



**AGENDA
FERNANDINA BEACH CITY COMMISSION
WORKSHOP
MAY 17, 2022
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
 - 3.1 **CAPITAL IMPROVEMENT PLAN** - *This item is placed on the agenda at the request of Vice Mayor Kreger.*
- 4. ADJOURNMENT**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
Capital Improvement Plan

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: This item is placed on the agenda at the request of Vice Mayor Kreger, who will review the requirements of Florida Statute 163.3177 and discuss how the Budget 5 Year Capital Plan is formulated and related to the required 5 Year Capital improvement Plan.

FISCAL IMPACT:

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): N/A

Caroline Best, City Clerk

Monica Benischeck, Administrative
Services Manager

Dale Martin, City Manager

Caroline Best

Date: April 27,
2022

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Capital Improvement Funding

Capital Improvement Plan
Building Assessments

Capital Improvement Funding

- } Florida Statute 163.3177 Required and Optional Elements Plan Comprehensive.
 - } Paragraph (3)(a) The comprehensive plan shall include a Capital Improvement Plan.
 - } A least five years
 - } A schedule of capital improvements which includes any publically funded projects.
 - } Projects necessary to ensure than any adopted level of service standards are achieved and maintained for the five year period must be identified as either funded or unfunded and given a priority for funding
- 

Capital Improvement Plan

- } Comprehensive Plan Goal 8, Capital Improvement Element.
 - } Capital Improvement projects with a cost of \$25,000 required to maintain adopted levels of service.
 - } Established Priorities
 - } 5 year and 20 CIP
 - } Annual Report requiring the capacity or deficient of: roads, sanitary sewer, solid waste, drainage, parks, recreation, open space, fire/rescue, police, boating, bicycle and pedestrian access, waterways and shoreline access.
- 

Building Assessment

- } Property Condition Assessment
 - } Building envelope (roof, walls, windows, doors)
 - } Existing building systems
 - } Energy efficient solutions
 - } Indoor air quality
 - } Life safety conditions
 - } Code Compliance
 - } Life cycle costing
 - } (January 2021)
- 

Updated information (April 2022)

- } FS 163.3177 (b) (5) (a) Each local government Comprehensive Plan must include at least two planning periods, one covering at least the first 5 year period after the plan's adoption and one covering at least a 10 year period.
- 

CP Goal 8 CIP Element

- } Policy 8.07.04 Requirement for an Annual Report that details the capacity or deficiency of the following facilities: roads, sanitary sewer, solid waste, drainage, potable water, parks, recreation, open space, fire rescue, police, boating, bicycle and pedestrian access waterway and shoreline access and schools.
- } At a minimum the report will include the following information for each facility:
 - } A. Adopted level of Service Standard
 - } B. Existing deficiency or capacity
 - } C. Reserved capacity for approved, but un-built development.
 - } D. Improvements to be made by all approved developments; and
 - } E. Improvements to be made by the City or any other government agency.

Moving forward Planning

**Discussion on how to meet
requirements noted above**





COUNTY ORGANIZATION AND
INTERGOVERNMENTAL RELATIONS

Chapter 163
INTERGOVERNMENTAL
PROGRAMS

View Entire
Chapter

163.3177 Required and optional elements of comprehensive plan; studies and surveys.—

(3)(a) The comprehensive plan shall contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities and set forth:

1. A component that outlines principles for construction, extension, or increase in capacity of public facilities, as well as a component that outlines principles for correcting existing public facility deficiencies, which are necessary to implement the comprehensive plan. The components shall cover at least a 5-year period.

2. Estimated public facility costs, including a delineation of when facilities will be needed, the general location of the facilities, and **projected revenue sources to fund the facilities.[bolding added]**

3. Standards to ensure the availability of public facilities and the adequacy of those facilities to meet established acceptable levels of service.

4. A schedule of capital improvements which includes any publicly funded projects of federal, state, or local government, and which may include privately funded projects for which the local government has no fiscal responsibility. Projects necessary to ensure that any adopted level-of-service standards are achieved and maintained for the 5-year period must be identified as either funded or unfunded and given a level of priority for funding.

5. The schedule must include transportation improvements included in the applicable metropolitan planning organization's transportation improvement program adopted pursuant to s. 339.175(8) to the extent that such improvements are relied upon to ensure concurrency and

financial feasibility. The schedule must be coordinated with the applicable metropolitan planning organization's long-range transportation plan adopted pursuant to s. 339.175(7).

(3)(b) The capital improvements element must be reviewed by the local government on an annual basis. Modifications to update the 5-year capital improvement schedule may be accomplished by ordinance and may not be deemed to be amendments to the local comprehensive plan.

(4)(a) Coordination of the local comprehensive plan with the comprehensive plans of adjacent municipalities, the county, adjacent counties, or the region; with the appropriate water management district's regional water supply plans approved pursuant to s. 373.709; and with adopted rules pertaining to designated areas of critical state concern shall be a major objective of the local comprehensive planning process. To that end, in the preparation of a comprehensive plan or element thereof, and in the comprehensive plan or element as adopted, the governing body shall include a specific policy statement indicating the relationship of the proposed development of the area to the comprehensive plans of adjacent municipalities, the county, adjacent counties, or the region, as the case may require and as such adopted plans or plans in preparation may exist.

(b) When all or a portion of the land in a local government jurisdiction is or becomes part of a designated area of critical state concern, the local government shall clearly identify those portions of the local comprehensive plan that shall be applicable to the critical area and shall indicate the relationship of the proposed development of the area to the rules for the area of critical state concern.

(5)(a) Each local government comprehensive plan must include at least two planning periods, one covering at least the first 5-year period occurring after the plan's adoption and one covering at least a 10-year period. Additional planning periods for specific components, elements,

land use amendments, or projects shall be permissible and accepted as part of the planning process.

(b) The comprehensive plan and its elements shall contain guidelines or policies for the implementation of the plan and its elements



GOAL 8

CAPITAL IMPROVEMENTS ELEMENT





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CAPITAL IMPROVEMENTS ELEMENT

The Capital Improvements Element (CIE) details which public facilities will be provided to the public and how these facilities and improvements will be funded. Within this element, the City is required to address the need for and location of public facilities, acceptable level of service standards for these facilities, the financial feasibility of providing these facilities, and concurrency requirements for public facilities.

CAPITAL IMPROVEMENTS ELEMENT HIGHLIGHTS

1. Provide capital improvements that achieve and maintain level of service standards, correct existing deficiencies, accommodate future growth and provide for necessary replacements;
2. Rank proposed capital improvements according to more specific criteria, including those that will promote energy efficiency and sustainability;
3. Require that the Planning Department review the capital improvements plan annually to ensure that all needs identified in the Comprehensive Plan and/or development agreements are included;
4. Utilize development requirements included in the Comprehensive Plan and Land Development Code when making decisions regarding the issuance of development orders;
5. Manage fiscal resources to ensure the provision of needed capital improvements for previously issued development orders, future development and redevelopment;
6. Adopt a 20 year capital improvements program;
7. Budget for capital improvements based on the adopted capital improvements plan;
8. Establish minimum reserve levels for capital expenditures for each enterprise fund;
9. Adopt more specific level of service standards for parks, recreation and open space facilities, fire/rescue services, police services, bicycle and pedestrian facilities, boating facilities and waterway and shoreline access;
10. Establish a level of service tracking system; and
11. Complete major renovations/new construction of City buildings to meet a green building rating system.



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GOAL 8:

CAPITAL IMPROVEMENTS ELEMENT

Objective 8.01.
Capital Improvements

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Objective 8.02.
Fees for Future Development

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Objective 8.03.
Development Requirements

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Objective 8.04.
Fiscal Resources

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Objective 8.05.
Level of Service (LOS) and Concurrency Management

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Objective 8.06.
School Concurrency

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Objective 8.07
Schedule of Improvements

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GOAL 8.0 | CAPITAL IMPROVEMENTS ELEMENT

THE CITY SHALL PROVIDE AND MAINTAIN, IN A TIMELY FASHION, PUBLIC FACILITIES THAT ARE RELIABLE, EQUITABLE, EFFICIENT AND ENVIRONMENTALLY SOUND. CAPITAL IMPROVEMENTS SHALL BE FINANCIALLY FEASIBLE, MAXIMIZE THE USE OF AND PROTECT INVESTMENTS IN EXISTING FACILITIES, PROMOTE ORDERLY COMPACT URBAN GROWTH, AND MEET THE PRESENT AND FUTURE NEEDS OF THE CITY.

OBJECTIVE 8.01.

CAPITAL IMPROVEMENTS

Capital improvements shall be provided to achieve and maintain level of service standards identified in the Comprehensive Plan, to correct existing deficiencies, to accommodate future growth, and to provide for necessary replacements, as required.

POLICY 8.01.01.

Capital improvements projects are those projects with a cost of \$25,000 or more and all projects needed to maintain adopted level of service standards, to correct existing deficiencies, to provide for necessary replacements, and to accommodate future growth.

POLICY 8.01.02.

The City shall rank proposed capital improvements according to the following criteria:

Priority A

1. Capital improvements needed to protect public health and safety.
2. Capital improvements needed to fulfill a State or federal mandate.
3. Capital improvements needed to fulfill a legal or regulatory requirement.
4. Capital improvements needed to complete an ongoing project.
5. Capital improvements that are shovel ready (funding, permits, etc. are in place).
6. Capital improvements needed to correct existing deficiencies or maintenance issues.

Priority B

1. Capital improvements needed to meet or maintain adopted level of service standards.
2. Capital improvements needed to implement adopted plans or studies.
3. Capital improvements that are eligible for grant funding.
4. Capital improvements that will promote economic development.
5. Capital improvements that will reduce operating and/or maintenance costs.

Priority C

1. Capital improvements that will increase efficient use of existing public facilities where the economic benefit that results from the improvement exceeds the economic cost of making the improvement.

2. Capital improvements that will promote redevelopment and/or infill development.

Priority D

1. Capital improvements needed to accommodate projected new development, that are consistent with the FLUM, and which represent a logical extension of public facilities.
2. Capital improvements needed to serve developments that were approved prior to the adoption of the Fernandina Beach Comprehensive Plan.

Priority E

1. Capital improvements that will further the plans of the SJRWMD and/or other State agencies that may provide public facilities within the City.

POLICY 8.01.03.

All capital projects shall seek to increase energy efficiency and sustainability.

POLICY 8.01.04.

The City's Planning Department shall review the Capital Improvements Plan annually to ensure that all needs identified in the Comprehensive Plan and/or development agreements are included.

POLICY 8.01.05.

The City shall consider financial feasibility when determining which of the proposed capital improvements will be funded by the City.

OBJECTIVE 8.02.

FEEs FOR FUTURE DEVELOPMENT

Future development will bear a proportionate cost of facility improvements necessitated by the development in order to meet or maintain the adopted level of service standards.

POLICY 8.02.01.

Impact fees will be adopted to assess new development a pro rata share of the costs required to finance transportation improvements necessitated by such development.

POLICY 8.02.02.

The City will continue to collect impact fees for fire protection, police protection, parks and recreation, and public facilities.

POLICY 8.02.03.

The City shall continue to use mandatory dedications or fees in lieu of dedication as a condition of plat approval for the provision of parks, recreation and open space.

OBJECTIVE 8.03.

DEVELOPMENT REQUIREMENTS

Decisions regarding the issuance of development orders will be based upon coordination of the development requirements included in the Fernandina Beach Comprehensive Plan, the City's Land Development Code and the availability of necessary public facilities needed to support such development at the time needed.

POLICY 8.03.01.

The City shall use the level of service standards included in the Capital Improvements Element and other Comprehensive Plan elements in reviewing the impacts of new development and redevelopment upon public facilities.

POLICY 8.03.02.

The City shall evaluate proposed plan amendments and requests for new development or redevelopment according to the following guidelines as to whether the proposed action would:

- a. Contribute to a condition of public hazard as described in the Public Facilities Element, or the Conservation and Coastal Management Element;
- b. Exacerbate any existing condition of public facility capacity deficits, as described in the Multi-Modal Transportation Element; Public Facilities Element; Public School Facilities Element or Recreation and Open Space Element;
- c. Generate public facility demands that may be accommodated by capacity increases planned in the five year schedule of improvements;
- d. Generate public facility demands that may be accommodated by capacity increases planned in the twenty year schedule of improvements;
- e. Conform with future land uses as shown on the FLUM, and service areas as described in the Public Facilities Element;
- f. Accommodate public facility demands based upon adopted level of service standards; and
- g. Affect the public facilities plans of the County, State agencies, or the SJRWMD.

OBJECTIVE 8.04.**FISCAL RESOURCES**

The City shall manage its fiscal resources to ensure the provision of needed capital improvements for previously issued development orders and for future development and redevelopment.

POLICY 8.04.01.

The ratio of outstanding indebtedness for projects which are not financed with the proceeds of revenue bonds shall not exceed ten (10) percent of the property tax base in any given year.

POLICY 8.04.02.

The City shall consider a range of revenue and project cost projections based on varying assumptions with regard to the local property tax base, shared tax revenues, inflation, contingency costs, and the level and sources of shared projected funding commitment by other jurisdictions.

POLICY 8.04.03.

Where feasible, the City's capital improvement program shall recognize specific funding sources for specific projects or project categories.

POLICY 8.04.04.

The Director of Finance shall prepare annual estimates of anticipated proceeds from State revenue sharing sources.

POLICY 8.04.05.

The City shall adopt guidelines which set apportionment criteria for transportation-generated revenues relative to operations, maintenance, and capital improvements after debt service has been met.

POLICY 8.04.06.

The City shall adopt a five year capital improvement program and an annual capital budget as part of its budgeting process, as required by Section 163.3177, Florida Statutes.

POLICY 8.04.07.

The City shall adopt a twenty year capital improvement program that includes the five year capital improvement program as required by Section 163.3177, Florida Statutes.

POLICY 8.04.08.

The City shall budget for capital improvements based on the adopted Capital Improvements Plan.

POLICY 8.04.09.

Efforts shall be made to secure grants or private funds to finance the provision of capital improvements.

POLICY 8.04.10.

The City shall establish as a priority the reservation of enterprise fund surpluses for major capital expenditures.

POLICY 8.04.11.

The City shall establish minimum reserve levels for capital expenditures for each enterprise fund.

OBJECTIVE 8.05.**LEVEL OF SERVICE (LOS) AND CONCURRENCY MANAGEMENT**

The City shall use level of service standards to measure the adequacy of existing public facilities and to ensure that future development will be served with adequate public facilities.

POLICY 8.05.01.

Level of service standards are adopted for the following public facilities:

Roadways:

Authority	Road Type	Minimum LOS Standard
City	Major Arterial, Minor Arterial, Collector and Local	C
County	Major Arterial, Minor Arterial, Collector	D

(Reference Multi-modal Transportation Element Policy 2.05.02. for additional information)

Wastewater Treatment System: 300 gallons per day per ERU (*Equivalent Residential Unit*)

Solid Waste Facilities: Average solid waste generation rate of 5.9 pounds per capita per day

Stormwater Management Facilities: Reference Public Facilities Element Objective 4.05, Stormwater Management.

Potable Water: Water allocation level of service: 350 gallons per day per ERU (*Equivalent Residential Unit*)

Park & Recreation Facilities: Reference Policy 6.02.07 Recreation and Open Space Element

Schools: Reference Policy 8.06.01 and Table 8.1 for school level of service standards.

POLICY 8.05.02.

The City shall adopt more specific level of service standards for parks, recreation and open space facilities upon completion of and in accordance with the Master Recreation Plan.

POLICY 8.05.03.

The City shall adopt level of service standards for the following:

- a. Fire/rescue services;
- b. Police services;
- c. Bicycle and pedestrian facilities;
- d. Boating facilities; and
- e. Waterway and shoreline access.

POLICY 8.05.04.

The City shall continue to evaluate the existing LOS standards and make any changes to LOS standards in a timely manner.

POLICY 8.05.05.

The City shall establish a level of service tracking system for the public facilities addressed in the Capital Improvements Element. This system shall be used to monitor remaining capacities and deficiencies for these public facilities and shall be used to determine whether concurrency certificates and/or development orders shall be issued.

POLICY 8.05.06.

Public facilities shall mean facilities related to roads, drainage, solid waste, sanitary sewer, potable water, wastewater, parks and recreation, schools, fire/rescue, police, bicycle and pedestrian access, boating, and waterway and shoreline access.

POLICY 8.05.07.

The City shall condition the issuance of development orders upon the availability of the public facilities and services necessary to serve the development.

POLICY 8.05.08.

The City shall not issue a development order within those areas of the City where public facilities do not meet the adopted level of service standards. The areas to be evaluated to determine whether public facilities meet the adopted level of service standard are described for each type of public facility, as follows:

- a. Roads - the area of impact is determined on a case-by-case basis; the impacts of development will be considered for all roads which are expected to be impacted by such development;
- b. Sanitary sewer - the entire sewer service area;
- c. Solid waste - City-wide;
- d. Drainage - City-wide;
- e. Potable water - the entire water service area;
- f. Parks and recreation - City-wide;
- g. Schools – district-wide, as defined in Policy 10.07.01;
- h. Wastewater – district-wide;
- i. Fire/rescue – City-wide
- j. Police – City-wide;
- k. Bicycle and pedestrian access – City-wide;
- l. Boating – City-wide; and
- m. Waterway and shoreline access – City-wide.

POLICY 8.05.09.

The following criteria shall be used to determine when concurrency has been satisfied for potable water, sanitary sewer, solid waste, and drainage:

- a. The necessary facilities and services are in place at the time the development order is issued;
- b. A development order is issued subject to the conditions that the necessary facilities and services will be in place when the impacts of development occur; or
- c. At the time the development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, to be available when the impacts of development occur.

POLICY 8.05.10.

The following criteria shall be used to determine when concurrency has been satisfied for parks, recreation and open space:

- a. The necessary facilities and services are in place or under construction at the time the development order is issued; or
- b. A development order is issued subject to the condition that the acreage necessary to serve the new development is dedicated or acquired by the City, or that funds in the amount of the development's fair share are committed.

POLICY 8.05.11.

The following criteria shall be used to determine when concurrency has been satisfied for roads:

- a. The necessary facilities and services are in place or under construction at the time the development order is issued;
- b. A development order is issued subject to the condition that the necessary facilities and services needed to serve the new development are scheduled to be in place or under construction not more than three (3) years after the issuance of the development order, and the facilities and services are

included in both the City's five (5) and twenty (20) year schedule of capital improvements. The schedule of capital improvements may recognize and include transportation projects included in the first three (3) years of the adopted Florida DOT five (5)-year work program; or

- c. At the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement to be available or under construction not more than three (3) years after the development order is issued.

POLICY 8.05.12.

The City may approve developments in phases or stages.

POLICY 8.05.13.

Facility demand and capacity information shall be updated in the level of service tracking system upon the issuance of concurrency certificates and/or local development orders.

OBJECTIVE 8.06.

SCHOOL CONCURRENCY

The City shall manage the timing of residential growth to ensure adequate school capacity is available consistent with adopted level of service standards for public school concurrency.

POLICY 8.06.01.

Consistent with the Interlocal Agreement, the uniform, district-wide level of service standards shall be based upon the Florida Inventory of School Houses (FISH) maintained by the Department of Education (DOE). They are initially set and are hereby adopted as shown in Table 8.1.

Table 8.1

Type of School	Maximum Permanent FISH Capacity	Level of Service	Minimum Acreage
Elementary	800	95%	25
Middle	1200	100%	40
K-8	1200	100%	50
Combination 6-12	1500	100%	60
High	1500	100%	60

These standards shall be consistent with the Interlocal Agreement agreed upon by the School District, and the local governments within Nassau County.

POLICY 8.06.02.

The City hereby incorporates by reference the School District's Five-Year Facilities Work Program for fiscal years 2010-2011 through 2014-15, adopted September 2010, that includes school capacity sufficient to meet anticipated student demands projected by the County and municipalities, in consultation with the School

Board's projections of student enrollment, based on the adopted level of service standards for public schools.

POLICY 8.06.03.

The City, in coordination with the School Board, shall annually update the Capital Improvements Element by adopting by reference the School District's Five-Year Facilities Work Program, to ensure maintenance of a financially feasible capital improvements program and to ensure level of service standards will continue to be achieved and maintained during the five-year planning period.

POLICY 8.06.04.

The City shall ensure that future development pays a proportionate share of the costs of capital facility capacity needed to accommodate new development and to assist in maintaining adopted level of service standards for public school facilities.

POLICY 8.06.05.

The City shall amend the adopted concurrency management system to include public school facilities as part of the development approval process by conditioning development orders upon the availability of public school facilities at the adopted Level of Service.

OBJECTIVE 8.07.

SCHEDULE OF IMPROVEMENTS

The City shall maintain a five year schedule of capital improvement needs for public facilities and shall update it annually in conformance with the review process for the capital improvements element of the Fernandina Beach Comprehensive Plan as required by Section 163.3177, Florida Statutes. The City shall also create and maintain a twenty year schedule of capital improvement needs that incorporates the required five year schedule.

POLICY 8.07.01.

Both the five year and the twenty year capital plans shall include all capital improvement needs identified in the Comprehensive Plan elements and/or adopted as part of a development agreement.

POLICY 8.07.02.

The following plans (and updates to these plans) shall be incorporated by reference as part of the Comprehensive Plan: Airport Master Plan (1990), Stormwater Master Plan (1998), Airport Layout Plan (1999), Waterfront Master Plan (2009), Historic Properties Survey (1985), Historic Properties Resurvey (2007), Street Tree Management Plan (2009), Nassau County Local Mitigation Strategy 2009-2010, Nassau County Post Disaster Redevelopment Plan (2009), and Reconnaissance Level Architectural Survey (2011). Capital improvement needs that have been identified in these plans, but not yet completed, shall be included in both the five year and the twenty year capital plans.

POLICY 8.07.03.

The schedule of improvements must be financially feasible.

POLICY 8.07.04.

As part of the preparation of the five (5) and twenty (20) year schedules of capital improvements, the City shall prepare an annual report that details the capacity or deficiency of the following public facilities: roads, sanitary sewer, solid waste, drainage, potable water, parks, recreation, open space, fire/rescue, police, boating, bicycle and pedestrian access, waterway and shoreline access, and schools (as provided by the Nassau County School Board). The annual report shall, at a minimum, include the following information for each facility:

- a. Adopted level of service standard;
- b. Existing deficiency or capacity;
- c. Reserved capacity for approved, but un-built, development;
- d. Improvements to be made by all approved developments; and
- e. Improvements to be made by the City or any other governmental agency.

POLICY 8.07.05.

A plan amendment is required in order to eliminate, defer, or delay construction of any facility included in the schedule of capital improvements.

POLICY 8.07.06.

The City shall complete major renovations or construct all City buildings to meet the United States Green Building Council (USGBC) Leadership in Energy and Environmental Design (LEED) rating system, the Green Building Initiative's Green Globes rating system, the Florida Green Building Coalition standards, or a nationally recognized, high performance green building rating system as approved by the Florida Department of Management Services.



*An
Elected
Official's
Guide*

GOVERNMENT FINANCE

Second Edition

Girard Miller

Government Finance Officers Association

PLANNING AND BUDGETING

Start with a long-term financial plan. Link long-term and strategic planning with the annual budget.

Principles. Many governments have adopted strategic plans or other forms of long-term planning to complement their annual budget process. The annual budget is enhanced by references to these longer-term plans and the directional path they establish. Citizen and employee understanding of budgetary decisions will improve if the linkages between the long-term plans and the annual budget are explicit and well communicated.

Discussion. Long-term financial forecasts and plans are used by elected officials and management to provide direction and guide shorter-term tactics. Strategic plans seek to provide key initiatives and policies that transform a current condition into a desired future condition or result. Typically, these efforts include mission or vision statements, and may also include goals and objectives which can then cascade downward in the planning cycle to the annual budget. By communicating those elements of the annual budget that are strategic, rather than operational and tactical, policymakers can provide important insights to constituents, employees, investors, and other interested parties.

Capital improvement planning, which is typically a multi-year exercise, also should be coordinated with the annual budget document so that its major outlines and features are visible. The connection between the current year's capital spending (the capital budget) and the longer-term plan should be explained clearly.

Concentrate on long-term financial sustainability.

Principles. The operating budget and the capital improvement program should be developed with a clear focus on long-term solvency and sustainability. Commitments to continuing outlays should be avoided unless ongoing supporting revenue growth is assured. Nonrecurring revenues and resources should not be used to finance continuing operations. Employee benefits should be funded when earned. Cost items that persistently outpace revenues, such as employee and retiree health care, must be monitored and managed to assure long-term sustainability.

Discussion. To assure accountability, government officials are elected for finite terms. One unfortunate result of this political system is the tendency toward financial myopia: voters seldom reward elected officials who subordinate short-term political fortunes to the long-term improvement of the government's financial condition. However, stewardship and sustainability are inextricably intertwined. Poor long-term financial planning ultimately reduces funds available for operations and services, which impairs the leadership's ability to improve services to constituents. Most importantly, it is inequitable to leave a burden of deferred costs to future generations for the benefit of the present. Employee retirement and benefits plans should be properly funded with defined contributions or actuarially pre-funded benefit trust funds. The long-term costs of labor agreements, retirement, and other benefits increases should be fully analyzed before concessions or improvements are approved. Elected officials must develop a keen appreciation of how economic cycles can impact future revenues and should make advance provisions for cyclical downturns during periods of prosperity. Rainy-day or budget stabilization funds can fulfill an important role in governments with highly cyclical revenue sources.

CAPITAL IMPROVEMENTS AND ECONOMIC DEVELOPMENT

Establish comprehensive capital improvement plans and budgets.

Principles. Facilitate advance planning for capital facilities with capital budgets and capital improvement programs. A formal capital planning process should encourage broad participation by all interested constituencies and departments as well as the elected officials. The capital improvement plan should include a sustainable long-term financing plan that demonstrates the feasibility of financing the required improvements and facilities and their operating costs. The capital plan should also include or link to a long-term debt management plan.

Discussion. Many governments have discovered that efficient capital financing is best facilitated through the preparation, adoption, and implementation of a multi-year (e.g., five-year) capital improvement program. Beginning with a capital budget for the next year, the capital improvement program matches available or prospective resources with proposed projects and equipment requirements, in a complete financial plan. By prioritizing and scheduling the projects, the process discourages inefficient *ad hoc* decisions and disjointed financial actions. Elected officials can thereby compare alternative financing mechanisms, evaluate all financial alternatives, and optimize the scheduling of capital projects and replacements.

The financial strategy component of the capital plan must include a sustainable and feasible financial plan that links resources and funding sources with the spending requirements. Equipment and facilities replacements should be in-

cluded. Likewise, the impact of capital projects on operating costs should be identified, whether positive or negative. The capital program can help to advance economic development by providing for orderly improvements and well-planned land uses that support local industries and businesses.

Plan for timely equipment and facilities replacement.

Principles. Replacement schedules should anticipate the inevitable aging and obsolescence of facilities and equipment. Depreciable assets should be financed through internally generated funds when feasible. Although debt and leasing may be used to align repayments with the service period, the accumulation of such obligations may impair a jurisdiction's ability to obtain lowest-cost financing for other important major long-term capital improvements.

Discussion. One helpful by-product of the capital improvement program is a catalog of existing facilities. After estimating the life span of each public facility and equipment item, a calendar of projected replacement dates can be prepared. The replacement plan should include a determination of the amount of funding required each year to provide for orderly replacements without burdening the community with future debt loads. This does not mean that all assets should be financed internally or pre-funded, nor that debt is inappropriate: when intergenerational equity considerations suggest that both present and future taxpayers should pay their respective fair shares of capital facilities costs, and the amount to be financed is substantial yet within prudent borrowing limits, debt mechanisms should be considered. However, capital facilities inevitably age and become obsolete — thus, public officials should anticipate and provide for their replacement. User charges and tax rates should be designed to anticipate replacement costs. Elected officials should review the capital replacement schedule periodically.



Fiscal Year 2021-2022



Annual Budget & Program of Municipal Services

City Commissioners

Michael A. Lednovich, Mayor

Len Kreger, Vice-Mayor

Bradley Bean

Ronald "Chip" Ross

David Sturges

City Manager

Dale L. Martin

Comptroller

Pauline Testagrose

City of Fernandina Beach
Five Year Capital Plan
Summary by Fund

	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2024/2025</u>	<u>2025/2026</u>	<u>Total Cost</u>
Revenue Summary by Fund						
General Fund 001	558,000	593,000	674,000	652,000	290,500	2,767,500
Federal Forfeiture Fund 110	-	-	-	-	-	-
Tree Trust Fund 125	-	-	-	-	-	-
Building Fees Fund 140	70,000	105,000	30,000	35,000	-	240,000
Community Redevelopment Area Fund 180	1,000,000	-	-	-	-	1,000,000
Law Enforcement Recovery Fund 190	-	-	-	-	-	-
Capital Improvements Fund 300	3,939,501	4,407,000	10,216,929	5,281,929	4,995,000	28,840,359
Capital Expansion Fund 310	1,639,000	515,000	770,000	485,000	465,000	3,874,000
American Rescue Plan Act Fund 315	3,692,284	-	-	-	-	3,692,284
Wastewater Improvement Fund 330	750,000	400,000	2,000,000	6,500,000	-	9,650,000
Golf Course Fund 410	90,000	725,000	355,000	225,000	75,000	1,470,000
Airport Fund 420	5,723,441	3,185,000	1,137,900	3,085,038	3,893,820	17,025,199
Sanitation Fund 440	-	150,000	-	-	-	150,000
Waterwater Fund 450	640,000	595,000	610,000	692,000	992,000	3,529,000
Water Fund 460	997,500	245,000	220,000	265,000	340,000	2,067,500
Stormwater Fund 470	2,251,850	1,168,468	450,000	455,202	425,000	4,750,520
Marina Fund 480	1,225,000	1,085,000	-	685,000	-	2,995,000
Fleet Fund 510	45,000	45,000	35,000	25,000	-	150,000
Total Revenues	\$22,621,576	\$13,218,468	\$16,498,829	\$18,386,169	\$11,476,320	\$82,201,362

Appropriations Summary by Fund

General Fund 001	558,000	593,000	674,000	652,000	290,500	2,767,500
Federal Forfeiture Fund 110	-	-	-	-	-	-
Tree Trust Fund 125	-	-	-	-	-	-
Building Fees Fund 140	70,000	105,000	30,000	35,000	-	240,000
Community Redevelopment Area Fund 180	1,000,000	-	-	-	-	1,000,000
Law Enforcement Recovery Fund 190	-	-	-	-	-	-
Capital Improvements Fund 300	3,939,501	4,407,000	10,216,929	5,281,929	4,995,000	28,840,359
Capital Expansion Fund 310	1,639,000	515,000	770,000	485,000	465,000	3,874,000
Wastewater Improvement Fund 330	750,000	400,000	2,000,000	6,500,000	-	9,650,000
American Rescue Plan Act Fund 315	3,692,284	-	-	-	-	3,692,284
Golf Course Fund 410	90,000	725,000	355,000	225,000	75,000	1,470,000
Airport Fund 420	5,723,441	3,185,000	1,137,900	3,085,038	3,893,820	17,025,199
Sanitation Fund 440	-	150,000	-	-	-	150,000
Waterwater Fund 450	640,000	595,000	610,000	692,000	992,000	3,529,000
Water Fund 460	997,500	245,000	220,000	265,000	340,000	2,067,500
Stormwater Fund 470	2,251,850	1,168,468	450,000	455,202	425,000	4,750,520
Marina Fund 480	1,225,000	1,085,000	-	685,000	-	2,995,000
Fleet Fund 510	45,000	45,000	35,000	25,000	-	150,000
Total Appropriations	\$22,621,576	\$13,218,468	\$16,498,829	\$18,386,169	\$11,476,320	\$82,201,362

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.0.1.02)
General Fund (001)										
Revenues										
General Fund Revenues										
Appropriations										
IT (001310)										
Structural Cable Improvements			12,000					12,000		A6,B1
IT Equipment - Routers/Servers			42,000					42,000		A1,B1
Facilities Maintenance (001930)										
Building Expansion			15,000					15,000		A6,B1,B5
Vehicle & Equipment Replacement						40,000	47,000	85,000		A6,B1,B5
Police (0012100)										
Awning Replacement				15,000				15,000		A6,B1
Patio Vehicle Replacement			282,000	322,000	455,000	477,000	148,000	1,684,000		A1,B1
Vehicle & Equipment Replacement - Beach Rangers				20,000	20,000			40,000		A1,B1
Fire (0012200)										
Vehicle & Equipment Replacement - Fire			40,000	40,000		18,000		98,000		A1,B1
Vehicle & Equipment Replacement - Ocean Rescue				30,000	30,000			60,000		A1,B1
Vehicle & Equipment Replacement - Ocean Rescue			45,000	60,000	30,000			135,000		A1,B1
Stretcher - Replace Pt. Stretchers						52,000		52,000		A1,B1
Code Enforcement (0012400)										
Vehicle Replacement Program					30,000			30,000		B1,B5
Streets (0014100)										
Generator system replacement			3,000							
Replace Mowers/Trailers/Electric Carts			12,000		52,000	10,000	15,000	101,000		B1,B5
Recreation Department (0017200)										
Vehicle & Equipment Replacement			12,000	10,000	45,000	30,000	35,000	132,000		A6,B1,B5
Parks Department (0017210)										
Vehicle & Equipment Replacement			95,000	84,000	12,000	25,000	47,500	263,500		A6,B1,B5
Total Appropriations										
			\$558,000	\$593,000	\$674,000	\$652,000	\$290,500	\$2,764,500	0	
Federal Forfeiture Fund (110)										
Fed Forfeiture										
Tree Trust Fund (125)										

Funding

1. County 5. FIND 9. Impact Fees 13. FBIP

2. FPDAP 6. FDOT 10. Assessments 14. Fines

3. State 7. FAA 11. Enterprise 15. Undeclared Prop

4. Federal 8. Loan 12. Utility Bond

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Building Fees Fund (140)										
Revenues										
Revenues/Fund Balance			70,000	105,000	30,000	35,000	-	240,000		
Total Revenues			\$70,000	\$105,000	\$30,000	\$35,000	\$0	\$240,000		
Appropriations										
Upgrade for Permitting Software			70,000	70,000	30,000			170,000		
Vehicle & Equipment Replacement				35,000		35,000		70,000		A6,B1,B5
Total Appropriations			\$70,000	\$105,000	\$30,000	\$35,000	\$0	\$240,000	0	
Funding										
1. County	5. FIND	9. Impact Fees	13. FBIP							
2. FRDAP	6. FDOT	10. Assessments	14. Fines							
3. State	7. FAA	11. Enterprise	15. Unclaim Prop							
4. Federal	8. Loan	12. Utility Bond								

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Community Redevelopment Area Fund (180)										

Revenues

Loan Proceeds			1,000,000					1,000,000		
CRA/Fund Balance										
Total Revenues			\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000		

Appropriations

Alachua Street at N. Front Street	8		1,000,000					1,000,000	2,000	A6,B2,B4,C1,C2,D1,E1
Total Appropriations			\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	2,000	

Funding

1. County	5. FIND	9. Impact Fees	13. FRIP
2. FRDAP	6. FDOT	10. Assessments	14. Fines
3. State	7. FAA	11. Enterprise	15. Unclaim Prop
4. Federal	8. Loan	12. Utility Bond	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
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Law Enforcement Recovery Fund (190)

Revenues

Grant Revenue
Fund Balance

Total Revenues			\$158,500		\$0	\$0	\$0	\$0	\$158,500	
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Appropriations

Data Storage Device
2021 Chevrolet Tahoe
Genetach Video (replacing Avigilon System)

14			35,000					35,000		A1, A2
14			67,500					67,500		A1, A3
14			56,000					56,000		A1, A4

Total Appropriations			\$158,500	\$0	\$0	\$0	\$0	\$158,500	0	
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Funding

- 1. County
- 2. FRDAP
- 3. State
- 4. Federal
- 5. FIND
- 6. FDOT
- 7. FAA
- 8. Loan
- 9. Impact Fees
- 10. Assessments
- 11. Enterprise
- 12. Utility Bond
- 13. FRIP
- 14. Fines
- 15. Unclaim Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	FY 2021/2022					Operating Impact	Total Cost	Comp Plan Priority
			2021/2022	2022/2023	2023/2024	2024/2025	2025/2026			
Capital Improvement Fund (300)										
Revenues										
State Revenue Sharing (8th Cent Gas Tax)			82,252	109,518	109,518	109,518	109,518		520,324	
Federal			1,000,000						1,000,000	
State Grant			670,925	325,300	25,300	25,300	1,525,300		2,572,125	
County/MSTU/Grant			108,574	74,700	74,700	74,700	2,029,700		2,362,374	
Loan/Bond Proceeds				8,000,000	3,000,000				11,000,000	
Loan Proceeds				985,000	575,000		275,000		1,835,000	
General Fund Transfer/CRA/Fund Balance			3,077,250	1,912,482	1,432,411	2,072,411	1,055,482		9,550,536	
Total Revenues			\$3,939,501	\$4,407,000	\$10,216,929	\$5,281,929	\$4,995,000		\$28,840,359	
Appropriations										
Finance/Human Resources										
ERP Payroll Timekeeping Module	General Fund		320,000						320,000	A4, A6
Information Technology										
Renewal & Replace (Storage, Network Switch, PRP)			100,000	125,000	80,000	100,000	125,000		530,000	A3, B1
Police Department										
Roof - North Building			60,000						60,000	A6
Plumbing - North Building			25,000						25,000	A6
Fire Department										
Self Contained Breathing Apparatus (SCBA)	8		190,000						190,000	A1, A2, B1
Aerial Apparatus	8		985,000						985,000	A1, B1, C2, D1
Pumper Truck Unit 107 (2008 Pierce)	8				575,000				575,000	A1, B1
Rescue Unit - Replace Rescue 1 (2016 Dodge Ram 5500)	8				226,929		275,000		275,000	A1, B1
Fire Station Bay Doors					226,929				453,858	A6, B1, B3, B5, C1
Non-Departmental/CRA/Downtown										
City Hall Stucco/Paint	8		100,000						100,000	A5, A6
City Hall Construction	8				8,000,000		3,000,000		8,000,000	A6, B1, B3, B4, B5, C1, C2
City Hall Renovation	8								3,000,000	A6, B1, B3, B4, B5, C1, C2
Streets Department										
Street Resurfacing	3		625,000	550,000	550,000	550,000	550,000		2,825,000	A1, A6, B5
Amelia Island Trail	1,3						2,000,000		2,000,000	A1, B2
Striping & Pavement Marking			50,000	50,000	50,000	50,000	50,000		250,000	A1, A3, A6, B5
Sidewalks and Curbs			75,000	75,000	75,000	75,000	75,000		375,000	A1, A6, B5
Sidewalk Extension Program			35,000	25,000	25,000	25,000	25,000		135,000	A1, A6, B5
Utility Pole Relocation			255,000						255,000	A4
Vehicle & Equipment Replacement			210,000	130,000		255,000	115,000		710,000	A6, B1, B5
Beach										
Beach Construction	1,3		25,000	25,000	25,000	25,000	25,000		125,000	A1, A2, A5, B4
Beach Monitoring/Sea Turtles	1,3		30,000	30,000	30,000	30,000	30,000		150,000	A2, A5, B3, B4
Beach - Habitat Conservation			179,501						179,501	A1, A5, B4
Beach Renourishment	1,3		45,000	45,000	45,000	45,000	1,500,000		1,680,000	A1, A5, B4
Recreation Department										
ARC Roof East Side			140,000						140,000	A1, A6, B1, B5
ARC Roof - fitness room and aquatic building									130,000	A1, A6, B1, B5
ARC Window Project				190,000					190,000	A6, B1, B5
Parks Department										
Replace North Beach Park Walkover										A1, A6, B1, B5
Replace skate park ramps										A1, A6, B1, B5
Replace Buccuener Fencing			360,000						360,000	A1, A6, A4, B1
Replace Playground Equipment - Central Park			50,000						50,000	A1, A6, B1, B5
Resurface tennis and Piddleball courts at Central Park			200,000						200,000	A1, A6, B1, B5
Replace fencing at Mt K and Hickory Street Park			60,000						60,000	A1, A6, B1
ARC Expansion (East side)				95,000					95,000	A1, A6, B1
ARC Auditorium Renovation			500,000						500,000	
Replace Fitness equipment at Egans Creek Park				350,000					350,000	A1, A6, B1, B5
Replace playground equipment at Main Beach Park			160,000				95,000		95,000	A1, A6, B6
Concrete curbing for Egans Creek Park			60,000						60,000	A1, A6, B1, B5
Retro-fit Tennis Courts with LED lighting			60,000						60,000	A6
Seawall Construction					405,000				405,000	A1, A4, A6, B1, B2, B3, B4, B5, C1, C2, D1
Peck										
Peck windows			45,000	20,000					65,000	A4, A6, B1, B5

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	FY 2021/2022					Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy B.01.02)
			2021/2022	2022/2023	2023/2024	2024/2025	2025/2026			
Repoint Peck Center roof	3	3	1,500,000					1,500,000		A1,A6,B1
Replace Peck Center roof							120,000	120,000		A1,A6,B1,B5
Replace locker room and lower level gym roof			800,000	270,000				350,000		A1,A6,B1,B5
MLK										No Sheet
Reroof MLK Center							75,000	75,000		A1,A6,B1,B5
Aquatics										
Modification MLK Pool			15,000	135,000				135,000		A1,A6,B1,B5
Replace kiddie pool toys at MLK and ARC								15,000		
Facilities/Fleet										
Fuel Tank Replacement			125,000					125,000		A3,A6,B1,B5
FY Changing Stations				12,000	20,000	20,000	30,000	82,000		A3,A6,B1,B5
Fleet Maintenance Roof Resurface					70,000			70,000		A6,B1
Total Appropriations			\$3,939,501	\$4,407,000	\$10,216,920	\$5,281,929	\$4,995,000	\$28,840,359	120,000	

Funding

1. County
2. FRDAP
3. State
4. Federal
5. FIND
6. FDOT
7. FAA
8. Loan
9. Impact Fees
10. Assessments
11. Enterprise
12. Utility Bond
13. FBIP
14. Pines
15. Undeclin Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification Capital Expansion Fund (310)	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Revenues										
Admin Impact Fees / Reserve Balance			25,000					25,000		
Police Impact Fees / Reserve Balance			107,000					107,000		
Fire Impact Fees / Reserve Balance			512,000					512,000		
Parks and Rec Impact Fees / Reserve Balance			420,000	515,000	770,000	485,000	465,000	2,655,000		
State Grant								-		
FDOT - Airport Project			575,000					575,000		
Loan Proceeds								-		
Total Revenues			\$1,639,000	\$515,000	\$770,000	\$485,000	\$465,000	\$3,874,000		
Appropriations										
Admin										
New Sidewalks			25,000					25,000		
Police										
New Beach Ranger ATV			20,000					20,000		A1,A4,B1
New Radios for Beach Rangers			12,000					12,000		A1,A4,B1
Two Additional Licenses Plate Readers			65,000					65,000		A1,A2,A4,B1
New UAV (Drone)			10,000					10,000		A1,A4,B1
Fire										
Airport Fire Station			1,075,000					1,075,000	20,000	A1,A2,A3,A6,B1,B3,B4,B5,C1
New Ocean Rescue Jet Ski			12,000					12,000		A1,A4,B1
Parks and Recreation										
Waterfront Resiliency/Park (Phase I)			300,000					300,000	10,000	A1,A2,A6,B2,B3,C1,E1
Convert MLK practice ball field to playing field				150,000	230,000			230,000		A1,A6,B1
Restrooms at North Beach						120,000		120,000	7,000	
New Pavilion at Central Park							200,000	200,000		
Walking Trail at Central Park								120,000		
Beach Walkover 6N			120,000	300,000	300,000	300,000	200,000	1,100,000		
Columbarium				65,000	65,000	65,000	65,000	260,000		
Installation of New Dune Walkovers					175,000			175,000		
Cemetery Restrooms										
Total Appropriations			\$1,639,000	\$315,000	\$770,000	\$485,000	\$465,000	\$3,874,000	37,000	

Funding

- County
- FRDAP
- State
- Federal
- FIND
- FDOT
- FAA
- Loan
- Impact Fees
- Assessments
- Enterprise
- Utility Bond
- PHIP
- Fines
- Unclaim Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
American Rescue Plan Act Fund (315)										
Revenues										
FDEP RIG Grant			500,000					500,000		
Fund Balance			3,192,284					3,192,284		
Total Revenues			\$3,692,284	\$0	\$0	\$0	\$0	\$0	\$3,692,284	
Appropriations										
A-5 Downtown Drainage - Grant Funded State & FDEP	4		1,256,700					1,256,700		A1, A6, B1, B2, B3, B5, E1
Waterfront Resiliency/Park (Phase I)	4		2,435,584					2,435,584	10,000	A1, A2, A6 B2, B3, C1, E1
Total Appropriations			\$3,692,284	\$0	\$0	\$0	\$0	\$3,692,284	10,000	

Funding
1. County
2. FRDAP
3. State
4. Federal
5. FIND
6. FDOT
7. FAA
8. Loan
9. Impact Fees
10. Assessments
11. Enterprise
12. Utility Bond
13. FBIP
14. Fines
15. Undeclam Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Wastewater Capital Improvement Fund (330)										
Revenues										
Transfer from Wastewater Fund (450)										
Fund Balance			750,000	400,000	1,155,934 844,066	6,500,000		1,555,934 8,094,066		
Total Revenues			\$750,000	\$400,000	\$2,000,000	\$6,500,000	\$0	\$9,650,000		
Appropriations										
Aerator Mixer Upgrade	11			400,000				400,000		A2,A3,A6,B1
Digester Blower System	11				2,000,000			2,000,000		A2,A3,A6,B1
Sludge Press	11		750,000					750,000		A2,A3,A6,B1
Plant Automation	11					500,000		500,000		A2,A3,A6,B1
Advanced Treatment	11					6,000,000		6,000,000		A2,A3,A6,B1
Total Appropriations			\$750,000	\$400,000	\$2,000,000	\$6,500,000	\$0	\$9,650,000	0	

Funding

1. County
2. FRDAP
3. State
4. Federal
5. FIND
6. FDOT
7. FAA
8. Loan
9. Impact Fees
10. Assessments
11. Enterprise
12. Utility Bond
13. FBIP
14. Fines
15. Unclaim Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Revenues										
Transfer from General Fund (cont)			90,000	350,000				90,000		
Loan/Lease				375,000				350,000		
Revenues/Fund Balance					355,000	225,000	75,000	1,030,000		
Total Revenues			\$90,000	\$725,000	\$355,000	\$225,000	\$75,000	\$1,470,000		
Appropriations										
Maintenance Equipment	11		75,000	75,000	75,000	75,000	75,000	375,000	18,000	A6, B1
Bathroom/Kitchen TT Facility	11			180,000				180,000	1,000	A4, B1
Greens Reconstruction	11			100,000	100,000			200,000	20,000	A6
Clubhouse HVAC Systems	11		15,000	20,000	20,000			55,000	1,000	A4, B1
Cart fleet	11			350,000				350,000	12,000	B5
Banquet Room Ceiling	11				80,000			80,000	750	B1, C1
Bar Area Remodel	11				80,000			80,000	750	B1, C1
Parking Lot Resurface	11					150,000		150,000		A6
Total Appropriations			\$90,000	\$725,000	\$355,000	\$225,000	\$75,000	\$1,470,000	\$13,500	

- Funding**
1. County

2. FRDAP

3. State

4. Federal
5. FIND

6. FDOT

7. FAA

8. Loan
9. Impact Fees

10. Assessments

11. Enterprise

12. Utility Bond
13. FBIP

14. Fines

15. Unclaim Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification Airport Fund (420)	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Revenues										
Federal Aviation Administration			365,125	1,053,000	149,220	2,106,000	149,220	3,822,565		
Florida Dept. of Transportation			627,326	1,058,500	750,000	500,000	2,926,336	5,862,162		
Loan Proceeds			3,991,000					3,991,000		
Airport Revenues / Fund Balance			739,990	1,073,500	238,680	479,038	818,264	3,349,472		
Total Revenues			\$5,723,441	\$3,185,000	\$1,137,900	\$3,085,038	\$3,893,820	\$17,025,199		
Appropriations										
Transient Parking Apron Rehab	6,711		393,250	1,170,000				1,563,250	TBD	A1,A2,A3,A6,B1,B3,B4,B5
Hangar Development	6,11		1,319,191	2,000,000				3,319,191		B1,B3,B4
Airport Fire Station	7,8		3,991,000					3,991,000	20,000	A1,A2,A3,A6,B1,B3,B4,B5,C1
Taxiway A Stormwater, Lighting and Pavement	7,11				165,900	2,340,038		2,505,938	1,000	A1,A2,A3,A6,B1,B3,B4,B5
Taxiway B Stormwater, Lighting and Pavement (Design)	7,11						165,900	165,900		A1,A2,A3,A6,B1,B3,B4,B5
Hangar B Apron and Taxiways Pavement	6,11				937,000			937,000	1,000	A1,A2,A3,A6,B1,B3,B4,B5
Airport Fire Vehicle	6,11					500,000		500,000		A1,A2,A3,A6,B1,B3,B4,B5
Runway 13/31 Pavement, Lighting and Stormwater						125,000	3,657,920	3,782,920		A1,A2,A3,A6,B1,B3,B4,B5
Equipment Shed			20,000					20,000		A6,B1,B5
Vehicle & Equipment Replacement	11			15,000	35,000	120,000	70,000	240,000		A6,B1,B5
Total Appropriations			\$5,723,441	\$3,185,000	\$1,137,900	\$3,085,038	\$3,893,820	\$17,025,199	\$22,000	
Funding										
1. County	5. FIND	9. Impact Fees	13. FEIP							
2. FRDAP	6. FDOT	10. Assessments	14. Fines							
3. State	7. FAA	11. Enterprise	15. Unclaim Prop							
4. Federal	8. Loan	12. Utility Bond								

Annual Budget 2021-2022

**City of Fernandina Beach
Five Year Capital Plan**

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Revenues										
Fund Balance				150,000				150,000		
Total Revenues			\$0	\$150,000	\$0	\$0	\$0	\$150,000		
Appropriations										
Replacement Unit 17601	11			150,000				150,000		A6,B1,B5
Total Appropriations			\$0	\$150,000	\$0	\$0	\$0	\$150,000	0	

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	Operating Impact					Comp Plan Priority (Per Comp Plan Policy 8.01.02)
			2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
Utilities-Wastewater Fund (450)								
Revenues								
Wastewater Revenues/Fund Balance			640,000	595,000	610,000	692,000	992,000	3,529,000
Total Revenues			\$640,000	\$595,000	\$610,000	\$692,000	\$992,000	\$3,529,000
Appropriations								
System Laterals			50,000	50,000	50,000	50,000	50,000	250,000
Lift Station Upgrades			100,000	100,000	100,000	100,000	100,000	500,000
Lift Station Generators			100,000	30,000	30,000	30,000	30,000	220,000
Manhole Rehabilitation			100,000	50,000	50,000	50,000	50,000	300,000
Gravity Reline			200,000	200,000	200,000	200,000	200,000	1,000,000
Plant Automation			50,000	50,000	50,000	50,000	50,000	250,000
Painting WWTP Building and Tanks			40,000	115,000	130,000	212,000	40,000	512,000
Vehicle & Equipment Replacement							969,000	
Total Appropriations			\$640,000	\$595,000	\$610,000	\$692,000	\$992,000	\$3,529,000
								0

Funding

1. County
2. FRDAP
3. State
4. Federal
5. FUND
6. FDOT
7. FAA
8. Loan
9. Impact Fees
10. Assessments
11. Enterprise
12. Utility Bond
13. FRIP
14. Fines
15. Unclaimed Prop

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority	(Per Comp Plan Policy 8.01.02)
Revenues											
Water Revenues/Fund Balance			997,500	245,000	220,000	265,000	340,000	2,067,500			
Total Revenues			\$997,500	\$245,000	\$220,000	\$265,000	\$340,000	\$2,067,500			
Appropriations											
Renewal and Replacement	11			100,000	100,000	100,000	100,000	400,000		A1, A3, A4, A5, A6, B1, B4, B5, C1, C2, E1	
Water Service Plant Automation	11		50,000					50,000			
Valve Installation	11		100,000					100,000			
Replace Plant #1 Generator	11		150,000					150,000			
Water Meter New Accounts	11		20,000	20,000	20,000	20,000	20,000	100,000		A3, A5, A6, B5, D1, E1	
Water Meter Periodics	11		150,000	100,000	100,000	100,000	100,000	550,000		A3, A5, A6, B2, B5, C1, E1	
Water Tower Painting	11		350,000					350,000			
Motor Reading Equipment	11		8,000					8,000			
Ground Penetrating Equipment	11		30,000					30,000			
Replace Small Line Pump and Aluminum Pumps	11		47,500	25,000		45,000	120,000	47,500		B1, B5	
Vehicle & Equipment Replacement	11		92,000					282,000			
Total Appropriations			\$997,500	\$245,000	\$220,000	\$265,000	\$340,000	\$2,067,500	0		

Funding
 1. County 5. FIDT 9. Impact Fees 13. FHHP
 2. FRDAP 6. FDOT 10. Assessments 14. Fines
 3. State 7. FAA 11. Enterprise 15. Unclaim Prop
 4. Federal 8. Loan 12. Utility Bond

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority	(Per Comp Plan Policy #01.02)
Storm Water Management Fund (470)											
Revenues											
State			1,209,000					1,209,000			
Loan Proceeds							275,000	275,000			
Stormwater Revenues/Fund Balance			1,042,850	1,168,468	450,000	455,202	150,000	3,266,520			
Total Revenues			\$2,251,850	\$1,168,468	\$450,000	\$455,202	\$425,000	\$4,750,520			
Appropriations											
A-5 Downtown Drainage - Grant Funded State & FDEP	3, 11		1,209,000					1,209,000		A1, A6, B1, B2, B3, B5, E1	
A-4 Beach St - Citrona to Egans Creek	11		132,850					132,850		A1, A6, B1, B2, B3, B5, E1	
Ash & Centre Street water quality	11		250,000					250,000		A1, A6, B1, B2, B3, B5, E1	
A-6 Ash Street	11		150,000					150,000		A1, A6, B1, B2, B3, B5, E1	
Flood Protection modeling for Atlantic Ave and Escombila St	11			30,000	50,000			80,000		A1, A6, B1, B2, B3, B5, E1	
A-7 Fir to Gun Street (River to 8th St)	11			55,468				55,468		A1, A6, B1, B2, B3, B5, E1	
A-4 Beach Street (r-1h to 18th St)	11			175,000				175,000		A1, A6, B1, B2, B3, B5, E1	
A-3 Beach Street (west of 16th)	11			593,000				593,000		A1, A6, B1, B2, B3, B5, E1	
Lisa Ave Drainage project	4, 11			150,000	150,000	150,000	150,000	820,000		A1, A6, B1, B2, B3, B5, E1	
CIP Lining of Stormwater Pipes	11		220,000					220,000		A1, A6, B1	
Centre Street Drainage Upgrades	11			200,000	250,000			450,000		A1, A6, B1, B2, B3, B5, E1	
A-9 1st Ave (Allen to Casino)	11		90,000			305,202	275,000	555,202		A1, A6, B1, B2, B3, B5, E1	
Vehicle & Equipment Replacement	11							365,000		A1, A4, A6, B1, & B5	
Fir Street water quality structure	3			55,000				55,000			
Total Appropriations			\$2,251,850	\$1,168,468	\$450,000	\$455,202	\$425,000	\$4,750,520	0		

Funding
 1. County 5. FUND 9. Impact Fees 13. FBIP
 2. FRDAP 6. FDOT 10. Assessments 14. Fines
 3. State 7. FAA 11. Enterprise 15. Unclaim Prop
 4. Federal 8. Loan 12. Utility Bond

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority	(Per Comp Plan Policy 8.01.02)
Marina Fund (480)											
Revenues											
FIND											
Marina Revenues/Fund Balance			500,000 725,000	1,085,000		250,000 435,000		750,000 2,245,000			
Total Revenues			\$1,225,000	\$1,085,000	\$0	\$685,000	\$0	\$2,995,000			
Appropriations											
Waterfront Resiliency/Park (Phase 1)			500,000					500,000		A1,A2,A6,B2,B3,C1,E1	
Mooring Field Phase III		3.11	225,000					225,000		A3,A4,A6,B3,C1	
Dredging		5.11		685,000		685,000		1,370,000			
Boater Upland Improvements		3.11	500,000	400,000				900,000		A1,A6,E1,E3	
Total Appropriations			\$1,225,000	\$1,085,000	\$0	\$685,000	\$0	\$2,995,000	0		
Funding											
1. County	5. FIND	9. Impact Fees	13. FRIP								
2. FRDAP	6. HDOT	10. Assessments	14. Fines								
3. State	7. FAA	11. Enterprise	15. Undeveloped Prop								
4. Federal	8. Loan	12. Utility Bond									

City of Fernandina Beach
Five Year Capital Plan

Project Title / Justification Fleet Fund (\$10)	Funding Source	Project Number	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total Cost	Operating Impact	Comp Plan Priority (Per Comp Plan Policy 8.01.02)
Revenues										
Fleet Fund Balance/General Fund			45,000	45,000	35,000	25,000	-	150,000		
Total Revenues			\$45,000	\$45,000	\$35,000	\$25,000	\$0	\$150,000		
Appropriations										
Generator Upgrade/Replacement			35,000					35,000		A3, A6, B1, B5
Heavy Duty Lift Replacement			10,000	45,000	35,000	25,000		45,000		A6, B1
Vehicle & Equipment Replacement								70,000		A6, B1, B5
Total Appropriations			\$45,000	\$45,000	\$35,000	\$25,000	\$0	\$150,000	0	

Funding
 1. County
 2. FRDAP
 3. State
 4. Federal
 5. MND
 6. FDOT
 7. FAA
 8. Loan
 9. Impact Fees
 10. Assessments
 11. Enterprise
 12. Utility Bond
 13. PBIP
 14. Fines
 15. Unclaim Prop