



**AGENDA
MARINA ADVISORY BOARD
REGULAR MEETING
FEBRUARY 22, 2021
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
 - 4.1 REGULAR MEETING MINUTES - *January 25, 2021***
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 6. OLD BUSINESS**
 - 6.1 FLORIDA INLAND NAVIGATION DISTRICT (FIND) - GRANT APPLICATION - FERNANDINA HARBOR MARINA MOORING FIELD -**
Grants Administrator Lorelei Jacobs will provide a presentation regarding a FIND grant opportunity for the Fernandina Harbor Marina Mooring Field.
- 7. NEW BUSINESS**
 - 7.1 WELCOME SIGNAGE - FERNANDINA HARBOR MARINA -** *Marina General Manager Taylor Fitzsimmons will present conceptual "welcome" signage.*
 - 7.2 MAINTENANCE DREDGING - FREQUENCY AND SCHEDULE -** *This item is placed on the agenda at the request of Chairman Decker.*
 - 7.3 WATERFRONT PARK RECOMMENDATION -** *This item is placed on the agenda at the request of Chairman Decker.*
 - 7.4 BOARD APPOINTMENT -** *one appointment*

- 8. MARINA MANAGER REPORT**
- 9. BOARD MEMBER REPORTS/COMMENTS**
- 10. NEXT MEETING DATE**
- 11. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Marina Manager.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Regular Meeting Minutes - January 25, 2021

ITEM TYPE: Approval of Minutes

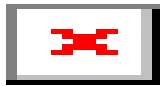
REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):



Date: January 26, 2021

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

**MARINA ADVISORY BOARD
REGULAR MEETING MINUTES
January 25, 2021 AT 6PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL, 32034**

1. CALL TO ORDER

2. PLEDGE OF ALLIGANCE

3. ROLL CALL

4. APPROVAL OF MINUTES – Member Decker moved to approve the minutes and Member Blanchard Seconded motion.

5. PUBLIC COMMENTS –

- Mr. Linke - E-dock starting to silt in. If this occurs it will begin to shut-off access from everything inside.
- Member Decker asked if there is periodical cleaning and dredging.
- Member Coleman - we need to start the process to secure a 2-yr cycle to secure permits and holding site.
- Member Stewart- needs to be an on-going agenda item.
- Commissioner Ross- dredging will be discussed during Wednesday's Regular Commissioner's Meeting.

6. OLD BUSINESS: Some old business will be discussed in new business under Oasis Management Report-out as well as during MAB Discussion section.

6.1 Mooring Field – seek grant for mooring field discuss with Ms. Jacob for additional 11 mooring balls.

- Member Langshaw – asked to slow down on mooring filed, and look at the immediate to dredging field unless Oasis believes this is a good opportunity. Have grant specialist present at next meeting. Asked for the grant to be applied toward the dredging of the marina.
- Member Langshaw – who is FIND Manager. Ross- Lynn Williams still FIND Manager.

6.2 Waterfront Park – will be discussed during discussion section of MAB meeting.

7. NEW BUSINESS:

- Vice Chairman Mills: Discuss election of officers coming up on term limit and that Chairman McCarthy moved to Nassau County and will no longer be part of MAB.
- Member Decker nominated as MAB Chair, Member Lore nominated recording secretary, Vice Chair Mills nominated to remain another term as Vice Chair.
- Member Lore and Member Mills Member Lacoss coming up on term. Member Langshaw 1st and Stewart 2nd motion.

Marina Report- Presented by Oasis

- Boater's Lounge being repainted
- December busy. January started slow but rounding up nicely
- Pressure washing dock caps and roofs
- Ship store inventory coming in slowly with restoration of counter top in progress
- ATT out three times this January with February deadline for completion and looking to expand WiFi coverage. Will present to commissioners for upgrade
- Looking at silting in near dock areas- seems to be an issue at end of dock
- Electric- addressing all the concerns from community: no issues with ground. One coil is compromise and being corrected. Checking voltage weekly basis
- Mooring Balls being inspected every two-weeks
- Two new long-term boaters 112' of boat signed up
- Special Event docking being planned with surge pricing implemented
- Old website has been taken down by West Trac
- Permit for fuel and prep for pipe laying with mid-February
- Member Blanchard – looking for when the yellow markings will be placed on mooring balls
- Vice Chair Mills- do we use the pump-out boat. Vice Chair Mills- its purpose was to pump out boats in mooring field but city and marina will benefit more if boat is moved to pump-out station
- Member Langshaw- what is the ratio or transit and permanent? The inside docks we are using for long-term? Oasis will forward information.
- Member Blanchard- anyone have an idea of FEMA payment. Commissioner Ross- waiting for FEMA response. City has always been on-time with responses. We did it on-time and appropriately. Member Decker believes that FEMA never honors their schedule. South should have been repaired and not replaced. The north should have been replaced and not repaired. FEMA denied in part. North was significantly cheaper than the south end of marina.
- Member Stewart- debt service for the marina. Has the money been moved over from Venture Building? City will forward response.

Discussions:

Member Lore: concern waterfront not inclusive of marina centric focus such as boat ramp, boat trailer parking, and no small dinghy, sailboat, paddleboard or kayak rack.

Member Langshaw: concerned with items that divert funds from marina or are not part of the marina.

Member Decker: expressed concerned about not having a waterfront oversight committee. Too many moving pieces.

Member Stewart: Keeping an eye on need for dredging. Placing dredging on a rolling basis on the MAB agenda.

Vice Chair Mills: when do you plan on coming up with a budget for waterfront project?

Member Lacoss: Bretts' contract up in 2025

Next MAB Meeting: February 22, 2021

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Florida Inland Navigation District
Grant Application - Fernandina Harbor Marina Mooring Field

ITEM TYPE: New Business

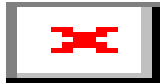
REQUESTED ACTION:

SYNOPSIS: Grants Administrator Lorelei Jacobs will provide a presentation regarding a FIND grant application opportunity for the Fernandina Harbor Marina Mooring Field and respectfully seeks the MAB's recommendation for the number of mooring stations to be placed within the Mooring Field.

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):



Date: January 26, 2021

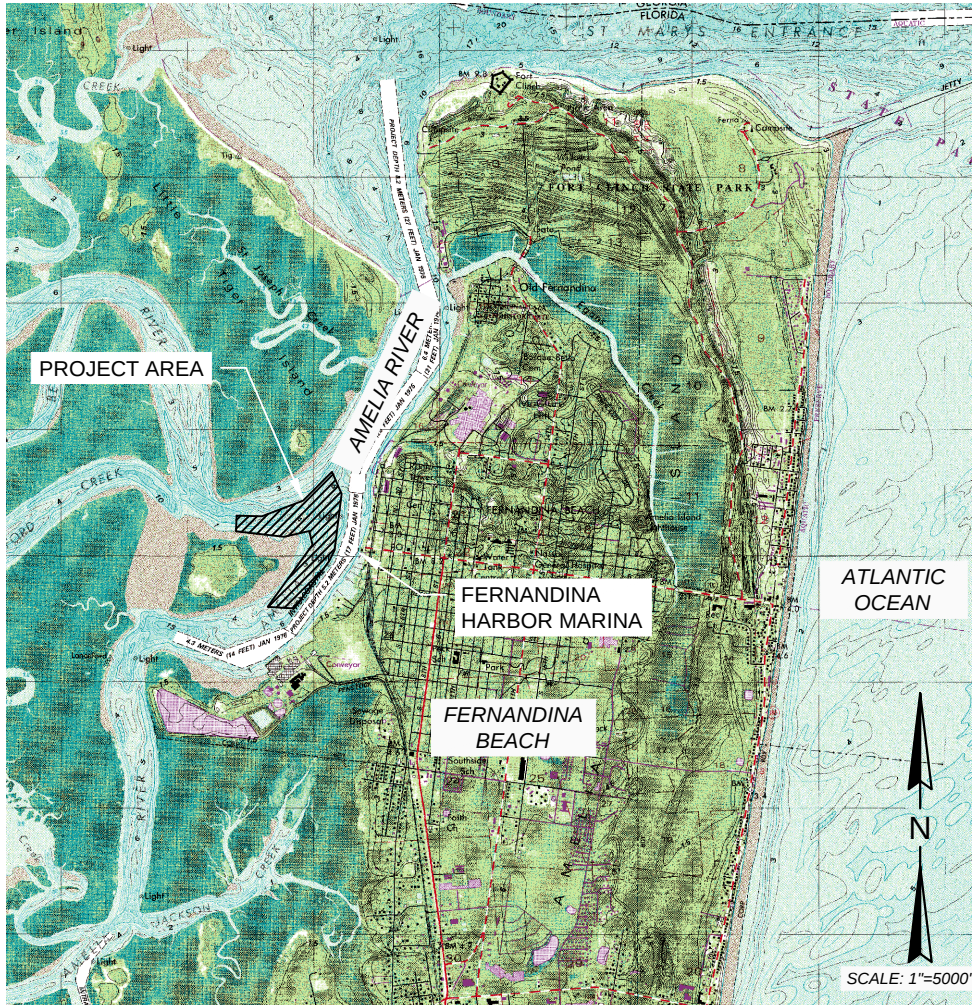
Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

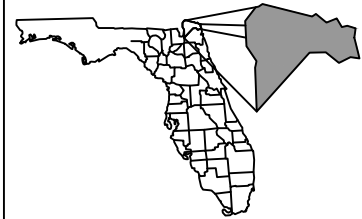
FOR PERMITTING PURPOSES ONLY
"NOT FOR CONSTRUCTION"

FERNANDINA HARBOR MARINA MOORING FIELD

3 SOUTH FRONT STREET
FERNANDINA BEACH, FLORIDA 32034



NASSAU COUNTY, FL



SHEET INDEX:

1. COVER SHEET & LOCATION MAP
2. EXISTING CONDITIONS
3. PLAN VIEW
4. BOUNDARIES
5. STATION DETAILS
6. TYPICAL ANCHOR DETAILS

BENCHMARK TIDE STATION NUMBER:
872-0030

TIDAL DATUM	ELEVATION (MLLW)
MHHW	6.56
MHW	6.21
NAVD88	3.83
MLW	0.19
MLLW	0

NOTES:

1. IMAGE WAS DOWNLOADED FROM LABINS.ORG WEBSITE.
2. ELEVATIONS REFERENCE MEAN LOWER LOW WATER (MLLW).
3. CONVERT MLLW TO NAVD88 BY SUBTRACTING 3.83'.

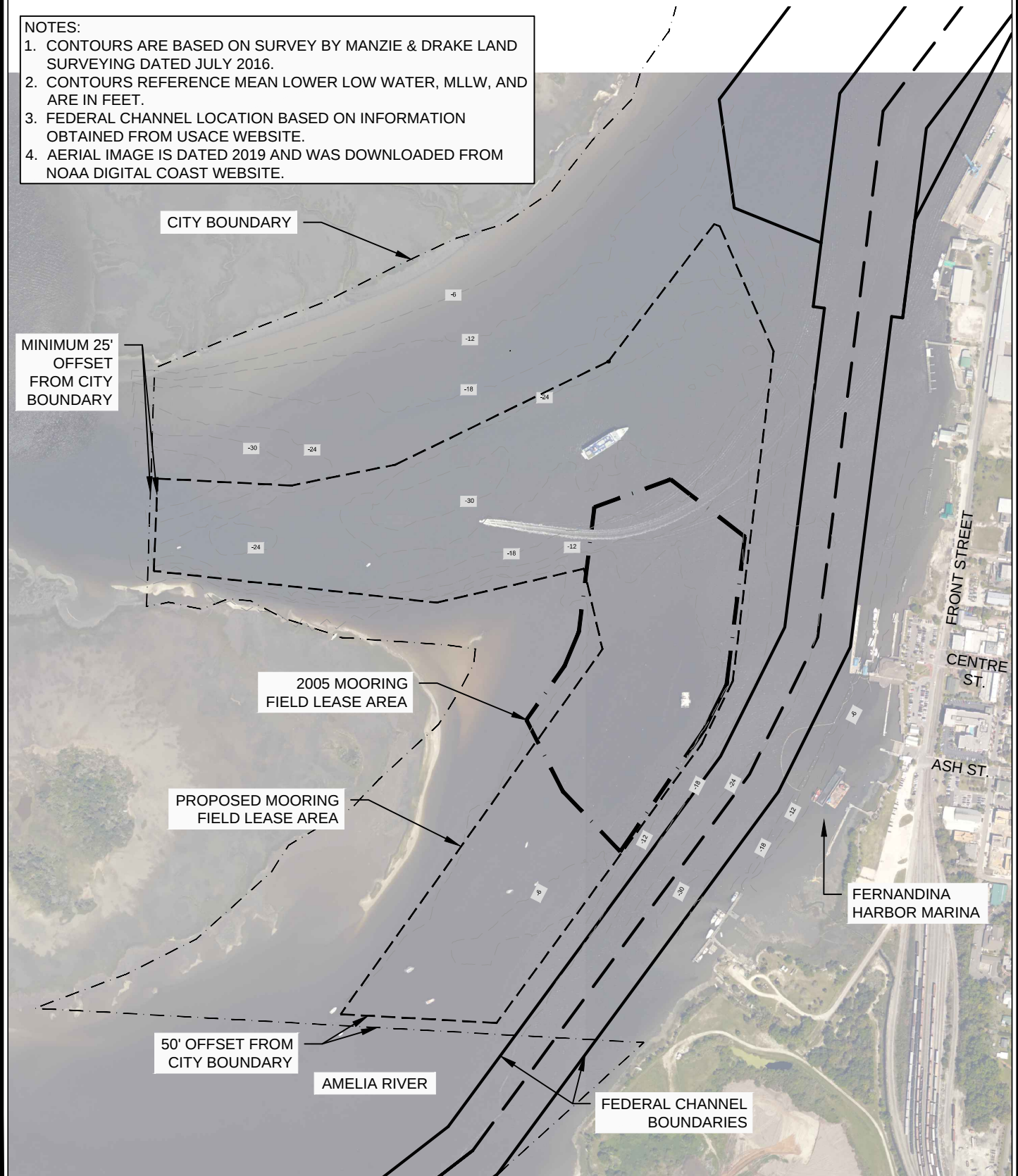
REVISIONS

JOB NO: 15-2864	CHECKED BY: RS
DATE: 10/09/2020	DRAWN BY: MM
SCALE: Shown	SHEET: 1

FOR PERMITTING PURPOSES ONLY
"NOT FOR CONSTRUCTION"

NOTES:

1. CONTOURS ARE BASED ON SURVEY BY MANZIE & DRAKE LAND SURVEYING DATED JULY 2016.
2. CONTOURS REFERENCE MEAN LOWER LOW WATER, MLLW, AND ARE IN FEET.
3. FEDERAL CHANNEL LOCATION BASED ON INFORMATION OBTAINED FROM USACE WEBSITE.
4. AERIAL IMAGE IS DATED 2019 AND WAS DOWNLOADED FROM NOAA DIGITAL COAST WEBSITE.



O:\Projects\15-2864 Fernandina Harbor\2016-Mooring Field\DWG\Permit Plans\15-2864 FH Mooring Field (20201009).dwg (2) 10/9/20



2201 NW 40th Terrace
Gainesville, FL 32605
(386) 256-1477
Certificate of Authorization #4669

Mooring Field
Existing Conditions

Fernandina Harbor Marina - Mooring Field
3 South Front St., Fernandina Beach, Florida 32034

REVISIONS

JOB NO: 15-2864

DATE: 10/09/2020

SCALE: Shown

CHECKED BY: RS

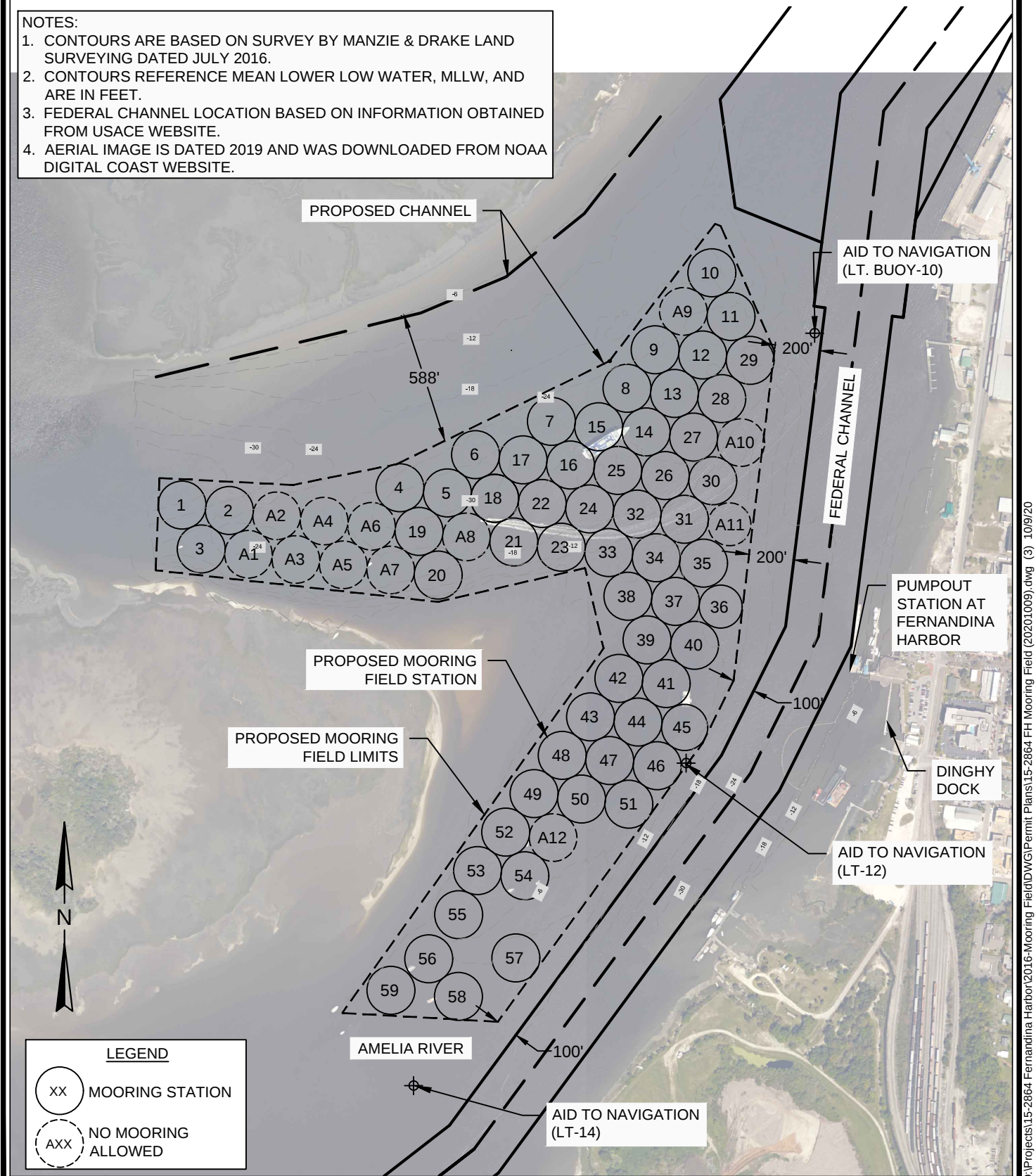
DRAWN BY: MM

SHEET: 2

FOR PERMITTING PURPOSES ONLY
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NOTES:

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2201 NW 40th Terrace
Gainesville, FL 32605
(386) 256-1477
Certificate of Authorization #4669

Mooring Field
Plan View

Fernandina Harbor Marina - Mooring Field
3 South Front St., Fernandina Beach, Florida 32034

REVISIONS

JOB NO: 15-2864

CHECKED BY: RS

DATE: 10/09/2020

DRAWN BY: MM

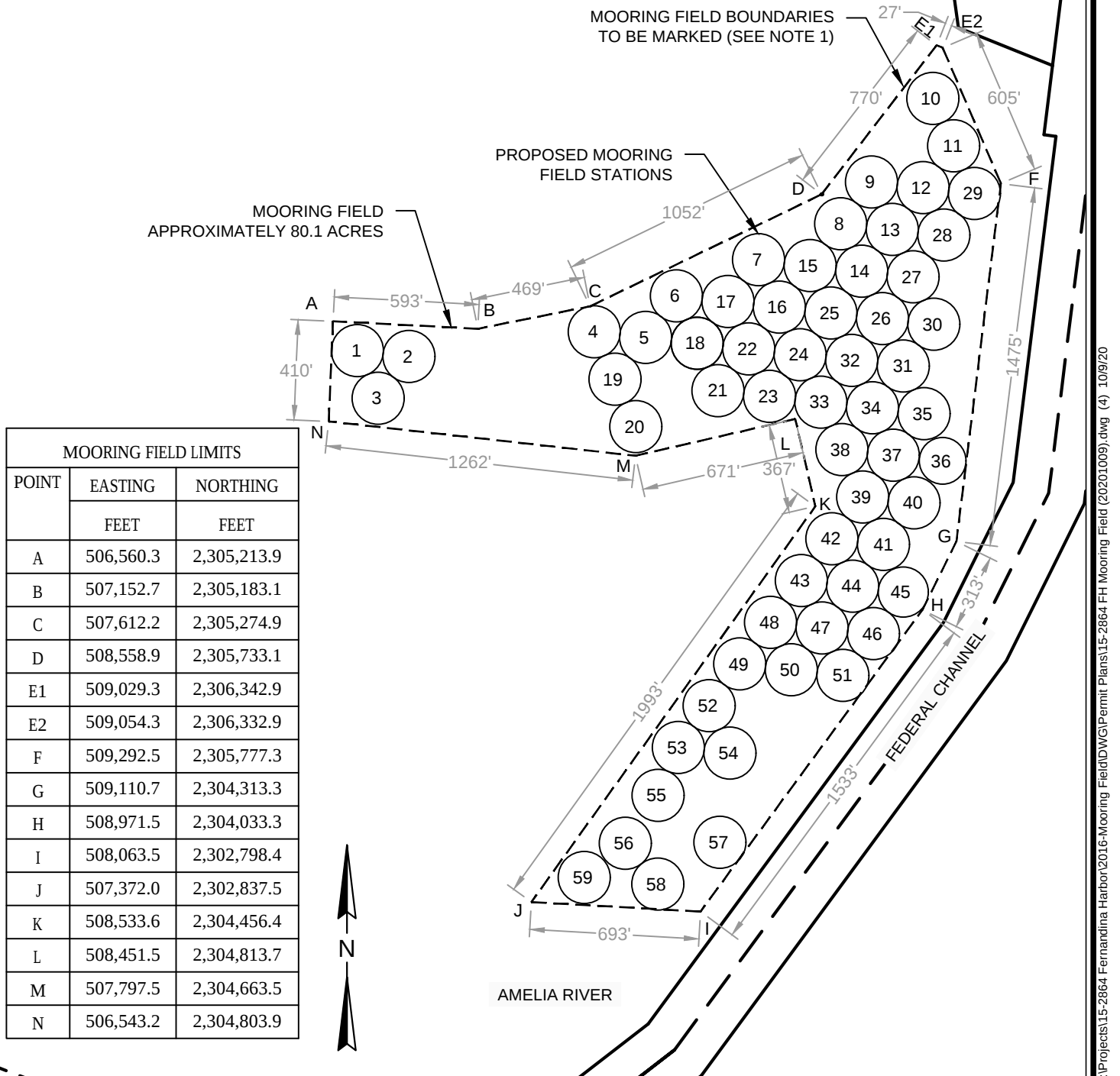
SCALE: 1" = 600'

SHEET: 3

FOR PERMITTING PURPOSES ONLY
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NOTES:

1. MOORING FIELD OUTSIDE BOUNDARIES SHALL BE MARKED IN ACCORDANCE WITH FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION REQUIREMENTS.
2. COORDINATES ARE BASED ON FLORIDA STATE PLANE, NAD83, FL EAST, AND ARE IN FEET.



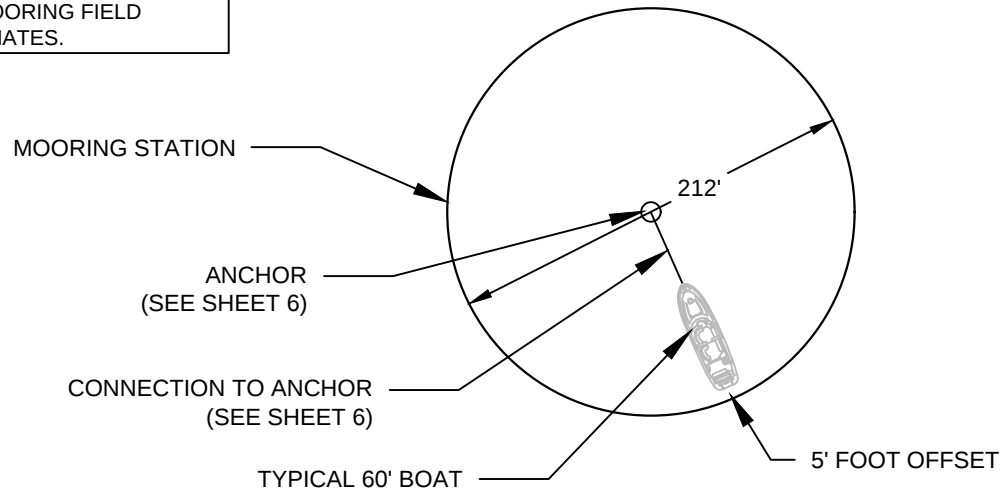
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FOR PERMITTING PURPOSES ONLY
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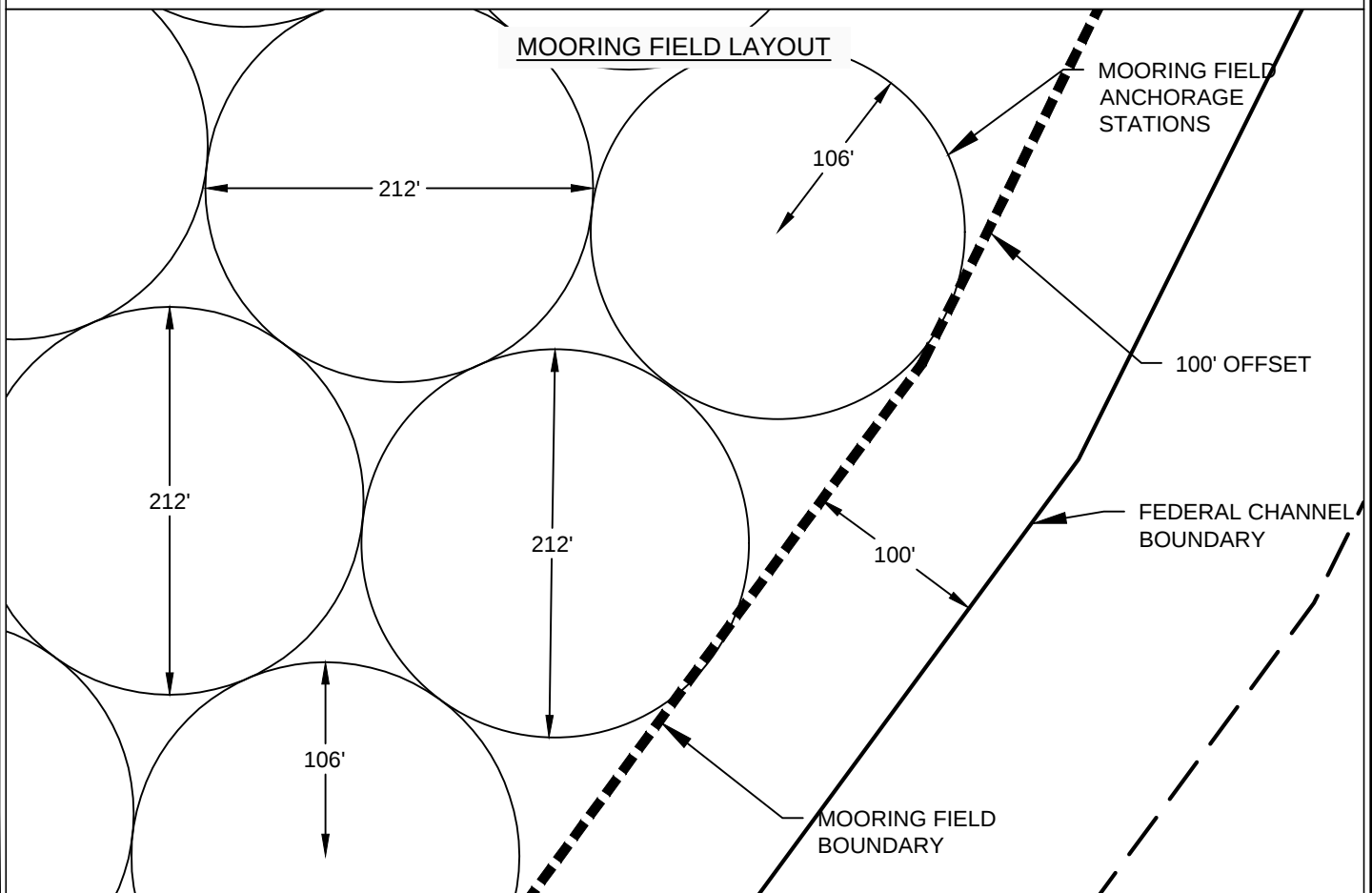
NOTES:

1. THE LARGEST VESSEL TO MOOR IN THE MOORING FIELD WILL BE 60 FEET.
2. MOORING STATION DIAMETERS ARE DEPENDENT UPON THE BATHYMETRY. SEE SHEET 3 FOR BATHYMETRY DETAILS.
3. SEE SHEET 4 FOR MOORING FIELD BOUNDARY COORDINATES.

TYPICAL MOORING FIELD STATION



MOORING FIELD LAYOUT



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2201 NW 40th Terrace
Gainesville, FL 32605
(386) 256-1477
Certificate of Authorization #4669

Mooring Field
Station Details

Fernandina Harbor Marina - Mooring Field
3 South Front St., Fernandina Beach, Florida 32034

REVISIONS

JOB NO: 15-2864

CHECKED BY: RS

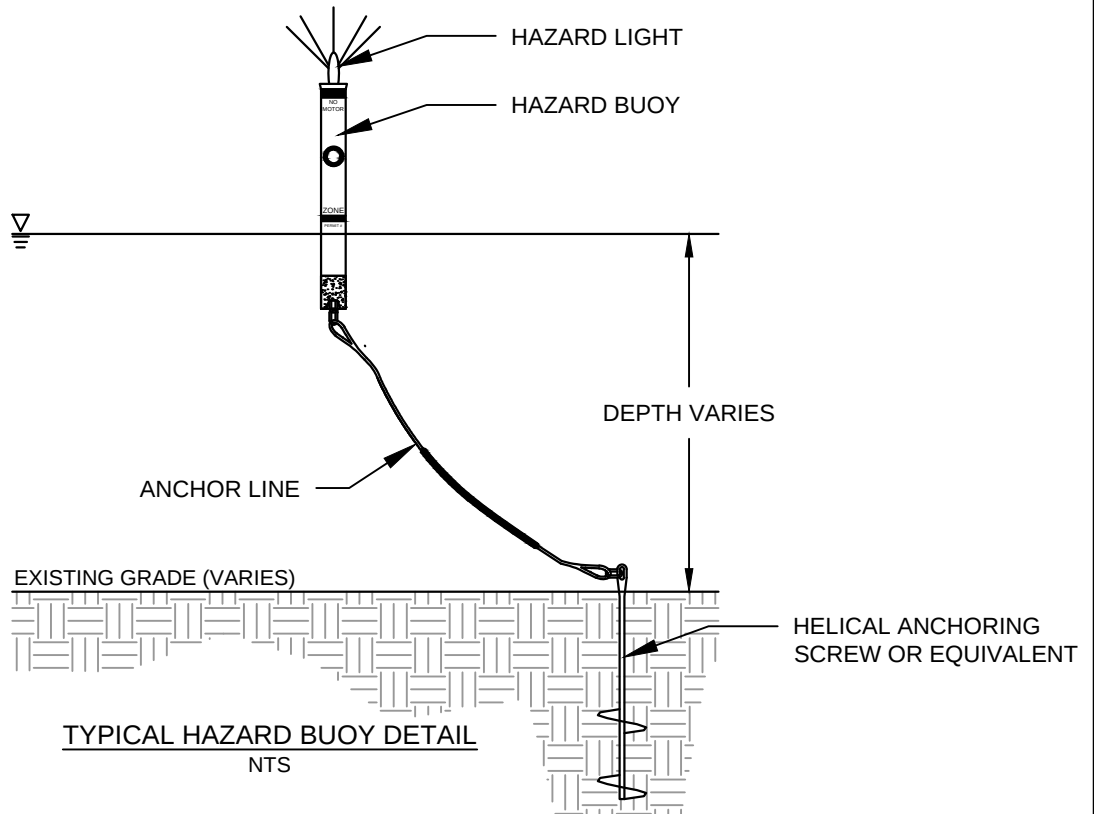
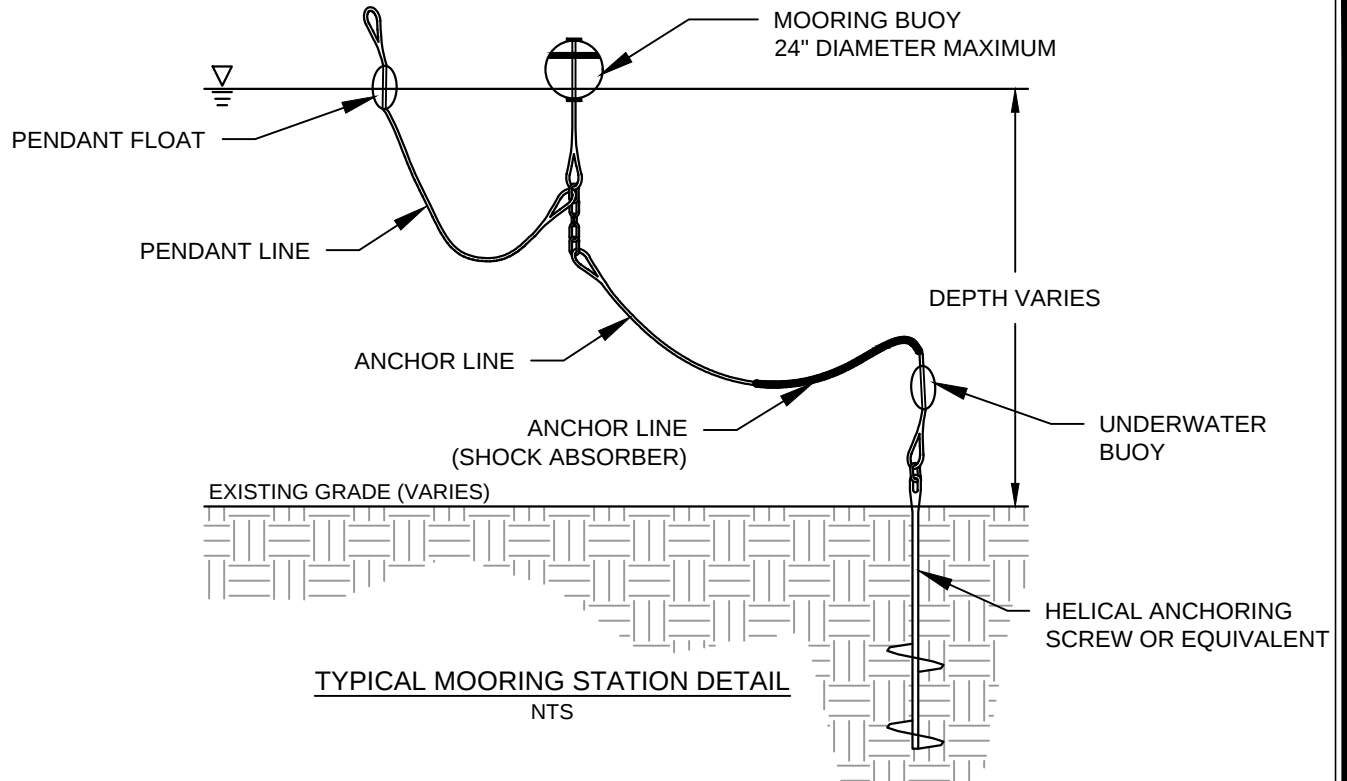
DATE: 10/09/2020

DRAWN BY: MM

SCALE: NTS

SHEET: 5

FOR PERMITTING PURPOSES ONLY
"NOT FOR CONSTRUCTION"



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Kim Briley

From: noreply@civicplus.com
Sent: Tuesday, December 3, 2019 12:27 PM
To: Caroline Best; Kim Briley
Subject: Online Form Submittal: Advisory Board/Committee Application

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Michael Doran
Home Mailing Street Address	2783 Ocean Oaks Dr N
City	Fernandina Beach
Zip Code	32034
Primary Phone	2023907877
Secondary Phone	<i>Field not completed.</i>

Please note that board materials are distributed electronically.

Email to receive board materials	michael.doran@gdit.com
Employer	GDIT
Position Title	Operations Manager
Business Address	1543 Main St
City	Atlantic Beach
Zip	32233

Marina Advisory Board

Select the advisory board/committee you are applying for:

Additional board that you are applying for: None

Why are you interested in serving on this Board? Please explain. I believe that the Marina is a very important part of the identity of Fernandina Beach and that it has untapped potential. I have heard that there is a vacancy on the Marina Advisory Board and I would like to provide my time and talent to help realize that potential.

Eligibility

Are you a resident of the City? Yes

Length of time: 2.5 years

Do you hold a public office? No

Office name: Field not completed.

Are you employed by the City? No

Position: Field not completed.

Are you currently serving on a Board? No

Board Name: Field not completed.

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

If yes, please provide details: Field not completed.

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.

Legislative Director, Nassau County Chapter of the Military Officers Association of America (MOAA) (2017-present); Chairman of the Nassau County Veterans Council (recently elected); President, Greater Washington Chapter of the Surface Navy Association (SNA) (2015-2017)

Note the length of service and office held (if any):

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:

Field not completed.

Organization or Commissioner sponsoring nomination (if applicable):

Field not completed.

Educational Background: (Check all that apply)

MS/A

Other:

Field not completed.

Major areas of study:

BA History; MA National Security Affairs

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?	Yes
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By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	12/3/2019
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Applicant's Signature	Michael Doran
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Caroline Best

From: Caroline Best
Sent: Thursday, January 28, 2021 9:35 AM
To: BK
Cc: Taylor Fitzsimmons; kbriley@fbfl.org
Subject: RE: Online Form Submittal: Advisory Board/Committee Application

Good morning, Ms. Kent:

Thank you for expressing interest in serving on the Marina Advisory Board (MAB). Marina General Manager Taylor Fitzsimmons is copied herein. He serves as the MAB staff liaison and will have your application placed on the 2/22/2021 MAB Regular Meeting agenda for consideration. Upon receiving MAB approval, your application will move to the City Commission for their honorable consideration.

Thank you again and please contact me with any questions.

Sincerely,

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, January 25, 2021 4:04 PM
To: Caroline Best <cbest@fbfl.org>; Kim Briley <kelliott@fbfl.org>
Subject: Online Form Submittal: Advisory Board/Committee Application

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender, were expecting this email, and know the content is safe.

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Barb Kent
Home Mailing Street Address	2009 Sunrise Dr.
City	Fernandina beach

Zip Code	32034
Primary Phone	9045565700
Secondary Phone	<i>Field not completed.</i>

Please note that board materials are distributed electronically.

Email to receive board materials	bktours@comcast.net
Employer	Palm III Realty
Position Title	realtor
Business Address	474303 SR 200
City	Fernandina beach
Zip	32034

Select the advisory board/committee you are applying for:	Marina Advisory Board
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Additional board that you are applying for:	Code Enforcement & Appeals Board
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Why are you interested in serving on this Board? Please explain.	want to help the City move forward in a positive, fiscally responsible way
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Eligibility

Are you a resident of the City?	Yes
Length of time:	<i>Field not completed.</i>
Do you hold a public office?	No
Office name:	<i>Field not completed.</i>
Are you employed by the City?	No

Position: *Field not completed.*

Are you currently serving on a Board? No

Board Name: *Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach? No

Field not completed.
If yes, please provide details:

Major Affiliations:

List community, professional, or other applicable policy-making Boards on which you have served.
Note the length of service and office held (if any):
Rotary Club, Amelia Island Sunrise, Youth Services Committee

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:
I've been a business owner for over 20 years, I own property in the City of Fernandina Beach, I have a MS in statistics (bio)

Organization or Commissioner sponsoring nomination (if applicable):
Mr. Bradly Bean

Educational Background: (Check all that apply)
High School, BS/A, MS/A

Field not completed.
Other:

biology, chemistry, statistics, physiology

Major areas of study:

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

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Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?	Yes
---	-----

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	1/21/2021
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Applicant's Signature	Barb Kent
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Marina Advisory Board

Position	Term	Name & Address	Phone
1	09-04-2018	Terry Lacoss 96015 Monterey Street, Fernandina Beach, FL 32034 ameliaangler@net-magic.net	(904) 753-3776
2	09-04-2018	Joe Blanchard 593 Amelia Circle, Fernandina Beach, FL 32034 JLBLAN2@bellsouth.net	904-753-1007
3	02-04-2020	Gerald Decker 559 Patriots Way, Fernandina Beach, FL 32034 jdecke1145@gmail.com	(904) 654-3720
4	09-04-2018	Coleman Langshaw 308 South 15th Street, Fernandina Beach, FL 32034 cclangshaw@gmail.com	904-556-1575
5	09-04-2018	Allen Mills 1425 Broome Street, Fernandina Beach, FL 32034 captallen@accharters.net	904-261-9481
6	Vacant		
7	09-04-2018	Ronald Scott Stewart 2485 High Rigger Road, Fernandina Beach, FL 32034 rssfish@bellsouth.net	904-335-1162
8	09-04-2018	Paul Lore 2794 Long Boat Drive, Fernandina Beach, FL 32034 paulalore@comcast.net	(734) 657-6295

Marina Advisory Board

Term Length: 24 Months

Max Terms: 1 Term(s)

Number of Members: 8

Meeting Schedule: Fourth Monday of each month

Meeting Time: 6:00 PM

Meeting Location: City Commission Chambers

Meeting Address: 204 Ash Street

Type: Advisory Board

Description:

Council Liaison:

Staff Liaison:

Taylor Fitzsimmons

(904) 310-3300

tfitzsimmons@oasismarinas.com

Position Number	Name	Appt Date	No. of Terms Served	Term Expiration Date
1	Terry Lacoss	09/04/2018	1	12/31/2022
2	Joe Blanchard	09/04/2018	1	12/31/2022
3	Gerald Decker	02/04/2020	1	12/31/2021
4	Coleman Langshaw	09/04/2018	1	12/31/2021
5	Allen Mills	09/04/2018	1	12/31/2022
6	Vacant			
7	Ronald Scott Stewart	09/04/2018	1	12/31/2022
8	Paul Lore	09/04/2018	1	12/31/2022