



**AGENDA
YOUTH ADVISORY COMMITTEE
REGULAR MEETING
OCTOBER 8, 2021
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 5. NEW BUSINESS**
 - 5.1 Elect Chair, Vice Chair, and Recording Secretary
 - 5.2 Sunshine, Public Records, and Ethics Laws
 - 5.3 Discussion - Goals and Objectives
 - 5.4 Discussion - Vision 2045
 - 5.5 Discussion - Florida City Government Week
 - 5.6 Establish Regular Meeting Date and Time
- 6. COMMITTEE MEMBER REPORTS/COMMENTS**
- 7. NEXT MEETING DATE**
- 8. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may

be considered with respect to such matter. For information regarding this matter, please contact the Digital Communication Specialist: (904) 310-3289.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: New Business

REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Submitted By: Mary Hamburg, Digital Communications Specialist Date: September 16, 2021

COMMISSION ACTION:

CITY OF FERNANDINA BEACH
SUNSHINE, PUBLIC RECORDS, AND ETHICS LAWS
TRAINING
December 10, 2020

I. SUNSHINE LAW

The purpose of the Sunshine Law is to provide a right of access to government proceedings. All public agencies are subject to the Sunshine Law.

The Sunshine Law is set forth in Florida Statutes § 286.011 and Article 1, Section 24 of the Florida Constitution. **The Sunshine Law extends to discussions and deliberations taken by a public board and is applicable to any gathering (formal or casual) of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken by the board or commission.**

THREE BASIC REQUIREMENTS OF THE SUNSHINE LAW AS SET FORTH IN FLORIDA STATUTES § 286.011:

1. Meetings of the public must be open to the public;
2. Reasonable notice of such meetings must be provided; and
3. Minutes of the meeting must be taken.

MEETINGS:

1. The Sunshine Law applies to meetings between individuals who are members of the same board.
2. Meetings with agency staff are not ordinarily subject to the Sunshine Law unless staff ceases to function in a staff capacity and is delegated authority normally within the public agencies discretion.
3. Discussions between a public board and its attorney are subject to the Sunshine Law, except in limited circumstances.
4. Members of the same board or commission may meet socially provided that matters which are coming before the board, or may come before the board, are not discussed.
5. The Sunshine Law applies to subcommittees, unless they are solely fact-finding or information gathering.

MEETINGS OPEN TO THE PUBLIC:

1. Meetings must occur in a location that is easily accessible to the public.
2. The public must be provided “reasonable opportunity” to be heard on a matters prior to a board taking official action. Any violations of this provision may result in the recovery of attorney’s fees by the affected party.

REASONABLE NOTICE:

1. Reasonable notice of all meetings must be provided. According to the Florida Attorney General, the definition of “reasonable” depends on the facts of the situation and board involved.
2. The Sunshine Law does not mandate that an agency provide notice of each item to be discussed through a published agenda. A public body may add additional items to the agenda at regularly noticed meetings and take action on the added item.

MINUTES:

1. Written minutes of all meetings and workshops must be recorded and open to the public for inspection. Verbatim minutes are not required.

CONSEQUENCES OF SUNSHINE VIOLATIONS:

1. Any member of a board or commission who knowingly violates the Sunshine Law may be subject to criminal penalties of a misdemeanor of the second degree. Fla. Stat. § 286.011(3)(b).
2. Sunshine Law provides that a fine not exceeding \$500.00 may be imposed for noncriminal infractions.
3. In civil actions to enforce the Sunshine Law, reasonable attorney’s fees will be assessed against any board or commission found to have violated the Sunshine Laws.

NOTE:

Lorenzo v. City of Venice, Case No. 2008 CA 8108 SC (Fla. 12th Cir. Ct. Oct. 7, 2009) –The City of Venice was ordered to pay \$777,114.42 in attorney’s fees and costs to the Plaintiff’s attorney. This judgment is one of the highest and most costly judgments entered against a local government for violations of the Public Records and Sunshine Laws.

II. PUBLIC RECORDS LAWS

Chapter 119, Florida Statutes, and Article I, Section 24 of the Florida Constitution set forth Florida's Public Records laws. These laws apply to the City Commission.

Article I, Section 24 of the Florida Constitution states:

Every person has the right to inspect or copy **any public record made or received in connection with the official business** of any public body, officer, or employee of the state, or persons acting on their behalf, except with respect to records exempted pursuant to this section or specifically made confidential by this Constitution.

Florida Statutes § 119.011(12) defines public records as “all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency.”

PUBLIC RECORDS:

1. **Public records include all materials made or received by an agency in connection with official business which are used to perpetuate, communicate or formalize knowledge no matter the form.**
2. There is no “unfinished business” exception to the public inspection and copying requirement of Chapter 119, Florida Statutes; i.e., draft documents are public record.
3. Social networking site communications (Facebook, Twitter, YouTube, LinkedIn, etc.) and text messages (even on your personal devices) are considered a public record if related to official City business. The content of the communication is the determining factor.
4. There are a number of statutory exemptions to disclosure.

RIGHT TO INSPECT/COPY:

1. **Any person is authorized to inspect and receive copies of public records. Individuals are not required to have a special or legitimate interest. Requests do not have to be made in writing.**
2. The records custodian or his/her designee, is responsible for making public records available for inspection and/or copying “at any reasonable time, under reasonable conditions”. Fla. Stat. § 119.07.

3. Any exemption from the public records laws must be stated in writing. Fla. Stat. § 119.07(1)(e). **The public records laws are construed in favor of open government**, so exemptions are strictly construed.

CONSEQUENCES OF PUBLIC RECORD VIOLATIONS:

1. Any member of a board or commission who knowingly violates the Public Records Act may be subject to criminal penalties of a misdemeanor of the first degree (one year in prison or \$1,000 fine, or both). Fla. Stat. § 119.10(1)(b).
2. The Public Records Act provides that a fine not exceeding \$500 may be imposed for noncriminal infractions by a public officer. Fla. Stat. § 119.10(1)(a).
3. If a civil action is filed against an agency and the court determines that the agency unlawfully refused to permit a public record to be inspected or copied and the complainant provided written notice identifying the public record request to the agency's custodian of public records at least 5 business days before filing the civil action, the court shall assess and award attorney's fees against the agency responsible. If the court determines the complainant request to inspect or copy a public record for an improper purpose, the court may not assess and award the reasonable costs of enforcement, including reasonable attorney fees, to the complainant, and shall assess and award against the complainant and to the agency the reasonable costs, including reasonable attorney fees, incurred by the agency in responding to the civil action.
4. Further, any person who willfully and knowingly violates any provision of the Public Records Act commits a misdemeanor of the first degree punishable by one year in prison or \$1,000 fine, or both. Fla. Stat. § 119.10(2)(a).

III. FLORIDA'S ETHICS CODE

Florida's Ethics Code is found in Part III of Chapter 112, Florida Constitution and Article II, Sec. 8 of the Florida Constitution.

1. Premised upon maintaining public trust and prohibiting public officials from using their office for "private gain". Private gain references a public official's ***financial interest*** which is directly affected as result of a vote.
2. Voting Restrictions: You must abstain from voting and refrain from participating in discussion on any measure that would inure to your special private gain or loss, or that of any employer, principal, or relative. Fla. Stat. § 112.3143

- a. If conflict is known, publicly state to the assembly the nature of the conflict and abstain from voting.
- b. The Memorandum of Voting Conflict form must be filed with the City Clerk within 15 days.

Also note that Fla. Stat. § 286.012 provides that a member of a municipal governmental board, commission, or agency who is present at a meeting of any such body at which an official decision, ruling, or other official act is to be taken or adopted may not abstain from voting in regard to any such decision, ruling, or act; and a vote shall be recorded or counted for each such member present, unless, with respect to any such member, there is, or appears to be, a possible conflict of interest under s. 112.311, s. 112.313, s. 112.3143. If the official decision, ruling, or act occurs in the context of a quasi-judicial proceeding, a member may abstain from voting on such matter if the abstention is to assure a fair proceeding free from potential bias or prejudice.

YOUTH ADVISORY COMMITTEE AGENDA ITEM

City of Fernandina Beach



SUBJECT:

ITEM TYPE: New Business

REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Caroline Best

Date: September 21, 2021

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

YOUTH ADVISORY COMMITTEE AGENDA ITEM

City of Fernandina Beach



SUBJECT: Planning and Conservation Department Director Kelly Gibson will speak on Vision 2045.

ITEM TYPE: New Business

REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Date: September 27, 2021

Submitted By: Mary Hamburg, Digital Communications Specialist

COMMISSION ACTION:

YOUTH ADVISORY COMMITTEE AGENDA ITEM

City of Fernandina Beach



SUBJECT: 2021 Florida City Government Week is October 18-24. Florida City Government Week is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more.

ITEM TYPE: New Business

REQUESTED ACTION:

SYNOPSIS: Cities provide a higher level of service than most governments, and generally receive higher approval ratings than other levels of government. Yet, many residents are unaware of how city services impact their lives. Through Florida City Government Week, we hope to bring awareness to city government's role in enhancing the quality of life in communities.

Cities are encouraged to involve their local schools, businesses, media and civic clubs in planning Florida City Government Week activities that engage through:

Sharing: Showcase facilities, municipal employee jobs, equipment, and fire, police or utility vehicles. Host city hall open houses and tours or bring area students into council chambers.

Service: Coordinate community service and volunteering events in partnership with local charitable organizations.

Talent: Hold an essay, photography, multimedia, video or design showcase or contest.

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Date: September 30, 2021

Submitted By: Mary Hamburg, Digital Communications Specialist

COMMISSION ACTION:



A Toolkit for Celebrating What Makes Your City Great



TEMPLE TERRACE



PARKER

FLORIDA CITY GOVERNMENT WEEK

HELD ANNUALLY IN OCTOBER

#FLCityWeek



During **Florida City Government Week**, held annually in October, cities across the state celebrate, showcase and engage citizens in the work of municipal government.

Florida City Government Week is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more. All cities are encouraged to participate, and the Florida League of Cities is here to help you celebrate what makes your city great.

Visit the Florida City Government Week portal, FLCityWeek.com, for this year's dates.

Cities provide a higher level of service than most governments and generally receive higher approval ratings than other levels of government. Yet, many residents are unaware of how city services impact their lives. Through **Florida City Government Week**, the League hopes to bring awareness to city governments' role in enhancing the quality of life in communities.

Civic engagement activities can be held for citizens of all ages. Most are at no or low cost. Cities are encouraged to involve their local schools, civic clubs, organizations, businesses and media in planning **Florida City Government Week** activities that engage through:

- **Sharing:** Showcase facilities, municipal employee jobs, equipment, and fire, police or utility vehicles. Host city hall open houses, have a breakfast with the Mayor or bring students into the council chambers.
- **Service:** Coordinate community service and volunteering events in partnership with local organizations.
- **Talent:** Hold an essay, photography, multimedia, video or design showcase or contest.

This packet includes ideas and materials for celebrating **Florida City Government Week**, publicity tips and strategies, a sample press release and a sample resolution.

More information and resources, as well as a downloadable **Florida City Government Week** logo, are available at FLCityWeek.com. If you've never participated and would like additional ideas, check out the Resources Tab on the portal to view how cities across Florida celebrated last year.

Cities are encouraged to use social media to celebrate and promote their events using the hashtag **#FLCityWeek** and to share event reminders, updates and interesting facts via Twitter and Facebook.

When your event is over, please share photos and a summary of your activities with the Florida League of Cities using the submission form at FLCityWeek.com, so we can include them in Quality Cities magazine.

If you have any questions, contact Eryn Russell at 850.222.9684 or erussell@flcities.com.

LEVEL ONE: SIMPLE, LOW-TO NO-COST ACTIVITIES

Adopt a resolution. Explain the importance of Florida City Government Week to residents at a council meeting, and adopt a resolution to recognize the week. (A sample resolution is enclosed.)

Offer tours of city hall and/or individual departments. Host an open house at city hall or city facilities/departments (e.g., fire department, police department, wastewater treatment facility). Hold tours so that attendees can meet city employees to learn about the services their city provides. For students, coordinate with schools for group tours. Work with teachers in advance so students are prepared before the event.

Showcase city equipment. Display police, fire and/or utility vehicles in one location for the general public to view, or bring them to area schools or recreation/senior centers. Have personnel on hand to educate and answer questions.

Send out guest speakers: elected officials and/or staff. Contact local schools, after-school programs and civic clubs to coordinate general or specific information sessions based on audience age, from youth to senior citizens.

Coordinate a story hour at a library, city hall or recreation center. Invite youth to attend, and have a special guest reader like a firefighter, City Manager, Council Member or the Mayor.

Host a "coffee with a Council/Commission Member or the Mayor" at city hall. During this meeting, residents and business owners can ask questions and hear updates on city projects and issues. This casual dialogue can also be held as a "walk with a Council/Commission Member or the Mayor" at a local park or trail.

Host a volunteer recognition ceremony. During a Council/Commission meeting or a special event, honor residents who have volunteered their time for the betterment of the city.

LEVEL TWO: ACTIVITIES REQUIRING A HIGHER LEVEL OF COORDINATION

Hold town halls. Advertise and coordinate these meetings away from city hall. This activity is a great way to meet face to face with residents who may not normally participate in city activities. Introduce elected officials and staff members and explain the roles they play. Address current and future city projects, and seek citizen input.

Sponsor an essay or poster contest. Coordinate with area schools for an essay or poster contest. Students could be recognized at a City Council meeting and their schools, and their winning entries could be publicized on social media and the city's website.

Hold photo and/or city trivia contests on your social media outlets. City trivia is great for adults and can be done with ease on the city's Facebook or Twitter feed. The first to answer correctly wins, and the winner's name can be publicized on the outlet for them to share with their personal following. Create

CLERMONT



CRESTVIEW



FERNANDINA BEACH



LADY LAKE



WINTER HAVEN

a unique hashtag for an Instagram photo contest to serve as a kind of entry form. Be sure to have a theme, and set start and end times when photos may be submitted before judging.

Reach out to the business community. Host an open house in partnership with the local chamber of commerce's "business after hours" program to highlight city services and upcoming projects, and for input on city initiatives.

Create an "adopt-a-school" program. Coordinate various municipal departments to "adopt" a school or school department to enhance curricula involving city government. Assist educators in developing learning materials. Coordinate throughout the year.

LEVEL THREE: ACTIVITIES REQUIRING MORE PLANNING AND RESOURCES

Sponsor a community service day or week. Coordinate with city staff and elected officials, local volunteer groups, charity and nonprofit organizations, schools and civic clubs. Some ideas include a clean-up beautification project at a city park, a workday at the animal shelter or spearheading a conservation initiative.

Work with local high school(s) to create a youth council program or student advisory committee. These citywide advisory boards provide advice and counsel to the Council/Commission. The board also implements and participates in youth-identified community initiatives. For more information, view the League's "[Youth Council Development Guide](#)," available via [FLCityWeek.com](#).

Allow for shadowing. Work with teachers to match students with city leaders and department heads. Provide materials to help students prepare for and understand job requirements.

Hold mock City Council meetings. Have city officials go into the schools, or invite students into council chambers to tackle a real-life issue. Coordinate ahead of time with teachers so that students familiarize themselves with the procedures and rules for running a council meeting and the roles of elected officials, department heads and residents.

Host a career fair. Advertise existing career opportunities and invite adults who may be interested/qualified to apply for the job(s). For youth, showcase various positions in city government and their related hiring requirements and duties to expose the students to the wide variety of careers available with their city. Have city staff on hand to answer questions.

Work with local schools to host a trivia day/contest for students. Kids love games, and what better way to showcase municipal facts and services than by testing their knowledge in a fun way. It could be set up as a Jeopardy™-type competition within a single class or among several classes. Students spend time at school studying facts about city government and their city, then face off in a competition to test their knowledge.

Develop a citizens' academy. A citizens' academy is an excellent way to educate residents, build positive relationships and increase communication between city government officials and citizens, as well as inspire future municipal leaders. For more information, view the League's "[Guide for Creating a Citizens' Academy](#)," available on the League's website.

PUBLICITY TIPS AND STRATEGIES

Know your media audiences. Typically, consumers of traditional media differ demographically from those on social media. Target audiences in a way that speaks to each of them.



Involve print, television and radio outlets as early as possible. Send a press release with the schedule and description of activities and/or a special article or editorial authored by city hall leadership. Designate a contact for media inquiries if you do not already have one. (A sample press release is enclosed.)

Consider scheduling an interview about your project on a local television or radio talk show and your cable-access channel.

In addition to including your activities on the city's event calendar, have them posted on all applicable community calendars.

Shoot and share photographs with print/online outlets throughout the week. A great photograph goes a long way, and most need to be sent to print media outlets with only a short description. Photos may also be saved for use on your website and to publicize next year's city government week. Smartphones now shoot as well, if not better, than point-and-shoot cameras.

GET CREATIVE WITH DIGITAL AND SOCIAL MEDIA

Post all materials, activities, rules and schedules on your city's website and social media pages. Encourage citizens to visit to learn more. Driving traffic to your website and social media platforms will allow citizens to see what other services your city offers.

Use the **Florida City Government Week** hashtag, **#FLCityWeek**, when promoting your activities on social media. Encourage all involved in related activities to use the hashtag. Using hashtags connects your posts with similar content. They can also allow cities to view a running list of **#FLCityWeek** content from across the state and locally in real time. Cities may then Facebook share, retweet or replicate photos/statuses on Instagram using [repostapp.com](https://www.repostapp.com/).

Include links to your social media outlets via your website to further advertise upcoming events, contests and information. These links will likely generate an increase in the overall "likes" and followings of your social outlets, which will help in the future to communicate with citizens during, for instance, weather emergencies.

Introduce citizens to upcoming activities on Facebook. Create individual, public Facebook event pages, and encourage citizens to share via their personal pages, "tag" friends who may be interested in attending and RSVP on event pages.

Ask partners, local businesses and sponsors to share your activities through their own social outlets and to tag your city. Tag them back with public thanks. This thank you provides them with free publicity and shows that they're supporting the community: a win-win.

Send thank you letters to newspaper reporter/editors if you receive favorable press on the event and to others who assisted in publicizing your **Florida City Government Week** events.



MARGATE



NORTH MIAMI



PARKLAND



WINTER PARK

SAMPLE CITY PRESS RELEASE

[Your Municipality's Logo]

FOR IMMEDIATE RELEASE

[Month Day, 2021]

Contact:

Contact Name

Contact Email Address

Contact Phone Number

[Name of City/Town/Village] Celebrates Florida City Government Week October 18-24, 2021

City/Town/Village, FL – The [City/Town/Village of _____] is joining cities throughout the state in celebrating Florida City Government Week, a weeklong celebration that raises awareness about the importance of municipal government and its daily impact on residents. The annual event is sponsored by the Florida League of Cities, the united voice for Florida's municipal governments.

Because local government is the government closest to the people and the one with the most direct daily impact on its residents, it is important that residents understand how their city operates, the services it provides and the importance of their active involvement. The weeklong event's theme, "My City: I'm Part of It, I'm Proud of It," will guide this year's activities.

"Florida City Government Week is an opportunity to help our residents learn more about the many services we provide, which will lead to more knowledgeable citizen participation in the future," said [name of official being quoted]. "We are excited about this year's activities and hope to engage [include who the program is for: students, all residents, senior citizens] in our upcoming events."

Events will be held October 18-24 and include [list activities, date, time and locations].

[It would be good to get a quote from school officials or other groups that you involved in the project.]

NOTE: Include specific information about your city, keeping information to the point and brief. Press releases are more effective when limited to one or two pages. You may want to follow up with phone calls to your local media representatives to personally invite them to your city's events. If the public is invited to an event, say so, and provide relevant details.

SAMPLE RESOLUTION

Florida City Government Week

A RESOLUTION OF THE [CITY/TOWN/VILLAGE] OF [REDACTED] RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER [REDACTED], AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, city government is the government closest to most citizens and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY THE [CITY/TOWN/VILLAGE] OF [REDACTED] AS FOLLOWS:

Section 1. That the [City/Town/Village] of [REDACTED] encourages all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week.

Section 2. That the [City/Town/Village] of [REDACTED] encourages educational partnerships between city government and schools, as well as civic groups and others organizations.

Section 3. That the [City/Town/Village] of [REDACTED] supports and encourages all Florida city governments to actively promote and sponsor Florida City Government Week.

PASSED AND ADOPTED by the [City/Town/Village] of [REDACTED].

Dated this [REDACTED] day of [REDACTED], 2021.

#FLCityWeek



Florida City

Florida League of Cities • Post Office Box 1757 • Tallahassee, Florida 32302-1757
850.222.9684 • FLCityWeek.com

#FLCITYWEEK

Recap of Florida City Government Week

by Shwanda Barnette
Florida League of Cities



Florida City Government Week 2020 was as unique in many ways as the year itself. While several of the activities and events municipalities typically engage in were not feasible due to the pandemic, it was just as important this year to highlight the great work of local officials and staff in serving their residents. Many cities got creative using virtual tools to engage residents. Local government officials and staff make our communities better every day. The summaries that follow recap how municipalities celebrated Florida City Government Week 2020 despite these challenging times.

BOCA RATON

Boca Raton hosted three virtual activities to engage their youth around literacy. At "The City That Talks" virtual storytime, city staff and council members read the Florida League of Cities' children's book to learn from the people who make up local government. Residents were encouraged to take photos of what they think is the best part of the city and share the photos with the hashtags #LoveBocaRaton and #FLCityWeek. For "Boca Raton 101," residents were asked to join Boca Raton Library's Youth Services team as they shared history and fun facts about the city and local government. Boca Raton also presented a list of recommended books for all ages. Photos and links were shared on social media.

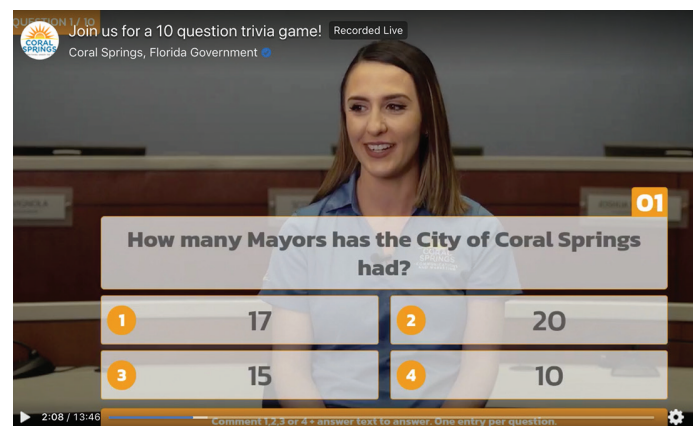


COCONUT CREEK

Coconut Creek promoted activities and city information during Government Week. A message from Congressman Ted Deutch was promoted on social media. Eleven videos of city staffers highlighted their jobs on social media and in an e-newsletter. The city educated the community on city charter amendments on social media and the e-newsletter. City trivia, contests and promotions of the city's public art were featured on social media. The city promoted Government Week activities on the website. Six virtual school presentations were given by Commissioner Sandy Welch and city staff.

CORAL SPRINGS

Coral Springs hosted a Facebook Live trivia game testing residents' knowledge of local government. The city also hosted "The City That Talks" virtual readings in which commissioners helped the youngest residents understand city services through the fun and friendly story.



CRESTVIEW

From learning about more than 30 community organizations to dedicating the new radio-controlled car racetrack, residents had opportunities to learn what makes the county seat tick. City services, recreational and involvement opportunities were highlighted. Public officials turned up at events and public gatherings, sparking conversations with residents. In-person and online events found city leaders speaking with civics classes at a middle school, receiving residents' questions during a Facebook Live forum and participating in public outreach including service club meetings.



DEBARY

In DeBary, the Communications and Government Affairs Department photographed all employees and featured a department on Facebook and Instagram each day with a short description. They used hashtags to boost exposure.

FLORIDA CITY GOVERNMENT WEEK

DeBARY PUBLIC WORKS

The City of DeBary created the Public Works Department in FY 2013. The Department is responsible for the operation and maintenance of storm water systems, sidewalks, City roadways, including pavement repairs and median maintenance along 17/92. The department maintains all City-owned equipment, and provides a variety of services to the public and to other city departments.

www.debary.org/publicworks

Meet your Public Works Team!

Alan Williamson
Public Works Director
awilliamson@debary.org
386-601-0208

Juan Serrano
Public Works Superintendent
jserrano@debary.org
386-601-0207

Amy Perkins
Public Works Office Assistant
aperkins@debary.org
386-601-0207

DEERFIELD BEACH

City of Deerfield Beach, Florida - Government

October 21 at 12:05 PM · 🌐

#FLCityWeek #DFB #GovernmentWeek #CityGovernmentWeek

GAME TIME! Because it is Florida City Week (aka Government Week) we are going to test your knowledge of the City with a virtual scavenger hunt. Follow this link for the game and #MayTheOddsBeEverInYourFavor : <http://ow.ly/8eU450BY0rl>

SCAVENGER HUNT GAME TIME

Deerfield Beach used Facebook to highlight employees from a number of departments. They had storytime with a Broward Sheriff's Office deputy and Micah the dog reading "The City that Talks." They highlighted City Hall photos and shared what the commissioners do. They provided a virtual scavenger hunt using the Florida League of Cities' "City Trivia

for Middle School Students" as well as more questions from the city's historical society and city website. Prizes were awarded. Friday was an opportunity for community service with the Clean Swell App.

DEFUNIAK SPRINGS

At a council meeting, Mayor Bob Campbell read a proclamation recognizing Florida City Government Week. A letter was sent to the school superintendent asking that principals and teachers of each city school work with city staff to make the week fun and educational. Students of every grade participated.

City of DeFuniak Springs

Proclamation

WHEREAS, city government is the government closest to most citizens and the one with the most direct daily impact upon its residents; and

WHEREAS, city government provides services and programs that enhance the quality of life for residents making their city their home; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities; and

NOW, THEREFORE, I, Bob Campbell, by virtue of the authority vested in me as Mayor of the City of DeFuniak Springs, Florida do hereby proclaim October 19-25, 2020 as

FLORIDA CITY GOVERNMENT WEEK

In the City of DeFuniak Springs and encourage all citizens, city government officials and employees, to participate in events that recognize and celebrate Florida City Government Week, and encourage educational partnerships between city government and schools, as well as civic groups and other organizations, and encourage and support all Florida city governments to actively promote and sponsor Florida City Government Week.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of DeFuniak Springs to be affixed this 12th day of October in the year of our Lord two thousand twenty.

Bob Campbell, Mayor

I'M PART OF IT I'M PROUD OF IT

DESTIN

In a video message, Mayor Gary Jarvis highlighted the city's strategic plan, achievements and information on meeting the community's needs. To engage youth on how city government works, the library staff aired an online storytime with "The City That Talks" children's book. The city hosted a photo contest and encouraged people to submit high-resolution digital images of what they love about Destin. A total of 135 submissions were received, and staff members picked their favorites. Images included city amenities such as beaches, parks, historic landmarks, public art, natural conservation areas, recreational activities, special events and wildlife. The winners were highlighted on social media and will be considered for the new website.



FERNANDINA BEACH

Fernandina Beach presented a virtual reading of "The City that Talks." Sixteen staff members read the pages corresponding to their job descriptions. The combination of voices was well-received.



FORT MEADE

Fort Meade participated in a community event sponsored by the Fort Meade Chamber of Commerce called "Scarecrow Row." Three displays represented the city. For City Hall, there was the "City of Fort Meade – Stronger Together" with scarecrows representing the mayor, vice mayor, three commissioners and city manager. Each department was displayed in groups with the library clerk holding "The City That Talks." For the Fire Department, the display was "I Got Your Back," and for the Library, the display was "Head over Heels for the Library."



FORT MYERS

Fort Myers partnered with Florida Gulf Coast University to give students the opportunity to earn service-learning hours along with being educated about the city's waterways and environmental efforts. It was a three-day event with a creek cleanup on October 15-16 and a neighborhood cleanup on October 23.



**I'M PART OF IT
I'M PROUD OF IT**

FORT WALTON BEACH

Throughout 2020, Fort Walton Beach used social media to share employee spotlights as a way of celebrating the staff who serve the community and to highlight the jobs and responsibilities of the workforce. During Florida City Government Week, the city compiled and shared these spotlights and thanked the residents and businesses for the opportunity to serve.



GOLDEN BEACH

Golden Beach celebrated by hosting a socially distanced ceremony with the town residents, local dignitaries and the media to commemorate the groundbreaking of the Civic Center project. The \$5.5 million comprehensive facility will house Town Hall offices and the Police Department and include event and leisure spaces for residents. To meet the challenges of climate change, this first-of-its-kind Civic Center will be built on columns that will elevate it 25 feet in the air.



HOLLYWOOD

The Hollywood Department of Parks, Recreation and Cultural Arts presented the Virtual Halloween Photo Contest. Participants submitted photos in three categories: Pumpkin Carving, Pumpkin Decorating and Group/Family Costume. Three winners were selected in each category. This challenge was fun, exciting and family-friendly.



LAKELAND

Lakeland presented a proclamation declaring Florida City Government Week at the commission meeting. Lakeland partnered with the Florida League of Cities for resources to teach citizens about municipal government through projects and information. The city conveyed to residents that they can influence government through their civic involvement and positively impact lives by volunteering.



LANTANA

In addition to presenting a proclamation, Lantana coordinated a student essay contest. The topic was "If I Were Mayor for a day, I would" The schools provided the town with their top three picks, and the mayor selected a first-, second- and third-place winner from each school. The winners were announced at a town council meeting and posted on Facebook. The essays were displayed at council chambers. Gift cards were given to the winners.



LARGO

The Largo Advisory Board members were interviewed, and their stories were highlighted in LargoToday, a weekly e-newsletter from the city manager. Interviewees shared their experience volunteering on city boards and encouraged others to get involved. Largo also hosted a Virtual Trivia Night with questions about the city's award-winning services. Participants joined virtually and played to win tickets to a show at the Central Park Performing Arts Center. To reach a younger audience, the city partnered with a local elementary school to educate students on city services and asked students what they would do if they were mayor for a day.

MELBOURNE

Melbourne conducted a Florida City Government Week social media campaign highlighting little-known aspects of city service and public servants who support the community.

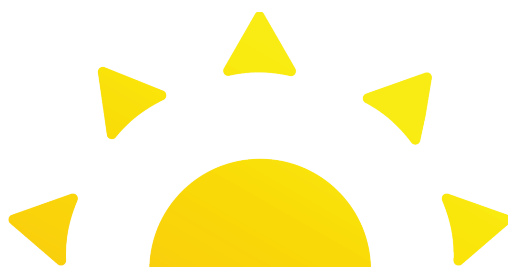
MOUNT DORA

Mount Dora featured a video every day, all of which were shot, edited and produced by the public information officer. In one video, Mayor Cathy Hoechst read "The City that Talks." Another video offered a behind-the-scenes look at what it takes to keep parks clean and running. Wednesday's video was Hoechst reading the Florida Government Week Proclamation at the council meeting. Thursday's video featured the Fire Department's training, firefighting and community programs. Friday's video featured a 59-year-old resident who came to the library and spent four years in the Adult Learning Program learning to read with a volunteer tutor.



NEWBERRY

Newberry held a "City Fleet Parade" for children attending an after-school program. Trucks and heavy equipment from the Utility/Public Works Department and a city fire rescue station circled twice with horns, lights and sirens. The children watched the City Government Week 101 video and participated in a question-and-answer session.



NORTH MIAMI

THE CITY OF NORTH MIAMI PRESENTS FLORIDA CITY GOVERNMENT WEEK
October 19 - 25, 2020

MY CITY
I'M PART OF IT
I'M PROUD OF IT

Councilwoman Mary Estímé-Irvin encourages residents, business owners, local schools and community organizations, to join the city of North Miami in celebrating Florida City Government week. Through Florida City Government Week, the Florida League of Cities strives to bring awareness to city government's role in enhancing the quality of life in communities.

Friday, October 23rd
Community Bike Ride With the North Miami Police Athletic League (NMPAL)
4:00 p.m.
Start location: North Miami Police Department
700 NE 124 Street North Miami, FL 33161
Join Councilwoman, North Miami Police Chief Larry Juriga, and the NMPAL as they guide the local youth on a bike ride through the City. Share your perspective during a light conversation on the role and responsibility of the North Miami Police Department and how they influence our community. Bring your bike. Helmets are required.
RSVP for the Community Bike Ride by calling 305-891-0294 ext. 23208.

For more information, contact the Office of Mayor and Council at 305-895-9818.
NorthMiamiFL.gov/Celebrate

By attending a City of North Miami event, you are consenting to use your photograph, audio, and video recording may occur. By agreeing to these terms, you consent to photography, audio recording, video recording and for photos, audio files, and video files to be used for promotional purposes, advertising, inclusion on websites, social media, or any other purposes for the City of North Miami and its representatives. For media inquiries email: media@northmiamifl.gov

Councilwoman Mary Estímé-Irvin hosted the Florida City Government Week Celebration filled with family activities. The activities included a virtual tour of some of the most interactive departments in the city, techniques from the North Miami Police Department on how to survive an active shooter,

a Museum of Contemporary Art Makers course and a community bike ride with Police Chief Larry Juriga. There was also a virtual premiere of the inaugural State of the District Address from the councilwoman. North Miami discussed the importance of civic engagement while reminding participants of resources. The highlight of the week was establishing the North Miami Youth Council.

OLDSMAR

During a City Council meeting, Vice Mayor Katie Gannon (center right) presented a proclamation to encourage citizens, government officials and employees to celebrate Florida City Government Week. Joining her were City Manager Al Braithwaite (left to right), City Clerk Ann Nixon, Assistant City Manager Felicia Donnelly, City Attorney Tom Trask and Mayor Eric Seidel.



ORANGE CITY



Orange City's residents participated in a Halloween drive-by at two schools. The city also held two ribbon-cutting events. The city also started a park ranger program of volunteers acting as park diplomats. Seven people were recruited for training.

PALM SPRINGS

The public library accepted a proclamation from Mayor Beverly Smith that proclaimed "City Government Month in Palm Springs." Smith and Village Manager Rich Reade had a meet-and-greet presentation at an elementary school, where children learned about the importance of local government. The village also hosted an online mock meeting at a middle school. Thirty-five students and their teacher participated in a presentation of how a council meeting works. Village departments were represented by eight of the department heads/directors. Each department head explained their work and the qualifications needed. Children were educated about local government, leadership, decision-making and consideration of what is best for a community.



I'M PART OF IT I'M PROUD OF IT

PANAMA CITY BEACH

The mayor and three city council members had separate speaking/reading engagements at schools. Mayor Mark Sheldon spoke to an AP Civics class, while Vice Mayor Geoff McConnell spoke to a U.S. History class. Councilman Phil Chester addressed middle schoolers. Councilman Paul Casto read "The City That Talks" to second-grade classes. Councilman Michael Jarman held a "Coffee with the Councilman" at a local restaurant.



PARKLAND

Parkland pre-recorded its traditional Government Day event. Each student was able to interact with classmates while watching segments from the Waste Management, Police and Fire Departments as well as the library and the mayor. Students were able to vote for their favorite book using an online survey.



PORT ORANGE

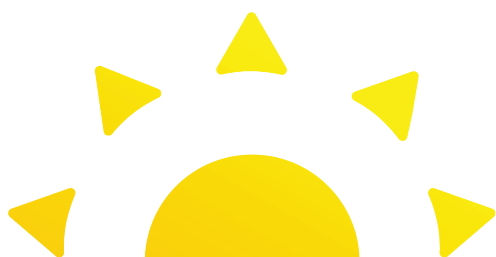


Port Orange Citizens Academy was held with Fire and Rescue. Fire Department staff provided an overview of fire operations, safety, training and emergency management. The class toured and examined the Quint 72 truck. The city's

latest episode of "The POG Show" podcast focused on Port Orange University and the impact it has made on municipal government. Florida City Government Week was mentioned. The celebration continued with the reading of a proclamation by Mayor Donald O. Burnette at a council meeting.

PORT ST. LUCIE

Port St. Lucie teamed up with the St. Lucie County School District to put together a virtual Youth Town Hall. Students from four schools submitted 56 videos, asking seven city employees how their local government works. Each school's session was 30 minutes. Each school watched virtually as their questions were answered live from council chambers. Panelists included Councilwomen Jolien Caraballo and Stephanie Morgan, Mayor Gregory J. Oravec, Assistant Police Chief Richard Del Toro, Communications Director Sarah Prohaska, Utility Billing/Connection Support Manager Gina Linsley and Community Outreach Coordinator, Parks and Recreation Robert Chenier. City leaders were impressed with the students' open-ended, relevant questions that led to a meaningful dialogue. Each class session was uploaded to the city's YouTube channel so students throughout the city could learn about how their local government serves citizens. Photos and video links were shared on the city's social media platforms.

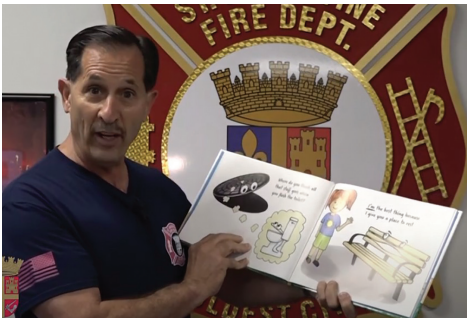


SANFORD

Sanford believes in citizen engagement at all ages. "The City That Talks" picture book is a civics education lesson written with a friendly story to teach the youngest residents (ages 4-8, pre-K through second grade) about city services. Mayor Art Woodruff read the book to students enrolled in the city After School Program. Sanford also hosted a Mayor's Virtual Town Hall. There was good online participation. Citizens brought up many topics including lighting up neighborhoods and increasing golf cart zones. Other topics included traffic circles, the city budget, effects of COVID-19 on the city, the future of the Civic Center, open container laws, the Mayfair Hotel, youth civic education, Heritage Park and Sunrail station land development.



ST. AUGUSTINE



This year was celebrated virtually, with a proclamation passed during a virtual city commission meeting and videos premiering

on the city's Facebook page, @CityStAug and YouTube channel. This video series kicked off with a special presentation of the book "The City that Talks," read by Meredith Breidenstein, assistant city manager, Bob Growick, fire marshal, Caroline Drouin, police officer, and Sam Adukiewicz, municipal marina harbormaster. A video demonstrated full turn-out gear for a firefighter featuring Firefighter James Cosgrove in his gear and Fire Safety Inspector Abby Pedigo explaining the purpose of each piece of gear. This video sends a message to children that even though firefighters may look scary, they are there to help. As one of the few coastal cities that owns, operates and maintains a municipal marina, the city featured the St. Augustine Municipal Marina. The city demonstrated the function of a marina, its capacity and the wildlife there including manatees and dolphins. St. Augustine premiered a grand finale video that celebrated their staff that keep the city running every day.

STUART

Stuart's senior staff shared "The City that Talks" storybook. The Florida Chapter of the American Planning Association announced that Stuart won the seventh annual Great Places in Florida award program.



SUNNY ISLES BEACH

Sunny Isles Beach gave an election presentation to a third-grade class. Students completed a "People in my Community" class project.



TAMARAC

In addition to proclaiming October 19-25 as Florida City Government Week, elected officials participated in a virtual meeting of Tamarac's Teen Council. The Teen Council is an empowerment program for Tamarac residents in grades 8-12 that facilitates leadership and community involvement. The mayor and commissioners led breakout sessions with small groups of teens. They discussed their roles with the city and answered questions. The teens recorded short video clips recapping what they learned. These clips were compiled into a video shared at a Commission meeting and on the city's social media platforms.



TEMPLE TERRACE

Temple Terrace invited its Facebook fans to demonstrate their knowledge of city attractions by playing a game named Where's Temple? City mascot Temple the Orange set out from City Hall to visit his favorite places. One photo was posted on the city's Facebook page at 9:00 a.m. each day. Page followers were invited to submit their guesses as to his location, which mostly featured local parks. One winner from the correct guesses was chosen each day, and that person received a \$50 restaurant gift card that the city purchased with funds from the Business Relations Department to support local enterprises. On the final day of the contest, a grand prize winner was drawn from all of the week's correct guesses. The final winner received three \$50 restaurant gift cards. Temple the Orange gained quite a fanbase, garnering positive comments that included, "Seeing Temple in my feed made me smile. Hope to see more of that cutie soon;" "Please consider more city promotional material with Temple the Orange, we love him!" and "This mascot is giving me life, it's so adorable."



VERO BEACH

Vero Beach passed a proclamation for Florida City Government Week. Council members recorded participation in live readings of "The City that Talks" book under the Florida League of Cities Readers 2 Leaders initiative and facilitated a scavenger hunt.



Proclamations and Resolutions Adopted

Governor Ron DeSantis	Largo
Boca Raton	Marco Island
Brooksville	Mount Dora
Deerfield Beach	Newberry
DeFuniak Springs	North Miami
Fort Meade	Oldsmar
Fort Walton Beach	Orange City
Golden Beach	Palm Springs
Juno Beach	Port Orange
Jupiter	St. Augustine
Lakeland	Tamarac
Lantana	Vero Beach

PLAN NOW TO PARTICIPATE IN THE 30TH ANNIVERSARY OF FLORIDA CITY GOVERNMENT WEEK!

This year is the **30th Anniversary of Florida City Government Week**, and we hope to see you celebrate in a big way **October 18-24**. If your city would like to participate, you can find additional ideas by going to flcities.com. Under "Education and Events," select "City Government Week." Stay tuned for new ideas on how to celebrate this year! We hope to have the most participation ever in #FLCityWeek history!



YOUTH ADVISORY COMMITTEE AGENDA ITEM

City of Fernandina Beach



SUBJECT: Establish Regular Meeting Date and Time

ITEM TYPE: New Business

REQUESTED ACTION:

SYNOPSIS: In accordance with Resolution 2021-122 Section 1(h) the Youth advisory Committee shall meet quarterly (October, January, April, and July).

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Caroline Best

Date: September 21, 2021

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

RESOLUTION 2021-122

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING RESOLUTION 2021-101 ESTABLISHING THE YOUTH ADVISORY COMMITTEE TO PROVIDE FOR MEMBER TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission established the Fernandina Beach Youth Advisory Committee (YAC) by Resolution 2015-83; and

WHEREAS, its purpose was to provide student leaders a voice in City government and to give the City Commission benefit of local student body input; and

WHEREAS, due to lack of membership associated with residency requirements and students' competing priorities, YAC was sunset by Resolution 2017-148; and

WHEREAS, the City Commission, at their June 15, 2021, Workshop, expressed interest in forming a new Youth Advisory Committee; and

WHEREAS, the City Commission at their July 6, 2021, Regular Meeting, approved Resolution 2021-101 establishing the YAC which did not provide for member terms; and

WHEREAS, YAC member terms are hereby provided for in Section 1(c)(1) and (2), in accordance with Ordinance 2020-14.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby established the Fernandina Beach Youth Advisory Committee.

- a) Creation and Purpose. There is hereby created a committee to be known as the "Fernandina Beach Youth Advisory Committee" hereinafter referred to as the "Committee." The Committee's role is to provide input and recommendations to the City Commission.
- b) Membership. The Committee will be open to up to ~~five~~ seven (5) (7) members in grades 9-12. Students interested in serving on the Committee should apply to the City Clerk's Office.
- c) Appointment. Members will be appointed and removed in accordance with Section 2-122 of the Code of Ordinances of the City of Fernandina Beach.
 - 1) The term of office for inaugural board members will be staggered: two members will be appointed for one-year terms (expiring December 30, 2022); ~~two~~ three members will be appointed to two-year terms (expiring December 30, 2023) and ~~one~~ two members will be appointed to a three-year term (expiring December 30, 2024).
 - 2) Thereafter, all terms will be for three years, with expiring terms concluding on December 31st of the calendar year ending the term and new terms beginning on January 1st of a given calendar year.

- d) Organizational Matters. At any time after the initial meeting of the Committee, the Committee will adopt by-laws and may adopt rules of procedure deemed necessary for the conduct of its business.
- e) Support. The City Commission will designate a Commissioner to serve as a liaison to the Committee, who will assist with the administration and management of the Committee (including promotion, publicity, agenda preparation, etc.). The Information Technology Department will provide additional staff support for the Committee.
- f) Expenses. Members of the Committee serve without compensation. The City Commission of the City of Fernandina Beach, Florida, is hereby authorized and empowered to pay, from its general funds, such expenses as the Committee may incur in the performance of Committee duties.
- g) Leadership. The Committee will elect annually from its members, one chairperson, one as vice-chairperson, one recording secretary, and any other leadership role as determined by the Committee.
- h) Meetings. The Committee will meet quarterly (October, January, April, and July) at a regular time as determined by the Committee at its organizational meeting.
- i) Compliance with Ethics, Sunshine and Public Records Laws. When discussing potential recommendations to the City Commission of the City of Fernandina Beach, the Committee members are subject to the provisions of Part III of Chapter 112, the Code of Ethics for Public Officers and Employees, and all meetings for this purpose will be open to the public pursuant to § 286 .011, Florida Statutes, and the public record provisions of § 119.07, Florida Statute.

SECTION 2. This Resolution takes effect immediately upon passage.

ADOPTED this 3rd day of August, 2021.

CITY OF FERNANDINA BEACH



MICHAEL A. LEDNOVICH
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



CAROLINE BEST
City Clerk



TAMMI E. BACH
City Attorney

RESOLUTION 2021-101

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, ESTABLISHING THE FERNANDINA BEACH YOUTH ADVISORY COMMITTEE; PROVIDING FOR ITS CREATION AND PURPOSE; PROVIDING FOR APPOINTMENT; MEMBERSHIP; AND TERMS; PROVIDING FOR REMOVAL OF MEMBERS; PROVIDING FOR STAFFING; PROVIDING FOR MEETINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission established the Fernandina Beach Youth Advisory Committee (YAC) by Resolution 2015-83; and

WHEREAS, its purpose was to provide student leaders a voice in City government and to give the City Commission benefit of local student body input; and

WHEREAS, due to lack of membership associated with residency requirements and students' competing priorities, YAC was sunset by Resolution 2017-148; and

WHEREAS, the City Commission, at their June 15, 2021, Workshop, expressed interest in forming a new Youth Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby established the Fernandina Beach Youth Advisory Committee.

- a) Creation and Purpose. There is hereby created a committee to be known as the "Fernandina Beach Youth Advisory Committee" hereinafter referred to as the "Committee." The Committee's role is to provide input and recommendations to the City Commission.
- b) Membership. The Committee will be open to up to five (5) members in grades 9-12. Students interested in serving on the Committee should apply to the City Clerk's Office.
- c) Appointment. Members will be appointed and removed in accordance with Section 2-122 of the Code of Ordinances of the City of Fernandina Beach.
- d) Organizational Matters. At any time after the initial meeting of the Committee, the Committee will adopt by-laws and may adopt rules of procedure deemed necessary for the conduct of its business.
- e) Support. The City Commission will designate a Commissioner to serve as a liaison to the Committee, who will assist with the administration and management of the Committee (including promotion, publicity, agenda preparation, etc.). The Information Technology Department will provide additional staff support for the Committee.

- f) Expenses. Members of the Committee serve without compensation. The City Commission of the City of Fernandina Beach, Florida, is hereby authorized and empowered to pay, from its general funds, such expenses as the Committee may incur in the performance of Committee duties.
- g) Leadership. The Committee will elect annually from its members, one chairperson, one as vice-chairperson, one recording secretary, and any other leadership role as determined by the Committee.
- h) Meetings. The Committee will meet quarterly (October, January, April, and July) at a regular time as determined by the Committee at its organizational meeting.
- i) Compliance with Ethics, Sunshine and Public Records Laws. When discussing potential recommendations to the City Commission of the City of Fernandina Beach, the Committee members are subject to the provisions of Part III of Chapter 112, the Code of Ethics for Public Officers and Employees, and all meetings for this purpose will be open to the public pursuant to § 286 .011, Florida Statutes, and the public record provisions of § 119.07, Florida Statute.

SECTION 2. This Resolution takes effect immediately upon passage.

ADOPTED this 6th day of July, 2021.

CITY OF FERNANDINA BEACH



MICHAEL A. LEDNOVICH
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



CAROLINE BEST
City Clerk



TAMMI E. BACH
City Attorney

RESOLUTION 2015-83

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA ESTABLISHING THE FERNANDINA BEACH YOUTH ADVISORY COMMITTEE; PROVIDING FOR ITS CREATION AND PURPOSE; PROVIDING FOR APPOINTMENT OF MEMBERS; TERMS; PROVIDING FOR REMOVAL OF MEMBERS; PROVIDING FOR STAFFING; PROVIDING FOR MEETINGS; PROVIDING DUTIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in April 2015, the City Commission by consensus expressed their interest in establishing a Youth Advisory Committee; and

WHEREAS, the general purpose is to give student leaders a voice in the City of Fernandina Beach government and to give the City Commissioners the benefit of student input; and

WHEREAS, students may:

1. Learn about City government and the democratic process;
2. Serve on additional City boards or committees as requested;
3. Develop and implement opportunities for other students to learn about City government;
4. Develop and maintain a network of students from whom the City Commissioners can request input; and
5. Develop and implement at least one community service project supporting a City function.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby establishes the Fernandina Beach Youth Advisory Committee:

(a) Creation and Role. There is hereby created a committee to be known as the "Fernandina Beach Youth Advisory Committee" hereinafter referred to as the "Committee." The Committee's role shall be to provide input and recommendations to the City Commission.

(b) Membership. The Committee shall be open to up to five (5) voting members in grades 9-12 and a secretary/clerk who is in grade 10. Students interested in serving on the Committee should submit an application to the City. The City Commissioners will appoint members to serve one-year terms to correspond with the school year.

(c) Removal of Members. By a majority vote, the Committee may request that the City Commission remove a member of the Committee who misses more than two consecutive meetings or events without notifying the Committee.

(d) Organizational Issues. At any time after the initial meeting of the Committee, the Committee shall adopt by-laws and may adopt rules of procedure deemed necessary for the conduct of its business.

(e) Expenses and Staff Support. Members of the Committee shall serve without compensation. The City Commission of the City of Fernandina Beach, Florida, is hereby authorized and empowered to pay, from its general funds, such expenses as the Committee may incur in the performance of Committee duties. At his/her discretion, the City Clerk shall provide staffing to

assist the Committee in the conduct of its business.

(f) Leadership. The Committee shall elect annually one of its members as its chairperson, one as vice-chairperson, one as secretary, and to any other leadership role as determined by the Committee.

(g) Meetings. The Committee shall meet as needed.

(h) Compliance with Ethics, Sunshine and Public Records Laws. When discussing potential recommendations to the City Commission of the City of Fernandina Beach, the members of the Committee are subject to the provisions of Part III of Chapter 112, the Code of Ethics for Public Officers and Employees, and all meetings for this purpose will be open to the public pursuant to § 286.011, Florida Statutes, and the public records provision of § 119.07, Florida Statutes.

SECTION 2. This Resolution shall take effect immediately upon passage

ADOPTED this 1st day of December, 2015.

CITY OF FERNANDINA BEACH



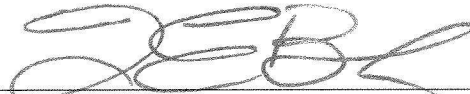
Edward E. Boner
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:



Caroline Best
City Clerk



Tammi E. Bach
City Attorney

C. 000

CITY COMMISSION AGENDA ITEM
CITY OF FERNANDINA BEACH

SUBJECT: Resolution 2015-83
Establishing the Fernandina Beach Youth Advisory Committee

DEPARTMENT: City Attorney

ATTACHMENTS: ☐ Ordinance ☒ Resolution
☐ Support Documents ☐ Other

RECOMMENDED ACTION: Approves Resolution 2015-83

SUMMARY: The attached Resolution authorizes the creation of a committee to be known as the Fernandina Beach Youth Advisory Committee. The Committee shall consist of five (5) members in grades 9-12. The inaugural Committee will consist of 5 students plus one alternate interested and selected by the City Commission. The City Commissioners will appoint members to serve one-year terms to correspond with the school year. Members of the Committee shall serve without compensation.

The inaugural board shall consist of 5 voting members (Dillon Basse, Bethy Spillane, Shanaya Thompson, Elizabeth Lai and Jesse Chapman) and one tenth grader to act as secretary/clerk to the Committee (Shelby Bradley). The City Commission will appoint a Commissioner liaison at its reorganizational meeting on December 15th. The first Youth Committee meeting will be held in January and posted as a public meeting after coordinating with student schedules.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS: No Additional Comments.

DEPARTMENT HEAD	Submitted by: Tammi E. Bach City Attorney	Date: 11/20/2015
	Requested Agenda	Date: 12/01/2015
FINANCE DEPARTMENT	Approved as to Budget Requirements	Date:
CITY ATTORNEY	Approved as to Form and Legality <i>TEB</i>	Date: 11/20/2015
CITY MANAGER	Approved Agenda Item for 12/01/2015 <i>mm</i>	Date: 11/20/2015

COMMISSION ACTION:	☒ Approved As Recommended	☐ Disapproved
	☐ Approved With Modification	☐ Postponed to Time Certain
	☐ Other	☐ Tabled

Approved at the City Commission
Regular Meeting
Held on *8/11/15*
Voted: *5-0* Initial: *TEB*

RESOLUTION 2017-148

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, SUNSETTING THE YOUTH ADVISORY COMMITTEE AND REPEALING RESOLUTION 2015-83; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in April 2015, the City Commission by consensus expressed their interest in establishing a Youth Advisory Committee and did so via Resolution 2015-83; and

WHEREAS, the general purpose of forming the Youth Advisory Committee was to give student leaders a voice in City of Fernandina Beach government and to give the City Commissioners the benefit of student input; and

WHEREAS, many of the students at Fernandina Beach High School are not City residents and unable to serve on the Commission's Youth Advisory Committee; and

WHEREAS, the City Commission believes it is in the best interests of the City for the Youth Advisory Committee to be sunsetted and consider adding ex-officio, non-voting student members to another City board (i.e. Parks & Recreation) to allow more high school students to learn about City government and provide input to City management without regard to their residency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. The City Commission hereby sunsets the Youth Advisory Committee and repeals Resolution 2015-83.

SECTION 2. This Resolution shall become effective immediately upon passage.

ADOPTED this 19th day of September, 2017.

CITY OF FERNANDINA BEACH



Robin C. Lentz
Commissioner – Mayor

ATTEST:



Caroline Best
City Clerk

APPROVED AS TO FORM & LEGALITY:



Tammi E. Bach
City Attorney

RESOLUTION 2015-83

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA ESTABLISHING THE FERNANDINA BEACH YOUTH ADVISORY COMMITTEE; PROVIDING FOR ITS CREATION AND PURPOSE; PROVIDING FOR APPOINTMENT OF MEMBERS; TERMS; PROVIDING FOR REMOVAL OF MEMBERS; PROVIDING FOR STAFFING; PROVIDING FOR MEETINGS; PROVIDING DUTIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in April 2015, the City Commission by consensus expressed their interest in establishing a Youth Advisory Committee; and

WHEREAS, the general purpose is to give student leaders a voice in the City of Fernandina Beach government and to give the City Commissioners the benefit of student input; and

WHEREAS, students may:

1. Learn about City government and the democratic process;
2. Serve on additional City boards or committees as requested;
3. Develop and implement opportunities for other students to learn about City government;
4. Develop and maintain a network of students from whom the City Commissioners can request input; and
5. Develop and implement at least one community service project supporting a City function.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, that:

SECTION 1. The City Commission hereby establishes the Fernandina Beach Youth Advisory Committee:

(a) Creation and Role. There is hereby created a committee to be known as the "Fernandina Beach Youth Advisory Committee" hereinafter referred to as the "Committee." The Committee's role shall be to provide input and recommendations to the City Commission.

(b) Membership. The Committee shall be open to up to five (5) members in grades 9-12. Students interested in serving on the Committee should submit an application to the City. The City Commissioners will appoint members to serve one-year terms to correspond with the school year.

(c) Removal of Members. By a majority vote, the Committee may request that the City Commission remove a member of the Committee who misses more than two consecutive meetings or events without notifying the Committee.

(d) Organizational Issues. At any time after the initial meeting of the Committee, the

Committee shall adopt by-laws and may adopt rules of procedure deemed necessary for the conduct of its business.

(e) Expenses and Staff Support. Members of the Committee shall serve without compensation. The City Commission of the City of Fernandina Beach, Florida, is hereby authorized and empowered to pay, from its general funds, such expenses as the Committee may incur in the performance of Committee duties. At his/her discretion, the City Attorney shall provide staffing to assist the Committee in the conduct of its business.

(f) Leadership. The Committee shall elect annually one of its members as its chairperson, one as vice-chairperson, one as secretary, and to any other leadership role as determined by the Committee.

(g) Meetings. The Committee shall meet as needed.

(h) Compliance with Ethics, Sunshine and Public Records Laws. When discussing potential recommendations to the City Commission of the City of Fernandina Beach, the members of the Committee are subject to the provisions of Part III of Chapter 112, the Code of Ethics for Public Officers and Employees, and all meetings for this purpose will be open to the public pursuant to § 286.011, Florida Statutes, and the public records provision of § 119.07, Florida Statutes.

SECTION 2. This Resolution shall take effect immediately upon passage

ADOPTED this 19th day of May, 2015.

CITY OF FERNANDINA BEACH

Edward E. Boner
Commissioner - Mayor

ATTEST:

APPROVED AS TO FORM & LEGALITY:

Caroline Best
City Clerk

Tammi E. Bach
City Attorney