abstain from voting and refrain from participating in discussion on any measure that would inure to your special private gain or loss, or that of any employer, principal, or relative. Fla. Stat. § 112.3143

- a. If conflict is known, publicly state to the assembly the nature of the conflict and abstain from voting.
- b. The Memorandum of Voting Conflict form must be filed with the City Clerk within 15 days.

Also note that Fla. Stat. § 286.012 provides that a member of a municipal governmental board, commission, or agency who is present at a meeting of any such body at which an official decision, ruling, or other official act is to be taken or adopted may not abstain from voting in regard to any such decision, ruling, or act; and a vote shall be recorded or counted for each such member present, unless, with respect to any such member, there is, or appears to be, a possible conflict of interest under s. 112.311, s. 112.313, s. 112.3143. If the official decision, ruling, or act occurs in the context of a quasi-judicial proceeding, a member may abstain from voting on such matter if the abstention is to assure a fair proceeding free from potential bias or prejudice.

RESOLUTION 2009-109

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ADOPTING A PUBLIC, EDUCATIONAL, AND GOVERNMENT (PEG) CHANNEL BROADCAST POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City is operating a Public, Educational and Government access channel; and

WHEREAS, it is necessary to develop a broadcasting policy to govern the usage of the channel; and

WHEREAS, the City of Fernandina Beach's PEG Channel Broadcasting Policy will provide the requirements and rules for acceptable program content for the City's PEG channel 29 and 264.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, THAT:

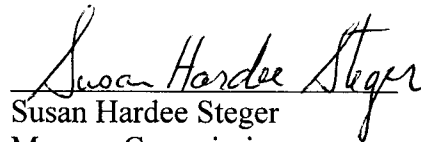
SECTION 1. The City Commission hereby adopts the City of Fernandina Beach Public, Educational, and Government (PEG) Channel Broadcasting Policy for the City's PEG Channel, attached hereto as Exhibit A.

SECTION 2. The City Manager is hereby authorized to execute all aspects of the policy.

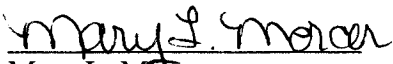
SECTION 3. This Resolution shall take effect immediately upon adoption.

ADOPTED this 21st day of July, 2009.

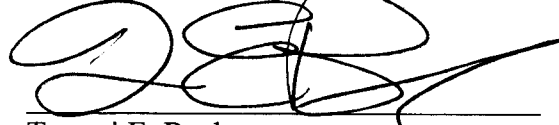
CITY OF FERNANDINA BEACH


Susan Hardee Steger
Mayor - Commissioner

ATTEST:


Mary L. Mercer
City Clerk

APPROVED AS TO FORM:


Tammi E. Bach
City Attorney

City of Fernandina Beach Public, Educational, Government (PEG) Channel Broadcasting Policy

I. Purpose and Goals

The purpose of this policy is to specify the appropriate use of the City of Fernandina Beach's municipal cable access channel, hereinafter called the PEG (Public, Educational and Government) channel. By effectively utilizing this channel, the city will strive to meet the following goals:

- Inform the public about City services, programs, events, and deliberations of local government;
- Broadcast meetings of the City Commission and other city boards and committees;
- Broadcast in a timely manner emergency related information before, during and after the emergencies;
- ~~Enhance and complement local communication venues, methods and opportunities by working with other government agencies, educational institutions and community based not for profit organizations to expand PEG programming when feasible and appropriate.~~
- To cooperate with other governments and government agencies to share information about other government activities that may be of interest to residents served by the PEG channel;
- To provide limited programming time slots for pre-approved public and educational content on a first come, first serve basis.

II. Administration of the PEG Channel

The City Manager is responsible for programming, technical operations, policy enforcement and monitoring, liaising with the cable franchise holder, and coordinating all related activities within the City of Fernandina Beach. The City Manager may delegate this responsibility in whole or in part to a committee, individuals employed by the City as employees, independent contractors, or a company.

III. Programming and broadcast priorities

First priority shall be given to broadcasts, live or taped, of municipal business of the City of Fernandina Beach. Municipal business shall include, but not be limited to, municipal service and event information, public meetings of the City Commission and other City ~~polymaking~~ boards and commissions, City job postings, emergency management information, and municipal-related statistics and data. City-appointed boards, committees and commissions may also submit material to be considered for broadcast on the PEG channel.

Second priority. While priority will be given to shows produced by the City of Fernandina Beach staff, other programs may also be shown if they fall within the criteria established in this section. The following types of programs (in order of priority) ~~will~~ may be aired on the PEG Channel:

- Other local, state and/or Federal government information and programs;
- Policy-compliant programming likely to be of interest to the City of Fernandina Beach that has been produced by other government entities or agencies; ~~PEG entities or non-religious-based not-for-profit organizations~~;
- Other policy-compliant and pre-approved programming produced by organizations or individuals.

IV. Content guidelines

All programming must comply with all applicable Federal, State and local laws and regulations and meet community standards for decency. Live or taped broadcasts will be considered unacceptable and will not be broadcast by the City if in the opinion of the City Manager they contain any of the following:

- Any advertising material designed to promote the sale of commercial products or services, including advertising by or on behalf of candidates seeking public office;
- Any obscene or indecent material, including but not limited to sexual content;
- Any advertisement of or information concerning any lottery, gift enterprise, or similar scheme offering prizes dependent in whole or in part on chance; ~~except where it is run by and completely for the benefit of a City of Fernandina Beach department; or a city-based not-for-profit organization~~;
- Use of unauthorized copyrighted material;
- Any ~~direct~~ solicitation of funds; ~~that would benefit the user or his/her agent except where the funds would be completely for the benefit of the City of Fernandina Beach or a Fernandina Beach not-for-profit~~;
- Material that defames any racial, ethnic, sexual, age or religious group;
- Material primarily designed to promote, proselytize or otherwise recruit members to religious organizations or causes or to promote membership in political, racial, ethnic, age or sexual advocacy groups;
- Any avocation of violence or fighting words which are designed to invoke violence;
- Any slanderous, defamatory or libelous materials;
- Any deliberate misinformation, unfair competition, invasion of privacy or publicity rights which may result in harm to any individuals or organizations.

V. General Operating Conditions

A. PEG Channel use limitations will be applied only in cases where the public interest is not being maintained, as determined by the City. It is not the intent to inhibit access to the public channel, but to ensure in as fair a manner as possible, that all persons and groups wishing to use the public access facilities have an equal and fair opportunity to

take advantage of communication potentials in public access. The Fernandina Beach City Manager, or his/her designee, shall determine whether content proposed for broadcasting on the PEG channel complies with published policies. Any material submitted for broadcast on the PEG channel may be modified, edited or denied as deemed appropriate to assure compliance with these policies. No material shall be broadcast on the PEG channel except in strict compliance with these policies.

B. The uploading and maintenance of content onto the PEG channel shall be the sole responsibility of the City, unless otherwise noted in PEG channel related contracts that the City may establish with outside organizations. All material posted on the PEG channel shall be limited to available broadcast space.

C. The City reserves the right to fully preview all material submitted for public access to determine compliance with the requirements set forth in this Policy, and to reject any materials, which do not comply. In the event any material is deemed by the City to expose it to an unreasonable risk of liability, the material may either be rejected or, after receiving satisfactory assurances of indemnification, accepted.

D. Indemnification — As a precondition to use of the public access channel, any person who submits material for broadcast must agree to defend, indemnify and hold harmless the City of Fernandina Beach from and against any and all claims, demands, causes of action, liabilities, judgments, cost and expenses (including legal attorneys' fees) arising out of the use of the access channel. Furthermore, the City of Fernandina Beach will not assume responsibility for answering any complaints that may be received from the general public as to the quality or contents of such programming. Any person submitting material for broadcast on the access channel will be expected to assume full and complete responsibility for and to answer any inquires which are received from any regulatory body, including the Federal Communications Commission, respecting such programming.

E. Request for channel time will be processed on a first come first served basis, once the broadcasting needs of the City have been met.

F. The applicant is responsible to assure that materials are not copyrighted or that the appropriate copyrighted clearances have been obtained. Written documentation of copyright clearance may be required.

G. File format conversions are the responsibility of the party submitting material for broadcast.

H. The city will establish and promulgate specific procedures for submission, scheduling and reservation of time; however, all non-city broadcast slots are subject to change based upon business needs of the city and/or emergency situations.

I. Should an individual or organization be found in violation of city policies, sanctions may be imposed up to and including a ban on future broadcasting privileges.

J. Appeals. Any individual or organization that has been denied broadcast privileges may appeal such decision in writing to the City Commission within thirty (30) days of denial. The City Commission shall hear the appeal within sixty (60) days of receipt of the appealing party's written request for appeal and their decision is final.

K. This policy shall be subject to periodic revision by the City of Fernandina Beach.

approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

RESOLUTION #2008-12 AUTHORIZING THE CITY GRANTS ADMINISTRATOR TO SUBMIT A MAXIMUM OF ONE GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS, FOR THE EMERGENCY MANAGEMENT PREPAREDNESS AND ASSISTANCE (EMPA) GRANT: According to the agenda support documents, this Resolution approved a grant application for Fire Stations 1 and 2 to install storm shutters and a generator to better prepare the City in the event of a disaster. Staff recommended approval of Resolution #2008-12. A motion was made by Commissioner Sapp, seconded by Commissioner Walker, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

RESOLUTION #2008-13 APPROVING THE FIRST AMENDMENT TO THE SUBLEASE BETWEEN RENAL TREATMENT CENTERS – SOUTHEAST, LP, AND GIL A. CU, M.D.: According to the agenda support documents, this Resolution amended the terms of the Sublease to extend the initial term through and including November 30, 2008, and amends Sections 3(a) and 3(b). Staff recommended approval of Resolution #2008-13. A motion was made by Commissioner Sapp, seconded by Commissioner Walker, to approve the recommendation. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.

REQUESTS FROM THE PUBLIC TO BE HEARD ON ITEMS NOT ON THE AGENDA: There were no requests from the public to be heard on items not on the agenda.

RESOLUTION #2008-14 AMENDING SECTION 307.1 OF THE CITY OF FERNANDINA BEACH PERSONNEL POLICY AND PROCEDURE MANUAL, ENTITLED "PAID TIME OFF": A motion was made by Commissioner Walker, seconded by Commissioner Sapp, to approve Resolution #2008-14. Vice-Mayor Gerrity requested clarification of this Resolution. City Manager Czymbor explained that in 2005 the City Commission authorized "paid time off" that allows an employee to use that time at their discretion. He clarified that this Resolution gives the employee some more flexibility to use time and the City benefits because there is no liability when they leave as a result of paying the amounts of "paid time off". He pointed out that "paid time off" was less than what an employee would accrue for sick time and vacation time based on the years of service. He related an example of an exempt employee with a year or less of service they would only get seven days of "paid time off" where vacation and sick time they earn seventeen days. There was some further discussion to clarify this system. Vote upon passage of the motion was taken by ayes and nays and being all ayes, carried.



RESOLUTION #2008-15 ADOPTING A PUBLIC, EDUCATIONAL, AND GOVERNMENT (PEG) CHANNEL BROADCAST POLICY: City Manager Czymbor explained that pursuant to the franchise agreement it recommends that the City adopt rules and regulations governing the use the public, educational, government channel. He pointed out that staff recommended the proposed policy to specifically designate the type of acceptable uses to allow on the channel and designate unacceptable uses that the City didn't believe benefit the general public. Mayor Leeper questioned if this would prohibit any of the current uses. City Manager Czymbor replied yes and pointed out under unacceptable programming (G) included religious programming. He explained that there was one religious denomination that does extensive programming and what staff was suggesting was that they pay for leased access through Comcast. Commissioner Sapp briefly explained that in the early franchises the people who furnished cable had to provide the equipment and the studio. He stated that

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now it all shifts over to the City of Fernandina Beach and the taxpayers have to provide the equipment. He pointed out that constitutional restrictions like the first amendment separation issue wouldn't apply to Comcast, but it applies to the City. He commented that it relieves the franchisee from all of the financial considerations. He noted that State law has come into play in a lot of this, but he hated to see any organization who have been providing programming to the citizens of Fernandina Beach to now not be able to do so. City Manager Czymbor explained that this channel was an informational, government, and education channel not a political driven, religious driven, or commercial driven channel. Commissioner Sapp questioned how a person that wanted to make a political statement would make their statement. City Manager Czymbor explained that there were not any rules or regulations. Commissioner Sapp questioned after the rules and regulations. City Manager Czymbor replied that they would have to go to Comcast and ask to buy a leased access. He stated that they would buy leased access not on the PEG channel. Commissioner Sapp commented that then it really isn't a community access channel. City Manager Czymbor explained that this was a public, education, and government channel and if it doesn't benefit the public either through information or education then it would not be played. After some discussion about the proposed Resolution, Commissioner Malcolm questioned if this has been misused or a difficulty. He commented that there haven't been people lined up to take advantage of this channel at this point. City Manager Czymbor explained that since he has been here there has been one other religious institution that would like to do programming. Commissioner Malcolm referred to political or civic issues and questioned if there has been a problem or the channel had been misused in any way. City Manager Czymbor stated that he didn't believe that it had been misused. He related a couple of examples and explained that without rules and regulations the City would have to run those tapes. There was further discussion about having rules and regulations for the channel to define what is appropriate and what is not appropriate. It was noted that the channel was underutilized at this time by the City, the County, and the school district.

City Attorney Bach explained that there was a State Statute that required that franchisee cable companies have at least one PEG channel available and that is no longer a requirement. She pointed out that there are constitutional issues, because it is either have all religious, political, and all these other groups that are now broadcasting or none. She stated that the constitutional issue has come before the courts where religious organizations have fought these policies saying that if you are going to have educational and government that they have to be allowed as well. She explained that it was found that you don't have to and if you have a PEG policy and a PEG channel rather than a community access channel you can indeed do that. She pointed out that not every city has them and they are not required. She stated that it was before the City Commission for a decision, but they are very standard. Commissioner Malcolm briefly commented that times change. After some deliberation about how to proceed with the proposed Resolution, Commissioner Walker questioned if there was an expense for the First Baptist Church to run their programming on the channel. City Manager Czymbor replied no because they have a direct feed to Comcast, but they will not have that when their new building is complete because Comcast no longer allows that. A motion was made by Vice-Mayor Gerrity, seconded by Commissioner Malcolm, to table Resolution #2008-15. Commissioner Sapp explained that he would vote against a motion to table because he had no problem with it being a community access channel. Vice-Mayor Gerrity pointed out that if you support the motion to table then it goes on the way that it is. After a brief discussion, Vice-Mayor Gerrity withdrew his motion.

City Manager Czymbor welcomed the City Commission's suggestions for improvements to the policy. He explained that his main concern was if an issue was to come up where a group asks to play something then the City does not have the authority to say that it cannot be played.

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Commissioner Sapp pointed out that there has been a community access channel since the late 1970's and to his knowledge there has been no conflict or controversy. He explained that if there begins to be a concern or a problem with organizations asking for time on the access channel then the City should look at that. Commissioner Walker agreed and explained that if the City incurred any expense he would like to recoup that expense. No motion was made regarding this Resolution.

RESOLUTION #2008-16 AUTHORIZING THE AWARD OF BID #07-37 FOR THE MARINA FUEL SYSTEM PROJECT AT THE FERNANDINA HARBOR MARINA TO MECO OF NORTH FLORIDA, INC; AUTHORIZING THE USE OF RC DEVELOPMENT GROUP, INC. TO ASSIST CITY STAFF WITH QUALITY CONTROL AND INSPECTIONS DURING THE TANK INSTALLATION PROCESS: According to the agenda support documents, this Resolution awarded Bid #07-37 to MECO of North Florida, Inc. in the amount of \$365,532.00 and approving the proposal from RC Development Group, Inc. in the amount of \$5,000.00. Marina Director Coleman Langshaw presented a PowerPoint presentation that included answers to some frequently asked questions (i.e. Why does the Marina need a new fuel system? The State of Florida rule requires that underground storage tanks be compliant with 2009 regulations requiring double walled fuel tanks and the City currently has two single walled fiberglass tanks that were installed during the early 1990's by the Fernandina Joint Venture.). Vice-Mayor Gerrity questioned the down time of two weeks. Marina Director Langshaw explained that when it gets to the point to connect to the dispensers the outdated existing dispensers would be removed and run new piping to connect the new system. He pointed out that if it reverts to the existing location then everything shuts down because all of the old lines and tanks have to come out of the way before starting with the new system. He explained that if the project were to commence right after the Shrimp Festival the biggest impact would be during the slowest time. Commissioner Sapp inquired if the underground tanks would be able to be left there. Marina Director Langshaw replied that they could be abandoned underground or they could be removed. He pointed out that Aerostar Engineering had been hired by the State to monitor the tanks around the City and they are specialists in tank closures and contamination monitoring. He explained that staff would have to talk with them about the viability and the costs of one methodology over the other. There was a brief discussion about what would be done with the existing tanks if there were left in the ground.

Vice-Mayor Gerrity questioned if this would be a good argument for not burying the second set of tanks. He commented that they have to be filled in or dug up. Marina Director Langshaw pointed out that having them underground has its benefits, but if for some reason the City wants to do something out there and they have to be moved later on then that is a consideration of more cost if they have sand in them. Mayor Leeper questioned if they would be required in the future to be above ground tanks. Marina Director Langshaw stated that he had not heard about future requirements for that. He pointed out that underground storage tanks are not exposed to the weather and are less prone to vandalism and other issues exposed tanks are. He presented a picture of the south end and noted that some people suggested putting the tanks there. He explained that location is very far away from Marina operations and makes it problematic to make sure security is good and it was further away from the fuel dispensers. He commented that above ground tanks are what they are and they will obstruct the view. He explained that the City has had a very successful operation with underground storage tanks. He provided further details of the answers to the frequently asked questions as contained in the agenda support documents. Vice-Mayor Gerrity questioned if staff was proposing quadrupling the current capacity. Marina Director Langshaw clarified that the City currently has two 10,000 tanks and was proposing to double the capacity to 40,000. Vice-Mayor Gerrity inquired if the Marina runs out of fuel during the Shrimp Festival. Marina Director Langshaw replied yes every year. He explained that they get deliveries as close to the festival, but as things set up they are unable



CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2009-109
Adopting the Public, Educational and Government (PEG) Channel Broadcasting Policy.

DEPARTMENT: City Manager's Office

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☐ Support Documents ☐ Other

SUMMARY: The City of Fernandina Beach has been granted the use of a Public, Educational and Government (PEG) Channel through out Cable Franchise Agreement with Comcast Corporation. The proposed policy will provide the rules and requirements for proper use of the PEG Channel and program content. The policy specifically states which types of programming will be broadcast on the cable channel (only city, county, or government educational programming) and unacceptable types of programming which will not be broadcast.

The City Manager previously proposed in January, 2008, a similar policy in which the City Commission took no action on the recommended policy (see attached minutes).

In addition staff previously polled the FLGISA (Florida Local Government Information Systems Association) members about the allowed/acceptable content of their PEG channels. The entire responding City's only allowed broadcasting of local government, school districts, or other government programming.

If adopted, the City Manager is proposing to solicit volunteers to serve as an advisory board to develop a robust and informative programming schedule.

RECOMMENDED MOTION: Approve Resolution 2009-109

DEPARTMENT HEAD	Submitted: Michael J. Czymbor City Manager	Date: 7/13/09
	Requested Agenda	Date: 7/21/09
FINANCE DEPARTMENT	Financial Impact ☐ Yes ☐ No	
	Budgeted: ☐ Yes ☐ No ☒ N/A	Date
CITY ATTORNEY	Approved for Form	Date:
CITY MANAGER	Approved Agenda Item for 	Date: 7/17/09

COMMISSION ACTION: ☐ Approved As Recommended ☐ Disapproved
☐ Tabled Indefinitely ☐ Continued to a Certain Date
☐ Approved with Modification

DISTRIBUTION: ☐ CA ☐ CC ☐ CM ☐ CD ☐ FI ☐ FD ☐ GC ☐ HR ☐ MD ☐ PD ☐ PR ☐ PW ☐ UD

City of Fernandina Beach Public, Educational, Government (PEG) Channel Broadcasting Policy

I. Purpose and Goals

The purpose of this policy is to specify the appropriate use of the City of Fernandina Beach's municipal cable access channel, hereinafter called the PEG channel. By effectively utilizing this channel, the city will strive to meet the following goals:

- Inform the public about City services, programs, events, and deliberations of local government;
- Broadcast meetings of the City Commission and other city boards and committees;
- Broadcast in a timely manner emergency related information before, during and after the emergencies;
- Enhance and complement local communication venues, methods and opportunities by working with other government agencies, educational institutions and community based not-for-profit organizations to expand PEG programming when feasible and appropriate.

II. Administration of the PEG Channel

The City Manager is responsible for programming, technical operations, policy enforcement and monitoring, liaising with the cable franchise holder, and coordinating all related activities within the City of Fernandina Beach. The City Manager may delegate this responsibility in whole or in part to a committee, individuals employed by the City as employees, independent contractors, or a company.

III. Programming and broadcast priorities

First priority shall be given to broadcasts, live or taped, of municipal business of the City of Fernandina Beach. Municipal business shall include, but not be limited to, municipal service and event information, public meetings of the City Commission and other City policymaking boards and commissions, City job postings, emergency management information, and municipal-related statistics and data. City-appointed boards, committees and commissions may also submit material to be considered for broadcast on the PEG channel.

Second priority. While priority will be given to shows produced by the City of Fernandina Beach staff, other programs may also be shown if they fall within the criteria established in this section. The following types of programs (in order of priority) will be aired on the PEG Channel:

- Other local, state and/or Federal government information;
- Policy-compliant programming likely to be of interest to the City of Fernandina Beach that has been produced by other PEG cities or non-religious based not-for-profit organizations;

- Other policy-compliant programming produced by organizations or individuals.

IV. Content guidelines

All programming must comply with all applicable Federal, State and local laws and regulations and meet community standards for decency. Live or taped broadcasts will be considered unacceptable and will not be broadcast by the City if in the opinion of the City Manager they contain any of the following:

- Any advertising material designed to promote the sale of commercial products or services, including advertising by or on behalf of candidates seeking public office;
- Any obscene or indecent material;
- Any advertisement of or information concerning any lottery, gift enterprise, or similar scheme offering prizes dependent in whole or in part on chance, except where it is run by and completely for the benefit of a City of Fernandina Beach department or a city-based not-for-profit organization;
- Use of unauthorized copyrighted material;
- Any direct solicitation of funds that would benefit the user or his/her agent, except where the funds would be completely for the benefit of the City of Fernandina Beach or a Fernandina Beach not-for-profit;
- Material that defames any racial, ethnic, sexual, age or religious group;
- Material primarily designed to promote, proselytize or otherwise recruit members to religious organizations or causes or to promote membership in political, racial, ethnic, age or sexual advocacy groups;
- Any avocation of violence or fighting words which are designed to invoke violence;
- Any slanderous or libelous materials;
- Any deliberate misinformation, which may result in harm to any individuals.

V. General Operating Conditions

A. PEG Channel use limitations will be applied only in cases where the public interest is not being maintained, as determined by the City. It is not the intent to inhibit access to the public channel, but to ensure in as fair a manner as possible, that all persons and groups wishing to use the public access facilities have an equal and fair opportunity to take advantage of communication potentials in public access. The Fernandina Beach City Manager, or his/her designee, shall determine whether content proposed for broadcasting on the PEG channel complies with published policies. Any material submitted for broadcast on the PEG channel may be modified, edited or denied as deemed appropriate to assure compliance with these policies. No material shall be broadcast on the PEG channel except in strict compliance with these policies.

B. The uploading and maintenance of content onto the PEG channel shall be the sole responsibility of the City, unless otherwise noted in PEG channel related contracts that the City may establish with outside organizations. All material posted on the PEG channel shall be limited to available broadcast space.

C. The City reserves the right to fully preview all material submitted for public access to determine compliance with the requirements set forth in this Policy, and to reject any materials, which do not comply. In the event any material is deemed by the City to expose it to an unreasonable risk of liability, the material may either be rejected or, after receiving satisfactory assurances of indemnification, accepted.

D. Indemnification — As a precondition to use of the public access channel, any person who submits material for broadcast must agree to defend, indemnify and hold harmless the City of Fernandina Beach from and against any and all claims, demands, causes of action, liabilities, judgments, cost and expenses (including legal fees) arising out of the use of the access channel. Furthermore, the City of Fernandina Beach will not assume responsibility for answering any complaints that may be received from the general public as to the quality or contents of such programming. Any person submitting material for broadcast on the access channel will be expected to assume full and complete responsibility for and to answer any inquiries which are received from any regulatory body, including the Federal Communications Commission, respecting such programming.

E. Request for channel time will be processed on a first come first served basis, once the broadcasting needs of the City have been met.

F. The applicant is responsible to assure that materials are not copyrighted or that the appropriate copyrighted clearances have been obtained. Written documentation of copyright clearance may be required.

G. File format conversions are the responsibility of the party submitting material for broadcast.

H. The city will establish and promulgate specific procedures for submission, scheduling and reservation of time; however, all non-city broadcast slots are subject to change based upon business needs of the city and/or emergency situations.

I. Should an individual or organization be found in violation of city policies, sanctions may be imposed up to and including a ban on future broadcasting privileges.

J. Appeals. Any individual or organization that has been denied broadcast privileges may appeal such decision in writing to the City Commission within thirty (30) days of denial. The City Commission shall hear the appeal within sixty (60) days of receipt of the appealing party's written request for appeal and their decision is final.

K. This policy shall be subject to periodic revision by the City of Fernandina Beach.

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: In accordance with Resolution 97-131; the PEG Channel Committee shall consist of five members.

Ms. Lauren Templeton and Ms. Patricia Thompson submitted Advisory Board/Committee applications expressing interest in serving on the PEG Channel Committee.

ITEM TYPE: Board Appointment

REQUESTED ACTION: Consider appointments.

SYNOPSIS: In accordance with Resolution 97-123, the PEG Channel Committee (also known as the Cable Television/Public Access Advisory Committee) is to consist of five members appointed by the City Commission.

The City Clerk's Office is in receipt of Advisory Board/Committee applications from Ms. Julie Ferreira, Mr. Taylor Owenby, Ms. Judie Mackie, and Ms. Megan Stewart expressing interest in serving on the PEG Channel Committee. Their applications are attached for Commission consideration.

In accordance with City Charter Section 69, each applicant resides within the jurisdictional boundaries of the incorporated City limits.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission appoint Ms. Julie Ferreira, Mr. Taylor Owenby, Ms. Judie Mackie, and Ms. Megan Stewart to the PEG Channel Committee for one three year term each, ending December 2023.

Caroline Best, City Clerk	12/17/2020
Monica Benischeck, Administrative Services Manager	12/18/2020
Dale L. Martin, City Manager	12/21/2020

Date: January 14, 2021

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION: Approve

Caroline Best

From: Caroline Best
Sent: Friday, January 15, 2021 1:34 PM
To: Lauren@ameliaartstudio.com
Cc: Mary Hamburg; kbriley@fbfl.org
Subject: RE: Online Form Submittal: Advisory Board/Committee Application

Dear Ms. Templeton,

Thank you for contacting the City of Fernandina Beach and for expressing interest in serving on the Public, Educational, and Government (PEG) Channel Committee. Digital Communications Specialist Mary Hamburg (copied herein) serves as the PEG Channel Committee staff liaison. She will have your application placed on the next available PEG agenda for consideration. Upon PEG approval, your application will move to the City Commission for their honorable consideration.

Thank you again for your interest and please don't hesitate to contact me with any questions.

Sincerely,

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, January 14, 2021 1:08 PM
To: Caroline Best <cbest@fbfl.org>; Kim Briley <kelliott@fbfl.org>
Subject: Online Form Submittal: Advisory Board/Committee Application

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender, were expecting this email, and know the content is safe.

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Lauren Templeton
Home Mailing Street Address	736 White Ibis Way

City	Fernandina Beach
Zip Code	32034
Primary Phone	301-518-3961
Secondary Phone	<i>Field not completed.</i>

Please note that board materials are distributed electronically.

Email to receive board materials	Lauren@ameliaartstudio.com
Employer	Amelia Art Studio
Position Title	Owner
Business Address	503 D Centre Street, Suite 3
City	Fernandina Beach
Zip	32034

Select the advisory board/committee you are applying for:	PEG Channel Committee
---	-----------------------

Additional board that you are applying for:	Arts and Culture Nassau
---	-------------------------

Why are you interested in serving on this Board? Please explain.	As a local business owner, educator and artist, I'm interested in applying my skills and resources to develop and support projects focused on education and community-building.
--	---

Eligibility

Are you a resident of the City?	Yes
Length of time:	12 years
Do you hold a public office?	No
Office name:	<i>Field not completed.</i>

Are you employed by the City?	No
Position:	<i>Field not completed.</i>
Are you currently serving on a Board?	Yes
Board Name:	Amelia Island Dance Festival
Potential Conflict of Interest:	
Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?	No
	<i>Field not completed.</i>
If yes, please provide details:	
Major Affiliations:	
List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):	Secretary, Amelia Island Dance Festival
Qualifications:	
Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:	Florida Educator's License: Certification in Visual Arts K-12
Organization or Commissioner sponsoring nomination (if applicable):	<i>Field not completed.</i>
Educational Background: (Check all that apply)	High School, BS/A

Field not completed.

Other:

Art and Art History

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?

Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date 1/14/21

Applicant's Signature Lauren Templeton

Email not displaying correctly? [View it in your browser.](#)

Caroline Best

From: Caroline Best
Sent: Tuesday, January 19, 2021 4:35 PM
To: THOMPSON, PATRICIA (thompsonsda58458@yahoo.com)
Cc: kbriley@fbfl.org; Mary Hamburg
Subject: FW: Online Form Submittal: Advisory Board/Committee Application

Good afternoon, Vice Mayor Thompson:

Thank you for expressing interest in serving on the PEG Channel Committee. Your application has been placed on the January 26th PEG Channel Committee agenda for consideration. Upon PEG approval, your application will move to the City Commission for their honorable consideration.

Thank you again and please contact me with any questions.

Sincerely,

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, January 19, 2021 2:01 PM
To: Caroline Best <cbest@fbfl.org>; Kim Briley <kelliott@fbfl.org>
Subject: Online Form Submittal: Advisory Board/Committee Application

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender, were expecting this email, and know the content is safe.

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Patricia A. Thompson
------	----------------------

Home Mailing Street Address	1311 Beach Street FB FL 32034
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City	Fernandina Beach
------	------------------

Zip Code	32034
Primary Phone	904-524-1659
Secondary Phone	<i>Field not completed.</i>

Please note that board materials are distributed electronically.

Email to receive board materials	thompsonsda58458@yahoo.com
Employer	Retired
Position Title	Former City Commissioner and Vice Mayor
Business Address	same as above
City	<i>Field not completed.</i>
Zip	<i>Field not completed.</i>

Select the advisory board/committee you are applying for:	PEG Channel Committee
Additional board that you are applying for:	PEG Channel Committee

Why are you interested in serving on this Board? Please explain.	I have lived and served my entire life here in the City of Fernandina Beach. During my life, I have served the community in many ways, including leadership as President of Democratic Black Caucus and of the local branch of the NAACP. I have had experience on the Channel, when I was host of our local access station and was host of the Greater Fernandina Beach Gospel Hour, and Teen Summit.
--	--

Eligibility

Are you a resident of the City?	Yes
Length of time:	65 years
Do you hold a public office?	Yes
Office name:	Former Vice Mayor

Are you employed by the City?	No
Position:	<i>Field not completed.</i>
Are you currently serving on a Board?	No
Board Name:	<i>Field not completed.</i>
Potential Conflict of Interest:	
Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?	No
If yes, please provide details:	<i>Field not completed.</i>
Major Affiliations:	
List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):	President Democratic Black Caucus - current President NAACP Branch Past Member Community Race Relations Community Activist
Qualifications:	
Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:	I have spent many years as a professional educator, with an emphasis on special education. I also have a great deal in community relations.
Organization or Commissioner sponsoring nomination (if applicable):	Taylor Owenby, chair of the PEG Committee, as well as Julie Ferreira, have encouraged me to apply.
Educational Background: (Check all that apply)	High School, AA

Other: I have many certifications pertaining to education and mental health, and I attended Florida Community College.

Major areas of study: Mental health, child care, religion, athletics

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for? Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date January 19, 2021

Applicant's Signature Patricia A. Thompson

Email not displaying correctly? [View it in your browser.](#)

Public, Educational, and Government (PEG) Channel Committee

Position	Term	Name & Address	Phone
1	01-05-2021	Julie Ferreira 501 Date Street, Fernandina Beach, FL 32034 bordersofheaven@hotmail.com	(904) 583-4388
2	01-05-2021	Judie Mackie 1011 Broome Street, Fernandina Beach, FL 32034 judie@piratecommunications.com	(904) 583-0659
3	01-05-2021	Taylor Owenby 15 Vintage Way #1532, Fernandina Beach, FL 32034 gtopegboard@gmail.com	(424) 283-2828
4	01-05-2021	Megan Stewart 15 Vintage Way #1532, Fernandina Beach, FL 32034 mstewartPEG@gmail.com	(470) 454-5247
5	Vacant		

Public, Educational, and Government (PEG) Channel Committee

Term Length: 36 Months

Max Terms:

Number of Members: 5

Meeting Schedule: To be determined

Meeting Time: 5:30 PM

Meeting Location: City Hall Commission Chambers

Meeting Address: 204 Ash Street

Type: Committee

Description: The purpose of the PEG Channel Committee is to advise the City commission on matters dealing with cable television. To the extent possible, the Committee is to serve as a liaison and facilitator of communications among the public access groups.

Council Liaison: N/A

Staff Liaison: Information Technology Department
Digital Communications Specialist
Mary Hamburg

Position Number	Name	Appt Date	No. of Terms Served	Term Expiration Date
1	Julie Ferreira	01/05/2021	1	12/31/2023
2	Judie Mackie	01/05/2021	1	12/31/2023
3	Taylor Owenby	01/05/2021	1	12/31/2023
4	Megan Stewart	01/05/2021	1	12/31/2023

RESOLUTION NO. 97-131

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING RESOLUTION #97-123 TO CLARIFY THE ROLE OF THE CABLE TELEVISION/PUBLIC ACCESS ADVISORY COMMITTEE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

Section One. The Cable Television/Public Access Advisory Committee is hereby established. The Committee is to consist of five (5) members appointed by the City Commission. The Committee shall meet at least once every quarter or as often as deemed necessary by the Committee. The purpose of the Committee is:

- 1) To advise the City Commission on matters dealing with cable television.
- 2) To serve as a liaison and facilitator of communications among the public access groups, to the extent possible.
- 3) To review the cable franchise agreement for compliance.
- 4) To hear and review concerns regarding the cable franchise agreement and the rendering of services to the public, including the log of cable television-related contacts kept in Administration at City Hall.

Section Two. The Committee will sunset with an affirmative vote of the City Commission.

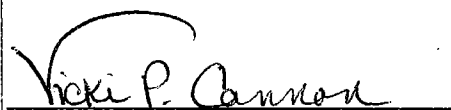
ADOPTED this 2nd day of September, 1997.

CITY OF FERNANDINA BEACH



AARON P. BEAN
Mayor-Commissioner

ATTEST:



VICKI P. CANNON
City clerk



City of Fernandina Beach

OFFICE OF THE CITY CLERK

MEMORANDUM

TO: CITY COMMISSION DATE: AUGUST 29, 1997

FROM: VICKI P. CANNON, CITY CLERK

SUBJECT: CABLE TELEVISION/PUBLIC ACCESS ADVISORY COMMITTEE

The City Commission voted to adopt Resolution #97-123, at its regular meeting of August 5, 1997, formally establishing the Cable Television/Public Access Advisory Committee. Staff advertised in the August 13, 1997 edition of the *News-Leader* for interested citizens to submit resumes for consideration by the City Commission.

The City has received the following resumes for the Commission's consideration in the appointment of five members to the Committee:

Robert Macias
Franz "Mitch" Mitchell
Rev. Dr. Danny L. Morris
James Dickens Rodeffer
Gail A. Shults

Should you have questions, or need additional information, please let us know.

A handwritten signature in black ink, reading "Vicki P. Cannon", is written over a horizontal line.

Vicki P. Cannon
City Clerk

vpc
Attachments

91

21 August 1997

City Clerk
City of Fernandina Beach
P.O. Box 668
Fernandina Beach Fl. 32035

Re: CABLE TELEVISION/ PUBLIC ACCESS ADVISORY COMMITTEE

Dear Vicki P. Cannon

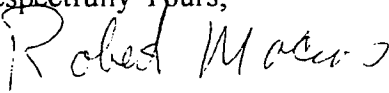
Please include me for consideration on the above committee. My background is mostly Engineering and communications . My wife and I are retired and two year residents of Fernandina Beach. I would like to take part in decisions involving the future of cable television and Fernandina Beach. My work history is as follows:

Detroit News/ WWJ-TV.....	Photographer
United Press Intl., Detroit	Photographer
Parkersburg Sentinel/ WTAP-TV.....	Photographer/ Cameraman/ Editor
US ARMY	Combat Engineer/ Photographer
Zenith Electronics Corp., Chicago.....	Electronic Technician
Motorola , Tampa.....	Customer Engineer/ Technician
Bendix, Ft. Lauderdale	Antenna Test Engineering ,UHF,
Sensormatic Electronics, Ft. Lauderdale.....	Test Engineer Mgr. video, optics, UHF, microwave, robotic camera

For the last year I have been active with the Coast Guard Auxiliary as their communications Officer for the Fernandina Flotilla 14-1. My duties include scheduling radio activities, servicing VHF radio Coast Guard Facilities and maintaining the lighthouse/ radio shack. If you require more detail I can be reached at 321-3418. My address is :

Robert Macias
1437 N. Fletcher
Fernandina Beach Fl. 32034

Respectfully Yours;


Robert Macias

Franz "Mitch" Mitchell Jr.
2108 Atlantic Avenue
Fernandina Beach, FL 32034
904~277~8567

CAREER SUMMARY

Current	Fernandina Beach High School: TV Production <i>Instructor</i>
August '96 ~ July '97	Communities In Schools <i>Executive Director</i>
December '89 ~ August '96	Hallmark Cards Inc. <i>Retail Executive ('95~'96)</i> <i>Area Sales Trainer ('94~'95)</i> <i>Retail Support Manager ('93~'94)</i> <i>Sales Executive ('92)</i> <i>Sales Representative ('89~'91)</i>
May '87 ~ December '89	Fernandina Beach News-Leader <i>Sports Editor</i>

EDUCATION

May '87	Jacksonville University BA Communications
May '83	Fernandina Beach High School

FAMILY

Wife	Dede
Children	Katie (4) Tripp (2) Will (7 months)

416 Alaucha Street
Fernandina Beach, Florida 32034
Telephone 904-261-3617
Fax 904-261-9579

First Baptist Church

August 10, 1997

Mayor Aaron Bean and Mr. Greeson, Interim City Manager
City of Fernandina Beach
Post Office Box 668
Fernandina Beach, Florida 32035

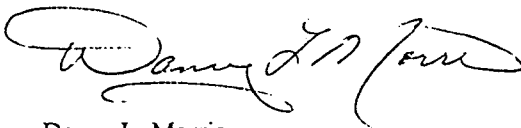
Dear Mayor Bean and Mr. Greeson,

On behalf of our congregation, I thank you and each of the Commissioners for resolution to elect a local cable advisory committee. Several of us believe this will be helpful not only for us but also for the entire community to assure fairness and accountability.

I would be pleased to help on this committee. As you are aware, we produce weekly programs to broadcast on the channel. We cherish that opportunity and want to continue availability for us and others in our community.

A personal biographical sketch is included with this letter. I understand that you need the resume. Thanks again for your good work.

Sincerely,



Danny L. Morris

Rev. Dr. Danny L. Morris, Pastor

Resume/Vita

DANNY L. MORRIS
510 North Alachua Street
Fernandina Beach, Florida 32034
Church Phone 904-261-3617
August 10, 1997



Birth date: [REDACTED]
Birthplace: Lebanon, Kentucky

Wife's Name: Brenda (married since 1967)
Hometown: Campbellsville, Kentucky

Children:

[REDACTED] Jr.

[REDACTED]
[REDACTED]

[REDACTED]

(Mrs. Steven Yates)
(First Year Student FCCJ)

FORMAL EDUCATION:

High School: Campbellsville High, Campbellsville, Kentucky, graduated 1963
College: Campbellsville Baptist University, 1967, B.A. Degree
Seminary: Southern Baptist Theological Seminary, Louisville, Kentucky
1971, Master of Divinity Degree
1995, Doctor of Ministry - in Leadership and Training of Laity
for Healthy Organizations and Effective Growth
Other: Various continuing theological education, conferences, retreats in
leadership.
Ordained in 1965 Pleasant Hill Baptist Church, Taylor County, Campbellsville, KY

PASTORAL MINISTRY EXPERIENCE:

<u>Year</u>	<u>Church/Organization</u>	<u>Location</u>
1995 to Current	First Baptist Church of Fernandina Beach	Florida
1981 to 1995	Centerville Baptist Church	Virginia
1976 to 1981	Auburndale Baptist Church	Kentucky
1974 to 1976	Culbertson Avenue Baptist Church	Indiana
1970 to 1974	Magnolia Baptist Church	Kentucky
1968 to 1970	Round Top Baptist Church	Kentucky
1965 to 1968	Ellisburg Baptist Church	Kentucky

DANNY L. MORRIS (Continued)

COMMUNITY CHRISTIAN SERVICE:

1995 - Present - Board Member, Barnabas Center, Nassau County

1995 - Led First Baptist Church, Fernandina Beach to raise over \$100,000 for renovation to sanctuary and repairs to buildings.

1989 - 1991 - President of local ACTS Broadcasting for Chesapeake, Virginia, and served on Media Committee of Norfolk Association.

1988 - 1989 - founder and organizer for low-power Christian television stations of Hampton Roads (Norfolk, Virginia Beach, Chesapeake, Portsmouth, Newport News), Virginia.

1993 - 1995 - Board Member, Baptist General Association of Virginia.

1991 - Received Certificate of Appreciation from The Wesleymen of Epworth United Methodist Church, Norfolk, VA, for leadership that made it possible for Christian television to minister in the Tidewater area through founding local television stations to broadcast the programs from the Radio and Television Commission.

Led Centerville Baptist Church, Chesapeake, Virginia, to start two new churches in the major growth areas of Chesapeake and Virginia Beach in cooperation with other churches of Norfolk Association.

OTHER CIVIC/COMMUNITY SERVICE:

- 1989 - 1992 - District Chairman, Elizabeth River District, Boy Scouts of America
- 1993 - 1995 - Member, Chesapeake YMCA Board of Directors

BUSINESS AND/OR MILITARY EXPERIENCE:

Assisted father in beginning and developing a business in Campbellsville, Kentucky during college days and early years of ministry.

Worked through college as a news and radio announcer in home town and developed programs and sales over the AM & FM stations.

Experienced in computers, business planning, and church growth development. Assisted in various fund raising campaigns for new church starts, colleges, media, and mission work.

DANNY L. MORRIS (Continued)

HOBBIES OR OTHER SPECIAL INTERESTS:

- Enjoy various activities with the family
- Computers and electronics
- Music, broadcasting projects
- Reading, travel (limited), and meeting people
- Golf (occasionally)

James Dickens Rodeffer [REDACTED]
P.O. Box 1701
Fernandina Beach, FL 32034
home (904) 261-7024
work (904) 321-5867

Education:

Clemson University, Clemson, South Carolina
Bachelor's in English, 1982
University of North Florida, Jacksonville, Florida
Master's of English Education, 1993
Presently enrolled in the UNF Educational Leadership Doctoral Program

Work Experience:

August 1982 to June 1983, Camden County High School, St. Marys, Georgia
-Taught English and Study Skills
-Coached JV Football and Basketball
-Sponsored charter membership of Key Club International at CCHS

August 1983 to June 1984, Nassau County School Board, Fernandina Beach, Florida
-Substitute teacher
-Coached Weight lifting at Fernandina Beach High School

August 1984 to June 1987, Yulee Junior High School, Yulee, Florida
-Taught Language Arts
-Coached Basketball (girls and boys), Football, and Track
-Initiated an incentive plan to promote academic success and proper behavior

August 1987 to 1997, Fernandina Beach High School, Fernandina Beach, Florida
-Taught English III, Mass Media III, and Television Production I, II, III, IV
-Coached Girls Basketball and Track
-Taught English 1101 for FCCJ in the spring of '93
-School Advisory Council Chair, 1997

August 1997 to present, Fernandina Beach Middle School, Fernandina Beach, Florida
-Assistant Principal

Awards

-UNF "Outstanding Curriculum Research Project" for M. Ed. Thesis, 1993, *Developing Community TV Programs*
-FBHS Teacher of the Year 1997
-Nassau County Teacher of the Year, 1997

Professional Development

-Facilitative Leadership
-Covey's Seven Habits of Highly Effective People
-Covey's First Things First
-Covey's Principle Centered Leadership
-ACE, Assisted Change in Education
-Florida Curriculum Frameworks & Sunshine State Standards Trainer
-"From the Desk of..." trainer

Community Involvement

Member Coalition for Voter Education and Participation
Director for First Baptist Church Media Services, Fernandina Beach
Certified U.S. Sailing Instructor

References available upon request.

Gail A. Shults
3165 South Fletcher Avenue #5
Fernandina Beach, Fla. 32034
904-261-9416

July 24, 1997

HONORABLE Vicki Cannon
Clerk
City of Fernandina Beach
P.O. Box 668
Fernandina Beach, Fla. 32034

Dear Ms. Cannon:

The following information is submitted to support my request to be considered as a member of the City's newly formed television public access advisory committee.

Work Experience: July 1991 - Present : Position: Executive Director - The Nassau County Volunteer Center, Inc. June 1986 - July 1991 - Position: Program Director of the Nassau County Volunteer Center. Education: BA - Public Communications/English - minor Political Science (graduated magna cum laude).

1. In my position as ED of the Center I am required to collaborate with all sectors of the community in diverse activities. These sectors include, but are not limited to: government, law enforcement, nonprofit service agencies, schools, churches, civic groups and individuals.

2. I am a Florida State's Attorney trained hearing officer/mediator. This activity requires strong mediation skills and the ability to weigh every area of concern in a decision making process.

3. I have a good knowledge of the multi cultural aspects of our community and believe that I am well respected in our community for my sense of fairness and ability to serve as a catalyst in bringing people together to resolve situations.

Thank you for your consideration of my application.

Sincerely,

Gail A. Shults

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