



***AMENDED* AGENDA**
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
OCTOBER 11, 2022
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
 - 4.1 September 2022 Regular Meeting Minutes
- 5. PUBLIC COMMENT NOT ON THE AGENDA**
- 6. DISCUSSION ITEMS**
 - 6.1 Introduction of Parks and Recreation Director (Staff)
 - 6.2 Commission Candidate Introduction (Staff)
 - 6.3 Simmons Road Park Discussion and Recommendation (Staff)
- 7. STAFF REPORT**
 - 7.1 September 2022 Staff Report
 - 7.2 Cemetery "Ancient Section" Vehicular Traffic
 - 7.3 Addition of Volleyball Court at Seaside Park
- 8. OTHER BUSINESS**
- 9. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

Parks and Recreation Advisory Committee

Regular Meeting

September 13, 2022

The Parks and Recreation Advisory committee met for a regular meeting on Tuesday, September 13, 2022 at 5pm located in Commission Chambers at City Hall 204 Ash Street. Present were Member Chapman, Member Camera, Chair Grant, Member Norris, Vice Chair Pugh (via Zoom), Member Cocchi (via Zoom) and Member Mountjoy.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

4.1 July 2022 Regular Minutes

Member Chapman made a motion to approve July 2022 Minutes Seconded by Member Camera; All Aye

5. PUBLIC COMMENT NOT ON THE AGENDA

6. DISCUSSION ITEMS

6.1 Pocket Park Direction

Jon Lasserre discussed the three options being presented to the city for potential interests in leasing the Pocket Park.

Member Chapman asked to lease with intent to purchase property, but the property owners said it's not for sale.

Chair Grant spoke of the TDC or the downtown business owner's potentially leasing the Pocket Park.

Member Chapman made motion that we suggest to the City Commission that they work on option 1, one-year lease second Member Camera. Motion failed 4:3

Member Norris made a motion to present Option 3 to City Commission second by Member Pugh. Motion Passes 4:3

6.2 Parks and Recreation Master Plan

Parks and Recreation Master Plan was discussed.

Scott Mikelson initiated the conversation to redevelop a new master plan once the new parks and recreation director takes over the position with her future goals for the department in mind.

Scott Mikelson will discuss with the new Parks and Recreation Director the assessment and action plan and the current master plan. He will then work to gain commitment from the City Manager and City Commission to develop a new master plan.

6.3 Central Park Playground

Chair Grant expressed her disappointment in the Central Park Playground purchase without PRAC's input. Chair Grant acknowledged PRAC responsibility to have a plan in place, ready to move forward with several draft iterations, in anticipation of monies available.

Scott Mikelson informed the committee that the city has begun the purchase of equipment and the goal of instillation by February 2023.

Member Chapman questioned why the equipment did not go out for bid. Scott Mikelson confirmed the equipment is being purchased on a contract following the guidelines of the City's purchasing policy.

7. STAFF REPORT

7.1 August 2022 Staff Report

Scott Mikelson highlighted the allegations of the Parks and Recreation Department taking over the City Golf Course. He noted it was discussed that the new Parks and Recreation Director has experience managing golf courses and can provide managerial support if needed in the future.

8. OTHER BUSINESS

Chair Grant inquired why the TDC has not presented the Beach Harmonization Project to the PRAC Board.

Mayor Lednovich explained that he spoke to the TDC about presenting the project to the PRAC and is disappointed the TDC has not. Mayor Lednovich informed the committee that Nassau County Commission has accepted the concept with a vote of 4:1. Mayor Lednovich recommended calling Gil Langley to ask for a presentation to PRAC. Mayor Lednovich explained the County Manager, Taco Pope described this project as a group of concepts that can be picked and chosen like a menu, meaning walkovers, restrooms etc.

9. ADJOURNMENT

PARKS & RECREATION

(September, 2022; Scott Mikelson)

Dune Walkovers

- Completed repairs to the beach access 10 walkover.
- Installed reinforced braces at the city trash enclosures.
- Pressure washed the city trash enclosures at Seaside Park and Main Beach.

Parks

- Removed the backstop at the baseball field at the Peck center.
- Cleared trees that were blown in the Greenway.
- Added dirt to the ruts in the Greenway.
- Completed landscaping and irrigation project at the Utilities Building.
- Added dirt as needed behind the sea wall at Parking Lot B.
- Removed all shade structures prior to Hurricane Ian.
- Removed the mobi-mats at Main Beach prior to the hurricane.
- Completed pressure washing of the downtown sidewalks.
- Fertilized all sports fields.
- Completed irrigation repairs city wide.

Atlantic Recreation Center Activities

- 45 Atlantic fitness memberships, 83% City residents
- 27 Pool memberships, 72% City residents
- 40 Water aerobic memberships, 62% City residents
- 8 Pool/Fitness memberships, 87% City residents.
- 822 individual uses of the Atlantic fitness center.
- 491 individual uses of the Atlantic pool.
- 557 individual uses of water aerobics at Atlantic pool.

Bosque Bello Cemetery

- 5 Burial permits issued
- 2 Monument permits issued
- 5 Bosque Bello Cemetery lots sold
- 7 Deeds were processed
- 858 Full lots available for purchase

Aquatics

- New addition of AquaZumba to Aqua Aerobics program

Special Event Permits

- 4 Event permits were issued

Atlantic Recreation Youth Program

- 105 registered participants

MLK After School Tutoring Program

- Waiting for DCF to come speak with the Youth Director.

Peck Gym Use

- Individual weight room uses: 178 City users
- Open adult volleyball: 52 City players, 36 Non-City
- St. Michael Academy basketball teams (boys and girls): 131 players. Home basketball games at Peck Gym on September 8th, 12th, and 19th.

Vandalism

- 9/2/2022- Bench damaged downtown by Palace Saloon
- 9/7/2022- Graffiti on bench at Peck Field Pavilion
- Ropes were cut on the flag pole at 8th & Centre during Hurricane Ian.

MLK Recreation Center

- 67 Individual uses of water aerobics at MLK pool
- 60 individual uses of the MLK pool

Adult Sports

- Fall Adult Co-ed Open Softball League: 6 teams, 86 total players.

Upcoming Projects

- Reinstall all shade structures.
- Beach Access 40
- Seaside Beach Access
- Skatepark structure repair