



**AGENDA
MARINA ADVISORY BOARD
REGULAR MEETING
OCTOBER 24, 2022
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
 - 4.1 April 25, 2022 Minutes
 - July 25, 2022 Minutes
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 6. NEW BUSINESS**
- 7. MARINA MANAGER REPORT**
- 8. BOARD MEMBER REPORTS/COMMENTS**
- 9. NEXT MEETING DATE**
- 10. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Marina Manager.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: Approval of Minutes

REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Caroline Best

Date: October 13, 2022

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

MARINA ADVISORY BOARD
REGULAR MEETING MINUTES
JULY 25, 2022
CITY HALL COMMISSON CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER
2. PLEDGE OF ALLIGANCE
3. ROLL CALL – Chairman Mills, Member Stewart, Member Blanchard, Member Phillips, Member Spratto, Member Burr absent, Member Kent absent.
4. APPROVAL OF MINUTES
 - 4.1 At the May meeting we did not have a quorum to approve the April minutes. Tonight, those minutes from the April Marina Advisory Board were not in the packet, they will be approved at the next meeting.
5. PUBLIC COMMENTS – None.
6. OLD BUSINESS
 - 6.1 Member Blanchard asked Taylor about providing a more detailed report that was passed at a previous meeting. Taylor advised the reports are emailed monthly; he will investigate why Member Blanchard is not getting them.
7. NEW BUISNESS
 - 7.1 Chairman Mills for a report on how we are doing since the new rates went into effect. Taylor replied notice was given today of one slip being canceled. He will be calling someone to fill the spot tomorrow. There will be an extra slip on “E” dock. Chairman Mills advised lot of people are fishing at night on “B” dock. It doesn’t have a rope. Sharks are being caught not safe. Taylor advised he is aware. Signs are posted no fishing. They did catch some kids on camera.
Member Stewart asked about the fire suppression on the dingy dock. Taylor reported that the water and electric has been hooked up, but fire suppression needs to be hooked up. He has given the name of a vendor to the City Engineer.
Member Stewart asked that for next years budget we look at having a sign made to read “Sunset Pointe” per the suggestion of Kathy. Have the sign posted so it would attract people to the pier. Maybe expand the pier so the King Fish Tournament could be held there. Other events could be held, and space could be rented.

8. MARINA MANAGERS REPORT

8.1 Taylor reported at the end of June we are \$575,000 positive on net operating income. We are \$101,000 above the budget target with 2 months left \$730,000 to the positive to cover the debt service.

Taylor reported that the Shrimp Festival, Memorial Day & July 4th etc. brought a lot of people to the Marina. The Marina was full as expected.

June National Marina Day Clean Up collected 70lbs of trash 7 or 8 volunteers attended. Food & refreshment were provided.

King Fish Rodeo is 1st week of August.

We are ½ way through dock inspections. Records are being kept in case we need them for FEMA. Fuel & fire lines are being checked regularly. Ship store has been reorganized with more shelves. More supplies have been added that the boaters want which will provide more revenue.

Taylor has submitted a request to the City Finance Dept. for next years budget asking they include funding to purchase gates for E, C, D, and B docks.

WiFi improvements were made last year through city resources. This did well for a time, but it is not compatible. He is looking at On Spot WiFi to as a replacement.

9. BOARD MEMEBR REPORTS

Member Blanchard advised 2 mooring balls are in the channel. Taylor will follow up with the City Engineer about getting them moved. Member Blanchard asked that the Coast Guard or he be notified so they can update the Lat/long on the charts.

10. NEXT MEETING DATE – September 26th 6PM

11. ADJOURNMENT at 6:20PM by Member Blanchard, seconded by Member Stewart.

Respectfully submitted,

Member Marian Phillips, Secretary

MARINA ADVISORY BOARD
REGULAR MEETING MINUTES
April 25, 2022
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH FL, 32034

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: Chairman Mills, Vice Chair Joe Blanchard, Member Stewart, Member Kent, Member Phillips, Member Burr, and Member Sparatto.
4. APPROVAL OF MINUTES

4.1 JANUARY 2022 MEETING MINUTES (APPROVED)

4.2 MARCH 2022 MEETING MINUTES

Approved with the following correction – 6.1 Motion was made by AJ, to keep the Transient Rate in effect. Barb seconded the motion. Scott amended the motion adding to increase the Mooring Ball rate \$5.00 for each & Dock & Dine for each increment as soon as possible. Motion carried.

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

Kent Heightsinger addressed the board

Wolfgang Linke spoke to the board regarding G dock asking if work was finished. Suggested a sticker for those who use the Dock & Dine dock like ST. Augustine does. Taylor will investigate the stickers at Fast Signs.

6. OLD BUSINESS

6.1 MARINA RATE RECOMMENDATION

Taylor reviewed the recommendation that was due April 1st. At the last meeting it was sent to the city. This will be discussed at the May meeting with the city. Alan brought up the revenue from the store and Snag a Slip charges for advertisement. He believes money can be saved in our advertising. There was also discussion regarding the Hydro Study. Taylor advised that at the May 3rd meeting, the Long-Term rate recommendations will go to the City Commissioners.

Member Barb made a motion to go with Option "B", motion died for lack of a second.

Motion was made by member AJ to keep the Transient rate, hold on full term slip holders until July. Motion was seconded by member Blanchard. Under discussion, Commissioner Ross spoke on the dredging costs for the year, reminding the board of the high costs for the dredging, and those funds will need to be available to pay for it.

Call for question on the motion, with 4 in favor of the motion and 2 against. Motion passed.

7. NEW BUSINESS

7.1 SHRIMP FESTIVAL 2022

Chairman Mills asked Taylor if the marina will have any shrimpers docked for the festival. Taylor advised no shrimpers have paid to dock. Chairman Mills questioned if the dredging project will continue during the festival, bringing up the safety concern. He asked Taylor to speak with them

asking if they will cease dredging until Monday after festival. Contract will need to be looked at to see if we can ask the company to cease dredging over the weekend.

Taylor reported that parking lots "C" & "D" are paid parking during festival. He will have parking passes for those who are docked in the marina. Staff is ready for festival. Lose boards will be fixed along the docks, with a walk through prior to this weekend.

Member Phillips brought up the fact how can we call this the Shrimp Festival with no Shrimp Boats.

8. MARINA MANAGER REPORT

8.1 DREDGING

Taylor reported that the dredging has been constant. Barge has filled up 3 times. They are wanting to dig deep at Brett's.

8.2 MONTHLY MANGER REORT

Taylor advised the Management Report was sent beginning of April for March. We had a net income of \$26,304 -\$13,000 ahead. We are \$309,000 positive already for the first 6 months into the year. April was a great month; 3 groups were in the marina. The pump out boat is out of service. Sea Wall is almost complete. There were 971 booked nights in April and the marina is completely booked for Shrimp Festival. Taylor also discussed the advertising costs.

Next meeting is May 23, 2022

Meeting adjourned at 7:30pm

Respectfully Submitted,
Marian Philips -Secretary