



**AGENDA
PLANNING ADVISORY BOARD
PORT SUB-COMMITTEE
MARCH 10, 2021
3:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MEETING MINUTES**
 - 3.1 Approval of Minutes for the Port Sub-Committee meeting of February 24, 2021.
- 4. BOARD BUSINESS**
- 5. ADJOURNMENT**
- 6. THE NEXT SCHEDULED PORT SUB-COMMITTEE MEETING IS ON MARCH 24, 2021**

All members of the public are invited to be present. There will be no Public Comment at this meeting. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). For information regarding this matter, please contact the Planning Department (904) 310-3480.

PLANNING ADVISORY BOARD AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: Zoning Map Amendment < 10 Acres

REQUESTED ACTION:

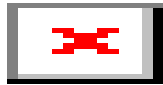
SYNOPSIS:

CITY ATTORNEY COMMENTS:

Jacob Platt, Senior Planner

Kelly N. Gibson, AICP, Planning Director

Tammi E. Bach, City Attorney



Date: March 01, 2021

Submitted By: Sylvie McCann, Administrative Coordinator



**MINUTES
PLANNING ADVISORY BOARD
WORKSHOP – PORT SUB-COMMITTEE
FEBRUARY 24, 2021**

1. CALL TO ORDER 4:58

2. ROLL CALL / DETERMINATION OF QUORUM

MEMBERS PRESENT:

Genece Minshew (Chair)	Mark Bennett
Victoria Robas	Peter Stevenson
Jacob Platt	Tammi Bach
Miriam Hill	

MEMBERS ABSENT:

None

OTHERS PRESENT:

Taylor Hartmann, Recording Secretary

3. PLEDGE OF ALLEGIANCE

4. WELCOME

Chair Minshew welcomed everyone and asked for each member to introduce themselves.

5. INTRODUCTIONS

Every member stated their name and gave a brief history of their professional background.

6. DISCUSSION

6.1 Review Documents

Mr. Platt presented a PowerPoint reviewing the City of Fernandina Beach's (COFB) relationship with the Port of Fernandina (The Port) from 2014 to present. This slideshow included areas where Florida Statutes pertained to Ports, to the Strategic Master Plan from 2014, to a Proposed and failed Ordinance 2018-30, and to Committee Deliverables.

Member Bennett spoke about the time and collective effort that was put into the Master Plan and questioned why it wasn't accepted. Ms. Bach stated that this topic was not within the scope of this meeting.

Member Stevenson questioned whether there was a baseline from which the committee would build from.

Ms. Bach clarified that Nassau County is an individual entity and has no involvement.

Ms. Hill noted that the port having special funding set aside for strategic planning which requires a local match and that this process would be discussed further at the next meeting.

Members discussed the possibility of keeping the committee's focus on element concerning maritime related engagements. Ms. Bach spoke of Chapter 311 and its purpose and that the focus should really be on Chapter 163 provision which is required, and which focuses on the requirements for having a port element in the Comprehensive Plan.

Chair Minshew then asked about the number of port elements that should be included in this review.

Members discussed at length the need to identify core requirements for the port element and the difference between the current request and the previous written response to the 2018 plan.

Ms. Hill indicated that she felt the current port document was highly specific and highly restrictive and that she looked to this sub-committee to help propose a more "vanilla" document.

Members discussed the options of possibly starting a new document from scratch versus responding to the port's written response to the 2018 plan. Chair Minshew asked Staff for clarity on the minimum or required objective that needs to be in place to have a statute compliant component.

6.2 Goal Statement/Objective

Mr. Platt stated that he would send members a breakdown of the Florida Statute A through K, 163.3184. Ms. Bach also mentioned that she would cross-reference the 2018 plan with those minimum requirements from the FS 163.3184 and communicate this into a memo to be sent to all sub-community members.

6.3 Timeframe

Ms. Bach said she would have the memo drafted and delivered to sub-committee members by March 5, 2021.

It was mentioned that the next sub-committee meetings would be on March 10, 2021 at 3:00 pm and March 24th, 2021 at 5:00 p.m. Then it was also noted that a joint meeting with the OHPA should be scheduled by May 2021.

6.4 Deliverables

7. ADJOURNMENT 6:35

Taylor Hartmann, Recording Secretary

Genece Minshew, Chair