



**AGENDA
PLANNING ADVISORY BOARD
PORT SUBCOMMITTEE
WORKSHOP
MARCH 24, 2021
3:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MEETING MINUTES**
 - 3.1 Approval of Minutes for the Port Sub-Committee Meeting of March 10th, 2021.
- 4. OLD BUSINESS**
- 5. BOARD BUSINESS**
 - 5.1 Continue Discussion on Goal 5P: Port Sub-Element
- 6. ADJOURNMENT**
- 7. THE NEXT SCHEDULED PAB PORT SUB-COMMITTEE MEETING WILL BE HELD ON APRIL 14, 2021**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Planning Department (904) 310-3135.

PLANNING ADVISORY BOARD AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: Zoning Map Amendment < 10 Acres

REQUESTED ACTION:

SYNOPSIS:

CITY ATTORNEY COMMENTS:

Jacob Platt, Senior Planner

Kelly N. Gibson, AICP, Planning Director

Tammi E. Bach, City Attorney

Date: March 16, 2021

Submitted By: Sylvie McCann, Administrative Coordinator



**MINUTES PLANNING ADVISORY BOARD
PORT SUBCOMMITTEE WORKSHOP
MARCH 10, 2021
3:00 PM**

1. CALL TO ORDER 3:02

2. ROLL CALL / DETERMINATION OF QUORUM

MEMBERS PRESENT:

Genece Minshew (Chair)	Mark Bennett
Victoria Robas	Peter Stevenson

MEMBERS ABSENT:

None

OTHERS PRESENT:

Miriam Hill (3:38)
Jacob Platt, Senior Planner
Tammi Bach, City Attorney
Taylor Hartmann, Recording Secretary

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

4.1 Approval of Minutes for the Port Subcommittee meeting of February 24, 2021.

Member Bennett stated that the last sentence of item 6.1 felt like an incomplete thought.

ACTION TAKEN: A motion was made by Member Robas seconded by Member Bennett to approve the minutes with the noted amendment.

Vote upon passage of the motion was taken by voice vote, and being all ayes, carried.

5. BOARD BUSINESS

Mr. Platt reviewed 2 documents which included the Port Element as cross-referenced by Ms. Bach and a letter written by Member Bennett in response to OHPA's 2018 comments to the City's Port Element.

Ms. Bach went through her notations on the Port Element and indicated her interpretation of what was necessary to meet Florida statutes and what was additional material. Ms. Bach reiterated that the Plan is what the City aspires to but cannot be forced upon the Port to accept and/or be enforced.

Member Robas inquired as to who the City holds responsible for the actions taken, OHPA or the Port of Fernandina. Ms. Bach gave a breakdown of the 2 main legal entities that own and manage the land and materials.

Members concluded that OHPA, the Port of Fernandina Facilities Element (The Port) would be the title used in all future documents and discussion.

DRAFT

Member Robas inquired about putting the Port Master Plan, and all updates, on the City's website.

Ms. Hill arrived at 3:38 PM and Chair Minshew briefly updated Ms. Hill on what had been discussed so far.

Ms. Hill stated that including OHPA in the name would make the documents to read more like a contract, which the Port Element is not.

Chair Minshew led the Committee through sub-sections of the Port Element to determine whether it was necessary per the Florida Statutes.

Members discussed the storage and transport of hazardous materials, including liquified natural gas and coal, and whether recommendations should be kept in Section 4 or moved to a more appropriate section.

Member Robas stated that the Captain of the Port has the authority to designate safety zones in order to protect locations such as the Historic District.

Members discussed joining multiple sections into one larger "Multi-Modal Transportation" grouping that covers all travel.

Members will review sections 8-15 at the next meeting on March 24th, 2021.

6. ADJOURNMENT 4:38

Taylor Hartmann. Recording Secretary

Genece Minshew, Chair

PLANNING ADVISORY BOARD AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: Comprehensive Plan Amendment

REQUESTED ACTION:

SYNOPSIS:

CITY ATTORNEY COMMENTS:

Jacob Platt, Senior Planner

Kelly N. Gibson, AICP, Planning Director

Tammi E. Bach, City Attorney

Date: March 17, 2021

Submitted By: Taylor Hartmann, Planning Technician
