AGENDA
CODE ENFORCEMENT & APPEALS BOARD HEARING
APRIL 1, 2021
5:30 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

The Regular Code Enforcement & Appeals Board Hearing will be held as a HYBRID LIVE/VIRTUAL meeting with respondents and the public able to participate through video conferencing. This meeting will be broadcasted live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

3.1 The minutes for January 7, 2021, are presented for approval.

4. OLD BUSINESS

4.1 Staff Update on 409 Fir Street

4.2 Staff Update on 728 S. 6th Street

5. NEW BUSINESS

5.1 **GERALDINE WALKER, 715 S. 6TH STREET, CASE 2021-0035.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Land Development Code, Section 5.01.09 - Outside Storage. *Requesting Board determination of the case.*

6. BOARD BUSINESS

6.1 Application for alternate member - Travis Young

7. ADJOURNMENT

Quasi-Judicial – Denotes that the item must be conducted as a Quasi-Judicial hearing in accordance with City Commission established procedure and Florida Statutes.

This will be conducted as a virtual meeting with restricted physical access. Written comments emailed to the Code Enforcement Director (mforstrom@fbfl.city) must be sent no later than 1 PM on April 1, 2021 and will be read aloud during the meeting. These comments shall have a maximum time allowance of 3 minutes or 400 words. Public comment may also be provided virtually through use of the Zoom Meeting link below, the phone

number provided below, or in person at City Hall with strict restrictions to protect health and safety. Individuals wishing to provide live comments during the meeting must dial-in or connect via the Zoom Meeting link or phone number below no later than 5:20 PM on April 1, 2021 and will be called upon by their individual registered Zoom Meeting ID Account or by the last-4 digits of their respective phone number. When called upon, please provide your name and home address prior to issuance of public comment. Please limit comment to 3 minutes.

Zoom Meeting Link:
https://zoom.us/j/95133522348?pwd=NnJUa1hJWGtKenNuSmdRY1lSZ0hWdz09

Password: CEAB0401
(Users must have a functional microphone): **951 3352 2348** with Password: **CEAB0401**

Or Zoom Phone Dial-In for Public Comment: + **1 646 558 8656** Meeting ID: **951 3352 2348**
Password: **79221175**

If you must attend in person at City Hall (204 Ash Street), please arrive at City Hall no later than 5:20 PM to be counted and to complete a speaker form. You will be admitted into City Hall when it is your turn to make your public comments and must exit City Hall after your comments are made.

It is required that you wear a face mask when entering City Hall for your protection and the protection of others.

All members of the public are invited to be present and be heard. Non-English-speaking individuals may request a language or sign interpreter at least ten (10) working days prior to this meeting. Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310 - 3115 or TTY/TDD 711 (for the hearing or speech impaired).

For information regarding this matter, please contact the Code Enforcement Department (904)310-3440. If any person decides to appeal any decision made by the Code Enforcement & Appeals Board with respect to any matter considered at such meeting he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

DRAFT

Code Enforcement & Appeals Board Minutes

Regular Hearing
January 7, 2021

Due to the ongoing COVID-19 pandemic, the Code Enforcement & Appeals Board Meeting was held as a combination VIRTUAL and LIVE MEETING with some board members and City staff participating through video conferencing. This virtual meeting was broadcast live for members of the public to view on the City of Fernandina Beach website (www.fbfl.us) and Channel 264 (Comcast only).

1. **Call to Order/Roll Call/Determination of Quorum -** The meeting was called to order at 5:30 p.m.

   Board Members Present:
   Chair Adam Kaufman
   Vice Chair Nicole Kresse
   Buddy Boyd (via Zoom)
   Cindy Crow (via Zoom)
   Andy Fotiades (via Zoom)
   Gail Shults
   Bernard Thompson

   Staff Present:
   Tammi E. Bach, City Attorney
   Harriet Davis, Administrative Coordinator/Recording Secretary
   Michelle Forstrom, Code Enforcement Director
   George Wells, Code Enforcement Officer
   Troy Woleshin, IT Specialist

   Others Present:
   Henry Green
   Mike Lednovich
   Chip Ross
   David Waldo

2. **Pledge of Allegiance**

3. **Approval of Minutes -** According to the agenda support documents, the minutes for the December 3rd, 2020 regular hearing were presented for approval. **A motion was made by Board Member Thompson, seconded by Vice Chair Kresse, to approve the minutes. Vote upon passage of the motion was taken by voice vote being all ayes, carried.**

4. **Old Business**

   409 FIR STREET

   Ms. Bach provided an update on this property. A settlement of lien request was presented to the City Commission on behalf of the owner by a potential buyer, Mr. Bruce Palmer. At the January 5th meeting, the commission voted to reduce the fines and fees from more than $17,000 to $1,000 with the condition that $12,000 be placed into an escrow account before the closing, which is scheduled for January. The new owner

Mr. Palmer must apply for a demolition permit within fourteen (14) days of closing and demolish the structure within sixty (60) days of receipt of the permit. The City will sign the release of lien based on demolition of the property and the escrow funds will be released at that time. Ms. Bach noted there is also an outstanding dumpster lien on the property.

Vice Chair Kresse inquired if the property has been secured as discussed at the December 3rd meeting. Ms. Forstrom spoke to the current condition of the property and stated the City Manager had asked to delay securing the property as requested by the Code Board. Per his request, an additional copy of the Findings of Facts was mailed via certified mail to the current property owner on December 16th, 2020.

5. New Business

Ms. Bach explained the quasi-judicial process. Chair Kaufman asked for any ex parte communication regarding the cases. There was none.

5.1 DAVID M. & BRITNI C. WALDO, 728 S. 6TH STREET, CASE 2020-0315. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 22-101 - Standard Housing Code - Adoption; enforcement; permit requirements; Section 42-173 - Wrecked or inoperable motor vehicles on private property declared a nuisance and prohibited; Section 78-84(4) - Stopping, standing, or parking prohibited in specified places - overnight: RVs, Boats, Trailers, etc.; Section 78-84(5) - Stopping, standing, or parking prohibited in specified places - all vehicles must be currently tagged and registered. *Requesting Board determination of the case.*

Officer Wells presented the case for the City and submitted evidence into the record. Chair Kaufman asked Mr. Waldo if he had any objections to the documents presented as evidence. He did not object.

Officer Wells provided a timeline of the case and presented more details as provided in the staff report. The case was started in November 2017 as a result of a complaint regarding work at the property that was done without proper building permits. Ms. Forstrom inspected the property and found two (2) sheds, an enclosed porch with new windows and doors, an extended fence in the right of way, and a chicken coop. A Notice of Violation/Notice of Hearing (NOV/NOH) letter was mailed on November 2nd, 2017 requesting the owner contact the Building Official by November 9th regarding permits for the modifications to the front porch along with applicable permits for the sheds and structures that were added to the property.

Officer Wells stated that sometime during 2018, the property owner was informed by then Building Official Tony Perez-Guerra that he would need to provide an engineering report for the work that had been completed on the porch in order to apply for the appropriate permit.

Ms. Forstrom spoke with Mr. Waldo on August 12th, 2020. At that time, he stated he was going to remove the windows from the front porch, obtain a permit for the chicken coop, tear down the other buildings at the rear of the property, and replace the chain link fence with a wooden fence to bring it back to his property line.

A NOV/NOH letter was mailed on October 19th, 2020, giving the owner ten (10) days to correct violations 42-173, 78-84(4), and 78-84(5) and thirty (30) days to obtain the required permits for the porch and sheds. Officer Wells stated all violations have been corrected; however, permits have not been applied for. The front porch modifications and shed on the back of the property both require a building permit. As part of the application, the owner may need to submit an engineering report for the front porch and manufacturing specifications for the shed. He should consult with Building Official Stephan Beckman regarding the submittal.

Officer Wells presented photos depicting the current condition of the property.

Board Member Fotiades inquired if the shed has electricity. Mr. Waldo stated there is an extension cord to the shed that he removes when not in use.

Officer Wells read the recommended motion: *Staff recommends a motion to find the property in violation of 22-101 (Standard Housing Code-Adoption; enforcement; permit requirements) giving the respondent thirty (30) additional days to come into compliance by February 7th, 2021. The City recommends a motion to be made that all administrative fees be paid by the Respondent and that a fine of $50 a day to begin on February 8th, 2021 if not in compliance, along with filing a lien on this property on March 23rd, 2021.*

Board Member Crow inquired about the delay in obtaining a permit. Mr. Waldo stated he was laid off from his job in December 2020. He has consulted with an engineer in Jacksonville regarding a structural report as mentioned above, but this may not be feasible at this time due to his financial constraints.

A motion was made by Board Member Boyd, seconded by Board Member Crow, to find the property in violation of 22-101, Standard Housing Code – Adoption; enforcement; permit requirements. Vote upon passage of the motion was taken by voice vote being all ayes, carried.

Board discussion:
Board Member Crow inquired about the timeline of the case and the delay in compliance. Ms. Forstrom spoke to the previous history of the case and stated she had been working with previous Building Officials even as far back as 2012 to assist Mr. Waldo with resolution. She confirmed there was an agreement between Mr. Waldo and Mr. Perez-Guerra as mentioned above. She stated this case was brought to her attention again because Mr. Waldo made a phone call inquiry regarding possible liens on the property. This prompted her to reopen the case and investigate further.

Vice Chair Kresse inquired if there are any issues with the structural integrity of the porch. Ms. Forstrom could not speak to this since there is no permit and no inspections have taken place. Mr. Waldo spoke to the delay and stated he simply procrastinated with resolving the compliance issues. He stated he is currently working towards compliance for the porch and is considering selling the shed.

Vice Chair Kresse suggested to Mr. Waldo that he document the steps he is taking to obtain compliance.

A motion was made by Board Member Boyd to give the respondent thirty (30) days to bring the property into compliance, along with a fine of $50 per day plus administrative fees until the property is brought into compliance. The motion was not seconded.

A motion was made by Board Member Fotiades to give the respondent sixty (60) days to obtain a permit and complete the work, along with a fine of $50 per day plus administrative fees until the property is brought into compliance. The motion was not seconded.

A motion was made by Board Member Crow, seconded by Board Member Thompson, to give the respondent fourteen (14) days to apply for a permit and complete the work within thirty (30) days of receipt of the permit, along with a fine of $50 per day plus administrative fees until the property is brought into compliance. Vote upon passage of the motion was taken by voice vote being all ayes, carried.

5.2 WILLIE & PAULA EVANS, 810 S. 11TH STREET, CASE 2020-0423. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116 - Duty to Maintain Property; Section 42-119 - Rubbish and Garbage Accumulation; Section 78-84(4) - Stopping, standing, or parking prohibited in specified places - overnight: RVs, Boats, Trailers, etc.; LDC Section 7.01.05D - Specific Parking Restriction for Boats and Trailers. *Requesting Board determination of the case.*

Officer Wells presented the case for the City and submitted evidence into the record. He provided a timeline of the case and presented more details as provided in the staff report. He stated the property is still in violation of 42-119 - Rubbish and Garbage Accumulation, and 7.01.05D - Specific Parking Restriction for Boats and Trailers, but the other violations have been corrected. Officer Wells noted this property is a repeat violator

and there is a recorded lien on the property. This case was started in October 2020 as a result of a compliant regarding junk and debris on the property. Officer Wells performed an inspection on October 13th, 2020 confirming debris along with an overgrown yard. He also observed a utility trailer parked on the front driveway and a trailer parked in the City right of way. He posted a Notice of Visit giving the owner ten (10) days to correct the violations. He performed a second inspection on October 26th, 2020 and noted the property was still in violation. On November 18th, 2020, he attempted to contact the owner at the property, but was unsuccessful. A NOV/NOH letter was mailed on November 19th, 2020, giving the owner ten (10) additional days to correct the violations.

Officer Wells conducted a NOV/NOH inspection on December 2nd, 2020 confirming the property was still in violation. He attempted to contact the owner via phone on December 15th, 2020 but his voicemail was full. A pre-agenda inspection confirmed some of the debris had been removed. The trailer parked in the right of way had been removed, but a trailer filled with debris was parked in the driveway. The yard has been cut and the front bushes have been trimmed back to minimum standards.

Officer Wells presented photos depicting the current condition of the property.

Officer Wells read the recommended motion: Staff recommends a motion to find the property in violation of Section 42-119 (Rubbish and Garbage - Accumulation) and LDC 7.01.05 D (Specified Parking Restrictions for Boats and Trailers) giving the respondent ten (10) additional days to come into compliance by January 17th, 2021. The City recommends a motion to be made that all administrative fees be paid by the Respondent and that a fine of $50 a day per violation to begin on January 18th, 2021 if not in compliance, along with filing a lien on this property on March 5th, 2021.

Board Member Crow asked Officer Wells to confirm the current violations. Officer Wells stated there is still debris on the property and a trailer parked in the driveway.

Board Member Thompson asked Officer Wells for details concerning the other violation and outstanding lien. Officer Wells stated the property was previously cited for an inoperable vehicle.

A motion was made by Board Member Crow, seconded by Board Member Boyd, to find the property in violation of Section 42-119, Rubbish and Garbage (Accumulation) and LDC 7.01.05 D, Specified Parking Restrictions for Boats and Trailers, and to give the respondent ten (10) additional days to bring the property into compliance by January 17th, 2021, with a fine of $50 per day plus administrative fees if not brought into compliance, along with filing a lien on this property on March 5th, 2021. Vote upon passage of the motion was taken by voice vote being all ayes, carried.

5.3 MARY DONN BOWMAN, 1622 HIGHLAND STREET, CASE 2020-0445. Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116 - Duty to Maintain Property. *Requesting Board determination of the case.*

Officer Wells presented the case for the City and submitted evidence into the record. He provided a timeline of the case and presented more details as provided in the staff report. This case was started as the result of a complaint regarding an overgrown back yard. He visited the property to confirm the violation and posted a notice of visit on October 22nd, 2020 giving the owner ten (10) days to correct the violation. A NOV/NOH letter was mailed on November 5th, 2020, giving the owner ten (10) additional days to correct the violation.

Officer Wells conducted a NOV/NOH inspection on November 16th, 2020 and noted the property was still in violation. He spoke with the owner by phone on December 15th and she stated she would contact her yard maintenance person to cut and clear the yard.

Officer Wells read the recommended motion: *Staff recommends a motion to find the property in violation of 42-116 (Duty to Maintain Property) giving the respondent ten (10) additional days to come into compliance by January 17th, 2021. The City recommends a motion to be made that all administrative fees be paid by the Respondent and that a fine of $25 a day to begin on January 18th, 2021 if not in compliance, along with filing a lien on this property on March 5th, 2021.*

Officer Wells noted there have been previous code violations at this property. Vice Chair Kresse requested that Code Enforcement continue to attempt to contact the property owner in addition to mailing the Findings of Fact.

A motion was made by Vice Chair Kresse, seconded by Board Member Crow, to find the property in violation of Section 42-116, Duty to Maintain Property, and to give the respondent ten (10) additional days to bring the property into compliance by January 17th, 2021, with a fine of $25 per day plus administrative fees if not brought into compliance, along with filing a lien on this property on March 5th, 2021. Vote upon passage of the motion was taken by voice vote being all ayes, carried.

6. Board Business

COMMUNITY SUPPORT

Chair Kaufman presented this item to the board for discussion as follow-up from the December 3rd meeting. The board and staff discussed a mechanism for property owners to obtain assistance with general clean-up and yard maintenance. Vice Chair Kresse stated she is willing to facilitate a volunteer group. Ms. Forstrom stated there is a list of community resources available. The board and staff discussed a broader volunteer program to encompass assistance with structural work and/or modifications. This type of program would require approval by the City Commission. Ms. Bach spoke to the issue of liability and stated the City's workers compensation policy is written to cover volunteers. The board and staff discussed conflicts of interest with potential code cases, and if this type of program is within the board's purview. Board and staff will coordinate a small group meeting to further discuss this item.

7. Adjournment

There being no further business to come before the Code Enforcement and Appeals Board, Chair Kaufman adjourned the meeting at 7:10 p.m.

_____ _____

Harriet Davis, Recording Secretary Adam Kaufman, Chair

STAFF REPORT
Case 2021-0035
City of Fernandina Beach Code Enforcement & Appeals Board
April 1, 2021

Violation Information

Owner	Geraldine Walker 715 South 6th Street Fernandina Beach, Florida 32034
Violation	City of Fernandina Beach – Land Development Code, Section 5.01.09 Outside Storage: Code of Ordinances, Section 42-173 Wrecked or inoperable motor vehicles on private property declared a nuisance and prohibited.
Location:	715 South 6th Street, Fernandina Beach, Florida 32034

Summary and Background Information

January 26, 2021 – I observed an inoperable motor vehicle up on jack stands in the front yard. There were automobile parts and equipment scattered on the ground all around the entire property exposed to view from the street. I posted a notice of visit on the front door giving the owner (10) ten days to correct the violations. I recorded photographs of the posting of the notice of visit on the front door and of the violations.

February 9, 2021 –A second inspection was performed at this residence. The property was still in violation of L.D.C. section 5.01.09 – Outside Storage. The car on the jack stands had been removed.

February 10, 2021 – A certified NOV/NOH letter was mailed to the owner giving an additional (10) ten days to correct the violation along with a date and time to appear before the CEAB if the violation has not been brought into compliance.

February 17, 2021 – We received the signed return receipt card from the post office from the certified letter with the owners' signature on it giving us proper service.

February 22, 2021 – I performed a NOV/NOH inspection which confirmed the property was still in violation of L.D.C. section 5.01.09 - Outside Storage.

March 23, 2021 – A field visit trying to contact the owners about the remaining items that need to be removed or stored properly found no one at home. I left a note about the items needing to be corrected and to call me if they had further questions.

March 24, 2021 – A pre-agenda inspection was performed showing the property is still in violation of L.D.C. section 5.01.09 – Outside Storage. Recorded photographs of the violation.

Conclusion.
This property seems to be an ongoing problem with outside storage and inoperable vehicles. The owner has cleaned this property up quite a bit from when I first cited this property, but it seems to revert to previous conditions after the case is closed and resolved.

Recommendation.

The City recommends a motion to be made to find the property in violation of 5.01.09 – Outside Storage giving the respondent (10) ten additional days to come into compliance by 04/11/21. The City recommends a motion to be made that all administration fees be paid by the Respondent and that a fine of $ 50.00 a day to begin on 04/12/2021 if not in compliance, along with filing a lien on this property on 05/15/2021.

Submitted by:

George Wells
Code Enforcement Officer

CITY OF FERNANDINA BEACH
Code Enforcement Department
(904) 310-3440

George Wells
Code Enforcement Officer
(904) 310-3442

ADMINISTRATIVE FEES INCURRED FROM
715 S. 6th Street
AS OF 04/01/2021
CODE CASE #2021-0035

STAFF PERSONNEL OR ITEMS	# OF UNITS OR HOURS	PRICE OR RATE PER HOUR	TOTAL
Michelle Forstrom, Code Enforcement Director	1	$27.07	$27.07
George Wells, Code Enforcement Officer	5.5	$23.24	$127.82
Harriet Davis, Administrative Coordinator/Board Secretary	2	$19.29	$38.58
Tammi Bach, City Attorney	0.5	$72.29	$36.15
Record Findings of Facts with the Clerk of Circuit Court of Nassau County	1	$23.50	$23.50
Certified letters mailed	1	$6.90	$6.90
First Class letters mailed	1	$0.50	$0.50

TOTAL ADMINISTRATIVE FEES DUE $260.52

*****TOTAL AMOUNT DUE MUST BE PAID IN FULL TO CLOSE THIS CASE AND AVOID A LIEN ON THIS PROPERTY*****

City of Fernandina Beach
Code Enforcement Department

Mr. George Wells
gwells@fbfl.org

CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

February 10, 2021

Case Number: CODE-2021-0035

Cert. #: 7020 0090 0001 9419 5861

IN THE MATTER OF:

Geraldine Walker
715 S. 6th Street
Fernandina Beach, FL 32034

PREMISES: 715 S 6TH ST FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 288 LOT 6 OR 99 PG 480 CITY OF FDNA BEACH

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

5.01.09	**Outside Storage**	
	Properly store all auto parts and equipment laying around on the ground on the exterior property inside a proper structure.	**By 2/20/2021**

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE: April 1, 2021

TIME: 5:30 PM

LOCATION: City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED $250.00 per day, per violation), and in some cases demolition.

Please be advised that the Rules of the Code Enforcement & Appeals Board and the Code of Ordinances of the City of Fernandina Beach govern the procedures of the Board.

PLEASE GOVERN YOUR SELF ACCORDINGLY.

If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

Code Enforcement Officer

Hearing impaired or non-English speaking individuals may request a language or sign interpreter at least (10) ten working days prior to this hearing. Please contact the City Clerk's office at (904) 310-3115.

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

GERALDINE WALKER
715 S. 6TH STREET
FERNANDINA BEACH, FL 32034

9590 9402 5816 0034 1942 76

2. Article Number *(Transfer from service label)*

7020 0090 0001 9419 5861

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X ECW 34001 CK ☐ Agent ☐ Addressee

B. Received by *(Printed Name)* M. Walker CK

C. Date of Delivery 02/12/2001

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☒ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

7020 0090 0001 9419 5861

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

Code Enforcement

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	$ 3.55
Extra Services & Fees *(check box, add fee as appropriate)*	
☒ Return Receipt (hardcopy)	$ 2.85
☐ Return Receipt (electronic)	$
☐ Certified Mail Restricted Delivery	$
☐ Adult Signature Required	$
☐ Adult Signature Restricted Delivery	$
Postage	$ .51
Total Postage and Fees	$ 6.91

FERNANDINA BCH FL
Postmark Here
FEB 12 2001
USPS - 32034

Sent To
GERALDINE WALKER
Street and Apt. No., or PO Box No. 715 S. 6TH STREET
City, State, ZIP+4® FERNANDINA BEACH, FL 32034

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

CERTIFIED MAIL®

7020 0090 0001 9419 5861

7020 0090 0001 9419 5861

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT Code Enforcement
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	$ 3.55
Extra Services & Fees (check box, add fee as appropriate)	
☒ Return Receipt (hardcopy)	$ 2.85
☐ Return Receipt (electronic)	$
☐ Certified Mail Restricted Delivery	$
☐ Adult Signature Required	$
☐ Adult Signature Restricted Delivery	$
Postage	$ .51
Total Postage and Fees	$ 6.91

Postmark Here

Sent To
Street and Apt. No.: GERALDINE WALKER
715 S. 6TH STREET
City, State, ZIP+4®: FERNANDINA BEACH, FL 32034

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

GERALDINE WALKER
715 S. 6TH STREET
FERNANDINA BEACH, FL 32034

9590 9402 5816 0034 1942 76

2. Article Number (Transfer from service label)
7020 0090 0001 9419 5861

COMPLETE THIS SECTION ON DELIVERY

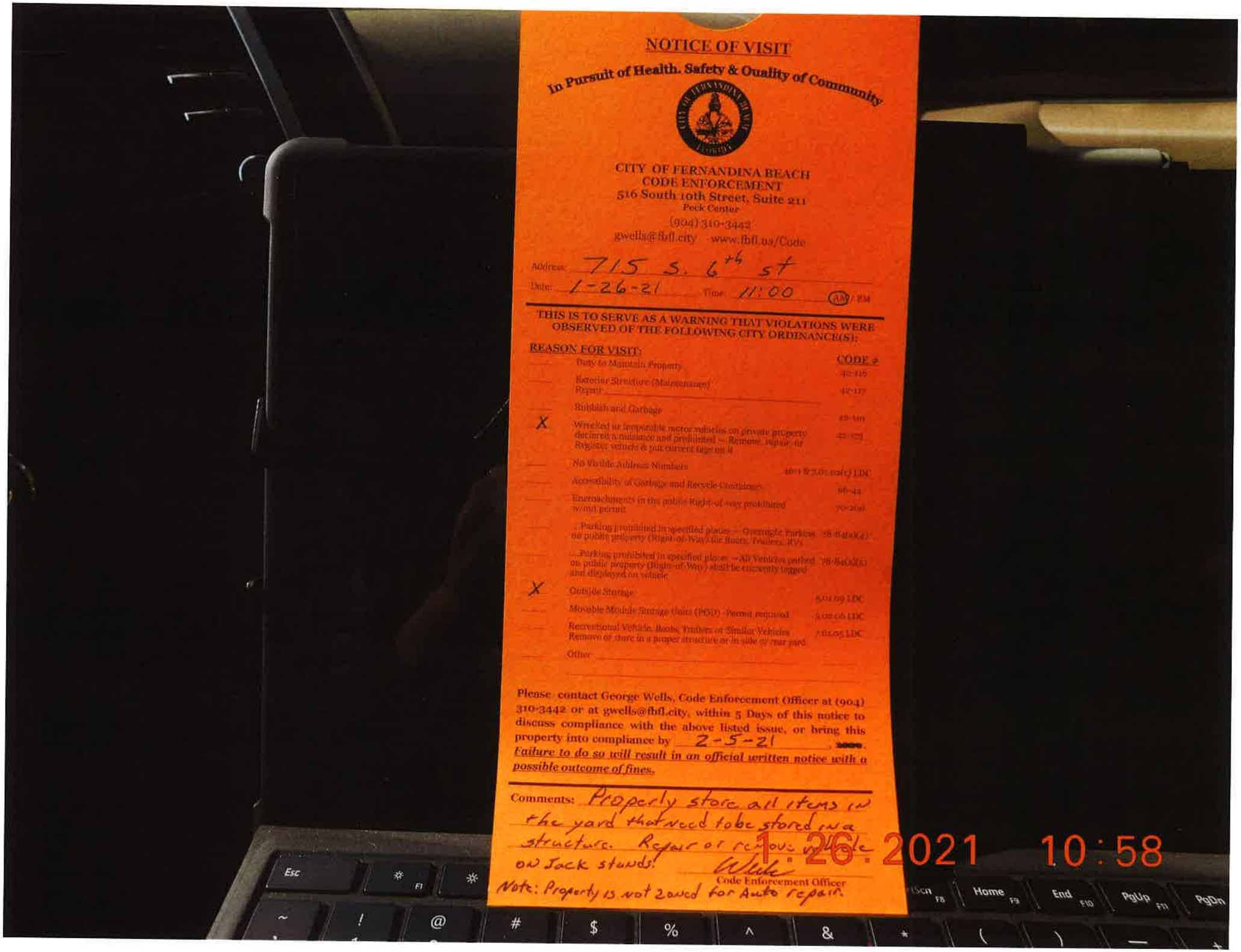
A. Signature
X ☐ Agent ☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt



NOTICE OF VISIT

In Pursuit of Health, Safety & Quality of Community

CITY OF FERNANDINA BEACH
CODE ENFORCEMENT
516 South 10th Street, Suite 211
Peck Center
(904) 310-3442
gwells@fbfl.city www.fbfl.us/Code

Address: 715 S. 6th st

Date: 1-26-21 Time: 11:00 AM / PM

THIS IS TO SERVE AS A WARNING THAT VIOLATIONS WERE OBSERVED OF THE FOLLOWING CITY ORDINANCE(S):

REASON FOR VISIT:

		CODE #
	Duty to Maintain Property	42-116
	Exterior Structure (Maintenance/ Repair	42-117
	Rubbish and Garbage	42-120
X	Wrecked or inoperable motor vehicles on private property declared a nuisance and prohibited — Remove, repair or Register vehicle & put current tags on it	42-125
	No Visible Address Numbers	46-1 § 23.0.1.03(e) LDC
	Accessibility of garbage and Recycle Containers	86-44
	Encroachments in the public Right-of-way prohibited w/out permit	70-26(a)
	Parking prohibited in specified places — Overnight Parking on public property (Right-of-Way) for Boats, Trailers, RVs	78-84(a)(4)
	Parking prohibited in specified places — All Vehicles parked on public property (Right-of-Way) shall be currently tagged and displayed on vehicle	78-84(a)(5)
X	Outside Storage	8.03.09 LDC
	Movable Module Storage Units (POD) - Permit required	5.02.06 LDC
	Recreational Vehicle, Boats, Trailers or Similar Vehicles Remove or store in a proper structure or in side or rear yard	7.01.05 LDC
	Other	

Please contact George Wells, Code Enforcement Officer at (904) 310-3442 or at gwells@fbfl.city, within 5 Days of this notice to discuss compliance with the above listed issue, or bring this property into compliance by 2-5-21, 2021. *Failure to do so will result in an official written notice with a possible outcome of fines.*

Comments: Properly store all items in the yard that need to be stored in a structure. Repair or remove vehicle on jack stands!

1-26-2021

Code Enforcement Officer

Note: Property is not zoned for Auto repair.

10:58

1.26.2021 10:59

1 26 2021 10 59

1.26.2021 10:59

3.24.2021 07:38

3 24 2021 07:38

3.24.2021 07:38

From:	Michelle Forstrom
To:	Harriet Davis
Subject:	FW: Online Form Submittal: Advisory Board/Committee Application
Date:	Wednesday, March 24, 2021 8:10:01 AM
Attachments:	image341261.png image921124.png image803762.png image676933.png image184215.png image421580.png

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Michelle Forstrom
Code Enforcement Director
City of Fernandina Beach
516 South 10th Street, Suite 211
Fernandina Beach, Florida 32034
(904) 310-3441 | mforstrom@fbfl.org
www.fbfl.us

If this email is related to the Board, Committee or Commission that you serve on, please DO NOT REPLY TO ALL.

Disclaimer: According to Florida Public Records Law, email correspondence to and from the City of Fernandina Beach, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempted by the Public Records Law. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: Caroline Best <cbest@fbfl.org>
Sent: Tuesday, February 16, 2021 8:43 AM
To: travis.d.young@gmail.com
Cc: Kim Briley <kelliott@fbfl.org>; Michelle Forstrom <mforstrom@fbfl.org>
Subject: RE: Online Form Submittal: Advisory Board/Committee Application

Dear Mr. Young,

Thank you for expressing interest in serving on the Code Enforcement and Appeals Board (CEAB). In accordance with Code of Ordinances Section 2-122(a)(2) your application is hereby forwarded to Code Enforcement Department Director Michelle Forstrom who serves as staff liaison to the CEAB. Ms. Forstrom will have your application placed on the next available CEAB agenda for consideration. Upon CEAB approval, your application will move to the City Commission for their honorable consideration.

Thank you again for your interest, please don't hesitate to contact me with any questions.

Sincerely,

Caroline Best, CMC
City Clerk
City of Fernandina Beach
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3119 | cbest@fbfl.org
www.fbfl.us

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From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, February 14, 2021 1:30 PM
To: Caroline Best <cbest@fbfl.org>; Kim Briley <kelliott@fbfl.org>
Subject: Online Form Submittal: Advisory Board/Committee Application

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender, were expecting this email, and know the content is safe.

Advisory Board/Committee Application

This application is intended to provide information that will enable the City Commission to select the most qualified Board/Committee members. Please complete all applicable sections and return the form along with your current résumé to the City Clerk's Office.

City of Fernandina Beach
City Clerk's Office
204 Ash Street
Fernandina Beach, FL 32034
(904) 310-3115

Name	Travis Young
Home Mailing Street Address	1116 Gum Street
City	Fernandina Beach
Zip Code	32034
Primary Phone	9045825636
Secondary Phone	9044656348

Please note that board materials are distributed electronically.

Email to receive board materials	travis.d.young@gmail.com
Employer	SAPCO, LLC
Position Title	Owner
Business Address	1116 Gum Street

City	Fernandina Beach
Zip	32034
Select the advisory board/committee you are applying for:	Code Enforcement & Appeals Board
Additional board that you are applying for:	None
Why are you interested in serving on this Board? Please explain.	Want to help apply change where necessary and want to be a leader in my community by providing community public service.

Eligibility

Are you a resident of the City?	Yes
Length of time:	37 Years
Do you hold a public office?	No
Office name:	*Field not completed.*
Are you employed by the City?	No
Position:	*Field not completed.*
Are you currently serving on a Board?	No
Board Name:	*Field not completed.*

Potential Conflict of Interest:

Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Fernandina Beach?	No
If yes, please provide details:	*Field not completed.*

Major Affiliations:

	None
List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any):	

Qualifications:

Please list any specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:	I have no experience however with a education in Criminal Justice I do understand the importance of laws and regulations. I want to provide change were change is needed. I have a desire to work with other ti complete the mission or task. I'm prior military so I always place the mission first.
Organization or Commissioner sponsoring nomination (if applicable):	None
Educational Background: (Check all that apply)	High School, BS/A
Other:	*Field not completed.*
Major areas of study:	Criminal Justice

Florida's Public Records Law, Chapter 119, Florida Statutes, states:

"It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated

services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Commission when vacancies occur and are effective for two years from date of completion.

Do you understand the duties and responsibilities of the Board/Committee that you are applying for?	Yes

By submitting this form, I declare the foregoing facts to be true, correct, and complete.

Date	02/14/2021
Applicant's Signature	Travis Denard Young

Email not displaying correctly? View it in your browser.