AGENDA
FERNANDINA BEACH CITY COMMISSION
WORKSHOP
MARCH 16, 2021
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **DISCUSSION**

   4.1 **STRATEGIC SUMMARY PRESENTATION - FACILITIES AND FLEET -** *Public Works Director Jeremiah Glisson will present the Facilities and Fleet Strategic Summary.*

   4.2 **CITY COMMISSION / NASSAU COUNTY BOARD OF COUNTY COMMISSION - 2021 JOINT WORKSHOP AGENDA -** *This item is placed on the agenda at the request of Vice Mayor Kreger.*

   4.3 **BUDGET PLANNING (PARKS AND RECREATION) -** *This item is placed on the agenda at the request of Vice Mayor Kreger and Commissioner Ross.*

   4.4 **NOISE ORDINANCE REVIEW -** *This item is placed on the agenda at the request of Commissioner Bean.*

   4.5 **BEACH PARKING -** *This item is placed on the agenda at the request of Commissioner Bean.*

   4.6 **OCEAN HIGHWAY AND PORT AUTHORITY (OHPA) -** *This item is placed on the agenda at the request of Commissioner Ross.*

5. **ADJOURNMENT**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

NASSAU COUNTY
BOARD OF COMMISSIONERS

2/17/2020

TOURIST DEVELOPMENT TAX - PROJECTS

AARON C. BELL - CHAIRMAN AITDC
TACO E. POPE, AICP – COUNTY MANAGER
MICHAEL S. MULLIN, ESQ. – COUNTY ATTORNEY
GIL LANGLEY - PRESIDENT & CEO AICVB

1. Recap of 1/11/21 BCC Workshop
2. Priority Tourism Projects: Planning Horizon/Complexities
3. Priority Tourism Projects: Details and Direction
4. Questions Related to Management of TDT Funds

1988
BOCC adopted Ord. to Levy & Impose a 2% Tourist Development Tax (TDT) on Amelia Island [Ord. 88-31]

AITDC created via Resolution 88-64

1989
BOCC adopted Ord. to locally collect TDT instead of utilizing Department of Revenue. This allows 3% of TDT to be retained by the County to self-administer the tax, providing 1.5% to the Tax Collector for collection of the tax and 1.5% to the Clerk of Courts for compliance and enforcement. [Ord. 89-8]

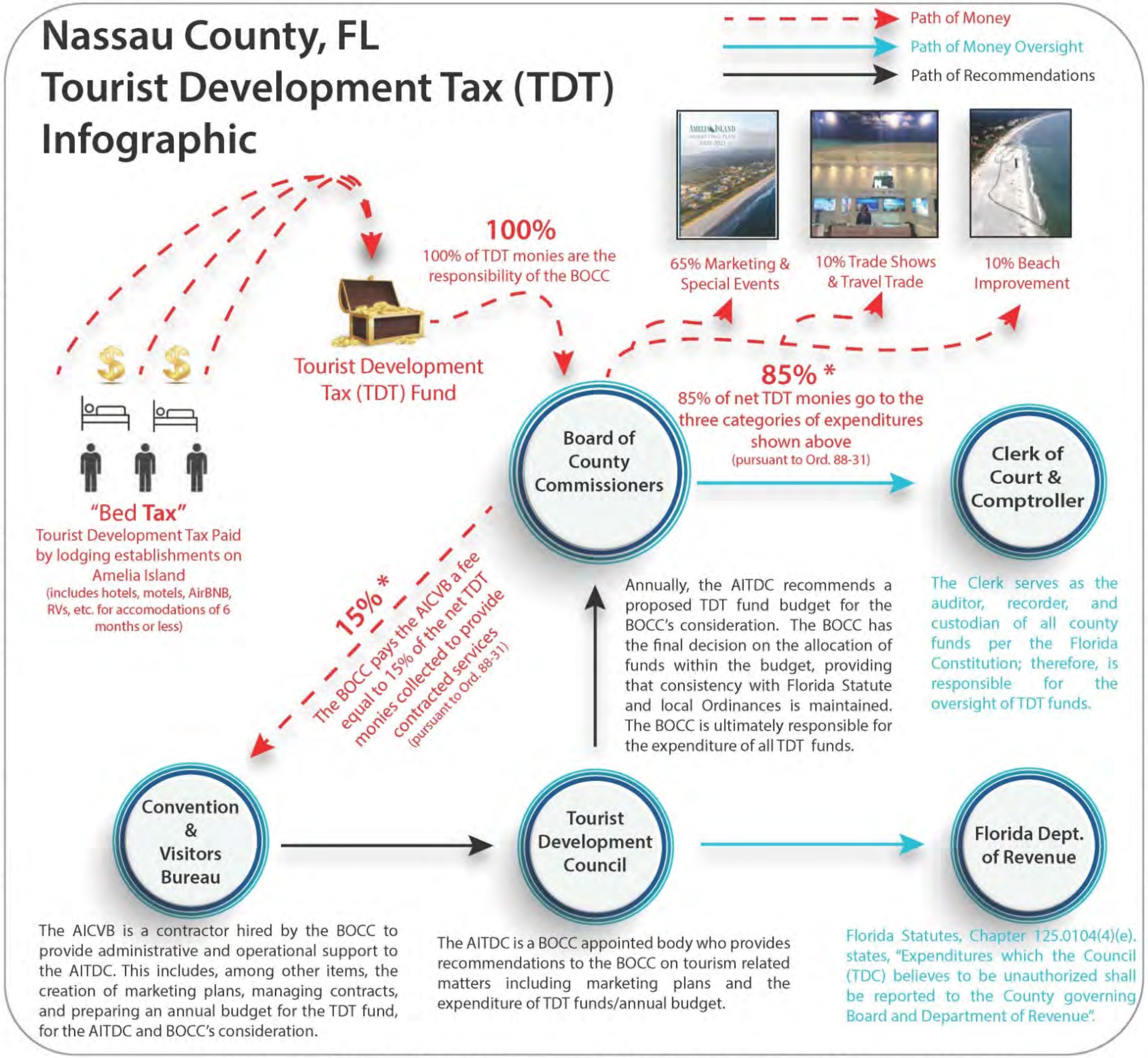
1989-2008
Tourist Development Council administered by the Amelia Island-Fernandina Beach-Yulee Chamber of Commerce

2008
BOCC entered into agreement with the Amelia Island Convention and Visitors Bureau for Marketing, Research, and Administrative Services through September 30, 2013

BOCC adopted Ord. to Levy & Impose an additional 1% Tourist Development Tax on Amelia Island [Ord. 2008-16]

2010
BOCC adopted Ord. to Levy & Impose an additional 1% Tourist Development Tax on Amelia Island [Ord. 2010-02]

2012
BOCC approved amendment No. 1 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through Sept. 30, 2018



2018
BOCC approved amendment No. 2 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through Oct. 30, 2018

BOCC adopted Ord. to Levy & Impose an additional 1% Tourist Development Tax on Amelia Island [Ord. 2018-16]

BOCC approved amendment No. 3 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through Jan. 28, 2019.

2019
BOCC approved amendment No. 4 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through Mar. 31, 2019

BOCC approved amendment No. 5 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through April 30, 2019

BOCC approved amendment No. 6 to the agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through June 30, 2019

Board approves 10 year agreement with the Amelia Island Convention & Visitors Bureau for Marketing, Research, and Administrative Services through 2029 [Contract No. CM2698]

2020/2021
Update Purchasing, Procurement, and Financial Polices and Procedures of the BOCC (in process) and by extension, the management of TDT dollars.

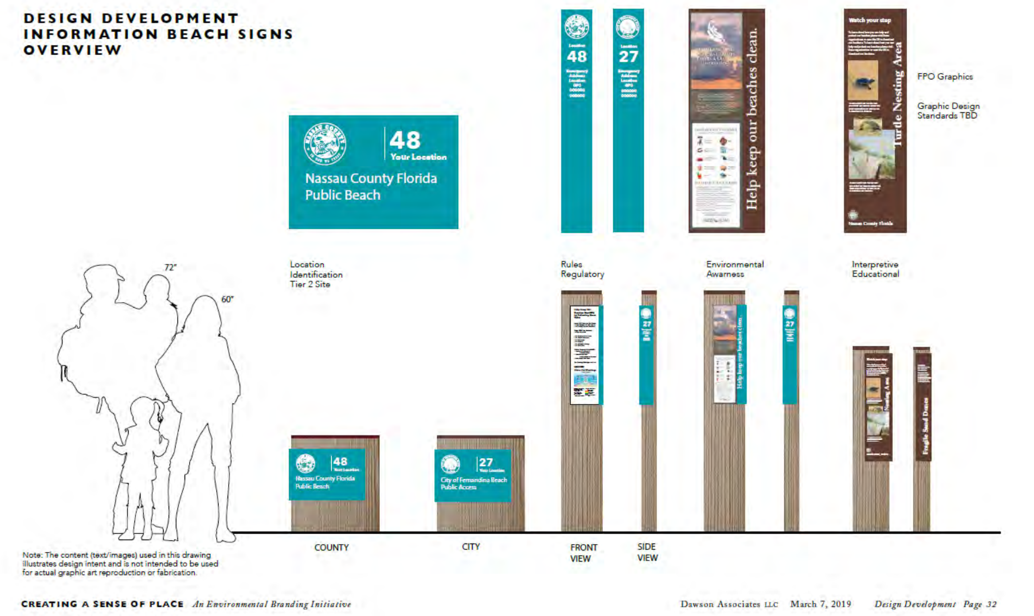
* 100% TDT (less 1.5% to Tax Collector for Collections and 1.5% to Clerk for Compliance and Enforcement) = "net TDT"

FAQs/Legal Framework

County Attorney

Next Steps:

1. Update BOCC's Purchasing, Procurement & Financial Policies
    - Comprehensive update, TDT fund management a subset
    - Firm selected, in contract drafting, Q2-21 Commencement/Q4-21 Completion
2. Set a BOCC special meeting to discuss priority tourism projects [2/17/21]



Planning Horizon = 10 Years

Budget Process:

- IS NOT an accounting exercise
- It IS a collaborative, co-produced planning exercise and communication tool
  - Defines priorities, values, timelines, and expectations
  - Provides for open & free public discourse, transparency, and accountability

Amelia Island Florida Environmental Branding Initiative

Amelia Island Beach Front Parks Branding Harmonization & Visitor Experience Enhancement Initiative

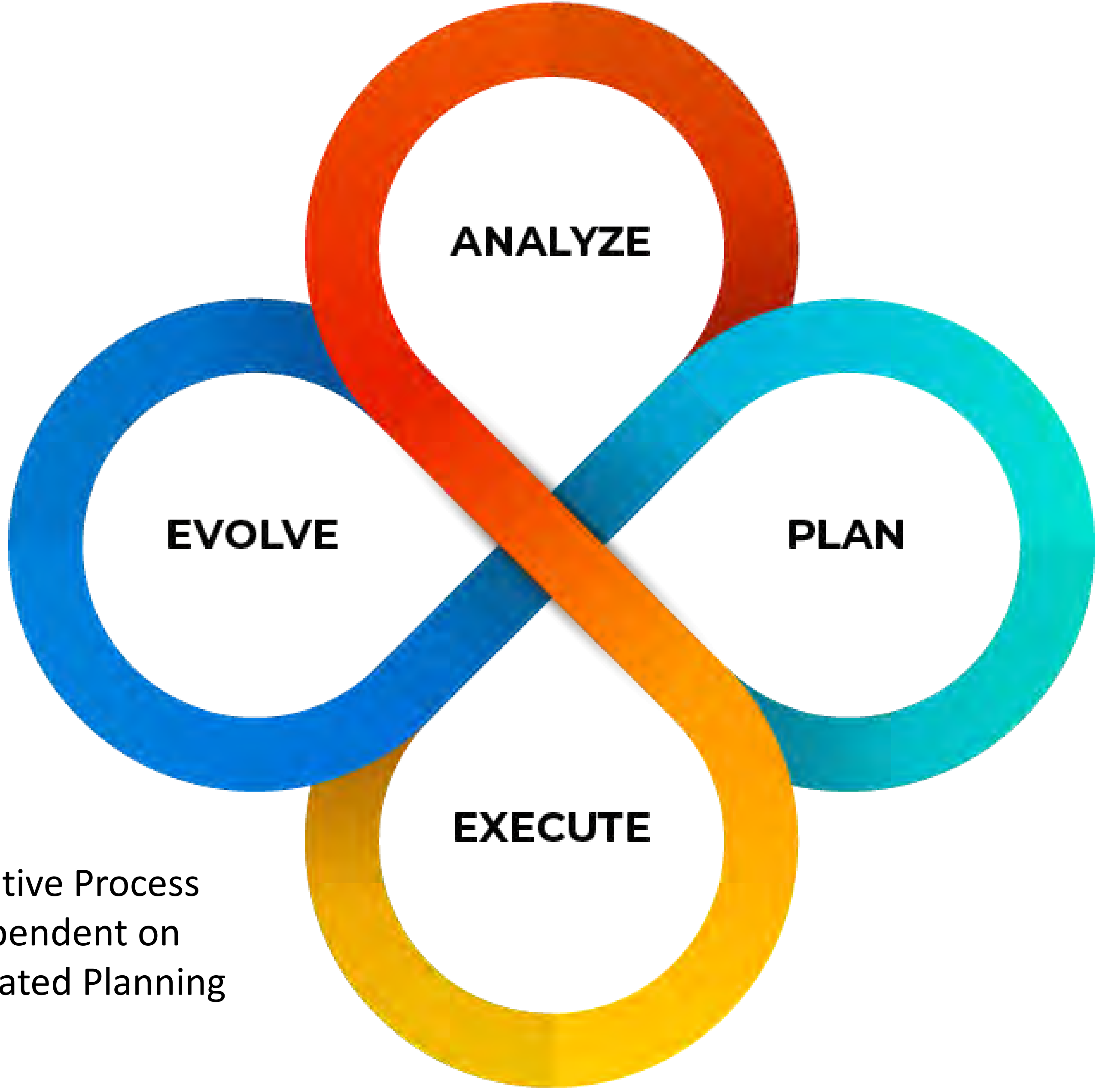
American Beach Cultural Heritage Visitor Experience Enhancement Initiative

1. **Interrelated, synergetic, and compounding**
2. **Comprehensive strategy**
3. **Significant resources**
4. **Impact work programs & budgeting for the next decade**

Planning Horizon = 10 Years

Planning Process:

- Not a simple linear or circular process
- It is dynamic and evolutionary
- The environment in which we operate is in a constant state of flux
- Evolve with the environment



Iterative Process dependent on Integrated Planning

Planning Horizon = 10 Years

February 17, 2021 through the BOCC budget adoption in September 2021. Items that can be executed or programed/funded in the current fiscal year and/or provide inputs for fiscal year 21/22 budget development and 5-year CIP (fiscal years 21/22 - 26/27)

October 1, 2021 through September 30, 2022. Items to be executed, commenced, and/or programed/funded in fiscal year 21/22 and/or provide inputs for the 5-yr CIP (fiscal years 22/23 - 27/28)

October 1, 2021 through October 1, 2026. This includes execution of those items adopted in September of 2021 for inclusion in the 5-year CIP for fiscal years 21/22 - 26/27. This will also correspond with the adoption of the fy 26/27 budget and 5-year CIP for fiscal years 27/28 - 31/32 (planning horizon)

February 17, 2021 to October 1, 2032. This will be an evolutionary process commencing with the adoption of a 10-year conceptual road map through completion of all three initiatives via the execution of the 27/28 - 31/32 CIP.

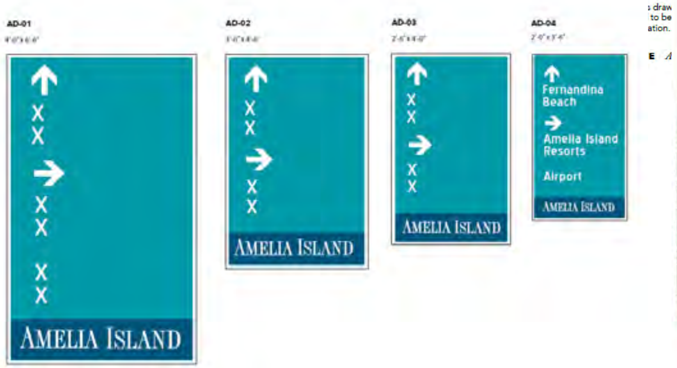
Amelia Island Florida Environmental Branding Initiative

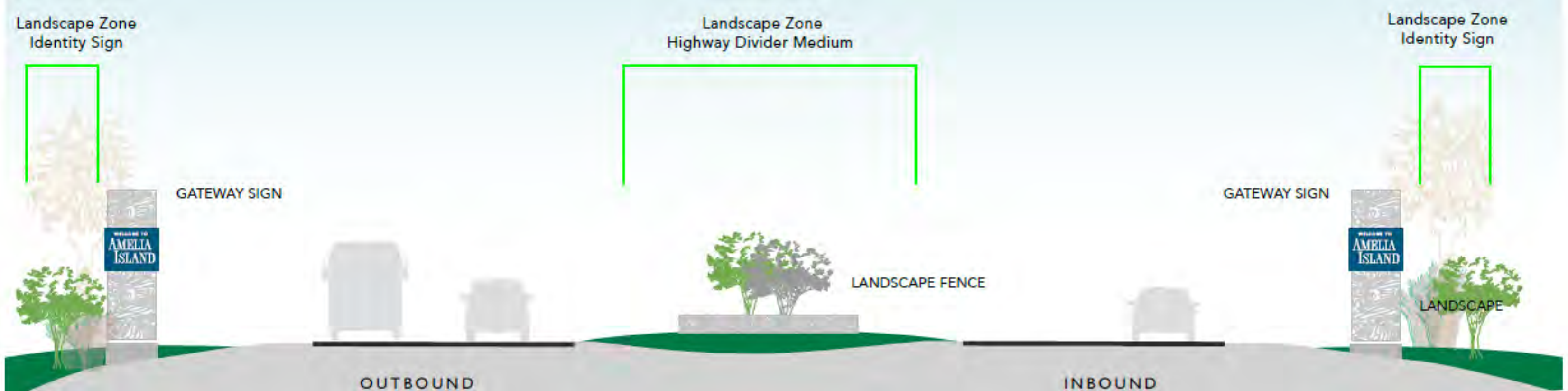
As part of the fy 20/21 budget, the BOCC allocated $350,000 of Tourist Development Tax dollars, at the recommendation of the AITDC, toward implementing the first phase of the Amelia Island Florida Environmental Branding Initiative created by Dawson and Associates.

"The purpose of the Amelia Island Environmental Branding Initiative (EBI) is to enable and maintain a focus on Amelia Island as a major visitor destination through a new and consistent use of environmental branding…

…in an effort to create a better sense of place and to expand Amelia Island's brand identity. Expanding the brand identity will enhance the visitor experience and grow the market by encouraging return visits."

Amelia Island Florida Environmental Branding Initiative





Amelia Island Florida Environmental Branding Initiative: Staff Direction

1. For the funds allocated in fy20/21 to execute ‘Phase 1’:
   - Prioritize implementing solutions at strategic gateways and key motorist decision points, i.e. round-a-bouts.
   - Direct the AICVB, through the AITDC, to bring forward updated cost estimates, funding source, and recommendations for specific improvements to be implemented in Phase 1 for the BOCC to consider.
2. Through the AICVB and AITDC, direct staff to expand the contract with Dawson and Associates to identify potential environmental branding solutions for the following corridors/areas based on typical visitor trip patterns, key motorist and pedestrian decision points, and other orientation factors that impact wayfinding and destination identification on Amelia Island.
   - 14th Street
   - A1A on Amelia Island
   - SR200/A1A from CR107 to the Amelia Island Parkway
   - Amelia Island Parkway segment not part of A1A
   - Sadler Road
   - Strategic public spaces/lands along identified corridors
   - Intersections of AIP and Fletcher Ave./Julia St. and First Coast Hwy
3. As part of the expanded contract, Dawson and Associates are to deliver a comprehensive menu of environmental branding solutions with cost estimates, funding source, annual maintenance cost estimates, and an implementation schedule that corresponds with the 10-year planning horizon.
4. Target completion by July 2021 in order to provide inputs for 21/22 annual budget and 5-yr CIP (21/22 - 26/27).
5. In coordination with the AICVB, direct OMB to calculate a preliminary estimate for use in fy21/22 budget development and the corresponding 5-yr CIP. Cost will be refined as the related directives are executed.

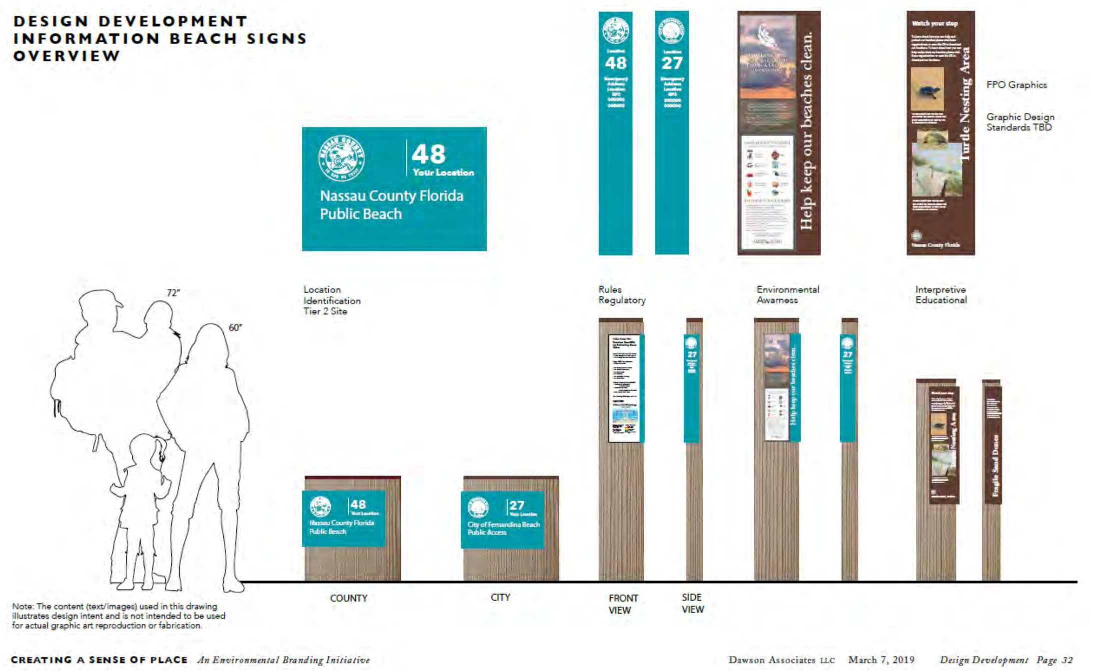
Project Notes: (1) AICVB will provide project management and oversight (2) Services by Dawson and Associates are to paid for with Tourist Development Tax dollars, subject to review by County Attorney/OMB Director/Procurement Manager

Amelia Island Beach Front Parks Branding Harmonization & Visitor Experience Enhancement Initiative

The beaches of Amelia Island are the primary amenity attracting visitors from across the globe. The beaches of Amelia Island routinely win national and international awards for their beauty.

When visitors come to Amelia Island, it is with an expectation of experiencing the natural beauty of Amelia. Our beach front parks and access points must be viewed as a series of gateways providing access to a single amenity. Unfortunately, in large part, our beach gateways fail to meet visitor expectations and lack a cohesive place-based aesthetic.

To meet visitor expectations, enhance visitor experiences, and grow the market by encouraging return visits, it is imperative that our beach gateways match the exquisite standard of the natural feature they access and provide for a cohesive, place-based aesthetic.



Amelia Island Beach Front Parks Branding Harmonization & Visitor Experience Enhancement Initiative:

Staff Direction

1. Direct the AICVB, through the AITDC, to create and bring back to the BOCC for consideration, a scope of work to execute a study and create an implementation strategy that:
   - Harmonizes environmental branding amongst all beach front parks and beach access points
   - Enhances visitor experience at all beach front parks and beach access points
2. The scope shall include, at a minimum:
   - Conceptual enhancement plans/packages for the following seven beach front parks:
     (1) Main Beach Park, (2) Sadler Seaside Park, (3) Peters Point Park, (4) Burney Park, (5) Scott Road Access, (6) Southend Access, (7) North Beach Park Access
   - Corresponding and comprehensive menu of visitor enhancements projects/packages with cost estimates, funding sources, annual maintenance cost estimates, and a recommended 10-year implementation strategy.
   - Incorporation of the work executed by Dawson and Associates as part of the Amelia Island Florida Environmental Branding Initiative.
3. In coordination with the AICVB, direct OMB to calculate a preliminary estimate for use in fy21/22 budget development and 5-yr CIP. Cost will be refined as the related directives are executed.

Project Notes:

1. AICVB will provide project management and oversight
2. Tourist Development Tax dollars to fund execution of the study and creation of an implementation strategy, subject to review by County Attorney/OMB Director/Procurement Manager

American Beach Cultural Heritage Visitor Experience Enhancement Initiative

Tourism has long been a part of Florida history, but not always for the benefit of Black Americans. American Beach represents an historic tourism destination for Black Americans, a place to relax, recreate, and enjoy nature in peace.

American Beach is a site on the Florida Black Heritage Trail and contains many sites listed on the National Register of Historic Places. The Trail was established by the state legislature in 1990 to increase public awareness of African Americans' contributions to the state.

American Beach is also a part of the Gullah Geechee Cultural Heritage Corridor, which is a National Heritage Area "*designated by Congress as a place where natural, cultural, and historic resources combine to form a cohesive, nationally important landscape*"

American Beach Cultural Heritage Visitor Experience Enhancement Initiative

It is the intent of this initiative is to capture the essences of American Beach, protect the sense-of-place, honor the rich cultural heritage of the community, and authentically tell the story of American Beach through the built and natural environment.

To meet visitor expectations, enhance visitor experiences, and grow the market by encouraging return visits, we must allocate the resources necessary to maintain the integrity-of-place and authentically celebrate the unique characteristics that draw visitors from around the globe.

The authenticity of the cultural experience is the attraction. Without protecting the physical and natural environment, American Beach is no longer a destination. It is a story of a place that no longer exists.

American Beach Cultural Heritage Visitor Experience Enhancement Initiative: Staff Direction

1. Based on the 2/16/21 Outline project plan, scope of work and timeline:
   i. Direct staff to work with Dr. David Barth to finalize the project scope
   ii. Work with County Attorney, OMB Director and Procurement Manager to secure services via the proper mechanism at an amount not-to-exceed (NTE) $175,000
   iii. After receiving AITDC input related to scope of service, bring back to the BOCC for consideration the final scope of service and contract/work authorization to execute the assignment.
   iv. Target completion Q-4 2021.
2. In coordination with the AICVB, direct OMB to calculate a preliminary estimate for use in fy21/22 budget development and corresponding 5-yr CIP. Cost will be refined as the project progresses.

Project Notes:

1. Nassau County's Planning and Economic Opportunity Dept. will provide project management and oversight
2. The project team has been identified and is listed in the outline project plan
3. Study funding will be from a combination of:
   - PEO's current budget for planning activities in American Beach ($30,000)
   - Recreation Impact Fees for aspects related to increasing recreation capacity ($17,500 +/-)
   - Tourist Development Tax fund ($127,500 +/-)

NASSAU COUNTY
BOARD OF COMMISSIONERS

2/17/2021

QUESTIONS

TACO E. POPE, AICP – COUNTY MANAGER
(904)530-6010
TPOPE@NASSAUCOUNTYFL.COM

INTERLOCAL AGREEMENT BETWEEN NASSAU COUNTY AND THE CITY OF FERNANDINA BEACH TO ESTABLISH THE FERNANDINA BEACH PLANNING AREA

THIS INTERLOCAL ~~AGREEMENT,~~ AGREEMENT, is made and entered into this ____ day of _____________, 2020, by and between NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida (herein, the "County"), and the CITY OF FERNANDINA BEACH, FLORIDA, a Florida municipality (herein the "City").

WHEREAS, both the County and the City exercise comprehensive planning authority pursuant to the Community Planning Act, as set forth in Part II of Chapter 163, Florida Statutes, and enforce land development regulations to regulate the development of land within the respective jurisdiction of each party; and

WHEREAS, numerous parcels of unincorporated land subject to the planning jurisdiction of the County are enclaves, or are otherwise within adjacent areas of possible future voluntary annexation by the City, but lie outside of the planning jurisdiction of the City; and

WHEREAS, Ch. 163.3171, provides that a county and an incorporated municipality may jointly exercise the powers granted under the provisions of the Ch. 163, Part II, the Community Planning Act, upon formal adoption of an official agreement by the governing bodies, following a public hearing with public notice, and

WHEREAS, the City and the County desire to engage in joint planning activities; and

WHEREAS, the Nassau County Comprehensive Plan contains policy RC 1.03 and the City of Fernandina Beach Comprehensive Plan contains policy 7.01.07 which read similarly and direct that the jurisdictions "consider the establishment of joint municipal planning areas through interlocal agreements"; and

WHEREAS, the County and the City wish to participate cooperatively in the performance of a coordinated, comprehensive planning process to assure facilities will be properly located and developed in relation to the overall community development; and

WHEREAS, the County and City recognize the sensitive ecology of properties on Amelia Island and seek to ensure that sanitary sewer services are provided as part of new and redeveloping properties contiguous to the City's jurisdictional boundaries; and ~~[not sure County is prepared to address in this one…see subsequent comments]~~

WHEREAS, the City of Fernandina Beach Planning Area Map (Exhibit B) depicts the areas subject to this Agreement; and

NOW THEREFORE, in consideration of the mutual terms, conditions, promises, and covenants set forth, the County and the City agree as follows:

SECTION 1. Authority. This Interlocal Agreement is entered into pursuant to Section 163.3171 (3), Florida Statutes, the Community Planning Act (herein, Planning Act) and Section 163.01, the Florida Interlocal Cooperation Act of 1969.

SECTION 2. ~~Term~~Amendments. ~~This initial term of this Interlocal Agreement shall be ten (10) years commencing on the first date written above. The term of this Interlocal Agreement may be extended for an additional ten (10) years upon mutual agreement of both parties.~~ The agreement will be reviewed on an annual basis during a Joint Local Planning Agency meeting.

SECTION 3. Fernandina Beach Planning Area Created. The County and City hereby designate those lands described in Exhibit A and graphically depicted in Exhibit B as the Fernandina Beach Local Planning Area (LPA).

SECTION 4. Planning Authority for Fernandina Beach Planning Area.

(a) The County shall have full authority for the preparation and adoption of the Comprehensive Plan and any amendments thereto pursuant to the Planning Act, and for the adoption, amendment and enforcement of land development regulations thereunder, for all parcels of property within the LPA lying outside the corporate limits of the City unless and until such parcel is annexed by the City. The County recognizes the sensitive ecology of Amelia Island and shall direct ~~voluntary~~ connection to water and sanitary sewer services ~~when service is available and~~for properties ~~are~~ contiguous to the City boundary. Contiguous properties requesting connection to the City's water or sanitary sewer shall initiate annexation procedures prior to receiving any development approvals from Nassau County.

(b) The City, in preparing and adopting its Comprehensive Plan (Plan) for the development of land within the City, and amendments thereto, may include the Fernandina Beach Planning Area within the City's Plan in order to advise both the County and the owners of parcels of property therein of the City's Plan for the LPA. The City acknowledges that the inclusion in the City's Plan of parcels of property within the LPA which lie outside the corporate limits of the City shall not be binding on the County or the property owners prior to such annexation of such parcels by the City.

(c) ~~Any affected person within the Fernandina Beach Planning Area shall have standing to participate in any administrative, legislative, quasi-judicial or judicial proceeding in which the adoption or effect of the City's comprehensive plan or any amendment thereto upon the affected person's property is an issue, and may challenge the adoption of the plan or any amendment thereto, to the same extent that the affected person would have standing if the property were included within the boundaries of the City. For the purpose of this sub-paragraph, affected person" includes the owner~~

Comment [AB1]: Like this!

Comment [AB2]: . "Direct voluntary connection" seems contradictory…Mullin will want to see "when service is available" defined. Absent a mandatory hookup ordinance which I don't see coming imminently on our end, I don't think we are prepared to address this.

(c) ~~of the property and any person residing upon it or owning or operating a business thereon, and shall be synonymous with the "affected person" as defined by Section 163.3184(l)(a), Florida Statutes (2014), as the same may be amended from time to time.~~

(c) ~~In the event that an owner of property within the LPA applies to the City for voluntary annexation of the property, the owner may assent to the City's Comprehensive Plan as it applies to the property if the City's Comprehensive Plan provides for intensity of use or density which is equal to or less than the County's Comprehensive Plan. In such case, the City's Comprehensive Plan shall take effect for the annexed property at the time of annexation.~~

(c) ~~If the property owner's assent is not provided or the designation of the property provides for intensity of use or density that is greater than the County's Comprehensive Plan, it shall require an amendment to the City's Comprehensive Plan and be subject to any necessary amendments to the Countywide Plan Map maintained by Nassau County.~~

(c) Property in the Fernandina Beach Planning Area shall become subject to the planning authority of the City upon the effective date of annexation by the City as provided by Section 171.062, Florida Statutes.

(d) ~~Need to add paragraph about ROW acceptance in event of annexation~~The City and the County will work to establish a strategy for the transition of rights-of-way ownership and management.

(e) Continue coordination around school concurrency pursuant to interlocal agreement

SECTION 5. Joint Planning Studies. The City and the County recognize that certain areas within the LPA have particular community needs which cross jurisdictional boundaries. The City and County may ~~cooperatively~~cooperatively, and voluntary engage in joint planning studies for areas of mutual concern, including, both not limited to:

Comment [AB3]: I don't understand these paragraphs. Is there a way to simplify the language?

- -land use planning,
- tree protection,
- housing needs,
- beach management,
- extension of water and sewer lines,
- wetlands protection,
- signage standards,
- buffer requirements,
- parking design standards,
- use of pervious materials,
- inter- connections on commercial development sites,
- corridor redevelopment,
- and transportation facilities; including multi-use trail plans for areas located along the Amelia Island Parkway.

Such joint planning studies shall be mutually adopted by the City and County for their respective jurisdictions. In the event that a property voluntarily annexes into the City, the City's plan shall take effect upon annexation to the extent allowed by law and this Interlocal Agreement.

SECTION 6. Conflict Resolution.

(a) In the event that a disagreement or conflict arises regarding the application or interpretation of this Interlocal Agreement, the parties shall attempt to resolve the matter through informal negotiation.

(b) If a dispute cannot be resolved informally, the parties agree to follow the provisions of Ch. 164, Florida Statutes, the "Florida Governmental Conflict Resolution Act".

SECTION 7. Notice. All notices pursuant to his agreement shall be in writing and sent via certified mail, return receipt requested to the following:

Comment [AB4]: For now this is where I would put "sanitary sewer connection" as something we will continue to discuss.

If to the County: County Administrator
96135 Nassau Place
Suite 1
Yulee, FL 32097

If to the City: City Manager
City Hall
204 Ash Street
Fernandina Beach, FL 32034

SECTION 8. Construction. This Interlocal Agreement shall be construed as an expression of interlocal cooperation enabling each party to make the most efficient use of its powers in furtherance of the objectives of the Community Planning Act. However, this Interlocal Agreement shall not be construed as delegating or authorizing the delegation of the constitutional or statutory duties of either party to the other.

SECTION 9. Termination. Either party may terminate this Interlocal Agreement upon 90 days notice to the other.

SECTION 10. Filing; effective date. As required by Section 163.01(11), Florida Statutes, this Interlocal Agreement shall be filed with the Clerk of the Circuit Court of Nassau County, after execution by the parties, and shall take effect upon the date of filing.

CITY OF FERNANDINA BEACH, FLORIDA

____
Johnny A. Miller, Mayor

ATTEST:

____
Caroline Best, City Clerk

REVIEWED AND APPROVED:

____
Tammi E. Bach, City Attorney

JOHN A CRAWFORD, Clerk of Courts

By:__________________________________
Clerk

NASSAU COUNTY, FLORIDA by and through its Board of County Commissioners

By:__________________________________
Justin M. Taylor, Chairman

APPROVED AS TO FORM

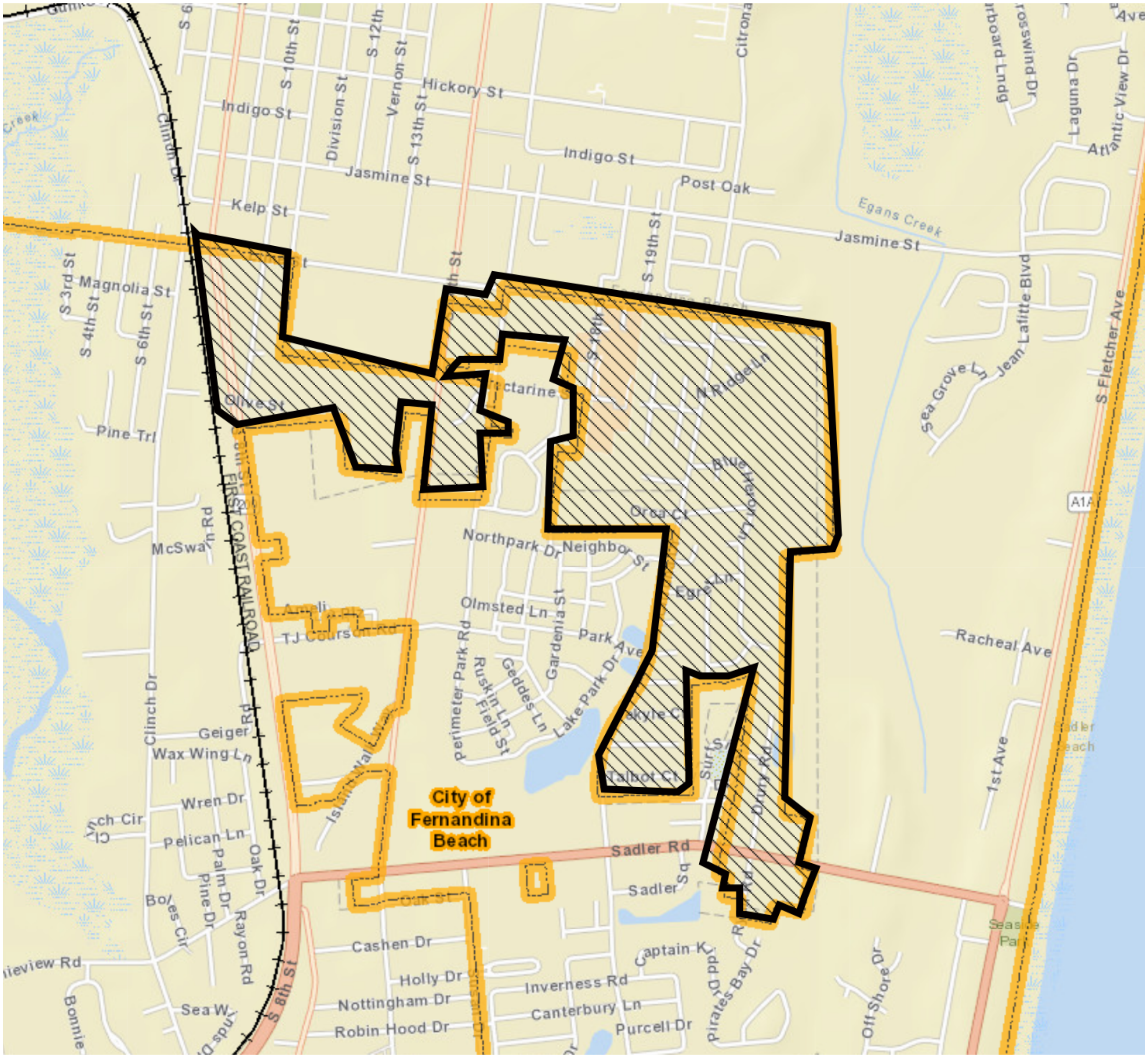
By:__________________________________
Office of the County Attorney

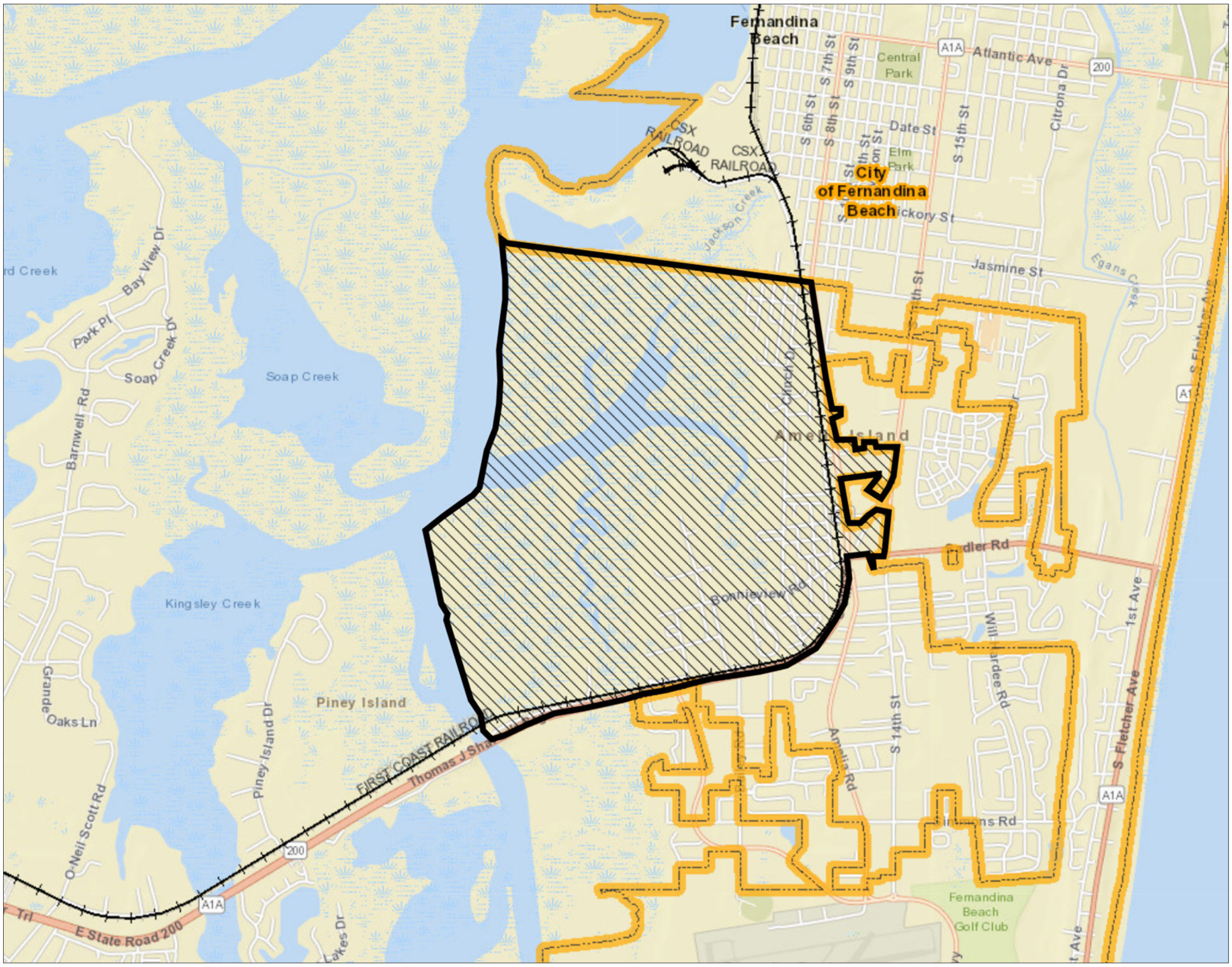
EXHIBIT A

LEGAL DESCRIPTIONS OF LANDS INCLUDED WITHIN JOINT PLANNING AREA

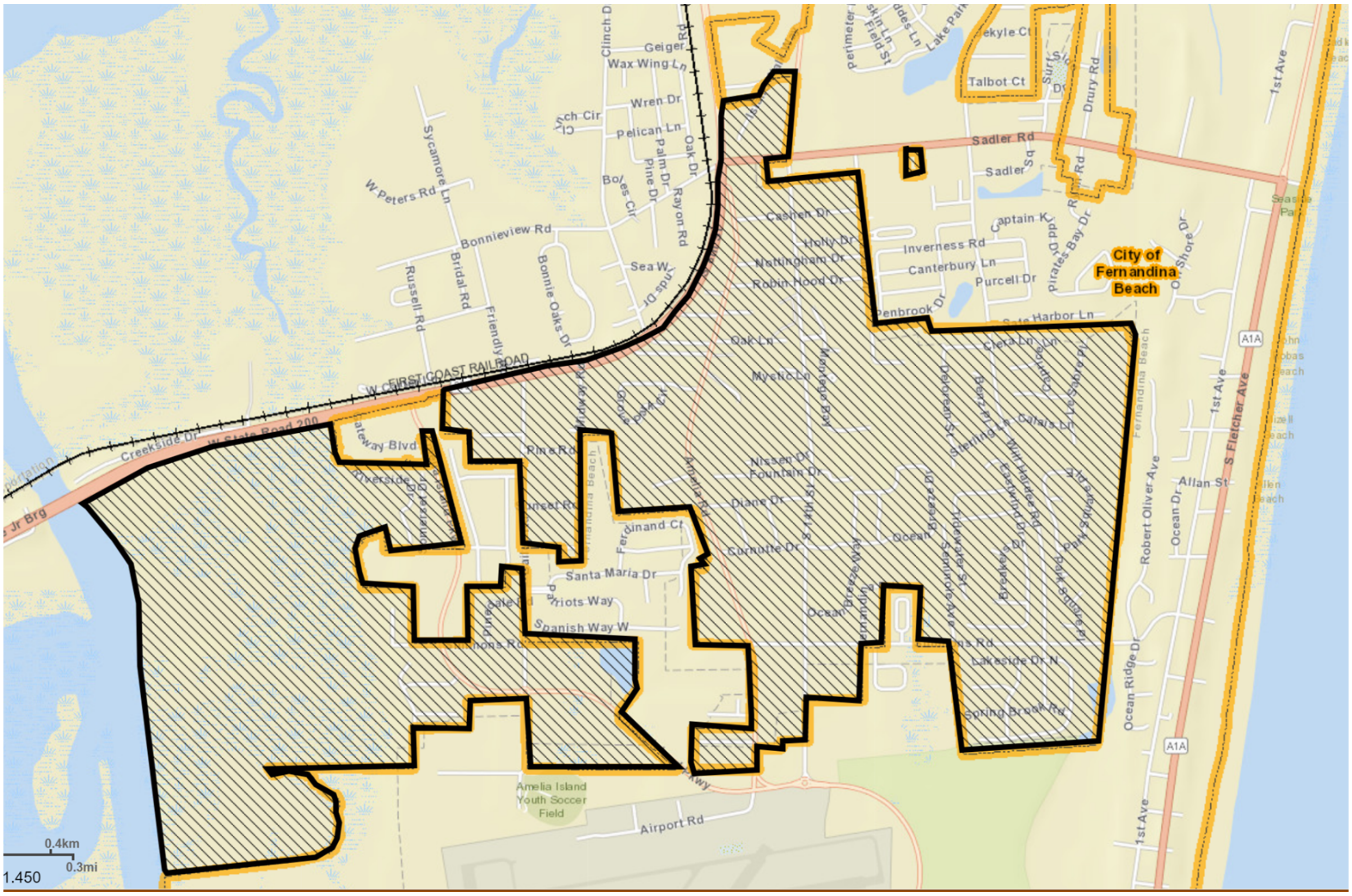
(to be obtained by City following determination of consensus for area boundaries)

EXHIBIT B
MAP OF JOINT PLANNING AREA
~~*(for discussion purposes only)*~~





Fernandina Beach
City of Fernandina Beach
Atlantic Ave
Central Park
Date St
Elm Park
Jasmine St
CSX RAILROAD
Jackson Creek
Soap Creek
Kingsley Creek
Piney Island
Bay View Dr
Park Pl
Soap Creek Dr
Barnwell Rd
Grande Oaks Ln
O-Neil Scott Rd
Piney Island Dr
FIRST COAST RAILROAD
E State Road 200
Bonnieview Rd
Church Dr
Sadler Rd
S 14th St
Amelia Rd
S 15th St
Citrona Dr
S Fletcher Ave
1st Ave
Fernandina Beach Golf Club
A1A
200




OZELLO AV
BEACH ACCESS 39
1ST AV
BEACH ACCESS 40
BILL MELTON RD
BEN SORENSEN RD
ZACHARY CT
DUNEWOOD PL
VIA DEL REY
CAPTAINS WAY
S FLETCHER AV

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT:	Budget Planning (Parks and Recreation).
ITEM TYPE:	Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Vice Mayor Kreger and Commissioner Ross.

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Dale L. Martin, City Manager 3/3/2021

Monica C. Benischeck

Date: January 28, 2021

Submitted By: Monica Benischeck, Administrative Services Manager

COMMISSION ACTION:

City of Fernandina Beach
Five Year Capital Plan
Summary by Fund

Revenue Summary by Fund

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost
General Fund 001	619,000	546,000	674,000	652,000	290,500	2,781,500
Federal Forfeiture Fund 110	-	-	-	-	-	-
Tree Trust Fund 125	-	-	-	-	-	-
Building Fees Fund 140	70,000	105,000	30,000	35,000	-	240,000
Law Enforcement Recovery Fund 190	-	-	-	-	-	-
Capital Improvements Fund 300	3,667,100	5,120,000	2,096,929	14,661,929	7,865,000	33,410,958
Capital Expansion Fund 310	1,820,000	2,365,000	540,000	485,000	465,000	5,675,000
Wastewater Improvement Fund 330	-	400,000	2,000,000	7,250,000	-	9,650,000
Golf Course Fund 410	525,000	175,000	235,000	225,000	75,000	1,235,000
Airport Fund 420	155,000	3,685,000	1,137,900	3,085,038	3,893,820	11,956,758
Sanitation Fund 440	-	-	-	-	-	-
Waterwater Fund 450	1,305,000	595,000	610,000	692,000	992,000	4,194,000
Water Fund 460	247,000	245,000	220,000	265,000	340,000	1,317,000
Stormwater Fund 470	3,354,630	235,468	450,000	455,202	425,000	4,920,300
Marina Fund 480	725,000	400,000	-	-	-	1,125,000
Fleet Fund 510	35,000	-	80,000	25,000	-	140,000
Total Revenues	**$12,522,730**	**$13,871,468**	**$8,073,829**	**$27,831,169**	**$14,346,320**	**$76,645,516**

Appropriations Summary by Fund

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost
General Fund 001	619,000	546,000	674,000	652,000	290,500	2,781,500
Federal Forfeiture Fund 110	-	-	-	-	-	-
Tree Trust Fund 125	-	-	-	-	-	-
Building Fees Fund 140	70,000	105,000	30,000	35,000	-	240,000
Law Enforcement Recovery Fund 190	-	-	-	-	-	-
Capital Improvements Fund 300	3,667,100	5,120,000	2,096,929	14,661,929	7,865,000	33,410,958
Capital Expansion Fund 310	1,820,000	2,365,000	540,000	485,000	465,000	5,675,000
Wastewater Improvement Fund 330	-	400,000	2,000,000	7,250,000	-	9,650,000
Golf Course Fund 410	525,000	175,000	235,000	225,000	75,000	1,235,000
Airport Fund 420	155,000	3,685,000	1,137,900	3,085,038	3,893,820	11,956,758
Sanitation Fund 440	-	-	-	-	-	-
Waterwater Fund 450	1,305,000	595,000	610,000	692,000	992,000	4,194,000
Water Fund 460	247,000	245,000	220,000	265,000	340,000	1,317,000
Stormwater Fund 470	3,354,630	235,468	450,000	455,202	425,000	4,920,300
Marina Fund 480	725,000	400,000	-	-	-	1,125,000
Fleet Fund 510	35,000	-	80,000	25,000	-	140,000
Total Appropriations	**$12,522,730**	**$13,871,468**	**$8,073,829**	**$27,831,169**	**$14,346,320**	**$76,645,516**

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
General Fund (001)										
Revenues										
General Fund Revenues			619,000	546,000	674,000	652,000	290,500	2,781,500		
	Total Revenues		**$619,000**	**$546,000**	**$674,000**	**$652,000**	**$290,500**	**$2,781,500**		
Appropriations										
Facilities Maintenance (0011930)										
Vehicle & Equipment Replacement						40,000	45,000	85,000		A6,B1,B5
Police (0012100)										
Awning Replacement			15,000					15,000		A6,B1
Patrol Vehicle Replacement			380,000	322,000	455,000	477,000	148,000	1,782,000		A1,B1
Vehicle & Equipment Replacement -Beach Rangers				20,000	20,000			40,000		A1,B1
Fire (0012200)										
Vehicle & Equipment Replacement - Fire			40,000	40,000		18,000		98,000		A1,B1
Vehicle & Equipment Replacement - Ocean Rescue				30,000	30,000			60,000		A1,B1
Vehicle & Equipment Replacement - Ocean Rescue			60,000	60,000	30,000			150,000		A1,B1
Stretcher - Replace Pt. Stretchers						52,000		52,000		A1,B1
Code Enforcement (0012420)										
Vehicle Replacement Program					30,000			30,000		B1,B5
Streets (0014100)										
Replace Mowers/Trailers/Electric Carts			12,000	12,000	52,000	10,000	15,000	101,000		B1,B5
Recreation Department (0017200)										
Vehicle & Equipment Replacement			62,000	10,000	45,000	30,000	35,000	182,000		A6,B1,B5
Parks Department (0017210)										
Vehicle & Equipment Replacement			50,000	52,000	12,000	25,000	47,500	186,500		A6,B1,B5
	Total Appropriations		**$619,000**	**$546,000**	**$674,000**	**$652,000**	**$290,500**	**$2,781,500**	**0**	
Federal Forfeiture Fund (110)										
	Fed Forfeiture							-		
Tree Trust Fund (125)										
Law Enforcement Recovery Fund (190)										
								-		
	L.E. Recovery							-		
			-	-	-	-	-			

Funding
1. County 5. FIND 9. Impact Fees 13. FBIP
2. FRDAP 6. FDOT 10. Assessments 14. Fines
3. State 7. FAA 11. Enterprise 15. Unclaim Prop
4. Federal 8. Loan 12. Utility Bond

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Building Fees Fund (140)										
Revenues										
Revenues/Fund Balance			70,000	105,000	30,000	35,000	-	240,000		
	Total Revenues		**$70,000**	**$105,000**	**$30,000**	**$35,000**	**$0**	**$240,000**		
Appropriations										
Upgrade for Permitting Software			70,000	70,000	30,000			170,000		
Vehicle & Equipment Replacement				35,000		35,000		70,000		A6,B1,B5
	Total Appropriations		**$70,000**	**$105,000**	**$30,000**	**$35,000**	**$0**	**$240,000**	**0**	

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	FY 2021/2022 Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)	
Capital Improvement Fund (300)											
Revenues											
State Revenue Sharing (8th Cent Gas Tax)			122,000	122,000	122,000	122,000	122,000	610,000			
Federal				1,000,000				1,000,000			
State Grant			275,300	325,300	25,300	25,300	1,525,300	2,176,500			
County/MSTU/Grant			74,700	74,700	74,700	74,700	2,029,700	2,328,500			
Loan/Bond Proceeds						12,500,000	3,000,000	15,500,000			
Loan Proceeds				985,000	575,000		275,000	1,835,000			
General Fund Transfer/CRA			3,195,100	2,613,000	1,299,929	1,939,929	913,000	9,960,958			
	Total Revenues		**$3,667,100**	**$5,120,000**	**$2,096,929**	**$14,661,929**	**$7,865,000**	**$33,410,958**			
Appropriations											
Finance/Human Resources								-			
ERP Payroll Timekeeping Module	General Fund		302,100					302,100		A4,A6	
Information Technology								-			
Renewal & Replace (Storage, Network Switch, ERP)			100,000	125,000	80,000	100,000	125,000	530,000		A3,B1	
Police Department											
Roof - North Building			30,000					30,000		A6	
Plumbing - North Building			25,000					25,000		A6	
								-			
Fire Department											
Self Contained Breathing Apparatus (SCBA)				190,000				190,000		A1,A2,B1	
Aerial Apparatus	8			985,000				985,000		A1,B1,C2,D1	
Pumper Truck Unit 107 (2008 Pierce)	8				575,000			575,000		A1,B1	
Rescue Unit - Replace Rescue 1 (2016 Dodge Ram 5500)	8						275,000	275,000		A1,B1	
Fire Station Bay Doors					226,929	226,929		453,858		A6,B1,B3,B5,C1	
Non- Departmental/CRA/Downtown								-			
City Hall Stucco/Paint			100,000					100,000		A5,A6	
City Hall Roof			80,000					80,000		A1,A5,A6,B5	
Alachua Street at N. Front Street	3,4,CRA			2,000,000				2,000,000	2,000	A6,B2,B4,C1,C2,D1,E1	
City Hall Construction	8					12,500,000		12,500,000	120,000	A6,B1,B3,B4,B5,C1,C2	
City Hall Renovation	8						3,000,000	3,000,000		A6,B1,B3,B4,B5,C1,C2	
Streets Department								-			
Street Resurfacing	3		450,000	450,000	450,000	450,000	450,000	2,250,000		A1,A6,B5	
Amelia Island Trail	1,3						2,000,000	2,000,000		A1,B2	No Sheet
Striping & Pavement Marking			50,000	50,000	50,000	50,000	50,000	250,000		A1,A3,A6,B5	
Sidewalks and Curbs			75,000	75,000	75,000	75,000	75,000	375,000		A1,A6,B5	
Sidewalk Extension Program			25,000	25,000	25,000	25,000	25,000	125,000		A1,A6,B5	
Vehicle & Equipment Replacement			215,000	130,000		255,000	115,000	715,000		A6,B1,B5	
Beach								-			
Beach Construction	1,3		25,000	25,000	25,000	25,000	25,000	125,000		A1,A2,A5,B4	
Beach Monitoring/Sea Turtles	1,3		30,000	30,000	30,000	30,000	30,000	150,000		A2,A5,B3,B4	
Beach Renourishment	1,3		45,000	45,000	45,000	45,000	1,500,000	1,680,000		A1,A5,B4	
Recreation Department								-			
ARC Roof East Side				150,000				150,000		A1,A6,B1,B5	
ARC Roof - fitness room and aquatic building						130,000		130,000		A1,A6,B1,B5	
Parks Department											
Replace North Beach Park Walkover			75,000					75,000		A1,A6,B1, B5	
Replace skate park ramps						250,000		250,000		A1,A6,B1, B5	
Replace Bucaneer Fencing			330,000					330,000		A1,A6,A4,B1	
Replace Playgrounf Equipment - Central Park			510,000					510,000		A1,A6,B1, B5	
Resurface tennis and Pickleball courts at Central Park				60,000				60,000		A1,A6,B1	
Replace fencing at MLK and Hickory Street Park					95,000			95,000		A1,A6,B1	
ARC Expansion (East side)				500,000				500,000			
ARC Auditorium Renovation					350,000			350,000			
Replace Fitness equipment at Egans Creek Park						95,000		95,000		A1, A6, B1,B6	
Replace playground equipment at Main Beach Park				160,000				160,000		A1, A6, B6	
Concrete curbing for Egans Creek Park			60,000					60,000		A1,A6,B1,B5	
Retro-fit Tennis Courts with LED lighting			60,000					60,000		A6	
Seawall Construction						405,000		405,000		A1,A4,A6,B1,B2,B3 B4,B5,C1,C2,D1	No Sheet

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	FY 2021/2022 Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)	
Peck								-			
Peck windows			45,000	20,000				65,000		A4,A6,B1,B5	
Repoint Peck Center	3	3	750,000					750,000		A1,A6,B1	
Replace Peck Center roof							120,000	120,000		A1,A6.B1,B5	
Replace locker room and lower level gym roof			80,000					80,000		A1,A6,B1,B5	No Sheet
MLK											
Reroof MLK Center							75,000	75,000		A1,A6,B1,B5	
Aquatics											
Modification MLK Pool			135,000					135,000			
Replace kiddie pool toys at MLK and ARC			70,000					70,000		A1,A6,B1,B5	
Facilities/Fleet											
Fuel Tank Replacement				100,000				100,000			
Fleet Maintenance Roof Resurface					70,000			70,000			
	Total Appropriations		**$3,667,100**	**$5,120,000**	**$2,096,929**	**$14,661,929**	**$7,865,000**	**$33,410,958**	**122,000**		
			-	-	-	-	-	-			

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Capital Expansion Fund Fund (310)										
Revenues										
Admin Impact Fees / Reserve Balance								-		
Police Impact Fees / Reserve Balance								-		
Fire Impact Fees / Reserve Balance			925,000	2,000,000				2,925,000		
Parks and Rec Impact Fees / Reserve Balance			895,000	365,000	540,000	485,000	465,000	2,750,000		
Loan Proceeds								-		
	Total Revenues		**$1,820,000**	**$2,365,000**	**$540,000**	**$485,000**	**$465,000**	**$5,675,000**		
Appropriations										
Admin										
Police										
								-		
Fire										
Airport Fire Station			925,000	2,000,000				2,925,000	20,000	
Parks and Recreation										
Waterfront Resiliency/Park (Phase I)			150,000					150,000	10,000	A1,A2,A6,B2,B3,C1,E1
Convert MLK practice ball field to playing field			230,000					230,000		A1,A6,B1
Restrooms at North Beach			150,000					150,000	7,000	
New Pavilion at Central Park						120,000		120,000		
Walking Trail at Centra Park							200,000	200,000		
Columbarium			300,000	300,000	300,000	300,000	200,000	1,400,000		
Installation of New Dune Walkovers			65,000	65,000	65,000	65,000	65,000	325,000		
Cemetery Restrooms					175,000			175,000		
	Total Appropriations		**$1,820,000**	**$2,365,000**	**$540,000**	**$485,000**	**$465,000**	**$5,675,000**	**37,000**	
			-	-	-	-	-	-		

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Wastewater Capital Improvement Fund (330)										
Revenues										
Transfer from Wastewater Fund (450)				400,000	1,155,934			1,555,934		
Fund Balance					844,066	7,250,000		8,094,066		
	Total Revenues		**$0**	**$400,000**	**$2,000,000**	**$7,250,000**	**$0**	**$9,650,000**		
Appropriations										
Aerator Mixer Upgrade	11			400,000				400,000		A2,A3,A6,B1
Digester Blower System	11				2,000,000			2,000,000		A2,A3,A6,B1
Sludge Press	11					750,000		750,000		A2,A3,A6,B1
Plant Automation	11					500,000		500,000		A2,A3,A6,B1
Advanced Treatment	11					6,000,000		6,000,000		A2,A3,A6,B1
	Total Appropriations		**$0**	**$400,000**	**$2,000,000**	**$7,250,000**	**$0**	**$9,650,000**	**0**	

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Golf Course Fund (410)										
Revenues										
Transfer from General Fund (001)			175,000	175,000	220,000	220,000	75,000	865,000		
Loan from Utilities			350,000					350,000		
Revenues/Fund Balance					15,000	5,000		20,000		
	Total Revenues		**$525,000**	**$175,000**	**$235,000**	**$225,000**	**$75,000**	**$1,235,000**		
Appropriations										
Maintenance Equipment	11	11	75,000	75,000	75,000	75,000	75,000	375,000	18,000	A6,B1
Greens Reconstruction	11	11	100,000	100,000				200,000	20,000	A6
Cart fleet	11	11	350,000					350,000	12,000	B5
Banquet Room Ceiling	11	11			80,000			80,000	750	B1, C1
Bar Area Remodel	11	11			80,000			80,000	750	B1, C1
Parking Lot Resurface	11	11				150,000		150,000		A6
	Total Appropriations		**$525,000**	**$175,000**	**$235,000**	**$225,000**	**$75,000**	**$1,235,000**	**$13,500**	

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Airport Fund (420)										
Revenues										
Federal Aviation Administration			72,000	1,053,000	149,220	2,106,000	149,220	3,529,440		
Florida Dept. of Transportation			79,000	1,558,500	750,000	500,000	2,926,336	5,813,836		
Airport Revenues / Fund Balance			4,000	1,073,500	238,680	479,038	818,264	2,613,482		
	Total Revenues		**$155,000**	**$3,685,000**	**$1,137,900**	**$3,085,038**	**$3,893,820**	**$11,956,758**		
Appropriations										
Transient Parking Apron Rehab	6,7,11		80,000	1,170,000				1,250,000		A1,A2,A3,A6,B1,B3,B4,B5
Airport Fire Station	6		75,000	500,000				575,000	20,000	A1,A2,A3,A6,B1,B3,B4,B5,C1
T-Hangar(s)	6,11			2,000,000				2,000,000	TBD	B1,B3,B4
Taxiway A Stormwater, Lighting and Pavement	7,11				165,900	2,340,038		2,505,938	1,000	A1,A2,A3,A6,B1,B3,B4,B5
Taxiway B Stormwater, Lighting and Pavement (Design)	7,11						165,900	165,900		A1,A2,A3,A6,B1,B3,B4,B5
Hangar B Apron and Taxilanes Pavement	6,11				937,000			937,000	1,000	A1,A2,A3,A6,B1,B3,B4,B5
Airport Fire Vehicle	6,11					500,000		500,000		A1,A2,A3,A6,B1,B3,B4,B5
Runway 13/31 Pavement, Lighting and Stormwater	6,11					125,000	3,657,920	3,782,920		A1,A2,A3,A6,B1,B3,B4,B5
Vehicle & Equipment Replacement	11			15,000	35,000	120,000	70,000	240,000		A6,B1,B5
	Total Appropriations		**$155,000**	**$3,685,000**	**$1,137,900**	**$3,085,038**	**$3,893,820**	**$11,956,758**	**$22,000**	

Funding
1. County 5. FIND 9. Impact Fees 13. FBIP
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City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Sanitation Fund (440)										
Revenues										
								-		
								-		
								-		
								-		
	Total Revenues		$0	$0	$0	$0	$0	$0		
Appropriations										
								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
	Total Appropriations		$0	$0	$0	$0	$0	$0	0	

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Utilities-Wastewater Fund (450)										
Revenues										
Wastewater Revenues/Fund Balance			1,305,000	595,000	610,000	692,000	992,000	4,194,000		
	Total Revenues		**$1,305,000**	**$595,000**	**$610,000**	**$692,000**	**$992,000**	**$4,194,000**		
Appropriations										
System Laterals	11	11	50,000	50,000	50,000	50,000	50,000	250,000		A1, A4, A5, A6, B5, C1
Lift Station Upgrades	11	11	100,000	100,000	100,000	100,000	100,000	500,000		A1, A4, A5, A6, B5, C1, C2
Lift Station Generators	11	11	100,000	30,000	30,000	30,000	30,000	220,000		A1, A4, A5, A6, B5, C1, C2
Manhole Rehabilitation	11	11	50,000	50,000	50,000	50,000	50,000	250,000		A1,A6,B5,C1
Gravity Reline	11	11	200,000	200,000	200,000	200,000	200,000	1,000,000		A1, A4, A5, A6, B1, B5, C1, C2
Plant Automation	11	11	50,000	50,000	50,000	50,000	50,000	250,000		A1, A4, A5, A6, B1, B5, C1
Clarifier A Upgrades	11	11	300,000					300,000		A1, A2, A3, A6, B1, B5, C1
Recondition Sludge Press	11	11	400,000					400,000		A5, A6, B1, B5, C1
Vehicle & Equipment Replacement	11	11	55,000	115,000	130,000	212,000	512,000	1,024,000		B1, B5
	Total Appropriations		**$1,305,000**	**$595,000**	**$610,000**	**$692,000**	**$992,000**	**$4,194,000**	**0**	

Funding
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City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Utilities-Water Fund (460)										
Revenues										
Water Revenues/Fund Balance			247,000	245,000	220,000	265,000	340,000	1,317,000		
	Total Revenues		**$247,000**	**$245,000**	**$220,000**	**$265,000**	**$340,000**	**$1,317,000**		
Appropriations										
Renewal and Replacement	11	11	100,000	100,000	100,000	100,000	100,000	500,000		A1, A3, A4, A5, A6, B1, B4. B5, C1, C2, E1
Water Meter New Accounts	11	11	20,000	20,000	20,000	20,000	20,000	100,000		A3, A5, A6, B5, D1, E1
Water Meter Periodics	11	11	100,000	100,000	100,000	100,000	100,000	500,000		A3, A5, A6, B2, B5, C1, E1
Vehicle & Equipment Replacement	11	11	27,000	25,000		45,000	120,000	217,000		B1, B5
	Total Appropriations		**$247,000**	**$245,000**	**$220,000**	**$265,000**	**$340,000**	**$1,317,000**	**0**	

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Storm Water Management Fund (470)										
Revenues										
State			2,138,000					2,138,000		
Loan Proceeds							275,000	275,000		
Stormwater Revenues/Fund Balance			1,216,630	235,468	450,000	455,202	150,000	2,507,300		
Total Revenues			**$3,354,630**	**$235,468**	**$450,000**	**$455,202**	**$425,000**	**$4,920,300**		
Appropriations										
A-6 Ash to Elm (From River to 6th)	3	3	2,078,000					2,078,000		A1, A6, B1, B2, B3, B5, E1
A-7 Fir to Gum Street (River to 8th St)	11	11		30,000	50,000			80,000		A1, A6, B1, B2, B3, B5, E1
A-4 Beech Street (18th St to Citrona)	11	11	153,630					153,630		A1, A6, B1, B2, B3, B5, E1
A-4 Beech Street (17th to 18th St)	11	11		55,468				55,468		A1, A6, B1, B2, B3, B5, E1
A-3 Beech Street (west of 16th)	11	11	175,000					175,000		A1, A6, B1, B2, B3, B5, E1
Lisa Ave Drainage project	4, 11	4, 11	503,000					503,000		A1, A6, B1, B2, B3, B5, E1
CIP Lining of Stromwater Pipes	11	11	150,000	150,000	150,000	150,000	150,000	750,000		A1,A6,B1
Centre Street Drainage Upgrades	11	11	200,000					200,000		A1, A6, B1, B2, B3, B5, E1
A-9 1st Ave (Allen to Casino)	11	11			250,000	305,202		555,202		A1, A6, B1, B2, B3, B5, E1
Vehicle & Equipment Replacement	11	11	35,000				275,000	310,000		A1, A4, A6, B1, & B5
Fir Street water quality structure	3	3	60,000					60,000		
Total Appropriations			**$3,354,630**	**$235,468**	**$450,000**	**$455,202**	**$425,000**	**$4,920,300**	**0**	
			-	-	-	-	-	-		

Funding

1. County	5. FIND	9. Impact Fees	13. FBIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Marina Fund (480)										
Revenues										
FIND			250,000					250,000		
Marina Revenues/Fund Balance			475,000	400,000				875,000		
	Total Revenues		**$725,000**	**$400,000**	**$0**	**$0**	**$0**	**$1,125,000**		
Appropriations										
Waterfront Resiliency/Park (Phase I)			500,000					500,000		A1,A2,A6,B2,B3,C1,E1
Mooring Field Phase III	11,3	11,3	225,000					225,000		A3,A4,A6,B3,C1
Boater Upland Improvements	11,3	11,3		400,000				400,000		A1,A6,B1,B3
	Total Appropriations		**$725,000**	**$400,000**	**$0**	**$0**	**$0**	**$1,125,000**	**0**	

Funding
1. County 5. FIND 9. Impact Fees 13. FBIP
2. FRDAP 6. FDOT 10. Assessments 14. Fines
3. State 7. FAA 11. Enterprise 15. Unclaim Prop
4. Federal 8. Loan 12. Utility Bond

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Fleet Fund (510)										
Revenues										
Streets - General Fund			17,500					17,500		
Fleet Fund Balance/General Fund			17,500		80,000	25,000	-	122,500		
	Total Revenues		**$35,000**	**$0**	**$80,000**	**$25,000**	**$0**	**$140,000**		
Appropriations										
Generator Upgrade/Replacement			35,000					35,000		A3, A6, B1, B5
Heavy Duty Lift Replacement					45,000			45,000		A6,B1
Vehicle & Equipment Replacement					35,000	25,000		60,000		A6,B1,B5
	Total Appropriations		**$35,000**	**$0**	**$80,000**	**$25,000**	**$0**	**$140,000**	**0**	

Funding
1. County 5. FIND 9. Impact Fees 13. FBIP
2. FRDAP 6. FDOT 10. Assessments 14. Fines
3. State 7. FAA 11. Enterprise 15. Unclaim Prop
4. Federal 8. Loan 12. Utility Bond

Discussion Item 16 March 2021

City Commission Work Shop Meeting - Parks & Recreation Capital Budget

Below is a compilation of public documents that have previously been proposed by others for funding in the upcoming budget and 4 years beyond. Three of the current City Commissioners [Kreger, Lednovich, Ross] voted to approve the currently adopted five-year Capital Budget Plan [included in the compiled records below].

In this year's budget there was $146,000 budgeted for Parks and Recreation capital projects [repairing a kiddie pool, an ARC roof replacement, and the North Beach walkover deck replacement] and $550,000 for repairs to the Peck Center exterior – which if not done the building will have serious structural issues].

Since the plan seems to be to go to the roll back rate, then it is unlikely that there will be more money in next year's budget for Parks and Recreation Capital Budget, than there was this year. Please remember that the Peck Center will require another $750,000 in the 2021/2022 budget to finish the repointing project.

I would like to discuss which of the proposed approximately $2.7 million of projects in the 2021/2022 budget should the City Commission direct staff to be eliminated for consideration in the budget process.

Additionally, another approximately $5.6 million has been proposed for capital improvements for the fiscal years 2022/2025 [Airport Recreational Complex - $785,000; Atlantic Recreation Center - $1,290,000; Peak Fields - $495,000; MLK complex - $325,000; Central Park - $462,000; Beach Projects - $1,557,000; other - $580,000].

I would like to discuss which of the proposed approximately $5.6 million of projects in the 2022/2025 budgets should the City Commission direct staff to be eliminated for consideration in the budget process.

I look forward to the discussion at the 16 March 2021 Workshop concerning which projects the Commission wishes to fund in the Parks and Recreation Capital budget while going to the role-back-rate and / or cutting the budget 10%.

chip ross

Compiled by Commissioner Ross

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 -Proposed Projects

Strategic Summary – Non Voit Director February 2021

9 March 2021 Agenda Packet – Capital Improvement Projects

Current Fiscal Year Capital Spending

Project Title	Estimated Cost
Peck Center Repointing [Assumes $250,000 Grant Awarded]	$ 500,000
Windows Peck Center	50,000
Resurface Kiddie Pool MLK	31,000
Atlantic Recreation Center Roof C	65,000
Sea Side Park – was re-deck North Beach Walkover	50,000
TOTAL	$ 696,000

2021/2022 Parks & Recreation Capital Projects

TAKEN FROM Current Adopted 5 Year Capital Plan

Project Title	Estimated Cost
Convert MLK Practice Field to Playing Field	$ 230,000
Expand MLK Camp Room	1,000,000
Inclusive Components for Playgrounds	250,000
Install walking trail & large pavilion @ Central Park	175,000
Dune Walkover @ Access 1 Nassau St	85,000
Dune Walkover @ Access 16 Cleveland St	111,000
Challenging Course with Surfacing @ Peck Field	260,000
Rest Rooms for Peck Fields	160,000
Demo & Expand the ARC Auditorium	5,000,000
Peck Center Repointing	750,000
TOTAL	$ 8,021,000

2021/2022 Parks & Recreation Capital Projects

TAKEN FROM Draft Fiscal Year 2021-2022 - Proposed Projects

Project Title	Estimated Cost
Convert MLK Practice Field to Playing Field	$ 230,000
Peck Center Repointing [Assumes $250,000 Grant Awarded]	500,000
Peck Center Windows	45,000
Buccaneer Fencing	330,000
Re-deck North Beach Walkover	75,000
Central Park Playground	510,000
Curbing Egans Creek Park	60,000
Tennis Court Lighting -LED conversion	60,000
MLK Pool Modification	135,000
Kiddie Pool Modifications MLK & ARC	70,000
North Beach Bathrooms	150,000
Walking Trail @ Central Park	200,000
Columbarium	300,000
New Dune Walkovers – Location TBD	65,000
TOTOAL	$2,730,000

2021/2022 Parks & Recreation Capital Projects

TAKEN FROM PARKS & RECREATION AGENDA PACKET 9 March 2021

Project	Est. Cost
Replace North Beach Park Walkover	$ 75,000
Replace Buccaneer Fencing	330,000
Replace Playground Equipment Central Park	510,000
Concrete Curbing Egans Creek Park	60,000
Retrofit Tennis Courts with LED Lighting	60,000
Peck Repointing [assumes $25,000 State Grant]	500,000
Peck Windows	45,000
Peck replace Locker Room & Gym Roof	80,000
Modification MLK Pool	135,000
Replace Kiddie Pool Toys @ MLK and ARC	70,000
Water Front / Resiliency Park	150,000
Convert MLK Practice Field to Playing Field	230,000
Restrooms @ North Beach Park	150,000
Columbarium	300,000
Installation New Dune Walkovers	65,000
TOTAL	$2,760,000

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 -Proposed Projects

Strategic Summary – Non Voit Director February 2021

AIRPORT RECREATION COMPLEX

Project	Est. Cost	Year
Formal Parking	$ 150,000	22/23
LED lighting Alvarez Softball field	635,000	TBD*
• TBD – To Be Determined		

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 -Proposed Projects

Strategic Summary – Non Voit Director February 2021

ATLANTIC RECREATION COMPLEX

Project	Est. Cost	Year
Demo and expand auditorium	$5,000,000	21/22
Kiddie Pool Modification	35,000	21/22
Velardi Field lights	125,000	22/23
Install Salt Sanitation Swimming Pool	35,000	TBD
East Side Roof Replacement	150,000	23/24
East side expansion/renovation	500,000	23/24
Auditorium renovation	350,000	24/25
Fitness &Aquatic Ctr Roof 25/26	130,000	25/26
SUB TOTAL RENOVATIONS	$1,130,000	

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 - Proposed Projects

Strategic Summary – Non Voit Director February 2021

PECK CENTER AND FIELDS

Project	Est. Cost	Year
Brick repointing	$ 750,000	20/21
Brick repointing	750,000	21/22
Window replacements	65,000	22/23
Replace Roof	120,000	26/27
Renovate old locker rooms	175,000	TBD
SUB TOTAL RENOVATIONS	$1,860,000	
Add Challenge course	260,000	21/22
Rest Rooms	160,000	21/22
Pavilion for Peck Field	75,000	23/24

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 - Proposed Projects

Strategic Summary – Non Voit Director February 2021

MLK RECREATION COMPLEX

Project	Est. Cost	Year
Expand Camp Room	$1,000,000	21/22
Convert Practice Field to Playing Field	230,000	21/22
Main Pool Modification	135,000	21/22
Kiddie Pool Modification	35,000	21/22
Add Lights Basket Ball Court /Horse Shoe	62,000	21/22
Replace MLK/ Hickory St Park fencing	95,000	24/25
Replace Roof	75,000	26/27
Convert to LED lights Charles Albert Field	120,000	TBD
Pool Salt Sanitation System	35,000	TBD

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 - Proposed Projects

Strategic Summary – Non Voit Director February 2021

CENTRAL PARK

Project	Est. Cost	Year
Install Walking Trail	$ 200,000	21/22
Buccaneer Field Fencing	330,000	21/22
Replace failing Playground Equipment	510,000	21/22
Convert Lights Tennis Courts 1 & 2 LED	60,000	21/22
Resurface Tennis & Pickle ball courts	$ 60,000	23/24
New Pavilion	120,000	25/26
Walking Trail	200,000	26/27
Convert Lights Tennis Courts 3 &4 LED	82,000	TBD

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 - Proposed Projects

Strategic Summary – Non Voit Director February 2021

BOSQUE BELLO CEMETERY

Project	Est. Cost	Year
Columbarium	$1,400,000	21/26
Restrooms	$175,000	23/24
Fencing	$125,000	23/24

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 - Proposed Projects

Strategic Summary – Non Voit Director February 2021

BEACH PROJECTS

Project	Est. Cost	Year
North Beach Park Restrooms	$ 125,000	21/22
Install Dune Walkover Access 1 Nassau St.	85,000	21/22
INSTALL NEW BEACH WALKOVERS		
• Various	$ 325,000	21/25
• Access 8 Maryland St	65,000	23/24
• Access 21 Robas St	165,000	23/24
• Access 15 Madison St	165,000	23/24
North Beach Park Restrooms	125,000	23/24
Replace Skate Park Ramps	250,000	25/26

2021-2025

Compiled from:

Current Adopted 5 Year Capital Plan

Draft Fiscal Year 2021-2022 – Proposed Projects

Strategic Summary – Non Voit Director February 2021

MISCELLANEOUS

Project	Est. Cost	Year
Add Inclusive Playground Equipment	$ 250,000	21/22
Build Oklawaha Trail & Boardwalk	200,000	23/24
Build a Dog Park	35,000	24/25
Replace Egans Park Fitness Equipment	95,000	25/26
Resurface Sadler Road Boardwalk leading to the Greenway	TBD	TBD

TAKEN FROM PARKS & RECREATION AGENDA PACKET 9 March 2021

Capital Improvement Projects

2021-2022 Parks Department

- **Replace North Beach Park Walkover $ 75,000.00**
- **Replace Buccaneer Fencing $ 330,000.00**
- **Replace Playground Equipment - Central Park $ 510,000.00**
- **Concrete curbing for Egans Creek Park $ 60,000.00**
- **Retro-fit Tennis Courts with LED lighting $ 60,000.00**

Peck

Peck windows $ 45,000.00

Repoint Peck Center $ 750,000.00

Replace locker room and lower level gym roof $ 80,000.00

Aquatics

Modification MLK Pool $ 135,000.00

Replace kiddie pool toys at MLK and ARC $ 70,000.00

Fund 310 /

Expansion Parks and Recreation Waterfront Resiliency/Park (Phase I)

$ 150,000.00

Convert MLK practice ball field to playing field $ 230,000.00

Restrooms at North Beach $ 150,000.00

Columbarium $ 300,000.00

Installation of New Dune Walkovers $ 65,000.00

The 2017 Florida Statutes

161.58 Vehicular traffic on coastal beaches.—

(1) Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, and except for traffic upon authorized local or state dune crossovers, is prohibited on the dunes or native stabilizing vegetation of the dune system of coastal beaches. Except as otherwise provided in this section, any person driving any vehicle on, over, or across any dune or native stabilizing vegetation of the dune system shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

(2) Vehicular traffic, except that which is necessary for cleanup, repair, or public safety, or for the purpose of maintaining existing licensed and permitted traditional commercial fishing activities or existing authorized public accessways, is prohibited on coastal beaches except where a local government with jurisdiction over a coastal beach or portions of a coastal beach has:

(a) Authorized such traffic, by at least a three-fifths vote of its governing body, on all or portions of the beaches under its jurisdiction prior to the effective date of this act; and

(b) Determined, by October 1, 1989, in accordance with the rules of the department, that less than 50 percent of the peak user demand for off-beach parking is available. However, the requirements and department rulemaking authority provided in this paragraph shall not apply to counties that have adopted, prior to January 1, 1988, unified countywide beach regulations pursuant to a county home rule charter.

(3) A local government authorizing such vehicular traffic on all or portions of its beaches pursuant to subsection (2) may later prohibit, by a vote of at least three-fifths of its governing body, such vehicular traffic on all or portions of the beaches under its jurisdiction. Any such local government shall be authorized by a three-fifths vote of its governing body to charge a reasonable fee for vehicular traffic access. The revenues from any such fees shall be used only for beach maintenance; beach-related traffic management and parking; beach-related law enforcement and liability insurance; or beach-related sanitation, lifeguard, or other staff purposes. Except where authorized by the local government, any person driving any vehicle on, over, or across the beach shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

History.—s. 36, ch. 85-55; s. 5, ch. 86-191; s. 23, ch. 87-224; s. 2, ch. 88-106; s. 2, ch. 89-249.

Sec. 90-48. - Traffic regulations; speed limit.

(a) It shall be unlawful for traffic to proceed on the Atlantic Ocean beaches except as follows:

(1) There shall be no vehicular driving except in those areas designated by the city commission.

(2) No vehicular traffic shall be permitted except at the designated parking area at the Sadler Road access.

(3) There shall be a designated parking area for vehicular traffic that shall extend from the south boundary line of the Sadler Road right-of-way to a point approximately 375 feet south and terminating at the south line of public beach access #21 and extending approximately 225 feet north from the north boundary line of the Sadler Road right-of-way along the Atlantic Ocean beach. There shall be no parking permitted within the Sadler Road right-of-way as it extends to the mean high water line of the Atlantic Ocean beach. This designated parking area may be changed, based upon demand, by action of the city commission; provided, however, that such areas may not be reduced without a prior study and determination of a demonstrated need for such reduced area.

a. In the above-described parking area only, there shall be established an emergency access lane for the use of first responders, lifeguards and official personnel where sunbathing, parking and vehicular traffic is prohibited. This emergency access area shall extend seaward from Sadler Road to the Atlantic Ocean and shall be no less than 15 feet wide. Routine vehicle traffic accessing the beach for the purpose of parking shall drive north or south within the designated parking area, maintaining a distance of 12 feet from the primary frontal dune (as defined by the Federal Emergency Management Agency-FEMA) or terminus of any manmade structure. No vehicular traffic shall be permitted except at the designated parking area at the Sadler Road access. Vehicles must drive directly to a point where parking is available, and no joyriding, cruising, or circling the beach is permitted. Motorists utilizing beach parking must enter and exit the designated parking area as directly and safely as possible.

b. In accordance with the 1973 Endangered Species Act and Florida Marine Turtle Protection Act, special care shall be taken to ensure the welfare of endangered species on the beach. Any harassment, harm, pursuing, capture, collection, intentional or not intentional, is prohibited. Vehicles may not park or drive within five feet of a marked sea turtle nest.

c. No beach parking as authorized above shall be permitted from 9:00 p.m. to 6:00 a.m. year-round.

(b) It is unlawful to exceed the vehicular speed limit five miles per hour, or to operate a vehicle in a careless or reckless manner on the Atlantic Ocean beaches. By resolution, the speed limit may be reduced upon determination of the city police department or the proper authorities.

(Code 1955, §§ 4B-18, 23-55.1; Ord. No. 570, 9-18-79; Ord. No. 603, 3-17-81; Ord. No. 625, 9-7-82; Ord. No. 647, 7-5-83; Ord. No. 741, 2-17-87; Ord. No. 848, 11-7-89; Ord. No. 91-7, 5-7-91; Code 1991, §§ 71.07, 92.03; Ord. No. 2017-18 , § 1, 7-5-17; Ord. No. 2018-02 , § 12, 4-17-18; Ord. No. 2018-20 , § 1, 9-18-18; Ord. No. 2019-09 , § 1, 5-7-19)

Cross reference— Operation of vehicles, § 78-41 et seq.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach

SUBJECT:	Ocean Highway and Port Authority (OHPA)
ITEM TYPE:	Discussion
REQUESTED ACTION:	

SYNOPSIS: This item is placed on the agenda at the request of Commissioner Ross.

FISCAL IMPACT: To be determined based upon City Commission direction.

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Dale L. Martin, City Manager 3/8/2021

Monica C. Benischeck

Submitted By: Monica Benischeck, Administrative Services Manager

Date: January 28, 2021

COMMISSION ACTION: