



***AMENDED AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
APRIL 18, 2023
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE / INVOCATION**
Invocation by: Reverend Noel Roberts of North 14th Street Baptist Church
- 4. PROCLAMATIONS / PRESENTATION**
 - 4.1 PROCLAMATION - "58TH ANNUAL ISLE OF EIGHT FLAGS SHRIMP FESTIVAL" –**
Proclaims May 5, 2023, through May 7, 2023, as the 58th Annual Isle of Eight Flags Shrimp Festival". Members of the Isle of Eight Flags Shrimp Festival Committee will be present to accept the Proclamation.
 - 4.2 PROCLAMATION - "NATIONAL ARBOR DAY" -***Recognizing April 28, 2023, as "National Arbor Day." Planning and Conservation Department Urban Forester, Arborist David Neville will be in attendance to accept the Proclamation.*
 - 4.3 PROCLAMATION - "MUNICIPAL CLERKS WEEK" -***Proclaims the week of April 30 - May 6, 2023, as "Municipal Clerks Week." City Clerk Caroline Best will be present to accept the Proclamation.*
 - 4.4 BUDGET SUMMARY -***Comptroller Pauline Testagrose will answer any questions regarding the budget summary for March 2023.*
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**
- 6. CONSENT AGENDA**
 - 6.1 APPROVAL OF MINUTES -***City Commission Workshop - February 7, 2023; City Commission Regular Meeting - February 7, 2023; City Commission Goal Setting Workshop - February 8, 2023; City Commission Regular Meeting - February 21, 2023; City Commission Workshop - March 7, 2023; City Commission Regular Meeting - March 7, 2023; City Commission Workshop - March 21, 2023; City Commission Regular Meeting - March 21, 2023; and the City Commission Special Meeting and Executive Session - April 4, 2023.*
- 7. RESOLUTIONS**
 - 7.1 RECONSIDERATION - DOWNTOWN PARKING PLAN APPROVAL -** RESOLUTION 2023-49
APPROVING THE DOWNTOWN RIVERFRONT PARKING REDEVELOPMENT PLAN;

AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: The City Commission at their April 4, 2023 Regular meeting, approved the Community Redevelopment Agency Advisory Board (CRAAB) downtown redevelopment recommendations along the riverfront which reallocates parking within the downtown and provides increased walkability and green space. Commissioner Antun has requested this item be placed on the agenda for reconsideration in accordance with the City Commission Rules of Procedure Section 7.4.*

- 7.2 ***BUDGET TRANSFER – ISLE OF EIGHT FLAGS SHRIMP FESTIVAL - RESOLUTION 2023-55** APPROVING A BUDGET TRANSFER FOR THE ISLE OF EIGHT FLAGS SHRIMP FESTIVAL TO SUPPLEMENT THE COST OF PUBLIC SAFETY FOR THE 2023 SHRIMP FESTIVAL IN FISCAL YEAR 2022/2023; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget transfer, in the amount of \$5,000.00, to support increased costs associated with Police and Fire services for the 2023 Isle of Eight Flags Shrimp Festival.*
- 7.3 **GATEWAY IMPROVEMENT PROJECT - RESOLUTION 2023- 56** APPROVING THE GATEWAY IMPROVEMENT SIGNAGE PROJECT AND BUDGET AMENDMENT FOR FISCAL YEAR 2022/2023; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Gateway Improvement Signage Project and budget amendment in the amount of \$25,000 and authorizes staff to proceed.*
- 7.4 **PURCHASE APPROVAL – PATROL VEHICLE REPLACEMENT – RESOLUTION 2023-57** APPROVING THE PURCHASE OF A 2023 CHEVROLET TAHOE FOR THE POLICE DEPARTMENT AND DECLARING UNIT #2056 AS SURPLUS FOR FISCAL YEAR 2022/2023; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of a patrol vehicle and emergency equipment to replace #2056 that was deemed a total loss due to a vehicle crash.*
- 7.5 **BLACKWATER CONSTRUCTION SERVICES, LLC - CHANGE ORDER #11 - RESOLUTION 2023-58** APPROVING DEDUCTIVE CHANGE ORDER #11 WITH BLACKWATER CONSTRUCTION SERVICES ON THE FIRE STATION AT THE AIRPORT FOR MODIFICATIONS TO BUNK ROOMS AND DECONTAMINATION SHOWER, SUBSTITUTION OF BUILDING PAINT, AND FOR LIMEROCK MATERIAL COST INCREASES; REMOVAL OF THREE ADDITIONAL ITEMS FROM THE SCOPE OF WORK DUE TO COSTS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves Deductive Change Order #11 for Fire Station #2 adjusting for price increases and modifications and removing three items from the scope of work in the amount of (\$182,199).*
- 7.6 **(Quasi-judicial) - FINAL PLAT APPROVAL "ISLAND VIEW SUBDIVISION" - RESOLUTION 2023-59** APPROVING A FINAL PLAT FOR A SUBDIVISION CALLED "ISLAND VIEW" TO CREATE TWELVE (12) SINGLE FAMILY HOME SITES; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the final plat for Island View Subdivision located on Bailey Road.*
- 7.7 **LAND PURCHASE - ORLANDO J. AVILA PROPERTY - RESOLUTION 2023-60** APPROVING THE PURCHASE OF TWO PARCELS OF VACANT LAND OWNED BY ORLANDO J. AVILA TOTALING APPROXIMATELY 0.46 ACRES FOR THE PUBLIC PURPOSE OF CONSERVATION OR PASSIVE PARKS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of vacant land currently owned by Orlando J. Avila for conservation.*
- 7.8 **REQUEST FOR QUALIFICATIONS (RFQ) 23-05 RECOMMENDATION - RESOLUTION 2023-61** ACCEPTING THE STAFF RANKING FOR RFQ 23-05; AUTHORIZING NEGOTIATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the staff recommendation for RFP 23-05, Waterfront Resiliency Project, and authorizes negotiation with the top-ranked firm, Kimley-Horn.*

- 7.9 **COST REIMBURSEMENT AGREEMENT - FIRST COAST RAILROAD - RESOLUTION 2023-62** APPROVING A REIMBURSEMENT AGREEMENT WITH FIRST COAST RAILROAD INC. FOR PRELIMINARY ENGINEERING RELATED TO THE ALACHUA STREET OPENING AT FRONT STREET; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the cost reimbursement agreement in the amount of \$21,987 for preliminary engineering for the Alachua Street opening.*
- 7.10 **AGREEMENT APPROVAL - MCCRANIE AND ASSOCIATES, INC. - RESOLUTION 2023-63** APPROVING A PROPOSAL FROM THE CITY'S CCNA CONSULTANT MCCRANIE AND ASSOCIATES, INC. FOR WATER MAIN SEWER EXTENSIONS ON CLINCH DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Accepts the engineering and design proposal from McCranie and Associates, Inc. for water main sewer extensions on Clinch Drive.*
- 7.11 **AWARD OF INVITATION TO BID (ITB) 23-05 - RESOLUTION 2023-64** AWARDING ITB 23-05 TO HAYWARD CONSTRUCTION GROUP FOR THE FABRICATION AND INSTALLATION OF THREE SECURITY GATES AT THE MARINA; PROVIDING FOR EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards ITB 23-05 for the fabrication and installation of three security gates at the marina to Hayward Construction Group in an amount of \$10,163.*
- 7.12 **AUTHORIZATION TO DEFEND - ETHICS COMPLAINT - RESOLUTION 2023-65** AUTHORIZING THE CITY ATTORNEY TO DEFEND THE CITY IN CERTAIN LITIGATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City Attorney to work with the City claims administrator to defend Vice Mayor David Sturges before the Florida Commission on Ethics.*
- 7.13 **REQUEST FOR PROPOSAL 23-07 - CITY MANAGER SEARCH FIRM - RESOLUTION 2023-66** AWARDING REQUEST FOR PROPOSAL 23-07 FOR CITY MANAGER EXECUTIVE SEARCH SERVICES TO _____; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: The City Commission will consider proposals received from executive search firms to assist the City in conducting a search for a new City Manager and award RFP 23-07 based on their evaluations.*

8. ORDINANCE - FIRST READING

- 8.1 ***WASTE MANAGEMENT FRANCHISE AGREEMENT - ORDINANCE 2023-10** REPEALING ORDINANCE 2018-10 EFFECTIVE JANUARY 14, 2024; PROVIDING A NEW EXCLUSIVE FIVE-YEAR FRANCHISE TO WASTE MANAGEMENT INC. OF FLORIDA EFFECTIVE JANUARY 15, 2024, FOR THE COLLECTION AND DISPOSAL OF ALL RESIDENTIAL AND COMMERCIAL TRASH, GARBAGE, AND OTHER REFUSE AND PROVIDING FOR THE COLLECTION OF RESIDENTIAL RECYCLABLE MATERIALS WITHIN THE CITY LIMITS; FURTHER PROVIDING FOR DEFINITIONS; GRANT OF FRANCHISE; LIMITS OF FRANCHISE; TERM OF FRANCHISE; FRANCHISE CONSIDERATION; ASSIGNMENT; BANKRUPTCY OR INSOLVENCY; DEFAULT; RATE CHANGES AND RIGHT OF FIRST REFUSAL; PUBLIC NOTICES AND EDUCATION SERVICES; RESTORATION; COMPLIANCE WITH LAWS; LIABILITY INSURANCE, HOLD HARMLESS, WORKERS COMPENSATION; PERFORMANCE BOND; RIGHT TO REQUIRE PERFORMANCE; DISPUTE RESOLUTION; OPERATIONS DURING DISPUTE; STANDARD OF PERFORMANCE; CURBSIDE RECYCLABLE MATERIALS COLLECTION AND DISPOSAL; RECYCLING PROGRAM; COLLECTION SERVICES AND OPERATIONS; OFFICE HOURS; COLLECTION EQUIPMENT; DISPOSAL; ROUTES AND SCHEDULES; GRANTEE PERSONNEL; SPILLAGE AND LITTER; STORMS AND FORCE MAJUERE EVENTS; NONDISCRIMINATION PROVISION; RATES, CHANGES, BILLING AND AUDITS; MISCELLANEOUS PROVISIONS; PUBLIC RECORDS LAW AND OBLIGATIONS;

REPEAL OF SECTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a five-year franchise agreement beginning January 15, 2024, with Waste Management Inc of Florida for solid waste and recyclables.*

- 8.2 **(Legislative) - FUTURE LAND USE MAP AMENDMENT - BEACH ACCESS PROPERTY, KETCH COURT AND ROBERT OLIVER AVENUE - ORDINANCE 2023-11** ASSIGNING A FUTURE LAND USE MAP OF RECREATION (REC) FOR BEACH ACCESS PROPERTY LOCATED ON SOUTH FLETCHER AVENUE; AND ASSIGNING A FUTURE LAND USE MAP CATEGORY OF CONSERVATION (CON) FOR PROPERTIES LOCATED ON KETCH COURT AND AT THE END OF ROBERT OLIVER AVENUE, TOTALING APPROXIMATELY 0.44 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Land Use Category from Low Density Residential (LDR) to Recreation (REC) for Beach Access 18 and from Medium Density Residential (MDR) to Conservation (CON) for City-owned properties on Ketch Court and Robert Oliver Avenue.*
- 8.3 **(Quasi-judicial) - ZONING MAP CHANGE - BEACH ACCESS PROPERTY, KETCH COURT AND ROBERT OLIVER AVENUE - ORDINANCE 2023-12** ASSIGNING A ZONING MAP CATEGORY OF RECREATION (REC) FOR BEACH ACCESS PROPERTY LOCATED ON SOUTH FLETCHER AVENUE; AND ASSIGNING A ZONING CATEGORY OF CONSERVATION (CON) FOR PROPERTIES LOCATED ON KETCH COURT AND AT THE END OF ROBERT OLIVER AVENUE, TOTALING APPROXIMATELY 0.44 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Zoning Map from Low Density Residential (R-1) to Recreation (REC) for Beach Access 18 and from Medium Density Residential (R-2) to Conservation (CON) for City-owned properties on Ketch Court and Robert Oliver Avenue.*
- 8.4 **(Legislative) - FUTURE LAND USE MAP AMENDMENT - 565 S. FLETCHER AVE, KENTUCKY AVE AND 1ST AVE - ORDINANCE 2023-13** ASSIGNING A FUTURE LAND USE MAP CATEGORY OF CONSERVATION (CON) FOR 0.06 ACRES OF LAND LOCATED AT 565 SOUTH FLETCHER AVENUE AND 0.52 ACRES OF LAND LOCATED AT KENTUCKY AVENUE AND 1ST AVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Request a change in Land Use Category from Low Density Residential (LDR) to Conservation (CON) for City owned property located on S. Fletcher Ave and property located on Kentucky Ave and 1st Ave.*
- 8.5 **(Quasi-judicial) - ZONING MAP CHANGE - 565 S. FLETCHER AVE, KENTUCKY AVE AND 1ST AVE - ORDINANCE 2023-14** ASSIGNING A ZONING CATEGORY OF CONSERVATION (CON) FOR 0.06 ACRES OF LAND LOCATED AT 565 SOUTH FLETCHER AVENUE AND 0.52 ACRES OF LAND LOCATED AT KENTUCKY AVENUE AND 1ST AVENUE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Request a change in zoning from Low Density Residential (R-1) to Conservation (CON) for City owned property located on S. Fletcher Ave and property located on Kentucky Ave and 1st Ave.*
- 8.6 **(Legislative) - FUTURE LAND USE MAP AMENDMENT - 613 CALHOUN STREET - ORDINANCE 2023-15** ASSIGNING A FUTURE LAND USE MAP CATEGORY OF PUBLIC AND INSTITUTIONAL (PI-1) FOR 0.11 ACRES OF LAND LOCATED AT 613 CALHOUN STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Land Use Category from Medium Density Residential (MDR) to Public and Institutional (PI-1) for City-owned property located at 613 Calhoun Street.*
- 8.7 **(Quasi-judicial) - ZONING MAP CHANGE - 613 CALHOUN STREET - ORDINANCE 2023-16** ASSIGNING A ZONING CATEGORY OF PUBLIC AND INSTITUTIONAL (PI-1) FOR 0.11 ACRES OF LAND LOCATED AT 613 CALHOUN STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Zoning from*

Medium Density Residential (R-2) to Public and Institutional (PI-1) for City-owned property located at 613 Calhoun Street.

- 8.8 **(Legislative) - FUTURE LAND USE MAP AMENDMENT - PROPERTIES LOCATED ON N. 14TH STREET** - ORDINANCE 2023-17 ASSIGNING A FUTURE LAND USE MAP CATEGORY OF CONSERVATION (CON) FOR 0.16 ACRES OF LAND LOCATED ON N. 14TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Land Use category from High Density Residential (HDR) to Conservation (CON) for City-owned property located on N. 14th Street.*
- 8.9 **(Quasi-judicial) - ZONING MAP CHANGE - PROPERTIES LOCATED ON N. 14TH STREET** - ORDINANCE 2023-18 ASSIGNING A ZONING CATEGORY OF CONSERVATION (CON) FOR 0.16 ACRES OF LAND LOCATED ON N. 14TH STREET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Zoning category from High Density Residential (R-3) to Conservation (CON) for City-owned property located on N. 14th Street.*
- 8.10 **(Quasi-judicial) - VOLUNTARY ANNEXATION - 2852 BAILEY ROAD** - ORDINANCE 2023-19 ANNEXING APPROXIMATELY 0.39 ACRES OF LAND LOCATED AT 2852 BAILEY ROAD CONTIGUOUS TO THE CITY LIMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests voluntary annexation of property located at 2852 Bailey Road totaling 0.39 acres of land, contiguous to the City limits.*
- 8.11 **(Legislative) - FUTURE LAND USE MAP ASSIGNMENT - 2852 BAILEY ROAD** - ORDINANCE 2023-20 ASSIGNING A FUTURE LAND USE MAP CATEGORY OF LOW-DENSITY RESIDENTIAL (LDR) FOR 0.39 ACRES OF LAND LOCATED 2852 BAILEY ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests for Future Land Use Map category of Low Density Residential, totaling 0.39 acres of land, located at 2852 Bailey Road.*
- 8.12 **(Quasi-judicial) - ZONING MAP ASSIGNMENT - 2852 BAILEY ROAD** - ORDINANCE 2023-21 ASSIGNING A ZONING CATEGORY OF LOW DENSITY RESIDENTIAL (R-1) FOR 0.39 ACRES OF LAND LOCATED AT 2852 BAILEY ROAD; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests Zoning Map Change to Low Density Residential (R-1), for property totaling 0.39 acres of land, located at 2852 Bailey Road.*

9. ORDINANCE - SECOND READING

- 9.1 **RIGHT-OF-WAY VACATION - PORTION OF CESSNA LANE** - ORDINANCE 2023-09 APPROVING A VACATION OF PUBLIC RIGHT-OF-WAY FOR A PORTION OF CESSNA LANE BETWEEN AIRPORT ROAD AND AMELIA ISLAND PARKWAY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the vacation of a portion of Cessna Lane, public right-of-way totaling approximately 0.28 acres of land between Airport Road and Amelia Island Parkway.*

10. ORDINANCE - THIRD READING

- 10.1 ***LAND DEVELOPMENT CODE TEXT AMENDMENTS - ACCESSORY STRUCTURES AND ACCESSORY DWELLING UNITS** - ORDINANCE 2023-02 AMENDING THE LAND DEVELOPMENT CODE (LDC) AMENDING SECTION 1.07.00 ACRONYMS AND DEFINITIONS TO ADD DEFINITIONS FOR BUILDING AREA AND FRONT FACADE; AMENDING LDC 5.01.03(H) CLARIFYING PLACEMENT OF DETACHED ACCESSORY BUILDINGS BEHIND THE FRONT FACADE OF A PRINCIPAL STRUCTURE; AMENDING SECTION 5.01.03 (H) TO ALLOW TWELVE INCH EAVE ENCROACHMENT INTO SIDE OR REAR SETBACKS FOR ACCESSORY STRUCTURES; ADDING SECTION 5.01.03 (H)(1) INCORPORATING BUILDING

HEIGHT MEASUREMENTS FROM AVERAGE NATURAL GRADE TO THE ROOF PEAK UNLESS LOCATED IN A SPECIAL FLOOD HAZARD AREA; AMENDING SECTION 5.01.03(I) CLARIFYING THE MAXIMUM BUILDING AREA FOR DETACHED ACCESSORY BUILDINGS; AMENDING SECTION 5.01.04 (A)(3) TO CLARIFY ACCESSORY DWELLING UNIT BUILDING HEIGHT MEASUREMENT FROM AVERAGE NATURAL GRADE TO ROOF PEAK UNLESS LOCATED IN A SPECIAL FLOOD HAZARD AREA; AMENDING SECTION 5.01.04 (A)(4) DIRECTING ACCESSORY DWELLING UNIT PLACEMENT BEHIND THE FRONT FACADE OF A PRINCIPAL STRUCTURE; AMENDING SECTION 8.01.01.02 (6) TO CLARIFY ACCESSORY STRUCTURE HEIGHT CALCULATION WITH THE OT-1 AND OT-2 ZONING DISTRICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amend the Land Development Code for accessory structures and accessory dwelling units.*

- 11. BOARD APPOINTMENTS**
- 12. CITY MANAGER REPORTS**
- 13. CITY ATTORNEY REPORTS**
- 14. CITY CLERK REPORTS**
- 15. MAYOR/COMMISSIONER COMMENTS**
- 16. ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND,

FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).